

JP3

BURNET COUNT EQUIPMENT & TECHNOLOGY BUDGET REQUEST FORM

☐ NEW TECHNOLOGY ☐ NEW EQUIPMENT OR VEHICLE ☒ EQUIPMENT REPLACEMENT
☐ SOFTWARE

EQUIPMENT:

Type of equipment requested: ☒ Computer ☐ Printer ☐ Scanner ☐ Vehicle

☐ Other (please describe) _____

Is the new equipment for a: ☐ new employee ☒ replacement equipment ☐ new process

Comments: _____

Item description: computer in courtroom

One Time Estimated cost: _____

Ongoing Estimated cost: _____

Reason for new equipment. If this is replacing existing equipment, please give the tag number, serial number or VIN number if available. _____

Co. # 1923 Ser # CN-DTAKPW-
BCSA20-1 Mfg. ^{date} 2019-11-27

PLEASE ATTACH ANY INFORMATION AVAILABLE FOR TECHNOLOGY AND
EQUIPMENT REQUESTS. ATTACH A DETAILED QUOTE IF AVAILABLE.

JP3

Position Budget Request Form

Action Requested: ☒ New Position ☐ Reclassification w/Salary Change ☐ Reclassification w/o Salary Change

Department:

JP3

Current Position Title:

Float Clerk (part-time)

Proposed Position Title:

Court Clerk (full-time)

Requested Classification:

Funding Source:

remove \$25,000 (est.)

Proposed Salary Amount:

\$50,000 (est.)

NEW POSITION INFORMATION

New/Reclassification of Position:

Please explain in detail the need for New Position/Reclassification. In addition, explain how funding will be obtained (i.e., closing position(s), grant, budget transfers, etc.) If this is a new position, please attach a job description, supporting data or a description of the need:

Increase in case load and responsibility from increased jurisdictional limit and bank runs and mail runs.

Final job title, job description, classification and pay will be determined by the Commissioners Court based on the Compensation plan.

Budget Worksheet Condensed

For Fiscal: 10/2022-09/2023 Period Ending: 03/31/2023

Department: 4530 - JP #3

		10/2020-09/2021	10/2021-09/2022	10/2022-09/2023	10/2022-09/2023	
		Total Activity	Total Activity	Total Budget	YTD Activity	
100 4530 1010	ELECTED OFFICIAL	70,604.00	72,779.20	79,694.00	39,846.69	
100 4530 1090	CLERK/SUPPORT STAFF	59,508.69	69,348.85	77,791.50	35,908.64	
Budget Detail						
Budget Code						
FY 2023 PROPOSED	X Clerk-Foat (See JP #4)	Units	Price	Amount		
FY 2023 PROPOSED	X Court Clerk - * 2	X 0.50	48,445.00	24,222.50		
		1.00	53,569.00	53,569.00	- * 2 ?	
100 4530 1100	LONGEVITY	0.00	4,660.00	4,140.00	4,140.00	
100 4530 1930	TRAVEL ALLOWANCE	3,999.84	3,999.84	4,000.00	1,999.92	← 6,000
100 4530 1990	OVERTIME	3.77	33.50	150.00	0.00	
100 4530 2010	FICA/MDCR	10,293.17	11,399.77	12,710.00	6,073.75	
100 4530 2020	GROUP INSURANCE	25,535.99	24,834.48	29,359.00	13,609.31	
100 4530 2030	RETIREMENT	15,236.42	17,569.26	19,480.00	9,089.65	
100 4530 2040	WORKERS COMP INSURANCE	467.03	403.91	582.00	180.53	
100 4530 2050	UNEMPL INSURANCE	107.43	117.52	415.00	48.49	
100 4530 2070	SUPPLEMENTAL DEATH BENEFIT	419.56	468.89	515.00	219.55	
100 4530 3300	OPERATING SUPPLIES	852.81	1,566.16	3,000.00	733.10	
100 4530 4240	TRAVEL/MILEAGE	375.14	605.44	2,000.00	262.77	
100 4530 4270	CONFERENCE/DUES/TRAINING	160.00	409.72	3,000.00	75.00	
100 4530 4620	COPIER RENTAL	0.00	2,445.41	2,000.00	984.09	←
100 4530 4740	RSV FOR TIME PMT /JP3	0.00	0.00	0.00	0.00	
Department: 4530 - JP #3 Total:		187,563.85	210,641.95	238,836.50	113,171.49	0.00

