



THE COUNTY OF BURNET

Vicinta Stafford

County Clerk
220 South Pierce Street
Burnet, Texas 78611

May 28, 2024

Burnet County Commissioners Court,

As Burnet County continues to grow, I feel the County Clerk's office is in need of reorganization and reclassification. The staff in my office are great, but the large variety of tasks makes it near impossible to be fully cross trained in all aspects. The County Clerk's office should be viewed as two different businesses. The Records Division is responsible for the filing of Official Public Records and issuing Vital Statistics. The Courts Division is responsible for all filings for Civil, Misdemeanor, Probate, Guardianship, and Commissioners Court. Each division has its own set of statutes. These statutes are ever changing and require a revolving procedure policy. While every employee is capable of assisting a customer on either side of the office, it is extremely difficult to ever reach the ability to fully assist on both sides. In order to make this office run smoothly and ensure that all training and duties are being completed accurately, I am proposing a few changes to my organizational chart with the County Clerk's office. Below are the requests that are also explained in detail on the provided forms.

- 2 Chief Deputy Positions- Chief Deputy Records and Chief Deputy Courts
- Alternative would be- 1 Chief Deputy and 1 Division Supervisor
- Reclassification of Chief Deputy(s) from Group 65 to Group 66
- Alternative would be- Reclassification of Chief Deputy from Group 65 to Group 66 and Classification of Division Supervisor at Group 65
- Reclassification of Deputy Clerks from Group 59 to Group 60

I am aware all requests can not be granted, but I appreciate your consideration in these needed reorganization and reclassification requests.

Thank you,

A handwritten signature in blue ink, appearing to read "Vicinta Stafford".

