

**MINUTES  
REGULAR MEETING OF THE  
CANYON LAKE CITY COUNCIL  
Wednesday, July 8, 2020**

**SPECIAL NOTICE – COVID-19 RELATED PROCEDURES IN EFFECT**

Pursuant to Paragraph 3 of Executive Order N-29-20, executed by the Governor of California on March 17, 2020, as a response to mitigating the spread of Coronavirus (COVID-19), this regular meeting of the City Council of the City of Canyon Lake will allow Councilmembers to attend the City Council meeting telephonically from remote locations without requiring notice of or public access to those locations. The City Council Chamber will be closed to the public. Members of the public may observe the City Council meeting by selecting the Live Stream icon on the main page: [www.cityofcanyonlake.org](http://www.cityofcanyonlake.org), the City's Facebook page, Time Warner/Spectrum Channel 29, or on FIOS/Frontier Channel 39.

In a further effort to allow for social distancing, members of the public may comment electronically by sending an email with their comment to [PublicComment@cityofcanyonlake.com](mailto:PublicComment@cityofcanyonlake.com). The City Clerk will read these public comment submissions into the record during the "Public Comments" portion of the agenda.

If any member of the public has a disability and desires to request a modification or accommodation of the above procedures, please contact the City Clerk at least 24 hours prior to the meeting at 951-244-8547 or by email at [asauseda@cityofcanyonlake.com](mailto:asauseda@cityofcanyonlake.com).

**Closed Session – 5:00 p.m.  
City Hall Administration Building  
31526 Railroad Canyon Road, Suite 5  
Canyon Lake, CA 92587**

**CALL TO ORDER**

Mayor Ehrenkranz called the meeting to order at 5:06 p.m.

**CITY COUNCIL ROLL CALL**

Present: Councilmember Bonner, Mayor Pro Tem Castillo, Councilmember Greene, Councilmember Smith, and Mayor Ehrenkranz

**PUBLIC COMMENTS**

There were no public comments.

**CLOSED SESSION**

- A. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION -  
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of  
Section 54956.9 - 2 cases

B. CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION -  
Pursuant to paragraph (4) of subdivision (d) of Section 54956.9 – 1 case

C. CONFERENCE WITH REAL PROPERTY NEGOTIATORS - Pursuant to Section  
54956.8

Property: APN 349-290-008

Agency Negotiator: City Manager

Negotiating Parties: Jim Kipp

Under Negotiation: Price and Terms of Payment

City Attorney Graham identified Closed Session Item A as being the EMS Subscription Program.

The City Council entered Closed Session at 5:07 p.m.

**Open Session – 6:30 p.m.  
City Hall Council Chamber  
31516 Railroad Canyon Road  
Canyon Lake, CA 92587**

### **CALL OPEN SESSION TO ORDER**

Mayor Ehrenkranz called the meeting to order at 6:35 p.m.

### **INVOCATION**

Invocation was led by John Giardinelli.

### **FLAG SALUTE**

Flag Salute was led by Councilmember Greene.

### **ROLL CALL**

Present: Councilmember Bonner, Mayor Pro Tem Castillo, Councilmember Greene,  
Councilmember Smith, and Mayor Ehrenkranz

### **CLOSED SESSION REPORT**

Attorney Steven Graham stated that there were no items to report out of closed session.

## **APPROVAL OF THE CITY COUNCIL AGENDA**

**Motion and second by Councilmembers Bonner/Greene to approve the agenda.**

**Motion carried 5-0, with Councilmember Bonner, Mayor Pro Tem Castillo, Councilmember Greene, Councilmember Smith, and Mayor Ehrenkranz voting aye.**

## **CEREMONIAL MATTERS** *Presentations, Awards, Proclamations*

- Presentation to the Riverside County Sheriff's Department Perris Station

Mayor Ehrenkranz presented the Proclamation to the Captain Lujan from the Lake Elsinore Station as representatives from the Perris Station were not present.

## **COMMUNITY REPORTS**

- Elsinore Valley Municipal Water District Update

Director Darcy Burke joined the meeting via teleconference and gave an update on behalf of Elsinore Valley Municipal Water District.

- Canyon Lake Property Owners Association Update from President Chris Polland

Canyon Lake Property Owners Association President Chris Polland joined the meeting via teleconference and gave an update on behalf of the Property Owners Association.

