

**MINUTES  
REGULAR MEETING OF THE  
CANYON LAKE CITY COUNCIL  
Wednesday, September 2, 2020**

**SPECIAL NOTICE – COVID-19 RELATED PROCEDURES IN EFFECT**

Pursuant to Paragraph 3 of Executive Order N-29-20, executed by the Governor of California on March 17, 2020, as a response to mitigating the spread of Coronavirus (COVID-19), this regular meeting of the City Council of the City of Canyon Lake will allow Councilmembers to attend the City Council meeting telephonically from remote locations without requiring notice of or public access to those locations. The City Council Chamber will be closed to the public. Members of the public may observe the City Council meeting by selecting the Live Stream icon on the main page: [www.canyonlakeca.gov](http://www.canyonlakeca.gov), the City's Facebook page, Time Warner/Spectrum Channel 29, or on FIOS/Frontier Channel 39.

In a further effort to allow for social distancing, members of the public may comment electronically by sending an email with their comment to [PublicComment@canyonlakeca.gov](mailto:PublicComment@canyonlakeca.gov). The City Clerk will read these public comment submissions into the record during the "Public Comments" portion of the agenda.

If any member of the public has a disability and desires to request a modification or accommodation of the above procedures, please contact the City Clerk at least 24 hours prior to the meeting at 951-244-8547 or by email at [asauseda@canyonlakeca.gov](mailto:asauseda@canyonlakeca.gov).

**Closed Session – 5:00 p.m.  
City Hall Administration Building  
31526 Railroad Canyon Road, Suite 5  
Canyon Lake, CA 92587**

**CALL TO ORDER**

Mayor Ehrenkranz called the meeting to order at 5:05 p.m.

**CITY COUNCIL ROLL CALL**

Present: Councilmember Bonner, Mayor Pro Tem Castillo, Councilmember Greene, Councilmember Smith, and Mayor Ehrenkranz

**PUBLIC COMMENTS**

There were no public comments.

**CLOSED SESSION**

A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION –  
Pursuant to paragraph (1) of subdivision (d) of Section 54956.9  
Richard Beck v. City of Canyon Lake, Riverside Superior Court  
Case No.: RIC2003025

B. CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION –  
Pursuant to paragraph (4) of subdivision (d) of Section 54956.9 – 1 case

C. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION -  
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of  
Section 54956.9 - 1 case

D. CONFERENCE WITH REAL PROPERTY NEGOTIATORS - Pursuant to  
Section 54956.8

Property: APN 349-290-008

Agency Negotiator: City Manager

Negotiating Parties: Jim Kipp

Under Negotiation: Price and Terms of Payment

The City Council entered Closed Session at 5:07 p.m.

**Open Session – 6:30 p.m.  
City Hall Council Chamber  
31516 Railroad Canyon Road  
Canyon Lake, CA 92587**

### **CALL OPEN SESSION TO ORDER**

Mayor Ehrenkranz called the meeting to order at 6:34 p.m.

### **INVOCATION**

Invocation was led by Councilmember Smith.

### **FLAG SALUTE**

Flag Salute was led by Councilmember Smith.

### **ROLL CALL**

Present: Councilmember Bonner, Mayor Pro Tem Castillo, Councilmember Greene,  
Councilmember Smith, and Mayor Ehrenkranz

### **CLOSED SESSION REPORT**

Attorney Steven Graham stated that there were no items to report out of closed session.

## **APPROVAL OF THE CITY COUNCIL AGENDA**

**Motion and second by Councilmembers Bonner/Greene to approve the agenda.**

**Motion carried 5-0, with Councilmember Bonner, Mayor Pro Tem Castillo, Councilmember Greene, Councilmember Smith, and Mayor Ehrenkranz voting aye.**

## **CEREMONIAL MATTERS** *Presentations, Awards, Proclamations*

- Presentation by City Clerk Ana Sauseda

City Clerk Sauseda wished Councilmember Bonner & Mayor Ehrenkranz a Happy Birthday on behalf of City staff.

- Proclamation by Mayor Ehrenkranz

Mayor Ehrenkranz proclaimed 9/11, a Day of Service & Remembrance. He also presented Brian Bock who joined the meeting via teleconference to discuss the upcoming 9/11 Tribute in Lights Virtual event.

