



CITY OF CANYON LAKE

City Hall

31516 Railroad Canyon Road

Canyon Lake, CA 92587

www.canyonlakeca.gov

Mayor Jeremy Smith
Mayor Pro Tem Larry Greene
Council Member Kasey Castillo
Council Member Jennifer Dain
Council Member Dale Welty

City Manager Chris Mann
City Attorney Steven Graham
City Clerk Ana V. Sauseda, CMC

AGENDA

Regular Meeting of the Canyon Lake City Council

Wednesday, July 6, 2022

Closed Session 5:30 P.M. – City Hall Administration Office – 31526 Railroad Canyon Road, Suite 5

Open Session 6:30 P.M. – City Hall Council Chamber – 31516 Railroad Canyon Road

CLOSED SESSION – 5:30 P.M.

CLOSED SESSION CALLED TO ORDER

ROLL CALL

PUBLIC COMMENT

LIMIT 3 MINUTES

Any person wishing to address the City Council on any matter within the jurisdiction of the City, whether or not it appears on this agenda, is asked to complete a "Speaker Request Form" available on the back counter. The completed form is to be submitted to the City Clerk prior to an individual being heard by the City Council. The City Council has adopted a time limitation of three (3) minutes per person. If you are commenting on the agenda item, your comments will be heard at the time that particular item is scheduled on the agenda. Please note that if you are addressing the City Council on items NOT on the agenda, the Brown Act does not allow discussion of such items. Therefore, the City Council may only do the following: refer the matter to staff, ask for additional information or request a report back, or give a very limited factual response.

Members of the public may submit comments electronically by sending an email to PublicComment@canyonlakeca.gov. Comments submitted electronically will be provided to the City Council and included in the official record but will not be read aloud during the meeting.

A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS - Pursuant to Section 54956.8

Property: APN 349-290-008

Agency Negotiator: City Manager

Negotiating Parties: Jim Kipp

Under Negotiation: Price and Terms of Payment

B. CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION – Pursuant to paragraph (4) of subdivision (d) of Section 54956.9 – 1 case

OPEN SESSION - 6:30 P.M.

OPEN SESSION CALLED TO ORDER

INVOCATION

FLAG SALUTE

ROLL CALL

CLOSED SESSION REPORT

APPROVAL OF CITY COUNCIL AGENDA

CEREMONIAL MATTERS *Presentations, Awards, Proclamations*

- Citizen of the Month

COMMUNITY REPORTS - LIMIT 3 MINUTES

- Elsinore Valley Municipal Water District Update – President Darcy Burke
- Canyon Lake Property Owners Association Update – President Renee Griffiths
- Chamber of Commerce Update – President Jeanne O'Dell

PUBLIC SAFETY UPDATE

- ❖ Sheriff's Department
- ❖ Code Enforcement
- ❖ Fire Department

PUBLIC COMMENT

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CONSENT CALENDAR

All items listed on the Consent Calendar are considered to be routine matters, status reports or documents covering previous City Council action. The items listed on the Consent Calendar may be enacted in one motion. With the concurrence of the City Council, a Council Member may request that an item be removed for further discussion. Staff recommends approval of all items.

- (1) Waive Full Reading, Read all Ordinances by Title Only
- (2) Resolution - Adoption of Resolution No. 2022-39 Approving Claims and Demands of the City

- (3) Minutes - Approval of City Council Minutes
 - June 1, 2022 – Regular City Council Meeting
- (4) Second Reading of Ordinance No. 221 - An Ordinance of the City Council of the City of Canyon Lake, California, Replacing Chapter 9.25 of the Canyon Lake Municipal Code Regarding Signs
- (5) Second Reading of Ordinance No. 222 - An Ordinance of the City Council of the City of Canyon Lake, California, Amending the City Zoning Map of the City of Canyon Lake Changing Certain Property from C-1 General Commercial to Mixed Use Zone
- (6) Resolution – Adoption of Resolution No. 2022-40, Amending the Service Agreement between Willdan Engineering and the City of Canyon Lake for Stormwater Compliance Services
- (7) Resolution – Adoption of Resolution No. 2022-41, Approving Amendment #3 to the Regional Task Force Agreement for Total Daily Maximum Load (TMDL) for the Lakes of Canyon Lake and Lake Elsinore
- (8) Resolution – Adoption of Resolution No. 2022-42, Authorizing a Budget Adjustment to Reflect Changes in the Professional Services Agreement with Bill Blankenship for Economic Development Consulting
- (9) Resolution – Adoption of Resolution No. 2022-43, Approving CPI and Pass-Through Adjustments to Solid Waste Rates Consistent with Government Code Section 53756

PULLED CONSENT CALENDAR ITEMS

PUBLIC HEARING

- (10) Resolution – Adoption of Resolution No. 2022-44, Approving Conditional Use Permit No. 22-0249 for a Farmers Market Located in the Southwest Corner of the Towne Center Parking Lot on Sunday Mornings and Afternoons
- (11) Resolution – Adoption of Resolution No. 2022-45, Denying a Variance Application Allowing a New Single-Family Residence to Exceed the Building Height Limit of 40 Feet and Exceed the Three-Floor Limitation to Provide Four Floors in the R-1 One-Family Dwellings Zone Located at 22801 Klamath Court

BUSINESS ITEMS

- (12) Presentation – Northwest Mosquito & Vector Control
- (13) Discussion – Designation of Voting Delegate and Alternates for League of California Cities Annual Conference – September 7-9, 2022

CITY MANAGER COMMENTS

COMMITTEE AND COUNCIL REPORTS/COMMENTS

ANNOUNCEMENTS

The next regular meeting will be Wednesday, September 14, 2022, at 5:00 for Closed Session & 6:30 p.m. for Open Session

ADJOURNMENT

VISION STATEMENT

The vision of the City of Canyon Lake is to be a City that provides a quality of life that makes Canyon Lake the premier place to live in Southern California.

ATTENTION RESIDENTS:

Supporting documents, including staff reports, are available for review at City Hall in the City Clerk’s Office or on the City’s website at www.canyonlakeca.gov once the agenda has been publicly posted. Any written material relating to an item on this agenda submitted to the City Council after distribution of the agenda packet will be available for public inspection in the City Clerk’s Office during normal business hours. In addition, such writings or documents will be made available for public review at the respective public meeting. It is the intention of the City of Canyon Lake to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or participant at this meeting, you will need special assistance beyond what is normally provided, the City of Canyon Lake will attempt to accommodate you in every reasonable manner. Please contact Ana V. Sauseda, City Clerk, at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

July 6, 2022 City Council Meeting

STATE OF CALIFORNIA }
COUNTY OF RIVERSIDE } SS. AFFIDAVIT OF POSTING
CITY OF CANYON LAKE }

I, Ana V. Sauseda, CMC, City Clerk of the City of Canyon Lake, California, do hereby declare that the foregoing agenda was posted on July 1, 2022, at least seventy-two (72) hours prior to the meeting per Government Code 54954.2, and as required by Resolution 2019-42 of the Canyon Lake City Council.

Ana V. Sauseda, CMC
City Clerk



ITEM NO. 2

STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Chris Mann, City Manager *CM*

BY: Terry Shea, Finance Director

DATE: July 6, 2022

SUBJECT: Adoption of Resolution No. 2022-39, Allowing Certain Claims and Demands as Set Forth in Exhibit A

Recommendation

That the City Council adopt Resolution No. 2022-39, allowing certain claims and demands as set forth in Exhibit A.

Background

All claims and demands are reported and summarized for review and approval by the City Council on a routine basis at each City Council meeting. The attached claims represent the paid claims and demands since the City Council meeting of June 1, 2022.

Fiscal Impact

All claims and demands are paid from appropriated funds or authorized resources of the City and have been recorded in accordance with the City's policies.

Attachments

1. Resolution No. 2022-39

ATTACHMENT 1

RESOLUTION NO. 2022-39

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE, CALIFORNIA, ALLOWING CERTAIN CLAIMS AND DEMANDS AS SET FORTH IN EXHIBIT A

WHEREAS, the Finance & Planning Committee of the City of Canyon Lake reviewed Exhibit A at their regularly scheduled meeting on July 6, 2022; and

WHEREAS, Exhibit A was presented at the regular meeting of the City Council on July 6, 2022, at which all present, were given an opportunity to comment.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CANYON LAKE DOES HEREBY RESOLVE AS FOLLOWS:

Demands are approved as shown on the Demand\Warrant Register of July 1st, in the amount of \$1,855,490.33 as follows:

Payroll Earnings City (Gross)	\$ 107,438.21	(2nd Half of May & 1st Half of June)
Payroll Earnings Fire (Gross)	121,379.18	(Pay Periods May 8 to June 18, 3 Pay dates)
Payroll Taxes - Employer	3,501.96	(Payrolls as Listed Above)
On-line Retirement	11,865.19	(2nd Half of May & 1st Half of June)
PARS	11,963.74	(2nd Half of May & 1st Half of June)
On-line Health	11,541.06	(For the Month of June)
Nationwide Deferred Comp.	4,093.10	(For the Month of May)
Citizens Business Bank Interest & Principal	328,641.00	(For the Month of May)
General	1,255,066.89	
TOTAL	<u>\$ 1,855,490.33</u>	

PASSED, APPROVED AND ADOPTED this 6th day of July, 2022.

Jeremy Smith, Mayor

ATTEST:

Ana V. Sauseda, CMC
City Clerk

Exhibit A

Claims and Demands

City of Canyon Lake
Check/Voucher Register - Council Report - Expenditures
From 6/1/2022 Through 6/30/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
27987	6/7/2022	Jonathan Grant	Final Check for Grant, 5/6/2022	0.00	10	GENERAL
Total 27987	6/7/2022			0.00		
27988	6/9/2022	All State Propane	Fire Station Propane	233.07	10	GENERAL
Total 27988	6/9/2022			233.07		
27989	6/9/2022	Amazon Capital Services	Cleaning supplies	193.67	10	GENERAL
27989	6/9/2022	Amazon Capital Services	Kleenex Multifold Paper Towels	64.59	10	GENERAL
Total 27989	6/9/2022			258.26		
27990	6/9/2022	AMP GLOBAL LLC	Rent July 2022 31526 Railroad Canyon Rd	2,834.00	10	GENERAL
Total 27990	6/9/2022			2,834.00		
27991	6/9/2022	AMP GLOBAL LLC	Rent July 2022 Suite 4	430.00	10	GENERAL
Total 27991	6/9/2022			430.00		
27992	6/9/2022	Atlas Planning Solutions	CL Safety Element Update Task 4/7	2,010.50	10	GENERAL
Total 27992	6/9/2022			2,010.50		
27993	6/9/2022	Michael Barahona	Reserve Stipend for the month of May 2022	50.00	10	GENERAL
Total 27993	6/9/2022			50.00		
27994	6/9/2022	Bill Blankenship	Economic Dev Consulting May 2022	2,500.00	10	GENERAL
Total 27994	6/9/2022			2,500.00		

City of Canyon Lake
Check/Voucher Register - Council Report - Expenditures
From 6/1/2022 Through 6/30/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
27995	6/9/2022	BIO-TOX LABORATORIES	Sheriff's Blood Draw 4-15-22	343.00	10	GENERAL
27995	6/9/2022	BIO-TOX LABORATORIES	Sheriff's Blood Draw 04-15-22	236.00	10	GENERAL
27995	6/9/2022	BIO-TOX LABORATORIES	Sheriff's Blood Draws 04-14-22	111.00	10	GENERAL
Total 27995	6/9/2022			690.00		
27996	6/9/2022	Jacob Brown	Reserve Stipend for the month of May 2022	150.00	10	GENERAL
Total 27996	6/9/2022			150.00		
27997	6/9/2022	Brennan Calley	Reserve Stipend for the month of May 2022	150.00	10	GENERAL
Total 27997	6/9/2022			150.00		
27998	6/9/2022	Occupational Health Centers of California	Medical Services	813.00	10	GENERAL
Total 27998	6/9/2022			813.00		
27999	6/9/2022	Control Pump	April report for Booster Station	375.00	20	GAS TAX
Total 27999	6/9/2022			375.00		
28000	6/9/2022	Caden Coppock	Reserve Stipend for the month of May 2022	100.00	10	GENERAL
Total 28000	6/9/2022			100.00		
28001	6/9/2022	CPS HR Consulting	HR Consulting 03-27 to 04-30-22	1,188.75	10	GENERAL
28001	6/9/2022	CPS HR Consulting	HR Consulting 12-26 to 1-22-22	1,132.50	10	GENERAL

City of Canyon Lake
Check/Voucher Register - Council Report - Expenditures
From 6/1/2022 Through 6/30/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 28001	6/9/2022			2,321.25		
28002	6/9/2022	CTAI Pacific Greenscape	May 2022 Fire Station Landscaping	250.00	10	GENERAL
28002	6/9/2022	CTAI Pacific Greenscape	May 2022 Landscape Services	4,500.00	20	GAS TAX
Total 28002	6/9/2022			4,750.00		
28003	6/9/2022	L.N. Curtis and Sons	8 Snap-Tite Hose	3,232.50	10	GENERAL
28003	6/9/2022	L.N. Curtis and Sons	Gas Detector for Engine 1	1,349.94	10	GENERAL
28003	6/9/2022	L.N. Curtis and Sons	Mounting Brackets for Type VI	490.82	10	GENERAL
28003	6/9/2022	L.N. Curtis and Sons	Pulaski Style Hoe/Pick	85.93	10	GENERAL
28003	6/9/2022	L.N. Curtis and Sons	Turnouts for FF/PM Myers	4,499.96	10	GENERAL
28003	6/9/2022	L.N. Curtis and Sons	Turnouts for Reserve Coppock	3,297.68	10	GENERAL
28003	6/9/2022	L.N. Curtis and Sons	Type VI Equipment Adaptors	188.13	10	GENERAL
28003	6/9/2022	L.N. Curtis and Sons	Type VI Equipmnet	270.62	10	GENERAL
Total 28003	6/9/2022			13,415.58		
28004	6/9/2022	Jennifer Dain	Auto Allowance for June 2022	100.00	10	GENERAL
Total 28004	6/9/2022			100.00		
28005	6/9/2022	Delgado Janitorial Services	Janitorial May 2022	1,124.50	10	GENERAL
28005	6/9/2022	Delgado Janitorial Services	Janitorial May 2022	56.00	60	ENTERPR... FUND
Total 28005	6/9/2022			1,180.50		
28006	6/9/2022	STATE OF CA DEPT. OF JUSTICE	Blood Alcohol Analysis March 2022	35.00	10	GENERAL
Total 28006	6/9/2022			35.00		
28007	6/9/2022	Dorado Creative, Inc.	Script Writing Edit 100 Days	4,000.00	10	GENERAL