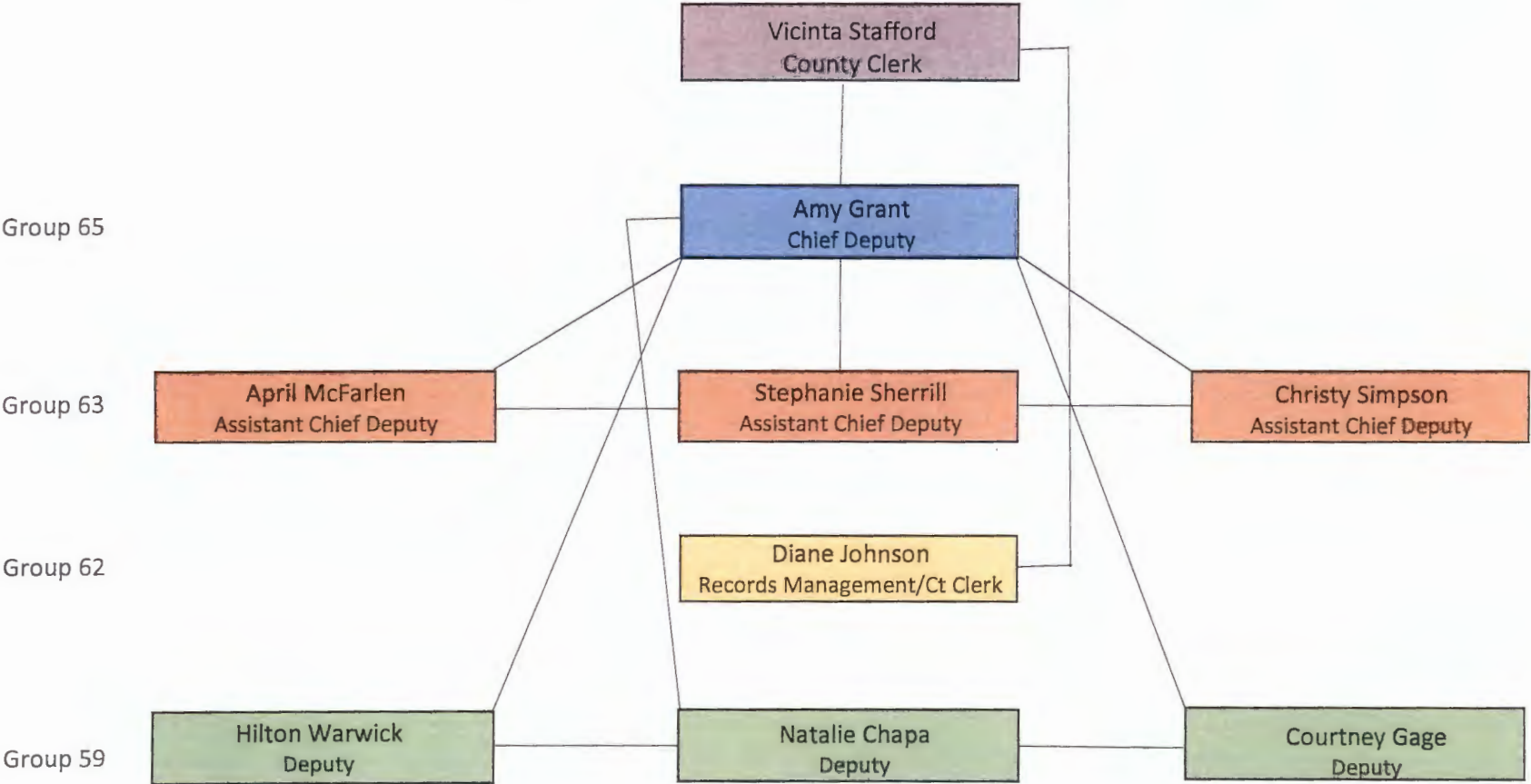
Vicinta Stafford
Burnet County Clerk

Department: 4030 - COUNTY CLERK

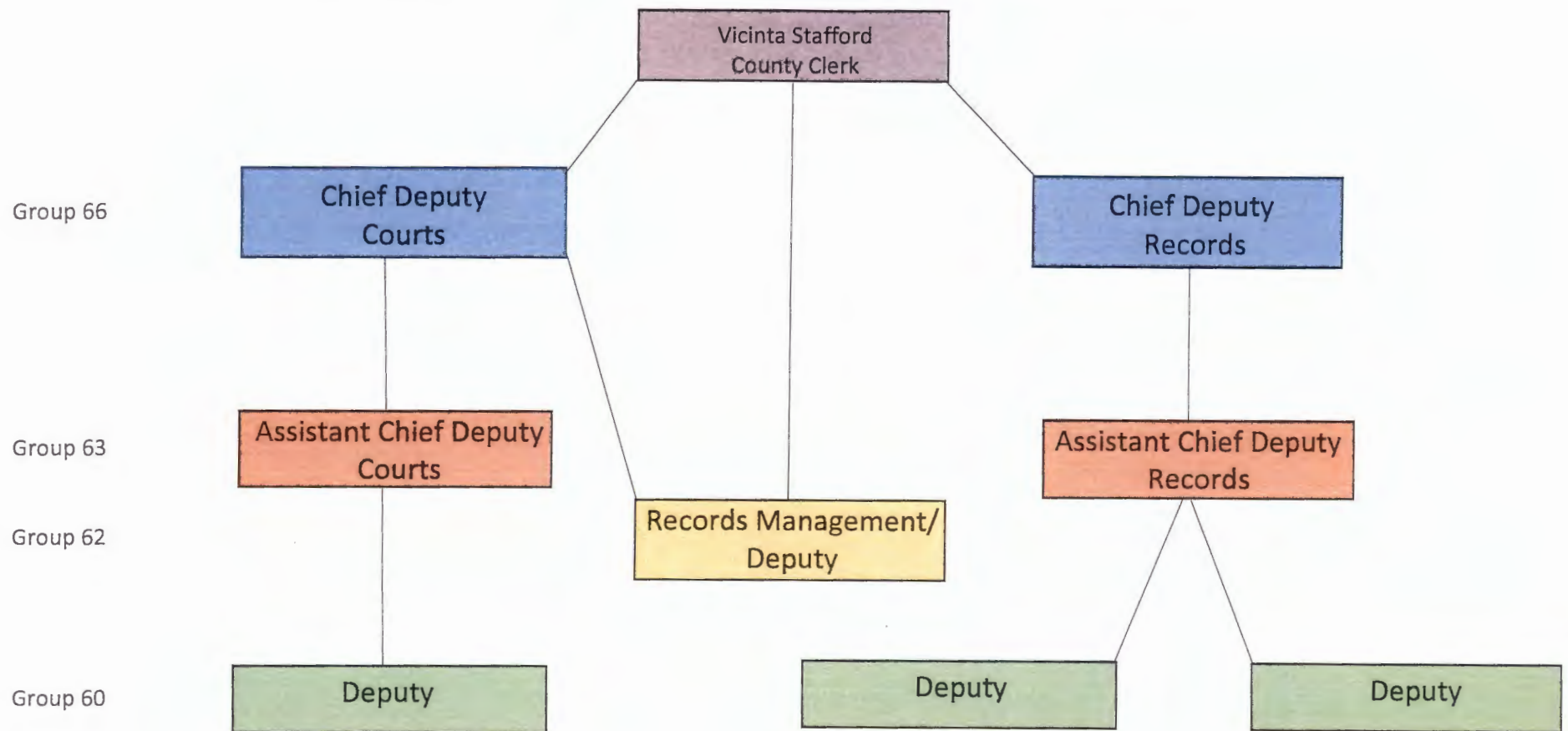
100-4030-1010	ELECTED OFFICIAL	79,372.80	86,917.60	93,084.89	46,542.34
100-4030-1040	CLERK/SUPPORT STAFF	288,555.91	309,800.82	389,105.60	170,869.12