## **COMMUNITY REPORTS**

- Elsinore Valley Municipal Water District Update

Director Darcy Burke joined the meeting via teleconference and gave an update on behalf of Elsinore Valley Municipal Water District.

- Canyon Lake Property Owners Association Update from President Chris Polland

Canyon Lake Property Owners Association President Chris Polland joined the meeting via teleconference and gave an update on behalf of the Property Owners Association.

## **PUBLIC SAFETY UPDATE**

### ❖ Sheriff

Lieutenant James Rayls gave an update on the statistics and answered questions from the Council.

### ❖ Fire

Kirk Barnett, Division Chief, introduced the new Riverside County Fire Chief, gave an update on the statistics, and answered questions from the Council.

### ❖ Code Enforcement

Gina Dickson, Senior Code Enforcement Officer, gave a brief update and answered questions from the Council.

## **PUBLIC COMMENT**

City Clerk Sauseda read public comments from the following:

- Ilyssa DeCasperis

## **CONSENT CALENDAR**

- (1) Waive Full Reading, Read all Ordinances by Title Only
- (2) Resolution - Adoption of Resolution No. 2020-35 & Resolution No. 2020-42, Approving Claims and Demands of the City
- (3) Minutes - Approval of City Council Minutes
  - August 5, 2020 – Canceled City Council Meeting
  - July 13, 2020 – Special City Council Meeting
  - July 8, 2020 – Regular City Council Meeting
  - March 25, 2020 - Special City Council Meeting
  - September 26, 2019 – Special City Council Meeting
- (4) Second Reading of Ordinance No. 200 - An Ordinance of the City Council of the City of Canyon Lake, California, Adding Chapter 5.25 to the Canyon Lake Municipal Code Regarding Short-Term Rentals
- (5) Resolution - Adoption of Resolution No. 2020-36, Authorizing a Budget Adjustment in the Amount of \$10,000 for FY 2020-21, for Participation in the WRCOG Fellowship Program
- (6) Resolution - Adoption of Resolution No. 2020-37, A Resolution of the City Council of the City of Canyon Lake, California, Authorizing a Budget Adjustment in the Amount of \$7,700 for FY 2020-21, for the Purchase of Protective Window Film at the Administration Office and Main Building
- (7) Resolution - Adoption of Resolution No. 2020-38, A Resolution of the City Council of the City of Canyon Lake, California, Authorizing a Budget Adjustment in the Amount of \$6,000 for FY 2020-21, for the Purchase of Furniture & Office Equipment at the New Office Space Located at 31526 Railroad Canyon Road, Suite 4

**Motion and second by Councilmember Greene/ Mayor Pro Tem Castillo to approve the Consent Calendar with the exception of Item 8.**

**Motion carried 5-0, with Councilmember Bonner, Mayor Pro Tem Castillo, Councilmember Greene, Councilmember Smith, and Mayor Ehrenkranz voting aye.**

## **PULLED CONSENT CALENDAR ITEMS**

- (8) Resolution - Adoption of Resolution No. 2020-40, A Resolution of the City Council of the City of Canyon Lake, California, Authorizing a Budget Adjustment in the Amount of \$6,000 for FY 2020-21, for the Digitizing of Additional City Records

Councilmember Smith thanked staff for all their work on Item 8.

**Motion and second by Councilmembers Bonner/Smith to approve Pulled Consent Calendar Items 2 & 5.**

**Motion carried 5-0, with Councilmember Bonner, Mayor Pro Tem Castillo, Councilmember Greene, Councilmember Smith, and Mayor Ehrenkranz voting aye.**

**BUSINESS ITEMS**

- (9) Resolution - Adoption of Resolution No. 2020-39, A Resolution of the City Council of the City of Canyon Lake, California, Indicating Compliance with the Annual Inspection of Certain Occupancies Pursuant to Section 13146.2 and 13146.3 of the California Health and Safety Code

Presentation by Cal Fire Deputy Fire Marshal Steve Swarhout.

There were no public comments.

**Motion and second by Councilmembers Greene/Smith to approve Resolution No. 2020-39.**

**Motion carried 5-0, with Councilmember Bonner, Mayor Pro Tem Castillo, Councilmember Greene, Councilmember Smith, and Mayor Ehrenkranz voting aye.**

- (10) Ordinance - Introduction and First Reading of Ordinance No. 201, An Ordinance of the City Council of the City of Canyon Lake, California, Adding Chapter 5.16 Regarding Peddling and Soliciting in the City of Canyon Lake

Presentation by City Attorney Graham.

