



**ADJOURNED REGULAR MEETING OF THE
CANYON LAKE CITY COUNCIL**

**Wednesday, May 9, 2018
Closed Session – 5:30 p.m.
Open Session – 6:30 p.m.**

**City Council Chambers
31516 Railroad Canyon Road
Canyon Lake, CA 92587**

Please turn off your cell phones during the meeting

CLOSED SESSION – 5:30 P.M.

1. **Call to Order**
2. **Roll Call:** Council Members Bonner, Ehrenkranz, Haggerty, Mayor Pro Tem Greene, Mayor Warren
3. **Public Comments** – Any person wishing to address the City Council on any matter within the jurisdiction of the City, whether or not it appears on this agenda, is asked to complete a “Speaker Request Form” available on the back counter. The completed form is to be submitted to the City Clerk prior to an individual being heard by the City Council. The City Council has adopted a time limitation of three (3) minutes per person. If you are commenting on the agenda item, your comments will be heard at the time that particular item is scheduled on the agenda. *Please note that if you are addressing the City Council on items NOT on the agenda, the Brown Act does not allow discussion of such items. Therefore, the City Council may only do the following: refer the matter to staff, ask for additional information or request a report back, or give a very limited factual response.*
4. **Closed Session**
 - a. Closed session pursuant to govt. code section 54957 – Public Employment; Public Employee Evaluation - City Manager
 - b. Return/Report from Closed Session

OPEN SESSION – 6:30 P.M.

1. **Call Open Session to Order**
2. **Invocation – Pastor Dave Dick of the Canyon Lake Community Church**
Flag Salute
3. **Roll Call:** Council Members Bonner, Ehrenkranz, Haggerty, Mayor Pro Tem Greene, Mayor Warren
4. **Approval of City Council Agenda**
5. **Special Presentations and Proclamations:**
 - 5.1 **Chamber of Commerce Announcements**
 - 5.2 **Student of the Month – Travis Summers**
 - 5.3 **May is Mental Health Month Proclamation**
6. **Public Comments** – Any person wishing to address the City Council on any matter within the jurisdiction of the City, whether or not it appears on this agenda, is asked to complete a “Speaker Request Form” available on the back counter. The completed form is to be submitted to the City Clerk prior to an individual being heard by the City Council. The City Council has adopted a time limitation of three (3) minutes per person. If you are commenting on the agenda item, your comments will be heard at the time that particular item is scheduled on the agenda. *Please note that if you are addressing the City Council on items NOT on the agenda, the Brown Act does not allow discussion of such items. Therefore, the City Council may only do the following: refer the matter to staff, ask for additional information or request a report back, or give a very limited factual response.*
7. **Consent Calendar:**

All items listed on the Consent Calendar are considered to be routine matters, status reports or documents covering previous City Council action. The items listed on the Consent Calendar may be enacted in one motion. With the concurrence of the City Council, a Council Member may request that an item be removed for further discussion. Staff recommends approval of all items.

 - 7.1 **Waiver of Reading in Full of all Ordinances by Title Only**
 - 7.2 **Adoption of Resolution No. 2018-10, Approving Claims and Demands of the City** Pg. 7
 - 7.3 **City Council Meeting Minutes**
 - 7.3.1 April 4, 2018 Pg. 41
 - 7.4 **Ratifying April is Donate Life Month Proclamation** Pg. 47
 - 7.5 **Approval of 5th Amendment to Lease with Riverside County Library** Pg. 49

- 7.6 **Adopt Resolution 2018-11 to Approve Senate Bill 1 (SB 1) Road Maintenance and Rehabilitation Account Funding and Project List** Pg. 55
- 8. **Pulled Consent Calendar Items**
- 9. **Schedule of Future Events:**
 - 9.1 Finance and Planning Committee Meeting
Tuesday, June 5, 2018 at 8:00 a.m., City Council Chambers
 - 9.2 Public Safety Committee Meeting
Wednesday, June 5, 2018 at 9:30 a.m., City Council Chambers
 - 9.3 Canyon Lake City Council Meeting
Wednesday, June 6, 2018 at 6:30 p.m., City Council Chambers
 - 9.4 Water Committee Meeting
Thursday, June 21, 2018 at 9:00 a.m., City Council Chambers
 - 9.5 Veterans Committee Meeting
TBD
- 10. **Business Items**
 - 10.1 **Discuss and Approve One Year Extension of Fire Contract with Riverside County Fire** Pg. 63
- 11. **Public Hearing**
 - 11.1 **Public Hearing – RESOLUTION NO. 2018-09 - APPROVING CONDITIONAL USE PERMIT 18-01 AND A NOTICE OF EXEMPTION TO ALLOW FOR THE OPERATION OF A PET SUPPLY, PET GROOMING, PET DAY CARE AND OVERNIGHT BOARDING FACILITY, LOCATED AT 24370 CANYON LAKE DRIVE NORTH, UNIT 4, CANYON LAKE, CA 92587 (APN 355-404-001)** Pg. 79
 - a. Public Hearing Opened
 - b. Staff Presentation
 - c. Questions to Staff by City Council
 - d. Testimony by Proponents
 - e. Testimony by Opponents
 - f. Rebuttal by Proponents
 - g. Public Hearing Closed
 - h. Discussion by City Council

- i. Action by City Council

12. City Manager Comments

13. Committee and Council Reports/Comments

- 13.1 Council Member Bonner
- 13.2 Council Member Ehrenkranz
- 13.3 Council Member Haggerty
- 13.4 Mayor Pro Tem Greene
- 13.5 Mayor Warren

14. Announcements

The next regular City Council meeting will be **Wednesday, June 6, 2018 at 6:30 p.m. for open session**

15. Adjournment

VISION STATEMENT

The vision of the City of Canyon Lake is to be a City that provides a quality of life that makes Canyon Lake the premier place to live in Southern California.

ATTENTION RESIDENTS:

Supporting documents, including staff reports, are available for review at City Hall in the City Clerk's Office or on the City's website at www.cityofcanyonlake.org once the agenda has been publicly posted. Any written materials relating to an item on this agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office during normal business hours. In addition, such writings or documents will be made available for public review at the respective public meeting. It is the intention of the City of Canyon Lake to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or participant at this meeting, you will need special assistance beyond what is normally provided, the City of Canyon Lake will attempt to accommodate you in every reasonable manner. Please contact Aaron Palmer, City Manager/City Clerk, at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

May 9, 2018 ADJOURNED Regular City Council Meeting

**STATE OF CALIFORNIA }
COUNTY OF RIVERSIDE } SS. AFFIDAVIT OF POSTING
CITY OF CANYON LAKE }**

I, Stephanie Roseen, being duly sworn, depose and say that I am the duly appointed and qualified Deputy City Clerk of the City of Canyon Lake and that on May 3, 2018 before the hour of 5:00 p.m., I caused the above notice to be posted as required by Resolution 2015-36 of the City Council of the City of Canyon Lake.

Stephanie Roseen

Deputy City Clerk

City of Canyon Lake
City Council
Staff Report

TO: Mayor and City Council
FROM: Kayla Lozano, Accountant
DATE: May 9, 2018
SUBJECT: List of Demands

Recommendation:

That the City Council adopts a resolution entitled: RESOLUTION NO. 2018-10

A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF CANYON LAKE ALLOWING CERTAIN
CLAIMS AND DEMANDS AS SET FORTH IN EXHIBIT A

Background:

All claims and demands are reported and summarized for review and approval by the City Council on a routine basis at each City Council meeting. The attached claims represent the paid claims and demands since the City Council meeting of April 4, 2018.

Budget (or Fiscal) Impact:

All claims and demands are paid from appropriated funds or authorized resources of the City and have been recorded in accordance with the City's policies.

Attachments:

Resolution
List of Demands

RESOLUTION NO. 2018-10

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE, CALIFORNIA, ALLOWING CERTAIN CLAIMS AND DEMANDS AS SET FORTH IN EXHIBIT A

The City Council of the City of Canyon Lake does hereby resolve as follows:

Demands are approved as shown on the Demand\ Warrant Register of May 9th, in the amount of \$272,874.69 as follows:

Payroll Earnings (Gross)	\$ 39,034.25	(2nd Half of March & 1st Half of April)
Payroll Taxes - Employer	911.02	(2nd Half of March & 1st Half of April)
On-line Retirement	3,526.74	(2nd Half of March & 1st Half of April)
On-line Health	134.09	(For the Month of April)
Nationwide Deferred Comp.	300.65	(For the Month of March)
General	228,967.94	
TOTAL	<u>\$ 272,874.69</u>	

PASSED, APPROVED AND ADOPTED this 9th day of May 2018.

Mayor, Vicki Warren

ATTEST:

Stephanie Roseen, Deputy City Clerk

State of California
County of Riverside) ss
City of Canyon Lake)

I, Stephanie Roseen, Deputy City Clerk of the City of Canyon Lake, California, DO HEREBY CERTIFY, that the foregoing is a true and correct copy of the Resolution No. 2018-10 adopted by the City Council of the City of Canyon Lake, California, at an adjourned meeting thereof, held on May 9, 2018, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Stephanie Roseen, Deputy City Clerk

City of Canyon Lake
 Check/Voucher Register - Council Report - Expenditures
 From 4/1/2018 Through 4/30/2018

Check Num...	Matching Docum... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
24202				0.00		
Total 24202				0.00		
24203				0.00		
Total 24203				0.00		
24204				0.00		
Total 24204				0.00		
24205				0.00		
Total 24205				0.00		
24206				0.00		
Total 24206				0.00		
24207				0.00		
Total 24207				0.00		
24208				0.00		
Total 24208				0.00		
24209				0.00		
Total 24209				0.00		
24210				0.00		
Total 24210				0.00		
24211				0.00		

City of Canyon Lake
 Check/Voucher Register - Council Report - Expenditures
 From 4/1/2018 Through 4/30/2018

Check Num...	Matching Docum... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 24211				0.00		
24212				0.00		
Total 24212				0.00		
24213				0.00		
Total 24213				0.00		
24214				0.00		
Total 24214				0.00		
24215				0.00		
Total 24215				0.00		
24216				0.00		
Total 24216				0.00		
24217				0.00		
Total 24217				0.00		
24218				0.00		
Total 24218				0.00		
24219	4/4/2018	California Consulting, LLC	Grant Writing Services-Firefighters Grant FEMA 3of4 payments	1,250.00	10	GENERAL
Total 24219	4/4/2018			1,250.00		
24220	4/4/2018	California Bulding Standards Commission	Permit Valuation Fees Jan 1 - Mar 31, 2018	207.00	10	GENERAL

City of Canyon Lake
 Check/Voucher Register - Council Report - Expenditures
 From 4/1/2018 Through 4/30/2018

Check Num...	Matching Docum... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 24220	4/4/2018			207.00		
24221	4/4/2018	C.L.CHAMBER OF COMMERCE	Annual Business Membership March-February	110.00	10	GENERAL
Total 24221	4/4/2018			110.00		
24222	4/4/2018	CTAI Pacific Greenscape	Landscape Maintenance Fire Station March 2018	250.00	10	GENERAL
24222	4/4/2018	CTAI Pacific Greenscape	Landscape Maintenance Median & Parkways March 2018	5,000.00	20	GAS TAX
Total 24222	4/4/2018			5,250.00		
24223	4/4/2018	DATA TICKET	Code Enforcement Citation Processing February 2018	100.00	10	GENERAL
24223	4/4/2018	DATA TICKET	Parking Citation Processing February 2018	100.00	10	GENERAL
Total 24223	4/4/2018			200.00		
24224	4/4/2018	DEPARTMENT OF CONSERVATION	State Report for Motion & Seismic Hazard Jan - Mar 2018	507.58	10	GENERAL
Total 24224	4/4/2018			507.58		
24225	4/4/2018	Fast Signs	City Hall Front Door Hours Sign	505.67	10	GENERAL
Total 24225	4/4/2018			505.67		
24226	4/4/2018	Jani-King of CA, Inc.	Janitorial Services April 2018	735.50	10	GENERAL
Total 24226	4/4/2018			735.50		
24227	4/4/2018	Joe's Hardware	Cleaning Supplies Fire Station	79.29	10	GENERAL
24227	4/4/2018	Joe's Hardware	Hefty bags Code Enforcement	14.32	10	GENERAL

City of Canyon Lake
 Check/Voucher Register - Council Report - Expenditures
 From 4/1/2018 Through 4/30/2018

Check Num...	Matching Docum... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
24227	4/4/2018	Joe's Hardware	Vacuum, cleaning supplies, etc.	240.56	10	GENERAL
Total 24227	4/4/2018			334.17		
24228	4/4/2018	L.C.C - Riverside Division	Division Meeting 3/1/18	150.00	10	GENERAL
Total 24228	4/4/2018			150.00		
24229	4/4/2018	COUNTY OF RIVERSIDE-TLMA	SLF Costs February 2018	249.97	20	GAS TAX
Total 24229	4/4/2018			249.97		
24230	4/4/2018	SOUTHERN CALIFORNIA EDISON	Electricity, 2/20/18-3/21/18	45.69	10	GENERAL
24230	4/4/2018	SOUTHERN CALIFORNIA EDISON	Electricity, 2/21/18-3/22/18	71.43	20	GAS TAX
Total 24230	4/4/2018			117.12		
24231	4/4/2018	STAPLES	Office Supplies, fire station printer, notebooks EOC Equip	4,260.33	10	GENERAL
Total 24231	4/4/2018			4,260.33		
24232	4/4/2018	Stewart Title of California, Inc.	Property Report; Athey Case	1,279.00	10	GENERAL
Total 24232	4/4/2018			1,279.00		
24233	4/4/2018	Structural Termite/Pest Control	Pest Control Fire Station 4/2/18	36.75	10	GENERAL
Total 24233	4/4/2018			36.75		
24234	4/4/2018	Synoptek, LLC	IT Maintenance April 2018	2,225.00	10	GENERAL
24234	4/4/2018	Synoptek, LLC	Memory upgrade	93.46	10	GENERAL

City of Canyon Lake
 Check/Voucher Register - Council Report - Expenditures
 From 4/1/2018 Through 4/30/2018

Check Num...	Matching Docum... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 24234	4/4/2018			2,318.46		
24235	4/4/2018	Toshiba Financial Services	Monthly Copier lease 3/15/18-4/15/18	690.23	10	GENERAL
Total 24235	4/4/2018			690.23		
24236	4/18/2018	Abila	Accounting Software Renewal June 2018	838.00	10	GENERAL
Total 24236	4/18/2018			838.00		
24237	4/18/2018	AMERICAN FORENSIC NURSES INC	Sheriff's Blood Draws, March 2018	40.00	10	GENERAL
Total 24237	4/18/2018			40.00		
24238	4/18/2018	Charles Abbott Associates, Inc.	Building and Safety Services March 2018	23,162.29	10	GENERAL
24238	4/18/2018	Charles Abbott Associates, Inc.	Code Enforcement Software March 2018	200.00	10	GENERAL
24238	4/18/2018	Charles Abbott Associates, Inc.	Environmental Services March 2018	435.00	10	GENERAL
24238	4/18/2018	Charles Abbott Associates, Inc.	Planning Services January 2018	4,280.00	10	GENERAL
24238	4/18/2018	Charles Abbott Associates, Inc.	Planning Services March 2018	4,280.00	10	GENERAL
24238	4/18/2018	Charles Abbott Associates, Inc.	Maintenance Services February 2018	3,059.63	20	GAS TAX
24238	4/18/2018	Charles Abbott Associates, Inc.	Maintenance Services January 2018	2,759.24	20	GAS TAX
24238	4/18/2018	Charles Abbott Associates, Inc.	Maintenance Services March 2018	529.74	20	GAS TAX
Total 24238	4/18/2018			38,705.90		
24239	4/18/2018	Cota, Cole and Huber, LLP	Attorney Services March 2018	8,547.29	10	GENERAL

