



BURNET COUNTY AGENDA ITEM REQUEST FORM

MEETING DATE: 11/25/2025

GENERAL DESCRIPTION OF ITEM: Property Transfers

THIS ITEM REPRESENTS A:

- ☐ New issue, project, or purchase
- ☐ Routine, regularly scheduled item
- ☐ Follow-up to previously discussed
- ☐ Item
- ☐ Special item
- ☒ Other

PRIMARY CONTACT/STAFF MEMBER: _____

BUDGETARY IMPACT OF AGENDA ITEM:

Total Estimated Cost:	N/A	
Source Funds:	N/A	
Is item already included in fiscal year budget?	Yes ☐	No ☐
Does item represent a new expenditure?	Yes ☐	No ☐
Does item represent a pass-through purchase?	Yes ☐	No ☐
If so, pass-through entity		
Procurement Needed:	Yes ☐	No ☐

ACTIONS REQUESTED: Commissioners court approval to transfer assets to auction or dispose of shelving.

LIST BACK-UP DOCUMENTS ATTACHED (names of documents and/ or files): Inspection Sheets

LIST BACK-UP DOCUMENTS NOT ATTACHED (to be sent by Friday at noon prior to the meeting date requested): _____

Elected Official/Department Head _____

DATE and TIME: _____

Approved:

By [Signature]
County Judge

OR

By _____
Commissioner Pct. _____

All contracts, contract amendments, staff agreement, grant applications, memorandums of understanding, and interlocal agreements must be submitted to the Burnet County Auditor and complete a compliance review before being placed on the Commissioners Court agenda.

Agenda items and supporting documents are due to Court Coordinator's Office (Rm. 201) or countyjudge@burnetcountytexas.org no later than noon on Tuesday prior to the meeting date requested. If a Burnet County Holiday falls within 72 working hours before that Tuesday, the deadline will be moved earlier to ensure compliance with Government Code § 551.043.

BURNET COUNTY



AUTHORIZATION AND ASSIGNMENT OF COUNTY PROPERTY

Name of Item	Description	Property #	(Auditor's Use) Cost
1.) 2014 Chevrolet Tahoe	Unit 90	14-1052	
2.) 2018 Ford Explorer	Unit 184	18-1103	
3.) 2019 Chevrolet Tahoe	Unit 196	19-1151	
4.) 2020 Chevrolet Tahoe	Unit 200	19-1157	
5.) 2020 Chevrolet Tahoe	Unit 204	19-1161	
6.)			
7.)			
8.)			
9.)			

Dept. Transferred From:
 Sheriff's Office

Dept. Assigned To:
 Gov Deals Auction

Requested By: Josh Swain

DATE: November 25, 2025

Comments:

COMMISSIONERS COURT APPROVAL:

☐ New in Service
☐ Return to Donor
☐ Dispose

☐ Transfer
☒ Hold For Auction
☐ Donation

Authorization Signature:

Date:

Comments:

PROPERTY MOVED BY MAINTENANCE DEPT.:

Authorization Signature:

Date:

Comments:

CHANGES MADE TO RECORDS BY AUDITOR'S OFFICE:

Changed in Books:

Date of change:

Comments:

Per LGC 263.153 (c)--Burnet County, Texas contracts with online auction sites as licensed under Chapter 1802 of the Occupations Code to sell surplus and/or salvage property. The property is posted on the auction site for at least 10 days to comply with the publication requirement for the notice of sale.

