



## CITY OF CANYON LAKE

City Hall

31516 Railroad Canyon Road

Canyon Lake, CA 92587

Website: [www.cityofcanyonlake.org](http://www.cityofcanyonlake.org)

Mayor Jordan Ehrenkranz  
Mayor Pro Tem Kasey Castillo

Council Members:

Randy Bonner

Larry Greene

Jeremy Smith

City Manager Chris Mann

City Attorney Steven Graham

City Clerk Ana V. Sauseda

## AGENDA

Regular Meeting of the Canyon Lake City Council

Wednesday, April 1, 2020

Open Session 5:00 P.M. – City Hall Council Chamber – 31516 Railroad Canyon Road

### SPECIAL NOTICE – COVID-19 RELATED PROCEDURES IN EFFECT

Pursuant to Paragraph 3 of Executive Order N-29-20, executed by the Governor of California on March 17, 2020, as a response to mitigating the spread of Coronavirus (COVID-19), this **regular** meeting of the City Council of the City of Canyon Lake will allow Councilmembers to attend the City Council meeting telephonically from remote locations without requiring notice of or public access to those locations. The City Council Chamber will be closed to the public. Members of the public may observe the City Council meeting by visiting the **City's website** at [www.cityofcanyonlake.org](http://www.cityofcanyonlake.org) or on Time Warner/Spectrum Channel 29. To view from the website, select the Live Stream icon from the main page.

In a further effort to allow for social distancing, members of the public may comment electronically by sending an email with their comment to [PublicComment@cityofcanyonlake.com](mailto:PublicComment@cityofcanyonlake.com). The City Clerk will read these public comment submissions into the record during the "Public Comments" portion of the agenda, provided that such comments (A) are submitted and received no later than 5:00 P.M. on April 1, 2020; (B) are no longer than 250 words; (C) include their name and agenda item number.

If any member of the public has a disability and desires to request a modification or accommodation of the above procedures, please contact the City Clerk at least 24 hours prior to the meeting at 951-244-8547 or by email at [asauseda@cityofcanyonlake.com](mailto:asauseda@cityofcanyonlake.com).

OPEN SESSION - 5:00 P.M.

OPEN SESSION CALLED TO ORDER

INVOCATION Emeritus Pastor Peter Van Dyke

FLAG SALUTE

ROLL CALL

CLOSED SESSION REPORT

APPROVAL OF CITY COUNCIL AGENDA

## COMMUNITY REPORTS

- Elsinore Valley Municipal Water District Update from Director Darcy Burke

## PUBLIC SAFETY UPDATE

- ❖ Sheriff
- ❖ Fire
- ❖ Special/Code Enforcement
- ❖ Animal Friends of the Valleys

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## PUBLIC COMMENT

*Any person wishing to address the City Council on any matter within the jurisdiction of the City, whether or not it appears on this agenda, is asked to submit their comment electronically by sending an email to [PublicComment@cityofcanyonlake.com](mailto:PublicComment@cityofcanyonlake.com). If you are commenting on an item on the Consent Calendar or on items not on the agenda, the City Clerk will read these public comment submissions into the record during the "Public Comments" portion of the agenda. Public comments submitted through email should (A) be no longer than 250 words; (B) include their name and agenda item number; (C) be submitted and received no later than 5:00 P.M. on April 1, 2020. If you are commenting on a Business Item or Public Hearing, the City Clerk will read those public comment submissions into the record at the time that particular item is scheduled on the agenda. While the City Clerk will be accepting email comments during the meeting in real time, it is not guaranteed those comments will be read into the record during the meeting unless received by 4:00 p.m. although the comments will be entered into the record.*

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## CONSENT CALENDAR

*All items listed on the Consent Calendar are considered to be routine matters, status reports or documents covering previous City Council action. The items listed on the Consent Calendar may be enacted in one motion. With the concurrence of the City Council, a Council Member may request that an item be removed for further discussion. Staff recommends approval of all items.*

- (1) Waive Full Reading, Read all Ordinances by Title Only
- (2) Resolution - Adoption of Resolution No. 2020-09, Approving Claims and Demands of the City
- (3) Minutes - Approval of City Council Minutes
  - March 4, 2020 – Regular City Council Meeting
- (4) Receive and File - Authorization to Implement the Multiple Species Habitat Conservation Plan Local Development Mitigation Fee CPI Adjustment for Fiscal Year 2021

## PULLED CONSENT CALENDAR ITEMS:

## BUSINESS ITEMS

- (5) Resolution - Adoption of Resolution 2020-10 Approving Senate Bill 1 (SB 1) Road Maintenance and Rehabilitation Account Funding and Project List
- (6) Resolution - Adoption of Resolution No. 2020-11, Declaring its Intention to Conduct a Public Hearing to Consider (1) Adjusting the Schedule of Rates for the Collection, Transportation, Recycling, Composting, and Disposal of Solid Waste, Recyclables, Compostable and Yard Waste and Temporary Roll-Off Bins and Service and (2) Establishing the Subscription and Response Fee Rates for the Voluntary Emergency Medical Services Subscription Program

- (7) Resolution - Adoption of Resolution No. 2020-12, Approving Amendment Number One to City Manager Employment Agreement

#### PUBLIC HEARING

- (8) Mid-Term Housing Element – Public Hearing Continuance

- Public Hearing Opened
- Staff Presentation
- Questions to Staff by City Council
- Testimony by Proponents
- Testimony by Opponents
- Response by Proponents
- Public Hearing Closed
- Discussion by City Council
- Action by City Council

#### CITY MANAGER COMMENTS

#### COMMITTEE AND COUNCIL REPORTS/COMMENTS

#### ANNOUNCEMENTS

The next regular meeting will be Wednesday, May 6th, 2020 at 5:00 for Closed Session & 6:30 p.m. for Open Session

#### ADJOURNMENT

#### VISION STATEMENT

The vision of the City of Canyon Lake is to be a City that provides a quality of life that makes Canyon Lake the premier place to live in Southern California.

ATTENTION RESIDENTS:

During this period of social distancing, supporting documents, including staff reports, are available for review on the **City's website** at [www.cityofcanyonlake.org](http://www.cityofcanyonlake.org) once the agenda has been publicly posted. Any written materials relating to an item on this agenda submitted to the City Council after distribution of the agenda packet are available for public inspection electronically, by contacting the City Clerk's Office. It is the intention of the City of Canyon Lake to comply with the Americans with Disabilities Act (ADA) in all respects. If any member of the public has a disability and desires to request a modification or accommodation of the above procedures related to COVID-19, please contact the City Clerk at least 24 hours prior to the meeting at 951-244-8547 or by email at [asauseda@cityofcanyonlake.com](mailto:asauseda@cityofcanyonlake.com).

April 1, 2020 City Council Meeting

STATE OF CALIFORNIA }  
COUNTY OF RIVERSIDE } SS. AFFIDAVIT OF POSTING  
CITY OF CANYON LAKE }

I, Ana V. Sauseda, being duly sworn, depose and say that I am the duly appointed and qualified City Clerk of the City of Canyon Lake and that on March 27, 2020 before the hour of 5:00 p.m., I caused the above notice to be posted as required by Resolution 2019-42 of the City Council of the City of Canyon Lake.

Ana V. Sauseda  
City Clerk



## STAFF REPORT

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Chris Mann, City Manager *CM*

**BY:** Kayla Lozano, Accountant

**DATE:** April 1, 2020

**SUBJECT:** Adoption of Resolution No. 2020-09, Allowing Certain Claims and Demands as Set Forth in Exhibit A

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### **Recommendation**

That the City Council adopt Resolution No. 2020-09, allowing certain claims and demands as set forth in Exhibit A.

### **Background**

All claims and demands are reported and summarized for review and approval by the City Council on a routine basis at each City Council meeting. The attached claims represent the paid claims and demands since the City Council meeting of March 4, 2020.

### **Fiscal Impact**

All claims and demands are paid from appropriated funds or authorized resources of the City and have been recorded in accordance with the City's policies.

### **Attachments**

1. Resolution No. 2020-09
2. List of Demands



# **ATTACHMENT 1**



**RESOLUTION NO. 2020-09**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE, CALIFORNIA, ALLOWING CERTAIN CLAIMS AND DEMANDS AS SET FORTH IN EXHIBIT A

The City Council of the City of Canyon Lake does hereby resolve as follows:

Demands are approved as shown on the Demand\Warrant Register of April 1st, in the amount of \$361,972.92 as follows:

Payroll Earnings (Gross)	\$ 46,911.92	(2nd Half of February & 1st Half of March)
Payroll Taxes - Employer	1,100.04	(2nd Half of February & 1st Half of March)
On-line Retirement	5,744.47	(2nd Half of February & 1st Half of March)
On-line Health	809.99	(For the Month of March)
Nationwide Deferred Comp.	322.39	(For the Month of February)
General	307,084.11	
TOTAL	<u>\$ 361,972.92</u>	

PASSED, APPROVED AND ADOPTED this 1st day of April, 2020.

\_\_\_\_\_  
Jordan Ehrenkranz, Mayor

ATTEST:

\_\_\_\_\_  
Ana V. Sauseda, City Clerk

State of California  
County of Riverside ) ss  
City of Canyon Lake )

I, Ana V. Sauseda, City Clerk of the City of Canyon Lake, California, DO HEREBY CERTIFY, that the foregoing is a true and correct copy of the Resolution No. 2020-09 adopted by the City Council of the City of Canyon Lake, California, at a regular meeting thereof, held on April 1, 2020, by the following vote:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

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Ana V. Sauseda  
City Clerk

## **ATTACHMENT 2**



# Claims and Demands



**City of Canyon Lake**  
 Check/Voucher Register - Council Report - Expenditures  
 From 3/1/2020 Through 3/31/2020

Check Number	Matching Docume... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
25685	3/4/2020	AMERICAN FORENSIC NURSES INC	Sheriff's Blood Draws, January 2020	110.00	10	GENERAL
Total 25685	3/4/2020			110.00		
25686	3/4/2020	American Legal Publishing	Canyon Lake Municipal Code Binders with Seal, 2/26/20	100.00	10	GENERAL
Total 25686	3/4/2020			100.00		
25687	3/4/2020	AMP GLOBAL LLC	Rent for Admin Bldg. for the month of April 2020	2,678.00	10	GENERAL
Total 25687	3/4/2020			2,678.00		
25688	3/4/2020	Bill Blankenship	Economic Development Consulting Feb. 10 - Mar. 10, 2020	1,500.00	10	GENERAL
Total 25688	3/4/2020			1,500.00		
25689	3/4/2020	BIO-TOX LABORATORIES	Sheriff's Dept Blood Draws, 1/27/2020	381.00	10	GENERAL
Total 25689	3/4/2020			381.00		
25690	3/4/2020	Randall Bonner	Auto Allowance for March 2020 - Bonner	100.00	10	GENERAL
Total 25690	3/4/2020			100.00		
25691	3/4/2020	C.L.CHAMBER OF COMMERCE	2020 Gold Tournament Pot of Gold Sponsor, 3/7/2020	500.00	10	GENERAL
Total 25691	3/4/2020			500.00		

**City of Canyon Lake**  
 Check/Voucher Register - Council Report - Expenditures  
 From 3/1/2020 Through 3/31/2020

Check Number	Matching Docume... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
25692	3/4/2020	CANYON LAKE PEST CONTROL, Steven E. Young	Monthly Pest Control for Fire Station, February 2020	40.00	10	GENERAL
25692	3/4/2020	CANYON LAKE PEST CONTROL, Steven E. Young	Quaterly Pest Control P.O. #09-010, 2/17/2020	100.00	10	GENERAL
Total 25692	3/4/2020			140.00		
25693	3/4/2020	Control Pump	Monthly Landscape Booster Station, February 2020	375.00	20	GAS TAX
Total 25693	3/4/2020			375.00		
25694	3/4/2020	Corelogic Information Solutions, INC.	Database for Code Enforcement February 2020	128.75	10	GENERAL
Total 25694	3/4/2020			128.75		
25695	3/4/2020	Delgado Janitorial Services	Janitorial Services for the month of February 2020, 2/20/20	941.50	10	GENERAL
Total 25695	3/4/2020			941.50		
25696	3/4/2020	ECS Imaging, Inc.	Laserfiche Vault (WORM Storage), 2/24/20	600.00	10	GENERAL
25696	3/4/2020	ECS Imaging, Inc.	Scanning Services for City Records, 3/4/20	7,679.25	10	GENERAL
Total 25696	3/4/2020			8,279.25		
25697	3/4/2020	Jordan Ehrenkranz	Auto Allowance for March 2020 - Ehrenkranz	100.00	10	GENERAL
Total 25697	3/4/2020			100.00		
25698	3/4/2020	FEDERAL EXPRESS	Device Returned to Synoptek, 2/14/2020	47.10	10	GENERAL

**City of Canyon Lake**  
 Check/Voucher Register - Council Report - Expenditures  
 From 3/1/2020 Through 3/31/2020

Check Number	Matching Docume... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 25698	3/4/2020			47.10		
25699	3/4/2020	iWorQ	Code Database Annual Fee April 2020 - March 2021	9,000.00	10	GENERAL
Total 25699	3/4/2020			9,000.00		
25700	3/4/2020	Jeremy Smith	Auto Allowance for March 2020 - Smith	100.00	10	GENERAL
Total 25700	3/4/2020			100.00		
25701	3/4/2020	Joe's Hardware	Air Filters and Garden Hose for Fire Station, 1/11/20	61.39	10	GENERAL
25701	3/4/2020	Joe's Hardware	Method Dishsoap, Razors & Adhesive Spray for Code, 2/25/20	13.89	10	GENERAL
25701	3/4/2020	Joe's Hardware	Respirator, Sanding Mask & Garage Door Lube(Fire60); 1/29/20	29.23	10	GENERAL
Total 25701	3/4/2020			104.51		
25702	3/4/2020	Johnson Controls Security Solutions	Security System for Admin, January - March 2020	179.44	10	GENERAL
Total 25702	3/4/2020			179.44		
25703	3/4/2020	Kasey Castillo	Auto Allowance for March 2020 - Castillo	100.00	10	GENERAL
Total 25703	3/4/2020			100.00		
25704	3/4/2020	Larry Greene	Auto Allowance for March 2020 - Greene	100.00	10	GENERAL
Total 25704	3/4/2020			100.00		

**City of Canyon Lake**  
 Check/Voucher Register - Council Report - Expenditures  
 From 3/1/2020 Through 3/31/2020

Check Number	Matching Docume... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
25705	3/4/2020	Onsolve	CodeRED Extension for 3/24/20 to 3/23/21	7,500.00	10	GENERAL
Total 25705	3/4/2020			7,500.00		
25706	3/4/2020	PV Maintenance Inc.	Street & Facility Maint. Services February 2020	3,267.57	20	GAS TAX
Total 25706	3/4/2020			3,267.57		
25707	3/4/2020	Rogers, Anderson, Malody & Scott, LLP	Accounting Services for the month of January 2020	6,700.00	10	GENERAL
Total 25707	3/4/2020			6,700.00		
25708	3/4/2020	Shred Pros	Service Call for On Site Paper Destruction, 2/27/20	275.00	10	GENERAL
Total 25708	3/4/2020			275.00		
25709	3/4/2020	STAPLES	Office Supplies (Coffee, Paper, Trashbags, etc.) Feb. 2020	1,041.73	10	GENERAL
Total 25709	3/4/2020			1,041.73		
25710	3/4/2020	Syntech Group	Onsite Workstation Setups, 2/28/20	750.00	10	GENERAL
Total 25710	3/4/2020			750.00		
25711	3/4/2020	Time Warner Cable	Digital Converter for City Hall 2/22/20 to 3/21/20	5.25	10	GENERAL
Total 25711	3/4/2020			5.25		
25712	3/4/2020	Toshiba Financial Services	Monthly Copier Lease for Admin & City Hall, 3/10/2020	799.31	10	GENERAL