Budget Detail					
Budget Code	Description	Units	Price	Amount	
FY 2024 PROPOSED	Assistant Chief Deputy - Step 6	3.00	59,633.60	178,900.80	
FY 2024 PROPOSED	Chief Deputy - Step 6	1.00	66,040.00	66,040.00	
FY 2024 PROPOSED	Deputy Clerk - Step 4	1.00	47,902.40	47,902.40	Reclassifications included on separate forms.
FY 2024 PROPOSED	Deputy Clerk - Step 5	1.00	49,337.60	49,337.60	
FY 2024 PROPOSED	FY24 NEW POSITION - Deputy Clerk - Step 3	1.00	46,924.80	46,924.80	
100-4030-1100	LONGEVITY	13,180.00	13,540.00	11,600.00	11,600.00
100-4030-1990	OVERTIME	214.14	100.16	0.00	0.00
100-4030-2010	FICA/MDCR	28,167.59	29,482.79	37,800.00	16,419.52
100-4030-2020	GROUP INSURANCE	69,303.32	70,036.31	96,000.00	39,373.60
100-4030-2030	RETIREMENT	44,355.58	45,520.70	59,900.00	24,695.80
100-4030-2040	WORKERS COMP INSURANCE	1,017.93	800.31	1,800.00	389.95
100-4030-2050	UNEMPL INSURANCE	477.38	340.33	1,060.00	132.44
100-4030-2070	SUPPLEMENTAL DEATH BENEFIT	1,183.34	2,709.10	1,500.00	-1,138.11
100-4030-3300	OPERATING SUPPLIES	4,391.62	7,751.25	8,000.00	704.91 \$8000.00
100-4030-4270	CONFERENCE/DUES/TRAINING	2,990.15	3,224.19	5,000.00	2,705.31 \$5000.00
100-4030-5750	MACH/EQUIP (INVENTORIED)	0.00	3,277.57	0.00	0.00 \$4000.00- 3 High Volume Scanner Replacements
Department: 4030 - COUNTY CLERK Total:		533,209.76	573,501.13	704,850.49	312,294.99 0.00

FY24 County Clerk Office Organization Chart



Proposed #1 FY25 County Clerk Office Organization Chart



Increase to the General Fund Budget

Chief Deputy Records Increase= \$1,019.20 Plus Step and COLA

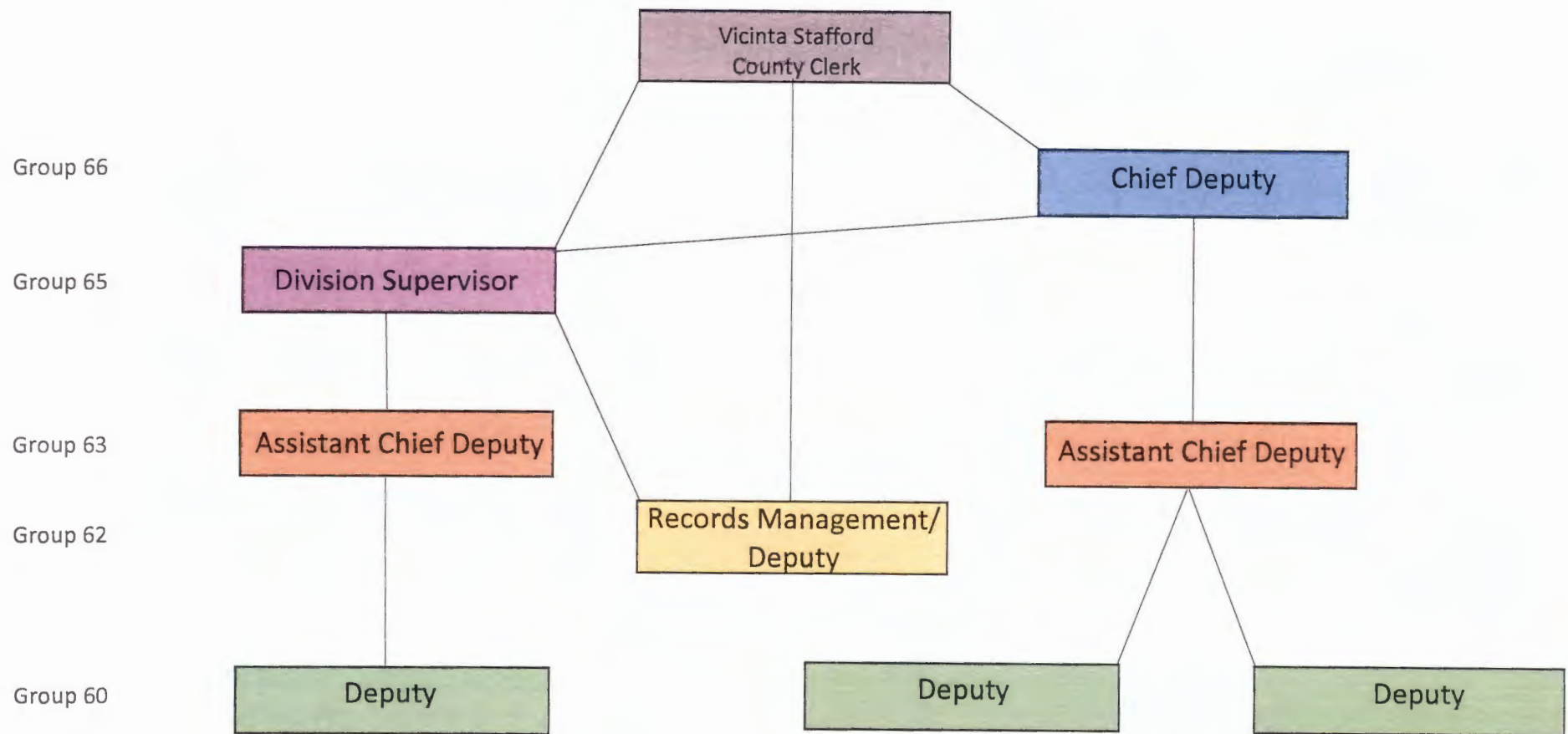
Chief Deputy Courts Increase= \$7,425.60 Plus Step and COLA

