



**REGULAR MEETING OF THE
CANYON LAKE CITY COUNCIL**

**Wednesday, September 5, 2018
Closed Session – 5:30 p.m.
Open Session – 6:30 p.m.**

**City Council Chambers
31516 Railroad Canyon Road
Canyon Lake, CA 92587**

Please turn off your cell phones during the meeting

CLOSED SESSION – 5:30 P.M.

- 1. Call to Order**
- 2. Roll Call:** Council Members Bonner, Ehrenkranz, Haggerty, Mayor Pro Tem Greene, Mayor Warren
- 3. Public Comments** – Any person wishing to address the City Council on any matter within the jurisdiction of the City, whether or not it appears on this agenda, is asked to complete a “Speaker Request Form” available on the back counter. The completed form is to be submitted to the City Clerk prior to an individual being heard by the City Council. The City Council has adopted a time limitation of three (3) minutes per person. If you are commenting on the agenda item, your comments will be heard at the time that particular item is scheduled on the agenda. *Please note that if you are addressing the City Council on items NOT on the agenda, the Brown Act does not allow discussion of such items. Therefore, the City Council may only do the following: refer the matter to staff, ask for additional information or request a report back, or give a very limited factual response.*
- 4. Closed Session**
 - a. Closed session pursuant to govt. code section 54957 – Public Employment; Public Employee Evaluation - City Manager
 - b. CLOSED SESSION WITH LEGAL COUNSEL PURSUANT TO GOVT. CODE SECTION 54956.9 (d)(1) - City of Canyon Lake v. Athey (receivership);
 - c. CLOSED SESSION PURSUANT TO GOVT. CODE SECTION 54956.9(d)(2) - possible litigation against the City - 1 case
 - d. Return/Report from Closed Session

OPEN SESSION – 6:30 P.M.

- 1. Call Open Session to Order**
- 2. Invocation – Pastor Dave Dick, Canyon Lake Community Church**
Flag Salute
- 3. Roll Call:** Council Members Bonner, Ehrenkranz, Haggerty, Mayor Pro Tem Greene, Mayor Warren
- 4. Approval of City Council Agenda**
- 5. Special Presentations and Proclamations:**
 - 5.1 Chamber of Commerce Announcements**
 - 5.2 Presentation to Karen Bevans and Nancy Carroll of the Emergency Preparedness Committee for their efforts in opening the Cooling Center**
 - 5.3 Recognition of Riverside County Sheriff’s Department-Perris Station**
 - 5.4 Introduction of new Sheriff’s Lieutenant Matt Sims**
 - 5.5 Recognition of Canyon Lake Fire Station 60**
 - 5.6 Recognition of Fire Captain Brent Carter**
 - 5.7 Recognition of Bombshells as California Boutique of the Year**
- 6. Public Comments** – Any person wishing to address the City Council on any matter within the jurisdiction of the City, whether or not it appears on this agenda, is asked to complete a “Speaker Request Form” available on the back counter. The completed form is to be submitted to the City Clerk prior to an individual being heard by the City Council. The City Council has adopted a time limitation of three (3) minutes per person. If you are commenting on the agenda item, your comments will be heard at the time that particular item is scheduled on the agenda. *Please note that if you are addressing the City Council on items NOT on the agenda, the Brown Act does not allow discussion of such items. Therefore, the City Council may only do the following: refer the matter to staff, ask for additional information or request a report back, or give a very limited factual response.*
- 7. Consent Calendar:**

All items listed on the Consent Calendar are considered to be routine matters, status reports or documents covering previous City Council action. The items listed on the Consent Calendar may be enacted in one motion. With the concurrence of the City Council, a Council Member may request that an item be removed for further discussion. Staff recommends approval of all items.

 - 7.1 Waiver of Reading in Full of all Ordinances by Title Only**

- 7.2 **Adoption of Resolution No. 2018-23, Approving Claims and Demands of the City** [Page 5](#)
- 7.3 **Adoption of Resolution No. 2018-25, Approving Claims and Demands of the City** [Page 19](#)
- 7.4 **City Council Meeting Minutes**
 - 7.4.1 July 11, 2018 [Page 35](#)
 - 7.4.2 July 18, 2018 [Page 37](#)
 - 7.4.3 August 1, 2018 [Page 47](#)
- 7.5 **Authorization for service with AB Fence Company for upgrades with the rolling gate at Fire Station 60** [Page 49](#)
- 7.6 **Adopt Resolution No. 2018-24, Conflict of Interest Code** [Page 55](#)
- 7.7 **Authorize the Mayor to sign letter supporting AB 3178** [Page 61](#)
- 8. **Pulled Consent Calendar Items**
- 9. **Schedule of Future Events:**
 - 9.1 Finance and Planning Committee Meeting
Tuesday, October 2, 2018 at 8:00 a.m., City Council Chambers
 - 9.2 Public Safety Committee Meeting
Tuesday, October 2, 2018 at 9:30 a.m., City Council Chambers
 - 9.3 Canyon Lake City Council Meeting
Wednesday, October 3, 2018 at 6:30 p.m., City Council Chambers
 - 9.4 Water Committee Meeting
TBD
 - 9.5 Veterans Committee Meeting
TBD
- 10. **Business Items**
 - 10.1 **Discussion and possible direction regarding spay, neuter, and microchipping pets** [Page 65](#)
- 11. **City Manager Comments**
- 12. **Committee and Council Reports/Comments**

- 12.1 Council Member Bonner
- 12.2 Council Member Ehrenkranz
- 12.3 Council Member Haggerty
- 12.4 Mayor Pro Tem Greene
- 12.5 Mayor Warren

13. Announcements

The next regular meeting will be **Wednesday, October 3, 2018 at 6:30 p.m. for open session**

14. Adjournment

VISION STATEMENT

The vision of the City of Canyon Lake is to be a City that provides a quality of life that makes Canyon Lake the premier place to live in Southern California.

ATTENTION RESIDENTS:

Supporting documents, including staff reports, are available for review at City Hall in the City Clerk's Office or on the City's website at www.cityofcanyonlake.org once the agenda has been publicly posted. Any written materials relating to an item on this agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office during normal business hours. In addition, such writings or documents will be made available for public review at the respective public meeting. It is the intention of the City of Canyon Lake to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or participant at this meeting, you will need special assistance beyond what is normally provided, the City of Canyon Lake will attempt to accommodate you in every reasonable manner. Please contact Aaron Palmer, City Manager/City Clerk, at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

September 5, 2018 City Council Meeting

**STATE OF CALIFORNIA }
COUNTY OF RIVERSIDE } SS. AFFIDAVIT OF POSTING
CITY OF CANYON LAKE }**

I, Victoria Day, being duly sworn, depose and say that I am the duly appointed and qualified Office Specialist of the City of Canyon Lake and that on August 30, 2018 before the hour of 5:00 p.m., I caused the above notice to be posted as required by Resolution 2015-36 of the City Council of the City of Canyon Lake.

Victoria Day

Office Specialist

City of Canyon Lake
City Council
Staff Report

TO: Mayor and City Council
FROM: Lisa Casillas, Accountant
DATE: September 5, 2018
SUBJECT: List of Demands

Recommendation:

That the City Council adopts a resolution entitled: RESOLUTION NO. 2018-23

A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF CANYON LAKE ALLOWING CERTAIN
CLAIMS AND DEMANDS AS SET FORTH IN EXHIBIT A

Background:

All claims and demands are reported and summarized for review and approval by the City Council on a routine basis at each City Council meeting. The attached claims represent the paid claims and demands since the City Council meeting of July 18, 2018.

Budget (or Fiscal) Impact:

All claims and demands are paid from appropriated funds or authorized resources of the City and have been recorded in accordance with the City's policies.

Attachments:

Resolution
List of Demands

RESOLUTION NO. 2018-23

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE, CALIFORNIA, ALLOWING CERTAIN CLAIMS AND DEMANDS AS SET FORTH IN EXHIBIT A

The City Council of the City of Canyon Lake does hereby resolve as follows:

Demands are approved as shown on the Demand\Warrant Register of September 5th, in the amount of \$228,771.19 as follows:

Payroll Earnings (Gross)	\$ 40,375.47	(2nd Half of June & 1st Half of July)
Payroll Taxes - Employer	672.38	(2nd Half of June & 1st Half of July)
On-line Retirement	4,016.79	(2nd Half of June & 1st Half of July)
Unfunded Accrual Liability	19,778.00	(FY 18/19)
On-line Health	134.09	(For the Month of July)
Nationwide Deferred Comp.	306.05	(For the Month of June)
General	163,488.41	
TOTAL	<u>\$ 228,771.19</u>	

PASSED, APPROVED AND ADOPTED this 5th day of September 2018.

Mayor, Vicki Warren

ATTEST:

Aaron Palmer, City Clerk

State of California
County of Riverside) ss
City of Canyon Lake)

I, Aaron Palmer, City Clerk of the City of Canyon Lake, California, DO HEREBY CERTIFY, that the foregoing is a true and correct copy of the Resolution No. 2018-23 adopted by the City Council of the City of Canyon Lake, California, at a regular meeting thereof, held on September 5, 2018, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Aaron Palmer, City Clerk

City of Canyon Lake
 Check/Voucher Register - Council Report - Expenditures
 From 6/30/2018 Through 7/31/2018

Check Numb...	Matching Docum... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
24243	4/18/2018	Jordan Ehrenkranz	Internet Reimbursement for December 2017	(40.00)	10	GENERAL
24243	4/18/2018	Jordan Ehrenkranz	Internet Reimbursement for November 2017	(40.00)	10	GENERAL
24243	4/18/2018	Jordan Ehrenkranz	Internet Reimbursement for October 2017	(40.00)	10	GENERAL
24243	4/18/2018	Jordan Ehrenkranz	Internet Reimbursement for September 2017	(40.00)	10	GENERAL
Total 24243	4/18/2018			(160.00)		
24384	6/21/2018	Randall Bonner	2016 Candidate Statement Deposit Reimbursement	(133.02)	10	GENERAL
Total 24384	6/21/2018			(133.02)		
24418	6/30/2018	AMERICAN FORENSIC NURSES INC	Sheriff's Blood Draws May 2018	120.00	10	GENERAL
Total 24418	6/30/2018			120.00		
24419	6/30/2018	AmeriGas	Propane for Fire Station	494.03	10	GENERAL
Total 24419	6/30/2018			494.03		
24420	6/21/2018	Randall Bonner	2016 Candidate Statement Deposit Reimbursement	133.02	10	GENERAL
Total 24420	6/21/2018			133.02		
24421	6/30/2018	California Bulding Standards Commission	Permit Valuation Fees Apr-June 2018	189.00	10	GENERAL
Total 24421	6/30/2018			189.00		
24422	6/30/2018	Corelogic Information Solutions, INC.	Database for Code Enforcement June 2018	185.00	10	GENERAL

City of Canyon Lake
 Check/Voucher Register - Council Report - Expenditures
 From 6/30/2018 Through 7/31/2018

Check Num...	Matching Docum... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 24422	6/30/2018			185.00		
24423	6/30/2018	CTAI Pacific Greenscape	Landscape Maintenance, Fire Station June 2018	250.00	10	GENERAL
24423	6/30/2018	CTAI Pacific Greenscape	Irrigation Repair June 2018	1,666.25	20	GAS TAX
24423	6/30/2018	CTAI Pacific Greenscape	Landscape Maintenance Medians & Parkways June 2018	5,000.00	20	GAS TAX
24423	6/30/2018	CTAI Pacific Greenscape	Tree and Light Replacement	320.00	20	GAS TAX
Total 24423	6/30/2018			7,236.25		
24424	6/30/2018	DATA TICKET	Code Enforcement Citation Processing May 2018	178.75	10	GENERAL
24424	6/30/2018	DATA TICKET	Parking Citation Processing May 2018	100.00	10	GENERAL
Total 24424	6/30/2018			278.75		
24425	6/30/2018	DEPARTMENT OF CONSERVATION	2Q State Report for Motion & Seismic Hazard Apr - Jun 2018	450.08	10	GENERAL
Total 24425	6/30/2018			450.08		
24426	6/30/2018	Division of the State Architect	Disability Access & Education Fees Apr-June 2018	38.50	10	GENERAL
Total 24426	6/30/2018			38.50		
24427	6/30/2018	Jordan Ehrenkranz	Internet Reimbursement June 2018	40.00	10	GENERAL
Total 24427	6/30/2018			40.00		
24428	6/21/2018	FRIDAY FLYER	Notice of Public Hearing	45.75	10	GENERAL