City of Canyon Lake
Check/Voucher Register - Council Report - Expenditures
From 6/1/2022 Through 6/30/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 28007	6/9/2022			4,000.00		
28008	6/9/2022	Dreamseats LLC	HT Recliners	3,976.85	27	MISC GRANT
Total 28008	6/9/2022			3,976.85		
28009	6/9/2022	Embroidery & More	Shirts	151.71	10	GENERAL
Total 28009	6/9/2022			151.71		
28010	6/9/2022	Forcible Entry Inc.	Forcible Entry Door balance	4,300.07	27	MISC GRANT
Total 28010	6/9/2022			4,300.07		
28011	6/9/2022	FRIDAY FLYER	Advertising Structures	39.90	10	GENERAL
28011	6/9/2022	FRIDAY FLYER	Notice of Public Hearing Zone Change	70.35	10	GENERAL
28011	6/9/2022	FRIDAY FLYER	Ord 220 Structures on Water	33.75	10	GENERAL
28011	6/9/2022	FRIDAY FLYER	Ordinance 218-Short Term Rentals	31.25	10	GENERAL
28011	6/9/2022	FRIDAY FLYER	Ordinance 219-Oper of Structures Water	33.75	10	GENERAL
Total 28011	6/9/2022			209.00		
28012	6/9/2022	Ronald Gehl	Refund of Inspection Fee	71.00	10	GENERAL
Total 28012	6/9/2022			71.00		
28013	6/9/2022	Jeremy Smith	Auto Allowance for June 2022	100.00	10	GENERAL
Total 28013	6/9/2022			100.00		
28014	6/9/2022	John Hancock USA	PARS Payroll 5/8/22 to 5/21/22	3,223.75	10	GENERAL

City of Canyon Lake
Check/Voucher Register - Council Report - Expenditures
From 6/1/2022 Through 6/30/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 28014	6/9/2022			3,223.75		
28015	6/9/2022	John Hancock USA	PARS Pay period 5/16/22 to 5/31/22	1,284.89	10	GENERAL
Total 28015	6/9/2022			1,284.89		
28016	6/9/2022	Johnson Equipment Company	Replace Graphics Reflective Stripe	107.75	10	GENERAL
Total 28016	6/9/2022			107.75		
28017	6/9/2022	Kasey Castillo	Auto Allowance June 2022	100.00	10	GENERAL
Total 28017	6/9/2022			100.00		
28018	6/9/2022	King Training Innovations LLC	Training Props Ceiling, Garage, Roof	20,955.13	27	MISC GRANT
Total 28018	6/9/2022			20,955.13		
28019	6/9/2022	Pieter Koopman	Reserve Stipend for the month of May 2022	100.00	10	GENERAL
Total 28019	6/9/2022			100.00		
28020	6/9/2022	Larry Greene	Auto Allowance for June 2022	100.00	10	GENERAL
28020	6/9/2022	Larry Greene	SCAG reimbursements	147.65	10	GENERAL
Total 28020	6/9/2022			247.65		
28021	6/9/2022	Life-Assist, Inc.	Medical Supplies	114.65	10	GENERAL
28021	5/17/2022	Life-Assist, Inc.	Medical Supplies for Fire Station, 5/4/2022	45.69	10	GENERAL
28021	6/9/2022	Life-Assist, Inc.	Nose clips	7.33	10	GENERAL
28021	6/9/2022	Life-Assist, Inc.	Defib Training Cable/Adapter	207.88	27	MISC GRANT
28021	6/9/2022	Life-Assist, Inc.	Megacode simulators	1,615.17	27	MISC GRANT

City of Canyon Lake
Check/Voucher Register - Council Report - Expenditures
From 6/1/2022 Through 6/30/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 28021	6/9/2022			1,990.72		
28022	6/9/2022	Matt Luksch	Reserve Stipend for the month of May 2022	100.00	10	GENERAL
Total 28022	6/9/2022			100.00		
28023	6/9/2022	Thomas Mosqueda	Reserve Stipend for the month of May 2022	150.00	10	GENERAL
Total 28023	6/9/2022			150.00		
28024	6/9/2022	Damon Myers	Reserve Stipend for the month of May 2022	150.00	10	GENERAL
Total 28024	6/9/2022			150.00		
28025	6/9/2022	PV Maintenance Inc.	Maintenance Service 5/1/22 to 5/31/22	280.67	10	GENERAL
Total 28025	6/9/2022			280.67		
28026	6/9/2022	Riverside County Sheriff Dept. Lake Elsinore	Sheriffs Contract Law 3/10/22 to 4/06/22	135,650.22	10	GENERAL
Total 28026	6/9/2022			135,650.22		
28027	6/9/2022	Safe and Secure Locksmith Service	New Building Keys	15.23	10	GENERAL
Total 28027	6/9/2022			15.23		
28028	6/9/2022	Michael Samuels	Reimb for Roof Prop Lumber	40.01	27	MISC GRANT
Total 28028	6/9/2022			40.01		

City of Canyon Lake
Check/Voucher Register - Council Report - Expenditures
From 6/1/2022 Through 6/30/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
28029	6/9/2022	James Sanchez	Reserve Stipend for the month of May 2022	100.00	10	GENERAL
Total 28029	6/9/2022			100.00		
28030	6/9/2022	Christian Siller	Reserve Stipend for the month of May 2022	100.00	10	GENERAL
Total 28030	6/9/2022			100.00		
28031	6/9/2022	Nathan Smith	Reserve Stipend for the month of May 2022	100.00	10	GENERAL
Total 28031	6/9/2022			100.00		
28032	6/9/2022	South Coast Fire Equipment, Inc.	Seat belt replacement	1,951.01	10	GENERAL
Total 28032	6/9/2022			1,951.01		
28033	6/9/2022	Syntech Group	IT Services for April 2022	2,000.00	10	GENERAL
Total 28033	6/9/2022			2,000.00		
28034	6/9/2022	Charter Communications	Spectrum Enterprise TV	5.55	10	GENERAL
Total 28034	6/9/2022			5.55		
28035	6/9/2022	Toshiba Financial Services	Toshiba June 2022	799.32	10	GENERAL
Total 28035	6/9/2022			799.32		
28036	6/9/2022	Toshiba America Business Solutions	Color/BW copy costs 4/25/22 to 5/24/22	60.60	10	GENERAL
28036	6/9/2022	Toshiba America Business Solutions	Monthly copy costs 4/26/22 to 5/25/22	496.98	10	GENERAL

City of Canyon Lake
Check/Voucher Register - Council Report - Expenditures
From 6/1/2022 Through 6/30/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 28036	6/9/2022			557.58		
28037	6/9/2022	TRI LAKE CONSULTANTS, INC.	City Engineer services	1,820.00	10	GENERAL
Total 28037	6/9/2022			1,820.00		
28038	6/9/2022	Dale Welty	Auto Allowance for June 2022	100.00	10	GENERAL
Total 28038	6/9/2022			100.00		
28039	6/9/2022	Willdan	Project 11162 21/22 Water Quality Services	377.50	10	GENERAL
Total 28039	6/9/2022			377.50		
28040	6/9/2022	Yiftee, Inc.	Community EGift Card Program	15,000.00	27	MISC GRANT
Total 28040	6/9/2022			15,000.00		
28041	6/9/2022	JOHN ZAITZ	Refund for Public Records Request	32.00	10	GENERAL
Total 28041	6/9/2022			32.00		
28042	6/22/2022	Lake Elsinore CDJR	Purchase of Truck	56,407.13	27	MISC GRANT
Total 28042	6/22/2022			56,407.13		
28043	6/23/2022	Albert A. Webb Associates	Towne Center Specific Plan through 5-21-22	1,548.00	10	GENERAL
Total 28043	6/23/2022			1,548.00		
28044	6/23/2022	Amazon Capital Services	Office supplies	162.82	10	GENERAL

City of Canyon Lake
Check/Voucher Register - Council Report - Expenditures
From 6/1/2022 Through 6/30/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
28044	6/23/2022	Amazon Capital Services	Reflective front windshield sunshade	38.76	10	GENERAL
28044	6/23/2022	Amazon Capital Services	Supplies	193.92	10	GENERAL
Total 28044	6/23/2022			395.50		
28045	6/23/2022	ANIMAL FRIENDS OF THE VALLEYS	Animal Control services April & May 2022	7,000.00	10	GENERAL
28045	6/23/2022	ANIMAL FRIENDS OF THE VALLEYS	Animal Control Services June 2022	3,500.00	10	GENERAL
Total 28045	6/23/2022			10,500.00		
28046	6/23/2022	Bankcard Center	See Credit Card Review	51.23	10	GENERAL
Total 28046	6/23/2022			51.23		
28047	6/23/2022	Bankcard Center	See Credit Card review	5,662.22	10	GENERAL
Total 28047	6/23/2022			5,662.22		
28048	6/23/2022	Bankcard Center	See Credit Card Review	4,059.28	10	GENERAL
Total 28048	6/23/2022			4,059.28		
28049	6/23/2022	Bankcard Center	See Credit Card Review	2,537.76	10	GENERAL
28049	6/23/2022	Bankcard Center	See Credit Card Review	1,821.41	27	MISC GRANT
Total 28049	6/23/2022			4,359.17		
28050	6/23/2022	Bankcard Center	See Credit Card Review	131.90	10	GENERAL
Total 28050	6/23/2022			131.90		
28051	6/23/2022	Cascade Fire Equipment Company	Fire Shelter	893.29	10	GENERAL

City of Canyon Lake
Check/Voucher Register - Council Report - Expenditures
From 6/1/2022 Through 6/30/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 28051	6/23/2022			893.29		
28052	6/23/2022	CANYON LAKE PEST CONTROL, Steven E. Young	Bait station	20.00	10	GENERAL
28052	6/23/2022	CANYON LAKE PEST CONTROL, Steven E. Young	City Hall pest control Quarterly	100.00	10	GENERAL
28052	6/23/2022	CANYON LAKE PEST CONTROL, Steven E. Young	Pest control quarterly services	90.00	10	GENERAL
28052	6/23/2022	CANYON LAKE PEST CONTROL, Steven E. Young	Pest control services	40.00	10	GENERAL
28052	6/23/2022	CANYON LAKE PEST CONTROL, Steven E. Young	Pest control services May 2022	60.00	10	GENERAL
28052	6/23/2022	CANYON LAKE PEST CONTROL, Steven E. Young	Rental Bldg Pest control bi-monthly	55.00	60	ENTERPR... FUND
Total 28052	6/23/2022			365.00		
28053	6/23/2022	Control Pump	May Data Report for Landscape Station	375.00	20	GAS TAX
Total 28053	6/23/2022			375.00		
28054	6/23/2022	Corelogic Information Solutions, INC.	May 2022 services	139.67	10	GENERAL
Total 28054	6/23/2022			139.67		
28055	6/23/2022	CR&R	Refuse service 6-1-22 to 6-30-22	167.96	60	ENTERPR... FUND
Total 28055	6/23/2022			167.96		
28056	6/23/2022	CR&R	Refuse Collections FY21-22 CY Sec SS2	681,263.96	50	AGENCY

City of Canyon Lake
Check/Voucher Register - Council Report - Expenditures
From 6/1/2022 Through 6/30/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 28056	6/23/2022			681,263.96		
28057	6/23/2022	CTAI Pacific Greenscape	Landscape Maint FD June 2022	250.00	10	GENERAL
28057	6/23/2022	CTAI Pacific Greenscape	Landscape Maintenance Serv June 2022	4,500.00	20	GAS TAX
Total 28057	6/23/2022			4,750.00		
28058	6/23/2022	L.N. Curtis and Sons	Orifice Smooth Bore Nozzle	74.35	10	GENERAL
28058	6/23/2022	L.N. Curtis and Sons	Orifice Smooth Bore Nozzles	223.04	10	GENERAL
Total 28058	6/23/2022			297.39		
28059	6/23/2022	DATA TICKET	Citation processing for May 2022	100.00	10	GENERAL
28059	6/23/2022	DATA TICKET	Citation Processing Parking May 2022	100.00	10	GENERAL
28059	6/23/2022	DATA TICKET	Code Enforcement Citation processing May 2022	346.50	10	GENERAL
Total 28059	6/23/2022			546.50		
28060	6/23/2022	Delgado Janitorial Services	Janitorial Services June 2022	1,124.50	10	GENERAL
28060	6/23/2022	Delgado Janitorial Services	Janitorial Services June 2022	56.00	60	ENTERPR... FUND
Total 28060	6/23/2022			1,180.50		
28061	6/23/2022	STATE OF CA DEPT. OF JUSTICE	Fingerprints May 2022	32.00	10	GENERAL
Total 28061	6/23/2022			32.00		
28062	6/23/2022	Development Planning & Financing Group	Fiscal Impact Analysis	6,171.25	10	GENERAL

City of Canyon Lake
Check/Voucher Register - Council Report - Expenditures
From 6/1/2022 Through 6/30/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 28062	6/23/2022			6,171.25		
28063	6/23/2022	Dreamseats LLC	Furniture for Fire Station	2,890.90	27	MISC GRANT
Total 28063	6/23/2022			2,890.90		
28064	6/23/2022	Embroidery & More	Claims and Demands	91.89	10	GENERAL
28064	6/23/2022	Embroidery & More	Shirts with Logo	131.32	10	GENERAL
Total 28064	6/23/2022			223.21		
28065	6/23/2022	Fire Smart Promotions	Badges & Stickers	129.30	10	GENERAL
Total 28065	6/23/2022			129.30		
28066	6/23/2022	FRIDAY FLYER	Ord No. 222 City Zoning Map	36.25	10	GENERAL
28066	6/23/2022	FRIDAY FLYER	PH Notice - Varirance	52.50	10	GENERAL
28066	6/23/2022	FRIDAY FLYER	PH Notice Cannabis	245.00	10	GENERAL
28066	6/23/2022	FRIDAY FLYER	PH Notice CUP	60.90	10	GENERAL
28066	6/23/2022	FRIDAY FLYER	PH Notice Signs Regulations	145.00	10	GENERAL
Total 28066	6/23/2022			539.65		
28067	6/23/2022	Frontier Communications	Internet City Hall 06-10-22 to 07-09-22	202.04	10	GENERAL
Total 28067	6/23/2022			202.04		
28068	6/23/2022	HINDERLITER, DE LLAMAS & ASSOC	Cannabis Management Program May 2022	1,125.00	10	GENERAL
28068	6/23/2022	HINDERLITER, DE LLAMAS & ASSOC	Economic Development Services Quarter I Jan 22 to Mar 22	6,790.00	10	GENERAL
28068	6/23/2022	HINDERLITER, DE LLAMAS & ASSOC	Sales tax consulting April to June 2022	1,202.24	10	GENERAL
Total 28068	6/23/2022			9,117.24		

