



**REGULAR MEETING OF THE
CANYON LAKE CITY COUNCIL**

**Wednesday, November 1, 2017
Closed Session – 6:00 p.m.
Open Session – 6:30 p.m.**

**City Council Chambers
31516 Railroad Canyon Road
Canyon Lake, CA 92587**

Please turn off your cell phones during the meeting

CLOSED SESSION – 6:00 P.M.

- 1. Call to Order**
- 2. Roll Call:** Council Members Ehrenkranz, Greene, Haggerty, Mayor Pro Tem Warren, Mayor Bonner
- 3. Public Comments** – Any person wishing to address the City Council on any matter on this agenda, is asked to complete a “Speaker Request Form” available on the back counter. The completed form is to be submitted to the City Clerk prior to an individual being heard by the City Council. The City Council has adopted a time limitation of three (3) minutes per person. If you are commenting on the agenda item, your comments will be heard at the time that particular item is scheduled on the agenda.
- 4. Closed Session**
 - a. Closed session with Legal Counsel pursuant to govt. code section 54956.9(d)(2) - Threatened litigation - 1 case
 - b. Return/Report from Closed Session

OPEN SESSION – 6:30 P.M.

- 1. Call Open Session to Order**
- 2. Invocation**
Flag Salute

3. **Roll Call:** Council Members Ehrenkranz, Greene, Haggerty, Mayor Pro Tem Warren, Mayor Bonner

4. **Approval of City Council Agenda**

5. **Special Presentations and Proclamations:**

- 5.1 **Presentation to Kaitlyn Basham, Student of the Month recipient from Temescal Canyon High School**

- 5.2 **Presentation to Jean Voshall, Code Enforcement Officer for the City of Canyon Lake**

- 5.3 **Chamber of Commerce Announcements**

6. **Public Comments** – Any person wishing to address the City Council on any matter within the jurisdiction of the City, whether or not it appears on this agenda, is asked to complete a “Speaker Request Form” available on the back counter. The completed form is to be submitted to the City Clerk prior to an individual being heard by the City Council. The City Council has adopted a time limitation of three (3) minutes per person. If you are commenting on the agenda item, your comments will be heard at the time that particular item is scheduled on the agenda. *Please note that if you are addressing the City Council on items NOT on the agenda, the Brown Act does not allow discussion of such items. Therefore, the City Council may only do the following: refer the matter to staff, ask for additional information or request a report back, or give a very limited factual response.*

7. **Consent Calendar:**

All items listed on the Consent Calendar are considered to be routine matters, status reports or documents covering previous City Council action. The items listed on the Consent Calendar may be enacted in one motion. With the concurrence of the City Council, a Council Member may request that an item be removed for further discussion. Staff recommends approval of all items.

- 7.1 **Waiver of Reading in Full of all Ordinances by Title Only**

- 7.2 **Adoption of Resolution No. 2017-20, Approving Claims and Demands of Pg. 7 the City**

- 7.3 **City Council Meeting Minutes**

- 7.3.1 October 4, 2017 **Pg. 51**

- 7.4 **Approve second reading and adoption of Ordinance No. 176 - AN Pg. 59 ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE, CALIFORNIA, AMENDING CANYON LAKE MUNICIPAL CODE CHAPTER 9.03, TO MEET THE REQUIREMENTS OF THE MEDICINAL AND ADULT-USE CANNABIS REGULATION AND SAFETY ACT, UPDATING AND CONTINUING THE PROHIBITION OF COMMERCIAL CANNABIS ACTIVITIES WITHIN THE CITY**

- 7.5 **Acceptance of Contract Work - Fire Station #60 Sitework Improvements Pg. 71
Project No. 2017-09**
- 7.6 **Acceptance of Contract Work - Fire Station #60 Column Repair Project No. Pg.87
2017-12**
- 7.7 **Amendment to Contract with CR&R Inc. - AMENDMENT NUMBER FIVE TO Pg. 105
THE AGREEMENT BETWEEN THE CITY OF CANYON LAKE AND CR&R
INCORPORATED, FOR THE COLLECTION, TRANSPORTATION, RECYCLING,
COMPOSTING AND DISPOSAL OF SOLID WASTE, RECYCLABLES,
COMPOSTABLES AND YARD WASTE AND TEMPORARY ROLLOFF
BINS/ROLL-OFF SERVICES**
- 7.8 **Authorization to Purchase Code Enforcement Department Vehicle with Pg. 111
Communication Accessory for the City of Canyon Lake**
- 7.9 **Authorize the Mayor to send a letter on behalf of the City Council to the Pg. 161
Helping Hands Group in support of its community homelessness efforts**
- 8. **Pulled Consent Calendar Items**
- 9. **Schedule of Future Events:**
 - 9.1 Administration, Finance, and Planning Committee Meeting
Tuesday, December 5, 2017 at 8:00 a.m., City Council Chambers
 - 9.2 Public Safety Committee Meeting
Wednesday, December 5, 2017 at 9:30 a.m., City Council Chambers
 - 9.3 Canyon Lake City Council Meeting
Wednesday, December 6, 2017 at 6:30 p.m., City Council Chambers
 - 9.4 Water Committee Meeting
Thursday, December 21, 2017 at 9:00 a.m., City Council Chambers
 - 9.5 Veterans Committee Meeting
Tuesday, November 7, 2017 at 5:30 p.m., City Council Chambers
- 10. **Business Items**
 - 10.1 **Discussion by Jeremy Goldman with Southern California Edison regarding Pg. 169
electricity outages in the City**
 - 10.2 **Authorize the City to join California Municipal Finance Authority (CMFA) by Pg. 171
approving Resolution No. 2017-19 - consenting to the inclusion of properties
within the jurisdictional limits of the City of Canyon Lake (the “City”) in the
CMFA Open PACE Program; authorizing the CMFA to accept applications**

from property owners, conduct contractual assessment proceedings and levy contractual assessments within the City of Canyon Lake and authorizing the Mayor or City Manager to sign the JPA agreement with CMFA.

10.3 Discussion and possible direction regarding Landscape Plant Replacement plan Pg. 195

10.4 Discussion regarding U.S. Post Office Preferred Names/ZIP code Pg. 209

11. City Manager Comments

12. Committee and Council Reports/Comments

12.1 Council Member Ehrenkranz

12.2 Council Member Greene

12.3 Council Member Haggerty

12.4 Mayor Pro Tem Warren

12.5 Mayor Bonner

13. Announcements

The next regular City Council meeting is scheduled for **Wednesday, December 6, 2017 at 5:30 p.m. for closed session and 6:30 p.m. for open session**

14. Adjournment

VISION STATEMENT

The vision of the City of Canyon Lake is to be a City that provides a quality of life that makes Canyon Lake the premier place to live in Southern California.

ATTENTION RESIDENTS:

Supporting documents, including staff reports, are available for review at City Hall in the City Clerk's Office or on the City's website at www.cityofcanyonlake.org once the agenda has been publicly posted. Any written materials relating to an item on this agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office during normal business hours. In addition, such writings or documents will be made available for public review at the respective public meeting. It is the intention of the City of Canyon Lake to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or participant at this meeting, you will need special assistance beyond what is normally provided, the City of Canyon Lake will attempt to accommodate you in every reasonable manner. Please contact Ariel M. Hall, City Clerk, at least 48 hours prior to the meeting to inform us of your particular

Canyon Lake City Council

Agenda – November 1, 2017

needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

November 1, 2017 City Council Meeting

**STATE OF CALIFORNIA }
COUNTY OF RIVERSIDE } SS. AFFIDAVIT OF POSTING
CITY OF CANYON LAKE }**

I, Stephanie N. Roseen, being duly sworn, depose and say that I am the duly appointed and qualified Deputy City Clerk of the City of Canyon Lake and that on October 26, 2017 before the hour of 5:00 p.m., I caused the above notice to be posted as required by Resolution 2015-36 of the City Council of the City of Canyon Lake.

Stephanie N. Roseen

Deputy City Clerk

**City of Canyon Lake
City Council
Staff Report**

TO: Mayor and City Council
FROM: Kayla Malin, Accountant
DATE: November 1, 2017
SUBJECT: List of Demands

Recommendation:

That the City Council adopts a resolution entitled: RESOLUTION NO. 2017-20

A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF CANYON LAKE ALLOWING CERTAIN
CLAIMS AND DEMANDS AS SET FORTH IN EXHIBIT A

Background:

All claims and demands are reported and summarized for review and approval by the City Council on a routine basis at each City Council meeting. The attached claims represent the paid claims and demands since the City Council meeting of October 4, 2017.

Budget (or Fiscal) Impact:

All claims and demands are paid from appropriated funds or authorized resources of the City and have been recorded in accordance with the City's policies.

Attachments:

Resolution
List of Demands

RESOLUTION NO. 2017-20

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE, CALIFORNIA, ALLOWING CERTAIN CLAIMS AND DEMANDS AS SET FORTH IN EXHIBIT A

The City Council of the City of Canyon Lake does hereby resolve as follows:

Demands are approved as shown on the Demand\Warrant Register of November 1st, in the amount of \$518,901.58 as follows:

Payroll Earnings (Gross)	\$ 39,452.02	(2nd Half of September & 1st Half of October)
Payroll Taxes - Employer	\$ 711.33	(2nd Half of September & 1st Half of October)
On-line Retirement	3,747.51	(2nd Half of September & 1st Half of October)
On-line Health	730.59	(For the Month of October)
General	474,244.03	(Accounts Payable)
TOTAL	<u>\$ 518,885.48</u>	

PASSED, APPROVED AND ADOPTED this 1st day of November 2017.

Mayor, Randall P. Bonner

ATTEST:

Stephanie Roseen, Deputy City Clerk

State of California
County of Riverside) ss
City of Canyon Lake)

I, Stephanie Roseen, Deputy City Clerk of the City of Canyon Lake, California, DO HEREBY CERTIFY, that the foregoing is a true and correct copy of the Resolution No. 2017-20 adopted by the City Council of the City of Canyon Lake, California, at a regular meeting thereof, held on November 1, 2017, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Stephanie Roseen, Deputy City Clerk

City of Canyon Lake
 Check/Voucher Register - Council Report - Expenditures
 From 10/1/2017 Through 10/31/2017

Check Num...	Matching Docum... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
23835	10/11/2...	AMERICAN FORENSIC NURSES INC	Sheriff's Dept DUI Blood Draw September 2017	80.00	10	GENERAL
Total 23835	10/11/2...			80.00		
23836	10/11/2...	ANIMAL FRIENDS OF THE VALLEYS	Animal Control Services August 2017	3,500.00	10	GENERAL
Total 23836	10/11/2...			3,500.00		
23837	10/11/2...	California Bulding Standards Commission	Permit Valuation Fee Report 7/1/17-9/30/17	199.80	10	GENERAL
Total 23837	10/11/2...			199.80		
23838	10/11/2...	Charles Abbott Associates, Inc.	Code Enforcement Software License and Hosting	200.00	10	GENERAL
Total 23838	10/11/2...			200.00		
23839	10/11/2...	Circle of Safe-T Inc.	Standard Reporting SART Exam 8/28/17	1,100.00	10	GENERAL
Total 23839	10/11/2...			1,100.00		
23840	10/11/2...	Corelogic Information Solutions, INC.	Database for Code Enforcement September 2017	125.00	10	GENERAL
Total 23840	10/11/2...			125.00		
23841	10/11/2...	CTAI Pacific Greenscape	Landscaping Maintenance Fire Station September 2017	250.00	10	GENERAL
23841	10/11/2...	CTAI Pacific Greenscape	Landscape Maintenance for Median & Parkways September 2017	5,000.00	20	GAS TAX
Total 23841	10/11/2...			5,250.00		

City of Canyon Lake
 Check/Voucher Register - Council Report - Expenditures
 From 10/1/2017 Through 10/31/2017

Check Numb...	Matching Docum... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
23842	10/11/2...	DEPARTMENT OF CONSERVATION	State Report for Motion and Seismic Hazard Jul-Sep 2017	467.49	10	GENERAL
Total 23842	10/11/2...			467.49		
23843	10/11/2...	STATE OF CA DEPT. OF JUSTICE	Fingerprints September 2017	32.00	10	GENERAL
Total 23843	10/11/2...			32.00		
23844	10/11/2...	Eagle Graphic Creations, Inc.	Plaques for Lt Quinata and Captain Ford	126.07	10	GENERAL
Total 23844	10/11/2...			126.07		
23845	10/11/2...	ELSINORE VALLEY MUNI WATER DIS	Water Service, City Hall 8/25/17-9/25/17	109.69	10	GENERAL
23845	10/11/2...	ELSINORE VALLEY MUNI WATER DIS	Water Service, Fire Station #60 8/28/17-9/28/17	433.44	10	GENERAL
23845	10/11/2...	ELSINORE VALLEY MUNI WATER DIS	Water Service, Irrigation 8/28/17-9/28/17	2,360.76	20	GAS TAX
Total 23845	10/11/2...			2,903.89		
23846	10/11/2...	Jani-King of CA, Inc.	Janitorial Services October 2017	720.37	10	GENERAL
Total 23846	10/11/2...			720.37		
23847	10/11/2...	Joe's Hardware	Wood Stakes for Special Enforcement Signs	15.21	10	GENERAL
Total 23847	10/11/2...			15.21		
23848	10/11/2...	Nate Volk	Video Recording of City Council Mtg October 2017	425.00	10	GENERAL
Total 23848	10/11/2...			425.00		

City of Canyon Lake
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From 10/1/2017 Through 10/31/2017

Check Num...	Matching Docum... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
23849	10/11/2...	NBS	Comprehensive Citywide User Fee and Rate Study	9,355.00	10	GENERAL
Total 23849	10/11/2...			9,355.00		
23850	10/11/2...	PETERSON ELECTRIC	Landscape Pedestal, Installed 20 AMP GFI	88.06	10	GENERAL
Total 23850	10/11/2...			88.06		
23851	9/13/2017	Edward Aguirre, c/o Production Video, Inc.	Video for City Council Meetings July & August 2017	525.00	10	GENERAL
Total 23851	9/13/2017			525.00		
23852	10/11/2...	Regional Conservation Authority	MSHCP Fees September 2017	2,031.00	50	AGENCY
Total 23852	10/11/2...			2,031.00		
23853	10/11/2...	County Executive Office	Animal Shelter Services Oct - Dec 2017	18,086.13	10	GENERAL
23853	10/11/2...	County Executive Office	Debt Service Invoice for Animal Shelter	39,321.00	10	GENERAL
Total 23853	10/11/2...			57,407.13		
23854	10/11/2...	RIV. CO. SHERIFF'S DEPT., Acctg & Fin	County Sheriff's Contract Law 7/20/17-8/16/17	116,402.57	10	GENERAL
Total 23854	10/11/2...			116,402.57		
23855	10/11/2...	SOUTHERN CALIFORNIA EDISON	Electricity, Traffic Control 8/29/17-9/28/17	362.29	20	GAS TAX
Total 23855	10/11/2...			362.29		
23856	10/11/2...	STAPLES	Office Supplies	269.96	10	GENERAL

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Check Num...	Matching Docum... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 23856	10/11/2...			269.96		
23857	10/11/2...	Sudweeks Construction, Inc.	Column Repair Fire Station #60	12,825.00	10	GENERAL
23857	10/11/2...	Sudweeks Construction, Inc.	Sitework Improvements Fire Station #60	11,305.00	10	GENERAL
Total 23857	10/11/2...			24,130.00		
23858	10/11/2...	Synoptek, LLC	IT Service for October 2017	1,910.00	10	GENERAL
Total 23858	10/11/2...			1,910.00		
23859	10/11/2...	Toshiba Financial Services	Monthly Copier Lease 9/15/17-10/15/17	749.61	10	GENERAL
Total 23859	10/11/2...			749.61		
23860	10/11/2...	Jean Voshall	Reimbursement for Parking and Mileage to Riverside Court	52.41	10	GENERAL
Total 23860	10/11/2...			52.41		
23861	10/11/2...	Wildomar Inland Urgent Care	Pre-Employment Screening, Browning, C and Ecclefield, D	120.00	10	GENERAL
Total 23861	10/11/2...			120.00		
23862	10/11/2...	Windwild Group	Brick Engraving	21.75	10	GENERAL
Total 23862	10/11/2...			21.75		
23863	10/11/2...	WRCOG	TUMFP Fees September 2017	4,437.00	50	AGENCY
Total 23863	10/11/2...			4,437.00		

City of Canyon Lake
 Check/Voucher Register - Council Report - Expenditures
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Check Num...	Matching Docum... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
23864				0.00		
Total 23864				0.00		
23865	10/25/2...	Aflac	Supplemental Insurance for October 2017	325.70	10	GENERAL
Total 23865	10/25/2...			325.70		
23866	10/25/2...	AMERICAN FORENSIC NURSES INC	Sheriff's Dept Blood Draw September 2017	80.00	10	GENERAL
Total 23866	10/25/2...			80.00		
23867	10/25/2...	Bickmore	EPL Consulting for May/June 2017	3,000.00	10	GENERAL
Total 23867	10/25/2...			3,000.00		
23868	10/25/2...	BIO-TOX LABORATORIES	Sheriff's Dept Blood Testing; 6/14/17	41.70	10	GENERAL
Total 23868	10/25/2...			41.70		
23869	10/25/2...	Charles Abbott Associates, Inc.	Building & Safety September 2017	19,264.16	10	GENERAL
23869	10/25/2...	Charles Abbott Associates, Inc.	Engineering Services for September 2017	12,192.00	10	GENERAL
23869	10/25/2...	Charles Abbott Associates, Inc.	Environmental Services for September 2017	1,087.50	10	GENERAL
23869	10/25/2...	Charles Abbott Associates, Inc.	Gas Tax for September 2017	14,260.50	20	GAS TAX
Total 23869	10/25/2...			46,804.16		
23870	10/25/2...	Christopher McPeek	Christmas Tree Lighting Project 2017	1,248.75	10	GENERAL

City of Canyon Lake
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Check Num...	Matching Docum... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 23870	10/25/2...			1,248.75		
23871	10/25/2...	Canyon Lake Flowers	Flowers for Veterans Day 2017; 10/11/17	388.80	10	GENERAL
Total 23871	10/25/2...			388.80		
23872	10/25/2...	Cota, Cola and Huber, LLP	Attorney Services for September 2017	9,636.10	10	GENERAL
Total 23872	10/25/2...			9,636.10		
23873	10/25/2...	CTAI Pacific Greenscape	Canyon Lake Fire Station - Lay Mulch in New Swale; 10/18/17	55.00	10	GENERAL
23873	10/25/2...	CTAI Pacific Greenscape	Landscape Rehab for Fire Station; July 2017	5,696.00	10	GENERAL
Total 23873	10/25/2...			5,751.00		
23874	10/25/2...	DATA TICKET	Monthly Code Enforcement, September 2017	200.00	10	GENERAL
23874	10/25/2...	DATA TICKET	Monthly Parking Citations, September 2017	100.00	10	GENERAL
Total 23874	10/25/2...			300.00		
23875	10/25/2...	Gina Dickson	Courthouse Parking Fee; 10/11/17	9.00	10	GENERAL
Total 23875	10/25/2...			9.00		
23876	10/25/2...	DIRECTV	Satellite Service for Fire Station; 10/12/17 - 11/11/17	109.58	10	GENERAL
Total 23876	10/25/2...			109.58		
23877	10/25/2...	Embroidery & More	Shirts and Jackets for Code Enforcement; 10/12/17	244.16	10	GENERAL

City of Canyon Lake
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 From 10/1/2017 Through 10/31/2017

Check Num...	Matching Docum... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 23877	10/25/2...			244.16		
23878	10/25/2...	FRIDAY FLYER	Notice of Ordinance No. 174, 10/13/17	21.75	10	GENERAL
23878	10/25/2...	FRIDAY FLYER	Notice of Ordinance No. 175, 10/13/17	20.25	10	GENERAL
23878	10/25/2...	FRIDAY FLYER	Notice of Ordinance No. 176, 10/10/17	38.25	10	GENERAL
Total 23878	10/25/2...			80.25		
23879	10/25/2...	Frontier Communications	City Hall Phones; 10/13/17 - 11/12/17	130.44	10	GENERAL
23879	10/25/2...	Frontier Communications	Internet for Fire Station; 10/10/17 - 11/9/17	149.49	10	GENERAL
23879	10/25/2...	Frontier Communications	Phones and Fax Fire Station 60, 10/13/17 - 11/12/17	284.16	10	GENERAL
Total 23879	10/25/2...			564.09		
23880	7/26/2017	GOLDING PUBLICATIONS	Business Cards for Randy Bonner	113.14	10	GENERAL
Total 23880	7/26/2017			113.14		
23881	10/25/2...	NANCY GREENHALGH	Retiree Health Insurance November 2017	196.21	10	GENERAL
Total 23881	10/25/2...			196.21		
23882	10/25/2...	Joe's Hardware	Keys for Code Enforcement New Employees; 10/6/17	156.41	10	GENERAL
23882	10/25/2...	Joe's Hardware	Supplies Bought for Fire Station; 10/16/17	192.10	10	GENERAL
Total 23882	10/25/2...			348.51		
23883	10/25/2...	Lake Chevrolet	Oil Change & Tire Rotation for 09 GMC Sierra; 10/17/17	73.03	10	GENERAL

City of Canyon Lake
Check/Voucher Register - Council Report - Expenditures
From 10/1/2017 Through 10/31/2017

Check Num...	Matching Docum... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 23883	10/25/2...			73.03		
23884	10/25/2...	Purchase Power	Postage for October 2017	201.00	10	GENERAL
Total 23884	10/25/2...			201.00		
23885	10/25/2...	Premier Party & Tent Rentals	Canopy & Chair Rental for Veterans Day 2017	1,635.07	10	GENERAL
Total 23885	10/25/2...			1,635.07		
23886	10/25/2...	Rogers, Anderson, Malody & Scott, LLP	Accounting Services for September 2017	6,700.00	10	GENERAL
Total 23886	10/25/2...			6,700.00		
23887	10/25/2...	Regional Conservation Authority	MSHCP Fees for October 2017	6,093.00	50	AGENCY
Total 23887	10/25/2...			6,093.00		
23888	10/25/2...	JOHN REGUS	Conference Room Rent for November 2017	250.00	10	GENERAL
Total 23888	10/25/2...			250.00		
23889	10/25/2...	JOHN REGUS	Library Rent for December 2017	1,012.95	10	GENERAL
Total 23889	10/25/2...			1,012.95		
23890	10/25/2...	County Executive Office	SCFA Miscellaneous Expenses FY 17/10-10	632.11	10	GENERAL
Total 23890	10/25/2...			632.11		

City of Canyon Lake
Check/Voucher Register - Council Report - Expenditures
From 10/1/2017 Through 10/31/2017

Check Num...	Matching Docum... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
23891	10/25/2...	RIV. CO. SHERIFF'S DEPT., Acctg & Fin	Sheriffs's Contract Law Enforcement Service; 8/17/17-9/13/17	130,873.25	10	GENERAL
Total 23891	10/25/2...			130,873.25		
23892	10/25/2...	COUNTY OF RIVERSIDE-TLMA	SLF Costs September 2017	1,283.50	20	GAS TAX
Total 23892	10/25/2...			1,283.50		
23893	10/25/2...	SOUTHERN CALIFORNIA EDISON	Electricity for City Hall; 9/14/14 - 10/13/17	1,122.43	10	GENERAL
23893	10/25/2...	SOUTHERN CALIFORNIA EDISON	Electricity for Fire Station; 9/14/17 - 10/13/17	352.72	10	GENERAL
23893	10/25/2...	SOUTHERN CALIFORNIA EDISON	Office Lease; Billing Period: 9/20/17 to 10/19/17	45.19	10	GENERAL
23893	10/25/2...	SOUTHERN CALIFORNIA EDISON	Electricity for Pump Station; 9/8/17 - 10/9/17	504.13	20	GAS TAX
23893	10/25/2...	SOUTHERN CALIFORNIA EDISON	Electricity for Traffic Signals; 8/21/17 - 9/20/17	12.62	20	GAS TAX
23893	10/25/2...	SOUTHERN CALIFORNIA EDISON	Electricity for Traffic Signals; 9/14/17 - 10/13/17	180.47	20	GAS TAX
Total 23893	10/25/2...			2,217.56		
23894	10/25/2...	Special District Risk Management Authority	Dental and Vision Insurance November 2017	275.50	10	GENERAL
Total 23894	10/25/2...			275.50		
23895	10/25/2...	STAPLES	Copy Paper, Lysol, Folgers Coffee, Dish Soap; 9/30/17	359.97	10	GENERAL
23895	10/25/2...	STAPLES	Office Supplies; Invoice Date: 10/7/17	67.16	10	GENERAL
Total 23895	10/25/2...			427.13		
23896	10/25/2...	STATE COMP. INS. FUND	Workers Comp Insurance for November 2017	1,265.42	10	GENERAL

City of Canyon Lake
 Check/Voucher Register - Council Report - Expenditures
 From 10/1/2017 Through 10/31/2017

Check Num...	Matching Docum... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 23896	10/25/2...			1,265.42		
23897	10/25/2...	Synoptek, LLC	Accountant's Replacement Computer; 10/23/17	772.45	10	GENERAL
23897	10/25/2...	Synoptek, LLC	IT Services for September 2017	1,910.00	10	GENERAL
Total 23897	10/25/2...			2,682.45		
23898	10/25/2...	TPx Communications	City Hall Phone System; 10/16/17 - 11/15/17	557.49	10	GENERAL
Total 23898	10/25/2...			557.49		
23899	10/25/2...	TWO BROS. LOCKSMITH	Keys for Code Enforcement - New Employees; 10/17/17	28.28	10	GENERAL
Total 23899	10/25/2...			28.28		
23900	10/25/2...	U. S. Bank	Signs for City Hall, Gift Cards-Student of the Month, Office	1,177.36	10	GENERAL
Total 23900	10/25/2...			1,177.36		
23901	10/25/2...	VERIZON CALIFORNIA	iPads; 10/4/17 - 11/3/17	199.08	10	GENERAL
Total 23901	10/25/2...			199.08		
23902	10/25/2...	VERIZON CALIFORNIA	Cell Phones; 10/4/17 - 11/3/17	430.44	10	GENERAL
Total 23902	10/25/2...			430.44		
23903	10/25/2...	WRCOG	TUMF Fees for October 2017	13,311.00	50	AGENCY
Total 23903	10/25/2...			13,311.00		

City of Canyon Lake
 Check/Voucher Register - Council Report - Expenditures
 From 10/1/2017 Through 10/31/2017

Check Numb...	Matching Docum... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
23904	10/25/2...	WRCOG	FY 17/18 Solid Waste Cooperation Dues	670.65	10	GENERAL
Total 23904	10/25/2...			670.65		
Report Total				474,244.03		

City of Canyon Lake
Invoices Selected for Payment - COUNCIL CHECK REPORT

Vendor ID	Invoice Description	Cash Required
AMERICAN FORENSIC	Sheriff's Dept DUI Blood Draw September 2017	80.00
ANIMAL FRIENDS	Animal Control Services August 2017	3,500.00
CBSC	Permit Valuation Fee Report 7/1/17-9/30/17	199.80
Charles Abbott	Code Enforcement Software License and Hosting	200.00
Circle	Standard Reporting SART Exam 8/28/17	1,100.00
Coreologic	Database for Code Enforcement September 2017	125.00
CTAI	Landscape Maintenance for Median & Parkways September 2017	5,000.00
	Landscaping Maintenance Fire Station September 2017	250.00
DEPT OF CONSER	State Report for Motion and Seismic Hazard Jul-Sep 2017	467.49
DOJ	Fingerprints September 2017	32.00
Eagle	Plaques for Lt Quinata and Captain Ford	126.07
EVMWD	Water Service, City Hall 8/25/17-9/25/17	109.69
	Water Service, Fire Station #60 8/28/17-9/28/17	433.44
	Water Service, Irrigation 8/28/17-9/28/17	2,360.76
Jani-King	Janitorial Services October 2017	720.37
Joe's	Wood Stakes for Special Enforcement Signs	15.21
Nate Volk	Video Recording of City Council Mtg October 2017	425.00
NBS	Comprehensive Citywide User Fee and Rate Study	9,355.00
PETERSON	Landscape Pedestal, Installed 20 AMP GFI	88.06
Prod. Video	Video for City Council Meetings July & August 2017	525.00
RCA	MSHCP Fees September 2017	2,031.00
riv Co Exec	Animal Shelter Services Oct - Dec 2017	18,086.13
	Debt Service Invoice for Animal Shelter	39,321.00
Riv Co Sheriff Acctg	County Sheriff's Contract Law 7/20/17-8/16/17	116,402.57
SCE	Electricity, Traffic Control 8/29/17-9/28/17	362.29
STAPLES	Office Supplies	269.96
Sudweeks	Sitework Improvements Fire Station #60	11,305.00
	Column Repair Fire Station #60	12,825.00
Synoptek	IT Service for October 2017	1,910.00
Toshiba	Monthly Copier Lease 9/15/17-10/15/17	749.61
Voshall	Reimbursement for Parking and Mileage to Riverside Court	52.41
Wildomar Inland Urgent Care	Pre-Employment Screening, Browning, C and Ecclefield, D	120.00
Windwild	Brick Engraving	21.75
WRCOG	TUMFP Fees September 2017	4,437.00
Report Total		233,006.61

City of Canyon Lake
Invoices Selected for Payment - COUNCIL CHECK REPORT

Vendor ID	Invoice Description	Cash Required
Aflac	Supplemental Insurance for October 2017	325.70
AMERICAN FORENSIC	Sheriff's Dept Blood Draw September 2017	80.00
Bickmore	EPL Consulting for May/June 2017	3,000.00
BIO-TOX	Sheriff's Dept Blood Testing; 6/14/17	41.70
Charles Abbott	Building & Safety September 2017	19,264.16
	Engineering Services for September 2017	12,192.00
	Gas Tax for September 2017	14,260.50
	Environmental Services for September 2017	1,087.50
Christopher McPeek	Christmas Tree Lighting Project 2017	1,248.75
CL Flowers	Flowers for Veterans Day 2017; 10/11/17	388.80
Cota	Attorney Services for September 2017	9,636.10
CTAI	Landscape Rehab for Fire Station; July 2017	5,696.00
	Canyon Lake Fire Station - Lay Mulch in New Swale; 10/18/17	55.00
DATA TICKET	Monthly Parking Citations, September 2017	100.00
	Monthly Code Enforcement, September 2017	200.00
Dickson	Courthouse Parking Fee; 10/11/17	9.00
DIRECTV	Satellite Service for Fire Station; 10/12/17 - 11/11/17	109.58
Embroidery	Shirts and Jackets for Code Enforcement; 10/12/17	244.16
FRIDAY FLYER	Notice of Ordinance No. 176, 10/10/17	38.25
	Notice of Ordinance No. 174, 10/13/17	21.75
	Notice of Ordinance No. 175, 10/13/17	20.25
Frontier	Internet for Fire Station; 10/10/17 - 11/9/17	149.49
	City Hall Phones; 10/13/17 - 11/12/17	130.44
	Phones and Fax Fire Station 60, 10/13/17 - 11/12/17	284.16
GOLDING	Business Cards for Randy Bonner	113.14
GREENHALGH	Retiree Health Insurance November 2017	196.21
Joe's	Keys for Code Enforcement New Employees; 10/6/17	156.41
	Supplies Bought for Fire Station; 10/16/17	192.10
Lake Chevrolet	Oil Change & Tire Rotation for 09 GMC Sierra; 10/17/17	73.03
Pitney Bowes - Purchase Power	Postage for October 2017	201.00
Premier	Canopy & Chair Rental for Veterans Day 2017	1,635.07
RAMS	Accounting Services for September 2017	6,700.00
RCA	MSHCP Fees for October 2017	6,093.00
REGUS	Library Rent for December 2017	1,012.95
	Conference Room Rent for November 2017	250.00
riv Co Exec	SCFA Miscellaneous Expenses FY 17/10-10	632.11
Riv Co Sheriff Acctg	Sheriff's Contract Law Enforcement Service; 8/17/17-9/13/17	130,873.25
Riv Co TLMA	SLF Costs September 2017	1,283.50
SCE	Office Lease; Billing Period: 9/20/17 to 10/19/17	45.19

Date: 10/25/17
05:11:25 PM

City of Canyon Lake
Invoices Selected for Payment - COUNCIL CHECK REPORT

Vendor ID	Invoice Description	Cash Required
	Electricity for Pump Station; 9/8/17 - 10/9/17	504.13
	Electricity for Fire Station; 9/14/17 - 10/13/17	352.72
	Electricity for Traffic Signals; 8/21/17 - 9/20/17	12.62
	Electricity for City Hall; 9/14/14 - 10/13/17	1,122.43
	Electricity for Traffic Signals; 9/14/17 - 10/13/17	180.47
SDRMA	Dental and Vision Insurance November 2017	275.50
STAPLES	Office Supplies; Invoice Date: 10/7/17	67.16
	Copy Paper, Lysol, Folgers Coffee, Dish Soap; 9/30/17	359.97
STATE FUND	Workers Comp Insurance for November 2017	1,265.42
Synoptek	Accountant's Replacement Computer; 10/23/17	772.45
	IT Services for September 2017	1,910.00
TelePacific	City Hall Phone System; 10/16/17 - 11/15/17	557.49
TWO BROS	Keys for Code Enforcement - New Employees; 10/17/17	28.28
US Bank	Signs for City Hall, Gift Cards-Student of the Month, Office	1,177.36
VERIZON	iPads; 10/4/17 - 11/3/17	199.08
	Cell Phones; 10/4/17 - 11/3/17	430.44
WRCOG	FY 17/18 Solid Waste Cooperation Dues	670.65
	TUMF Fees for October 2017	13,311.00
Report Total		241,237.42

Labor Distribution

City of Canyon Lake
Company (10756)

Check Date: 09/29/2017
Process: 2017092901
Period: 09/16/2017 to 09/30/2017

Department: (20)City Employees

Code	Earning	Hours	Amount	Deduction	Code	Amount	Tax	Code	Amount	Tax	Code	Amount	Taxable	Amount	Taxable	Amount
125CO	125 Cash		492.43	PTAXI Pre-Tax P.	CA	245.00	California SI	3747.43	CAETT	CA, Edu & T	CAETT	102.48	0.00	0.00	0.00	0.00
102	Reg		3500.00		CASDI	CA SDI - Eir		3992.43	CASUI	California SI	CASUI	35.93	0.00	0.00	0.00	Gross
3500.00	Regular				FITW	Federal Incon		3747.43	MED-R	Medicare - E	MED-R	342.64	3992.43	57.89	57.89	Tot Liab
					MED	Medicare		3992.43				57.89				Net Amt
		0.00	3992.43	Total Deductions		245.00	Total Employee Taxes					538.94	Total Employer Taxes			57.89

Code	Earning	Hours	Amount	Deduction	Code	Amount	Tax	Code	Amount	Tax	Code	Amount	Taxable	Amount	Taxable	Amount
125CO	125 Cash		499.58	PTXPE Pre-Tax P.	CA	85.90	California SI	2169.28	CAETT	CA, Edu & T	CAETT	79.02	0.00	0.00	0.00	0.00
98	Comp	16.50	381.15		CASDI	CA SDI - Eir		2255.18	CASUI	California SI	CASUI	20.30	0.00	0.00	0.00	Gross
23.1000	Reg	59.50	1374.45		FITW	Federal Incon		2169.28	MED-R	Medicare - E	MED-R	181.85	2255.18	32.70	32.70	Tot Liab
	Regular				MED	Medicare		2255.18				32.70				Net Amt
		76.00	2255.18	Total Deductions		85.90	Total Employee Taxes					313.87	Total Employer Taxes			32.70

Code	Earning	Hours	Amount	Deduction	Code	Amount	Tax	Code	Amount	Tax	Code	Amount	Taxable	Amount	Taxable	Amount
125CO	125 Cash		451.02	PTXPE Pre-Tax P.	CA	338.54	California SI	5529.15	CAETT	CA, Edu & T	CAETT	269.28	0.00	0.00	0.00	0.00
99	Reg		5416.67		CASDI	CA SDI - Eir		5867.69	CASUI	California SI	CASUI	52.81	0.00	0.00	0.00	Gross
5416.67	Regular				FITW	Federal Incon		5529.15	MED-R	Medicare - E	MED-R	726.14	5867.69	85.08	85.08	Tot Liab
					MED	Medicare		5867.69				85.08				Net Amt
		0.00	5867.69	Total Deductions		338.54	Total Employee Taxes					1133.31	Total Employer Taxes			85.08

Code	Earning	Hours	Amount	Deduction	Code	Amount	Tax	Code	Amount	Tax	Code	Amount	Taxable	Amount	Taxable	Amount
125CO	125 Cash		217.76	PTXPE Pre-Tax P.	CA	99.75	California SI	1714.01	CAETT	CA, Edu & T	CAETT	21.58	0.00	0.00	0.00	0.00
100	Reg	76.00	1596.00		CASDI	CA SDI - Eir		1813.76	CASUI	California SI	CASUI	16.32	0.00	0.00	0.00	Gross
21.0000	Regular				FITW	Federal Incon		1714.01	MED-R	Medicare - E	MED-R	138.87	1813.76	26.30	26.30	Tot Liab
					MED	Medicare		1813.76				26.30				Net Amt
		76.00	1813.76	Total Deductions		99.75	Total Employee Taxes					203.07	Total Employer Taxes			26.30

Department: (20)City Employees Total

Code	Earning	Hours	Amount	Deduction	Code	Amount	Tax	Code	Amount	Tax	Code	Amount	Taxable	Amount	Taxable	Amount
4	Female		1660.79	PTAXI Pre-Tax P.	CA	245.00	California SI	13159.87	CAETT	CA, Edu & T	CAETT	472.36	0.00	0.00	0.00	0.00
2	Male		381.15	PTXPE Pre-Tax P.	CASDI	524.19	CA SDI - Eir	13929.06	CASUI	California SI	CASUI	125.36	0.00	0.00	0.00	Gross
	Reg	133.50	11887.12		FITW	Federal Incon		13159.87	MED-R	Medicare - E	MED-R	1389.50	13929.06	201.97	201.97	Tot Liab
	Regular				MED	Medicare		13929.06				201.97				Net Amt
		152.00	13929.06	Total Deductions		769.19	Total Employee Taxes					2189.19	Total Employer Taxes			201.97

Labor Distribution

City of Canyon Lake
Company (10756)

Check Date: 09/29/2017
Process: 2017092901
Period: 09/16/2017 to 09/30/2017

Department: (30)Special Enforcement Team

Code	Earning	Hours	Amount	Deduction	Code	Tax	Amount	Code	Tax	Amount	Taxable	Code	Tax	Amount	Taxable	Amount
Reg	Regular	50.00	1346.00		CA	California SI	1346.00	CA	California SI	30.56	1346.00	CA	CA Edu & T	0.00	0.00	0.00
Emp Id	83				CASD	CA SDI - Err	12.12	CASUI	California SI	12.12	1346.00	CASUI	California SI	0.00	0.00	0.00
Rate	26.9200				FITW	Federal Incon	1346.00	MED-R	Medicare - E	168.10	1346.00	MED-R	Medicare - E	19.52	1346.00	1346.00
					MED	Medicare	1346.00			19.52						
Total Earnings		50.00	1346.00	Total Deductions			0.00	Total Employer Taxes		230.30		Total Employer Taxes		19.52		1346.00
Helgemo Dickson																
Code	Earning	Hours	Amount	Deduction	Code	Tax	Amount	Code	Tax	Amount	Taxable	Code	Tax	Amount	Taxable	Amount
125CO	125 Cash		228.02	PTAXI Pre-Tax P.	CA	California SI	112.70	CA	California SI	53.94	1725.32	CA	CA Edu & T	0.00	0.00	0.00
Emp Id	101	Reg	Regular		CASD	CA SDI - Err	16.54	CASUI	California SI	16.54	1838.02	CASUI	California SI	0.00	0.00	0.00
Rate	28.0000	Sick	Sick		FITW	Federal Incon	1725.32	MED-R	Medicare - E	165.88	1838.02	MED-R	Medicare - E	26.65	1838.02	1838.02
		4.00	112.00		MED	Medicare	1838.02			26.65						
Total Earnings		57.50	1838.02	Total Deductions			112.70	Total Employer Taxes		263.01		Total Employer Taxes		26.65		1838.02
Voshall,																
Code	Earning	Hours	Amount	Deduction	Code	Tax	Amount	Code	Tax	Amount	Taxable	Code	Tax	Amount	Taxable	Amount
Reg	Regular	46.00	1238.32		CA	California SI	1399.84	CA	California SI	232.93	1399.84	CA	CA Edu & T	0.00	0.00	0.00
Emp Id	72	Sick	Sick		CASD	CA SDI - Err	1399.84	CASUI	California SI	12.60	1399.84	CASUI	California SI	0.00	0.00	0.00
Rate	26.9200	6.00	161.52		FITW	Federal Incon	1399.84	MED-R	Medicare - E	176.17	1399.84	MED-R	Medicare - E	20.30	1399.84	1399.84
					MED	Medicare	1399.84			20.30						
Total Earnings		52.00	1399.84	Total Deductions			0.00	Total Employer Taxes		442.00		Total Employer Taxes		20.30		1399.84