City of Canyon Lake
Check/Voucher Register - Council Report - Expenditures
From 4/1/2018 Through 4/30/2018

Check Num...	Matching Docum... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 24239	4/18/2018			8,547.29		
24240	4/18/2018	DIRECTV	Satellite Service, Fire Station 4/12/18-5/11/18	50.54	10	GENERAL
Total 24240	4/18/2018			50.54		
24241	4/18/2018	STATE OF CA DEPT. OF JUSTICE	Sheriff's Dept Fingerprinting March 2018	64.00	10	GENERAL
Total 24241	4/18/2018			64.00		
24242	4/18/2018	Division of the State Architect	Disability Access & Education Fee Report 1/2018 - 3/2018	86.60	10	GENERAL
Total 24242	4/18/2018			86.60		
24243	4/18/2018	Jordan Ehrenkranz	Internet Reimbursement for December 2017	40.00	10	GENERAL
24243	4/18/2018	Jordan Ehrenkranz	Internet Reimbursement for November 2017	40.00	10	GENERAL
24243	4/18/2018	Jordan Ehrenkranz	Internet Reimbursement for October 2017	40.00	10	GENERAL
24243	4/18/2018	Jordan Ehrenkranz	Internet Reimbursement for September 2017	40.00	10	GENERAL
Total 24243	4/18/2018			160.00		
24244	4/18/2018	ELSINORE VALLEY MUNI WATER DIS	Water Service, Fire Detector 2/25/18-3/25/18	100.72	10	GENERAL
24244	4/18/2018	ELSINORE VALLEY MUNI WATER DIS	Water Service, Fire Station 2/27/18-3/28/18	255.51	10	GENERAL
24244	4/18/2018	ELSINORE VALLEY MUNI WATER DIS	Water Service, Irrigation 2/27/18-3/28/18	980.42	20	GAS TAX
Total 24244	4/18/2018			1,336.65		
24245	4/18/2018	FRIDAY FLYER	Full Page Insertion 3/30/18	200.00	10	GENERAL

City of Canyon Lake
 Check/Voucher Register - Council Report - Expenditures
 From 4/1/2018 Through 4/30/2018

Check Num...	Matching Docum... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
24245	4/18/2018	FRIDAY FLYER	Full Page Insertion 4/6/18	200.00	10	GENERAL
24245	4/18/2018	FRIDAY FLYER	Notice of Public Hearing 4/27/18	30.00	10	GENERAL
Total 24245	4/18/2018			430.00		
24246	4/18/2018	Frontier Communications	Internet, City Hall 4/10/18-5/9/18	146.98	10	GENERAL
Total 24246	4/18/2018			146.98		
24247	4/18/2018	THE GAS COMPANY	Water, City Hall 2/28/18-3/29/18	99.13	10	GENERAL
Total 24247	4/18/2018			99.13		
24248	4/18/2018	NANCY GREENHALGH	Retiree Health Insurance May 2018	197.76	10	GENERAL
Total 24248	4/18/2018			197.76		
24249	4/18/2018	Joe's Hardware	Supplies	132.39	10	GENERAL
24249	4/18/2018	Joe's Hardware	Supplies for fire station	62.45	10	GENERAL
Total 24249	4/18/2018			194.84		
24250	4/18/2018	Nate Volk	Broadcasting Services 4/4/18	350.00	10	GENERAL
Total 24250	4/18/2018			350.00		
24251	4/18/2018	CASH	Lake test strips, postage, copies of docs for Athey	140.25	10	GENERAL
Total 24251	4/18/2018			140.25		
24252	4/18/2018	Purchase Power	Postage	1,039.49	10	GENERAL
Total 24252	4/18/2018			1,039.49		

City of Canyon Lake
 Check/Voucher Register - Council Report - Expenditures
 From 4/1/2018 Through 4/30/2018

Check Num...	Matching Docum... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
24253	4/18/2018	JOHN REGUS	Conference Room Rent May 2018	250.00	10	GENERAL
Total 24253	4/18/2018			250.00		
24254	4/18/2018	JOHN REGUS	Library Rent June 2018	1,043.33	10	GENERAL
Total 24254	4/18/2018			1,043.33		
24255	4/18/2018	County Executive Office	Addtl Debt Service Animal Shelter FY 17/18	3,996.00	10	GENERAL
24255	4/18/2018	County Executive Office	Animal Shelter Services Jan - Mar 2018	18,086.13	10	GENERAL
24255	4/18/2018	County Executive Office	SCFA Miscellaneous Expenses 3rd Qtr FY 17/18	588.00	10	GENERAL
Total 24255	4/18/2018			22,670.13		
24256	4/18/2018	RIV. CO. SHERIFF'S DEPT., Acctg & Fin	Sheriff's Contract Law Enforcement 2/1/18-2/28/18	118,351.94	10	GENERAL
Total 24256	4/18/2018			118,351.94		
24257	4/18/2018	Round Up Jr. Mart	City Vehicle Fuel 12/2/17 - 4/7/18	964.01	10	GENERAL
Total 24257	4/18/2018			964.01		
24258	4/18/2018	SOUTHERN CALIFORNIA EDISON	Electricity, Pump Station 3/9/18-4/10/18	272.56	20	GAS TAX
24258	4/18/2018	SOUTHERN CALIFORNIA EDISON	Electricity, Traffic Control 2/28/18-3/29/18	354.84	20	GAS TAX
Total 24258	4/18/2018			627.40		
24259	4/18/2018	Seabreeze Group Services, LLC	City Hall Phone Service 4/15/18-4/14/19	1,176.00	10	GENERAL
Total 24259	4/18/2018			1,176.00		

City of Canyon Lake
Check/Voucher Register - Council Report - Expenditures
From 4/1/2018 Through 4/30/2018

Check Num...	Matching Docum... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
24260	4/18/2018	Sparkletts	Drinking Water, March 2018	42.98	10	GENERAL
Total 24260	4/18/2018			42.98		
24261	4/18/2018	Speedy Vehicle Registration	Live Scans, March 2018	60.00	10	GENERAL
Total 24261	4/18/2018			60.00		
24262	4/18/2018	STATE COMP. INS. FUND	Workers Comp May 2018	1,265.42	10	GENERAL
Total 24262	4/18/2018			1,265.42		
24263	4/18/2018	Time Warner Cable	Internet, Fire Station 4/10/18-5/9/18	74.98	10	GENERAL
24263	4/18/2018	Time Warner Cable	Service Call 3/27/18	156.84	10	GENERAL
Total 24263	4/18/2018			231.82		
24264	4/18/2018	TVC, Inc.	Phone System Repair 3/28/18	95.00	10	GENERAL
Total 24264	4/18/2018			95.00		
24265	4/18/2018	U. S. Bank	Jeep tires, office supplies, emergency preparedness supplies	4,248.27	10	GENERAL
Total 24265	4/18/2018			4,248.27		
24266	4/18/2018	Verizon Wireless	Cell Phones, 3/4/18-4/3/18	444.72	10	GENERAL
24266	4/18/2018	Verizon Wireless	iPads, 3/4/18-4/3/18	199.08	10	GENERAL
Total 24266	4/18/2018			643.80		
24267	4/19/2018	Regional Conservation Authority	MSHCP Fees Collected for April 2018	2,031.00	50	AGENCY

City of Canyon Lake
 Check/Voucher Register - Council Report - Expenditures
 From 4/1/2018 Through 4/30/2018

Check Numb...	Matching Docum... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 24267	4/19/2018			2,031.00		
24268	4/19/2018	Special District Risk Management Authority	Dental Insurance for Palmer; May 2018	200.63	10	GENERAL
Total 24268	4/19/2018			200.63		
24269	4/19/2018	WRCOG	TUMF Fees Collected for April 2018	4,437.00	50	AGENCY
Total 24269	4/19/2018			4,437.00		
Report Total				228,967.94		

City of Canyon Lake
Invoices Selected for Payment - COUNCIL CHECK REPORT

Vendor ID	Invoice Description	Cash Required
CA Consulting	Grant Writing Services-Firefighters Grant FEMA 3of4 payments	1,250.00
CBSC	Permit Valuation Fees Jan 1 - Mar 31, 2018	207.00
CL CHAMBER	Annual Business Membership March-February	110.00
CTAI	Landscape Maintenance Fire Station March 2018	250.00
	Landscape Maintenance Median & Parkways March 2018	5,000.00
DATA TICKET	Parking Citation Processing February 2018	100.00
	Code Enforcement Citation Processing February 2018	100.00
DEPT OF CONSER	State Report for Motion & Seismic Hazard Jan - Mar 2018	507.58
Fast Signs	City Hall Front Door Hours Sign	505.67
Jani-King	Janitorial Services April 2018	735.50
Joe's	Hefty bags Code Enforcement	14.32
	Cleaning Supplies Fire Station	79.29
	Vacuum, cleaning supplies, etc.	240.56
LCC Riverside	Division Meeting 3/1/18	150.00
Riv Co TLMA	SLF Costs February 2018	249.97
SCE	Electricity, 2/20/18-3/21/18	45.69
	Electricity, 2/21/18-3/22/18	71.43
STAPLES	Office Supplies, fire station printer, notebooks EOC Equip	4,260.33
Stewart	Property Report; Athey Case	1,279.00
Structural	Pest Control Fire Station 4/2/18	36.75
Synoptek	Memory upgrade	93.46
	IT Maintenance April 2018	2,225.00
Toshiba	Monthly Copier lease 3/15/18-4/15/18	690.23
Report Total		18,201.78

City of Canyon Lake
Invoices Selected for Payment - COUNCIL CHECK REPORT

Vendor ID	Invoice Description	Cash Required
ABILA	Accounting Software Renewal June 2018	838.00
AMERICAN FORENSIC	Sheriff's Blood Draws, March 2018	40.00
Charles Abbott	Maintenance Services January 2018	2,759.24
	Maintenance Services February 2018	3,059.63
	Code Enforcement Software March 2018	200.00
	Environmental Services March 2018	435.00
	Planning Services March 2018	4,280.00
	Maintenance Services March 2018	529.74
	Building and Safety Services March 2018	23,162.29
	Planning Services January 2018	4,280.00
Cota	Attorney Services March 2018	8,547.29
DIRECTV	Satellite Service, Fire Station 4/12/18-5/11/18	50.54
DOJ	Sheriff's Dept Fingerprinting March 2018	64.00
DSA	Disability Access & Education Fee Report 1/2018 - 3/2018	86.60
Ehrenkranz	Internet Reimbursement for December 2017	40.00
	Internet Reimbursement for November 2017	40.00
	Internet Reimbursement for September 2017	40.00
	Internet Reimbursement for October 2017	40.00
EVMWD	Water Service, Fire Detector 2/25/18-3/25/18	100.72
	Water Service, Irrigation 2/27/18-3/28/18	980.42
	Water Service, Fire Station 2/27/18-3/28/18	255.51
FRIDAY FLYER	Full Page Insertion 4/6/18	200.00
	Full Page Insertion 3/30/18	200.00
	Notice of Public Hearing 4/27/18	30.00
Frontier	Internet, City Hall 4/10/18-5/9/18	146.98
GAS CO	Water, City Hall 2/28/18-3/29/18	99.13
GREENHALGH	Retiree Health Insurance May 2018	197.76
Joe's	Supplies	132.39
	Supplies for fire station	62.45
Nate Volk	Broadcasting Services 4/4/18	350.00
PETTY CASH	Lake test strips, postage, copies of docs for Athey	140.25
Pitney Bowes - Purchase Power	Postage	1,039.49
REGUS	Conference Room Rent May 2018	250.00
	Library Rent June 2018	1,043.33
riv Co Exec	Addtl Debt Service Animal Shelter FY 17/18	3,996.00
	Animal Shelter Services Jan - Mar 2018	18,086.13
	SCFA Miscellaneous Expenses 3rd Qtr FY 17/18	588.00
Riv Co Sheriff Acctg	Sheriff's Contract Law Enforcement 2/1/18-2/28/18	118,351.94
Round Up	City Vehicle Fuel 12/2/17 - 4/7/18	964.01
SCE	Electricity, Traffic Control 2/28/18-3/29/18	354.84
	Electricity, Pump Station 3/9/18-4/10/18	272.56
SEABREEZE	City Hall Phone Service 4/15/18-4/14/19	1,176.00

Date: 4/18/18
04:31:09 PM

Page: 1

City of Canyon Lake
Invoices Selected for Payment - COUNCIL CHECK REPORT

<u>Vendor ID</u>	<u>Invoice Description</u>	<u>Cash Required</u>
Sparkletts	Drinking Water, March 2018	42.98
Speedy Vehicle	Live Scans, March 2018	60.00
STATE FUND	Workers Comp May 2018	1,265.42
Time Warner	Service Call 3/27/18	156.84
	Internet, Fire Station 4/10/18-5/9/18	74.98
TVC, Inc.	Phone System Repair 3/28/18	95.00
US Bank	Jeep tires, office supplies, emergency preparedness supplies	4,248.27
VerizonW	Cell Phones, 3/4/18-4/3/18	444.72
	iPads, 3/4/18-4/3/18	199.08
Report Total		<u>204,097.53</u>

City of Canyon Lake
Invoices Selected for Payment - COUNCIL CHECK REPORT

<u>Vendor ID</u>	<u>Invoice Description</u>	<u>Cash Required</u>
RCA	MSHCP Fees Collected for April 2018	2,031.00
SDRMA	Dental Insurance for Palmer; May 2018	200.63
WRCOG	TUMF Fees Collected for April 2018	4,437.00
Report Total		<u>6,668.63</u>

Labor Distribution

City of Canyon Lake
Company (10756)

Check Date: 03/30/2018
Process: 2018033001
Period: 03/16/2018 to 03/31/2018

Department: (1) Staff

Code	Earning	Hours	Amount	Deduction	Code	Amount	Taxable	Tax	Code	Amount	Taxable	Amount
Reg	Regular	22.25	1335.00									
Total Earnings 22.25 1335.00 Total Deductions 0.00 Total Employer Taxes 0.00												
Gross 1335.00												
Tot Liab 1335.00												
Net Amt 1335.00												

Department: (1) Staff Total

Employees	1	Code	Earning	Hours	Amount	Deduction	Code	Amount	Tax	Code	Amount	Taxable	Tax	Code	Amount	Taxable	Amount
Female	1	Reg	Regular	22.25	1335.00												
Male	0																
Total Earnings 22.25 1335.00 Total Deductions 0.00 Total Employer Taxes 0.00																	
Gross 1335.00																	
Tot Liab 1335.00																	
Net Amt 1335.00																	

Department: (20) City Employees

Code	Earning	Hours	Amount	Deduction	Code	Amount	Taxable	Tax	Code	Amount	Taxable	Amount
125CO	125 Cash		492.43	PTAXF Pre-Tax P.	CA	245.00	3747.43	CA Edu & T	CAEIT	98.30	0.00	0.00
102	Reg Regular		3500.00		CASDJ CA SDI - Err	39.93	3992.43	California SI	CASUI	272.32	0.00	0.00
Salary	3500.00				FITW Federal Inco		3747.43	MED-R Medicare - E	MED-R	57.89	3992.43	57.89
Total Earnings 0.00 3992.43 Total Deductions 245.00 Total Employer Taxes 468.44 Total Employer Taxes 57.89												
Gross 3992.43												
Tot Liab 4050.32												
Net Amt 3278.99												