**City of Canyon Lake**  
 Check/Voucher Register - Council Report - Expenditures  
 From 3/1/2020 Through 3/31/2020

Check Number	Matching Docume... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 25712	3/4/2020			799.31		
25713	3/4/2020	CANYON LAKE PEST CONTROL, Steven E. Young	Quarterly Pest Control for Storage Unit PO#10-016, 2/14/20	90.00	10	GENERAL
Total 25713	3/4/2020			90.00		
25714	3/19/2020	AB Fence Company	Wrought Iron Fence Repair Phase II Retention, 3/4/20	8,097.05	20	GAS TAX
Total 25714	3/19/2020			8,097.05		
25715	3/19/2020	Aflac	Supplemental Insurance for March 2020	432.82	10	GENERAL
Total 25715	3/19/2020			432.82		
25716	3/19/2020	Berg Print & Mail	Residential Rental Notifications, 3/5/20	2,415.71	10	GENERAL
Total 25716	3/19/2020			2,415.71		
25717	3/19/2020	California Newspapers Partnership	Notice of RFP Ad for Landscape & Irrigation Maintenance, 3/6	344.40	20	GAS TAX
Total 25717	3/19/2020			344.40		
25718	3/19/2020	DIRECTV	Satellite Service for Fire Station, 3/12/20 to 4/11/20	112.09	10	GENERAL
Total 25718	3/19/2020			112.09		
25719	3/19/2020	STATE OF CA DEPT. OF JUSTICE	Sheriff's Blood Analysis, February 2020	32.00	10	GENERAL
Total 25719	3/19/2020			32.00		

**City of Canyon Lake**  
 Check/Voucher Register - Council Report - Expenditures  
 From 3/1/2020 Through 3/31/2020

Check Number	Matching Docume... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
25720	3/19/2020	Frontier Communications	City Hall Internet, 3/10/20 to 4/9/20	201.21	10	GENERAL
Total 25720	3/19/2020			201.21		
25721	3/19/2020	GOLDING PUBLICATIONS	Business Cards for Manzano, Dickson & Ecclefield, 3/6/20	145.46	10	GENERAL
Total 25721	3/19/2020			145.46		
25722	3/19/2020	NANCY GREENHALGH	Retiree Health Insurance for April 2020	188.03	10	GENERAL
Total 25722	3/19/2020			188.03		
25723	3/19/2020	Sandra Hackett	Overcharged Building Permit Fee, 3/4/20	237.52	10	GENERAL
Total 25723	3/19/2020			237.52		
25724	3/19/2020	Interwest Consulting Group	Building & Safety Services for February 2020	22,708.85	10	GENERAL
25724	3/19/2020	Interwest Consulting Group	Building & Safety Services for January 2020	38,764.45	10	GENERAL
Total 25724	3/19/2020			61,473.30		
25725	3/19/2020	Jimmy Fu	Canyon Lake Ground Drone Video & Photos, 3/17/20	916.64	10	GENERAL
Total 25725	3/19/2020			916.64		
25726	3/19/2020	Johnson Controls Security Solutions	Security System for City Hall, April - June 2020	246.73	10	GENERAL
Total 25726	3/19/2020			246.73		
25727	3/19/2020	Nate Volk	Video Broadcast for Mtg. 3/4/20	350.00	10	GENERAL

**City of Canyon Lake**  
 Check/Voucher Register - Council Report - Expenditures  
 From 3/1/2020 Through 3/31/2020

Check Number	Matching Docume... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 25727	3/19/2020			350.00		
25728	3/19/2020	Neil Safai	Planning Deposit Refund for 23013 Pheasant Drive	642.00	10	GENERAL
Total 25728	3/19/2020			642.00		
25729	3/19/2020	Probolsky Research	Cannabis Citywide Voter Survey, 3/2/20	9,500.00	10	GENERAL
Total 25729	3/19/2020			9,500.00		
25730	3/19/2020	PZL, Inc.	Planning Services for February 2020	3,550.00	10	GENERAL
Total 25730	3/19/2020			3,550.00		
25731	3/19/2020	JOHN REGUS	Library Lease for May 2020	1,106.86	10	GENERAL
Total 25731	3/19/2020			1,106.86		
25732	3/19/2020	RIV. CO. SHERIFF'S DEPT., Acctg & Fin	Sheriff's Contract Law 1/2/20 to 1/29/20	154,063.88	10	GENERAL
Total 25732	3/19/2020			154,063.88		
25733	3/19/2020	Special District Risk Management Authority	Dental & Vision Ins. for Ecclefield, Mann & Sauseda April 20	295.19	10	GENERAL
Total 25733	3/19/2020			295.19		
25734	3/19/2020	STATE COMP. INS. FUND	Workers Comp Insurance for April 2020	884.75	10	GENERAL
Total 25734	3/19/2020			884.75		

**City of Canyon Lake**  
 Check/Voucher Register - Council Report - Expenditures  
 From 3/1/2020 Through 3/31/2020

Check Number	Matching Docume... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
25735	3/19/2020	The Gas Company	Gas Changes for 1/29/20 to 2/28/20	158.31	10	GENERAL
Total 25735	3/19/2020			158.31		
25736	3/19/2020	Time Warner Cable	Internet for Fire Station, 3/10/20 to 4/9/20	104.98	10	GENERAL
Total 25736	3/19/2020			104.98		
25737	3/19/2020	TRI LAKE CONSULTANTS, INC.	Wrought Iron Fencing Repair Project-Construction Mgmt Jan.20	1,860.25	20	GAS TAX
Total 25737	3/19/2020			1,860.25		
25738	3/19/2020	TRI LAKE CONSULTANTS, INC.	General Engr. Svcs - Encroachment Permit Review Jan 2020	560.00	10	GENERAL
Total 25738	3/19/2020			560.00		
25739	3/19/2020	TRI LAKE CONSULTANTS, INC.	Wrought Iron Fencing Repair Project February 2020	1,548.63	20	GAS TAX
Total 25739	3/19/2020			1,548.63		
25740	3/19/2020	TRI LAKE CONSULTANTS, INC.	General Engr. Svcs - WRCOG Mtg. & Landscape RFP, Feb. 2020	1,120.00	10	GENERAL
Total 25740	3/19/2020			1,120.00		
25741	3/19/2020	U. S. Bank	Computers for Bldg., Travel & Registration for League 3/6	5,362.93	10	GENERAL
Total 25741	3/19/2020			5,362.93		
25742	3/19/2020	Verizon Wireless	Cel Phones, 2/4/20 - 3/3/20	230.69	10	GENERAL

**City of Canyon Lake**  
 Check/Voucher Register - Council Report - Expenditures  
 From 3/1/2020 Through 3/31/2020

Check Number	Matching Docume... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
25742	3/19/2020	Verizon Wireless	Monthly iPads & Addtl iPad Purchases, 2/4/20 - 3/3/20	2,614.72	10	GENERAL
Total 25742	3/19/2020			2,845.41		
EFT1...		Sparkletts	Water for Admin & City Hall February 2020	100.94	10	GENERAL
Total EFT1...				100.94		
EFT1...		SOUTHERN CALIFORNIA EDISON	Electricity for City Hall Admin 1/22/20 to 2/20/20	162.20	10	GENERAL
Total EFT1...				162.20		
EFT1...		SOUTHERN CALIFORNIA EDISON	Electricity for Traffic Signals 1/23/20 to 2/21/20	45.48	20	GAS TAX
Total EFT1...				45.48		
EFT1...		SOUTHERN CALIFORNIA EDISON	Electricity for Traffic Signals 1/22/20 to 2/20/20	7.12	20	GAS TAX
Total EFT1...				7.12		
EFT1...		SOUTHERN CALIFORNIA EDISON	Electricity for Traffic Signals 1/15/20 to 2/13/20	174.32	20	GAS TAX
Total EFT1...				174.32		
EFT1...		SOUTHERN CALIFORNIA EDISON	Electricity for City Hall 1/15/20 to 2/13/20	544.03	10	GENERAL
Total EFT1...				544.03		
EFT1...		SOUTHERN CALIFORNIA EDISON	Electricity for Pump Station 1/9/20 to 2/7/20	70.59	20	GAS TAX

**City of Canyon Lake**  
 Check/Voucher Register - Council Report - Expenditures  
 From 3/1/2020 Through 3/31/2020

Check Number	Matching Docume... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total EFT1...				70.59		
EFT1...		SOUTHERN CALIFORNIA EDISON	Electricity for Fire Station 1/15/20 to 2/13/20	323.71	10	GENERAL
Total EFT1...				323.71		
EFT1...		SOUTHERN CALIFORNIA EDISON	Electricity for Traffic Signals 1/29/20 to 2/28/20	306.66	20	GAS TAX
Total EFT1...				306.66		
EFT1...		SOUTHERN CALIFORNIA EDISON	Electricity for Pump Station 2/7/20 to 3/10/20	138.57	20	GAS TAX
Total EFT1...				138.57		
EFT1...		ELSINORE VALLEY MUNI WATER DIS	Water for City Hall 1/24/20 to 2/24/20	94.84	10	GENERAL
Total EFT1...				94.84		
EFT1...		ELSINORE VALLEY MUNI WATER DIS	Water for Fire Station 1/27/20 to 2/27/20	406.22	10	GENERAL
Total EFT1...				406.22		
EFT1...		ELSINORE VALLEY MUNI WATER DIS	Water for Irrigation 1/27/20 to 2/27/20	519.87	20	GAS TAX
Total EFT1...				519.87		
Report Total				307,084.11		

City of Canyon Lake  
Invoices Selected for Payment - COUNCIL CHECK REPORT

Vendor ID	Invoice Description	Cash Required
AMERICAN FORENSIC	Sheriff's Blood Draws, January 2020	110.00
American Legal	Canyon Lake Municipal Code Binders with Seal, 2/26/20	100.00
AMP	Rent for Admin Bldg. for the month of April 2020	2,678.00
Bill Blankenship	Economic Development Consulting Feb. 10 - Mar. 10, 2020	1,500.00
BIO-TOX	Sheriff's Dept Blood Draws, 1/27/2020	381.00
Bonner	Auto Allowance for March 2020 - Bonner	100.00
CL CHAMBER	2020 Gold Tournament Pot of Gold Sponsor, 3/7/2020	500.00
CL PEST	Monthly Pest Control for Fire Station, February 2020	40.00
	Quarterly Pest Control P.O. #09-010, 2/17/2020	100.00
Control Pump	Monthly Landscape Booster Station, February 2020	375.00
Corelogic	Database for Code Enforcement February 2020	128.75
Delgado	Janitorial Services for the month of February 2020, 2/20/20	941.50
ECS	Scanning Services for City Records, 3/4/20	7,679.25
	Laserfiche Vault (WORM Storage), 2/24/20	600.00
Ehrenkranz	Auto Allowance for March 2020 - Ehrenkranz	100.00
FEDEX	Device Returned to Synoptek, 2/14/2020	47.10
iWorQ	Code Database Annual Fee April 2020 - March 2021	9,000.00
Jeremy Smith	Auto Allowance for March 2020 - Smith	100.00
Joe's	Method Dishsoap, Razors & Adhesive Spray for Code, 2/25/20	13.89
	Respirator, Sanding Mask & Garage Door Lube(Fire60); 1/29/20	29.23
	Air Filters and Garden Hose for Fire Station, 1/11/20	61.39
Johnson Controls	Security System for Admin, January - March 2020	179.44
Kasey Castillo	Auto Allowance for March 2020 - Castillo	100.00
Larry Greene	Auto Allowance for March 2020 - Greene	100.00
Onsolve	CodeRED Extension for 3/24/20 to 3/23/21	7,500.00
PVM	Street & Facility Maint. Services February 2020	3,267.57
RAMS	Accounting Services for the month of January 2020	6,700.00
SHRED	Service Call for On Site Paper Destruction, 2/27/20	275.00
STAPLES	Office Supplies (Coffee, Paper, Trashbags, etc.) Feb. 2020	1,041.73
Syntech	Onsite Workstation Setups, 2/28/20	750.00
Time Warner	Digital Converter for City Hall 2/22/20 to 3/21/20	5.25
Toshiba	Monthly Copier Lease for Admin & City Hall, 3/10/2020	799.31
Report Total		45,303.41

City of Canyon Lake  
Invoices Selected for Payment - COUNCIL CHECK REPORT

<u>Vendor ID</u>	<u>Invoice Description</u>	<u>Cash Required</u>
CL PEST	Quarterly Pest Control for Storage Unit PO#10-016, 2/14/20	90.00
Report Total		<u>90.00</u>

City of Canyon Lake  
Invoices Selected for Payment - COUNCIL CHECK REPORT

Vendor ID	Invoice Description	Cash Required
AB Fence	Wrought Iron Fence Repair Phase II Retention, 3/4/20	8,097.05
Aflac	Supplemental Insurance for March 2020	432.82
Berg	Residential Rental Notifications, 3/5/20	2,415.71
Cali Newspaper Part	Notice of RFP Ad for Landscape & Irrigation Maintenance, 3/6	344.40
DIRECTV	Satellite Service for Fire Station, 3/12/20 to 4/11/20	112.09
DOJ	Sheriff's Blood Analysis, February 2020	32.00
Frontier	City Hall Internet, 3/10/20 to 4/9/20	201.21
GOLDING	Business Cards for Manzano, Dickson & Ecclefield, 3/6/20	145.46
GREENHALGH	Retiree Health Insurance for April 2020	188.03
Hackett	Overcharged Building Permit Fee, 3/4/20	237.52
ICG	Building & Safety Services for January 2020	38,764.45
	Building & Safety Services for February 2020	22,708.85
Jimmy Fu	Canyon Lake Ground Drone Video & Photos, 3/17/20	916.64
Johnson Controls	Security System for City Hall, April - June 2020	246.73
Nate Volk	Video Broadcast for Mtg. 3/4/20	350.00
Neil Safai	Planning Deposit Refund for 23013 Pheasant Drive	642.00
Probolsky	Cannabis Citywide Voter Survey, 3/2/20	9,500.00
PZL, Inc.	Planning Services for February 2020	3,550.00
REGUS	Library Lease for May 2020	1,106.86
Riv Co Sheriff Acctg	Sheriff's Contract Law 1/2/20 to 1/29/20	154,063.88
SDRMA	Dental & Vision Ins. for Ecclefield, Mann & Sauseda April 20	295.19
STATE FUND	Workers Comp Insurance for April 2020	884.75
The Gas Co	Gas Changes for 1/29/20 to 2/28/20	158.31
Time Warner	Internet for Fire Station, 3/10/20 to 4/9/20	104.98
TRI LAKE	General Engr. Svcs - WRCOG Mtg. & Landscape RFP, Feb. 2020	1,120.00
	Wrought Iron Fencing Repair Project February 2020	1,548.63
	General Engr. Svcs - Encroachment Permit Review Jan 2020	560.00
	Wrought Iron Fencing Repair Project-Construction Mgmt Jan.20	1,860.25
US Bank	Computers for Bldg., Travel & Registration for League 3/6	5,362.93
VerizonW	Monthly iPads & Addt'l iPad Purchases, 2/4/20 - 3/3/20	2,614.72
	Cel Phones, 2/4/20 - 3/3/20	230.69
Report Total		258,796.15