City of Canyon Lake
 Check/Voucher Register - Council Report - Expenditures
 From 6/30/2018 Through 7/31/2018

Check Num...	Matching Docum... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 24428	6/21/2018			45.75		
24429	6/30/2018	The LEW Edwards Group	Attorneys Fees June 2018	5,500.00	10	GENERAL
Total 24429	6/30/2018			5,500.00		
24430	6/30/2018	NBS	Citywide User Fee & Rate Study June 2018	950.00	10	GENERAL
Total 24430	6/30/2018			950.00		
24431	6/30/2018	COUNTY OF RIVERSIDE-TLMA	SLF Costs May 2018	314.03	20	GAS TAX
Total 24431	6/30/2018			314.03		
24432	6/30/2018	SOUTHERN CALIFORNIA EDISON	Electricity, Office Lease 5/21/18-6/20/18	61.89	10	GENERAL
24432	6/30/2018	SOUTHERN CALIFORNIA EDISON	Electricity, Traffic Signals 5/22/18-6/21/18	68.07	20	GAS TAX
24432	6/30/2018	SOUTHERN CALIFORNIA EDISON	Electricity, Traffic Signals 5/30/18-6/28/18	335.29	20	GAS TAX
Total 24432	6/30/2018			465.25		
24433	6/30/2018	Sparkletts	Drinking Water, 6/19-6/20/18	53.50	10	GENERAL
Total 24433	6/30/2018			53.50		
24434	6/30/2018	STAPLES	Office Supplies	444.75	10	GENERAL
Total 24434	6/30/2018			444.75		
24435	6/30/2018	Toshiba Financial Services	Copier Lease June 2018	690.23	10	GENERAL
Total 24435	6/30/2018			690.23		

City of Canyon Lake
 Check/Voucher Register - Council Report - Expenditures
 From 6/30/2018 Through 7/31/2018

Check Num...	Matching Docum... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
24436	7/5/2018	FRIDAY FLYER	2018 Elections Ad	154.00	10	GENERAL
24436	7/5/2018	FRIDAY FLYER	Notice of Public Hearing	64.05	10	GENERAL
Total 24436	7/5/2018			218.05		
24437	7/5/2018	Jani-King of CA, Inc.	Janitorial Services July 2018	735.50	10	GENERAL
Total 24437	7/5/2018			735.50		
24438	7/5/2018	Public Entity Risk Management Authority	Crime Coverage Insurance Premium FY 18/19	760.00	10	GENERAL
24438	7/5/2018	Public Entity Risk Management Authority	Cyber Liability Insurance Premium FY 18/19	567.00	10	GENERAL
24438	7/5/2018	Public Entity Risk Management Authority	ERMA Deposit Premium FY 18/19	2,447.00	10	GENERAL
24438	7/5/2018	Public Entity Risk Management Authority	General Liability Deposit Premium FY 18/19	26,677.00	10	GENERAL
24438	7/5/2018	Public Entity Risk Management Authority	Property Program Insurance Premium FY 18/19	2,851.00	10	GENERAL
Total 24438	7/5/2018			33,302.00		
24439	7/5/2018	Riverside County Auditor-Controller	LAFCO Admin Fees FY 18/19	695.94	10	GENERAL
Total 24439	7/5/2018			695.94		
24440	7/5/2018	Synoptek, LLC	IT Maintenance July 2018	2,451.00	10	GENERAL
24440	7/5/2018	Synoptek, LLC	PC for City Hall	751.54	10	GENERAL
Total 24440	7/5/2018			3,202.54		
24441	7/5/2018	TPx Communications	City Hall Phone Systems 6/16-7/15/18	560.71	10	GENERAL
Total 24441	7/5/2018			560.71		
24442	7/18/2018	Randall Bonner	Internet and Phone Reimbursement June 2018	73.57	10	GENERAL

City of Canyon Lake
 Check/Voucher Register - Council Report - Expenditures
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Check Numb...	Matching Docum... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
24442	7/18/2018	Randall Bonner	Internet and Phone Reimbursement May 2018	74.07	10	GENERAL
Total 24442	7/18/2018			147.64		
24443	7/18/2018	Charles Abbott Associates, Inc.	Building and Safety Services, June 2018	14,209.09	10	GENERAL
24443	7/18/2018	Charles Abbott Associates, Inc.	Engineering Services, June 2018	6,507.00	10	GENERAL
24443	7/18/2018	Charles Abbott Associates, Inc.	Environmental Services, June 2018	138.00	10	GENERAL
24443	7/18/2018	Charles Abbott Associates, Inc.	Engineering Services, June 2018	5,293.50	20	GAS TAX
Total 24443	7/18/2018			26,147.59		
24444	7/18/2018	Circle of Safe-T Inc.	Sexual Assault Investigaton Exam CN181600010	1,100.00	10	GENERAL
24444	7/18/2018	Circle of Safe-T Inc.	Sexual Assault Investigaton Exam CN181620016	1,100.00	10	GENERAL
Total 24444	7/18/2018			2,200.00		
24445	7/18/2018	Cota, Cole and Huber, LLP	Attorney Services June 2018	636.88	10	GENERAL
24445	7/18/2018	Cota, Cole and Huber, LLP	Attorney Services June 2018 - Athey Case	10,170.75	10	GENERAL
Total 24445	7/18/2018			10,807.63		
24446	7/18/2018	DATA TICKET	Code Enforcement Citation Processing June 2018	100.00	10	GENERAL
24446	7/18/2018	DATA TICKET	Parking Citation Processing June 2018	100.00	10	GENERAL
Total 24446	7/18/2018			200.00		
24447	7/18/2018	ELSINORE VALLEY MUNI WATER DIS	Water Service, City Hall 5/26/18 - 6/24/18	103.08	10	GENERAL

City of Canyon Lake
 Check/Voucher Register - Council Report - Expenditures
 From 6/30/2018 Through 7/31/2018

Check Num...	Matching Docum... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
24447	7/18/2018	ELSINORE VALLEY MUNI WATER DIS	Water Service, Fire Station 5/28/18 - 6/26/18	291.37	10	GENERAL
24447	7/18/2018	ELSINORE VALLEY MUNI WATER DIS	Water Service, Irrigation 5/28/18 - 6/26/18	1,440.95	20	GAS TAX
Total 24447	7/18/2018			1,835.40		
24448	7/18/2018	Dawn Haggerty	Internet Reimbursement June 2018	30.00	10	GENERAL
24448	7/18/2018	Dawn Haggerty	Internet Reimbursement May 2018	30.00	10	GENERAL
Total 24448	7/18/2018			60.00		
24449	7/18/2018	Rogers, Anderson, Malody & Scott, LLP	Accounting Services, June 2018	6,700.00	10	GENERAL
Total 24449	7/18/2018			6,700.00		
24450	7/18/2018	County Executive Office	SCFA Misc Admin Expenses 4th Quarter FY 17/18	123.00	10	GENERAL
Total 24450	7/18/2018			123.00		
24451	7/18/2018	Aflac	Supplemental Insurance July 2018	674.90	10	GENERAL
Total 24451	7/18/2018			674.90		
24452	7/18/2018	DIRECTV	Satellite Service, Fire Station 7/12/18-8/11/18	68.09	10	GENERAL
Total 24452	7/18/2018			68.09		
24453	7/18/2018	Doug Olson	Business License Refund	94.00	10	GENERAL
Total 24453	7/18/2018			94.00		
24454	7/18/2018	FRIDAY FLYER	Notice of Public Hearing	37.50	10	GENERAL

City of Canyon Lake
 Check/Voucher Register - Council Report - Expenditures
 From 6/30/2018 Through 7/31/2018

Check Num...	Matching Docum... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 24454	7/18/2018			37.50		
24455	7/18/2018	Frontier Communications	City Hall Internet 7/10/18-8/9/18	146.98	10	GENERAL
Total 24455	7/18/2018			146.98		
24456	7/18/2018	NANCY GREENHALGH	Retiree Health Ins Aug 2018	197.76	10	GENERAL
Total 24456	7/18/2018			197.76		
24457	7/18/2018	LESJWA	FY 18/19 Member Contributions	20,000.00	10	GENERAL
Total 24457	7/18/2018			20,000.00		
24458	7/18/2018	League of California Cities	July 23 2018 LOCC General Meeting	80.00	10	GENERAL
Total 24458	7/18/2018			80.00		
24459	7/18/2018	MR. WINDOW CLEANING	Window Cleaning July 2018	60.00	10	GENERAL
Total 24459	7/18/2018			60.00		
24460	7/18/2018	JOHN REGUS	Conference Room Rent Aug 2018	250.00	10	GENERAL
Total 24460	7/18/2018			250.00		
24461	7/18/2018	JOHN REGUS	Library Rent Sept 2018	1,043.33	10	GENERAL
Total 24461	7/18/2018			1,043.33		
24462	7/18/2018	County Executive Office	Sheltering Services Jul - Sep 2018	14,590.71	10	GENERAL

City of Canyon Lake
 Check/Voucher Register - Council Report - Expenditures
 From 6/30/2018 Through 7/31/2018

Check Num...	Matching Docum... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 24462	7/18/2018			14,590.71		
24463	7/18/2018	SOUTHERN CALIFORNIA EDISON	Electricity, Pump Station 6/8/18-7/10/18	686.50	20	GAS TAX
Total 24463	7/18/2018			686.50		
24464	7/18/2018	Special District Risk Management Authority	Dental Insurance Aug 2018	200.63	10	GENERAL
Total 24464	7/18/2018			200.63		
24465	7/18/2018	STATE COMP. INS. FUND	Workers Comp, Aug 2018	659.17	10	GENERAL
Total 24465	7/18/2018			659.17		
24466	7/18/2018	Steve's Towing Inc.	City Vehicle Tow	520.00	10	GENERAL
Total 24466	7/18/2018			520.00		
24467	7/18/2018	Structural Termite/Pest Control	Pest Control, Fire Station	36.75	10	GENERAL
Total 24467	7/18/2018			36.75		
24468	7/18/2018	Time Warner Cable	Internet, Fire Station 7/10/18 - 8/9/18	74.98	10	GENERAL
Total 24468	7/18/2018			74.98		
24469	7/18/2018	U. S. Bank	Office Supplies, LOCC Conf, ICMA Conf, 2 defibrillators	8,121.53	10	GENERAL
Total 24469	7/18/2018			8,121.53		
24470	7/18/2018	Verizon Wireless	Cell Phones, 7/4/18-8/3/18	444.00	10	GENERAL
24470	7/18/2018	Verizon Wireless	iPads, 7/4/18-8/3/18	199.08	10	GENERAL

City of Canyon Lake
 Check/Voucher Register - Council Report - Expenditures
 From 6/30/2018 Through 7/31/2018

Check Numb...	Matching Docum... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 24470	7/18/2018			643.08		
24471	7/25/2018	DFM ASSOCIATES	Elections Code Handbook	54.38	10	GENERAL
Total 24471	7/25/2018			54.38		
24472	7/25/2018	Regional Conservation Authority	MSHCP Fees, July 2018	2,104.00	50	AGENCY
Total 24472	7/25/2018			2,104.00		
24473	7/25/2018	WRCOG	TUMF Fees, July 2018	8,873.00	50	AGENCY
Total 24473	7/25/2018			8,873.00		
Report Total				163,488.41		

160.00 VOID CK#24243
 133.02 VOID CK#24384
163,791.43

City of Canyon Lake
City Council
Staff Report

TO: Mayor and City Council
FROM: Kayla Lozano, Accountant
DATE: September 5, 2018
SUBJECT: List of Demands

Recommendation:

That the City Council adopts a resolution entitled: RESOLUTION NO. 2018-25

A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF CANYON LAKE ALLOWING CERTAIN
CLAIMS AND DEMANDS AS SET FORTH IN EXHIBIT A

Background:

All claims and demands are reported and summarized for review and approval by the City Council on a routine basis at each City Council meeting. The attached claims represent the paid claims and demands since the City Council meeting of July 18, 2018.