Department: (30)Special Enforcement Team Total

Code	Earning	Hours	Amount	Deduction	Code	Tax	Amount	Code	Tax	Amount	Taxable	Code	Tax	Amount	Taxable	Amount
3	125CO 125 Cash		228.02	PTAXI Pre-Tax P.	CA	California SI	112.70	CA	California SI	317.43	4471.16	CA	CA Edu & T	0.00	0.00	0.00
Female	1	Reg	Regular		CASD	CA SDI - Err	41.26	CASUI	California SI	41.26	4583.86	CASUI	California SI	0.00	0.00	0.00
Male	1	Sick	Sick		FITW	Federal Incon	4471.16	MED-R	Medicare - E	510.15	4583.86	MED-R	Medicare - E	66.47	4583.86	4583.86
		10.00	275.52		MED	Medicare	4583.86			66.47						
Total Earnings		159.50	4583.86	Total Deductions			112.70	Total Employer Taxes		935.31		Total Employer Taxes		66.47		4650.33

Department: (50)Council Members

Code	Earning	Hours	Amount	Deduction	Code	Tax	Amount	Code	Tax	Amount	Taxable	Code	Tax	Amount	Taxable	Amount
Reg	Regular		300.00		CA	California SI	300.00	CA	California SI	0.00	300.00	CA	CA Edu & T	0.30	300.00	0.30
Emp Id	78				FITW	Federal Incon	300.00	CASUI	California SI	0.00	300.00	CASUI	California SI	16.20	300.00	300.00
Salary	300.00				MED	Medicare	300.00	MED-R	Medicare - E	4.35	300.00	MED-R	Medicare - E	4.35	300.00	300.00
Total Earnings		0.00	300.00	Total Deductions			0.00	Total Employer Taxes		4.35		Total Employer Taxes		20.85		300.00
Ehrenkranz,																
Code	Earning	Hours	Amount	Deduction	Code	Tax	Amount	Code	Tax	Amount	Taxable	Code	Tax	Amount	Taxable	Amount
Reg	Regular		300.00		CA	California SI	300.00	CA	California SI	0.00	300.00	CA	CA Edu & T	0.30	300.00	0.30
Emp Id	62				FITW	Federal Incon	300.00	CASUI	California SI	0.00	300.00	CASUI	California SI	16.20	300.00	300.00
Salary	300.00				MED	Medicare	300.00	MED-R	Medicare - E	4.35	300.00	MED-R	Medicare - E	4.35	300.00	300.00
Total Earnings		0.00	300.00	Total Deductions			0.00	Total Employer Taxes		4.35		Total Employer Taxes		20.85		300.00

Labor Distribution

City of Canyon Lake
Company (10756)

Check Date: 09/29/2017
Process: 2017092901
Period: 09/16/2017 to 09/30/2017

Code	Earning	Hours	Amount	Deduction	Code	Tax	Amount	Code	Tax	Amount	Taxable	Tax	Amount
Reg	Regular		300.00		CA	California SI	300.00	CA	CAEIT	CA Edu & T	300.00	300.00	0.30
Emp Id	103				FITW	Federal Incoi	300.00	FITW	CASUI	California SI	300.00	300.00	16.20
Salary	300.00				MED	Medicare	300.00	MED	MED-R	Medicare - E	300.00	300.00	4.35
													295.65
													300.00
													320.85
													295.65

Code	Earning	Hours	Amount	Deduction	Code	Tax	Amount	Code	Tax	Amount	Taxable	Tax	Amount
Reg	Regular		300.00		CA	California SI	300.00	CA	CAEIT	CA Edu & T	300.00	300.00	0.30
Emp Id	95				FITW	Federal Incoi	300.00	FITW	CASUI	California SI	300.00	300.00	16.20
Salary	300.00				MED	Medicare	300.00	MED	MED-R	Medicare - E	300.00	300.00	4.35
													265.65
													300.00
													320.85
													265.65

Code	Earning	Hours	Amount	Deduction	Code	Tax	Amount	Code	Tax	Amount	Taxable	Tax	Amount
Reg	Regular		300.00		CA	California SI	300.00	CA	CAEIT	CA Edu & T	300.00	300.00	0.30
Emp Id	94				FITW	Federal Incoi	300.00	FITW	CASUI	California SI	300.00	300.00	16.20
Salary	300.00				MED	Medicare	300.00	MED	MED-R	Medicare - E	300.00	300.00	4.35
													295.65
													300.00
													320.85
													295.65

Code	Earning	Hours	Amount	Deduction	Code	Tax	Amount	Code	Tax	Amount	Taxable	Tax	Amount
Reg	Regular		300.00		CA	California SI	300.00	CA	CAEIT	CA Edu & T	300.00	300.00	0.30
Emp Id	94				FITW	Federal Incoi	300.00	FITW	CASUI	California SI	300.00	300.00	16.20
Salary	300.00				MED	Medicare	300.00	MED	MED-R	Medicare - E	300.00	300.00	4.35
													295.65
													300.00
													320.85
													295.65

Department: (50)Council Members Total

Code	Earning	Hours	Amount	Deduction	Code	Tax	Amount	Code	Tax	Amount	Taxable	Tax	Amount
5	Reg		1500.00		CA	California SI	1500.00	CA	CAEIT	CA Edu & T	1500.00	1500.00	1.50
2	Reg				FITW	Federal Incoi	1500.00	FITW	CASUI	California SI	1500.00	1500.00	81.00
3	Reg				MED	Medicare	1500.00	MED	MED-R	Medicare - E	1500.00	1500.00	21.75
													1500.00
													1604.25
													1448.25

Code	Earning	Hours	Amount	Deduction	Code	Tax	Amount	Code	Tax	Amount	Taxable	Tax	Amount
12	Reg		1500.00		CA	California SI	1500.00	CA	CAEIT	CA Edu & T	1500.00	1500.00	1.50
6	Comp				FITW	Federal Incoi	1500.00	FITW	CASUI	California SI	1500.00	1500.00	81.00
6	Reg				MED	Medicare	1500.00	MED	MED-R	Medicare - E	1500.00	1500.00	21.75
													1500.00
													1604.25
													1448.25

Report Total

Code	Earning	Hours	Amount	Deduction	Code	Tax	Amount	Code	Tax	Amount	Taxable	Tax	Amount
12	Reg		1888.81		CA	California SI	1888.81	CA	CAEIT	CA Edu & T	1888.81	1888.81	1.89
6	Comp		381.15		CASD	CA SDI - Eir	381.15	CASD	CASUI	California SI	381.15	381.15	19.06
6	Reg		17469.44		FITW	Federal Incoi	17469.44	FITW	MED-R	Medicare - E	17469.44	17469.44	411.15
	Sick		273.52		MED	Medicare	273.52	MED	MED-R	Medicare - E	273.52	273.52	2.74
													17469.44
													20012.92
													20385.61
													15954.78

Code	Earning	Hours	Amount	Deduction	Code	Tax	Amount	Code	Tax	Amount	Taxable	Tax	Amount
12	Reg		20012.92		CA	California SI	20012.92	CA	CAEIT	CA Edu & T	20012.92	20012.92	2.00
6	Comp		881.89		CASD	CA SDI - Eir	881.89	CASD	CASUI	California SI	881.89	881.89	44.09
6	Reg		3176.25		FITW	Federal Incoi	3176.25	FITW	MED-R	Medicare - E	3176.25	3176.25	77.03
	Sick		290.19		MED	Medicare	290.19	MED	MED-R	Medicare - E	290.19	290.19	2.90
													3176.25
													372.69

Arnon D. Palmer, City Manager
Date: 10-3-17

Labor Distribution

City of Canyon Lake
Company (10756)

Check Date: 10/13/2017
Process: 2017101301
Period: 10/01/2017 to 10/15/2017

Department: (20)City Employees

Code	Earning	Hours	Amount	Deduction	Code	Amount	Tax	Taxable	Amount	Code	Tax	Taxable	Amount
125CO	125 Cash		492.43	PTAXI Pre-Tax P.	CA	245.00	California SI	3747.43	102.48	CAETT	CA Edu & T	0.00	0.00
102	Reg Regular		3500.00		CASDI		CA SDI - Err	3992.43	35.93	CASUI	California SI	0.00	0.00
3500.00	Sick	9.50	0.00		FITW		Federal Inco	3747.43	342.64	MED-R	Medicare - E	3992.43	57.90
					MED		Medicare	3992.43	57.89				3992.43
	Total Earnings	9.50	3992.43	Total Deductions	245.00				538.94	Total Employer Taxes			57.90

Code	Earning	Hours	Amount	Deduction	Code	Amount	Tax	Taxable	Amount	Code	Tax	Taxable	Amount
125CO	125 Cash		499.58	PTXPE Pre-Tax P.	CA	105.39	California SI	2149.79	77.31	CAETT	CA Edu & T	0.00	0.00
98	Comp Tin	3.00	69.30		CASDI		CA SDI - Err	2255.18	20.29	CASUI	California SI	0.00	0.00
23.1000	Reg Regular	73.00	1686.30		FITW		Federal Inco	2149.79	178.93	MED-R	Medicare - E	2255.18	32.70
					MED		Medicare	2255.18	32.70				32.70
	Total Earnings	76.00	2255.18	Total Deductions	105.39				309.23	Total Employer Taxes			32.70

Code	Earning	Hours	Amount	Deduction	Code	Amount	Tax	Taxable	Amount	Code	Tax	Taxable	Amount
125CO	125 Cash		451.02	PTXPE Pre-Tax P.	CA	338.54	California SI	5529.15	269.28	CAETT	CA Edu & T	0.00	0.00
99	Reg Regular		5416.67		CASDI		CA SDI - Err	4601.32	41.41	CASUI	California SI	0.00	0.00
21.0000	Reg Regular		1449.00		FITW		Federal Inco	5529.15	726.14	MED-R	Medicare - E	5867.69	85.08
5416.67	Salary				MED		Medicare	5867.69	85.08				85.08
	Total Earnings	0.00	5867.69	Total Deductions	338.54				1121.91	Total Employer Taxes			85.08

Code	Earning	Hours	Amount	Deduction	Code	Amount	Tax	Taxable	Amount	Code	Tax	Taxable	Amount
125CO	125 Cash		217.76	PTXPE Pre-Tax P.	CA	90.56	California SI	1723.20	21.78	CAETT	CA Edu & T	0.00	0.00
100	Comp Tin	7.00	147.00		CASDI		CA SDI - Err	1813.76	16.33	CASUI	California SI	0.00	0.00
21.0000	Reg Regular	69.00	1449.00		FITW		Federal Inco	1723.20	140.25	MED-R	Medicare - E	1813.76	26.30
					MED		Medicare	1813.76	26.30				26.30
	Total Earnings	76.00	1813.76	Total Deductions	90.56				204.66	Total Employer Taxes			26.30

Department: (20)City Employees Total

Employees	Code	Earning	Hours	Amount	Deduction	Code	Amount	Tax	Taxable	Amount	Code	Tax	Taxable	Amount
Female	2	125CO 125 Cash		1660.79	PTAXI Pre-Tax P.	CA	245.00	California SI	13149.57	470.85	CAETT	CA Edu & T	0.00	0.00
Male	2	Comp Tin	10.00	216.30	PTXPE Pre-Tax P.	CASDI	534.49	CA SDI - Err	12662.69	113.96	CASUI	California SI	0.00	0.00
		Reg Regular	142.00	12051.97		FITW		Federal Inco	13149.57	1387.96	MED-R	Medicare - E	13929.06	201.98
		Sick	9.50	0.00		MED		Medicare	13929.06	201.97				201.98
		Total Earnings	161.50	13929.06	Total Deductions	779.49				2174.74	Total Employer Taxes			201.98

Labor Distribution

City of Canyon Lake
Company (10756)

Check Date: 10/13/2017
Process: 2017101301
Period: 10/01/2017 to 10/15/2017

Department: (30)Special Enforcement Team

Code	Earning	Hours	Amount	Deduction	Code	Amount	Code	Tax	Code	Amount	Tax	Code	Amount	Taxable	Tax	Code	Amount	Taxable	Amount
Reg	Regular	23.00	572.24		CA	California SI	CA	California SI	CA	California SI	CA	CAETT	CA, Edu & T	572.24	572.24	CAETT	CA, Edu & T	572.24	0.57
Curtis M					CASDI	CA SDI - Err	CASDI	CA SDI - Err	CASDI	CA SUI	California SI			572.24	572.24			572.24	30.90
Emp Id	105				FITW	Federal Inco	FITW	Federal Inco	FITW	MED	Medicare			572.24	572.24			572.24	8.30
Rate	24.8800				SS	OASDI	SS	OASDI	SS	OASDI	Medicare - E			572.24	572.24			572.24	0.00
		23.00	572.24	0.00	Total Deductions									572.24	572.24			572.24	0.00
					Total Earnings									572.24	572.24			572.24	39.77
Ecclefield,					CA	California SI	CA	California SI	CA	California SI	CA	CAETT	CA, Edu & T	460.00	460.00	CAETT	CA, Edu & T	460.00	0.46
Dawn A					CASDI	CA SDI - Err	CASDI	CA SDI - Err	CASDI	CA SUI	California SI			460.00	460.00			460.00	24.84
Emp Id	104				FITW	Federal Inco	FITW	Federal Inco	FITW	MED	Medicare			460.00	460.00			460.00	6.67
Rate	23.0000				SS	OASDI	SS	OASDI	SS	OASDI	Medicare - E			460.00	460.00			460.00	0.00
		20.00	460.00	0.00	Total Deductions									460.00	460.00			460.00	0.00
					Total Earnings									460.00	460.00			460.00	460.00
Feeney,					CA	California SI	CA	California SI	CA	California SI	CA	CAETT	CA, Edu & T	1103.72	1103.72	CAETT	CA, Edu & T	1103.72	0.00
Michael S					CASDI	CA SDI - Err	CASDI	CA SDI - Err	CASDI	CA SUI	California SI			1103.72	1103.72			1103.72	0.00
Emp Id	83				FITW	Federal Inco	FITW	Federal Inco	FITW	MED	Medicare			1103.72	1103.72			1103.72	0.00
Rate	26.9200				SS	OASDI	SS	OASDI	SS	OASDI	Medicare - E			1103.72	1103.72			1103.72	16.00
		41.00	1103.72	0.00	Total Deductions									1103.72	1103.72			1103.72	16.00
					Total Earnings									1103.72	1103.72			1103.72	1103.72
Helgemo Dickson					CA	California SI	CA	California SI	CA	California SI	CA	CAETT	CA, Edu & T	1764.38	1764.38	CAETT	CA, Edu & T	1764.38	0.00
Gina M					CASDI	CA SDI - Err	CASDI	CA SDI - Err	CASDI	CA SUI	California SI			1880.02	1880.02			1880.02	0.00
Emp Id	101				FITW	Federal Inco	FITW	Federal Inco	FITW	MED	Medicare			1764.38	1764.38			1764.38	0.00
Rate	28.0000				SS	OASDI	SS	OASDI	SS	OASDI	Medicare - E			1880.02	1880.02			1880.02	27.26
		59.00	1652.00	0.00	Total Deductions									1880.02	1880.02			1880.02	27.26
					Total Earnings									1764.38	1764.38			1764.38	1880.02
Helgemo Dickson					CA	California SI	CA	California SI	CA	California SI	CA	CAETT	CA, Edu & T	1494.06	1494.06	CAETT	CA, Edu & T	1494.06	0.00
Gina M					CASDI	CA SDI - Err	CASDI	CA SDI - Err	CASDI	CA SUI	California SI			1494.06	1494.06			1494.06	0.00
Emp Id	72				FITW	Federal Inco	FITW	Federal Inco	FITW	MED	Medicare			1494.06	1494.06			1494.06	0.00
Rate	26.9200				SS	OASDI	SS	OASDI	SS	OASDI	Medicare - E			1494.06	1494.06			1494.06	21.66
		59.00	1652.00	0.00	Total Deductions									1494.06	1494.06			1494.06	21.66
					Total Earnings									1494.06	1494.06			1494.06	1494.06
Voshall,					CA	California SI	CA	California SI	CA	California SI	CA	CAETT	CA, Edu & T	238.67	238.67	CAETT	CA, Edu & T	238.67	0.00
Jean M					CASDI	CA SDI - Err	CASDI	CA SDI - Err	CASDI	CA SUI	California SI			13.44	13.44			13.44	0.00
Emp Id	72				FITW	Federal Inco	FITW	Federal Inco	FITW	MED	Medicare			190.31	190.31			190.31	0.00
Rate	26.9200				SS	OASDI	SS	OASDI	SS	OASDI	Medicare - E			21.67	21.67			21.67	0.00
		55.50	1494.06	0.00	Total Deductions									1494.06	1494.06			1494.06	21.66
					Total Earnings									1494.06	1494.06			1494.06	1494.06
Voshall,					CA	California SI	CA	California SI	CA	California SI	CA	CAETT	CA, Edu & T	464.09	464.09	CAETT	CA, Edu & T	464.09	0.00
Jean M					CASDI	CA SDI - Err	CASDI	CA SDI - Err	CASDI	CA SUI	California SI			21.66	21.66			21.66	0.00
Emp Id	72				FITW	Federal Inco	FITW	Federal Inco	FITW	MED	Medicare			21.67	21.67			21.67	0.00
Rate	26.9200				SS	OASDI	SS	OASDI	SS	OASDI	Medicare - E			21.67	21.67			21.67	0.00
		55.50	1494.06	0.00	Total Deductions									1494.06	1494.06			1494.06	21.66
					Total Earnings									1494.06	1494.06			1494.06	1494.06
Department: (30)Special Enforcement Team Total					Total Deductions									464.09	464.09			464.09	21.66
Total Earnings					Total Earnings									464.09	464.09			464.09	21.66

Labor Distribution

City of Canyon Lake
Company (10756)

Check Date: 10/13/2017
Process: 2017101301
Period: 10/01/2017 to 10/15/2017

Report Total

Employees	9	Code	Earning	Hours	Amount	Deduction	Amount	Code	Tax	Taxable	Amount	Code	Tax	Taxable	Amount
Female	5	125CO	125 Cash	1888.81	PTAXI	Pre-Tax P.	360.64	CA	California SI	18543.97	785.93	CAETT	CA Edu & T	1032.24	1.03
Male	4	Comp	Comp Tin	216.30	PTXPE	Pre-Tax P.	534.49	CASDI	CA SDI - Eir	18172.73	163.54	CASUJ	California SI	1032.24	55.74
		Reg	Regular	17333.99				FITW	Federal Incon	18543.97	1881.77	MED-R	Medicare - E	19439.10	281.87
		Sick	Sick	9.50			0.00	MED	Medicare	19439.10	281.87	SS-R	OASDI - Em	1032.24	0.00
								SS	OASDI	1032.24	0.00				
Total Earnings				360.00	19439.10	Total Deductions	895.13	Total Employee Taxes			3113.11	Total Employer Taxes			338.64

Aaron D Palmer

Aaron Palmer, City Manager

10/13/17

Date

U S BANK Statement dated 10/6/2017

ITEM #	CREDITOR	DESCRIPTION	AMOUNT	ACCOUNT
1	MSFT Microsoft Office Business	Microsoft 365 Monthly Fee	\$ 412.50	10-310-6610
2	USPS	Paycheck mailed to Ariel Hall	\$ 23.75	10-310-6210
3	USPS	Article sent to Data Ticket - Code Enf.	\$ 7.09	10-520-6220
4	Joes Hardware	Silicone Adhesive - City Hall	\$ 6.99	10-310-6210
5	Joes Hardware	Rags & Quick Wax - City Hall	\$ 38.76	10-310-6210
6	Two Brothers	Keys for City Hall - Police Department	\$ 9.70	10-410-6610
7	Smart Sign	Door Signs for City Hall	\$ 350.80	10-310-6210
8	Starbucks	Gift Cards - Student of the Month	\$ 105.00	10-100-6830
9	Verizon	Phone Car Chargers - Code	\$ 145.29	10-520-6220
10	Wal-Mart	Ethernet Cable for City Hall	\$ 34.43	10-310-6210
11	Verizon	Iphone Cover - Dawn Haggerty	\$ 43.05	10-100-6220
			\$ 1,177.36	
		Account Breakdown		
	Fire Station Upgrades	10-420-8018	\$ -	
	Professional/Specialized Services	10-310-6610	\$ 412.50	
	Council Meeting	10-100-6510	\$ -	
	Council Special Dept. Expense	10-100-6220	\$ 43.05	
	City Manager Meeting	10-310-6510	\$ -	
	Special Enforcement Misc Expense	10-520-6220	\$ 152.38	
	Training and Education	10-320-6710	\$ -	
	Emergency Preparedness Supplies	10-425-6215	\$ -	
	Building Maint.	10-550-6610	\$ -	
	Office Expense	10-310-6210	\$ 454.73	
	Law Enforcement Specialized Service	10-410-6610	\$ 9.70	
	Promotion and Advertising	10-100-6830	\$ 105.00	
			\$ 1,177.36	
		Check Figure	\$ -	

*Copies for City Council
as directed by
the Finance Committee*



Home Profile Reporting Person Information Education Other Organizations

Manage Reports Billing and Payments Payroll Schedule Member Requests Health Reconciliation Retirement Appointment Reconciliation

Common Tasks **Name:** City of Canyon Lake **CalPERS ID:** 3813045770

Menu **Payment Request Acceptance**

Billing and Payments

Super Funded Accounts

Rate Plan Details

Payment Accounts

Make Payment

Your request for payment has been accepted.

- **Please print this page for your records.**
- If you need to contact us with questions regarding this payment, please have your Payment Confirmation Number for faster access.
- Your payment will be reflected in your CalPERS account once the payment has been received by CalPERS.
- Your payment account may take longer to post, depending upon your Financial Institution. Once your payment is processed, CalPERS will send a confirmation email to the email address in your profile.

Payment Setup Total
Total Payment Amount: \$730.59

Payment Summary

Payment Confirmation Number	Payment Authorization Date	Receivable ID	Receivable Description	Payment Method	Payment Account Nickname	Selected Payment Amount
1000940400	10/04/2017	100000015070700	Health PA Billing - PERS	EFT - Debit	Citizens Business Bank -5402	\$730.59

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Build: v6.9 Baseline: 170913_155220_v6.9_Int.649 **UID: 318**

Ok to pay 10/5/17



Home Profile Reporting Person Information Education Other Organizations

Manage Reports Billing and Payments Payroll Schedule Member Requests Health Reconciliation Retirement Appointment Reconciliation

Common Tasks



Name: City of Canyon Lake

CalPERS ID: 3813045770

Menu



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- Billing and Payments
- Super Funded Accounts
- Rate Plan Details
- Payment Accounts
- Make Payment

Payment Setup Total

Total Payment Amount: \$1,887.53

Payment Summary

Payment Confirmation Number	Payment Authorization Date	Receivable ID	Receivable Description	Payment Method	Payment Account Nickname	Selected Payment Amount
1000951854	10/26/2017	100000015063869	Employer Contribution, PEPRA, 26189, CalPERS, 10/01/2017 - 10/15/2017	EFT - Debit	Citizens Business Bank -5402	\$1,093.19
1000951855	10/26/2017	100000015063832	Employer Contribution, Classic, 1684, CalPERS, 10/01/2017 - 10/15/2017	EFT - Debit	Citizens Business Bank -5402	\$794.34



Home Profile Reporting Person Information Education Other Organizations

Manage Reports Billing and Payments Payroll Schedule Member Requests Health Reconciliation Retirement Appointment Reconciliation

Common Tasks **Name:** City of Canyon Lake **CalPERS ID:** 3813045770

Menu **Payment Request Acceptance**

Billing and Payments

Super Funded Accounts

Rate Plan Details

Payment Accounts

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- Your payment account may take longer to post, depending upon your Financial Institution. Once your payment is processed, CalPERS will send a confirmation email to the email address in your profile.

Payment Setup Total

Total Payment Amount: \$1,859.98

Payment Summary

Payment Confirmation Number	Payment Authorization Date	Receivable ID	Receivable Description	Payment Method	Payment Account Nickname	Selected Payment Amount
1000940391	10/04/2017	100000015037487	Employer Contribution, PEPRA, 26189, CalPERS, 09/16/2017 - 09/30/2017	EFT - Debit	Citizens Business Bank -5402	\$1,072.12
1000940392	10/04/2017	100000015037445	Employer Contribution, Classic, 1684, CalPERS, 09/16/2017 - 09/30/2017	EFT - Debit	Citizens Business Bank -5402	\$787.86

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Build: v6.9 Baseline: 170913_155220_v6.9_Int.649 UID: 318

Ok to pay 10/5/17

CITIZENSTRUST™

PO Box 2549
Rancho Cucamonga, CA 91729-2549
Return Service Requested

000000070 MCBBI000101017113015 01 000000 70 004

CITY OF CANYON LAKE
31516 RAILROAD CANYON RD
CANYON LAKE CA 92587

RECEIVED

OCT 19 2017

BY: SR

STATEMENT FOR THE PERIOD FROM 09/01/2017 TO 09/30/2017
ACCOUNT 1035003119

THIS IS YOUR REPORT OF INVESTMENTS AND TRANSACTIONS FOR THE PERIOD. INCLUDED
IN THE REPORT ARE

- * PORTFOLIO: SUMMARY GRAPHICAL DISPLAY WITH MARKET VALUE & PERCENT
- * ACTIVITY SUMMARY: MARKET VALUE WITH TRANSACTION SUMMARY
- * PORTFOLIO STATEMENT: A LISTING OF COST AND MARKET VALUE OF ASSETS
HELD IN THE PORTFOLIO

COST BASIS APPLICABLE FOR CALCULATING CAPITAL GAINS AND LOSSES.
MARKET VALUE IS THE CURRENT VALUE OF EACH ASSET FOR MOST STOCKS AND BONDS.
MARKETS ARE THE CLOSING PRICES ON THE LAST TRADING DAY OF THE PERIOD.

- * TRANSACTION STATEMENT: A COMPLETE LISTING FOR THE PERIOD GROUPED BY
TRANSACTION TYPE.
- * DISCLOSURES: CITIZENS BUSINESS BANK MAY RECEIVE RESEARCH AND OTHER BENEFITS
FROM BROKER DEALERS WHICH MAY BE CONSIDERED COMPENSATION TO US. UPON REQUEST
WE WILL DISCLOSE DETAILS OF ANY COMPENSATION RECEIVED.
- * TO TRUST BENEFICIARIES: UNDER SECTION 17200 OF CALIFORNIA PROBATE CODE,
YOU MAY PETITION THE COURT TO OBTAIN A COURT REVIEW OF THE ACCOUNT AND
THE ACTS OF THE TRUSTEE. CLAIMS AGAINST THE TRUSTEE FOR BREACH OF TRUST
MUST BE MADE WITHIN THREE YEARS FROM THE DATE OF RECEIPT OF AN ACCOUNTING
OR OTHER REPORT DISCLOSING FACTS GIVING RISE TO THE CLAIM.

CITIZENSTRUST™

PO Box 2549
 Rancho Cucamonga, CA 91729-2549
 Return Service Requested



Account Statement

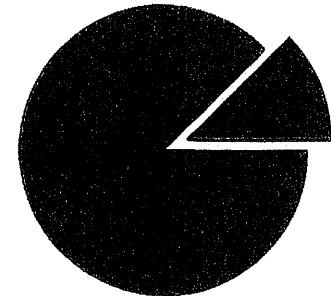
Account Number: **1035003119**
 September 01, 2017 To September 30, 2017

CITY OF CANYON LAKE
31516 RAILROAD CANYON RD
CANYON LAKE, CA 92587

Account Name:	CITY OF CANYON LAKE CITIZENS BUSINESS BANK
Account Number:	1035003119
Your Relationship Manager Is:	MIKE GARDNER
Phone:	909-483-4390

Investment Portfolio Summary

Market Value As Of	09/01/2017	09/30/2017	% Of Account
 CASH & CASH EQUIVALENTS	323,932.27	326,036.06	12.4%
 FIXED INCOME	2,313,815.24	2,301,272.21	87.6%
Total	2,637,747.51	2,627,308.27	100.0%



Activity Summary

	This Period	Year To Date	Realized Capital Gains / Losses	
			This Period	Year To Date
Beginning Market Value	2,637,747.51	2,594,420.15		
Income	2,834.37	35,573.16	Long Term	8.31-
Asset Activity	118.74	232,986.93	Short Term	0.00
Fees	849.32-	7,506.85-	Total Gains / Losses	8.31-
Cash Management	2,103.79-	261,053.24-		2,974.81-
Change In Market Value	10,439.24-	32,888.12		
Ending Market Value	2,627,308.27	2,627,308.27		



Account Statement

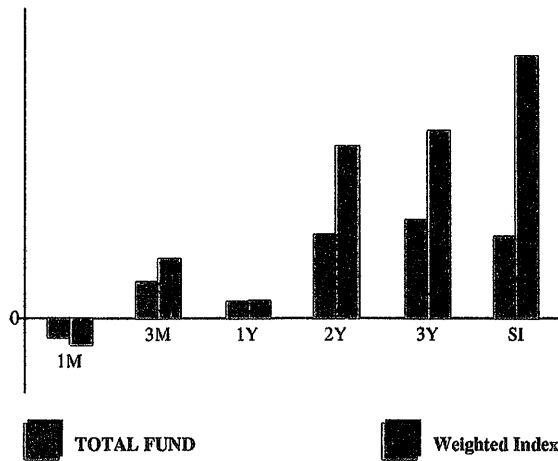
Account Number: 1035003119

September 01, 2017 To September 30, 2017

Performance Summary - Total Returns

	Market Value	1 Month	3 Months	1 Year	2 Years	3 Years	Since Inception 03/01/2010
TOTAL FUND	2,628,817	0.24-	0.46	0.21	1.05	1.23	1.03
Return On Indexes Weighted Index		0.34-	0.75	0.22	2.17	2.37	3.31
Return On Indexes Fixed GT (95% FX / 5% C)		0.27-	0.37	0.29	1.01	1.34	1.60

Return Comparison



PAST RESULTS ARE NOT INDICATIVE OF FUTURE INVESTMENT RESULTS. FUND DATA IS ON A TRADE DATE BASIS. PERFORMANCE RESULTS ARE GROSS OF MANAGEMENT FEES. RETURNS FOR PERIODS LONGER THAN ONE YEAR ARE ANNUALIZED. MARKET VALUE DOES NOT INCLUDE ACCRUED INCOME.

PO Box 2549
 Rancho Cucamonga, CA 91729-2549
 Return Service Requested

Account Number: **1035003119**
 September 01, 2017 To September 30, 2017

Portfolio Statement

Quantity	Description	Market Value	Cost Basis
Cash & Cash Equivalents			
Cash Equivalents Unclassified			
326,036.060	31607A703 FIDELITY GOVERNMENT PORTFOLIO	326,036.06	326,036.06
	Total Unclassified	326,036.06	326,036.06
Total	Cash Equivalents	326,036.06	326,036.06
Total	Cash & Cash Equivalents	326,036.06	326,036.06
Fixed Income			
Taxable			
100,000.000	02587DA99 AMERICAN EXPR CENTURION MEDIUM-TERM CD DTD 09/16/15 1.6% 09/17/2018	99,901.53	99,975.00
75,000.000	05531FAU7 BB&T CORPORATION DTD 06/29/15 CALL 2.625% 06/29/2020-2020	76,222.50	75,502.70
100,000.000	05580ACZ5 BMW BANK BANK NORTH AMERICA DTD 09/30/15 MEDIUM-TERM CD 2.2% 09/30/2020	101,113.36	99,980.00
100,000.000	14042RAR2 CAPITAL ONE NA MEDIUM-TERM CD DTD 10/07/2015 2.2% 10/07/2020	101,140.87	99,615.00
100,000.000	24422ERE1 JOHN DEERE CAPITAL CORP SERIES MTN DTD 07/12/2011 3.9% 07/12/2021	105,889.00	109,598.00
100,000.000	29266NS32 ENERBANK USA DTD 10/16/2015 MEDIUM-TERM CD 1.75% 10/16/2020	99,801.49	100,000.00
70,000.000	3130A1CE6 FEDERAL HOME LOAN DTD 03/27/14 2% 12/27/2019	70,489.30	70,920.50
100,000.000	3130A6NA1 FEDERAL HOME LOAN DTD 10/29/15 CALL 1.4% 10/29/2019-2016	99,173.00	100,000.00
50,000.000	3130A8EN9 FEDERAL HOME LOAN BANK DTD 06/14/16 CALL 1.64% 06/14/2021-2016	49,285.50	50,000.00
100,000.000	3130A8NT6 FEDERAL HOME LOAN DTD 07/13/16 CALL 1.48% 07/13/2021-2017	98,137.00	100,000.00
100,000.000	313380FB8 FEDERAL HOME LOAN BANK DTD 08/09/12 1.375% 09/13/2019	99,698.00	99,667.18

Account Statement

Account Number: **1035003119**
 September 01, 2017 To September 30, 2017

Portfolio Statement (Continued)

Quantity	Description	Market Value	Cost Basis
Taxable			
100,000.000	3133EFZ91 FEDERAL FARM CREDIT BANK DTD 04/12/16 CALL 1.62% 04/12/2021-2017	98,938.00	99,909.00
200,000.000	3134G9J40 FREDDIE MAC DTD 07/26/16 CALL 1% 04/26/2019-2017	198,136.00	200,000.00
50,000.000	3134GAHK3 FREDDIE MAC DTD 09/30/16 CALL 1.6% 09/30/2021-2016	48,973.00	49,967.50
100,000.000	3134GAZR8 FREDDIE MAC DTD 12/30/2016 CALL 2.05% 12/30/2021-2017	99,229.00	100,000.00
100,000.000	3134GBZS4 FREDDIE MAC DTD 7/27/2017 CALL 2.15 4/27/2022 2.15% 04/27/2022-2017	99,347.00	100,000.00
50,000.000	3136G1C98 FANNIE MAE DTD 02/05/13 1.42% 02/05/2020	49,743.50	50,561.00
100,000.000	3136G3J30 FANNIE MAE DTD 07/28/16 CALL 1.6% 07/28/2021-2016	97,107.00	100,000.00
100,000.000	3136G3VG7 FANNIE MAE DTD 06/29/16 CALL 1.5% 09/29/2020-2016	99,130.00	100,000.00
100,000.000	3136G3XZ3 FANNIE MAE DTD 07/28/16 CALL 1.5% 07/28/2021-2016	98,162.00	100,000.00
100,000.000	3136G4EV1 FANNIE MAE DTD 10/28/16 CALL 1.625% 10/28/2021-2017	97,506.00	99,959.00
85,486.060	31398R7H2 FANNIE MAE SERIES 2010-M4 CLASS A3 DTD 07/01/10 3.819% 06/25/2020	88,451.41	91,470.11
200,000.000	69353REW4 PNC BANK NA DTD 04/29/16 CALL 2.15% 04/29/2021-2021	199,182.00	203,794.00
25,000.000	713448BN7 PEPSICO INC DTD 01/14/10 4.5% 01/15/2020	26,515.75	28,169.00
Total	Taxable	2,301,272.21	2,329,087.99
Total	Fixed Income	2,301,272.21	2,329,087.99

PO Box 2549
 Rancho Cucamonga, CA 91729-2549
 Return Service Requested

Account Number: **1035003119**
 September 01, 2017 To September 30, 2017

Portfolio Statement (Continued)

Quantity	Description	Market Value	Cost Basis
Miscellaneous			
Miscellaneous Sundry Assets			
Documents			
1.000	DOC199647 INVESTMENT MANAGEMENT AGREEMENT CITY OF CANYON LAKE A/C# 1035003119	0.00	0.00
	Total Documents	0.00	0.00
Total	Miscellaneous Sundry Assets	0.00	0.00
Total	Miscellaneous	0.00	0.00
Grand Total Assets		2,627,308.27	2,655,124.05

Account Activity Summary

	Total Cash	Cost Basis Excluding Cash	Market Value Including Cash
Balances Beginning Of Period	0.00	2,653,147.31	2,648,655.19
Prior Accruals			10,907.68-
Unrealized Depreciation This Period			10,430.93-
Current Accruals			11,563.94
Asset Activity	118.74	127.05-	118.74
Cash Management	2,103.79-	2,103.79	2,103.79-
Fees	849.32-	0.00	849.32-
Income	2,834.37	0.00	2,834.37
Realized Gain/loss			8.31-
Non Cash Asset Changes			
Balances End Of Period	0.00	2,655,124.05	2,638,872.21

Transaction Statement

Date	Quantity	Description	Transaction Type	Cash	Cost Basis
09/01/17		Beginning Balance		0.00	2,653,147.31
Income					
Dividends					
09/01/17		CBBMMKFM1 CITIZENS BUSINESS BANK CBB-CITIZENSTRUST SWEEP ACCOUNT	DIVIDEND	169.22	
	Total Dividends			169.22	0.00
Interest					
09/13/17		313380FB8 FEDERAL HOME LOAN BANK DTD 08/09/12 1.375% 09/13/2019 02587DA99	INTEREST RCVD	687.50	
09/18/17		AMERICAN EXPR CENTURION MEDIUM-TERM CD DTD 09/16/15 1.6% 09/17/2018	INTEREST RCVD	806.58	



Account Statement

Account Number: **1035003119**

September 01, 2017 To September 30, 2017

Transaction Statement (Continued)

Date	Quantity	Description	Transaction Type	Cash	Cost Basis
09/18/17		29266NS32 ENERBANK USA DTD 10/16/2015 MEDIUM-TERM CD 1.75% 10/16/2020	INTEREST RCVD	148.63	
09/25/17		31398R7H2 FANNIE MAE SERIES 2010-M4 CLASS A3 DTD 07/01/10 3.819% 06/25/2020	INTEREST RCVD	272.44	
09/29/17		3136G3VG7 FANNIE MAE DTD 06/29/16 CALL 1.5% 09/29/2020-2016	INTEREST RCVD	750.00	
Total Interest				2,665.15	0.00
Total Income				2,834.37	0.00
Asset Activity					
Assets Sold					
09/25/17	118.740-	31398R7H2 FANNIE MAE SERIES 2010-M4 CLASS A3 DTD 07/01/10 3.819% 06/25/2020	NOTE AND MTG PMT	118.74	127.05-
Total Assets Sold				118.74	127.05-
Total Asset Activity				118.74	127.05-
Fees					
09/25/17		MANAGEMENT FEES CITIZENS BUSINESS BANK FOR THE PERIOD ENDING 09/20/2017	DISBURSEMENT	849.32-	
Total Fees				849.32-	0.00
Cash Management					
09/30/17	326,036.060	31607A703 NET CASH MANAGEMENT CBBMMKFM1	NET CASH MGMT	326,036.06-	326,036.06
09/30/17	323,932.270-	NET CASH MANAGEMENT	NET CASH MGMT	323,932.27	323,932.27-
Total Cash Management				2,103.79-	2,103.79
09/30/17		Ending Balance		0.00	2,655,124.05

Disclosure

CitizensTrust may receive research and other benefits from Brokers/Dealers which may be considered compensation. Upon request, we will disclose details of any compensation received. We have added an additional benchmark to your performance insert. Call for details.

City of Canyon Lake
Utility Users Tax Remittance
October, 2017

* All types of Utility Services are subjected to a 3.95% tax percentage to be remitted to the City of Canyon Lake monthly.