Department: (20)City Employees

Code	Earning	Hours	Amount	Deduction	Code	Amount	Code	Tax	Code	Amount	Taxable	Tax	Taxable	Amount
125CO	125 Cash		492.43	PTAXI Pre-Tax P.	CA	272.39	CA	California SI	CA	154.49	4111.28	CA Edu & Ti	0.00	0.00
Hol	Holiday	9.50	0.00		CASDI	0.00	CASDI	CA SDI - Eir	CASUI	43.84	4383.67	California SI	0.00	0.00
Emp Id	3891.24		3891.24		FITW	0.00	FITW	Federal Incoi	MED-R	444.56	4111.28	Medicare - E	4383.67	63.56
Rate		3.50	0.00		MED	0.00	MED	Medicare		63.56	4383.67			63.56
<b>Total Earnings</b>		<b>13.00</b>	<b>4383.67</b>	<b>Total Deductions</b>		<b>272.39</b>	<b>Total Employer Taxes</b>			<b>706.45</b>	<b>Total Employer Taxes</b>			<b>63.56</b>

Code	Earning	Hours	Amount	Deduction	Code	Amount	Code	Tax	Code	Amount	Taxable	Tax	Taxable	Amount
Reg	Regular	35.00	737.45		CA	737.45	CA	California SI	CA	8.03	737.45	CA Edu & Ti	0.74	0.74
Emp Id	106				CASDI	0.00	CASDI	CA SDI - Eir	CASUI	7.37	737.45	California SI	39.82	39.82
Rate	21.0700				FITW	0.00	FITW	Federal Incoi	MED-R	24.16	737.45	Medicare - E	10.69	10.69
					MED	0.00	MED	Medicare		10.70	737.45			10.69
<b>Total Earnings</b>		<b>35.00</b>	<b>737.45</b>	<b>Total Deductions</b>		<b>0.00</b>	<b>Total Employer Taxes</b>			<b>50.26</b>	<b>Total Employer Taxes</b>			<b>51.25</b>

Code	Earning	Hours	Amount	Deduction	Code	Amount	Code	Tax	Code	Amount	Taxable	Tax	Taxable	Amount
Reg	Regular	35.00	562.45	457B EE	CA	42.18	CA	California SI	CA	0.00	520.27	CA Edu & Ti	0.56	0.56
Emp Id	114				CASDI	0.00	CASDI	CA SDI - Eir	CASUI	5.62	562.45	California SI	30.37	30.37
Rate	16.0700				FITW	0.00	FITW	Federal Incoi	MED-R	2.44	520.27	Medicare - E	8.16	8.16
					MED	0.00	MED	Medicare		8.16	562.45			8.16
<b>Total Earnings</b>		<b>35.00</b>	<b>562.45</b>	<b>Total Deductions</b>		<b>42.18</b>	<b>Total Employer Taxes</b>			<b>16.22</b>	<b>Total Employer Taxes</b>			<b>39.09</b>

Code	Earning	Hours	Amount	Deduction	Code	Amount	Code	Tax	Code	Amount	Taxable	Tax	Taxable	Amount
125CO	125 Cash		184.97	PTXPE Pre-Tax P.	CA	399.38	CA	California SI	CA	436.30	5777.26	CA Edu & Ti	0.00	0.00
ELECT	Reimburs		75.00		CASDI	0.00	CASDI	CA SDI - Eir	CASUI	61.77	6176.64	California SI	0.00	0.00
Hol	Holiday	9.50	0.00		FITW	0.00	FITW	Federal Incoi	MED-R	1058.85	5777.26	Medicare - E	89.56	89.56
Reg	Regular		5916.67		MED	0.00	MED	Medicare		89.57	6176.64			89.56
<b>Total Earnings</b>		<b>9.50</b>	<b>6176.64</b>	<b>Total Deductions</b>		<b>399.38</b>	<b>Total Employer Taxes</b>			<b>1646.49</b>	<b>Total Employer Taxes</b>			<b>89.56</b>

Code	Earning	Hours	Amount	Deduction	Code	Amount	Code	Tax	Code	Amount	Taxable	Tax	Taxable	Amount
125CO	125 Cash		527.74	457B EE	CA	66.00	CA	California SI	CA	18.33	2229.46	CA Edu & Ti	0.00	0.00
Hol	Holiday	9.50	237.60	PTAXI Pre-Tax P.	CASDI	133.05	CASDI	CA SDI - Eir	CASUI	24.28	2428.51	California SI	0.00	0.00
Reg	Regular	57.00	1425.57		FITW	0.00	FITW	Federal Incoi	MED-R	127.08	2229.46	Medicare - E	35.21	35.21
Sick	Sick	9.50	237.60		MED	0.00	MED	Medicare		35.21	2428.51			35.21
<b>Total Earnings</b>		<b>76.00</b>	<b>2428.51</b>	<b>Total Deductions</b>		<b>199.05</b>	<b>Total Employer Taxes</b>			<b>204.90</b>	<b>Total Employer Taxes</b>			<b>35.21</b>

Department: (20)City Employees Total

Code	Earning	Hours	Amount	Deduction	Code	Amount	Code	Tax	Code	Amount	Taxable	Tax	Taxable	Amount
5	125CO 125 Cash		1205.14	457B EE	CA	108.18	CA	California SI	CA	617.15	13375.72	CA Edu & Ti	1.30	1.30
3	ELECT Reimburs		75.00	PTAXI Pre-Tax P.	CASDI	405.44	CASDI	CA SDI - Eir	CASUI	142.88	14288.72	California SI	70.19	70.19
2	Hol Holiday	28.50	237.60	PTXPE Pre-Tax P.	FITW	399.38	FITW	Federal Incoi	MED-R	1657.09	13375.72	Medicare - E	207.18	207.18
Reg	Regular	127.00	12533.38		MED	0.00	MED	Medicare		207.20	14288.72			207.18
Sick	Sick	13.00	237.60											
<b>Total Earnings</b>		<b>168.50</b>	<b>14288.72</b>	<b>Total Deductions</b>		<b>913.00</b>	<b>Total Employer Taxes</b>			<b>2624.32</b>	<b>Total Employer Taxes</b>			<b>278.67</b>

Check Date: 02/28/2020  
 Process: 2020022801  
 Period: 02/16/2020 to 02/29/2020

**City of Canyon Lake**  
 Company (10756)

**Labor Distribution**

**Department: (30)Special Enforcement Team**

Code	Earning	Hours	Amount	Code	Deduction	Amount	Code	Tax	Amount	Code	Tax	Amount	Taxable	Amount	Taxable	Amount
125CO	125 Cash		162.14	457B	457B EE	50.00	CA	California SI	1434.87	CA	CA Edu & T	31.64	1580.62	1580.62	1580.62	1.58
104	Reg Regular	44.00	1114.52	PTXPE	Pre-Tax P.	95.75	CASDI	CA SDI - Eir	1580.62	CASUI	California SI	15.80	1580.62	1580.62	1580.62	85.35
25.3300	Sick	12.00	303.96	FITW	Federal Incoi		MED	Medicare	1434.87	MED-R	Medicare - E	96.23	1580.62	1580.62	1580.62	22.92
									1580.62			22.92				1268.28
	<b>Total Earnings</b>	<b>56.00</b>	<b>1580.62</b>	<b>Total Deductions</b>		<b>145.75</b>	<b>Total Employee Taxes</b>		<b>166.59</b>	<b>Total Employer Taxes</b>		<b>109.85</b>				

Code	Earning	Hours	Amount	Code	Deduction	Amount	Code	Tax	Amount	Code	Tax	Amount	Taxable	Amount	Taxable	Amount
125CO	125 Cash		477.29	PTAXI	Pre-Tax P.	164.02	CA	California SI	2656.35	CA	CA Edu & T	122.62	2820.37	2820.37	2820.37	0.00
101	Comp Comp Tun	10.50	323.71	CASDI	CA SDI - Eir		CASUI	California SI	2820.37	CASUI	California SI	28.21	2820.37	2820.37	2820.37	0.00
30.8300	Hol Holiday	9.50	292.89	FITW	Federal Incoi		MED	Medicare	2656.35	MED-R	Medicare - E	242.80	2820.37	2820.37	2820.37	40.89
	Reg Regular	56.00	1726.48						2820.37			40.90				2221.82
	<b>Total Earnings</b>	<b>76.00</b>	<b>2820.37</b>	<b>Total Deductions</b>		<b>164.02</b>	<b>Total Employee Taxes</b>		<b>434.53</b>	<b>Total Employer Taxes</b>		<b>40.89</b>				

Code	Earning	Hours	Amount	Code	Deduction	Amount	Code	Tax	Amount	Code	Tax	Amount	Taxable	Amount	Taxable	Amount
125CO	125 Cash		383.60	PTAXI	Pre-Tax P.	26.85	CA	California SI	356.75	CA	CA Edu & T	0.00	383.60	383.60	383.60	0.38
113	Reg Regular	14.00	383.60	CASDI	CA SDI - Eir		CASUI	California SI	383.60	CASUI	California SI	3.84	383.60	383.60	383.60	20.71
27.4000	Hol Holiday	9.50	292.89	FITW	Federal Incoi		MED	Medicare	356.75	MED-R	Medicare - E	19.84	383.60	383.60	383.60	5.56
	Reg Regular	56.00	1726.48						383.60			5.56				327.51
	<b>Total Earnings</b>	<b>14.00</b>	<b>383.60</b>	<b>Total Deductions</b>		<b>26.85</b>	<b>Total Employee Taxes</b>		<b>29.24</b>	<b>Total Employer Taxes</b>		<b>26.65</b>				

Code	Earning	Hours	Amount	Code	Deduction	Amount	Code	Tax	Amount	Code	Tax	Amount	Taxable	Amount	Taxable	Amount
125CO	125 Cash		499.58	PTXPE	Pre-Tax P.	135.12	CA	California SI	2366.30	CA	CA Edu & T	49.44	2501.42	2501.42	2501.42	0.00
98	Hol Holiday	9.50	250.23	CASDI	CA SDI - Eir		CASUI	California SI	2501.42	CASUI	California SI	25.01	2501.42	2501.42	2501.42	0.00
26.3400	Reg Regular	66.50	1751.61	FITW	Federal Incoi		MED	Medicare	2366.30	MED-R	Medicare - E	208.00	2501.42	2501.42	2501.42	36.27
	Reg Regular	56.00	1726.48						2501.42			36.27				2047.58
	<b>Total Earnings</b>	<b>76.00</b>	<b>2501.42</b>	<b>Total Deductions</b>		<b>135.12</b>	<b>Total Employee Taxes</b>		<b>318.72</b>	<b>Total Employer Taxes</b>		<b>36.27</b>				

**Department: (30)Special Enforcement Team Total**

Code	Earning	Hours	Amount	Code	Deduction	Amount	Code	Tax	Amount	Code	Tax	Amount	Taxable	Amount	Taxable	Amount
125CO	125 Cash		1139.01	457B	457B EE	50.00	CA	California SI	6814.27	CA	CA Edu & T	203.70	1964.22	1964.22	1964.22	1.96
104	Comp Comp Tun	10.50	323.71	PTAXI	Pre-Tax P.	190.87	CASDI	CA SDI - Eir	7286.01	CASUI	California SI	72.86	1964.22	1964.22	1964.22	106.06
25.3300	Hol Holiday	19.00	543.12	PTXPE	Pre-Tax P.	230.87	FITW	Federal Incoi	6814.27	MED-R	Medicare - E	566.87	7286.01	7286.01	7286.01	105.64
	Reg Regular	180.50	4976.21						7286.01			105.65				5865.19
	Sick Sick	12.00	303.96													
	<b>Total Earnings</b>	<b>222.00</b>	<b>7286.01</b>	<b>Total Deductions</b>		<b>471.74</b>	<b>Total Employee Taxes</b>		<b>949.08</b>	<b>Total Employer Taxes</b>		<b>213.66</b>				

**Labor Distribution**

**City of Canyon Lake**  
Company (10756)

Check Date: 02/28/2020  
Process: 2020022801  
Period: 02/16/2020 to 02/29/2020

**Department: (50)Council Members**

Code	Earning	Hours	Amount	Deduction	Code	Amount	Tax	Code	Amount	Tax	Code	Amount	Taxable	Amount
Reg	Regular		300.00		CA	California SI	0.00	CAETT	CA Edu & Ti	300.00	0.30	300.00	0.30	
Emp Id					FITW	Federal Incoi	0.00	CASUI	California SI	300.00	16.21	300.00	16.21	
Salary			300.00		MED	Medicare	4.35	MED-R	Medicare - E	300.00	4.35	300.00	4.35	
<b>Total Earnings</b>		<b>0.00</b>	<b>300.00</b>	<b>Total Deductions</b>		<b>0.00</b>	<b>4.35</b>	<b>Total Employer Taxes</b>		<b>20.87</b>				

Code	Earning	Hours	Amount	Deduction	Code	Amount	Tax	Code	Amount	Tax	Code	Amount	Taxable	Amount
Reg	Regular		300.00		CA	California SI	0.00	CAETT	CA Edu & Ti	300.00	0.30	300.00	0.30	
Emp Id					FITW	Federal Incoi	0.00	CASUI	California SI	300.00	16.20	300.00	16.20	
Salary			300.00		MED	Medicare	4.35	MED-R	Medicare - E	300.00	4.35	300.00	4.35	
<b>Total Earnings</b>		<b>0.00</b>	<b>300.00</b>	<b>Total Deductions</b>		<b>0.00</b>	<b>4.35</b>	<b>Total Employer Taxes</b>		<b>20.85</b>				

Code	Earning	Hours	Amount	Deduction	Code	Amount	Tax	Code	Amount	Tax	Code	Amount	Taxable	Amount
Reg	Regular		300.00		CA	California SI	0.00	CAETT	CA Edu & Ti	300.00	0.30	300.00	0.30	
Emp Id					FITW	Federal Incoi	0.00	CASUI	California SI	300.00	16.20	300.00	16.20	
Salary			300.00		MED	Medicare	4.35	MED-R	Medicare - E	300.00	4.35	300.00	4.35	
<b>Total Earnings</b>		<b>0.00</b>	<b>300.00</b>	<b>Total Deductions</b>		<b>0.00</b>	<b>4.35</b>	<b>Total Employer Taxes</b>		<b>20.85</b>				

