



## CITY OF CANYON LAKE

### City Hall

31516 Railroad Canyon Road

Canyon Lake, CA 92587

[www.canyonlakeca.gov](http://www.canyonlakeca.gov)

Mayor Jeremy Smith  
Mayor Pro Tem Larry Greene  
Council Member Kasey Castillo  
Council Member Jennifer Dain  
Council Member Dale Welty

City Manager Chris Mann  
City Attorney Steven Graham  
City Clerk Ana V. Sauseda, CMC

## AGENDA

### Regular Meeting of the Canyon Lake City Council

Wednesday, March 2, 2022

Closed Session 5:30 P.M. – City Hall Administration Office – 31526 Railroad Canyon Road, Suite 5

Open Session 6:30 P.M. – City Hall Council Chamber – 31516 Railroad Canyon Road

### CLOSED SESSION – 5:30 P.M.

#### CLOSED SESSION CALLED TO ORDER

#### ROLL CALL

#### PUBLIC COMMENT

#### LIMIT 3 MINUTES

Any person wishing to address the City Council on any matter within the jurisdiction of the City, whether or not it appears on this agenda, is asked to complete a "Speaker Request Form" available on the back counter. The completed form is to be submitted to the City Clerk prior to an individual being heard by the City Council. The City Council has adopted a time limitation of three (3) minutes per person. If you are commenting on the agenda item, your comments will be heard at the time that particular item is scheduled on the agenda. Please note that if you are addressing the City Council on items NOT on the agenda, the Brown Act does not allow discussion of such items. Therefore, the City Council may only do the following: refer the matter to staff, ask for additional information or request a report back, or give a very limited factual response.

Members of the public may submit comments electronically by sending an email to [PublicComment@canyonlakeca.gov](mailto:PublicComment@canyonlakeca.gov). Comments submitted electronically will be provided to the City Council and included in the official record but will not be read aloud during the meeting.

#### A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS - Pursuant to Section 54956.8

Property: APN 349-290-008

Agency Negotiator: City Manager

Negotiating Parties: Jim Kipp

Under Negotiation: Price and Terms of Payment

#### B. CLOSED SESSION PURSUANT TO GOVT. CODE SECTION 54957 – Public Employment; Public Employee Evaluation - City Manager

## OPEN SESSION - 6:30 P.M.

### OPEN SESSION CALLED TO ORDER

### INVOCATION

### FLAG SALUTE

### ROLL CALL

### CLOSED SESSION REPORT

### APPROVAL OF CITY COUNCIL AGENDA

### CEREMONIAL MATTERS *Presentations, Awards, Proclamations*

- Citizen of the Month
- Proclamation – Red Cross Month

### COMMUNITY REPORTS - LIMIT 3 MINUTES

- Elsinore Valley Municipal Water District Update – President Darcy Burke
- Canyon Lake Property Owners Association Update – President Joe Kamashian
- Chamber of Commerce Update – President Jeanne O'Dell

### PUBLIC SAFETY UPDATE

- ❖ Sheriff's Department
- ❖ Fire Department
- ❖ Code Enforcement

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### CONSENT CALENDAR

*All items listed on the Consent Calendar are considered to be routine matters, status reports or documents covering previous City Council action. The items listed on the Consent Calendar may be enacted in one motion. With the concurrence of the City Council, a Council Member may request that an item be removed for further discussion. Staff recommends approval of all items.*

- (1) Waive Full Reading, Read all Ordinances by Title Only
- (2) Resolution - Adoption of Resolution No. 2022-13 Approving Claims and Demands of the City

- (3) Minutes - Approval of City Council Minutes
- February 9, 2022 – Regular City Council Meeting

### PULLED CONSENT CALENDAR ITEMS

### PUBLIC HEARING

### BUSINESS ITEMS

- (4) Resolution – Adoption of Resolution 2022-14, Authorizing the Acceptance of Coronavirus State and Local Fiscal Recovery Funds Established by the American Rescue Plan Act of 2021 in the Amount of \$2,698,416, the Execution of all Necessary Program Documents, and the Necessary Budget Adjustments Related Thereto
- (5) Ordinance – Introduction and First Reading of Ordinance No. 218, An Ordinance of the City Council of the City of Canyon Lake Amending Chapter 5.25 of the Canyon Lake Municipal Code Regarding Short-Term Rentals and Increasing Fines Pursuant to SB 60
- (6) Resolution – Adoption of Resolution No. 2022-15, Amending the Conflict of Interest Code of the City of Canyon Lake and Repealing Resolution No. 2020-03
- (7) Discussion – Designation of Voting Delegates for the Southern California Association of Governments (SCAG) 2022 Regional Conference and General Assembly

### CITY MANAGER COMMENTS

### COMMITTEE AND COUNCIL REPORTS/COMMENTS

### ANNOUNCEMENTS

The next regular meeting will be **Wednesday, April 6, 2022, at 5:00 for Closed Session & 6:30 p.m. for Open Session**

### ADJOURNMENT

### VISION STATEMENT

The vision of the City of Canyon Lake is to be a City that provides a quality of life that makes Canyon Lake the premier place to live in Southern California.

**ATTENTION RESIDENTS:**

Supporting documents, including staff reports, are available for review at City Hall in the City Clerk's Office or on the City's website at [www.canyonlakeca.gov](http://www.canyonlakeca.gov) once the agenda has been publicly posted. Any written materials relating to an item on this agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office during normal business hours. In addition, such writings or documents will be made available for public review at the respective public meeting. It is the intention of the City of Canyon Lake to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or participant at this meeting, you will need special assistance beyond what is normally provided, the City of Canyon Lake will attempt to accommodate you in every reasonable manner. Please contact Ana V. Sauseda, City Clerk, at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

**March 2, 2022 City Council Meeting**

STATE OF CALIFORNIA }  
COUNTY OF RIVERSIDE } SS. AFFIDAVIT OF POSTING  
CITY OF CANYON LAKE }

I, Ana V. Sauseda, CMC, City Clerk of the City of Canyon Lake, California, do hereby declare that the foregoing agenda was posted on February 25, 2022, at least seventy-two (72) hours prior to the meeting per Government Code 54954.2, and as required by Resolution 2019-42 of the Canyon Lake City Council.

Ana V. Sauseda, CMC  
City Clerk



ITEM NO. 2

## STAFF REPORT

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Chris Mann, City Manager *CM*

**BY:** Kayla Malin, Accountant

**DATE:** March 2, 2022

**SUBJECT:** Adoption of Resolution No. 2022-13, Allowing Certain Claims and Demands as Set Forth in Exhibit A

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### Recommendation

That the City Council adopt Resolution No. 2022-13, allowing certain claims and demands as set forth in Exhibit A.

### Background

All claims and demands are reported and summarized for review and approval by the City Council on a routine basis at each City Council meeting. The attached claims represent the paid claims and demands since the City Council meeting of February 9, 2022.

### Fiscal Impact

All claims and demands are paid from appropriated funds or authorized resources of the City and have been recorded in accordance with the City's policies.

### Attachments

1. Resolution No. 2022-13



# ATTACHMENT 1



**RESOLUTION NO. 2022-13**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE, CALIFORNIA, ALLOWING CERTAIN CLAIMS AND DEMANDS AS SET FORTH IN EXHIBIT A**

**WHEREAS**, the Finance & Planning Committee of the City of Canyon Lake reviewed Exhibit A at their regularly scheduled meeting on March 2, 2022; and

**WHEREAS**, Exhibit A was presented at the regular meeting of the City Council on March 2, 2022, at which all present, were given an opportunity to comment.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CANYON LAKE DOES RESOLVE AS FOLLOWS:**

Demands are approved as shown on the Demand\Warrant Register of March 2nd, in the amount of \$2,243,813.43 as follows:

Payroll Earnings (Gross)	\$ 126,752.04	(2nd Half of January & 1st Half of February)
Payroll Taxes - Employer	5,087.75	(2nd Half of January & 1st Half of February)
On-line Retirement	11,159.73	(2nd Half of January & 1st Half of February)
PARS	8,641.35	(2nd Half of January & 1st Half of February)
On-line Health	5,946.69	(For the Month of Fenruary)
Nationwide Deferred Comp.	2,482.58	(For the Month of January)
General	2,083,743.29	
TOTAL	<u>\$ 2,243,813.43</u>	

**PASSED, APPROVED AND ADOPTED** this 2nd day of March, 2022.

\_\_\_\_\_  
Jeremy Smith, Mayor

ATTEST:

\_\_\_\_\_  
Ana V. Sauseda, CMC  
City Clerk



Exhibit A



## Claims and Demands



**City of Canyon Lake**  
 Check/Voucher Register - Council Report - Expenditures  
 From 2/1/2022 Through 2/28/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
27403	2/9/2022	2 Hot Uniforms, Inc. 2 Hot Activewear	Uniforms for New Fire Station, 1/13/22	4.89	10	GENERAL
Total 27403	2/9/2022			4.89		
27404	2/9/2022	Abila	Monthly Accounting Software Subscription, 2/7/22	181.39	10	GENERAL
Total 27404	2/9/2022			181.39		
27405	2/9/2022	Amazon Capital Services	Fire Extinguisher Supplies for New Fire Station, 2/1/22	14.96	10	GENERAL
27405	2/9/2022	Amazon Capital Services	Office Supplies for New Fire Station, 2/1/2022	319.07	10	GENERAL
27405	2/9/2022	Amazon Capital Services	Office Supplies for New Fire Station, 2/8/22	75.35	10	GENERAL
Total 27405	2/9/2022			409.38		
27406	2/9/2022	AMP GLOBAL LLC	Rent for Admin 31526 Railroad Cyn. Rd. Ste. #4 March 2022	430.00	10	GENERAL
Total 27406	2/9/2022			430.00		
27407	2/9/2022	AMP GLOBAL LLC	Rent for Admin Bldg. for the month of March 2022	2,834.00	10	GENERAL
Total 27407	2/9/2022			2,834.00		
27408	2/9/2022	Bankcard Center	See Credit Card Review	105.65	10	GENERAL
Total 27408	2/9/2022			105.65		
27409	2/9/2022	Bankcard Center	See Credit Card Review	7,107.79	10	GENERAL
Total 27409	2/9/2022			7,107.79		
27410	2/9/2022	Bankcard Center	See Credit Card Review	3,217.52	10	GENERAL

**City of Canyon Lake**  
 Check/Voucher Register - Council Report - Expenditures  
 From 2/1/2022 Through 2/28/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 27410	2/9/2022			3,217.52		
27411	2/9/2022	Michael Barahona	Reserve Firefighter pay for the monthh of January 2022	50.00	10	GENERAL
Total 27411	2/9/2022			50.00		
27412	2/9/2022	Battery Mart	Batteries for New Fire Station, 1/20/22	286.22	10	GENERAL
Total 27412	2/9/2022			286.22		
27413	2/9/2022	BIO-TOX LABORATORIES	Sheriff's Blood Draws, 12/2/21 & 12/9/21	280.00	10	GENERAL
Total 27413	2/9/2022			280.00		
27414	2/9/2022	Jacob Brown	Reserve Firefighter pay for the monthh of January 2022	100.00	10	GENERAL
Total 27414	2/9/2022			100.00		
27415	2/9/2022	Brennan Calley	Reserve Firefighter pay for the monthh of January 2022	50.00	10	GENERAL
Total 27415	2/9/2022			50.00		
27416	1/9/2022	CANYON LAKE MERCHANT-S ASSOC.	2022 Assessments for Lots 40, 41, 42, 50, 51 & 52	6,458.00	10	GENERAL
27416	1/9/2022	CANYON LAKE MERCHANT-S ASSOC.	2022 Assessments for Lots 40, 41, 42, 50, 51 & 52	12,916.00	60	ENTERPR... FUND
Total 27416	1/9/2022			19,374.00		
27417	2/9/2022	CANYON LAKE PEST CONTROL, Steven E. Young	Monthly Pest Control for Fire Station, 1/12/22	40.00	10	GENERAL

**City of Canyon Lake**  
 Check/Voucher Register - Council Report - Expenditures  
 From 2/1/2022 Through 2/28/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 27417	2/9/2022			40.00		
27418	2/9/2022	Cole Huber LLP	Attorney Services Beck v.City (Writ of Mandate) Oct. 2021	108.64	10	GENERAL
27418	2/9/2022	Cole Huber LLP	Attorney Services for December 2021	6,475.00	10	GENERAL
27418	2/9/2022	Cole Huber LLP	Attorney Services for November 2021	6,475.00	10	GENERAL
27418	2/9/2022	Cole Huber LLP	Attorney Services for October 2021	6,475.00	10	GENERAL
27418	2/9/2022	Cole Huber LLP	Attorney Services(23822 Canyon Lake Dr.) Dec.2021	780.00	10	GENERAL
27418	2/9/2022	Cole Huber LLP	Attorney Services(23822 Canyon Lake Dr.) Nov.2021	1,081.86	10	GENERAL
27418	2/9/2022	Cole Huber LLP	Attorney Services(23822 Canyon Lake Dr.) Oct.2021	1,302.52	10	GENERAL
27418	2/9/2022	Cole Huber LLP	Attorney Services(23822 Canyon Lake Dr.) Sept.2021	1,420.00	10	GENERAL
Total 27418	2/9/2022			24,118.02		
27419	2/9/2022	Control Pump	Monthly Landscape Booster Station, January 2022	375.00	20	GAS TAX
Total 27419	2/9/2022			375.00		
27420	2/9/2022	Corelogic Information Solutions, INC.	Database for Code Enforcement, December 2021	128.75	10	GENERAL
27420	2/9/2022	Corelogic Information Solutions, INC.	Database for Code Enforcement, January 2022	145.13	10	GENERAL
Total 27420	2/9/2022			273.88		
27421	2/9/2022	Cotter Construction	ADA Improvement Project - Construction Costs Inv.#1, 2/2	35,500.00	60	ENTERPR... FUND
Total 27421	2/9/2022			35,500.00		

**City of Canyon Lake**  
 Check/Voucher Register - Council Report - Expenditures  
 From 2/1/2022 Through 2/28/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
27422	2/9/2022	CR&R	Trash Services for Rental Bldg. December 2021	167.96	60	ENTERPR... FUND
Total 27422	2/9/2022			167.96		
27423	2/9/2022	CTAI Pacific Greenscape	Monthly Landscape Maintenance for Fire Station 1 Jan. 2022	250.00	10	GENERAL
27423	2/9/2022	CTAI Pacific Greenscape	Landscape Maintenance for Median & Parkways January 2022	4,500.00	20	GAS TAX
Total 27423	2/9/2022			4,750.00		
27424	2/9/2022	L.N. Curtis and Sons	Brush Gear for New Fire Station, 12/31/21	8,368.06	10	GENERAL
27424	2/9/2022	L.N. Curtis and Sons	Fire Hose for Engine for New Fire Department, 1/12/22	3,524.77	10	GENERAL
27424	2/9/2022	L.N. Curtis and Sons	Fire Hose for New Fire Station, 1/12/22	2,556.95	10	GENERAL
27424	2/9/2022	L.N. Curtis and Sons	Fire Hose for New Fire Station, 1/28/22	7,261.49	10	GENERAL
27424	2/9/2022	L.N. Curtis and Sons	Turnouts for New Fire Station, 1/25/22	36,387.83	10	GENERAL
27424	2/9/2022	L.N. Curtis and Sons	Type VI Equipment for New Fire Station, 2/4/22	350.03	10	GENERAL
Total 27424	2/9/2022			58,449.13		
27425	2/9/2022	Jennifer Dain	Auto Allowance for the month of February 2022 - Dain	100.00	10	GENERAL
Total 27425	2/9/2022			100.00		
27426	2/9/2022	Nicholas Dee	Reserve Firefighter pay for the monthh of January 2022	100.00	10	GENERAL
Total 27426	2/9/2022			100.00		

**City of Canyon Lake**  
 Check/Voucher Register - Council Report - Expenditures  
 From 2/1/2022 Through 2/28/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
27427	2/9/2022	STATE OF CA DEPT. OF JUSTICE	Fingerprints for January 2022	32.00	10	GENERAL
Total 27427	2/9/2022			32.00		
27428	2/9/2022	Fast Signs	ADA Improvement Project - County CDBG Banner	334.29	60	ENTERPR... FUND
Total 27428	2/9/2022			334.29		
27429	2/9/2022	GOLDING PUBLICATIONS	Blank Stock for City Business Licenses, 1/28/22	193.52	10	GENERAL
27429	2/9/2022	GOLDING PUBLICATIONS	Fire Station Posters for Grand Opening, 2/7/22	173.48	10	GENERAL
Total 27429	2/9/2022			367.00		
27430	2/9/2022	David Harnden	Mileage Reimb for January 2022	188.40	10	GENERAL
Total 27430	2/9/2022			188.40		
27431	2/9/2022	Dillion Horn	Reserve Firefighter pay for the monthh of January 2022	50.00	10	GENERAL
Total 27431	2/9/2022			50.00		
27432	2/9/2022	Jeremy Smith	Auto Allowance for the month of February 2022 - Smith	100.00	10	GENERAL
Total 27432	2/9/2022			100.00		
27433	2/9/2022	John Hancock USA	EE and ER Contributions for Semi-Monthly Check Date 1/31/22	1,284.90	10	GENERAL
Total 27433	2/9/2022			1,284.90		

**City of Canyon Lake**  
 Check/Voucher Register - Council Report - Expenditures  
 From 2/1/2022 Through 2/28/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
27434	2/9/2022	John Hancock USA	EE and ER Contributions for Bi-Weekly Check Date 2/4/22	3,129.66	10	GENERAL
Total 27434	2/9/2022			3,129.66		
27435	2/9/2022	Johnson Controls Security Solutions	Reinstall of Card Reader Software Final, 1/26/22	535.00	10	GENERAL
Total 27435	2/9/2022			535.00		
27436	2/9/2022	Johnson Equipment Company	E-1 Mounting Equipment for New Fire Department 2/7/22	756.93	10	GENERAL
Total 27436	2/9/2022			756.93		
27437	2/9/2022	Jon's Flags & Poles Inc.	Repairs of Fire Station 1 Flagpole, 1/14/22	1,305.41	10	GENERAL
Total 27437	2/9/2022			1,305.41		
27438	2/9/2022	Kasey Castillo	Auto Allowance for the month of February 2022 - Castillo	100.00	10	GENERAL
Total 27438	2/9/2022			100.00		
27439	2/9/2022	Pieter Koopman	Reserve Firefighter pay for the monthh of January 2022	50.00	10	GENERAL
Total 27439	2/9/2022			50.00		
27440	2/9/2022	Larry Greene	Auto Allowance for the month of February 2022 - Greene	100.00	10	GENERAL
Total 27440	2/9/2022			100.00		
27441	2/9/2022	Jeff LaTendresse	Fire Dept. Move In Supplies & Mileage Reimb., 1/11/22	530.66	10	GENERAL

**City of Canyon Lake**  
 Check/Voucher Register - Council Report - Expenditures  
 From 2/1/2022 Through 2/28/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 27441	2/9/2022			530.66		
27442	2/9/2022	Life-Assist, Inc.	Medical Box for New Fire Station, 1/3/22	361.66	10	GENERAL
27442	2/9/2022	Life-Assist, Inc.	Medical Equipment for New Fire Station, 1/27/22	808.35	10	GENERAL
27442	2/9/2022	Life-Assist, Inc.	Medical Supplies for New Fire Station, 1/21/22	991.93	10	GENERAL
27442	2/9/2022	Life-Assist, Inc.	Medical Supplies for New Fire Station, 1/28/22	50.38	10	GENERAL
27442	2/9/2022	Life-Assist, Inc.	Medical Supplies for New Fire Station, 12/1/21	48.21	10	GENERAL
Total 27442	2/9/2022			2,260.53		
27443	2/9/2022	Matt Luksch	Reserve Firefighter pay for the monthh of January 2022	50.00	10	GENERAL
Total 27443	2/9/2022			50.00		
27444	2/9/2022	Thomas Mosqueda	Reserve Firefighter pay for the monthh of January 2022	100.00	10	GENERAL
Total 27444	2/9/2022			100.00		
27445	2/9/2022	Nate Volk	Video Broadcasting Mtg. for 2/11/22	175.00	10	GENERAL
Total 27445	2/9/2022			175.00		
27446	2/9/2022	National Fire Protection Association	Fire Code for New Fire Station, 1/4/22	1,520.50	10	GENERAL
Total 27446	2/9/2022			1,520.50		
27447	2/9/2022	Alec Niederland	Reserve Firefighter pay for the monthh of January 2022	100.00	10	GENERAL

**City of Canyon Lake**  
 Check/Voucher Register - Council Report - Expenditures  
 From 2/1/2022 Through 2/28/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 27447	2/9/2022			100.00		
27448	2/9/2022	Nikki's FFlag Shop	Nylon Flag for Fire Station, 11/11/21	181.14	10	GENERAL
Total 27448	2/9/2022			181.14		
27449	2/9/2022	Office & Ergonomic Solutions Inc.	Fire Department Office Furniture, 2/3/22	14,115.25	10	GENERAL
Total 27449	2/9/2022			14,115.25		
27450	2/9/2022	Pitney Bowes Global Financial Services, LLC	Postage Machine Lease, 12/13/21 to 3/12/22	147.94	10	GENERAL
Total 27450	2/9/2022			147.94		
27451	2/9/2022	PZL, Inc.	Planning Services for January 2022	5,449.56	10	GENERAL
Total 27451	2/9/2022			5,449.56		
27452	2/9/2022	Ramsey Backflow & Plumbing	Tested Backflow Device at Fire Station, 2/3/22	55.00	10	GENERAL
Total 27452	2/9/2022			55.00		
27453	2/9/2022	Regional Conservation Authority	MSHCP Fees Collected for January 2022	24,745.00	50	AGENCY
Total 27453	2/9/2022			24,745.00		
27454	2/9/2022	Donna Ritchie	Three Week Ad for Admin Assistant, 2/6/22	225.00	10	GENERAL
Total 27454	2/9/2022			225.00		

**City of Canyon Lake**  
 Check/Voucher Register - Council Report - Expenditures  
 From 2/1/2022 Through 2/28/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
27455	2/9/2022	COUNTY OF RIVERSIDE-TLMA	SLF Costs for December 2021	1,337.87	20	GAS TAX
Total 27455	2/9/2022			1,337.87		
27456	2/9/2022	James Sanchez	Reserve Firefighter pay for the monthh of January 2022	50.00	10	GENERAL
Total 27456	2/9/2022			50.00		
27457	2/9/2022	Christian Siller	Reserve Firefighter pay for the monthh of January 2022	50.00	10	GENERAL
Total 27457	2/9/2022			50.00		
27458	2/9/2022	Nathan Smith	Reserve Firefighter pay for the monthh of January 2022	50.00	10	GENERAL
Total 27458	2/9/2022			50.00		
27459	2/9/2022	Jack & Tamra Smith	Refund partial fee for MSHCP on Permit #20200144	700.00	10	GENERAL
Total 27459	2/9/2022			700.00		
27460	2/9/2022	Southern California News Group	Ad for Proposal on Classification and Comp. Study, 12/8/21	196.00	10	GENERAL
Total 27460	2/9/2022			196.00		
27461	2/9/2022	STAPLES	General Office Supplies, 1/25/22	476.66	10	GENERAL
Total 27461	2/9/2022			476.66		
27462	2/9/2022	The Gas Company	Gas Charges for City Hall 12/31/21 to 2/1/22	576.00	10	GENERAL

