

33RD /424th JUDICIAL DISTRICT COURTS

ADMINISTRATIVE ORDER

SETTING COMPENSATION AND EXPENSES OF COURT REPORTERS

On the 1st day of August, 2023, a public hearing was held in the District Courtroom #1, Burnet County Courthouse Annex, 1701 E. Polk Street (Highway 29) Burnet, Texas, pursuant to Section 52.051, Texas Local Government Code, for the following purposes:

setting the annual compensation of the official court reporters of the 33rd and 424th Judicial District Courts and changing the percentage allocation among the counties as required by the Court for the 2023-2024 fiscal year.

After hearing and considering the testimony, evidence, questions, and comments of all persons appearing at the hearing;

It is **ORDERED** that the annual salary, compensation, travel expenses and other allowances for the 2023-2024 fiscal year be set as follows:

a. Annual Salary

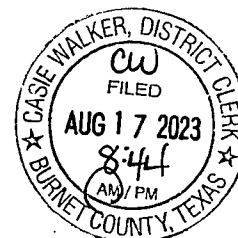
Official Reporter for the 33rd District Court \$97,136

Official Reporter for the 424th District Court \$97,136

b. Other expenses as required by law, including mileage at the State mileage reimbursement rate.

It is further **ORDERED** that the annual salary and expenses of the said Official Court Reporters of the 33rd and 424th Judicial District Court be paid from the General Funds of the Counties of Blanco, Burnet, Llano and San Saba, as required by law, by each of said counties in the following proportions, payable in equal monthly installments:

<u>County</u>	<u>Percent Share</u>
Blanco	12.91%
Burnet	56.64%
Llano	24.22%
San Saba	6.23%



Compensation for Additional Court Reporters as Required by the Court:

- A. Appearance for ½ day session of Court (1-4 hours) \$300.00
- B. Appearance for full day session of Court \$400.00
- C. If reporter is notified of cancellation over 24 hours before scheduled session No Fee
- D. If reporter is notified within 24 hours of cancelled of scheduled session \$100.00
- E. If no notice of cancellation of scheduled session is received by reporter and reporter appears \$ 100.00
- F. Mileage will be paid at the State mileage reimbursement rate.

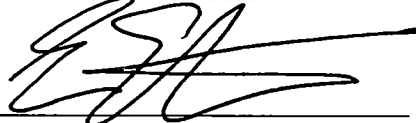
If is further **ORDERED** that each county within the 33rd and 424th Judicial District pay the compensation and expenses of additional court reporters used in the District from such county from the General Fund of each county at the rates set out above, and in the proportions set forth above for each county.

It is further **ORDERED** that the District Clerks of the Counties of Blanco, Burnet, Llano and San Saba, State of Texas, file this Order and certify same to the Commissioners' Courts of their respective counties, and that said Commissioners' Courts shall cause this Order to be recorded in their minutes. Transcription of the public hearing of August 1, 2023, together with all documentary and/or written evidence introduced at said hearing are ordered to be filed in the office of the District Clerks of the Counties of Burnet, Llano, Blanco, and San Saba, Texas, and maintained as a public record as part of this Order.

Signed this 1st day of August, 2023 in quintuplicate originals.



J. Allan Garrett
Presiding Judge
33rd Judicial District Court



Evan Stubbs
Presiding Judge
424th Judicial District Court

I, Casie Walker, Burnet County District Clerk, hereby certify that the foregoing
Administrative Order was submitted to the Commissioners Court of Burnet County, Texas, on the
17th day of August, ~~2024~~₂₀₂₃, for recording in the minutes of said Court.



Casie Walker
Casie Walker
District Clerk
Burnet County, Texas

33RD/424TH JUDICIAL DISTRICTS
BURNET, BLANCO, LLANO, AND SAN SABA COUNTIES

PUBLIC HEARING

ADMINISTRATIVE ORDERS FOR SETTING COMPENSATION AND
EXPENSES FOR AUDITORS AND ASSISTANTS
AND ADMINISTRATIVE ORDER SETTING COMPENSATION AND
EXPENSES FOR COURT REPORTERS

AUGUST 1, 2023

District Courtroom
Burnet County Courthouse Annex North
1701 E. Polk Street
Burnet, Texas 78611

IN ATTENDANCE:

J. Allan Garrett, 33rd Judicial District Judge
Evan Stubbs, 424th Judicial District Judge
Damon Beierle, Burnet County Commissioner
Karin Smith, Burnet County Auditor

Karen Freeman, Court Reporter

1 (In open public forum)

2 JUDGE GARRETT: Okay. Let's get started,
3 so I'm going to open the public meeting. The purpose of
4 today's public meeting is -- going to check and make
5 sure -- the purpose of today's public meeting is
6 regarding the Administrative Order setting compensation
7 and expenses of the Auditor and assistants of each
8 county that has an auditor. So that's specifically
9 Burnet, Llano, and Blanco Counties.

