



CATERING AGREEMENT

This is a catering agreement executed this

BETWEEN

Ingram EatZ Catering

101 Natalies Point

Burnet TX, 78611

Known for the purposes of this Agreement as "Caterer,"

AND

Burnet County/Vicenta Stafford

Known for the purposes of this Agreement as "Client."

Client and Caterer agree to the following:

1. Services

1.1 Caterer agrees to provide Food/Service for the BURNET COUNTY CHRISTMAS PARTY, known as the "Event," taking place on **DECEMBER 6TH 2024**.

1.2 For this Event, Caterer agrees to provide the following: **Food and Service.**

FOOD BEING: CREAMY MUSHROOM CHICKEN, SMOKED PORK TENDERLOIN, BACON MAC AND CHEESE, ROASTED RED POTATOES, TOSSED GREEN SALAD, AND DINNER ROLLS.

SERVICES BEING: SET UP/CLEANUP OF 2 BUFFET LINES. WAITERS TO SERVE THE FOOD AT THE BUFFET AND REFILL. ANY OTHER HELP THAT MAY BE NEEDED AT THE EVENT.

1.3 **Estimated guest count is 300 people.**

1.5 Client agrees to provide the following: **TABLES FOR THE BUFFET LINES.**

2.1 Client is required to pay a 25% deposit of **\$1650 before booking is confirmed.**

2.2 **Deposit is refundable if Client cancels 60 days prior to the "event".**

3. Payment

3.1 For the above services, Client will pay Caterer a total of **\$22** per head for all guests for dinner **totaling \$6600. No tax will be charged as Burnet County is tax exempt.** Vendors will not be included in the final head count.

3.4 Client may request additional services, with the knowledge that these services will add to the total cost agreed upon by this contract, and must be agreed to in writing, either as an addendum to this Agreement, or in a separate document.

3.5. The balance on the total cost for the Event is due **prior to final cleanup of caterer's duties.**

4. Guests

4.1 Client agrees to provide Caterer with the total number of guests no later than **7** days before Event.

4.2 Client agrees to break down the guest list into adults and children, and include any food allergies or special dietary requests, if applicable.

5. Menu

5.2 Menu must be confirmed by **NA**.

5.3 Menu will be fixed, and no changes may be made after that date.

6. Cancellation Policy

6.1 Client may cancel this agreement **BEFORE 10/6/2024**. Cancellation of the contract is to be before 60 days prior to the "event"

6.2 Cancellation occurring 60 **days prior** to event will result in a **total forfeiture of deposit** as outlined in Section 2.

7. Arbitration

7.1 Should either party failure to provide or breach this Agreement in any way, the offending party will be liable for any damages.

7.2 Both parties agree to seek a third-party mediator or arbitrator for any disputes that arise as a result of this Agreement.

8. Jurisdiction

This Agreement falls under the jurisdiction of the state of **{Texas}**, and is therefore subject to all of **{Texas}** laws and regulations.

Signed:

Client Name


Client Signature

Date:

Beau Ingram
Caterer Name

Beau Ingram
Caterer Signature

Date: 9/19/2024