



CITY OF CANYON LAKE

City Hall

31516 Railroad Canyon Road
Canyon Lake, CA 92587

Website: www.cityofcanyonlake.org

*Mayor Jordan Ehrenkranz
Mayor Pro Tem Kasey Castillo*

Council Members:

*Randy Bonner
Larry Greene
Jeremy Smith*

*City Manager Chris Mann
City Attorney Steven Graham
City Clerk Ana V. Sauseda*

AGENDA

Special Meeting of the Canyon Lake City Council Wednesday, March 25, 2020

CITY HALL COUNCIL CHAMBER (Closed to the Public)

SPECIAL NOTICE – COVID-19 RELATED PROCEDURES IN EFFECT

Pursuant to Paragraph 3 of Executive Order N-29-20, executed by the Governor of California on March 17, 2020, as a response to mitigating the spread of Coronavirus (COVID-19), this special meeting of the City Council of the City of Canyon Lake will allow Councilmembers to attend the City Council meeting telephonically from remote locations without requiring notice of or public access to those locations. The City Council Chamber will be closed to the public. Members of the public may observe the City Council meeting by visiting the City's website at www.cityofcanyonlake.org or on Time Warner/Spectrum Channel 29. To view from the website, select the Live Stream icon from the main page.

In a further effort to allow for social distancing, members of the public may comment electronically by sending an email with their comment to PublicComment@cityofcanyonlake.com. The City Clerk will read these public comment submissions into the record during the "Public Comments" portion of the agenda, provided that such comments (A) are submitted and received no later than 1:00 P.M. on March 25, 2020; (B) are no longer than 250 words; (C) include their name and agenda item number (D) in accordance with Government Code Section 54956, relate only to the items listed on the agenda.

If any member of the public has a disability and desires to request a modification or accommodation of the above procedures, please contact the City Clerk at least 24 hours prior to the meeting at 951-244-8547 or by email at asauseda@cityofcanyonlake.com.

OPEN SESSION - 2:00 P.M.

CALL TO ORDER

FLAG SALUTE

ROLL CALL

APPROVAL OF CITY COUNCIL AGENDA

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**PUBLIC COMMENT**

**Limit 3 Minutes**

*Any person wishing to address the City Council on any matter on this agenda, is asked to submit their comment electronically by sending an email to [PublicComment@cityofcanyonlake.com](mailto:PublicComment@cityofcanyonlake.com). The completed electronic submission is to be submitted by 1:00 p.m. on March 25, 2020, in order to guarantee the comment will be read into the record. While the City Clerk will be accepting email comments during the meeting in real time, it is not guaranteed those comments will be read into the record during the meeting unless received by 1:00 p.m. although the comments will be entered into the record. During this period of social distancing, electronically submitted comments should be no more than 250 words, include the person's name and agenda item number. No comments on any item not on this agenda will be taken at this special meeting.*

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BUSINESS ITEMS

- (1) Resolution – Adoption of Resolution 2020-08, Declaring the Existence of a Local Emergency Affecting the Public Health and Safety due to the Novel Coronavirus (Covid-19) Pandemic

ANNOUNCEMENTS

The next regular meeting will be **Wednesday, April 1, 2020 at 5:00 for Closed Session & 6:30 p.m. for Open Session**

ADJOURNMENT

VISION STATEMENT

The vision of the City of Canyon Lake is to be a City that provides a quality of life that makes Canyon Lake the premier place to live in Southern California.

ATTENTION RESIDENTS:

Supporting documents, including staff reports, are available for review at City Hall in the City Clerk's Office or on the City's website at www.cityofcanyonlake.org once the agenda has been publicly posted. Any written materials relating to an item on this agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office during normal business hours. In addition, such writings or documents will be made available for public review at the respective public meeting. It is the intention of the City of Canyon Lake to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or participant at this meeting, you will need special assistance beyond what is normally provided, the City of Canyon Lake will attempt to accommodate you in every reasonable manner. Please contact Ana V. Sauseda, City Clerk, at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

March 25, 2020 Special City Council Meeting

STATE OF CALIFORNIA }
COUNTY OF RIVERSIDE } SS. AFFIDAVIT OF POSTING
CITY OF CANYON LAKE }

I, Ana V. Sauseda, being duly sworn, depose and say that I am the duly appointed and qualified City Clerk of the City of Canyon Lake, California, and that on March 24, 2020 before the hour of 2:00 p.m., I caused the above notice to be posted as required by Resolution 2019-42 of the City Council of the City of Canyon Lake.