City of Canyon Lake
Check/Voucher Register - Council Report - Expenditures
From 6/1/2022 Through 6/30/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
28069	6/23/2022	iWorQ	Software support for July 2022 to June 2022	1,500.00	10	GENERAL
Total 28069	6/23/2022			1,500.00		
28070	6/23/2022	John Hancock USA	ER & EE for Bi-Weekly Check Date 06-10-22	3,360.48	10	GENERAL
Total 28070	6/23/2022			3,360.48		
28071	6/23/2022	John Hancock USA	EE & ER Contributions for Semi-Monthly Check Date 06-15-22	1,284.89	10	GENERAL
Total 28071	6/23/2022			1,284.89		
28072	6/23/2022	Johnson Controls Security Solutions	Security Services 07-01-22 to 09-30-22	143.75	10	GENERAL
Total 28072	6/23/2022			143.75		
28073	6/23/2022	Johnson Equipment Company	Command vehicles conversion	25,471.31	10	GENERAL
Total 28073	6/23/2022			25,471.31		
28074	6/23/2022	Jose Espinosa	Refund of Residential Rental inspection fee	71.00	10	GENERAL
Total 28074	6/23/2022			71.00		
28075	6/23/2022	Kansas City Life Group Benefits	Life Insurance for Employees 6-15-22 to 7-15-22	350.68	10	GENERAL
Total 28075	6/23/2022			350.68		
28076	6/23/2022	Kings III of America, LLC	Elevator Phone 07-01-22 to 09-30-22	138.00	10	GENERAL

City of Canyon Lake
Check/Voucher Register - Council Report - Expenditures
From 6/1/2022 Through 6/30/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 28076	6/23/2022			138.00		
28077	6/23/2022	L.C.C - Riverside Division	Division Meeting 05-09-22	80.00	10	GENERAL
Total 28077	6/23/2022			80.00		
28078	6/23/2022	Life-Assist, Inc.	Medical Supplies	30.17	10	GENERAL
28078	6/23/2022	Life-Assist, Inc.	Megacode Kelley & Software	11,548.92	27	MISC GRANT
Total 28078	6/23/2022			11,579.09		
28079	6/23/2022	Nate Volk	Broadcast 06-01-22 Meeting	350.00	10	GENERAL
Total 28079	6/23/2022			350.00		
28080	6/23/2022	New Pig Corporation	Absorbent	472.77	10	GENERAL
Total 28080	6/23/2022			472.77		
28081	6/23/2022	PARS	PARS Plan monthly Fee for	400.00	10	GENERAL
Total 28081	6/23/2022			400.00		
28082	6/23/2022	Purchase Power	Postage for June 2022	500.00	10	GENERAL
Total 28082	6/23/2022			500.00		
28083	6/23/2022	PZL, Inc.	Planning Services for May 2022	7,750.00	10	GENERAL
Total 28083	6/23/2022			7,750.00		
28084	6/23/2022	Rogers, Anderson, Malody & Scott, LLP	Monthly Accounting services for March 2022	8,590.00	10	GENERAL
Total 28084	6/23/2022			8,590.00		

City of Canyon Lake
Check/Voucher Register - Council Report - Expenditures
From 6/1/2022 Through 6/30/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
28085	6/23/2022	County of Riverside	Admin. expenses for SCFA	1,391.41	10	GENERAL
Total 28085	6/23/2022			1,391.41		
28086	6/23/2022	Riverside County Sheriff Dept. Lake Elsinore	Sheriff's Contract Law 04-07-22 to 05-04-22	147,982.61	10	GENERAL
Total 28086	6/23/2022			147,982.61		
28087	6/23/2022	Jesse Rupe	Scholarship Recipient FY 2021-22	1,500.00	10	GENERAL
Total 28087	6/23/2022			1,500.00		
28088	6/23/2022	Special District Risk Management Authority	Vision & Dental premiums for July 2022	1,301.90	10	GENERAL
Total 28088	6/23/2022			1,301.90		
28089	6/23/2022	STAPLES	May 2022 supplies	275.47	10	GENERAL
Total 28089	6/23/2022			275.47		
28090	6/23/2022	STATE COMP. INS. FUND	Workers Comp Audit balance	6.10	10	GENERAL
Total 28090	6/23/2022			6.10		
28091	6/23/2022	SUN BADGE	Badge change for Willis	73.50	10	GENERAL
Total 28091	6/23/2022			73.50		
28092	6/23/2022	Syntech Group	IT Services for June 2022	2,000.00	10	GENERAL
Total 28092	6/23/2022			2,000.00		
28093	6/23/2022	The Gas Company	Rental building gas 5-2-22 to 6-1-22	15.37	60	ENTERPR... FUND

City of Canyon Lake
Check/Voucher Register - Council Report - Expenditures
From 6/1/2022 Through 6/30/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 28093	6/23/2022			15.37		
28094	6/23/2022	Charter Communications	Spectrum TV 06-10-22 to 07-09-22	294.41	10	GENERAL
Total 28094	6/23/2022			294.41		
28095	6/23/2022	Toshiba Financial Services	Monthly copier lease FD July 22	141.82	10	GENERAL
28095	6/23/2022	Toshiba Financial Services	Toshiba Copier July 2022	872.82	10	GENERAL
Total 28095	6/23/2022			1,014.64		
28096	6/23/2022	U. S. Bank	See Credit Card review	4,421.25	10	GENERAL
Total 28096	6/23/2022			4,421.25		
28097	6/23/2022	Willdan	Water quality services thru 5-27-22	1,250.50	10	GENERAL
Total 28097	6/23/2022			1,250.50		
EFT550		SOUTHERN CALIFORNIA EDISON	Electricity for Traffic Signals 4/21/22 to 5/19/22	12.16	20	GAS TAX
Total EFT550				12.16		
EFT551		SOUTHERN CALIFORNIA EDISON	Electricity for City Hall 04-15-22 to 05-15-22	950.28	10	GENERAL
Total EFT551				950.28		
EFT552		SOUTHERN CALIFORNIA EDISON	Electricity for Fire Station 04-14-22 to 05-15-22	677.56	10	GENERAL
Total EFT552				677.56		

City of Canyon Lake
Check/Voucher Register - Council Report - Expenditures
From 6/1/2022 Through 6/30/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
EFT553		SOUTHERN CALIFORNIA EDISON	Electricity 31540-31542 RR Cyn Rd 04-14-22 to 05-15-22	601.56	60	ENTERPR... FUND
Total EFT553				601.56		
EFT554		SOUTHERN CALIFORNIA EDISON	Electricity Traffic Signals 04-14-22 to 05-15-22	254.25	20	GAS TAX
Total EFT554				254.25		
EFT555		SOUTHERN CALIFORNIA EDISON	Electricity Admin 31526 RRCR Ste 4 04-21-22 to 05-19-22	216.23	10	GENERAL
Total EFT555				216.23		
EFT556		SOUTHERN CALIFORNIA EDISON	Electricity Traffic Signals 04-22-22 to 05-22-22	71.07	20	GAS TAX
Total EFT556				71.07		
EFT557		SOUTHERN CALIFORNIA EDISON	Electricity for 31520 RRCR Ste D 04-21-22 to 05-19-22	37.81	60	ENTERPR... FUND
Total EFT557				37.81		
EFT558		SOUTHERN CALIFORNIA EDISON	Electricity for RRCR Admin Ste 3 04-21-22 to 05-19-22	30.68	10	GENERAL
Total EFT558				30.68		
EFT559		Sparkletts	Drinking Water City Hall June 2022	155.21	10	GENERAL
Total EFT559				155.21		
EFT560		SOUTHERN CALIFORNIA EDISON	Electricity City Hall 05-16-22 to 06-14-22	1,361.94	10	GENERAL

City of Canyon Lake
Check/Voucher Register - Council Report - Expenditures
From 6/1/2022 Through 6/30/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total EFT560				1,361.94		
EFT561		SOUTHERN CALIFORNIA EDISON	Electricity Fire Station 04-29-22 to 05-30-22	262.03	10	GENERAL
Total EFT561				262.03		
EFT562		SOUTHERN CALIFORNIA EDISON	Electricity Traffic Signals 05-16-22 to 06-14-22	233.46	20	GAS TAX
Total EFT562				233.46		
EFT563		~~Eastern Municipal Water District~~ <i>Elsinore Valley Muni Water Dist.</i>	Water for Rental Bldg 04-26-22 to 05-27-22	84.84	60	ENTERPR... FUND
Total EFT563				84.84		
EFT564		~~Eastern Municipal Water District~~ <i>Elsinore Valley Muni Water Dist.</i>	Water for Rental Bldg 04-26-22 to 05-27-22	69.16	60	ENTERPR... FUND
Total EFT564				69.16		
EFT565		ELSINORE VALLEY MUNI WATER DIS	Water for Coity Hall 04-26-22 to 05-27-22	100.46	10	GENERAL
Total EFT565				100.46		
EFT566		ELSINORE VALLEY MUNI WATER DIS	Water Fire Station 04-29-22 to 05-29-22	498.45	10	GENERAL
Total EFT566				498.45		
EFT567		ELSINORE VALLEY MUNI WATER DIS	Water for Irrigation RRCR 04-29-22 to 05-29-22	937.55	20	GAS TAX
Total EFT567				937.55		
Report Total				1,255,066.89		

City of Canyon Lake
Invoices Selected for Payment - COUNCIL CHECK REPORT

Vendor ID	Invoice Description	Cash Required
Grant, J	Final Check for Grant, 5/6/2022	2,956.01
Report Total		2,956.01

City of Canyon Lake
Invoices Selected for Payment - COUNCIL CHECK REPORT

Vendor ID	Invoice Description	Cash Required
All State Propane	Fire Station Propane	233.07
Amazon	Cleaning supplies	193.67
	Kleenex Multifold Paper Towels	64.59
AMP	Rent July 2022 31526 Railroad Canyon Rd	2,834.00
	Rent July 2022 Suite 4	430.00
Atlas	CL Safety Element Update Task 4/7	2,010.50
Barahona	Reserve Stipend for the month of May 2022	50.00
Bill Blankenship	Economic Dev Consulting May 2022	2,500.00
BIO-TOX	Sheriff's Blood Draws 04-14-22	111.00
	Sheriff's Blood Draw 4-15-22	343.00
	Sheriff's Blood Draw 04-15-22	236.00
Brown, J	Reserve Stipend for the month of May 2022	150.00
Calley	Reserve Stipend for the month of May 2022	150.00
Concentra	Medical Services	813.00
Control Pump	April report for Booster Station	375.00
Coppock	Reserve Stipend for the month of May 2022	100.00
CPS	HR Consulting 12-26 to 1-22-22	1,132.50
	HR Consulting 03-27 to 04-30-22	1,188.75
CTAI	May 2022 Landscape Services	4,500.00
	May 2022 Fire Station Landscaping	250.00
Curtis	Type VI Equipmnet	270.62
	Type VI Equipment Adaptors	107.32
	Type VI Equipment Adaptors	80.81
	Mounting Brackets for Type VI	490.82
	Gas Detector for Engine 1	1,349.94
	Turnouts for FF/PM Myers	4,499.96
	8 Snap-Tite Hose	3,232.50
	Pulaski Style Hoe/Pick	85.93
	Turnouts for Reserve Coppock	3,297.68
Dain	Auto Allowance for June 2022	100.00
Delgado	Janitorial May 2022	1,124.50
	Janitorial May 2022	56.00
DOJ	Blood Alcohol Analysis March 2022	35.00
Dorado	Script Writing Edit 100 Days	4,000.00
DREAM	HT Recliners	3,976.85
Embroidery	Shirts	151.71
Forcible	Forcible Entry Door balance	4,300.07
FRIDAY FLYER	Ordinance 218-Short Term Rentals	31.25
	Ordinance 219-Oper of Structures Water	33.75
	Ord 220 Structures on Water	33.75
	Notice of Public Hearing Zone Change	70.35
	Advertising Structures	39.90
Gehl	Refund of Inspection Fee	71.00
Jeremy Smith	Auto Allowance for June 2022	100.00

Date: 6/16/22

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07/06/2022 City Council Agenda

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City of Canyon Lake
Invoices Selected for Payment - COUNCIL CHECK REPORT

Vendor ID	Invoice Description	Cash Required
John Hancock	PARS Payroll 5/8/22 to 5/21/22	3,223.75
	PARS Pay period 5/16/22 to 5/31/22	1,284.89
Johnson Equipment	Replace Graphics Reflective Stripe	107.75
Kasey Castillo	Auto Allowance June 2022	100.00
KingTrain	Training Props Ceiling, Garage, Roof	20,955.13
Koopman	Reserve Stipend for the month of May 2022	100.00
Larry Greene	SCAG reimbursements	147.65
	Auto Allowance for June 2022	100.00
Life-Assist	Medical Supplies for Fire Station, 5/4/2022	45.69
	Megacode simulators	1,615.17
	Nose clips	7.33
	Medical Supplies	64.65
	Defib Training Cable/Adapter	207.88
	Medical Supplies	50.00
Luksch	Reserve Stipend for the month of May 2022	100.00
Mosqueda	Reserve Stipend for the month of May 2022	150.00
Myers D	Reserve Stipend for the month of May 2022	150.00
PVM	Maintenance Service 5/1/22 to 5/31/22	280.67
Riv Co Sheriff Dept Lake Elsinore	Sheriffs Contract Law 3/10/22 to 4/06/22	135,650.22
Safe and Secure Locksmith	New Building Keys	15.23
Samuels	Reimb for Roof Prop Lumber	40.01
SanchezJ	Reserve Stipend for the month of May 2022	100.00
Siller	Reserve Stipend for the month of May 2022	100.00
Smith, N	Reserve Stipend for the month of May 2022	100.00
South Coast Fire	Seat belt replacement	1,951.01
Syntech	IT Services for April 2022	2,000.00
Time Warner	Spectrum Enterprise TV	5.55
Toshiba	Toshiba June 2022	799.32
Toshiba Business Solutions, USA	Color/BW copy costs 4/25/22 to 5/24/22	60.60
	Monthly copy costs 4/26/22 to 5/25/22	496.98
TRI LAKE	City Engineer services	1,820.00
Welty	Auto Allowance for June 2022	100.00
Willdan	Project 11162 21/22 Water Quality Services	377.50
Yiftee	Community EGift Card Program	15,000.00
ZAITZ	Refund for Public Records Request	32.00
Report Total		232,543.77

City of Canyon Lake
Invoices Selected for Payment - COUNCIL CHECK REPORT

Vendor ID	Invoice Description	Cash Required
LE CDJR	Purchase of Truck	56,407.13
Report Total		56,407.13