Code	Earning	Hours	Amount	Deduction	Code	Amount	Tax	Code	Amount	Tax	Code	Amount	Taxable	Amount
Reg	Regular		300.00		CA	California SI	0.00	CAETT	CA Edu & Ti	300.00	0.30	300.00	0.30	
Emp Id					FITW	Federal Incoi	0.00	CASUI	California SI	300.00	16.20	300.00	16.20	
Salary			300.00		MED	Medicare	4.35	MED-R	Medicare - E	300.00	4.35	300.00	4.35	
<b>Total Earnings</b>		<b>0.00</b>	<b>300.00</b>	<b>Total Deductions</b>		<b>0.00</b>	<b>4.35</b>	<b>Total Employer Taxes</b>		<b>20.85</b>				

Code	Earning	Hours	Amount	Deduction	Code	Amount	Tax	Code	Amount	Tax	Code	Amount	Taxable	Amount
Reg	Regular		300.00		CA	California SI	0.00	CAETT	CA Edu & Ti	300.00	0.30	300.00	0.30	
Emp Id					FITW	Federal Incoi	0.00	CASUI	California SI	300.00	16.20	300.00	16.20	
Salary			300.00		MED	Medicare	4.35	MED-R	Medicare - E	300.00	4.35	300.00	4.35	
<b>Total Earnings</b>		<b>0.00</b>	<b>300.00</b>	<b>Total Deductions</b>		<b>0.00</b>	<b>4.35</b>	<b>Total Employer Taxes</b>		<b>20.85</b>				

Code	Earning	Hours	Amount	Deduction	Code	Amount	Tax	Code	Amount	Tax	Code	Amount	Taxable	Amount
Reg	Regular		1500.00		CA	California SI	0.00	CAETT	CA Edu & Ti	1500.00	1.50	1500.00	1.50	
Emp Id					FITW	Federal Incoi	0.00	CASUI	California SI	1500.00	81.01	1500.00	81.01	
Salary			1500.00		MED	Medicare	21.75	MED-R	Medicare - E	1500.00	21.76	1500.00	21.76	
<b>Total Earnings</b>		<b>0.00</b>	<b>1500.00</b>	<b>Total Deductions</b>		<b>0.00</b>	<b>21.75</b>	<b>Total Employer Taxes</b>		<b>104.27</b>				

Code	Earning	Hours	Amount	Deduction	Code	Amount	Tax	Code	Amount	Tax	Code	Amount	Taxable	Amount
Reg	Regular		300.00		CA	California SI	0.00	CAETT	CA Edu & Ti	300.00	0.30	300.00	0.30	
Emp Id					FITW	Federal Incoi	0.00	CASUI	California SI	300.00	16.20	300.00	16.20	
Salary			300.00		MED	Medicare	4.35	MED-R	Medicare - E	300.00	4.35	300.00	4.35	
<b>Total Earnings</b>		<b>0.00</b>	<b>300.00</b>	<b>Total Deductions</b>		<b>0.00</b>	<b>4.35</b>	<b>Total Employer Taxes</b>		<b>20.85</b>				

Code	Earning	Hours	Amount	Deduction	Code	Amount	Tax	Code	Amount	Tax	Code	Amount	Taxable	Amount
Reg	Regular		1500.00		CA	California SI	0.00	CAETT	CA Edu & Ti	1500.00	1.50	1500.00	1.50	
Emp Id					FITW	Federal Incoi	0.00	CASUI	California SI	1500.00	81.01	1500.00	81.01	
Salary			1500.00		MED	Medicare	21.75	MED-R	Medicare - E	1500.00	21.76	1500.00	21.76	
<b>Total Earnings</b>		<b>0.00</b>	<b>1500.00</b>	<b>Total Deductions</b>		<b>0.00</b>	<b>21.75</b>	<b>Total Employer Taxes</b>		<b>104.27</b>				

**Department: (50)Council Members Total**

Code	Earning	Hours	Amount	Deduction	Code	Amount	Tax	Code	Amount	Tax	Code	Amount	Taxable	Amount
Reg	Regular		1500.00		CA	California SI	0.00	CAETT	CA Edu & Ti	1500.00	1.50	1500.00	1.50	
Emp Id					FITW	Federal Incoi	0.00	CASUI	California SI	1500.00	81.01	1500.00	81.01	
Salary			1500.00		MED	Medicare	21.75	MED-R	Medicare - E	1500.00	21.76	1500.00	21.76	
<b>Total Earnings</b>		<b>0.00</b>	<b>1500.00</b>	<b>Total Deductions</b>		<b>0.00</b>	<b>21.75</b>	<b>Total Employer Taxes</b>		<b>104.27</b>				

**Labor Distribution**

**City of Canyon Lake**  
Company (10756)

Check Date: 02/28/2020  
Process: 2020022801  
Period: 02/16/2020 to 02/29/2020

4/02/2020 City Council Agenda

**Report Total**

14	Code	Earning	Hours	Amount	Code	Deduction	Amount	Code	Tax	Amount	Code	Tax	Amount	Code	Taxable	Amount	Taxable	Amount
7	125CO	125 Cash		2344.15	457B	457B EE:	158.18	CA	California SI	21689.99	CAETT	CA Edu & T:	4764.12	4.76	4764.12	4.76		
7	Comp	Comp Tin	10.50	323.71	PTAXF	Pre-Tax P:	596.31	CASDI	CA SDI - Eir	21574.73	CASUI	California SI	4764.12	257.26	4764.12	257.26	Gross	23074.73
	ELECT	Reimburs		75.00	PTXPE	Pre-Tax P:	630.25	FITW	Federal Inco	21689.99	MED-R	Medicare - E	23074.73	334.58	23074.73	334.58	Tot Liab	23671.33
	Hol	Holiday	47.50	780.72				MED	Medicare	23074.73				334.60			Net Amt	18094.84
	Reg	Regular	307.50	19009.59														
	Sick	Sick	25.00	541.56														
	<b>Total Earnings</b>		<b>390.50</b>	<b>23074.73</b>	<b>Total Deductions</b>		<b>1384.74</b>	<b>Total Employee Taxes</b>						<b>3595.15</b>	<b>Total Employer Taxes</b>			<b>596.60</b>

*Chris Mann*  
Chris Mann, City Manager

3-4-20  
Date

Check Date: 03/13/2020  
 Process: 2020031301  
 Period: 03/01/2020 to 03/15/2020

**City of Canyon Lake**  
 Company (10756)

**Labor Distribution**

**Department: (20)City Employees**

Code	Earning	Hours	Amount	Deduction	Code	Amount	Tax	Code	Amount	Taxable	Tax	Code	Amount	Taxable	Amount	
125CO	125 Cash		492.43	PTAXI Pre-Tax P	CA	272.39	California SI	4111.28	154.49	4111.28	CA Edu & T	CAEIT	0.00	0.00	0.00	
102	ADML Admin Le	9.50	0.00		CASD	4383.67	CA SDI - Err	4383.67	43.83	4383.67	California SI	CASUI	0.00	0.00	0.00	
3891.24	Reg Regular		3891.24		FITW	4111.28	Federal Inco	4111.28	444.56	4111.28	Medicare - E	MED-R	4383.67	4383.67	63.57	
					MED	63.57	Medicare	4383.67	63.57	4383.67						4383.67
	<b>Total Earnings</b>	<b>9.50</b>	<b>4383.67</b>	<b>Total Deductions</b>		<b>272.39</b>			<b>706.45</b>			<b>Total Employer Taxes</b>			<b>63.57</b>	
Day,																
106	Regular	44.00	927.08		CA	12.20	California SI	927.08	12.20	927.08	CA Edu & T	CAEIT	0.92	0.92	0.92	927.08
21.0700					CASD	9.27	CA SDI - Err	927.08	9.27	927.08	California SI	CASUI	50.06	50.06	50.06	927.08
					FITW	43.12	Federal Inco	927.08	43.12	927.08	Medicare - E	MED-R	13.44	13.44	13.44	927.08
	<b>Total Earnings</b>	<b>44.00</b>	<b>927.08</b>	<b>Total Deductions</b>		<b>0.00</b>			<b>78.03</b>			<b>Total Employer Taxes</b>			<b>64.42</b>	
Enriquez,																
114	Regular	42.50	682.98		CA	51.22	California SI	631.76	5.70	682.98	CA Edu & T	CAEIT	0.68	0.68	0.68	682.98
16.0700					CASD	6.83	CA SDI - Err	682.98	6.83	682.98	California SI	CASUI	36.88	36.88	36.88	682.98
					FITW	13.59	Federal Inco	631.76	13.59	682.98	Medicare - E	MED-R	9.90	9.90	9.90	682.98
	<b>Total Earnings</b>	<b>42.50</b>	<b>682.98</b>	<b>Total Deductions</b>		<b>51.22</b>			<b>36.02</b>			<b>Total Employer Taxes</b>			<b>47.46</b>	
Mann,																
111	125 Cash		184.97	PTXPE Pre-Tax P	CA	399.38	California SI	5777.26	436.30	5777.26	CA Edu & T	CAEIT	0.00	0.00	0.00	5777.26
5916.67	Reimburs		75.00		CASD	61.76	CA SDI - Err	6176.64	61.76	6176.64	California SI	CASUI	0.00	0.00	0.00	6176.64
	Regular		5916.67		FITW	1058.85	Federal Inco	5777.26	1058.85	5777.26	Medicare - E	MED-R	89.56	89.56	89.56	5777.26
					MED	89.56	Medicare	6176.64	89.56	6176.64						6176.64
	<b>Total Earnings</b>	<b>0.00</b>	<b>6176.64</b>	<b>Total Deductions</b>		<b>399.38</b>			<b>1646.47</b>			<b>Total Employer Taxes</b>			<b>89.56</b>	
Sausceda,																
108	125 Cash		527.74	457B EE	CA	66.00	California SI	3367.99	73.77	3367.99	CA Edu & T	CAEIT	0.00	0.00	0.00	3367.99
3125.00	Regular		3125.00	PTAXI Pre-Tax P	CASD	218.75	CA SDI - Err	3652.74	36.53	3652.74	California SI	CASUI	0.00	0.00	0.00	3652.74
					FITW	263.70	Federal Inco	3367.99	263.70	3367.99	Medicare - E	MED-R	52.97	52.97	52.97	3367.99
					MED	52.97	Medicare	3652.74	52.97	3652.74						3652.74
	<b>Total Earnings</b>	<b>0.00</b>	<b>3652.74</b>	<b>Total Deductions</b>		<b>284.75</b>			<b>426.97</b>			<b>Total Employer Taxes</b>			<b>52.97</b>	

**Department: (20)City Employees Total**

Code	Earning	Hours	Amount	Deduction	Code	Amount	Tax	Code	Amount	Taxable	Tax	Code	Amount	Taxable	Amount	
5	125 Cash		1205.14	457B EE	CA	117.22	California SI	14815.37	682.46	14815.37	CA Edu & T	CAEIT	1.60	1.60	1.60	
3	ADML Admin Le	9.50	0.00	PTAXI Pre-Tax P	CASD	491.14	CA SDI - Err	15823.11	158.22	15823.11	California SI	CASUI	86.94	86.94	86.94	
2	ELEC1 Reimburs		75.00	PTXPE Pre-Tax P	FITW	399.38	Federal Inco	14815.37	1823.82	14815.37	Medicare - E	MED-R	229.44	229.44	229.44	
	Reg Regular	86.50	14542.97		MED	229.44	Medicare	15823.11	229.44	15823.11						15823.11
	<b>Total Earnings</b>	<b>96.00</b>	<b>15823.11</b>	<b>Total Deductions</b>		<b>1007.74</b>			<b>2893.94</b>			<b>Total Employer Taxes</b>			<b>317.98</b>	



**City of Canyon Lake**  
Company (10756)

Check Date: 03/13/2020  
Process: 2020031301  
Period: 03/01/2020 to 03/15/2020

04/01/2020 City Council Agenda

**Report Total**

Emploees	Code	Earning	Hours	Amount	Code	Deduction	Amount	Code	Tax	Amount	Code	Tax	Amount	Code	Taxable	Amount	Taxable	Amount	
Female	9	125CO 125 Cash		2182.01	457B	457B EE	167.22	CA	California SI	902.90	CAETT	CA Edu & T	2902.80	2902.80	2902.80	2.90			
Male	3	ADML Admin Le	9.50	0.00	MEDI	Health Ins	127.75	CASDI	CA SDI - Err	237.09	CASUI	California SI	23709.44	23709.44	23709.44	156.75	Gross	23837.19	
		Comp Comp Tin	1.50	46.25	PTAXI	Pre-Tax P.	708.86	FITW	Federal Inco	2451.14	MED-R	Medicare - E	22168.92	23709.44	23709.44	343.79	Tot Liab	24340.63	
		ELECT Reimburs		75.00	PTXPF	Pre-Tax P.	664.44	MED	Medicare	343.79			23709.44					Net Amt	18234.00
		Reg Regular	331.50	21283.70															
		Sick Sick	9.50	250.23															
		<b>Total Earnings</b>	<b>352.00</b>	<b>23837.19</b>	<b>Total Deductions</b>		<b>1668.27</b>	<b>Total Employee Taxes</b>		<b>3934.92</b>	<b>Total Employer Taxes</b>		<b>503.44</b>						

*Chris Mann*  
Chris Mann, City Manager

7-18-20  
Date

## Credit Card Review



Home Profile Reporting Person Information Education Pension Outlook Other Organizations

Manage Reports Billing and Payments Payroll Schedule Out-of-Class Validation Member Requests Health Reconciliation Retirement Appointr

Name: City of Canyon Lake CalPERS ID: 3813045770

Payment Request Acceptance

Your request for payment has been accepted

- To generate the employer payment report, please click the print button. [Print](#)
- If you need to contact us with questions regarding this payment, please have your Payment Confirmation Number for faster access.
- Your payment will reflect as paid in myCalPERS if your payroll has successfully posted. Once your payment is processed any credits will roll over to the same type of receivable in the next month, after your payroll has been processed.
- Your payment may take longer to post, depending upon your Financial Institution.

Payment Setup Total

Total Payment Amount: \$809.99

Payment Summary

Payment Confirmation Number	Payment Authorization Date	Receivable ID	Receivable Description	Payment Method	Payment Account Nickname	Selected Payment Amount
1001518797	03/04/2020	100000015957305	Health PA Billing - PERS	EFT - Debit	Citizens Business Bank -5402	\$809.99

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*CM*

Home Profile Reporting Person Information Education Pension Outlook Other Organizations

Manage Reports Billing and Payments Payroll Schedule Out-of-Class Validation Member Requests Health Reconciliation Retirement Appointr

Name: City of Canyon Lake CalPERS ID: 3813045770

Payment Request Acceptance

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- Your payment may take longer to post, depending upon your Financial Institution.