## **PUBLIC SAFETY UPDATE**

### ❖ Sheriff

Captain Michael Lujan announced that the Lake Elsinore Station assumed the public safety services as it related to law enforcement for the City of Canyon Lake effective July 1, 2020. He also introduced Lieutenant James Rayls who would be presenting the statistics going forward.

### ❖ Fire

Kirk Barnett, Division Chief, gave an update on the statistics and answered questions from the Council.

### ❖ Code Enforcement

Gina Dickson, Senior Code Enforcement Officer, gave a brief update and answered questions from the Council.

## **PUBLIC COMMENT**

There were no comments

## **CONSENT CALENDAR**

- (1) Waive Full Reading, Read all Ordinances by Title Only

- (2) Resolution - Adoption of Resolution No. 2020-32, Approving Claims and Demands of the City
- (3) Minutes - Approval of City Council Minutes
  - June 3, 2020 – Regular City Council Meeting
- (4) Second Reading of Ordinance No. 198 - An Ordinance of the City Council of the City of Canyon Lake, California, Changing the Name of Special Enforcement Department to Code Enforcement Department; Updating References Throughout the Canyon Lake Municipal Code; And Authorizing the City Manager to Make Changes to All City Documents Necessary to Reflect the Name Change
- (5) Resolution - Adoption of Resolution No. 2020-33, A Resolution of The City Council of The City of Canyon Lake, California, Authorizing Participation in the County of Riverside's Urban County Program for Fiscal Years 2021-22, 2022-23, and 2023-24
- (6) Resolution - Adoption of Resolution No. 2020-34, A Resolution of The City Council of The City of Canyon Lake, California, Ratifying the Lease Agreement Between the City and AMP Global LLC for the Office Space Located at 31526 Railroad Canyon Road, Suite 4, and Authorizing a Budget Adjustment in the Amount of \$7,000 for FY 2020-21

**Motion and second by Councilmembers Smith/Bonner to approve the Consent Calendar with the exception of Items 2 & 5.**

**Motion carried 5-0, with Councilmember Bonner, Mayor Pro Tem Castillo, Councilmember Greene, Councilmember Smith, and Mayor Ehrenkranz voting aye.**

#### **PULLED CONSENT CALENDAR ITEMS**

- (2) Resolution - Adoption of Resolution No. 2020-32, Approving Claims and Demands of the City

Councilmember Greene had questions on Item 2.

- (5) Resolution - Adoption of Resolution No. 2020-33, A Resolution of The City Council of The City of Canyon Lake, California, Authorizing Participation in the County of Riverside's Urban County Program for Fiscal Years 2021-22, 2022-23, and 2023-24

Councilmembers Greene & Smith had questions on Item 5.

**Motion and second by Councilmembers Greene/Smith to approve Pulled Consent Calendar Items 2 & 5.**

**Motion carried 5-0, with Councilmember Bonner, Mayor Pro Tem Castillo, Councilmember Greene, Councilmember Smith, and Mayor Ehrenkranz voting aye.**

**BUSINESS ITEMS**

- (7) Agreement – Award of Landscape and Irrigation Maintenance Agreement with CTAI Pacific Greenscape for Railroad Canyon Road

Presentation by Administrative Services Manager Mike Borja.

There were no public comments.

**Motion and second by Councilmembers Greene/Smith to approve the agreement with the insertion of language in the paragraph regarding amendments, authorizing the City Manager to execute change orders not to exceed ten percent.**

**Motion carried 5-0, with Councilmember Bonner, Mayor Pro Tem Castillo, Councilmember Greene, Councilmember Smith, and Mayor Ehrenkranz voting aye.**

- (8) Agreement - Adoption of Extended Agreement Between Animal Friends of the Valleys, Inc. and the City of Canyon Lake

Presentation by Management Analyst Tyler Ferrari.

There were no public comments.

**Motion and second by Councilmembers Bonner/Smith to approve the agreement.**

**Motion carried 5-0, with Councilmember Bonner, Mayor Pro Tem Castillo, Councilmember Greene, Councilmember Smith, and Mayor Ehrenkranz voting aye.**

- (9) Ordinance – Adoption of Urgency Ordinance No. 199, An Urgency Ordinance of The City Council of The City of Canyon Lake, California, Amending Section 5.22.070 of the Canyon Lake Municipal Code Regarding Single Family Residential Rental Inspections

Presentation by City Attorney Steven Graham.