Code	Earning	Hours	Amount	Deduction	Code	Amount	Taxable	Tax	Code	Amount	Taxable	Amount
Reg	Regular	22.00	437.80	457B EE	CA	32.84	404.96	CA Edu & T	CAEIT	0.00	437.80	0.44
106	Reg Regular		19.9000		CASDJ CA SDI - Err	4.37	437.80	California SI	CASUI	4.37	437.80	19.70
Rate	19.9000				FITW Federal Inco		404.96	MED-R Medicare - E	MED-R	6.35	437.80	6.35
Total Earnings 22.00 437.80 Total Deductions 32.84 Total Employer Taxes 10.72 Total Employer Taxes 26.49												
Gross 437.80												
Tot Liab 464.29												
Net Amt 394.24												

Code	Earning	Hours	Amount	Deduction	Code	Amount	Taxable	Tax	Code	Amount	Taxable	Amount
125CO	125 Cash		499.58	PTXPF Pre-Tax P.	CA	109.73	2145.45	CA Edu & T	CAEIT	73.85	0.00	0.00
98	Reg Regular		1753.60		CASDJ CA SDI - Err	22.55	2255.18	California SI	CASUI	22.55	0.00	0.00
Rate	23.1000				FITW Federal Inco		2145.45	MED-R Medicare - E	MED-R	142.33	2255.18	32.70
Total Earnings 76.00 2255.18 Total Deductions 109.73 Total Employer Taxes 271.43 Total Employer Taxes 32.70												
Gross 2255.18												
Tot Liab 2287.88												
Net Amt 1874.02												

Code	Earning	Hours	Amount	Deduction	Code	Amount	Taxable	Tax	Code	Amount	Taxable	Amount
125CO	125 Cash		452.83	PTXPF Pre-Tax P.	CA	338.54	5530.96	CA Edu & T	CAEIT	261.35	0.00	0.00
99	Reg Regular		5416.67		CASDJ CA SDI - Err	58.69	5869.50	California SI	CASUI	58.69	0.00	0.00
Salary	5416.67		0.00		FITW Federal Inco		5530.96	MED-R Medicare - E	MED-R	582.35	5869.50	85.11
Total Earnings 9.50 5869.50 Total Deductions 338.54 Total Employer Taxes 987.50 Total Employer Taxes 85.11												
Gross 5869.50												
Tot Liab 5954.61												
Net Amt 4543.46												

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Labor Distribution

City of Canyon Lake
Company (10756)

Check Date: 03/30/2018
Process: 2018033001
Period: 03/16/2018 to 03/31/2018

Department: (30)Special Enforcement Team Total

Employees	4	Code	Earning	Hours	Amount	Code	Deduction	Amount	Code	Tax	Amount	Code	Tax	Amount	Taxable	Tax	Amount	Taxable	Amount	
Female	2	1250	125 Cash		228.02	457B	457B EE	100.05	CA	California SI	4118.48	CA	CA ETT CA Edu & T	89.97	2141.67	2141.67	2.14			
Male	2	Reg	Regular	157.45	4129.67	PTAXI	Pre-Tax P.	139.16	CASDI	CA SDI - Err	4357.69	CASUI	California SI	43.56	2141.67	2141.67	96.37	Gross	4357.69	
						FITW	Federal Incoi		FITW	Federal Incoi	4118.48	MED-R	Medicare - E	260.33	4357.69	4357.69	63.18	Tot Liab	4519.38	
						MED	Medicare		MED	Medicare	63.18								Net Amt	3661.44
Total Earnings				157.45	4357.69	Total Deductions		239.21				Total Employer Taxes		457.04					161.69	

Department: (50)Council Members

Bonner, Randall P	Emp Id	Salary	Code	Earning	Hours	Amount	Code	Deduction	Amount	Code	Tax	Amount	Code	Tax	Amount	Taxable	Tax	Amount	Taxable	Amount
	78	300.00	Reg	Regular		300.00	CA	California SI		CA	California SI	300.00	CA	CA ETT CA Edu & T	0.00	300.00	300.00	0.30		
			FITW	Federal Incoi			FITW	Federal Incoi		FITW	Federal Incoi	300.00	CASUI	California SI	0.00	300.00	300.00	13.51	Gross	300.00
			MED	Medicare			MED	Medicare		MED	Medicare	300.00	MED-R	Medicare - E	4.35	300.00	300.00	4.35	Tot Liab	318.16
																			Net Amt	295.65
Total Earnings		300.00	Total Deductions		0.00	Total Employer Taxes		4.35				Total Employer Taxes		4.35					18.16	

Jordan Ehrenkranz,	Emp Id	Salary	Code	Earning	Hours	Amount	Code	Deduction	Amount	Code	Tax	Amount	Code	Tax	Amount	Taxable	Tax	Amount	Taxable	Amount
	62	300.00	Reg	Regular		300.00	CA	California SI		CA	California SI	300.00	CA	CA ETT CA Edu & T	0.00	300.00	300.00	0.30		
			FITW	Federal Incoi			FITW	Federal Incoi		FITW	Federal Incoi	300.00	CASUI	California SI	0.00	300.00	300.00	13.50	Gross	300.00
			MED	Medicare			MED	Medicare		MED	Medicare	300.00	MED-R	Medicare - E	4.35	300.00	300.00	4.35	Tot Liab	318.15
																			Net Amt	295.65
Total Earnings		300.00	Total Deductions		0.00	Total Employer Taxes		4.35				Total Employer Taxes		4.35					18.15	

Greene, Larry B	Emp Id	Salary	Code	Earning	Hours	Amount	Code	Deduction	Amount	Code	Tax	Amount	Code	Tax	Amount	Taxable	Tax	Amount	Taxable	Amount
	103	300.00	Reg	Regular		300.00	CA	California SI		CA	California SI	300.00	CA	CA ETT CA Edu & T	0.00	300.00	300.00	0.30		
			FITW	Federal Incoi			FITW	Federal Incoi		FITW	Federal Incoi	300.00	CASUI	California SI	0.00	300.00	300.00	13.50	Gross	300.00
			MED	Medicare			MED	Medicare		MED	Medicare	300.00	MED-R	Medicare - E	4.35	300.00	300.00	4.35	Tot Liab	318.15
																			Net Amt	295.65
Total Earnings		300.00	Total Deductions		0.00	Total Employer Taxes		4.35				Total Employer Taxes		4.35					18.15	

Haggerty, Dawn M	Emp Id	Salary	Code	Earning	Hours	Amount	Code	Deduction	Amount	Code	Tax	Amount	Code	Tax	Amount	Taxable	Tax	Amount	Taxable	Amount
	95	300.00	Reg	Regular		300.00	CA	California SI		CA	California SI	300.00	CA	CA ETT CA Edu & T	0.00	300.00	300.00	0.30		
			FITW	Federal Incoi			FITW	Federal Incoi		FITW	Federal Incoi	300.00	CASUI	California SI	30.00	300.00	300.00	13.50	Gross	300.00
			MED	Medicare			MED	Medicare		MED	Medicare	300.00	MED-R	Medicare - E	4.35	300.00	300.00	4.35	Tot Liab	318.15
																			Net Amt	265.65
Total Earnings		300.00	Total Deductions		0.00	Total Employer Taxes		4.35				Total Employer Taxes		4.35					18.15	

Warren, Vicki	Emp Id	Salary	Code	Earning	Hours	Amount	Code	Deduction	Amount	Code	Tax	Amount	Code	Tax	Amount	Taxable	Tax	Amount	Taxable	Amount
	94	300.00	Reg	Regular		300.00	CA	California SI		CA	California SI	300.00	CA	CA ETT CA Edu & T	0.00	300.00	300.00	0.30		
			FITW	Federal Incoi			FITW	Federal Incoi		FITW	Federal Incoi	300.00	CASUI	California SI	0.00	300.00	300.00	13.50	Gross	300.00
			MED	Medicare			MED	Medicare		MED	Medicare	300.00	MED-R	Medicare - E	4.35	300.00	300.00	4.35	Tot Liab	318.15
																			Net Amt	295.65
Total Earnings		300.00	Total Deductions		0.00	Total Employer Taxes		4.35				Total Employer Taxes		4.35					18.15	

Labor Distribution

City of Canyon Lake
Company (10756)

Check Date: 03/30/2018
Process: 2018033001
Period: 03/16/2018 to 03/31/2018

Department: (50)Council Members Total

Employees	5	Code	Earning	Hours	Amount	Code	Tax	Taxable	Amount	Code	Tax	Taxable	Amount
Female	2	Reg	Regular		1500.00	CA	California SI	1500.00	0.00	CAETT	CA Edu & Tr	1500.00	1.50
Male	3					FITW	Federal Inco	1500.00	30.00	CASUI	California SI	1500.00	67.51
						MED	Medicare	1500.00	21.75	MED-R	Medicare - E	1500.00	21.75
													1500.00
													1590.76
													1448.25
													Net Amt
													90.76
													Total Employer Taxes

Report Total

Employees	15	Code	Earning	Hours	Amount	Code	Tax	Taxable	Amount	Code	Tax	Taxable	Amount
Female	8	125CO	125 Cash		2226.01	457B	457B EE	18118.55	523.70	CAETT	CA Edu & Tr	4758.62	4.76
Male	7	Reg	Regular	277.70	18074.74	PTAXF	Pre-Tax P	17591.75	175.89	CASUI	California SI	4758.62	214.14
		Sick	Sick	15.50	126.00	PTXPE	Pre-Tax P	18118.55	1289.04	MED-R	Medicare - E	19091.75	276.83
						MED	Medicare	19091.75	276.83				20426.75
													20922.48
													17188.09
													Net Amt
													495.73
													Total Employer Taxes

Gross 29688
Aaron Palmer, City Manager

3/29/18

Date

Labor Distribution

City of Canyon Lake
Company (10756)

Check Date: 04/13/2018
Process: 2018041301
Period: 04/01/2018 to 04/15/2018

Department: (1) Staff

Code	Earning	Hours	Amount	Deduction	Amount	Code	Tax	Amount	Code	Tax	Amount	Taxable	Amount	Taxable	Amount	Gross	Tot Liab	Net Amt
Reg	Regular	14.00	840.00													840.00	840.00	840.00
Total Earnings																840.00	840.00	840.00
Total Deductions																0.00	0.00	0.00
Total Employer Taxes																0.00	0.00	0.00

Department: (1) Staff Total

Code	Earning	Hours	Amount	Deduction	Amount	Code	Tax	Amount	Code	Tax	Amount	Taxable	Amount	Taxable	Amount	Gross	Tot Liab	Net Amt
1	Reg	Regular	14.00	840.00												840.00	840.00	840.00
Total Earnings																840.00	840.00	840.00
Total Deductions																0.00	0.00	0.00
Total Employer Taxes																0.00	0.00	0.00

Department: (20) City Employees

Code	Earning	Hours	Amount	Deduction	Amount	Code	Tax	Amount	Code	Tax	Amount	Taxable	Amount	Taxable	Amount	Gross	Tot Liab	Net Amt
125CO	125 Cash		492.43	PTAXI Pre-Tax P.	245.00	CA	California SI	98.30	CAETT	CA Edu & Tl	0.00	0.00	0.00	0.00	0.00	3992.43	4050.33	3279.00
102	Reg	Regular	3500.00			CASDJ	CA SDI - Err	39.92	CASUI	California SI	0.00	0.00	0.00	0.00	0.00	4050.33	4050.33	3279.00
Salary	3500.00					FITW	Federal Inco	272.32	MED-R	Medicare - E	3992.43	3992.43	57.90	57.90	57.90	4050.33	4050.33	3279.00
Total Earnings																3992.43	3992.43	3992.43
Total Deductions																245.00	245.00	245.00
Total Employer Taxes																468.43	468.43	468.43

Code	Earning	Hours	Amount	Deduction	Amount	Code	Tax	Amount	Code	Tax	Amount	Taxable	Amount	Taxable	Amount	Gross	Tot Liab	Net Amt
Reg	Regular	25.00	497.50	457B EE	37.31	CA	California SI	460.19	CAETT	CA Edu & Tl	0.50	0.50	0.50	0.50	0.50	497.50	497.50	447.99
106	Reg	Regular	19.9000			CASDJ	CA SDI - Err	4.98	CASUI	California SI	22.39	22.39	22.39	22.39	22.39	497.50	497.50	447.99
Rate	19.9000					FITW	Federal Inco	460.19	MED-R	Medicare - E	497.50	497.50	7.21	7.21	7.21	497.50	497.50	447.99
Total Earnings																497.50	497.50	497.50
Total Deductions																37.31	37.31	37.31
Total Employer Taxes																12.20	12.20	12.20

Code	Earning	Hours	Amount	Deduction	Amount	Code	Tax	Amount	Code	Tax	Amount	Taxable	Amount	Taxable	Amount	Gross	Tot Liab	Net Amt
125CO	125 Cash		499.58	PTXPE Pre-Tax P.	93.84	CA	California SI	2161.34	CAETT	CA Edu & Tl	0.00	0.00	0.00	0.00	0.00	2255.18	2287.88	1886.60
98	Comp	Comp Tin	254.10			CASDJ	CA SDI - Err	2255.18	CASUI	California SI	0.00	0.00	0.00	0.00	0.00	2255.18	2287.88	1886.60
23.1000	Reg	Regular	1501.50			FITW	Federal Inco	144.24	MED-R	Medicare - E	2255.18	2255.18	32.70	32.70	32.70	2255.18	2287.88	1886.60
Rate	1501.50					MED	Medicare	32.70			32.70	32.70	32.70	32.70	32.70	2255.18	2287.88	1886.60
Total Earnings																2255.18	2255.18	2255.18
Total Deductions																93.84	93.84	93.84
Total Employer Taxes																274.74	274.74	274.74

Code	Earning	Hours	Amount	Deduction	Amount	Code	Tax	Amount	Code	Tax	Amount	Taxable	Amount	Taxable	Amount	Gross	Tot Liab	Net Amt
125CO	125 Cash		452.83	PTXPE Pre-Tax P.	338.54	CA	California SI	5530.96	CAETT	CA Edu & Tl	0.00	0.00	0.00	0.00	0.00	5869.50	5954.61	4543.47
99	Reg	Regular	5416.67			CASDJ	CA SDI - Err	5869.50	CASUI	California SI	0.00	0.00	0.00	0.00	0.00	5869.50	5954.61	4543.47
Salary	5416.67					FITW	Federal Inco	5530.96	MED-R	Medicare - E	5869.50	5869.50	85.11	85.11	85.11	5869.50	5954.61	4543.47
Rate	5416.67					MED	Medicare	85.10			85.10	85.10	85.11	85.11	85.11	5869.50	5954.61	4543.47
Total Earnings																5869.50	5869.50	5869.50
Total Deductions																338.54	338.54	338.54
Total Employer Taxes																987.49	987.49	987.49

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Labor Distribution

City of Canyon Lake
Company (10756)

Check Date: 04/13/2018
Process: 2018041301
Period: 04/01/2018 to 04/15/2018

Department: (30)Special Enforcement Team Total

Employees	Code	Earning	Hours	Amount	Deduction	Code	Tax	Amount	Code	Tax	Amount	Taxable	Tax	Amount	Taxable	Amount
Female	2	125CO 125 Cash		228.02	457B EE	CA	California SI	100.16	CAETT	CA Edu & T	95.26	4233.93	CA Edu & T	2250.72	2250.72	2.25
Male	2	Reg Regular	162.25	4245.72	PTAXI Pre-Tax P.	CASDI	CA SDI - Err	139.65	CASUI	California SI	44.75	4473.74	California SI	2250.72	101.28	Gross
					FITW Federal Inco	MED	Medicare	287.97	MED-R	Medicare - E	64.87	4233.93	Medicare - E	4473.74	64.86	Tot Liab
												4473.74				Net Amt
Total Earnings			162.25	4473.74	Total Deductions			239.81			492.85			Total Employer Taxes		168.39