5-9-23

Jane Marie Hunt
JP 3

Justice Courts
Summary of Activity by Court
January 1, 2023 to April 30, 2023

County	No. of Months Reported	CIVIL CASES						CRIMINAL CASES						TOTAL CASES					
		Active Pending 1/1/23	Reactivated	Added	Disposed	Placed on Inactive Status	Active Pending 4/30/23	Active Pending 1/1/23	Reactivated	Added	Disposed	Placed on Inactive Status	Active Pending 4/30/23	Active Pending 1/1/23	Reactivated	Added	Disposed	Placed on Inactive Status	Active Pending 4/30/23
Brooks																			
Precinct 1 Place 1	0													0	0	0	0	0	0
Precinct 2 Place 1	0													0	0	0	0	0	0
Precinct 3 Place 1	0													0	0	0	0	0	0
Precinct 4 Place 1	0													0	0	0	0	0	0
total														0	0	0	0	0	0
Brown																			
Precinct 1 Place 1	3	117	0	98	88	0	0	169	37	66	89	23	0	286	37	164	177	23	0
Precinct 2 Place 1	4	126	0	75	87	0	111	229	21	126	117	22	236	355	21	201	204	22	347
Precinct 3 Place 1	3	111	0	37	40	0	0	435	40	229	251	37	0	546	40	266	291	37	0
Precinct 4 Place 1	4	45	0	61	49	0	50	330	41	146	172	48	297	375	41	207	221	48	347
total		399	0	271	264	0	161	1,163	139	567	629	130	533	1,562	139	838	893	130	694
Curleson																			
Precinct 1	0													0	0	0	0	0	0
Precinct 2	4	113	0	26	31	0	109	789	16	354	295	73	809	902	16	380	326	73	918
Precinct 3	3	252	0	25	16	0	0	1,897	24	205	166	2	0	2,149	24	230	182	2	0
Precinct 4	4	308	1	34	26	0	317	652	38	149	175	31	639	960	39	183	201	31	956
total		673	1	85	73	0	426	3,338	78	708	636	106	1,448	4,011	79	793	709	106	1,874
Turner																			
Precinct 1 Place 1	4	48	0	43	36	0	58	329	14	198	203	13	324	377	14	241	239	13	382
Precinct 2 Place 1	4	110	0	58	33	0	137	802	4	398	267	0	932	912	4	456	300	0	1,069
Precinct 3 Place 1	4	167	0	72	58	0	181	540	3	152	136	0	568	707	3	224	194	0	749
Precinct 4 Place 1	3	64	0	51	34	0	0	552	0	216	214	0	0	616	0	267	248	0	0
total		389	0	224	161	0	376	2,223	21	964	820	13	1,824	2,612	21	1,188	981	13	2,200

BURNET COUNTY
JUSTICES OF THE PEACE

COURT DATA

<i>Civil Cases</i>		<i>Criminal Cases</i>		<i>Total Cases</i>
2020	430	2020	1,372	1802
2021	579	2021	1,833	2412
2022	538	2022	2,747	3285
2023*	189 444	2023*	799 2354	2798
<i>Warrants Issued</i>		<i>Inquests</i>		
2020	332	2020	147	
2021	442	2021	160	
2022	352	2022	168	
2023*	115	2023*	38	
<i>Administrative Hearings</i>				
2020	11			
2021	47			
2022	34			
2023*	8			

