

GrantWorks

March 23, 2022

Judge James Oakley
Burnet County
220 S. Pierce Street
Burnet, Texas 78611

RE: Economic Development Administration (EDA) Application

Dear Judge Oakley:

Thank you for the opportunity to provide grant application services for Burnet County's (County) Economic Development Administration (EDA) project. The following services are anticipated for your project:

1. Assist the County in preparing and submitting the application for grant funds.
2. Assist the County in organizing and completing application requirements in the areas of public hearings, citizen participation, and resolutions.
3. Assist the County in responding to any requests by EDA review staff for clarification of or supplemental application information.

Upon submission of the application to EDA, a \$15,000 fee will be charged to the County for the preparation of the EDA application. If application is not awarded, GrantWorks will revise the application with guidance from EDA's local Economic Development Representative and resubmit application as directed by Client with no additional fee.

We are looking forward to working with you on this application. Please feel free to contact Shawna McElfish, Director of Application Services, at (903) 747-2200 or Annette Bargainer, EDA Application Specialist at (512) 656-7192 if you have any questions.

Sincerely,



Bruce J. Spitzengel



2201 Northland Dr
Austin, TX 78756
info@grantworks.net
512-420-0303

BUILDING COMMUNITIES: HELP FOR TODAY, HOPE FOR TOMORROW

STATE OF TEXAS §

KNOW ALL MEN BY THESE PRESENTS:

BURNET COUNTY §

APPLICATION AGREEMENT

This agreement is made by and between GRANTWORKS, INC (herein called CONSULTANT) of Austin, Texas, and BURNET COUNTY, (herein called CLIENT), for the purpose of retaining Consultant to render services in connection with the preparation and submission of a grant application to the U. S Department of Commerce's Economic Development Administration.

SECTION 1: Consultant shall prepare the Client's application to the Economic Development Administration in accordance with the guidelines and procedures established by the U.S. Department of Commerce.

SECTION 2: Consultant does not guarantee or warrant those services performed for Client in the application process for grant funds will result in Client being a recipient of such grant.

SECTION 3: For and in consideration of the foregoing, Client agrees to pay Consultant a fee of FIFTEEN THOUSAND DOLLARS AND NO CENTS (\$15,000.00) to be due and payable as follows:

\$15,000.00 upon submission of application to the Economic Development Administration.

SECTION 4: If application is not awarded, Consultant will revise application with guidance from EDA's local Economic Development Representative and resubmit application as directed by Client with no additional fee.

SECTION 5: This agreement shall be in effect as of the date it is executed and shall remain in effect until one of the following actions shall occur: a) the contract is awarded; or, b) the project activity or location has changed.

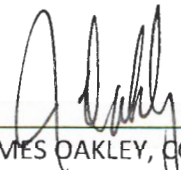
SECTION 6: This agreement may be terminated by either party with or without cause by giving the other seven (7) days written notice.

SECTION 7: This document embodies the entire agreement of the parties hereto and no amendment, addition or deletion will be valid except same be in writing and executed by the parties.

GRANTWORKS, INC., CONSULTANT
2201 NORTHLAND DRIVE
AUSTIN, TEXAS 78756

BURNET COUNTY, CLIENT
220 SOUTH PIERCE STREET
BURNET, TEXAS 78611

BY: _____
BRUCE J. SPITZENGEL, PRESIDENT

BY:  _____
JAMES OAKLEY, COUNTY JUDGE

DATE: _____

DATE: 4-12-2022

ATTEST:  _____
JANET PARKER, COUNTY CLERK