Budget (or Fiscal) Impact:

All claims and demands are paid from appropriated funds or authorized resources of the City and have been recorded in accordance with the City's policies.

Attachments:

Resolution
List of Demands

RESOLUTION NO. 2018-25

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE, CALIFORNIA, ALLOWING CERTAIN CLAIMS
AND DEMANDS AS SET FORTH IN EXHIBIT A**

The City Council of the City of Canyon Lake does hereby resolve as follows:

Demands are approved as shown on the Demand\Warrant Register of September 5th, in the amount of \$664,056.08 as follows:

Payroll Earnings (Gross)	\$ 46,496.01	(2nd Half of July & 1st Half of August)
Payroll Taxes - Employer	812.19	(2nd Half of July & 1st Half of August)
On-line Retirement	3,953.40	(2nd Half of July & 1st Half of August)
On-line Health	133.76	(For the Month of August)
Nationwide Deferred Comp.	368.34	(For the Month of July)
General	612,292.38	
TOTAL	<u>\$ 664,056.08</u>	

PASSED, APPROVED AND ADOPTED this 5th day of September 2018.

Mayor, Vicki Warren

ATTEST:

Aaron Palmer, City Clerk

State of California
County of Riverside) ss
City of Canyon Lake)

I, Aaron Palmer, City Clerk of the City of Canyon Lake, California, DO HEREBY CERTIFY, that the foregoing is a true and correct copy of the Resolution No. 2018-25 adopted by the City Council of the City of Canyon Lake, California, at a regular meeting thereof, held on September 5, 2018, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Aaron Palmer, City Clerk

City of Canyon Lake
 Check/Voucher Register - Council Report - Expenditures
 From 8/1/2018 Through 8/31/2018

Check Num...	Matching Docum... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
24474	6/30/2018	AMERICAN FORENSIC NURSES INC	Sheriff's Dept Blood Draws June 2018	180.00	10	GENERAL
Total 24474	6/30/2018			180.00		
24475	6/30/2018	ANIMAL FRIENDS OF THE VALLEYS	Animal Control Services May 2018	3,500.00	10	GENERAL
Total 24475	6/30/2018			3,500.00		
24476	6/30/2018	BIO-TOX LABORATORIES	Sheriff's Dept Blood Testing June 2018	450.40	10	GENERAL
Total 24476	6/30/2018			450.40		
24477	6/30/2018	RIV. CO. SHERIFF'S DEPT., Acctg & Fin	Sheriff's Contract Law Enforcement 5/24/18-6/30/18	164,206.27	10	GENERAL
Total 24477	6/30/2018			164,206.27		
24478	6/30/2018	RIVERSIDE COUNTY SHERIFF'S	Sheriff's Extra Duty for Fiesta Days	5,000.41	10	GENERAL
Total 24478	6/30/2018			5,000.41		
24479	8/2/2018	CITY CLERKS ASSN OF CALIF	Deputy City Clerk Position Posting	200.00	10	GENERAL
Total 24479	8/2/2018			200.00		
24480	8/2/2018	CR&R	Refuse 7/20/18	12,605.63	50	AGENCY
Total 24480	8/2/2018			12,605.63		
24481	8/2/2018	CTAI Pacific Greenscape	Landscape, Fire Station July 2018	390.00	10	GENERAL

City of Canyon Lake
 Check/Voucher Register - Council Report - Expenditures
 From 8/1/2018 Through 8/31/2018

Check Num...	Matching Docum... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 24481	8/2/2018			390.00		
24482	8/2/2018	Frontier Communications	Phone and Internet, Fire Station 7/13/18-8/12/18	264.93	10	GENERAL
24482	8/2/2018	Frontier Communications	Phones, City Hall 7/13/18-8/12/18	124.18	10	GENERAL
Total 24482	8/2/2018			389.11		
24483	8/2/2018	Horizon Solar Power	Refund, Permit 2018-115	93.75	10	GENERAL
Total 24483	8/2/2018			93.75		
24484	8/2/2018	Jani-King of CA, Inc.	Cleaning Services August 2018	735.50	10	GENERAL
Total 24484	8/2/2018			735.50		
24485	8/2/2018	Johnny Q Auto Detailing	Boat Detail Service	450.00	10	GENERAL
Total 24485	8/2/2018			450.00		
24486	8/2/2018	The LEW Edwards Group	Professional Services July 2018	5,500.00	10	GENERAL
Total 24486	8/2/2018			5,500.00		
24487	8/2/2018	Nate Volk	Broadcasting Services - 7/18/18 Meeting	350.00	10	GENERAL
Total 24487	8/2/2018			350.00		
24488	8/2/2018	NBS	Comprehensive Citywide User Fee and Rate Study	2,690.00	10	GENERAL
Total 24488	8/2/2018			2,690.00		

City of Canyon Lake
 Check/Voucher Register - Council Report - Expenditures
 From 8/1/2018 Through 8/31/2018

Check Num...	Matching Docum... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
24489	8/2/2018	PBK Golf Services	Donation to the City Golf Championship Tournament	1,000.00	10	GENERAL
Total 24489	8/2/2018			1,000.00		
24490	8/2/2018	Regional Conservation Authority	MSHCP Fees July 2018	2,104.00	50	AGENCY
Total 24490	8/2/2018			2,104.00		
24491	8/2/2018	RIV. CO. SHERIFF'S DEPT., Acctg & Fin	Riverside CAL-ID FY 18/19 Member Agency Assessment	10,891.00	10	GENERAL
Total 24491	8/2/2018			10,891.00		
24492	8/2/2018	SOUTHERN CALIFORNIA EDISON	Electricity, City Hall 6/14/18-7/16/18	1,940.18	10	GENERAL
24492	8/2/2018	SOUTHERN CALIFORNIA EDISON	Electricity, Fire Station 6/14/18-7/16/18	571.42	10	GENERAL
24492	8/2/2018	SOUTHERN CALIFORNIA EDISON	Electricity, Office Lease 6/20/18-7/20/18	98.98	10	GENERAL
24492	8/2/2018	SOUTHERN CALIFORNIA EDISON	Electricity, Traffic Control 5/21/18-6/20/18	12.80	20	GAS TAX
24492	8/2/2018	SOUTHERN CALIFORNIA EDISON	Electricity, Traffic Control 6/14/18-7/16/18	191.82	20	GAS TAX
24492	8/2/2018	SOUTHERN CALIFORNIA EDISON	Electricity, Traffic Control 6/21/18-7/23/18	72.89	20	GAS TAX
Total 24492	8/2/2018			2,888.09		
24493	8/2/2018	Sparkletts	Drinking Water 7/16/18-7/18/18	54.13	10	GENERAL
Total 24493	8/2/2018			54.13		
24494	8/2/2018	TPx Communications	City Hall Phone Systems 7/16/18-8/15/18	569.43	10	GENERAL
Total 24494	8/2/2018			569.43		

City of Canyon Lake
 Check/Voucher Register - Council Report - Expenditures
 From 8/1/2018 Through 8/31/2018

Check Num...	Matching Docum... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
24495	8/2/2018	Toshiba Financial Services	Monthly Copier Lease 7/15/18-8/15/18	690.23	10	GENERAL
Total 24495	8/2/2018			690.23		
24496	8/2/2018	WRCOG	TUMF Fees July 2018	8,873.00	50	AGENCY
Total 24496	8/2/2018			8,873.00		
24497	6/30/2018	ALL AMERICAN ASPHALT	Slurry Seal Project Completed	263,778.59	20	GAS TAX
Total 24497	6/30/2018			263,778.59		
24498	6/30/2018	Vavrinek, Trine, Day and Co., LLP	AVA Audit	4,340.00	10	GENERAL
Total 24498	6/30/2018			4,340.00		
24499	8/15/2018	AMERICAN FORENSIC NURSES INC	Sheriff's Dept Blood Draws July 2018	40.00	10	GENERAL
Total 24499	8/15/2018			40.00		
24500	8/9/2017	California Association of Code Enforcement	6/15/17 Substandard Housing Dues for Jean Voshall	115.00	10	GENERAL
Total 24500	8/9/2017			115.00		
24501	8/15/2018	Charles Abbott Associates, Inc.	Building and Safety Services July 2018	18,438.82	10	GENERAL
24501	8/15/2018	Charles Abbott Associates, Inc.	Environmental Services July 2018	184.00	10	GENERAL
Total 24501	8/15/2018			18,622.82		
24502	8/15/2018	Corelogic Information Solutions, INC.	Database for Code Enforcement July 2018	125.00	10	GENERAL

City of Canyon Lake
 Check/Voucher Register - Council Report - Expenditures
 From 8/1/2018 Through 8/31/2018

Check Numb...	Matching Docum... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 24502	8/15/2018			125.00		
24503	8/15/2018	Cota, Cole and Huber, LLP	Attorney Services July 2018	18,847.88	10	GENERAL
Total 24503	8/15/2018			18,847.88		
24504	8/15/2018	Gina Dickson	Courthouse parking and mileage expense	75.96	10	GENERAL
Total 24504	8/15/2018			75.96		
24505	8/15/2018	ELSINORE VALLEY MUNI WATER DIS	Water Service, 6/26/18-7/27/18	332.31	10	GENERAL
24505	8/15/2018	ELSINORE VALLEY MUNI WATER DIS	Water Service, City Hall 6/24/18 - 7/25/18	107.82	10	GENERAL
24505	8/15/2018	ELSINORE VALLEY MUNI WATER DIS	Water Service, Irrigation 06/26/18 - 7/27/18	2,831.69	20	GAS TAX
Total 24505	8/15/2018			3,271.82		
24506	8/15/2018	Dawn Haggerty	Internet and Phone Reimbursement July 2018	30.00	10	GENERAL
Total 24506	8/15/2018			30.00		
24507	8/15/2018	Joe's Hardware	Cleaning Supplies, Fire Station	10.47	10	GENERAL
24507	8/15/2018	Joe's Hardware	Supplies, Fire Station	49.68	10	GENERAL
Total 24507	8/15/2018			60.15		
24508	8/15/2018	LESJWA	Task Force Contributions FY 18/19	22,780.00	10	GENERAL
Total 24508	8/15/2018			22,780.00		
24509	8/15/2018	Rogers, Anderson, Malody & Scott, LLP	Accounting Services July 2018	6,700.00	10	GENERAL

City of Canyon Lake
 Check/Voucher Register - Council Report - Expenditures
 From 8/1/2018 Through 8/31/2018

Check Num...	Matching Docum... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 24509	8/15/2018			6,700.00		
24510	8/15/2018	SOUTHERN CALIFORNIA EDISON	Electricity, Pump Station 7/10/18-8/8/18	657.81	20	GAS TAX
24510	8/15/2018	SOUTHERN CALIFORNIA EDISON	Electricity, Traffic Control 6/28/18-7/30/18	373.77	20	GAS TAX
Total 24510	8/15/2018			1,031.58		
24511	8/15/2018	STAPLES	Office Supplies	164.96	10	GENERAL
Total 24511	8/15/2018			164.96		
24512	6/21/2018	STATE COMP. INS. FUND	Workers Comp July 2018	659.17	10	GENERAL
Total 24512	6/21/2018			659.17		
24513	8/15/2018	Structural Termite/Pest Control	Pest Control Service, Fire Station August 2018	36.75	10	GENERAL
Total 24513	8/15/2018			36.75		
24514	8/15/2018	Synoptek, LLC	IT Maintenance August 2018	2,556.50	10	GENERAL
Total 24514	8/15/2018			2,556.50		
24515	8/15/2018	Time Warner Cable	Internet, Fire Station 8/10/18-9/9/18	74.98	10	GENERAL
Total 24515	8/15/2018			74.98		
24516	8/15/2018	U. S. Bank	City credit card charges, July 2018	2,456.14	10	GENERAL
24516	8/15/2018	U. S. Bank	City credit card charges, July 2018	334.73	20	GAS TAX
Total 24516	8/15/2018			2,790.87		