Vehicle Inspection Form

Inventory ID:	Asset Number:	Fair Market Value:																	
Short Description: Year <u>2019</u> Make <u>Chevrolet</u> Model <u>Tahoe PPV</u>																			
VIN: <table border="1" style="display: inline-table; text-align: center; border-collapse: collapse;"> <tr> <td>1</td><td>G</td><td>N</td><td>L</td><td>C</td><td>D</td><td>E</td><td>C</td><td>4</td><td>K</td><td>R</td><td>2</td><td>8</td><td>1</td><td>3</td><td>2</td><td>2</td> </tr> </table> Title Restriction: ☐ Y ☒ N			1	G	N	L	C	D	E	C	4	K	R	2	8	1	3	2	2
1	G	N	L	C	D	E	C	4	K	R	2	8	1	3	2	2			
Odometer: <table border="1" style="display: inline-table; text-align: center; border-collapse: collapse;"> <tr> <td>1</td><td>4</td><td>0</td><td>1</td><td>1</td><td>7</td> </tr> </table> ☒ Miles ☐ Kilometers Odometer Accurate ☒ Y ☐ N: _____			1	4	0	1	1	7											
1	4	0	1	1	7														
Long Description: This Vehicle: ☐ Starts ☐ Starts with a Boost & ☐ Runs/Driveable ☐ Engine Runs ☒ Does Not Run ☒ For Parts Only Engine- Type: <u>5.3L, v8</u> ☒ Gas ☐ Diesel Engine ☐ Propane/Natural Gas ☐ Gas/Electric Hybrid Engine Condition: ☐ Runs ☒ Needs repair ☐ is in unknown condition Repairs needed: <u>Motor is knocking will probably new new cam and lifters(a few parts have been removed from motor)</u> This vehicle was maintained every <u>5,000</u> ☐ Days ☐ Hours ☒ Miles Date Removed From Service: <u>1/1/2025</u> Maintenance Records: ☐ Available ☒ Not Available For Inspection Transmission: ☒ Automatic ☐ Manual <u>6</u> Speed Condition: ☐ Operable ☒ Needs repair ☐ Is Unknown Condition Repairs Needed: <u>Transmission is bad and is in back seat</u> Drivetrain: ☒ 2 Wheel Drive ☐ 4 Wheel Drive Condition: _____																			
Exterior: Color: <u>White</u> Windows: ☒ No Cracked Glass ☐ Cracked _____ Minor: ☒ Dents ☒ Scratches ☒ Dings Tire Condition: <u>ok</u> Tread: _____ #Flat _____ Hubcaps # _____ Major Damage to: <u>passenger side doors damage from collission</u> Additional Damage: _____ Decals: ☐ None ☐ Have Been Sprayed or ☒ Have been Removed & ☒ Impressions Remain ☐ No Impressions Emergency equip: ☐ None ☒ Has been removed & ☒ There are holes in the exterior ☐ There are no holes																			
Interior: Color <u>blk</u> ☒ Cloth ☐ Vinyl ☐ Leather Damage to Seats: <u>driver seat is worn, no other major damage</u> Damage to Dash/Floor: _____ Radio: ☒ Stock or ☐ Brand & Model: _____ ☐ AM ☐ AM/FM ☐ AM/FM Cassette ☒ AM/FM CD ☒ AC (Condition: ☐ Cold ☒ Unknown) ☐ No AC Air Bags: ☒ Driver's Side ☒ Dual ☒ Cruise Control ☒ Tilt Steering ☒ Remote Mirrors ☒ Climate Control Power: ☒ Steering ☒ Windows ☒ Door Locks ☒ Seats																			
Additional Equipment: <u>Setina boxes in back</u> Manufacturer _____ Model _____ Serial # _____ ☐ Tool Box ☐ Light Bar ☐ Ladder Rack ☐ Utility Body: Brand _____ ☐ Hitch: Type _____																			
Location of Asset: <u>1601 E. Polk St Burnet, TX 78611</u> For more information contact: <u>SSGT Josh Swain 512-756-8080 ext 23006</u> Reminder: Do not close items on or surrounding a Holiday, on Friday nights, or Weekends. Stagger closing times by 10 minutes.																			

