Agenda Item Request Form

BURNET COUNTY COMMISSIONER'S COURT

Meetings – 9:00am – 2nd and 4th Tuesday of Every Month

NO ITEM WILL BE ON AN AGENDA
WITHOUT PRIOR APPROVAL BY A MEMBER OF COMMISSIONER'S COURT

All **Contracts** must be approved by County Auditor's
And County Attorney's office prior to being on the Agenda

Agenda items and supporting documents are due to Court Coordinator's Office (Rm. 201) no later than noon on Thursday prior to the meeting date requested.

Ph: 512-715-5276 Fax: 512-715-5217 email: comcrt@burnetcountytexas.org

Presenters are to limit presentation time to no more than 5 minutes.

Today's Date: 10/02/24 **Requested by: Richard Gumbert**

AGENDA ITEM(S):

Discussion and action on the Software Services Contract with Brightly Software, Inc.

Meeting Date Requested: 10/08/24

Agenda Item Approved by: ____________________

County Judge Oakley Commissioner Pct. 1 Luther Commissioner Pct. 2 Beierle

Commissioner Pct. 3 Wall Commissioner Pct. 4 Dockery

THE STATE OF TEXAS §

COUNTY OF BURNET §

SOFTWARE SERVICES CONTRACT

THIS CONTRACT is entered into by and between Burnet County, Texas, a political subdivision of the State of Texas ("County"), on behalf of Burnet County Maintenance, and Brightly Software, Inc. ("Vendor").

WITNESSETH:

WHEREAS, County desires to contract with Vendor to provide the services necessary to fulfill the requested maintenance software services that are specifically set forth hereinafter; and

WHEREAS, Vendor has agreed to provide the services enumerated hereinafter for Burnet County Maintenance.

NOW THEREFORE, for the mutual consideration expressed hereinafter, County and Vendor agree as follows:

I. SERVICES PROVIDED

Vendor agrees to provide to County the following services, to include, but not limited to:

1.1 Provide MaintenanceEdge Software Services per the attached invoice dated 10/01/2024. Contract term 10/01/2024 to 09/30/2025.

II. BILLING AND PAYMENT

Vendor shall submit a billing statement to the Burnet County Auditor's Office (133 E. Jackson Street, Burnet, Texas 78611). A total installment will be made to the Vendor, not to exceed $920.23.

Each invoice received for payment will be reviewed by the County for financial compliance with this Contract. Invoices submitted by Vendor in proper form shall be paid by County within thirty (30) days of receipt of the invoice.

III. TERM AND TERMINATION

This Contract will be for a term of one (1) year. This Contract may be extended provided all terms and conditions, except for the Contract period being extended, remain unchanged and in full force and effect. Any extension of the Contract requires the mutual Contract in writing signed by both parties. Refusal by either party to exercise this Option to Extend shall require this Contract to expire on the original or mutually agreed date. The extension period shall be in one year increments. Either party may terminate this Contract with or without cause with at least thirty (30) days written notice of termination to the other party.

IN WITNESS WHEREOF, the parties have executed this Contract on the dates indicated below. The effective date of this Contract is October 8, 2024.

BURNET COUNTY, TX	**VENDOR**
J. Dailey	
Burnet County Judge	Brightly Software, Inc.
Date: 10/8/24	Date: ____________

Brightly

Invoice

Invoice #:	INV-256920
Invoice Currency:	USD
Invoice Date:	10/01/2024
Terms:	Net 30
Due Date:	10/31/2024
Client ID:	1204643

Tax ID: 56-2174429
Phone: 877-639-3833
Email: accountsreceivable@brightlysoftware.com

Bill To:
Burnet County
Helen Cummins
Rm 1
220 S Pierce St
Burnet, TX 78611-3136
United States

Ship To:
Burnet County
Richard Gumbert
Rm 1
220 S Pierce St
Burnet, TX 78611-3136
United States

Client PO #:

Reference:

Description	Site	Start Date	End Date	Quantity	Amount
MaintenanceEdge	Burnet County	10/01/2024	09/30/2025		$920.23
				SUBTOTAL	$920.23
				SALES TAX	$0.00
				TOTAL	$920.23

TOTAL APPLIED	USD $0.00
TOTAL DUE	**USD $920.23**

Tax exemption certifications can be sent to accountsreceivable@brightlysoftware.com.
Need a copy of our W-9? Click here to get a copy from our SharePoint site.

TO PAY BY CHECK
Brightly Software, Inc.
PO Box 360717
Pittsburgh, PA 15251-6717
OR 15250-6717

TO PAY BY ACH
HSBC Bank USA, N.A.
95 Washington St. 4 South
Buffalo, NY 14203
Account #: 879026464
Routing #: 022000020

TO PAY BY WIRE
HSBC Bank USA, N.A.
452 5th Ave.
New York, NY 10018
Account #: 879026464
Fed #: 021001088
Swift #: MRMDUS33

TO PAY BY CREDIT CARD
Call 877-639-3833
(3% surcharge applies)

When paying electronically (ACH), please send remittance details to remittance@brightlysoftware.com

This Invoice and its Services are governed by the terms of the Brightly Software Master Subscription Agreement found at https://www.brightlysoftware.com/terms ("Terms"), unless Subscriber has a separate written agreement executed by Brightly Software for the Services, in which case the separate written agreement will govern. Acceptance is expressly limited to these Terms. Any additional or different terms proposed by Subscriber (including, without limitation, any terms contained in any Subscriber purchase order) are objected to and rejected and will be deemed a material alteration hereof.

Gmail

Jolene Mock <jolenem@burnetcountytexas.org>

Fwd: New Invoice from Brightly for Burnet County - INV-256920, due on 10-31-2024

1 message

Helen Cummins <hcummins@burnetcountytexas.org> Tue, Oct 1, 2024 at 9:53 AM
To: Jolene Mock <jolenem@burnetcountytexas.org>

---------- Forwarded message ---------
From: **Accounts Receivable** <accountsreceivable@brightlysoftware.com>
Date: Tue, Oct 1, 2024 at 7:21 AM
Subject: New Invoice from Brightly for Burnet County - INV-256920, due on 10-31-2024
To: acctpay@burnetcountytexas.org <acctpay@burnetcountytexas.org>

Dear Helen Cummins,

Thank you for providing us the opportunity to do business with you.

Your new invoice is attached to this email.

Please note our NEW REMITTANCE ADDRESS on the attached invoice.

Invoice Number: INV-256920

Amount: $920.23

Due Date: 10-31-2024

To view the invoice, click on the attachment, and Adobe Acrobat should launch. If you do not have Acrobat installed on your computer, you can download it from http://www.adobe.com/products/acrobat/readstep2.html">here;;.

If not already provided please send Purchase Order to Purchaseorders@Brightlysoftware.com

If you have questions regarding your invoice please reply to this email or call 877-639-3833. We are happy to help you in any way that we can.

If you are exempt from sales tax and have a tax exemption certificate please forward a copy to accountsreceivable@brightlysoftware.com or by replying to this email to ensure your invoices are calculated correctly.

Sincerely,

Accounts Receivable

Brightly

Invoice for Burnet County - INV-256920 - 2024-10-01.pdf
76K