**City of Canyon Lake**  
 Check/Voucher Register - Council Report - Expenditures  
 From 2/1/2022 Through 2/28/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
27462	2/9/2022	The Gas Company	Gas Charges for 31520 Railroad Cyn. Rd. 12/31/21 to 2/1/22	37.28	60	ENTERPR... FUND
Total 27462	2/9/2022			613.28		
27463	2/9/2022	Charter Communications	Digital Converter for City Hall 1/22/22 to 2/21/22	5.53	10	GENERAL
Total 27463	2/9/2022			5.53		
27464	2/9/2022	Charter Communications	Internet for Fire Station 1/10/22 to 2/9/22	114.98	10	GENERAL
Total 27464	2/9/2022			114.98		
27465	2/9/2022	Toshiba America Business Solutions	Color & Black/White Copy Costs 12/26/21 to 1/25/22	430.21	10	GENERAL
Total 27465	2/9/2022			430.21		
27466	2/9/2022	TRI LAKE CONSULTANTS, INC.	Engineering Services for November 2021	3,920.00	20	GAS TAX
Total 27466	2/9/2022			3,920.00		
27467	2/9/2022	TRI LAKE CONSULTANTS, INC.	Engineering Services for December 2021 (SB-1 Gas Tax)	280.00	20	GAS TAX
Total 27467	2/9/2022			280.00		
27468	2/9/2022	TRI LAKE CONSULTANTS, INC.	Engr. Svcs. for Dec. 2021 (LRSP Contract, Caltrans, etc.)	2,100.00	20	GAS TAX
Total 27468	2/9/2022			2,100.00		

**City of Canyon Lake**  
 Check/Voucher Register - Council Report - Expenditures  
 From 2/1/2022 Through 2/28/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
27469	2/9/2022	Dylan Turelli	Reserve Firefighter pay for the monthh of January 2022	50.00	10	GENERAL
Total 27469	2/9/2022			50.00		
27470	2/9/2022	Target Solutions Learning, LLC	Training Program for New Fire Station, 1/1/22	1,266.00	10	GENERAL
Total 27470	2/9/2022			1,266.00		
27471	2/9/2022	Dale Welty	Auto Allowance for the month of February 2022 - Welty	100.00	10	GENERAL
Total 27471	2/9/2022			100.00		
27472	2/9/2022	Jason Zenk	Refund for Residential Rental Insp. 2/8/22	71.00	10	GENERAL
Total 27472	2/9/2022			71.00		
27473	2/17/2022	Bad Influence Designs	Dessert Cookies for Fire Department Grand Opening, 2/26/22	640.00	10	GENERAL
Total 27473	2/17/2022			640.00		
27474	2/17/2022	SWG Plumbing	Install New Injection Pump for the Fire Station, 1/25/22	3,000.00	10	GENERAL
Total 27474	2/17/2022			3,000.00		
27475	2/17/2022	The Urban	Catering for Fire Station Grand Opening, 2/26/22	2,355.00	10	GENERAL
Total 27475	2/17/2022			2,355.00		
27476	2/17/2022	Verizon Wireless	Cell Phones for City & Fire Dept. 1/4/22 to 2/3/22	328.77	10	GENERAL

**City of Canyon Lake**  
 Check/Voucher Register - Council Report - Expenditures  
 From 2/1/2022 Through 2/28/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
27476	2/17/2022	Verizon Wireless	Ipads & SIM Card Device 1/4/22 to 2/3/22	168.33	10	GENERAL
Total 27476	2/17/2022			497.10		
27477	2/23/2022	2 Hot Uniforms, Inc. 2 Hot Activewear	Reserve Uniforms for Fire Station 1, 2/12/22	559.24	10	GENERAL
Total 27477	2/23/2022			559.24		
27478	2/23/2022	Atlas Planning Solutions	Safety Element Update Services January 2022	1,861.00	10	GENERAL
Total 27478	2/23/2022			1,861.00		
27479	2/23/2022	Bankcard Center	See Credit Card Review	358.37	10	GENERAL
Total 27479	2/23/2022			358.37		
27480	2/23/2022	C.L.CHAMBER OF COMMERCE	Annual Membership February 1, 2022 to January 31, 2023	450.00	10	GENERAL
Total 27480	2/23/2022			450.00		
27481	2/23/2022	CANYON LAKE PEST CONTROL, Steven E. Young	City Hall Admin General Pest, 2/9/2022	55.00	10	GENERAL
27481	2/23/2022	CANYON LAKE PEST CONTROL, Steven E. Young	Quarterly Pest Control #10-016, 2/7/2022	90.00	10	GENERAL
Total 27481	2/23/2022			145.00		
27482	2/23/2022	Cole Huber LLP	Attorney Services (22980 Fawn Lake Place) January 2022	892.50	10	GENERAL

**City of Canyon Lake**  
 Check/Voucher Register - Council Report - Expenditures  
 From 2/1/2022 Through 2/28/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
27482	2/23/2022	Cole Huber LLP	Attorney Services (23822 Canyon Lake Dr.) January 2022	660.00	10	GENERAL
27482	2/23/2022	Cole Huber LLP	Attorney Services for January 2022	6,475.00	10	GENERAL
Total 27482	2/23/2022			8,027.50		
27483	2/23/2022	CPS HR Consulting	HR Consulting Services for 10/31/21 to 11/27/21	856.25	10	GENERAL
Total 27483	2/23/2022			856.25		
27484	2/23/2022	CR&R	Refuse FY 21-22 CY Sec SS 1	942,529.97	50	AGENCY
Total 27484	2/23/2022			942,529.97		
27485	2/23/2022	CTAI Pacific Greenscape	Monthly Landscape Maintenance for Fire Station 1 Feb. 2022	250.00	10	GENERAL
27485	2/23/2022	CTAI Pacific Greenscape	Mulching Service at Fire Station 1, 2/10/22	350.00	10	GENERAL
27485	2/23/2022	CTAI Pacific Greenscape	Landscape Maintenance for Median & Parkways February 2022	4,500.00	20	GAS TAX
27485	2/23/2022	CTAI Pacific Greenscape	Plan & Irrigation Repairs on RRRCR due to accident, 2/18/22	1,315.00	20	GAS TAX
Total 27485	2/23/2022			6,415.00		
27486	2/23/2022	DATA TICKET	Citation Processing (1035) Code Enforcement January 2022	100.00	10	GENERAL
27486	2/23/2022	DATA TICKET	Monthly EMS Response Fee (1241), January 2022	100.00	10	GENERAL
27486	2/23/2022	DATA TICKET	Parking Citations (0506) January 2022	100.00	10	GENERAL

**City of Canyon Lake**  
 Check/Voucher Register - Council Report - Expenditures  
 From 2/1/2022 Through 2/28/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 27486	2/23/2022			300.00		
27487	2/23/2022	Delgado Janitorial Services	Janitorial Services for the month of February 2022	1,124.50	10	GENERAL
27487	2/23/2022	Delgado Janitorial Services	Janitorial Services for the month of February 2022	56.00	60	ENTERPR... FUND
Total 27487	2/23/2022			1,180.50		
27488	2/23/2022	Derotic Emergency Equipment	Second Payment for SCBA Compressor, 9/14/2021	24,517.30	10	GENERAL
Total 27488	2/23/2022			24,517.30		
27489	2/23/2022	DIRECTV	Satellite Service for Fire Station 2/12/22 to 3/11/22	122.79	10	GENERAL
Total 27489	2/23/2022			122.79		
27490	2/23/2022	FRIDAY FLYER	Notice of Ordinance Intro. - No. 217 Inflatable Signs 1/21	28.35	10	GENERAL
Total 27490	2/23/2022			28.35		
27491	2/23/2022	Frontier Communications	Internet for City Hall 2/10/22 to 3/9/22	202.16	10	GENERAL
Total 27491	2/23/2022			202.16		
27492	2/23/2022	Gladwell Governmental Services, Inc.	Fire Department Records Retention Mtg. 2/7/22	250.00	10	GENERAL
Total 27492	2/23/2022			250.00		
27493	2/23/2022	NANCY GREENHALGH	Retiree Health Insurance for March 2022	145.65	10	GENERAL
Total 27493	2/23/2022			145.65		

**City of Canyon Lake**  
 Check/Voucher Register - Council Report - Expenditures  
 From 2/1/2022 Through 2/28/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
27494	2/23/2022	HINDERLITER, DE LLAMAS & ASSOC	Services for Cannabis Management Program January 2022	250.00	10	GENERAL
Total 27494	2/23/2022			250.00		
27495	2/23/2022	John Hancock USA	EE and ER Contributions for Semi-Monthly Check Date 2/15/22	1,284.90	10	GENERAL
Total 27495	2/23/2022			1,284.90		
27496	2/23/2022	John Hancock USA	EE and ER Contributions for Bi-Weekly Check Date 2/18/22	2,941.92	10	GENERAL
Total 27496	2/23/2022			2,941.92		
27497	2/23/2022	Kansas City Life Group Benefits	Life Insurance for Employee's 2/15/22 to 3/14/22	72.89	10	GENERAL
Total 27497	2/23/2022			72.89		
27498	2/23/2022	Lawrence Doors	Fire Station 1 Door Maintenance, 1/31/22	717.16	10	GENERAL
Total 27498	2/23/2022			717.16		
27499	2/23/2022	League of California Cities	Annual Conference and Expo for City Manager, 9/27/21	600.00	10	GENERAL
Total 27499	2/23/2022			600.00		
27500	2/23/2022	Nate Volk	Video Broadcasting Mtg. for 1/16/22	350.00	10	GENERAL
27500	2/23/2022	Nate Volk	Video Broadcasting Mtg. for 2/9/22	350.00	10	GENERAL

**City of Canyon Lake**  
 Check/Voucher Register - Council Report - Expenditures  
 From 2/1/2022 Through 2/28/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 27500	2/23/2022			700.00		
27501	2/23/2022	National Auto Fleet Group	Dodge Durango for Fire Station 1 (04617), 2/11/2022	49,879.72	25	AQMD TRUST
27501	2/23/2022	National Auto Fleet Group	Dodge Durango for Fire Station 1 (04618), 2/11/2022	49,879.72	25	AQMD TRUST
Total 27501	2/23/2022			99,759.44		
27502	2/23/2022	Onsolve	CodeRed Standard Renewal 3/24/22 to 3/23/23	8,100.00	10	GENERAL
Total 27502	2/23/2022			8,100.00		
27503	2/23/2022	Public Entity Risk Management Authority	FY 21-22 Deposit Premium General Liability for Fire Station	27,757.00	10	GENERAL
27503	2/23/2022	Public Entity Risk Management Authority	FY 21-22 ERMA Premium Deposit, 1/13/22	2,637.00	10	GENERAL
27503	2/23/2022	Public Entity Risk Management Authority	FY 21-22 Property & APD Contributions for Fire Station 1	19,867.00	10	GENERAL
27503	2/23/2022	Public Entity Risk Management Authority	FY 21-22 Workers' Compensation Deposit Premium w/Fire	67,844.00	10	GENERAL
Total 27503	2/23/2022			118,105.00		
27504	2/23/2022	Regional Conservation Authority	MSHCP Fees Collected for February 2022	3,635.00	50	AGENCY
Total 27504	2/23/2022			3,635.00		
27505	2/23/2022	RIVERSIDE COUNTY FIRE DEPT	Fire Protection Services for 1st Qtr. (July-Sept) FY 21-22	446,958.67	10	GENERAL
Total 27505	2/23/2022			446,958.67		

**City of Canyon Lake**  
 Check/Voucher Register - Council Report - Expenditures  
 From 2/1/2022 Through 2/28/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
27506	2/23/2022	Riverside County Sheriff Dept. Lake Elsinore	Sheriff's Contract Law 11/18/21 to 12/15/21	138,628.60	10	GENERAL
27506	2/23/2022	Riverside County Sheriff Dept. Lake Elsinore	Sheriff's Dept. Extra Duty for 4th of July Weekend, 7/2-7/5	6,126.03	10	GENERAL
Total 27506	2/23/2022			144,754.63		
27507	2/23/2022	Special District Risk Management Authority	Dental & Vision Insurance for March 2022	770.19	10	GENERAL
Total 27507	2/23/2022			770.19		
27508	2/23/2022	Syntech Group	IT Services for February 2022	1,937.50	10	GENERAL
Total 27508	2/23/2022			1,937.50		
27509	2/23/2022	The Code Group, Inc.	Plan Check Services for Building & Safety December 2021	7,993.08	10	GENERAL
27509	2/23/2022	The Code Group, Inc.	Plan Check Services for Building & Safety January 2022	2,459.47	10	GENERAL
Total 27509	2/23/2022			10,452.55		
27510	2/23/2022	Toshiba Financial Services	Monthly Copier Lease for Admin & City Hall, 3/10/22	799.32	10	GENERAL
Total 27510	2/23/2022			799.32		
27511	2/23/2022	Toshiba America Business Solutions	Ecosmart Recycle Program Kit for Copier, 2/11/2022	134.63	10	GENERAL
Total 27511	2/23/2022			134.63		
27512	2/23/2022	Transformance Consulting	Consulting Fees for Classification & Compensation Study,2/10	4,200.00	10	GENERAL

**City of Canyon Lake**  
 Check/Voucher Register - Council Report - Expenditures  
 From 2/1/2022 Through 2/28/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 27512	2/23/2022			4,200.00		
27513	2/23/2022	TRI LAKE CONSULTANTS, INC.	Engr. Svcs. for January 2022 (LRSP Mtg., WRCOG Grants,etc.)	1,400.00	20	GAS TAX
Total 27513	2/23/2022			1,400.00		
27514	2/23/2022	U. S. Bank	See Credit Card Review	2,860.68	10	GENERAL
Total 27514	2/23/2022			2,860.68		
27515	2/23/2022	Bailey Ward	Mileage Reimbursement to Run Errands for Fire Dept., 2/14/22	24.22	10	GENERAL
Total 27515	2/23/2022			24.22		
27516	2/23/2022	Zoll Worldwide Headquarters	Medical Requipment AED's for Fire Station 1, 2/8/2022	6,511.37	10	GENERAL
Total 27516	2/23/2022			6,511.37		
EFT478		Sparkletts	Drinking Water for City Hall & Admin December 2021	118.77	10	GENERAL
Total EFT478				118.77		
EFT479		SOUTHERN CALIFORNIA EDISON	Electricity for 31540/31542 Railroad Cyn. Rd. 12/15-1/13/22	458.52	60	ENTERPR... FUND
Total EFT479				458.52		
EFT480		SOUTHERN CALIFORNIA EDISON	Electricity for 31540/31542 Railroad Cyn. Rd. 11/15-12/14/21	84.29	60	ENTERPR... FUND

**City of Canyon Lake**  
 Check/Voucher Register - Council Report - Expenditures  
 From 2/1/2022 Through 2/28/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total EFT480				84.29		
EFT481		SOUTHERN CALIFORNIA EDISON	Electricity for Traffic Signals Correction 7/29/21-12/28/21	169.94	20	GAS TAX
Total EFT481				169.94		
EFT482		SOUTHERN CALIFORNIA EDISON	Electricity for Pump Station 12/9/21 to 1/9/22	159.34	20	GAS TAX
Total EFT482				159.34		
EFT483		SOUTHERN CALIFORNIA EDISON	Electricity for Admin 31526 RRCR Ste. 4 12/20/21 to 1/20/22	206.43	10	GENERAL
Total EFT483				206.43		
EFT484		SOUTHERN CALIFORNIA EDISON	Electricity for 31520 RRCR Ste. D 12/20/21 to 1/20/22	52.94	60	ENTERPR... FUND
Total EFT484				52.94		
EFT485		SOUTHERN CALIFORNIA EDISON	Electricity for Fire Station 12/15/21 to 1/13/22	509.12	10	GENERAL
Total EFT485				509.12		
EFT486		SOUTHERN CALIFORNIA EDISON	Electricity for Traffic Signals 12/21/21 to 1/21/22	72.32	20	GAS TAX
Total EFT486				72.32		
EFT487		SOUTHERN CALIFORNIA EDISON	Electricity for RRCR Admin Ste. 3 12/20/21 to 1/20/22	49.34	10	GENERAL
Total EFT487				49.34		

**City of Canyon Lake**  
 Check/Voucher Register - Council Report - Expenditures  
 From 2/1/2022 Through 2/28/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
EFT488		SOUTHERN CALIFORNIA EDISON	Electricity for Traffic Signals 12/20/21 to 1/20/22	11.65	20	GAS TAX
Total EFT488				11.65		
EFT489		SOUTHERN CALIFORNIA EDISON	Electricity for Traffic Signals 12/15/21 to 1/13/22	237.00	20	GAS TAX
Total EFT489				237.00		
EFT490		SOUTHERN CALIFORNIA EDISON	Electricity for City Hall 12/15/21 to 1/13/22	733.60	10	GENERAL
Total EFT490				733.60		
EFT491		SOUTHERN CALIFORNIA EDISON	Electricity for Fire Station 12/29/21 to 1/27/22	254.03	10	GENERAL
Total EFT491				254.03		
EFT492		ELSINORE VALLEY MUNI WATER DIS	Water for Rental Bldg. (31542 RRCR) 12/24/21 to 1/24/22	110.55	60	ENTERPR... FUND
Total EFT492				110.55		
EFT493		ELSINORE VALLEY MUNI WATER DIS	Water for City Hall 12/24/21 to 1/24/22	87.87	10	GENERAL
Total EFT493				87.87		
EFT494		ELSINORE VALLEY MUNI WATER DIS	Electricity for 31520 RRCR 12/24/21 to 1/24/22	65.76	60	ENTERPR... FUND
Total EFT494				65.76		
EFT495		ELSINORE VALLEY MUNI WATER DIS	Water for Irrigation 12/27/21 to 1/27/22	316.34	20	GAS TAX

**City of Canyon Lake**  
 Check/Voucher Register - Council Report - Expenditures  
 From 2/1/2022 Through 2/28/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total EFT495				316.34		
EFT496		ELSINORE VALLEY MUNI WATER DIS	Water for Fire Station 12/27/21 to 1/27/22	426.37	10	GENERAL
Total EFT496				426.37		
EFT497		SOUTHERN CALIFORNIA EDISON	Electricity for Pump Station 1/10/22 to 2/7/22	102.33	20	GAS TAX
Total EFT497				102.33		
Report Total				2,083,743.29		

City of Canyon Lake  
Invoices Selected for Payment - COUNCIL CHECK REPORT

Vendor ID	Invoice Description	Cash Required
2 Hot Uniforms	Uniforms for New Fire Station, 1/13/22	4.89
ABILA	Monthly Accounting Software Subscription, 2/7/22	181.39
Amazon	Office Supplies for New Fire Station, 2/8/22	75.35
	Office Supplies for New Fire Station, 2/1/2022	319.07
	Fire Extinguisher Supplies for New Fire Station, 2/1/22	14.96
AMP	Rent for Admin 31526 Railroad Cyn. Rd. Ste. #4 March 2022	430.00
	Rent for Admin Bldg. for the month of March 2022	2,834.00
Bankcard	See Credit Card Review	3,217.52
	See Credit Card Review	105.65
	See Credit Card Review	7,107.79
Barahona	Reserve Firefighter pay for the monthh of January 2022	50.00
Battery	Batteries for New Fire Station, 1/20/22	286.22
BIO-TOX	Sheriff's Blood Draws, 12/2/21 & 12/9/21	280.00
Brown, J	Reserve Firefighter pay for the monthh of January 2022	100.00
Calley	Reserve Firefighter pay for the monthh of January 2022	50.00
CL MERCHANTS	2022 Assessments for Lots 40, 41, 42, 50, 51 & 52	6,458.00
	2022 Assessments for Lots 40, 41, 42, 50, 51 & 52	12,916.00
CL PEST	Monthly Pest Control for Fire Station, 1/12/22	40.00
Cole Huber	Attorney Services(23822 Canyon Lake Dr.) Sept.2021	1,420.00
	Attorney Services(23822 Canyon Lake Dr.) Oct.2021	1,302.52
	Attorney Services(23822 Canyon Lake Dr.) Nov.2021	1,081.86
	Attorney Services(23822 Canyon Lake Dr.) Dec.2021	780.00
	Attorney Services Beck v.City (Writ of Mandate) Oct. 2021	108.64
	Attorney Services for October 2021	6,475.00
	Attorney Services for November 2021	6,475.00
	Attorney Services for December 2021	6,475.00
Control Pump	Monthly Landscape Booster Station, January 2022	375.00
Corelogic	Database for Code Enforcement, December 2021	128.75
	Database for Code Enforcement, January 2022	145.13
Cotter	ADA Improvement Project - Construction Costs Inv.#1, 2/2	35,500.00
CR&R	Trash Services for Rental Bldg. December 2021	167.96
CTAI	Landscape Maintenance for Median & Parkways January 2022	4,500.00
	Monthly Landscape Maintenance for Fire Station 1 Jan. 2022	250.00
Curtis	Turnouts for New Fire Station, 1/25/22	36,387.83
	Fire Hose for New Fire Station, 1/28/22	7,261.49

City of Canyon Lake  
Invoices Selected for Payment - COUNCIL CHECK REPORT

Vendor ID	Invoice Description	Cash Required
	Brush Gear for New Fire Station, 12/31/21	8,368.06
	Fire Hose for Engine for New Fire Department, 1/12/22	3,524.77
	Fire Hose for New Fire Station, 1/12/22	2,556.95
	Type VI Equipment for New Fire Station, 2/4/22	350.03
Dain	Auto Allowance for the month of February 2022 - Dain	100.00
Dee	Reserve Firefighter pay for the monthh of January 2022	100.00
DOJ	Fingerprints for January 2022	32.00
Fast Signs	ADA Improvement Project - County CDBG Banner	334.29
GOLDING	Fire Station Posters for Grand Opening, 2/7/22	173.48
	Blank Stock for City Business Licenses, 1/28/22	193.52
Harnden	Mileage Reimb for January 2022	188.40
Horn	Reserve Firefighter pay for the monthh of January 2022	50.00
Jeremy Smith	Auto Allowance for the month of February 2022 - Smith	100.00
John Hancock	EE and ER Contributions for Semi-Monthly Check Date 1/31/22	1,284.90
	EE and ER Contributions for Bi-Weekly Check Date 2/4/22	3,129.66
Johnson Controls	Reinstall of Card Reader Software Final, 1/26/22	535.00
Johnson Equipment	E-1 Mounting Equipment for New Fire Department 2/7/22	756.93
Jon's	Repairs of Fire Station 1 Flagpole, 1/14/22	1,305.41
Kasey Castillo	Auto Allowance for the month of February 2022 - Castillo	100.00
Koopman	Reserve Firefighter pay for the monthh of January 2022	50.00
Larry Greene	Auto Allowance for the month of February 2022 - Greene	100.00
LaTendresse	Fire Dept. Move In Supplies & Mileage Reimb., 1/11/22	530.66
Life-Assist	Medical Equipment for New Fire Station, 1/27/22	808.35
	Medical Supplies for New Fire Station, 1/21/22	991.93
	Medical Supplies for New Fire Station, 12/1/21	48.21
	Medical Supplies for New Fire Station, 1/28/22	50.38
	Medical Box for New Fire Station, 1/3/22	361.66
Luksch	Reserve Firefighter pay for the monthh of January 2022	50.00
Mosqueda	Reserve Firefighter pay for the monthh of January 2022	100.00
Nate Volk	Video Broadcasting Mtg. for 2/11/22	175.00