City of Canyon Lake
 Check/Voucher Register - Council Report - Expenditures
 From 8/1/2018 Through 8/31/2018

Check Numb...	Matching Docum... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
24517	8/15/2018	Verizon Wireless	Cell Phones, 7/4/18-8/3/18	444.00	10	GENERAL
24517	8/15/2018	Verizon Wireless	iPads, 7/4/18-8/3/18	199.08	10	GENERAL
Total 24517	8/15/2018			643.08		
24518	8/29/2018	Aflac	Supplemental Insurance August 2018	500.30	10	GENERAL
Total 24518	8/29/2018			500.30		
24519	8/29/2018	AMERICAN FORENSIC NURSES INC	Sheriff's Blood Draws; Additional May 2018	40.00	10	GENERAL
Total 24519	8/29/2018			40.00		
24520	8/29/2018	BIO-TOX LABORATORIES	Sheriff's Dept Blood Testing; 7/12/18 to 8/2/18	154.00	10	GENERAL
Total 24520	8/29/2018			154.00		
24521	8/29/2018	Charles Abbott Associates, Inc.	Engineering Services July 2018	11,619.00	10	GENERAL
24521	8/29/2018	Charles Abbott Associates, Inc.	Engineering Services (Gas Tax) July 2018	2,687.50	20	GAS TAX
24521	8/29/2018	Charles Abbott Associates, Inc.	Enginnering SRVCS-Steve Frenken Landscape Architecture Jan18	2,280.00	20	GAS TAX
24521	8/29/2018	Charles Abbott Associates, Inc.	PV Maintenance for July 2018	323.12	20	GAS TAX
Total 24521	8/29/2018			16,909.62		
24522	8/29/2018	CANYON LAKE PEST CONTROL, Steven E. Young	Quarterly Pest Control P.O. Box 09-010, 8/13/18	100.00	10	GENERAL
24522	8/29/2018	CANYON LAKE PEST CONTROL, Steven E. Young	Quarterly Pest Control Storage Unit, 8/13/18	90.00	10	GENERAL

City of Canyon Lake
 Check/Voucher Register - Council Report - Expenditures
 From 8/1/2018 Through 8/31/2018

Check Numb...	Matching Docum... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 24522	8/29/2018			190.00		
24523	8/29/2018	Control Pump	VFD Replacement for Landscape Booster Station, 8/22/18	3,875.00	20	GAS TAX
Total 24523	8/29/2018			3,875.00		
24524	8/29/2018	CTAI Pacific Greenscape	Extra Landscape Work-Fire Station & Median/Parkways, 7/20/18	920.00	10	GENERAL
24524	8/29/2018	CTAI Pacific Greenscape	Landscape Maintenance Fire Station August 2018	250.00	10	GENERAL
24524	8/29/2018	CTAI Pacific Greenscape	Landscape Maintenance Fire Station July 2018	250.00	10	GENERAL
24524	8/29/2018	CTAI Pacific Greenscape	Extra Landscape Work-Fire Station & Median/Parkways, 7/20/18	613.00	20	GAS TAX
24524	8/29/2018	CTAI Pacific Greenscape	Landscape Maintenance Medians & Parkways August 2018	5,000.00	20	GAS TAX
24524	8/29/2018	CTAI Pacific Greenscape	Landscape Maintenance Medians & Parkways July 2018	5,000.00	20	GAS TAX
Total 24524	8/29/2018			12,033.00		
24525	8/29/2018	DATA TICKET	Code Enforcement Processing July 2018	100.00	10	GENERAL
24525	8/29/2018	DATA TICKET	Parking Citation Processing July 2018	100.00	10	GENERAL
Total 24525	8/29/2018			200.00		
24526	8/29/2018	DIRECTV	Satellite Service for Fire Station, 8/12/18 to 9/11/18	219.89	10	GENERAL
Total 24526	8/29/2018			219.89		

City of Canyon Lake
 Check/Voucher Register - Council Report - Expenditures
 From 8/1/2018 Through 8/31/2018

Check Num...	Matching Docum... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
24527	8/29/2018	STATE OF CA DEPT. OF JUSTICE	Blood Alcohol Analysis, July 2018	35.00	10	GENERAL
Total 24527	8/29/2018			35.00		
24528	8/29/2018	Jordan Ehrenkranz	Internet Reimbursement for August 2018	40.00	10	GENERAL
Total 24528	8/29/2018			40.00		
24529	8/29/2018	Frontier Communications	City Hall Internet, 8/10/18 to 9/9/18	148.98	10	GENERAL
24529	8/29/2018	Frontier Communications	City Hall Phones, 8/13/18 to 9/12/18	122.32	10	GENERAL
24529	8/29/2018	Frontier Communications	Fire Stations Phones & Internet, 8/13/18 to 9/12/18	266.56	10	GENERAL
Total 24529	8/29/2018			537.86		
24530	8/29/2018	NANCY GREENHALGH	Retiree Health Insurance September 2018	197.76	10	GENERAL
Total 24530	8/29/2018			197.76		
24531	8/29/2018	Dawn Haggerty	Internet Reimbursement August 2018	30.00	10	GENERAL
Total 24531	8/29/2018			30.00		
24532	8/29/2018	Pitney Bowes Global Financial Services, LLC	Postage Machine Lease, 6/13/18 to 9/12/18	175.14	10	GENERAL
Total 24532	8/29/2018			175.14		
24533	8/29/2018	JOHN REGUS	Conference Room Rent September 2018	250.00	10	GENERAL
Total 24533	8/29/2018			250.00		

City of Canyon Lake
 Check/Voucher Register - Council Report - Expenditures
 From 8/1/2018 Through 8/31/2018

Check Num...	Matching Docum... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
24534	8/29/2018	JOHN REGUS	Library Rent for October 2018	1,043.33	10	GENERAL
Total 24534	8/29/2018			1,043.33		
24535	8/29/2018	SOUTHERN CALIFORNIA EDISON	Electricity for Fire Station, 7/16/18 to 8/14/18	701.27	10	GENERAL
24535	8/29/2018	SOUTHERN CALIFORNIA EDISON	Electricity for Office Lease; 7/20/18 to 8/20/18	105.92	10	GENERAL
24535	8/29/2018	SOUTHERN CALIFORNIA EDISON	Traffic Signals for City Hall, 7/16/18 to 8/14/18	1,942.03	10	GENERAL
24535	8/29/2018	SOUTHERN CALIFORNIA EDISON	Electricity for Traffic Signals, 6/20/18 to 7/20/18	12.80	20	GAS TAX
24535	8/29/2018	SOUTHERN CALIFORNIA EDISON	Electricity for Traffic Signals, 7/16/18 to 8/14/18	178.52	20	GAS TAX
24535	8/29/2018	SOUTHERN CALIFORNIA EDISON	Electricity for Traffic Signals; 7/23/18 to 8/21/18	67.03	20	GAS TAX
Total 24535	8/29/2018			3,007.57		
24536	8/29/2018	Special District Risk Management Authority	Dental Insurance for September 2018	200.63	10	GENERAL
Total 24536	8/29/2018			200.63		
24537	8/29/2018	Sparkletts	Drinking Water, 8/1/18 to 8/15/18	48.13	10	GENERAL
Total 24537	8/29/2018			48.13		
24538	8/29/2018	STATE COMP. INS. FUND	Workers Comp, September 2018	659.17	10	GENERAL
Total 24538	8/29/2018			659.17		
24539	8/29/2018	TPx Communications	City Hall Phone Systems, 8/16/18 to 9/15/18	560.60	10	GENERAL
Total 24539	8/29/2018			560.60		

City of Canyon Lake
 Check/Voucher Register - Council Report - Expenditures
 From 8/1/2018 Through 8/31/2018

Check Numb...	Matching Docum... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
24540	8/29/2018	Toshiba Financial Services	Monthly Copier Lease 8/15/18 to 9/15/18	725.25	10	GENERAL
Total 24540	8/29/2018			725.25		
24541	8/29/2018	Underline Concepts, Inc.	Refund for Permit No. 2018-261; Canceled Job 8/28/18	104.07	10	GENERAL
Total 24541	8/29/2018			104.07		
Report Total				612,292.38		

MINUTES
ADJOURNED REGULAR MEETING OF THE CANYON LAKE
CITY COUNCIL
Wednesday, July 11, 2018

City Council Chambers
31516 Railroad Canyon Road
Canyon Lake, CA 92587

THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE SCHEDULED FOR JULY 4, 2018 HAD BEEN ADJOURNED FOR LACK OF A QUORUM TO JULY 11, 2018. THE ADJOURNED REDULAR MEETING SCHEDULE FOR JULY 11, 2018 WAS ADJOURNED DUE TO LACK OF QUORUM AND WAS RESCHEDULED TO WEDNESDAY, JULY 18, 2018.

Respectfully Submitted,

Ariel Hall
City Clerk Dept.

MINUTES
ADJOURNED MEETING OF THE
CANYON LAKE CITY COUNCIL
Wednesday, July 18, 2018
Closed Session – 5:30 p.m.
Open Session - 6:30 p.m.

City Council Chambers
31516 Railroad Canyon Road
Canyon Lake, CA 92587

Closed Session – 5:30 p.m.

1. Call To Order

Mayor Warren called the meeting to order at 5:30 p.m.

2. Roll Call

Present: Council Members Bonner, Ehrenkranz, Mayor Pro Tem Greene, and Mayor Warren.

Absent: Council Member Haggerty

3. Public Comments

There were no public comments.

Council Member Haggerty arrived to closed session.

4. Closed Session

The City Council entered Closed Session at 5:31 p.m.

- a. CLOSED SESSION WITH LEGAL COUNSEL PURSUANT TO GOVT. CODE SECTION 54956.9 (d)(1) - City of Canyon Lake v. Athey (receivership);
- b. CLOSED SESSION PURSUANT TO GOVT. CODE SECTION 54956.9(d)(4) - possible litigation initiated by the City - 1 case
- c. Return/Report from Closed Session

The City Council returned from Closed Session at 6:30 p.m. with no reportable action.

Open Session – 6:30 p.m.

1. Call Open Session to Order

Mayor Warren called the meeting to order at 6:35 p.m.

2. Invocation

Invocation was led by John Hollenbeck with the Canyon Lake Community Church.

Flag Salute

Flag Salute was led by Student of the Year and resident, Taylor Ogden.

3. Roll Call

Present: Council Members Bonner, Ehrenkranz, Haggerty, Mayor Pro Tem Greene, and Mayor Warren.

4. Approval of the City Council Agenda

Moved by Bonner

City Manager Palmer requested to move Item 11, the public hearing, prior to Item 10, business items.

Motion amended by Bonner, seconded by Greene to approve the agenda with item 11 moved prior to item 10.

Motion carried 5-0.

5. Special Presentation and Proclamations

5.1 Chamber of Commerce Announcements

Chamber President Matthew Svendsen provided an update on events and activities for the Chamber of Commerce.

5.2 Student of the Year – Taylor Ogden

Mayor Warren presented Taylor Ogden with a Certificate of Recognition for achieving Student of the Year.

5.3 Public Safety Update by Police Department

Captain Greg Fellows with Riverside County Sheriff's Department provided an update on activity for the month of June and gave an update regarding a critical incident, swatting call, which took place in June at a home located on Canyon Lake Drive South.

Mayor Warren thanked the work done by all agencies that had responded to the critical incident.

6. Public Comment

Resident John Zaitz stated he had 14 questions for the Police and stated them all.

Nancy Horton, Board Member for Elsinore Valley Municipal Water District, discussed the Residential Landscape Transformation Program by the Metropolitan Water District of Southern California.

7. Consent Calendar

7.1 Waiver of Reading in Full of all Ordinances by Title Only

7.2 Adoption of Resolution No. 2018-19, Approving Claims and Demands of the City

7.3 City Council Meeting Minutes

7.3.1 May 31, 2018

7.3.2 June 6, 2018

7.3.3 July 4, 2018

7.4 Authorize the Mayor to send a letter to Senator Feinstein and Harris in Opposition to Senate Bill 3157

Moved by Bonner, seconded by Haggerty to approve the consent calendar as presented.

