



**MEMORANDUM OF UNDERSTANDING
BETWEEN BURNET COUNTY AND ARK OF THE HIGHLAND LAKES FOR DESIGNATION
OF FIDUCIARY AGENT FOR LONG TERM RECOVERY**

MEMORANDUM OF UNDERSTANDING DESIGNATING Ark of Highland Lakes (herein called **ARK**) as the fiduciary agent for long-term recovery for Burnet County Office of Emergency Management Disaster Operations

RECITALS

WHEREAS, In Texas, county judges serve as emergency management directors, bearing the responsibility for maintaining an emergency management program within their respective jurisdictions (Chapter 418 of the Texas Government Code);

Whereas, Burnet County is a local governmental entity located within the State of Texas responsible for the well being of its citizens. In order to carry out its legally assigned functions, Burnet County must operate an Office of Emergency Management.

Whereas, ARK is a community-based 501(c)(3), non-profit organization with a purpose of uniting churches, volunteers, and organization to provide refuge and love through action while walking alongside vulnerable neighbors from crisis to lasting transformation and serves the citizens of Burnet County;

Whereas, Burnet County and ARK collectively desire to create a positive impact on the lives and futures of people across the highland lakes area; and,

Whereas, the difficult combination of emergencies, disasters and other calamitous events occurring during local incidents coupled with population growth and difficulty in managing logistics while actively serving in rescue, recovery and repair operations leaves local government resources limited,

Be it resolved that, that ARK is designated as the volunteer coordination, donations management, and fiduciary agent for long-term recovery for Burnet County Emergency Management Disaster Operations;

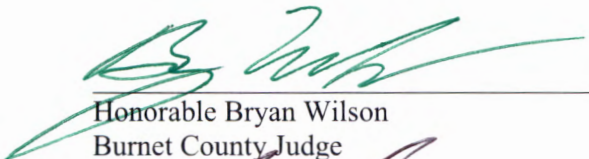
The parties enter into the following memorandum of understanding:

MEMORANDUM OF UNDERSTANDING

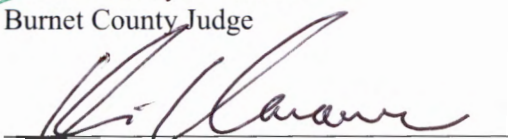
1. Burnet County designates ARK as the fiduciary agent for long-term recovery for Burnet County office of emergency Management disaster Operations.
2. Burnet County will provide official notification and request for ARK activation during disaster events.
3. Burnet County has primary responsibility under Chapter 418 of the Texas Government Code – Emergency Management to ensure the well-being of its citizens.
4. ARK may receive aid for individuals and communities and will use any funds received by or for Burnet County consistent with Section 418.022 to meet the necessary expense or serious needs of individuals or families adversely affected by the disaster.

5. ARK may receive aid for individuals and communities and will use any funds received for Burnet County from third parties to meet the necessary expense or serious needs of individuals or families adversely affected by the disaster.
6. ARK will accept, manage, and distribute material donations in a manner that is in alignment with internal policies and procedures of the Ark and expedite relief to those impacted and in need.
7. ARK will recruit, train and manage volunteers, equipment and other resources to support disaster response and recovery efforts in coordination with the Burnet County Office of Emergency Management.
8. ARK shall carry general liability insurance, other appropriate insurances, and standard policies and procedures as adopted by their directors to ensure protection for claims arising from their activities and hold harmless Burnet County for all their operation.
9. ARK will maintain transparent records of finances and will provide a report to Burnet County annually beginning December 2025. Additionally, ARK will prepare and submit financial and activity reports related to specific declared disaster recovery events upon request from the Burnet County Judge or Office of Emergency Management.
10. Burnet County will include ARK in emergency operations planning and exercises relevant to preparedness, donations, volunteers, and sheltering.
11. Burnet County will support ARK access to County facilities and resources, as appropriate and available, to emergency management and disaster recovery operations.
12. Burnet County will recognize ARK as the County's designated organization for the services outlined in this MOU.
13. Each party to this MOU shall retain its separate legal identity, independence, and autonomy. Nothing in this MOU shall be construed to create a partnership, joint venture, agency relationship, or any other form of legal association between the parties beyond the specific collaborative activities outlined herein.
14. This agreement may be cancelled by either party with a thirty (30) day notice.

Approved in Commissioners Court the 8th day of July, 2025.



Honorable Bryan Wilson
Burnet County Judge



Kevin Naumann
Executive Director
Highland Lakes Crisis Network, dba Ark of Highland Lakes
EIN 83-2515465