Deputy Clerk Increase x 3= \$2,418.80 Plus Step and COLA

Total Increase= \$15,701.20 Plus Step and COLA

*This increase does not include increases to the benefit package.

Proposed #2 FY25 County Clerk Office Organization Chart



Increase to the General Fund Budget

Chief Deputy Increase= \$1,019.20 Plus Step and COLA

Division Supervisor Increase= \$6,406.40 Plus Step and COLA

Deputy Clerk Increase x 3= \$2,418.80 Plus Step and COLA

Total Increase= \$14,682.00 Plus Step and COLA

*This increase does not include increases to the benefit package.

Position Budget Request Form

Action Requested: ☐ New Position ☒ Reclassification w/Salary Change ☐ Reclassification w/o Salary Change

Department:

County Clerk

Current Position Title:

Chief Deputy

Proposed Position Title:

#1 Chief Deputy Records or #2 Chief Deputy

Requested Classification:

Group 66

Funding Source:

General Fund

Proposed Salary Amount:

Group 66 Plus Step and COLA

NEW POSITION INFORMATION

New/Reclassification of Position:

Please explain in detail the need for New Position/Reclassification. In addition, explain how funding will be obtained (i.e., closing position(s), grant, budget transfers, etc.) If this is a new position, please attach a job description, supporting data or a description of the need:

The Burnet County Clerk's office is ultimately 2 different businesses operating as such. With the growth in the County and ever-changing legislative updates, it has become apparent that the knowledge needed to do both is extremely difficult for one person. I would like to reorganize my office to be run as 2 businesses, which would lead to a Chief Deputy Records & a Chief Deputy Courts. Under each of these Chiefs would be an Assistant Chief Deputy and Deputy Clerks. The Chief Deputies would be able to focus and train all the staff under them in order to make sure the office is operating at it's full potential. With the reclassification, the Chief Deputies will now be responsible for training, department oversight & leadership, continuing education for legislative updates, implementing legislative updates into our business policy, daily and monthly financial reports for the office, communicating and testing for software updates and issues, and problem solving for their department's issues that arise. This is in addition to their daily responsibilities and work load. Legislation continues to add extensive reporting requirements that are extremely time consuming and difficult to execute. These new requirements will be handled by the Chief Deputies.

Final job title, job description, classification and pay will be determined by the Commissioners Court based on the Compensation plan.