There were no public comments.

**Motion and second by Councilmembers Bonner/Greene to approve the introduction and first reading of Ordinance No. 201.**

**Motion carried 5-0, with Councilmember Bonner, Mayor Pro Tem Castillo, Councilmember Greene, Councilmember Smith, and Mayor Ehrenkranz voting aye.**

- (11) Resolution - Adoption of Resolution 2020-41, A Resolution of the City Council of the City of Canyon Lake, California, Authorizing the Reallocation of Previously Approved Community Development Block Grant Fund Balances for ADA Improvement Projects at New City Building of 31542 Railroad Canyon Road

Presentation by Administrative Services Manager Mike Borja.

There were no public comments.

**Motion and second by Councilmembers Greene/Smith to approve Resolution No. 2020-41.**

**Motion carried 5-0, with Councilmember Bonner, Mayor Pro Tem Castillo, Councilmember Greene, Councilmember Smith, and Mayor Ehrenkranz voting aye.**

- (12) Discussion - Discussion of the Status of City-Sponsored Events Scheduled in 2020

Presentation by City Clerk Sauseda.

There were no public comments.

**Motion and second by Councilmembers Bonner/Greene to approve staff's recommendation and allow the City Manager to reallocate the funds.**

**Motion carried 5-0, with Councilmember Bonner, Mayor Pro Tem Castillo, Councilmember Greene, Councilmember Smith, and Mayor Ehrenkranz voting aye.**

- (13) Update - Update on Canyon Lake Internship Program

Presentation by Management Analyst Tyler Ferrari.

There were no public comments.

- (14) Discussion - Discussion of Riverside County Sheriff's Department Citizen Volunteer Program

Presentation by Management Analyst Tyler Ferrari.

There were no public comments.

- (15) Designation of Voting Delegates – Designation of Voting Delegate and Alternates for League of California Cities Annual Conference – October 7th through 9th, 2020

Presentation by City Clerk Sauseda.

There were no public comments.

**Motion and second by Councilmembers Greene/Bonner to appoint Mayor Jordan Ehrenkranz as the Delegate and Councilmember Jeremy Smith as the Alternate.**

**Motion carried 5-0, with Councilmember Bonner, Mayor Pro Tem Castillo, Councilmember Greene, Councilmember Smith, and Mayor Ehrenkranz voting aye.**

## **CITY MANAGER COMMENTS**

City Manager Mann gave a few updates.

## **COMMITTEE AND COUNCIL REPORTS/COMMENTS**

- **COUNCILMEMBER BONNER**

Councilmember Bonner gave an update on RCTC. He also discussed the construction currently happening on Railroad Canyon. Lastly, he announced that the upcoming roundtable meeting would be held on Tuesday at 8:00 a.m. at the Country Club.

- **MAYOR PRO TEM CASTILLO**

Mayor Pro Tem Castillo announced the next alum application would take place on October 12<sup>th</sup> and wished everyone a happy and safe Labor Day.

- **COUNCILMEMBER GREENE**

Councilmember Greene gave updates from the Regional Conservation Authority. He also announced that the Emergency Preparedness Committee meetings had been cancelled until they could meet again in person.

- **COUNCILMEMBER SMITH**

Councilmember Smith stated that the month of August was dark in for the Riverside Transit Agency. He announced that the president of SCAG had re-appointed him to the SCAG Transportation Committee. Lastly, he thanked the staff for all of their hard work and also his colleagues.

- **MAYOR EHRENKRANZ**

Mayor Ehrenkranz gave updates on the several meetings he attended since the last City Council Meeting.

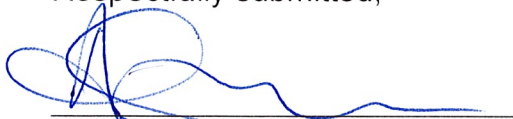
## **ANNOUNCEMENTS**

Mayor Ehrenkranz announced that the next regular City Council meeting would be on Wednesday, October 7<sup>th</sup>, at 5:00 p.m. for closed session and 6:30 p.m. for open session.

## **ADJOURNMENT**

The meeting was adjourned at 8:47 p.m.

Respectfully submitted,



Ana V. Sauseda, CMC  
City Clerk