Report Total

Employees	Code	Earning	Hours	Amount	Deduction	Code	Tax	Amount	Code	Tax	Amount	Taxable	Tax	Amount	Taxable	Amount
Female	10	125CO 125 Cash		2226.01	457B EE	CA	California SI	137.47	CAETT	CA Edu & T	530.39	16805.12	CA Edu & T	3427.37	3427.37	3.43
Male	4	Comp Tin	11.00	254.10	PTAXI Pre-Tax P.	CASDI	CA SDI - Err	384.65	CASUI	California SI	177.68	17767.50	California SI	3427.37	154.23	Gross
		Reg Regular	266.25	16001.39	PTXPE Pre-Tax P.	FITW	Federal Inco	440.26	MED-R	Medicare - E	1288.59	16805.12	Medicare - E	17767.50	257.63	Tot Liab
		Sick	6.00	126.00		MED	Medicare				257.63	17767.50				Net Amt
Total Earnings			283.25	18607.50	Total Deductions			962.38			2254.29			Total Employer Taxes		415.29

Caron D. Palmer
Aaron Palmer, City Manager

4/12/18
Date

U S BANK Statement dated 4/6/18

ITEM #	CREDITOR	DESCRIPTION	AMOUNT	ACCOUNT
1	Canyon Lake Market	Council meeting items	\$ 22.44	10-100-6510
2	Juice It Up	Student of the month	\$ 105.00	10-100-6830
3	Bestbuy.com	Samsung 32" smart TV	\$ 329.24	10-425-6215
4	Bestbuy.com	Samsung 32" smart TV	\$ 329.24	10-425-6215
5	Canyon Lake POA	Fiesta Day sponsorships	\$ 500.00	10-100-6830
6	Heartsmart.com	AED Wall Cabinet and supplies	\$ 372.90	10-425-6215
7	CA Assoc of Code Enforcement Officers	Membership Fee - Gina Dickson	\$ 95.00	10-520-6520
8	CA Assoc of Code Enforcement Officers	Membership Fee - Rubi Manzano 2017	\$ 85.00	10-520-6520
9	Staples	Office supplies	\$ 139.55	10-310-6210
10	CA Assoc of Code Enforcement Officers	Membership Fee - Rubi Manzano 2018	\$ 95.00	10-520-6520
11	American Tire Co	Jeep Tires	\$ 1,403.87	10-520-6410
12	Amazon	Video/Audio converter for website live feed	\$ 34.91	10-310-6610
13	Lowe's	City vehicle supplies	\$ 52.11	10-520-6410
14	Corelogic	Database for Code Enforcement	\$ 275.00	10-520-6220
8	Staples	Office supplies	\$ 20.65	10-310-6210
8	Microsoft 365	Microsoft 365 Monthly Fee	\$ 362.50	10-310-6610
17	CAC Parking Riverside	Parking for Grand Jury Appointment	\$ 4.00	10-520-6220
18	Country Club and Restaurant	Economic Development Round Table	\$ 21.86	10-100-6510
19				
			\$ 4,248.27	
		Account Breakdown		
	Council Meeting	10-100-6510	\$ 44.30	
	Council Special Dept. Expense	10-100-6520		
	Promotion and Advertising	10-100-6830	\$ 605.00	
	Office Expense	10-310-6210	\$ 160.20	
	Professional/Specialized Services	10-550-6610		
	Professional/Specialized Services	10-310-6610	\$ 397.41	
	Vehicle Maintenance	10-520-6415		
	Code Enforcement Vehicle Equipment	10-520-6410	\$ 1,455.98	
	Fire Station Expenses	10-420-8018		
	Emergency Preparedness Supplies	10-425-6215	\$ 1,031.38	
	Special Enforcement Misc Expense	10-520-6220	\$ 279.00	
	Code Enforcement Membership Dues	10-520-6520	\$ 275.00	
			\$ 4,248.27	
			Check Figure	\$ -

*OK to pay
4/19/18*

**Copies for City Council
as directed by
the Finance Committee**



Home Profile Reporting Person Information Education Other Organizations

Manage Reports Billing and Payments Payroll Schedule Member Requests Health Reconciliation Retirement Appointment Reconciliation

Common Tasks **Name:** City of Canyon Lake **CalPERS ID:** 3813045770

Menu **Payment Request Acceptance**

- Billing and Payments
- Super Funded Accounts
- Rate Plan Details
- Payment Accounts
- Make Payment

Your request for payment has been accepted.

- **Please print this page for your records.**
- If you need to contact us with questions regarding this payment, please have your Payment Confirmation Number for faster access.
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- Your payment account may take longer to post, depending upon your Financial Institution. Once your payment is processed, CalPERS will send a confirmation email to the email address in your profile.

Payment Setup Total
Total Payment Amount: \$134.09

Payment Summary

Payment Confirmation Number	Payment Authorization Date	Receivable ID	Receivable Description	Payment Method	Payment Account Nickname	Selected Payment Amount
1001050278	04/04/2018	100000015235550	Health PA Billing - PERS	EFT - Debit	Citizens Business Bank -5402	\$134.09

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Build: v7.2.1 Baseline: 180322_131221_v7.2.1_Int.594 **UID: 318**

*Ok to pay
4/5/18 AJ*



Home Profile Reporting Person Information Education Other Organizations

Manage Reports Billing and Payments Payroll Schedule Member Requests Health Reconciliation Retirement Appointment Reconciliation

Common Tasks **Name:** City of Canyon Lake **CalPERS ID:** 3813045770

Menu **Payment Request Acceptance**

- Billing and Payments
- Super Funded Accounts
- Rate Plan Details
- Payment Accounts
- Make Payment

Your request for payment has been accepted.

- **Please print this page for your records.**
- If you need to contact us with questions regarding this payment, please have your Payment Confirmation Number for faster access.
- Your payment will be reflected in your CalPERS account once the payment has been received by CalPERS.
- Your payment account may take longer to post, depending upon your Financial Institution. Once your payment is processed, CalPERS will send a confirmation email to the email address in your profile.

Payment Setup Total
Total Payment Amount: \$1,779.07

Payment Summary

Payment Confirmation Number	Payment Authorization Date	Receivable ID	Receivable Description	Payment Method	Payment Account Nickname	Selected Payment Amount
1001047014	03/29/2018	100000015198807	Employer Contribution, PEPPRA, 26189, CalPERS, 03/16/2018 - 03/31/2018	EFT - Debit	Citizens Business Bank -5402	\$932.94
1001047015	03/29/2018	100000015198777	Employer Contribution, Classic, 1684, CalPERS, 03/16/2018 - 03/31/2018	EFT - Debit	Citizens Business Bank -5402	\$846.13

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Build: v7.2.1 Baseline: 180322_131221_v7.2.1_int.594 UID: 318

Handwritten signature and date: 3/25/18



Home Profile Reporting Person Information Education Other Organizations

Manage Reports Billing and Payments Payroll Schedule Member Requests Health Reconciliation Retirement Appointment Reconciliation

Common Tasks **Name:** City of Canyon Lake **CalPERS ID:** 3813045770

Menu **Payment Request Acceptance**

- Billing and Payments
- Super Funded Accounts
- Rate Plan Details
- Payment Accounts
- Make Payment

Your request for payment has been accepted.

- **Please print this page for your records.**
- If you need to contact us with questions regarding this payment, please have your Payment Confirmation Number for faster access.
- Your payment will be reflected in your CalPERS account once the payment has been received by CalPERS.
- Your payment account may take longer to post, depending upon your Financial Institution. Once your payment is processed, CalPERS will send a confirmation email to the email address in your profile.

Payment Setup Total
Total Payment Amount: \$1,747.67

Payment Summary

Payment Confirmation Number	Payment Authorization Date	Receivable ID	Receivable Description	Payment Method	Payment Account Nickname	Selected Payment Amount
1001055410	04/12/2018	100000015230051	Employer Contribution, PEPPRA, 26189, CalPERS, 04/01/2018 - 04/15/2018	EFT - Debit	Citizens Business Bank -5402	\$900.45
1001055411	04/12/2018	100000015230007	Employer Contribution, Classic, 1684, CalPERS, 04/01/2018 - 04/15/2018	EFT - Debit	Citizens Business Bank -5402	\$847.22



CITY OF CANYON LAKE
PLAN SPONSOR: 0035273

Acknowledgment

Your payment was successfully submitted. Provided it is in good order, it will process within contractual timeframes.

You can print this acknowledgment for your records.

Plan Name: **CITY OF CANYON LAKE 457 OBRA-PST**

Plan Number: **0035273002**

Payroll Center: **CITY OF CANYON LAKE OBRA**

Payroll Center Number: **001**

Payroll Received for Salary Reduction

Submission date: **04/11/2018**

Submission time: **06:38 PM**

Pay period end date: **03/31/2018**

Payment method: **Debit ACH**

Bank routing number: **122234149**

Bank account number: **245125402**

Contributions payment amount: **\$300.65**

Contributions count: **3**

Draft date: **04/13/2018**

Nationwide Retirement Solutions and Nationwide Life Insurance Company (collectively "Nationwide") have endorsement relationships with the National Association of Counties, the International Association of Fire Fighters-Financial Corporation, and the National Association of Police Organizations.

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Handwritten signature and date:
4/12/18

MINUTES
REGULAR MEETING OF THE
CANYON LAKE CITY COUNCIL
Wednesday, April 7, 2018
Closed Session – 5:30 p.m.
Open Session - 6:30 p.m.

City Council Chambers
31516 Railroad Canyon Road
Canyon Lake, CA 92587

Closed Session – 5:30 p.m.

1. Call To Order

Mayor Warren called the meeting to order at 5:30 p.m.

2. Roll Call

Present: Council Members Bonner, Haggerty, Mayor Pro Tem Greene, and Mayor Warren.

Absent: Council Member Ehrenkranz

3. Public Comments

There were no public comments.

4. Closed Session

The City Council entered Closed Session at 5:31 p.m.

- a. Closed session pursuant to govt. code section 54957 – Public Employment; Public Employee Evaluation - City Manager
- b. Conference with Legal Counsel – Anticipated Litigation – Significant Exposure to Litigation pursuant to paragraph (2) of subdivision (d) of section 54956.9 - 1 case
- c. Conference with Legal Counsel – Anticipated Litigation – Potential Initiation of Litigation pursuant to Paragraph (4) of Subdivision (d) of Section 54956.9 – 1 case
- d. Return/Report from Closed Session

The City Council returned from Closed Session at 6:33 p.m. with no reportable action.

Open Session – 6:30 p.m.

1. Call Open Session to Order

Mayor Warren called the meeting to order at 6:33 p.m.

2. Invocation

Invocation was led by John Hollenbeck, Deacon on the Canyon Lake Community Church Council.

Flag Salute

Flag Salute was led by Planner Mark DeManincor.

3. Roll Call

Present: Council Members Bonner, Haggerty, Mayor Pro Tem Greene, and Mayor Warren.

Absent: Council Member Ehrenkranz.

4. Approval of the City Council Agenda

Moved by Bonner, seconded by Greene to approve the agenda as presented.

Motion carried 4-0-1 with Council Members Bonner, Haggerty, Mayor Pro Tem Greene, and Mayor Warren voting aye, and Council Member Ehrenkranz absent.

5. Special Presentation and Proclamations

5.1 Chamber of Commerce Announcements

Chamber Past President Jim Randle provide an update on Chamber activities and upcoming events.

5.2 Student of the Month – Christopher Fisher

Mayor Warren presented the proclamation to Christopher Fisher. Mr. Fisher spoke about his motivation to do well in school.

6. Public Comment

Arthur Femister, a resident, discussed sanctuary city issues. He asked that the City Council look into putting an item on the agenda to “opt-out” of the State of California’s Sanctuary State status.

7. Consent Calendar

7.1 Waiver of Reading in Full of all Ordinances by Title Only

7.2 Adoption of Resolution No. 2018-08, Approving Claims and Demands of the City

7.3 City Council Meeting Minutes

7.3.1 March 7, 2018

7.4 Authorization for Grant Writing Services Agreement with California Consulting for FEMA’s 2018 Staffing for Adequate Fire and Emergency Response Grant (SAFER)

Jack Wamsley, a resident, discussed Item 7.4 and its importance. He discussed the challenges of operating a fire crew with only 2 people.

Moved by Bonner, seconded by Greene to approve the consent calendar as presented.

Motion carried 4-0-1 with Council Members Bonner, Haggerty, Mayor Pro Tem Greene, and Mayor Warren voting aye, and Council Member Ehrenkranz absent.

8. Pulled Consent Calendar Items

There were no pulled consent calendar items.

9. Schedule of Future Events

Mayor Warren announced the schedule of future events are located on the agenda, website and Friday Flyer.

10. Business Items

10.1 Verbal Report Regarding Potential Business Solicitation Regulations

City Attorney Martyn discussed Property Owners Associations’ ability to regulate solicitation.

There was discussion that a Property Owners Association could ban all solicitation, however, if one member was allowed to solicit, all members would be allowed.

There was discussion regarding the issue being the honesty and type of solicitation going on, and that business licensing may be able to help regulate as a consumer issue.

There was discussion regarding why the issue had been brought up and what could be done to work with the Property Owners Association.

11. Public Hearing

11.1 Public Hearing – Variance (VAR) 17-01, a Variance to the Hillside Ordinance allowing a 1.5 to 1 slope to create a buildable area of approximately one acre located on Sorrel Lane, (APN 355-360-006), Canyon Lake, California.

The Public Hearing was opened at 6:55 p.m.

Mark DeManincor, City Planner, provided the staff report and PowerPoint presentation for the item. He stated that staff was recommending that the City Council take any testimony at the Public Hearing, then close the Hearing and when the applicant was ready with their completed information Staff would notice a new hearing.

There was discussion regarding the timeline that the City Council had provided for the applicant at the previous meeting.

Margaret Monson, Engineering/Public Works, stated that she had provided the applicant with a list of items the City would need to complete the application based on the Hillside Ordinance. The applicant stated that they would accomplish the list of items, but they needed additional time to do so. She had looked into the previous WQMP issue with the applicant and all of those issues had been resolved; however, because of the initial violation the State would be stepping up the observation of the City to ensure that all requirements on future projects were met.

It was unknown how long the applicant needed to meet all the requirements.

Bill Vandenberg, a resident, stated that the applicant would be complying with all the requirements, but did not want to go forward with putting together those requirements if he did not have some type of affirmation that the City Council would allow what he planned to do if the requirements were met due to the expense.

Mayor Warren stated that the applicant was looking for something that could not be provided because it was impossible to give an assurance without all of the required information.

The Public Hearing was closed at 7:07 p.m.

Moved by Greene, seconded by Bonner to remove the item from the calendar until staff was able to provide the additional information for the City Council to make their decision.

Motion carried 4-0-1 with Council Members Bonner, Haggerty, Mayor Pro Tem Greene, and Mayor Warren voting aye, and Council Member Ehrenkranz absent.

12. City Manager Comments

City Manager Palmer discussed the Riverside Division of the California League of Cities Membership meeting that was held at the Canyon Lake Country Club. He stated that the City had been receiving a lot of positive feedback.

13. Committee and Council Reports/Comments

13.1 Council Member Bonner

Council Member Bonner discussed the last Public Safety Committee meeting. He went on to discuss the I-15 and what was happening with transportation to help relieve traffic.