Date: 2/9/22

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City of Canyon Lake  
Invoices Selected for Payment - COUNCIL CHECK REPORT

Vendor ID	Invoice Description	Cash Required
NFFPA	Fire Code for New Fire Station, 1/4/22	1,520.50
Niederland	Reserve Firefighter pay for the monthh of January 2022	100.00
Nikki's	Nylon Flag for Fire Station, 11/11/21	181.14
Office & Ergonomic	Fire Department Office Furniture, 2/3/22	14,115.25
Pitney Bowes	Postage Machine Lease, 12/13/21 to 3/12/22	147.94
PZL, Inc.	Planning Services for January 2022	5,449.56
Ramsey Backflow	Tested Backflow Device at Fire Station, 2/3/22	55.00
RCA	MSHCP Fees Collected for January 2022	24,745.00
Ritchie	Three Week Ad for Admin Assistant, 2/6/22	225.00
Riv Co TLMA	SLF Costs for December 2021	1,337.87
SanchezJ	Reserve Firefighter pay for the monthh of January 2022	50.00
Siller	Reserve Firefighter pay for the monthh of January 2022	50.00
Smith, N	Reserve Firefighter pay for the monthh of January 2022	50.00
Smith, T	Refund partial fee for MSHCP on Permit #20200144	700.00
Southern California	Ad for Proposal on Classification and Comp. Study, 12/8/21	196.00
STAPLES	General Office Supplies, 1/25/22	476.66
The Gas Co	Gas Charges for 31520 Railroad Cyn. Rd. 12/31/21 to 2/1/22	37.28
	Gas Charges for City Hall 12/31/21 to 2/1/22	576.00
Time Warner	Digital Converter for City Hall 1/22/22 to 2/21/22	5.53
	Internet for Fire Station 1/10/22 to 2/9/22	114.98
Toshiba Business Solutions, USA	Color & Black/White Copy Costs 12/26/21 to 1/25/22	430.21
TRI LAKE	Engineering Services for December 2021 (SB-1 Gas Tax)	280.00
	Engr. Srvcs. for Dec. 2021 (LRSP Contract, Caltrans, etc.)	2,100.00
	Engineering Services for November 2021	3,920.00
Turelli	Reserve Firefighter pay for the monthh of January 2022	50.00
VectorSolutions	Training Program for New Fire Station, 1/1/22	1,266.00
Welty	Auto Allowance for the month of February 2022 - Welty	100.00
Zenk	Refund for Residential Rental Insp. 2/8/22	71.00
Report Total		228,105.53

City of Canyon Lake  
Invoices Selected for Payment - COUNCIL CHECK REPORT

Vendor ID	Invoice Description	Cash Required
Bad Influence	Dessert Cookies for Fire Department Grand Opening, 2/26/22	640.00
SWG	Install New Injection Pump for the Fire Station, 1/25/22	3,000.00
The Urban	Catering for Fire Station Grand Opening, 2/26/22	2,355.00
VerizonW	Cell Phones for City & Fire Dept. 1/4/22 to 2/3/22	328.77
	Ipads & SIM Card Device 1/4/22 to 2/3/22	168.33
Report Total		<u>6,492.10</u>

City of Canyon Lake  
Invoices Selected for Payment - COUNCIL CHECK REPORT

Vendor ID	Invoice Description	Cash Required
2 Hot Uniforms	Reserve Uniforms for Fire Station 1, 2/12/22	559.24
Atlas	Safety Element Update Services January 2022	1,861.00
Bankcard	See Credit Card Review	358.37
CL CHAMBER	Annual Membership February 1, 2022 to January 31, 2023	450.00
CL PEST	Quarterly Pest Control #10-016, 2/7/2022	90.00
	City Hall Admin General Pest, 2/9/2022	55.00
Cole Huber	Attorney Services (22980 Fawn Lake Place) January 2022	892.50
	Attorney Services (23822 Canyon Lake Dr.) January 2022	660.00
	Attorney Services for January 2022	6,475.00
CPS	HR Consulting Services for 10/31/21 to 11/27/21	856.25
CR&R	Refuse FY 21-22 CY Sec SS 1	942,529.97
CTAI	Mulching Service at Fire Station 1, 2/10/22	350.00
	Landscape Maintenance for Median & Parkways February 2022	4,500.00
	Plan & Irrigation Repairs on RRCR due to accident, 2/18/22	1,315.00
	Monthly Landscape Maintenance for Fire Station 1 Feb. 2022	250.00
DATA TICKET	Citation Processing (1035) Code Enforcement January 2022	100.00
	Monthly EMS Response Fee (1241), January 2022	100.00
	Parking Citations (0506) January 2022	100.00
Delgado	Janitorial Services for the month of February 2022	1,124.50
	Janitorial Services for the month of February 2022	56.00
Derotic	Second Payment for SCBA Compressor, 9/14/2021	24,517.30
DIRECTV	Satellite Service for Fire Station 2/12/22 to 3/11/22	122.79
FRIDAY FLYER	Notice of Ordinance Intro. - No. 217 Inflatable Signs 1/21	28.35
Frontier	Internet for City Hall 2/10/22 to 3/9/22	202.16
Gladwell	Fire Department Records Retention Mtg. 2/7/22	250.00
GREENHALGH	Retiree Health Insurance for March 2022	145.65
HINDERLITER	Services for Cannabis Management Program January 2022	250.00
John Hancock	EE and ER Contributions for Semi-Monthly Check Date 2/15/22	1,284.90
	EE and ER Contributions for Bi-Weekly Check Date 2/18/22	2,941.92
KCL Group Benefits	Life Insurance for Employee's 2/15/22 to 3/14/22	72.89
Lawrence	Fire Station 1 Door Maintenance, 1/31/22	717.16
LOCC	Annual Conference and Expo for City Manager, 9/27/21	600.00

Date: 2/23/22

04:35:48 PM

03/02/2022 City Council Agenda

Page: 1

City of Canyon Lake  
Invoices Selected for Payment - COUNCIL CHECK REPORT

Vendor ID	Invoice Description	Cash Required
Nate Volk	Video Broadcasting Mtg. for 1/16/22	350.00
	Video Broadcasting Mtg. for 2/9/22	350.00
Natl Auto	Dodge Durango for Fire Station 1 (04617), 2/11/2022	49,879.72
	Dodge Durango for Fire Station 1 (04618), 2/11/2022	49,879.72
Onsolve	CodeRed Standard Renewal 3/24/22 to 3/23/23	8,100.00
PERMA	FY 21-22 Deposit Premium General Liability for Fire Station	27,757.00
	FY 21-22 ERMA Premium Deposit, 1/13/22	2,637.00
	FY 21-22 Workers' Compensation Deposit Premium w/Fire	67,844.00
	FY 21-22 Property & APD Contributions for Fire Station 1	19,867.00
RCA	MSHCP Fees Collected for February 2022	3,635.00
Riv Co Fire	Fire Protection Services for 1st Qtr. (July-Sept) FY 21-22	446,958.67
Riv Co Sheriff Dept Lake Elsinore	Sheriff's Dept. Extra Duty for 4th of July Weekend, 7/2-7/5	6,126.03
	Sheriff's Contract Law 11/18/21 to 12/15/21	138,628.60
SDRMA	Dental & Vision Insurance for March 2022	770.19
Syntech	IT Services for February 2022	1,937.50
The Code	Plan Check Services for Building & Safety January 2022	2,459.47
	Plan Check Services for Building & Safety December 2021	7,993.08
Toshiba	Monthly Copier Lease for Admin & City Hall, 3/10/22	799.32
Toshiba Business Solutions, USA	Ecosmart Recycle Program Kit for Copier, 2/11/2022	134.63
Transformance	Consulting Fees for Classification & Compensation Study, 2/10	4,200.00
TRI LAKE	Engr. Svcs. for January 2022 (LRSP Mtg., WRCOG Grants, etc.)	1,400.00
US Bank	See Credit Card Review	2,860.68
Ward	Mileage Reimbursement to Run Errands for Fire Dept., 2/14/22	24.22
Zoll	Medical Requirpment AED's for Fire Station 1, 2/8/2022	6,511.37
Report Total		1,844,919.15

City of Canyon Lake (Default)  
 31516 Railroad Canyon Rd  
 Canyon Lake, CA 92587-9400  
 United States

**Payroll Register (By Pay Statements)**  
 Register Alpha Last Name

Payroll: Semi-Monthly Regular 02/15/2022  
 Payroll Status: Finalized

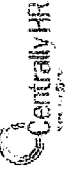
Miguel Borja Default - #102														
Pay Date: 02/15/2022 (02/01 - 02/15)														
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	YTD Amt
125CO	-	-	472.54	-	1,417.62	PTXCLA	315.97	947.91	466.73	1,400.19	FIT	543.07	1,629.21	150.00
ADMLV	09.50	54.83	520.85	09.50	520.85						MEDI	72.30	216.90	3,658.64
HOL	-	-	-	09.50	520.85						SIT:CA	191.54	574.62	3,808.64
SAL	72.83	-	3,992.98	221.66	12,499.79						SDI:CA	54.85	164.55	11,425.92
Totals:	82.33	-	4,986.37	240.66	14,959.11						Totals:	861.76	2,585.28	

Dawn Ecclefield Default - #104														
Pay Date: 02/15/2022 (02/01 - 02/15)														
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	YTD Amt
HOL	-	-	-	09.50	275.60	457B	50.00	150.00	-	-	FIT	177.03	500.25	1,849.15
REG	65.00	29.01	1,885.65	179.00	5,192.79	HLTH	103.34	310.02	-	-	MEDI	34.47	99.41	5,345.28
Sick	01.50	29.01	43.52	01.50	43.52	PTXPEP	167.42	483.66	188.26	543.86	SIT:CA	72.80	201.44	
Vac	19.00	29.01	551.19	57.00	1,653.57		320.76	943.68	188.26	543.86	SDI:CA	26.15	75.42	
Totals:	85.50	-	2,480.36	247.00	7,165.48						Totals:	310.45	876.52	

Erin Enriquez Default - #114														
Pay Date: 02/15/2022 (02/01 - 02/15)														
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	YTD Amt
REG	45.00	21.45	965.25	125.00	2,681.25	457B	72.39	201.09	-	-	FIT	35.12	85.52	808.50
						AFL Post	13.65	40.95	-	-	MEDI	14.00	38.88	2,256.78
							86.04	242.04	-	-	SIT:CA	10.97	28.53	
Totals:											SDI:CA	10.62	29.50	
Totals:											Totals:	70.71	182.43	

Tyler Ferrari Default - #115														
Pay Date: 02/15/2022 (02/01 - 02/15)														
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	YTD Amt
125CO	-	-	166.22	-	498.66	PTXPEP	154.60	463.80	173.84	521.52	FIT	205.12	615.36	250.00
HOL	-	-	-	09.50	264.28						MEDI	35.62	106.86	1,706.15
SAL	82.33	-	2,290.42	193.16	5,549.86						SIT:CA	78.13	234.39	5,118.45
Vac	-	-	-	38.00	1,057.12						SDI:CA	27.02	81.06	1,956.15
Totals:	82.33	-	2,456.64	240.66	7,369.92						Totals:	345.89	1,037.67	5,868.45

David Harnden Default - #122														
Pay Date: 02/15/2022 (02/01 - 02/15)														
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	YTD Amt
HOL	-	-	-	09.50	408.67	HLTH	73.49	220.47	-	-	FIT	409.07	1,227.21	2,559.14
SAL	72.83	-	3,133.00	221.66	9,807.67	PTXPEP	239.06	717.18	268.81	806.43	MEDI	50.29	150.87	7,677.42
Sick	09.50	43.02	408.67	09.50	408.67		312.55	937.65	268.81	806.43	SIT:CA	172.47	517.41	
Totals:	82.33	-	3,541.67	240.66	10,625.01						SDI:CA	38.15	114.45	
Totals:											Totals:	669.98	2,009.94	



City of Canyon Lake (Default)  
 31516 Railroad Canyon Rd  
 Canyon Lake, CA 92587-9400  
 United States

**Payroll Register (By Pay Statements)**  
 Register Alpha Last Name

Payroll: Semi-Monthly Regular 02/15/2022  
 Payroll Status: Finalized

**Marlon Johnson Default - #120** Pay Date: 02/15/2022 (02/01 - 02/15) Type: Regular, Category: Regular, Pay Statement #: -98 (1)

Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt
125CO	-	-	100.13	-	300.39	CS	120.50	361.50	-	-	FIT	650.04	Checking (4)	500.00	1,500.00
Comp	-	-	-	09.50	264.96	PTXPEP	160.96	482.89	180.99	542.97	MEDI	108.09	Savings (02)	25.00	75.00
HOL	-	-	-	09.50	264.96		281.46	844.39	180.99	542.97	SIT:CA	243.26	Savings (59)	100.00	300.00
REG	85.50	27.89	2,384.60	209.00	5,829.02						SDI:CA	82.00	Checking (3)	1,224.96	3,651.42
Sick	-	-	-	28.50	794.87										
<b>Totals:</b>	<b>85.50</b>	<b>-</b>	<b>2,484.73</b>	<b>256.50</b>	<b>7,454.20</b>						<b>Totals:</b>	<b>1,083.39</b>	<b>Totals:</b>	<b>1,849.96</b>	<b>5,526.42</b>

**Jeffrey LaTendresse Default - #124** Pay Date: 02/15/2022 (02/01 - 02/15) Type: Regular, Category: Regular, Pay Statement #: -99 (1)

Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt
125CO	-	-	125.00	-	375.00	PARS	355.80	1,067.40	355.80	1,067.40	FIT	1,220.25	Checking (7)	3,743.92	11,231.76
BER	-	-	-	09.50	547.41						MEDI	71.69		215.07	
ELECTR	-	-	75.00	-	225.00						SIT:CA	311.51		934.53	
HOL	-	-	-	09.50	547.41						SDI:CA	54.38		163.14	
SAL	82.33	-	4,744.05	221.66	13,137.33										
<b>Totals:</b>	<b>82.33</b>	<b>-</b>	<b>4,944.05</b>	<b>240.66</b>	<b>14,832.15</b>						<b>Totals:</b>	<b>844.33</b>	<b>2,532.99</b>		

**Mindy LaTendresse Default - #123** Pay Date: 02/15/2022 (02/01 - 02/15) Type: Regular, Category: Regular, Pay Statement #: -100 (1)

Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt
BER	-	-	-	09.50	275.03	AFL Post	18.68	56.04	-	-	FIT	130.35	Checking (4)	2,017.33	4,556.09
HOL	-	-	-	09.50	275.03	PTXPEP	167.08	366.40	187.87	412.00	MEDI	35.89		78.71	
REG	85.50	28.95	2,475.23	168.00	4,863.61		185.76	422.44	187.87	412.00	SIT:CA	78.67		121.32	
Sick	-	-	-	00.50	14.48						SDI:CA	27.23		59.72	
<b>Totals:</b>	<b>85.50</b>	<b>-</b>	<b>2,475.23</b>	<b>187.50</b>	<b>5,428.15</b>						<b>Totals:</b>	<b>272.14</b>	<b>449.62</b>		

**Fred Lopez Default - #113** Pay Date: 02/15/2022 (02/01 - 02/15) Type: Regular, Category: Regular, Pay Statement #: -101 (1)

Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt
REG	15.00	30.18	452.70	36.00	1,086.48		No Deductions				FIT	27.15	Savings (55)	414.01	1,004.48
											MEDI	6.56		15.75	
											SIT:CA	-		-	
											SDI:CA	4.98		11.95	
<b>Totals:</b>	<b>15.00</b>	<b>-</b>	<b>452.70</b>	<b>36.00</b>	<b>1,086.48</b>						<b>Totals:</b>	<b>38.69</b>	<b>82.00</b>		

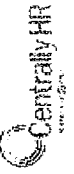
**Kayla Malin Default - #117** Pay Date: 02/15/2022 (02/01 - 02/15) Type: Regular, Category: Regular, Pay Statement #: -102 (1)

Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt
125CO	-	-	157.53	-	472.59	PTXPEP	196.78	590.34	221.27	663.81	FIT	331.39	Checking (7)	2,329.90	6,989.70
HOL	-	-	-	09.50	336.39						MEDI	44.56		133.68	
SAL	73.33	-	2,596.57	218.16	7,956.14						SIT:CA	136.35		409.05	
<b>Totals:</b>	<b>73.33</b>	<b>-</b>	<b>2,596.57</b>	<b>218.16</b>	<b>7,956.14</b>						<b>Totals:</b>	<b>331.39</b>	<b>994.17</b>	<b>2,329.90</b>	<b>6,989.70</b>

--More--

Sorted By: Last, First Name Ascending  
 Filtered By: Employee Filter: All Employees

CentrallyHR  
 Phone: 540-345-6800



Generated: 02/22/2022 11:42a  
 Generated By: Kayla Renee Malin  
 Page 2 of 4

**Payroll Register (By Pay Statements)**  
 Register Alpha Last Name

Payroll: Semi-Monthly Regular 02/15/2022  
 Payroll Status: Finalized

**Kayla Malin Default - #117** Pay Date: 02/15/2022 (02/01 - 02/15) Type: Regular, Category: Regular, Pay Statement #: -102 (1)

Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt
Sick	09.00	35.41	318.68	09.00	318.68						SDI:CA	101.40		33.80	101.40
Vac	-	-	-	04.00	134.54						Totals:	1,638.30		546.10	1,638.30
<b>Totals:</b>	<b>82.33</b>		<b>3,072.78</b>	<b>240.66</b>	<b>9,218.34</b>										

**Christopher Mann Default - #111** Pay Date: 02/15/2022 (02/01 - 02/15) Type: Regular, Category: Regular, Pay Statement #: -103 (1)

Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt
125CO	-	-	131.24	-	393.72	457B	284.72	854.16	569.44	1,708.32	FIT	4,025.04	Checking (2	4,911.45	14,734.35
Auto	-	-	300.00	-	900.00	PTXPEP	492.19	1,476.57	553.43	1,660.29	MEDI	363.99		121.33	363.99
ELECTR	-	-	75.00	-	225.00	Totals:	776.91	2,330.73	1,122.87	3,368.61	SIT:CA	1,663.38		554.46	1,663.38
HOL	-	-	-	09.50	841.38						SDI:CA	276.12		92.04	276.12
SAL	82.33	-	7,291.63	231.16	21,033.51						Totals:	6,328.53		2,109.51	6,328.53
<b>Totals:</b>	<b>82.33</b>		<b>7,797.87</b>	<b>240.66</b>	<b>23,393.61</b>										

**Rubi Manzano Default - #98** Pay Date: 02/15/2022 (02/01 - 02/15) Type: Regular, Category: Regular, Pay Statement #: -104 (1)

Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt
125CO	-	-	499.58	-	1,498.74	PTXPEP	203.73	588.55	229.08	661.78	FIT	148.16		51.01	148.16
HOL	-	-	-	09.50	335.35						MEDI	259.11		92.47	259.11
REG	78.00	35.30	2,753.40	228.50	8,066.05						SIT:CA	112.41		38.70	112.41
Sick	07.50	35.30	264.75	07.50	264.75						SDI:CA	1,428.83		497.74	1,428.83
Vac	-	-	-	01.50	52.95						Totals:	2,816.26		909.15	2,816.26
<b>Totals:</b>	<b>85.50</b>		<b>3,517.73</b>	<b>247.00</b>	<b>10,217.84</b>										

**Michael Samuels Default - #1002** Pay Date: 02/15/2022 (02/01 - 02/15) Type: Regular, Category: Regular, Pay Statement #: -105 (1)

Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt
125CO	-	-	125.00	-	375.00	PARS	286.64	859.92	286.64	859.92	FIT	1,561.29	Check	-	2,888.03
ELECTR	-	-	75.00	-	225.00						MEDI	2,888.03	Wells Fargo	2,888.03	5,776.06
HOL	-	-	-	09.50	440.99						SIT:CA	672.75	Totals:	2,888.03	8,664.09
SAL	82.33	-	3,821.91	231.16	11,024.74						SDI:CA	132.72		44.24	132.72
<b>Totals:</b>	<b>82.33</b>		<b>4,021.91</b>	<b>240.66</b>	<b>12,065.73</b>									<b>847.24</b>	<b>2,541.72</b>

**Jasmine Sanchez Default - #125** Pay Date: 02/15/2022 (02/01 - 02/15) Type: Regular, Category: Regular, Pay Statement #: -106 (1)

Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt
REG	45.00	16.37	736.65	125.00	2,046.25	457B	55.25	153.47	-	-	FIT	27.40	Checking (0	723.33	1,806.91
											FICA	-		-81.20	-
											MEDI	29.66		10.68	29.66
											SIT:CA	6.31		6.31	6.31
											SDI:CA	22.50		8.10	22.50
<b>Totals:</b>															

--More--

City of Canyon Lake (Default)  
 31516 Railroad Canyon Rd  
 Canyon Lake, CA 92587-9400  
 United States

**Payroll Register (By Pay Statements)**  
 Register Alpha Last Name

Payroll: Semi-Monthly Regular 02/15/2022  
 Payroll Status: Finalized

Pay Date: 02/15/2022 (02/01 - 02/15)												
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt
<b>Jasmine Sanchez Default - #125</b>												
<b>Totals:</b>												
			-41.93									85.87

Type: Regular, Category: Regular, Pay Statement #: -106 (1)

Pay Date: 02/15/2022 (02/01 - 02/15)												
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt
<b>Ana Sauseda Default - #108</b>												
12SCO	-	-	526.62	-	1,579.86	457B	66.00	198.00	-	-	FIT	292.68
ADMLV	19.00	41.80	794.14	19.00	794.14	PTXCLA	240.88	732.27	355.81	1,081.66	MEDI	57.53
HOL	-	-	-	09.50	397.07		306.88	930.27	355.81	1,081.66	SIT:CA	84.42
SAL	59.83	-	2,500.70	208.66	9,123.51						SDI:CA	43.65
Sick	03.50	41.80	146.29	03.50	146.29							132.46
<b>Totals:</b>	<b>82.33</b>		<b>3,967.75</b>	<b>240.66</b>	<b>12,040.87</b>						<b>Totals:</b>	<b>478.28</b>
												1,462.15

Type: Regular, Category: Regular, Pay Statement #: -107 (1)

Pay Date: 02/15/2022 (02/01 - 02/15)												
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt
<b>Bailey Ward Default - #119</b>												
12SCO	-	-	125.00	-	375.00	PTXPEP	144.82	434.46	162.84	488.52	FIT	178.24
HOL	-	-	-	09.50	247.55						MEDI	32.92
SAL	82.33	-	2,145.46	231.16	6,188.83						SIT:CA	64.65
<b>Totals:</b>	<b>82.33</b>		<b>2,270.46</b>	<b>240.66</b>	<b>6,811.38</b>						<b>Totals:</b>	<b>300.79</b>
												902.37