	Vendor	Deposit Date	Check Date	Amount	Tax Period	Gas (3.95%)	Electric (3.95%)	Video Users (3.95%)	Solid Waste (3.95%)	Water (3.95%)	Sewer (3.95%)	Telecom (3.95%)
1	AT&T Corp	10/26/2017	10/19/2017	\$ 14.86	Sep-17							\$ 14.86
2	Calpine Energy Solutions	10/26/2017	10/20/2017	\$ 34.29	Sep-17		34.29					
3	CenturyLink Communications Company, LLC	10/26/2017	10/18/2017	\$ 1.05	Sep-17							\$ 1.05
4	Compliance Solutions, Inc. - Ready Wireless, LLC	10/26/2017	10/10/2017	\$ 67.14	Sep-17							\$ 67.14
5	Compliance Solutions, Inc. - Nextiva, Inc.	10/26/2017	10/10/2017	\$ 25.26	Sep-17							\$ 25.26
6	Compliance Solutions, Inc. - Opex Communications, Inc.	10/26/2017	10/10/2017	\$ 0.31	Sep-17							\$ 0.31
7	Compliance Solutions, Inc. - Utility Telecom Group	10/26/2017	10/10/2017	\$ 11.62	Sep-17							\$ 11.62
8	Compliance Solutions, Inc. - Spectrotel, Inc.	N/A	10/10/2017	\$ -	Sep-17							\$ -
9	Compliance Solutions, Inc. - Total Holdings, Inc.	10/26/2017	10/10/2017	\$ 0.12	Sep-17							\$ 0.12
10	Constellation New Energy, Inc	10/26/2017	10/7/2017	\$ 112.20	Sep-17		112.20					
11	Constellation New Energy, Inc	10/26/2017	10/7/2017	\$ 55.97	Sep-17							\$ 55.97
12	CR & R											
13	Cricknet Wireless LLC	10/26/2017	10/19/2017	\$ 38.78	Sep-17							\$ 38.78
14	EMWD	10/26/2017	10/19/2017	\$ 2,494.92	Sep-17				2,494.92			
15	EMWD	10/26/2017	10/19/2017	\$ 16,679.18	Sep-17				16,679.18			
16	Frontier California, Inc. (Split)	10/26/2017	10/18/2017	\$ 5,232.63	Sep-17			3,171.15				\$ 2,061.48
17	Frontier Communications of America	10/26/2017	10/18/2017	\$ 284.61	Sep-17							\$ 284.61
18	Flash Wireless, LLC c/o Avalara, Inc.	N/A	10/22/2017	\$ -	Sep-17							\$ -
19	Granite Telecommunications LLC	N/A	10/4/2017	\$ -	Sep-17							\$ -
20	Google North America c/o Avalara, Inc.	10/26/2017	10/8/2017	\$ 3.82	Sep-17							\$ 3.82
21	iWireless	N/A	10/12/2017	\$ -	Sep-17							\$ -
22	InReach, Inc. c/o Avalara, Inc. (FKA Etax Services)	10/26/2017	10/8/2017	\$ 0.21	Sep-17							\$ 0.21
23	Level 3 Communications LLC	10/26/2017	10/15/2017	\$ 1.86	Sep-17							\$ 1.86
24	Los Angeles SMSA Limited Partnership	10/26/2017	10/15/2017	\$ 3,182.04	Sep-17							\$ 3,182.04
25	MCI Communications Services, Inc.	10/26/2017	10/19/2017	\$ 8.78	Sep-17							\$ 8.78
26	MCI Metro Transmission Services Corp.	10/26/2017	10/19/2017	\$ 45.95	Sep-17							\$ 45.95
27	MetroPCS California, LLC	10/26/2017	10/16/2017	\$ 0.84	Sep-17							\$ 0.84
28	New Cingular Wireless PCS LLC	10/26/2017	10/14/2017	\$ 3,212.88	Sep-17							\$ 3,212.88
29	OnStar LLC	10/26/2017	10/17/2017	\$ 10.02	Sep-17							\$ 10.02
30	Pacific Bell Telephone Company, AT&T	10/26/2017	10/19/2017	\$ 5.36	Sep-17							\$ 5.36
31	PNG Telecommunications Inc c/o Avalara, Inc.	10/26/2017	10/7/2017	\$ 0.01	Sep-17							\$ 0.01
32	Ready Wireless, LLC	10/26/2017	10/10/2017	\$ 0.99	Sep-17							\$ 0.99
33	Southern California Edison	N/A	10/19/2017	\$ 40.91	Sep-17		40.91					
34	Spok, Inc.	N/A	10/9/2017	\$ -	Sep-17							\$ -
35	Sprint Communications	N/A	10/15/2017	\$ -	Sep-17							\$ -
36	Sprint Spectrum	10/26/2017	10/15/2017	\$ 16.77	Sep-17							\$ 16.77
37	Sprint Telephony PCS, LP - CA Prepaid	10/26/2017	10/15/2017	\$ 88.25	Sep-17							\$ 88.25
38	Sprint Telephony PCS, LP - Wireless Post Paid	10/26/2017	10/15/2017	\$ 889.58	Sep-17							\$ 889.58
39	Star2Star Communications	10/26/2017	10/20/2017	\$ 9.03	Sep-17							\$ 9.03
40	The Gas Company											
41	T-Mobile West	10/26/2017	10/9/2017	\$ 1,062.90	Sep-17							\$ 1,062.90
42	Time Warner Cable Info Services (CA) LLC	10/26/2017	10/13/2017	\$ 1,553.75	Sep-17			1,553.75				
43	Time Warner Cable Business LLC	10/26/2017	10/18/2017	\$ 33.59	Sep-17			33.59				
44	TWC Digital Phone LLC											
45	U.S. TelePacific Communications	10/26/2017	10/19/2017	\$ 95.02	Sep-17							\$ 95.02
46	Utility Phone, Inc.											
47	Verizon California Inc.											
48	Verizon Long Distance, LLC	N/A	10/15/2017	\$ -	Sep-17							\$ -
49	Vonage American c/o Etax Services, Inc.	10/26/2017	10/7/2017	\$ 53.43	Sep-17							\$ 53.43
50	Vonage Business Solutions, Inc. c/o Etax Services, Inc.	10/26/2017	10/9/2017	\$ 35.73	Sep-17							\$ 35.73
51	Virgin Mobile USA - CA prepaid Wireless MTS Surcharge	10/26/2017	10/15/2017	\$ 117.03	Sep-17							\$ 117.03
52	Vonage Business Solutions, Inc. c/o Etax Services, Inc.											
53	Xoom Energy California, LLC	N/A	10/22/2017	\$ -	Sep-17							\$ -
54	Xoom Energy California, LLC			\$ 35,521.69								
				\$ -								
				\$ 187.40								
				\$ 0.01								
				\$ 4,758.49								
				\$ 0.13								
				\$ -								
				\$ 0.00								
				\$ 19,174.10								
				\$ 0.54								
				\$ -								
				\$ 0.00								
				\$ 11,401.70								
				\$ 0.32								

2017 Expense Reports

	January	February	March	April	May	June	July	August	September	October	November	December
Randall Bonner												
Internet			\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00				
Cell Phone			\$ 60.00	\$ 60.00	\$ 60.00	\$ 60.00	\$ 60.00	\$ 53.71				
Travel			\$ 19.26	\$ -	\$ -	\$ 103.74	\$ 154.62		\$ 358.81			
Total	\$ -	\$ -	\$ 99.26	\$ 80.00	\$ 80.00	\$ 183.74	\$ 234.62	\$ 73.71	\$ 358.81	\$ -	\$ -	\$ -
Jordan Ehrenkranz												
Internet		\$ 40.00	\$ 40.00									
Cell Phone												
Travel												
Total	\$ -	\$ 40.00	\$ 40.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Larry Greene												
Internet												
Cell Phone												
Travel												
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Dawn Haggerty												
Internet				\$ 30.00	\$ 30.00	\$ 30.00	\$ 30.00	\$ 30.00				
Cell Phone			\$ 56.43	\$ 60.44	\$ 60.44	\$ 57.43	\$ 57.40	\$ 57.40				
Travel				\$ 128.94								
Total	\$ -	\$ -	\$ -	\$ 86.43	\$ 219.38	\$ 87.43	\$ 87.40	\$ 87.40	\$ -	\$ -	\$ -	\$ -
Vicki Warren												
Internet												
Cell Phone												
Travel												
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

MINUTES
REGULAR MEETING OF THE
CANYON LAKE CITY COUNCIL
Wednesday, October 4, 2017
Open Session - 6:30 p.m.

City Council Chambers
31516 Railroad Canyon Road
Canyon Lake, CA 92587

Closed Session – 6:00 p.m.

1. Call to Order

Mayor Bonner Called Closed Session to order at 6:02 p.m.

2. Roll Call

Present: Council Members Ehrenkranz, Greene, Haggerty, Mayor Pro Tem Warren and Mayor Bonner.

3. Public Comments

There were no public comments.

4. Closed Session

a. Closed session with Legal Counsel pursuant to Government Code Sections 54956.9(d)(2) and (3) – 1 case

b. Return/Report from Closed Session

The City Council returned from closed session at 6:29 p.m. with no reportable action.

Open Session – 6:30 p.m.

1. Call Open Session to Order

Mayor Bonner called the meeting to order at 6:34 p.m.

Mayor Bonner asked for a moment of silence for the victims of the Las Vegas tragedy.

2. Invocation

Invocation was led by Brittany Youngquist.

Flag Salute

Flag Salute was led by Lieutenant Quinata.

3. Roll Call

Present: Council Members Ehrenkranz, Greene, Haggerty, Mayor Pro Tem Warren, and Mayor Bonner.

4. Approval of the City Council Agenda

There was discussion regarding pulling item 10.1 and moving item 10.4 to 10.1.

Moved by Greene, seconded by Ehrenkranz to approve the agenda with item 10.1 pulled and 10.4 moved to 10.1.

Motion carried 5-0 with Council Members Ehrenkranz, Greene, Haggerty, Mayor Pro Tem Warren, and Mayor Bonner voting aye.

5. Special Presentation and Proclamations

5.1 Proclamation to BOMBSHELLS for winning the 2017 Global Boutique Awards

Mayor Bonner presented Stephanie Stout, owner of BOMBSHELLS, with a proclamation.

Darrell Connerton with Senator Stone's office presented Stephanie Stout with a Certificate of Recognition.

Katelyn Blackmer with Assemblywoman Melissa Melendez's office presented Stephanie Stout with Certificate of Recognition.

Jim Randle with the Canyon Lake Chamber of Commerce presented Stephanie Stout with a Certificate of Recognition on behalf of Kevin Jeffries Office and an Award of Excellence on behalf of the Canyon Lake Chamber of Commerce.

5.2 Presentation to Chief Christopher Ford and Lt. Earl Quinata

Mayor Bonner presented Lieutenant Quinata with a Certificate of Recognition.

5.3 Introduction of Greg Fellows, Captain for Perris Police Station

Captain Greg Fellows introduced himself.

5.4 Presentation to Ashlyn Dowell, Student of the Month recipient from Temescal Canyon High School

Mayor Bonner presented Ashlyn Dowell with a Student of the Month Certificate.

Mayor Bonner stepped away from the dias at 7:01 p.m.

5.5 Chamber of Commerce Announcements

Jim Randle, Chamber President, gave an update on Chamber Commerce events.

Mayor Bonner returned to the dias at 7:03 p.m.

6. Public Comment

Nancy Horton with Elsinore Valley Municipal Water District (EVMWD) gave an update from the water district.

Resident, Jack Wamsley, discussed the emergency services for the Canyon Lake Golf Course.

Matt Woody, candidate running for Congress, introduced himself.

7. Consent Calendar

7.1 Waiver of Reading in Full of all Ordinances by Title Only

7.2 Adoption of Resolution No. 2017-18, Approving Claims and Demands of the City

7.3 City Council Minutes

7.3.1 September 6, 2017

**7.4 Approve second reading and adoption of Ordinance No. 175 -AN
ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CANYON
LAKE SETTING FORTH PROCEDURES FOR EXPEDITING
PERMITTING PROCESSING FOR ELECTRIC VEHICLE CHARGING
SYSTEMS**

**7.5 Approve second reading and adoption of Ordinance No. 174 - AN
ORDINANCE OF THE CITY OF CANYON LAKE AMENDING AND
SUPERSEDING UNCODIFIED ORDINANCE NO. 125 AS AMENDED BY
ORDINANCE 152 TO UPDATE PARTICIPATION IN THE WESTERN
RIVERSIDE COUNTY TRANSPORTATION UNIFORM MITIGATION
FEE (TUMF) PROGRAM**

7.6 Holiday closure for City Hall

- 7.7 Approval of Capitol Improvement Project to be in compliance with SB1 – regulating expending additional Gas Tax Funds**
- 7.8 Award of Contract – Fire Station #60 Exterior Paint Project Number 2017-11**
- 7.9 Acceptance of Contract Work Railroad Canyon Road Wrought Iron Fence Repair Project No. 2016-03**
- 7.10 Approval of Professional Services Agreement with Nate Volk for Video Broadcast and Recording of City Council Meetings**

Moved by Greene, seconded by Haggerty to approve the consent calendar as presented.

Motion carried 5-0 with Council Members Ehrenkranz, Greene, Haggerty, Mayor Pro Tem Warren, and Mayor Bonner voting aye.

8. Pulled Consent Calendar Items

There were no pulled consent calendar items.

9. Schedule of Future Events

Mayor Bonner announced the schedule of future events are located on the agenda, website and Friday Flyer.

10. Business Items

- 10.1 Authorize the City to join California Municipal Finance Authority (CMFA); consenting to the inclusion of properties within the jurisdictional limits of the City of Canyon Lake in the CMFA Open PACE Program; authorizing the CMFA to accept applications from property owners, conduct contractual assessment proceedings and levy contractual assessments within the City of Canyon Lake**

Item pulled.

- 10.1 Consideration and possible introduction of Ordinance No. 176 of the City of Canyon Lake, California, amending the Canyon Lake Municipal Code Chapter 9.03, Commercial Cannabis Prohibition Ordinance use to meet the requirements of the medicinal and adult-use cannabis regulation safety act, continuing the prohibition of medical cannabis retail sales, prohibiting all cultivation, delivery, distribution, manufacturing, processing and testing and removing the ban on mobile dispensaries, within the City.**

City Attorney, Elizabeth Martyn, introduced the item.

There was discussion regarding mobile medicinal and recreational delivery.

There was discussion regarding the details of the ban in the ordinance.

There was discussion regarding State rebates.

There was further discussion regarding the details of the ban in the ordinance.

There was discussion regarding the Mayor and Council Member positions on the presented ordinance.

Marvin Webster discussed his opposition to a cannabis dispensary in the City.

Mayor Bonner stepped away from the dias at 7:33 p.m.

Brian Bock discussed his opposition to a cannabis dispensary in the City.

Mayor Bonner returned to the dias at 7:35 p.m.

Anna Maria Simon discussed her opposition to a cannabis dispensary in the City.

Todd Chism discussed his opposition to a cannabis dispensary in the City.

Carly Von Barga discussed her opposition to a cannabis dispensary in the City.

Michelle Taylor discussed her opposition to a cannabis dispensary in the City.

Ana Cabral discussed being in favor of cannabis dispensaries.

Justin Shively discussed the need to have education to the public on cannabis use.

Chris Egger discussed being in favor of cannabis dispensaries.

Chris Egger on behalf of Natalie Dragatto discussed reasons in favor of cannabis dispensaries.

Jean Dillard discussed being in favor of cannabis dispensaries.

Dan Perez discussed being in favor of cannabis dispensaries.

Matthew Spenson discussed his opposition to a cannabis dispensary in the City.

Council Member Ehrenkranz discussed being in favor of continuing the ban of cannabis dispensaries.

Council Member Haggerty discussed reasons for being in favor of continuing the ban of cannabis dispensaries.

Moved by Haggerty, seconded by Ehrenkranz to introduce and hold first reading of Ordinance No. 176 – amending Canyon Lake Municipal Code chapter 9.03, to meet the requirements of the medicinal and adult-use cannabis regulation and safety act, updating and continuing the prohibition of commercial cannabis activities within the City.

Motion carried 5-0 with Council Members Ehrenkranz, Greene, Haggerty, Mayor Pro Tem Warren, and Mayor Bonner voting aye.

Mayor Bonner called for a break at 8:15 p.m.

Council returned at 8:26 p.m.

10.2 Consideration of Approving Fiscal Year 2018 / 2019 Community Development Block Grant (CDBG) Project and Allocation for Public Service Agencies

Mike Borja, Administrative Services Manager, introduced the item.

There was discussion regarding the repairs generally approved for applicants.

There was discussion regarding the majority of applicants live in the Mobile Estates.

Moved by Haggerty, seconded by Ehrenkranz to approve staff to apply for CDBG funding for the Home Repair Program and allocate 15% of the grant funding to Public Service Agencies.

Motion carried 5-0 with Council Members Ehrenkranz, Greene, Haggerty, Mayor Pro Tem Warren, and Mayor Bonner voting aye.

10.3 Discussion and possible budget adjustment for Christmas Tree Lighting Ceremony

Mike Borja, Administrative Services Manager, introduced the item.

There was discussion regarding the yearly cost for the installation and removal of lights.

There was discussion regarding having brought this item to the Administration, Finance and Planning Committee.

There was discussion regarding what the increase of \$3,000 would cover.

Moved by Bonner to approve an increase of \$1,000 to the Christmas Tree Lighting Ceremony Budget.

There was discussion regarding the amount to increase the budget by.

Motion amended by Warren to increase the Christmas Tree Lighting Ceremony budget by \$1,500.

Motion carried 5-0 with Council Members Ehrenkranz, Greene, Haggerty, Mayor Pro Tem Warren, and Mayor Bonner voting aye.

11. City Manager Comments

City Manager Palmer stated if Council had any recommendations for future City Council Meeting Agendas to discuss those during Council comments.

12. Committee and Council Reports/Comments

12.1 Council Member Ehrenkranz

Council Member Ehrenkranz discussed attending the Vector Control Meeting and discussed the details of a cancer pen.

12.2 Council Member Greene

Council Member Greene discussed attending the Regional Conservation Authority (RCA) meeting, emergency response to the Canyon Lake Golf Course and Country Club, an exercise for the Emergency Operations Center (EOC), and an audit that was done for the engineering department.

12.3 Council Member Haggerty

Council Member Haggerty discussed attending two RTA meetings.

There was discussion regarding Dial-A-Ride.

12.4 Mayor Pro Tem Warren

Mayor Pro Tem Warren discussed the ALUM Treatments and Station 60 response outside of Canyon Lake.

12.5 Mayor Bonner

Mayor Bonner discussed attending the joint RCA and RCTC meeting, the Annual League of California Cities Conference, and Student of the Month.

Mayor Bonner also discussed during AMR ambulance response services.

13. Announcements

The next regular City Council meeting was scheduled for November 1, 2017 at 6:30 p.m. for Open Session.

14. Adjournment

Mayor Bonner adjourned the meeting at 9:01 p.m.

Respectfully submitted,

Stephanie Roseen
Deputy City Clerk

**City of Canyon Lake
City Council
Staff Report**

TO: Honorable Mayor and Members of the City Council

FROM: Aaron Palmer, City Manager

BY: Elizabeth Martyn, City Attorney

DATE: November 1, 2017

SUBJECT: Second Reading of Ordinance No. 176

Recommendation: Conduct second reading and adoption of Ordinance No. 176, the ban of all commercial activities with possible reconsideration in the future once the state regulatory system is in place.

Background

As you will recall, before the November 2016 election, the Council adopted regulations regarding personal recreational marijuana cultivation. At that time, we indicated that there would have to be additional action required regarding recreational commercial operations, now defined as “commercial cannabis activities before the first commercial licenses became available on January 1, 2018. In the interim, your ban on medicinal dispensaries, mobile dispensaries and medicinal cultivation remained in place.

As part of the budget process, the Legislature passed and the Governor signed SB 94 on June 27, 2017. SB 94 is a 158-page bill that sets up a comprehensive system of regulation of commercial cannabis activities in a manner somewhat similar to the regulation of wineries and provides for the collection of excise taxes. SB 94 requires that state licenses be available as of January 1, 2018 even though the bill acknowledges that permanent state regulations will not have been adopted by the new Bureau of Cannabis Control in the Department of Consumer Affairs and other involved state agencies. Interim regulations are allowed but the bill implicitly relies on local regulation until regulations are in place. Last week, the Bureau of Cannabis Control acknowledged that and indicated that interim regulations would not be out before mid-November and that they would be “easy to use” for prospective state licenses; the Bureau indicated they were relying the local land use authority during the interim period until permanent licenses could be in place. Therefore, the Council’s consideration of how to proceed regarding commercial cannabis regulations becomes even more important.

At the last meeting, we provided additional information regarding the requirements of SB 94, a budget trailer bill that expanded on the provisions of Prop. 64 (called the Adult Use of Marijuana Act, or “AUMA,” which legalized recreational marijuana use) and tried to harmonize those provisions with the Medical Marijuana Program Act (MMPA) pursuant to the Compassionate Care Act. SB 94 is called the Medicinal and

Adult-Use Cannabis Regulation and Safety Act (MAUCRSA or the “Act”). At least three bills to modify it are waiting for the Governor’s signature.

The Act replaces the term “marijuana” with the term “cannabis.” It eliminates the City’s: ability to regulate mobile dispensaries entering the City (although you still may prohibit those based within the City) or otherwise to prohibit transport on public roads, and to impose residency requirements for licenses. The Act sets up a system of state licensing as well as sales tax and an excise tax on cultivation and a track and trace program for the movement of marijuana. However, the Act also confirms the authority of local jurisdictions to adopt more stringent regulations, including: the ability to ban all commercial cannabis activities (retail sales, delivery, distribution, processing, manufacturing testing and cultivation), ban some activities or to take no action (which means state law will govern to allow retail sales, distribution and commercial cultivation).

The Act does not abolish the Medical Marijuana Use Act, but merges many of its provisions with the Adult Use of Marijuana Act. The qualified patient designation is retained although there is a voluntary medical ID cards. There is a distinction between a medical retail sales state license (M license) and a recreational retail sales license (A-license) although the cultivation regulations are the same except for the level of THC and other active ingredients and the regulation of edibles. While the license types for medicinal and recreational cannabis are different, one person may hold all types of licenses except one for testing (and eventually one for large cultivation).

Discussion:

What the Council cannot do is to ban personal use and related cultivation under the MMPA (medical marijuana) and AUMA (personal adult use and indoor cultivation). Therefore, the discussion is only about commercial cannabis activities (not person) and only about medicinal cannabis retail sales. The Council has indicated to staff that it may wish to continue the present ban in a permanent form or may wish to consider one commercial medicinal cannabis retail facility. Distribution, cultivation, manufacturing, processing or laboratory testing would be banned. There would be no local license for non-profit distribution and no special events permitted.

At the point, in order to have an ordinance in place by December 31, 2018, the Council must direct staff as to how to proceed. The ordinance attached bans all commercial cannabis activities by updating your current ordinance. Because this ordinance is part of the zoning provisions of the Municipal Code, it must be adopted after a notice public hearing. We will discuss with you the timing for such a noticed hearing to have the ordinance in place in a timely manner.

In contrast, however, were the City to consider medicinal retail sales, there are a number of subsidiary regulatory issues to be addressed, such as location of such facilities, number (probably only one), tracking of product, local license system, and associated fees.

Unfortunately, the state law answers to many of these questions will not be know until sometime next year.

At the October 3, 2017 regular meeting, after discussion and testimony, the City Council introduced Ordinance No. 176.

Attachment:

Ordinance No. 176 **Pg. 63**

ORDINANCE NO. 176

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE, CALIFORNIA, AMENDING CANYON LAKE MUNICIPAL CODE CHAPTER 9.03, TO MEET THE REQUIREMENTS OF THE MEDICINAL AND ADULT-USE CANNABIS REGULATION AND SAFETY ACT, UPDATING AND CONTINUING THE PROHIBITION OF COMMERCIAL CANNABIS ACTIVITIES WITHIN THE CITY

Section 1. The City Council finds as follows.

- (a) In 1970, Congress enacted the Controlled Substances Act ("CSA") (21 U.S.C. Section 801 et seq.) that, among other things, makes it illegal to import, manufacture, distribute, possess, or use cannabis for any purpose in the United States and further provides criminal penalties for marijuana (hereafter "cannabis" use).
- (b) Cannabis is listed as a Schedule 1 drug under the CSA. As a Schedule 1 drug, the CSA provides that the manufacture, cultivation, distribution, and dispensing of cannabis is illegal for any purpose, and establishes criminal penalties for cannabis use.
- (c) On November 5, 1996, the voters of the State of California approved Proposition 215, codified at Health and Safety Code Section 11362.5 et seq. and entitled "The Compassionate Use Act of 1996" ("CUA"). The express intent of the CUA was to enable persons who are in need of medical cannabis for specified medical purposes to obtain and use it under limited, specified circumstances.
- (d) The California Legislature adopted Senate Bill 420, effective January 1, 2004, adding Article 2.5, "Medical Cannabis Program," to Division 10 of the California Health and Safety Code §11362.7 et seq. ("Medical Cannabis Program Act" or "MMPA"). The MMPA created a state-approved medical cannabis identification card program and provided certain additional immunities from state cannabis laws.
- (e) On November 8, 2016, California Voters approved Proposition 64, the Control, Regulate and Tax Adult Use of Marijuana Act (AUMA) effective November 9, 2016. AUMA that legalizes certain recreational personal use and indoor cultivation of cannabis, subject to statutory restrictions in AUMA and those that the city is authorized to adopt. The City has adopted such regulations and restrictions as codified in Chapter 9.06 hereof which is not affected by this ordinance.
- (f) AUMA also provides for state licenses for commercial cannabis activities (as defined) as of January 1, 2018, but authorizes a city to ban all or a portion of commercial cannabis activities.
- (g) SB 94, the Medicinal and Adult-Use Cannabis Regulation and Safety Act merged provisions of the Medical Cannabis Regulation and Safety Act with AUMA, added clarifying provisions and re-codified certain provisions to create a comprehensive statewide regulatory system for commercial cannabis activities, including state licensing and taxation. The provisions of SB 94 explicitly

continue a city's authority to prohibit or regulate commercial cannabis activities within its boundaries. Additional revisions may be made to the Medicinal and Adult-Use Cannabis Regulation and Safety Act in the future. At present, there are no interim or permanent regulations adopted by state agencies pursuant to SB 94, as amended.

- (h) At this time, the City Council must consider whether or not to allow any commercial cannabis activities within the City so that any City regulations are in place before state licensing begins on January 1, 2018. This is particularly important, as permanent state regulations are not expected until January 1, 2019.
- (i) In considering whether to allow any commercial cannabis activities within the City, or ban all such activities, the City Council has considered a variety of factors, including
 - a) the concerns of law enforcement that increased resources will be required to respond to incidents associated with retail cannabis facilities within the City;
 - b) presentations from advocates for location of commercial retail facilities within the City;
 - c) information regarding other cities (in California as well as Colorado and Washington state) that have permitted the establishment of commercial cannabis facilities resulting in an increase in crime, such as burglary, robbery, and assaults; the distribution of tainted cannabis; the sale of illegal drugs in the areas immediately surrounding such facilities; the unavoidable exposure of school-age children and other sensitive residents to medical cannabis; fraud in issuing, obtaining, or using physician recommendations.
 - d) the potential for income to the City from commercial cannabis activities within the City.
- (j) The California Constitution grants cities the power to make and enforce all ordinances and regulations with respect to municipal affairs. Article XI, Section 7 of the California Constitution provides a city may make and enforce within its limits all police, sanitary, and other ordinances and regulations not in conflict with general laws. (See also *City of Riverside v. Inland Empire Patients Health and Wellness Center, Inc.*, 56 Cal.4th 729 (2013), the California Supreme Court affirmed "the authority of California cities and counties, under their traditional land use and police powers, to allow, restrict, limit, or entirely exclude facilities that distribute medical cannabis, and to enforce such policies by nuisance actions.")
- (k) The Medical Cannabis Program Act, Proposition 64, and the Medicinal and Adult-Use Cannabis Regulation and Safety Act confirm the ability of a City to prohibit all commercial cannabis activities within a City as defined below. This ordinance is adopted pursuant to the authority granted by the California Constitution and State law, including but not limited to Article XI, Section 7 of the California Constitution, the Compassionate Use Act, the Medical Cannabis Program, and the Medical and Adult-Use Cannabis Regulation and Safety Act.

- (h) Based upon the experiences reported in other cities and counties which have allowed medical dispensaries, as well as its knowledge of and goals for the Canyon Lake community, concerns for increased law enforcement needs and no local excise tax in place, the City Council continues to believe that commercial cannabis activities are not compatible with the nature of Canyon Lake. The City does not wish to cede to the state its authority to prohibit commercial cultivation of medical cannabis and, for all these reasons, finds that this ordinance is necessary to preserve the public peace, health and/or safety.
- (i) Nothing herein is intended to prevent the legal possession and use of medicinal cannabis, as defined, by patients or caregivers pursuant to the Compassionate Care Act, as that may be amended from time to time, the personal use and cultivation of cannabis as set out in Chapter 9.06 hereof.
- (j) The adoption of this ordinance is exempt from CEQA, as there is no significant impact on the environment as it simply continues existing provisions of the City Code as to restrictions on commercial cannabis activity.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF CANYON LAKE HEREBY DOES ORDAIN AS FOLLOWS:

Section 2. Chapter 9.03 of the Canyon Lake Municipal Code is repealed in its entirety and readopted to read as follows:

Chapter 9.03 – Prohibition of Commercial Cannabis Activity

Section

9.03.010 Purpose and Intent

9.03.020 Definitions

9.03.030 Prohibition of Commercial Cannabis Activity

9.03.040 Nuisance Declared

9.03.050 Violations

9.03.010 Purpose and Intent

It is the purpose and intent of this Chapter to regulate commercial cannabis activities including commercial retail, cultivation, manufacturing, testing, distribution, transportation, delivery, and dispensing of cannabis within the City. This ordinance is prepared in accordance with the Compassionate Use Act of 1996 (CUA) (Health & Safety Code Section 11362.5), the Medical Cannabis Program Act (Health & Safety Code Section 11362.7 et seq. (MMPA); Proposition 64 and the Medicinal and Adult-Use Cannabis Regulation and Safety Act (MAUCRSA) (collectively, “State Law”) which give the City the authority to establish land use regulations related to the commercial cannabis activities.

Nothing in this chapter shall be construed to (a) change the provisions of Chapter 9.06 regarding personal adult use of cannabis within the parameters set forth in that Chapter and state law; (b) change the personal use of cannabis for a person with a physician’s recommendation or qualified patient (c) permit persons to engage in conduct that endangers

others or causes a public nuisance, (d) permit any use that illegal under state law

9.03.020 Definitions

Unless the particular provision or context otherwise requires, the definitions and provisions contained in this Section shall govern the construction, meaning, and application of words and phrases used in this chapter. Words and phrases not specifically defined in this Chapter shall have the meanings ascribed to them as defined in the CUA, MMPA and MAUCRSA.

- (a) “Bureau” means the California Department of Consumer Affairs, Bureau of Cannabis Control.
- (b) “Cannabis” means all parts of the plant *Cannabis sativa Linnaeus*, *Cannabis indica*, or *Cannabis ruderalis*, whether growing or not; the seeds thereof; the resin, whether crude or purified, extracted from any part of the plant; and every compound, manufacture, salt, derivative, mixture, or preparation of the plant, its seeds, or resin. “Cannabis” also means the separated resin, whether crude or purified, obtained from cannabis.

“Cannabis” does not include the mature stalks of the plant, fiber produced from the stalks, oil or cake made from the seeds of the plant, any other compound, manufacture, salt, derivative, mixture, or preparation of the mature stalks (except the resin extracted therefrom), fiber, oil, or cake, or the sterilized seed of the plant which is incapable of germination. For the purpose of this chapter, “cannabis” does not mean “industrial hemp” as defined by Section 81000 of the Food and Agricultural Code or Section 11018.5 of the Health and Safety Code.

The definition of “cannabis” includes “Cannabis concentrate” which means manufactured cannabis that has undergone a process to concentrate the cannabinoid active ingredient, thereby increasing the product’s potency. An edible medical cannabis product is not considered food, as defined by Section 109935 of the Health and Safety Code, or a drug, as defined by Section 109925 of the Health and Safety Code.

The definition of “cannabis” further includes “cannabis concentrate” “cannabinoid” or “phytocannabinoid” which means a chemical compound that is unique to and derived from cannabis. “Manufactured cannabis,” means raw cannabis that has undergone a process whereby the raw agricultural product has been transformed into a concentrate, an edible product, or a topical product.

- (c) Cannabis product has the same meaning as in Health & Safety Code Section 11018.1.

Edible cannabis product means cannabis product that is intended to be used, in whole or in part, for human consumption, including, but not limited to chewing gum, but excluding products set forth in Food & Agriculture Code Sections 32501 et seq. Edible cannabis is not a food or drug.

- (d) “Caregiver” or “primary caregiver” has the same meaning as that term is defined in Section 11362.7 of the Health and Safety Code (MMPA).
- (e) “Commercial cannabis activity” includes the cultivation, possession, manufacture, processing, storing, distribution, laboratory testing, packaging, labeling, transporting, delivery or sale of cannabis and cannabis products.
- (f) “Cultivation” means any activity involving the planting, growing, harvesting, drying, curing, grading, or trimming of cannabis. Cultivation site means a location where

cannabis is planted, grown, harvested, dried, cured, graded or timed, or a location where any combination of these activities occurs.

- (g) “Delivery” means the commercial transfer of cannabis or cannabis products to a customer. Delivery also includes the use by any retailer of any technology platform owned and controlled by that retailer.
- (h) “Distribution” means the procurement, sale and transport of cannabis and cannabis products between licensees.
- (i) “Manufacture” means to compound, blend, extract, infuse or otherwise make or prepare a cannabis product.
- (j) “Medicinal cannabis,” “medicinal cannabis product,” means cannabis or a cannabis product intended to be sold for use pursuant to the Compassionate Use Act of 1996 (Proposition 215), Section 11362.5 of the Health & Safety Code by a cannabis patient in California who possess a physician’s recommendation.
- (k) “Patient” means a person with an identification card as identified in Health & Safety Code Section 11362.5 or a qualified patient defined in Health & Safety Code Section 11362.7.
- (l) “Person” means an individual, firm, partnership, joint venture, association, corporation, limited liability company, estate, trust, business trust, receiver, syndicate, or any other group or combination acting as a unit and includes the plural as well as the singular number.
- (m) “Physician’s recommendation” means a recommendation by a physician and surgeon that a patient use cannabis provided in accordance with the Compassionate Use Act of 1996 (Proposition 215) Health & Safety Code Section 11362.5.
- (n) “Sale,” “sell” and “to sell” including any transactions where, for consideration title to cannabis or cannabis products is transferred from one person to another, and includes the delivery of cannabis or cannabis products pursuant to an order placed for the purchase of them and soliciting or receiving an order for the same, but does not include the return of cannabis or cannabis products by a licensee to the licensee from whom such cannabis or cannabis product was purchased.
- (o) “Testing laboratory” means a laboratory, facility or entity in the state that offers or performs tests of cannabis or cannabis product that is both accredited by a body independent from all persons involved in commercial cannabis activity in the state and licensed by the Bureau.
- (p) “Zones of the City” means all zoning districts or areas within the City set out on the official Zoning Map for the City of Canyon Lake attached and Exhibit 1 to this ordinance.

9.03.030 Prohibition of Commercial Cannabis Activity

“Commercial cannabis activity” expressly is prohibited in all Zones of the City. It is the intent of this prohibition to include all uses in those or any other area, including the delivery of cannabis from a fixed location within the City, and to prohibit the commercial cultivation, possession, manufacture, processing, storing, laboratory testing, packaging, labeling, transportation, delivery or sale of cannabis and cannabis products.

- (a) No person shall establish, locate, operate, conduct or allow a commercial cannabis activity anywhere within the City. No person shall locate, operate, supply, allow to be operated, or aid, abet, or assist in the location, operation or supply of a commercial cannabis activity within the City.
- (b) This section is meant to prohibit all commercial cannabis activities for which a state cannabis license is required. The City shall not issue any permit, license or other entitlement for commercial cannabis activity for any activity for which a state cannabis license is required.
- (c) The City does not consent to temporary cannabis events within its jurisdiction.
- (d) Notwithstanding, personal cultivation of cannabis is allowed as provided pursuant to the CUA and MMPA and pursuant to AUMA as set out in Chapter 9.06 hereof.
- (e) The City designates the City Manager to be the liaison with the Bureau of Cannabis Control.

9.03.040 Nuisance Declared

A violation of any portion of this Chapter hereby is declared to be a public nuisance and may be subject to abatement pursuant to all available remedies, including but not limited to administrative citations.

9.03.050 Violations

A violation of this Chapter shall be punishable under Section 1.01.200 of this Code and may be enforced by any available means or remedy. In addition to any other enforcement permitted by this Chapter 18.66, the City Attorney may bring a civil action for injunctive relief and civil penalties pursuant to this Code or state law against any person or entity that violates this Chapter. In any civil action brought pursuant to this Chapter or such state law, a court of competent jurisdiction may award reasonable attorneys fees and costs to the prevailing party as well as any other penalties or fines authorized by state law.

Section 3. To the extent the provisions of the Canyon Lake Municipal Code as amended by this Ordinance are substantially the same as the provisions of that Code as they read immediately prior to the adoption of this Ordinance, such those provisions shall be construed as continuations of the earlier provisions of this Chapter and not as new enactments.

Section 4. If any section, subsection, clause, phrase, or portion of this ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have adopted this Ordinance and each section, subsection, sentence, clause, phrase or portion thereof, irrespective of the fact that any one or more sections, subsections, clauses, phrases or portions be declared invalid or unconstitutional.

Section 5. This ordinance shall take effective 30 days from the date of its adoption.

PASSED, APPROVED AND ADOPTED this 1st day of November, 2017.

Randall P. Bonner, Mayor

Attest:

Approved as to form:

Stephanie Roseen,
Deputy City Clerk

Elizabeth L. Martyn, City Attorney

State of California)
County of Riverside)ss
City of Canyon Lake)

I, Stephanie Roseen, City Clerk of the City of Canyon Lake, California do hereby certify that the foregoing Ordinance No. 176 was introduced at a regular meeting of the City Council held on the 4th day of October 2017 and was duly adopted by the City Council of the City of Canyon Lake, California, at a regular meeting held on the 1st day of November 2017, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Stephanie Roseen
Deputy City Clerk

**City of Canyon Lake
City Council
Staff Report**

TO: Honorable Mayor and Members of the City Council

FROM: Aaron Palmer, City Manager

BY: Margaret Monson, Associate Engineer, Public Works

DATE: November 01, 2017

**SUBJECT: Acceptance of Contract Work
Fire Station #60 Sitework Improvements
Project No. 2017-09**

Recommendation

That City Council:

1. Accept the contract work completed by Sudweeks Construction Incorporated of Menifee, CA in the amount of \$13,500 for the Fire Station #60 Sitework Improvements, Project No 2017-09; and
2. Approve the contract work final payment; and
3. Authorize the recordation of the Notice of Completion.

Background

City Council awarded the contract to complete Fire Station #60 Sitework Improvements, Project No. 2017-09, to Sudweeks Construction Incorporated at their September 06, 2017, City Council Meeting in the amount of \$13,500. An additional \$1,350 was authorized for contingencies.

The Contractor obtained an Encroachment Permit and a City Business License. Staff conducted field inspections throughout the course of the project. The work was completed in accordance with the project plans and specifications.

Fiscal Impact

The fiscal impact is as follows:

Project Item	Approved Budget	Actual Cost
2017-09 Construction Contract	\$13,500	\$13,500
2017-09 Construction Contract Contingency	\$1,350	\$0
Total	\$14,850	\$13,500

Table 1. Project Amounts. Project 2017-09 approved budget and actual costs.

The total project contract costs for the improvements are \$13,500. Contingency funds were not used. With the completion of this project, there is a total savings in the amount of \$1,350. These savings will be returned to the \$110,000 budget allocated for the fire station repairs.

Five percent of the 2017-09 Construction Contract was retained and will be paid upon the filing of the Notice of Completion.

The Contract Retention amount is as follows:

Project	Contract Cost	5% Retention
2017-09 Construction Contract	\$13,500	\$675
Total	\$13,500	\$675

Table 2. Contract Retention. 5% Contract Retention detailed for Project 2017-09.

The Construction Contract 5% Retention is \$675.

Attachments

Notice of Completion **Pg. 73**

Contractor's Bid **Pg. 75**

*Construction Documents are available at the City Manager's office upon request

RECORDING REQUESTED BY
AND WHEN RECORDED MAIL TO:

Name
Street
Address
City &
State

SPACE ABOVE THIS LINE FOR RECORDER'S USE ONLY

NOTICE OF COMPLETION

Notice is hereby given that:

1. The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:

2. The full name of the owner is _____

3. The full address of the owner is _____

4. The nature of the interest or estate of the owner is in fee.

(If other than fee, strike "in Fee" and insert, for example, "purchaser under contract of purchase," or "lessee")

5. The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:

NAMES

ADDRESSES

6. A work of improvement on the property hereinafter described was completed on _____ . The work done was:

7. The name of the contractor, if any, for such work of improvement was _____

(If no contractor for work of improvement as a whole, insert "none")

(Date of Contract)

8. The property on which said work of improvement was completed is in the city of _____ ,
County of _____ , State of California, and is described as follows: _____

9. The street address of said property is _____

(If no street address has been officially assigned, insert "none")

Dated: _____

Signature of owner or corporate officer of owner
named in paragraph 2 or his agent

VERIFICATION

I, the undersigned, say: I am the _____ the declarant of the foregoing

("President of," "Manager of," "A partner of," "Owner of," etc.)

notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on _____ , 20 _____ , at _____ , California.