Motion carried 5-0 with Council Members Bonner, Ehrenkranz, Haggerty, Mayor Pro Tem Greene, and Mayor Warren voting aye.

8. Pulled Consent Calendar Items

There were no pulled consent calendar items.

9. Schedule of Future Events

Mayor Warren announced the schedule of future events are located on the agenda, website and Friday Flyer and stated the Council would be going dark in August and the next City Council Meeting would be held September 5th at 6:30 pm.

11. Public Hearing

11.1 Public Hearing – Approve Resolution No. 2018-18 - Increasing and setting solid waste collection rates for the 2018-2019 fiscal year and providing for collection of residential service on the property tax roll

a. Public Hearing Opened

Mayor Warren opened the public hearing at 6:54 pm

b. Staff Presentation

Alex Braicovich, CR&R Inc. Senior Regional Vice President, provided the staff presentation.

c. Questions to Staff by City Council

There were no questions to staff.

d. Testimony by Proponents

There were no testimonies.

e. Testimony by Opponents

There were no testimonies.

f. Rebuttal by Proponents

There were no rebuttals.

g. Public Hearing Closed

Mayor Warren closed the public hearing at 6:56 pm

h. Discussion by City Council

There was no discussion by City Council.

i. Action by City Council

Moved by Bonner, seconded by Ehrenkranz to approve Resolution 2018-18.

Motion carried 5-0 with Council Members Bonner, Ehrenkranz, Haggerty, Mayor Pro Tem Greene and Mayor Warren voting aye.

10. Business Items

10.1 Discussion and Possible Action regarding the City's Participation in Canyon Lake City Golf Championship

City Manager Palmer introduced the item and resident Joe Kamashian with the Men's Golf Club.

Mr. Kamashian and Jon Kiegwin asked for support from the City Council for the Canyon Lake City Golf Championship.

There was discussion regarding the entry fee and what those costs would pay for.

There was discussion that the \$125.00 entry fee was average compared to similar cities events and Annual Members would not have to pay for the green fees.

There was discussion that the Men's Golf Club was asking for a sponsorship amount of \$1,000.00 from the City of which was half of what was still needed.

Council Member Ehrenkranz stated he thought the sponsorship would be good publicity for the City and Golf Club.

Moved by Ehrenkranz, seconded by Bonner to approve a \$1,000.00 donation toward the City Golf Championship and use of the City logo.

Motion carried 5-0 with Council Members Bonner, Ehrenkranz, Haggerty, Mayor Pro Tem Greene and Mayor Warren voting aye.

10.2 League of California Cities (LOCC) Voting Delegate for Annual Conference

City Manager Palmer introduced the item.

Mayor Warren suggested Mayor Pro Tem Greene be the primary voting delegate and Council Member Haggerty volunteered to be the alternate.

Moved by Ehrenkranz, seconded by Bonner to approve Larry Greene as the primary voting delegate and Dawn Haggerty as the alternate voting delegate.

Motion approved 5-0

10.3 Acceptance of Contract Work Railroad Canyon Road Slurry Seal FY 2017-2018 Project No. 2017-01

City Manager Palmer introduced Margaret Monson with the Public Works Department.

Margaret Monson provided the staff report.

There was discussion regarding the life expectancy for the work done. Margaret Monson explained it was a 5-10 year life expectancy dependent on the amount of traffic.

Monson also stated the oils from the slurry seal penetrate and rejuvenate the existing asphalt.

City Manager Palmer stated that staff had already planned to do an overlay project every 5 years to expand the road life.

Mayor Warren stated how well and quick the job was done.

City Manager Palmer discussed the savings from the Slurry Seal Project had been approved by Council to fund phase 2 of the Wrought Iron Fence Project.

Moved by Greene, seconded by Bonner to accept the contract work by All American Asphalt, authorize final payment of \$277,661.67 and authorize staff to record the Notice of Completion.

Motion carried 5-0 with Council Members Bonner, Ehrenkranz, Haggerty, Mayor Pro Tem Greene and Mayor Warren voting aye.

10.4 Approval to Join Western Community Energy Joint Powers Authority

City Manager Palmer introduced the item.

Barbara Spoonhour, Director of CCA Development, provided a presentation.

It was stated that if the City chose to join the Western Community Energy (WCE) Joint Powers Authority (JPA) it would be the third City to join. Barbara stated the City of Perris and Wildomar had already approved and no city in California had dropped out of a Community Choice Aggregation (CCA).

There was discussion regarding how the WCE would affect residents with solar.

There was discussion regarding Southern California Edison's involvement with the CCA.

Council Member Haggerty discussed the savings the WCE would bring to residents and how that relates to the Utility Users Tax (UUT).

City Manager Palmer clarified that there would be no cost to the City if it chose to be removed from the JPA.

There was discussion regarding joining the JPA, setting up the board and the program would not be implemented until 2019.

Jeremy Goldman, Southern California Edison (SCE), stated he would be available to come speak to council at the next City Council Meeting regarding SCE perspective on the WCE JPA program.

Resident, Travis Montgomery, stated his question regarding the WCE and solar was answered earlier and discussed the affect the WCE would have on the City's UUT.

Resident, Nancy Horton, discussed the need to have averages provided to the community in regards to cost savings.

Moved by Ehrenkranz, seconded by Haggerty to approve the City joining the Western Community Energy Joint Powers Authority and approve Resolution Number 2018-21.

Motion carried 5-0 with Council Members Bonner, Ehrenkranz, Haggerty, Mayor Pro Tem Greene and Mayor Warren voting aye.

There was discussion to have Jeremy Goldman with Southern California Edison provide a presentation at the September City Council Meeting.

10.5 Approval of Resolution No. 2018-20, Re-establishing City Council Committees, Committee Functions, and setting Committee Meeting dates and times, and appointing a primary and alternate member to the Western Community Energy JPA Board

City Manager Palmer introduced the item.

Mayor Warren recommended Council Member Ehrenkranz to be the primary member of the WCE JPA and Mayor Pro Tem Greene to be the alternate. Mayor Warren also recommended the Water Subcommittee move to an as needed basis.

Moved by Greene, seconded by Bonner to approve Jordan Ehrenkranz as the primary member and Larry Greene as the alternate member for the Western Community Energy Joint Powers Authority and approve moving the Water Subcommittee Meeting to an as needed basis.

Motion approved 5-0.

10.6 Consideration of continuation of UUT by placement of the CANYON LAKE PUBLIC SAFETY AND LOCAL CONTROL CONTINUATION MEASURE on the November 6, 2018 general election ballot

- a. Consideration of Resolution ordering submission to the qualified electors of the City of a measure relating to a proposed UUT.
- b. Authorize City Manager to coordinate ballot argument.
- c. Allocation of funding from reserves for informational mailings.
- d. Confirm that actions taken are exempt from CEQA.

City Manager Palmer introduced the item.

Bonner stepped away from the dias at 7:51 pm.

The Mayor stated the Council would resume when all Council Members were present.

Bonner returned to the dias at 7:52 pm.

City Manager Palmer continued to introduce the item.

There was discussion to have public comments.

Resident, Travis Montgomery, stated he would like to speak after Council.

Resident, Tim Adams, discussed being in favor of the continuance of the Utility Users Tax and placing the UUT on ballot for the November Election.

Resident, Dennis Pitts, discussed being in favor of the continuance of the Utility Users Tax.

Travis Montgomery discussed his past support for the UUT and his continuance of support for the UUT.

Mayor Pro Tem Greene discussed the fairness of the UUT because it was built around the user and was not a flat rate. He also discussed the limited revenue the City had and other options such as raising the sales tax by 1%, like other communities, would not bring in the revenue the City needed.

Council Member Ehrenkranz discussed the potential saving from the WCE JPA and stated he was in favor of the UUT.

Council Member Haggerty discussed other potential savings for the City and the residents' savings of approximately 2% from the WCE JPA would not affect the City too much.

Council Member Bonner stated the importance of staying a City to provide services to the 12,000 residents.

Mayor Warren also stated the importance of local control and staying a City.

Travis Montgomery stated the importance of informing the public prior to the election.

Council Member Haggerty discussed the potential increase of property tax in regards to the BLM land.

City Attorney Martyn stated there would need to be a correction to Resolution number 2018-22. The third "whereas" on the Resolution would need to read "a general tax measure imposed for general governmental purposes, such as this Ordinance, is not required to be approved by at least a two-thirds vote of the City Council; and".

Moved by Haggerty to approve Resolution No. 2018-22, authorization for the City Manager to coordinate the preparation of a statement in favor of the

measure and a rebuttal to a statement submitted in opposition to the measure, and approve the expenditure of \$40,000.00 for permissible informational mailings.

Motion amended by Haggerty, seconded by Bonner to approve Resolution Number 2018-22 with changes as discussed, approve authorization for the City Manager to coordinate the preparation of a statement in favor of the measure and a rebuttal to a statement submitted in opposition to the measure, and approve the expenditure of \$40,000.00 for permissible informational mailings and confirm that the actions taken are exempt from CEQA.

Motion carried 5-0 with Council Members Bonner, Ehrenkranz, Haggerty, Mayor Pro Tem Greene and Mayor Warren voting aye.

12. City Manager Comments

City Manager Palmer discussed a conversation with the Regional Director from BLM and he would be setting up a meeting in regards to surplussing the BLM land.

Mayor Pro Tem Greene discussed a meeting with Congressman Calvert and the City Manager than took place.

Dennis Pitts discussed past experience with BLM land.

13. Committee and Council Reports/Comments

13.1 Council Member Bonner

Council Member Bonner stated the League of California Cities announced they had opposed AB 1405 in regards to advertisements on highways. Bonner also discussed SB 1 and if it were opposed by the voters the Railroad Canyon Road interchange project would not be completed.

13.2 Council Member Ehrenkranz

Council Member Ehrenkranz discussed attending the Southern California Association of Governments (SCAG) meeting, the Western Riverside Council of Governments (WRCOG) meeting, the Annual General Assembly at Morongo with guest speaker Steve Forbes, and Vector

13.3 Council Member Haggerty

Council Member Haggerty discussed transportation taxes.

13.4 Mayor Pro Tem Greene

Mayor Pro Tem Greene discussed the Canyon Lake Cooling Center located at the Senior Center.

There was discussion regarding posting on the City website regarding the opening of the Cooling Center.

13.5 Mayor Warren

Mayor Warren stated her meetings were dark this past month. Warren also stated that the Deputy City Clerk, Stephanie Roseen, would be leaving the City and stated her appreciation towards Stephanie.

14. Announcements

The next regular City Council meeting that was scheduled for August 1, 2018 at 6:30 p.m. was canceled. The next regular City Council meeting will be held September 5, 2018 at 6:30 pm.

15. Adjournment

Mayor Warren adjourned the meeting at 8:30 p.m.

Respectfully submitted,

Stephanie Roseen, Deputy City Clerk

MINUTES
REGULAR MEETING OF THE CANYON LAKE
CITY COUNCIL
Wednesday, August 1, 2018

City Council Chambers
31516 Railroad Canyon Road
Canyon Lake, CA 92587

**THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE
SCHEDULED FOR AUGUST 1, 2018 WAS CANCELLED.**

Respectfully Submitted,

Ariel Hall
City Clerk Dept.

TO: Honorable Mayor and Members of the City Council

FROM: Aaron Palmer, City Manager

BY: Mike A. Borja, Administrative Services Manager

DATE: September 5, 2018

SUBJECT: Authorization for Services with AB Fence Company for Upgrades with the Rolling Gate at Fire Station 60

Recommendation

That the City Council authorize the City Manager for the services with AB Fence Company to upgrade the rolling gate at Fire Station 60 by adding an electrical or solar powered motor, with remote access, to secure from unauthorized personnel from enter the property.