Type: Regular, Category: Regular, Pay Statement #: -108 (1)

Pay Date: 02/15/2022 (02/01 - 02/15)												
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt
<b>Raport Total</b>												
# of EE's - 16 / # of Statements - 16												
12SCO	-	-	2,428.86	-	7,286.58	457B	528.36	1,556.72	569.44	1,708.32	FIT	5,137.72
ADMLV	28.50	-	1,314.99	28.50	1,314.99	AFL Post	32.33	96.99	-	-	FICA	-81.20
Auto	-	-	300.00	-	900.00	CS	120.50	361.50	-	-	MEDI	733.20
BER	-	-	-	19.00	822.44	HLTH	176.83	530.49	-	-	SIT:CA	2,159.05
ELECTR	-	-	225.00	-	675.00	PARS	642.44	1,927.32	642.44	1,927.32	SDI:CA	556.22
Comp	-	-	-	09.50	264.96	PTXCLA	556.85	1,680.18	822.54	2,481.85		1,634.34
HOL	-	-	-	123.50	5,155.53	PTXPEP	1,926.64	5,603.85	2,466.39	6,301.18	MEDI	733.20
REG	419.00	-	11,653.48	1070.50	29,765.45						SUTA_SC:C	14.62
SAL	690.47	-	32,516.72	1978.45	96,321.38						SUTA:CA	584.52
Sick	31.00	-	1,181.91	60.00	1,991.26						ER Totals:	1,332.34
Vac	19.00	-	551.19	100.50	2,898.18						<b>All Totals:</b>	<b>9,837.33</b>
<b>Totals:</b>	<b>1187.97</b>		<b>50,172.15</b>	<b>3389.95</b>	<b>147,395.77</b>							<b>31,273.25</b>

Type: Regular, Category: Regular, Pay Statement #: -109 (1)

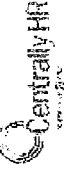
2-22-22

Date

*Chris Mann, City Manager*

Sorted By: Last, First Name Ascending  
 Filtered By: Employee Filter. All Employees

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 Phone: 540-345-6600



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 Page 4 of 4

City of Canyon Lake (Default)  
 31516 Railroad Canyon Rd  
 Canyon Lake, CA 92587-9400  
 United States

**Payroll Register (By Pay Statements)**  
 Register Alpha Last Name

Payroll: Semi-Monthly Regular 01/31/2022  
 Payroll Status: Finalized

Miguel Borja Default - #102														
Pay Date: 01/31/2022 (01/16 - 01/31)														
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	YTD Amt
125CO	-	-	472.54	-	945.08	PTXCLA	315.97	631.94	466.73	933.46	FIT	1,086.14	Checking (7)	150.00
HOL	09.50	54.83	520.85	09.50	520.85						MEDI	72.30	Checking (6)	3,658.64
SAL	72.83	-	3,992.98	148.83	8,506.81						SIT:CA	191.54	Totals:	3,808.64
	82.33	-	4,986.37	158.33	9,972.74						SDI:CA	54.85		7,617.28
<b>Totals:</b>											<b>Totals:</b>	861.76		1,723.52

Kasey Castillo Default - #110														
Pay Date: 01/31/2022 (01/16 - 01/31)														
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	YTD Amt
SAL	-	-	300.00	-	300.00			No Deductions			FIT	4.35	Checking (1)	292.35
											MEDI	-		4.35
											SIT:CA	-		-
											SDI:CA	3.30		3.30
<b>Totals:</b>											<b>Totals:</b>	7.65		7.65

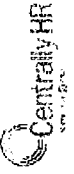
Jennifer Dain Default - #121														
Pay Date: 01/31/2022 (01/16 - 01/31)														
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	YTD Amt
SAL	-	-	300.00	-	300.00			No Deductions			FIT	4.35	Checking (0)	292.35
											MEDI	-		4.35
											SIT:CA	-		-
											SDI:CA	3.30		3.30
<b>Totals:</b>											<b>Totals:</b>	7.65		7.65

Dawn Ecclefield Default - #104														
Pay Date: 01/31/2022 (01/16 - 01/31)														
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	YTD Amt
HOL	09.50	29.01	275.60	09.50	275.60	457B	50.00	100.00	-	-	FIT	177.03	Checking (0)	1,849.15
REG	76.00	29.01	2,204.76	114.00	3,307.14	HLTH	103.34	206.68	-	-	MEDI	34.47		64.94
Vac	-	-	-	38.00	1,102.38	PTXPEP	167.42	316.24	188.26	355.60	SIT:CA	72.80		128.64
<b>Totals:</b>	85.50		2,480.36	161.50	4,685.12	<b>Totals:</b>	320.76	622.92	188.26	355.60	<b>Totals:</b>	26.15		49.27
												310.45		566.07

Erin Enriquez Default - #114														
Pay Date: 01/31/2022 (01/16 - 01/31)														
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	YTD Amt
REG	40.00	21.45	858.00	80.00	1,716.00	457B	64.35	128.70	-	-	FIT	25.20	Checking (4)	724.14
						AFL Post	13.65	27.30	-	-	MEDI	12.44		24.88
<b>Totals:</b>						<b>Totals:</b>	78.00	156.00	-	-	<b>Totals:</b>	8.78		17.56
												9.44		18.88
<b>Totals:</b>											<b>Totals:</b>	55.86		111.72

Sorted By: Last, First Name Ascending  
 Filtered By: Employee Filter: All Employees

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 Page 1 of 5

City of Canyon Lake (Default)  
31516 Railroad Canyon Rd  
Canyon Lake, CA 92587-9400  
United States

**Payroll Register (By Pay Statements)**  
Register Alpha Last Name

Payroll: Semi-Monthly Regular 01/31/2022  
Payroll Status: Finalized

Pay Date: 01/31/2022 (01/16 - 01/31)																	
Type: Regular, Category: Regular, Pay Statement #: -61 (1)																	
Pay Type	Default	#115	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt
125CO			-	-	166.22	-	332.44	PTXPEP	154.60	309.20	173.84	347.68	FIT	205.12	410.24	250.00	500.00
HOL			09.50	27.82	264.28	09.50	264.28						MEDI	35.62	71.24	1,706.15	3,412.30
SAL			72.83	-	2,026.14	110.83	3,259.44						SIT:CA	78.13	156.26	1,956.15	3,912.30
Vac			-	-	-	38.00	1,057.12						SDI:CA	27.02	54.04		
<b>Totals:</b>			82.33		2,456.64	158.33	4,913.28						<b>Totals:</b>	345.89	691.78		

Pay Date: 01/31/2022 (01/16 - 01/31)																	
Type: Monthly Regular, Pay Stmt. #: -62 (1)																	
Pay Type	Default	#103	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt
SAL			-	-	300.00	-	300.00			No Deductions			FIT	-	-	292.35	292.35
													MEDI	4.35	4.35		
													SIT:CA	-	-		
													SDI:CA	3.30	3.30		
<b>Totals:</b>					7.65		7.65						<b>Totals:</b>	7.65	1,339.96		

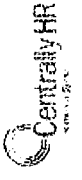
Pay Date: 01/31/2022 (01/16 - 01/31)																	
Type: Regular, Category: Regular, Pay Statement #: -63 (1)																	
Pay Type	Default	#122	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt
HOL			09.50	43.02	408.67	09.50	408.67	HLTH	73.49	146.98	-	-	FIT	409.07	818.14	2,559.14	5,118.28
SAL			72.83	-	3,133.00	148.83	6,674.67	PTXPEP	239.06	478.12	268.81	537.62	MEDI	50.29	100.58		
<b>Totals:</b>			82.33		3,541.67	158.33	7,083.34	<b>Totals:</b>	312.55	625.10	268.81	537.62	SIT:CA	172.47	344.94		
													SDI:CA	38.15	76.30		
<b>Totals:</b>					669.98		1,339.96						<b>Totals:</b>	669.98	1,339.96		

Pay Date: 01/31/2022 (01/16 - 01/31)																	
Type: Regular, Category: Regular, Pay Statement #: -64 (1)																	
Pay Type	Default	#120	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt
125CO			-	-	100.13	-	200.26	CS	120.50	241.00	-	-	FIT	264.25	440.14	500.00	1,000.00
Comp			09.50	27.89	264.96	09.50	264.96	PTXPEP	178.85	321.93	201.10	361.98	MEDI	39.87	72.06	25.00	50.00
HOL			09.50	27.89	264.96	09.50	264.96		299.35	562.93	201.10	361.98	SIT:CA	101.79	163.21	100.00	200.00
REG			76.00	27.89	2,119.64	123.50	3,444.42						SDI:CA	30.25	54.67	1,389.18	2,426.46
Sick			-	-	-	28.50	794.87							436.16	730.08	2,014.18	3,676.46
<b>Totals:</b>			95.00		2,749.69	171.00	4,969.47						<b>Totals:</b>	436.16	730.08	2,014.18	3,676.46

Pay Date: 01/31/2022 (01/16 - 01/31)																	
Type: Regular, Category: Regular, Pay Statement #: -65 (1)																	
Pay Type	Default	#124	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt
125CO			-	-	125.00	-	250.00	PARS	355.80	711.60	355.80	711.60	FIT	406.75	813.50	3,743.92	7,487.84
BER			09.50	57.62	547.41	09.50	547.41						MEDI	71.69	143.38		
ELECTR			-	-	75.00	-	150.00						SIT:CA	311.51	623.02		
HOL			09.50	57.62	547.41	09.50	547.41						SDI:CA	54.38	108.76		
--More--																	

Sorted By: Last, First Name Ascending  
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City of Canyon Lake (Default)  
 31516 Railroad Canyon Rd  
 Canyon Lake, CA 92587-9400  
 United States

**Payroll Register (By Pay Statements)**  
 Register Alpha Last Name

Payroll: Semi-Monthly Regular 01/31/2022  
 Payroll Status: Finalized

Pay Date: 01/31/2022 (01/16 - 01/31)												
Type: Regular, Category: Regular, Pay Statement #: -65 (1)												
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Totals:
SAL	63.33	-	3,649.23	139.33	8,393.28		18.68	37.36	-	-	FIT	
<b>Totals:</b>	<b>82.33</b>		<b>4,944.05</b>	<b>158.33</b>	<b>9,888.10</b>		<b>105.52</b>	<b>199.32</b>	<b>118.66</b>	<b>224.13</b>	<b>MEDI</b>	

Pay Date: 01/31/2022 (01/16 - 01/31)												
Type: Regular, Category: Regular, Pay Statement #: -66 (1)												
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Totals:
BER	09.50	28.95	275.03	09.50	275.03	AFL Post	105.52	199.32	118.66	224.13	MEDI	
HOL	09.50	28.95	275.03	09.50	275.03	PTXPEP	124.20	236.68	118.66	224.13	SIT:CA	
REG	35.00	28.95	1,013.25	82.50	2,388.38		14.48				SDI:CA	
Sick	-	-	-	00.50	14.48							
<b>Totals:</b>	<b>54.00</b>		<b>1,563.31</b>	<b>102.00</b>	<b>2,952.92</b>							

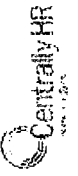
Pay Date: 01/31/2022 (01/16 - 01/31)												
Type: Regular, Category: Regular, Pay Statement #: -67 (1)												
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Totals:
REG	15.00	30.18	452.70	21.00	633.78		No Deductions				FIT	
											MEDI	
											SIT:CA	
											SDI:CA	
<b>Totals:</b>			<b>452.70</b>	<b>21.00</b>	<b>633.78</b>							

Pay Date: 01/31/2022 (01/16 - 01/31)												
Type: Regular, Category: Regular, Pay Statement #: -68 (1)												
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Totals:
125CO	-	-	157.53	-	315.06	PTXPEP	196.78	393.56	221.27	442.54	FIT	
HOL	09.50	35.41	336.39	09.50	336.39						MEDI	
SAL	72.83	-	2,578.86	144.83	5,359.57						SIT:CA	
Vac	-	-	-	04.00	134.54						SDI:CA	
<b>Totals:</b>	<b>82.33</b>		<b>3,072.78</b>	<b>158.33</b>	<b>6,145.56</b>							

Pay Date: 01/31/2022 (01/16 - 01/31)												
Type: Regular, Category: Regular, Pay Statement #: -69 (1)												
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Totals:
125CO	-	-	131.24	-	262.48	4578	284.72	569.44	569.44	1,138.88	FIT	
Auto	-	-	300.00	-	600.00	PTXPEP	492.19	984.38	553.43	1,106.86	MEDI	
ELECTR	-	-	75.00	-	150.00		776.91	1,553.82	1,122.87	2,245.74	SIT:CA	
HOL	09.50	88.57	841.38	09.50	841.38						SDI:CA	
SAL	72.83	-	6,450.25	148.83	13,741.88							
<b>Totals:</b>	<b>82.33</b>		<b>7,797.87</b>	<b>158.33</b>	<b>15,595.74</b>							

Sorted By: Last, First Name Ascending  
 Filtered By: Employee Filter: All Employees

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City of Canyon Lake (Default)  
 31516 Railroad Canyon Rd  
 Canyon Lake, CA 92587-9400  
 United States

**Payroll Register (By Pay Statements)**  
 Register Alpha Last Name

Payroll: Semi-Monthly Regular 01/31/2022  
 Payroll Status: Finalized

Pay Date: 01/31/2022 (01/16 - 01/31)														
Type: Regular, Category: Regular, Pay Statement #: -70 (1)														
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	YTD Amt
125CO	-	-	499.58	-	999.16	PTXPEP	203.73	384.82	229.08	432.70	FIT	593.59	Checking (1)	2,816.26
HOL	09.50	35.30	335.35	09.50	335.35						MEDI	97.15		5,384.20
REG	76.00	35.30	2,682.80	150.50	5,312.65						SIT:CA	166.64		
Vac	-	-	-	01.50	52.95						SDI:CA	73.71		
<b>Totals:</b>	<b>85.50</b>		<b>3,517.73</b>	<b>161.50</b>	<b>6,700.11</b>						<b>Totals:</b>	<b>497.74</b>	<b>931.09</b>	

Pay Date: 01/31/2022 (01/16 - 01/31)														
Type: Regular, Category: Regular, Pay Statement #: -71 (1)														
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	YTD Amt
125CO	-	-	125.00	-	250.00	PARS	286.64	573.28	286.64	573.28	FIT	1,040.86	Check	2,888.03
ELECTR	-	-	75.00	-	150.00						MEDI	58.32	Wells Fargo	2,888.03
HOL	09.50	46.42	440.99	09.50	440.99						SIT:CA	224.25	Totals:	2,888.03
SAL	72.83	-	3,380.92	148.83	7,202.83						SDI:CA	44.24		5,776.06
<b>Totals:</b>	<b>82.33</b>		<b>4,021.91</b>	<b>158.33</b>	<b>8,043.82</b>						<b>Totals:</b>	<b>847.24</b>	<b>1,694.48</b>	

Pay Date: 01/31/2022 (01/16 - 01/31)														
Type: Regular, Category: Regular, Pay Statement #: -72 (1)														
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	YTD Amt
REG	40.00	16.37	654.80	80.00	1,309.60	4578	49.11	98.22	-	-	FIT	6.61	Checking (0)	1,083.58
											FICA	40.60		81.20
											MEDI	9.49		18.98
											SIT:CA	-		-
											SDI:CA	7.20		14.40
<b>Totals:</b>											<b>Totals:</b>	<b>63.90</b>	<b>127.80</b>	

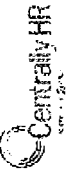
Pay Date: 01/31/2022 (01/16 - 01/31)														
Type: Regular, Category: Regular, Pay Statement #: -73 (1)														
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	YTD Amt
125CO	-	-	526.62	-	1,053.24	4578	66.00	132.00	-	-	FIT	292.68	Checking (1)	3,182.59
HOL	09.50	41.80	397.07	09.50	397.07	PTXCLA	240.88	491.39	355.81	725.85	MEDI	57.53		117.06
SAL	72.83	-	3,044.06	148.83	6,622.81	Totals:	306.88	623.39	355.81	725.85	SIT:CA	84.42		177.28
<b>Totals:</b>	<b>82.33</b>		<b>3,967.75</b>	<b>158.33</b>	<b>8,073.12</b>						<b>Totals:</b>	<b>478.28</b>	<b>983.87</b>	

Pay Date: 01/31/2022 (01/16 - 01/31)														
Type: Monthly Regular, Pay Stmt. #: -74 (1)														
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	YTD Amt
SAL	-	-	300.00	-	300.00		No Deductions				FIT	4.35	Checking (3)	292.35
											MEDI	-		-
											SIT:CA	-		-
											SDI:CA	3.30		3.30
<b>Totals:</b>											<b>Totals:</b>	<b>4.35</b>	<b>4.35</b>	

--More--

Sorted By: Last, First Name Ascending  
 Filtered By: Employee Filler: All Employees

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 Phone: 540-345-6600



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 Page 4 of 5

City of Canyon Lake (Default)  
 31516 Railroad Canyon Rd  
 Canyon Lake, CA 92587-9400  
 United States

**Payroll Register (By Pay Statements)**  
 Register Alpha Last Name

Payroll: Semi-Monthly Regular 01/31/2022  
 Payroll Status: Finalized

Pay Date: 01/31/2022 (01/16 - 01/31)															
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Net Pay	YTD Amt	Amt	YTD Amt
<b>Jeremy Smith Default - #109</b>															
														7.65	7.65
<b>Totals:</b>															
														7.65	7.65

Pay Date: 01/31/2022 (01/16 - 01/31)															
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Net Pay	YTD Amt	Amt	YTD Amt
<b>Bailey Ward Default - #119</b>															
125CO	-	-	125.00	-	250.00	PTXPEP	144.82	289.64	162.84	325.68	FIT	356.48	178.24	1,824.85	3,649.70
HOL	09.50	26.06	247.55	09.50	247.55						MEDI	65.84	32.92		
SAL	72.83	-	1,897.91	148.83	4,043.37						SIT:CA	129.30	64.65		
	82.33	-	2,270.46	158.33	4,540.92						SDI:CA	49.96	24.98		
<b>Totals:</b>															
													300.79	601.58	

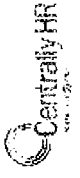
Pay Date: 01/31/2022 (01/16 - 01/31)															
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Net Pay	YTD Amt	Amt	YTD Amt
<b>Dale Welty Default - #118</b>															
SAL	-	-	300.00	-	300.00			No Deductions			FIT	30.00	30.00	262.35	262.35
											MEDI	4.35	4.35		
											SIT:CA	-	-		
											SDI:CA	3.30	3.30		
<b>Totals:</b>															
													37.65	37.65	

**Report Total**

# of EE's - 21 / # of Statements - 21															
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Net Pay	YTD Amt	Amt	YTD Amt
125CO	-	-	2,428.86	-	4,857.72	457B	514.18	1,028.36	569.44	1,138.88	FIT	5,112.09	10,009.46	38,332.44	71,271.62
Auto	-	-	300.00	-	600.00	AFL Post	32.33	64.66	-	-	FICA	81.20	81.20	-	2,888.03
BER	19.00	-	822.44	19.00	822.44	CS	120.50	241.00	-	-	MEDI	742.82	1,442.89	38,332.44	74,159.65
ELECTR	-	-	225.00	-	450.00	HLTH	176.83	353.66	-	-	SIT:CA	2,118.51	4,162.70		
Comp	09.50	-	264.96	09.50	264.96	PARS	642.44	1,284.88	642.44	1,284.88	SDI:CA	563.53	1,094.62		
HOL	123.50	-	5,155.53	123.50	5,155.53	PTXCLA	556.85	1,123.33	822.54	1,659.31	<b>Totals:</b>	8,577.55	16,790.87		
REG	358.00	-	9,985.95	651.50	18,111.97	PTXPEP	1,882.97	3,677.21	2,117.29	4,134.79	MEDI	742.82	1,442.89		
SAL	645.97	-	31,653.35	1287.97	65,304.66	<b>Totals:</b>	3,926.10	7,773.10	4,151.71	8,217.86	SUTA_SC:C	34.88	81.79		
Sick	-	-	-	29.00	809.35						SUTA:CA	1,395.36	3,271.87		
Vac	-	-	-	81.50	2,346.99						<b>ER Totals:</b>	2,173.06	4,796.55		
<b>Totals:</b>															
	1155.97		50,836.09	2201.97	98,723.62						<b>All Totals:</b>	10,750.61	21,587.42		

Sorted By: Last, First Name Ascending  
 Filtered By: Employee Filter: All Employees

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 Page 5 of 5

City of Canyon Lake (Default)  
 31516 Railroad Canyon Rd  
 Canyon Lake, CA 92587-9400  
 United States

**Payroll Register (By Pay Statements)**  
 Register Alpha Last Name

Payroll: Bi-Weekly Regular 02/04/2022  
 Payroll Status: Open

Pay Date: 02/04/2022 (01/16 - 01/29)														
Type: Manual, Category: Manual, Pay Statement #: 50000 (1)														
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	YTD Amt
125CO	-	-	115.38	-	230.76	PARS	173.81	382.02	-	208.21	FIT	135.74	446.24	1,821.01
FLSA	-	-	-	03.00	72.42						FICA	150.84	464.03	3,881.32
REG	96.00	24.14	2,317.44	288.00	7,181.12						MEDI	35.28	108.53	1,821.01
	96.00		2,432.82	291.00	7,484.30						SIT:CA	89.38	298.82	5,702.33
<b>Totals:</b>											SDI:CA	26.76	82.33	
											<b>Totals:</b>	438.00	1,399.95	

Pay Date: 02/04/2022 (01/16 - 01/29)														
Type: Regular, Category: Regular, Pay Statement #: ??? (2)														
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	YTD Amt
125CO	-	-	-	-	230.76	PARS	6.77	388.79	22.64	230.85	FIT	-	446.24	1,821.01
FLSA	-	-	-	03.00	72.42						FICA	-464.03	-	4,632.80
REG	96.00	0.94	90.24	384.00	7,271.36						MEDI	4.38	112.91	751.48
Vac	08.44	25.08	211.68	08.44	211.68						SIT:CA	-	298.82	6,453.81
	104.44		301.92	395.44	7,786.22						SDI:CA	3.32	85.65	
<b>Totals:</b>											<b>Totals:</b>	-456.33	943.62	

Pay Date: 02/04/2022 (01/16 - 01/29)														
Type: Regular, Category: Regular, Pay Statement #: ??? (1)														
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	YTD Amt
125CO	-	-	115.38	-	230.76	4578	125.00	250.00	-	-	FIT	245.81	515.33	2,581.77
FLSA	03.00	19.74	59.23	06.00	116.23	PARS	170.28	334.16	223.59	410.66	FICA	-246.12	-	5,521.76
OT	24.00	29.61	710.74	34.85	1,019.97		295.28	584.16	223.59	410.66	MEDI	44.90	102.46	
REG	112.00	19.74	2,211.20	304.00	5,699.20						SIT:CA	140.85	264.72	
	139.00		3,096.55	344.85	7,066.16						SDI:CA	34.06	77.73	
<b>Totals:</b>											<b>Totals:</b>	219.50	960.24	

