

139.

Agenda Item Request Form

BURNET COUNTY COMMISSIONER'S COURT

Meetings – 9:00am – 1st through 4th Tuesday of Every Month

**NO ITEM WILL BE ON AN AGENDA
WITHOUT PRIOR APPROVAL BY A MEMBER OF COMMISSIONER'S COURT**

All **Contracts** must be approved by County Auditor's
And County Attorney's office prior to being on the Agenda

Agenda items and supporting documents are due to Court Coordinator's Office (Rm. 201) no later than noon on Thursday prior to the meeting date requested.

Ph: 512-715-5276 Fax: 512-715-5217 email: comcrt@burnetcountytexas.org

Presenters are to limit presentation time to no more than 5 minutes.

Today's Date: 09/23/2025

Requested by: Maintenance

Commissioners Court Date: 09/30/2025

AGENDA ITEM: Discussion/Action for approval of the renewal for FY26 Pest Control Services with Circle S Pest Control, Inc.

Judge Wilson

Commissioner Pct. 1 Luther

Commissioner Pct. 2 Beirle

Commissioner Pct. 3 Collier

Commissioner Pct. 4 Dockery

Circle S Pest Control, Inc.

PO BOX 771 Burnet, TX 78611 (512) 756-6645

TPCL # 6353 circlespestcontrol@gmail.com

CIRCLE S PEST CONTROL, INC. will provide routine **Pest Control Service** (preventative pesticide inspections and treatments) to **BURNET COUNTY OFFICES (see list)** for the **control** of spiders, cockroaches, water roaches, scorpions, beetles, ants, earwigs and sow bugs. Please note: treatment for fleas, bees, wasps or hornets will be priced and treated separately. The same applies to termite treatment and rodent control, which includes trapping, baiting and exclusion.

Pest Control Service will consist of:

- (a) Quarterly-indoor spraying and outdoor perimeter spraying with chemical product(s) approved for its intended use and applied in a manner consistent with regulations established by the State of Texas. Glue-boards will be used when necessary and beneficial at a cost of **\$20 per case** of 72.
- (b) Monthly-outdoor bait boxes will be installed (as needed) for rodent control at a one-time cost of **\$40 each**. (Currently, bait boxes are in place at the N. Annex, Sheriff's Office, AgriLife and the JCM Memorial Library). All bait boxes will be inspected monthly and refilled as needed at a cost of **\$25 per month, per location**. If rodent exclusion becomes necessary, the area(s) will be assessed and priced for work within our scope of work.
- (c) Tri-Annually (3 times a year) – fire ant programs will be provided in the spring, summer and fall, typically March, June and September, for the 5 locations requested.

Routine Pest Control Services will be scheduled in advance with the Maintenance Supervisor and all buildings posted with a 48-hour **NOTICE OF PEST CONTROL TREATMENT**. Services will be performed at times mutually agreed upon as to not disrupt the normal operations of any department.

Complaints or recall work that is necessary between scheduled services will be handled within 24-hours after notification at a cost of **\$100 per hour** (1-hour minimum). That charge will cover the labor and materials to satisfy the complaint or recall.

In addition to the above-mentioned routine **Pest Control Service**, the following services will be provided on an as-needed basis and at an additional cost to the County:

- (a) Spraying of pecan trees, shrubs and lawns for the control of insects, other than fire ants, will be performed on an as-needed basis at a cost of **\$100 per hour** (1-hour minimum) and **cost/plus 10%** for the chemical product(s) needed for the treatment.
- (b) Where a service is requested on any additional building(s) not currently set up on the routine Pest Control Service, a cost will be provided to the County and mutually agreed upon before service is performed.

- (c) If an inspection reveals a termite infestation, treatment options and costs will be provided to the County and mutually agreed upon before service is performed.
- (d) During cricket season, additional outdoor perimeter spraying may be necessary. The cost for that service will be **\$100 per hour** (1-hour minimum) and **cost/plus 10%** for the chemical product(s) needed for the treatment.

General Pest Control	Quarterly (x4)	Annual Cost
AgriLife, N. Vandeveer	100.00	400.00
Herman Brown Library, 100 E. Washington	100.00	400.00
County Courthouse, 220 S. Pierce St.	150.00	600.00
Annex on the Square, 133 E. Jackson	60.00	240.00
Public Services Bldg., 120 Co Rd 250	75.00	300.00
Elections Bldg., 106 W. Washington	45.00	180.00
Historic Jail, 200 E. Washington	60.00	240.00
Maintenance Shop, 601 E. Coke	75.00	300.00
Sheriff (Law Enforcement), 1601 E. Polk	275.00	1100.00
Elections Bldg., 1701 E. Polk	45.00	180.00
Records Storage, 1701 E. Polk	45.00	180.00
Courthouse, N. Annex, 1701 E. Polk	80.00	320.00
South Annex, 810 Steve Hawkins Pkwy	75.00	300.00
Public Defenders Office, 120 Co Rd 250	132.00	528.00
Burnet County Jail, 900 County Lane*	450.00	1800.00
Emergency Mgmt & Magistrate, 607 N Vandeveer	135.00	540.00
Burnet County Precinct 2 Storage, 597 FM 2657	200.00	800.00
Joann Cole Mitte Memorial Library, Bertram	275.00	1100.00
TOTAL QUARTERLY AND ANNUAL COST	\$2,377.00	\$9,508.00