Background

The property at Fire Station 60, which consist of the contracted service from County Fire personnel and their fire apparatus, equipment from the Canyon Lake Emergency Preparedness Committee that's used for the activation of the City's Emergency Operations Center, and the City's storage shed which houses Special Enforcement's boats and vehicles. Currently the rear of Fire Station 60 is secured by a wrought iron rolling gate that must be manually opened and closed by station personnel or city staff, whenever the property is entered by a vehicle.

Because of the daily use of the side entrance by both station and city personnel, it was determined the need to secure the property from unauthorized personnel from entering, which in the past, attempts of break-ins have occurred at the city's storage shed. Staff concluded that the rolling gate needed to be automatically secured by motorizing the gate with remote access to enter. Staff estimated a cost of \$7000 towards the upgrade of the gate, which City Council approved through fiscal year's 18/19 budget in June of 2018. Because of the amount of the project, staff was required to retrieve three quotes to determine the lowest cost possible for the project. Staff reached out to four local vendors for pricing, of which, only two provided quotes. AB Fence Company provided the lowest quote and was approved to complete the project.

Fiscal Impact

Funding for the project was approved in the Fiscal Year 18/19 budget, under the city's General Fund account of 420 - Fire & Medical, for a total budget amount of \$7,000. AB Fence Company came in with a proposal of \$6,845 for the completion of the project.

Attachments

Quotes from AB Fence Company and Vortex

PROJECT NAME /ADDRESS

CITY OF CANYON LAKE
FIRE STATION
31516 RAILROAD CANYON ROAD
CANYON LAKE, CA 92587



MAY 21, 2018



1440 BEAUMONT AVE. STE. A2 #324 BEAUMONT, CA 92223
 OFFICE:(844)707-0007 FAX:(909)453-3254
 LIC # 995035 C-13/DIR #1000044449

DATE:	05/21/2018	PROPOSAL SUBMITTED:	ALBERTO BEDOLLA
ATTN:	MIKE A. BORJA ADMINISTRATIVE SERVICES MANAGER	PROJECT NAME:	CHAIN LINK FENCE AT FIRE STATION
PHONE:	(951) 246-2024	EMAIL:	mborja@cityofcanyonlake.com

OPT.2. – FRONT WROUGHT IRON ROLLING GATE: INSTALL (1) NEW MOTOR ON EXISTING ROLLING GATE (INCLUDES NEW TRACK WHEELS & NEW “V” TRACK)\$6,195.00

- SCOPE OF WORK: USING EXISTING GATE
- INSTALL NEW “V” TRACK
- (2) NEW “V” TRACK WHEELS
- (1) NEW CLSU24 OPERATOR LIFTMASTER
- (1) SOLAR PANEL
- (1) WIRELESS KEY PAD

NOTE: EXIT LOOP FOR AN ADDITIONAL PRICE \$580.00

EXCLUSIONS: Bonds(4%), Grading, Permits, Core Drilling, Staking/ Surveying, Traffic Control, Clearing/ Demo, Welding Inspection and procedure, Temporary Fence, Gate signs, Knox Boxes, Concrete Saw cutting, Asphalt Patching, Post sleeves, Mow curb, Location of underground utilities, Concrete Flat Work, Job Site security, Gate signs, Panic Hardware, Electrical.

We propose hereby to furnish material and labor- complete in accordance with the above specifications for the sum of:

\$ 6,195.00 SIX THOUSAND ONE HUNDRED NINETY-FIVE DOLLARS AND ZERO CENTS. INT.: _____ **DATE:** _____

Any alteration or deviation from the specifications provided herein, will be executed only upon written orders, and will become an additional charge over and above the estimate(s) provided in this document. Buyer agrees to pay all court costs and reasonable attorney's fees in the event of default or if this contract is submitted to an attorney for enforcement purposes. Owner renders Contractor harmless and agrees to relieve Contractor of all liability for any unsatisfactory results in the event that the Owner shall require Contractor to remove or install any type of fence in the opinion of the Contractor, is unsatisfactory. Contractor is not responsible for damage to underground utilities or lines unless such utilities or lines have been properly staked in advance of operations. Damage caused by others is the sole responsibility of Owner and Owner accepts full liability for such damage. All engineering, testing, inspection, and permit fees have been excluded from the contents of this contract and shall be deemed as collateral to contents of this Contract. This proposal shall expire in 60 days. Payment is due at completion of work. Interest will accrue @ 10% plus costs daily after 30 days****. Material costs are only valid for 30 days from date of this proposal. Upon acceptance of bid, please complete the Following information (per section 3097 California Civil Code Procedure). Sign and return one copy.

PLEASE FILL OUT PAGE #2 AND RETURN VIA EMAIL WITH SIGNATURE

OWNER:	
ADDRESS:	
PRINT NAME:	
SIGNATURE: DATE	

Mike Borja

From: MARI QUIÑONEZ <mari@abfencecompany.com> on behalf of MARI QUIÑONEZ <mari@abfencecompany.com>
Sent: Monday, July 30, 2018 4:15 PM
To: Mike Borja
Subject: Re: AB FENCE WROUGHT IRON ROLLING GATE PROPOSAL

Hello Mike,

Hope all is well.

I really apologize but I thought you received a text from me back on July 16,2018.

What my text said was that we can repaint the gate for an additional charge of \$650.00

Please let me know if you need anything else.

Thank you.

On 2018-07-30 15:49, Mike Borja wrote:

Hi Mari,

Haven't heard back from you on my email below. I wanted to see if we can get the gate painted as well in the process of updating it. Let me know as soon as you can. Thank you.



Mike A. Borja

Administrative Services Manager

City of Canyon Lake

31516 Railroad Canyon Road

Canyon Lake, CA 92587



PROPOSAL

1-800-698-6783

To	Site	Date
CITY OF CANYON LAKE 31516 RAILROAD CANYON RD SUN CITY, CA 92587	CITY OF CANYON LAKE 31516 RAILROAD CANYON RD SUN CITY, CA 92587	6/28/2018
Attn. MIKE BORJA		
Ref. # sq-381285	Phone (951) 246-2024 Fax	Job (951) 246-2024 Phone

In accordance with the terms and conditions stated hereinafter, and on the following pages, we propose to provide the following doors and / or repair work (hereinafter referred to as the "Product") on the following terms.

We propose to furnish, deliver, and install the following subject to the terms noted below:

The gate will be removed from the opening on the first trip and brought back to Vortex where we will install **New Expanded Metal** to the gate. The gate will then be painted Gloss Black and the bottom rollers will be removed and replaced with **New Bottom Rollers**.

One (1) new **Gate Operator** for your existing gate. This includes the following benefits:

- ✔ High starting torque motor
- ✔ All weather hinged enclosure
- ✔ Double shoe brake
- ✔ Full overload protection
- ✔ Maximum run timer
- ✔ Battery back-up
- ✔ Two (2) Safety Loops and One (1) Exit Loop
- ✔ Safety Edges (1 on leading edge, 1 on Trailing edge)
- ✔ One Wireless keypad
- ✔ Positive chain driven rotary limits
- ✔ Adjustable torque limiting clutch
- ✔ Manual disconnect
- ✔ Electrical hook-up into the existing power source

We will secure the new operator into place, hook up into the existing power source, make necessary adjustments to the gate and operator, lubricate all points of friction, and perform our Standard Quality Assurance Check to insure safe and proper operation.

FOR THE TOTAL NET SUM OF.....\$ 12,474.07

- ✔ Solar Option = \$ 14,003.01

Please note this bid INCLUDES the following:

1. Vortex Exclusive **three (3) year Limited Warranty**.
2. Work to be scheduled during regular business hours (M-F 7:30a-4:30p) unless otherwise stated.
3. Removal and disposal of damaged material.

Please note this bid DOES NOT INCLUDE the following:

1. Any hidden conditions or damage.
2. Any electrical troubleshooting, if needed.
3. Prevailing Wage Rates if required are not included unless specified.

Please fax or email signed proposal to: INLSC@VortexDoors.com
(951) 369-1220
(951) 369-1091 (Fax)

<input checked="" type="checkbox"/> Customer to list days or hours Vortex cannot do the work: _____	
Payment Terms: <u>25 %</u> on deposit. Balance due upon <u>Completion</u> .	
This offer is good for 30 days. SIGNED COPY MUST BE RETURNED TO OUR OFFICE WITH DEPOSIT. Offer may be revoked by Vortex at any time prior to acceptance. Hidden or unanticipated damages and/or services not included in proposal. Proposal also does not include costs of prevailing wages, if required, unless specifically identified herein.	
NOTICE TO PROPERTY OWNER: If bills are not paid in full for the labor, services, equipment, or materials furnished or to be furnished, a mechanic's lien leading to the loss, through court foreclosure proceedings, of all or part of your property being so improved may be placed against the property even though you have paid your contractor in full. You may wish to protect yourself against this consequence by (1) requiring your contractor to furnish a signed release by the person or firm giving you this notice before making payment to your contractor or (2) any other method or device which is appropriate under the circumstances.	
Any questions concerning a contractor may be referred to the Registrar, Contractors' License Board, 3132 Bradshaw Road, Sacramento, California. Mailing address: P.O. Box 26000, Sacramento, California 95862.	
IMPORTANT: See following pages for additional terms, including limitations of warranty and limitations of liability which are part of this proposal, and will constitute terms of your contract with Vortex. Customer is added to our General Liability policy as Additional Insured only when required by written contract with Customer.	
Accepted:	("Customer") VORTEX INDUSTRIES, INC. ("VORTEX")
By	By Joe Cutter (INL)
Date	Date 6/28/2018

License No. #287885 - VORTEX INDUSTRIES, INC.

**City of Canyon Lake
City Council
Staff Report**

TO: Honorable Mayor and Members of the City Council

FROM: Aaron Palmer, City Manager/City Clerk

BY: Ariel M. Hall, City Clerk Department

DATE: September 5, 2018

SUBJECT: Resolution No. 2018-24, Amending the Conflict of Interest Code of the City of Canyon Lake and repealing Resolution No. 2016-30

Recommendation

It is recommended that the City Council: Approve Resolution No. 2018-24.

Background

The Political Reform Act requires every local government agency to review its conflict of interest code every 2 years. The conflict of interest code is what states which officials and employees in a City must file a Fair Political Practices Commission Form 700, Statement of Economic Interests, and what filing category they fall under (what interests they must report).

The City's conflict of interest code was last updated in 2016. This year, with the changes in staff positions at City Hall, the code should be amended to reflect those positions. The attached removes the separate City Clerk position which is now included with in the City Manager's filing.

Budget (or Fiscal) Impact

There is no fiscal impact.

Attachments

1. Resolution No. 2018-24

RESOLUTION NO. 2018-24

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE AMENDING THE CONFLICT OF INTEREST CODE OF THE CITY OF CANYON LAKE AND REPEALING RESOLUTION NO. 2016-30

The City Council of the City of Canyon Lake resolves as follows:

SECTION 1. The City Council of the City of Canyon Lake finds as follows:

A. The Political Reform Act, Government Code sections 81000, et seq., requires the adoption of a conflict of interest code.

B. The Government Code section 87306 requires every agency to amend its conflict of interest code when changes occur which include the creation of new positions which must be designated positions, the deletion of old positions and relevant changes in the duties assigned to existing positions.

C. The attached Exhibit accurately sets forth those positions which should be designated and the categories of financial interests which should be made reportable.

SECTION 2. Resolution No. 2016-30 is hereby repealed.

SECTION 3. The Political Reform Act requires state and local government agencies to adopt and promulgate Conflict of Interest Codes. The Fair Political Practices Commission has adopted a regulation, 2 Cal. Code of Regulations Section 18730, which contains the terms of a standard Conflict of Interest Code, that can be incorporated by reference and which may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act after public notice and hearings. The terms of 2 Cal. Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated by reference. These provisions, along with Exhibit A, attached and incorporated by this reference, constitute the Conflict of Interest Code of the City of Canyon Lake. The City of Canyon Lake is considered the "agency" within the purview of this code. The Conflict of Interest Code of the City of Canyon Lake so adopted amends and replaces any Conflict of Interest Code of the City of Canyon Lake previously in effect.

SECTION 4. Designated positions must file Statements of Economic Interests with the City Clerk; the originals of which will be on file with the City Clerk's office. The City Clerk will perform the duties of Filing Officer for the City of Canyon Lake.