Payment Setup Total

**Total Payment Amount:** \$3,041.12

Payment Summary

Payment Confirmation Number	Payment Authorization Date	Receivable ID	Receivable Description	Payment Method	Payment Account Nickname	Selected Payment Amount
1001527629	03/19/2020	100000015948253	Employer Contribution, Classic, 1684, CalPERS, 03/01/2020 - 03/15/2020	EFT - Debit	Citizens Business Bank -5402	\$1,689.10
1001527630	03/19/2020	100000015948290	Employer Contribution, PEPR, 26189, CalPERS, 03/01/2020 - 03/15/2020	EFT - Debit	Citizens Business Bank -5402	\$1,352.02

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Home Profile Reporting Person Information Education Pension Outlook Other Organizations

Manage Reports Billing and Payments Payroll Schedule Out-of-Class Validation Member Requests Health Reconciliation Retirement Appointr

Name: City of Canyon Lake CalPERS ID: 3813045770

**Payment Request Acceptance**

Your request for payment has been accepted

- **To generate the employer payment report, please click the print button.** Print
- If you need to contact us with questions regarding this payment, please have your Payment Confirmation Number for faster access.
- Your payment will reflect as paid in myCalPERS if your payroll has successfully posted. Once your payment is processed any credits will roll over to the same type of receivable in the next month, after your payroll has been processed.
- Your payment may take longer to post, depending upon your Financial Institution.

**Payment Setup Total**

**Total Payment Amount: \$2,703.35**

**Payment Summary**

Payment Confirmation Number	Payment Authorization Date	Receivable ID	Receivable Description	Payment Method	Payment Account Nickname	Selected Payment Amount
1001518824	03/04/2020	100000015919278	Employer Contribution, Classic, 1684, CalPERS, 02/16/2020 - 02/29/2020	EFT - Debit	Citizens Business Bank -5402	\$1,420.91
1001518825	03/04/2020	100000015919315	Employer Contribution, PEPR, 26189, CalPERS, 02/16/2020 - 02/29/2020	EFT - Debit	Citizens Business Bank -5402	\$1,282.44

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CITY OF CANYON LAKE  
PLAN SPONSOR: 0035273

## Acknowledgment

Your payment was successfully submitted. Provided it is in good order, it will process within contractual timeframes.

You can print this acknowledgment for your records.

Plan Name: **CITY OF CANYON LAKE 457 OBRA-PST**

Plan Number: **0035273002**

Payroll Center: **CITY OF CANYON LAKE OBRA**

Payroll Center Number: **001**

## Payroll Received for Salary Reduction

Submission date: **03/04/2020**

Submission time: **05:44 PM**

Pay period end date: **02/29/2020**

Payment method: **Debit ACH**

Bank routing number: **122234149**

Bank account number: **245125402**

Contributions payment amount: **\$90.39**

Contributions count: **1**

Draft date: **03/06/2020**

Nationwide Retirement Solutions and Nationwide Life Insurance Company (collectively "Nationwide") have endorsement relationships with the National Association of Counties, the International Association of Fire Fighters-Financial Corporation, and the National Association of Police Organizations.

Nationwide may receive payments from mutual funds or their affiliates in connection with certain investment options. [Learn more about these payments.](#)

Retirement Specialists provide information for educational purposes only. This information is not meant to be used as investment advice. Retirement Specialists are Registered Representatives of Nationwide Investment Services Corporation, member FINRA.



CITY OF CANYON LAKE  
PLAN SPONSOR: 0035273

## Acknowledgment

Your payment was successfully submitted. Provided it is in good order, it will process within contractual timeframes.

You can print this acknowledgment for your records.

Plan Name: **CITY OF CANYON LAKE 457**

Plan Number: **0035273001**

Payroll Center: **CITY OF CANYON LAKE**

Payroll Center Number: **001**

## Payroll Received for Salary Reduction

Submission date: **03/04/2020**

Submission time: **05:43 PM**

Pay period end date: **02/29/2020**

Payment method: **Debit ACH**

Bank routing number: **122234149**

Bank account number: **245125402**

Contributions payment amount: **\$232.00**

Contributions count: **2**

Draft date: **03/06/2020**

Nationwide Retirement Solutions and Nationwide Life Insurance Company (collectively "Nationwide") have endorsement relationships with the [National Association of Counties](#), the [International Association of Fire Fighters-Financial Corporation](#), and the [National Association of Police Organizations](#).

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## Investment Reports



# CITIZENSTRUST

MEMBER SINCE 1991  
Serving communities with trust  
Return Service Requested

00000049 MCBB1000030720918073 01 000000 42 004



CITY OF CANYON LAKE  
31516 RAILROAD CANYON RD  
CANYON LAKE CA 92587

RECEIVED

BY: \_\_\_\_\_

STATEMENT FOR THE PERIOD FROM 02/01/2020 TO 02/29/2020  
ACCOUNT 1035003119

THIS IS YOUR REPORT OF INVESTMENTS AND TRANSACTIONS FOR THE PERIOD. INCLUDED IN THE REPORT ARE

- \* PORTFOLIO: SUMMARY GRAPHICAL DISPLAY WITH MARKET VALUE & PERCENT
- \* ACTIVITY SUMMARY: MARKET VALUE WITH TRANSACTION SUMMARY
- \* PORTFOLIO STATEMENT: A LISTING OF COST AND MARKET VALUE OF ASSETS HELD IN THE PORTFOLIO

COST BASIS APPLICABLE FOR CALCULATING CAPITAL GAINS AND LOSSES.  
MARKET VALUE IS THE CURRENT VALUE OF EACH ASSET FOR MOST STOCKS AND BONDS.  
MARKETS ARE THE CLOSING PRICES ON THE LAST TRADING DAY OF THE PERIOD.

- \* TRANSACTION STATEMENT: A COMPLETE LISTING FOR THE PERIOD GROUPED BY TRANSACTION TYPE.
- \* DISCLOSURES: CITIZENS BUSINESS BANK MAY RECEIVE RESEARCH AND OTHER BENEFITS FROM BROKER DEALERS WHICH MAY BE CONSIDERED COMPENSATION TO US. UPON REQUEST WE WILL DISCLOSE DETAILS OF ANY COMPENSATION RECEIVED.
- \* TO TRUST BENEFICIARIES: UNDER SECTION 17200 OF CALIFORNIA PROBATE CODE, YOU MAY PETITION THE COURT TO OBTAIN A COURT REVIEW OF THE ACCOUNT AND THE ACTS OF THE TRUSTEE. CLAIMS AGAINST THE TRUSTEE FOR BREACH OF TRUST MUST BE MADE WITHIN THREE YEARS FROM THE DATE OF RECEIPT OF AN ACCOUNTING OR OTHER REPORT DISCLOSING FACTS GIVING RISE TO THE CLAIM.







## Account Statement

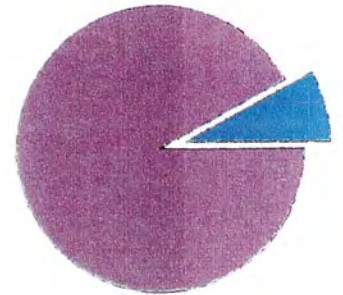
Account Number: 1035003119  
 February 01, 2020 To February 29, 2020

CITY OF CANYON LAKE  
 31516 RAILROAD CANYON RD  
 CANYON LAKE, CA 92587

Account Name:	CITY OF CANYON LAKE CITIZENS BUSINESS BANK
Account Number:	1035003119
Your Relationship Manager Is:	MIKE GARDNER
Phone:	909-483-1390

### Investment Portfolio Summary

Market Value As Of	02/01/2020	02/29/2020	% Of Account
 CASH & CASH EQUIVALENTS	161,488.67	219,252.99	8.0%
 FIXED INCOME	2,588,251.21	2,535,376.62	92.0%
<b>Total</b>	<b>2,749,739.88</b>	<b>2,754,629.61</b>	<b>100.0%</b>



### Activity Summary

	This Period	Year To Date	Realized Capital Gains / Losses	
			This Period	Year To Date
<b>Beginning Market Value</b>	<b>2,749,739.88</b>	<b>2,740,120.38</b>		
Income	1,017.65	4,689.33	Long Term	504.85-
Asset Activity	57,212.18	426,470.40-	<b>Total Gains / Losses</b>	<b>682.75-</b>
Fees	465.51-	930.11-		
Cash Management	57,764.32-	422,711.18		
Change In Market Value	4,889.73	14,509.23		
<b>Ending Market Value</b>	<b>2,754,629.61</b>	<b>2,754,629.61</b>		



# Account Statement

Account Number: 1035003119  
February 01, 2020 To February 29, 2020

## Portfolio Statement

Quantity	Description	Market Value	Cost Basis
<b>Cash &amp; Cash Equivalents</b>			
Cash Equivalents			
Unclassified			
219,252.990	31607A703 FIDELITY GOVERNMENT PORTFOLIO	219,252.99	219,252.99
	Total Unclassified	219,252.99	219,252.99
Total	Cash Equivalents	219,252.99	219,252.99
Total	Cash & Cash Equivalents	219,252.99	219,252.99
<b>Fixed Income</b>			
Taxable			
75,000.000	05531FAU7 BB&T CORPORATION DTD 06/29/15 CALL 2.625% 06/29/2020-2020	75,181.50	75,056.15
100,000.000	05580ACZ5 BMW BANK BANK NORTH AMERICA DTD 09/30/15 MEDIUM-TERM CD 2.2% 09/30/2020	100,447.00	99,980.00
100,000.000	14042RAR2 CAPITAL ONE NA MEDIUM-TERM CD DTD 10/07/2015 2.2% 10/07/2020	100,466.00	99,615.00
100,000.000	24422ERE1 JOHN DEERE CAPITAL CORP SERIES MTN DTD 07/12/2011 3.9% 07/12/2021	103,695.00	103,131.96
100,000.000	29266NS32 ENERBANK USA DTD 10/16/2015 MEDIUM-TERM CD 1.75% 10/16/2020	100,174.00	100,000.00
50,000.000	3130A8EN9 FEDERAL HOME LOAN BANK DTD 06/14/16 CALL 1.64% 06/14/2021-2016	50,001.50	50,000.00
100,000.000	3130A8NT6 FEDERAL HOME LOAN DTD 07/13/16 CALL 1.48% 07/13/2021-2017	100,002.00	100,000.00
125,000.000	3130AEWA4 FEDERAL HOME LOAN DTD 09/07/18 2.625% 10/01/2020	126,042.50	125,910.00
100,000.000	3130AHPM9 FEDERAL HOME LOAN BANK DTD 12/16/19 CALL 2.05% 12/16/2024-2020	100,225.00	100,000.00
200,000.000	3130AHUM3 FEDERAL HOME LOAN BANK DTD 01/10/20 CALL 2% 01/10/2025-2020	200,486.00	200,000.00
100,000.000	3133EFZ91 FEDERAL FARM CREDIT BANK DTD 04/12/16 CALL 1.62% 04/12/2021-2017	100,003.00	99,909.00

Account Number: 1035003119  
 February 01, 2020 To February 29, 2020

Return Service Requested

### Portfolio Statement ( Continued )

Quantity	Description	Market Value	Cost Basis
<b>Taxable</b>			
50,000.000	3134GAHK3 FREDDIE MAC DTD 09/30/16 CALL 1.6% 09/30/2021-2016	50,022.00	49,967.50
100,000.000	3134GU4S6 FREDDIE MAC DTD 01/21/20 CALL 1.8% 04/21/2023-2020	100,231.00	100,000.00
200,000.000	3134GUWX4 FREDDIE MAC DTD 12/5/2019 CALL 1.9% 09/05/2023-2020	200,012.00	200,000.00
100,000.000	3134GUY79 FREDDIE MAC DTD 1/17/2020 CALL 2.1% 01/17/2025-2020	100,056.00	100,000.00
100,000.000	3134GUZX1 FREDDIE MAC DTD 12/23/2019 CALL 2.07% 12/23/2024-2020	100,047.00	100,000.00
100,000.000	3136G3J30 FANNIE MAE DTD 07/28/16 CALL 1.6% 07/28/2021-2016	100,058.00	100,000.00
100,000.000	3136G3VG7 FANNIE MAE DTD 06/29/16 CALL 1.5% 09/29/2020-2016	100,032.00	100,000.00
100,000.000	3136G3XZ3 FANNIE MAE DTD 07/28/16 CALL 1.5% 07/28/2021-2016	100,068.00	100,000.00
100,000.000	3136G4EV1 FANNIE MAE DTD 10/28/16 CALL 1.625% 10/28/2021-2017	100,081.00	99,959.00
10,072.250	31398R7H2 FANNIE MAE SERIES 2010-M4 CLASS A3 DTD 07/01/10 3.819% 06/25/2020	10,090.12	10,777.31
200,000.000	69353REW4 PNC BANK NA DTD 04/29/16 CALL 2.15% 04/29/2021-2021	201,800.00	201,237.93
200,000.000	880591ER9 TENN VALLEY AUTHORITY DTD 09/29/14 2.875% 09/15/2024	216,156.00	210,314.00
<b>Total</b>	<b>Taxable</b>	<b>2,535,376.62</b>	<b>2,525,857.85</b>
<b>Total</b>	<b>Fixed Income</b>	<b>2,535,376.62</b>	<b>2,525,857.85</b>

**Miscellaneous**  
 Miscellaneous Sundry Assets  
 Documents



1.000	DOC199647 INVESTMENT MANAGEMENT AGREEMENT CITY OF CANYON LAKE A.C.# 1035003119	0.00	0.00
<b>Total Documents</b>		<b>0.00</b>	<b>0.00</b>
<b>Total</b>	<b>Miscellaneous Sundry Assets</b>	<b>0.00</b>	<b>0.00</b>

# Account Statement

Account Number: 1035003119  
February 01, 2020 To February 29, 2020

## Portfolio Statement ( Continued )

Quantity	Description	Market Value	Cost Basis
Miscellaneous			
<b>Total</b>	Miscellaneous	0.00	0.00
<b>Grand Total Assets</b>		<b>2,754,629.61</b>	<b>2,745,110.84</b>

## Account Activity Summary

	Total Cash	Cost Basis Excluding Cash	Market Value Including Cash
Balances Beginning Of Period	0.00	2,745,140.89	2,759,964.88
Prior Accruals			10,225.00-
Unrealized Appreciation This Period			5,394.58
Current Accruals			14,083.45
Asset Activity	57,212.18	57,717.03-	57,212.18
Cash Management	57,764.32-	57,764.32	57,764.32-
Fees	465.51-	0.00	465.51-
Income	1,017.65	77.34-	1,017.65
Realized Gain/loss			504.85-
Non Cash Asset Changes			
Balances End Of Period	0.00	2,745,110.84	2,768,713.06

## Transaction Statement

Date	Quantity	Description	Transaction Type	Cash	Cost Basis
02/01/20		<b>Beginning Balance</b>		0.00	2,745,140.89
<b>Income</b>					
Interest					
		31607A703			
02/03/20		FIDELITY GOVERNMENT PORTFOLIO	INTEREST RCVD	459.01	
		3136G1C98			
02/05/20		FANNIE MAE DTD 02/05/13 1.42%	INTEREST RCVD	355.00	
		02/05/2020			
		29266NS32			
02/18/20		ENERBANK USA DTD 10/16/2015	INTEREST RCVD	148.63	
		MEDIUM-TERM CD 1.75% 10/16/2020			
		31398R7H2			
02/25/20		FANNIE MAE SERIES 2010-M4 CLASS	INTEREST RCVD	55.01	
		A3 DTD 07/01/10 3.819%			
		06/25/2020			
Total Interest				1,017.65	0.00
<b>Total Income</b>				<b>1,017.65</b>	<b>0.00</b>
<b>Asset Activity</b>					
Assets Sold					
		31398R7H2			
02/25/20	7,212.180-	FANNIE MAE SERIES 2010-M4 CLASS	NOTE AND MTG PMT	7,212.18	7,717.03-
		A3 DTD 07/01/10 3.819%			
		06/25/2020			
Total Assets Sold				7,212.18	7,717.03-