There were no public comments.

**Motion and second by Councilmembers Greene/Bonner to approve Urgency Ordinance No. 199 with the additional recommendations from the City Attorney, an Urgency Ordinance of The City Council of The City of Canyon Lake, California, Amending Section 5.22.070 of the Canyon Lake Municipal Code Regarding Single Family Residential Rental Inspections.**

**Motion carried 5-0, with Councilmember Bonner, Mayor Pro Tem Castillo, Councilmember Greene, Councilmember Smith, and Mayor Ehrenkranz voting aye.**

- (10) Ordinance - Introduction and First Reading of Ordinance No. 200, An Ordinance of the City Council of the City of Canyon Lake, California, Adding Chapter 5.25 to the Canyon Lake Municipal Code Regarding Short-Term Rentals

Presentation by Senior Code Enforcement Officer Gina Dickson.

There were no public comments.

Councilmember Smith stepped away from the dais at 7:31 p.m. and returned at 7:33 p.m.

**Motion and second by Councilmembers Bonner/Greene to approve the Introduction and First Reading of Ordinance No. 200, an Ordinance of the City Council of the City of Canyon Lake, California, Adding Chapter 5.25 to the Canyon Lake Municipal Code Regarding Short-Term Rentals.**

**Motion carried 5-0, with Councilmember Bonner, Mayor Pro Tem Castillo, Councilmember Greene, Councilmember Smith, and Mayor Ehrenkranz voting aye.**

- (11) Discussion – Sign Ordinance Discussion

Presentation by City Clerk Ana Sauseda. Discussion ensued.

### **CITY MANAGER COMMENTS**

City Manager Mann gave a few updates.

### **COMMITTEE AND COUNCIL REPORTS/COMMENTS**

- **COUNCILMEMBER BONNER**

Councilmember Bonner reminded the public that construction on Railroad Canyon had begun and asked the public to drive safely. He announced that RCTC was dark in July. Lastly, he briefly discussed the upcoming roundtable meeting.

- **MAYOR PRO TEM CASTILLO**

Mayor Pro Tem Castillo thanked the City Manager for his responsiveness regarding the algae information from LESJWA. She thanked Management Analyst Tyler Ferrari on his responsiveness regarding temporary outdoor dining. She urged Canyon Lake residents to support the new pizza restaurant in the Town Center. Lastly, she thanked Law Enforcement for their efforts over the 4<sup>th</sup> of July weekend.

- **COUNCILMEMBER GREENE**

Councilmember Greene gave updates from the Regional Conservation Authority.

- **COUNCILMEMBER SMITH**

Councilmember Smith stated how impressed he was with the community over the 4<sup>th</sup> of July Weekend. He gave a few updates from the Riverside Transportation Authority. Lastly, he encouraged residents to try to enjoy the summer and to stay active.

- **MAYOR EHRENKRANZ**

Mayor Ehrenkranz gave an update from the Vector meeting he attended. He discussed the various zoom meetings he attended along with Mayors from other cities in Western Riverside County. He gave a brief recap from the Student of the Year Zoom Meeting he attended. He spoke about the 4<sup>th</sup> of July fireworks show and how pleased he was with the event. Lastly, he offered some inspirational words to close the meeting.

Councilmember Bonner asked that the meeting be adjourned in honor of Jim McGill who recently passed away.

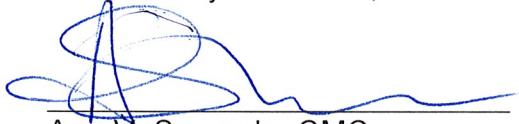
### **ANNOUNCEMENTS**

Mayor Ehrenkranz announced that the City Council would hold a special meeting on Monday, July 13, 2020 at 6:00 p.m. The next regular City Council meeting would be on August 5, 2020 at 5:00 p.m. for closed session and 6:30 p.m. for open session.

### **ADJOURNMENT**

The meeting was adjourned at 8:31 p.m.

Respectfully submitted,



Ana V. Sauseda, CMC  
City Clerk