

**MINUTES
REGULAR MEETING OF THE
CANYON LAKE CITY COUNCIL
Wednesday, November 6, 2019**

**Closed Session – 5:00 p.m.
City Hall Administration Building
31526 Railroad Canyon Road, Suite 5
Canyon Lake, CA 92587**

CALL TO ORDER

Mayor Ehrenkranz called the meeting to order at 5:00 p.m.

CITY COUNCIL ROLL CALL

Present: Councilmember Bonner, Mayor Pro Tem Castillo, Councilmembers Greene, Smith,
and Mayor Ehrenkranz

Absent:

PUBLIC COMMENTS

There were no public comments.

CLOSED SESSION

The City Council entered Closed Session at 5:02 p.m.

- A. CLOSED SESSION WITH LEGAL COUNSEL PURSUANT TO GOVT. CODE SECTION 54956.9 (d)(1) - City of Canyon Lake, et al. v. Nancy Athey, et al. Riverside Superior Court Case No. RIC1812338
- B. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION - Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9 - 1 case

**Open Session – 6:30 p.m.
City Hall Council Chamber
31516 Railroad Canyon Road
Canyon Lake, CA 92587**

CALL OPEN SESSION TO ORDER

Mayor Ehrenkranz called the meeting to order at 6:34 p.m.

INVOCATION

Invocation was led by Pastor Pete VanDyke

FLAG SALUTE

Flag Salute was led by Assemblywoman Melissa Melendez

ROLL CALL

Present: Councilmember Bonner, Mayor Pro Tem Castillo, Councilmembers Greene, Smith, and Mayor Ehrenkranz

Absent:

CLOSED SESSION REPORT

Attorney Steven Graham stated that there were no items to report out of closed session.

APPROVAL OF THE CITY COUNCIL AGENDA

Motion and second by Councilmember Greene/Smith to approve the agenda.

Motion carried 5-0, with Councilmember Bonner, Mayor Pro Tem Castillo, Councilmembers Greene, Smith, and Mayor Ehrenkranz voting aye.

CEREMONIAL MATTERS

Presentations, Awards, Proclamations, Announcements

- Student of the Month

COMMUNITY REPORTS

- State Legislative Update from Assemblywoman Melissa Melendez
Assemblywoman Melissa Melendez gave a legislative update.

- Elsinore Valley Municipal Water District Update from Director Darcy Burke
Director Darcy Burke provided updates from Elsinore Valley Municipal Water District.

- Chamber of Commerce Announcement
Jim Randle gave an update on events that occurred since the last Council meeting and upcoming Chamber events.

PUBLIC SAFETY UPDATE

❖ Sheriff

Representative from the Sheriff's Department were not present.

❖ Fire

Josh Bischof, Battalion Chief, provided statistic and briefly answered questions from the Council.

❖ AMR

Representatives from the AMR were not present.

❖ Special/Code Enforcement

Gina Dickson, Special/Code Enforcement Supervisor, gave a brief update and answered questions from the Council.

❖ Animal Friends of the Valleys

Representatives from Animal Friends of the Valleys were not present.

PUBLIC COMMENT

The following members of the public spoke:

- Kelly Robertson
- Travis Montgomery
- Nancy Horton

CONSENT CALENDAR

- (1) Waive Full Reading, Read all Ordinances by Title Only
- (2) Resolution - Adoption of Resolution No. 2019-38, Approving Claims and Demands of the City
- (3) Minutes - Approval of City Council Minutes
 - October 2, 2019 Special Meeting
 - October 2, 2019 Regular Meeting
- (4) Resolution - Approval of Resolution 2019-39 Authorizing the Reallocation of Fiscal Year 2016/2017 & 2017/2018 Community Development Block Grant (CDBG) Funds to the City's ADA Accessibility Project

Councilmember Greene requested that Item 2 be pulled for separate discussion.

Motion and second by Councilmembers Smith/Greene to approve the Consent Calendar with the exception of Item 2.

Motion carried 5-0, with Councilmember Bonner, Mayor Pro Tem Castillo, Councilmembers Greene, Smith, and Mayor Ehrenkranz voting aye.

PULLED CONSENT CALENDAR ITEMS

Consent Calendar Item 2 was pulled for discussion.

Councilmember Greene questioned the electric and water charges for Station 60, on the claims and demands. Discussion ensued.

Motion and second by Councilmembers Greene/Smith.

Motion carried 5-0, with Councilmember Bonner, Mayor Pro Tem Castillo, Councilmembers Greene, Smith, and Mayor Ehrenkranz voting aye.