(Date of signature)

(City where signed)

(Personal signature of the individual who is swearing that the contents of the notice of completion are true)

FORMS

BID PROPOSAL

Date August 21 2017

To the City of Canyon Lake:

The Undersigned hereby declares:

(a) That the only persons or parties interested in this proposal as principals are the following:

John Trevor Sudweeks - President

(If the bidder is a corporation, give the name of the corporation and the name of its president, secretary, treasurer, and manager. If a co-partnership, give the name, under which the co-partnership does business, and the names and addresses of all co-partners. If an individual, state the name under which the contract is to be drawn.)

(b) That this bid proposal is made without collusion with any person, firm or corporation.

(c) That he has carefully examined the location of the proposed work and has familiarized himself with all of the physical and climatic conditions, and makes this bid proposal solely upon his own knowledge.

(d) That by submitting this bidder's Proposal, he acknowledges receipt and knowledge of the contents of those communications sent by the City of Canyon Lake to him at the address furnished by him to the City of Canyon Lake when this bid proposal form was obtained.

(e) That he has carefully examined the specifications, both general and detail, and the drawings attached hereto, and communications sent to him as aforesaid, and makes this bid proposal in accordance therewith.

(f) That, if this bid proposal is accepted he will enter into a written contract for the performance of the proposed work with the City.

(g) That he proposes to enter into such contract and to accept in full payment for the work actually done thereunder the prices shown in the attached schedule. It is understood and agreed that the quantities set forth are estimates, and that the unit prices will apply to the actual quantities whatever they may be.

Accompanying this bid proposal is a certified or cashier's check or bidder's bond, payable to the order of the City in the amount of

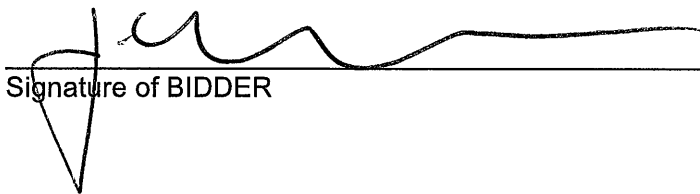
one thousand three hundred fifty DOLLARS (\$ 1,350) Said BIDDER's bond has been duly executed by the undersigned bidder and by a financially sound surety company authorized to transact business in this state as a "California admitted insurer".

It is understood and agreed that should the bidder fail within ten business days after award of contract to enter into the contract and furnish acceptable surety bonds, then the proceeds of said cash, check, or bidder's bond, shall become the property of the City of Canyon Lake, but if this contract is entered into and said bonds are furnished, or if the bid is not accepted then said check or cash shall be returned to the undersigned, or the bidder will be released from the bidder's bond.

Sudweeks Construction Inc.
Print Name of Bidder

27186 Newport Rd. Menifee 92584
Street Address City Zip Code

951-200-7999
Telephone Number


Signature of BIDDER

BID SCHEDULE

SPECIFIC TERMS AND CONDITIONS

Pursuant to the Notice Inviting Bids, the undersigned hereby proposes and agrees that on award by the City under this Bid, and in accordance with the provisions therein stated, to execute a Contract, with necessary bonds, to furnish and install any and all labor, materials, transportation, and services for **FIRE STATION #60 SITEWORK IMPROVEMENTS, Project No. 2017-09**, in accordance with the Scope of Work and Specifications therefore adopted and on file with the City within the time hereinafter set forth and at the prices named in this Bid as follows:

BASE BID

ITEM NO.	QTY		DESCRIPTION	UNIT PRICE	TOTAL
1	1	LS	Remove Existing ADA Accessible Parking Stall Striping	1100	1100
2	1	LS	Remove Existing Drain Inlet and Chain Link Fence	800	800
3	25	SF	Construct 8" Thick Concrete Parking Pad	1600	1600
4	5	EA	Remove and Replace Existing Drain Inlet with 4" Circular Inlet with Atrium Grate	900	900
5	1	LS	Construct ADA Accessible Concrete Landing	2100	2100
6	1	LS	Remove Existing Portions of Walkway and Construct ADA Accessible Concrete Ramp with 4.9% Max Slope	2300	2300
7	45	LF	Construct Graded Swale with Minimum 1% Slope per Drawing Detail	2200	2200
8	1	LS	Install 6" Circular Catch Basin with Atrium Grate and 4" PVC Outlet Pipe	800	800
9	1	LS	Install ADA Parking Stall and Path-of-Travel Striping and Signage per California Building Code 11B and plans	1700	1700

Sub Total Items 1-9 \$ 13,500

TOTAL AMOUNT BASE BID IN FIGURES \$ 13,500.00

TOTAL AMOUNT BASE BID IN WORDS Thirteen Thousand Five
Hundred Dollars

BID PROPOSAL FORM

BIDDER'S BOND

KNOW ALL MEN BY THESE PRESENTS, THAT WE, _____

Sudweeks Construction, Inc. as principal, and

American Contractors Indemnity Company as surety, are held and firmly bound unto the City, hereinafter "City" in the sum to ten percent (10%) of the total amount of the bid of the principal, to be paid to the said City or its certain attorney, its successors and assigns; for which payment will and truly to be made, we bind ourselves, our heirs, executors and administrators, successors or assigns, jointly and severally, firmly by these presents.

In no case shall the liability of the surety hereunder exceed the sum of \$ Ten Percent of Amount Bid-----(10%)

THE CONDITION OF THIS OBLIGATION IS SUCH,

That whereas the principal has submitted the above mentioned bid to the City for sitework improvement services specifically described as follows, for which bids are to be opened at the City of Canyon Lake, City Hall, on 8/22/2017 [time] at *10:00 AM [address]. *31516 Railroad Canyon Road Canyon Lake, CA 92587

NOW THEREFORE, if the aforesaid principal is awarded the contract, and within the time and manner required under the specifications, after the prescribed forms are presented to him for signature, enters into a written contract, in the prescribed form in accordance with the bid proposal, and files the two bonds with the City, one to guarantee faithful performance and other to guarantee payments for labor and materials, as required by law, then this obligation shall be null and void; otherwise it shall remain in full force and effect. In the event suit is brought upon this bond by the Obligee and judgment is recovered, the surety shall pay all costs incurred by the Obligee in such suit, including a reasonable attorney's fee to be fixed by the court.


IN WITNESS WHEREOF, we have hereunto set our hands and seals on this 17th day of August, 2017

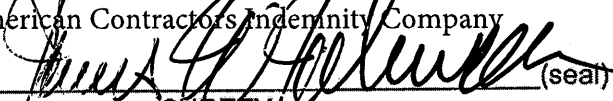
_____ (seal)

_____ (seal)

_____ (seal)

Sudweeks Construction, Inc. _____ (seal)
PRINCIPAL

By:  _____ (seal)

American Contractors Indemnity Company
By:  _____ (seal)
SURETY

James W. Johnson, Attorney-In-Fact
625 The City Drive S, #205, Orange CA 92868 _____ (seal)
ADDRESS

NOTE: Signatures of those executing for the surety must be properly acknowledged.

CALIFORNIA ALL-PURPOSE CERTIFICATE OF ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of Orange

On AUG 17 2017, before me, Frances Lefler Notary Public,
personally appeared

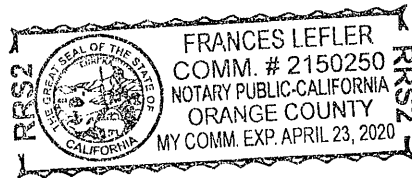
James W. Johnson

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under **PENALTY OF PERJURY** under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal

Frances Lefler



(Seal)

OPTIONAL

Description of attached document:

Document Title: _____

Date of Document: _____

Number of Pages: _____

Additional Signers Not Named Above: _____

POWER OF ATTORNEY

**AMERICAN CONTRACTORS INDEMNITY COMPANY TEXAS BONDING COMPANY
UNITED STATES SURETY COMPANY U.S. SPECIALTY INSURANCE COMPANY**

KNOW ALL MEN BY THESE PRESENTS: That American Contractors Indemnity Company, a California corporation, Texas Bonding Company, an assumed name of American Contractors Indemnity Company, United States Surety Company, a Maryland corporation and U.S. Specialty Insurance Company, a Texas corporation (collectively, the "Companies"), do by these presents make, constitute and appoint:

**Erik Johansson, Jennifer Anaya, Frances Lefler, Ellen Bell, Melissa Lopez
or James W. Johnson of Tustin, California**

its true and lawful Attorney(s)-in-fact, each in their separate capacity if more than one is named above, with full power and authority hereby conferred in its name, place and stead, to execute, acknowledge and deliver **any and all bonds, recognizances, undertakings or other instruments or contracts of suretyship to include riders, amendments, and consents of surety, providing the bond penalty does not exceed** *****Ten Million***** Dollars (\$ *10,000,000.00**).

This Power of Attorney shall expire without further action on December 20, 2017. This Power of Attorney is granted under and by authority of the following resolutions adopted by the Boards of Directors of the Companies:

Be it Resolved, that the President, any Vice-President, any Assistant Vice-President, any Secretary or any Assistant Secretary shall be and is hereby vested with full power and authority to appoint any one or more suitable persons as Attorney(s)-in-Fact to represent and act for and on behalf of the Company subject to the following provisions:

Attorney-in-Fact may be given full power and authority for and in the name of and on behalf of the Company, to execute, acknowledge and deliver, any and all bonds, recognizances, contracts, agreements or indemnity and other conditional or obligatory undertakings, including any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts, and any and all notices and documents canceling or terminating the Company's liability thereunder, and any such instruments so executed by any such Attorney-in-Fact shall be binding upon the Company as if signed by the President and sealed and effected by the Corporate Secretary.

Be it Resolved, that the signature of any authorized officer and seal of the Company heretofore or hereafter affixed to any power of attorney or any certificate relating thereto by facsimile, and any power of attorney or certificate bearing facsimile signature or facsimile seal shall be valid and binding upon the Company with respect to any bond or undertaking to which it is attached.

IN WITNESS WHEREOF, The Companies have caused this instrument to be signed and their corporate seals to be hereto affixed, this 1st day of December, 2014.

**AMERICAN CONTRACTORS INDEMNITY COMPANY TEXAS BONDING COMPANY
UNITED STATES SURETY COMPANY U.S. SPECIALTY INSURANCE COMPANY**

Corporate Seals



By:

[Signature]
Daniel P. Aguilar, Vice President

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of Los Angeles SS:

On this 1st day of December, 2014, before me, Maria G. Rodriguez-Wong, a notary public, personally appeared Dan P. Aguilar, Vice President of American Contractors Indemnity Company, Texas Bonding Company, United States Surety Company and U.S. Specialty Insurance Company who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his authorized capacity, and that by his signature on the instrument the person, or the entity upon behalf of which the person acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.
WITNESS my hand and official seal.

Signature

[Signature]

(Seal)

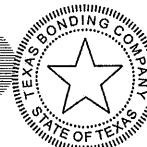


I, Kio Lo, Assistant Secretary of American Contractors Indemnity Company, Texas Bonding Company, United States Surety Company and U.S. Specialty Insurance Company, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney, executed by said Companies, which is still in full force and effect; furthermore, the resolutions of the Boards of Directors, set out in the Power of Attorney are in full force and effect.

In Witness Whereof, I have hereunto set my hand and affixed the seals of said Companies at Los Angeles, California this 17 day of AUG 17 2017.

Corporate Seals

Bond No. Bid Bond
Agency No. 19261



[Signature]
Kio Lo, Assistant Secretary

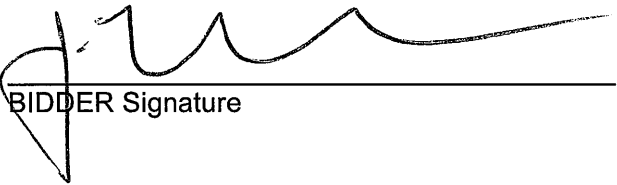
SUBCONTRACTOR LIST

In compliance with the provisions of the Public Contract Code Section 4102, the undersigned bidder herewith sets forth the name and location of the place of business of each subcontractor who will perform work or labor or render service to the General Contractor in or about the sitework improvement services in an amount in excess of one-half (1/2) of one percent (1%) of the General Contractor's total bid, and the portion of the work which will be done by each subcontractor.

Name of Subcontractor on License	Address of Office	License Number	Work to be completed by subcontractor
N/A			

If the bidder fails to specify a subcontractor for any portion of the work, the bidder agrees to perform the work with his own crews. (Alternative subcontractors for the same work are prohibited by provisions of the California Government Code.)

August 21, 2017
Dated _____


BIDDER Signature _____

AFFIDAVIT FOR CORPORATION BIDDER

STATE OF CALIFORNIA)
COUNTY OF Riverside)ss

John Trevor Sudweeks, being first duly sworn,
deposes and says:

That he is president of,
Sudweeks Construction, Inc.

a corporation which is the party making the foregoing bid proposal; that such bid proposal is genuine and not collusive or sham; that said bidder has not colluded, conspired, connived or agreed, directly or indirectly, with any other bidder or person to put in a sham bid proposal or that such other person shall refrain from bidding; and has not in any manner sought by collusion to secure any advantage against the Recreation City or any person interested in the proposed contract, for himself or for any other person.

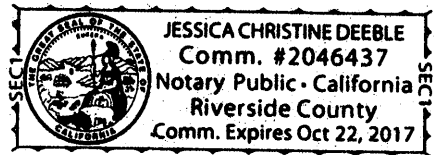
[Handwritten Signature]
Signature

A notary public or other officer completing this certificate verifies on the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy or validity of that document.

Subscribed and sworn (affirmed)
to before me this

21 day of August, 2017

[Handwritten Signature]
Signature of Officer Administering Oath
(NOTARY PUBLIC)



Sudweeks Construction, Inc
27186 Newport Road #2
Menifee, Ca. 92584
951-200-7999
Sudweeksconstruction@gmail.com
Sudweeksconstruction.net
License #:861509

References

- 1) Tenant Improvement for Office Suite
San Bernardino, Ca.
Contract Price: \$352,885
Profit: \$60,000
Year Completed: 2017
SBCTA
- 2) Tenant Improvement for Office Suite
Bermuda Dunes, Ca.
Contract Price: \$156,448
Profit: \$22,000
Year Completed: 2017
Jaime Rotnofsky
- 3) Tenant Improvement for a Dental Office.
Menifee, Ca.
Contract Price: \$385,000
Profit: \$40,000
Year Completed: 2016
Dr. Pourshirazi
- 4) Tenant Improvement for Optometry Office
Menifee, Ca.
Contract Price: \$625,000
Profit: \$80,000
Year Completed: 2015
Dr. Fennema
- 5) Tenant Improvement for Hardware Store
Murrieta, Ca.
Contract Price: \$350,000
Profit: \$50,000
Year Completed: 2014
Ron Dequiere

**City of Canyon Lake
City Council
Staff Report**

TO: Honorable Mayor and Members of the City Council

FROM: Aaron Palmer, City Manager

BY: Margaret Monson, Associate Engineer, Public Works

DATE: November 01, 2017

SUBJECT: Acceptance of Contract Work
Fire Station #60 Column Repair
Project No. 2017-12

Recommendation

That City Council:

1. Accept the contract work completed by Sudweeks Construction Incorporated of Menifee, CA in the amount of \$11,900 for the Fire Station #60 Column Repair, Project No 2017-12; and
2. Approve the contract work final payment; and
3. Authorize the recordation of the Notice of Completion.

Background

City Council awarded the contract to complete Fire Station #60 Column Repair, Project No. 2017-12, to Sudweeks Construction Incorporated at their September 06, 2017, City Council Meeting in the amount of \$11,900. An additional \$1,785 was authorized for contingencies.

The Contractor obtained an Encroachment Permit and a City Business License. Staff conducted field inspections throughout the course of the project. The work was completed in accordance with the project plans and specifications.

Fiscal Impact

The fiscal impact is as follows:

Project Item	Approved Budget	Actual Cost
2017-12 Construction Contract	\$11,900	\$11,900
2017-09 Construction Contract Contingency	\$1,785	\$0
Total	\$13,685	\$11,900

Table 1. Project Amounts. Project 2017-12 approved budget and actual costs.

The total project contract costs for the repairs are \$11,900. Contingency funds were not used. With the completion of this project, there is a total savings in the amount of \$1,785. These savings will be returned to the \$110,000 budget allocated for the fire station repairs.

Five percent of the 2017-12 Construction Contract was retained and will be paid upon the filing of the Notice of Completion.

The Contract Retention amount is as follows:

Project	Contract Cost	5% Retention
2017-12 Construction Contract	\$11,900	\$595
Total	\$11,900	\$595

Table 2. Contract Retention. 5% Contract Retention detailed for Project 2017-12.

The Construction Contract 5% Retention is \$595.

Attachments

Notice of Completion **Pg. 89**

Contractor's Bid **Pg. 91**

*Construction Documents are available at the City Manager's office upon request

RECORDING REQUESTED BY
AND WHEN RECORDED MAIL TO:

Name
Street
Address
City &
State

SPACE ABOVE THIS LINE FOR RECORDER'S USE ONLY

NOTICE OF COMPLETION

Notice is hereby given that:

- 1. The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:
- 2. The full name of the owner is _____
- 3. The full address of the owner is _____

- 4. The nature of the interest or estate of the owner is in fee.

(If other than fee, strike "in Fee" and insert, for example, "purchaser under contract of purchase," or "lessee")

- 5. The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:

NAMES

ADDRESSES

- 6. A work of improvement on the property hereinafter described was completed on _____ . The work done was:

- 7. The name of the contractor, if any, for such work of improvement was _____

(If no contractor for work of improvement as a whole, insert "none")

(Date of Contract)

- 8. The property on which said work of improvement was completed is in the city of _____ ,
County of _____ , State of California, and is described as follows: _____

- 9. The street address of said property is _____

(If no street address has been officially assigned, insert "none")

Dated: _____

Signature of owner or corporate officer of owner
named in paragraph 2 or his agent

VERIFICATION

I, the undersigned, say: I am the _____ the declarant of the foregoing
("President of," "Manager of," "A partner of," "Owner of," etc.)
notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on _____ , 20 _____ , at _____ , California.
(Date of signature) (City where signed)

(Personal signature of the individual who is swearing that the contents of the notice of
completion are true)

FORMS

CONTRACTOR'S PROPOSAL

Date August 21st 2017

To the City of Canyon Lake:

The Undersigned hereby declares:

(a) That the only persons or parties interested in this proposal as principals are the following:

John Trevor Sudweeks - President

(If the bidder is a corporation, give the name of the corporation and the name of its president, secretary, treasurer, and manager. If a co-partnership, give the name, under which the co-partnership does business, and the names and addresses of all co-partners. If an individual, state the name under which the contract is to be drawn.)

(b) That this bid proposal is made without collusion with any person, firm or corporation.

(c) That he has carefully examined the location of the proposed work and has familiarized himself with all the physical and climatic conditions, and makes this bid proposal solely upon his own knowledge.

(d) That by submitting this bidder's Proposal, he acknowledges receipt and knowledge of the contents of those communications sent by the City of Canyon Lake to him at the address furnished by him to the City of Canyon Lake when this bid proposal form was obtained.

(e) That he has carefully examined the specifications, both general and detail, and the drawings attached hereto, and communications sent to him as aforesaid, and makes this bid proposal in accordance therewith.

(f) That, if this bid proposal is accepted he will enter into a written contract for the performance of the proposed work with the City.

(g) That he proposes to enter into such contract and to accept in full payment for the work done thereunder the prices shown in the attached schedule. It is understood and agreed that the quantities set forth are estimates, and that the unit prices will apply to the actual quantities whatever they may be.

Accompanying this bid proposal is a certified or cashier's check or bidder's bond, payable to the order of the City in the amount of

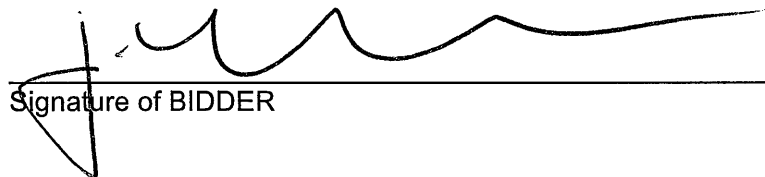
one thousand one hundred ninety DOLLARS (\$1,190.00) Said BIDDER's bond has been duly executed by the undersigned bidder and by a financially sound surety company authorized to transact business in this state as a "California admitted insurer".

It is understood and agreed that should the bidder fail within ten business days after award of contract to enter into the contract and furnish acceptable surety bonds, then the proceeds of said cash, check, or bidder's bond, shall become the property of the City of Canyon Lake, but if this contract is entered into and said bonds are furnished, or if the bid is not accepted then said check or cash shall be returned to the undersigned, or the bidder will be released from the bidder's bond.

Sudweeks Construction, Inc.
Print Name of Bidder

27186 Newport Rd #2 menifee 92584
Street Address City Zip Code

951-200-7999
Telephone Number


Signature of BIDDER

REVISED BID SCHEDULE

SPECIFIC TERMS AND CONDITIONS

Pursuant to the Notice Inviting Bids, the undersigned hereby proposes and agrees that on award by the City under this Bid, and in accordance with the provisions therein stated, to execute a Contract, with necessary bonds, to furnish and install any and all labor, materials, transportation, and services for **FIRESTATION #60 COLUMN REPAIR, Project No. 2017-12**, in accordance with the Scope of Work and Specifications therefore adopted and on file with the City within the time hereinafter set forth and at the prices named in this Bid as follows:

BASE BID

ITEM NO.	QTY		DESCRIPTION	UNIT PRICE	TOTAL
1	1	LS	Repair Damaged Entryway Columns	2000	10,000
2	1	LS	Remove and Replace Engine Room Exterior Door, Door Jamb and Trim	1500	1500
3	1	LS	Remove and Replace Damaged Door Trim at Engine Room Overhead Door Locations	400	400

Sub Total Items 1-3 \$ 11,900

TOTAL AMOUNT BASE BID IN FIGURES \$ 11,900.00

TOTAL AMOUNT BASE BID IN WORDS Eleven Thousand Nine hundred dollars

Base Bid includes: Demo, shoring, reframing, restucco of the Five (5) Columns with visible Dry rot.

All permit fees are included in Base Bid.

Please note: If owner is wanting the additional four (4) columns replaced, each column is an additional \$1,700.00 to Base Bid.



ADDENDUM NO. 1
CONTRACT DOCUMENTS
For
FIRE STATION #60 COLUMN REPAIR
BID NO. 2017-12

The Bid Schedule for the above project are hereby amended as follows: (Please take special notice of all **bold** typed and **underlined** information).

1. The Bid Schedule is hereby revised. Use the revised Bid Schedule (Attached).

BY: *Danny Chow* DATE: Aug 17, 2017
Danny Chow, P.E.
City Engineer

Please acknowledge receipt of this ADDENDUM NO. 1 by including this executed page with your bid submittal proposal form. The undersigned acknowledges receipt of this ADDENDUM NO. 1.

Name of Firm
Bidding:

Sudweeks Construction, Inc.

Representative's
Signature:

[Handwritten Signature]

BID PROPOSAL FORM

BIDDER'S BOND

KNOW ALL MEN BY THESE PRESENTS, THAT WE, _____

Sudweeks Construction, Inc. as principal, and

American Contractors Indemnity Company as surety, are held and firmly bound unto the City, hereinafter "City" in the sum to ten percent (10%) of the total amount of the bid of the principal, to be paid to the said City or its certain attorney, its successors and assigns; for which payment will and truly to be made, we bind ourselves, our heirs, executors and administrators, successors or assigns, jointly and severally, firmly by these presents.

In no case shall the liability of the surety hereunder exceed the sum of \$ Ten Percent of Amount Bid-----(10%)

THE CONDITION OF THIS OBLIGATION IS SUCH,

That whereas the principal has submitted the above-mentioned bid to the City for column repair services specifically described as follows, for which bids are to be opened at the City of Canyon Lake, City Hall, on 8/22/2017 [time] at * 10:00 am [address]. *31516 Railroad Canyon Road Canyon Lake, CA 92587

NOW THEREFORE, if the aforesaid principal is awarded the contract, and within the time and manner required under the specifications, after the prescribed forms are presented to him for signature, enters into a written contract, in the prescribed form in accordance with the bid proposal, and files the two bonds with the City, one to guarantee faithful performance and other to guarantee payments for labor and materials, as required by law, then this obligation shall be null and void; otherwise it shall remain in full force and effect. In the event suit is brought upon this bond by the Obligee and judgment is recovered, the surety shall pay all costs incurred by the Obligee in such suit, including a reasonable attorney's fee to be fixed by the court.

IN WITNESS WHEREOF, we have hereunto set our hands and seals on this 17th
day of August, 2017


_____ (seal)

_____ (seal)

_____ (seal)

Sudweeks Construction, Inc. (seal)
PRINCIPAL

By:  _____ (seal)

American Contractors Indemnity Company
By:  _____ (seal)

SURETY
James W. Johnson, Attorney-In-Fact
625 The City Drive S, #205, Orange CA 92868 (seal)
ADDRESS

NOTE: Signatures of those executing for the surety must be properly acknowledged.

CALIFORNIA ALL-PURPOSE CERTIFICATE OF ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of Orange
On AUG 17 2017, before me, Frances Lefler Notary Public,
personally appeared James W. Johnson,
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.
I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.
WITNESS my hand and official seal
[Signature of Frances Lefler]
[Notary Seal: FRANCES LEFLER, COMM. # 2150250, NOTARY PUBLIC-CALIFORNIA, ORANGE COUNTY, MY COMM. EXP. APRIL 23, 2020]
(Seal)

OPTIONAL
Description of attached document:
Document Title:
Date of Document: Number of Pages:
Additional Signers Not Named Above:

POWER OF ATTORNEY

AMERICAN CONTRACTORS INDEMNITY COMPANY TEXAS BONDING COMPANY
UNITED STATES SURETY COMPANY U.S. SPECIALTY INSURANCE COMPANY

KNOW ALL MEN BY THESE PRESENTS: That American Contractors Indemnity Company, a California corporation, Texas Bonding Company, an assumed name of American Contractors Indemnity Company, United States Surety Company, a Maryland corporation and U.S. Specialty Insurance Company, a Texas corporation (collectively, the "Companies"), do by these presents make, constitute and appoint:

Erik Johansson, Jennifer Anaya, Frances Lefler, Ellen Bell, Melissa Lopez or James W. Johnson of Tustin, California

its true and lawful Attorney(s)-in-fact, each in their separate capacity if more than one is named above, with full power and authority hereby conferred in its name, place and stead, to execute, acknowledge and deliver any and all bonds, recognizances, undertakings or other instruments or contracts of suretyship to include riders, amendments, and consents of surety, providing the bond penalty does not exceed *****Ten Million***** Dollars (\$ *10,000,000.00**).

This Power of Attorney shall expire without further action on December 20, 2017. This Power of Attorney is granted under and by authority of the following resolutions adopted by the Boards of Directors of the Companies:

Be it Resolved, that the President, any Vice-President, any Assistant Vice-President, any Secretary or any Assistant Secretary shall be and is hereby vested with full power and authority to appoint any one or more suitable persons as Attorney(s)-in-Fact to represent and act for and on behalf of the Company subject to the following provisions:

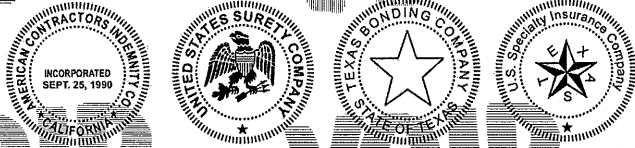
Attorney-in-Fact may be given full power and authority for and in the name of and on behalf of the Company, to execute, acknowledge and deliver, any and all bonds, recognizances, contracts, agreements or indemnity and other conditional or obligatory undertakings, including any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts, and any and all notices and documents canceling or terminating the Company's liability thereunder, and any such instruments so executed by any such Attorney-in-Fact shall be binding upon the Company as if signed by the President and sealed and effected by the Corporate Secretary.

Be it Resolved, that the signature of any authorized officer and seal of the Company heretofore or hereafter affixed to any power of attorney or any certificate relating thereto by facsimile, and any power of attorney or certificate bearing facsimile signature or facsimile seal shall be valid and binding upon the Company with respect to any bond or undertaking to which it is attached.

IN WITNESS WHEREOF, The Companies have caused this instrument to be signed and their corporate seals to be hereto affixed, this 1st day of December, 2014.

AMERICAN CONTRACTORS INDEMNITY COMPANY TEXAS BONDING COMPANY
UNITED STATES SURETY COMPANY U.S. SPECIALTY INSURANCE COMPANY

Corporate Seals



By: Daniel P. Aguilar, Vice President

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of Los Angeles SS:

On this 1st day of December, 2014, before me, Maria G. Rodriguez-Wong, a notary public, personally appeared Dan P. Aguilar, Vice President of American Contractors Indemnity Company, Texas Bonding Company, United States Surety Company and U.S. Specialty Insurance Company who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his authorized capacity, and that by his signature on the instrument the person, or the entity upon behalf of which the person acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.
WITNESS my hand and official seal.

Signature (Seal)

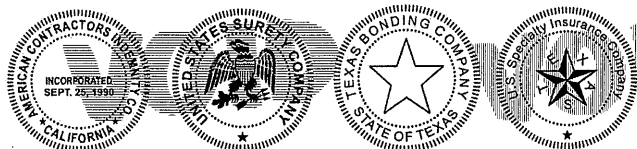


I, Kio Lo, Assistant Secretary of American Contractors Indemnity Company, Texas Bonding Company, United States Surety Company and U.S. Specialty Insurance Company, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney, executed by said Companies, which is still in full force and effect, furthermore, the resolutions of the Boards of Directors, set out in the Power of Attorney are in full force and effect.

In Witness Whereof, I have hereunto set my hand and affixed the seals of said Companies at Los Angeles, California this ___ day of AUG 17 2017, ___.

Corporate Seals

Bond No. Bid Bond
Agency No. 19261



Kio Lo, Assistant Secretary


SUBCONTRACTOR LIST

In compliance with the provisions of the Public Contract Code Section 4102, the undersigned bidder herewith sets forth the name and location of the place of business of each subcontractor who will perform work or labor or render service to the General contractor in or about the column repair in an amount in excess of one-half (1/2) of one percent (1%) of the General Contractor's total bid, and the portion of the work which will be done by each subcontractor.

Name of Subcontractor on License	Address of Office	License Number	Work to be completed by subcontractor
N/A			

If the bidder fails to specify a subcontractor for any portion of the work, the bidder agrees to perform the work with his own crews. (Alternative subcontractors for the same work are prohibited by provisions of the California Government Code.)

August 21, 2017
 Dated _____


 BIDDER Signature _____


AFFIDAVIT FOR CORPORATION BIDDER

STATE OF CALIFORNIA)
COUNTY OF Riverside)ss
)

John Trevor Sudweeks, being first duly sworn,
deposes and says:

That he is President of,
Sudweeks Construction, Inc.

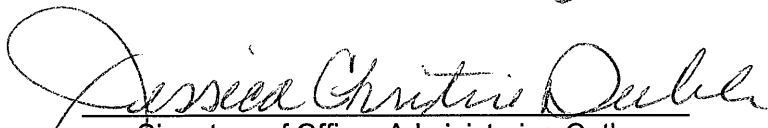
a corporation which is the party making the foregoing bid proposal; that such bid proposal is genuine and not collusive or sham; that said bidder has not colluded, conspired, connived or agreed, directly or indirectly, with any other bidder or person to put in a sham bid proposal or that such other person shall refrain from bidding; and has not in any manner sought by collusion to secure any advantage against the Recreation City or any person interested in the proposed contract, for himself or for any other person.

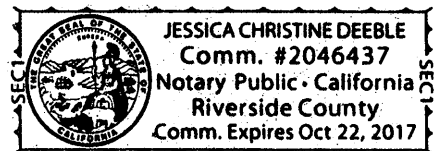

Signature

A notary public or other officer completing this certificate verifies on the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy or validity of that document.

Subscribed and sworn (affirmed)
to before me this

21 day of August, 2017


Signature of Officer Administering Oath
(NOTARY PUBLIC)



Sudweeks Construction, Inc
27186 Newport Road #2
Menifee, Ca. 92584
951-200-7999
Sudweeksconstruction@gmail.com
Sudweeksconstruction.net
License #:861509

References

- 1) Tenant Improvement for Office Suite
San Bernardino, Ca.
Contract Price: \$352,885
Profit: \$60,000
Year Completed: 2017
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- 2) Tenant Improvement for Office Suite
Bermuda Dunes, Ca.
Contract Price: \$156,448
Profit: \$22,000
Year Completed: 2017
Jaime Rotnofsky
- 3) Tenant Improvement for a Dental Office.
Menifee, Ca.
Contract Price: \$385,000
Profit: \$40,000
Year Completed: 2016
Dr. Pourshirazi
- 4) Tenant Improvement for Optometry Office
Menifee, Ca.
Contract Price: \$625,000
Profit: \$80,000
Year Completed: 2015
Dr. Fennema
- 5) Tenant Improvement for Hardware Store
Murrieta, Ca.
Contract Price: \$350,000
Profit: \$50,000
Year Completed: 2014
Ron Dequiere

**City of Canyon Lake
City Council
Staff Report**

TO: Honorable Mayor and Members of the City Council

FROM: Aaron Palmer, City Manager

DATE: November 1, 2017

SUBJECT: Approve the Fifth Contract Amendment with CR&R to Implement One-Time New Customer Set-up Fee and Have CR&R Perform Street Sweeping Services

Recommendation

Approve the Fifth Contract Amendment with CR&R to Implement One-Time New Customer Set-up Fee and Have CR&R Perform Street Sweeping Services.

Background

As part of the City's NPDES permit, street sweeping is required on a regular basis. Currently, the City does not contract for street sweeping services. CR&R approached the City and agreed to provide street sweeping services in exchange for the establishment of a one-time setup fee. This fee is one CR&R has with a majority of its governmental agreements. This fee will only apply to new residential and commercial customers effective October 1, 2017. This fee will be billed separately from the annual bill that is attached to a residential customer's property tax bill. The fee for residential customers will be twenty-five dollars (\$25.00) and the fee for commercial customers will be fifty dollars (\$50.00).

Fiscal Impact

There is no cost to the City nor any additional cost to current residential and commercial customers. Effective October 1, 2017, all new residential and commercial customers will be billed, separately, a one-time setup fee. New residential customers will be twenty-five dollars (\$25.00) and new commercial customers will be fifty dollars (\$50.00).

Attachments

Fifth Contract Amendment with CR&R **Pg. 107**

AMENDMENT NUMBER FIVE TO THE AGREEMENT BETWEEN THE CITY OF CANYON LAKE AND CR&R INCORPORATED, FOR THE COLLECTION, TRANSPORTATION, RECYCLING, COMPOSTING AND DISPOSAL OF SOLID WASTE, RECYCLABLES, COMPOSTABLES AND YARD WASTE AND TEMPORARY ROLLOFF BINS/ROLL-OFF SERVICES

This Fifth Amendment to the Franchise Agreement is entered into as of _____, 2017, by and between the City of Canyon Lake, a Municipal Corporation (“City”) and CR&R Incorporated, a California Corporation (“Grantee”). In consideration of the mutual covenants and conditions set forth herein, the parties agree as follows:

Recitals. This Amendment Number Five is made with respect to the following facts and purposes, which each party agrees to be true and correct:

- A. Whereas on January 14, 1992 the City and Grantee entered into that certain agreement entitled “Agreement Between the City of Canyon Lake and CR&R Incorporated, for the Collection, Transportation, Recycling, Composting, and Disposal of Solid Waste, Recyclables, Compostables and Yard Waste and Temporary Roll-Off /Roll-Off Services”.
- B. Whereas on January 14, 1992 the City and Grantee entered into that certain Amendment Number One in which the Bay Cities Litigation between the City and Grantee was settled and concluded; and
- C. Whereas on January 14, 1992 the City and Grantee entered into that certain Amendment Number Two in which Grantee agreed to postpone a contractual CPI Increase; and
- D. Whereas on March 16, 1994 the City and Grantee entered into that certain Amendment Number Three in which special “weekender service” and Residential Tax Roll charges were implemented as part of the contract terms; and
- E. Whereas on July 12, 2017 the City and Grantee entered into that certain Amendment Number Four in which Organic Waste will be processed, recycled and converted into Renewable Natural Gas and an organic soil amendment; and
- F. Whereas as a requirement under the federal Clean Water Act and corresponding state law, the City is an MS-4 co-permittee and has adopted an updated National Pollutant Discharge ordinance (NPDES) which requires additional street-sweeping to remove solid waste; and
- G. Whereas, Grantee presently provides some street-sweeping as part of its solid waste collection services which cost is incorporated into the cost for solid waste services; and
- H. Whereas, Grantee can provide additional street-sweeping in compliance with the requirements of the NPDES ordinance and best practices there under; and

- I. Whereas, City and Grantee desire to further amend this Franchise Agreement with a Fifth Amendment in order to provide for the enhanced street sweeping of Railroad Canyon Road which costs will be included in current rates; and
- J. Whereas, Grantee also has requested that the City provide for the addition of one-time account set up fee for all new accounts within the City, effective as of October 1, 2017, to be administered in the manner hereinafter set forth.

Now, therefore, in consideration of the foregoing, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. Section V. Subsection L. is hereby added as follows:

Effective as of October 1, 2017, Grantee shall provide street sweeping services to the City twice per calendar month on Railroad Canyon Road from the western most City Limits to the eastern most City Limits. Grantee will sweep the outer edges of said street along with the inside curbs of any center medians. All disposal and water costs shall be the responsibility of the Grantee.

2. Amendment to Exhibit C, Schedule of Rates

Grantee shall add the following fees to Exhibit C, Schedule of Rates:

New Account Set-Up Fees Residential: \$25.00 per account
New Account Set-Up Fees Commercial: \$50.00 per account
New Account Set-Up Fees Rolloff: \$50.00 per account

Set-Up Fees are a one-time administrative set up charge for new accounts only on and after October 1, 2017. Such amount is the reasonable cost of the service provided and represents the initial administrative time to set up the customer in the Grantee's system, answer customer questions, initiate billing, and provide containers.

- 3. **Continuation of Franchise Terms.** Except as specifically amended by this Amendment Number Five, all terms of the current Franchise Agreement will remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first above written.

CITY OF CANYON LAKE

CR&R INCORPORATED

By: _____

Mayor

Date: _____

Date: _____

ATTEST:

By: _____

City Clerk

Date: _____

Date: _____

APPROVED AS TO FORM:

City Attorney

Date: _____

**City of Canyon Lake
City Council
Staff Report**

TO: Honorable Mayor and Members of the City Council

FROM: Aaron Palmer, City Manager

BY: Mike A. Borja, Administrative Services Manager

DATE: November 1, 2017

SUBJECT: Authorization to Purchase Code Enforcement Department Vehicle with Communication Accessory for the City of Canyon Lake

Recommendation

That the City Council authorize the City Manager to execute and purchase a new vehicle for the Code Enforcement Department from National Auto Fleet Group, along with the purchase of communication equipment and accessories from CommUSA, as previously approved in the FY17/18 City Budget by City Council.

Background

Per the approved Fiscal Year budget of 17/18, City Council approved an allocation in amount of \$55,000 (AQMD-Fund 25) for the purchase of a new vehicle for the City's Code Enforcement Department. As part of the AB2766 Subvention Program, funds are given to cities and counties to meet requirements of federal and state Clean Air Acts, and for implementation of motor vehicle emission reduction measures. In the past, the City utilized these funds to purchase two hybrid vehicles in the Special Enforcement Department. The new vehicle, a 2018 Toyota Highlander XLE Hybrid, falls under the same guidelines of AB2766. In addition, City staff is purchasing the vehicle under the California State Contract Index so that the City can benefit from the convenience and competitive pricing with pre-established contracts. Like before, National Auto Fleet Group was selected from the state index.