Vehicle Inspection Form

Inventory ID:	Asset Number:	Fair Market Value:
Short Description: Year <u>2020</u> Make <u>Chevrolet</u> Model <u>Tahoe PPV</u>		
VIN: 1 G N L C D E C 9 L R 1 7 7 5 2 4		
Odometer: 1 3 5 0 0 0 ☒ Miles ☐ Kilometers Odometer Accurate ☐ Y ☐ N: APPROXIMATE MILEAGE		
Long Description: This Vehicle: ☐ Starts ☐ Starts with a Boost & ☐ Runs/Driveable ☐ Engine Runs ☒ Does Not Run ☒ For Parts Only Engine- Type: <u>5.3L, V8</u> ☒ Gas ☐ Diesel Engine ☐ Propane/Natural Gas ☐ Gas/Electric Hybrid Engine Condition: ☐ Runs ☒ Needs repair ☐ is in unknown condition Repairs needed: <u>A/C CONDENSOR IS LEAKING NO A/C</u> This vehicle was maintained every <u>5000</u> ☐ Days ☐ Hours ☒ Miles Date Removed From Service: <u>5/1/2025</u> Maintenance Records: ☐ Available ☒ Not Available For Inspection Transmission: ☒ Automatic ☐ Manual <u>6</u> Speed Condition: ☐ Operable ☒ Needs repair ☐ Is Unknown Condition Repairs Needed: <u>TRANS IN BACK SEAT, WON'T GO INTO GEAR OR SHIFT</u> Drivetrain: ☒ 2 Wheel Drive ☐ 4 Wheel Drive Condition: _____		
Exterior: Color: <u>WHITE</u> Windows: ☐ No Cracked Glass ☐ Cracked _____ Minor: ☐ Dents ☒ Scratches ☒ Dings Tire Condition: <u>OK</u> Tread: _____ #Flat _____ Hubcaps # _____ Major Damage to: <u>DRIVER INTERIOR PANEL/HAIL DAMAGE ON HOOD</u> Additional Damage: <u>NO EXT DRIVER DOOR</u> Decals: ☐ None ☐ Have Been Sprayed or ☒ Have been Removed & ☒ Impressions Remain ☐ No Impressions Emergency equip: ☐ None ☒ Has been removed & ☒ There are holes in the exterior ☐ There are no holes		
Interior: Color <u>BLK</u> ☒ Cloth ☐ Vinyl ☐ Leather Damage to Seats: <u>NORMAL WEAR AND TEAR</u> Damage to Dash/Floor: <u>NORMAL WEAR AND TEAR</u> Radio: ☒ Stock or ☐ Brand & Model: _____ ☐ AM ☐ AM/FM ☐ AM/FM Cassette ☒ AM/FM CD ☐ AC (Condition: ☐ Cold ☐ Unknown) ☒ No AC Air Bags: ☒ Driver's Side ☒ Dual ☒ Cruise Control ☒ Tilt Steering ☒ Remote Mirrors ☒ Climate Control Power: ☒ Steering ☒ Windows ☒ Door Locks ☒ Seats		
Additional Equipment: <u>REAR BOXES/GUN LOCKS</u> Manufacturer _____ Model _____ Serial # _____ ☐ Tool Box ☐ Light Bar ☐ Ladder Rack ☐ Utility Body: Brand _____ ☐ Hitch: Type _____		
Location of Asset: <u>1601 E. POLK ST. BURNET, TX 78611</u> For more information contact: <u>SSGT. SWAIN 512-756-8080 EXT. 23006</u> Reminder: Do not close items on or surrounding a Holiday, on Friday nights, or Weekends. Stagger closing times by 10 minutes.		