Account Number: 1035003119  
 February 01, 2020 To February 29, 2020

Investment Services Requested

### Transaction Statement ( Continued )

Date	Quantity	Description	Transaction Type	Cash	Cost Basis
<b>Maturities</b>					
02/05/20	50,000.000-	3136G1C98 FANNIE MAE DTD 02/05/13 1.42% 02/05/2020	MATURITY	50,000.00	50,000.00-
<b>Total Maturities</b>				50,000.00	50,000.00-
<b>Total Asset Activity</b>				57,212.18	57,717.03-
<b>Fees</b>					
02/27/20		MANAGEMENT FEES CITIZENS BUSINESS BANK FOR THE PERIOD ENDING 02/20/2020	DISBURSEMENT	465.51-	
<b>Total Fees</b>				465.51-	0.00
<b>Cash Management</b>					
02/29/20	57,764.320	31607A703 NET CASH MANAGEMENT	NET CASH MGMT	57,764.32-	57,764.32
<b>Total Cash Management</b>				57,764.32-	57,764.32
<b>Miscellaneous</b>					
02/05/20		3136G1C98 AMORTIZATION ON 50,000 UNITS FANNIE MAE DTD 02/05/13 1.42% 02/05/2020 TO ADJUST TAX LOT, AMORTIZATION = 77.34-	AMORTIZATION		77.34-
<b>Total Miscellaneous</b>				0.00	77.34-
02/29/20		<b>Ending Balance</b>		0.00	2,745,110.84

### Tax Disclosure

1099S WILL BE POST-MARKED ON OR BEFORE FEBRUARY 28TH UNLESS THE ACCOUNT HOLDS COMPLEX ASSETS (REITS, GNMA, FNMA, OTHER GOV'T AGY) OR MASTER LIMITED PARTNERSHIPS (MLPS). THE LATTER WILL BE POST-MARKED BY MARCH 18TH. MAILING OF FIDUCIARY TAX INFORMATION WILL BEGIN MID-FEBRUARY AND CONTINUE THROUGH EARLY APRIL.





**MINUTES  
REGULAR MEETING OF THE  
CANYON LAKE CITY COUNCIL  
Wednesday, March 4, 2020**

**Closed Session – 5:00 p.m.  
City Hall Administration Building  
31526 Railroad Canyon Road, Suite 5  
Canyon Lake, CA 92587**

**CALL TO ORDER**

Mayor Ehrenkranz called the meeting to order at 4:59 p.m.

**CITY COUNCIL ROLL CALL**

Present: Councilmember Bonner, Mayor Pro Tem Castillo, Councilmembers Greene, Smith, and Mayor Ehrenkranz

Absent:

**PUBLIC COMMENTS**

There were no public comments.

**CLOSED SESSION**

The City Council entered Closed Session at 4:59 p.m.

- A. CLOSED SESSION PURSUANT TO GOVT. CODE SECTION 54957 –  
Public Employment; Public Employee Evaluation - City Manager
- B. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION -  
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of  
Section 54956.9 - 1 case
- C. CONFERENCE WITH REAL PROPERTY NEGOTIATORS - Pursuant to  
Section 54956.8  
Property: APN 354-030-013  
Agency Negotiator: City Manager  
Negotiating Parties: Margaret McCoy  
Under Negotiation: Price and Terms of Payment
- D. CONFERENCE WITH REAL PROPERTY NEGOTIATORS - Pursuant to  
Section 54956.8  
Property: APN 355-330-029  
Agency Negotiator: City Manager  
Negotiating Parties: Diane Scott, trustee, Bonnie Bolander  
Under Negotiation: Price and Terms of Payment

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E. CONFERENCE WITH REAL PROPERTY NEGOTIATORS - Pursuant to  
Section 54956.8  
Property: APN 349-290-008  
Agency Negotiator: City Manager  
Negotiating Parties: Jim Kipp  
Under Negotiation: Price and Terms of Payment

Mayor Ehrenkranz recused himself from Items C, D, & E due to a potential conflict of interest and stepped out of the room at 5:56 p.m.

**Open Session – 6:30 p.m.  
City Hall Council Chamber  
31516 Railroad Canyon Road  
Canyon Lake, CA 92587**

### **CALL OPEN SESSION TO ORDER**

Mayor Ehrenkranz called the meeting to order at 6:32 p.m.

### **INVOCATION**

Invocation was led by Brittany Youngquist, Director of Preschool & Family Ministries, Canyon Lake Community Church.

### **FLAG SALUTE**

Flag Salute was led by Chris Poland, Vice President of the Property Owners Association.

### **ROLL CALL**

Present: Councilmember Bonner, Mayor Pro Tem Castillo, Councilmembers Greene, Smith, and Mayor Ehrenkranz

Absent:

### **CLOSED SESSION REPORT**

Attorney Steven Graham stated that there were no items to report out of closed session.

### **APPROVAL OF THE CITY COUNCIL AGENDA**

**Motion and second by Councilmembers Bonner/Greene to approve the agenda.**

**Motion carried 5-0, with Councilmember Bonner, Mayor Pro Tem Castillo, Councilmembers Greene, Smith, and Mayor Ehrenkranz voting aye.**

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## **CEREMONIAL MATTERS**

### *Presentations, Awards, Proclamations*

City Clerk Sauseda presented Councilmember Larry Greene with a card and cake on behalf of City Staff, in honor of his birthday which would take place later in the month.

## **COMMUNITY REPORTS**

- Elsinore Valley Municipal Water District Update

Director Darcy Burke gave a PowerPoint presentation from Elsinore Valley Municipal Water District.

- Riverside County Transportation Commission Update from Executive Director Anne Mayer

Anne Mayer, Executive Director of the Riverside County Transportation Commission (RCTC), gave a report on the draft traffic release plan. RCTC released the draft plan for public review and comment.

- Chamber of Commerce Announcement

Jeanne O'Dell gave an update on behalf of the Canyon Lake Chamber of Commerce.

## **PUBLIC SAFETY UPDATE**

### ❖ Sheriff

Lieutenant Sam Morovich gave an update on the statistics and answered questions from the Council.

### ❖ Fire

Representatives from CalFire were not present.

### ❖ Special/Code Enforcement

Gina Dickson, Special/Code Enforcement Supervisor, gave a brief update and answered questions from the Council.

### ❖ Animal Friends of the Valleys

Representatives from Animal Friends of the Valleys were not present.

## **PUBLIC COMMENT**

The following members of the public spoke:

- Chris Poland
- Darcy Burke

## **CONSENT CALENDAR**

- (1) Waive Full Reading, Read all Ordinances by Title Only

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- (2) Resolution - Adoption of Resolution No. 2020-07, Approving Claims and Demands of the City
- (3) Minutes - Approval of City Council Minutes
  - February 5, 2020 – Regular City Council Meeting
  - January 13, 2020 – Special Joint Meeting
  - June 24, 2019 – Special Joint Meeting
  - March 26, 2019 – Special Joint Meeting
- (4) Second Reading of Ordinance No 195 - An Ordinance of the City Council of the City of Canyon Lake, California, Approving Various Amendments to the Canyon Lake Municipal Code Related to Housing Element Implementation
- (5) Second Reading of Ordinance No 196 - An Ordinance of the City Council of the City of Canyon Lake, California, Approving an Amendment to the Canyon Lake Municipal Code, Adding Chapter 9.30 Regarding the Establishment of the Mixed-Use Zone
- (6) Second Reading of Ordinance No 197 - An Ordinance of the City Council of the City of Canyon Lake, California, Approving an Amendment to the Canyon Lake Municipal Code, Adding Chapter 9.32 Regarding the Regulation of Accessory Dwelling Units
- (7) Report – General Plan Annual Progress Report

**Motion and second by Councilmember Greene/ Mayor Pro Tem Castillo to approve the Consent Calendar with the exception of Item 6.**

**Motion carried, with Councilmember Bonner, Mayor Pro Tem Castillo, Councilmembers Greene, Smith, and Mayor Ehrenkranz voting aye.**

**PULLED CONSENT CALENDAR ITEMS**

- (6) Second Reading of Ordinance No 197 - An Ordinance of the City Council of the City of Canyon Lake, California, Approving an Amendment to the Canyon Lake Municipal Code, Adding Chapter 9.32 Regarding the Regulation of Accessory Dwelling Units

**Motion and second by Councilmembers Smith/Greene to approve Item 6.**

**Motion carried, with Councilmember Bonner, Mayor Pro Tem Castillo, Councilmembers Greene, Smith, and Mayor Ehrenkranz voting aye.**

## **BUSINESS ITEMS**

- (8) Economic Development Update – Presentation by Economic Development Consultant Bill Blankenship

Bill Blankenship, Economic Development consultant gave a verbal report on the economic development progress over the past six months.

The following members of the public spoke:

- Jack Wamsley
- Nancy Horton

- (9) Public Works Project Update – Presentation by Administrative Services Manager Mike Borja

Mike Borja, Administrative Services Manager, gave a PowerPoint presentation on current public works projects.

- (10) City Clerk's Department Project Update - Presentation by Deputy City Clerk Ana Sauseda

Ana Sauseda, City Clerk, gave a PowerPoint presentation on current projects from the City Clerk's office.

Councilmember Bonner stepped away from the dais at 7:55 p.m. and returned at 7:58 p.m.

## **CITY MANAGER COMMENTS**

City Manager Mann gave his monthly update and answered any questions from the Council.

## **COMMITTEE AND COUNCIL REPORTS/COMMENTS**

### **• COUNCILMEMBER BONNER**

Councilmember Bonner discussed the traffic relief plan proposed by RCTC and also announced that he was appointed to the Budget & Implementation Committee. He stated the date for the upcoming roundtable meeting would be March 9<sup>th</sup>. He also stated he would be attending the upcoming funeral service for Ron Hartley. Lastly, he thanked staff for all their hard work.

### **• MAYOR PRO TEM CASTILLO**

Mayor Pro Tem Castillo thanked staff for their presentations. She also thanked Bill Blankenship for his verbal report and Nancy Horton for her comments. She stated that she's looking forward to the upcoming LESJWA Summit. She also discussed the Veterans Day Committee and encouraged residents to join the committee. Lastly, she

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commented on the quality of work and professionalism she had witnessed from City staff over the past year and thanked them.

- **COUNCILMEMBER GREENE**

Councilmember Greene attended the Student of the Month event on behalf of the City. He also discussed attending the RCA meeting. He discussed the County's efforts to develop contingency plans based on different scenarios in order to ensure efficient responses to potential disasters. Lastly, he stated that staff would be attending ICS training on Wednesday of the following week.

- **COUNCILMEMBER SMITH**

Councilmember Smith discussed attending the RTA and SCAG meetings. Lastly, he encouraged people to wash their hands frequently.

- **MAYOR EHRENKRANZ**

Mayor Ehrenkranz discussed attending the WRCOG & SCAG meetings. He attended a meeting with Congressman Calvert's office. Lastly, he thanked Councilman Smith for participating in the Election and expressed how grateful he was to still have him on the City Council.

## **ADJOURNMENT**

Mayor Ehrenkranz adjourned the meeting at 8:25 p.m.

Respectfully submitted,

---

Ana V. Sauseda,  
City Clerk



## STAFF REPORT

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Chris Mann, City Manager *CM*

**BY:** Mike A. Borja, Administrative Services Manager

**DATE:** April 1, 2020

**SUBJECT:** Authorization to Implement the Multiple Species Habitat Conservation Plan Local Development Mitigation Fee CPI Adjustment for Fiscal Year 2021

---

### Recommendation

That the City Council authorize the City Manager to implement the Multiple Species Habitat Conservation Plan (MSHCP) Local Development Mitigation Fee CPI Adjustment for FY 2021.

### Background

The MSHCP calls for an automatic annual CPI adjustment to local development mitigation fees collected to fund the implementation of the Plan. Fee ordinances adopted by the County and Cities reflect this requirement. Based on the CPI increase for Riverside, San Bernardino, Ontario, CA, MSHCP fees will increase 3.03% effective July 1, 2020.

Member Agencies are required to implement the automatic CPI adjustment, effective July 1, 2020, and begin collecting fees at the Fiscal Year 2021 rates, as outlined in the attachment.

### Fiscal Impact

No fiscal impact to the city's General Fund.

### Attachments

1. MSHCP Authorization Notice and Local Development Mitigation Fee Schedule



# **ATTACHMENT 1**





Board of Directors

- Chairperson  
Jonathan Ingram  
*City of Murrieta*
- Natasha Johnson  
Vice Chairperson  
*City of Lake Elsinore*
- Daniela Andrade  
*City of Banning*
- Julio Martinez  
*City of Beaumont*
- Ed Clark  
*City of Calimesa*
- Larry Greene  
*City of Canyon Lake*
- Jacque Casillas  
*City of Corona*
- Jocelyn Yow  
*City of Eastvale*
- Michael Perciful  
*City of Hemet*
- Lorena Barajas  
*City of Jurupa Valley*
- Lesa Sobek  
*City of Menifee*
- David Marquez  
*City of Moreno Valley*
- Kevin Bash  
*City of Norco*
- David Starr Rabb  
*City of Perris*
- Andy Melendrez  
*City of Riverside*
- Crystal Ruiz  
*City of San Jacinto*
- Maryann Edwards  
*City of Temecula*
- Joseph Morabito  
*City of Wildomar*
- Kevin Jeffries  
*County of Riverside*
- Karen Spiegel  
*County of Riverside*
- Chuck Washington  
*County of Riverside*
- V. Manuel Perez  
*County of Riverside*
- Jeffrey Hewitt  
*County of Riverside*

Executive Staff

Honey Bernas, Interim  
Executive Director

3403 10<sup>th</sup> Street, Suite 320  
Riverside, California 92501

P.O. Box 1667  
Riverside, California 92502-1667

Phone: (951) 955-9700  
Fax: (951) 955-8873

WWW.WRC-RCA.ORG

February 27, 2020

Chris Mann, City Manager  
City of Canyon Lake  
31516 Railroad Canyon Road  
Canyon Lake, CA 92587

**RE: NOTICE TO IMPLEMENT THE MSHCP LOCAL DEVELOPMENT  
MITIGATION FEE CPI ADJUSTMENT FOR FISCAL YEAR 2021**

Dear Mr. Mann:

The MSHCP calls for an automatic annual CPI adjustment to local development mitigation fees collected to fund the implementation of the Plan. Fee ordinances adopted by the County and Cities reflect this requirement. Based on the CPI increase for Riverside - San Bernardino - Ontario, CA, MSHCP fees will increase 3.03% effective July 1, 2020.

Member Agencies are required to implement the automatic CPI adjustment, effective July 1, 2020, and begin collecting fees at the Fiscal Year 2021 rates, as outlined in the attached.