Fiscal Impact

Item #	Item Description	Subtotal	Item Total (with tax)
1	2018 Toyota Highlander Hybrid XLE V6 AWD with lights and siren equipment	\$42,363.71	\$45,646.22
2	Motorola CM200D Radio and accessories	\$453.01	\$485.80
	List Total:	\$42,816.72	\$46,132.02

There is no fiscal impact to the city's General Fund. The vehicle will be purchased through AQMD-Fund 25 and per the guidelines of AB2766.

Attachments

Vehicle and Accessory Quotes from National Auto Fleet Group and CommUSA **Pg. 113**
AB 2766 Subvention Fund Program Resource Guide **Pg. 123**



National Auto Fleet Group

Attachment 1

A Division of Chevrolet of Watsonville

490 Auto Center Drive, Watsonville, CA 95076

(855) 289-6572 • (855) BUY-NJPA • (831) 480-8497 Fax

Fleet@NationalAutoFleetGroup.com

10/20/2017

Quote ID 5189

Mr. Mike Feeney
City of Canyon Lake
31516 Railroad Canyon Rd.
Canyon Lake, CA 92587

Dear Mike Feeney,

National Auto Fleet Group is pleased to quote the following vehicle(s) for your consideration. **One (1) New/Unused (2018 Toyota Highlander (6965) Hybrid XLE V6 AWD with West Coast Lights & Sirens Equipment and All-Weather Floor Liners Package,**) and delivered to your specified location, each for

(1) One Unit

NJPA Contract Price	\$	39,500.00
West Coast Lights & Sirens Quote	\$	2,605.96
All-Weather Floor Liners Package	\$	249.00
Tax (7.75%)	\$	3,282.51
CA Tire Fee	\$	8.75
Total	\$	45,646.22

-per your attached specifications:

This vehicle(s) is available under the National Joint Powers Alliance Contract Number 120716. Please reference this Bid Number on all Purchase Orders to National Auto Fleet Group. Payment terms are Net 30 days after receipt of vehicle.

Thank you in advance for your consideration. Should you have any questions, please do not hesitate to call.

Sincerely,

Jesse Cooper - National Fleet Manager
Office (855) 289-6572 / Fax (831) 480-8497



113

In order to Finalize your Quote, please submit this purchase packet to your governing body for Purchase Order Approval. Once you issue a Purchase Order please send by:

Fax: (831) 480-8497

**Mail: National Auto Fleet Group
490 Auto Center Drive
Watsonville, CA 95076**

Email: Fleet@nationalautofleetgroup.com

We will then send a W-9 if you need one

**Please contact our main office with any questions:
1-855-289-6572**

WEST COAST LIGHTS & SIRENS, INC.

601 COLUMBIA AVENUE
 UNIT "B"
 RIVERSIDE, CA 92507

Phone # 9517799257 trish@wcls.us
 Fax # 951-779-9256 WCLS.US



PROPOSAL

Date	Estimate #
10/18/2017	6901

Name / Address
WONDRIES FORD 400 South Atlantic Boulevard Alhambra, CA 91801-3642 Attn: Accounts Payable

Project

Item	Description	Qty	Cost	Total
75.00/HOUR	LABOR >>TO INSTALL A LIGHTBAR ON A 2018 TOYOTA HIGHLANDER >>CUSTOMER SUPPLIED RADIO MOTOROLA CM200D 400MHZ	11	75.00	825.00
LGD45Z-1389800750	45" LEGEND ALL AMBER, CLEAR LENS, 6 LAMP SIGNAL MASTER, TD/ALY, 6 BTN CONTROLLER	1	1,200.00	1,200.00T
FABRICATED	FABRICATION - CUSTOM LIGHT BAR HOOKS	1	47.50	47.50T
FABRICATED	FABRICATION - ANTENNA MOUNTING PLATE >>IF NEEDED<<	1	42.50	42.50T
FABRICATED	FABRICATION - RADIO BRACKET OR FACEPLATE DEPENDING ON WHERE RADIO IS MOUNTED	1	85.00	85.00T
PAP112	POWER AIR HORN, W/ PUBLIC ADDRESS, INCLUDES MICROPHONE	1	195.12	195.12T
ES100C	ES100C SPEAKER W/O BRACKET	1	144.00	144.00T
ESB-U	KIT, UNIVERSAL BAIL BRACKET , ALL VEHICLES	1	21.84	21.84T
JOB MATERIALS	MISC. PARTS, WIRE, ZIP TIES, CLAMPS, FASTENERS, RELAYS, ETC.	1	45.00	45.00T

PROPOSAL IS VALID FOR 30 DAYS

CALIFORNIA CERTIFIED SMALL BUSINESS #49878

NOTE: SALES TAX WILL BE CHARGED ON ANY INSTALLATION LABOR ON A VEHICLE WITH 500 MILES OR LESS PER NEW CALIFORNIA STATE BOE REGULATIONS.

Subtotal	\$2,605.96
Sales Tax (0.0%)	\$0.00
Total	\$2,605.96

Vehicle Configuration Options

EMISSIONS	
Code	Description
FE	50 STATE EMISSIONS
PRIMARY PAINT	
Code	Description
070	BLIZZARD PEARL
PAINT SCHEME	
Code	Description
__	STANDARD PAINT
SEAT TRIM	
Code	Description
LB10	ASH, LEATHER SEAT TRIM

2018 Fleet/Non-Retail Toyota Highlander Hybrid XLE V6 AWD (Natl)

WINDOW STICKER

2018 Toyota Highlander Hybrid XLE V6 AWD (Natl)

CODE	MODEL	MSRP
6965	2018 Toyota Highlander Hybrid XLE V6 AWD (Natl)	\$41,730.00
OPTIONS		
FE	50 STATE EMISSIONS	\$0.00
070	BLIZZARD PEARL	\$0.00
—	STANDARD PAINT	\$0.00
LB10	ASH, LEATHER SEAT TRIM	\$0.00

SUBTOTAL	\$41,730.00
-----------------	--------------------

Advert/ Adjustments	\$0.00
---------------------	--------

Manufacturer Destination Charge	\$995.00
---------------------------------	----------

TOTAL PRICE	\$42,725.00
--------------------	--------------------

Est City: MPG

Est Highway: MPG

Est Highway Cruising Range: 0.00 mi

Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

Standard Equipment**MECHANICAL**

Engine: 3.5L DOHC 24V V6 w/Dual VVT-i -inc: aluminum block and heads
Transmission: Electronic Continuously Variable -inc: planetary gear unit for gear reduction and power splitting
3.542 Axle Ratio
GVWR: 6,260 lbs
Engine Auto Stop-Start Feature
Transmission w/Driver Selectable Mode, Sequential Shift Control and Oil Cooler
Automatic Full-Time All-Wheel Drive
Engine Oil Cooler
Battery w/Run Down Protection
Hybrid Electric Motor
1300# Maximum Payload
Gas-Pressurized Shock Absorbers
Front And Rear Anti-Roll Bars
Electric Power-Assist Speed-Sensing Steering
Single Stainless Steel Exhaust
17.2 Gal. Fuel Tank
Permanent Locking Hubs
Strut Front Suspension w/Coil Springs
Double Wishbone Rear Suspension w/Coil Springs
Regenerative 4-Wheel Disc Brakes w/4-Wheel ABS, Front Vented Discs, Brake Assist, Hill Descent Control and Hill Hold Control
Nickel Metal Hydride Traction Battery

EXTERIOR

Wheels: 18" Turbine-Look Alloy -inc: painted finish and black center caps
Tires: P245/60R18 105S AS
Steel Spare Wheel
Compact Spare Tire Stored Underbody w/Crankdown
Clearcoat Paint
Express Open/Close Sliding And Tilting Glass 1st Row Sunroof w/Sunshade
Body-Colored Front Bumper
Body-Colored Rear Bumper w/Black Rub Strip/Fascia Accent
Black Wheel Well Trim
Chrome Side Windows Trim
Body-Colored Door Handles
Body-Colored Power Heated Side Mirrors w/Manual Folding and Turn Signal Indicator
Flip-Up Rear Window w/Fixed Interval Wiper and Defroster
Deep Tinted Glass
Variable Intermittent Wipers w/Heated Wiper Park
Fully Galvanized Steel Panels
Lip Spoiler
Silver Grille
Splash Guards
Power Liftgate Rear Cargo Access

Tailgate/Rear Door Lock Included w/Power Door Locks
Roof Rack Rails Only
LED Brakelights
Front Fog Lamps
Perimeter/Approach Lights
Fully Automatic Projector Beam Halogen Daytime Running Auto High-Beam Headlamps w/Delay-Off

ENTERTAINMENT

Radio: Entune Premium Audio w/Nav & App Suite -inc: the Entune Multimedia Bundle (8" high resolution touch-screen w/split screen display, AM/FM CD player, MP3/WMA playback capability, 6 speakers, auxiliary audio jack, USB 2.0 port w/iPod connectivity and control, advanced voice recognition, hands-free phone capability, phone book access and music streaming via Bluetooth wireless technology), Siri Eyes Free, Entune App Suite, Intelligent Touch controls, SiriusXM Satellite Radio w/3-month complimentary SiriusXM All Access trial, HD Radio, HD Radio predictive traffic and Doppler weather overlay, AM/FM cache radio, Gracenotes album cover art and integrated back up camera display w/projected path
Radio w/Seek-Scan, Clock, Speed Compensated Volume Control, Steering Wheel Controls and Internal Memory
Window Grid Diversity Antenna
2 LCD Monitors In The Front

INTERIOR

Heated Front Bucket Seats -inc: 8-way power adjustable driver's seat w/power thigh and lumbar support and 4-way power passenger seat
60-40 Folding Split-Bench Front Facing Manual Reclining Fold Forward Seatback Rear Seat w/Manual Fore/Aft
Manual Tilt/Telescoping Steering Column
Gauges -inc: Speedometer, Odometer, Engine Coolant Temp, Traction Battery Level, Power/Regen, Trip Odometer and Trip Computer
Power Rear Windows, Fixed 3rd Row Windows and w/Manual Sun Blinds
Fixed 60-40 Split-Bench SofTex Leatherette 3rd Row Seat Front, Manual Recline, Manual Fold Into Floor, 3 Manual and Adjustable Head Restraints
Leather/Metal-Look Steering Wheel
Front Cupholder
Rear Cupholder
Valet Function
Remote Keyless Entry w/4 Door Curb/Courtesy, Illuminated Entry, Illuminated Ignition Switch and Panic Button
Proximity Key For Doors And Push Button Start
Remote Releases -Inc: Power Cargo Access, Power Fuel and Keyfob Rear Window
HomeLink Garage Door Transmitter
Cruise Control w/Steering Wheel Controls
Distance Pacing
Rear HVAC w/Separate Controls
HVAC -inc: Underseat Ducts and Headliner/Pillar Ducts
Dual Zone Front Automatic Air Conditioning
Locking Glove Box
Driver Foot Rest
Full Cloth Headliner
Leatherette Door Trim Insert
Leather/Metal-Look Gear Shift Knob
Interior Trim -inc: Metal-Look Instrument Panel Insert, Metal-Look Door Panel Insert, Chrome And Metal-Look Interior Accents

Leather Seat Trim
Driver And Passenger Visor Vanity Mirrors w/Driver And Passenger Illumination, Driver And Passenger Auxiliary Mirror
Day-Night Auto-Dimming Rearview Mirror
Full Floor Console w/Covered Storage, Mini Overhead Console w/Storage, Conversation Mirror, 2 12V DC Power Outlets and 1 AC Power Outlet
Front And Rear Map Lights
Fade-To-Off Interior Lighting
Full Carpet Floor Covering
Carpet Floor Trim
Trunk/Hatch Auto-Latch
Cargo Space Lights
FOB Controls -inc: Trunk/Hatch/Tailgate
Instrument Panel Bin, Driver / Passenger And Rear Door Bins
Power 1st Row Windows w/Driver And Passenger 1-Touch Up/Down
Delayed Accessory Power
Power Door Locks w/Autolock Feature
Systems Monitor
Trip Computer
Outside Temp Gauge
Analog Display
Manual Adjustable Front Head Restraints and Manual Adjustable Rear Head Restraints
Front Center Armrest
2 Seatback Storage Pockets
Seats w/Leatherette Back Material
Engine Immobilizer
Perimeter Alarm
2 12V DC Power Outlets
Air Filtration
2 12V DC Power Outlets and 1 AC Power Outlet

SAFETY

Electronic Stability Control (ESC)
ABS And Driveline Traction Control
Side Impact Beams
Dual Stage Driver And Passenger Seat-Mounted Side Airbags
Lane Departure Alert (lda) w/Steering Assist Lane Keeping Assist
Lane Departure Alert (lda) w/Steering Assist Lane Departure Warning
Blind Spot Monitor (BSM) Blind Spot Sensor
Pre-Collision System (pcs) Forward Collision and Rear Cross-Traffic Alert (rcta) Rear Collision
Tire Specific Low Tire Pressure Warning
Dual Stage Driver And Passenger Front Airbags
Curtain 1st, 2nd And 3rd Row Airbags
Airbag Occupancy Sensor
Driver Knee Airbag and Passenger Cushion Front Airbag
Rear Child Safety Locks
Outboard Front Lap And Shoulder Safety Belts -inc: Rear Center 3 Point, Height Adjusters and Pretensioners



SALES QUOTATION

2229 Enterprise Street
Escondido CA 92029
USA

Quotation No.: 256353
Quotation Date: 10/25/17
Valid Until: 11/25/17
Customer No.: 269290
Customer Ref. No.:
Page No.: Page 1 of 1

BILL TO

City of Canyon Lake
31516 Railroad Canyon Rd

Canyon Lake CA 92587
USA

SHIP TO

City of Canyon Lake
Mike Feeny
31516 Railroad Canyon Rd

Canyon Lake CA 92587
USA

Sales Employee: Glenn Aranas
Terms: Net 30

Ship Via: FedEx Ground
FOB:

Item No.	Description	Quantity	Unit Price	Total
AAM01QPC9JC1AN	CM200D 403-470 40W 16CH ND ANALOG	1.000	\$ 399.00	\$ 399.00
HAE4003A	UHF Roof Mount Antenna 450-470MHz (requires staging-connector RFU600-1)	1.000	\$ 21.50	\$ 21.50
RFU600-1	Conn, 3-Pc Mini UHF Male Crimp for RG58AU, LMR195	1.000	\$ 2.51	\$ 2.51
Program to Canyon Lake POA frequencies.				

Subtotal	\$ 423.01
Discount	
Shipping	\$ 30.00
Tax	\$ 32.79
Total Order Value	\$ 485.80

AB 2766 Subvention Fund Program Resource Guide

March 2013



**South Coast
Air Quality Management District**
21865 Copley Drive
Diamond Bar, CA 91765-4182

AB 2766 Subvention Fund Program Resource Guide

A Resource Guide for Local Government Recipients of Motor Vehicle Registration Fee Revenues

March 2013

South Coast Air Quality Management District
21865 Copley Drive
Diamond Bar, CA 91765

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Orange County COG

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INTRODUCTION

The AB 2766 Resource Guide is designed to help local governments identify projects that are eligible for AB2766 funding. The program descriptions and examples outlined in this document are in keeping with criteria, guidelines, and philosophies of the South Coast Air Quality Management District (SCAQMD) and the California Air Resource Board (CARB) for the use of Motor Vehicle Registration Fees. Not every strategy will be applicable for each jurisdiction or region. Local governments should make project implementation choices based on their individual need and requirements. Use of AB 2766 Subvention Funds should include quantifiable strategies that specifically reduce motor vehicle emissions. Subvention Funds should be considered as a source of funding to encourage the development of motor vehicle emission reduction measures or projects that result in the reduction of motor vehicle emissions.

Since 1991, local governments have received AB 2766¹ funds to implement programs that reduce air pollution from motor vehicles. A Motor Vehicle Registration fee surcharge of \$6 per vehicle is collected by the Department of Motor Vehicles and subvended to the SCAQMD for disbursement. Four dollars of the registration fee is divided as follows: 40 percent of the funds go to local governments (subvention portion); 30 percent goes to the Mobile Source Air Pollution Reduction Review Committee (MSRC) (discretionary portion); 30 percent is allocated to the SCAQMD for its vehicle emission reduction programs. The remaining \$2 of the registration fee funds projects eligible for grants under the Carl Moyer Memorial Air Quality Standards Attainment Program.

The AB 2766 Subvention Program provides a funding source for cities and counties to meet requirements of federal and state Clean Air Acts, and for implementation of motor vehicle emission reduction measures in the SCAQMD Air Quality Management Plan (AQMP). The legislation creating this revenue source provides for oversight of the use of these monies by local governments. Air districts that receive AB 2766 monies report annually to CARB on the use and results of the programs funded by the fees. Cities and counties under SCAQMD's jurisdiction provide annual program and financial information to the SCAQMD. This information is compiled by the SCAQMD and forwarded as an annual report to CARB. In addition, the SCAQMD works with an independent firm to conduct audits of AB 2766 fee recipients, at least once every two years.

The 2007 State Implementation Plan (SIP) describes the PM_{2.5} challenge in the South Coast Air Basin (SCAB) and the plan to meet the federal PM_{2.5} standard by achieving an additional 74 tons per day of NOx emissions. A consensus between state and local air quality agencies and the metropolitan planning organization identified an action plan which includes the involvement of local governments to achieve 4 tons per day of the NOx reduction targets by the PM_{2.5} attainment date of 2014, by funding SIP credible projects. Primary emphasis is directed towards those projects that provide cost-effective emission reductions. A quantitative analysis is needed to determine the amount of emission reductions achieved for projects implemented using AB 2766 funds. CARB has defined cost-effectiveness as project funding divided by the total emissions reduced. Projects are considered cost-effective if emission reduction costs are less than \$20,000/ton or \$10/pound of emissions reduced. Most studies, plan development, or research projects are demonstrative by nature and may be an exception to this threshold. ***Therefore, funding of all research and development projects, which includes environmental impact report (EIR) related studies for goods movement and major***

¹ California Health and Safety Code § 44220 *et seq.*

transportation projects, public education and website development projects shall not exceed 10% of the jurisdiction's total Subvention Funds received during the fiscal year reporting cycle. This 10% limitation also includes the portion of AB 2766 funds given to Councils of Governments by their member cities for implementation of these types of projects. Council of Governments (COGs) receiving AB 2766 funds from their member cities are required to report to the SCAQMD on an annual basis, project descriptions and emission reduction data for projects implemented using the AB 2766 funds.

Numerous projects can be executed with modest budgets. Partnering and fund leveraging are encouraged to increase the cost effectiveness of the funds used by each local government, increase the overall project success and achieve quantifiable regional benefits. Cost sharing of total project expenses to include initial startup, operation and maintenance are critical considerations when developing a joint venture partnership. As a financial planning tool, jurisdictions are strongly encouraged to pre-designate funds in anticipation of accumulating adequate funding to implement larger, more costly projects. Local jurisdictions are never allowed to purchase or sell AB 2766 funds.

The ***Project Implementation*** section gives examples of various projects that local governments may choose to implement.

The ***Financial Administration*** section describes the financial and program reporting guidelines that each agency receiving motor vehicle registration fee revenue is required to follow.

PROJECT IMPLEMENTATION

1. Alternative Fuels / Electric Vehicles

Alternative fuel projects promote and support the use of alternative fuels. Alternative fuel projects can be electric, compressed natural gas, propane, fuel cell, hydrogen, and non-diesel hybrids that meet specific CARB certification standards.

Light duty (LD) alternative fuel vehicles, light duty hybrid vehicles, light duty plug-in hybrid electric vehicles, and medium duty (MD) alternative fuel vehicles must meet Super Ultra Low Emission Vehicle (SULEV)/Advanced Technology Partial Zero Emission Vehicle (AT PZEV) standards.

Medium duty hybrid vehicles must meet Ultra Low Emission Vehicle (ULEV) certification standards. Light and medium duty vehicle sizes are defined according to CARBs gross vehicle weight (GVW) classes. LD vehicles weigh up to 8,500 lbs GVW; MD vehicles weigh between 8,501-14,000 lbs GVW²

This project category assists in fleet conversions from the use of conventionally fueled vehicles and helps facilitate compliance with SCAQMD Fleet Rules. Local jurisdictions should consider partnering with other jurisdictions and private entities to develop or improve the necessary infrastructure. Maximum benefits will be achieved when a fueling facility is accessible to local jurisdictions and the public. In this way, groups of local governments and commercial entities could all benefit from the economies of scale achieved from centrally located infrastructure.

The most cost-effective projects would be those that fund the cost differential, the difference between alternative fueled versus conventionally fueled vehicles. However, funding more than the differential cost is acceptable for jurisdictions that commit to convert a large portion of their fleet to alternative fuel vehicles. When a local jurisdiction is considering purchasing alternative fuel vehicles, it should take into consideration planned uses for the vehicles, available technologies, and infrastructure requirements.

Project Subcategories & Examples:

(1-a) Alternative Fuel Vehicle Purchases/Leases

Replacement of older and dirtier, more polluting diesel or gasoline engines with engines powered with cleaner alternative fuels such as compressed natural gas, liquefied natural gas or hydrogen.

Examples:

- New purchases, leases, retrofits or re-powers of alternative fuel vehicles.
- New purchases or leases of allowable hybrid and plug-in hybrid electric vehicles.
- Vehicles used for local government code or parking enforcement, citizen patrol, public safety programs, public works, refuse collection, park maintenance, and guaranteed ride-home programs.
- Purchasing/leasing of alternative fuel vacuum street sweepers would assist local jurisdictions in complying with SCAQMD Rule 1186.1 – Alternative-Fuel Sweepers. See Project Subcategory (9-a) Road Dust Control for additional information.

² Source: California Air Resources Board, 2011. EMFAC2011 Technical Documentation, September 19, 2011. Available from: www.arb.ca.gov/msei/emfac2011-documentation-final.pdf

- Strategies that allow a few alternative fuel vehicles to be purchased initially, followed by only alternative fuel fleet purchases in the future.

(1-b) Alternative Fuel Vehicle Conversions

Converting or re-powering conventionally fueled vehicles with alternative fuel engines.

Examples:

- Fleet conversions from conventionally fueled vehicles to alternative fuel engines.

(1-c) Alternative Fuel Infrastructure

Building, constructing or installation of compressed natural gas (CNG), liquefied natural gas (LNG) and/or hydrogen fueling and refueling facilities. On-going maintenance and upkeep of alternative fuel infrastructure is not an allowable expenditure.

Examples:

- Constructing infrastructure near fleets to minimize local government vehicle(s) travel distance to refueling destinations.
- The full cost of alternative fuels, for up to three years after vehicle purchase, but only the differential cost thereafter.
- Expansion, enhancements, or upgrades that improve usability or safety.
- Purchasing of specialized tools necessary to maintain alternative fueled infrastructure is an allowable expenditure for this project category.

Public access to alternative fueling service stations is encouraged through public/private partnerships. Potential locations include malls, libraries, public parking structures, existing conventional fuel service stations, etc.

(1-d) Electric Vehicle Purchases/Leases

Purchasing or leasing electric vehicles.

Examples:

- Purchasing/leasing of neighborhood electric vehicles, buses, shuttles and forklifts, etc.

The purchase of zero-emission electric vehicles supports California's transition to zero and near zero motor vehicle technologies and related infrastructure.

(1-e) Electric Vehicle Conversions

Converting conventionally fueled vehicles to electric vehicles.

(1-f) Electric Vehicle Infrastructure

Construction or installation of electric charging stations. On-going maintenance and upkeep of electric vehicle infrastructure is not an allowable expenditure.

Examples:

- Constructing electric charging stations in close proximity of fleets to minimize city or county vehicles travel distance to charging destinations.
- Expansions, enhancements, or upgrades that improve usability or safety.
- Purchasing of specialized tools necessary to maintain electric infrastructure is an allowable expenditure for this project category.

Public access to alternative fueling service stations is encouraged through public/private partnerships. Potential locations include malls, libraries, public parking structures, existing conventional fueling service stations, etc.

(1-g) Mechanic Training on Vehicle Operation and Maintenance

Education and training of personnel on the operations, mechanics, safety, and maintenance of alternative fuel vehicles, equipment structures and refueling stations (i.e., pumps, compressors). Also provides for the education and training of personnel on the tools, materials and other specialized mechanical instruments and utensils involved in the implementation of emission reducing projects.

Acquisition/purchasing of specialized tools necessary to maintain alternative fueled or electric vehicles is an allowable expenditure for this project category. On-going maintenance and upkeep of infrastructure and alternative fuel vehicles, or electric vehicles are not allowable expenditures.

(1-h) Alternative Vehicles Research and Development

The study and investigation of developing alternative fuel vehicles. ***Funding of all research and development projects shall not exceed 10% of the jurisdiction's total subvention funds received during the fiscal year reporting cycle.***

2. Vehicle Emissions Abatement

Installing CARB-approved add-on emission control equipment is an eligible expenditure for both on-road and off-road diesel engines. Subvention Funds may be used to reduce emissions from specified conventionally fueled vehicles by replacing dirty off-road diesel engines with newer, cleaner diesel engines when alternative fuel engines that meet the needs of the application are not yet available or practical. Funding of the differential cost for these projects, the difference between re-powering with a new, cleaner diesel engine and rebuilding the older engine, is a preferred project expenditure. Ensuring that vehicles are properly tuned and maintained is essential to achieve the lowest possible emissions.

Project Subcategories & Examples:

(2-a) Off-Road Cleaner Diesel Vehicle Purchases, Re-powering or CARB Approved Add-on Control Equipment

Off-road construction and agriculture-related motor vehicles. CARB-verified diesel emission control systems (VDECS) and particulate trap retrofits for off-road diesel engines that meet CARB emission standards; funding the differential cost is preferable.

Examples:

- Re-powering or adding on emission control devices/systems to backhoes, forklifts, rollers/compactors, concrete pavers, loaders, dozers, dumpers, excavators, graders, cranes and tractors, etc.

(2-b) On-Road CARB-Verified Diesel Emission Control Systems (VDECS) and Particulate Trap Retrofits

Installation of On-road CARB-verified diesel emission control systems (VDECS) and particulate trap retrofits for medium and heavy duty vehicles that meet CARB emission standards.

Examples:

- Installation of particulate traps or other certified catalytic reduction devices/systems onto trash trucks, dump trucks and/or long and short haul vehicles.

(2-c) Old Vehicle Scrappage

Old Vehicle Scrapping Programs that specifically target elimination of the highest polluting vehicles on the road.

Examples:

- Participation in the SCAQMD Rule 1610 – Old Vehicle Scrapping; or
- Rule 2202 – On-Road Motor Vehicle Mitigation Options

(2-d) Improved Maintenance and Vehicle Emission Abatement / Research and Development

Periodic inspections of vehicles and their respective engines exhaust systems and other components at intervals more frequent than required by law to pass SMOG check, such as a Smoking Vehicle Enforcement Program which includes abatement requirements. ***Funding of all research and development projects shall not exceed 10% of the jurisdiction's total subvention funds received during the fiscal year reporting cycle.***

3. Land Use

Projects utilizing land use strategies can make it easier for people to walk, bicycle or use public transit, thus reducing automobile trips and their related emissions. Design, develop, implement and work with policy makers on projects and/or plans that will encourage significant areas of appropriate mixed-use developments.

Local governments should ensure that staff time charged against their Subvention Funds is only for work performed on elements of their planning documents that specifically reduce motor vehicle travel and/or are related to reducing emissions from motor vehicles.

Use of AB2766 funding for CEQA document preparation and review should adhere to each of the following parameters:

- **Limit expenditures to goods movement and major transportation projects only.** Goods movement and major transportation projects have potential for significant long-term mobile source emissions and often require the development of CEQA documents. Local governments use of AB 2766 funds to support air quality analyses required for environmental documents is allowed; and
- **Fund CEQA related studies that will identify additional mobile source mitigation measures or project alternatives resulting in reduced emissions.** To maintain consistency with the AB 2766 program and with current implementation guidelines, funds should only be used for the portion of any project that results in or leads to the reduction of mobile source emissions; and
- **Funding is not to be used to replace funds otherwise available to perform CEQA related activities.** Funds are not intended to be used in place of existing funding (i.e., funding by project proponents); but instead as a supplemental source of funding that would encourage the development of mobile source emission reduction measures. The funds should be considered for analyses that otherwise would not be implemented without the availability of AB 2766 funds; and
- **Expenditures on CEQA related studies must be captured within the Resource Guide's 10% cap for Research & Development projects.** Funds are to be directed towards projects that achieve quantifiable emission reductions.

Project Subcategories & Examples:

(3-a) General Plan Elements

Develop and update general plans, air quality policies, air quality elements and AQMP measures *specifically related* to motor vehicle reduction strategies.

Examples:

- Developing traffic mitigation measures, on-site improvements to encourage the use of alternate modes of transportation, and updating codes and regulations to support land use-based actions to improve air quality.
- Planning activities for development or redevelopment strategies in which significant emphasis is given to reducing vehicle travel.
- Funding costs incurred by groups or organizations preparing applications and plans for projects that will reduce vehicle trips or vehicle miles traveled.

- Preparing plans for mixed-use housing and commercial developments, co-housing projects near major activity centers or transit oriented developments (TODs).
- Developing the air quality portion of EIRs for goods movement and/or major transportation projects that include the identification of motor vehicle mitigation measures or project alternatives. Funding of EIRs are included in the 10% R&D expenditure limit.

Performance targets, tracking and monitoring measures should be part of any such project.

(3-b) Guidelines Development

Guidelines developed by cities can facilitate the implementation of land use strategies conducive to reducing the reliance on the automobile.

Examples:

- Developing guidelines that increase residential densities around transit stations or bus transit corridors, or increasing the density of mixed residential and commercial uses around existing or planned transit stations.
- To require office parks, business centers or other employment centers to provide shuttles to and from transit facilities.

(3-c) Facilities (Pedestrian, Mixed Use, etc.)

Plan, design and construct facilities that decrease the use of the automobile.

Examples:

- A planned community which includes housing, retail and public transit access.

(3-d) Land Use Research

The study and investigation of developing various land uses that lead to reduction of vehicle trips and miles traveled. This may include the study of land use densification or mixed land uses.

Funding of all research and development projects AND related environmental impact reports shall not exceed 10% of the jurisdiction's total subvention funds received during the fiscal year reporting cycle.

4. Public Transportation

Public transportation projects are those that reduce single occupancy vehicle trips. If a public transportation project simply replaces existing public transit service, no additional emission reductions will be achieved and therefore is not an eligible project. An eligible project must provide new or extended transit service.

Operational costs for new projects may be funded for up to three years. Funds may be used as an incentive to launch new transportation services and demonstration projects, but should ***not*** be considered an ongoing source of revenue for projects.

Often new transportation projects are funded without long-term financing in place and when the interim project funding is exhausted, on-going funding is very difficult to achieve if the cost per passenger is high and/or emission reductions are not significant. Therefore, this is an important consideration when local jurisdictions decide to fund new service or add to existing transit service.

Project Subcategories & Examples:

(4-a) Public Transportation Facilities

Construction, reconstruction, rehabilitation and maintenance of public mass transportation facilities designed to increase the use of the system.

Examples:

- Installation of rail feeder facilities, shelters at bus stops or public transit infrastructure, bus pullouts and bus pads.

(4-b) Information Access Equipment

Marketing via kiosks, bus stop displays and other information providing structures.

Examples:

- Construction or installation of structures that contain mass transit schedules, routes and other information necessary to facilitate the convenience of traveling on public mass transit.

(4-c) Transit Operations

Purchase or lease of vans/buses/rail.

Examples:

- New or replacement vehicles should operate on alternative fuels.
- Fleet conversion assistance to transit agencies and schools.
- Implementation of shuttle/rail feeder operations for residents commuting within their jurisdiction or to other local cities.
- Lunchtime or all-day shuttle services that transport to nearby activity centers.
- Services that pick-up multiple passengers along an established route or at specific locations.

Projects that use alternative fueled vehicles are preferred to achieve maximum emission reductions, thereby, making the project more cost effective.

Projects such as dial-a-ride or taxis will not qualify as an eligible project because they typically transport one or two passengers which do not achieve any reduction of vehicle trips or motor vehicle emissions.

(4-d) Passenger Fare Subsidies

Discount and/or reimbursement of transportation costs.

Examples:

- Fare subsidies and discounts should be used for encouraging new ridership on local and regional public transit and commuter rail systems.

(4-e) Public Transportation Research and Development

The study and investigation of mass transit planning to make transit routes more efficient, attracting new riders and reducing vehicle trips and vehicle miles traveled. ***Funding of all research and development projects shall not exceed 10% of the jurisdiction's total subvention funds received during the fiscal year reporting cycle.***

5. Traffic Management and Signal Coordination

Traffic management encompasses monitoring, processing, controlling and communicating of travel conditions and the incorporation of policy guidelines, strategies and institutional relationships required to implement continuous actions and adjustments for improving those travel conditions.

Signal coordination should improve and/or maintain a balanced traffic load/level of service, reduce trip travel time and result in the reduction of traffic congestion as well as motor vehicle emissions throughout a specific area or corridor, while enhancing the performance of public transportation systems.

Posted, constant and moderate speeds can be beneficial to all modes of travel. On-going monitoring, before and after project implementation, will be necessary to identify the changes in traffic patterns and growth.

Project Subcategories & Examples:

(5-a) Traffic Calming

Projects that calm traffic and reduce vehicle speeds; measures that reduce idling or control vehicle speeds are benefits to air quality.

Examples:

- Construction of roundabouts and pedestrian islands.
- Design changes in street and intersections that calm traffic and reduce vehicle speeds.
- Striping and re-striping of pedestrian crosswalks and/or facilities.

(5-b) Traffic Flow or Signalization

Projects that optimize traffic conditions and reduce vehicle speeds and idling. Project parameters shall not be limited to one traffic signal or intersection, but should encompass an entire road segment, network or corridor.

Examples:

- Traffic incident management actions such as changeable message signs.
- System integration and coordination of fixed time directional flow or full traffic-adaptive systems to adjust to traffic conditions.
- Implementation of Freeway Emergency Towing Services.
- Periodic adjustments may be made in order to prevent traffic congestion from returning to pre-project levels

(5-c) Alternative Mode Signalization

Installation of transit bus signal pre-emption equipment, bicycle signals and pedestrian traffic control devices.

(5-d) Traffic Management Research and Development

Research and evaluation of trends in traffic management with respect to its effect on air quality. Provide information to local decision-makers required to support advance traffic management technologies. ***Funding of all research and development projects shall not exceed 10% of the jurisdiction's total subvention funds received during the fiscal year reporting cycle.***

6. Transportation Demand Management

Transportation Demand Management (TDM) is the application of plans and policies designed to change or reduce demand for automobile use by encouraging the behavioral change of household choices of travel. TDM strategies are designed to improve transportation efficiency by reducing vehicular congestion, resulting in reduced motor vehicle emissions.

There are many different TDM strategies with a variety of impacts. Some improve the availability of transportation options, while others provide incentives to choose more efficient travel patterns. There are strategies that reduce the need for physical travel through mobility substitutes and can change travel timing, routes, destinations or modes.

Employers and other entities may join together in order to develop cohesive approaches to developing and implementing TDM strategies and to enable leveraging of funds. This will encourage regional transportation choices and investments that minimize environmental impacts, make efficient use of the entire system and reduce congestion.

Project Subcategories & Examples:

(6-a) Employer Based Work-Related Trip Reduction

An employer based work-related trip reduction plan is developed with strategies designed to reduce or eliminate “drive alone trips” to the worksite.

Examples:

- A successful trip reduction program that reduces or eliminates single occupancy vehicle trips to the worksite by encouraging the use of public transit, facilitating carpooling and vanpooling, biking, walking, implementation of telecommuting programs and policies and/or implementing compressed workweek schedules.
- Local jurisdictions may develop a trip reduction plan for their own employees as well as provide incentives for employers located within their jurisdictions.

A survey should be conducted as part of a trip reduction program to determine the number of drive alone trips eliminated in order to quantify the emissions reduced.

(6-b) Other Trip Reduction Incentive Programs

Develop a program that focuses on reducing trips to facilities other than the work place.

Examples:

- Reduction of trips to shopping facilities, special event centers, or other attractions within a local jurisdiction through the implementation of shuttle and/or transit service or establishing vanpools.

(6-c) Vanpool Programs

Lease and/or purchase of vans for resident work commutes resulting in fewer vehicle trips and miles traveled.

(6-d) Park and Ride Lots

Costs for design, construction, maintenance, security and facility enhancements at park and ride lots that provide commuter designated parking spaces.

Examples:

- Agreements between private and/or public owners to develop and construct Park and Ride facilities for short-term commuter parking at safe and convenient locations to facilitate carpools and/or vanpools and is transit accessible.

Locations should be close to major residential areas, preferably adjacent to a State or major route, with easy access to HOV, pedestrian and bicycle facilities as well as bus/transit connections.

(6-e) Telecommunication

Telecommuting allows employees to work from home or at a satellite work center.

Examples:

- Expenditures may include purchasing telecommuting equipment, materials and other additional resources necessary to perform work related functions at home.
- Costs associated with design, development, purchase/leasing or rental of satellite work center locations, including equipment installation, facility modifications and maintenance of telecommuting equipment.

*Local jurisdictions may use Subvention Funds to develop internet programs and website projects that yield quantifiable emission reductions and **shall not exceed 10%** of the jurisdiction's total subvention funds received during the fiscal year reporting cycle.*

(6-f) Transportation Management Association (TMA)/Transportation Management Organization (TMO)

Membership in an organization of employers, firms or individuals that work together to provide assistance to employees in finding the best commute alternatives to solo driving in the immediate area.

Examples:

- Organizations that collectively establish policies, programs and services to eliminate or reduce motor vehicle emissions.

Those member cities that provide AB 2766 funding to support TMA/TMO motor vehicle reduction activities should coordinate with their TMAs/TMOs to obtain project description and emission reduction information that is to be included in the individual city's AB 2766 Annual Report.

(6-g) Transportation Control Measure Effectiveness Research and Development

To fund the research and evaluation of trends resulting from the implementation of TDM strategies and transportation control measures. The ultimate goal of funding such projects is to reduce motor vehicle emissions as a result of fewer vehicle trips and miles traveled. ***Funding of all research and development projects shall not exceed 10% of the jurisdiction's total subvention funds received during the fiscal year reporting cycle.***

7. Market Based Strategies

Market based strategies primarily involve the use of incentives and disincentives such as user fees or congestion charges for consumers that will encourage behavioral changes that result in emission reductions. Local jurisdictions must ensure that these strategies are designed to consider all levels of income to mitigate potential hardships.

Project Subcategories & Examples:

(7-a) Parking Management and Congestion Pricing

Develop and implement parking cash-out programs, parking fees programs, congestion pricing, toll charges, emission fees and/or elimination of free parking.

Examples:

- California State law (*Health & Safety Code 43845, Parking Cash-Out Program*) requires that certain employers who provide subsidized parking for their employees to offer a cash allowance in lieu of a parking space. Parking Cash-Out will reduce vehicle commute trips and emissions by offering employees the option of “cashing out” their subsidized parking space and taking transit, biking, walking or carpooling to work. Programs must be designed to apply the law as it relates specifically to the parking circumstances.
- Systems that would cordon areas around a city center, with charges for passing the cordon line.
- A city center toll ring, with toll collection surrounding the city.
- Corridor or single facility congestion pricing, where access to a lane or a facility is priced.

(7-b) Market Based Measures Research and Development

The study and investigation of market based strategies that will provide fair, equitable efficient local and/or regional pricing strategies that encourage the development of advanced transportation technologies and associated economic development. Studies can also include research on financial and air quality impacts as a result of adopting policies that support the use of less-congesting or less-polluting forms of transportation. ***Funding of all research and development projects shall not exceed 10% of the jurisdiction's total subvention funds received during the fiscal year reporting cycle.***

8. Bicycles

The more effective bike expenditures are those that are linked to other bike-friendly policies, places and practices that help people feel more comfortable about traveling by bicycle with other forms of traffic and reduce motor vehicle emissions. Projects provide safe accommodations and facilities for bicyclists and encourage residents to bike for transportation. When local jurisdictions contemplate using funds for this category, special attention should be given to whether the expenditures truly reduce single occupancy vehicle trips.

Project Subcategories & Examples:

(8-a) Bicycle Lanes, Trails and Bridges

Design, develop and install designated bicycle routes, bikeways/bike paths and implement bike trail improvements.

Examples:

- Facilities that safely link residential areas and major activity centers and are physically separated from motor vehicle traffic.

Bike lanes, paths or routes are most effective when they reduce commute and non-recreational auto travel by encouraging and increasing the use of bicycles. A bike path must eliminate and/or decrease single commuter vehicle trips and miles traveled, while improving safety and accessibility.