City of Canyon Lake
Invoices Selected for Payment - COUNCIL CHECK REPORT

Vendor ID	Invoice Description	Cash Required
Albert A. Webb Associates	Towne Center Specific Plan through 5-21-22	1,548.00
Amazon	Office supplies	162.82
	Reflective front windshield sunshade	38.76
	Supplies	193.92
ANIMAL FRIENDS	Animal Control Services June 2022	3,500.00
	Animal Control services April & May 2022	7,000.00
Bankcard	See Credit Card Review	51.23
	See Credit Card review	5,662.22
	See Credit Card Review	131.90
	See Credit Card Review	4,059.28
	See Credit Card Review	2,537.76
	See Credit Card Review	1,821.41
CFE	Fire Shelter	893.29
CL PEST	Pest control services May 2022	20.00
	Pest control services May 2022	40.00
	Pest control quarterly services	90.00
	Pest control services	40.00
	Bait station	20.00
	Rental Bldg Pest control bi-monthly	55.00
	City Hall pest control Quarterly	100.00
Control Pump	May Data Report for Landscape Station	375.00
Corelogic	May 2022 services	139.67
CR&R	Refuse service 6-1-22 to 6-30-22	167.96
	Refuse Collections FY21-22 CY Sec SS2	681,263.96
CTAI	Landscape Maintenance Serv June 2022	4,500.00
	Landscape Maint FD June 2022	250.00
Curtis	Orifice Smooth Bore Nozzle	74.35
	Orifice Smooth Bore Nozzles	223.04
DATA TICKET	Citation processing for May 2022	100.00
	Code Enforcement Citation processing May 2022	346.50
	Citation Processing Parking May 2022	100.00
Delgado	Janitorial Services June 2022	1,124.50
	Janitorial Services June 2022	56.00
DOJ	Fingerprints May 2022	32.00
DPFG	Fiscal Impact Analysis	6,171.25
DREAM	Furniture for Fire Station	2,890.90
Embroidery	Shirts with Logo	131.32
	Claims and Demands	91.89
Fire Smart	Badges & Stickers	129.30
FRIDAY FLYER	Ord No. 222 City Zoning Map	36.25
	PH Notice - Varirance	52.50
	PH Notice CUP	60.90
	PH Notice Cannabis	245.00

City of Canyon Lake
Invoices Selected for Payment - COUNCIL CHECK REPORT

Vendor ID	Invoice Description	Cash Required
	PH Notice Signs Regulations	145.00
Frontier	Internet City Hall 06-10-22 to 07-09-22	202.04
HINDERLITER	Cannabis Management Program May 2022	1,125.00
	Sales tax consulting April to June 2022	1,202.24
	Economic Development Services Quarter 1 Jan 22 to Mar 22	6,790.00
iWorQ	Software support for July 2022 to June 2022	1,500.00
John Hancock	EE & ER Contributions for Semi-Monthly Check Date 06-15-22	1,284.89
	ER & EE for Bi-Weekly Check Date 06-10-22	3,360.48
Johnson Controls	Security Services 07-01-22 to 09-30-22	143.75
Johnson Equipment	Command vehicles conversion	25,471.31
JoseE	Refund of Residential Rental inspection fee	71.00
KCL Group Benefits	Life Insurance for Employees 6-15-22 to 7-15-22	350.68
Kings III of America, LLC	Elevator Phone 07-01-22 to 09-30-22	138.00
LCC Riverside	Division Meeting 05-09-22	80.00
Life-Assist	Megacode Kelley & Software	11,548.92
	Medical Supplies	30.17
Nate Volk	Broadcast 06-01-22 Meeting	350.00
New Pig	Absorbent	472.77
PARS	PARS Plan monthly Fee for	400.00
Pitney Bowes - Purchase Power	Postage for June 2022	500.00
PZL, Inc.	Planning Services for May 2022	7,750.00
RAMS	Monthly Accounting services for March 2022	8,590.00
Riv Co	Admin. expenses for SCFA	1,391.41
Riv Co Sheriff Dept Lake Elsinore	Sheriff's Contract Law 04-07-22 to 05-04-22	147,982.61
Rupe	Scholarship Recipient FY 2021-22	1,500.00
SDRMA	Vision & Dental premiums for July 2022	1,301.90
STAPLES	May 2022 supplies	275.47
STATE FUND	Workers Comp Audit balance	6.10
SUN BADGE	Badge change for Willis	73.50
Syntech	IT Services for June 2022	2,000.00
The Gas Co	Rental building gas 5-2-22 to 6-1-22	15.37
Time Warner	Spectrum TV 06-10-22 to 07-09-22	294.41
Toshiba	Monthly copier lease FD July 22	141.82
	Toshiba Copier July 2022	872.82
US Bank	See Credit Card review	4,421.25
Willdan	Water quality services thru 5-27-22	1,250.50
Report Total		959,561.29

City of Canyon Lake (Default)
31516 Railroad Canyon Rd
Canyon Lake, CA 92587-9400
United States

Payroll Register (By Pay Statements) Register Alpha Last Name

Payroll: Semi-Monthly Regular 05/31/2022
Payroll Status: Open

07/06/2022 City Council Agenda

Alena Alonzo Default - #127

Pay Date: 05/31/2022 (05/16 - 05/31)										Type: Regular, Category: Regular, Pay Statement #: 777 (1)			
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt
HOL	09.50	21.63	205.49	09.50	205.49	457B	80.00	240.00	-	-	FIT	144.43	497.48
REG	76.00	21.63	1,643.88	344.50	7,451.54	AFL Post	13.65	27.30	-	-	MEDI	29.48	115.80
Sick	-	-	-	10.75	232.53	HLTH	21.65	108.25	-	-	SIT:CA	50.03	153.63
Float	09.50	21.63	205.49	09.50	205.49	PTXPEP	138.70	546.41	155.96	614.41	SDI:CA	22.37	87.85
Totals:	95.00		2,054.86	374.25	8,095.05		254.00	921.96	155.96	614.41		246.31	854.76

Miguel Borja Default - #102

Pay Date: 05/31/2022 (05/16 - 05/31)										Type: Regular, Category: Regular, Pay Statement #: 777 (1)			
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt
125CO	-	-	472.54	-	4,725.40	PTXCLA	315.97	3,159.70	466.73	4,667.30	FIT	543.07	5,430.70
ADMLV	09.50	54.83	520.89	96.50	5,290.76						MEDI	72.30	723.00
HOL	09.50	54.83	520.89	28.50	1,562.59						SIT:CA	191.54	1,915.40
SAL	63.33	-	3,472.05	651.97	36,091.78						SDI:CA	54.85	548.50
Sick	-	-	-	21.00	1,151.40								
Vac	-	-	-	19.00	1,041.77								
Totals:	82.33		4,986.37	816.97	49,863.70							861.76	8,617.60

Kasey Castillo Default - #110

Pay Date: 05/31/2022 (05/16 - 05/31)										Type: Regular, Category: Regular, Pay Statement #: 777 (1)			
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt
REG	-	-	300.00	-	300.00			No Deductions			FIT	-	-
SAL	-	-	-	-	1,200.00						MEDI	4.35	21.75
Totals:	-		300.00	-	1,500.00						SIT:CA	-	-
											SDI:CA	3.30	16.50
												7.65	38.25

Jennifer Dain Default - #121

Pay Date: 05/31/2022 (05/16 - 05/31)										Type: Regular, Category: Regular, Pay Statement #: 777 (1)			
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt
REG	-	-	300.00	-	300.00			No Deductions			FIT	3.02	3.02
SAL	-	-	-	-	1,200.00						MEDI	4.35	21.75
Totals:	-		300.00	-	1,500.00						SIT:CA	-	-
											SDI:CA	3.30	16.50
												10.67	41.27

Dawn Ecclefield Default - #104

Pay Date: 05/31/2022 (05/16 - 05/31)										Type: Regular, Category: Regular, Pay Statement #: 777 (1)			
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt
Comp	-	-	-	09.50	275.60	457B	50.00	500.00	300.00	300.00	FIT	214.36	1,664.79
HOL	09.50	29.01	275.60	28.50	826.80	HLTH	103.34	1,033.40	-	-	MEDI	43.65	335.34
REG	87.50	29.01	2,538.38	692.00	20,074.94	PTXPEP	189.94	1,610.58	213.58	1,811.03	SIT:CA	98.89	680.98
-More--													

Sorted By: Last, First Name Ascending
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City of Canyon Lake (Default)
31516 Railroad Canyon Rd
Canyon Lake, CA 92587-9400
United States

Payroll Register (By Pay Statements) Register Alpha Last Name

Payroll: Semi-Monthly Regular 05/31/2022
Payroll Status: Open

07/06/2022 City Council Agenda

Dawn Ecclefield Default - #104

Pay Date: 05/31/2022 (05/16 - 05/31)										Type: Regular, Category: Regular, Pay Statement #: 777 (1)							
Dawn Ecclefield Default - #104																	
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt	
Sick	-	-	-	07.00	203.08												
Vac	-	-	-	85.50	2,480.36												
Totals:	97.00		2,813.98	822.50	23,860.78							390.02	2,935.53				
Totals:													33.12	254.42			
													SDI:CA				
													Totals:				

Erin Enriquez Default - #114

Erin Enriquez Default - #114				Pay Date: 05/31/2022 (05/16 - 05/31)				Type: Regular, Category: Regular, Pay Statement #1 777 (1)								
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt
REG	40.00	21.45	858.00	400.00	8,580.00	457B	72.39	667.62	-	-	FIT	35.12	281.76	Checking (4	808.50	7,498.89
Sick	05.00	21.45	107.25	15.00	321.75	AFL Post	13.65	136.50	-	-	MEDI	14.00	129.08			
Totals:	45.00		965.25	415.00	8,901.75	Totals:	86.04	804.12	-	-	SIT:CA	10.97	89.96			
											SDI:CA	10.62	97.94			
											Totals:	70.71	598.74			

Tyler Ferrari Default - #115

Tyler Ferrari Default - #115				Pay Date: 05/31/2022 (05/16 - 05/31)				Type: Regular, Category: Regular, Pay Statement #: ??? (1)								
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt
125CO	-	-	166.22	-	1,662.20	PTXPEP	154.60	1,546.00	173.84	1,738.40	FIT	205.12	2,051.20	Savings (60	250.00	2,500.00
HOL	09.50	27.82	264.29	28.50	792.85						MEDI	35.62	356.20	Checking (8	1,706.15	17,061.50
SAL	34.83	-	968.97	647.23	18,181.84						SIT:CA	78.13	781.30	Totals:	1,956.15	19,561.50
Sick	38.00	27.82	1,057.16	62.25	1,731.79						SDI:CA	27.02	270.20			
FLOAT	-	-	-	09.50	264.28						Totals:	345.89	3,458.90			
Vac	-	-	-	69.50	1,933.44											
Totals:	82.33		2,456.64	816.98	24,566.40											

Larry Greene Default - #103

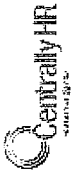
Pay Date: 05/31/2022 (05/16 - 05/31)										Type: Regular, Category: Regular, Pay Statement #: 777 (1)						
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt
REG	-	-	300.00	-	300.00			No Deductions			FIT	-	-	Checking (1	292.35	1,461.75
SAL	-	-	-	-	1,200.00						MEDI	4.35	21.75			
Totals:	-		300.00	-	1,500.00						SIT: CA	-	-			
											SDI: CA	3.30	16.50			
											Totals:	7.65	38.25			

David Harnden Default - #122

Pay Date: 05/31/2022 (05/16 - 05/31)										Type: Regular, Category: Regular, Pay Statement #: ??? (1)						
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt
HOL	09.50	43.02	408.69	28.50	1,226.03	HLTH	73.49	734.90	-	-	- FIT	559.07	5,140.70	Checking (2	2,359.14	24,191.40
SAL	72.83	-	3,132.98	736.97	31,975.25	PTXPEP	239.06	2,390.60	268.81	2,688.10	MEDI	50.29	502.90			
Sick	-	-	-	46.50	2,000.33						SIT:CA	222.47	2,074.70			
Vac	-	-	-	05.00	215.09						SDI:CA	38.15	381.50			
Totals:	82.33		3,541.67	816.97	35,416.70		312.55	3,125.50	268.81	2,688.10		869.98	8,099.80			
											Totals:	869.98	8,099.80			

Sorted By: Last, First Name Ascending
Filtered By: Employee Filler, All Employees

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City of Canyon Lake (Default)
31516 Railroad Canyon Rd
Canyon Lake, CA 92587-9400
United States

07/06/2022 City Council Agenda

Marlon Johnson Default - #120				Pay Date: 05/31/2022 (05/16 - 05/31)				Type: Regular, Category: Regular, Pay Statement #1 777 (1)								
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt
125CO	-	-	100.13	-	1,001.30	CS	120.50	1,205.00	-	-	FIT	264.25	2,099.47	Checking (4	500.00	5,000.00
Comp	-	-	-	19.00	529.92	PTXPEP	178.85	1,559.74	201.10	1,769.68	MEDI	39.87	352.61	Savings (02	25.00	250.00
HOL	09.50	27.89	264.96	28.50	794.88						SIT:CA	101.79	776.13	Savings (59	100.00	1,000.00
OT	-	-	-	05.00	209.18		299.35	2,764.74	201.10	1,769.68	SDI:CA	30.25	267.50	Checking (3	1,389.18	11,806.96
REG	66.50	27.89	1,854.69	726.00	20,248.17											
Sick	-	-	-	36.00	1,004.05											
Vac	19.00	27.89	529.91	19.00	529.91											
Totals:	95.00		2,749.69	833.50	24,317.41							436.16	3,495.71	Totals:	2,014.18	18,056.96

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Kayla Mallin Default - #117									
Pay Date: 05/31/2022 (05/16 - 05/31)									
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt
125CO	-	-	157.53	-	1,575.30	PTXPEP	196.78	1,967.80	221.27
HOL	09.50	35.41	336.40	28.50	1,009.18				
SAL	72.83	-	2,578.85	742.97	26,539.30				
Sick	-	-	-	22.50	796.70				
Vac	-	-	-	23.00	807.32				
Totals:	82.33		3,072.78	816.97	30,727.80				
Type: Regular, Category: Regular, Pay Statement #: ??? (1)									
			Amt	YTD Amt		Taxes		Net Pay	YTD Amt
			331.39	3,313.90		FIT		Checking (7	2,329.90
			44.56	445.60		MEDI			23,299.00
			136.35	1,363.50		SIT:CA			
			33.80	338.00		SDI:CA			
Totals:			546.10	5,461.00					

Christopher Mann Default - #111									
Pay Date: 05/31/2022 (05/16 - 05/31)									
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt
125CO	-	-	131.24	-	1,312.40	4578	284.72	2,847.20	569.44
ADMLV	-	-	-	38.00	3,365.66	PTXPEP	562.50	5,203.15	632.50
Auto	-	-	300.00	-	3,000.00				
BONUS	-	-	-	-	17,325.00		847.22	8,050.35	1,201.94
ELECTR	-	-	75.00	-	750.00				
HOL	09.50	101.22	961.59	28.50	2,644.35				
REG	-	-	-	-	2,083.40				
SAL	-	-	6,106.49	623.81	66,617.35				
Sick	12.50	101.22	1,265.25	25.00	2,372.34				
Totals:	22.00		8,839.57	715.31	99,470.50				
Type: Regular, Category: Regular, Pay Statement #: ??? (1)									
			Amt	YTD Amt		Taxes		Net Pay	YTD Amt
			1,618.53	18,995.80		FIT		Checking (2	5,480.05
			136.43	1,524.92		MEDI			62,276.65
			653.84	7,465.96		SIT:CA			
			103.50	1,156.82		SDI:CA			
Totals:			2,512.30	29,143.50					