If you have any questions or need additional information, please feel free to call me at (951) 955-9700.

Sincerely,

Jennifer Fuller  
Director of Administrative Services

Attachment

cc: Larry Greene, RCA Board Member  
**Jim Morrissey, City Planner**  
Terry Shea, Director of Finance



**Board of Directors**

- Chairperson  
Jonathan Ingram  
*City of Murrieta*
- Natasha Johnson  
Vice Chairperson  
*City of Lake Elsinore*
- Daniela Andrade  
*City of Banning*
- Julio Martinez  
*City of Beaumont*
- Ed Clark  
*City of Calimesa*
- Larry Greene  
*City of Canyon Lake*
- Jacque Casillas  
*City of Corona*
- Jocelyn Yow  
*City of Eustale*
- Michael Perciful  
*City of Hemet*
- Lorena Barajas  
*City of Jurupa Valley*
- Lesa Sobek  
*City of Menifee*
- David Marquez  
*City of Moreno Valley*
- Kevin Bash  
*City of Norco*
- David Starr Rabb  
*City of Perris*
- Andy Melendrez  
*City of Riverside*
- Crystal Ruiz  
*City of San Jacinto*
- Maryann Edwards  
*City of Temecula*
- Joseph Morabito  
*City of Wildomar*
- Kevin Jeffries  
*County of Riverside*
- Karen Spiegel  
*County of Riverside*
- Chuck Washington  
*County of Riverside*
- V. Manuel Perez  
*County of Riverside*
- Jeffrey Hewitt  
*County of Riverside*

**Executive Staff**

Honey Bernas, Interim  
Executive Director

3403 10<sup>th</sup> Street, Suite 320  
Riverside, California 92501

P.O. Box 1667  
Riverside, California 92502-1667

Phone: (951) 955-9700  
Fax: (951) 955-8873

## WESTERN RIVERSIDE COUNTY MULTIPLE SPECIES HABITAT CONSERVATION PLAN

### LOCAL DEVELOPMENT MITIGATION FEE SCHEDULE FOR FISCAL YEAR 2021 (Effective July 1, 2020 – June 30, 2021)

Fee Category	Fee
Residential, density less than 8.0 dwelling units per acre (fee per dwelling unit)	\$ 2,234
Residential density between 8.0 and 14.0 dwelling units per acre (fee per dwelling unit)	\$ 1,430
Residential density greater than 14.0 dwelling Units per acre (fee per dwelling unit)	\$ 1,161
Commercial (fee per acre)	\$ 7,606
Industrial (fee per acre)	\$ 7,606



## STAFF REPORT

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Chris Mann, City Manager *CM*

**BY:** Mike A. Borja, Administrative Services Manager

**DATE:** April 1, 2020

**SUBJECT:** Adoption of Resolution 2020-10, Approving Senate Bill 1 (SB 1) Road Maintenance and Rehabilitation Account Funding and Project List

---

### **Recommendation**

That the City Council adopt Resolution No. 2020-10 approving the Fiscal Year 2020-2021 project list for Senate Bill 1 (Road Repair and Accountability Act of 2017) Road Maintenance and Rehabilitation Account (RMRA) funding.

### **Background**

On April 28, 2017, the Governor signed Senate Bill 1 (SB 1), Road Repair and Accountability Act of 2017, to address transportation funding shortfalls statewide. SB 1 established a Road Maintenance and Rehabilitation Account (RMRA) in the State Transportation Fund.

Prior to receiving an apportionment of RMRA funds from the California State Controller in a fiscal year, the City must submit to the Commission an adopted project list proposed to utilize RMRA funds. Per Streets and Highways Code Section 2034(a)(1), all projects proposed to receive RMRA funding must be adopted by resolution by the City Council each fiscal year.

Staff recommends that the funding be applied towards the sound wall repairs, pedestrian crosswalk enhancements, and striping improvements projects along Railroad Canyon Road, which are included in the proposed budget for Fiscal Year 2020-2021. Staff will submit to the California Transportation Commission the proposed projects and adopted resolutions once approved.

### **Fiscal Impact**

In Fiscal Year 2020-2021, the City of Canyon Lake is estimated to receive \$213,138 from the RMRA funding. The following table specifies the anticipated project costs for projects receiving RMRA funding:

<b>Project Name</b>	<b>Projected Cost</b>
RRCR Sound Wall Repairs	\$100,000
Pedestrian Crosswalk Enhancements	\$63,000
Striping Improvements	\$50,000
<b>Total</b>	<b>\$213,000</b>

**Attachments**

1. Resolution No. 2020-10

# **ATTACHMENT 1**



## RESOLUTION NO. 2020-10

### RESOLUTION ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2020-21 FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017

**WHEREAS**, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and Signed into law by the Governor in April 2017 to address the significant multi-modal transportation funding shortfalls statewide; and

**WHEREAS**, SB 1 includes accountability and transparency provisions that will ensure the residents of our City are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year; and

**WHEREAS**, the City must adopt by resolution a list of projects proposed to receive fiscal year funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

**WHEREAS**, the City, will receive an estimated \$213,138 in RMRA funding in Fiscal Year 2020-21 from SB 1; and

**WHEREAS**, this is the third year in which the City is receiving SB 1 funding and will enable the City to continue essential road maintenance and rehabilitation projects, safety improvements, repairing and replacing aging bridges, and increasing access and mobility options for the traveling public that would not have otherwise been possible without SB 1; and

**WHEREAS**, the City has undergone a robust public process to ensure public input into our community's transportation priorities/the project list; and

**WHEREAS**, the City evaluated the health and safety of infrastructure related items to develop the SB 1 project list to ensure revenues are being used on the most high-priority and cost-effective projects that also meet the communities' priorities for transportation investment; and

**WHEREAS**, the funding from SB 1 will help the City maintain and rehabilitate Railroad Canyon Road and infrastructure throughout the City this year and in future years; and

**WHEREAS**, the 2018 California Statewide Local Streets and Roads Needs Assessment found that the City's streets and roads are in a "at-risk" condition and this revenue will help us increase the overall quality of our road system and over the next decade will bring our streets and roads into a "Good" condition; and

**WHEREAS**, the SB 1 project list and overall investment in our local streets and roads infrastructure with a focus on basic maintenance and safety, investing in complete streets

infrastructure, and using cutting-edge technology, materials and practices, will have significant positive co-benefits statewide.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CANYON LAKE DOES RESOLVE AS FOLLOWS:**

1. The foregoing recitals are true and correct.
2. The following list of newly proposed projects will be funded in-part or solely with Fiscal Year 2020-21 Road Maintenance and Rehabilitation Account revenues:

Project Name	Project Description	Project Location	Estimated Project Schedule		Estimated Useful Life (# of yr)	
			Start (mm/yyyy)	Completion (mm/yyyy)	Min	Max
Pedestrian Crosswalk Enhancements	Enhance signalized pedestrian crosswalks (countdown feature, voice feedback push buttons, etc.)	Railroad Canyon Road (all traffic signals between Sorrel Lane and Skylink Drive)	03/2021	05/2021	15	20
Striping Improvements	Re-fresh existing striping as well as centerline striping and reflectivity for median noses.	Railroad Canyon Road (between western and eastern City Limits)	05/2021	06/2021	5	10

3. The following previously proposed and adopted projects may also utilize Fiscal Year 2020-21 Road Maintenance and Rehabilitation Account revenues in their delivery. With the relisting of these projects in the adopted fiscal year resolution, the City is reaffirming to the public and the State our intent to fund these projects with Road Maintenance and Rehabilitation Account revenues:

Project Name	Project Description	Project Location	Estimated Project Schedule		Estimated Useful Life (# of yr)	
			Start (mm/yyyy)	Completion (mm/yyyy)	Min	Max
Sound Wall Repairs	Repair Various areas of the Railroad Canyon Rd sound wall	Railroad Canyon Road (between Sorrel Lane and Towne Center Drive South)	11/2020	02/2021	10	15

**PASSED, APPROVED, AND ADOPTED** on this 1st day of April, 2020.

\_\_\_\_\_  
Jordan Ehrenkranz, Mayor

ATTEST:

\_\_\_\_\_  
Ana V. Sauseda, City Clerk





## STAFF REPORT

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Chris Mann, City Manager *CM*

**DATE:** April 1, 2020

**SUBJECT:** Adoption of Resolution No. 2020-11, Declaring its Intention to Conduct a Public Hearing to Consider (1) Adjusting the Schedule of Rates for the Collection, Transportation, Recycling, Composting, and Disposal of Solid Waste, Recyclables, Compostable and Yard Waste and Temporary Roll-Off Bins and Service and (2) Establishing the Subscription and Response Fee Rates for the Emergency Medical Services Subscription Program

---

### Recommendation

That the City Council adopt Resolution No. 2020-11, declaring its intention to conduct a public hearing to consider (1) adjusting the schedule of rates for the collection, transportation, recycling, composting, and disposal of solid waste, recyclables, compostable and yard waste and temporary roll-off bins and service; and (2) establishing the subscription and response fee rates for the voluntary Emergency Medical Services Subscription program.

### Background

The City of Canyon Lake annually reviews the schedule of rates that the City's franchised hauler CR&R is permitted to charge residents and businesses to ensure the protection of the public health, safety, and welfare and to ensure that these vital services continue to be performed in a manner consistent with state law. It is anticipated that adjustments to the current schedule of rates will be necessary for the upcoming fiscal year, requiring the conducting of a public hearing.

Additionally, to continue implementation of the Voluntary EMS Subscription Program recently established by the City Council, the Council should consider setting the rates for the EMS Subscription and EMS Response Fees.

The Notice of Intent contemplated by the attached resolution will inform every person in Canyon Lake receiving residential solid waste collection service of proposed adjustments to the schedule of rates charged by CR&R and the potential establishment of rates for the EMS Subscription Program. Residents will have the opportunity to submit written protests

to the proposed rate adjustments and establishment and/or opt-out of the EMS Subscription Program

**Fiscal Impact**

There is no fiscal impact anticipated at this time by noticing the public hearing. The fiscal impact of the rates proposed will be presented at the public hearing.

**Attachments**

1. Resolution No. 2020-11

# **ATTACHMENT 1**



**RESOLUTION NO. 2020-11**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE, CALIFORNIA, DECLARING ITS INTENTION TO CONDUCT A PUBLIC HEARING TO CONSIDER (1) ADJUSTING THE SCHEDULE OF RATES FOR THE COLLECTION, TRANSPORTATION, RECYCLING, COMPOSTING, AND DISPOSAL OF SOLID WASTE, RECYCLABLES, COMPOSTABLE AND YARD WASTE AND TEMPORARY ROLL-OFF BINS AND SERVICE AND (2) ESTABLISHING THE SUBSCRIPTION AND RESPONSE FEE RATES FOR THE EMERGENCY MEDICAL SERVICES SUBSCRIPTION PROGRAM**

**WHEREAS**, refuse and recycling collection, processing, and disposal services are provided to the City of Canyon Lake by CR&R pursuant to an agreement with the City; and

**WHEREAS**, the City of Canyon Lake and CR&R annually review the schedule of rates authorized pursuant to the agreement and proposed adjustments as necessary to protect the health, safety, and welfare of the residents of the City of Canyon Lake; and

**WHEREAS**, the City Council has recently established the EMS Subscription Program to allow residents to participate and pay in the same manner as their refuse bill; and

**WHEREAS**, the City Council desires to conduct a public hearing to consider adjustments to the schedule of fees charged by CR&R and establish fees for the EMS Subscription Program.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CANYON LAKE DOES RESOLVE AS FOLLOWS:**

**SECTION 1.** The City Council hereby declares its intention to conduct a public hearing to consider (1) adjusting the schedule of rates for the collection, transportation, recycling, composting, and disposal of solid waste, recyclables, compostable and yard waste, and temporary roll-off bins and services and (2) establishing the subscription and response fee rates for the EMS Subscription Program.

**SECTION 2.** The hour of 6:30 p.m. on Wednesday, June 3, 2020, in the City Council Chamber located at 31516 Railroad Canyon Road, Canyon Lake, CA 92587, is fixed as the time and place of the public hearing of the City Council to consider those rates described in Section 1 above.

**SECTION 3.** The City Council will consider written protests to the proposed rates described in Section 1 above and any written notices from residents opting out of the EMS Subscription Program as provided by Canyon Lake Municipal Code Section 3.44.030(b) at the public hearing described in Section 2 above.

**SECTION 4.** The City Council hereby adopts the Guidelines for the Submission and Tabulation of Protests in Connection with Rate Hearings (“Guidelines”) as described in Exhibit A to this Resolution, which is incorporated herein as if set forth at length. Upon adoption of this

Resolution, any and all prior resolutions, rules, or regulations in conflict with the Guidelines are repealed and shall have no further force or effect. This Resolution supersedes any and all prior resolutions establishing guidelines for the submission and tabulation of protests in connection with rate hearings.

**SECTION 5.** The City Council authorizes and directs the City Manager or their designee to: (1) identify the subject parcels for the rates described in Section 1 above; (2) calculate the amount of the rates to be proposed to the City Council; (3) provide written notice by mail to the record owner of each parcel at least 45 days prior to the public hearing described in Section 2 above.

**SECTION 6.** In the event that the City Manager is unable to provide the 45 day notice described in Section 5 above, or the local emergency regarding COVID-19 is anticipated to continue to exist on June 1, 2020, the City Manager may continue the hearing to a subsequent meeting of the City Council, or amend the Guidelines as required to comply with any existing health order in effect.

**PASSED, APPROVED, AND ADOPTED** on this 1st day of April, 2020.

\_\_\_\_\_  
Jordan Ehrenkranz, Mayor

ATTEST:

\_\_\_\_\_  
Ana V. Sauseda, City Clerk

**EXHIBIT A**

## **Guidelines for the Submission and Tabulation of Protests in Connection with Rate Hearings**

### **SECTION 1: Definitions.**

Unless the context plainly indicates another meaning was intended, the following definitions shall apply to the construction of these guidelines:

- A. "Parcel" means a County Assessor's parcel the owner or occupant of which is subject to the proposed charge that is the subject of the hearing.
- B. "Record customer" and "customers of record" means the person or persons whose name or names appear on City records as the person who has contracted for, or is obligated to pay for, services to a particular account.
- C. "Record owner" or "parcel owner" means the person or persons whose name or names appear on the County Assessor's latest equalized assessment roll as the owner of the parcel.
- D. A "fee protest proceeding" is not an election, but the City Clerk will maintain the confidentiality of protests as provided below and will maintain the security and integrity of the protests at all times.

### **SECTION 2: Notice Delivery.**

Notice of proposed rates and public hearing shall be as follows:

- A. The City shall give notice of the proposed charges via U.S. mail to all record owners and customers of record served by the City.
- B. The City will post the notice of proposed charges and public hearing at its customary agenda posting locations.

### **SECTION 3: Protest Submittal.**

- A. Any record owner or customer of record who is subject to the proposed charges that is the subject of the hearing may submit a written protest to the City Clerk, by:
  - 1. Delivery to the City Clerk's Office at 31516 Railroad Canyon Road, Canyon Lake, CA 92587 during published business hours; or
  - 2. Mail to the City Clerk's Office at 31516 Railroad Canyon Road, Canyon Lake, CA 92587 during published business hours; or
  - 3. Personally submitting the protest at the public hearing.

