

#20

Agenda Item Request Form

BURNET COUNTY COMMISSIONER'S COURT

Meetings – 9:00am – 1st through 4th Tuesday of Every Month

**NO ITEM WILL BE ON AN AGENDA
WITHOUT PRIOR APPROVAL BY A MEMBER OF COMMISSIONER'S COURT**

All **Contracts** must be approved by County Auditor's
And County Attorney's office prior to being on the Agenda

Agenda items and supporting documents are due to Court Coordinator's Office (Rm. 201) no later than noon on Thursday prior to the meeting date requested.

Ph: 512-715-5276 Fax: 512-715-5217 email: comcrt@burnetcountytexas.org

Presenters are to limit presentation time to no more than 5 minutes.

Today's Date: 2/27/2025
Commissioners Court Date: 3/11/2025

Requested by: Maintenance

AGENDA ITEM: Discussion and/or action regarding departmental asset transfers.

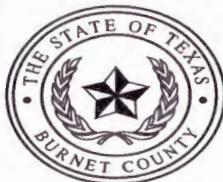
Commissioner Pct. 1 Luther

Commissioner Pct. 2 Beierle

Commissioner Pct. 3 Collier

Commissioner Pct. 4 Dockery

BURNET COUNTY



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AUTHORIZATION AND ASSIGNMENT OF COUNTY PROPERTY

			(Auditor's
Name of Item	Description	Property #	Cost
1.) Xerox Versalink	Copier/Printer	24-0244	
2.) Xerox Versalink	Copier/Printer	24-0245	
3.)			
4.)			
5.)			
6.)			
7.)			
8.)			
9.)			
Dept. Transferred From:		Dept. Assigned To:	
JP# 3 and JP# 4		Maintenance	

Requested By: Mickiel Hodge

DATE: March 11, 2025

Comments: These printers were leased, then purchased 8/13/2024. The departments no longer need them, so maintenance has requested a transfer to them for use.

COMMISSIONERS COURT APPROVAL:

☐ New in Service ☒ Transfer
☐ Return to Donor ☐ Out of Service ☐ Hold For A
☐ Dispose ☐ Donation

Authorization Signature: _____ Date: _____

Comments: _____

PROPERTY MOVED BY MAINTENANCE DEPT.:

Authorization Signature: _____ Date: _____

Comments: _____

BURNET COUNTY
AND ASSIGNMENT OF COUNTY PROPERTY
continuation from page 1

			(Auditor's Use)
Name of Item	Description	Property #	Cost
9.) Computer	Dell Optiplex 780	9823-10	
10.) Computer	Dell Optiplex 980	1199-85	
11.) Computer	Dell Optiplex 980	12-1077	
12.) Computer	Dell Optiplex 980	11-9989	
13.) Computer	Dell Optiplex 980	11-9980	
14.) Minitower	Dell 755	9216-08	
15.) Minitower	Dell 790	12-1180	
16.) Computer	Dell Optiplex 3020	15-1098	
17.) Computer	Dell Optiplex	8576	
18.) Laptop	Dell D531	9354-08	
19.) Computer	Dell Precision	8963	
20.) Computer	Dell Optiplex	8704	
21.) Computer	Dell Optiplex	8970	
22.) Computer	Dell Optiplex	9110-07	
23.) Computer	Dell Optiplex	8941	
24.) Computer	Dell Optiplex	9144-07	
25.) Computer	Dell Ultra	9768-10	
26.) TV	Asus EE	9743.10	
27.) Computer	Dell Optiplex	8949	
28.) Scanner	Fujitsu fi-4120c2	8739	
29.) Scanner	Fujitsu fi-6130	11-9961	
30.) Printer	HP Laserjet P3015	9756-10	
31.) Printer	HP Laserjet 4240N	9030	
32 Printer (4)	Zebra Mobile	9330-08	
33) Phone System	sPro Star SOU	8829	
34) Identix	Fingerprint Scanner	9692-10	
35) VCR Cameras (9)	Cisco Systems Catalyst	9036	