Position Budget Request Form

Action Requested: ☐ New Position ☒ Reclassification w/Salary Change ☐ Reclassification w/o Salary Change

Department:

County Clerk

Current Position Title:

Assistant Chief Deputy (1 Position Only)

Proposed Position Title:

#1 Chief Deputy Courts or #2 Division Supervisor

Requested Classification:

#1 Group 66 or #2 Group 65

Funding Source:

General Fund

Proposed Salary Amount:

#1 Group 66 or #2 Group 65 Plus Step and COLA

NEW POSITION INFORMATION

New/Reclassification of Position:

Please explain in detail the need for New Position/Reclassification. In addition, explain how funding will be obtained (i.e., closing position(s), grant, budget transfers, etc.) If this is a new position, please attach a job description, supporting data or a description of the need:

The Burnet County Clerk's office is ultimately 2 different businesses operating as such. With the growth in the County and ever-changing legislative updates, it has become apparent that the knowledge needed to do both is extremely difficult for one person. I would like to reorganize my office to be run as 2 businesses, which would lead to a Chief Deputy Records & a Chief Deputy Courts. Under each of these Chiefs would be an Assistant Chief Deputy and Deputy Clerks. The Chief Deputies would be able to focus and train all the staff under them in order to make sure the office is operating at it's full potential. With the reclassification, the Chief Deputies will now be responsible for training, department oversight & leadership, continuing education for legislative updates, implementing legislative updates into our business policy, daily and monthly financial reports for the office, communicating and testing for software updates and issues, and problem solving for their department's issues that arise. This is in addition to their daily responsibilities and work load. Legislation continues to add extensive reporting requirements that are extremely time consuming and difficult to execute. These new requirements will be handled by the Chief Deputies.

Final job title, job description, classification and pay will be determined by the Commissioners Court based on the Compensation plan.

Position Budget Request Form

Action Requested: ☐ New Position ☒ Reclassification w/Salary Change ☐ Reclassification w/o Salary Change

Department:

Current Position Title:

Proposed Position Title:

Requested Classification:

Funding Source:

Proposed Salary Amount:

NEW POSITION INFORMATION

New/Reclassification of Position:

Please explain in detail the need for New Position/Reclassification. In addition, explain how funding will be obtained (i.e., closing position(s), grant, budget transfers, etc.) If this is a new position, please attach a job description, supporting data or a description of the need:

The responsibilities of the County Clerk have increased due to legislative changes and growth in the County. The knowledge required to perform these responsibilities is extensive and ever-changing. The outcome for these job duties come with added stress. The attention to detail is crucial to ensure the action is performed with the greatest amount of accuracy. The softwares that these positions use are very advanced and require months to even years of training to operate correctly. The Deputies in the County Clerk's office are required to be able to successfully use multiple software systems in order to perform the daily duties. The County Clerk's office is 2 businesses and each Deputy must obtain a general knowledge of both in order to assist customers efficiently. With the added responsibilities and additional knowledge that is now required, I believe the Deputy Clerk position in the County Clerk's office should be reclassified to Group 60.

Final job title, job description, classification and pay will be determined by the Commissioners Court based on the Compensation plan.

BURNET COUNT

EQUIPMENT & TECHNOLOGY

BUDGET REQUEST FORM

☐ NEW TECHNOLOGY ☐ NEW EQUIPMENT OR VEHICLE ☒ EQUIPMENT REPLACEMENT
☐ SOFTWARE

EQUIPMENT:

Type of equipment requested: ☐ Computer ☐ Printer ☒ Scanner ☐ Vehicle

☐ Other (please describe) _____

Is the new equipment for a: ☐ new employee ☐ replacement equipment ☐ new process

Comments: _____

The staff use a scanner everyday to perform the duties of the office. The used scanners are passed down to other staff who use it less frequently. The high volume scanners get several years of use out of these before they are passed on. I anticipate the current scanners will be good for maybe 6 to 8 more months. We need 3 new scanners to replace 3 and these used 3 will be passed down to the less volume scanners.

Item description: Fujitsu fi-7160 Desktop Scanners or another software compatible option

One Time Estimated cost: \$1200.00 to \$1300.00 each x 3= \$3600.00 to \$3900.00

Ongoing Estimated cost: _____

Reason for new equipment. If this is replacing existing equipment, please give the tag number, serial number or VIN number if available. 1854, 1858, & 1860

PLEASE ATTACH ANY INFORMATION AVAILABLE FOR TECHNOLOGY AND EQUIPMENT REQUESTS. ATTACH A DETAILED QUOTE IF AVAILABLE.