10 And also to set the compensation by
11 Administrative Order for the court reporters for the
12 33rd and 424th District Courts.

13 Please, let the record reflect that
14 Allan Garrett is my name, and I'm here and present.

15 And Evan Stubbs, the District Judge for the
16 424th is present.

17 And I guess for the record I am the
18 District Judge for the 33rd.

19 And then Damon Beierle who is Burnet County
20 Commissioner is present and in the audience, as well as
21 Karin Smith the auditor for Burnet County.

22 No other persons are present though the
23 doors are open and it's open to the public. And it was
24 announced by -- in accordance with the statute and law
25 that we're having this public meeting.

1 Or Mr. -- Judge Stubbs?

2 JUDGE STUBBS: And just so the record is
3 clear I did step out into the hallway and there is no
4 one outside that is unaware that they're free to come
5 in.

6 JUDGE GARRETT: And so let's do this -- go
7 off the record briefly.

8 (Off-the-record discussion)

9 JUDGE GARRETT: So we're back on the
10 record.

11 All right. Then at this point I would make
12 a motion that we approve the Administrative Order
13 setting compensation and expenses of the Auditor and
14 assistants for Burnet County, Blanco County, as well as
15 Llano County.

16 All right. So we are here together, I will
17 second that motion. There's only two of us that pass
18 these, but this is when it's open for public discussion.
19 So any questions or comments from the public?

20 Seeing none and hearing none, all in favor
21 say aye.

22 Aye.

23 JUDGE STUBBS: Aye.

24 JUDGE GARRETT: It passes unanimously.

25 Now we turn our attention to the

1 Administrative Order setting compensation, expenses of
2 court reporters for the two district courts.

3 And let's go off the record briefly.

4 (Off-the-record discussion)

5 JUDGE GARRETT: All right. So we'll go
6 back on the record.

7 So I am entertaining a motion on that
8 Administrative Order.

9 JUDGE STUBBS: All right. In reviewing
10 this order I would make a motion that we approve the
11 Administrative Order setting compensation and expenses
12 of the court reporters for both the 33rd and 424th
13 District Courts. And just so the record is clear that
14 there is an increase, but it's based on a compensation
15 study that was prepared, and we are getting closer to
16 what would be -- my understanding of what would be in
17 line with what the proper compensation should be. So
18 we're just under that, but hopefully we can increase
19 that by a small amount each year. And it also sets out
20 the percentage share for each of the counties that would
21 be paying their percentages based on population as I
22 understand it. So I would make a motion we approve it .

23 JUDGE GARRETT: Okay. I will second the
24 motion. Now that's up for discussion.

25 Hearing and seeing no discussion, all in

1 favor say aye.

2 Aye.

3 JUDGE STUBBS: Aye.

4 JUDGE GARRETT: It Passes unanimously.

5 Anything else for the record from you,

6 Judge?

7 JUDGE STUBBS: Nothing.

8 JUDGE GARRETT: Nothing from me.

9 From the public?

10 (No responses)

11 JUDGE GARRETT: No other record necessary,

12 we'll go off the record.

13 Thank you, Ms. Freeman.

14 (Hearing adjourned at 8:08 a.m.)

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REPORTER'S CERTIFICATE

THE STATE OF TEXAS)

COUNTY OF KERR)

I, KAREN FREEMAN, Certified Shorthand Reporter in and for the State of Texas, do hereby certify that the above and foregoing contains a true and correct transcription of all portions of evidence and other proceedings requested in writing by counsel for the parties to be included in this volume of the Reporter's Record, in the above-styled and numbered cause, all of which occurred in open court or in chambers and were reported by me.

I further certify that this Reporter's Record of the proceedings truly and correctly reflects the exhibits, if any, admitted by the respective parties.

WITNESS MY OFFICIAL HAND this the 9th day of August, 2023.

/s/ Karen Freeman
Karen Freeman, Texas CSR 4254
Expiration Date: 04/30/24
Greenwalt Court Reporting
Firm No. 680
245 Waring-Welfare Road
Boerne, Texas 78006-7926
(830) 537-4223