BUSINESS ITEMS

- (5) Resolution - Approval of Resolution No. 2019-40 Approving SB 2 Planning Grant for Housing Element Related Actions

Motion and second by Councilmembers Smith/ Greene to approve Item 5.

Motion carried 5-0, with Councilmember Bonner, Mayor Pro Tem Castillo, Councilmembers Greene, Smith, and Mayor Ehrenkranz voting aye.

Item 5 was voted on and approved, however, public comment was not heard on this item. Attorney Graham advised the Council to make a motion to reconsider the item or allow for public comment and reconsider the item if necessary.

Mayor Ehrenkranz chose to allow for public comment and reconsider if necessary.

The following members of the public spoke:

- Nancy Horton

Mayor Ehrenkranz questioned whether or not it was necessary to restate the motion.

Attorney Graham stated that the Brown Act requires public comment to be allowed prior to action being taken. The act of acknowledging if there was any reason to reconsider the action, allowed the Council's action to occur after the public comment was heard. He stated that this was a common way to cure when a public comment had been missed.

- (6) Building and Construction Code Updates

- Introduction and First Reading of Ordinance No. 189, An Ordinance of the City Council of the City of Canyon Lake California Amending Chapter 8.02 of The Canyon Lake Municipal Code, Adopting By Reference The 2019 Editions of The California Codes (Including But Not Limited To The Green Building Code) And Related Model Codes With Appendices And Amendments Thereto

- Introduction and First Reading of Ordinance No. 190, An Ordinance of the City Council of the City of Canyon Lake California Adopting the 2019 California Fire Code as Amended as Chapter 8.12 of the Canyon Lake Municipal Code and Repealing Ordinance No. 170

City Manager Mann stated that Ordinance No. 190 would be pulled and brought back at the December Meeting.

Attorney Graham informed the Council that the Codes would be adopted by reference, meaning that the Ordinance would be introduced for first reading and then a public hearing would be set for the second reading and adoption.

Motion and second by Mayor Pro Tem Castillo/ Councilmember Bonner to approve Item 6.

Councilmember Smith suggested an amendment to the motion to clarify that Item 6 would be approved with the exception of Ordinance No. 190.

Attorney Graham stated that as long as the Mover was ok with the amendment, then it would be ok to proceed.

Mayor Pro Tem Castillo confirmed that she was fine with the amendment by Councilmember Smith.

Motion carried 5-0, with Councilmember Bonner, Mayor Pro Tem Castillo, Councilmembers Greene, Smith, and Mayor Ehrenkranz voting aye.

- (7) Resolution - Approval of Resolution No. 2019-41, Establishing the City of Canyon Lake's Special/Code Enforcement Department Equipment Policy

The following members of the public spoke:

- John Zaitz
- Travis Montgomery

Motion and second by Councilmembers Smith/Greene to approve Resolution No. 2019-41.

Motion carried 5-0, with Councilmember Bonner, Mayor Pro Tem Castillo, Councilmembers Greene, Smith, and Mayor Ehrenkranz voting aye.

- (8) Resolution - Approval of Resolution No. 2019-42, Adopting Rules of Procedure for Council Meetings and Related Functions and Activities

The following members of the public spoke:

- John Zaitz
- Nancy Horton

Motion and second by Councilmembers Smith/Greene to approve Resolution No. 2019-42.

Motion carried 5-0, with Councilmember Bonner, Mayor Pro Tem Castillo, Councilmembers Greene, Smith, and Mayor Ehrenkranz voting aye.

- (9) Ordinance - Second Reading and Adoption of Ordinance No. 187, An Ordinance of the City Council of the City of Canyon Lake Establishing a Voluntary Emergency Medical Services Subscription Program Fee

Attorney Graham stated that all changes requested by the Council at the last meeting were applied to the Ordinance.

The following members of the public spoke:

- John Zaitz
- Nancy Horton
- Jack Wamsley
- Travis Montgomery

Motion and second by Councilmember Smith/ Mayor Pro Tem Castillo to approve the second reading of Ordinance No. 187.

Motion carried 5-0, with Councilmember Bonner, Mayor Pro Tem Castillo, Councilmembers Greene, Smith, and Mayor Ehrenkranz voting aye.

- (10) Resolution - Approval of Resolution No. 2019-43, Formally Adopting the City of Canyon Lake's Military Banner Program Policy and Guidelines

Motion and second by Councilmembers Greene/Smith to approve Resolution No. 2019-43.

Motion carried 5-0, with Councilmember Bonner, Mayor Pro Tem Castillo, Councilmembers Greene, Smith, and Mayor Ehrenkranz voting aye.