- B. Protests must be received by the end of the public hearing, including those mailed to the City. No postmarks will be accepted; therefore, any protest not physically received by the close of the hearing, whether or not mailed prior to the hearing, shall not be counted.
- C. Because an original signature is required, emailed, faxed, and photocopied protests will not be counted.
- D. Although oral comments at the public hearing will not qualify as a formal protest, unless accompanied by a properly submitted written protest, the City Council welcomes input from the community on the proposed charges.

**SECTION 4: EMS Opt-out Notice.**

- A. Participation in the EMS Subscription Program is voluntary. Any Eligible Participant described in Canyon Lake Municipal Code Section 3.44.030 may decline to participate by submitting written notice beginning on May 1, 2020 in the following manner:
  - 1. Delivery to the City Clerk’s Office at 31516 Railroad Canyon Road, Canyon Lake, CA 92587 during published business hours; or
  - 2. Mail to the City Clerk’s Office at 31516 Railroad Canyon Road, Canyon Lake, CA 92587 during published business hours; or
  - 3. Personally submitting the written notice at the public hearing.
- B. Notices must be received by the end of the public hearing, including those mailed to the City. No postmarks will be accepted; therefore, any notice not physically received by the close of the hearing, whether or not mailed prior to the hearing, shall not be counted.
- C. Because an original signature is required, emailed, faxed, and photocopied notices will not be counted.
- D. Although oral comments at the public hearing will not qualify as notice, unless accompanied by a properly submitted written notice, the City Council welcomes input from the community on the EMS Program.

**SECTION 5: Protest and EMS Program Notice Requirements.**

- A. A written protest under Section 3 above or EMS Opt-out Notice under Section 4 above must include the following:

1. A statement that it is a protest against the proposed charge that is the subject of the hearing or a written notice opting out of the EMS Subscription Program.
2. Name of the record owner or customer of record who is submitting the protest and/or opt-out notice.
3. Identification of the Assessor's Parcel Number, Street Address, and Utility Account Number (if applicable) of the parcel with respect to which the protest and/or opt-out notice.
4. Original signature and legibly printed name of the record owner or customer of record who is submitting the protest and/or opt-out notice.

B. Protests and/or opt-out notices shall not be counted if any of the required elements described in Section 5.A. (1)-(4) outlined above are omitted.

**SECTION 6: Protest Withdrawal.**

Any person who submits a protest and/or opt-out notice may withdraw it by submitting to the City Clerk a written request that the protest and/or opt-out notice be withdrawn. The withdrawal of the protest and/or opt-out notice shall contain the same information as required by Section 5.A. (1)-(4) outlined above.

**SECTION 7: Multiple Record Owners or Customers of Record.**

Each record owner or customer of record of a parcel served by the City may submit a protest and/or opt-out notice. Only one protest and/or opt-out notice will be counted per parcel.

**SECTION 8: Transparency, Confidentiality, and Disclosure.**

To ensure transparency and accountability in the protest tabulation process while protecting the privacy rights of record owners and customers of record, protests will be maintained in confidence until tabulation begins following the public hearing. Once a protest is opened during the public hearing, it becomes a disclosable public record.

**SECTION 9: City Clerk.**

The City Clerk shall not accept as valid any protest and/or opt-out notice if she determines that any of the following is true:

- A. The protest does not state its opposition to the proposed charges or the opt-out notice does not state that desire not to participate in the EMS Subscription Program.
- B. The protest and/or opt-out notice does not name the record owner or customer of record of the parcel identified in the protest and/or opt-out notice.

- C. The protest and/or opt-out notice does not identify a parcel served by the City that is subject to the proposed charge.
- D. The protest and/or opt-out notice does not bear an original signature of the named record owner or customer of record for the parcel identified in the protest and/or opt-out notice. In making this determination the City Clerk may consult with the County Elections Official.
- E. The protest is altered in a way that raises a fair question as to whether the protest actually expresses the intent of the record owner or customer of record to protest the proposed charges or the opt-out notice is altered in a way that raises a fair question as to whether the opt-out notice actually expresses the intent of the record owner or customer of record to opt-out of the EMS Subscription Program.
- F. The protest and/or opt-out notice was not received by the City Clerk before the closed of the public hearing.
- G. A request to withdraw was received prior to the close of the public hearing.

**SECTION 10: City Clerk’s Decision Final.**

The City Clerk’s decision that a protest, withdrawal, and/or opt-out notice is not valid shall constitute final action of the City and shall not be subject to any internal appeal.

**SECTION 11: Majority Protest.**

A majority protest exists if written protests are timely submitted and not withdrawn by the record owners of, or customers of record with respect to, a majority (50% plus one) of the parcels subject to a proposed charge.

**SECTION 12: Tabulation of Protests and Opt-out Notices.**

At the conclusion of the public hearing, the City Clerk shall tabulate all protests and/or opt-out notices received, including those received at the public hearing, and shall report the result to the City Council. If the number of protests received is insufficient to constitute a majority protest, the City Clerk may determine the absence of a majority protest without validating the protests received, but instead may deem them all valid without further examination. Further, if the number of protests received is obviously substantially fewer than the number required to constitute a majority protest, the City Clerk may determine the absence of a majority protest without opening the envelopes in which protests are returned.

**SECTION 12: Report of Tabulation.**

If at the conclusion of the public hearing, the City Clerk determines that she will require additional time to tabulate the protests and/or opt-out notices, she shall so advise the City Council, which may adjourn the public hearing an announced time and place to allow the tabulation to be completed and the report of the City Clerk to be received.





## STAFF REPORT

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Steven Graham, City Attorney *CM*

**DATE:** April 1, 2020

**SUBJECT:** Adoption of Resolution No. 2020-12, Approving Amendment Number One to City Manager Employment Agreement

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### Recommendation

That the City Council adopt Resolution No. 2020-12, approving amendment number one to the City Manager employment agreement.

### Background

The City Council held a closed session on March 4, 2020 to conduct the annual performance evaluation of the City Manager. The annual performance evaluation is required by Section IV of the Employment Agreement between the City Manager and the City of Canyon Lake entered in March of 2019. Following the March 4, 2020 performance evaluation, the City Council directed the City Attorney to prepare an amendment to the Employment Agreement for the City Manager as follows:

- 1) Increasing Annual Compensation to \$165,000 per year
- 2) Providing a one-time addition of 80 hours of vacation time

It should be noted that, even with this compensation increase, the City Manager will still have the lowest compensation of any city manager in Riverside County by a significant margin.

Government Code Section 54953 of the Brown Act requires an oral report in open session to the City Council regarding any recommendation to change the salary or benefits for the City Manager prior to the City Council taking final action to approve the salary or benefits change. The City Attorney will make the oral report prior to the City Council vote.

**Fiscal Impact**

Increase to General Fund accounts 310-6010 and 310-6080, in the amounts described above.

**Attachments**

1. Resolution No. 2020-12

# ATTACHMENT 1



**RESOLUTION NO. 2020-12**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE, CALIFORNIA, APPROVING AMENDMENT NO. ONE TO THE EMPLOYMENT AGREEMENT WITH THE CITY MANAGER**

**WHEREAS**, the City of Canyon Lake and Chris Mann entered into that certain employment agreement for the position of City Manager effective March 1, 2019; and

**WHEREAS**, the employment agreement requires an annual performance evaluation of the City Manager which was conducted in closed session on March 4, 2020; and

**WHEREAS**, the employment agreement authorizes the City Council to alter the compensation of the City Manager following each performance evaluation; and

**WHEREAS**, the service of the City Manager has met or exceeded the City Council's expectations and warrants an increase in compensation.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CANYON LAKE DOES RESOLVE AS FOLLOWS:**

Section 1. Amendment Number One to the Employment Agreement between the City of Canyon Lake and Chris Mann, attached hereto as Exhibit "A" is approved. The Mayor is authorized to execute the amendment on behalf of the City of Canyon Lake. The amendment shall be considered effective March 1, 2020, which is the anniversary of the City Manager's employment with the City of Canyon Lake.

**PASSED, APPROVED, AND ADOPTED** on this 1st day of April, 2020.

\_\_\_\_\_  
Jordan Ehrenkranz, Mayor

ATTEST:

\_\_\_\_\_  
Ana V. Sauseda, City Clerk

**Exhibit “A”**

**AMENDMENT NO. ONE TO  
CITY MANAGER EMPLOYMENT AGREEMENT  
FOR CITY OF CANYON LAKE**

This Amendment No. One (“First Amendment”) is entered into effective March 1, 2020 and amends that certain Employment Agreement dated March 1, 2019 between the City of Canyon Lake (the “CITY”), a general law City, and Christopher F. Mann (“MANAGER”). This Agreement has been adopted by the City Council on April 1, 2020.

**RECITALS**

WHEREAS, the CITY and MANAGER entered into that certain Employment Agreement dated March 1, 2019, which requires the City Council to conduct an annual performance evaluation of the MANAGER; and

WHEREAS, the City Council conducted the annual performance evaluation of MANAGER in closed session on March 4, 2020; and

WHEREAS, after conducting the annual performance evaluation the City Council may alter the compensation offered to the MANAGER; and

WHEREAS, the MANAGER’s service to the CITY over the past year has met or exceeded the City Council’s expectations and warrants an increase in compensation.

**NOW, THEREFORE, IN CONSIDERATION OF THE FOREGOING AND THE MUTUAL COVENANTS HEREIN CONTAINED, THE PARTIES AGREE AS FOLLOWS:**

**SECTION 1.** Section III.A. of the Employment Agreement is hereby amended to read as follows:

“Effective March 1, 2020, the City Manager shall receive a gross salary of \$165,000 per year. The salary will be paid in equal monthly installments at the same time other employees of the CITY are paid and subject to the same deductions.”

///

**SECTION 2.** Section III.B.1. of the Employment Agreement is hereby amended to read as follows:

“Effective March 1, 2020, the City Manager shall be credited with 80 hours of vacation leave and shall thereafter accrue vacation leave in accordance with the City’s adopted personnel policy and procedure. The City Manager shall take vacation time with prior notice to the City Council. MANAGER may cash out up to 80 hours of accrued vacation time at the end of each calendar year. Upon termination of his employment with the City for any reason, a maximum of 2 years vacation time shall be paid to him.”

[Signature Page Below]

**AMENDMENT NO. ONE TO  
CITY MANAGER EMPLOYMENT AGREEMENT  
FOR CITY OF CANYON LAKE**

IN WITNESS WHEREOF, the CITY has caused this First Amendment to be signed and executed in its behalf by its Mayor and duly attested by its City Clerk, and the City Manager has signed and executed this Agreement, both in duplicate, the day and year first above written.

CITY OF CANYON LAKE:

CITY MANAGER:

By:-----  
Jordan Ehrenkranz, Mayor

By: -----  
Christopher F. Mann, City Manager

ATTEST:

APPROVED AS TO  
FORM:

By:-----  
Ana V. Sauseda  
City Clerk

By:-----  
Steven Graham  
City Attorney





ITEM NO. 8

## STAFF REPORT

**TO:** Honorable Mayor and Members of the City Council  
**FROM:** Chris Mann, City Manager *CM*  
**BY:** Jim Morrissey, City Planner  
**DATE:** April 1, 2020  
**SUBJECT:** Public Hearing Continuance – Mid-Term Housing Element

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### Recommendation

That the City Council:

1. Open the public hearing and receive public comments, either written or verbal.
2. Continue the public hearing to a date certain, the next City Council meeting on May 6, 2020.

### Background

In anticipation of receiving timely comments from the California Department of Housing and Community Development (HCD) on our proposed adoption of the Mid-Term Housing Element, a public hearing was scheduled for its adoption. Staff was concerned that unless action was taken as soon as possible on the Mid-Term Housing Element, the City would be unable to complete the remaining administrative process with HCD necessary to obtain SB 2 Planning Grant funds, thus jeopardizing receipt of these funds. Both the Mid-Term Housing Element review and SB 2 Funds are administered by HCD. HCD has a 60-day review period for Housing Elements, although we requested an expedited review at their urging. This 60-day review period has not yet expired.

Unless the Mid-Term Housing Element receives and incorporates comments from HCD, the Housing Element would not be considered a certified Element, which jeopardizes its validity. As of the date of this Staff Report no comments or contact have been received from HCD. Due to the need to respond to any comments and provide that material to the City Council the item will need to be continued.

**Fiscal Impact**

None

**Attachments**

1. Public Hearing Notice

# **ATTACHMENT 1**





## **NOTICE OF PUBLIC HEARING**

**NOTICE IS HEREBY GIVEN THAT** the City Council of the City of Canyon Lake, will conduct a public hearing at its regularly scheduled meeting on April 1, 2020, at 6:30 p.m. or as soon thereafter as it may be heard. The meeting will take place in the City Council Chamber at City Hall, located at 31516 Railroad Canyon Road, Canyon Lake, CA 92587.

**AT THE PUBLIC HEARING, THE CITY COUNCIL WILL CONSIDER** an amendment to the City of Canyon Lake Housing Element, otherwise known as the Mid-Term Housing Element. The purpose of the amendment is to update the document to meet the requirements of the 5<sup>th</sup> Cycle for the Years 2013 to 2021 and comply with State law. The Housing Element is one of the mandated elements of the City's General Plan and incorporates various goals, policies, and programs to address identified local and regional housing related needs. The proposed amendment reflects the goals, policies, and programs contained in the existing Housing Element.

Environmental Determination: An Exemption will be considered under Section 15061 (b)(3) of the California Environmental Quality Act (CEQA) Guidelines.

The proposed amendment contains only minor changes from the currently Housing Element, which are identified below.

The following policies were added:

- Following submittal of a complete application, expedite the processing of the development application for the property included in the Overlay Zone.
- Expedite the processing of a Specific Plan and CEQA document(s).
- Encourage fee waivers and/or reductions from the City, Western Riverside Council of Governments (TUMF fees); Eastern Municipal Water and Sewer District (water and sewer connection fees); Elsinore Valley Municipal Water District (water and sewer connection fees); and Lake Elsinore Unified School District (developer fees).

In addition, the timeframe for the adoption/implementation of various programs was modified, based upon input from State HCD.

Anyone wishing to protest this action must file a written response or may appear personally at the public hearing. Prior to the hearing, written comments in favor or against should be sent to the Canyon Lake City Hall, City Clerk's Office at 31516 Railroad Canyon Road, Canyon Lake, CA 92587. If you challenge any project or fee in court, you may be held to raising only those issues you or someone else raised at the public hearing or in written correspondence to the City Clerk at or prior to the public hearing as described in this notice.

The proposed environmental finding may be viewed at City Hall, 31516 Railroad Canyon Road, Canyon Lake, CA 92587 from 8:00 a.m. until 5:00 p.m., Monday Thru Thursday.

For additional information contact Ana V. Sauseda, City Clerk, at 951-244-8547. City Hall is open Monday through Thursday from 8 a.m. to 5 p.m.

\_\_\_\_\_  
/s/

Ana V. Sauseda  
City Clerk

**Published 3/20/2020**