13.2 Council Member Ehrenkranz

Council Member Ehrenkranz was absent.

13.3 Council Member Haggerty

Council Member Haggerty discussed the public transportation options available for seniors and an informational meeting that would be happening at the Senior Center.

13.4 Mayor Pro Tem Greene

Mayor Pro Tem Greene discussed information on the properties that the Conservation Agency would be purchasing in the future to provide animal pathways through urban areas and protect regional trees and plants. He provided information on the City of Temecula's Disaster Business Resumption Conference and the NIMS/SIMS training that some of the Emergency Preparedness members attended. He discussed the upcoming Citywide Emergency Drill.

13.5 Mayor Warren

Mayor Warren discussed the regional issues that the City Officials were able to address with their positions. She discussed the issue with cities trying to address the Sanctuary State issue, and that Canyon Lake contracts with the Sheriff's Department and the department complies with Federal Law.

Lt. Huskey discussed the traffic collision that had occurred, and stated that the event as relayed on social media were not accurate. The Deputy that was at the scene had handled the situation appropriately, and there would be additional training given not directly related to the incident.

City Manager Palmer announced the Citywide Clean-up event.

14. Announcements

The next regular City Council meeting that was scheduled for May 2, 2018 at 6:30 p.m. for Open Session.

15. Adjournment

Mayor Warren adjourned the meeting at 7:25 p.m.

Respectfully submitted,

Ariel Hall
City Clerk Dept.



DMV/Donate Life California Month

WHEREAS, organ, tissue, marrow and blood donation are life-giving acts recognized worldwide as expressions of compassion to those in need;

WHEREAS, more than 114,000 individuals nationwide and more than 21,000 in California are currently on the national organ transplant waiting list, and on average, 20 people die each day while waiting due to the shortage of donated organs;

WHEREAS, the need for donated organs is especially urgent in Hispanic and African American communities;

WHEREAS, more than 600,000 units of blood per year are needed to meet the need in California;

WHEREAS, at any given time, 6,000 patients are in need of volunteer marrow donors;

WHEREAS, a single individual's donation of the heart, lungs, liver, kidneys, pancreas and small intestine can save up to eight lives; donation of tissue can save and heal the lives of more than 75 others; and a single blood donation can help three people in need;

WHEREAS, millions of lives each year are saved and healed by donors of organs, tissues, marrow and blood;

WHEREAS, the spirit of giving and decision to donate are not restricted by age or medical condition;

WHEREAS, over fourteen million Californians have signed up with the state-authorized Donate Life California Registry to ensure their wishes to be organ and tissue donors are honored;

WHEREAS, California residents can sign up with the Donate Life California Registry when applying for or renewing their driver's licenses or ID cards at the California Department of Motor Vehicles;

NOW, THEREFORE, BE IT RESOLVED that I, Vicki Warren, Mayor of the City of Canyon Lake, on behalf of my fellow Council Members, do hereby proclaim the month of April 2018 as National "**DMV/Donate Life California Month**", and in doing so we encourage all Californians to check "YES!" when applying for or renewing their driver's license or I.D. card, or by signing up at www.donateLIFEcalifornia.org or www.doneVIDAcalifornia.org.

Dated this 19th day of April, 2018

Randall P. Bonner
Randall P. Bonner, Council Member

Vicki Warren
Vicki Warren, Mayor

Jordan Ehrenkranz
Jordan Ehrenkranz, Council Member

Larry B. Greene
Larry Greene, Mayor Pro Tem

Dawn Haggerty
Dawn Haggerty, Council Member

**City of Canyon Lake
City Council
Staff Report**

TO: Honorable Mayor and Members of the City Council

FROM: Aaron Palmer, City Manager

DATE: May 9, 2018

SUBJECT: Fifth Amendment to Library Lease

Recommendation

Staff recommends that that City Council: Approve the Fifth Amendment to the Library Lease to extend the lease until February 29, 2020.

Background

The City originally entered into a lease with Riverside County for the library space on February 15, 2000, and approved a first amendment to that lease on March 22, 2005 to extend the term.

On May 13, 2008 a second amendment to the lease was approved to expand the square footage of the library space to include a portion of the building that the City leases from John Regus. On August 16, 2011 a third amendment was approved to extend the term to February 29, 2016. On January 6, 2016, the City Council approved the fourth amendment to the library lease through January 31, 2018.

At this time, the City Council is being asked to approve a fifth amendment to the lease to update the monthly rent for the library space, and to extend the term of the library lease to coordinate with the City’s lease term with John Regus for the additional library space.

In the last amended lease, the monthly rent increased 2% each year. The current monthly lease payment the County pays to the City is \$3,652.51. In order to compensate for the increasing costs of the additional space for the library, the City is proposing that the annual lease increase 2.95% per year beginning March 1, 2018. This annual increase will more than cover the yearly increase the City has in its lease with John Regis for the additional library space.

The County of Riverside’s legal counsel and real property agent have agreed to the changes to the rent amount and term of the lease. After approval by the City Council, the lease will go to the County Board of Supervisors for final approval.

Budget (or Fiscal) Impact

The City will receive a total of \$91,577.40 in monthly rent payments over the 24-month term of this agreement and will disperse \$24,415.52 in monthly rent for the additional library space.

Attachments

Proposed Fifth Amendment to the Library Lease

1 **FIFTH AMENDMENT TO LEASE**

2 **31516 Railroad Canyon Road, Canyon Lake, California**

3
4 This **FIFTH AMENDMENT TO LEASE** (“Fifth Amendment”), dated as of
5 _____, is entered by and between the **COUNTY OF RIVERSIDE**, a
6 political subdivision of the State of California, (“County”), and **THE CITY OF CANYON**
7 **LAKE** (“Lessor”), sometimes collectively referred to as the “Parties”.

8 **RECITALS.**

9 a. Lessor and County entered into that certain Lease, dated February 15,
10 2000 (“Original Lease”) pursuant to which Lessor has agreed to lease to County and
11 County has agreed to lease from Lessor a portion of that certain building located at
12 31516 Railroad Canyon Road, Canyon Lake, California (“Building”), as more
13 particularly described in the Second Amendment to Lease (the “Leased Premises”).

14 b. The Original Lease has been amended by:

15 i. That certain First Amendment to Lease dated March 22,
16 2005, by and between County and Lessor (the “1st Amendment”), whereby the Parties
17 amended the Original Lease to extend the term period.

18 ii. That certain Second Amendment to Lease dated May 13,
19 2008, by and between County and Lessor (the “2nd Amendment”), whereby the Parties
20 amended the Original Lease to amend the description and the improvements.

21 iii. That certain Third Amendment to Lease dated August 16,
22 2011, by and between County and Lessor (the “3rd Amendment”), whereby the Parties
23 amended the Original Lease to extend the term period, consideration, Notices and
24 County’s Representative.

25 iv. That certain Fourth Amendment to Lease dated February 2,
26 2016, by and between County and Lessor (the “4th Amendment”), whereby the Parties
27 amended the Original Lease to extend the term period, and consideration.

28 c. The Original Lease together with all amendments are collectively referred

1 to herein as the "Lease."

2 d. The Parties now desire to amend the Original Lease with this Fifth
3 Amendment to extend the term, modify rental amounts and annual increases.

4 **NOW THEREFORE**, for good and valuable consideration the receipt and
5 adequacy of which is hereby acknowledged, the Parties agree as follows:

6 **1. TERM.** Section 3 (a) of the Original Lease is hereby amended by the
7 following: The term of this Lease shall be extended for two (2) years commencing on
8 February 1, 2018 and terminating on January 31, 2020 ("Term").

9 **2. CONSIDERATION.** Section 5(a) and 5 (b) of the Lease are hereby
10 amended by the following: County shall pay to Lessor the monthly sum of \$3,760.26 as
11 rent for the leased premises effective February 1, 2018 ("Effective Date"). Thereafter,
12 the monthly rent shall be increased annually on each anniversary of the Effective Date
13 by an amount equal to two and ninety-five hundredths percent (2.95%) of the monthly
14 rent paid during the preceding year.

15 **3. CAPITALIZED TERMS:** Fifth Amendment to Prevail. Unless defined
16 herein or the context requires otherwise, all capitalized terms herein shall have the
17 meaning defined in the Lease, as heretofore amended. The provisions of this Fifth
18 Amendment shall prevail over any inconsistency or conflicting provisions of the Lease,
19 as heretofore amended, and shall supplement the remaining provision thereof.

20 **4. MISCELLANEOUS.** Except as amended or modified herein, all the terms
21 of the Lease shall remain in full force and effect and shall apply with the same force
22 and effect. Time is of the essence in this Fifth Amendment and the Lease and each
23 and all of their respective provisions. Subject to the provisions of the Lease as to
24 assignment, the agreements, conditions and provisions herein contained shall apply to
25 and bind the heirs, executors, administrators, successors and assigns of the parties
26 hereto. If any provision of this Fifth Amendment or the Lease shall be determined to be
27 illegal or unenforceable, such determination shall not affect any other provision of the
28 Lease and all such other provisions shall remain in full force and effect. The language

1 in all parts of the Lease shall be construed according to its normal and usual meaning
2 and not strictly for or against either Lessor or County. Neither this Fifth Amendment,
3 nor the Original Lease, nor any notice nor memorandum regarding the terms hereof,
4 shall be recorded by County. No waiver of any term or condition of this Fifth
5 Amendment nor of the Original Lease shall be construed as a continuing waiver
6 thereof.

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8 (Remainder of Page Intentionally Left Blank)
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1 **5. EFFECTIVE DATE.** This Fifth Amendment to Lease shall not be binding
2 or consummated until its approval by the Riverside County Board of Supervisors and
3 fully executed by the Parties.

4 IN WITNESS WHEREOF, the parties have executed this Amendment as of the
5 date first written above.

6 Dated: _____
7

8 **COUNTY:**

LESSOR:

9 **COUNTY OF RIVERSIDE,**
10 a political subdivision of the
11 State of California

CITY OF CANYON LAKE

12
13 By: _____
14 Chuck Washington, Chairman
Board of Supervisors

By: _____
Name:
Its:

15
16 **ATTEST:**
17 Kecia Harper-Ihem
Clerk of the Board

18
19 By: _____
20 Deputy

21 **APPROVED AS TO FORM:**
22 Gregory P. Priamos, County Counsel

23 By: _____
24 Deputy County Counsel

25
26 MH:ra/042318/CL002/19.812
27
28

**City of Canyon Lake
City Council
Staff Report**

TO: Honorable Mayor and Members of the City Council

FROM: Aaron Palmer, City Manager

BY: Margaret Monson, Associate Engineer, Public Works

DATE: May 09, 2018

SUBJECT: Adopt Resolution 2018-11 to Approve Senate Bill 1 (SB 1) Road Maintenance and Rehabilitation Account Funding and Project List

Recommendation

That City Council:

1. Adopt Resolution No. 2018-11 approving the Fiscal Year 2018-2019 project list for Senate Bill 1 (Road Repair and Accountability Act of 2017) Road Maintenance and Rehabilitation Account (RMRA) funding.

Background

On April 28, 2017, the Governor signed Senate Bill I (SB 1), Road Repair and Accountability Act of 2017, to address transportation funding shortfalls statewide. SB I established a Road Maintenance and Rehabilitation Account (RMRA) in the State Transportation Fund. Beginning in January 2018, the State Controller deposited funds generated from increased fuel taxes and vehicle registration fees into the RMRA. A portion of the RMRA funds are distributed on a monthly basis to the City for basic road maintenance, rehabilitation and critical safety projects along Railroad Canyon Road.

SB I emphasizes the importance of accountability and transparency in the delivery of California's transportation programs. In order to be eligible for RMRA funding in this year, the City must adopt a resolution approving the list of projects to receive RMRA funding in Fiscal Year 2018-2019.

Staff recommends that the funding be applied towards the Catch Basin Trash Filters and Phase II Wrought Iron Fence Replacement projects, which are included in the proposed budget for Fiscal Year 2018-2019.

Staff will submit to the California Transportation Commission the proposed projects and adopted resolution once approved.

Fiscal Impact

In Fiscal Year 2018-2019, the City of Canyon Lake is estimated to receive \$168,000 from the newly created RMRA.

The following table specifies the anticipated Projected Costs for projects receiving RMRA funding:

Project Name	Projected Cost
Catch Basin Trash Filters	\$33,000
Phase II Wrought Iron Fence Replacement	\$135,000
Total	\$168,000

Table 1. Total Projected Costs. Total Projected Expenses for FY 18-19 RMRA FY 18-19 projects.

The anticipated Projected Costs for projects receiving RMRA funding in FY 2018-2019 is \$168,000.

Attachment

Summary of Proposed Project List
Resolution No. 2018-11

Local Streets and Roads Program

Agency Name:	Agency Contact:	
Canyon Lake	Aaron Palmer	
	(951) 244-2955	
	apalmer@cityofcanyonlake.com	
LoCode:	5461	

FY	
17/18	

Summary of Proposed Project List

Project No.	Project Title	Project Description	Project Location	Estimated Completion Date (mm/dd/yyyy)		Estimated Useful Life (# of yrs)	
				Pre-Construction	Construction	Min.	Max.
PP01	Overlay and Slurry Seal of Railroad Canyon Road	Pavement rehabilitation, preservation, re-striping.	Railroad Canyon Road - Western City Boundary to Eastern City boundary - 2 Miles	01/2017	05/2018	5	7
PP02	Catch Basin Trash Filters	Install trash filters in existing storm drain catch basins	Railroad Canyon Road - Western City Boundary to Eastern City boundary - 2 Miles	10/2018	12/2018	20	25
PP03	Phase II Wrought Iron Fence Replacement	Remove and replace existing wrought iron safety fencing	Railroad Canyon Road - between Canyon Lake Drive South and Sky Link Drive - south side	07/2018	09/2018	10	15
PP04							
PP05							
PP06							
PP07							
PP08							
PP09							
PP10							
PP11							
PP12							
PP13							
PP14							
PP15							
PP16							
PP17							
PP18							
PP19							
PP20							

RESOLUTION NO. 2018-11

A RESOLUTION OF THE CITY OF CANYON LAKE TO ADOPT A LIST OF PROJECTS FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT

WHEREAS, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and Signed into law by the Governor in April 2017 in order to address the significant multi-modal transportation funding shortfalls statewide; and

WHEREAS, SB 1 includes accountability and transparency provisions that will ensure the residents of our City are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year; and

WHEREAS, the City must adopt a list of all projects proposed to receive funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1 by resolution, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

WHEREAS, the City, will receive and estimated \$168,000 in RMRA funding in Fiscal Year 2018-19 from SB 1; and

WHEREAS, the City has undergone a robust public process to ensure public input into our City's Capital Improvement Plan and transportation priorities; and

WHEREAS, the City evaluated the health and safety of infrastructure related items to develop the SB 1 project list to ensure revenues are being used on the most high-priority and cost-effective projects that also meet the communities priorities for transportation investment; and

WHEREAS, the funding from SB 1 will help the City maintain and rehabilitate Railroad Canyon Road and infrastructure throughout the City this year and in future years; and

WHEREAS, the 2016 California Statewide Local Streets and Roads Needs Assessment found that the City's streets and roads are in an good condition and this revenue will help us increase the overall quality of our road system and over the next decade will bring our streets and roads into an excellent condition; and

WHEREAS, the average motorist pays more than \$700 a year in added repair costs for their vehicle, just because of the poor condition of our roads however, a recent study by the

American Road and Transportation Builders Association (ARTBA) found transportation improvements from SB 1 will bring annual savings of nearly \$300 per household; and

WHEREAS, without revenue from SB 1, the City, would have otherwise been deferring projects throughout the community; and

WHEREAS, if the Legislature and Governor failed to act, city streets and county roads would have continued to deteriorate, having many and varied negative impacts on our community; and

WHEREAS, cities and counties own and operate more than 81 percent of streets and roads in California, and from the moment we open our front door to drive to work, bike to school, or walk to the bus station, people are dependent upon a safe, reliable local transportation network; and

WHEREAS, modernizing the local street and road system provides well-paying construction jobs and boosts local economies; and

WHEREAS, the local street and road system is also critical for farm to market needs, interconnectivity, multimodal needs, and commerce; and

WHEREAS, police, fire, and emergency medical services all need safe reliable roads to react quickly to emergency calls and a few minutes of delay can be a matter of life and death; and

WHEREAS, maintaining and preserving the local street and road system in good condition will reduce drive times and traffic congestion, improve bicycle safety, and make the pedestrian experience safer and more appealing, which leads to reduce vehicle emissions helping the State achieve its air quality and greenhouse gas emissions reductions goals; and

WHEREAS, restoring roads before they fail also reduces construction time which results in less air pollution from heavy equipment and less water pollution from site run-off; and

WHEREAS, the SB 1 project list and overall investment in our local streets and roads infrastructure with a focus on basic maintenance and safety, investing in complete streets infrastructure, and using cutting-edge technology, materials and practices, will have significant positive co-benefits statewide.