Rubi Manzano Default - #98									
Pay Date: 05/31/2022 (05/16 - 05/31)									
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt
125CO	-	-	499.58	-	4,995.80	PTXPEP	240.66	1,975.30	270.61
HOL	09.50	35.30	335.35	28.50	1,006.05				
REG	63.00	35.30	2,223.90	738.00	26,051.40				
Sick	19.00	35.30	670.70	51.50	1,817.95				
Vac	09.50	35.30	335.35	11.00	388.30				
Totals:	101.00		4,064.88	829.00	34,259.50				
Type: Regular, Category: Regular, Pay Statement #: ??? (1)									
			Amt	YTD Amt		Taxes		Net Pay	YTD Amt
			376.78	3,052.86		FIT		Checking (1	3,217.65
			58.94	496.76		MEDI			27,473.82
			126.14	883.90		SIT:CA			
			44.71	376.86		SDI:CA			
Totals:			606.57	4,810.38					

Michael Samuels Default - #1002									
Pay Date: 05/31/2022 (05/16 - 05/31)									
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt
125CO	-	-	125.00	-	1,250.00	PARS	286.64	2,866.40	286.64
ADMLV	-	-	-	19.00	881.98				
ELECTR	-	-	75.00	-	750.00				
HOL	09.50	46.42	440.99	28.50	1,322.97				
SAL	72.83	-	3,380.92	769.48	36,014.15				
Totals:	82.33		4,021.91	816.98	40,219.10				
Type: Regular, Category: Regular, Pay Statement #: ??? (1)									
			Amt	YTD Amt		Taxes		Net Pay	YTD Amt
			1,070.43	7,954.30		FIT		Check	2,888.03
			58.32	583.20		MEDI		Wells Fargo	23,242.27
			224.25	2,242.50		SIT:CA		Totals:	26,130.30
			44.24	442.40		SDI:CA			
Totals:			1,397.24	11,222.40					

City of Canyon Lake (Default)
31516 Railroad Canyon Rd
Canyon Lake, CA 92587-9400
United States

Payroll Register (By Pay Statements) Register Alpha Last Name

Payroll: Semi-Monthly Regular 05/31/2022
Payroll Status: Open

07/06/2022 City Council Agenda

Ana Sauseda Default - #108										Pay Date: 05/31/2022 (05/16 - 05/31)					Type: Regular, Category: Regular, Pay Statement #: 777 (1)				
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt	Checking (1)	Amt	YTD Amt
125CO	-	-	526.62	-	5,266.20	457B	66.00	660.00	1,452.00	1,452.00	FIT	292.68	2,942.16		3,145.56	31,889.55			
ADMLV	-	-	-	20.50	856.84	PTXCLA	240.88	2,418.43	355.81	3,572.33	MEDI	78.59	598.36						
HOL	09.50	41.80	397.10	28.50	1,191.24						SIT:CA	84.42	852.64						
SAL	71.83	-	3,002.23	714.97	30,285.50						SDI:CA	59.62	453.98						
Sick	-	-	-	26.50	1,107.65														
Vac	01.00	41.80	41.80	26.50	1,107.69														
Totals:	82.33		3,967.75	816.97	39,815.12														

Jeremy Smith Default - #109										Pay Date: 05/31/2022 (05/16 - 05/31)					Type: Regular, Category: Regular, Pay Statement #: 777 (1)				
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt	Checking (3)	Amt	YTD Amt
REG	-	-	300.00	-	300.00			No Deductions			FIT	-	-		292.35	1,461.75			
SAL	-	-	-	-	1,200.00						MEDI	4.35	21.75						
											SIT:CA	-	-						
											SDI:CA	3.30	16.50						
Totals:	-		300.00	-	1,500.00														

Bailey Ward Default - #119										Pay Date: 05/31/2022 (05/16 - 05/31)					Type: Regular, Category: Regular, Pay Statement #: 777 (1)				
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt	Checking (4)	Amt	YTD Amt
125CO	-	-	125.00	-	1,250.00	PTXPEP	144.82	1,448.20	162.84	1,628.40	FIT	178.24	1,782.40		1,824.85	18,248.50			
HOL	09.50	26.06	247.57	28.50	742.67						MEDI	32.92	329.20						
SAL	68.33	-	1,780.62	764.98	20,099.56						SIT:CA	64.65	646.50						
Sick	04.50	26.06	117.27	23.50	612.37						SDI:CA	24.98	249.80						
Totals:	82.33		2,270.46	816.98	22,704.60														

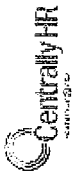
Dale Walby Default - #118										Pay Date: 05/31/2022 (05/16 - 05/31)					Type: Regular, Category: Regular, Pay Statement #: 777 (1)				
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt	Checking (0)	Amt	YTD Amt
REG	-	-	300.00	-	300.00			No Deductions			FIT	30.00	150.00		262.35	1,311.75			
SAL	-	-	-	-	1,200.00						MEDI	4.35	21.75						
											SIT:CA	-	-						
											SDI:CA	3.30	16.50						
Totals:	-		300.00	-	1,500.00														

Report Total

# of EE's - 21 / # of Statements - 21																			
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt	Checking (0)	Amt	YTD Amt
125CO	-	-	2,428.86	-	24,288.60	457B	609.91	5,210.52	2,321.44	7,446.40	FIT	6,450.47	60,515.98		40,962.41	381,468.19			
--More--																			

Sorted By: Last, First Name Ascending
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City of Canyon Lake (Default)
31516 Railroad Canyon Rd
Canyon Lake, CA 92587-9400
United States

Payroll Register (By Pay Statements)
Register Alpha Last Name

Payroll: Semi-Monthly Regular 05/31/2022
Payroll Status: Open

Report Total

of EE's - 21 / # of Statements - 21

Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt
ADMLV	09.50	-	520.89	174.00	10,395.24	AFL Post	45.98	350.60	-	-	MEDI	839.27	7,697.11	Check	-	5,657.05
Auto	-	-	300.00	-	3,000.00	CS	120.50	1,205.00	-	-	SIT/CA	2,462.96	23,696.50	Totals:	40,962.41	387,125.24
BER	-	-	-	19.00	822.44	HLTH	198.48	1,876.55	-	-	SDI/CA	636.69	5,839.21			
BONUS	-	-	-	-	17,325.00	PARS	642.44	6,424.40	642.44	6,424.40	Totals:	10,389.39	97,748.80			
ELECTR	-	-	225.00	-	2,250.00	PTXCLA	556.85	5,578.13	822.54	8,239.63	MEDI	839.27	7,697.11			
Comp	09.50	-	275.03	47.50	1,355.58	PTXPEP	2,231.55	19,743.65	2,509.25	22,216.45	SUTA_SC/C	3.31	116.45			
HOL	133.00	-	5,481.34	380.00	15,792.40	Totals:	4,405.71	40,388.85	6,295.67	44,326.88	SUTA/CA	132.16	4,657.73			
OT	-	-	-	05.00	209.18						ER Totals:	974.74	12,471.29			
REG	453.50	-	13,576.44	3784.15	108,807.56						All Totals:	11,364.13	110,220.09			
SAL	520.14	-	28,072.38	6421.85	316,508.22											
Sick	79.00	-	3,217.63	366.00	13,887.53											
FLOAT	19.00	-	752.88	28.50	1,017.16											
Vac	29.50	-	907.06	296.50	9,603.98											
Totals:	1253.14		55,757.51	11522.50	525,262.89											

[Signature]
Chris Mann, City Manager

5-31-22
Date

Payroll: Semi-Monthly Regular 06/15/2022
Payroll Status: Open

Payroll: Semi-Monthly Regular 06/15/2022
Payroll Status: Open

Alena Alonzo Default - #127										Pay Date: 06/15/2022 (06/01 - 06/15)					Type: Regular, Category: Regular, Pay Statement #: ??? (1)				
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt			
HOL	-	-	-	09.50	205.49	457B	80.00	320.00	-	-	-	FIT	123.85	621.33	Check	-	2,347.54		
REG	86.50	21.63	1,871.00	431.00	9,322.54	AFL Post	13.65	40.95	-	-	-	MEDI	26.82	142.62	Alena Alonz	1,419.45	5,390.24		
Sick	-	-	-	10.75	232.53	HLTH	21.65	129.90	-	-	-	SIT:CA	38.95	192.58	Totals:	1,419.45	7,737.78		
FLOAT	-	-	-	09.50	205.49	PTXPEP	126.29	672.70	142.01	756.42	SDI:CA	20.34	108.19						
Totals:	86.50		1,871.00	460.75	9,966.05	Totals:	241.59	1,163.55	142.01	756.42	Totals:	209.96	1,064.72						

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Dawn Ecclefield Default - #104										Pay Date: 06/15/2022 (06/01 - 06/15)					Type: Regular, Category: Regular, Pay Statement #: ??? (1)				
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt			
Comp	-	-	-	09.50	275.60	457B	50.00	550.00	50.00	350.00	FIT	184.86	1,849.65	Checking (0	1,899.19	19,680.46			
HOL	-	-	-	28.50	826.80	HLTH	103.34	1,136.74	-	-	MEDI	36.14	371.48						
OT	01.50	43.52	65.27	01.50	65.27	PTXPEP	167.42	1,778.00	188.26	1,999.29	SIT:CA	77.26	758.24						
REG	80.75	29.01	2,342.56	772.75	22,417.50														
Sick	04.75	29.01	137.80	11.75	340.88				238.26	2,349.29	SDI:CA	27.42	281.84						
Vac	-	-	-	85.50	2,480.36														
Totals:	87.00		2,545.63	909.50	26,406.41							Totals:	3,261.21						

Erin Enriquez Default - #114										Pay Date: 06/15/2022 (06/01 - 06/15)					Type: Regular, Category: Regular, Pay Statement #: ??? (1)				
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt			
REG	45.00	21.45	965.25	445.00	9,545.25	457B	72.39	740.01	-	-	- FIT	35.12	316.88	Checking (4	822.15	8,321.04			
Sick	-	-	-	15.00	321.75	AFL Post	-	136.50	-	-	- MEDI	14.00	143.08						
Totals:	45.00		965.25	460.00	9,867.00	Totals:	72.39	876.51	-	-	- SIT:CA	10.97	100.93						
												Totals:		70.71		669.45			

Tyler Ferrari Default - #115										Pay Date: 06/15/2022 (06/01 - 06/15)					Type: Regular, Category: Regular, Pay Statement #: ??? (1)						
Pay Type		Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt				
125CO		-	-	166.22	-	1,828.42	PTXPEP	193.42	1,739.42	217.49	1,955.89	FIT	323.08	2,374.28	Savings (60	250.00	2,750.00				
-More--																					

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Phone: 540-345-6600



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Page 1 of 5

Pay Date: 06/15/2022 (06/01 - 06/15)										Type: Regular, Category: Regular, Pay Statement #: ??? (1)			
Tyler Ferrari Default - #115													
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt
HOL	-	-	-	28.50	792.85						MEDI	43.96	400.16
SAL	82.33	-	2,290.42	729.56	20,472.26						SIT:CA	126.57	907.87
Sick	-	-	-	62.25	1,731.79						SDI:CA	33.35	303.55
FLOAT	-	-	-	09.50	264.28						Totals:	526.96	3,985.86
Vac	20.67	27.82	575.04	90.17	2,508.48								
Totals:	103.00		3,031.68	919.98	27,598.08								

Pay Date: 06/15/2022 (06/01 - 06/15)										Type: Regular, Category: Regular, Pay Statement #: ??? (1)			
David Harnden Default - #122													
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt
HOL	-	-	-	28.50	1,226.03	HLTH	73.49	808.39	-	-	FIT	559.07	5,699.77
SAL	82.33	-	3,541.67	819.30	35,516.92	PTXPEP	239.06	2,629.66	268.81	2,956.91	MEDI	50.29	553.19
Sick	-	-	-	46.50	2,000.33						SIT:CA	222.47	2,297.17
Vac	-	-	-	05.00	215.09						SDI:CA	38.15	419.65
Totals:	82.33		3,541.67	899.30	38,958.37						Totals:	869.98	8,969.78

Pay Date: 06/15/2022 (06/01 - 06/15)										Type: Regular, Category: Regular, Pay Statement #: ??? (1)			
Brandon Hubbard Default - #126													
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt
REG	43.00	17.02	731.86	274.65	4,674.54	457B	54.89	350.59	-	-	FIT	13.74	65.74
											MEDI	10.61	67.77
											SIT:CA	6.22	21.64
											SDI:CA	8.05	51.42
Totals:											Totals:	38.62	206.57

Pay Date: 06/15/2022 (06/01 - 06/15)										Type: Regular, Category: Regular, Pay Statement #: ??? (1)			
Marlon Johnson Default - #120													
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt
125CO	-	-	100.13	-	1,101.43	CS	120.50	1,325.50	-	-	FIT	175.89	2,275.36
Comp	-	-	-	19.00	529.92	PTXPEP	143.08	1,702.82	160.88	1,930.56	MEDI	32.19	384.80
HOL	-	-	-	28.50	794.88						SIT:CA	61.42	837.55
OT	-	-	-	05.00	209.18						SDI:CA	24.42	291.92
REG	47.50	27.89	1,324.78	773.50	21,572.95						Totals:	293.92	3,789.63
Sick	-	-	-	36.00	1,004.05								
Vac	28.50	27.89	794.87	47.50	1,324.78								
Totals:	76.00		2,219.78	909.50	26,537.19								

Pay Date: 06/15/2022 (06/01 - 06/15)										Type: Regular, Category: Regular, Pay Statement #: ??? (1)			
Jeffrey LaTendresse Default - #124													
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt
125CO	-	-	125.00	-	1,375.00	PARS	355.80	3,913.80	355.80	3,913.80	FIT	406.75	4,474.25
--More--													

Pay Date: 06/15/2022 (06/01 - 06/15)									
Type: Regular, Category: Regular, Pay Statement #: ??? (1)									
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt
BER	-	-	-	09.50	547.41				
ELECTR	-	-	75.00	-	825.00				
HOL	-	-	-	28.50	1,642.21				
SAL	82.33	-	4,744.05	851.80	49,447.54				
FLOAT	-	-	-	09.50	547.39				
Totals:	82.33		4,944.05	899.30	54,384.55				
						Taxes	ER YTD	YTD Amt	Net Pay
						MEDI		71.69	788.59
						SIT:CA		311.51	3,426.61
						SDI:CA		54.38	598.18
						Totals:		844.33	9,287.63

Pay Date: 06/15/2022 (06/01 - 06/15)									
Type: Regular, Category: Regular, Pay Statement #: ??? (1)									
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt
BER	-	-	-	09.50	275.03	AFL Post	18.68	205.48	-
Comp	01.50	28.95	43.43	20.50	593.49	PTXPEP	167.08	1,662.95	187.87
HOL	-	-	-	28.50	825.09	Totals:	185.76	1,868.43	187.87
REG	65.00	28.95	1,881.75	717.00	20,757.18				
Sick	19.00	28.95	550.05	37.50	1,085.64				
Vac	-	-	-	38.00	1,100.10				
Totals:	85.50		2,475.23	851.00	24,636.53				
						Taxes	ER YTD	YTD Amt	Net Pay
						FIT		130.35	1,166.29
						MEDI		35.89	357.22
						SIT:CA		78.67	717.55
						SDI:CA		27.23	271.00
						Totals:		272.14	2,512.06