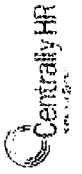
Pay Date: 02/04/2022 (01/16 - 01/29)														
Type: Regular, Category: Regular, Pay Statement #: ??? (1)														
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	YTD Amt
125CO	-	-	115.38	-	230.76	4578	29.81	65.34	-	-	FIT	461.23	1,276.54	2,470.92
FLSA	03.00	19.74	59.23	06.00	116.23	AFL Post	46.53	93.06	-	-	FICA	-311.76	-	5,759.86
OT	24.00	29.61	710.74	72.00	2,078.74	PARS	170.28	334.16	223.59	490.07	MEDI	44.90	117.81	
REG	112.00	19.74	2,211.20	304.00	5,699.20		246.62	492.56	223.59	490.07	SIT:CA	150.58	388.79	
	139.00		3,096.55	382.00	8,124.93						SDI:CA	34.06	89.37	
<b>Totals:</b>											<b>Totals:</b>	379.01	1,872.51	

Pay Date: 02/04/2022 (01/16 - 01/29)														
Type: Regular, Category: Regular, Pay Statement #: ??? (1)														
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	YTD Amt
FLSA	03.00	25.07	75.22	06.00	147.61	HLTH	32.52	32.52	-	-	FIT	330.43	1,138.76	2,620.03
													Checking (7	7,110.49

--More--

Sorted By: Last, First Name Ascending  
 Filtered By: Employee Filter. All Employees

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 Page 1 of 5

**Payroll Register (By Pay Statements)**  
 Register Alpha Last Name

Pay Date: 02/04/2022 (01/16 - 01/29)														
Type: Regular, Category: Regular, Pay Statement #: ??? (1)														
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	YTD Amt
OT	03.50	37.61	131.64	43.50	1,607.67	PARS	216.26	424.38	226.13	502.43	FICA	-397.48	-	
REG	112.00	25.07	2,808.23	304.00	7,670.79		248.78	456.90	226.13	502.43	MEDI	43.25	136.21	
	118.50		3,015.09	353.50	9,426.07						SIT:CA	137.27	480.38	
											SDI:CA	32.81	103.33	
<b>Totals:</b>												146.28	1,858.68	

Pay Date: 02/04/2022 (01/16 - 01/29)														
Type: Regular 2, Pay Stmt. #: ??? (2)														
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	YTD Amt
12SCO	-	-	500.00	-	500.00	HLTH	-	32.52	-	-	-	552.14	1,043.09	487.06
FLSA	-	-	-	06.00	147.61	PARS	-	424.38	-	-	-	-392.82	-	
OT	-	-	-	43.50	1,607.67		-	456.90	-	-	-	76.05	167.92	
REG	-	-	-	304.00	7,670.79		-		-	-	-	202.72	353.05	
											SDI:CA	57.69	127.38	
<b>Totals:</b>												495.78	1,691.44	

Pay Date: 02/04/2022 (01/16 - 01/29)														
Type: Regular, Category: Regular, Pay Statement #: ??? (1)														
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	YTD Amt
FLSA	03.00	23.94	71.82	06.00	140.94	HLTH	93.94	590.08	-	-	-	552.14	1,043.09	4,542.60
OT	72.00	35.91	2,585.61	144.00	5,073.93	PARS	206.49	405.21	400.41	785.75	FICA	-392.82	-	
REG	112.00	23.94	2,681.38	301.00	6,955.86		300.43	995.29	400.41	785.75	MEDI	76.05	167.92	
	187.00		5,338.81	451.00	12,170.73						SIT:CA	202.72	353.05	
											SDI:CA	57.69	127.38	
<b>Totals:</b>												495.78	1,691.44	

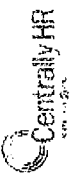
Pay Date: 02/04/2022 (01/16 - 01/29)														
Type: Regular 2, Pay Stmt. #: ??? (2)														
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	YTD Amt
12SCO	-	-	500.00	-	500.00	HLTH	-	32.52	-	-	-	552.14	1,043.09	487.25
FLSA	-	-	-	06.00	140.94	PARS	-	405.21	-	-	-	-392.82	-	
OT	-	-	-	44.00	5,073.93		-	995.29	-	-	-	76.05	167.92	
REG	-	-	-	301.00	6,955.86		-		-	-	-	202.72	353.05	
											SDI:CA	57.69	127.38	
<b>Totals:</b>												495.78	1,691.44	

Pay Date: 02/04/2022 (01/16 - 01/29)														
Type: Regular, Category: Regular, Pay Statement #: ??? (1)														
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	YTD Amt
DL4850	48.00	21.77	1,044.92	136.00	2,888.52	HLTH	59.47	369.88	-	-	-	91.40	245.07	5,721.96
FLSA	03.00	21.77	65.31	06.00	128.16	PARS	187.76	368.45	196.33	377.02	FICA	-130.18	-	
OT	03.50	32.65	114.29	22.50	598.79		247.23	738.33	196.33	377.02	MEDI	21.94	52.39	
REG	64.00	21.77	1,393.23	168.00	3,256.03						SIT:CA	22.09	74.00	

--More--

Sorted By: Last, First Name Ascending  
 Filtered By: Employee Filter- All Employees

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 Page 2 of 5

City of Canyon Lake (Default)  
 31516 Railroad Canyon Rd  
 Canyon Lake, CA 92587-9400  
 United States

**Payroll Register (By Pay Statements)**  
 Register Alpha Last Name

Payroll: Bi-Weekly Regular 02/04/2022  
 Payroll Status: Open

Matthew Green Default - #1010												
Pay Date: 02/04/2022 (01/16 - 01/29)												
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt
Totals:	118.50		2,617.75	332.50	6,871.50						SDI:CA	16.65
												<b>Net Pay</b>
												39.75
												<b>Totals:</b>
												411.21

Matthew Green Default - #1010												
Pay Date: 02/04/2022 (01/16 - 01/29)												
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt
DL4850	-	-	-	136.00	2,888.52	HLTH	-	369.88	-	-	-	0.19
125CO	-	-	500.00	-	500.00	PARS	-	368.45	-	377.02	MEDI	7.25
FLSA	-	-	-	06.00	128.16		-	738.33	-	377.02	SIT:CA	-
OT	-	-	-	22.50	598.79		-	-	-	-	SDI:CA	5.50
REG	-	-	-	168.00	3,256.03		-	-	-	-		12.94
Totals:	-	-	500.00	332.50	7,371.50		-	-	-	-	Totals:	424.15

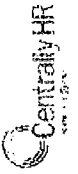
Ryan Moore Default - #1015												
Pay Date: 02/04/2022 (01/16 - 01/29)												
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt
FLSA	03.00	19.74	59.23	03.00	59.23		-	-	-	-	FIT	137.11
REG	112.00	19.74	2,211.20	272.25	5,095.95		No Deductions	-	-	-	FICA	-178.85
			2,270.43	275.25	5,155.18						MEDI	32.92
Totals:	115.00										SIT:CA	90.38
											SDI:CA	24.97
											Totals:	106.53
												513.55

Timothy O'Marra Default - #1006												
Pay Date: 02/04/2022 (01/16 - 01/29)												
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt
FLSA	03.00	25.14	75.42	06.00	147.99	HLTH	59.47	188.69	-	-	-	624.33
OT	52.00	37.71	1,960.92	155.50	5,586.32	PARS	216.83	425.47	363.90	813.51	FICA	-502.45
REG	112.00	25.14	2,815.68	307.00	7,350.96		276.30	614.16	363.90	813.51	MEDI	69.49
Totals:	167.00		4,852.02	468.50	13,085.27						SIT:CA	220.33
											SDI:CA	52.72
											Totals:	464.42
												2,745.80

Timothy O'Marra Default - #1006												
Pay Date: 02/04/2022 (01/16 - 01/29)												
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt
125CO	-	-	500.00	-	500.00	HLTH	-	188.69	-	-	-	-
FLSA	-	-	-	06.00	147.99	PARS	-	425.47	-	813.51	MEDI	7.25
OT	-	-	-	155.50	5,586.32		-	614.16	-	813.51	SIT:CA	-
REG	-	-	-	307.00	7,350.96		-	-	-	-	SDI:CA	5.50
Totals:	-	-	500.00	468.50	13,585.27		-	-	-	-	Totals:	12.75
												2,758.55

Sorted By: Last, First Name Ascending  
 Filtered By: Employee Filter: All Employees

CentrallyHR  
 Phone: 540-345-6600



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 Page 3 of 5

**Payroll Register (By Pay Statements)**  
Register Alpha Last Name

City of Canyon Lake (Default)  
31516 Railroad Canyon Rd  
Canyon Lake, CA 92587-9400  
United States

Pay Date: 02/04/2022 (01/16 - 01/29)												
Type: Regular, Category: Regular, Pay Statement #: ??? (1)												
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt
REG	-	-	-	20.00	500.00		No Deductions				FIT	461.75
											FICA	-31.00
											MEDI	-
											SIT:CA	7.25
											SDI:CA	-
<b>Totals:</b>												469.00

Pay Date: 02/04/2022 (01/16 - 01/29)												
Type: Regular, Category: Regular, Pay Statement #: ??? (1)												
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt
FLSA	03.00	25.08	75.25	06.00	147.67	HLTH	32.52	32.52	-	-	FIT	500.38
OT	24.00	37.63	903.02	51.00	1,778.72	PARS	216.35	424.56	284.07	548.84	FICA	-356.61
REG	112.00	25.08	2,809.39	304.00	7,613.07		248.87	457.08	284.07	548.84	MEDI	54.45
<b>Totals:</b>	139.00		3,787.66	361.00	9,539.46						SIT:CA	216.29
											SDI:CA	41.31
												104.58
<b>Totals:</b>												1,902.60

Pay Date: 02/04/2022 (01/16 - 01/29)												
Type: Regular 2, Pay Stmt. #: ??? (2)												
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt
125CO	-	-	500.00	-	500.00	HLTH	-	32.52	-	-	FIT	0.19
FLSA	-	-	-	06.00	147.67	PARS	-	424.56	-	548.84	MEDI	7.25
OT	-	-	-	51.00	1,778.72		-	457.08	-	548.84	SIT:CA	145.10
REG	-	-	-	304.00	7,613.07		-	-	-	-	SDI:CA	496.50
<b>Totals:</b>	-	-	500.00	361.00	10,039.46							110.08
												12.94
												1,915.54

Report Total												
# of EE's - 10 / # of Statements - 16												
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt
DL4850	48.00	-	1,044.92	136.00	2,888.52	457B	154.81	315.34	-	-	FIT	3,079.14
125CO	-	-	2,846.14	-	3,192.28	AFL Post	46.53	93.06	-	-	FICA	-2,860.46
FLSA	24.00	-	540.71	48.00	1,076.48	HLTH	277.92	1,213.69	-	-	MEDI	463.81
OT	203.00	-	7,116.96	523.35	17,744.14	PARS	1,564.83	3,105.18	1,940.66	4,159.13	SIT:CA	1,132.80
REG	1040.00	-	21,549.19	2668.25	57,112.42		2,044.09	4,727.27	1,940.66	4,159.13	SDI:CA	3,089.28
Vac	08.44	-	211.68	08.44	211.68							351.85
<b>Totals:</b>	1323.44		33,309.60	3384.04	82,225.52							2,304.23
												463.81
												1,432.80
												58.75
												2,350.73

--More--

City of Canyon Lake (Default)  
 31516 Railroad Canyon Rd  
 Canyon Lake, CA 92587-9400  
 United States

**Payroll Register (By Pay Statements)**  
 Register Alpha Last Name

Payroll: Bi-Weekly Regular 02/04/2022  
 Payroll Status: Open

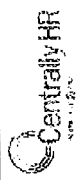
Report: Total

# of EE's - 10 / # of Statements - 16

Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt	
<b>ER Totals:</b>			1,026.97									3,542.28				
<b>All Totals:</b>			3,331.20									16,975.25				

Sorted By: Last, First Name Ascending  
 Filtered By: Employee Filter: All Employees

CentrallyHR  
 Phone: 540-345-6600



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 Generated By: Kayla Renee Malin  
 Page 5 of 5

City of Canyon Lake (Default)  
 31516 Railroad Canyon Rd  
 Canyon Lake, CA 92587-9400  
 United States

**Payroll Register (By Pay Statements)  
 Register Alpha Last Name**

Payroll: Bi-Weekly Regular 02/18/2022  
 Payroll Status: Finalized

Pay Date: 02/18/2022 (01/30 - 02/12)															
Type: Regular, Category: Regular, Pay Statement #: -109 (1)															
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	YTD Amt	
125CO	-	-	-	-	230.76	PARS	8.14	396.93	8.14	238.99	FIT	-	446.24	Check	1,821.01
ADJ	-	-	108.55	-	108.55		-	-	-	-	MEDI	1.57	114.48	Checking (0)	97.65
FLSA	-	-	-	03.00	72.42		-	-	-	-	SIT:CA	-	298.82	Totals:	4,730.45
REG	-	-	-	384.00	7,271.36		-	-	-	-	SDI:CA	1.19	86.84		97.65
Vac	-	-	-	08.44	211.68		-	-	-	-	Totals:	2.76	946.38		6,551.46
Totals:	-	-	108.55	395.44	7,894.77		-	-	-	-					

Pay Date: 02/18/2022 (01/30 - 02/12)															
Type: Regular, Category: Regular, Pay Statement #: -110 (1)															
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	YTD Amt	
125CO	-	-	115.38	-	346.14	457B	125.00	375.00	-	-	FIT	171.34	686.67	Checking (5)	1,863.57
ADJ	-	-	97.52	-	97.52	PARS	177.60	511.76	177.60	588.26	MEDI	36.01	138.47		7,385.33
FLSA	03.00	19.74	59.23	09.00	175.46	Totals:	302.60	886.76	177.60	588.26	SIT:CA	82.49	347.21		138.47
OT	-	-	-	34.85	1,019.97		-	-	-	-	SDI:CA	27.32	105.05		347.21
REG	112.00	19.74	2,211.20	416.00	7,910.40		-	-	-	-	Totals:	317.16	1,277.40		105.05
Totals:	115.00	-	2,483.33	459.85	9,549.49		-	-	-	-					1,277.40

Pay Date: 02/18/2022 (01/30 - 02/12)															
Type: Regular, Category: Regular, Pay Statement #: -111 (1)															
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	YTD Amt	
125CO	-	-	115.38	-	346.14	457B	24.09	89.43	-	-	FIT	392.05	1,668.59	Checking (2)	1,722.24
ADJ	-	-	138.92	-	138.92	AFL Post	46.53	139.59	-	-	MEDI	36.61	154.42		7,482.10
FLSA	03.00	19.74	59.23	09.00	175.46	PARS	180.70	514.86	180.70	670.77	SIT:CA	94.74	483.53		154.42
OT	-	-	-	72.00	2,078.74	Totals:	251.32	743.88	180.70	670.77	SDI:CA	27.77	117.14		483.53
REG	112.00	19.74	2,211.20	416.00	7,910.40		-	-	-	-	Totals:	551.17	2,423.68		117.14
Totals:	115.00	-	2,524.73	497.00	10,649.66		-	-	-	-					2,423.68

Pay Date: 02/18/2022 (01/30 - 02/12)															
Type: Regular, Category: Regular, Pay Statement #: -112 (1)															
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	YTD Amt	
125CO	-	-	-	-	500.00	HLTH	32.52	65.04	-	-	FIT	957.57	2,096.52	Checking (7)	3,958.40
ADJ	-	-	144.04	-	144.04	PARS	227.06	651.44	430.16	932.59	MEDI	82.69	226.15		11,555.95
FLSA	03.00	25.07	75.22	09.00	222.83	Totals:	259.58	716.48	430.16	932.59	SIT:CA	414.46	894.84		226.15
OT	72.00	37.61	2,707.94	115.50	4,315.61		-	-	-	-	SDI:CA	62.73	171.56		894.84
REG	112.00	25.07	2,808.23	416.00	10,479.02		-	-	-	-	Totals:	1,517.45	3,389.07		171.56
Totals:	187.00	-	5,735.43	540.50	15,661.50		-	-	-	-					3,389.07

Pay Date: 02/18/2022 (01/30 - 02/12)															
Type: Regular, Category: Regular, Pay Statement #: -113 (1)															
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	YTD Amt	
125CO	-	-	-	-	500.00	HLTH	93.94	684.02	-	-	FIT	403.40	1,446.49	Checking (2)	3,698.82
Totals:	-	-	-	-	500.00		-	-	-	-					13,670.07

--More--

Sorted By: Last, First Name Ascending  
 Filtered By: Employee Filter: All Employees

Centrally HR  
 Phone: 540-345-6600

Centrally HR  
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 Generated By: Kayla Renee Mallin  
 Page 1 of 3

City of Canyon Lake (Default)  
 31516 Railroad Canyon Rd  
 Canyon Lake, CA 92587-9400  
 United States

**Payroll Register (By Pay Statements)**  
 Register Alpha Last Name

Payroll: Bi-Weekly Regular 02/18/2022  
 Payroll Status: Finalized

Jonathan Grant Default - #1007														
Pay Date: 02/18/2022 (01/30 - 02/12)														
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	YTD Amt
ADJ	-	-	200.89	-	200.89	PARS	221.56	626.77	350.84	1,136.59	MEDI	66.47	241.64	
FLSA	03.00	23.94	71.82	09.00	212.76	Totals:	315.50	1,310.79	350.84	1,136.59	SIT:CA	143.22	496.27	
OT	48.00	35.91	1,723.74	192.00	6,797.67						SDI:CA	50.42	183.30	
REG	112.00	23.94	2,681.38	413.00	9,637.24						Totals:	663.51	2,367.70	
	163.00		4,677.83	614.00	17,348.56									

Matthew Green Default - #1010														
Pay Date: 02/18/2022 (01/30 - 02/12)														
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	YTD Amt
DL4850	-	-	-	136.00	2,888.52	HLTH	59.47	429.35	-	-	FIT	237.39	482.65	1,949.91
125CO	-	-	-	-	500.00	PARS	194.82	563.27	194.82	571.84	MEDI	36.80	96.44	8,158.93
ADJ	-	-	94.20	-	94.20	Totals:	254.29	992.62	194.82	571.84	SIT:CA	91.34	165.34	
FLSA	03.00	21.77	65.31	09.00	193.47						SDI:CA	27.92	73.17	
OT	-	-	-	22.50	598.79						Totals:	393.45	817.60	
REG	112.00	21.77	2,438.14	280.00	5,694.17									
	115.00		2,597.65	447.50	9,969.15									

Ryan Moore Default - #1015														
Pay Date: 02/18/2022 (01/30 - 02/12)														
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	YTD Amt
ADJ	-	-	59.62	-	59.62		No Deductions		-	-	FIT	226.35	226.35	519.84
FLSA	-	-	-	03.00	59.23						MEDI	82.49	82.49	5,161.47
REG	24.00	19.74	473.83	296.25	5,569.78						SIT:CA	155.75	155.75	
	24.00		533.45	299.25	5,688.63						SDI:CA	62.57	62.57	
Totals:											Totals:	13.61	527.16	

Timothy O'Marra Default - #1006														
Pay Date: 02/18/2022 (01/30 - 02/12)														
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	YTD Amt
125CO	-	-	-	-	500.00	HLTH	59.47	248.16	-	-	FIT	992.89	2,832.56	4,579.26
ADJ	-	-	234.39	-	234.39	PARS	234.38	659.85	480.39	1,293.90	MEDI	92.01	286.26	14,791.82
FLSA	03.00	25.14	75.41	09.00	223.40	Totals:	293.85	908.01	480.39	1,293.90	SIT:CA	377.43	954.70	
OT	87.00	37.70	3,280.23	242.50	8,866.55						SDI:CA	69.80	217.16	
REG	112.00	25.14	2,815.21	419.00	10,166.17						Totals:	1,532.13	4,290.68	
	202.00		6,405.24	670.50	19,990.51									

Cory Willis Default - #1008														
Pay Date: 02/18/2022 (01/30 - 02/12)														
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	YTD Amt
125CO	-	-	-	-	500.00	HLTH	32.52	65.04	-	-	FIT	740.04	1,903.90	11,052.26
ADJ	-	-	138.03	-	138.03	PARS	226.70	651.26	362.15	910.99	MEDI	69.54	214.64	3,385.42
											Totals:			

Sorted By: Last, First Name Ascending  
 Filtered By: Employee Filter: All Employees  
 CentrallyHR  
 Phone: 540-345-5600  
 Generated: 02/16/2022 05:03p  
 Generated By: Kayla Renee Malin  
 Page 2 of 3

**Payroll Register (By Pay Statements)**  
 Register Alpha Last Name

Cory Willis Default - #1008		Pay Date: 02/18/2022 (01/30 - 02/12)										Type: Regular, Category: Regular, Pay Statement #: -117 (1)				
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt
FLSA	03.00	25.08	75.25	09.00	222.92		259.22	716.30	362.15	910.99	SIT:CA	321.73	818.23			
OT	48.00	37.63	1,806.04	99.00	3,584.76						SDI:CA	52.76	162.84			
REG	112.00	25.08	2,809.39	416.00	10,422.46						Totals:	1,184.07	3,099.61			
<b>Totals:</b>	<b>163.00</b>		<b>4,828.71</b>	<b>524.00</b>	<b>14,868.17</b>											

Report Total																
# of EE's - 9 / # of Statements - 9																
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt
DL4850	-	-	-	136.00	2,888.52	457B	149.09	464.43	-	-	FIT	3,894.68	11,789.97	Direct Depo	21,775.11	83,988.38
125CO	-	-	230.76	-	3,423.04	AFL Post	46.53	139.59	-	-	MEDI	429.44	1,554.99	Check	-	1,821.01
ADJ	-	-	1,216.16	-	1,216.16	HLTH	277.92	1,491.61	-	-	SIT:CA	1,525.41	4,614.69	Totals:	21,775.11	85,809.39
FLSA	21.00	-	481.47	69.00	1,557.95	PARS	1,470.96	4,576.14	2,184.80	6,343.93	SDI:CA	325.78	1,179.63			
OT	255.00	-	9,517.95	778.35	27,262.09		1,944.50	6,671.77	2,184.80	6,343.93	Totals:	6,175.31	19,139.28			
REG	808.00	-	18,448.58	3456.25	75,061.00						MEDI	429.44	1,554.99			
Vac	-	-	-	08.44	211.68						SUTA_SC:C	3.07	61.32			
<b>Totals:</b>	<b>1084.00</b>		<b>29,894.92</b>	<b>4448.04</b>	<b>111,620.44</b>						SUTA:CA	122.87	2,453.60			
											ER Totals:	555.38	4,069.91			
											All Totals:	6,730.69	23,209.19			