Vehicle Inspection Form

Inventory ID: _____	Asset Number: _____	Fair Market Value: _____
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Short Description:
 Year 2020 Make CHEVORLET Model TAHOE PPV

VIN: 1GNLCDEC4LR177558 Title Restriction: ☐ Y ☒ N

Odometer: 172793 ☒ Miles ☐ Kilometers Odometer Accurate ☒ Y ☐ N: _____

Long Description:

This Vehicle: ☐ Starts ☒ Starts with a Boost & ☐ Runs/Driveable ☒ Engine Runs ☐ Does Not Run ☐ For Parts Only

Engine- Type: 5.3L, V8 ☒ Gas ☐ Diesel Engine ☐ Propane/Natural Gas ☐ Gas/Electric Hybrid

Engine Condition: ☒ Runs ☐ Needs repair ☐ is in unknown condition

Repairs needed: TIRE PRESSURE MONITOR LIGHT ON/A/C DOES NOT BLOW COLD

This vehicle was maintained every 5000 ☒ Days ☐ Hours ☒ Miles

Date Removed From Service: 8/8/2025 Maintenance Records: ☐ Available ☐ Not Available For Inspection

Transmission: ☒ Automatic ☐ Manual 6 Speed Condition: ☐ Operable ☒ Needs repair ☐ Is Unknown Condition

Repairs Needed: TRANS SLIPS WHEN HEATS UP WILL MOVE WHEN COLD

Drivetrain: ☒ 2 Wheel Drive ☐ 4 Wheel Drive Condition: _____

Exterior: Color: WHITE Windows: ☒ No Cracked Glass ☐ Cracked _____

Minor: ☒ Dents ☒ Scratches ☒ Dings Tire Condition: OK Tread: _____ #Flat _____ Hubcaps # _____

Major Damage to: LOTS OF HAIL DAMAGE ALL OVER

Additional Damage: _____

Decals: ☐ None ☐ Have Been Sprayed or ☒ Have been Removed & ☒ Impressions Remain ☐ No Impressions

Emergency equip: ☐ None ☒ Has been removed & ☒ There are holes in the exterior ☐ There are no holes

Interior: Color BLK ☐ Cloth ☐ Vinyl ☐ Leather

Damage to Seats: DRIVERS SEAT DAMAGED

Damage to Dash/Floor: DASH IS GOOD

Radio: ☐ Stock or ☐ Brand & Model: _____ ☐ AM ☐ AM/FM ☐ AM/FM Cassette ☒ AM/FM CD

☐ AC (Condition: ☐ Cold ☐ Unknown) ☒ No AC Air Bags: ☒ Driver's Side ☐ Dual

☒ Cruise Control ☒ Tilt Steering ☒ Remote Mirrors ☒ Climate Control

Power: ☒ Steering ☒ Windows ☒ Door Locks ☒ Seats

Additional Equipment: CARGO BOX IN BACK/GUN RACK BETWEEN FRONT SEATS/ PLASTIC BACK SEATS

Manufacturer _____ Model _____ Serial # _____

☐ Tool Box ☐ Light Bar ☐ Ladder Rack ☐ Utility Body: Brand _____ ☐ Hitch: Type _____

Location of Asset: 1601 E. POLK ST BURNET, TX 78611

For more information contact: SSGT SWAIN 512-756-8080 EXT 23006

Reminder: Do not close items on or surrounding a Holiday, on Friday nights, or Weekends. Stagger closing times by 10 minutes.

