



TEXAS
Health and Human
Services

Texas Department of State Health Services

Jennifer A. Shuford, M.D., M.P.H.
Commissioner

April 13, 2026

County Auditor
Burnet County
220 S. Pierce St.
Burnet, TX 78611-2200

Dear County Auditor:

Thank you for your participation in the Tobacco Settlement Distribution Program. Based on the expenditure statement submitted by Burnet County, this letter is notification that the county's 2026 pro rata share of tobacco settlement proceeds is \$70,308.46. The Texas Department of State Health Services certified this amount to the Texas Comptroller of Public Accounts, who will transmit payment to you this month.

Any questions concerning this payment, or the program may be directed to Amira Sutton at DSHSTobacco@dshs.texas.gov.

Sincerely,

A handwritten signature in cursive script that reads "Jodi Garza".

Jodi Garza
Director, Funds Coordination and Management Branch
Office of the Chief Financial Officer

cc: Judge Wilson



BURNET COUNTY AGENDA ITEM REQUEST FORM

MEETING DATE: _____
GENERAL DESCRIPTION OF ITEM: Accept Tobacco Settlement

THIS ITEM REPRESENTS A:

- ☐ New issue, project, or purchase
☒ Routine, regularly scheduled item
☐ Follow-up to previously discussed
☐ Item
☐ Special item
☐ Other

PRIMARY CONTACT/STAFF MEMBER: Kelley Glaeser

BUDGETARY IMPACT OF AGENDA ITEM:

Total Estimated Cost:	☐		
Source Funds:	Texas Dept. of State Health Services		
Is item already included in fiscal year budget?	Yes ☐	No ☒	
Does item represent a new expenditure?	Yes ☐	No ☒	
Does item represent a pass-through purchase?	Yes ☐	No ☒	
If so, pass-through entity			
Procurement Needed:	Yes ☐	No ☒	

ACTIONS REQUESTED: Commissioners Court approval to accept \$70,308.46 from the Texas Department of Health and Human Services for the Tobacco Settlement Distribution.

LIST BACK-UP DOCUMENTS ATTACHED (names of documents and/ or files): Texas Health and Human Services Letter

LIST BACK-UP DOCUMENTS NOT ATTACHED (to be sent by Friday at noon prior to the meeting date requested): _____

Elected Official/Department Head

DATE and TIME: _____

Approved:

By [Signature]
County Judge

4/28/26

OR

By _____
Commissioner Pct. _____

All contracts, contract amendments, staff agreement, grant applications, memorandums of understanding, and interlocal agreements must be submitted to the Burnet County Auditor and complete a compliance review before being placed on the Commissioners Court agenda.

Agenda items and supporting documents are due to Court Coordinator's Office (Rm. 201) or countyjudge@burnetcountytexas.org no later than 5:00 p.m., eleven (11) days (including weekends) prior to the scheduled commissioners court meeting, in order to comply with Government Code §551.043. An exception for late submission may be granted with written approval from a Commissioner or the County Judge and must include a stated explanation for the late submission.