Budget Worksheet Condensed

For Fiscal: 10/2023-09/2024 Period Ending: 03/31/2024

Fund: 222 - COUNTY CLERK RECORDS
Department: 4042 - CO CLERK RECORDS MGMT

		10/2021-09/2022	10/2022-09/2023	10/2023-09/2024	10/2023-09/2024
		Total Activity	Total Activity	Total Budget	YTD Activity
222-4042-1040	STAFF	50,290.31	49,652.32	57,366.40	26,593.64
Budget Detail					
Budget Code	Description	Units	Price	Amount	
FY 2024 PROPOSED	Records Mgmt Officer	1.00	57,366.40	57,366.40	
222-4042-1100	LONGEVITY	0.00	720.00	720.00	0.00
222-4042-2010	FICA/MDCR	3,847.13	3,844.38	4,450.00	2,031.18
222-4042-2020	GROUP INSURANCE	10,571.03	11,846.52	12,000.00	5,731.60
222-4042-2030	RETIREMENT	5,848.27	5,608.97	6,980.00	2,892.52
222-4042-2040	WORKERS COMP	132.73	96.03	205.00	46.13
222-4042-2050	UNEMPL INSURANCE	80.45	53.27	95.00	19.41
222-4042-2070	SUPPLEMENTAL DEATH BENEFIT	155.93	129.21	175.00	60.82
222-4042-3300	OPERATING SUPPLIES	0.00	158.56	1,000.00	228.64
222-4042-4010	PROFESSIONAL SERVICES	0.00	10,000.00	0.00	0.00
222-4042-4270	CONFERENCE/DUES/TRAINING	2,384.53	8,910.72	20,000.00	-237.14
222-4042-4540	SUPPORT/LICENSING FEES	128,505.50	128,874.83	85,000.00	37,614.95
222-4042-5750	MACH/EQUIP (INVENTORIED)	0.00	2,473.66	3,150.00	0.00
Budget Detail					
Budget Code	Description	Units	Price	Amount	
FY 2024 PROPOSED	Credit Card Readers	1.00	2,250.00	2,250.00	
FY 2024 PROPOSED	Other	1.00	900.00	900.00	
Department: 4042 - CO CLERK RECORDS MGMT Total:		201,815.88	222,368.47	191,141.40	74,981.75
					0.00

\$57000.00- Tyler Eagle
\$4000.00- Agenda Quick
\$3000.00- Property Fraud Alert
\$11000.00- Conversion Fees

		10/2021-09/2022	10/2022-09/2023	10/2023-09/2024	10/2023-09/2024		
		Total Activity	Total Activity	Total Budget	YTD Activity		
Department: 4102 - CO CLERK RECORDS ARCHIVE							
222-4102-4010	PROFESSIONAL SERVICES	412,488.08	109,942.16	110,000.00	0.00	\$70000.00	\$34000.00- Kofile scanning overag
Department: 4102 - CO CLERK RECORDS ARCHIVE Total:		412,488.08	109,942.16	110,000.00	0.00	0.00	\$35000.00- Quicklinks Quote
Fund: 222 - COUNTY CLERK RECORDS Total:		614,303.96	332,310.63	301,141.40	74,981.75	0.00	

		10/2021-09/2022	10/2022-09/2023	10/2023-09/2024	10/2023-09/2024	
		Total Activity	Total Activity	Total Budget	YTD Activity	
Fund: 221 - COUNTY RECORDS MGMT						
Department: 4022 - COUNTY RECORDS MGMT						
221-4022-4620	COPIER RENTAL	8,263.22	0.00	0.00	0.00	
Department: 4022 - COUNTY RECORDS MGMT Total:		8,263.22	0.00	0.00	0.00	0.00
Fund: 221 - COUNTY RECORDS MGMT Total:		8,263.22	0.00	0.00	0.00	0.00

I wanted to give you a heads up on a pricing error that was made on your probate project. This came to light as we were comparing what was picked up vs. what was on the project.

The error is below (on page 7) of the signed contract, which is attached, and the errors are circled in red below:

- Probate Minutes Volumes 29 – 46 – it assumes 1 volume instead of 16
 - Total of 910 pages priced – outstanding pages are 13,650 pages
- Probate Minutes Volumes 47 – 88 – it (again) assumes 1 volume instead of 40
 - Total of 1,000 pages priced – outstanding pages are 39,000 pages

Total Probate Minute Error is \$33,169.50

Kofile

PROJECT INVENTORY & ITEMIZED PRICING											
RECORDS SERIES TITLE	VOLUME	DATE	QUANTITY		DESCRIPTION					LEVEL OF SERVICE	PRICE QUOTE
			VOL.	PAGE	FOR- MAT	BIND- ING	SHEET SIZE	LOCATION	NOTES		
Minutes Probate Court	28		1	800	T	LL		Courthouse	Tumbler Book	IM	\$504.00
Minutes Probate Court	29 - 46		1	910	T	LL		Courthouse	Tumbler Book	IM	\$573.30
Minutes Probate Court	47 - 88		1	1,000	T	LL		Courthouse	Tumbler Book	IM	\$630.00
Minutes Probate Court	89		1	716	T	LL		Courthouse	Tumbler Book	IM	\$451.08
Minutes Probate Court	90 - 112		23	21,850	T	LL		Courthouse	Tumbler Book	IM	\$13,765.50
Minutes Probate Court	113		1	587	T	LL		Courthouse	Tumbler Book	IM	\$369.81

