



BURNET COUNTY AGENDA ITEM REQUEST FORM

MEETING DATE: 11/13/25

GENERAL DESCRIPTION OF ITEM: Authorization for Road and Bridge Pct. 3 to purchase a Motor Grader

THIS ITEM REPRESENTS A:

- ☒ New issue, project, or purchase
☐ Routine, regularly scheduled item
☐ Follow-up to previously discussed item
☐ Special item
☐ Other

PRIMARY CONTACT/STAFF MEMBER: Chad Collier

BUDGETARY IMPACT OF AGENDA ITEM:

Total Estimated Cost:	239,983.00	
Source Funds:	Machine/Equipment Capitalized	
Is item already included in fiscal year budget?	Yes ☐	No ☒
Does item represent a new expenditure?	Yes ☒	No ☐
Does item represent a pass-through purchase?	Yes ☐	No ☒
If so, pass-through entity	n/a	
Procurement Needed:	Yes ☐	No ☐

ACTIONS REQUESTED: To approve the purchase of a Motor Grader from Associated Supply Company

LIST BACK-UP DOCUMENTS ATTACHED (names of documents and/ or files): quotes

LIST BACK-UP DOCUMENTS NOT ATTACHED (to be sent by Friday at noon prior to the meeting date requested):

Elected Official/Department Head

DATE and TIME: 11/6/2025 9:30 am

Approved:

By
County Judge

OR

By _____
Commissioner Pct. _____

All contracts, contract amendments, staff agreement, grant applications, memorandums of understanding, and interlocal agreements must be submitted to the Burnet County Auditor and complete a compliance review before being placed on the Commissioners Court agenda.

Agenda items and supporting documents are due to Court Coordinator's Office (Rm. 201) or countyjudge@burnetcountytexas.org no later than noon on Tuesday prior to the meeting date requested. If a Burnet County Holiday falls within 72 working hours before that Tuesday, the deadline will be moved earlier to ensure compliance with Government Code § 551.043.