NOW, THEREFORE IT IS HEREBY RESOLVED, ORDERED AND FOUND by the City Council of Canyon Lake, State of California, as follows:

1. The foregoing recitals are true and correct.
2. The City of Canyon Lake is adopting the following list of projects planned to be funded in fiscal year 2018-19 with Road Maintenance and Rehabilitation Account revenues:

Project Name	Project Description	Project Location	Estimated Completion Date		Estimated Useful Life (# of Yr)	
			Pre-Construction (mm/yyyy)	Construction (mm/yyyy)	Min.	Max.
Catch Basin Trash Filters	Install trash filters in existing storm drain catch basins	Railroad Canyon Road - Western City Boundary to Eastern City boundary - 2 Miles	10/2018	12/2018	20	25
Phase II Wrought Iron Fence Replacement	Remove and replace existing wrought iron safety fencing	Railroad Canyon Road - between Canyon Lake Drive South and Sky Link Drive - south side	07/2018	09/2018	10	15

PASSED, APPROVED AND ADOPTED by the City Council of the City of Canyon Lake this 9th day of May 2018.

Vicki Warren, Mayor

ATTEST:

Stephanie Roseen, Deputy City Clerk

State of California)
County of Riverside) ss
City of Canyon Lake)

I, Stephanie Roseen, Deputy City Clerk of the City of Canyon Lake, California, do hereby certify that the foregoing is a true and correct copy of the Resolution No. 2018-11 adopted by the City Council of the City of Canyon Lake, California, at a regular meeting held on the 9th day of May 2018, by the following vote:

AYES:

NOES:

ABSTAIN:

ABEST:

Stephanie Roseen, Deputy City Clerk

**City of Canyon Lake
City Council
Staff Report**

TO: Honorable Mayor and Members of the City Council
FROM: Aaron Palmer, City Manager
DATE: May 9, 2018
SUBJECT: One Year Extension of Fire Contract with Riverside County Fire

Recommendation

Authorize the City Manager to execute a one-year extension for fire services with Riverside County Fire.

Background

Last year the City entered into a one-year agreement with Riverside County Fire to open Station 60 (after a two-year closure) with a 2-person engine company that included paramedic services. In the current agreement, the City agreed to notify the County if they desired to enter into a future agreement after the June 30, 2018 expiration date. A letter was sent to the County during December 2017 stating the City's desire to enter into another agreement for fire services. It is also required of the City that if such a new agreement was desired by the City, any new agreement would increase staffing to a 3-person engine company with paramedic services.

Fiscal Impact

The cost for fire services for the fiscal year 2018/2019 will be \$2,198,684. This cost will be addressed during the City's budget process.

Attachments

One-year contract for fire services with Riverside County Fire.

**A COOPERATIVE AGREEMENT
TO PROVIDE FIRE PROTECTION, FIRE PREVENTION, RESCUE, FIRE MARSHAL
AND MEDICAL EMERGENCY SERVICES FOR THE CITY OF CANYON LAKE**

THIS AGREEMENT, made and entered into this ____ day of _____, 2018, by and between the County of Riverside, a political subdivision of the State of California, on behalf of the Fire Department, (hereinafter referred to as "COUNTY") and the City of Canyon Lake a duly created city, (hereinafter referred to as "CITY"), whereby it is agreed as follows:

SECTION I: PURPOSE

The purpose of this Agreement is to arrange for COUNTY, through its Cooperative Fire Programs Fire Protection Reimbursement Agreement ("CAL FIRE Agreement") with the California Department of Forestry and Fire Protection ("CAL FIRE") to provide CITY with fire protection, hazardous materials mitigation, technical rescue response, fire marshal, medical emergency services, and public service assists (hereinafter called "Fire Services"). The Riverside County Fire Department invoices for disaster preparedness and response provided by Riverside County Emergency Management Department. This Agreement is entered into pursuant to the authority granted by Government Code Sections §55600 et seq., and will provide a unified, integrated, cooperative, regional fire protection system. COUNTY's ability to perform under this Agreement is subject to the terms and conditions of the CAL FIRE Agreement.

SECTION II: DESIGNATION OF FIRE CHIEF

A. The County Fire Chief appointed by the Board of Supervisors, or his designee, (hereinafter referred to as "Chief") shall represent COUNTY and CITY during the period of this Agreement and Chief shall, under the supervision and direction of the County Board of Supervisors, have charge of the organization described in Exhibit "A", attached hereto and made a part hereof, for the purpose of providing Fire Services as deemed necessary to satisfy the needs of both the COUNTY and CITY, except upon those lands wherein other agencies of government have responsibility for the same or similar Fire Services.

B. The COUNTY will assign an existing Chief Officer as the Fire Department Liaison ("Fire Liaison"). The Chief may delegate certain authority to the Fire Liaison, as the Chief's duly authorized designee and the Fire Liaison shall be responsible for directing the Fire Services provided to CITY as set forth in Exhibit "A".

C. COUNTY will be allowed flexibility in the assignment of available personnel and equipment in order to provide the Fire Services as agreed upon herein.

SECTION III: PAYMENT FOR SERVICES

A. CITY shall annually appropriate a fiscal year budget to support the Fire Services designated at a level of service mutually agreed upon by both parties and as set forth in Exhibit "A" for the term of this Agreement. This Exhibit may be amended in writing by mutual agreement by both parties or when a CITY requested increase or reduction in services is approved by COUNTY.

B. COUNTY provides fire personnel and services through its CAL FIRE Agreement. In the event CITY desires an increase or decrease in CAL FIRE or COUNTY civil service employees or services assigned to CITY as provided for in Exhibit "A," CITY shall provide one hundred twenty (120) days written notice of the proposed, requested increase or decrease. Proper notification shall include the following: (1) The total amount of increase or decrease; (2) The effective date of the increase or decrease; and (3) The number of employees, by classification, affected by the proposed increase or decrease. If such notice is not provided, CITY shall reimburse COUNTY for relocation costs incurred by COUNTY because of the increase or decrease, in addition to any other remedies available resulting from the increase or decrease in services. COUNTY is under no obligation to approve any requested increase or decrease, and it is expressly understood by the parties that in no event will COUNTY authorize or approve CITY's request to reduce services below the COUNTY Board of Supervisors approved staffing level for any fire station, or to reduce services to the extent that the services provided under this Agreement are borne by other jurisdictions. COUNTY shall render a written decision on whether to allow or deny the increase or decrease within thirty (30) days of the notice provided pursuant to this section.

C. CITY shall pay COUNTY actual costs for Fire Services pursuant to this Agreement. COUNTY shall make a claim to CITY for the actual cost of contracted services, pursuant to Exhibit "A," on a quarterly basis. The COUNTY is mandated per Government Code Section §51350 for full cost recovery. CITY shall pay each claim, in full, within thirty (30) days after receipt thereof.

D. Any changes to the salaries or expenses set forth in Exhibit "A" made necessary by action of the Legislature, CAL FIRE, or any other public agency with authority to direct changes in the level of salaries or expenses, shall be paid from the funds represented as set forth in Exhibit "A." The CITY is obligated to expend or appropriate any sum in excess of Exhibit "A" increased by action of the Legislature, CAL FIRE, or any other public agency with authority to direct changes. If within thirty (30) days after notice, in writing, from COUNTY to CITY that the actual cost of maintaining the services specified in Exhibit "A" as a result of action by the Legislature, CAL-FIRE, or other public agency will exceed the total amount specified therein, and CITY has not agreed to make available the necessary additional funds, COUNTY shall have the right to unilaterally reduce the services furnished under this Agreement by an appropriate amount and shall promptly notify CITY, in writing, specifying the services to be reduced. Any COUNTY or CAL-FIRE personnel reduction resulting solely due to an increase in employee salaries or expenses occurring after signing this Agreement and set forth in

Exhibit "A" that CITY does not agree to fund, as described above, shall not be subject to relocation expense reimbursement by CITY. If CITY desires to add funds to the total included herein to cover the cost of increased salaries or services necessitated by actions described in this paragraph, such increase shall be accomplished by an additional appropriation by the City Council of CITY, and an amendment to Exhibit "A" approved by the parties hereto.

E. Chief may be authorized to negotiate and execute any amendments to Exhibit "A" of this Agreement on behalf of COUNTY as authorized by the Board of Supervisors. CITY shall designate a "Contract Administrator" who shall, under the supervision and direction of CITY, be authorized to execute amendments to Exhibit "A" on behalf of CITY.

F. _____ [] (Check only if applicable, and please initial to acknowledge) Additional terms as set forth in the attached Exhibit "B" are incorporated herein and shall additionally apply to this agreement regarding payment of services.

G. _____ [] (Check only if applicable, and please initial to acknowledge) Additional terms as set forth in the attached Exhibit "C" are incorporated herein and shall additionally apply to this agreement regarding payment for the Fire Engine Use Agreement.

H. _____ [] (Check only if applicable, and please initial to acknowledge) Additional terms as set forth in the attached Exhibit "D" are incorporated herein and shall additionally apply to this agreement regarding payment for Fire Marshall Services.

I. Notwithstanding Paragraph G, as it relates to the Fire Engine Use Agreement, herein if applicable, additional terms as set forth are incorporated herein and shall additionally apply to this agreement regarding payment of services. In the event that a fire engine, owned and maintained by the CITY has a catastrophic failure, the COUNTY Fire Chief may allow use of a COUNTY fire engine, free of charge up to one hundred twenty (120) days. After the initial one hundred twenty (120) days, a rental fee will be applied to the CITY invoice for use of said COUNTY fire engine. The rental fee shall be One Thousand Four Hundred Thirteen Dollars (\$1,413) per day; or Nine Thousand Eight Hundred Ninety-Six Dollars (\$9,896) per week.

J. Notwithstanding Paragraph H, as it relates to Fire Marshal services herein, if applicable, additional terms as set forth are incorporated herein and shall additionally apply to this agreement regarding Fire Marshal services. In the event the CITY elects not to use Fire Marshal services outlined in Paragraph H (Exhibit D), the services must be provided by the COUNTY Office of the Fire Marshal pursuant to Health and Safety Code sections 13145 and 13146 and at a cost to the developer as outlined in COUNTY Ordinance 671(Establishing Consolidated Fees For Land Use and Related Functions).

SECTION IV: INITIAL TERM AND AMENDMENT

A. The term of this Agreement shall be from July 1, 2018, to June 30, 2019.

B. Nine (9) months prior to the date of expiration of this Agreement, CITY shall give COUNTY written notice of whether CITY intends to enter into a new Agreement with COUNTY for Fire Services and, if so, whether CITY intends to request a change in the level of Fire Services provided under this Agreement.

SECTION V: TERMINATION

During the terms of this Agreement, this Agreement may only be terminated by the voters of either the COUNTY or the CITY pursuant to Government Code §55603.5.

SECTION VI: COOPERATIVE OPERATIONS

All Fire Services contemplated under this Agreement shall be performed by both parties to this Agreement working as one unit; therefore, personnel and/or equipment belonging to either CITY or COUNTY may be temporarily dispatched elsewhere from time to time for mutual aid.

SECTION VII: MUTUAL AID

Pursuant to Health and Safety Code Sections 13050 et seq., when rendering mutual aid or assistance, COUNTY may, at the request of CITY, demand payment of charges and seek reimbursement of CITY costs for personnel, equipment use, and operating expenses as funded herein, under authority given by Health and Safety Code Sections 13051 and 13054. COUNTY, in seeking said reimbursement pursuant to such request of CITY, shall represent the CITY by following the procedures set forth in Health and Safety Code Section 13052. Any recovery of CITY costs, less actual expenses, shall be paid or credited to the CITY, as directed by CITY.

In all such instances, COUNTY shall give timely notice of the possible application of Health and Safety Code Sections 13051 and 3054 to the officer designated by CITY.

SECTION VIII: SUPPRESSION COST RECOVERY

As provided in Health and Safety Code Section 13009, COUNTY may bring an action for collection of suppression costs of any fire caused by negligence, violation of law, or failure to correct noticed fire safety violations. When using CITY equipment and personnel under the terms of this Agreement, COUNTY may bring such an action for collection of costs incurred by CITY and the COUNTY. In such a case CITY appoints and designates COUNTY as its agent in said collection proceedings. In the event of recovery, COUNTY shall apportion the recovered amount via the annual Cost Allocation Plan. This recovery does not include CITY resources outside of this Cooperative Agreement. Those resources would require the CITY to obtain cost recovery directly.

In all such instances, COUNTY shall give timely notice of the possible application of Health and Safety Code Section 13009 to the officer designated by CITY.

SECTION IX: PROPERTY ACCOUNTING

All personal property provided by CITY and by COUNTY for the purpose of providing Fire Services under the terms of this Agreement shall be marked and accounted for in such a manner as to conform to the standard operating procedure established by the COUNTY for the segregation, care, and use of the respective property of each.

SECTION X: FACILITY

CITY shall provide Fire Station(s), strategically located to provide standard response time within City of Canyon Lake from which fire operations shall be conducted. If the Fire Station(s) are owned by the CITY, the CITY shall maintain the facilities at CITY's cost and expense. In the event CITY requests COUNTY to undertake repairs or maintenance costs or services, the costs and expenses of such repairs or maintenance shall be reimbursed to COUNTY through the Support Services Cost Allocation, or as a direct Invoice to the CITY.

SECTION XI: INDEMNIFICATION AND HOLD HARMLESS

To the fullest extent permitted by applicable law, COUNTY shall and does agree to indemnify, protect, defend and hold harmless CITY, its agencies, districts, special districts and departments, their respective directors, officers, elected and appointed officials, employees, agents and representatives (collectively, "**Indemnitees**") for, from and against any and all liabilities, claims, damages, losses, liens, causes of action, suits, awards, judgments and expenses, attorney and/or consultant fees and costs, taxable or otherwise, of any nature, kind or description of any person or entity, directly or indirectly arising out of, caused by, or resulting from (1) the Services performed hereunder by COUNTY, or any part thereof, (2) the Agreement, including any approved amendments or modifications, or (3) any negligent act or omission of COUNTY, its officers, employees, subcontractors, agents, or representatives (collectively, "**Liabilities**"). Notwithstanding the foregoing, the only Liabilities with respect to which COUNTY's obligation to indemnify, including the cost to defend, the Indemnitees does not apply is with respect to Liabilities resulting from the negligence or willful misconduct of an Indemnitee, or to the extent such claims do not arise out of, pertain to or relate to the Scope of Work in the Agreement.