Detailed Inventory:

Burnet County Clerk			
QuickLink® Light Tagging Project Overview			
Record Series	Volume Name	Page Count	Estimated Total
COUNTY/COMMISSIONERS COURT			\$1,285.05
INDEX COUNTY CT. MIN.	2	328	
INDEX TO COMMISSIONERS COURT	1	278	
INDEX TO COMMISSIONERS COURT MINUTES	2, 1932-1984	494	
INDEX TO COMMISSIONERS COURT MINUTES	3	282	
INDEX TO MINUTES COUNTY COURT	2	351	
INDEX TO MINUTES COUNTY COURT	3	140	
INDEX TO EXECUTION DOCKET COUNTY COURT	1	104	
FINANCING DEBTOR INDEX			\$780.00
DEBTOR INDEX TO FINANCING STATEMENTS A-Z	1	778	
DEBTOR INDEX TO FINANCING STATEMENTS A-Z	2	422	
MARKS & BRANDS			\$835.25
INDEXED REGISTER OF OWNER, MARKS AND BRANDS	D	514	
INDEXED REGISTER OF OWNER, MARKS AND BRANDS	D-1	520	
INDEXED REGISTER OF OWNER, MARKS AND BRANDS	E	251	
PROBATE MINUTES			\$1,559.35
INDEX TO PROBATE MINUTES	B, C, F	13	
INDEX TO PROBATE MINUTES	F	42	
INDEX TO PROBATE PAPERS	1	151	
INDEX TO PROBATE PAPERS	2	83	
INDEX TO PROBATE RECORDS AND PROBATE MINUTES A-D	1	364	
INDEX TO PROBATE RECORDS AND PROBATE MINUTES A-K	2	317	
INDEX TO PROBATE RECORDS AND PROBATE MINUTES E-K	1	418	
INDEX TO PROBATE RECORDS AND PROBATE MINUTES L-R	1	378	
INDEX TO PROBATE RECORDS AND PROBATE MINUTES L-R	2	299	
INDEX TO PROBATE RECORDS AND PROBATE MINUTES S-Z	1	334	
REAL PROPERTY			\$16,154.45

Burnet County Clerk			
QuickLink® Light Tagging Project Overview			
Record Series	Volume Name	Page Count	Estimated Total
GENERAL INDEX TO CONTRACTORS LIEN RECORD	1	58	
GENERAL INDEX TO DEEDS	1873-1882	214	
GENERAL INDEX TO DEEDS	A	212	
GENERAL INDEX TO DEEDS	C	213	
GENERAL INDEX TO MINUTES COUNTY COURT	1	180	
GRANTEE INDEX TO DEEDS A-D	1927-1965	304	
GRANTEE INDEX TO DEEDS A-D	1965-1979	325	
GRANTEE INDEX TO DEEDS A-K	1894-1927	656	
GRANTEE INDEX TO DEEDS A-K	1980-1984	436	
GRANTEE INDEX TO DEEDS A-K	1984-1986	443	
GRANTEE INDEX TO DEEDS A-Z	1852-1894	618	
GRANTEE INDEX TO DEEDS E-K	1927-1965	346	
GRANTEE INDEX TO DEEDS E-K	1965-1979	325	
GRANTEE INDEX TO DEEDS L-R	1927-1965	324	
GRANTEE INDEX TO DEEDS L-R	1965-1979	325	
GRANTEE INDEX TO DEEDS L-Z	1894-1927	592	
GRANTEE INDEX TO DEEDS L-Z	1980-1984	450	
GRANTEE INDEX TO DEEDS L-Z	1984-1986	443	
GRANTEE INDEX TO DEEDS OF TRUST A-D	1957-1980	325	
GRANTEE INDEX TO DEEDS OF TRUST A-K	1981-1984	443	
GRANTEE INDEX TO DEEDS OF TRUST A-K	1984-1986	443	
GRANTEE INDEX TO DEEDS OF TRUST A-Z	1927-1956	618	
GRANTEE INDEX TO DEEDS OF TRUST E-K	1957-1980	325	
GRANTEE INDEX TO DEEDS OF TRUST L-R	1957-1980	325	
GRANTEE INDEX TO DEEDS OF TRUST L-Z	1981-1984	443	
GRANTEE INDEX TO DEEDS OF TRUST L-Z	1984-1986	443	
GRANTEE INDEX TO DEEDS OF TRUST S-Z	1957-1980	325	
GRANTEE INDEX TO DEEDS S-Z	1927-1965	304	
GRANTEE INDEX TO DEEDS S-Z	1965-1979	325	
GRANTEE INDEX TO OFFICIAL PUBLIC RECORDS OF REAL PROPERTY L-Z	1988-1991	434	
GRANTEE INDEX TO OFFICIAL PUBLIC RECORDS OF REAL PROPERTY A-K	1986-1987	443	
GRANTEE INDEX TO OFFICIAL PUBLIC RECORDS OF REAL PROPERTY A-K	1988-1991	488	
GRANTEE INDEX TO OFFICIAL PUBLIC RECORDS OF REAL PROPERTY L-Z	1986-1987	443	