Pay Date: 06/15/2022 (06/01 - 06/15)									
Type: Regular, Category: Regular, Pay Statement #: ??? (1)									
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt
125CO	-	-	157.53	-	1,732.83	PTXPEP	102.78	2,070.58	115.57
HOL	-	-	-	28.50	1,009.18				
SAL	-	-	-	742.97	26,539.30				
Sick	43.00	35.41	1,522.63	65.50	2,319.33				
Vac	-	-	-	23.00	807.32				
Totals:	43.00		1,680.16	859.97	32,407.96				
						Taxes	ER YTD	YTD Amt	Net Pay
						FIT		115.97	3,429.87
						MEDI		24.36	469.96
						SIT:CA		36.06	1,399.56
						SDI:CA		18.48	356.48
						Totals:		194.87	5,655.87

Pay Date: 06/15/2022 (06/01 - 06/15)									
Type: Regular, Category: Regular, Pay Statement #: ??? (1)									
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt
125CO	-	-	131.24	-	1,443.64	457B	284.72	3,131.92	569.44
ADMLV	-	-	-	38.00	3,365.66	PTXPEP	562.50	5,765.65	632.50
Auto	-	-	300.00	-	3,300.00	Totals:	847.22	8,897.57	1,201.94
BONUS	-	-	-	-	17,325.00				
ELECTR	-	-	75.00	-	825.00				
HOL	-	-	-	28.50	2,644.35				
REG	-	-	-	-	2,083.40				
SAL	-	-	8,333.33	623.81	74,950.68				
Sick	-	-	-	25.00	2,372.34				
Totals:									
						Taxes	ER YTD	YTD Amt	Net Pay
						FIT		1,618.53	20,614.33
						MEDI		136.43	1,661.35
						SIT:CA		653.84	8,119.80
						SDI:CA		103.50	1,260.32
						Totals:		2,512.30	31,655.80

Pay Date: 06/15/2022 (06/01 - 06/15)									
Type: Regular, Category: Regular, Pay Statement #: ??? (1)									
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt
Totals:	-	-	8,839.57	715.31	108,310.07				

Pay Date: 06/15/2022 (06/01 - 06/15)									
Type: Regular, Category: Regular, Pay Statement #: ??? (1)									
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt
125CO	-	-	499.58	-	5,495.38	PTXPEP	208.49	2,183.79	234.44
HOL	-	-	-	28.50	1,006.05				
REG	78.00	35.30	2,753.40	816.00	28,804.80				
Sick	09.50	35.30	335.35	61.00	2,153.30				
Vac	-	-	-	11.00	388.30				
Totals:	87.50	-	3,588.33	916.50	37,847.83				

Pay Date: 06/15/2022 (06/01 - 06/15)									
Type: Regular, Category: Regular, Pay Statement #: ??? (1)									
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt
125CO	-	-	125.00	-	1,375.00	PARS	286.64	3,153.04	286.64
ADMLV	19.00	46.42	881.98	38.00	1,763.96				
ELECTR	-	-	75.00	-	825.00				
HOL	-	-	-	28.50	1,322.97				
SAL	63.33	-	2,939.93	832.81	38,954.08				
Totals:	82.33	-	4,021.91	899.31	44,241.01				

Pay Date: 06/15/2022 (06/01 - 06/15)									
Type: Regular, Category: Regular, Pay Statement #: ??? (1)									
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt
125CO	-	-	526.62	-	5,792.82	4578	66.00	726.00	66.00
ADMLV	-	-	-	20.50	856.84	PTXCLA	240.88	2,659.31	355.81
HOL	-	-	-	28.50	1,191.24		306.88	3,385.31	421.81
SAL	63.33	-	2,646.93	778.30	32,932.43				
Sick	-	-	-	26.50	1,107.65				
FLOAT	09.50	41.80	397.10	09.50	397.10				
Vac	09.50	41.80	397.10	36.00	1,504.79				
Totals:	82.33	-	3,967.75	899.30	43,782.87				

Pay Date: 06/15/2022 (06/01 - 06/15)									
Type: Regular, Category: Regular, Pay Statement #: ??? (1)									
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt
125CO	-	-	125.00	-	1,375.00	PTXPEP	144.82	1,593.02	162.84
HOL	-	-	-	28.50	742.67				
SAL	82.33	-	2,145.46	847.31	22,245.02				
Sick	-	-	-	23.50	612.37				
--More--									

Payroll: Semi-Monthly Regular 06/15/2022
Payroll Status: Open

City of Canyon Lake (Default)
31516 Railroad Canyon Rd
Canyon Lake, CA 92587-9400
United States

Bailey Ward Default - #119				Pay Date: 06/15/2022 (06/01 - 06/15)				Type: Regular, Category: Regular, Pay Statement #: ??? (1)									
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt	
Totals:	82.33		2,270.46	899.31	24,975.06							300.79	3,308.69				

Report Total

of EE's - 16 / # of Statements - 16

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6-27-22

Chris Mann, City Manager

City of Canyon Lake (Default)
31516 Railroad Canyon Rd
Canyon Lake, CA 92587-9400
United States

Payroll Register (By Pay Statements)
Register Alpha Last Name

Payroll: Bi-Weekly Regular 05/27/2022
Payroll Status: Open

07/06/2022 City Council Agenda

Pay Date: 05/27/2022 (05/08 - 05/21)										Type: Regular, Category: Regular, Pay Statement #: ??? (1)			
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt
125CO	-	-	115.38	-	1,153.80	457B	125.00	1,250.00	-	-	FIT	400.56	2,989.37
ADJ	-	-	-	-	97.52	HLTH	2.06	12.36	-	-	MEDI	44.87	504.27
FLSA	03.00	19.74	59.23	30.00	590.03	MISC	-	6.18	-	-	SIT:CA	140.63	1,700.32
OT	24.00	29.61	710.74	322.60	9,540.47	PARS	170.28	1,705.12	170.28	1,705.12	SDI:CA	34.04	382.55
REG	112.00	19.74	2,211.20	1179.00	22,972.98	Totals:	297.34	2,973.66	170.28	1,705.12	Totals:	620.10	5,576.51
Sick	-	-	-	21.00	414.54								
Vac	-	-	-	01.00	19.74								
Totals:	139.00		3,096.55	1553.60	34,789.08								

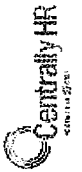
Pay Date: 05/27/2022 (05/08 - 05/21)										Type: Regular, Category: Regular, Pay Statement #: ??? (1)			
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt
DL4850	-	-	-	48.00	947.52	457B	36.92	277.07	-	-	FIT	545.67	4,544.36
125CO	-	-	115.38	-	1,153.80	AFL Post	46.53	465.30	-	-	MEDI	55.21	424.46
ADJ	-	-	-	-	138.92	PARS	170.28	1,706.74	170.28	1,706.74	SIT:CA	222.57	1,284.39
FLSA	03.00	19.74	59.23	30.00	590.03	Totals:	253.73	2,449.11	170.28	1,706.74	SDI:CA	41.88	322.01
OT	48.00	29.61	1,421.49	169.00	4,951.12								
REG	112.00	19.74	2,211.20	1152.00	22,440.00								
Totals:	163.00		3,807.30	1399.00	30,221.39							865.33	6,575.22

Pay Date: 05/27/2022 (05/08 - 05/21)										Type: Regular, Category: Regular, Pay Statement #: ??? (1)			
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt
125CO	-	-	-	-	500.00	HLTH	-	65.04	-	-	FIT	489.64	5,857.39
ADJ	-	-	-	-	144.04	PARS	216.26	2,165.14	216.26	2,165.14	MEDI	53.74	622.08
FLSA	03.00	25.07	75.22	30.00	749.33	Totals:	216.26	2,230.18	216.26	2,165.14	SIT:CA	211.30	2,513.39
OT	24.00	34.28	822.78	314.50	11,439.77						SDI:CA	40.77	471.92
REG	112.00	25.07	2,808.23	1200.00	30,135.07								
Totals:	139.00		3,706.23	1544.50	42,968.21							795.45	9,464.78

Pay Date: 05/27/2022 (05/08 - 05/21)										Type: Regular, Category: Regular, Pay Statement #: ??? (1)			
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt
125CO	-	-	-	-	500.00	HLTH	-	187.88	-	-	FIT	170.89	3,883.91
ADJ	-	-	-	-	200.89	PARS	206.91	2,074.30	206.91	2,074.30	MEDI	40.00	649.87
BER	-	-	-	24.00	574.58	Totals:	206.91	2,262.18	206.91	2,074.30	SIT:CA	28.90	1,285.64
FLSA	03.00	23.99	71.97	30.00	716.25						SDI:CA	30.35	493.01
OT	-	-	-	424.50	15,154.82								
REG	112.00	23.99	2,686.88	1127.00	26,756.28								
Sick	-	-	-	22.00	527.78								
More--													

Sorted By: Last, First Name Ascending
Filtered By: Employee Filter: All Employees

CentrallyHR
Phone: 540-345-6600



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City of Canyon Lake (Default)
31516 Railroad Canyon Rd
Canyon Lake, CA 92587-9400
United States

Payroll Register (By Pay Statements)
Register Alpha Last Name

Payroll: Bi-Weekly Regular 05/27/2022
Payroll Status: Open

Jonathan Grant Default - #1007										Pay Date: 05/27/2022 (05/08 - 05/21)				Type: Regular, Category: Regular, Pay Statement #: ??? (1)			
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt	
Vac	-	-	-	24.00	575.76												
Totals:	115.00		2,758.85	1651.50	45,006.36												

Matthew Green Default - #1010										Pay Date: 05/27/2022 (05/08 - 05/21)				Type: Regular, Category: Regular, Pay Statement #: ??? (1)			
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt	
DL4850	-	-	-	169.50	3,652.32	HLTH	310.41	2,602.22	-	-	FIT	187.13	3,198.87	Checking (0	1,797.62	25,270.46	
125CO	-	-	-	-	500.00	PARS	196.65	1,930.93	196.65	1,930.93	MEDI	33.52	417.04				
ADJ	-	-	-	-	94.20		507.06	4,533.15	196.65	1,930.93	SIT:CA	71.24	1,280.77				
FLSA	03.00	22.80	68.40	30.00	669.18						SDI:CA	25.43	316.39				
OT	-	-	-	222.00	7,410.87												
REG	112.00	22.80	2,553.60	1030.50	22,690.11												
Totals:	115.00		2,622.00	1452.00	35,016.68						Totals:	317.32	5,213.07				

Ryan Moore Default - #1015										Pay Date: 05/27/2022 (05/08 - 05/21)				Type: Regular, Category: Regular, Pay Statement #: ??? (1)			
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt	
DL4850	-	-	-	09.50	206.82			No Deductions			FIT	-	299.77	Checking (7	509.15	11,594.51	
ADJ	-	-	-	-	59.62						MEDI	7.58	177.67				
FLSA	-	-	-	09.00	189.85						SIT:CA	-	253.05				
REG	24.00	21.77	522.48	596.25	12,003.48						SDI:CA	5.75	134.77				
Totals:	24.00		522.48	614.75	12,459.77						Totals:	13.33	865.26				

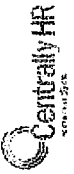
Timothy O'Marra Default - #1006										Pay Date: 05/27/2022 (05/08 - 05/21)				Type: Regular, Category: Regular, Pay Statement #: ??? (1)			
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt	
125CO	-	-	-	-	500.00	CS	212.66	850.64	-	-	-	FIT	236.64	5,186.11	Checking (7	2,228.20	
ADJ	-	-	-	-	234.39	HLTH	129.22	1,152.70	-	-	-	MEDI	44.23	643.01			
FLSA	03.00	27.65	82.95	30.00	796.51	PARS	238.48	2,257.76	238.48	2,257.76	SIT:CA	56.76	1,636.42				
OT	-	-	-	360.00	13,069.24		580.36	4,261.10	238.48	2,257.76	SDI:CA	33.56	487.82				
REG	112.00	27.65	3,096.80	1155.00	30,234.98												
Vac	-	-	-	24.00	663.60												
Totals:	115.00		3,179.75	1569.00	45,498.72						Totals:	371.19	7,953.36				

Humberto Sanchez Default - #1004										Pay Date: 05/27/2022 (05/08 - 05/21)				Type: Regular, Category: Regular, Pay Statement #: ??? (1)			
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt	
125CO	-	-	115.38	-	346.14	PARS	196.65	590.13	196.65	590.13	FIT	419.54	2,335.01	Checking (0	1,902.07	6,827.88	
FLSA	03.00	22.80	68.40	09.00	205.26						FICA	-	-				
REG	112.00	22.80	2,553.60	436.00	9,923.04						MEDI	39.69	151.88				
Totals:	115.00		2,737.38	445.00	10,474.44						SIT:CA	149.32	459.83				
More--																	

--More--

Sorted By: Last, First Name Ascending
Filtered By: Employee Filter: All Employees

CentrallyHR
Phone: 540-345-6600



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Page 2 of 3

City of Canyon Lake (Default)
31516 Railroad Canyon Rd
Canyon Lake, CA 92587-9400
United States

Payroll Register (By Pay Statements) Register Alpha Last Name

Payroll: Bi-Weekly Regular 05/27/2022
Payroll Status: Open

Humberto Sanchez Default - #1004

Pay Date: 05/27/2022 (05/08 - 05/21)

Type: Regular, Category: Regular, Pay Statement #: ??? (1)

Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt
											SDI:CA	30.11	109.71			
											Totals:	638.66	3,056.43			

Cory Willis Default - #1008

Pay Date: 05/27/2022 (05/08 - 05/21)

Type: Regular, Category: Regular, Pay Statement #: ??? (1)

Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt
125CO	-	-	-	-	500.00	HLTH	-	65.04	-	-	FIT	308.87	5,108.02	Checking (4	2,158.62	29,208.18
ADJ	-	-	-	-	138.03	PARS	216.35	2,165.59	216.35	2,165.59	MEDI	41.83	575.38			
FLSA	03.00	25.08	75.25	30.00	749.63						SIT:CA	127.24	2,188.35			
OT	-	-	-	224.50	8,272.94						SDI:CA	31.73	436.51			
REG	112.00	25.08	2,809.39	1200.00	30,086.47						Totals:	509.67	8,308.26			
Totals:	115.00		2,884.64	1454.50	39,747.07											

