

Agenda Item Request Form

BURNET COUNTY COMMISSIONER'S COURT

Meetings – 9:00am – 1st^t through 4th Tuesday of Every Month

**NO ITEM WILL BE ON AN AGENDA
WITHOUT PRIOR APPROVAL BY A MEMBER OF COMMISSIONER'S COURT**

All **Contracts** must be approved by County Auditor's
And County Attorney's office prior to being on the Agenda

Agenda items and supporting documents are due to Court Coordinator's Office (Rm. 201) no later than noon on Thursday prior to the meeting date requested.

Ph: 512-715-5276 Fax: 512-715-5217 email: comcrt@burnetcountytexas.org

Presenters are to limit presentation time to no more than 5 minutes.

Today's Date: 5/8/2024
Commissioners Court Date 5/14/2023

Requested K. Smith/Kight/Teague

AGENDA ITEM:

Approval to apply for and sign resolution for a grant with Texas Indigent Defense Commission for FY 2025 Indigent Defense Improvement Grant for the North Hill Country Public Defender's Office.

Judge Oakley

Commissioner Pct. 1 Luther

Commissioner Pct. 2 Beierle

Commissioner Pct. 3 Wall

Commissioner Pct. 4 Dockery



**Social Worker for the North Hill Country Public Defender's Office Resolution
2025 Indigent Defense Improvement Grant Program**

WHEREAS, under the provisions of the Texas Government Code § 79.037 and Title 1 of the Texas Administrative Code Chapter 173, counties are eligible to receive grants from the Texas Indigent Defense Commission to provide improvements in indigent defense services in the county; and

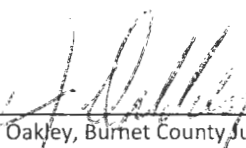
WHEREAS, the commissioners court authorizes this grant program and application to assist the county in the implementation and the improvement of the indigent criminal defense services in this county; and

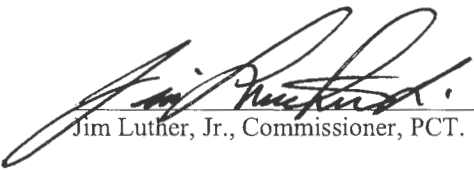
WHEREAS, Burnet County Commissioners Court has agreed that in the event of loss or misuse of the funds, Burnet County Commissioners assures that the funds will be returned in full to the Texas Indigent Defense Commission.

NOW THEREFORE, BE IT RESOLVED and ordered that Joe Don Dockery, the Sr. Commissioner of this county is designated as the Authorized Official to apply for, accept, decline, modify, or cancel the grant application for the Indigent Defense Improvement Grant Program and all other necessary documents to accept said grant; and

BE IT FURTHER RESOLVED that the Nathan Kight, Burnet County Public Defender is designated as the Program Director for this grant and the County Auditor, Karin Smith is designated as the Financial Officer for this grant.

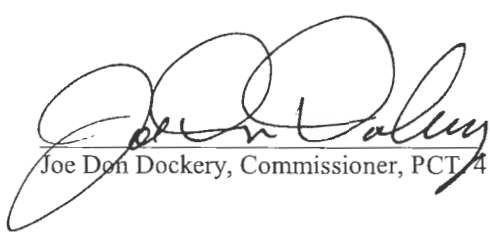
Adopted this 14th day of May, 2024.


James Oakley, Burnet County Judge


Jim Luther, Jr., Commissioner, PCT. 1

~~ABSENT~~
Damon Beierle, Commissioner, PCT. 2


Billy Wall, Commissioner, PCT. 3


Joe Don Dockery, Commissioner, PCT. 4

Attest:


Vicinta Stafford, Burnet County Clerk



**North Hill Country Public Defender's Office Resolution
2025 Indigent Defense Improvement Grant Program**

WHEREAS, under the provisions of the Texas Government Code § 79.037 and Title 1 of the Texas Administrative Code Chapter 173, counties are eligible to receive grants from the Texas Indigent Defense Commission to provide improvements in indigent defense services in the county; and

WHEREAS, the commissioners court authorizes this grant program and application to assist the county in the implementation and the improvement of the indigent criminal defense services in this county; and

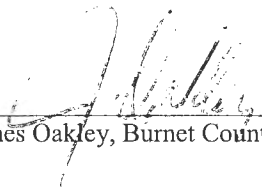
WHEREAS, Burnet County Commissioners Court has agreed that in the event of loss or misuse of the funds, Burnet County Commissioners assures that the funds will be returned in full to the Texas Indigent Defense Commission.