**Entire facility to be treated quarterly, kitchen to be treated monthly @ 75.00 per month*

Rodent Control	Monthly (x 12)	Annual Cost
Courthouse, N. Annex, 1701 E. Polk	25.00	300.00
Sheriff (Law Enforcement), 1601 E. Polk	25.00	300.00
AgriLife, N. Vandeveer	25.00	300.00
JCM Memorial Library, Bertram	25.00	300.00
TOTAL MONTHLY AND ANNUAL COST	\$100.00	\$1,200.00

Fire Ant Program	Tri-Annual (x3)	Annual Cost
County Courthouse, 220 S. Pierce St.	90.00	270.00
Courthouse, N. Annex, 1701 E. Polk	90.00	270.00
South Annex, 810 Steve Hawkins Pkwy	90.00	270.00
Sheriff (Law Enforcement), 1601 E. Polk**	90.00	270.00
Juvenile Probation, 200 E. Washington	60.00	180.00
TOTAL TRI-ANNUAL AND ANNUAL COST	\$420.00	\$1,260.00

***Cost is to treat immediate public areas only.*

Invoices will be sent upon completion of work and payment is appreciated upon receipt.

Should you feel a need to cancel this Agreement, we kindly request a 30 day notice.

We hereby propose to furnish labor and materials, complete in accordance with the above specifications, for the period of October 1, 2025 through September 30, 2026.

Jami Hood
Signature

08/31/2025
Date

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work and payment will be made accordingly.

ACCEPTED:

[Signature]
Signature

9/30/25
Date

Signature

Date



Licensed and regulated by the Texas Department of Agriculture
PO BOX 12847, Austin TX 78711-2847
Phone 866-914-4481 Fax 888-232-2567

BURNET COUNTY OFFICE-MASTER SCHEDULE 2025-2026

General Pest Control – Quarterly

1 st Friday 4:00	AgriLife, Emergency Mgmt &Magistrate	N. Vandever
1 st Friday	Burnet County Precinct 2 Storage	597 FM 2657
2 nd Friday 8:10 am	Herman Brown Library- <i>*call 715-5228*</i>	100 E. Washington
2 nd Friday 10-6	J C M Memorial Library- <i>*call 355-2113*</i>	Bertram
2 nd Friday AM	Annex on the Square	133 E. Jackson
2 nd Friday	County Courthouse	220 S. Pierce St.
2 nd Friday	Public Services Bldg	120 Co. Rd. 250
2 nd Friday	Public Defenders Office	120 Co. Rd. 250
Keybox 1965	Maintenance Shop	601 E. Coke
2 nd Friday 3:00-5:00	Sheriff (Law Enforcement)	1601 E. Polk
2 nd Friday 8:00-5:00	Elections Bldg.	1701 E. Polk
2 nd Friday Maint opens	Records Storage	1701 E. Polk
2 nd Friday 4:00	Courthouse, N. Annex	1701 E. Polk
3 rd Wednesday 5:00	Burnet County Jail–Kitchen (monthly)	900 County Lane
3 rd Wednesday 8:30	Burnet County Jail-Facility	900 County Lane
3 rd Friday 8:30-11:00	S. Annex	810 Steve Hawkins Pkwy.

Rodent Control - Monthly

Check and refill bait boxes @ \$25 each

Oct – Nov – Dec – Jan – Feb – Mar – Apr – May – Jun – Jul – Aug – Sep

AgriLife	N. Vandever
Courthouse, N. Annex	1701 E. Polk
Sheriff's Office	1601 E. Polk
JCM Memorial Library	Bertram

Fire Ant Program – TriAnnual

Coordinate with Richard (512-755-9603) to turn off sprinkler systems

Mar/Apr – Jun/Jul – Sep/Oct

County Courthouse	220 S. Pierce St.
Courthouse, N. Annex	1701 E. Polk
South Annex	810 Steve Hawkins Pkwy, MF
Sheriff's Office	1601 E. Polk
Historic Jail	200 E. Washington