SECTION 5. Any change provided for in this Conflict of Interest Code will not affect or excuse any offense or act committed or done or omission or any penalty or forfeiture incurred or accruing under any other Conflict of Interest Code; nor will it affect any prosecution, suit or proceeding pending or any judgment rendered in connection

with any other Conflict of Interest Code.

PASSED AND ADOPTED September 5, 2018.

Vicki Warren, Mayor

Aaron Palmer, City Clerk

State of California)
County of Riverside) §
City of Canyon Lake)

I, Aaron Aplmer, City Clerk of the City of Canyon Lake, certify Resolution No. 2018-24 was adopted by the City Council of the City of Canyon Lake at a regular meeting held September 5, 2018, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Aaron Palmer, City Clerk

EXHIBIT A

CITY OF CANYON LAKE DESIGNATED POSITIONS
CONFLICT OF INTEREST CODE

The City requires full disclosure for the positions listed below which participate in making decisions which may foreseeably have a material effect on financial interests. Full Disclosure includes all interests in real property in the City of Canyon Lake, as well as investments, business positions, and sources of income, including gifts, loans, and travel payments.

Positions Category	Disclosure
Members of the City Council	1
City Manager/Treasurer/City Clerk	1
Deputy City Clerk	1
City Attorney	1
Planning Official	1
Building Official	1
Consultants*	1
Chief of Police	1
City Engineer	1
Fire Chief	1
Administrative Services Manager	1

*Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitation: The City Manager may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination must include a description of the consultant's duties and, based upon the description, a statement of the extent of disclosure requirements. The City Manager's determination is a public record and must be retained for public inspection in the same manner and location as this Conflict of Interest Code.

**City of Canyon Lake
City Council
Staff Report**

TO: Honorable Mayor and Members of the City Council
FROM: Aaron Palmer, City Manager
DATE: September 5, 2018
SUBJECT: Authorize the Mayor to Sign Letter Supporting AB 3178

Recommendation

Authorize the Mayor to sign letter supporting AB 3178.

Background

The California Integrated Waste Management Act of 1989, which is administered by the Department of Resources Recycling and Recovery, establishes an integrated waste management program. Existing law requires each city, county, and regional agency, if any, to develop a source reduction and recycling element of an integrated waste management plan. The act requires the source reduction and recycling element to divert from disposal 50% of all solid waste subject to the element through source reduction, recycling, and composting activities, with specified exceptions.

Existing law requires a city, county, or regional agency to submit an annual report to the department summarizing its progress in reducing solid waste. Existing law requires the department to review a jurisdiction's compliance with the diversion requirements every 2 or 4 years, as specified, and authorizes the department to issue an order of compliance if the department finds, after considering specified factors, the jurisdiction failed to make a good faith effort to implement its source reduction and recycling element.

This bill would make findings, including, among others, that under China's National Sword import policy, many recyclable materials are now banned and may no longer be imported into that country, which has had a profound impact on California efforts to meet state recycling objectives. The bill would require the department, when evaluating a jurisdiction's good faith effort to implement a diversion program, to also consider, until January 1, 2022, whether China's National Sword import policy caused the absence or loss of a market for recyclable materials that necessitated the disposal of those materials as a temporary measure to avoid a public health threat, as specified. The bill would also require the department to consider the extent to which the jurisdiction has made efforts to reduce contamination and improve the quality of recycled materials and the extent to which the lack of an available market for one or more types of recyclable materials, which prevented the jurisdiction from fully implementing its diversion programs, was the result of circumstances beyond the reasonable control of the jurisdiction.

AB 3178 amends the Public Resources Code to expressly include the availability of markets on the list of criteria that CalRecycle must consider in determining whether to issue a compliance order, or whether to find a local agency has demonstrated a good faith effort to implement waste diversion programs. CR&R is asking for their contract Cities support with this bill. It has passed both the Assembly and the Senate. It now sits on the Governor's desk to be signed. They believe that AB 3178 will provide their contract Cities with some protection from the possibility of receiving a compliance order for non-compliance on their recycling goals.

Budget (or Fiscal) Impact

None

Attachments

1. Proposed Letter of Support



CITY OF CANYON LAKE

September 5, 2018

The Honorable Edmund G. Brown, Jr.
Governor, State of California
State Capitol
Sacramento, CA 95814

Re: AB 3178 (Rubio) - **REQUEST FOR SIGNATURE**

Dear Governor Brown:

I write to respectfully request your signature on Assembly Bill 3178 (Rubio).

The City of Canyon Lake has been offering comprehensive waste collection and recycling services to residents and businesses for several years. We support these programs with robust public education and outreach efforts. We understand that China's recent "National Sword" and "Blue Sky 2018" import policies, which include severe restrictions and outright bans of certain materials, have had an unprecedented and profound effect on the ability of waste processors to find adequate markets for the materials they recycle.

China has long been this State's largest consumer and importer of recycled materials, including mixed waste paper and plastics. When that country instituted its new import policy and the rest of Asia followed China's example by adopting similar policies, the market crisis worsened. It is now clear that California's landmark recycling law, AB 939, relies too heavily on the continued existence of these foreign markets, and failed to adequately address the importance of creating resilient, domestic alternatives.

We accordingly write to express our support for AB 3178 which represents a very modest first step in addressing this global recycling market failure. AB 3178 amends the Public Resources Code to expressly include the availability of markets on the list of criteria that CalRecycle must consider in determining whether to issue a compliance order, or whether to find a local agency has demonstrated a "good faith effort" to implement waste diversion programs. It is important to note that under AB 3178, CalRecycle retains full discretion to decide, in making these assessments, how much weight it will give to a market failure.



CITY OF CANYON LAKE

This bill passed the Legislature without a dissenting vote in either house. It has no known opposition. We believe that by drawing attention to the critical role of markets in the success of recycling programs, AB 3178 will actually encourage more conversation, innovation, and the development of practical solutions in creating sustainable domestic markets.

In turn, and perhaps most significantly, it will also help to ensure that California continues to benefit from the GHG emissions reductions which recycling confers.

As a result, we respectfully urge your approval of this critically important legislation.

Sincerely,

Vicki Warren, Mayor
City of Canyon Lake

cc: Hon. Blanca Rubio

**City of Canyon Lake
City Council
Staff Report**

TO: Honorable Mayor and Members of the City Council

FROM: Aaron Palmer, City Manager

DATE: September 5, 2018

SUBJECT: Discussion and Possible Direction Regarding Spay, Neuter, and Microchipping of Animals

Recommendation

Discussion and possible direction regarding the spay, neuter, and microchipping of animals.

Background

Animal Friends of the Valley is asking all its partner Cities to implement a Spay, Neuter, and Microchipping ordinance.

Attached is a copy of the City of Riverside's ordinance that addresses this issue. Animal Friends feels Riverside's ordinance addresses this issue well.

The City Council can review the attached ordinance and discuss how they see this type of ordinance will affect the City.

Fiscal Impact

None.

Attachments

City of Riverside Ordinance 8.21

Chapter 8.21

SPAY, NEUTER AND MICROCHIP

Sections:

- 8.21.010 Spay and neuter.
 8.21.020 Penalties for failure to spay or neuter.
 8.21.030 Microchipping of dogs and cats.
 8.21.040 Mandatory Spay and Neuter of Pit Bull Breeds.

Section 8.21.010 Spay and Neuter.

A. 1. Requirement. No person may own, keep, or harbor an unaltered and unspayed dog or cat over the age of seven months in violation of this section. An owner or custodian of an unaltered dog must have the dog spayed or neutered, or provide a certificate of sterility, or obtain an unaltered dog license in accordance with this chapter. An owner or custodian of an unaltered cat must have the animal spayed or neutered, or provide a certificate of sterility.

2. Exemptions. This section shall not apply to any of the following:

a. A dog with a high likelihood of suffering serious bodily harm or death if spayed or neutered, due to age or infirmity. The owner or custodian must obtain written confirmation of this fact from a California Licensed Veterinarian. If the dog is able to be safely spayed or neutered at a later date, that date must be stated in the written confirmation; should this date be later than thirty (30) days, the owner or custodian must apply for an unaltered dog license.

b. A cat with a high likelihood of suffering serious bodily harm or death if spayed or neutered, due to age or infirmity. The owner or custodian must obtain written confirmation of this fact from a California Licensed Veterinarian. If the cat is able to be safely spayed or neutered at a later date, that date must be stated in the written confirmation.

c. Animals owned by recognized dog or cat breeders, as defined by Department policy.

d. Female dogs over the age of 10 years and male dogs over the age of 12 years, however an unaltered license is still required.

B. Denial or revocation of unaltered dog license and reapplication.

1. The Animal Control Director or his/her designee may deny or revoke an unaltered dog license for one or more of the following reasons:

a. The owner, custodian, applicant or licensee is not in compliance with all of the requirements of this section;

b. The Department has received at least three complaints, verified by the Department, that the owner, custodian, applicant, or licensee has allowed a dog to be stray or run at large or has otherwise been found to be neglectful of his or her or other animals;

c. The owner, custodian, applicant, or licensee has been previously cited for violating a State law, city code or other municipal provision relating to the care and control of animals;

d. The unaltered dog has been adjudicated by a court or an agency of appropriate jurisdiction to be potentially dangerous, dangerous or vicious, or to be nuisance within the meaning of the Riverside Municipal Code or under state law;

e. Any unaltered dog license held by the applicant has been revoked;

f. The license application is discovered to contain a material misrepresentation or omission of fact.

2. Re-application for unaltered dog license:

a. When an unaltered dog license is denied, the applicant may re-apply for a license upon changed circumstances and a showing that the requirements of this chapter have been met. The department shall refund one-half of the license fee when the application is denied.

The applicant shall pay the full fee upon re-application.

b. When an unaltered dog license is revoked, the owner or custodian of the dog may apply for a new license after a thirty (30) day waiting period upon showing that the requirements of this chapter have been met. No part of an unaltered dog license fee is refundable when a license is revoked and the applicant shall pay the full fee upon re-application.

C. Appeal of denial or revocation of unaltered dog license.

1. Request for hearing.

a. Notice of intent to deny or revoke. The Department shall mail to the owner, custodian, licensee, or applicant a written notice of its intent to deny or revoke the license for an unaltered dog which includes the reason(s) for the denial or revocation. The owner, custodian, licensee or applicant may request a hearing to appeal the denial or revocation by filing such request with the Animal Control Director and/or his/her designee. The request must be made in writing within fifteen (15) days after the notice of intent to deny or revoke is mailed. Failure to submit a timely written hearing request shall be deemed a waiver of the right to appeal the license denial or revocation.

b. Administrative Hearing Officer. Defined by Code section 1.17.020 with the qualifications and authority outlined in code section 1.17.160.

c. Notice and conduct of hearing. The Animal Control Director or his/her designee shall mail a written notice of the date, time, and place for the hearing not less than ten (10) days before the hearing date. The hearing date shall be no more than forty-five (45) days after the Department's receipt of the request for a hearing. The hearing will be informal and the rules of evidence will not be strictly observed. The Administrative Hearing Officer shall prepare and mail a written decision to the owner or custodian after the hearing. The decision of the Administrative Hearing Officer shall be the final administrative decision.

d. Judicial Review of Administrative Decision. Any person aggrieved by the order of the Administrative Hearing Officer may obtain judicial review of that order by filing a petition for review with the Superior Court of Riverside County in accordance with the timelines and provisions set forth in California Code of Civil Procedure Section 1094.6.

2. Change in location of dog. If the dog is moved after the department has issued a letter of intent to deny or revoke, but has not yet denied or revoked the license, the owner, custodian, licensee, or applicant must provide the department with information as to the dog's whereabouts, including the current owner or custodian's name, address, and telephone number.

D. Transfer, sale, and breeding of unaltered dog or cat.

1. Offer for sale or transfer of unaltered dog. An owner or custodian who offers any unaltered dog over the age of four (4) months of age for sale, trade, or adoption must include a valid unaltered dog license number with the offer of sale, trade or adoption, or otherwise state and establish compliance with this section. An owner or custodian of an unaltered dog must notify the department of the name and address of the transferee within ten (10) days after the transfer. The unaltered license and microchip numbers must appear on a document transferring the animal to the new owner.