*Chris Mann*  
 Chris Mann, City Manager  
 2-22-22  
 Date

## Credit Card Review



**US BANK Statement dated 2/7/22**

ITEM #	CREDITOR	DESCRIPTION	AMOUNT	ACCOUNT
1	Amazon Prime	Monthly Prime Membership Fee	\$ 14.00	10-310-6210
2	Microsoft	Emergency Preparedness Monthly Emails	\$ 64.52	10-425-6210
3	Microsoft	Microsoft 365 Monthly Fee - Business Premium Emails	\$ 400.00	10-310-6210
4	Microsoft	Microsoft 365 Monthly Fee - Business Standard Emails	\$ 312.50	10-310-6210
5	Chevron	Fire Station 1 Fuel	\$ 130.18	10-421-6425
6	Adobe Inc.	Photoshop Subscription for Admin Office	\$ 20.99	10-310-6310
7	Arlo Technologies	Monthly Camera Service - City Hall	\$ 9.99	10-550-6610
8	Chevron	Fire Station 1 Fuel	\$ 89.80	10-421-6425
9	Survey Monkey	Survey for ARPA Funding	\$ 99.00	10-310-6210
10	Chevron	Fire Station 1 Fuel	\$ 103.31	10-421-6425
11	GlideGear	Teleprompter - Ferrari	\$ 349.00	10-310-6310
12	CACEO	Training for Active Violence Emergency Response Training - Johnson	\$ 60.00	10-520-6710
13	Chevron	Fire Station 1 Fuel	\$ 118.97	10-421-6425
14	Amazon	Blank PVC Cards for ID Badges for Fire Department	\$ 16.15	10-421-6210
15	Arlo Technologies	Monthly Camera Service - Admin Office	\$ 14.99	10-550-6610
16	Amazon	Additional Equipment for Video Filming - Ferrari	\$ 58.17	10-310-6310
17	Chevron	Fire Station 1 Fuel	\$ 117.80	10-421-6425
18	Adobe	Monthly Subscription for Fire Staff	\$ 50.97	10-421-6530
19	Pitney Bowes	Red Ink Cartridge for Mail Machine	\$ 197.60	10-310-6210
20	Amazon	Gloves for Code Enforcement Inspections	\$ 77.52	10-520-6220
21	Amazon	Floor TV Stand for Building Department	\$ 86.19	10-360-6220
22	Amazon	TV to Computer Display Cable for Building Dept.	\$ 27.70	10-360-6220
23	Chevron	Fire Station 1 Fuel	\$ 122.83	10-421-6425
24	Amazon	Mobile TV Stand with Wheels for Building Department	\$ 95.89	10-360-6220
25	Chevron	Fire Station 1 Fuel	\$ 87.09	10-421-6425
26	Adobe	Monthly Subscription - Mann	\$ 14.99	10-310-6210
27	Zoom.us	Monthly Subscription for Virtual Meetings	\$ 15.58	10-310-6310
28	Tommy's Express	Car Wash for City Vehicles	\$ 104.95	10-520-6415
			<b>\$ 2,860.68</b>	
		<b>Account Breakdown</b>		
	City Manager Office Expense	10-310-6210	\$ 1,038.09	
	City Manager Communication	10-310-6310	\$ 443.74	
	Building & Safety Departmental Expense	10-360-6220	\$ 209.78	
	Law Enforcement Specialized Services	10-410-6610		
	Fire & Medical Department Expense	10-420-6220		
	Fire Department Fuel & Lubricants	10-421-6425		
	Fire Department Office Expense & Supplies	10-421-6210	\$ 769.98	
	Fire Department Software	10-421-6530	\$ 16.15	
	Fire Department Capital Items	10-421-6815	\$ 50.97	
	Fire Department Startup Costs	10-421-6975		
	Emergency Preparedness Office Supplies	10-425-6210	\$ 64.52	
	Emergency Preparedness Departmental Expense	10-425-6220		
	Code Enforcement Supplies	10-520-6210		
	Special Enforcement Misc. Expense	10-520-6220	\$ 77.52	
	Code Enforcement Vehicle Equipment	10-520-6410		
	Code Enforcement Fuels and Lubricants	10-520-6425		
	Vehicle Maintenance	10-520-6415	\$ 104.95	
	Code Enforcement Membership Dues	10-520-6520		
	Code Enforcement Training	10-520-6710	\$ 60.00	
	Communications	10-550-6310		
	Building & Facilities Professional/Specialized Services	10-550-6610	\$ 24.98	
			<b>\$ 2,860.68</b>	
			Check Figure	\$ -

*CM*

Copies for City Council  
as directed by  
the Finance Committee

<b>California Bank &amp; Trust Statement dated 1-28-22</b>				
<b>ITEM #</b>	<b>CREDITOR</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>	<b>ACCOUNT</b>
1	Lowes	Rehab for Fire Station - Construction Materials	\$ 221.72	10-421-6815
2	Walters Wholesale	Rehab for Fire Station - Construction Materials	\$ 136.65	10-421-6815
			<b>\$ 358.37</b>	
		<b>Account Breakdown</b>		
	City Council Dept. Expense	10-100-6220		
	City Council Meeting Expense	10-100-6225		
	Council Meeting/Travel Expense	10-100-6510		
	Council Special Dept. Expense	10-100-6520		
	Promotion and Advertising	10-100-6830		
	City Council Misc. Grant Office Expense	27-100-6210		
	City Manager Office Expense	10-310-6210		
	City Manager Communication	10-310-6310		
	Conference/Meeting/Travel Expense	10-310-6510		
	Fire Department Capital Items	10-421-6815	\$ 358.37	
			<b>\$ 358.37</b>	
			Check Figure \$	-

*CM*

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as directed by  
the Finance Committee*

**California Bank & Trust Statement dated 1-28-22**

ITEM #	CREDITOR	DESCRIPTION	AMOUNT	ACCOUNT
1	MCA Direct	Calendar of Events Election Calendar	\$ 42.63	10-320-6520
2	Staples	Office Supplies	\$ 233.00	10-310-6210
3	CalCities Registration	2022 New Mayors and Council Members Academy - Welty	\$ 250.00	10-100-6510
4	CalCities Registration	2022 New Mayors and Council Members Academy - Dain	\$ 250.00	10-100-6510
5	City Clerks Association of California	Annual Member Dues for City Clerk	\$ 200.00	10-320-6520
6	Target.Com	Office Supplies - Desk Calendar	\$ 14.13	10-310-6210
7	Target.Com	Office Supplies - Planner	\$ 23.22	10-310-6210
8	Target.Com	Office Supplies - Scotch Tape	\$ 12.76	10-310-6210
9	USPS	Idyllwild Fire Protection District	\$ 5.11	10-320-6220
10	Home Depot	Office Supplies purchased for Chambers	\$ 66.23	10-100-6220
11	Target	Refund of Scotch Tape	\$ (6.32)	10-310-6210
12	Chipotle	Closed Session Meal on 1-12-2022	\$ 118.92	10-100-6225
13	NeoGov Government Jobs	Admin Assistant Recruitment	\$ 199.00	10-310-6210
14	Miller Management	Seminar Registration	\$ 1,184.50	10-320-6710
15	Amazon	Office Supplies for Council	\$ 57.52	10-100-6220
16	USPS	Certified CalPERS Document	\$ 26.95	10-320-6220
17	Lowes	Flooring for New Fire Station	\$ 3,483.93	10-310-6855
18	Sherwin Williams	Paint for New Fire Station	\$ 946.21	10-310-6855
			<b>\$ 7,107.79</b>	
		<b>Account Breakdown</b>		
	City Council Dept. Expense	10-100-6220	\$ 123.75	
	City Council Meeting Expense	10-100-6225	\$ 118.92	
	Council Meeting/Travel Expense	10-100-6510	\$ 500.00	
	Council Special Dept. Expense	10-100-6520		
	Promotion and Advertising	10-100-6830		
	City Council Misc. Grant Office Expense	27-100-6210		
	City Manager Office Expense	10-310-6210	\$ 475.79	
	City Manager Contingency	10-310-6855	\$ 4,430.14	
	City Clerk Departmental Expense	10-320-6220	\$ 32.06	
	City Clerk Conference/Meeting/Travel Expense	10-320-6510		
	City Clerk Dues	10-320-6520	\$ 242.63	
	Professional/Specialized Services	10-320-6610		
	City Clerk Training and Education	10-320-6710	\$ 1,184.50	
			<b>\$ 7,107.79</b>	
			Check Figure \$ -	

*CM*

**PAID**

FEB 10 2022

Initial: MM

Copies for City Council  
as directed by  
the Finance Committee

California Bank & Trust Statement dated 1-28-22				
ITEM #	CREDITOR	DESCRIPTION	AMOUNT	ACCOUNT
1	Galls	Incident Command Material	\$ 128.97	10-421-6815
2	Arco	Fuel for Engine 201 Training Academy	\$ 150.00	10-421-6975
3	Cal True Value	Station Supplies	\$ 230.17	10-421-6220
4	Target	Supplies for Command Vehicles	\$ 17.47	10-421-6815
5	Wal-Mart	Supplies for Fire Station	\$ 305.74	10-421-6815
6	DoorDash Dunkin	Coffee for 1st Day 1/1/2022	\$ 105.42	10-421-6815
7	1st Pick Locksmith	Rekey and Locks for Fire Station	\$ 965.00	10-421-6815
8	Chevron	Fuel for Engine 201	\$ 101.55	10-421-6425
9	The UPS Store	Mailing Return to Life Assist	\$ 12.16	10-421-6815
10	USPS	Sending Badge to Sun Badge Co.	\$ 4.00	10-421-6815
11	Chevron	Fuel for Engine 201	\$ 80.77	10-421-6425
12	Chevron	Fuel for Engine 201	\$ 120.49	10-421-6425
13	Chevron	Fuel for Engine 201	\$ 90.37	10-421-6425
14	CAC Parking RV	Parking for Board of Supervisors Meeting	\$ 6.00	10-421-6710
15	That's Great News	Plaques & Plates for Fire Department	\$ 362.65	10-421-6815
16	Costco	Office Supplies for Fire Department - Coffee	\$ 115.92	10-421-6815
17	FlagCo	Fire Rescue Memorial Drape	\$ 239.28	10-421-6815
18	Costco	Start Up Cleaning Supplies for Fire Station	\$ 19.38	10-421-6815
19	Costco	Office Supplies for Fire Department	\$ 109.32	10-421-6815
20	Costco	Office Supplies for Fire Department	\$ 52.86	10-421-6815
			\$ 3,217.52	
<b>Account Breakdown</b>				
Fire Department Office Expense & Supplies		10-421-6210		
Fire Department Departmental Expense		10-421-6220		
Fire Department Fuels & Lubricants		10-421-6425	\$ 393.18	
Fire Department Training & Education		10-421-6710	\$ 6.00	
Fire Department Capital Items		10-421-6815	\$ 2,438.17	
Fire Department Startup Costs		10-421-6975	\$ 150.00	
Emergency Preparedness Office Supplies		10-425-6210		
Emergency Preparedness Departmental Expense		10-425-6220		
Code Enforcement Supplies		10-520-6210		
Special Enforcement Misc. Expense		10-520-6220		
Code Enforcement Vehicle Equipment		10-520-6410		
Code Enforcement Fuels and Lubricants		10-520-6425		
Vehicle Maintenance		10-520-6415		
Code Enforcement Membership Dues		10-520-6520		
Code Enforcement Training		10-520-6710		
Communications		10-550-6310		
Building & Facilities Professional/Specialized Services		10-550-6610		
			\$ 3,217.52	
			Check Figure	\$ -

CM

PAID

FEB 10 2022

Initial: MM

Copies for City Council  
as directed by  
the Finance Committee

**California Bank & Trust Statement dated 1-28-22**

ITEM #	CREDITOR	DESCRIPTION	AMOUNT	ACCOUNT
1	Panera Bread	Bagels for the Fire Department Launch	\$ 33.78	10-310-6210
2	The Canyon Cowboy	Working Lunch reg. Fire Department - Mann & LaTendresse	\$ 27.70	10-310-6510
3	The Canyon Cowboy	Working Lunch reg. Economic Development - Mann & Blankenship	\$ 44.17	10-310-6510
			<b>\$ 105.65</b>	
		<b>Account Breakdown</b>		
	City Council Dept. Expense	10-100-6220		
	City Council Meeting Expense	10-100-6225		
	Council Meeting/Travel Expense	10-100-6510		
	Council Special Dept. Expense	10-100-6520		
	Promotion and Advertising	10-100-6830		
	City Council Misc. Grant Office Expense	27-100-6210		
	City Manager Office Expense	10-310-6210	\$ 33.78	
	City Manager Communication	10-310-6310		
	Conference/Meeting/Travel Expense	10-310-6510	\$ 71.87	
	City Manager Membership	10-310-6520		
			<b>\$ 105.65</b>	
			Check Figure	\$ -

*CM*

**PAID**

FEB 10 2022

Initial: MM

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as directed by  
the Finance Committee

Home Profile **Reporting** Person Information Education Other Organizations

Manage Reports Billing and Payments Payroll Schedule Out-of-Class Validation Member Requests Health Reconciliation Retirement Appointr

**Name:** City of Canyon Lake **CalPERS ID:** 3813045770

**Payment Request Acceptance**

**Your request for payment has been accepted**

- **To generate the employer payment report, please click the print button.**
- If you need to contact us with questions regarding this payment, please have your Payment Confirmation Number for faster access.
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- Your payment may take longer to post, depending upon your Financial Institution.

**Payment Setup Total**

**Total Payment Amount:** \$5,472.42

**Payment Summary**

Payment Confirmation Number	Payment Authorization Date	Receivable ID	Receivable Description	Payment Method	Payment Account Nickname	Selected Payment Amount
1002052392	02/23/2022	100000016671849	Employer Contribution, PEPRA, 26189, CalPERS, 02/01/2022 - 02/15/2022	EFT - Debit	Citizens Business Bank -5402	\$4,093.03
1002052393	02/23/2022	100000016671820	Employer Contribution, Classic, 1684, CalPERS, 02/01/2022 - 02/15/2022	EFT - Debit	Citizens Business Bank -5402	\$1,379.39

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Build: v9.9 Baseline: 220107\_164752\_v9.9\_Int.572 **UID: 318**

Home Profile Reporting Personal Information Employment Other Organizations

Manage Reports Billing and Payments Payroll Schedule Out-of-Class Validation Member Requests Health Reconciliation Retirement Appoint

Name: City of Canyon Lake CalPERS ID: 3813045770

**Payment Request Acceptance**

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- Your payment may take longer to post, depending upon your Financial Institution.

**Payment Setup Total**

**Total Payment Amount: \$5,379.65**

**Payment Summary**

Payment Confirmation Number	Payment Authorization Date	Receivable ID	Receivable Description	Payment Method	Payment Account Nickname	Selected Payment Amount
1002041927	02/08/2022	100000016648265	Employer Contribution, PEPR, 26189, CalPERS, 01/16/2022 - 01/31/2022	EFT - Debit	Citizens Business Bank -5402	\$4,000.26
1002041928	02/08/2022	100000016648258	Employer Contribution, Classic, 1684, CalPERS, 01/16/2022 - 01/31/2022	EFT - Debit	Citizens Business Bank -5402	\$1,379.39

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Build: v9.9 Baseline: 220107\_164752\_v9.9\_Int.572 UID: 318

*CM*

Home Profile **Reporting** Person Information Education Other Organizations  
 Manage Reports Billing and Payments Payroll Schedule Out-of-Class Validation Member Requests Health Reconciliation Retirement Appointr

Name: City of Canyon Lake **CalPERS ID:** 3813045770

Display Criteria

**Payment Status:** Pending   
**Receivable Type:**

Payments

To cancel a pending payment, select the Payment Authorization Date link.

Payment Authorization Date	Payment Posting Date	Confirmation Number	Payment Amount	Payment Account Nickname	Payment Status	Receivable ID	Receivable Description
<a href="#">02/08/2022</a>		1002041968	\$307.66	Citizens Business Bank -5402	Pending	100000016671849	Employer Contribution, PEPPRA, 26189, CalPERS, 02/01/2022 - 02/15/2022
<a href="#">02/08/2022</a>		1002041928	\$1,379.39	Citizens Business Bank -5402	Pending	100000016648258	Employer Contribution, Classic, 1684, CalPERS, 01/16/2022 - 01/31/2022
<a href="#">02/08/2022</a>		1002041940	\$5,946.69	Citizens Business Bank -5402	Pending	100000016682334	Health PA Billing - PERS
<a href="#">02/08/2022</a>		1002041927	\$4,000.26	Citizens Business Bank -5402	Pending	100000016648265	Employer Contribution, PEPPRA, 26189, CalPERS, 01/16/2022 - 01/31/2022

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Build: v9.9 Baseline: 220107\_164752\_v9.9\_Int.572 **UID: 302**

*(M)*

### Fire Department PARS EE & ER Contributions

Participants Name	Pay Period End Date	Pay Period	Gross Wages Subject to		Employer Contribution	Employee Contribution	Hire Date
			PARS	PARS			
Samuels, Michael	2/15/2022	2/1/2022 to 2/15/2022	3821.90		286.64	286.64	1/1/2022
LaTendresse, Jeff	2/15/2022	2/1/2022 to 2/15/2022	4744.05		355.80	355.80	11/1/2021
<b>Totals</b>	<b>2</b>		<b>8565.95</b>		<b>642.45</b>	<b>642.45</b>	<b>1284.89</b>

\*\*\*Jeff and Michael are on Semi-Monthly

## Fire Department PARS EE & ER Contributions

Participants Name	Pay Period End Date	Gross Wages Subject to		Employer Contribution	Employee Contribution	Hire Date
		PARS				
Samuels, Michael	1/31/2022	3821.91		286.64	286.64	1/1/2022
LaTendresse, Jeff	1/31/2022	4744.05		355.80	355.80	11/1/2021
<b>Totals</b>	<b>2</b>	<b>8565.96</b>		<b>642.45</b>	<b>642.45</b>	<b>1284.89</b>

\*\*\* Jeff and Michael are on Semi-Monthly

## Fire Department PARS EE & ER Contributions

Participants Name	Pay Period End Date	Gross Wages Subject to		Employer Contribution	Employee Contribution	Hire Date
		PARS				
Bertrand, Christopher	2/4/2022	2407.68		180.58	180.58	1/1/2022
Bratt, Christopher	2/4/2022	2270.43		170.28	170.28	1/1/2022
Garcia, Nathaniel	2/4/2022	2270.43		170.28	170.28	1/1/2022
Gorter, Brennain	2/4/2022	2883.45		216.26	216.26	1/1/2022
Grant, Jonathan	2/4/2022	2753.20		206.49	206.49	1/1/2022
Green, Matthew	2/4/2022	2503.46		187.76	187.76	1/1/2022
O'Marra, Timothy	2/4/2022	2891.10		216.83	216.83	1/1/2022
Willis, Cory	2/4/2022	2884.64		216.35	216.35	1/1/2022
<b>Totals</b>	<b>10</b>	<b>20864.39</b>		<b>1564.83</b>	<b>1564.83</b>	<b>3129.66</b>

\*\*\*These employees are on Bi-Weekly Pay Schedule

## Fire Department PARS EE & ER Contributions

Participants Name	Pay Period End Date	Pay Period	Gross Wages Subject to		Employer Contribution	Employee Contribution	Hire Date
			PARS	PARS			
Bertrand, Christopher	2/18/2022	1/30/2022 to 2/12/2022	108.55	8.14	8.14	8.14	1/1/2022
Bratt, Christopher	2/18/2022	1/30/2022 to 2/12/2022	2367.95	177.60	177.60	177.60	1/1/2022
Garcia, Nathaniel	2/18/2022	1/30/2022 to 2/12/2022	2409.35	180.70	180.70	180.70	1/1/2022
Gorter, Brennain	2/18/2022	1/30/2022 to 2/12/2022	3027.49	227.06	227.06	227.06	1/1/2022
Grant, Jonathan	2/18/2022	1/30/2022 to 2/12/2022	2954.09	221.56	221.56	221.56	1/1/2022
Green, Matthew	2/18/2022	1/30/2022 to 2/12/2022	2597.65	194.82	194.82	194.82	1/1/2022
O'Marra, Timothy	2/18/2022	1/30/2022 to 2/12/2022	3125.01	234.38	234.38	234.38	1/1/2022
Willis, Cory	2/18/2022	1/30/2022 to 2/12/2022	3022.67	226.70	226.70	226.70	1/1/2022
<b>Totals</b>	<b>8</b>		<b>19612.76</b>	<b>1470.96</b>	<b>1470.96</b>	<b>1470.96</b>	<b>2941.91</b>

\*\*\*These employees are on Bi-Weekly Pay Schedule

Home Profile Reporting Person Information Education Other Organizations

Manage Reports Billing and Payments Payroll Schedule Out-of-Class Validation Member Requests Health Reconciliation Retirement Appointr

Name: City of Canyon Lake CalPERS ID: 3813045770

Payment Request Acceptance

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Payment Setup Total

Total Payment Amount: \$5,946.69

Payment Summary

Payment Confirmation Number	Payment Authorization Date	Receivable ID	Receivable Description	Payment Method	Payment Account Nickname	Selected Payment Amount
1002041940	02/08/2022	100000016682334	Health PA Billing - PERS	EFT - Debit	Citizens Business Bank -5402	\$5,946.69

*(Handwritten mark)*



# Nationwide®

Contact us at 1-877-496-1630 or NRSPlan@nationwide.com.

## FastPay

### Payroll detail payment submission

Plan name	CITY OF CANYON LAKE
Plan number	0035273001
Pay Center	CITY OF CANYON LAKE OBRA
Submission date	02-08-2022
Submission time	3:41:35 PM
Pay date	01-21-2022
Payment amount	\$160.53
Debit ACH account	Citizens Business Bank
Bank routing number	****4149
Bank account number	****5402
Debit account type	Checking
Debit ACH draft date	02-10-2022

CM



# Nationwide<sup>®</sup>

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## FastPay

### Payroll detail payment submission

Plan name	CITY OF CANYON LAKE
Plan number	0035273001
Pay Center	CITY OF CANYON LAKE
Submission date	02-08-2022
Submission time	3:45:49 PM
Pay date	02-04-2022
Payment amount	\$154.81
Debit ACH account	Citizens Business Bank
Bank routing number	****4149
Bank account number	****5402
Debit account type	Checking
Debit ACH draft date	02-10-2022

*CM*



# Nationwide<sup>®</sup>

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## FastPay

### Payroll detail payment submission

Plan name	CITY OF CANYON LAKE
Plan number	0035273001
Pay Center	CITY OF CANYON LAKE
Submission date	02-08-2022
Submission time	10:46:38 AM
Pay date	01-31-2022
Payment amount	\$1,940.32
Debit ACH account	Citizens Business Bank
Bank routing number	****4149
Bank account number	****5402
Debit account type	Checking
Debit ACH draft date	02-09-2022

*(M)*



# Nationwide®

Contact us at 1-877-496-1630 or NRSPlan@nationwide.com.

## FastPay

### Payroll detail payment submission

Plan name	CITY OF CANYON LAKE OBRA
Plan number	0035273002
Pay Center	CITY OF CANYON LAKE OBRA
Submission date	02-08-2022
Submission time	10:44:06 AM
Pay date	01-31-2022
Payment amount	\$226.92
Debit ACH account	Citizens Business Bank
Bank routing number	****4149
Bank account number	****5402
Debit account type	Checking
Debit ACH draft date	02-09-2022



**MINUTES  
REGULAR MEETING OF THE  
CANYON LAKE CITY COUNCIL  
Wednesday, February 9, 2022**

**Closed Session – 5:00 p.m.  
City Hall Administration Building  
31526 Railroad Canyon Road, Suite 5  
Canyon Lake, CA 92587**

**CALL TO ORDER**

Mayor Smith called the meeting to order at 5:00 p.m.