Bike paths strictly used for recreational activities will not qualify as an eligible project because there are no motor vehicle emission reductions or vehicular commuter trips reduced or eliminated.

(8-b) Other Bicycle Facilities

Bicycle facilities that promote and facilitate the increased use of non-motorized travel.

Examples:

- Facilities would include bicycle racks, lockers, signals and bus racks; installation of bike storage units within park and ride facilities or at the end of bicycle trails.

(8-c) Bicycle Usage

A bicycle loan or purchase program.

Examples:

- Purchase or enter into a loan agreement for electric or standard bicycles in lieu of gas powered vehicles for police officers, community service personnel and community residents.

(8-d) Bicycle Research and Development

The study and investigation of establishing appropriate bikeways for commuter travel and that reduce commuter vehicle trips; conducting research on other types of bicycle facilities and programs that have the potential to reduce motor vehicle emissions. ***Funding of all research and development projects shall not exceed 10% of the jurisdiction's total subvention funds received during the fiscal year reporting cycle.***

9. PM Reduction Strategies

Particulate Matter (PM) emissions are minute particles of dust generated by driving on paved and unpaved roads. Projects that reduce and/or eliminate the amount of materials deposited onto paved or unpaved roadways can be either preventive or mitigative measures. Preventive measures attempt to prevent deposits of materials from build-up on roadway surfaces; mitigative measures seek to remove material which has been previously deposited onto driving lanes.

PM is linked to respiratory disease, in addition to hindering visibility. Potential sources of PM include, but are not limited to mud and dirt carryout, dust fall, litter and pavement wear. Some paved PM emissions are a result of vehicle tires re-suspending PM sized or smaller materials previously deposited onto the paved surface, or vehicles crushing larger sized particles into PM sized materials or smaller.

Project Subcategories & Examples:

(9-a) Road Dust Control

Paving of roads, shoulders and other areas that generate/contribute to dust.

Examples:

- Implementing SCAQMD's Rule 1186 – PM₁₀ Emissions from Paved and Unpaved Roads and Livestock Operations, requires local jurisdictions to purchase street sweepers that are capable of removing minute particles of dust generated by driving on unpaved roads.
- Purchasing PM efficient street sweepers.

If the sweeper purchased is an alternative fuel vehicle, select Project Subcategory 1a - Alternative Fuels/Electric Vehicles when completing the AB 2766 Annual Report.

(9-b) PM Research and Development

The study and investigation of developing strategies that eliminate or reduce PM emissions. ***Funding of all research and development projects shall not exceed 10% of the jurisdiction's total subvention funds received during the fiscal year reporting cycle.***

10. Public Education

Educating the public about options that reduce single occupancy vehicle trips is vital to the success of any emission reduction strategy. Public education campaigns are especially critical when launching new programs and demonstration projects.

Effective public outreach campaigns inform the public about current air quality improvement programs and options as well as the details and descriptions of the incentives designed to entice the public to try those options. Coordination of promotional events or programs will educate the public and schools about transportation alternatives, will get the public's attention and interest in air quality issues and will provide education on the relationships between motor vehicles and air pollution.

Students are an important focus of any public outreach campaign because it is easier to get young people to consider developing an air quality friendly lifestyle, rather than getting them to change their behavior in later years.

Project Subcategories & Examples:

(10-a) Short Term Public Education

Projects, programs and/or activities taking place for one year or less.

Examples:

- Marketing of demonstration or pilot projects.
- Public outreach highlighting specific and/or special events with periodic changes, modifications and/or updates to information is most effective.
- Intermittent public messages relative to statistics on clean air; minimizing hard accelerations, excessive speeds and vehicle trips; safety precautions for pedestrians to encourage use of bicycles and walking.

(10-b) Long Term Public Education

Routine, regularly scheduled, frequent, ongoing updates and/or dissemination of curriculum, videos, brochures, presentations, and printed materials that encourage behavioral changes, resulting in the reduction of motor vehicle emissions.

Funds expended for long and short term public education programs should not exceed a total of ten percent (10%) of the jurisdiction's Subvention Funds received during the fiscal year reporting cycle.

11. Miscellaneous Projects

(11-a) Miscellaneous Projects and Examples

The “Miscellaneous Projects” category allows local jurisdictions to identify projects that reduce motor vehicle emissions, but are not identified in this Resource Guide. Project description, emission reduction and cost effectiveness data and any other pertinent project information should be identified.

Councils of Governments (COGs), either on a regular basis or periodically, receive AB 2766 Funds from local governments that finance inter-jurisdictional projects. Those member cities that provide AB 2766 funding should coordinate with their COGs to receive project descriptions and emission reduction data that will be included in the individual city’s AB 2766 Annual Program Report.

Examples:

- Horse-mounted patrols that replace conventionally fueled vehicle patrols.
- Participation in and/or contributions to COG Sponsored Projects.
- Adoption and implementation of other regional emission reduction air quality programs.

All COG projects should be reported as a “COG Sponsored Project” on the Project Name line in the Annual Program Report. Local governments should also include a description of the project(s) and, if available, emission reduction data.

SCAQMD Staff is available to help identify appropriate projects and guidance on quantifying emission reductions from a proposed project reported in the Miscellaneous Project category.

Funding of all research and development projects shall not exceed 10% of the jurisdiction’s total subvention funds received during the fiscal year reporting cycle.

FINANCIAL ADMINISTRATION

12. Audit of AB 2766 Fee Revenues

Health and Safety Code Section 44244.1 stipulates that each recipient of AB 2766 funds be subject to an audit at least once every two years by an independent auditor selected by the SCAQMD. The audit cost is to be deducted from disbursements of AB 2766 fee revenues made to local governments.

To assist local governments in complying with the requirements of the Health and Safety Code Sections 44220 *et seq.*, the SCAQMD has developed audit guidelines for local governments with input from the Technical Advisory Committee Audit Subcommittee of the Inter-Agency AQMP Implementation Committee (IAIC), representatives of the Finance Committee of the League of Cities and Certified Public Accounting (CPA) firms whose clients include local governments. These guidelines were adopted by the SCAQMD Governing Board on December 4, 1992 and further revisions were subsequently approved by the Board on January 13, 1995 and August 1, 2003.

The Audit Guidelines describe the financial and program reporting requirements for local governments. The AB 2766 program legislation requires that each agency receiving motor vehicle registration fee revenues must submit:

- an annual program progress report
- an annual audited financial statement of AB 2766 funds

These reports must be received by the SCAQMD no later than the **first Friday in February** of each year.

Audit requirements are based on the amount of annual receipts:

Large Recipients (annual AB 2766 receipts of more than \$100,000) may elect to meet the audit requirement in one of the following ways:

- a) Separately disclose the air quality improvement trust fund financial results and balance sheet in their combining financial statements of the Comprehensive Annual Financial Report (CAFR). General purpose financial statements, which present results on a combined basis, are not deemed adequate disclosure.

An unqualified opinion issued on the general purpose financial statements, report on internal controls over AB 2766 funds, and report on compliance with laws and regulations required by AB 2766 will be sufficient for the local government to comply with the AB 2766 audit requirement.

- b) Issue independent audited financial statements specific to the Air Quality Investment Fund (AQIF) that includes:

1. Balance sheet;
2. Statement of revenues, expenditures, and changes in fund balances;
3. An Independent Auditor's Report on the internal control structure of the AQIF must be submitted; and
4. An Independent Auditor's Compliance Report with the laws and regulations required by AB 2766 must be submitted.

In accordance with Statement on Auditing Standards Number 63, Compliance Auditing Applicable to Governmental Entities and Other Recipients of Governmental Financial Assistance (SAS-63), the independent auditors report must make specific reference to tests for compliance with provisions of Assembly Bill 2766 Chapter 1705 [44220 through 44247].

- c) Submit to an independent audit by an auditor selected by the SCAQMD. Large recipients that select this option are required to notify the SCAQMD Finance contact person, in writing, by the first Friday in February.

Small recipients (annual AB 2766 receipts of less than \$100,000) may submit their Comprehensive Annual Financial Report (CAFR) or an audit report specific to the trust fund. All small recipients that comply with the reporting requirements will be placed in a pool of cities, from which a sample of 10 percent of participants will be selected for an audit. The cost of such audit will be deducted from the total amount distributed to the cities in the pool.

Large or small recipients who do not submit either one or both annual reports (financial and progress) will be subject to an audit. Large recipients that request an audit and all (large and small) recipients who do not comply with the reporting requirements will bear the cost of their own audit.

Cities that are members of consortiums or joint powers authorities equally share the cost of the audit of the joint powers authorities or consortium.

The SCAQMD shall review the audit report and determine if the monies received by the agency were expended on programs which reduce pollution from motor vehicles. If it is determined that the expenditure will not result in the reduction of pollution from motor vehicles then the SCAQMD shall do all of the following:

- Notify the affected agency of its determination;
- Within 45 days of this notification hold a public hearing at which the agency may present information related to the expenditure of the revenue from the fees;
- After the public hearing, if the SCAQMD determines that the expenditure was contrary to the intent of Health and Safety Code sections 44240 et seq., the SCAQMD may withhold these revenues from the agency in the amount that was inappropriately expended.

The audit reports are available to the affected agency and the public upon request.

13. Pooling of AB 2766 Funds in Consortiums

What are consortiums and why are they created?

Local governments are encouraged to pool their resources for implementing the requirements for the use of AB 2766 fee revenues through a joint powers agreement. The entity created through the joint powers agreement is generally referred to as a consortium or joint powers authority (JPA) and is wholly or partially funded by member local governments from their AB 2766 fee revenues. The JPA or consortiums are created to undertake programs to reduce pollution from motor vehicles on behalf of its members.

What are the responsibilities of the consortiums?

The consortiums are subject to the same spending, reporting and audit requirements as the member cities, such as, separate accounting of AB 2766 fee revenues and expenditures, allocate interest income on unused AB 2766 cash balances, and submit annual progress reports and audited financial statements to the SCAQMD. Consortiums receiving AB 2766 fee revenues must spend the money on the reduction of emissions from motor vehicles. Consortiums are audited once every two years.

What if the consortium was not created specifically for implementing motor vehicle emission reduction projects? Are they subject to the same requirements?

If the member cities/counties of a consortium created for another purpose agree to implement a motor vehicle emission reduction project and contribute monies from their individual AB 2766 annual fee revenues, then the consortium is subject to all AB 2766 tracking, reporting, and audit requirements.

Can AB 2766 monies received from member cities of a consortium be combined with other monies contributed by member cities?

No. AB 2766 fee revenues must be accounted for and tracked separately within the accounting records of the consortium.

What are the duties and obligations of member cities/counties with respect to the consortium?

Member cities/counties must report their AB 2766 fee revenue contributions to the consortium in the annual progress reports provided to the SCAQMD. Additionally, as the primary recipient cities/counties are responsible for ensuring the work conducted under the pooling arrangement complies with the legal mandate, e.g. for the purpose of reduction of air pollution by motor vehicles. Sub-recipients (entities that receive funds from primary recipients through joint powers agreements, memorandum of agreement, or contract) shall be subject to the same audit requirements as the primary recipients. The legal document binding the cities/counties to the consortium with respect to the use of AB 2766 fee revenues must specify the statutory requirements governing the use of the money, state that the consortium shall be audited at least once every two years as stipulated in the Health And Safety Code section 44244.1, and provide for expenditure documentation and tracking requirements similar to those applicable to the member cities/counties.

The primary recipient of AB 2766 funds is the party subject to audit and thus responsible for providing SCAQMD with audited financial statements annually. Any legal documents between the primary and sub-recipient should state that the sub-recipient acknowledges that it is subject to audit by accepting AB 2766 funds.

Who pays the cost of auditing the consortium?

Member cities share equally in the cost of auditing the consortium.

How does the SCAQMD resolve monetary audit findings cited in an audit of a consortium (e.g., disallowed expenditures, excessive administrative costs, etc.)?

Member cities are notified of the finding by the SCAQMD. The JPA/consortium must also submit a copy of the audit to member cities/counties which addresses the findings. Cities/counties have the option of reimbursing the SCAQMD their prorated share of the total amount of the funding or having the said amount deducted by the SCAQMD from future remittances to the member cities.

14. Accounting of AB 2766 Fee Revenues

How should a city/county account for AB 2766 revenues?

Health and Safety code Section 44243(b)(1)(C) (AB 2766) requires local governments to establish a separate air quality improvement trust fund for the receipts and expenditures of these funds. Cities/counties may vary in their naming of this fund, therefore, for purposes of this document all references to this fund shall be “Special Revenue Fund.”

What is the SCAQMD’s fiscal year for accounting of AB 2766 revenues?

The SCAQMD’s fiscal year for AB 2766 revenues is July 1 of a given year through June 30 of the following year.

At what times during the year will the city/county receive AB 2766 revenues?

Quarterly disbursements are generally made to each city/county as follows:

- 1st Quarter – mid December – for July, August, September revenues
- 2nd Quarter – mid March – for October, November, December revenues
- 3rd Quarter – mid June – for January, February, March revenues
- 4th Quarter – mid August – for April, May, June revenues

The total amount disbursed for those four quarters should equal the annual AB 2766 revenues for the city/county.

If the fourth quarter revenues are not received until August of any given year, how can the city/county account for all four quarters in the accounting records at the close of the fiscal year on June 30?

The third quarter disbursement mailed to cities/counties in June of any year includes an estimate for the fourth quarter disbursement to be mailed in August of the same year. An accrual entry to record the revenue and a receivable account for the amount of the estimate must be made prior to the close of the fiscal year ending June 30.

How can a city/county project the amount of AB 2766 fee revenues to be received by the city/county in a year?

The amount received in the prior year can be used as a guide to estimate the annual revenues and calculate the cap on administrative expenses. Motor Vehicle Registration revenues do not fluctuate significantly from year to year.

Can revenues from other fee sources be combined with AB 2766 revenues in the Special Revenue Fund?

No. AB 2766 revenues may not be combined with revenues from other fee revenues. However, AB 2766 monies from the MSRC (discretionary portion) and co-funding for projects being funded by AB 2766 monies may be accounted for in the same fund. MSRC funds are provided to agencies on a reimbursement basis as the projects are completed and invoices are submitted to the SCAQMD for payment out of the discretionary portion of the AB 2766 Fund.

What about co-funding received from other agencies (public or private) to implement emission reduction programs? Can such funding be combined and accounted for in the Special Revenue Fund with AB 2766 funds?

Yes, however it is the responsibility of the city/county to provide accurate and adequate documentation to maintain segregated balances and revenue and expenditure allocations for reporting and audit purposes.

What about contract awards of discretionary funds received from the MSRC? Can those funds be deposited in the AB 2766 Special Revenue Fund?

Yes. Awards received from the MSRC (discretionary funds) may be combined with the AB 2766 subvention monies received by cities/counties. However, it is the responsibility of the city/county to provide accurate and adequate documentation to support revenue and expenditure allocations as well as segregated balances for reporting and audit purposes.

If the AB 2766 Special Revenue Fund has available funds, can it advance monies to other city/county funds?

No. AB 2766 fee revenues are legislatively mandated to be spent for projects to achieve motor vehicle emission reductions only. If these fee revenues are not immediately spent and are accumulated to fund higher cost or larger projects, the accumulating balance earns interest which is then credited back to the fund for use on projects with the same objective. In the event a project is approved and implemented and an advance is a necessary and material factor in the implementation of the project, then such an advance may be made against a contractual agreement to implement the project.

Is the city required to identify assets purchased from AB 2766 monies as belonging to the SCAQMD?

Assets purchased by the city/county from AB 2766 monies must be identified as AB 2766 assets. However ownership of these assets rests with the city/county. These assets do not belong to the SCAQMD but proceeds on the disposition of the asset must be returned to the special revenue fund.

Does the asset revert to the SCAQMD if the project is canceled or the asset is not being used for motor vehicle emission reduction projects?

The asset does not revert back to the SCAQMD if the project for which it was purchased is canceled. In this case the money expended on the purchase of the asset must be reimbursed to the special revenue fund.

What happens to revenues generated from the implementation of a motor vehicle emission reduction project (e.g., revenues generated from operating a shuttle or parking cash out program)?

There is no statutory requirement governing the use of revenues generated from implementing projects for motor vehicle emission reduction. It would be in keeping with the intent of the legislation to recycle such revenues into the special revenue fund to cover the cost of an existing project or to fund other projects to achieve motor vehicle emission reductions.

Local Governments are never allowed to purchase or sell AB 2766 funds.

15. Allocation of Interest Income

How should interest on AB 2766 Special Revenue Fund be treated?

Since AB 2766 requires a segregation of motor vehicle registration fee revenues to ensure separation of these monies from other fee revenues and expenditures of local governments, interest earned on unused cash balances of this money must be deposited in the same fund. Additionally, the AB 2766 Special Revenue Fund is legally restricted to expenditures for the designated purpose of reduction of emissions from motor vehicles. Interest earned on cash balances held in this fund must therefore be put to the same use.

Why is interest income significant?

Often local governments accumulate funds over an extended period for costly projects. Depending on the amount of annual AB 2766 receipts and the timeliness of project expenditures, cities/counties may have large cash balances in the AB 2766 Special Revenue Fund. Interest earned on these cash balances could amount to a significant sum of money.

How is interest income calculated?

If AB 2766 fees are invested with cash balances from other general fund revenues, an equitable proration of interest earned on the total funds invested must be made to the AB 2766 Special Revenue Fund. Several methods are available to determine an equitable distribution of interest earned. Interest can be calculated on a monthly, quarterly or annual basis. The method for calculating interest will be analyzed in the course of the biennial audit to determine reasonableness and confirm distribution of interest allocation.

How is interest calculated on monies transferred from the AB 2766 Special Revenue Fund to other city/county funds through the budget process for use on AB 2766 authorized projects?

Since it is not possible to segregate earned interest on funds transferred to other city/county funds for authorized AB 2766 projects, these transfers should be performed on a monthly or quarterly frequency on an expense reimbursement basis.

Does the interest distribution methodology allow for negative distributions?

No. Negative interest constitutes an interest charge and a related loan to the fund. Loans to the fund are not permitted. General fund monies advanced to the AB 2766 Special Revenue Fund are to be reimbursed as AB 2766 funds become available. However, investment losses are allocable based on an equitable distribution of losses among all funds.

16. Administrative Costs

What are Administrative Costs?

A reasonable definition of administrative costs would be those direct and indirect costs necessary and attributable to accounting, administering, providing legal assistance and managing the entire fund as opposed to those costs directly attributable to individual project implementation. Staff hours relating to administrative costs must be readily identifiable and preferably documented separately from project costs. Documentation of the hourly charges may be provided either in the form of time sheets or any other generally accepted mechanism to allocate and document staff time.

Provide examples of administrative costs.

Determination of whether a cost qualifies as an administrative cost depends on the nature of activity for which the expenditures are incurred. Expenditures for overall administrative time and materials for reporting, legal advice, and financial accounting of AB 2766 monies would constitute administrative costs. Examples would include preparing reports on overall AB 2766 activities to City Councils and other levels of management, accounting and monitoring of AB 2766 fees, legal advice on AB 2766 projects or programs, coordinating financial and compliance audits, review and payment of contractor invoices, etc., as opposed to reports on specific projects and time spent preparing specific project reports.

Are there any limitations on Administrative Costs?

Yes. AB 2766 legislation limits expenditures on administrative costs to 5 percent of the fee subvented. It is calculated on the amount recognized as revenue by the city/county for a fiscal year beginning July 1 of a given year and ending June 30 of the following year. The intent of the legislation was to limit expenditures on administrative costs in order to maximize the amount available to be spent on motor vehicle emission reduction programs.

Can a city/county include interest earnings in the total annual receipts to calculate the 5 percent cap on administrative expenses?

AB 2766 legislation does not address this issue. Past practice by local governments, MSRC and SCAQMD has been to exclude interest earnings from the base used to calculate the limitation.

Are unused amounts of administrative costs carried forward into following years?

No. The limitation on administrative costs is not intended to be a set aside amount. The statute sets the cap as the maximum amount to be spent on administrative costs. Keeping administrative costs below the 5 percent cap does not qualify the unused amount to carry over into the following fiscal year.

17. Direct Program Costs

How would you describe program costs?

Direct program costs are those associated specifically with planning, monitoring and implementing a motor vehicle emission reduction project. Typical program costs are: a) compensation for employees for the time identified specifically for a project; b) cost of materials acquired, consumed, or expended specifically on the project; c) equipment and other approved capital expenditures for the project; d) travel expenses incurred specifically to carry out the project; e) outreach conducted to directly implement the project, etc.

What is included in the compensation for employees working directly on a specific program objective? Is it limited to salary only? What about the cost of benefits for these employees? What about other indirect costs applicable to direct staff time?

Direct and indirect (fully burdened) costs of staff working on motor vehicle emission reduction programs are allowable program costs. Similarly, direct and indirect costs for staff activities that are classified as administrative must be charged as administrative cost.

Define direct costs as used in the above answer.

For administrative costs, direct costs are the sum of documented hourly labor costs for providing staff time and materials for coordinating, reporting, legal advice, and financial accounting of AB 2766 monies. For project costs, direct costs are the sum of documented hourly labor charges, purchases, contracts or other direct costs directly and solely related to implementing and overseeing a project.

Define indirect costs as used in the above answer.

Indirect costs are the reasonable overhead costs incurred in providing a place of work and general support services and oversight. Examples include rent, utilities, office supplies, computer, payroll, reproduction, mailroom support staff, and management oversight.

Our city has only one staff member working on administering and implementing the city's motor vehicle emission reduction programs. Do we categorize that staff person's fully burdened salary and benefits as direct program costs or administrative costs?

As described earlier, the activity determines the nature of the costs charged to the program. If an individual spends time on both administrative and program activities, fully burdened salary and benefits for that individual can be prorated between the two costs based on a percentage allocation. The staff person must keep detailed records of time spent on different activities to calculate administrative and program percentage allocations.

Our city just purchased a computer and office furniture for the staff person implementing our motor vehicle emission reduction programs funded with AB 2766 revenues. Is the purchase a qualified direct expense?

If the staff person's sole responsibility is the implementation of motor vehicle emission reduction programs, and the computer is the tool by which the person will track, monitor, and complete their

responsibilities, then expenditures are direct expenditures. However, if AB 2766 program activities are only one of the many activities performed by the staff person and the other criterion described above are applicable, then only a prorated portion of the expenditure is an acceptable direct expenditure.

What documentation is required to support expenditures on direct costs?

- Expenditures on equipment, materials, and subcontractor services must be supported by a warrant and other source document clearly showing that the payment was for an expenditure charged against the fund and included in the annual program report to the SCAQMD. It is also important that the source document (invoice, requisition, equipment rental charge, and other pertinent data) clearly identify the project to establish a readily discernible audit trail.
- Direct labor must be documented on time sheets. If time sheets do not permit the level of detail required to document direct labor hours to be charged to AB 2766 projects specifically, then a detailed log of time spent on projects, the activities performed and the outcome or product generated must be maintained. Direct labor costs must identify the project to establish a clear audit trail. Allocating a fixed or budgeted amount of staff time and associated salary expense each pay period will not meet the requirements for the audit.
- Benefits associated with the salary for direct labor are permissible direct expenditures. In the event staff time is divided between direct labor, administrative costs and/or other functions not related to AB 2766 projects, the associated cost of the benefits must be similarly split between the different categories of labor costs. It is important that there is documentation to support calculations for benefits allocation.
- Payment of rideshare incentives must be supported with verification of each participant's eligibility, justification for the payment amount, and a reporting system that demonstrates evidence of program participation. There are several ways to monitor ridesharing for which incentives are paid. Periodic self-certification, issuance of special parking privileges, and limiting and designating parking spots are the popular methods that verify ridesharing by employees.

18. Common Audit Findings

- Submittal of Audited Financial Statements by the first Friday of February.
 - If audited financial statements have not been completed by the first Friday of February, local governments can request an extension until April 1st by submitting an interim statement of program receipts and expenditures certified by the local government's finance director.
 - Local governments that do not comply with the financial reporting requirements will be subject to an audit conducted by an independent auditor selected by the SCAQMD. The cost of the audit will be deducted from the amount distributed to the non-compliant local governments.

The following findings will result in the affected local government having to replace the amount of the finding by either agreeing to have future AB 2766 disbursements withheld or providing supporting documentation that the funds have been replaced.

- Direct Labor charged is not supported by time cards or time studies.
- Administrative expenses exceed the 5% cap.
- Unsupported documentation on direct program costs.
- Interest earned on AB 2766 cash balances are not deposited into the AB 2766 Special Revenue Fund.
- Expenditures charged against the AB 2766 Fund do not meet the program requirements of reducing air pollution from motor vehicles.

19. Other Audit Findings

- Failure to maintain a separate Air Quality Improvement Fund (AQIF) for AB 2766 receipts and expenditures.
 - To resolve the finding, the local government will be required to set up a separate AB 2766 fund.
- Local government does not keep a copy of their adopted ordinance accepting AB 2766 funds on file.
 - To resolve the finding the local government will have to provide the SCAQMD with a copy of the ordinance.

20. Budgeting of AB 2766 Funds

Are local governments required to obtain approval from their City Councils or Board of Supervisors to fund projects and/or programs using AB 2766 funds?

Yes. All local governments are required to obtain approval from their respective City Councils or Board of Supervisors for a project or program using AB 2766 funds. This can be done through the budget adoption process or as an amendment to the adopted budget.

In order to keep elected officials apprised of the use of AB 2766 funding, it is recommended that each local government highlight the use of AB 2766 funds when gaining approval for a project/program.

**City of Canyon Lake
City Council
Staff Report**

TO: Honorable Mayor and Members of the City Council

FROM: Aaron Palmer, City Manager

DATE: November 1, 2017

SUBJECT: Authorize the Mayor to Send a Letter on Behalf of the City Council to the Helping Hands Group in Support of its Community Homelessness Efforts

Recommendation

Authorize the Mayor to Send a Letter on Behalf of the City Council to the Helping Hands Group in Support of its Community Homelessness Efforts.

Background

With the homeless crisis that is not only plaguing the region, but the State, the Helping Hands Group is working regionally to help with efforts to reduce homelessness. The Helping Hands Group is asking for the City Council's support in these efforts and any assistance the City can help with as a governmental agency within the region.

Fiscal Impact

None

Attachments

Letter from Helping Hands Group **Pg. 163**



PEOPLE THAT CARE HELPING PEOPLE IN NEED

16 October 2017

Dawn Haggerty, Council Member
City of Canyon Lake
31516 Railroad Canyon Road
Canyon Lake, CA 92587

RECEIVED
OCT 16 2017
BY: *SK*

Mrs. Haggerty:

Our group is a Canyon Lake based community service group serving more than 100 disabled seniors, low-income families, and street people seeking assistance. We are members of the County Continuum of Care, the Regional Homeless Alliance, and the Lake Elsinore Homeless Taskforce.

As a citizen and resident of Canyon Lake I urge you to review the attached report on the homeless/street people in and around our city. Local cities are working together to address the street people issues we all face. Canyon Lake is not participating in the process. We are being left out of a vital process that could cause our city to become a recipient of the consequences of street people blight.

The Regional Homeless Alliance is learning and sharing information about the problem. "Compassionate Care" is one result of what they have implemented. That process involves every citizen through an educational process. If we as citizens do not become involved, we are part of the problem. If we as a city do not become involved, we risk being a dumping ground for other cities efforts.

Sincerely,

Robert Sasser, Executive Director
Helping Hands Group

cc:
Randy Bonner, Mayor
Vicki Warren, Mayor Pro Tem
Jordan Ehrenkranz, Council Member
Larry Greene, Council Member
Aaron Palmer, City Manager

HELPING HANDS

THE STREET PEOPLE OF CANYON LAKE

Synopsis

Helping Hands is a community service organization based in Canyon Lake for the past 5 years. Initially our focus was to help homeless or street people move from street life to becoming productive members of society. Early in 2016 the group's focus shifted to prevention of homelessness.

Cities around Canyon Lake are taking steps to deal with their street people issues. Dedicated deputies are being assigned, additional officers and being hired, code enforcement officers and park rangers are being hired. City codes are being rewritten and citizen education programs are being launched.

Canyon Lake has a unique position with its walls and lack of open space. However we believe Canyon Lake has an obligation to participate in some of the programs being initiated. Citizen awareness can help Canyon Laker's to be safe while shopping in surrounding area and most of all not to contribute to the problem.

The Street People of Canyon Lake

Canyon Lake has been the home to a fluctuating population of street people for the past 4 years. Helping Hands has been able to convince two of our homeless to join programs such as Hacienda in Perris, and the Coachella Valley Rescue Mission. The remainder have fashioned sleeping quarters in and around our city limits.

A crew from a nearby community regularly entered Canyon Lake scavenging anything they can find left unattended. Homeless scavengers have a saying most all like to repeat, "It was left out in the open, they didn't want it so I took it".

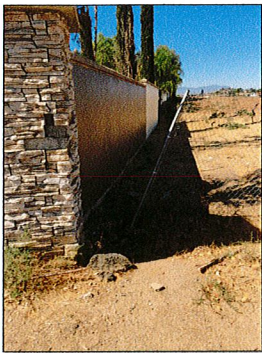
Our group, Helping Hands is part of the Lake Elsinore Homeless Taskforce and the Regional Homeless Alliance (RHA). The RHA includes Temecula, Murietta, Wildomar, and Lake Elsinore. Both groups have made progress in dealing with their homeless populations.

Menifee has chosen to stand alone when addressing their homeless population. Reports from Menifee note that they have hired two additional deputies that focus on the homeless issue and two park rangers to patrol their parks enforcing newly instituted laws focusing on the street people.

Temecula and Murietta have dedicated People Oriented Policing teams called POP Teams with the sole responsibility of working with their homeless population. Lake Elsinore has directed their law enforcement to spend more time on the issue. In a recent Taskforce meeting sergeant

Kass from Lake Elsinore station reported the reassignment of several deputies and having their motor officers respond to calls concerning issues with homeless people. The city has a very aggressive code enforcement officer and recently hired a park ranger. They are in the process rewriting their loitering, camping, and related ordinances.

All of these law enforcement changes are a direct response to the cities distress brought on by the explosion of their homeless populations. The quality of life in these cities is directly impacted by the exploding homeless problem. The recent outbreak of Hepatitis in San Diego is a case in point. Examples of Canyon Lake's street people problem are as follows:



This is the entrance for the Quail Valley Crew. They walk along that fence line and climb over the fence into the vacant lots. They gather anything left unlocked or unattended. Usually they operate between 2:00 am and 4:00 am. For two years they camped at the back of this lot but the owner ran them out recently.

Location: North East corner to Canyon Lake off Goetz Road.



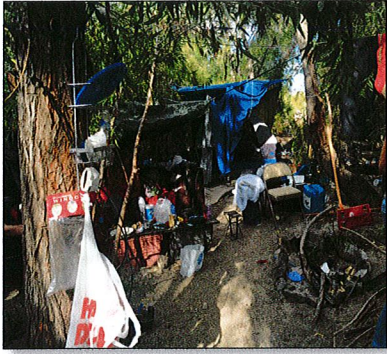
This is the pathway down to the "Bath". The Bath is a swimming/bathing spot. Often you would find cloths hanging in the brush to dry.

Location: Salt Creek where water dumps into the lake hidden by brush.



This was the shooting gallery where a small fire would be built and the men would use their drug of choice in a group for protection.

Location: Salt Creek west of the Goetz Road Bridge.



Canyon Lake homeless camp in July 2017. The two men in this camp were recently forced out by security believed to be employed by Audi Murphy.

Location: Salt Creek, 100 yards east of the Goetz Road Bridge.



Trash left by a robbing crew out of Lake Elsinore. They would enter through golf course and take anything they could find.

Location: Close to Goetz Hill just outside of the golf course.

Working with the street people in the nearby cities we often hear references to Canyon Lake being called Candy Land. They are referring to uninformed citizens that have left themselves as “Easy Pickings” to the robbing crews and professional beggars.

The cities all around Canyon Lake are organizing to deal with their homeless problems. Many are relying on strategies that require cooperation between cities. The danger to Canyon Lake is that they do not participate and therefore have no voice in the matter. Pressure placed on the local homeless make the open space around Canyon Lake havens for occupation.

**City of Canyon Lake
City Council
Staff Report**

TO: Honorable Mayor and Members of the City Council

FROM: Aaron Palmer, City Manager

DATE: November 1, 2017

SUBJECT: Introduction from Southern California Edison's New Government Relations Manager and Discussion of Several Unplanned Outages in the City of Canyon Lake

Recommendation

Introduction from Southern California Edison's new Government Relations Manager Jeremy Goldman and discussion on the unplanned outages in various areas throughout the City of Canyon Lake over the last few weeks.

Background

For some time now, Southern California Edison (SCE) has contractors actively working on upgrading and replacing the city's current electrical infrastructure in order to meet the current and future demand needs of the city. Over several weeks in the month of October 2017, various areas in the City of Canyon Lake we're experiencing unplanned power outages that were affecting several hundred homes on any given day. Government Relations Manager Jeremy Goldman is providing an update to inform City Council and the residents of Canyon Lake on these outages.

Budget (or Fiscal) Impact

None

Attachments

None

**City of Canyon Lake
City Council
Staff Report**

TO: Honorable Mayor and Members of the City Council

FROM: Aaron Palmer, City Manager

DATE: November 1, 2017

SUBJECT: Authorize the City To Join California Municipal Finance Authority (CMFA); Consenting To The Inclusion Of Properties Within The jurisdictional limits of The City of Canyon Lake (the “City”) In The CMFA Open PACE Program; Authorizing The CMFA To Accept Applications From Property Owners, Conduct Contractual Assessment Proceedings And Levy Contractual Assessments Within The City of Canyon Lake

Recommendation

It is recommended that the City Council adopt a resolution related to the City’s participation in the California Municipal Finance Authority (“CMFA”) Open Property Assessed Clean Energy (“PACE”) Program:

- 1) Authorizing the CMFA to accept applications from property owners, conduct contractual assessment proceedings and levy contractual assessments within the City and authorizing related actions;
- 2) Authorize the City Manager or designee thereof to execute the Joint Exercise of Powers Agreement to join CMFA; and
- 3) Authorize the City Manager or designee thereof, to execute all documents and take any actions necessary and appropriate to carry out the intent of this resolution.

Background

The CMFA is a Joint Powers Authority formed to assist local governments, non-profit organizations and businesses by promoting economic, cultural and community development, with the financing of economic development and charitable activities throughout California. To date, over 230 municipalities have become members of the CMFA.

As part of its economic and community development, the CMFA along with its current Program Administrators, Energy Efficient Equity, Inc.; BlueFlame PACE Services LLC; OnPACE Energy Solutions, LLC; and Structured Finance Associates, LLC; are offering PACE financing for residential and commercial property owners in its member territories. The CMFA is expected to issue limited obligation bonds, notes or other forms of indebtedness to fund the projects.

PACE is an innovative way to finance energy efficiency, water efficiency, and renewable energy upgrades for residential and commercial buildings. Property owners who participate in the program repay the loans through a voluntary contractual assessment collected together with their property taxes. One of the most notable characteristics of PACE programs is that the loan is attached to the

property rather than belonging to an individual. Therefore, when the owner sells the property, the loan may be paid off during the sale or stay with the property and be paid off by the new owner, who also benefits from the upgrades that were completed.

PACE financing enables individuals and businesses to defer the upfront costs of energy efficiency, water efficiency and renewable energy improvements. PACE loans are paid over a long period of time while energy costs are simultaneously lower, which typically provides the property owner with net savings. PACE overcomes challenges that have hindered adoption of energy efficiency and renewable energy measures for many property owners.

JOINT EXERCISE OF POWERS AGREEMENT:

In order for the CMFA to have the authority to provide PACE financing in the City, it is necessary for the City to become a member of the CMFA. Attached to this report is a copy of the Joint Exercise of Powers Agreement to be executed by a designated signatory of the City.

The Joint Exercise of Powers Agreement provides that the CMFA is a public entity, separate and apart from each member executing such agreement. The debts, liabilities and obligations of the CMFA do not constitute debts, liabilities or obligations of the members executing such agreement. There are no costs associated with membership in the CMFA.

PACE PROGRAM:

Staff has determined that participation in this program is a cost effective means of offering property owners the opportunity to make energy and water efficiency retrofits to their property and create new local jobs. Property owners will repay the financing as a charge on their property tax bill over a period of years.

The benefits to the property owner include:

- **Competition:** CMFA Open PACE currently provides three options to property owners: Energy Efficient Equity, Inc.; BlueFlame PACE Services LLC; OnPACE Energy Solutions, LLC; and Structured Finance Associates, LLC. Property owners can shop for the best price and service through the availability of the PACE administrators.
- **Eligibility:** In today's economic environment, alternatives for property owners to finance renewable energy, energy efficiency, and water conservation improvements may not be available. Therefore, many property owners do not have options available to them to lower their utility bills.
- **Savings:** Renewable energy, energy efficiency, and water conservation improvements help lower utility bills.
- **Payment obligation is tied to the property:** The debt should not need to be repaid when the property is sold or transferred. The new owner assumes the obligation to repay the remaining balance with the property taxes.
- **100% Voluntary:** Property owners choose to participate in the program at their own discretion.

- Repayment obligation matched to the useful life of the financed improvements: The length of the financing is based on the expected useful life of the improvements. Depending on the lender and the improvements, the term can range from five (5) years to thirty-nine (39) years.
- Prepayment options: Property owners can pay off the assessments at any time without penalty.
- Improved quality of life: Residents benefit from improvements, such as more effective cooling provided by new air conditioning units and less outside noise when new double-paned windows are installed.

The benefits to the City include:

- Prequalified PACE Administrators: The CMFA's Board has pre-qualified the PACE administrators based on their business practices, qualifications, experience and capital commitment to the PACE market.
- Single Resolution: The City can pass a single resolution and provide access to residential and commercial property owners to highly qualified PACE administrators. There is no need to pass multiple resolutions to approve the administrators.
- No City Obligation: The City is not obligated to repay the bonds issued by CMFA or to pay the assessments levied on the participating properties. The City will not incur any cost or involvement, and there are no administrative responsibilities, marketing obligations, or financial exposures to the City.
- No City staff support required: The CMFA and its Program Administrators handle all assessment administration, bond issuance and bond administration functions.
- Increase in local jobs: Property improvements provide local job opportunities.
- Increased City Revenue: Property improvements result in an increase in sales and property tax revenue to the City
- The proposed Resolution authorizes the CMFA to accept applications from owners of property within our territory for municipal financing of authorized improvements through the CMFA Program. It also authorizes The CMFA to conduct assessment proceedings and levy assessments against the property of participating owners within the incorporated territory of the City.

Fiscal Impact

There is no negative fiscal impact to the City's general fund incurred by consenting to the inclusion of properties within the City limits in the PACE Programs.

The Board of Directors of the California Foundation for Stronger Communities, a California non-profit public benefit corporation (the "Foundation"), acts as the Board of Directors for the CMFA. Through its conduit issuance activities, the CMFA shares a portion of the issuance fees it receives with its member communities and donates a portion of these issuance fees to the Foundation for the support of local charities. With respect to the City, it is expected that a portion of the issuance fee will be granted by the CMFA to the general fund of the City. Such grant may be used for any

lawful purpose of the City. A similar amount will be donated by the CMFA to a non-profit organization in the City.