Ana V. Sauseda
City Clerk



STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Chris Mann, City Manager

BY: Ana V. Sauseda, City Clerk

DATE: March 25, 2020

SUBJECT: Adoption of Resolution No. 2020-08, Declaring the Existence of a Local Emergency Affecting the Public Health and Safety due to the Novel Coronavirus (Covid-19) Pandemic

Recommendation

That the City Council adopt Resolution No. 2020-08, declaring the existence of a local emergency affecting the public health and safety due to the novel coronavirus (COVID-19) pandemic.

Background

On Thursday, March 19, 2020, City Manager Chris Mann acting as the Director of Emergency Services for the City of Canyon Lake, signed a Proclamation declaring a local emergency due to the Novel Coronavirus (COVID-19) pandemic.

As the local emergency was proclaimed while the City Council was not in session, it is necessary for the proclamation to be ratified within seven (7) days in order to comply with Section 2.28.060(a)(1) of the Canyon Lake Municipal Code.

Fiscal Impact

None by this action; however, adoption of this resolution will facilitate the ability for the City to request resources including financial support and reimbursement from the State Office of Emergency Services (OES) and Federal Emergency Management Agency (FEMA) for costs incurred in preparation and/or response to the COVID-19 outbreak.

Attachments

1. Resolution No. 2020-08

ATTACHMENT 1

RESOLUTION NO. 2020-08

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE, CALIFORNIA, DECLARING THE EXISTENCE OF A LOCAL EMERGENCY AFFECTING THE PUBLIC HEALTH AND SAFETY DUE TO THE NOVEL CORONAVIRUS (COVID-19) PANDEMIC

WHEREAS, California Government Code Section 8630(a) authorizes City Council to delegate to a City official the ability to proclaim the existence or threatened existence of a local emergency when the City is affected or likely to be affected by a public calamity; and

WHEREAS, Canyon Lake Municipal Code Section 2.28.050(a) designates the City Manager as the Emergency Services Director for the City of Canyon Lake; and

WHEREAS, Canyon Lake Municipal Code Section 2.28.060(a)(1) authorizes the Emergency Services Director to proclaim the existence or threatened existence of a “local emergency” when the City Council is not in session, to be ratified by the City Council within seven (7) days; and

WHEREAS, on March 19, 2020 the City Manager acting as Director of Emergency Services for the City of Canyon Lake, declared an emergency by Proclamation, attached hereto as Exhibit “A.”

WHEREAS, public health officials have detected novel coronavirus COVID-19 (“COVID-19”), an infectious disease to which there is no known natural immunity and for which there is currently no vaccine, in numerous countries, resulting in more than 180,000 cases and 7,000 deaths so far; the number of cases continues to increase; federal, state, and county authorities have determined COVID-19 presents a serious and imminent threat, and has confirmed community transmission in Riverside County; and

WHEREAS, on March 4, 2020, the Governor of California proclaimed a state of emergency to exist in California as a result of the threat of COVID-19; on March 10, 2020, the Board of Supervisors for Riverside County proclaimed the existence of a local emergency caused by the introduction of COVID-19 and its contribution to the shortage of essential health care supplies; and

WHEREAS, on March 13, 2020, the President of the United States declared a national emergency;

WHEREAS, on March 16, 2020, the Health Officer of the County of Riverside issued an order to address the COVID-19 public-health crisis by, among other things, prohibiting public and private gatherings of more than 10 people; and

WHEREAS, the City Council does hereby find that conditions of extreme peril to the safety of persons and property have arisen within the City of Canyon Lake caused by COVID-19, and these conditions are or are likely to be beyond the control of the services, personnel, equipment, and facilities of the City of Canyon Lake and require the combined forces of other political subdivisions to combat.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CANYON LAKE
DOES RESOLVE AS FOLLOWS:**

Section 1. The Proclamation of the City Manager Declaring a Local Emergency, is hereby ratified within seven (7) days as required by Canyon Lake Municipal Code Section 2.28.060(a)(1).