Burnet County Clerk			
QuickLink® Light Tagging Project Overview			
Record Series	Volume Name	Page Count	Estimated Total
GRANTOR INDEX TO DEEDS A-D	1927-1965	320	
GRANTOR INDEX TO DEEDS A-D	1965-1979	320	
GRANTOR INDEX TO DEEDS A-K	1894-1927	320	
GRANTOR INDEX TO DEEDS A-K	1980-1984	320	
GRANTOR INDEX TO DEEDS A-K	1984-1986	320	
GRANTOR INDEX TO DEEDS A-Z	1852-1894	320	
GRANTOR INDEX TO DEEDS E-K	1927-1965	320	
GRANTOR INDEX TO DEEDS E-K	1965-1979	320	
GRANTOR INDEX TO DEEDS L-R	1927-1965	320	
GRANTOR INDEX TO DEEDS L-R	1965-1979	320	
GRANTOR INDEX TO DEEDS L-Z	1894-1927	320	
GRANTOR INDEX TO DEEDS L-Z	1980-1984	320	
GRANTOR INDEX TO DEEDS L-Z	1984-1986	320	
GRANTOR INDEX TO DEEDS OF TRUST A-D	1957-1980	320	
GRANTOR INDEX TO DEEDS OF TRUST A-K	1981-1984	340	
GRANTOR INDEX TO DEEDS OF TRUST A-K	1984-1986	320	
GRANTOR INDEX TO DEEDS OF TRUST A-Z	1927-1956	320	
GRANTOR INDEX TO DEEDS OF TRUST E-K	1957-1980	320	
GRANTOR INDEX TO DEEDS OF TRUST L-R	1957-1980	320	
GRANTOR INDEX TO DEEDS OF TRUST L-Z	1981-1984	300	
GRANTOR INDEX TO DEEDS OF TRUST L-Z	1984-1986	320	
GRANTOR INDEX TO DEEDS OF TRUST S-Z	1957-1980	320	
GRANTOR INDEX TO DEEDS S-Z	1927-1965	320	
GRANTOR INDEX TO DEEDS S-Z	1965-1979	320	
GRANTOR INDEX TO OFFICIAL PUBLIC RECORDS OF REAL PROPERTY A-K	1986-1987	320	
GRANTOR INDEX TO OFFICIAL PUBLIC RECORDS OF REAL PROPERTY A-K	1988-1991	320	
GRANTOR INDEX TO OFFICIAL PUBLIC RECORDS OF REAL PROPERTY L-Z	1986-1987	320	
GRANTOR INDEX TO OFFICIAL PUBLIC RECORDS OF REAL PROPERTY L-Z	1988-1991	320	
INDEX AND REGISTER OF CHATTEL MORTGAGES	1939	411	
INDEX AND REGISTER OF CHATTEL MORTGAGES	1942	459	
INDEX AND REGISTER OF CHATTEL MORTGAGES	1948	451	
INDEX AND REGISTER OF CHATTEL MORTGAGES	1954	484	
INDEX AND REGISTER OF CHATTEL MORTGAGES	1962	451	

Burnet County Clerk			
QuickLink® Light Tagging Project Overview			
Record Series	Volume Name	Page Count	Estimated Total
INDEX TO ATTACHMENT LIEN RECORD	1	82	
INDEX TO MECHANICS AND MATERIALMANS LIEN RECORDS A-Z	1978-1986	320	
INDEX TO OIL LEASES	0	132	
INDEX TO ROADS	A	112	
INDEX TO SURVEYORS RECORD	1	83	
INDEX TO SURVEYORS RECORD	2	64	
INDEX TO SURVEYOR'S RECORD	1	153	
ROAD MINUTES INDEX	ABC	100	
VITALS & MISC BOOKS			\$937.95
INDEX TO DISCHARGE RECORD	1	90	
MASTER INDEX TO MARRIAGE RECORDS	FEMALE	480	
MASTER INDEX TO MARRIAGE RECORDS	MALE	481	
INDEX TO FILE BOOKS	3-4	332	
INDEX TO NUMBER	C	44	
MISC INDEX	0	16	
QuickLink® Light Tagging Setup Fee			\$7,500.00
QuickLink® Light Tagging Annual Maintenance			\$4,990.00
QuickLink® Light Tagging Project Total			\$34,042.05