*Reporting period is January ^{thru} and March, 2023

Justice Courts
Summary of Activity by Court
January 1, 2023 to March 31, 2023

County	No. of Months Reported	CIVIL CASES						CRIMINAL CASES						TOTAL CASES					
		Active Pending 1/1/23	Reacti-vated	Added	Disposed	Placed on Inactive Status	Active Pending 3/31/23	Active Pending 1/1/23	Reacti-vated	Added	Disposed	Placed on Inactive Status	Active Pending 3/31/23	Active Pending 1/1/23	Reacti-vated	Added	Disposed	Placed on Inactive Status	Active Pending 3/31/23
Brooks																			
Precinct 1 Place 1	0													0	0	0	0	0	0
Precinct 2 Place 1	0													0	0	0	0	0	0
Precinct 3 Place 1	0													0	0	0	0	0	0
Precinct 4 Place 1	0													0	0	0	0	0	0
Total														0	0	0	0	0	0
Brown																			
Precinct 1 Place 1	3	117	0	98	88	0	127	169	37	66	89	23	159	286	37	164	177	23	286
Precinct 2 Place 1	3	126	0	63	79	0	108	229	17	90	93	13	230	355	17	153	172	13	338
Precinct 3 Place 1	3	111	0	37	40	0	108	435	40	229	251	37	413	546	40	266	291	37	521
Precinct 4 Place 1	3	45	0	49	37	0	50	330	26	115	130	41	295	375	26	164	167	41	345
Total		399	0	247	244	0	393	1,163	120	500	563	114	1,097	1,562	120	747	807	114	1,490
Burleson																			
Precinct 1	0													0	0	0	0	0	0
Precinct 2	3	113	0	20	21	0	113	789	9	244	219	48	783	902	9	264	240	48	896
Precinct 3	2	252	0	16	12	0	0	1,897	16	151	108	1	0	2,149	16	167	120	1	0
Precinct 4	3	308	1	24	15	0	319	652	27	121	136	26	643	960	28	145	151	26	962
Total		673	1	60	48	0	432	3,338	52	516	463	75	1,426	4,011	53	576	511	75	1,858
Burnet																			
Precinct 1 Place 1	3	48	0	32	30	0	52	329	10	140	141	12	326	377	10	172	171	12	378
Precinct 2 Place 1	3	110	0	48	31	0	129	802	4	314	215	0	900	912	4	362	246	0	1,029
Precinct 3 Place 1	3	167	0	58	43	0	182	540	3	129	110	0	571	707	3	187	153	0	753
Precinct 4 Place 1	3	64	0	51	34	0	81	552	0	216	214	0	557	616	0	267	248	0	638
Total		389	0	189	138	0	444	2,223	17	799	680	12	2,354	2,612	17	988	818	12	2,798

According to Annual Statistical Report
for the Texas Judiciary *
Fiscal Year 2021

* by Office of Court Administration

Of the 1,281,000 new civil cases filed
in Texas 39% were in justice courts.

37% in Muni

19% in District

7% in Statutory County

0.3% in Constitutional County

Although filings declined in 2021 (Pandemic)
it still showed the case load considerably
more in justice courts than any other courts

Significant Trend

The number of injury or damage cases
increased (after reaching its lowest in 2017
since 1980) almost doubling in ten years

Debt Cases declined 11% in DC & 15% in CC
but rose by 12% in JC to an all-time high

landlord/tenant cases reached all time high in 2019,
plumeted due to Pandemic but are back-up

Caseload & Outcomes

clearance rate is less than
100% which indicates
growing backlog

2023

gas prices are 33% more than 2020

2023

auto. maint. is 21% more than 2020

jurisdiction increase from \$10k to \$20k
took affect ~~9-1-20~~ 9-1-20 but due to
the Pandemic was not felt in call
load until later.

- blood warrants
- appraisal review board appeals to justice courts
- ~~2023~~ 2022
Co. Judge vehicle = \$16,872.34
repair & maint. & fuel, not including ^{cost of} vehicle
- census analysis
what did it show regarding pop. growth?
what are the #'s per precinct?