PASSED, APPROVED, AND ADOPTED on this 25th day of March, 2020.

Jordan Ehrenkranz, Mayor

ATTEST:

Ana V. Sauseda, City Clerk

Exhibit “A”



**PROCLAMATION OF THE CITY MANAGER
DECLARING A LOCAL EMERGENCY
CITY OF CANYON LAKE**

March 19, 2020

WHEREAS, California Government Code Section 8630(a) authorizes City Council to delegate to a City official the ability to proclaim the existence or threatened existence of a local emergency when the City is affected or likely to be affected by a public calamity; and

WHEREAS, Canyon Lake Municipal Code Section 2.28.050(a) designates the City Manager as the Director of Emergency Services for the City of Canyon Lake; and

WHEREAS, Canyon Lake Municipal Code Section 2.28.060(a)(1) authorizes the Director of Emergency Services to proclaim the existence or threatened existence of a “local emergency” when the City Council is not in session, to be ratified by the City Council within seven (7) days; and

WHEREAS, public health officials have detected novel coronavirus COVID-19 (“COVID-19”), an infectious disease to which there is no known natural immunity and for which there is currently no vaccine, in numerous countries, resulting in more than 190,000 cases and 7,800 deaths so far¹; the number of cases continues to increase; federal, state, and county authorities have determined COVID-19 presents a serious and imminent threat, and has confirmed community transmission in Riverside County; and

WHEREAS, on March 4, 2020, the Governor of California proclaimed a state of emergency to exist in California as a result of the threat of COVID-19; on March 10, 2020, the Board of Supervisors for Riverside County proclaimed the existence of a local emergency caused by the introduction of COVID-19 ; and

WHEREAS, on March 13, 2020, the President of the United States declared a national emergency; and

WHEREAS, on March 16, 2020, the Health Officer of the County of Riverside issued an order to address the COVID-19 public-health crisis by, among other things, prohibiting public and private gatherings of more than 10 people; and

WHEREAS, conditions of extreme peril to the safety of persons and property have arisen within the City of Canyon Lake caused by COVID-19, and these conditions are or are likely

¹ Coronavirus disease 2019 Situation Report 58. (2020, March 18). Retrieved March 19, 2020, from https://www.who.int/docs/default-source/coronaviruse/situation-reports/20200318-sitrep-58-covid-19.pdf?sfvrsn=20876712_2

to be beyond the control of the services, personnel, equipment, and facilities of the City of Canyon Lake and require the combined forces of other political subdivisions to combat.

NOW, THEREFORE, BE IT PROCLAIMED that a local emergency exists throughout the City of Canyon Lake.

BE IT FURTHER PROCLAIMED that the local emergency shall be deemed to continue to exist until its termination by the City Council, and in compliance with California Government Code Section 8630, the City Council shall review the need for continuing the emergency declaration at least once every 60 days until termination.

BE IT FURTHER PROCLAIMED that during this emergency, all City facilities, including City Hall will be closed to the public until April 30, 2020, or such sooner or later time as public health authorities determine is appropriate in the interest of the promotion of the public health, as confirmed by the City Manager.

BE IT FURTHER PROCLAIMED that the Riverside County Sheriff Department Deputies and CalFIRE firefighters assigned to Canyon Lake and essential City employees shall continue to report for duty/work. Notwithstanding the foregoing, to ensure the viability of its workforce, the City Council finds and determines that it is necessary and in the public interest to pay all City employees their regular and full salaries and to continue providing their regular and full benefits during the full period in which this declared emergency exists.

BE IT FURTHER PROCLAIMED that the City Manager, in consultation with the Mayor and with the advisement of the City Attorney, shall have the power to take such actions as are reasonable under the circumstances to carry out any of the directives or duties necessary to effectuate the goals and objectives of this declaration, including but not limited to enforcing the orders of federal, state, and local health officials.

March 19, 2020



Chris Mann,
City Manager/ Director of Emergency Services