**CITY COUNCIL ROLL CALL**

Present: Councilmember Castillo, Councilmember Dain, Mayor Pro Tem Greene,  
and Mayor Smith

Absent: Councilmember Welty

**PUBLIC COMMENTS**

There were no public comments.

**CLOSED SESSION**

- A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS - Pursuant to Section 54956.8  
Property: APN 349-290-008  
Agency Negotiator: City Manager  
Negotiating Parties: Jim Kipp  
Under Negotiation: Price and Terms of Payment
- B. CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION –  
Pursuant to paragraph (4) of subdivision (d) of Section 54956.9 – 1 case
- C. CLOSED SESSION PURSUANT TO GOVT. CODE SECTION 54957 –  
Public Employment; Public Employee Evaluation - City Manager

The City Council entered Closed Session at 5:31 p.m.

**Open Session – 6:30 p.m.  
City Hall Council Chamber  
31516 Railroad Canyon Road  
Canyon Lake, CA 92587**

**CALL OPEN SESSION TO ORDER**

Mayor Smith called the meeting to order at 6:30 p.m.

**INVOCATION**

Invocation was led by Mayor Smith.

**FLAG SALUTE**

Flag Salute was led by City of Menifee Mayor Bill Zimmerman.

**ROLL CALL**

Present: Councilmember Castillo, Councilmember Dain, Mayor Pro Tem Greene,  
and Mayor Smith

Absent: Councilmember Welty

**CLOSED SESSION REPORT**

City Attorney Graham had nothing to report out of Closed Session.

**APPROVAL OF THE CITY COUNCIL AGENDA**

**Motion and second by Mayor Pro Tem Greene/Councilmember Castillo to approve the agenda.**

**Motion carried 4-1, with Councilmember Castillo, Councilmember Dain, Mayor Pro Tem Greene, and Mayor Smith voting aye, and Councilmember Welty absent.**

**CEREMONIAL MATTERS** *Presentations, Awards, Proclamations*

- Citizen of the Month

Mayor Smith recognized Elinor Martin as the Citizen of the Month for February.

**COMMUNITY REPORTS**

- Elsinore Valley Municipal Water District Update

President Darcy Burke gave an update on behalf of the Elsinore Valley Municipal Water District.

- Canyon Lake Property Owners Association Update from President Joe Kamashian  
President Joe Kamashian was unavailable to attend the meeting.

- Chamber of Commerce Update by President Jeanne O'Dell  
President O'Dell gave an update on behalf of the Canyon Lake Chamber of Commerce.

### **PUBLIC SAFETY UPDATE**

#### ❖ Sheriff

Lieutenant James Rayls gave an update on the statistics and answered questions from the Council.

#### ❖ Fire

Chief Jeff LaTendresse gave an update on the statistics and answered questions from the Council.

#### ❖ Code Enforcement

Ruby Manzano, Senior Code Enforcement Officer, gave an update on the statistics and answered questions from the Council.

### **PUBLIC COMMENT**

There were no comments.

### **CONSENT CALENDAR**

- (1) Waive Full Reading, Read all Ordinances by Title Only
- (2) Resolution - Adoption of Resolution No. 2022-07 Approving Claims and Demands of the City
- (3) Minutes - Approval of City Council Minutes
  - January 12, 2022 – Regular City Council Meeting
  - January 26, 2022 – Special City Council Meeting
- (4) Resolution – Adoption of Resolution No. 2022-08, Approving a Budget Adjustment in the Amount of \$10,948 for Stormwater Compliance Services

**Motion and second by Mayor Pro Tem Greene/Councilmember Dain to approve the consent calendar.**

**Motion carried 4-1, with Councilmember Castillo, Councilmember Dain, Mayor Pro Tem Greene, and Mayor Smith voting aye, and Councilmember Welty absent.**

### **PULLED CONSENT CALENDAR ITEMS**

## **PUBLIC HEARING**

- (5) Housing Element – Adoption of Resolution No. 2022-09, Approving the General Plan Amendment (GPA 21-1) Amending the City of Canyon Lake Housing Element for the 6th Cycle, Years 2021 to 2029

- Public Hearing Opened

Mayor Smith opened the Public Hearing at 7:10 p.m.

- Staff Presentation

City Planner Jim Morrissey presented the item.

- Questions to Staff by City Council

All questions by the City Council were addressed by staff.

- Testimony by Proponents

There were none.

- Testimony by Opponents

There were none.

- Response by Proponents

There were none.

- Public Hearing Closed

Mayor Smith closed the Public Hearing at 7:38 p.m.

- Discussion by City Council

No further discussion.

- Action by City Council

**Motion and second by Mayor Pro Tem Greene/Councilmember Dain to adopt a Negative Declaration finding no significant impact on the environment, consistent with the California Environmental Quality Act (CEQA), Adopt Resolution No. 2022-09, amending the City of Canyon Lake General Plan Housing Element to meet the requirements of the 6th Cycle Housing Element requirements of State law and the California Department of Housing and Community Development, and Directing Staff to file a Notice of Determination with the County Clerk.**

**Motion carried 4-1, with Councilmember Castillo, Councilmember Dain, Mayor Pro Tem Greene, and Mayor Smith voting aye, and Councilmember Welty absent.**

## **BUSINESS ITEM**

- (6) Economic Development Update – Verbal Report to be Provide at the Meeting

Presentation by Economic Development Consultant Bill Blankenship.

There were no public comments.

- (7) Resolution – Adoption of Resolution No. 2022-10, Approving the Application for the Senate Bill 1383 Local Assistance Grant Program

Presentation by Management Analyst Tyler Ferrari.

There were no public comments.

**Motion and second by Mayor Pro Tem Greene/Councilmember Dain to adopt Resolution No. 2022-10.**

**Motion carried 4-1, with Councilmember Castillo, Councilmember Dain, Mayor Pro Tem Greene, and Mayor Smith voting aye, and Councilmember Welty absent.**

- (8) Resolution – Adoption of Resolution No. 2022-11, Approving a Special Revenue Fund for the Canyon Lake Fire Department

Presentation by Finance Director Terry Shea.

There were no public comments.

**Motion and second by Mayor Pro Tem Greene/Councilmember Dain to adopt Resolution No. 2022-11.**

**Motion carried 4-1, with Councilmember Castillo, Councilmember Dain, Mayor Pro Tem Greene, and Mayor Smith voting aye, and Councilmember Welty absent.**

- (9) Mid-Year Budget – Review of the Fiscal Year 2021-22 Mid-Year Budget Review, Projections, and Approval of Proposed Budget Adjustments; Adoption of Resolution No. 2022-12, Approving an Update to the Salary Schedule for the Administrative Assistant Position

Presentation by Finance Director Terry Shea.

There were no public comments.

**Motion and second by Mayor Pro Tem Greene/Councilmember Dain to adopt Resolution No. 2022-12 and approve the proposed budget adjustments.**

**Motion carried 4-1, with Councilmember Castillo, Councilmember Dain, Mayor Pro Tem Greene, and Mayor Smith voting aye, and Councilmember Welty absent.**

**CITY MANAGER COMMENTS**

No comments.

**COMMITTEE AND COUNCIL REPORTS/COMMENTS**

• **MAYOR PRO TEM GREENE**

Mayor Pro Tem Greene discussed attending the RCA committee meeting on February 7, 2022. He attended the Emergency Preparedness Committee meeting and gave them CPR training. He also attended the Round Table meeting.

• **COUNCILMEMBER DAIN**

Councilmember Dain discussed attending the Coffee with the Mayor. She also attended the New Mayors and Councilmember Academy hosted virtually by the League of California Cities.

• **COUNCILMEMBER CASTILLO**

Councilmember Castillo discussed attending the first 9/11 committee meeting and announced that the next meeting would be in March. She reminded everyone that February 26<sup>th</sup> is not only the grand opening for the Canyon Lake Fire Department but also opening day for the Canyon Lake Little League. Lastly, she discussed the proposed Canyon Lake Lifeguard program.

• **MAYOR SMITH**

Mayor Smith thanked his colleagues for participating in the Council Roundup videos. He gave updates on behalf of RCTC & RTA. He gave a real estate update in the City of Canyon Lake.

**ANNOUNCEMENTS**

Mayor Smith announced that the next City Council meeting would take place on Wednesday, March 2<sup>nd</sup> at 5:00 p.m. for closed session and 6:30 p.m. for open session.

**ADJOURNMENT**

Mayor Smith adjourned the meeting at 8:30 p.m.

Respectfully submitted,

---

Ana V. Sauseda, CMC  
City Clerk



## STAFF REPORT

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Chris Mann, City Manager *CM*

**BY:** Chris Mann, City Manager and Barry Foster, Consultant with HdL

**DATE:** March 2, 2022

**SUBJECT:** Adoption of Resolution 2022-14, Authorizing the Acceptance of Coronavirus State and Local Fiscal Recovery Funds Established by the American Rescue Plan Act of 2021 in the Amount of \$2,698,416, the Execution of all Necessary Program Documents, and the Necessary Budget Adjustments Related Thereto

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### Recommendation

That the City Council adopt Resolution 2022-14, authorizing the acceptance of Coronavirus State and Local Fiscal Recovery Funds established by the American Rescue Plan Act of 2021 in the amount of \$2,698,416, the execution of all necessary program documents, and the necessary budget adjustments related thereto.

### Background

The City Council has received previous reports on the American Rescue Funding Act (ARPA) and potential project funding for the City of Canyon Lake. This item is intended to reintroduce the Council to the ARPA Program and previous Council discussions, provide a summary of the Business Needs Survey that was conducted by the City, brief the Council on recent changes to the Final Rules on implementation of the ARPA funds and seek Council approval of staff's recommendation on an ARPA Work Program.

### ARPA BACKGROUND

On March 11, 2021, the American Rescue Plan Act (ARPA) was signed into law by President Biden. Section 9901 of the ARPA amended Title VI of the Social Security Act to add Section 603. This established the Coronavirus State & Local Fiscal Recovery Fund (SLFRF) for local governments (cities and towns) across the U.S. to receive a funding allocation. In California, both large cities – entitlement cities (populations over 50,000) and small cities and towns – non-entitlement units of local government (populations under 50,000, which includes the City of Canyon Lake) have received ARPA funding allocations. In total, small cities (non-entitlement cities including Claremont) in California have been allocated over \$1.2 billion.

The City of Canyon Lake is estimated to receive \$2.7 million in ARPA funding. The City received its first disbursement of half the allocated funding on July 9, 2021. The second half of the funds will be released under the second disbursement one year after the first disbursement. Funds for local governments must be “obligated by” December 31, 2024, and “expended” by December 31, 2026.

Fiscal Recovery Funds through the SLFRF are intended to provide support to state, local, and tribal governments in responding to the impact of COVID-19 and in their efforts to contain the negative impacts of the COVID-19 Pandemic on their communities, residents, and businesses. The Fiscal Recovery Funds build on and expand the support provided to governments over the last year, including through the Coronavirus Relief Fund (CRF).

Section 603(c)(1) provides that Fiscal Recovery Funds may be used for the following:

- a) To respond to the public health emergency or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;
- b) To respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers;
- c) For the provision of government services to the extent of the reduction in revenue due to the COVID-19 public health emergency relative to revenues collected in the most recent full fiscal year prior to the emergency; and
- d) To make necessary investments in water, sewer, or broadband infrastructure.

#### PRIOR CITY COUNCIL DISCUSSION

At the October 6, 2021, City Council meeting the Council received a report on ARPA funding including suggested potential uses for the funds. One of the potential uses of the funds was for the provision of general government services to the extent of the reduction in revenue experienced by the City due to the COVID-19 public health emergency. The Interim Final Rules that were in place provided for a formula calculation to be used to calculate general fund revenue loss. The revenue loss calculation for the City for 2020 was \$103,468. The revenue loss would have been more if not for the implementation by the City of the EMS Program. Based upon the formula calculation, it was not anticipated that the City would experience any revenue loss in 2021, 2022 or 2023.

At the October meeting, ideas for possible projects and programs for the City to consider included:

- Reimburse the City general fund for revenue loss up to the maximum amount allowed, \$103,468.
- Small Business Emergency Relief Grants (e.g., local business and non-profits meeting minimum criteria that can demonstrate economic hardship would be eligible to receive grants to be used towards paying business rent, utilities, payroll or other operating costs.)
- Matching funds community gift card program – Launch a community E gift card program and offer BOGO cards as a promotion (e.g., resident buys a \$25 card and receives a bonus \$25 card). Community digital gift card programs have become

very popular in California for cities to use to support small businesses and promote ‘shop local’. There are primarily three community digital gift card programs available in California including Factor4, Giverrang and Yiftee (based in Menlo Park CA), with the Yiftee E-gift card platform being the most popular because of its ease of use and best customer service rating.

- Water and sewer system upgrades – Relocation/repositioning of EVMWD holding treatment ponds on Railroad Canyon Road.
- Upgrades of City owned properties to ensure COVID-19 compliance from a health and safety perspective and possible remote service delivery or service enhancements. (Relocation of City Council Chambers to former library space at City Hall).
- Technology upgrades for the City that can help with remote meetings and on-line services.

It was recommended by HdL and staff to conduct a Business Needs Survey to help identify the negative impacts experienced by local businesses, as well as explore possible ways to address these impacts and support the local business community. The City Council directed staff to conduct the Business Needs Survey and report back on the results and a recommended ARPA work program.

#### BUSINESS NEEDS SURVEY ANALYSIS

At the October 6, 2021 City Council meeting, the Council directed staff and HdL to conduct a Business Needs Survey. The City conducted the survey using the Survey Monkey platform. The City contacted the majority of the businesses through in-person visits by City staff explaining the survey and provided an accompanying letter. Additional contacts were made through social media, the Canyon Lake Chamber of Commerce and community events where businesses were present. The City received 56 survey responses. Following are some of the highlights of the survey results:

- The categories of business types were diverse. Top business types reported were beauty/personal care, construction, finance/insurance/real estate, professional services, restaurant/bar. Other Businesses accounted for 30% of the responses.
- 73% of the businesses identified as self-employed or under 5 employees. The categories of business and number of employees is not surprising based upon the community. Many of the reporting businesses are professional services with sole proprietorship or few employees.
- 97% of responses reported being negatively impacted by the Pandemic.
- Top types of negative impacts included:
  - 80% - loss of revenue
  - 60% - reduced customer demand
  - 52% - temporary closure
  - 28% - laid-off staff
  - 27% - other
- 48% did not receive any funding relief due to the Pandemic.

- Of those who did receive assistance, the largest percentage came from Paycheck Protection, Economic Injury Disaster Loan, Unemployment Assistance, and Small Business Development grants.
- Of those receiving assistance, 34% received less than \$5,000 and 25% received more than \$50,000.
- If offered financial assistance, the majority, 52%, would seek more than \$25,000.
- Top types of assistance desired
  - Assistance with applying for available COVID-19 relief grants and loans
  - Rent assistance grants
  - Shop local campaign, including community gift card program
  - On-line business assistance (32% expressed interest in this assistance)
- 80% indicated that they have been able to continue to pay rent, however 35% expressed interest in rental assistance.

Based upon the survey results it appears that the strongest interest is in:

- ✓ Assistance with applying for COVID Relief grants
- ✓ Financial business assistance
- ✓ Rental assistance
- ✓ Assistance with web site and on-line development or enhancement
- ✓ Shop Local program

#### ARPA FINAL RULE IMPLICATIONS

After the adoption of ARPA in March 2021, the U.S. Treasury Department released Interim Final Rules which provided guidance on the implementation of the program. Cities used these Interim Rules as guidance in developing their ARPA work program. On January 6, 2022, the U.S. Department Treasury released the Final Rule on ARPA guidance. The Final Rule is 446 pages in length and very detailed. The HdL team has been carefully reviewing the Final Rule to understand the changes.

There is one change that has a significant impact on how the City of Canyon Lake may approach the allocation of its ARPA funds. As described earlier in the report, one of the eligible expenditure uses of ARPA funds is for revenue lost the City due to the pandemic. The replacement of lost revenue can be used for any general government services. The calculation required under the Interim Final Rules resulted in the City experiencing only a net revenue loss of \$103,468 for 2020 and not anticipating a revenue loss in years 2021, 2022 or 2023.

The Final Rule, however, allows for greater flexibility for a city to address its revenue loss. There are now two options a city has in considering its revenue loss. The first is a formula, which calculates the aggregate lost revenue, like the Interim Rule but with a slightly revised formula. The second is for a city to accept a “standard” amount of revenue loss up to \$10 million or their total allocation, whichever is less. The use of funds to reimburse a city’s general fund provides for the greatest flexibility for a city to use the funds for any general governmental service.

## RECOMMENDED ARPA WORK PROGRAM

Staff and HdL have developed an ARPA Work Program outlining the suggested expenditures for the \$2,698,416 of allocated funds. The Program takes into consideration the Final Rule guidance, results of the Business Survey, research by City staff on the costs and benefits of potential projects, and comments from the City Council's previous discussions. The recommendation is to elect to allocate the entire \$2,698,416 to revenue loss, which gives maximum flexibility on use of the funds.

The recommended Work Program is included as Attachment 2 to this staff report, and includes the following:

- Capital Improvement Projects
  - City Hall Renovation Project – \$1,300,000 to build-out a new City Council Chambers in the space formerly occupied by the Canyon Lake Library, and to make changes/upgrades to the layout and functionality of the offices and public areas of City Hall. This will include design, layout and equipment that will reduce the likelihood of transmission of COVID-19, as well as technology upgrades that will allow for increased virtual participation in public meetings.
  - Fire Station Upgrades/Equipment – \$300,000 to further upgrade Canyon Lake Fire Station 1 and to purchase equipment requested by the Fire Department. A list of the upgrades/equipment requested by the Fire Department is included as Attachment 3 to this staff report.
  - Repairs to 31542 Railroad Canyon Road – \$210,000 to perform needed repairs to this property. Anticipated repairs include drywall, interior paint, exterior paint, carpet, exterior glass door replacement, HVAC replacement, and electrical work.
  - City Enforcement Boat Dock - \$80,000 to construct a covered boat dock with lifts and a lockable gate on the main lake for City boats.
- Vehicle Acquisition
  - Replacement for Yukon – \$70,000 to replace the 2008 GMC Yukon, which, given its age, is now frequently in need of repairs. This amount includes outfitting the new vehicle with emergency lights, sirens, and City graphics, so that it may be used while responding to emergencies and as a backup for Fire Department command vehicles.
  - Replacement for Sierra – \$70,000 to replace the 2008 GMC Sierra, which, given its age, is now frequently in need of repairs. This amount includes outfitting the new vehicle with emergency lights, sirens, and City graphics, so that it may be used while responding to emergencies and as a backup for Fire Department command vehicles.
  - New Code Enforcement Vehicle – \$70,000 to purchase a new Jeep vehicle for the Code Enforcement Department. As the Toyota Highlander has been assigned to the City's new in-house Building Department, the Code Enforcement Department is in need of a replacement vehicle. This amount

includes outfitting the new vehicle with emergency lights, sirens, and City graphics.

- First Responder Premium Pay – \$55,000 to provide a one-time lump sum payment in the amount of \$5,000 to each safety employee of the Canyon Lake Fire Department who has been on active duty during the COVID-19 pandemic.
- Assistance to Small Businesses/Individuals
  - Small Business Emergency Relief Grants – \$75,000 toward a grant program that will allow small businesses that can demonstrate economic hardship due to the Pandemic to receive grants up to \$15,000 that can be used for paying rent, utilities or other operating expenses.
  - Small Business Assistance Grants – \$45,000 toward a grant program that will allow small businesses that can demonstrate economic hardship due to the Pandemic to receive grants of \$10,000 that can be used for assistance in applying for other COVID-19 relief funds or business marketing assistance, with an emphasis on web-site upgrades.
  - Community E-Gift Card Program – \$15,000 toward a community digital E-Gift card program through which the City will offer gift cards to residents that can be redeemed at participating Canyon Lake businesses. Residents who purchase a \$25 gift card will receive from the City a bonus gift card of \$25.
  - Chamber of Commerce - Business Support Programs – \$12,000 to the Canyon Lake Chamber of Commerce for assisting the City with administering the two small business grant programs and the Community E-Gift Card Program.
- Other Government Services
  - Junior Lifeguard Program Bus Rental – \$10,000 to provide bus transportation to participants of the new Junior Lifeguard Program. Canyon Lake youth will be traveling to Lake Perris during the summer of 2022 to take part in the program.
  - HdL Consulting Services – \$60,000 for the consulting services of HdL in relation to the formulation and execution of the ARPA Work Program, including assistance with the filing of any required reports or documents ensuring that the City remains in compliance. The City’s original/current professional services agreement with HdL related to ARPA, effective June 9, 2021, is for a not-to-exceed amount of \$33,000. As of the writing of this staff report, the City has used approximately \$16,000 of this budget. The \$60,000 amount proposed here reflects the addition of another \$27,000 to cover any additional work needed through December 31, 2026, which is the deadline for expending ARPA funds.
  - Law Enforcement Services Contract with Riverside County Sheriff – \$326,416 toward the City’s contract with the County of Riverside for law enforcement services provided by the Riverside County Sheriff’s Department.

**Fiscal Impact**

No impact to the General Fund. This Work Program will aim to expend the City's ARPA grant funding allocation of \$2,698,416 prior to the December 31, 2026 deadline.

**Attachments**

1. Resolution No. 2022-14
2. ARPA Work Program
3. List of Requested Fire Station Upgrades and Equipment



# ATTACHMENT 1



**RESOLUTION NO. 2022-14**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE, CALIFORNIA, AUTHORIZING THE ACCEPTANCE OF CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS ESTABLISHED BY THE AMERICAN RESCUE PLAN ACT OF 2021 IN THE AMOUNT OF \$2,698,416, THE EXECUTION OF ALL NECESSARY PROGRAM DOCUMENTS, AND THE NECESSARY BUDGET ADJUSTMENTS RELATED THERETO**

**WHEREAS**, on March 11, 2021, the American Rescue Plan Act of 2021 was signed into law and allocated Three Hundred and Fifty Billion Dollars (\$350,000,000,000) of Coronavirus State & Local Fiscal Recovery Funds (“SLFRF”) to state, local, territorial, and tribal governments to bolster their response to the COVID-19 emergency and its economic impacts; and

**WHEREAS**, on May 10, 2021, the U.S. Department of Treasury announced the launch of the Coronavirus State and Local Fiscal Recovery Funds program, and

**WHEREAS**, eligible categories of SLFRF expenditures include response to the public health emergency and its negative economic impacts, provision of services to disproportionately impacted communities, premium pay for essential workers, necessary investments in water, sewer, and broadband infrastructure, and replacement of lost public sector revenue; and

**WHEREAS**, the City of Canyon Lake (“City”) was allocated Two Million Six Hundred Ninety-Eight Thousand Four Hundred Sixteen Dollars (\$2,698,416) (“SLFRF Allocation”) and must comply with SLFRF program requirements; and

**WHEREAS**, to receive these funds, the City must submit a Financial Assistance Agreement; and

**WHEREAS**, the SLFRF Allocation must be obligated by December 31, 2024, and expended by December 31, 2026.

**WHEREAS**, pursuant to Section 35.6(d) of the Final Rule promulgated by the United States Department of the Treasury for the Coronavirus State and Local Fiscal Recovery Funds (31 CFR Part 35 RIN 1505-AC77), (“Final Rule”) “[a] recipient may use funds for the provision of government services to the extent of the reduction in the recipient’s general revenue due to the public health emergency... [t]he reduction in the recipient’s general revenue due to the public health emergency over the period of performance will be deemed to be ten million dollars.”

