

Agenda Item Request Form

BURNET COUNTY COMMISSIONER'S COURTMeetings – 9:00am – 1st^t through 4th Tuesday of Every Month

**NO ITEM WILL BE ON AN AGENDA
WITHOUT PRIOR APPROVAL BY A MEMBER OF COMMISSIONER'S COURT**

All **Contracts** must be approved by County Auditor's
And County Attorney's office prior to being on the Agenda

Agenda items and supporting documents are due to Court Coordinator's Office (Rm. 201) no later than noon on Thursday prior to the meeting date requested.

Ph: 512-715-5276 Fax: 512-715-5217 email: comcrt@burnetcountytexas.org

Presenters are to limit presentation time to no more than 5 minutes.

Today's Date: 06/05/2025

Commissioners Court Date: 06/10/2025

AGENDA ITEM: Discussion and/or action regarding Departmental asset transfers.

Judge Wilson

Commissioner Pct. 1 Luther

Commissioner Pct. 2 Beierle

Commissioner Pct. 3 Collier

Commissioner Pct. 4 Dockery

BURNET COUNTY



AUTHORIZATION AND ASSIGNMENT OF COUNTY PROPERTY

			(Auditor's Use)
Name of Item	Description	Property #	Cost
1.) 2015 Chevrolet Tahoe	Pct #4 Constable	15-1018	
2.) Reaper VSR	License Plate Reader	20-1148	
3.) Stalker Radar	License Plate Reader	9576-09	
4.)			
5.)			
6.)			
7.)			
8.)			
9.)			

Dept. Transferred From:

Pct. #4 Constable

Dept. Assigned To:

Pct. #1 and Pct. #2 Constable - see comments

Requested By: Missy Bindseil

DATE: June 10, 2025

Comments: The 2015 Tahoe will be transferred to Pct. #1 Constable, and the license plate cameras will be transferred to Pct. #2 Constable.

COMMISSIONERS COURT APPROVAL:

☐ New in Service

☒ Transfer

☐ Return to Donor

☐ Out of Service

☐ Hold For Auction

☐ Dispose

☐ Donation

Authorization Signature:

Date:

Comments:

PROPERTY MOVED BY MAINTENANCE DEPT.:

Authorization Signature:

Date:

Comments:

CHANGES MADE TO RECORDS BY AUDITOR'S OFFICE:

Changed in Books:

Date of change:

Comments:

Per LGC 263.153 (c)--Burnet County, Texas contracts with online auction sites as licensed under Chapter 1802 of the Occupations Code to sell surplus and/or salvage property. The property is posted on the auction site for at least 10 days to comply with the publication requirement for the notice of sale.

BURNET COUNTY



AUTHORIZATION AND ASSIGNMENT OF COUNTY PROPERTY

			(Auditor's Use)
Name of Item	Description	Property #	Cost
1.) CenTex	Utility Trailer	9754-10	
2.) Top Hat	Utility Flatbed Trailer	5477	
3.)			
4.)			
5.)			
6.)			
7.)			
8.)			
9.)			

Dept. Transferred From:
Road and Bridge Pct. 4

Dept. Assigned To:
GovDeals

Requested By: Ricky Bindseil DATE: June 10, 2025

Comments: _____

COMMISSIONERS COURT APPROVAL:

☐ New in Service ☐ Transfer
☐ Return to Donor ☐ Out of Service ☒ Hold For Auction
☐ Dispose ☐ Donation

Authorization Signature: [Signature] Date: 6/10/25

Comments: _____

PROPERTY MOVED BY MAINTENANCE DEPT.:

Authorization Signature: _____ Date: _____

Comments: _____

CHANGES MADE TO RECORDS BY AUDITOR'S OFFICE:

Changed in Books: _____ Date of change: _____

Comments: _____

Per LGC 263.153 (c)--Burnet County, Texas contracts with online auction sites as licensed under Chapter 1802 of the Occupations Code to sell surplus and/or salvage property. The property is posted on the auction site for at least 10 days to comply with the publication requirement for the notice of sale.

Generic Inspection Form

Inventory ID:

Asset Number **5477**

Anticipated Sale Price: **500.00**

Short Description: **2000 6 ft X 18 ft Top Hat Trailer Utility Flatbed**

Year **2000**

Manufacturer **Top Hat**

Model **Utility**

Please fill in or check if apply

Long Description:

This Equipment: ☐ Is Operable ☒ Is Not Operable ☐ For Parts Only ☒ Needs Repair ☐ The Condition is Unknown

☐ Hours: _____ This equipment was maintained every _____ ☐ Hours ☐ Days

Serial # **4R7FS1821YT026765**

Repairs needed: _____

Description of Use

2000 6 ft X 18 ft Tophat Trailer Yellow Utility Flatbed

Color **Yellow** ☐ Cloth ☐ Vinyl ☐ Leather ☐ Metal ☐ Plastic ☐ Wood ☐ Rubber

Minor damage to: _____

Major damage to: _____

Size: Length: Feet: _____ Inches: _____ Width/Depth: Feet: _____ Inches: _____ Height: Feet: _____ Inches: _____

Men's Size: _____ Women's Size: _____

Additional Equipment: Manufacturer _____ Model _____

Serial # _____ Condition: ☐ Is Operable ☐ Needs repair ☐ Unknown Condition

Description: _____

Additional Equipment: Manufacturer _____ Model _____

Serial # _____ Condition: ☐ Is Operable ☐ Needs repair ☐ Unknown Condition

Description: _____

Additional Equipment: Manufacturer _____ Model _____

Serial # _____ Condition: ☐ Is Operable ☐ Needs repair ☐ Unknown Condition

Description: _____

Comments:

Location of Asset: **Burnet County Pct 4 Barn**

For more information contact: **Homer Will / 409-882-2242**

Generic Inspection Form

Inventory ID:

Asset Number 9754-10

Anticipated Sale Price: 500.00

Short Description: 7ft X 20 ft Cen Tex Utility Equipment Trailer

Year 2010

Manufacturer Cen Tex

Model Utility

Please fill in or check if apply

Long Description:

This Equipment: ☐ Is Operable ☒ Is Not Operable ☐ For Parts Only ☐ Needs Repair ☐ The Condition is Unknown

☐ Hours: _____ This equipment was maintained every _____ ☐ Hours ☐ Days

Serial # 5RHCT20230H002000

Repairs needed: _____

Description of Use

2010 7ft X 20 ft Cen Tex Utility Equipment Trailer

Color Black ☐ Cloth ☐ Vinyl ☐ Leather ☐ Metal ☐ Plastic ☐ Wood ☐ Rubber

Minor damage to: _____

Major damage to: _____

Size: Length: Feet: _____ Inches: _____ Width/Depth: Feet: _____ Inches: _____ Height: Feet: _____ Inches: _____

Men's Size: _____ Women's Size: _____

Additional Equipment: Manufacturer _____ Model _____

Serial # _____ Condition: ☐ Is Operable ☐ Needs repair ☐ Unknown Condition

Description: _____

Additional Equipment: Manufacturer _____ Model _____

Serial # _____ Condition: ☐ Is Operable ☐ Needs repair ☐ Unknown Condition

Description: _____

Additional Equipment: Manufacturer _____ Model _____

Serial # _____ Condition: ☐ Is Operable ☐ Needs repair ☐ Unknown Condition

Description: _____

Comments:

Location of Asset: Burnet County Pct 4 Barn

For more information contact: Homer Will / 409-882-2242