To the fullest extent permitted by applicable law, CITY shall and does agree to indemnify, protect, defend and hold harmless COUNTY, its agencies, departments, directors, officers, agents, Board of Supervisors, elected and appointed officials and representatives (collectively, "**Indemnitees**") for, from and against any and all liabilities, claims, damages, losses, liens, causes of action, suits, awards, judgments and expenses, attorney and/or consultant fees and costs, taxable or otherwise, of any nature, kind or description of any person or entity, directly or indirectly arising out of, caused by, or resulting from (1) the services performed hereunder, by CITY, or any part thereof, (2) the Agreement, including any approved amendments or modifications, or (3) any negligent act or omission of CITY its officers, employees, subcontractors, agents, or representatives (collectively, "**Liabilities**"). Notwithstanding the foregoing, the only

Liabilities with respect to which CITY's obligation to indemnify, including the cost to defend, the Indemnitees does not apply is with respect to Liabilities resulting from the negligence or willful misconduct of an Indemnitee, or to the extent such claims do not arise out of, pertain to or relate to the Scope of Work in the Agreement.

SECTION XII: AUDIT

A. COUNTY and CITY agree that their designated representative shall have the right to review and to copy any records and supporting documentation of the other party hereto, pertaining to the performance of this Agreement. COUNTY and CITY agree to maintain such records for possible audit for a minimum of three (3) years after final payment, unless a longer period of records retention is stipulated or as required by law, and to allow the auditor(s) of the other party access to such records during normal business hours COUNTY and CITY agree to a similar right to audit records in any subcontract related to performance of this Agreement. (Gov. Code §8546.7, Pub. Contract Code §10115 et seq., CCR Title 2, Section 1896).

B. Each party shall bear their own costs in performing a requested audit.

SECTION XIII: DISPUTES

CITY shall select and appoint a "Contract Administrator" who shall, under the supervision and direction of CITY, be available for contract resolution or policy intervention with COUNTY, when, upon determination by the Chief that a situation exists under this Agreement in which a decision to serve the interest of CITY has the potential to conflict with COUNTY interest or policy. Any dispute concerning a question of fact arising under the terms of this Agreement which is not disposed of within a reasonable period of time by the CITY and COUNTY employees normally responsible for the administration of this Agreement shall be brought to the attention of the Chief Executive Officer (or designated representative) of each organization for joint resolution. For purposes of this provision, a "reasonable period of time" shall be ten (10) calendar days or less. CITY and COUNTY agree to continue with the responsibilities under this Agreement during any dispute. Disputes that are not resolved informally by and between CITY and COUNTY representatives may be resolved, by mutual agreement of the parties, through mediation. Such mediator will be jointly selected by the parties. The costs associated with mediator shall be shared equally among the participating parties. If the mediation does not resolve the issue(s), or if the parties cannot agree to mediation, the parties reserve the right to seek remedies as provided by law or in equity. The parties agree, pursuant to *Battaglia Enterprises v. Superior Court* (2013) 215 Cal.App.4th 309, that each of the parties are sophisticated and negotiated this agreement and this venue at arm's length. Pursuant to this Agreement, the parties agree that venue for litigation shall be in the Superior Court of Riverside County. Should any party attempt to defeat this section and challenge venue in Superior Court, the party challenging venue stipulates to request the Court change venue to San Bernardino County and shall not ask for venue in any other County.

Any claims or causes of actions, whether they arise out of unresolved disputes as specified in this Section or claims by third parties that are made against the COUNTY, shall be submitted to the Office of the Clerk of the Board for the County of Riverside in a timely manner. For claims made against the COUNTY that involve CalFire employees, to the extent permissible under the COUNTY's contract with CalFire, the claims will be forwarded on to CalFire for processing.

SECTION XIV: ATTORNEY'S FEES

If CITY fails to remit payments for services rendered pursuant to any provision of this Agreement, COUNTY may seek recovery of fees through litigation, in addition to all other remedies available.

In the event of litigation between COUNTY and CITY to enforce any of the provisions of this Agreement or any right of either party hereto, the unsuccessful party to such litigation agrees to pay the prevailing party's costs and expenses, including reasonable attorneys' fees, all of which shall be included in and as a part of the judgment rendered in such litigation.

SECTION XV: DELIVERY OF NOTICES

Any notices to be served pursuant to this Agreement shall be considered delivered when deposited in the United States mail and addressed to:

COUNTY OF RIVERSIDE
Riverside County Fire Chief
210 West San Jacinto Avenue
Perris, CA 92570

CITY OF CANYON LAKE
City Manager
City of Canyon Lake
31516 Railroad Canyon Road
Canyon Lake, CA 92587

Provisions of this section do not preclude any notices being delivered in person to the addresses shown above. Delivery in person shall constitute service hereunder, effective when such service is made.

SECTION XVI: ENTIRE CONTRACT

This Agreement contains the whole contract between the parties for the provision of Fire Services. It may be amended or modified upon the mutual written consent of the parties hereto where in accordance with applicable state law. This Agreement does NOT supplement other specific agreements entered into by both parties for equipment or facilities, and excepting those equipment or facilities agreements, this Agreement cancels and supersedes any previous agreement for the same or similar services.

[Signature Provisions on following page]

IN WITNESS WHEREOF, the duly authorized officials of the parties hereto have, in their respective capacities, set their hands as of the date first hereinabove written.

CITY OF CANYON LAKE

Dated: _____

By: _____
Aaron D. Palmer, City Manager

ATTEST:

APPROVED AS TO FORM:

By: _____
Stephanie Roseen, Deputy City Clerk

By: _____
Title: _____

(SEAL)

COUNTY OF RIVERSIDE

Dated: _____

By: _____
Chairman, Board of Supervisors

ATTEST:

APPROVED AS TO FORM:
GREGORY P. PRIAMOS,
County Counsel

KECIA HARPER-IHEM
Clerk of the Board

By: _____
Deputy

By: _____
GREGORY P. PRIAMOS
County Counsel

(SEAL)

EXHIBIT "A"
TO THE COOPERATIVE AGREEMENT
TO PROVIDE FIRE PROTECTION, FIRE PREVENTION, RESCUE
AND MEDICAL EMERGENCY SERVICES FOR THE CITY OF CANYON LAKE
ESTIMATE DATED APRIL 25, 2018 FOR FY2018/2019 THROUGH FY2020/2021

CITY BUDGETED EXHIBIT "A" ESTIMATES

FISCAL YEAR 2018/2019	\$2,198,684
TOTAL CITY BUDGET ESTIMATES FOR FY2018/2019	<u>\$2,198,684</u>

EXHIBIT "A"

TO THE COOPERATIVE AGREEMENT
 TO PROVIDE FIRE PROTECTION, FIRE PREVENTION, RESCUE
 AND MEDICAL EMERGENCY SERVICES FOR THE CITY OF CANYON LAKE
 ESTIMATE DATED APRIL 25, 2018 FOR FY 2018/2019

**See notation below for estimate assumptions*

	CAPTAIN'S CAPTAIN'S	CAPTAIN'S MEDICS	ENGINEER'S	ENGINEER MEDICS	FF II'S	FF II MEDICS	TOTALS	
	-----	-----	-----	-----	-----	-----	-----	
STA #60								
Engine	686,356	3	401,184	2		591,381	3	1,678,921 8
SUBTOTALS	686,356		401,184			591,381		1,678,921
SUBTOTAL STAFF	3		2			3		8
ESTIMATED SUPPORT SERVICES								
Administrative/Operational				22,007	per assigned Staff **			181,995 8.27
Volunteer Program				7,286	Per Entity Allocation			7,286 1.0
Medic Program					Medic FTE/Defib Basis			26,775 3.0
Battalion Chief Support				75,126	.27 FTE per Station			75,126 1.0
Fleet Support				60,561	per Fire Suppression Equip			60,561 1.0
ECC Support					Calls/Station Basis			38,569
Comm/IT Support					Calls/Station Basis			75,387
Hazmat Support								10,265
ESTIMATED SUPPORT SERVICES SUBTOTAL								<u>475,964</u>
ESTIMATED DIRECT CHARGES								18,000
FIRE ENGINE USE AGREEMENT				25,800	each engine			25,800 1
TOTAL STAFF COUNT								8.27
TOTAL ESTIMATED CITY BUDGET								<u>\$2,198,684</u>

8.0 Assigned Staff
 0.27 Battalion Chief Support
 ** 8.27 Total Assigned Staff

SUPPORT SERVICES

Administrative & Operational Services
 Finance
 Training
 Data Processing
 Accounting
 Personnel

Procurement
 Emergency Services
 Fire Fighting Equip.
 Office Supplies/Equip.

1 Fire Stations
 795 Number of Calls
 3 Assigned Medic FTE
 1 Monitors/Defibs
 1 Hazmat Stations
 3 Number of Hazmat Calls

Volunteer Program - Support staff, Workers Comp, and Personal Liability Insurance

Medic Program - Support staff, Training, Certification, Case Review & Reporting, Monitor/Defibrillator replacement cycle.

Battalion Chief Support - Pooled BC coverage for Cities/Agencies that do not include BC staffing as part of their contracted services.

Fleet Support - Support staff, automotive costs, vehicle/engine maintenance, fuel costs

Emergency Command Center Support - Dispatch services costs

Communications / IT Support - Support staff, communications, radio maintenance, computer support functions

Facility Support - Facility maintenance staff with associated operating costs.

Hazmat Program - Support staff, operating costs, and vehicle replacement

FY 18/19 POSITION SALARIES TOP STEP

327,656	DEPUTY CHIEF	25,800	FIRE ENGINE
323,224	DIV CHIEF	22,007	SRVDEL
268,046	BAT CHIEF	7,286	VOL DEL
228,785	CAPT	8,087	MEDIC FTE
254,596	CAPT MEDIC	2,513	MEDIC MONITORS/DEFIBS REPLACEMENT
200,592	ENG	75,126	BATT DEL
223,938	ENG/MEDIC	16,308	ECC STATION
176,101	FF II	28.00	ECC CALLS
197,127	FF II/MEDIC	60,561	FLEET SUPPORT
153,799	FIRE SAFETY SUPERVISOR	31,876	COMM/IT STATION
144,085	FIRE SAFETY SPECIALIST	54.73	COMM/IT CALLS
124,995	FIRE SYSTEMS INSPECTOR	1,290	FACILITY STATION
74,136	OFFICE ASSISTANT III	340.93	FACILITY FTE
86,787	SECRETARY I	4,452	HAZMAT STATION
116,074	EMERGENCY SVC COORDINATOR	1,279.36	HAZMAT CALLS
226,794	COUNTY FIRE MARSHAL	1,974	HAZMAT VEHICLE REPLACEMENT
165,934	COUNTY DEPUTY FIRE MARSHAL		

***Estimate Assumptions:**

- All Salaries based on 17/18 salaries and updated with MOU raises
- Support Services with a 7% increase based on the 17/18 Board Approved Cost Allocation dated August 29, 2017
- POFF Benefits based on REVISED July 2017 Matrix issued in Sept. with an estimated increase of 4.83% based on last 5 years increase
- Misc Benefits based on REVISED July 2017 Matrix issued in Sept. with an estimated increase of 2.80% based on last 5 years increase
- EDWC Benefits based on REVISED July 2017 Matrix issued in Sept. with an estimated increase of 3.83% based on last 5 years increase
- POF-RET/MEDI Benefits based on REVISED July 2017 Matrix issued in Sept. with an estimated increase of 3.31% based on last 5 years increase
- Admin Fee Per REVISED July 2017 Matrix with an estimated increase of 0.10% based on last three years changes

FY 18/19 DIRECT BILL ACCOUNT CODES

520230	Cellular Phone
520300	Pager Service
520320	Telephone Service
520800	Household Expense
520805	Appliances
520830	Laundry Services
520840	Household Furnishings
520845	Trash
521380	Maint-Copier Machines
521440	Maint-Kitchen Equipment
521540	Maint-Office Equipment
521660	Maint-Telephone
521680	Maint-Underground Tanks
522310	Maint-Building and Improvement
522340	Station Budgeted Maint-Building and Improvement
522360	Maint-Extermination
522380	Maint-Critical Systems
522410	Maint-Health & Safety
522860	Medical Supplies
522890	Pharmaceuticals
523220	Licenses And Permits
523680	Office Equip Non Fixed Assets
526700	Rent-Lease Building
529500	Electricity
529510	Heating Fuel
529550	Water
537240	Interfnd Exp-Utilities
542060	Capital Improvements Facilities

EXHIBIT "C"

**TO THE COOPERATIVE AGREEMENT
TO PROVIDE FIRE PROTECTION, FIRE PREVENTION, RESCUE
AND MEDICAL EMERGENCY SERVICES FOR THE CITY OF CANYON LAKE
DATED JULY 1, 2018**

**PAYMENT FOR SERVICES
ADDITIONAL SERVICES
FIRE ENGINE USE AGREEMENT**

Station 60

Engine E60, RCO No. 07-850

\$ 25,800.00

\$ 25,800.00

The Fire Engine Use Agreement is utilized in the event that a fire engine(s) which was initially purchased by the CITY, and then the CITY elects to have the COUNTY take responsibility of said fire engine(s). The Fire Engine Use Agreement guarantees the CITY the use of this fire engine(s), the COUNTY network of equipment, and resources of the COUNTY.

This fire engine(s) shall be used as an integrated unit for Fire Services as set forth in this Cooperative Agreement between the COUNTY and CITY, and shall be stationed primarily in the CITY. The change in ownership of the fire engine does not waive or supersede any responsibilities of the CITY pursuant to this agreement. This exhibit is strictly to further detail for the CITY, the responsibilities and costs associated within the Cooperative Agreement between the COUNTY and CITY; therefore, the Fire Engine Use Agreement is inseparable.

The CITY will have the option of transferring title of said fire engine(s) to the COUNTY. If the CITY transfers title of said fire engine(s) to the County, the County will take ownership of the said fire engine(s), and the County will maintain insurance on said fire engine(s). If the CITY opts to maintain ownership and title of said fire engine(s), the CITY will maintain insurance on said fire engine(s). Proof of Insurance is to be provided to the COUNTY.

The COUNTY will ensure a working fire engine(s) is available for the CITY at all times under this agreement. All capital improvements and/or betterments to the fire engine(s) listed above, will be the responsibility and paid for by the owner of said fire engine(s). All other maintenance and repairs to the fire engine(s) listed above, will be the responsibility and paid for by the COUNTY under this Agreement.

When the Riverside County Fire Department Fleet personnel determine the fire engine(s) listed above is due for replacement, the COUNTY will purchase a new fire engine(s); and, the owner of the old fire engine(s) may survey said fire engine(s) or reallocate as a second roll response fire engine.

The annual cost for this service is calculated at 1/20 of the replacement cost. The current replacement cost is \$516,000. If this Agreement is entered into mid-year, the annual cost will be prorated accordingly.

The CITY may opt out of this Agreement at any time in writing and the costs will be prorated accordingly by fiscal year. No refunds will be provided for any prior payments. If the fire engine(s) have been titled to the COUNTY and the fire engine(s) are still within their useful life cycle, the ownership will not revert back to the CITY unless the entire Cooperative Agreement is terminated.

**City of Canyon Lake
City Council
Staff Report**

TO: Mayor and City Council

FROM: Aaron Palmer, City Manager

BY: Mark de Manincor, City Planner

DATE: May 9, 2018

SUBJECT: Public Hearing - Resolution 2018-09 – Conditional Use Permit (CUP) 18-01 (Canyon Canines, LLC) located at 24370 Canyon Lake Drive North # 4, Canyon Lake, CA 92587

RECOMMENDATION:

Staff recommends that the City Council adopt Resolution 2018-09 adopt findings and approve Conditional Use Permit 18-01, finding the project exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15301 (Existing Facilities) of the CEQA Guidelines.