2. Offer for sale or transfer of unaltered cat. An owner or custodian of an unaltered cat must notify the department of the name and address of the transferee within ten (10) days after the transfer. The microchip numbers must appear on a document transferring the animal to the new owner.

E. Impoundment of unaltered dog or cat.

1. When an unaltered dog or cat is impounded pursuant to state and/or local law, in addition to satisfying applicable requirements for the release of the animal, including but not limited to payment of impound fees pursuant to this chapter, the owner or custodian shall also do one of the following:

a. Provide written proof of the dog or cat's prior sterilization, if conditions cannot or do not make this assessment obvious to Department personnel;

b. Have the dog or cat spayed or neutered by a Department veterinarian at the expense of the owner or custodian. Such expense may include additional fees due to extraordinary care required;

c. Have the dog or cat spayed or neutered by another California licensed veterinarian. The owner or custodian may arrange for another California licensed veterinarian to spay or neuter the animal, and shall pay to the Department the cost to deliver said animal to the chosen veterinarian. The cost to deliver the animal shall be based on the Department's hourly rate established by the auditor-controller. The veterinarian shall complete and return to the Department within ten (10) days, a statement confirming that the dog or cat has been spayed or neutered or is, in fact, incapable of breeding and shall release the dog or cat to the owner or custodian only after the spay or neuter procedure is complete;

d. At the discretion of the Animal Control Director, the dog or cat may be released to the owner or custodian if he or she signs a statement under penalty of perjury, representing that the dog or cat will be spayed or neutered and that he or she will submit a statement within ten (10) days of the release, signed by a California licensed veterinarian, confirming that the dog or cat has been spayed or neutered or is incapable of breeding; or

2. Costs of impoundment.

a. The owner or custodian of the unaltered dog or cat shall be responsible for the costs of impoundment, which shall include daily board costs, vaccination/medication, and any other diagnostic or therapeutic applications as provided in this chapter.

b. The costs of impoundment shall be a lien on the dog or cat, and the unaltered animal shall not be returned to its owner or custodian until the costs are paid or other arrangements are made including, but not limited to, a payment plan. If the owner or custodian of an impounded unaltered animal does not pay the lien against it in full within fourteen (14) days, the animal shall be deemed abandoned and become the property of the Department.

F. Application of fees and fines collected. All costs and fines collected under this part and the fees collected under this section shall be paid to the City of Riverside for the purpose of defraying the cost of the implementation and enforcement of this program. (Ord. 7362 §1, 2017; Ord. 7084 § 3, 2010)

Section 8.21.020 Penalties for Failure to Spay or Neuter.

Penalties issued for failure to spay or neuter a dog or cat shall be enforced as set forth below:

A. An administrative citation, infraction, or other such authorized penalty may be issued to an owner or custodian of an unaltered dog or cat for a violation of this section only when the owner or custodian is concurrently cited for another violation under State or local law pertaining to the obligations of a person owning or possessing a dog or cat. Examples of such State law or local ordinance violations include, but are not limited to, failure to possess a current canine rabies vaccination of the subject dog; dog or cat at large; failure to license a dog; leash law violations; kennel or cattery permit violations; tethering violations; unhealthy or unsanitary conditions; failure to provide adequate care for the subject dog or cat in violation of the Penal Code; rabies quarantine violations for the subject dog; operating a business without a license and/or lack of State Tax ID Number; fighting dog activity in violation of Penal Code section 597.5; animals left unattended in motor vehicles; potentially dangerous, dangerous or vicious animals; and noisy animals.

B. Should the owner or custodian of an unaltered dog or cat be found in violation of a State or local law, as stated above, in subsection (A), the owner or custodian shall be required to spay or neuter the unaltered animal in accordance with this section or may purchase an unaltered license but shall also be required to pay the spay or neuter violation. (Ord. 7362 §1, 2017; Ord. 7084 § 3, 2010)

Section 8.21.030 Microchipping of Dogs and Cats.

A. All dogs and cats over the age of four (4) months must be implanted with an identifying microchip. The owner or custodian is required to provide the microchip number to the Department, and shall notify the Department of any change of ownership of the dog or cat, or any change of address or telephone number. Nothing in this section supersedes, eliminates, or alters the requirements of Sections 8.12.010, 8.18.020, and any other licensing requirements of Title 8.

B. Exemptions. The mandatory microchipping requirements shall not apply to any of the following:

1. A dog or cat with a high likelihood of suffering serious bodily injury, if implanted with the microchip identification, due to the health conditions of the animal. The owner or custodian must obtain written confirmation of that fact from a California Licensed Veterinarian. If the dog or cat is able to be safely implanted with an identifying microchip at a later date, that date must be stated in the written confirmation.

2. A dog or cat that is kenneled or trained in the City of Riverside, but is owned by an individual that does not reside in the City of Riverside. The owner or custodian must keep and maintain the animal in accordance with the applicable laws and ordinances of the jurisdiction in which the owner or custodian of the animal permanently resides, including but not limited to the applicable licensing and rabies vaccination requirements of that jurisdiction.

3. A dog or cat over the age of ten (10) years.

C. Transfer, sale of dogs and cats.

1. An owner or custodian who offers any dog, over the age of four (4) months, for sale, trade, or adoption must provide the microchip identification number and the valid dog license number with the offer of sale, trade or adoption. The license and microchip numbers must appear on a document transferring the dog to the new owner. The owner or custodian shall also advise the Department of the name and address of the new owner or custodian in accordance with subdivision (a) of this section. An owner or custodian who offers any dog, over the age of four (4) months, for sale, trade, or adoption and fails to provide the Department with the name and address of the new owner, is in violation of this chapter and shall be subject to the penalties set forth herein.

2. An owner or custodian who offers any cat, over the age of four (4) months, for sale, trade, or adoption must provide the microchip identification number with the offer of sale, trade or adoption. The microchip numbers must appear on a document transferring the cat to the new owner. The owner or custodian shall also advise the Department of the name and address of the new owner or custodian in accordance with Subdivision (A) of this section. An owner or custodian who offers any cat, over the age of four (4) months, for sale, trade, or adoption and fails to provide the Department with the name and address of the new owner, is in violation of this chapter and shall be subject to the penalties set forth herein.

3. When a puppy or kitten under the age of four (4) months implanted with microchip identification is sold or otherwise transferred to another person, the owner or custodian shall advise the Department of the name and address of the new owner or custodian, and the microchip number of the puppy or kitten within ten (10) days after the transfer. If it is discovered that an owner or custodian has failed to provide the Department with the name and address of the new owner and the microchip number of the puppy or kitten, the owner or custodian shall be subject to the administrative remedies set forth in Chapter 1.17.

D. When an impounded dog or cat is without microchip identification, in addition to satisfying applicable requirements for the release of the animal, including but not limited to payment of impound fees pursuant to this chapter, the owner or custodian shall also do one of the following:

1. Have the dog or cat implanted with a Department microchip by a Department registered veterinarian technician or veterinarian or designated personnel at the expense of the owner or custodian;

2. Have the dog or cat implanted with a department approved microchip by a California licensed veterinarian. The owner or custodian may arrange for another California licensed veterinarian to perform the implant, and shall pay to the department the cost to deliver the dog or cat to the chosen veterinarian. The veterinarian shall complete and return to the Department within ten (10) days, a statement confirming that the microchip has been implanted, provide the Department with the number and shall release the dog or cat to the owner or custodian only after the procedure is complete; or

3. At the discretion of the Animal Control Director, the dog or cat may be released to the owner or custodian if he or she signs a statement under penalty of perjury, representing that the dog or cat will be implanted with a microchip and that he or she will submit a statement within ten (10) days of the release, signed by a California licensed veterinarian, confirming that the dog or cat has been so implanted and provide the microchip number to the Department or allow the Department to scan the dog or cat for the microchip to verify.

E. Fees for microchip identification device. The fee for an identifying microchip device shall be included in the cost of adoption when adopting a dog or cat from an animal shelter operated by the Department. If an animal has already been implanted with an identifying microchip device by some other facility, there will be no fee to have the identification microchip number entered into the Department's registry as required by subdivision (A) of this section.

F. Application of fees and fines collected. All costs and fines collected under this part and the fees collected under this section shall be paid to the City of Riverside for the purpose of defraying the cost of the implementation and enforcement of this program. (Ord. 7362 §1, 2017; Ord. 7084 § 3, 2010)

Section 8.21.040 Mandatory Spay and Neuter of Pit Bull Breeds.

A. Findings.

1. The City of Riverside has a contract with the County of Riverside ("County") for animal control services and as such hereby adopts the findings made by the County in support of Riverside County Ordinance No. 921 as follows:

a. In recent years, pit bulls comprise a disproportionately high number of unwanted dogs in the County, accounting for twenty (20) percent of shelter dogs and thirty (30) percent of dogs euthanized in the County.

b. While the majority of pit bull owners are responsible and take appropriate measures to ensure that their dogs do not have unwanted offspring, there is a need to mitigate the large number of unwanted pit bulls in the County.

c. Restricting the maintenance of and breeding of intact pit pulls and requiring the spaying and neutering of pit bulls will not prevent responsible pet owners and pet breeders from owning, breeding, or showing pit bull breeds.

B. Purpose. To protect the public's health and welfare from irresponsible owners of pit bulls by mitigating the over population of unwanted pit bulls.

C. Authority. This Section is adopted pursuant to Health and Safety Code Section 122331, which authorizes cities to enact mandatory breed specific spay/neutering programs.

D. Exemptions. The following pit bulls are exempt from the regulations described in this Section:

1. Currently licensed pit bulls whose owners are registered breeders with the Department.

2. A pit bull that has been appropriately trained and is actually being used by a public law enforcement agency for law enforcement purposes.

3. A pit bull which has been certified by a licensed veterinarian as having a health reason for not being spayed/neutered.

4. A pit bull which is in training at a licensed kennel and is currently licensed by the owner in another jurisdiction. The owner of the pit bull has the burden of showing that said pit bull is licensed in another jurisdiction.

5. A dog that is pending a breed determination when the dog owner or custodian requests such a determination in accordance with Paragraph F below.

6. A female pit bull that is over the age of 10 years or a male pit bull that is over the age of 12 years.

E. Definitions. As used in this Section, the following terms shall have the following meanings:

1. Pit Bull. Any Staffordshire Bull Terrier, American Pit Bull Terrier, or American Stafford Terrier breed of dog, or any mixed breed of dog which contains, as an element of its breeding, any of these breeds so as to be identifiable as partially of one or more of these breeds.

F. Determination of Breed.

1. Upon written request of any dog owner or custodian, the Department's Chief Veterinarian or designee will schedule a breed determination appointment to determine whether a dog is a pit bull.

2. The Department shall mail the requesting dog owner or custodian written notice of the date, time and place for the appointment not less than ten (10) days before the appointment date. The appointment date shall be no more than thirty (30) days after the Department's receipt of the request for a breed determination.

3. The Department shall mail written results of breed determination to the requesting owner or custodian within ten (10) days after the appointment.

4. The above mentioned breed determination results are prima facie evidence of the facts stated therein. The owner or custodian may appeal the determination as provided in Chapter 1.17. On appeal, the dog owner or custodian appealing a breed determination has the burden to show that the dog is not a pit bull.

5. If the dog owner or custodian is cited for violation of this Section after the Department has determined that the dog is a pit bull, the citation may be appealed as provided in Chapter 1.17.

G. Mandatory Spay Neutering of Pit Bull Breed Dogs. No person shall own or possess a pit bull over the age of four (4) months that has not been spayed or neutered, except as provided for in Section D of this Ordinance.

H. Severability. If any provision, clause, sentence or paragraph of this Section or the application thereof to any person or circumstances shall be held invalid, such invalidity shall not affect the other provisions of this Section which can be given effect without the invalid provision or application, and to this end, the provisions of this Section are hereby declared to be severable. (Ord. 7362 §1, 2017; Ord. 7236 §1, 2013)