Vehicle Inspection Form

Inventory ID:	Asset Number:	Fair Market Value:																	
Short Description: Year <u>2013</u> Make <u>Chevrolet</u> Model <u>Tahoe PPV</u>																			
VIN: <table border="1" style="display: inline-table; text-align: center; font-family: monospace;"> <tr><td>1</td><td>G</td><td>N</td><td>L</td><td>C</td><td>2</td><td>E</td><td>O</td><td>3</td><td>E</td><td>R</td><td>1</td><td>8</td><td>2</td><td>6</td><td>2</td><td>1</td></tr> </table> Title Restriction: ☐ Y ☒ N			1	G	N	L	C	2	E	O	3	E	R	1	8	2	6	2	1
1	G	N	L	C	2	E	O	3	E	R	1	8	2	6	2	1			
Odometer: <table border="1" style="display: inline-table; text-align: center; font-family: monospace;"> <tr><td>1</td><td>9</td><td>9</td><td>1</td><td>5</td><td>3</td></tr> </table> ☒ Miles ☐ Kilometers Odometer Accurate ☒ Y ☐ N: _____			1	9	9	1	5	3											
1	9	9	1	5	3														
Long Description: This Vehicle: ☒ Starts ☐ Starts with a Boost & ☒ Runs/Driveable ☐ Engine Runs ☐ Does Not Run ☐ For Parts Only Engine- Type: <u>5.3L, V8</u> ☒ Gas ☐ Diesel Engine ☐ Propane/Natural Gas ☐ Gas/Electric Hybrid Engine Condition: ☒ Runs ☐ Needs repair ☐ is in unknown condition Repairs needed: <u>CHECK ENGINE LIGHT ON, SERVICE AIRBAG LIGHT ON</u> This vehicle was maintained every <u>5000</u> ☐ Days ☐ Hours ☒ Miles Date Removed From Service: <u>9/15/2025</u> Maintenance Records: ☐ Available ☒ Not Available For Inspection Transmission: ☒ Automatic ☐ Manual <u>6</u> Speed Condition: ☒ Operable ☐ Needs repair ☐ Is Unknown Condition Repairs Needed: <u>NONE</u> Drivetrain: ☒ 2 Wheel Drive ☐ 4 Wheel Drive Condition: _____																			
Exterior: Color: <u>WHITE</u> Windows: ☒ No Cracked Glass ☐ Cracked _____ Minor: ☒ Dents ☒ Scratches ☒ Dings Tire Condition: <u>OK</u> Tread: _____ #Flat _____ Hubcaps # _____ Major Damage to: <u>DENTS AND SCRATCHES/DRIVER DOOR PANEL IS GONE</u> Additional Damage: _____ Decals: ☐ None ☐ Have Been Sprayed or ☒ Have been Removed & ☒ Impressions Remain ☐ No Impressions Emergency equip: ☒ None ☒ Has been removed & ☐ There are holes in the exterior ☐ There are no holes																			
Interior: Color <u>BLK</u> ☐ Cloth ☐ Vinyl ☐ Leather Damage to Seats: <u>DRIVER SEAT TORN</u> Damage to Dash/Floor: _____ Radio: ☐ Stock or ☐ Brand & Model: _____ ☐ AM ☐ AM/FM ☐ AM/FM Cassette ☐ AM/FM CD ☐ AC (Condition: ☐ Cold ☐ Unknown) ☐ No AC Air Bags: ☒ Driver's Side ☐ Dual ☒ Cruise Control ☒ Tilt Steering ☒ Remote Mirrors ☒ Climate Control Power: ☒ Steering ☒ Windows ☒ Door Locks ☐ Seats																			
Additional Equipment: <u>GUN RACK</u> Manufacturer _____ Model _____ Serial # _____ ☐ Tool Box ☐ Light Bar ☐ Ladder Rack ☐ Utility Body: Brand _____ ☐ Hitch: Type _____																			
Location of Asset: <u>1601 E. POLK ST BURNET, TEXAS</u> For more information contact: <u>SSGT. SWAIN 512-756-8080 EXT. 23006</u> Reminder: Do not close items on or surrounding a Holiday, on Friday nights, or Weekends. Stagger closing times by 10 minutes.																			