Attachments

1. Resolution to approve the CMFA Joint Exercise of Powers Agreement and to join the CMFA PACE Program **Pg. 175**
2. CMFA Joint Exercise of Powers Agreement **Pg. 179**
3. Truth In PACE Disclosure Agreement **Pg. 191**

RESOLUTION NO. 2017-19

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE APPROVING, AUTHORIZING, AND DIRECTING EXECUTION OF A JOINT EXERCISE OF POWERS AGREEMENT RELATING TO THE CALIFORNIA MUNICIPAL FINANCE AUTHORITY; CONSENTING TO THE INCLUSION OF PROPERTIES WITHIN THE TERRITORY OF THE CITY IN THE CALIFORNIA MUNICIPAL FINANCE AUTHORITY OPEN PACE PROGRAMS; AUTHORIZING THE CALIFORNIA MUNICIPAL FINANCE AUTHORITY TO ACCEPT APPLICATIONS FROM PROPERTY OWNERS, CONDUCT CONTRACTUAL ASSESSMENT PROCEEDINGS AND LEVY CONTRACTUAL ASSESSMENTS WITHIN THE TERRITORY OF THE CITY; AND AUTHORIZING RELATED ACTIONS

WHEREAS, the California Municipal Finance Authority (the “Authority”) is a joint exercise of powers authority, the members of which include numerous cities and counties in the State of California (the “Members”), formed pursuant to a Joint Exercise of Powers Agreement Relating to the California Municipal Finance Authority, dated as of January 1, 2004 (the “Agreement”) for the purpose of promoting economic, cultural and community development and in order to exercise any powers common to its Members, including the issuance of bonds, notes or other evidences of indebtedness; and

WHEREAS, City of Canyon Lake (the “City”), has determined that it is in the public interest and for the public benefit that the City become a Member of the Authority in order to facilitate the promotion of economic, cultural and community development activities in the City, including the financing of projects therefor by the Authority; and

WHEREAS, there is now before this City Council the form of the Agreement; and

WHEREAS, the Agreement has been filed with the City, and the members of the City Council, with the assistance of its staff, have reviewed said document; and

WHEREAS, the Authority is implementing Property Assessed Clean Energy (PACE) programs, which it has designated CMFA Open PACE, consisting of CMFA Open PACE programs each administered by a separate program administrator (collectively with any successors, assigns, replacements or additions, the “Programs”), to allow the financing or refinancing of renewable energy, energy efficiency, water efficiency and seismic strengthening improvements, electric vehicle charging infrastructure and such other improvements, infrastructure or other work as may be authorized by law from time to time (collectively, the “Improvements”) through the levy of contractual assessments pursuant to Chapter 29 of Division 7 of the Streets & Highways Code (“Chapter 29”) within counties and cities throughout the State of California that consent to the inclusion of properties within their respective territories in the Programs and the issuance of bonds from time to time; and

WHEREAS, the program administrators currently active in administering Programs are Energy Efficient Equity, Inc.; BlueFlame PACE Services LLC; OnPACE Energy Solutions, LLC; and Structured Finance Associates, LLC; and the Authority will notify the City in advance of any additions or changes; and

WHEREAS, Chapter 29 provides that assessments may be levied under its provisions only with the free and willing consent of the owner or owners of each lot or parcel on which an assessment is levied at the time the assessment is levied; and

WHEREAS, the City desires to allow the owners of property (“Participating Property Owners”) within its territory to participate in the Programs and to allow the Authority to conduct assessment proceedings under Chapter 29 within its territory and to issue bonds to finance or refinance Improvements; and

WHEREAS, the territory within which assessments may be levied for the Programs shall include all of the territory within the City’s official boundaries; and

WHEREAS, the Authority will conduct all assessment proceedings under Chapter 29 for the Programs and issue any bonds issued in connection with the Programs; and

WHEREAS, the City will not be responsible for the conduct of any assessment proceedings; the levy of assessments; any required remedial action in the case of delinquencies in such assessment payments; or the issuance, sale, administration repayment or guarantee of any bonds issued in connection with the Programs;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Canyon Lake as follows:

Section 1. This City Council hereby finds and declares that the foregoing recitals are true and correct.

Section 2. The Agreement is hereby approved and the Mayor, City Manager, or the designee thereof is hereby authorized and directed to execute said document, and the City Clerk or such clerk’s designee is hereby authorized and directed to attest thereto.

Section 3. This City Council hereby finds and declares that properties in the territory of the City will benefit from the availability of the Programs within the territory of the City and, pursuant thereto, the conduct of special assessment proceedings by the Authority pursuant to Chapter 29 and the issuance of bonds to finance or refinance Improvements.

Section 4. In connection with the Programs, the City hereby consents to the conduct of special assessment proceedings by the Authority pursuant to Chapter 29 on any property within the territory of the City and the issuance of bonds to finance or refinance Improvements; provided, that

- (1) The Participating Property Owners, who shall be the legal owners of such property, execute a contract pursuant to Chapter 29 and comply with other

applicable provisions of California law in order to accomplish the valid levy of assessments;

(2) The Program provides financing disclosures to property owners in accordance with state law.

(3) The City will not be responsible for the conduct of any assessment proceedings; the levy of assessments; any required remedial action in the case of delinquencies in such assessment payments; or the issuance, sale, administration, repayment or guarantee of any bonds issued in connection with the Programs.

Section 5. The appropriate officials and staff of the City are hereby authorized and directed to make applications for the Programs available to all property owners who wish to finance or refinance Improvements; provided, that the Authority shall be responsible for providing such applications and related materials at its own expense. The following staff persons, together with any other staff persons chosen by the Mayor or City Manager of the City from time to time, are hereby designated as the contact persons for the Authority in connection with the Programs: City Manager.

Section 6. The appropriate officials and staff of the City are hereby authorized and directed to execute and deliver such certificates, requisitions, agreements and related documents as are reasonably required by the Authority to implement the Programs.

Section 7. The City Council hereby finds that adoption of this Resolution is not a “project” under the California Environmental Quality Act, because the Resolution does not involve any commitment to a specific project which may result in a potentially significant physical impact on the environment, as contemplated by Title 14, California Code of Regulations, Section 15378(b)(4).

Section 8. This Resolution shall take effect immediately upon its adoption. The City Clerk is hereby authorized and directed to transmit a certified copy of this resolution to the Financial Advisor of the Authority at: California Municipal Finance Authority, 2111 Palomar Airport Road, Suite 320, Carlsbad, California 92011, Attn: Travis Cooper.

PASSED, APPROVED, and ADOPTED on this 1st day of November 2017.

Randall P. Bonner, Mayor

ATTEST:

Stephanie Roseen
Deputy City Clerk

State of California)
County of Riverside) ss
City of Canyon Lake)

I, Stephanie Roseen, Deputy City Clerk of the City of Canyon Lake, California, do hereby certify that the foregoing is a true and correct copy of the Resolution No. 2017-19 adopted by the City Council of the City of Canyon Lake, California, at a regular meeting held on the 1st day of November, 2017, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Stephanie Roseen
Deputy City Clerk

**JOINT EXERCISE OF POWERS AGREEMENT
RELATING TO THE CALIFORNIA MUNICIPAL FINANCE AUTHORITY**

THIS AGREEMENT, dated as of January 1, 2004, among the parties executing this Agreement (all such parties, except those which have withdrawn as provided herein, are referred to as the “Members” and those parties initially executing this Agreement are referred to as the “Initial Members”):

WITNESSETH

WHEREAS, pursuant to Title 1, Division 7, Chapter 5 of the California Government Code (in effect as of the date hereof and as the same may from time to time be amended or supplemented, the “Joint Exercise of Powers Act”), two or more public agencies may by agreement jointly exercise any power common to the contracting parties; and

WHEREAS, each of the Members is a “public agency” as that term is defined in Section 6500 of the Joint Exercise of Powers Act; and

WHEREAS, each of the Members is empowered by law to promote economic, cultural and community development, including, without limitation, the promotion of opportunities for the creation or retention of employment, the stimulation of economic activity, the increase of the tax base, and the promotion of opportunities for education, cultural improvement and public health, safety and general welfare; and

WHEREAS, each of the Members may accomplish the purposes and objectives described in the preceding preamble by various means, including through making grants, loans or providing other financial assistance to governmental and nonprofit organizations; and

WHEREAS, each Member is also empowered by law to acquire and dispose of real property for a public purpose; and

WHEREAS, the Joint Exercise of Powers Act authorizes the Members to create a joint exercise of powers entity with the authority to exercise any powers common to the Members, as specified in this Agreement and to exercise the additional powers granted to it in the Joint Exercise of Powers Act and any other applicable provisions of the laws of the State of California; and

WHEREAS, a public entity established pursuant to the Joint Exercise of Powers Act is empowered to issue or execute bonds, notes, commercial paper or any other evidences of indebtedness, including leases or installment sale agreements or certificates of participation therein (herein “Bonds”), and to otherwise undertake financing programs under the Joint Exercise of Powers Act or other applicable provisions of the laws of the State of California to accomplish its public purposes; and

WHEREAS, the Members have determined to specifically authorize a public entity authorized pursuant to the Joint Exercise of Powers Act to issue Bonds pursuant to the Joint Exercise of Powers Act or other applicable provisions of the laws of the State of California; and

WHEREAS, it is the desire of the Members to use a public entity established pursuant to the Joint Exercise of Powers Act to undertake the financing and/or refinancing of projects of any nature, including, but not limited to, capital or working capital projects, insurance, liability or retirement programs or facilitating Members use of existing or new financial instruments and mechanisms; and

WHEREAS, it is further the intention of the Members that the projects undertaken will result in significant public benefits to the inhabitants of the jurisdictions of the Members; and

WHEREAS, by this Agreement, each Member desires to create and establish the “California Municipal Finance Authority” for the purposes set forth herein and to exercise the powers provided herein;

NOW, THEREFORE, the Members, for and in consideration of the mutual promises and agreements herein contained, do agree as follows:

Section 1. Purpose.

This Agreement is made pursuant to the provisions of the Joint Exercise of Powers Act. The purpose of this Agreement is to establish a public entity for the joint exercise of powers common to the Members and for the exercise of additional powers given to a joint powers entity under the Joint Powers Act or any other applicable law, including, but not limited to, the issuance of Bonds for any purpose or activity permitted under the Joint Exercise of Powers Act or any other applicable law. Such purpose will be accomplished and said power exercised in the manner hereinafter set forth.

Section 2. Term.

This Agreement shall become effective in accordance with Section 17 as of the date hereof and shall continue in full force and effect until such time as it is terminated in writing by all the Members; provided, however, that this Agreement shall not terminate or be terminated until all Bonds issued or caused to be issued by the Authority (defined below) shall no longer be outstanding under the terms of the indenture, trust agreement or other instrument pursuant to which such Bonds are issued, or unless a successor to the Authority assumes all of the Authority’s debts, liabilities and obligations.

Section 3. Authority.

A. CREATION AND POWERS OF AUTHORITY.

Pursuant to the Joint Exercise of Powers Act, there is hereby created a public entity to be known as the “California Municipal Finance Authority” (the “Authority”), and said Authority shall be a public entity separate and apart from the Members. Its

debts, liabilities and obligations do not constitute debts, liabilities or obligations of any Members.

B. BOARD.

The Authority shall be administered by the Board of Directors (the “Board,” or the “Directors” and each a “Director”) of the California Foundation for Stronger Communities, a nonprofit public benefit corporation organized under the laws of the State of California (the “Foundation”), with each such Director serving in his or her individual capacity as a Director of the Board. The Board shall be the administering agency of this Agreement and, as such, shall be vested with the powers set forth herein, and shall administer this Agreement in accordance with the purposes and functions provided herein. The number of Directors, the appointment of Directors, alternates and successors, their respective terms of office, and all other provisions relating to the qualification and office of the Directors shall be as provided in the Articles and Bylaws of the Foundation, or by resolution of the Board adopted in accordance with the Bylaws of the Foundation.

All references in this Agreement to any Director shall be deemed to refer to and include the applicable alternate Director, if any, when so acting in place of a regularly appointed Director.

Directors may receive reasonable compensation for serving as such, and shall be entitled to reimbursement for any expenses actually incurred in connection with serving as a Director, if the Board shall determine that such expenses shall be reimbursed and there are unencumbered funds available for such purpose.

The Foundation may be removed as administering agent hereunder and replaced at any time by amendment of this Agreement approved as provided in Section 16; provided that a successor administering agent of this Agreement has been appointed and accepted its duties and responsibilities under this Agreement.

C. OFFICERS; DUTIES; OFFICIAL BONDS.

The officers of the Authority shall be the Chair, Vice-Chair, Secretary and Treasurer (defined below). The Board, in its capacity as administering agent of this Agreement, shall elect a Chair, a Vice-Chair, and a Secretary of the Authority from among Directors to serve until such officer is re-elected or a successor to such office is elected by the Board. The Board shall appoint one or more of its officers or employees to serve as treasurer, auditor, and controller of the Authority (the “Treasurer”) pursuant to Section 6505.6 of the Joint Exercise of Powers Act to serve until such officer is re-elected or a successor to such office is elected by the Board.

Subject to the applicable provisions of any resolution, indenture, trust agreement or other instrument or proceeding authorizing or securing Bonds (each such resolution, indenture, trust agreement, instrument and proceeding being herein referred to as an “Indenture”) providing for a trustee or other fiscal agent, and except as may otherwise be

specified by resolution of the Board, the Treasurer is designated as the depository of the Authority to have custody of all money of the Authority, from whatever source derived and shall have the powers, duties and responsibilities specified in Sections 6505, 6505.5 and 6509.5 of the Joint Exercise of Powers Act.

The Treasurer of the Authority is designated as the public officer or person who has charge of, handles, or has access to any property of the Authority, and such officer shall file an official bond with the Secretary of the Authority in the amount specified by resolution of the Board but in no event less than \$1,000.

The Board shall have the power to appoint such other officers and employees as it may deem necessary and to retain independent counsel, consultants and accountants.

The Board shall have the power, by resolution, to the extent permitted by the Joint Exercise of Power Act or any other applicable law, to delegate any of its functions to one or more of the Directors or officers, employees or agents of the Authority and to cause any of said Directors, officers, employees or agents to take any actions and execute any documents or instruments for and in the name and on behalf of the Board or the Authority.

D. MEETINGS OF THE BOARD.

(1) Ralph M. Brown Act.

All meetings of the Board, including, without limitation, regular, adjourned regular, special, and adjourned special meetings shall be called, noticed, held and conducted in accordance with the provisions of the Ralph M. Brown Act (commencing with Section 54950 of the Government Code of the State of California), or any successor legislation hereinafter enacted (the "Brown Act").

(2) Regular Meetings.

The Board shall provide for its regular meetings; provided, however, it shall hold at least one regular meeting each year. The date, hour and place of the holding of the regular meetings shall be fixed by resolution of the Board. To the extent permitted by the Brown Act, such meetings may be held by telephone conference.

(3) Special Meetings.

Special meetings of the Board may be called in accordance with the provisions of Section 54956 of the Government Code of the State of California. To the extent permitted by the Brown Act, such meetings may be held by telephone conference.

(4) Minutes.

The Secretary of the Authority shall cause to be kept minutes of the regular, adjourned regular, special, and adjourned special meetings of the Board and shall, as soon as possible after each meeting, cause a copy of the minutes to be forwarded to each Director.

(5) Quorum.

A majority of the Board shall constitute a quorum for the transaction of business. No action may be taken by the Board except upon the affirmative vote of a majority of the Directors constituting a quorum, except that less than a quorum may adjourn a meeting to another time and place.

E. RULES AND REGULATIONS.

The Authority may adopt, from time to time, by resolution of the Board such rules and regulations for the conduct of its meetings and affairs as may be required.

Section 4. Powers.

The Authority shall have the power, in its own name, to exercise the common powers of the Members and to exercise all additional powers given to a joint powers entity under any of the laws of the State of California, including, but not limited to, the Joint Exercise of Powers Act, for any purpose authorized under this Agreement. Such powers shall include the common powers specified in this Agreement and may be exercised in the manner and according to the method provided in this Agreement. The Authority is hereby authorized to do all acts necessary for the exercise of such power, including, but not limited to, any of all of the following: to make and enter into contracts; to employ agents and employees; to acquire, construct, provide for maintenance and operation of, or maintain and operate, any buildings, works or improvements; to acquire, hold or dispose of property wherever located; to incur debts, liabilities or obligations; to receive gifts, contributions and donations of property, funds, services, and other forms of assistance from person, firms, corporations and any governmental entity; to sue and be sued in its own name; to make grants, loans or provide other financial assistance to governmental and nonprofit organizations (e.g., the Members or the Foundation) to accomplish any of its purposes; and generally to do any and all things necessary or convenient to accomplish its purposes.

Without limiting the generality of the foregoing, the Authority may issue or cause to be issued Bonds, and pledge any property or revenues as security to the extent permitted under the Joint Exercise of Powers Act, or any other applicable provision of law; provided, however, the Authority shall not issue Bonds with respect to any project located in the jurisdiction of one or more Members unless the governing body of any such Member, or its duly authorized representative, shall approve, conditionally or unconditionally, the project, including the issuance of Bonds therefor. Such approval may be evidenced by resolution, certificate, order, report or such other means of written approval of such project as may be selected by the Member (or its authorized representative) whose approval is required. No such approval shall be required in

connection with Bonds that refund Bonds previously issued by the Authority and approved by the governing board of a Member.

The manner in which the Authority shall exercise its powers and perform its duties is and shall be subject to the restrictions upon the manner in which a California general law city could exercise such powers and perform such duties. The manner in which the Authority shall exercise its powers and perform its duties shall not be subject to any restrictions applicable to the manner in which any other public agency could exercise such powers or perform such duties, whether such agency is a party to this Agreement or not.

Section 5. Fiscal Year.

For the purposes of this Agreement, the term “Fiscal Year” shall mean the fiscal year as established from time to time by resolution of the Board, being, at the date of this Agreement, the period from July 1 to and including the following June 30, except for the first Fiscal Year which shall be the period from the date of this Agreement to June 30, 2004.

Section 6. Disposition of Assets.

At the end of the term hereof or upon the earlier termination of this Agreement as set forth in Section 2, after payment of all expenses and liabilities of the Authority, all property of the Authority both real and personal shall automatically vest in the Members in the manner and amount determined by the Board in its sole discretion and shall thereafter remain the sole property of the Members; provided, however, that any surplus money on hand shall be returned in proportion to the contributions made by the Members.

Section 7. Bonds.

From time to time the Authority shall issue Bonds, in one or more series, for the purpose of exercising its powers and raising the funds necessary to carry out its purposes under this Agreement.

The services of bond counsel, financing consultants and other consultants and advisors working on the projects and/or their financing shall be used by the Authority. The expenses of the Board shall be paid from the proceeds of the Bonds or any other unencumbered funds of the Authority available for such purpose.

Section 8. Bonds Only Limited and Special Obligations of Authority.

The Bonds, together with the interest and premium, if any, thereon, shall not be deemed to constitute a debt of any Member or pledge of the faith and credit of the Members or the Authority. The Bonds shall be only special obligations of the Authority, and the Authority shall under no circumstances be obligated to pay the Bonds except from revenues and other funds pledged therefor. Neither the Members nor the Authority shall be obligated to pay the principal of, premium, if any, or interest on the Bonds, or other costs incidental thereto, except from the revenues and funds pledged therefor, and neither the faith and credit nor the taxing power of the Members nor the faith and credit of the Authority shall be pledged to the payment of the

principal of, premium, if any, or interest on the Bonds nor shall the Members or the Authority in any manner be obligated to make any appropriation for such payment.

No covenant or agreement contained in any Bond or related document shall be deemed to be a covenant or agreement of any Director, or any officer, employee or agent of the Authority in his or her individual capacity and neither the Board of the Authority nor any Director or officer thereof executing the Bonds shall be liable personally on any Bond or be subject to any personal liability or accountability by reason of the issuance of any Bonds.

Section 9. Accounts and Reports.

All funds of the Authority shall be strictly accounted for. The Authority shall establish and maintain such funds and accounts as may be required by good accounting practice and by any provision of any Indenture (to the extent such duties are not assigned to a trustee of Bonds). The books and records of the Authority shall be open to inspection at all reasonable times by each Member.

The Treasurer of the Authority shall cause an independent audit to be made of the books of accounts and financial records of the Authority by a certified public accountant or public accountant in compliance with the provisions of Section 6505 of the Joint Exercise of Powers Act. In each case the minimum requirements of the audit shall be those prescribed by the State Controller for special districts under Section 26909 of the Government Code of the State of California and shall conform to generally accepted auditing standards. When such an audit of accounts and records is made by a certified public accountant or public accountant, a report thereof shall be filed as a public record with each Member and also with the county auditor of each county in which a Member is located; provided, however, that to the extent permitted by law, the Authority may, instead of filing such report with each Member and such county auditor, elect to post such report as a public record electronically on a website designated by the Authority. Such report if made shall be filed within 12 months of the end of the Fiscal Year or Years under examination.

The Treasurer is hereby directed to report in writing on the first day of July, October, January, and April of each year to the Board and the Members which report shall describe the amount of money held by the Treasurer for the Authority, the amount of receipts since the last such report, and the amount paid out since the last such report (which may exclude amounts held by a trustee or other fiduciary in connection with any Bonds to the extent that such trustee or other fiduciary provided regular reports covering such amounts.)

Any costs of the audit, including contracts with, or employment of, certified public accountants or public accountants in making an audit pursuant to this Section, shall be borne by the Authority and shall be a charge against any unencumbered funds of the Authority available for that purpose.

In any Fiscal Year the Board may, by resolution adopted by unanimous vote, replace the annual special audit with an audit covering a two-year period.

Section 10. Funds.

Subject to the applicable provisions of any Indenture, which may provide for a trustee or other fiduciary to receive, have custody of and disburse Authority funds, the Treasurer of the Authority shall receive, have the custody of and disburse Authority funds pursuant to the accounting procedures developed under Sections 3.C and 9, and shall make the disbursements required by this Agreement or otherwise necessary to carry out any of the provisions of purposes of this Agreement.

Section 11. Notices.

Notices and other communications hereunder to the Members shall be sufficient if delivered to the clerk of the governing body of each Member; provided, however, that to the extent permitted by law, the Authority may, provide notices and other communications and postings electronically (including, without limitation, through email or by posting to a website).

Section 12. Additional Members/Withdrawal of Members.

Qualifying public agencies may be added as parties to this Agreement and become Members upon: (1) the filing by such public agency with the Authority of an executed counterpart of this Agreement, together with a copy of the resolution of the governing body of such public agency approving this Agreement and the execution and delivery hereof; and (2) adoption of a resolution of the Board approving the addition of such public agency as a Member. Upon satisfaction of such conditions, the Board shall file such executed counterpart of this Agreement as an amendment hereto, effective upon such filing.

A Member may withdraw from this Agreement upon written notice to the Board; provided, however, that no such withdrawal shall result in the dissolution of the Authority so long as any Bonds remain outstanding. Any such withdrawal shall be effective only upon receipt of the notice of withdrawal by the Board which shall acknowledge receipt of such notice of withdrawal in writing and shall file such notice as an amendment to this Agreement effective upon such filing.

Section 13. Indemnification.

To the full extent permitted by law, the Board may authorize indemnification by the Authority of any person who is or was a Director or an officer, employee of other agent of the Authority, and who was or is a party or is threatened to be made a party to a proceeding by reason of the fact that such person is or was such a Director or an officer, employee or other agent of the Authority, against expenses, including attorneys fees, judgments, fines, settlements and other amounts actually and reasonably incurred in connection with such proceeding, if such person acted in good faith in a manner such person reasonably believed to be in the best interests of the Authority and, in the case of a criminal proceeding, had no reasonable cause to believe the conduct of such person was unlawful and, in the case of an action by or in the right of the Authority, acted with such care, including reasonable inquiry, as an ordinarily prudent person in a like position would use under similar circumstances.

Section 14. Contributions and Advances.

Contributions or advances of public funds and of the use of personnel, equipment or property may be made to the Authority by the Members for any of the purposes of this Agreement. Payment of public funds may be made to defray the cost of any such contribution or advance. Any such advance may be made subject to repayment, and in such case shall be repaid, in the manner agreed upon by the Authority and the Member making such advance at the time of such advance. It is mutually understood and agreed to that no Member has any obligation to make advances or contributions to the Authority to provide for the costs and expenses of administration of the Authority, even though any Member may do so. The Members understand and agree that a portion of the funds of the Authority that otherwise may be allocated or distributed to the Members may instead be used to make grants, loans or provide other financial assistance to governmental units and nonprofit organizations (e.g., the Foundation) to accomplish any of the governmental unit's or nonprofit organization's purposes.

Section 15. Immunities.

All of the privileges and immunities from liabilities, exemptions from laws, ordinances and rules, and other benefits which apply to the activity of officers, agents or employees of Members when performing their respective functions within the territorial limits of their respective public agencies, shall apply to the same degree and extent to the Directors, officers, employees, agents or other representatives of the Authority while engaged in the performance of any of their functions or duties under the provisions of this Agreement.

Section 16. Amendments.

Except as provided in Section 12 above, this Agreement shall not be amended, modified, or altered, unless the negative consent of each of the Members is obtained. To obtain the negative consent of each of the Members, the following negative consent procedure shall be followed: (a) the Authority shall provide each Member with a notice at least sixty (60) days prior to the date such proposed amendment is to become effective explaining the nature of such proposed amendment and this negative consent procedure; (b) the Authority shall provide each Member who did not respond a reminder notice with a notice at least thirty (30) days prior to the date such proposed amendment is to become effective; and (c) if no Member objects to the proposed amendment in writing within sixty (60) days after the initial notice, the proposed amendment shall become effective with respect to all Members.

Section 17. Effectiveness.

This Agreement shall become effective and be in full force and effect and a legal, valid and binding obligation of each of the Members on the date that the Board shall have received from two of the Initial Members an executed counterpart of this Agreement, together with a certified copy of a resolution of the governing body of each such Initial Member approving this Agreement and the execution and delivery hereof.

Section 18. Partial Invalidity.

If any one or more of the terms, provisions, promises, covenants or conditions of this Agreement shall to any extent be adjudged invalid, unenforceable, void or voidable for any reason whatsoever by a court of competent jurisdiction, each and all of the remaining terms, provisions, promises, covenants and conditions of this Agreement shall not be affected thereby, and shall be valid and enforceable to the fullest extent permitted by law.

Section 19. Successors.

This Agreement shall be binding upon and shall inure to the benefit of the successors of the parties hereto. Except to the extent expressly provided herein, no Member may assign any right or obligation hereunder without the consent of the other Members.

Section 20. Miscellaneous.

This Agreement may be executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

The section headings herein are for convenience only and are not to be construed as modifying or governing the language in the section referred to.

Wherever in this Agreement any consent or approval is required, the same shall not be unreasonably withheld.

This Agreement shall be governed under the laws of the State of California.

This Agreement is the complete and exclusive statement of the agreement among the Members, which supercedes and merges all prior proposals, understandings, and other agreements, whether oral, written, or implied in conduct, between and among the Members relating to the subject matter of this Agreement.

IN WITNESS WHEREOF, the City of Canyon Lake has caused this Agreement to be executed and attested by its duly authorized representatives as of the 1st day of November, 2017.

CITY OF CANYON LAKE

By: _____ Dated: _____

ATTEST:

By: _____ Dated: _____
Deputy

Approved as to form

By: _____
City Attorney

Truth-in-PACE™ Disclosure Statement

Property Information

Owners	[Owner Names]
Address	[Property Address]
APN	[Assessor Parcel Number]
Transaction #	[E3 File ID]

Summary of your Financing

Amount Financed	Financing Term	Interest Rate	Payment Amount
\$[0]	[0] Years	[0.00]%	\$(0)
Cost of your Improvements	Number of years that payments will be added to the Property Tax Bill.	The annual cost of the financing, as a percentage.	The estimated amount due on your Semi-Annual Property Tax Bill

Important Dates

Application Date	Expiration Date	Recording Date	First Payment Date
[01/01/2001]	[01/01/2001]	[01/01/2001]	[01/01/2001]
Date your application was submitted.	Your Improvements must be completed before this date to be eligible for Financing.	The estimated Date that the Assessment is recorded on the Property with the County.	The first payment date on the related municipal Bond.

If your Assessment is recorded on or before May 30, [2001] your first payment will be included on your November 2015 property tax bill. If your Assessment is recorded After May 30, [2001] your first payment will be included on your November [2002] property tax bill. Upon receiving your payments, your county will remit payment to service debt on the related municipal bond each March 2nd and September 2nd during the Financing Term.

Items payable in connection with Financing

Program Administrative Expenses \$[0]

The estimated costs to provide financing for your Improvements. Includes; Processing, Ongoing annual administrative and Bond Issuance expenses.

Recording Fee \$[0]

Fee paid to your County to Record and process your Assessment.

Interest Before First Payment \$[0]

The estimated amount of interest accrued between the Recording Date and First Payment Date.

Reserve Deposit \$[0]

Deposit for debt servicing on related Bond.

Other Fees \$[0]

[Fee Name]

Calculations

Total Settlement Charges \$[0]

The Dollar Amount that the Financing will costs you.

Prepaid Amount \$[0]

The Dollar Amount Prepaid to your contractor.

Total Assessment Amount \$[0]

The total Assessment levied on your property.

Annual Assessment Amount \$[0]

The Amount added to your property taxes each year during the Term, Includes Principal, Interest and \$95 for Administrative expenses.

Total of Payments \$[0]

The total amount you will have paid after you make all payments principal, interest settlement charges and fees.

Annual Percentage Rate [0.00]%

Your cost over the term of the financing, expressed as a rate. This is not your interest rate.

Total Interest Percentage [0.00]%

The total amount of interest you will pay over the financing term as a percentage of the total Payments.

Important Financing Terms

Is the Interest Rate Fixed?	Yes
Can the Balance Increase?	No
Is there a Prepayment Penalty?	No
Is there a Balloon Payment?	No
Is the Interest Tax Deductible?	Consult with a tax professional

Understanding what can change at Settlement

This Truth-in-PACE Disclosure Statement estimates your settlement charges based on an Assessment Recording date of [01/01/2001]. Actual amounts will be calculated based the Actual recording date of your Assessment and will be listed in the Final Cost and Payment Summary.

Items that **Cannot** Increase at settlement

- Interest Rate
- Amount Financed
- Recording Fee
- Reserve Deposit.

Items that **Can** Increase at settlement

- Program Administrative Expense
- Interest before first payment

Questions

If you have questions about the financing terms or costs on this form, contact Energy Efficient Equity at:

Phone 1 310 307 4940
eMail info@energyefficientequity.com
Address 10880 Wilshire Blvd Suite 1101
Los Angeles CA 90024
www.EnergyEfficientEquity.com

Acknowledgements

I understand that by participating in the Program an Assessment will be levied on my property which will result in an additional payment that will be added to my Property Tax Bill and:

If I refinance my property, my mortgage company may require me to pay off the remaining balance	[Initials]	[Initials]
	[Name]	[Name]

If I sell my property, the Buyer or their mortgage company may require me to pay off the remaining balance,	[Initials]	[Initials]
	[Name]	[Name]

If I pay my property taxes using an impound account I need to save an estimated \$[0] for my first payment in November [2001] or cause the trustee of such impound account to adjust my payments upon settlement,	[Initials]	[Initials]
	[Name]	[Name]

I should consult a qualified tax professional regarding the tax deductibility of the interest payments and other potential tax benefits of participation in the Program and ownership of eligible improvements financed by the Program.	[Initials]	[Initials]
	[Name]	[Name]

I declare that I have received, read, and understand this Truth-in-PACE™ disclosure statement.

[Owner Full Name]	[Signature]		
Identity Verification Code	[ID Code]	Date	[01/01/2001]

[Owner Full Name]	[Signature]		
Identity Verification Code	[ID Code]	Date	[01/01/2001]

**City of Canyon Lake
City Council
Staff Report**

TO: Honorable Mayor and Members of the City Council

FROM: Aaron Palmer, City Manager

BY: Margaret Monson, Public Works Engineer

DATE: November 1, 2017

SUBJECT: Landscape Plant Replacement

Recommendation

That the City Council:

1. Review the existing Landscape Planting Plans and the Proposed Shrub Replacement Plans; and
2. Direct staff as appropriate regarding the quantity and variety of planting and potential phasing; and
3. Authorize staff to prepare bid package and advertise for installation of Proposed Shrub Replacement, as directed.

Background

The City of Canyon Lake widened Railroad Canyon Road in 2012 and installed planting based on landscape plans approved by City Council as a part of the entire road widening project. The 2012 contract landscape company installed the plants and were also contracted to maintain the planting for one year following the acceptance of installation, however, the contractor abandoned the project. The City received a settlement agreement for the replacement of plants that died as a result.

The City Manager directed engineering staff to begin with tree replacements starting February 2016. Charles Abbott Associates' Landscape Architect and Certified Arborist, Steve Frenken, conducted a tree survey for health and maintenance, completed in July 2016. This resulted in scheduling for tree trimming in the dormant growth season and was completed in March 2017. Steve Frenken reviewed the existing 2012 planting plans, inspected the entirety of Railroad Canyon Road, prepared replacement tree planting plans based on the State water conservation ordinance requiring drought tolerant planting in municipal applications. He met with the City's contract landscape maintenance company, CTAI, who completed the tree replacement installation in December 2016. This was following the numerous, required repairs and replacements to the existing irrigation and lighting systems, which are now working properly. The City met with EVMWD and verified the maintenance of the irrigation supply pond. CTAI, landscape maintenance contractors, adjusted the irrigation timers to maintain the gallons per minute delivery consistent through the City's pump.

Steve Frenken will present the Proposed Shrub Replacement Plans here today to assist the Council in directing staff regarding the planting replacement.

Fiscal Impact

Proposed Plant Replacement, at a lesser quantity level than previously specified on the existing plans, where plant death has occurred, is as specified on the attached estimate prepared by Steve Frenken.

Staff is requesting direction relating to the quantity of plant replacement. If preferred, staff will revise the plans and estimate to the quantity level the Council determines. Staff is requesting direction regarding possible project phasing. The project can be broken up into 3 phases and subsequently bid as three separate projects. Staff is also requesting direction in advertising for public bidding outside of the Council authorized landscape maintenance contract under the supervision of Public Works or as bid by the City's current landscape maintenance contractors.

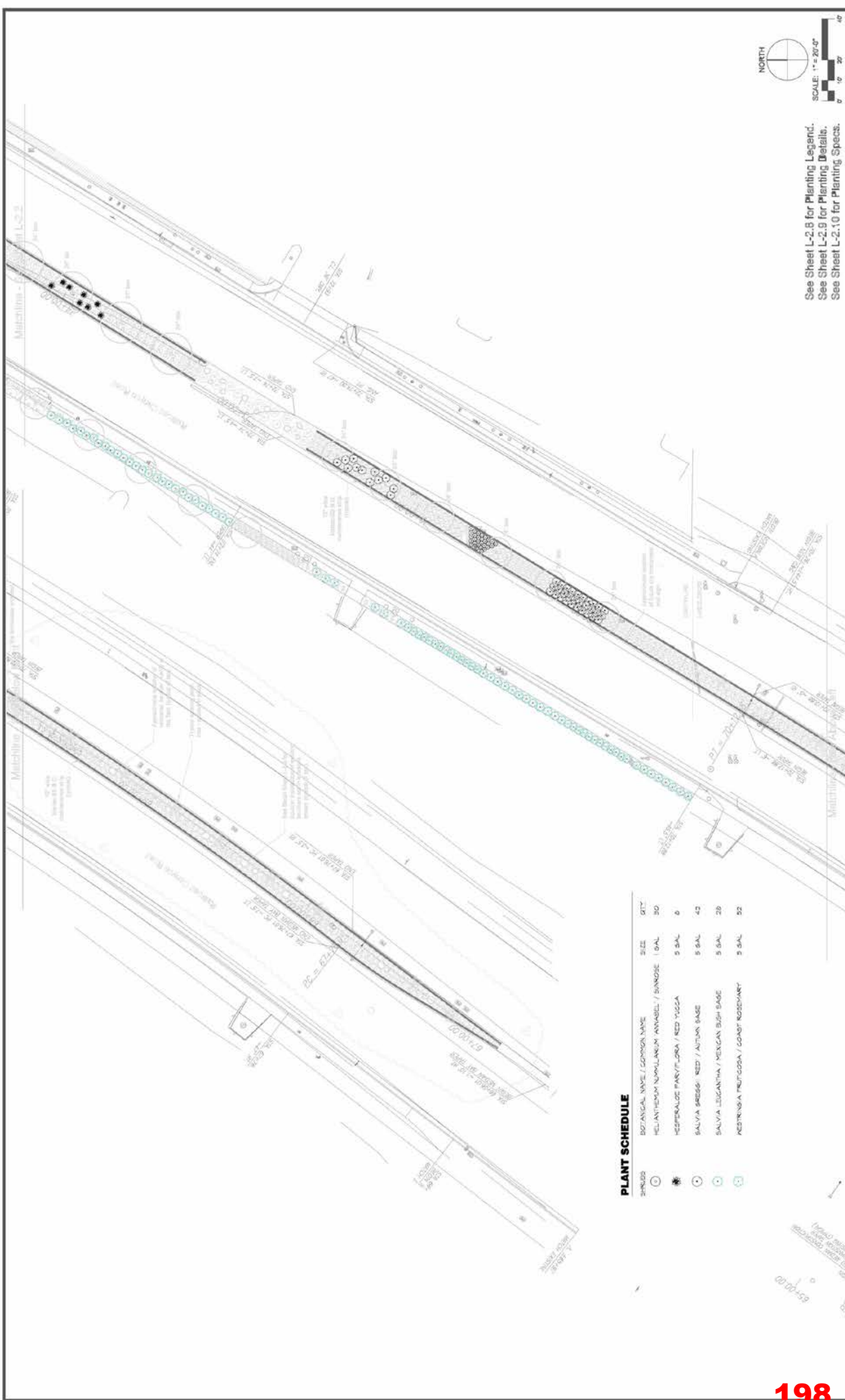
Attachments

Proposed Planting Plans **Pg. 197**

Planting Estimate **Pg. 207**

PROPOSED PLANTING PLANS

CITY OF CANYON LAKE



See Sheet L-2.8 for Planting Legend.
 See Sheet L-2.9 for Planting Details.
 See Sheet L-2.10 for Planting Specs.



CITY of CANYON LAKE
RAILROAD CANYON ROAD
 L-2.1
 PLANT REPLACEMENT
 PLANTING PLAN
 OF 11 SHEETS
 SHEET NO. 47
 FILE NO. 170/CITY of CANYON LAKE R.C.G.

PLANT SCHEDULE

SYMBOL	BOTANICAL NAME / COMMON NAME	SIZE	QTY
○	PLANTING NUMULANUM ANABEL / BANGOSE	5 GAL	30
●	HEPERALGE PAKITJORA / RED YOGGA	5 GAL	0
○	SALVA SRESSE / RED / ANTUN BASE	5 GAL	43
○	SALVA LEGANTHA / MEXICAN BUSH SAGE	5 GAL	28
○	NESTRINGA FRUTIGOSA / COAST ROSEMARY	5 GAL	32

APPROVED BY: _____ DATE: _____
 CITY ENGINEER

RECEIVED BY: _____ DATE: _____
 BENCHMARK
 11-29
 DATE: 8/15/2017
 ELEVATION: 1481.09
 BENCH MARK: 1-16-79 (CITY of CANYON LAKE) BOUNDARY
 BENCH MARK: 1-16-79 (CITY of CANYON LAKE) BOUNDARY

ACCEPTED: _____ DATE: _____

SCALE: _____

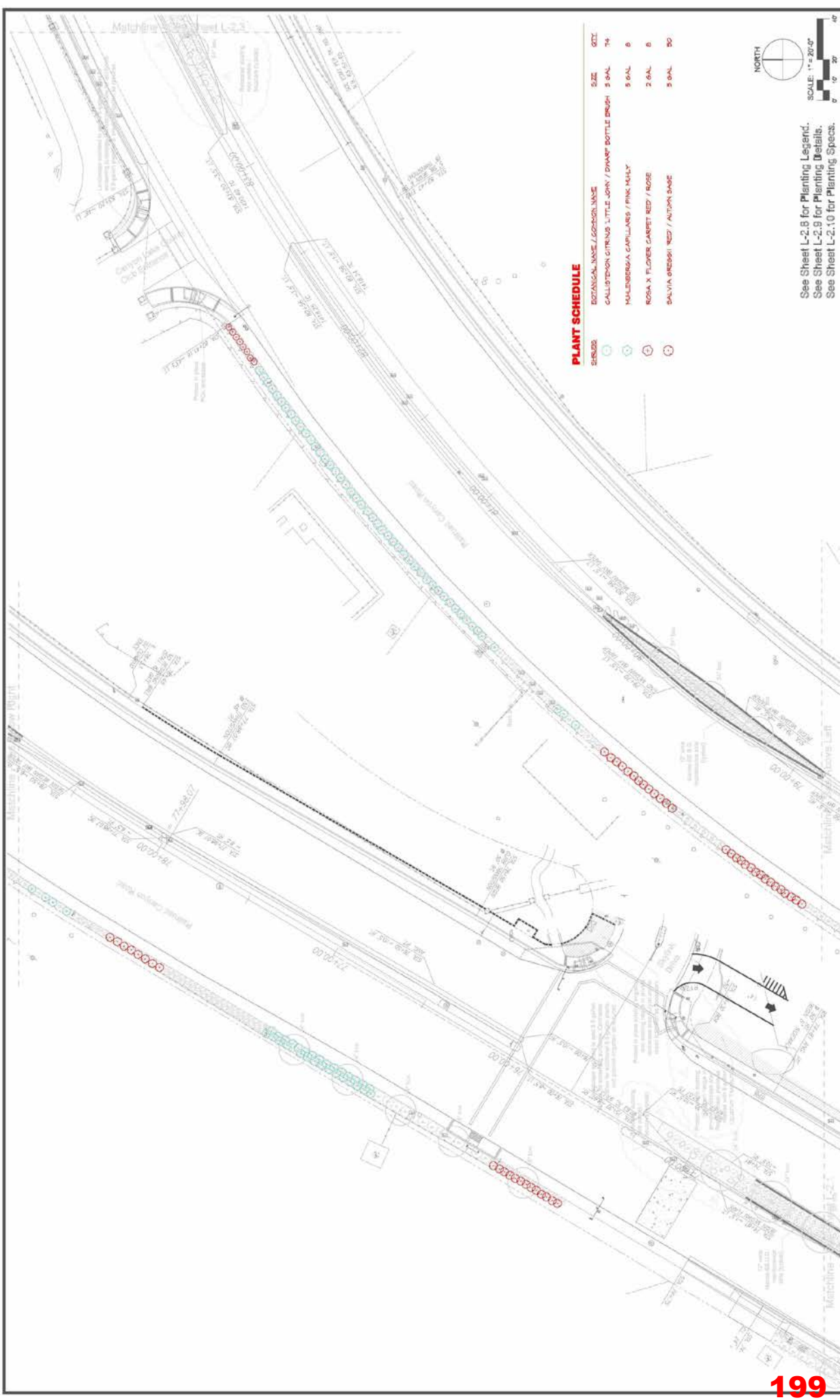
APPROVED BY: _____ DATE: _____
 CITY ENGINEER

RECEIVED BY: _____ DATE: _____
 BENCHMARK
 11-29
 DATE: 8/15/2017
 ELEVATION: 1481.09
 BENCH MARK: 1-16-79 (CITY of CANYON LAKE) BOUNDARY
 BENCH MARK: 1-16-79 (CITY of CANYON LAKE) BOUNDARY

BIS ALERT
 DIAL TOLL FREE
 1-800-227-2600
 24 HOURS A DAY
 7 DAYS A WEEK

UNDERGROUND SERVICE ALERT OF SOUTHERN CALIFORNIA

HOLD THESE SIGNS AND INFORMATION CAUTION:
 These signs are to be placed at the beginning and end of the work area to warn the public of the presence of workers and equipment. The signs should be placed in a location that is easily visible to the public and should be maintained throughout the project. The signs should be replaced as needed to ensure they are always visible and legible. The signs should be placed in a location that is easily visible to the public and should be maintained throughout the project. The signs should be replaced as needed to ensure they are always visible and legible.