- (11) Resolution – Approval of Resolution No. 2019-44, Authorizing the City Manager to Enter the City into an Agreement with Seven Other Cities to Assess the Feasibility of Establishing a Police Services Joint Powers Authority

Motion and second by Councilmembers Bonner/Greene to approve Resolution No. 2019-44.

Motion carried 5-0, with Councilmember Bonner, Mayor Pro Tem Castillo, Councilmembers Greene, Smith, and Mayor Ehrenkranz voting aye.

- (12) Ordinance - Introduction and First Reading of Ordinance No. 188, an Ordinance of the City Council of the City of Canyon Lake Amending Chapters 2.04 and 2.08 of the Municipal Code related to the Positions of City Clerk and City Treasurer

Motion and second by Councilmembers Smith/Bonner to approve the Introduction and First Reading of Ordinance No. 188.

Motion carried 5-0, with Councilmember Bonner, Mayor Pro Tem Castillo, Councilmembers Greene, Smith, and Mayor Ehrenkranz voting aye.

- (13) Residential Rentals – Discussion and Direction Regarding Establishing a Single-Family Residential Rental Registration, Inspection and Crime-Free Rental Housing Program

Councilmember Smith recused himself due to a business conflict of interest and stepped away from the dais at 8:30 p.m.

Mayor Ehrenkranz called for a recess at 8:49 p.m.

The meeting reconvened at 8:59 p.m.

Direction was given to staff to revise the Ordinance and bring it back at a later date.

Councilmember Smith returned to the dais at 9:06 p.m.

- (14) Award of Contract - Award of Construction Contract for Railroad Canyon Road Wrought Iron Fence Repair Project Phase II – Bid No. 2019-01

Motion and second by Councilmembers Greene/Bonner to approve Item 14.

Motion carried 5-0, with Councilmember Bonner, Mayor Pro Tem Castillo, Councilmembers Greene, Smith, and Mayor Ehrenkranz voting aye.

- (15) Award of Service Agreement - Award of Service Agreement with Syntech Group for Information Technology Support Services

Attorney Graham stepped away from the dais at 9:11 p.m.

Councilmember Smith left the dais at 9:12 p.m.

Councilmember Smith returned to the dais at 9:13 p.m.

Attorney Graham returned to the dais at 9:13 p.m.

Motion and second by Councilmembers Greene/Smith to approve Item 15.

Motion carried 5-0, with Councilmember Bonner, Mayor Pro Tem Castillo, Councilmembers Greene, Smith, and Mayor Ehrenkranz voting aye.

CITY MANAGER COMMENTS

City Manager Mann updated the Council on items which staff had been working on. He stated that the update of the City's asset inventory had been completed. He discussed moving files to the cloud since the Council had approved the new contract with Syntech. He stated that all departments were fully functional with the iWorQ software and discussed upcoming employee evaluations. He

stated that Code Enforcement had been attending training to become certified Fire Marshalls. He discussed the budget for the Building Department being under control and stated that the quality of service in that department had improved. He discussed the County's response to the letter which had been sent to them in regard to the fire contract. He discussed the life safety inspection program which is set to begin at the beginning of the year. He discussed ongoing discussions with the POA regarding relocating AMR within the gates. He gave a brief update on the progress of the Diplomatic Outreach Program. He discussed budget adjustment requests which would be presented to the Council in the near future. Lastly, he discussed the upcoming Winter Wonderland & Tree Lighting Event, Veterans Day Event, and Turkey drive.

COMMITTEE AND COUNCIL REPORTS/COMMENTS

- **COUNCILMEMBER BONNER**

Councilmember Bonner expressed his approval regarding the Winter Wonderland Event. He discussed attending the RCTC, Animal Friends of the Valley JPA, and LESJWA meetings. Lastly, he gave an update on the upcoming roundtable.

- **MAYOR PRO TEM CASTILLO**

Mayor Pro Tem Castillo thanked staff for working with the Canyon Lake Family Matters club on the Winter Wonderland Event.

- **COUNCILMEMBER GREENE**

There were no comments.

- **COUNCILMEMBER SMITH**

Councilmember Smith gave an update on the RCA and RTA meetings. He also discussed attending the League of California Cities Annual Conference.


- **MAYOR EHRENKRANZ**

Mayor Ehrenkranz discussed attending two WRCOG meetings. He attended the ribbon cutting ceremony for the City of Menifee's new City Hall. He attended the most recent Veterans Day Committee Meeting and briefly discussed the Student of the Month.

ADJOURNMENT

Mayor Ehrenkranz adjourned the meeting at 9:34 p.m.

Respectfully submitted,



Ana V. Sauseda,
Deputy City Clerk