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CANYON LAKE DOES RESOLVE AS FOLLOWS:**

**Section 1.** That the above recitations are true.

**6.4 Assistance to Small Businesses/Individuals**

Small Business Emergency Relief Grants	\$75,000
Small Business Assistance Grants	\$45,000
Community E-Gift Card Program	\$15,000
Chamber of Commerce - Business Support Programs	\$12,000
<b>TOTAL</b>	<b>\$147,000</b>

**6.5 Other Government Services**

Junior Lifeguard Program Bus Rental	\$10,000
HdL Consulting Services	\$60,000
Law Enforcement Services Contract with Riverside County Sheriff	\$326,416
<b>TOTAL</b>	<b>\$396,416</b>

**6.6 Total American Rescue Plan Fund Expenditures**

Capital Improvement Projects	\$1,890,000
Vehicle Acquisition	\$210,000
First Responder Premium Pay	\$55,000
Assistance	\$147,000
Other Government Services	\$396,416
<b>TOTAL</b>	<b>\$2,698,416</b>

**Section 7.**

**7.1 City Manager Contract Authority.**

That the City Council authorizes the City Manager to execute contracts and contract amendments in amounts not to exceed \$150,000 per contract or amendment to implement the programs established above, provided that the City Manager shall report on any contract or contract amendment executed in excess of \$50,000 to the City Council at the next regularly scheduled meeting.

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**Section 2.** That the City Council authorizes and directs the City Manager, or his designee, to establish within the City’s budget a new American Rescue Plan Act Fund which shall be maintained separately from all other City funds to account for the revenue and expenditures of the SLFRF Allocation.

**Section 3.** That the City Council authorizes and directs the City Manager, or his designee, to accept on behalf of the City the SLFRF Allocation in the amount of Two Million Six Hundred Ninety-Eight Thousand Four Hundred Sixteen Dollars (\$2,698,416) from the United States Treasury.

**Section 4.** That the City Council authorizes and directs the City Manager, or his designee, to execute any and all documents necessary for the acceptance of the SLFRF Allocation.

**Section 5.** That the City Council authorizes and directs the City Manager, or his designee, to make any necessary revenue budget adjustments to the American Rescue Plan Act Fund to allocate Two Million Six Hundred Ninety-Eight Thousand Four Hundred Sixteen Dollars (\$2,698,416) from the SLFRF Allocation to provide government services in the maximum amount authorized pursuant to Section 35.6(d)(1) of the Final Rule.

**Section 6.** That the City Council authorizes and directs the City Manager, or his designee, to make any necessary expenditure budget adjustments to the American Rescue Plan Act Fund for the projects established below:

**6.1 Capital Improvement Projects**

City Hall Renovation Project	\$1,300,000
Fire Station Upgrades/Equipment	\$300,000
Repairs – 31542 Railroad Canyon Rd.	\$210,000
City Enforcement Boat Dock	\$80,000
<b>TOTAL</b>	<b>\$1,890,000</b>

**6.2 Vehicle Acquisition**

Replacement for Yukon	\$70,000
Replacement for Sierra	\$70,000
New Code Enforcement Vehicle	\$70,000
<b>TOTAL</b>	<b>\$210,000</b>

**6.3 First Responder Premium Pay**

Fire Department Premium Pay	\$55,000
<b>TOTAL</b>	<b>\$55,000</b>

**7.2 First Responder Premium Pay**

That the City Council authorizes and directs the City Manager, as recognition for the work the safety employees of the Canyon Lake Fire Department have performed during the COVID-19 pandemic, to provide a \$5,000 lump sum payment on the last pay period prior to June 30, 2022 for those safety employees of the Canyon Lake Fire Department then employed by the City of Canyon Lake, on active duty in good standing, and who will have worked at least 500 hours for the City of Canyon Lake prior to June 30, 2022.

**PASSED, APPROVED, AND ADOPTED** on this 2nd day of March, 2022.

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Jeremy Smith, Mayor

ATTEST:

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Ana V. Sauseda, CMC  
City Clerk

## **ATTACHMENT 2**



## ARPA Work Program

<u>Proposed Projects/Items</u>	<u>Estimated Cost</u>
City Hall Renovation Project	\$1,300,000
Law Enforcement Services Contract w/Riv. Co. Sheriff	\$326,416
Fire Station Upgrades and Equipment	\$300,000
Repairs to 31542 Railroad Canyon Rd.	\$210,000
City Enforcement Boat Dock	\$80,000
Vehicle (Yukon Replacement)	\$70,000
Vehicle (Sierra Replacement)	\$70,000
Vehicle (Code Enforcement)	\$70,000
Small Business Emergency Relief Grants	\$75,000
Small Business Assistance Grants	\$45,000
Community E-Gift Card Program	\$15,000
Chamber of Commerce - Business Support Programs	\$12,000
Firefighter Premium Pay (\$5k per CLFD safety employee)	\$55,000
Junior Lifeguard Program Bus Rental	\$10,000
HdL Consulting Services (orig. contract: \$33,000)	\$60,000
<b>Total</b>	<b>\$2,698,416</b>
<b>Funding Allocation</b>	<b>\$2,698,416</b>
<b>Remaining Undesignated Allocation</b>	<b>\$0</b>

# **ATTACHMENT 3**



## Fire Station Upgrades and Equipment Requests

Department: Fire Department

#	Priority (L, M, H)	"A" "N" or "R" (Addition/New Replacement)	Division	Description	Dollar Request	City Manager Approval
1	H	New	Training	Ventilation roof prop for training	\$18,000	
2	H	New	Training	Window prop for training	\$5,000	
3	H	New	Training	Forcible entry training prop	\$9,000	
4	H	New	Training	Search and Rescue prop	\$3,000	
5	H	New	Training	Search and Rescue Dummies (1)	\$1,500	
6	H	New	EMS	Lateral Megacode Training Simulator (increased)	\$12,000	
7	H	New	Facilities	Gym Equipment	\$10,000	
8	H	Replacement	Facilities	Television Set	\$2,000	

9	L	Replacement	Facilities	Paint Exterior of Fire Station	\$10,000	
10	H	New	Operations	Complete set of Equipment for Engine 201 so you don't have to transfer	\$5,000	
11	L	Replacement	Facilities	New blinds for all fire station windows	\$2,000	
12	L	Replacement	Facilities	Upgrade Fire Station Lighting	\$7,000	
13	M	Replacement	Facilities	Remodel both bathrooms	\$50,000	
14	M	Replacement	Facilities	New flooring for fire station	\$10,000	
15	L	Replacement	Facilities	Microwave	\$1,000	
16	M	Replacement	Facilities	Four (4) recliners and couch	\$7,000	
17	Not listed	Replacement	Facilities	Paint Interior of Fire Station	\$10,000	
18	M	Replacement	Facilities	27" Tower Washer and Dryer with cabinets for EMS	\$5,000	
19	M	Addition	Operations	Husquvarnn K-12 Rescue Saw	\$2,000	
20	M	Addition	Operations	Sthil Chainsaw	\$1,500	

21	M	Addition	Operations	Scott RIC Pak	\$2,500	
22	M	Addition	Operations	PPV Blower Fan (For E-201)	\$4,500	
23	M	Addition	Operations	LED Light Generator (For E-201)	\$3,000	
24	M	Addition	Operations	Four - Gas Detector (For E-201)	\$2,000	
25	M	Addition	Operations	BlitzFire Monitor (For E-201)	\$4,000	
26	H	New	Facilities	Diesel Exhaust System or Fire Station Doors	\$75,000	
27	H	Addition	Training	Smoke Machine	\$4,000	
28	M	Replacement	Facilities	Captains Style Storage Bed Frames	\$3,000	
29	M	Replacement	Facilities	140" Entertainment Center/Library	\$7,000	
30	Not listed	Addition	All	Contingency for all items or for additional if not used.	\$24,000	
Total					\$300,000	



## STAFF REPORT

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Steven Graham, City Attorney

**DATE:** March 2, 2022 *CM*

**SUBJECT:** Introduction and First Reading of Ordinance No. 218, An Ordinance of the City Council of the City of Canyon Lake Amending Chapter 5.25 of the Canyon Lake Municipal Code Regarding Short-Term Rentals and Increasing Fines Pursuant to SB 60

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### Recommendation

That the City Council:

1. Approve the Introduction and First Reading of Ordinance No. 218, an Ordinance of the City Council of the City of Canyon Lake Amending Chapter 5.25 of the Canyon Lake Municipal Code Regarding Short-Term Rentals and Increasing Fines Pursuant to SB 60
2. Direct the City Clerk to schedule the Ordinance for second reading and adoption at the next regularly scheduled City Council meeting.

### Background

The City Council has previously adopted Chapter 5.25 of the Canyon Lake Municipal Code, which prohibits short-term vacation rentals (STR) (also known as short-term vacation rental, short-term lodging, short-term residential rental, and other similar terms) in the City. STRs consist of the rental of a residential property for a short time period. STRs are usually rented by people for vacations or if they are relocated temporarily for business purposes, although they can be rented specifically for events such as parties, weddings, graduations, etc. The proliferation of websites and hosting platforms such as Airbnb™ and VRBO™ have made it relatively easy for people to list their residential properties for use as short-term vacation rentals.

The City Council adopted the prohibition due to a variety of issues, including negative impacts to the character of neighborhoods, increased noise, traffic and trash impacts and the removal of permanent housing from the market. Since that time, the City's Code Enforcement division has enforced the new prohibition resulting in a dramatic reduction in the number of STRs within the community.

Recently, the Legislature has also taken note of the serious negative effect STRs can have on residential neighborhoods in the state, and enacted California Senate Bill-60 (SB-60), which amends section 36900 of the Government Code to allow cities to increase the maximum fines for code violations involving STR to amounts greater than those available for non-STR code violations. As the City Council has previously stated their intention to ensure enforcement of the prohibition of STRs, these increased fines provide a great deterrent for ensuring compliance.

SB-60 also requires the issuing agency to provide a process for a reduction of fines related to STRs in line with existing law.

**Language Change:**

Deleted - ~~Red w/strikethrough~~

Added - Red w/ underline

"C. Criminal Penalties

Any person causing, permitting, aiding, abetting, suffering or concealing a violation of this Chapter shall be guilty of a misdemeanor, and may, in the discretion of the City Attorney, be prosecuted as a misdemeanor and upon conviction be subject to a fine not to exceed one thousand dollars (\$1,000) or imprisonment in the city or county jail for a period of not more than six (6) months, or by both such fine and imprisonment. The City Attorney, in his or her sound discretion, may prosecute a violation of this Chapter as an infraction, rather than a misdemeanor, or reduce or agree to the reduction of a previously filed misdemeanor to an infraction. Any person convicted of an infraction under the provisions of this Chapter shall be punished by a fine not exceeding ~~one-hundred-dollars-(\$100)~~ one thousand five hundred dollars (\$1,500) for the first violation, a fine not exceeding ~~two-hundred-dollars (\$200)~~ three thousand dollars (\$3,000) for a second violation within one year, and a fine not exceeding ~~five-hundred-dollars-(\$500)~~ five thousand dollars (\$5,000) for a third violation within one year. A fourth violation of this Chapter within one year shall be charged as a misdemeanor and may not be reduced to an infraction. Each day a violation is committed or permitted to continue shall constitute a separate offense. The City Manager may grant a hardship waiver to reduce the amount of the fine upon a showing by the responsible party that the responsible party has made a bona fide effort to comply after the first violation and that payment of the full amount of the fine would impose an undue financial burden on the responsible party."

**Fiscal Impact**

*NIA*

**Attachments**

1. Ordinance No. 218

# ATTACHMENT 1



**ORDINANCE NO. 218**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE AMENDING CHAPTER 5.25 OF THE CANYON LAKE MUNICIPAL CODE REGARDING SHORT-TERM RENTALS AND INCREASING FINES PURSUANT TO SB60**

**WHEREAS**, the City of Canyon Lake ("City") has a compelling interest in protecting the public health, safety, and welfare of its citizens, residents, visitors and businesses, and in preserving the peace and quiet of the neighborhoods within the City; and

**WHEREAS**, the character of the City is residential and the proliferation of short-term vacation rentals has the potential to undermine the small-town feel of the City with regard to a loss of housing stock; and

**WHEREAS**, the City Council has taken previous action in adopting Chapter 5.25 to prohibit short-term vacation rentals in the City because such use has significant negative impacts on the community associated with noise, parking and traffic impacts; and

**WHEREAS**, the Legislature of the State of California recently adopted Senate Bill 60, authorizing municipalities to increase the fines imposed on short-term vacation rentals under local ordinances; and

**WHEREAS**, the City Council now desires to adopt the increased fines authorized by the Legislature.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CANYON LAKE DOES HEREBY ORDAIN AS FOLLOWS:**

**Section 1.** The above recitals are true and correct and incorporated herein by this reference.

**Section 2.** Section 5.25.040 (Violation - Short Term Vacation Rentals) is amended to read as follows:

**"5.25.040 Violation.**

A. Violations declared a public nuisance

Each and every violation of the provisions of this Chapter is hereby deemed unlawful and a public nuisance and may be summarily abated by the City Manager or designee. The City may recover any nuisance abatement costs and/or administrative fines relating to such violations in accordance with Government Code Sections 38773.1 and 38773.5.

B. Each violation a separate offense

Each and every violation of this Chapter shall constitute a separate violation and shall be subject to all remedies and enforcement measures authorized by this Code. Additionally, as a

nuisance per se, any violation of this Chapter shall be subject to injunctive relief, any permit issued pursuant to this Chapter being deemed null and void, disgorgement and payment to the City for any monies unlawfully obtained, costs of abatement, costs of investigation, attorney fees, and any other relief or remedy available at law or in equity. The City may also pursue any and all remedies and actions available and applicable under state and local laws for any violations.

**C. Criminal Penalties**

Any person causing, permitting, aiding, abetting, suffering or concealing a violation of this Chapter shall be guilty of a misdemeanor, and may, in the discretion of the City Attorney, be prosecuted as a misdemeanor and upon conviction be subject to a fine not to exceed one thousand dollars (\$1,000) or imprisonment in the city or county jail for a period of not more than six (6) months, or by both such fine and imprisonment. The City Attorney, in his or her sound discretion, may prosecute a violation of this Chapter as an infraction, rather than a misdemeanor, or reduce or agree to the reduction of a previously filed misdemeanor to an infraction. Any person convicted of an infraction under the provisions of this Chapter shall be punished by a fine not exceeding one thousand five hundred dollars (\$1,500) for the first violation, a fine not exceeding three thousand dollars (\$3,000) for a second violation within one year, and a fine not exceeding five thousand dollars (\$5,000) for a third violation within one year. A fourth violation of this Chapter within one year shall be charged as a misdemeanor and may not be reduced to an infraction. Each day a violation is committed or permitted to continue shall constitute a separate offense. The City Manager may grant a hardship waiver to reduce the amount of the fine upon a showing by the responsible party that the responsible party has made a bona fide effort to comply after the first violation and that payment of the full amount of the fine would impose an undue financial burden on the responsible party.

**D. Remedies cumulative and not exclusive**

The remedies provided herein are not to be construed as exclusive remedies. The City is authorized to pursue any proceedings or remedies provided by law.

**Section 3.** If any section, subsection, sentence, clause, or phrase of this ordinance is for any reason held to be invalid or unconstitutional by a decision of any court of any competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have passed this ordinance, and each and every section, subsection, sentence, clause and phrase thereof not declared invalid or unconstitutional without regard to whether any portion of the ordinance would be subsequently declared invalid or unconstitutional.

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**Section 4.** The City Clerk shall certify to the passage and adoption of this ordinance, and shall publish as required by state law. This Ordinance shall take effect thirty (30) days after its adoption.

**PASSED APPROVED AND ADOPTED** this \_\_\_\_ day of \_\_\_\_\_, 2022.

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Jeremy Smith, Mayor

ATTEST:

APPROVED AS TO FORM:

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Ana V. Sauseda, CMC  
City Clerk

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Steven Graham, City Attorney





## STAFF REPORT

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Chris Mann, City Manager

**BY:** Ana V. Sauseda, City Clerk

**DATE:** March 2, 2022

**SUBJECT:** Adoption of Resolution No. 2022-15, Amending the Conflict of Interest Code of the City of Canyon Lake and Repealing Resolution No. 2020-03

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### Recommendation

That the City Council adopt Resolution No. 2022-15, Amending the Conflict of Interest Code of the City of Canyon Lake and repealing Resolution No. 2020-03.

### Background

The Political Reform Act requires every local government agency to review its Conflict of Interest Code every 2 years. The Conflict of Interest Code states which officials and employees in a City must file a Fair Political Practices Commission Form 700, Statement of Economic Interests, and what filing category they fall under (what interests they must report).

The City's Conflict of Interest Code was last updated in 2020. With the establishment of the Canyon Lake Fire Department on January 1, 2022, and with the changes in staff positions at City Hall since the last update, the Code should be amended to reflect additional positions. The amended Conflict of Interest Code is attached to Resolution No. 2022-15 as Exhibit A.

### Fiscal Impact

There is no fiscal impact.

### Attachments

1. Resolution No. 2022-15



# ATTACHMENT 1



**RESOLUTION NO. 2022-15**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE, CALIFORNIA, AMENDING THE CONFLICT OF INTEREST CODE OF THE CITY OF CANYON LAKE AND REPEALING RESOLUTION NO. 2020-03**

**WHEREAS**, the State of California enacted the Political Reform Act of 1974, Government Code Section 81000, et seq. (the "Act"), which contains provisions relating to conflicts of interest which potentially affect all officers, employees and consultants of the City of Canyon Lake (the "City"), and which requires all public agencies to adopt and promulgate a conflict of interest code; and

**WHEREAS**, the City Council adopted a Conflict of Interest Code (the "Code"), which was amended on January 15, 2020, in compliance with the Act; and

**WHEREAS**, subsequent changed circumstances within the City have made it advisable and necessary pursuant to Sections 87306 and 87307 of the Act to amend and update the City's Code; and

**WHEREAS**, the potential penalties for violation of the provisions of the Act are substantial and may include criminal and civil liability, as well as equitable relief which could result in the City being restrained or prevented from acting in cases where the provisions of the Act may have been violated; and

**WHEREAS**, notice of the time and place of a public meeting on, and of consideration by the City Council of, the proposed amended Code was provided to each affected designated employee and was publicly posted for review; and

**WHEREAS**, a public meeting was held upon the proposed amended Code at a regular meeting of the City Council on March 2, 2022, at which all present were given an opportunity to be heard on the proposed amended Code.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CANYON LAKE DOES RESOLVE AS FOLLOWS:**

**Section 1.** Resolution No. 2020-03 is hereby repealed.

**Section 2.** The City Council does hereby approve and adopt the proposed amended Conflict of Interest Code, a copy of which is attached hereto as Exhibit "A" and shall be on file with the City Clerk and available to the public for inspection and copying during regular business hours;

**Section 3.** The said amended Conflict of Interest Code shall become effective immediately upon its adoption and approval.

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**Section 4.** Any change provided for in this Conflict of Interest Code will not affect or excuse any offense or act committed or done or omission or any penalty or forfeiture incurred or accruing under any other Conflict of Interest Code; nor will it affect any prosecution, suit or proceeding pending or any judgment rendered in connection with any other Conflict of Interest Code.

**PASSED, APPROVED, AND ADOPTED** on this 2nd day of March, 2022.

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Jeremy Smith, Mayor

ATTEST:

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Ana V. Sauseda, CMC  
City Clerk

EXHIBIT A

CITY OF CANYON LAKE DESIGNATED POSITIONS  
CONFLICT OF INTEREST CODE

The City requires full disclosure for the positions listed below which participate in making decisions which may foreseeably have a material effect on financial interests. Full Disclosure includes all interests in real property in the City of Canyon Lake, as well as investments, business positions, and sources of income, including gifts, loans, and travel payments.

Positions	Disclosure Category
Administrative Services Manager	1
Battalion Chief	1
Building Official	1
Chief of Police	1
City Attorney	1
City Accountant/ Human Resources Specialist	1
City Clerk	1
City Engineer	1
City Manager	1
City Treasurer	1
Code Enforcement Supervisor	1
Consultants*	1
Deputy City Clerk	1
Fire Chief	1
Members of the City Council	1
Planning Official	1

\*Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitation: The City Manager may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination must include a description of the consultant's duties and, based upon the description, a statement of the extent of disclosure requirements. The City Manager's determination is a public record and must be retained for public inspection in the same manner and location as this Conflict of Interest Code.

Consultants for the purposes of the Conflict of Interest Code, include the following:

- (a) For purposes of Sections 82019 and 82048, "consultant" means an individual who, pursuant to a contract with a state or local government agency:
  - (1) Makes a governmental decision whether to:
    - (A) Approve a rate, rule, or regulation;
    - (B) Adopt or enforce a law;

- (C) Issue, deny, suspend, or revoke any permit, license, application, certificate, approval, order, or similar authorization or entitlement;
  - (D) Authorize the agency to enter into, modify, or renew a contract provided it is the type of contract that requires agency approval;
  - (E) Grant agency approval to a contract that requires agency approval and to which the agency is a party, or to the specifications for such a contract;
  - (F) Grant agency approval to a plan, design, report, study, or similar item;
  - (G) Adopt, or grant agency approval of, policies, standards, or guidelines for the agency, or for any subdivision thereof; or
- (2) Serves in a staff capacity with the agency and in that capacity participates in making a governmental decision as defined in Regulation 18704(a) and (b) or performs the same or substantially all the same duties for the agency that would otherwise be performed by an individual holding a position specified in the agency's Conflict of Interest Code under Section 87302.

\* The City Manager may determine in writing that a particular position, although a "designated person," is not required to fully comply with the disclosure requirements described in this section when the position is held by an officer or employee of the state or another local government agency and the person holding the position provides to the City Clerk a copy of any public financial disclosure report filed by the officer or employee with the state or other local government agency pursuant to Title 9 of the Government Code. Such public financial disclosure report shall be maintained by the City Clerk for public inspection.



ITEM NO. 7

## STAFF REPORT

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Chris Mann, City Manager *CM*

**BY:** Ana V. Sauseda, City Clerk

**DATE:** March 2, 2022

**SUBJECT:** Designation of Voting Delegates for the Southern California Association of Governments (SCAG) 2022 Regional Conference and General Assembly

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### **Recommendation**

That the City Council designate a delegate and alternate for the upcoming 2022 Annual Southern California Association of Governments (SCAG) Regional Conference & General Assembly.

### **Background**

The annual SCAG Regional Conference & General Assembly will be held May 5-6 at the JW Marriott Desert Springs in Palm Desert. SCAG requests that each member city appoint a delegate and alternate to vote at this Assembly.

During the General Assembly, delegates will have the opportunity to consider and take action on proposed Resolutions and/or SCAG Bylaw revisions that have been submitted and reviewed in accordance with SCAG policies.

### **Fiscal Impact**

This conference has already been budgeted for in account number 10-100-6510.

### **Attachments**

N/A