PLANT SCHEDULE

SYMBOL	BOTANICAL NAME / COMMON NAME	SIZE	QTY
○	CALLISTEMON CITRINUS / LITTLE JOHN / DWARF BOTTLE BRUSH	5 GAL	74
○	HALENDERA CAPILLARIS / PINK MARY	5 GAL	6
○	ROSA X FLORES CARPET RED / ROSE	2 GAL	6
○	SALVIA GRESCHII RED / AUTUMN BAZE	5 GAL	30



See Sheet L-2.8 for Planting Legend.
 See Sheet L-2.9 for Planting Details.
 See Sheet L-2.10 for Planting Specs.

CITY of CANYON LAKE
 RAILROAD CANYON ROAD
 PLANT REPLACEMENT
 PLANTING PLAN
 CITY of CANYON LAKE, R.C.

SHEET NO. L-2.2
 OF 11 SHEETS
 FILE NO.

APPROVED BY: _____ DATE: _____
 CITY ENGINEER

ACCEPTED: _____ DATE: _____

PROJECT NO. 1485/09
 BENCHMARK ELEV. = 1485.09
 ELEV. OF CANYON LAKE RAILROAD
 1-10 (TOP OF CANYON LAKE RAILROAD)
 1485.09 ± 1.00

SCALE: 1" = 20'
 DATE: 8/20/07
 DRAWN BY: _____
 CHECKED BY: _____

SEAL

REGISTERED PROFESSIONAL ENGINEER
 STATE OF CALIFORNIA
 CIVIL ENGINEERING
 NO. 1485/09
 DATE: 8/20/07

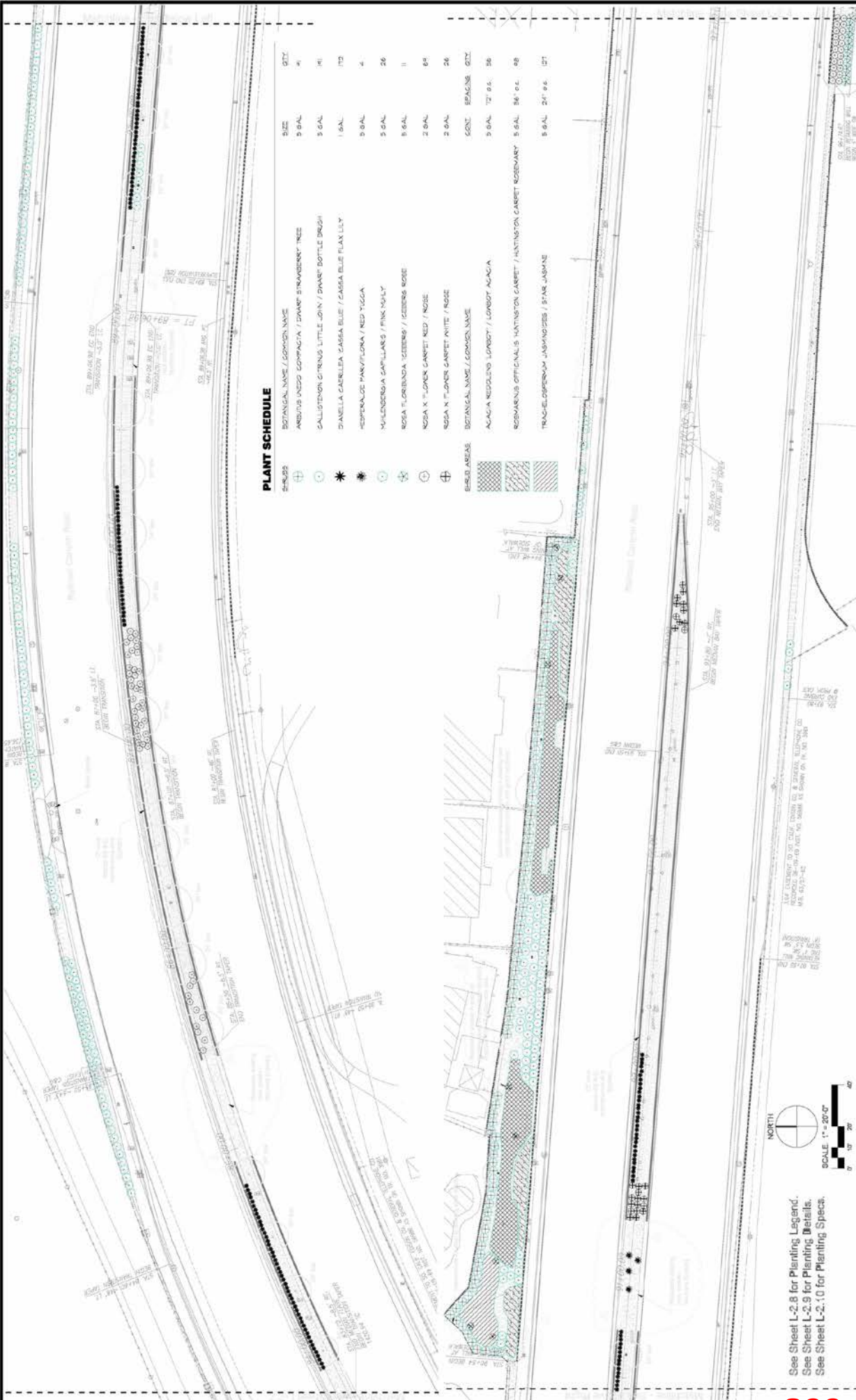
DIS ALERT

DISAL TOLL FREE
 1-800-227-2500

ARCHITECT: _____
 DATE: 8/20/07

REGISTERED PROFESSIONAL ENGINEER
 STATE OF CALIFORNIA
 CIVIL ENGINEERING
 NO. 1485/09
 DATE: 8/20/07

THESE PLANS AND SPECIFICATIONS SHALL BE CONSIDERED AS A CONTRACT DOCUMENT. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF CANYON LAKE AND THE CALIFORNIA DEPARTMENT OF TRANSPORTATION AND PUBLIC UTILITIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF CANYON LAKE AND THE CALIFORNIA DEPARTMENT OF TRANSPORTATION AND PUBLIC UTILITIES.



PLANT SCHEDULE

SYMBOL	BOTANICAL NAME / COMMON NAME	SIZE	QTY
⊕	ARBUSUS UNDO COPAQUA / DWARF SPANANEMY TREE	5 GAL	4
⊙	GALLIUM CRINUS LITTLE JOIN / DWARF BOTTLE BRUSH	5 GAL	161
✱	DANELLA CAMELIA CARBA BLUE / CARBA BLUE FLAX LILY	1 GAL	173
✱	HEPERANGE PAN/FLOKA / RED YUCCA	5 GAL	4
⊙	MALDENGA CAPITARS / PINK NOLLY	5 GAL	26
⊙	ROSA T. LOREANDA / GREENS ROSE	5 GAL	11
⊙	ROSA X T. LOREANDA CARPET ROSE / ROSE	2 GAL	84
⊕	ROSA X T. LOREANDA CARPET WHITE / ROSE	2 GAL	26
⊕	BOTANICAL NAME / COMMON NAME	SIZE	QTY
▨	ACACIA NEDDOLD LONGOCT / LONGOCT ACACIA	5 GAL	72
▨	ROSMARINUS OFFICINALIS HUNTINGTON CARPET / HUNTINGTON CARPET ROSEMARY	5 GAL	30
▨	TRACHYLOPERGON LANGSHANDES / STAR JASMINE	5 GAL	24

See Sheet L-2.8 for Planting Legend.
 See Sheet L-2.9 for Planting Details.
 See Sheet L-2.10 for Planting Specs.

CITY OF CANYON LAKE
RAILROAD CANYON ROAD
 PLANT REPLACEMENT
 PLANTING PLAN
 SHEET NO. L-2.3
 OF 11 SHEETS
 FILE NO.

APPROVED BY: _____ DATE: _____
 CITY ENGINEER
 BENCHMARK: ELEV. = 1483.00
 DATE: 9/18/2017
 BY: _____
 DATE: _____

SCALE: 1" = 20'-0"
 NORTH

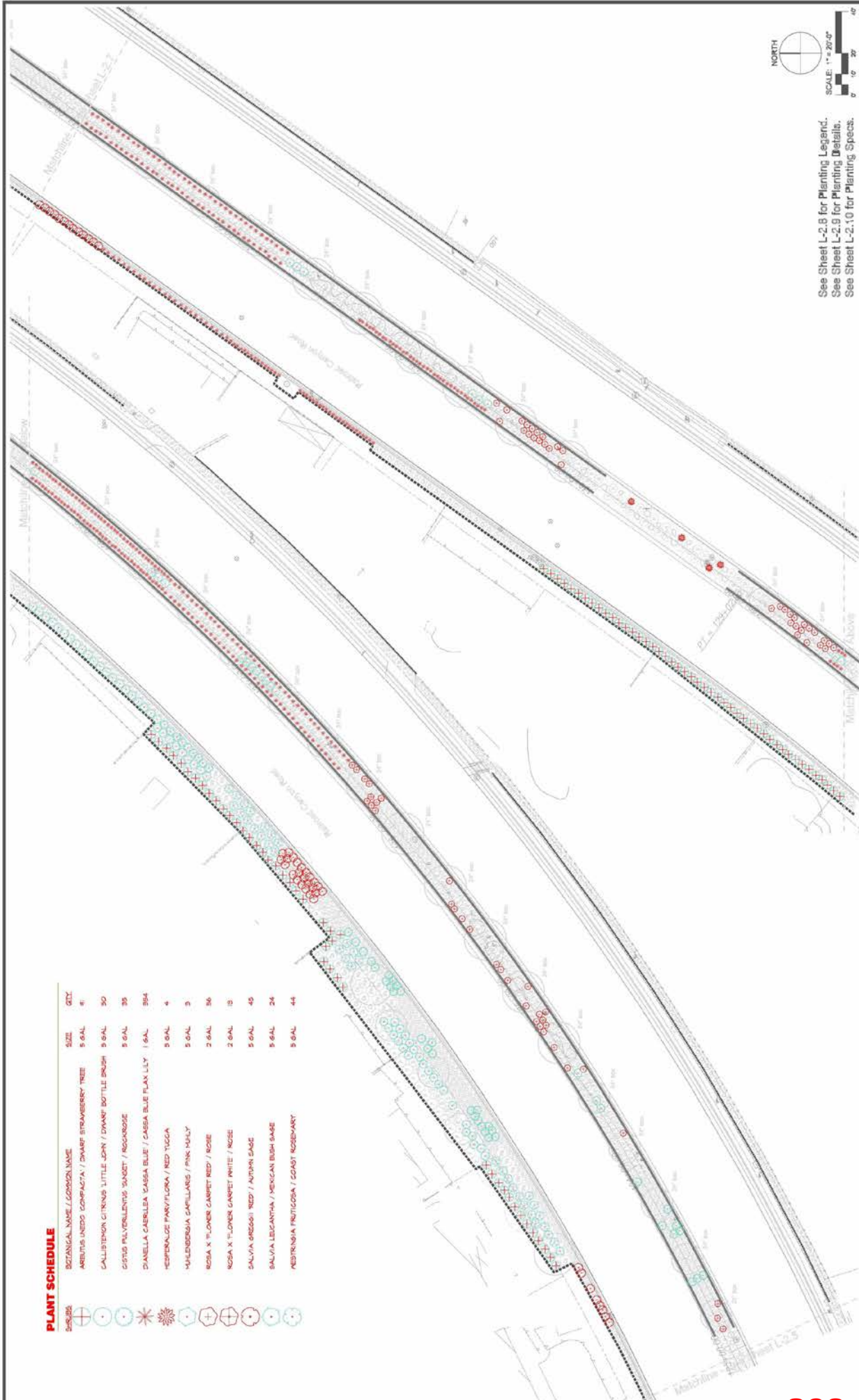
FOR INFORMATION AND INFORMATION PURPOSES:
 THE USER OF THIS PLAN SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF CANYON LAKE AND THE CALIFORNIA DEPARTMENT OF TRANSPORTATION AND PUBLIC UTILITIES.
 THE USER OF THIS PLAN SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF CANYON LAKE AND THE CALIFORNIA DEPARTMENT OF TRANSPORTATION AND PUBLIC UTILITIES.

NO PESTICIDES
 1-800-227-2500
 AGRICULTURE

FOR INFORMATION AND INFORMATION PURPOSES:
 THE USER OF THIS PLAN SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF CANYON LAKE AND THE CALIFORNIA DEPARTMENT OF TRANSPORTATION AND PUBLIC UTILITIES.
 THE USER OF THIS PLAN SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF CANYON LAKE AND THE CALIFORNIA DEPARTMENT OF TRANSPORTATION AND PUBLIC UTILITIES.

PLANT SCHEDULE

SYMBOL	BOTANICAL NAME / COMMON NAME	SIZE	QTY
+	ARELIS UNDO COMPACTA / DWARF STRAWBERRY TREE	5 GAL	4
○	CALLISTEMON CITRINUS LITTLE JOHN / DWARF BOTTLE BRUSH	9 GAL	50
○	CESTIS PULCHRENTIS SANDY / ROSEMOSE	9 GAL	35
○	DIANELLA CAERULEA CASSA BLUE / CASSA BLUE FLAX LILY	6 GAL	354
○	ESPERANZA PAVIFLORA / RED TUCCA	9 GAL	4
○	HALEBOROIA CAPILLARIS / PINK HUNLY	5 GAL	3
○	ROSA X FLOWERS GARNET RED / ROSE	3 GAL	56
○	ROSA X FLOWERS GARNET WHITE / ROSE	3 GAL	3
○	SALVIA GRESSO / RED / AUTUMN SAGE	5 GAL	45
○	SALVIA LEGANTHA / MEXICAN BUSH SAGE	5 GAL	24
○	WESTRINGIA FRUTICOSA / COAST ROSEMARY	9 GAL	44



See Sheet L-2.8 for Planting Legend.
 See Sheet L-2.9 for Planting Details.
 See Sheet L-2.10 for Planting Specs.



SCAL

APPROVED BY: _____ DATE: _____
 CITY ENGINEER

SCALE: 1" = 20'
 DATE: 6/19/2017

ACCEPTED

DATE: _____
 CITY ENGINEER

DATE: 6/19/2017

NOIS ALERT

CALL TOLL FREE
 1-800-227-2600

ARCHITECT: _____ CITY: _____
 DRAWN BY: _____ CHECKED BY: _____

DISCLAIMER AND INFORMATION NOTICE:

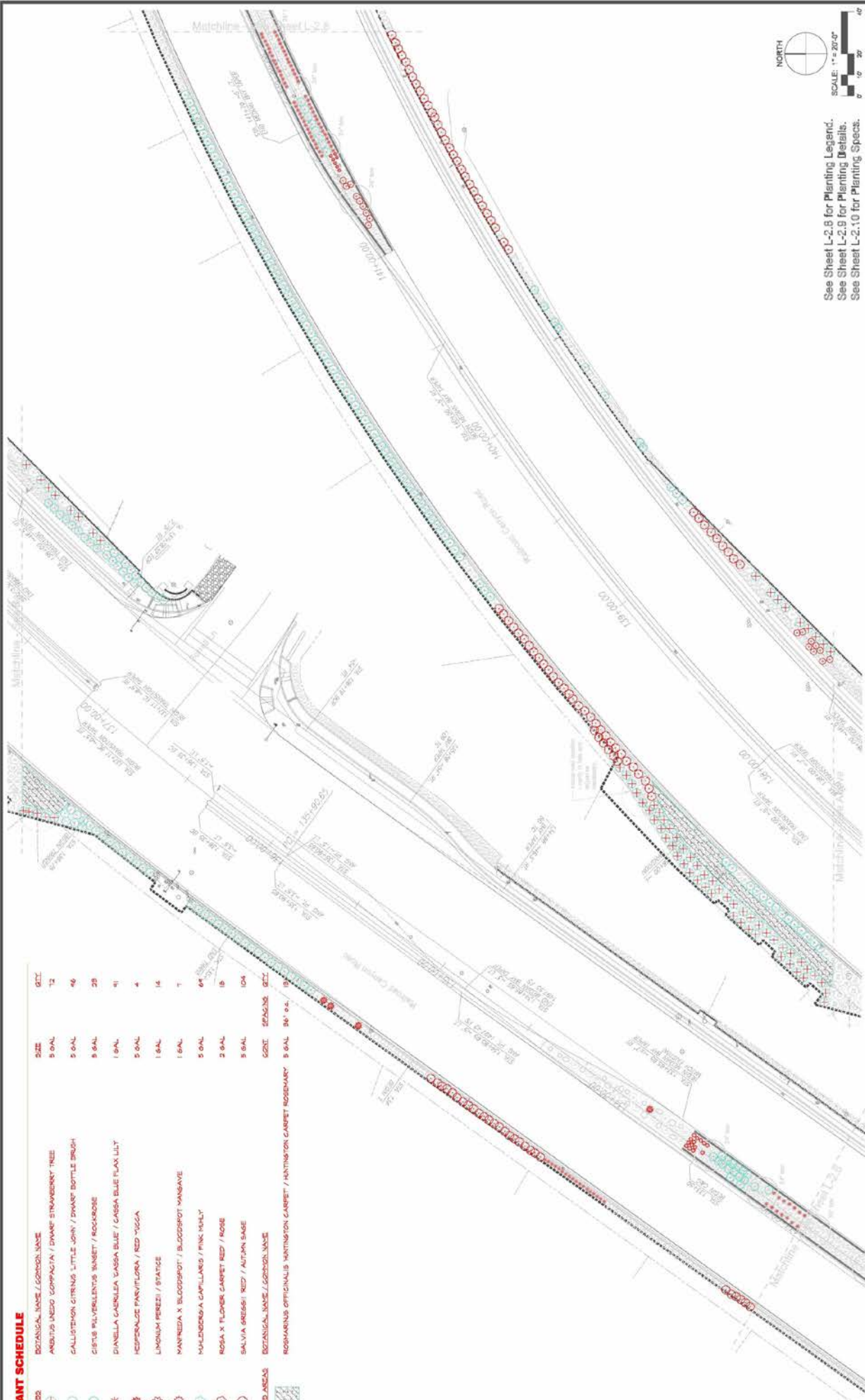
The City of Canyon Lake is not responsible for the accuracy of the information provided in this plan. The City of Canyon Lake is not responsible for the accuracy of the information provided in this plan. The City of Canyon Lake is not responsible for the accuracy of the information provided in this plan.

CITY OF CANYON LAKE
RAILROAD CANYON ROAD
 PLANT REPLACEMENT
 PLANTING PLAN
 CITY OF CANYON LAKE, CALIF.

SHEET NO. L-2.6
 OF 11 SHEETS
 FILE NO. _____

PLANT SCHEDULE

SYMBOL	BOTANICAL NAME / COMMON NAME	SIZE	QTY
⊕	ANUBIS NEDD COPPACTA / DWARF STAMBERNRY TREE	5 GAL	12
⊙	CALLISTEMON CITRINUS LITTLE JOHN / DWARF BOTTLE BRUSH	5 GAL	46
⊙	CISTIS PALMERIENSIS WARET / ROSEBUSH	5 GAL	28
*	DIANELLA GAMBULA DASSA BLUE / CASSIA BLUE FLAX LILY	1 GAL	11
⊙	HEPESALZE PINK/FLORA / RED YOGGA	5 GAL	4
⊙	LIMONUM PEREZI / STATICE	1 GAL	14
⊙	MANFRIDA X BLOODSPOT / BLOODSPOT MANGAVE	1 GAL	7
⊙	MALINDOGA CAPILLARE / PINK MILLY	5 GAL	64
⊙	ROSSA X FLOWER CARPET RED / ROSE	5 GAL	18
⊙	SALVIA GRESEGI RED / AUTUMN SHADE	5 GAL	104
⊙	ROSMARINUS OFFICINALIS HUNTINGTON CARPET / HUNTINGTON CARPET ROSEMARY	5 GAL	84



See Sheet L-2.8 for Planting Legend.
 See Sheet L-2.9 for Planting Details.
 See Sheet L-2.10 for Planting Specs.

CITY of CANYON LAKE
RAILROAD CANYON ROAD L-2.7
 PLANT REPLACEMENT
 PLANTING PLAN
 FOR CITY of CANYON LAKE R.G.

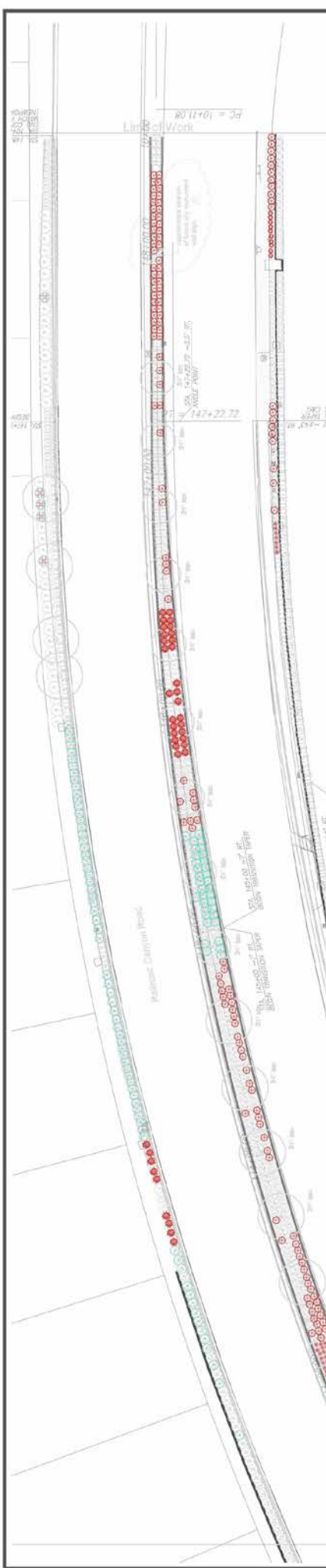
APPROVED BY: _____ DATE: _____
 CITY ENGINEER
 BENCHMARK: ELEV. = 1483.00
 SCALE: 1" = 20'
 DATE: 11/20/2017
 DRAWN BY: _____ DATE: _____
 CHECKED BY: _____ DATE: _____

SCALE: 1" = 20'-0"

APPRO. DATE: _____ CITY: _____
 DATE: 11/20/2017 CITY: CANYON LAKE

DIS ALERT
 DIAL TOLL FREE
 1-800-227-2600
 ARCHITECT: _____ CITY: _____
 (COURTESY: B.T. ST)

HOURLY CONSULTING AND INFORMATION CONSULTING
 We warrant that the information provided in this report was prepared by us or under our direct supervision and control, and that we are duly licensed and qualified to perform the services provided. We warrant that the information provided in this report was prepared by us or under our direct supervision and control, and that we are duly licensed and qualified to perform the services provided. We warrant that the information provided in this report was prepared by us or under our direct supervision and control, and that we are duly licensed and qualified to perform the services provided.



PLANT SCHEDULE

SYMBOL	PLANT NAME	SIZE	QTY
○	BETANICA WINE / CORONAL WINE	5 GAL	61
○	CALLISTEMON CITRINUS LITTLE JOHN / DWARF BOTTLE BRUSH	5 GAL	34
○	CISTIS SILVERLENTIS SUNSET / ROZMARINE	1 GAL	71
○	DIANELLA CAROLEA CASSA BLUE / CASSA BLUE FLAX LILY	5 GAL	31
○	HEPERALIZE PARIFLORA / RED YOGA	1 GAL	10
○	LYMONUM PIREZI / STATICE	5 GAL	12
○	MALENDENSIA CAMPILASSO / PINK MAJLY	15 GAL	5
○	FRUNUS GANGLINANA BRIGHT N TIGHT / BRIGHT N TIGHT GANGLINA LAUREL	2 GAL	73
○	ROSA X FLOWER CARPET RED / ROSE	2 GAL	66
○	ROSA X FLOWER CARPET WHITE / ROSE	2 GAL	66

NORTH

SCALE: 1" = 20'-0"

SHEET NO. L-2.8
OF 11 SHEETS
FILE NO. 19190017

See Sheet L-2.8 for Planting Legend.
See Sheet L-2.9 for Planting Details.
See Sheet L-2.10 for Planting Specs.

CITY of CANYON LAKE
RAILROAD CANYON ROAD
PLANT REPLACEMENT
PLANTING PLAN
CITY of CANYON LAKE

ACCEPTED:

APPROVED BY: _____ DATE: _____
CITY ENGINEER

PROJECT NO: _____
SCALE: 1" = 20'
DATE: 9/19/2017

ELV: 1481.00
ELEVATION OF CANYON LAKE BRIDGE
1481.00
BRIDGE 505 S. N. CORNER

DATE: _____



SEAL

ADD LOW ELEVATION / Misc. Site Changes

ADJOURNED SITE CHANGES

DATE: 08/09/17
ARCHITECT: _____
CHECKED BY: SP

DATE: 08/09/17
APPROVED BY: _____
CITY

DIS ALERT

DISASTER ALERT

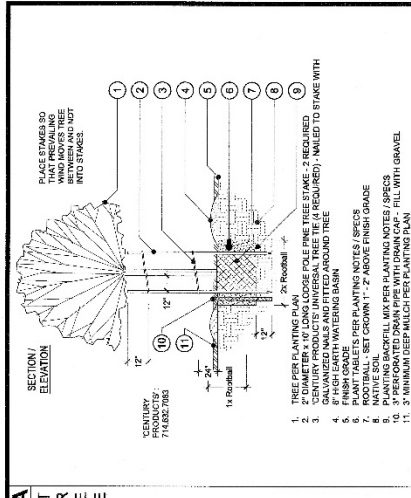
1-800-227-2600

DISASTER ALERT

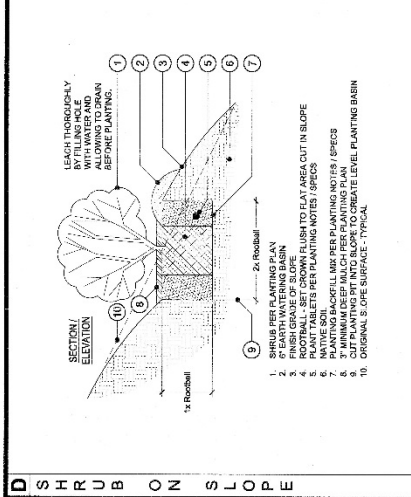
DISASTER ALERT

HOURLY/PERMANENT AND INFORMATIONAL CLAUSE:

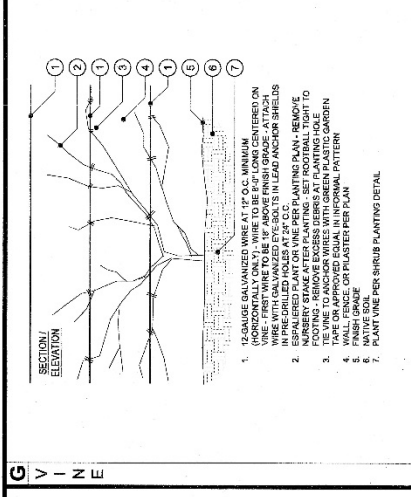
The City of Canyon Lake, California, hereby certifies that the information contained herein was prepared by the City of Canyon Lake, California, and that the City of Canyon Lake, California, is not responsible for the accuracy or completeness of the information contained herein. The City of Canyon Lake, California, is not responsible for the accuracy or completeness of the information contained herein. The City of Canyon Lake, California, is not responsible for the accuracy or completeness of the information contained herein.



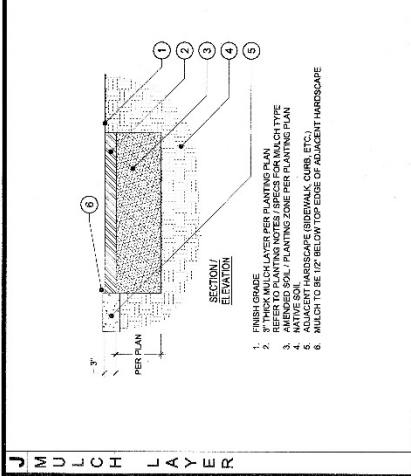
A TREE



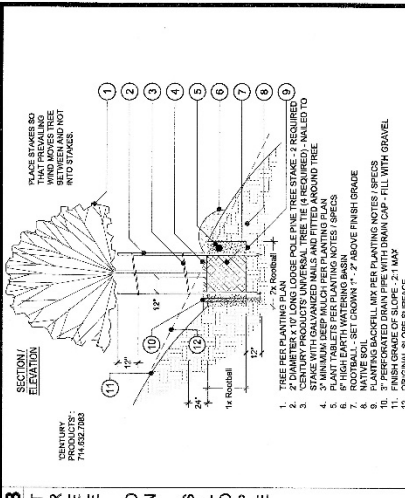
B TREE ON SLOPE



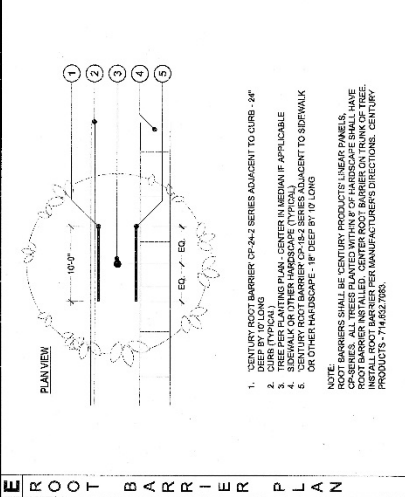
C SHRUB



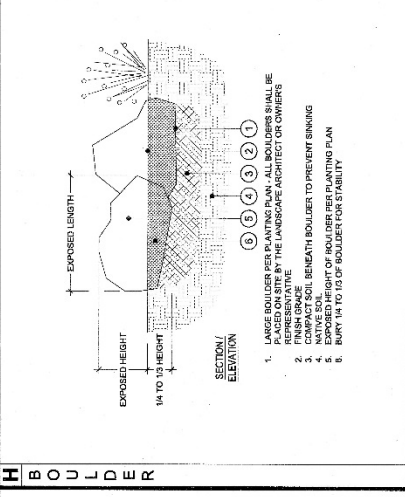
D SHRUB ON SLOPE



E ROOT BARRIER PLAN



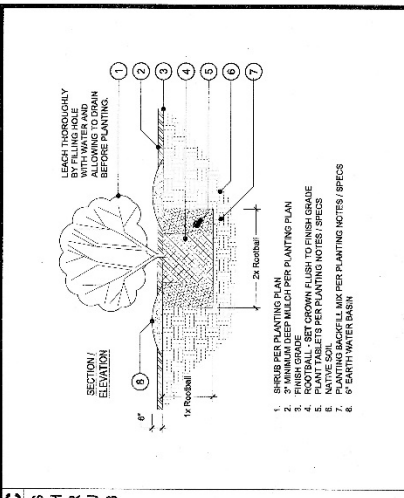
F ROOT BARRIER ELEVATION



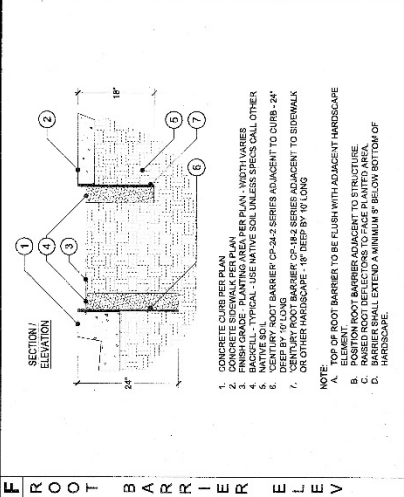
G VINE



H BOULDER



I COBBLE ON GRADE



J MULCH LAYER

CITY OF CANYON LAKE, CALIFORNIA
RAILROAD CANYON ROAD
WIDENING PROJECT
Landscape Details
Planting Details

FOR CITY OF CANYON LAKE

SHEET NO. **L-2.9**
 OF 34 SHEETS
 FILE NO. **171811**
 W.O. **CL-069**

Laurie Levine
 Landscape Architect

37805 Basin View Circle
 San Diego, CA 92121
 Phone (619) 594-4444
 Fax (619) 594-0415
 laurielevine.com

APPROVED BY: _____ DATE: _____
 SCALE: 1" = 20'-0"
 BENCHMARK: ELEV. = 163.05
 DATE: 7/13/11
 DRAWN BY: JLC
 CHECKED BY: LLL/JLC

SEAL

REGISTERED PROFESSIONAL ENGINEER
 CIVIL ENGINEER
 NO. 3783
 EXPIRES 12/31/12

DATE: 7/13/11
 BY: JLC
 APPROVED BY: LLL/JLC
 CHECKED BY: LLL/JLC

DIG ALERT

DIAL TOLL FREE
 1-800-227-2000

BEFORE YOU DIG

UNDERGROUND SERVICE ALERT OF SOUTHERN CALIFORNIA

HOLD HARMLESS AND INDEMNIFICATION CLAUSE

Contractor agrees to assume sole responsibility for the job for the conditions during the course of the construction of this project, including safety of all workers, and to indemnify and hold the City and County of Canyon Lake harmless from and against all claims, damages, losses, and expenses, including reasonable attorneys' fees, that may be incurred by the City and County of Canyon Lake as a result of the contractor's negligence or willful misconduct. This agreement shall not be construed to limit the City and County of Canyon Lake's liability for negligence or willful misconduct on the part of the City or the County of Canyon Lake.

SHRUB REPLACEMENT (per plan vs proposed)		total		Size		Common Name		L-2.1		L-2.2		L-2.3		L-2.4		L-2.5		L-2.6		L-2.7		L-2.8		Contract Unit Cost	Original	Proposed	
Plan symbol	Botanical Name	Original	Proposed	Original	Proposed	Original	Proposed	Original	Proposed	Original	Proposed	Original	Proposed	Original	Proposed	Original	Proposed	Original	Proposed	Original	Proposed	Original	Proposed	Original	Proposed		
1	Acacia redolens 'Lowboy Acacia'		82	5 gallon	Lowboy Acacia		56		26															\$23.00		\$1,886.00	
2	Arbutus unedo 'Compacta'		336	5 gallon	Compact Strawberry		91		20																\$23.00	\$7,728.00	
3	Callistemon 'Little John'	56	895	5 gallon	Little John Bottle Brush	74	8	191	31	273	2	124													\$23.00	\$1,288.00	
4	Ceanothus 'Concha'	145		5 gallon	California Lilac		46		23																\$23.00	\$3,335.00	
5	Chrysactinia mexicana	413		1 gallon	Damianita	12	144																		\$12.00	\$4,956.00	
6	Cistus x pulverulentus 'Sunset'	357	105	5 gallon	Magenta Rockrose	14	146		75	10	3	3	35	23	23	61	34								\$23.00	\$8,211.00	
7	Dalea capitata 'Sierra Gold'	92		1 gallon	Golden Dalea		41																		\$12.00	\$1,104.00	
8	Dianella caerulea 'Cassa Blue'		860	1 gallon	Cassa Blue Flax Lily		172																		\$12.00	\$10,320.00	
9	Gaura 'Karalee Petite Pink'	161		1 gallon	Gaura		35		6																\$12.00	\$1,932.00	
10	Helianthemum nummularium 'Annabel'		30	1 gallon	Sunrose																					\$12.00	\$360.00
11	Hesperaloe parviflora	47	71	5 gallon	Red Yucca	8	8	4	2	2	12	12	4	4	4	13	37								\$23.00	\$1,081.00	
12	Limonium perzii	340	49	1 gallon	Sea Lavender	143	93		55		25	25		14	14	10	10								\$12.00	\$4,080.00	
13	Manfreda 'Bloodspot'	946	7	1 gallon	Bloodspot Mangrove		245																		\$12.00	\$11,352.00	
14	Muhlenbergia capillaris 'Pink Muhly'	254	211	5 gallon	Pink Muhly	8	8	26	22	22	96	71	3	3	26	23	12								\$23.00	\$5,842.00	
15	Prunus carolina Monus 'Bright N Tight'	227	5	5 gallon	Bright N Tight Carolina Laurel		30		78		62	62	14	14	38	5	5								\$23.00	\$5,221.00	
16	Rosa 'Flower Carpet'		158	2 gallon	Flower Carpet White		26		1		52	52	13												\$18.00	\$2,844.00	
17	Rosa 'Drift White'	311		2 gallon	Drift Rose	9	38		76		109	13														\$18.00	\$5,598.00
18	Rosa 'Drift Red'	374	11	2 gallon	Drift Rose	12	47		62	11	92	56														\$18.00	\$6,732.00
19	Rosa floribunda 'Iceberg'		44	5 gallon	Iceberg Rose		11		33																	\$23.00	\$1,012.00
20	Rosa 'Flower Carpet'		489	2 gallon	Flower Carpet Red		69		143		122	122	56													\$18.00	\$8,802.00
21	Rosmarinus officinalis 'Huntington Carpet'	229		5 gallon	Huntington Carpet Rosemary		98																			\$23.00	\$5,267.00
22	Salvia gregii Red	686	272	5 gallon	Autumn Sage	85	50	39	159	10	117	21	124	45	80	104	28									\$23.00	\$15,778.00
23	Salvia leucantha	384	52	5 gallon	Mexican Sage		51		107		18	18	70	24	103	10										\$23.00	\$8,832.00
24	Trachelospermum jasminoides		137	5 gallon	Star Jasmine		127		10																	\$23.00	\$3,151.00
25	Westringea fruticosa	195	126	5 gallon	Coast Rosemary		52		26		30	30	44	44	69											\$23.00	\$4,485.00
TOTAL PLANTS		4,988	4,169																							\$89,827.00	\$82,191.00

City of Canyon Lake
RAILROAD CANYON ROAD

**City of Canyon Lake
City Council
Staff Report**

TO: Honorable Mayor and Members of the City Council
FROM: Aaron Palmer, City Manager
DATE: November 1, 2017
SUBJECT: Discussion and Possible Direction Regarding USPS Preferred Name for Zip Code 92587

Recommendation

Discussion and possible direction given regarding the possible change of the name associated with Zip Code 92587.

Background

Currently, zip code 92587 has the name Quail Valley, CA. Mayor Bonner is proposing that the name associated with zip code 92587 be Menifee, CA.

Budget (or Fiscal) Impact

None

Attachments

None