Report Total

of EE's - 9 / # of Statements - 9

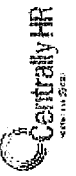
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt
DL4850	-	-	-	227.00	4,806.66	457B	161.92	1,527.07	-	-	FIT	2,758.94	33,402.81	Direct Depo	18,439.33	221,326.26
125CO	-	-	346.14	-	5,153.74	AFL Post	46.53	465.30	-	-	FICA	-	-			
ADJ	-	-	-	-	1,107.61	CS	212.66	850.64	-	-	MEDI	360.67	4,165.66			
BER	-	-	-	24.00	574.58	HLTH	441.69	4,085.24	-	-	SIT:CA	1,007.96	12,602.16			
FLSA	24.00	-	560.65	228.00	5,256.07	MISC	-	6.18	-	-	SDI:CA	273.62	3,154.69			
OT	96.00	-	2,955.01	2037.10	69,839.23	PARS	1,611.86	14,595.71	1,611.86	14,595.71	Totals:	4,401.19	53,325.32			
REG	920.00	-	21,453.38	9075.75	207,242.41						MEDI	360.67	4,165.66			
Sick	-	-	-	43.00	942.32		2,474.66	21,530.14	1,611.86	14,595.71	SUTA:SC:C	-	62.98			
Vac	-	-	-	49.00	1,259.10						SUTA:CA	-	2,520.01			
Totals:	1040.00		25,315.18	11683.85	296,181.72						ER Totals:	360.67	6,748.65			
											All Totals:	4,761.86	60,073.97			

[Signature]
Chris Mann, City Manager

5-31-22
Date

Sorted By: Last, First Name Ascending
Filtered By: Employee Filter: All Employees

CentrallyHR
Phone: 540-345-6600



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Generated By: Sandra Danko
Page 3 of 3

Pay Date: 06/10/2022 (05/22 - 06/04)											
Type: Regular, Category: Regular, Pay Statement #: ??? (1)											
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes
125CO	-	-	115.38	-	1,269.18	457B	125.00	1,375.00	-	-	- FIT
ADJ	-	-	-	-	97.52	HLTH	2.06	14.42	-	-	- MEDI
FLSA	03.00	19.74	59.23	33.00	649.26	MISC	-	6.18	-	-	- SIT:CA
OT	25.50	29.61	755.17	348.10	10,295.64	PARS	170.28	1,875.40	170.28	1,875.40	SDI:CA
REG	112.00	19.74	2,211.20	1291.00	25,184.18	Totals:	297.34	3,271.00	170.28	1,875.40	Totals:
Sick	-	-	-	21.00	414.54						
Vac	-	-	-	01.00	19.74						
Totals:	140.50	-	3,140.98	1694.10	37,930.06						

Pay Date: 06/10/2022 (05/22 - 06/04)											
Type: Regular, Category: Regular, Pay Statement #: ??? (1)											
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes
DL4850	-	-	-	48.00	947.52	457B	29.81	306.88	-	-	- FIT
125CO	-	-	115.38	-	1,269.18	AFL Post	46.53	511.83	-	-	- MEDI
ADJ	-	-	-	-	138.92	PARS	170.28	1,877.02	170.28	1,877.02	SIT:CA
FLSA	03.00	19.74	59.23	33.00	649.26	Totals:	246.62	2,695.73	170.28	1,877.02	SDI:CA
OT	24.00	29.61	710.74	193.00	5,661.86						
REG	112.00	19.74	2,211.20	1264.00	24,651.20						
Totals:	139.00	-	3,096.55	1538.00	33,317.94						

Pay Date: 06/10/2022 (05/22 - 06/04)											
Type: Regular, Category: Regular, Pay Statement #: ??? (1)											
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes
125CO	-	-	-	-	500.00	HLTH	-	65.04	-	-	- FIT
ADJ	-	-	-	-	144.04	PARS	216.26	2,381.40	216.26	2,381.40	MEDI
FLSA	03.00	25.07	75.22	33.00	824.55	Totals:	216.26	2,446.44	216.26	2,381.40	SIT:CA
OT	48.00	37.61	1,805.29	362.50	13,245.06						SDI:CA
REG	112.00	25.07	2,808.23	1312.00	32,943.30						
Totals:	163.00	-	4,688.74	1707.50	47,656.95						

Pay Date: 06/10/2022 (05/22 - 06/04)											
Type: Regular, Category: Regular, Pay Statement #: ??? (1)											
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes
125CO	-	-	-	-	500.00	HLTH	-	187.88	-	-	- FIT
ADJ	-	-	-	-	200.89	PARS	275.29	2,349.59	275.29	2,349.59	MEDI
BER	-	-	-	24.00	574.58	Totals:	275.29	2,537.47	275.29	2,349.59	SIT:CA
FLSA	03.00	23.04	69.12	33.00	785.37						SDI:CA
OT	-	-	-	424.50	15,154.82						
REG	136.00	23.04	3,133.44	1263.00	29,889.72						
Sick	-	-	-	22.00	527.78						
--More--											

Pay Date: 06/10/2022 (05/22 - 06/04)										Type: Regular, Category: Regular, Pay Statement #: ??? (1)			
Jonathan Grant Default - #1007													
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt
Vac	20.31	23.04	467.94	44.31	1,043.70								
Totals:	159.31		3,670.50	1810.81	48,676.86								

Pay Date: 06/10/2022 (05/22 - 06/04)										Type: Regular, Category: Regular, Pay Statement #: ??? (1)			
Matthew Green Default - #1010													
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt
DL4850	-	-	-	169.50	3,652.32	HLTH	310.41	2,912.63	-	-	FIT	371.47	3,570.34
125CO	-	-	-	-	500.00	PARS	196.65	2,127.58	196.65	2,127.58	MEDI	45.67	462.71
ADJ	-	-	-	-	94.20	Totals:	507.06	5,040.21	196.65	2,127.58	SIT:CA	150.89	1,431.66
FLSA	03.00	22.80	68.40	33.00	737.58						SDI:CA	34.64	351.03
OT	24.50	34.20	837.90	246.50	8,248.77						Totals:	602.67	5,815.74
REG	112.00	22.80	2,553.60	1142.50	25,243.71								
Totals:	139.50		3,459.90	1591.50	38,476.58								

Pay Date: 06/10/2022 (05/22 - 06/04)										Type: Regular, Category: Regular, Pay Statement #: ??? (1)			
Ryan Moore Default - #1015													
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt
DL4850	-	-	-	09.50	206.82		No Deductions				FIT	115.45	415.22
ADJ	-	-	-	-	59.62						MEDI	30.30	207.97
FLSA	-	-	-	09.00	189.85						SIT:CA	74.50	327.55
REG	94.50	21.77	2,057.27	690.75	14,060.75						SDI:CA	22.99	157.76
Sick	01.50	21.77	32.66	01.50	32.66						Totals:	243.24	1,108.50
Totals:	96.00		2,089.93	710.75	14,549.70								

Pay Date: 06/10/2022 (05/22 - 06/04)										Type: Regular, Category: Regular, Pay Statement #: ??? (1)			
Timothy O'Marra Default - #1006													
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt
125CO	-	-	-	-	500.00	CS	212.66	1,063.30	-	-	FIT	447.22	5,633.33
ADJ	-	-	-	-	234.39	HLTH	129.22	1,281.92	-	-	MEDI	58.67	701.68
FLSA	03.00	27.65	82.95	33.00	879.46	PARS	238.48	2,496.24	238.48	2,496.24	SIT:CA	141.73	1,778.15
OT	24.00	41.48	995.40	384.00	14,064.64	Totals:	580.36	4,841.46	238.48	2,496.24	SDI:CA	44.51	532.33
REG	112.00	27.65	3,096.80	1267.00	33,331.78						Totals:	692.13	8,645.49
Vac	-	-	-	24.00	663.60								
Totals:	139.00		4,175.15	1708.00	49,673.87								

Pay Date: 06/10/2022 (05/22 - 06/04)										Type: Regular, Category: Regular, Pay Statement #: ??? (1)			
Humberto Sanchez Default - #1004													
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt
125CO	-	-	115.38	-	461.52	PARS	196.65	786.78	196.65	786.78	FIT	419.54	2,754.55
FLSA	03.00	22.80	68.40	12.00	273.66						FICA	-	-
REG	112.00	22.80	2,553.60	548.00	12,476.64						MEDI	39.69	191.57
--More--													

Cory Willis Default - #1008						Pay Date: 06/10/2022 (05/22 - 06/04)					Type: Regular, Category: Regular, Pay Statement #: ??? (1)						
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Checking (4)	Amt	YTD Amt
12SCO	-	-	-	-	500.00	HLTH	-	65.04	-	-	FIT	507.53	5,615.55			2,747.58	31,955.76
ADJ	-	-	-	-	138.03	PARS	216.35	2,381.94	216.35	2,381.94	MEDI	54.92	630.30				
FLSA	03.00	25.08	75.25	33.00	824.88						SIT:CA	219.62	2,407.97				
OT	24.00	37.63	903.02	248.50	9,175.96						SDI:CA	41.66	478.17				
REG	112.00	25.08	2,809.39	1312.00	32,895.86												
Totals:	139.00		3,787.66	1593.50	43,534.73						Totals:	823.73	9,131.99				

Report Total																
# of EE's - 9 / # of Statements - 9																
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt
DL4850	-	-	-	227.00	4,806.66	457B	154.81	1,681.88	-	-	-	FIT	3,717.17	37,119.98	Direct Depo	22,401.21
	-	-	346.14	-	5,499.88	AFL Post	46.53	511.83	-	-	-	FICA	-	-	-	243,727.47
125CO	-	-	-	-	1,107.61	CS	212.66	1,063.30	-	-	-	MEDI	440.87	4,606.53	-	-
ADJ	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
BER	-	-	-	24.00	574.58	HLTH	441.69	4,526.93	-	-	-	SIT:CA	1,417.15	14,019.31	-	-
FLSA	24.00	-	557.80	252.00	5,813.87	MISC	-	6.18	-	-	-	SDI:CA	334.46	3,489.15	-	-
OT	170.00	-	6,007.52	2207.10	75,846.75	PARS	1,680.24	16,275.95	1,680.24	16,275.95	Totals:	5,909.65	59,234.97	-	-	-
REG	1014.50	-	23,434.73	10090.25	230,677.14	Totals:	2,535.93	24,066.07	1,680.24	16,275.95	MEDI	440.87	4,606.53	-	-	-
Sick	01.50	-	32.66	44.50	974.98	-	-	-	-	-	SUTA_SC:C	-	62.98	-	-	-
Vac	20.31	-	467.94	69.31	1,727.04	-	-	-	-	-	SUTA:CA	-	2,520.01	-	-	-
Totals:	1230.31	-	30,846.79	12914.16	327,028.51	-	-	-	-	-	ER Totals:	440.87	7,189.52	-	-	-
											All Totals:	6,350.52	66,424.49	-	-	-

DATE 6-27-22

Chris Mann, City Manager

Pay Date: 06/24/2022 (06/05 - 06/18)											
Type: Regular, Category: Regular, Pay Statement #: ??? (1)											
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes
125CO	-	-	115.38	-	1,384.56	457B	125.00	1,500.00	-	-	- FIT
ADJ	-	-	-	-	97.52	HLTH	2.06	16.48	-	-	- MEDI
FLSA	03.00	19.74	59.22	36.00	708.48	MISC	-	6.18	-	-	- SIT:CA
OT	-	-	-	348.10	10,295.64	PARS	170.26	2,045.66	170.26	2,045.66	- SDI:CA
REG	112.00	19.74	2,210.88	1403.00	27,395.06	Totals:	297.32	3,568.32	170.26	2,045.66	Totals:
Sick	-	-	-	21.00	414.54						
Vac	-	-	-	01.00	19.74						
Totals:	115.00	-	2,385.48	1809.10	40,315.54						

Pay Date: 06/24/2022 (06/05 - 06/18)											
Type: Bonus, Category: Regular, Pay Statement #: ??? (2)											
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes
125CO	-	-	-	-	1,384.56	457B	-	1,500.00	-	-	- FIT
ADJ	-	-	-	-	97.52	HLTH	-	16.48	-	-	- MEDI
BONUS	-	-	5,000.00	-	5,000.00	MISC	-	6.18	-	-	- SIT:CA
FLSA	-	-	-	36.00	708.48	PARS	-	2,045.66	-	2,045.66	- SDI:CA
OT	-	-	-	348.10	10,295.64	Totals:	-	3,568.32	-	2,045.66	Totals:
REG	-	-	-	1403.00	27,395.06						
Sick	-	-	-	21.00	414.54						
Vac	-	-	-	01.00	19.74						
Totals:	-	-	5,000.00	1809.10	45,315.54						

Pay Date: 06/24/2022 (06/05 - 06/18)											
Type: Regular, Category: Regular, Pay Statement #: ??? (1)											
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes
DL4850	-	-	-	48.00	947.52	457B	22.70	329.58	-	-	- FIT
125CO	-	-	115.38	-	1,384.56	AFL Post	46.53	558.36	-	-	- MEDI
ADJ	-	-	-	-	138.92	PARS	170.26	2,047.28	170.26	2,047.28	- SIT:CA
FLSA	03.00	19.74	59.22	36.00	708.48	Totals:	239.49	2,935.22	170.26	2,047.28	- SDI:CA
OT	-	-	-	193.00	5,661.86						
REG	112.00	19.74	2,210.88	1376.00	26,862.08						
Totals:	115.00	-	2,385.48	1653.00	35,703.42						

Pay Date: 06/24/2022 (06/05 - 06/18)											
Type: Bonus, Category: Regular, Pay Statement #: ??? (2)											
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes
DL4850	-	-	-	48.00	947.52	457B	-	329.58	-	-	- FIT
125CO	-	-	-	-	1,384.56	AFL Post	-	558.36	-	-	- MEDI
ADJ	-	-	-	-	138.92	PARS	-	2,047.28	-	2,047.28	- SIT:CA
BONUS	-	-	5,000.00	-	5,000.00	Totals:	-	2,935.22	-	2,047.28	- SDI:CA
--More--											

Pay Date: 06/24/2022 (06/05 - 06/18)										
Nathaniel Garcia Default - #1011										
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD
FLSA	-	-	-	36.00	708.48					
OT	-	-	-	193.00	5,661.86					
REG	-	-	-	1376.00	26,862.08					
Totals:	-	-	5,000.00	1653.00	40,703.42					
							EE Amt	EE YTD	ER Amt	ER YTD
							1,285.97	9,073.08		
							Totals:			
							Type: Bonus, Category: Regular, Pay Statement #: ??? (2)			
							Amt	YTD Amt	Net Pay	YTD Amt
							1,285.97	9,073.08		

Pay Date: 06/24/2022 (06/05 - 06/18)										
Brennain Gorter Default - #1005										
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD
125CO	-	-	-	-	500.00	HLTH	-	65.04	-	-
ADJ	-	-	-	-	144.04	PARS	216.23	2,597.63	216.23	2,597.63
FLSA	03.00	25.07	75.21	36.00	899.76		216.23	2,662.67	216.23	2,597.63
OT	-	-	-	362.50	13,245.06					
REG	112.00	25.07	2,807.84	1424.00	35,751.14					
Totals:	115.00		2,883.05	1822.50	50,540.00					
							EE Amt	EE YTD	ER Amt	ER YTD
							216.23	2,597.63	216.23	2,597.63
							Totals:			
							Type: Regular, Category: Regular, Pay Statement #: ??? (1)			
							Amt	YTD Amt	Net Pay	YTD Amt
							308.55	6,882.70	Checking (7	2,157.67
							41.80	731.87		36,755.26
							Totals:			
							Type: Regular, Category: Regular, Pay Statement #: ??? (1)			
							Amt	YTD Amt	Net Pay	YTD Amt
							127.09	2,952.29		
							31.71	555.21		
							Totals:			
							Type: Regular, Category: Regular, Pay Statement #: ??? (1)			
							Amt	YTD Amt	Net Pay	YTD Amt
							509.15	11,122.07		