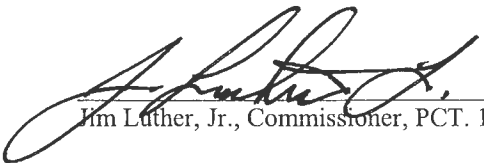
NOW THEREFORE, BE IT RESOLVED and ordered that James Oakley, the Judge of this county is designated as the Authorized Official to apply for, accept, decline, modify, or cancel the grant application for the Indigent Defense Improvement Grant Program and all other necessary documents to accept said grant;

and

BE IT FURTHER RESOLVED that Nathan Kight, Burnet County Public Defender is designated as the Program Director for this grant and the County Auditor, Karin Smith is designated as the Financial Officer for this grant.

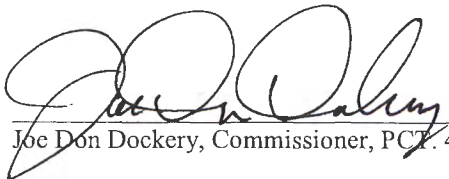
Adopted this 14th day of May, 2024.


James Oakley, Burnet County Judge


Jim Luther, Jr., Commissioner, PCT. 1


Damon Beierle, Commissioner, PCT. 2


Billy Wall, Commissioner, PCT. 3


Joe Don Dockery, Commissioner, PCT. 4

Attest:


Vicinta Stafford, Burnet County Clerk



TIDC Grant Budget Adjustment Request

RE: FY2025 Budget Adjustment Request - Grant Number 212-24-C02

County requests a budget adjustment for the North Hill Country Public Defenders Program.
The details of the request are indicated in the table below:

	Current Approved Budget (From award statement)	Requested Line-Item Change (+ or – amount for each category)	Requested Adjusted Budget
Direct Costs			
1) Personnel	1,179,090.00	237,251.00	1,348,654.00
2) Fringe Benefits	386,186.00	83,479.00	443,306.00
3) Travel and Training	35,900.00	6,100.00	39,000.00
4) Equipment		16,800.00	16,800.00
5) Supplies & Direct Operating	6,500.00	4,000.00	9750.00
6) Contract Services	43,100.00	(15,100.00)	28,000.00
7) Indirect Costs			
Total Proposed Costs	1,650,776.00	332,530.00	1,885,510.00
Less Cash from Other Sources	550,270.00	110,832.00	628,504.00
Total Amount Funded by Commission	1,100,506.00	221,698.00	1,257,008.00

1. **Rationale for Adjustment – Explain in detail the proposed changes to the budget and why they are needed. Be specific and use statistics, if possible. Use as much space as necessary to fully explain why the changes are necessary. Attach more detailed “before and after” budget category breakout as needed to fully explain changes.**

Salaries of the Public Defender, Executive Director, Legal Assistant and Mental Health Case workers increased based on an estimated 4% COLA and 2% step increase. Attorney salaries were reclassified to be more competitive with the County and District Attorney offices in order to retain attorneys. Investigator's salary was reclassified to be competitive with the Sheriff's Office and District Attorney's Office Investigators. Additional employees have qualified for longevity for FY 25. Outdated computers are in the need to be replaced. Smart TVs are to be used when multiple people need to view webinars and other client situations. Supplies and Direct Operating costs were raised from \$500 per employee to \$750 per employee. Contract services were decreased because the county no longer rents the office space. ■

2. **Detail any proposed changes to the staffing model and why they are needed.**

3. **Explain any proposed change in program Scope or Program Activities**


Authorized Official Signature

5/10/24

Date



TIDC Grant Budget Adjustment Request

RE: FY2025 Budget Adjustment Request - Grant Number MH-24-007

County requests a budget adjustment for the NHCPD Mental Health Caseworker Program.
The details of the request are indicated in the table below:

	Current Approved Budget (From award statement)	Requested Line-Item Change (+ or - amount for each category)	Requested Adjusted Budget
Direct Costs			
1) Personnel	48,578.00	20,132.00	68,710.00
2) Fringe Benefits	18,762.00	8,047.00	26,809.00
3) Travel and Training	3,375.00	(375.00)	3,000.00
4) Equipment	4,000.00	(4,000.00)	
5) Supplies & Direct Operating	375.00	375.00	750.00
6) Contract Services			
7) Indirect Costs			
Total Proposed Costs	75,090.00	24,179.00	99,269.00
Less Cash from Other Sources	15,018.00	4,836.00	19,854.00
Total Amount Funded by Commission	60,072.00	19,343.00	79,415.00

1. Rationale for Adjustment – Explain in detail the proposed changes to the budget and why they are needed. Be specific and use statistics, if possible. Use as much space as necessary to fully explain why the changes are necessary. Attach more detailed “before and after” budget category breakout as needed to fully explain changes.

Original Award was for 3/4 of the year. Salaries increased based on an estimated 4% COLA and 2% step increase. Travel and training decreased since previous FY will have the initial training. Supplies and Direct Operating costs were raised from \$500 per employee to \$750 per employee. Equipment was purchased in initial FY.

■

2. Detail any proposed changes to the staffing model and why they are needed.

3. Explain any proposed change in program Scope or Program Activities

Authorized Official Signature

5/10/24

Date