Vehicle Inspection Form

Inventory ID:	Asset Number:	Fair Market Value:																	
Short Description: Year <u>2018</u> Make <u>Ford</u> Model <u>Explorer(Police Interceptor Utility)</u>																			
VIN: <table border="1" style="display: inline-table; text-align: center; width: 600px;"> <tr> <td>1</td><td>F</td><td>M</td><td>5</td><td>K</td><td>8</td><td>A</td><td>R</td><td>4</td><td>J</td><td>G</td><td>A</td><td>8</td><td>9</td><td>9</td><td>4</td><td>4</td> </tr> </table> Title Restriction: ☐ Y ☒ N			1	F	M	5	K	8	A	R	4	J	G	A	8	9	9	4	4
1	F	M	5	K	8	A	R	4	J	G	A	8	9	9	4	4			
Odometer: <table border="1" style="display: inline-table; text-align: center; width: 150px;"> <tr> <td>1</td><td>7</td><td>1</td><td>8</td><td>3</td><td>0</td> </tr> </table> ☒ Miles ☐ Kilometers Odometer Accurate ☒ Y ☐ N: _____			1	7	1	8	3	0											
1	7	1	8	3	0														
Long Description: This Vehicle: ☐ Starts ☒ Starts with a Boost & ☒ Runs/Driveable ☐ Engine Runs ☐ Does Not Run ☐ For Parts Only Engine- Type: <u>3.5L, v6</u> ☒ Gas ☐ Diesel Engine ☐ Propane/Natural Gas ☐ Gas/Electric Hybrid Engine Condition: ☒ Runs ☐ Needs repair ☐ is in unknown condition Repairs needed: <u>CHECK ENGINE LIGHT IS ON, A/C EVAP CORE IS LEAKING BLOWS HOT AIR</u> This vehicle was maintained every <u>3,000</u> ☐ Days ☐ Hours ☒ Miles Date Removed From Service: <u>7-1-2025</u> Maintenance Records: ☐ Available ☒ Not Available For Inspection Transmission: ☒ Automatic ☐ Manual <u>5</u> Speed Condition: ☒ Operable ☐ Needs repair ☐ Is Unknown Condition Repairs Needed: _____ Drivetrain: ☐ 2 Wheel Drive ☒ 4 Wheel Drive Condition: _____																			
Exterior: Color: <u>WHITE</u> Windows: ☒ No Cracked Glass ☐ Cracked _____ Minor: ☒ Dents ☒ Scratches ☒ Dings Tire Condition: <u>GOOD</u> Tread: _____ #Flat _____ Hubcaps # _____ Major Damage to: _____ Additional Damage: <u>NORMAL DENTS AND SCRATCHES AND DINGS</u> Decals: ☐ None ☐ Have Been Sprayed or ☒ Have been Removed & ☒ Impressions Remain ☐ No Impressions Emergency equip: ☐ None ☐ Has been removed & ☒ There are holes in the exterior ☐ There are no holes																			
Interior: Color <u>BLK</u> ☒ Cloth ☐ Vinyl ☐ Leather Damage to Seats: <u>NORMAL</u> Damage to Dash/Floor: _____ Radio: ☐ Stock or ☐ Brand & Model: _____ ☐ AM ☐ AM/FM ☐ AM/FM Cassette ☐ AM/FM CD ☐ AC (Condition: ☐ Cold ☐ Unknown) ☒ No AC Air Bags: ☒ Driver's Side ☒ Dual ☒ Cruise Control ☒ Tilt Steering ☒ Remote Mirrors ☐ Climate Control Power: ☒ Steering ☒ Windows ☒ Door Locks ☐ Seats																			
Additional Equipment: <u>SETINA CARGO BOX IN REAR, PLASTIC REAR SEATS</u> Manufacturer _____ Model _____ Serial # _____ ☐ Tool Box ☐ Light Bar ☐ Ladder Rack ☐ Utility Body: Brand _____ ☐ Hitch: Type _____																			
Location of Asset: <u>1601 E. POLK ST BURNET, TX 78611</u> For more information contact: <u>SSGT. SWAIN 512-756-8080 EXT 23006</u> Reminder: Do not close items on or surrounding a Holiday, on Friday nights, or Weekends. Stagger closing times by 10 minutes.																			