PROJECT DESCRIPTION:

Applicant, Christie Bahena, with Canyon Canines, LLC, proposes to operate a pet supply, grooming, day play and boarding facility at the Eastport Shopping Center in Canyon Lake California.

BACKGROUND:

Analysis

The project site is located at 24370 Canyon Lake Drive North, Suite 4, Canyon Lake, CA 92587. Suite 4 is a downstairs unit of a two-story commercial structure.

The floor plan (attachment 1) of the existing business (Thrift Store) will change from the existing design and a Tenant Improvement permit is required.

While the approval of a pet supply, grooming and day play facility is a permitted use in the commercial zone, overnight boarding is a conditional use and requires the approval of a Conditional Use Permit by the City Council prior to operation.

Hours

The hours of operation are seven days a week between 8:00 a.m. and 6:00 p.m. for the pet supply, pet grooming and day play part of the business. Animals boarded overnight will have someone in attendance from 6:00 a.m. to 8:00 p.m. No one will be in attendance between the hours of 8:00 p.m. and 6:00 a.m. although, cameras will be in operation all night to view and monitor the inside of the facility remotely.

Parking

The dog grooming, boarding business is not projected to generate additional traffic and is located within the East Port Shopping Center which includes shared parking. The East Port Shopping Center provides parking throughout the center with reciprocal access for users allowing individuals to park anywhere within the Center. The Zoning Code provides shopping center parking at a ratio of 4.0 spaces per 1,000 square feet for centers over five (5) acres in size. Parking for centers less than five (5) acres is determined based upon the aggregate of the individual uses. Since the East Port Shopping Center is less than five acres the number of parking spaces was determined based upon square footage of the original design. Staff is unaware of any parking difficulties within the Center.

NOTICING AND ENVIRONMENTAL:

The required public noticing was published in the local newspaper, and hearing notices were hand delivered and mailed to property owners within a 300-foot radius of the project site. The project has been reviewed for compliance with the California Environmental Quality Act (CEQA). Based on that assessment, the City has determined the project is considered Categorical Exempt pursuant to the section 15301 (Existing Facilities) of the CEQA Guidelines. No further environmental review is required.

CONCLUSION:

The Pet Supply, day care, and grooming are permitted uses in the General Commercial (C-1) zone and animal boarding requires the approval of a Conditional Use Permit within the General Commercial (C-1) zone, therefore, staff recommends that the City Council approve Conditional Use Permit 18-01, to allow Christie Bahena to operate an animal boarding facility at 24370 Canyon Lake Drive North, Unit 4, Canyon Lake, CA 92587.

BUDGET (or FISCAL) IMPACT:

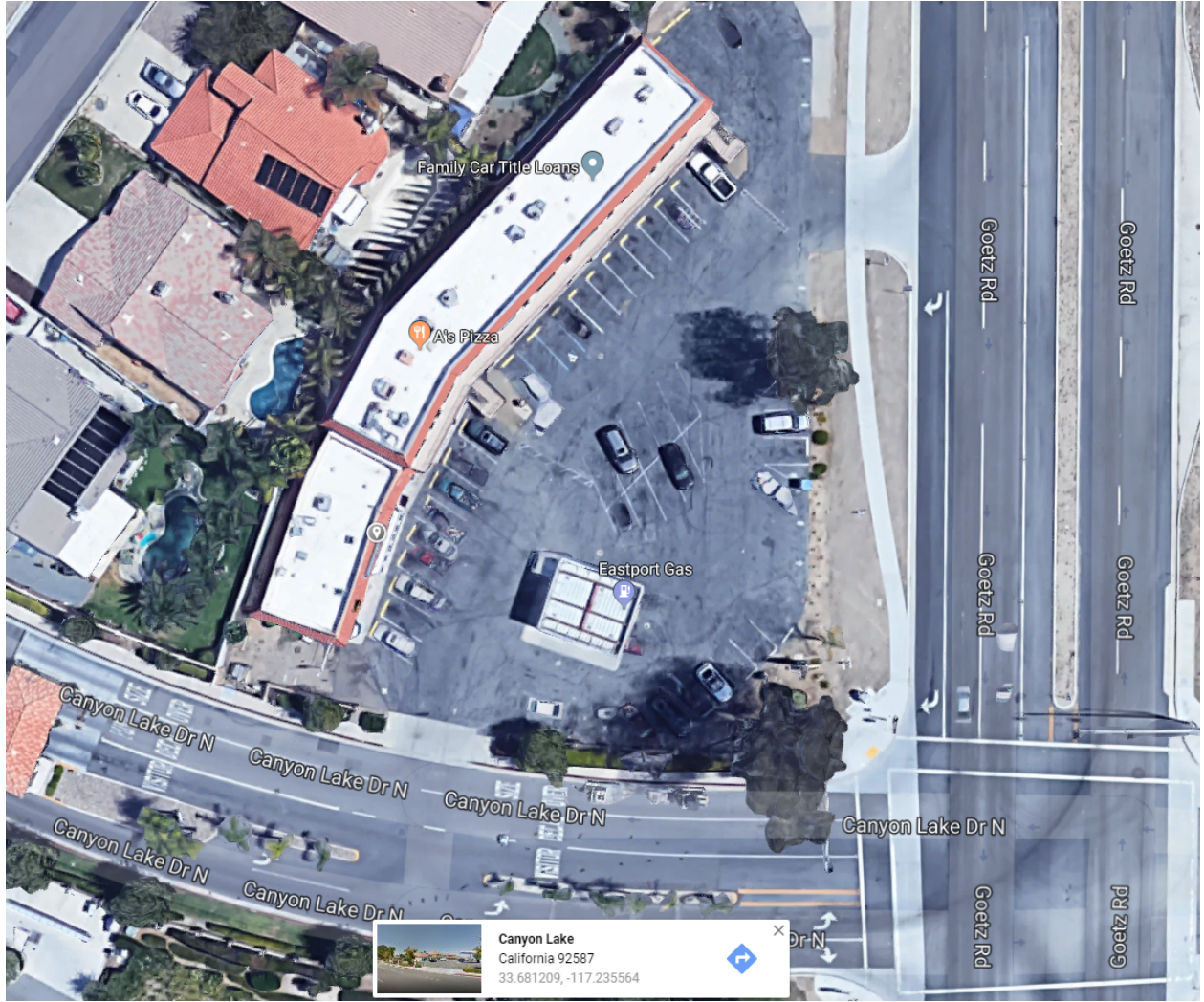
None

ATTACHMENTS:

1. Floor Plan
2. Resolution 2018-09 with Conditions of Approval
3. Notice of Public Hearing

Canyon Canine





RESOLUTION NO. 2018-09

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE, CALIFORNIA, APPROVING CONDITIONAL USE PERMIT 18-01 AND A NOTICE OF EXEMPTION TO ALLOW FOR THE OPERATION OF A PET SUPPLY, PET GROOMING, PET DAY CARE AND OVERNIGHT BOARDING FACILITY, LOCATED AT 24370 CANYON LAKE DRIVE NORTH, UNIT 4, CANYON LAKE, CA 92587 (APN 355-404-001)

WHEREAS, the Applicant, Christie Bahena with Canyon Canines, LLC, has filed an application with the City of Canyon Lake for Conditional Use Permit 18-01 to operate a pet supply, pet grooming, pet day care and overnight boarding facility, located at 24370 Canyon Lake Drive North, Unit 4, (Assessor's Parcel Number: 355-404-001) within the City of Canyon Lake, California; and

WHEREAS, the City Planner has determined that a Conditional Use Permit would be the appropriate application type for this type of operation; and

WHEREAS, notice of a public hearing of the City Council of the City of Canyon Lake to consider Applicant's application was given in accordance with applicable law; and

WHEREAS, the City Council has considered the staff report and all of the information, testimony, and evidence presented during the City Council hearing; and

WHEREAS, the proposed business is consistent with the General Plan and Zoning Standards; and

WHEREAS, Canyon Lake's Land Use Ordinance No. 348, Section 18.28 (e) provides that, in order for a conditional use permit to be granted, the applicant must demonstrate that the proposed use will not be detrimental to the health, safety or general welfare of the community; and

WHEREAS, in order to allow this use, there must be conditions which mitigate any such impacts on public health, safety and welfare.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CANYON LAKE AS FOLLOWS:

SECTION 1. This approval is found to be categorically exempt from the California Environmental Quality Act (CEQA), Section 15301 as a Class 1 Exemption, as an Existing Facility. No further environmental review is necessary.

SECTION 2. That based upon the following findings, a conditional use permit is approved as described above and in compliance with the conditions set forth herein.

- a. The proposed project complies with the zoning requirements and may be allowed in its proposed location within the C-1 Zone (General Commercial) with a Conditional Use Permit, and is consistent with the General Plan.
- b. Conditions have been included to protect the health, safety or general welfare of the community, including conditions having to do with enforcement, cleanliness, sanitation, hours of operation and noise.

SECTION 3. That based upon applicant's acceptance of and compliance with the conditions set out in **Exhibit A**, attached and incorporated as set forth herein, Conditional Use Permit 18-01, to allow for the operation of a pet supply, pet grooming, pet day care and overnight boarding facility within the General Commercial Zone at 24370 Canyon Lake Drive, Unit 4, (Assessor's Parcel Number: 355-404-001) will not be detrimental to the public health, safety and welfare in that the use is consistent with the General Plan and Zoning Code of the City of Canyon Lake.

PASSED, APPROVED AND ADOPTED this 9th day of May 2018.

Vickie Warren, Mayor

ATTEST:

Stephanie Roseen, Deputy City Clerk

State of California)
County of Riverside) ss
City of Canyon Lake)

I, Stephanie Roseen, Deputy City Clerk of the City of Canyon Lake, California, do hereby certify that the foregoing is a true and correct copy of the Resolution No. 2018-09 adopted by the City Council of the City of Canyon Lake, California, at a regular meeting held on the 9th day of May 2018, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Stephanie Roseen, Deputy City Clerk

Exhibit A

Conditions of Approval for Conditional Use Permit 18-01

**Approval Date: May 9, 2018
Effective Date: May 9, 2018
Expiration Date: May 9, 2019**

These conditions apply to a Conditional Use Permit to allow for the operation of a pet supply, pet grooming, pet daycare and overnight boarding facility, located at 24370 Canyon Lake Drive North (Assessor's Parcel Number: 355-404-001). Any change of use or expansion of area shall require approval of a revised application.

The use shall not be considered legal until all conditions of this Conditional Use Permit application have been met.

This approved Conditional Use Permit shall become null and void if all conditions have not been completed within one (1) year of the effective date. Extensions of time of up to one (1) year may be granted upon submittal of the required application and fee at least thirty (30) days prior to the expiration date. The Conditional Use Permit (CUP) shall terminate if the use ceases for a period provided in the Canyon Lake Municipal Code unless as a result of a natural disaster.

As used herein, "Operator" includes the applicant and the owner as well as the operator

GENERAL CONDITIONS OF APPROVAL:

- 1. City Regulations.** Any development on the property shall be in compliance with all applicable provisions of the City's Municipal Code, including but not limited to the Zoning Ordinance, as well as all applicable provisions of the adopted Building Codes. All new construction and/or tenant improvements shall obtain a building permit and comply with all requirements of the Building Department.
- 2. Indemnification.** Applicant shall indemnify, protect, hold harmless and defend the City (with counsel chosen by City) and any agency or instrumentality thereof, and any of its officers, employees and agents from any and all claims, actions, or proceedings against the City to attack, set aside, void, annul, seek monetary damages resulting from the approval of this CUP and/or the categorical exemption. City shall promptly notify both the applicant of any claim, action, or proceeding to which this condition is applicable and shall further cooperate fully in the

defense of the action. The City reserves its right to take any and all action the City deems to be in the best interest of the City and its citizens in regard to such defense.

3. **Acceptance of Conditions.** The Conditions of Approval for this project shall become final on May 9, 2018.
4. **Animal Control Inspection.** Prior to operation of the proposed pet supply, pet grooming, pet daycare and overnight boarding facility A copy of an Animal Control permit shall be provided to the Planning Department.
5. **Addition/Expansion.** Any future addition or expansion of the current operation will require a modification to this conditional use permit and issuance of appropriate permits from the Planning Division as well as any other applicable City Divisions or public agency(ies).
6. **Applicable Legislation.** The Operator shall comply with all applicable Federal, State, and Local laws and regulations regarding the establishment, operation and use of this business.
7. **Floor Plans.** The floor plans as submitted by the applicant and contained in the application are the basis for business operations and will serve as the baseline to determine any changes requiring amendment of this application.
8. **Enforcement.** City may enter Premises at any reasonable time during hours of operation, without notice, to confirm compliance with these conditions. Operator shall be responsible for all costs of enforcement of this CUP, which costs shall be collected by the City as allowed by law.
9. **Sanitation** Operator shall keep facility clean and sanitary at all times.
10. **Hours of Operation.** The proposed hours of operation for the pet supply, pet grooming and pet daycare are; 8:00 a.m. to 6:00 p.m., seven days a week. The proposed hours of operation for the overnight boarding shall be 6:00 a.m. to 8:00 p.m. seven days a week.
11. **Litter.** Operator shall keep the parking lot used by patrons litter free.
12. **Visual Access.** The applicant shall keep the windows free from any obstructions that may inhibit visual access inside the building, aside from window tinting.
13. **Noise.** The applicant/operator shall comply with the City of Canyon Lake Municipal Code, Section 11.15 - Noise requirements.

14. **Recycling Waste.** The Operator shall comply with the CR&R recycling program.
15. **Special Events.** Approval of this CUP does not constitute approval of events covered by the City's special events ordinance or not included within the use described here. The Operator shall meet the requirements of Canyon Lake City Municipal Code regarding special events when applicable, specifically addressing parking issues for such special events. Special events shall meet the requirements of Canyon Lake City Code Section 11.25 regarding special event as defined in that ordinance, as this section may be amended from time to time.
16. **Agreement.** This Conditional Use Permit also constitutes an agreement between the operator and the City.

Acknowledgement and Agreement to Conditions of Approval

As the Business Owner and applicant, I do hereby acknowledge that these Conditions of Approval have been read, fully understood and are hereby accepted.

Applicant Signature

Date



**City of Canyon Lake
NOTICE OF PUBLIC HEARING**

NOTICE IS HEREBY GIVEN that the City Council of the City of Canyon Lake will conduct a public hearing on Wednesday, May 9, 2018, at 6:30 p.m., in the Canyon Lake Municipal Building – Multi-Purpose Room at 31516 Railroad Canyon Road, Canyon Lake, CA 92587, to consider the following:

Conditional Use Permit 18-01, a request by the applicant Christie Bahena to allow for the operation of a Pet Supply, Grooming and Boarding business at 24370 Canyon Lake Drive # 4, Canyon Lake.

Environmental Action: The proposed action is found to be Categorically Exempt from the California Environmental Quality Act (CEQA), Section 15301, Existing Facilities, which allow the permitting of existing facilities involving negligible or no expansion of use beyond that which exists at the time of the agency's determination. The existing physical parameters of the building will not change due to the proposal.

Any person interested in this matter is invited to attend and present testimony either for or against the above item. If you challenge the proposed action in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice or in written correspondence delivered to the City Council at or prior to the public hearing.

Mark de Manincor, City Planner

Publish 4/27/2018

Friday Flyer