Pay Date: 06/24/2022 (06/05 - 06/18)										
Brennain Gorter Default - #1005										
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD
125CO	-	-	-	-	500.00	HLTH	-	65.04	-	-
ADJ	-	-	-	-	144.04	PARS	-	2,597.63	-	2,597.63
BONUS	-	-	5,000.00	-	5,000.00		-	2,662.67	-	2,597.63
FLSA	-	-	-	36.00	899.76					
OT	-	-	-	362.50	13,245.06					
REG	-	-	-	1424.00	35,751.14					
Totals:	-	-	5,000.00	1822.50	55,540.00					
							EE Amt	EE YTD	ER Amt	ER YTD
							-	2,597.63	-	2,597.63
							Totals:			
							Type: Bonus, Category: Regular, Pay Statement #: ??? (2)			
							Amt	YTD Amt	Net Pay	YTD Amt
							843.37	7,726.07	Checking (7	3,663.35
							72.50	804.37		40,418.61
							Totals:			
							Type: Bonus, Category: Regular, Pay Statement #: ??? (2)			
							Amt	YTD Amt	Net Pay	YTD Amt
							365.78	3,318.07		
							55.00	610.21		
							Totals:			
							Type: Bonus, Category: Regular, Pay Statement #: ??? (2)			
							Amt	YTD Amt	Net Pay	YTD Amt
							1,336.65	12,458.72		

Pay Date: 06/24/2022 (06/05 - 06/18)										
Matthew Green Default - #1010										
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD
DL4850	-	-	-	169.50	3,652.32	HLTH	310.41	3,223.04	-	-
125CO	-	-	-	-	500.00	PARS	196.65	2,324.23	196.65	2,324.23
ADJ	-	-	-	-	94.20		507.06	5,547.27	196.65	2,324.23
FLSA	03.00	22.80	68.40	36.00	805.98					
OT	72.00	34.20	2,462.40	318.50	10,711.17					
REG	112.00	22.80	2,553.60	1254.50	27,797.31					
Totals:	187.00		5,084.40	1778.50	43,560.98					
							EE Amt	EE YTD	ER Amt	ER YTD
							310.41	3,223.04	-	-
							Totals:			
							Type: Regular, Category: Regular, Pay Statement #: ??? (1)			
							Amt	YTD Amt	Net Pay	YTD Amt
							741.93	4,312.27	Checking (0	3,396.60
							69.22	531.93		31,017.23
							Totals:			
							Type: Regular, Category: Regular, Pay Statement #: ??? (1)			
							Amt	YTD Amt	Net Pay	YTD Amt
							317.08	1,748.74		
							52.51	403.54		
							Totals:			
							Type: Regular, Category: Regular, Pay Statement #: ??? (1)			
							Amt	YTD Amt	Net Pay	YTD Amt
							1,180.74	6,996.48		

Pay Date: 06/24/2022 (06/05 - 06/18)										
Matthew Green Default - #1010										
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD
DL4850	-	-	-	169.50	3,652.32	HLTH	-	3,223.04	-	-
OT	-	-	-	-	-					
REG	-	-	-	-	-					
Totals:	-	-	-	-	-					
							EE Amt	EE YTD	ER Amt	ER YTD
							-	3,223.04	-	-
							Totals:			
							Type: Bonus, Category: Regular, Pay Statement #: ??? (2)			
							Amt	YTD Amt	Net Pay	YTD Amt
							843.37	5,155.64	Checking (0	3,668.81
							-	-		34,686.04

City of Canyon Lake (Default)
31516 Railroad Canyon Rd
Canyon Lake, CA 92587-9400
United States

Regular 06/24/2022
Payroll Status: Open[illegible][illegible]

Generated: 06/22/2022 12:43p
Generated By: Sandra Danko
Page 3 of 5

City of Canyon Lake (Default)
31516 Railroad Canyon Rd
Canyon Lake, CA 92587-9400
United States

Regular 06/24/2022
Payroll Status: Open

[illegible]

Humberto Sanchez Default - #1004				Pay Date: 06/24/2022 (06/05 - 06/18)				Type: Regular, Category: Regular, Pay Statement #: ??? (1)								
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt
125CO	-	-	115.38	-	576.90	PARS	196.65	983.43	196.65	983.43	FIT	419.54	3,174.09	Checking (0	1,902.07	10,632.02
FLSA	03.00	22.80	68.40	15.00	342.06						FICA	-	-			
REG	112.00	22.80	2,553.60	660.00	15,030.24						MEDI	39.69	231.26			
			2,737.38	675.00	15,949.20						SIT:CA	149.32	758.47			
Totals:	115.00										SDI:CA	30.11	169.93			
											Totals:	638.66	4,333.75			

Humberto Sanchez Default - #1004										Pay Date: 06/24/2022 (06/05 - 06/18)				Type: Bonus, Category: Regular, Pay Statement #: ??? (2)			
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt	
125CO	-	-	-	-	576.90	PARS	-	983.43	-	983.43	FIT	793.69	3,967.78	Checking (0	3,758.55	14,390.57	
BONUS	-	-	5,000.00	-	5,000.00						FICA	-	-				
FLSA	-	-	-	15.00	342.06						MEDI	72.50	303.76				
REG	-	-	-	660.00	15,030.24						SIT:CA	320.26	1,078.73				
Totals:	-	-	5,000.00	675.00	20,949.20						SDI:CA	55.00	224.93				
Totals:												1,241.45	5,575.20				

Cory Willis: Default - #1008										Pay Date: 06/24/2022 (06/05 - 06/18)				Type: Regular, Category: Regular, Pay Statement #: ??? (1)					
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt			
125CO	-	-	-	-	500.00	HLTH	-	65.04	-	-	-	553.97	6,169.52	Checking (4	2,885.24	34,841.00			
ADJ	-	-	-	-	138.03	PARS	216.32	2,598.26	216.32	2,598.26	MEDI	57.98	688.28						
FLSA	03.00	25.08	75.24	36.00	900.12		216.32	2,663.30	216.32	2,598.26	SIT:CA	241.21	2,649.18						
OT	29.50	37.78	1,114.51	278.00	10,290.47	Totals:						43.99	522.16						
REG	112.00	25.08	2,808.96	1424.00	35,704.82						SDI:CA	897.15	10,029.14						
Totals:	144.50		3,998.71	1738.00	47,533.44						Totals:								

Cory Willis Default - #1008										Pay Date: 06/24/2022 (06/05 - 06/18)				Type: Bonus, Category: Regular, Pay Statement #: ??? (2)			
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Checking (4	Amt	YTD Amt
125CO	-	-	-	-	500.00	HLTH	-	65.04	-	-	- FIT	843.37	7,012.89	-	-	3,663.35	38,504.35
ADJ	-	-	-	-	138.03	PARS	-	2,598.26	-	2,598.26	MEDI	72.50	760.78	-	-	-	-
BONUS	-	-	5,000.00	-	5,000.00		-	2,663.30	-	2,598.26	SIT:CA	365.78	3,014.96	-	-	-	-
FLSA	-	-	-	36.00	900.12		-	-	-	-	SDI:CA	55.00	577.16	-	-	-	-
OT	-	-	-	278.00	10,290.47		-	-	-	-				-	-	-	-
REG	-	-	-	1424.00	35,704.82		-	-	-	-				-	-	-	-
Totals:	-	-	5,000.00	1738.00	52,533.44		-	-	-	-				-	-	-	-

Report Total																	
# of EE's - 8 / # of Statements - 16																	
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Direct Depo	Amt	YTD Amt
DL4850	-	-	-	227.00	4,806.66	457B	147.70	1,829.58	-	-	- FIT	9,350.37	42,314.36	-	-	48,015.03	252,354.74
125CO	-	-	346.14	-	5,346.02	AFL Post	46.53	558.36	-	-	- FICA	-	-	-	-	-	-
ADJ	-	-	-	-	906.72	CS	212.66	1,275.96	-	-	- MEDI	939.24	4,842.68	-	-	-	-
BONUS	-	-	40,000.00	-	40,000.00	HLTH	441.69	4,780.74	-	-	- SIT:CA	3,946.61	16,606.76	-	-	-	-
FLSA	21.00	-	488.64	240.00	5,517.14	MISC	-	6.18	-	-	- SDI:CA	712.53	3,668.29	-	-	-	-
OT	125.50	-	4,572.43	1908.10	65,264.36	PARS	1,404.85	15,331.21	1,404.85	15,331.21	Totals:	14,948.75	67,432.09	-	-	-	-
REG	856.00	-	19,810.00	9683.25	220,597.42		2,253.43	23,782.03	1,404.85	15,331.21	MEDI	939.24	4,842.68	-	-	-	-
Sick	-	-	-	22.50	447.20		-	-	-	-	SUTA_SC:C	-	55.99	-	-	-	-
Vac	-	-	-	25.00	683.34		-	-	-	-	SUTA:CA	-	2,240.01	-	-	-	-
Totals:	1002.50	-	65,217.21	12105.85	343,568.86		-	-	-	-	ER Totals:	939.24	7,138.68	-	-	-	-
											All Totals:	15,887.99	74,570.77	-	-	-	-

6-27-22

DATE

Chais, Mann, City Manager

Credit Card Review

US BANK Statement dated 6/6/22

<u>ITEM #</u>	<u>CREDITOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT</u>
1	Chevron	Fire Station 1 Fuel	\$ 117.45	10-421-6425
2	Amazon Prime	Prime Membership Fee	16.15	10-310-6210
3	Microsoft	Microsoft 365 Monthly Fee - Business Premium Emails	386.66	10-310-6210
4	Microsoft	Emergency Preparedness Monthly Emails	56.00	10-425-6210
5	Microsoft	Microsoft 365 Monthly Fee - Business Standard Emails	275.00	10-310-6210
6	Chevron	Fire Station 1 Fuel	175.00	10-421-6425
7	Chevron	Fire Station 1 Fuel	104.50	10-421-6425
8	Adobe	Photoshop Subscription for Admin Office	20.99	10-310-6310
9	Chevron	Fire Station 1 Fuel	142.75	10-421-6425
10	Arlo Technologies	Monthly Camera Service - City Hall	9.99	10-550-6610
11	Chevron	Fire Station 1 Fuel	77.13	10-421-6425
12	Chevron	Fire Station 1 Fuel	86.64	10-421-6425
13	Arlo Technologies	Equipment	1,396.38	10-421-6975
14	Chevron	Fire Station 1 Fuel	124.31	10-421-6425
15	Chevron	Fire Station 1 Fuel	134.88	10-421-6425
16	Chevron	Fire Station 1 Fuel	97.61	10-421-6425
17	Chevron	Fire Station 1 Fuel	101.75	10-421-6425
18	Arlo Technologies	Monthly Camera Service - Admin Office	14.99	10-550-6610
19	Chevron	Fire Station 1 Fuel	175.00	10-421-6425
20	Chevron	Fire Station 1 Fuel	167.23	10-421-6425
21	Chevron	Fire Station 1 Fuel	168.51	10-421-6425
22	Chevron	Fire Station 1 Fuel	101.08	10-421-6425
23	Chevron	Fire Station 1 Fuel	113.25	10-421-6425
24	Adobe	Monthly Subscription for 3 Fire & 1 Building & Safety	50.97	10-421-6530
25	Adobe	Monthly Subscription for 3 Fire & 1 Building & Safety	16.99	10-360-6220
26	Chevron	Fire Station 1 Fuel	140.07	10-421-6425
27	Canva	Monthly Subscription - 5/4/22 - 5/4/23	119.40	10-310-6310
28	Adobe	Monthly Subscription - Mann	14.99	10-310-6210
29	Zoom.US	Monthly Subscription for Virtual Meetings	15.58	10-310-6310
30				
			<u><u>\$ 4,421.25</u></u>	

Account Breakdown

City Manager Office Expense	10-310-6210	\$ 692.80
City Manager Communication	10-310-6310	\$ 155.97
Building Dept Office Supplies	10-360-6210	
Building Dept Expense	10-360-6220	\$ 16.99
Fire Department Fuel & Lubricants	10-421-6425	\$ 2,027.16
Fire Department Office Expense & Supplies	10-421-6210	
Fire Department Software	10-421-6530	50.97
Fire Department Capital Items	10-421-6815	
Fire Department Startup Costs	10-421-6975	\$ 1,396.38
Emergency Preparedness Office Supplies	10-425-6210	\$ 56.00
Vehicle Maintenance	10-520-6415	
Building & Facilities Professional/Specialized Service	10-550-6610	\$ 24.98
Fire Department Swag	29-421-6816	
		<u><u>\$ 4,421.25</u></u>

Check Figure \$ -

California Bank & Trust Statement dated 5-28-22

<u>ITEM #</u>	<u>CREDITOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT</u>
1	Dominoes	Working dinner meeting prior to cannabis public hearing	\$ 51.23	10-310-6210
			<u>\$ 51.23</u>	

Account Breakdown

City Council Dept. Expense	10-100-6220	
City Council Meeting Expense	10-100-6225	
Council Meeting/Travel Expense	10-100-6510	
Council Special Dept. Expense	10-100-6520	
Promotion and Advertising	10-100-6830	
City Council Misc. Grant Office Expense	27-100-6210	
City Manager Office Expense	10-310-6210	\$ 51.23
City Manager Communication	10-310-6310	
Conference/Meeting/Travel Expense	10-310-6510	
City Manager Membership	10-310-6520	
		<u>\$ 51.23</u>

Check Figure \$ -

California Bank & Trust Statement dated 5-28-22

<u>ITEM #</u>	<u>CREDITOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT</u>
1	USPS - Canyon Lake	Dep. Expense - Mailing	\$ 26.95	10-100-6220
2	My Buddies Pizza	City Clerks Office working lunch	40.00	10-320-6220
3	Target	Office Supplies	82.05	10-310-6210
4	Staples	Office Supplies	65.23	10-310-6210
5	Municipal Management Assoc	Membership Dues through 05-09-23	90.00	10-320-6520
6	Costco Whse	Expense for Fiesta Days	418.23	10-100-6220
7	Olive Garden	Closed session meal	149.01	10-100-6225
8	Walgreens	Covid tests for City Staff	260.89	10-310-6210
9	Allied products	Memorial Day Event	4,149.79	10-100-6830
10	Hayes Mansion	City Clerk MMC training	308.20	10-320-6510
11	Lfyt	Transportation at training	30.99	10-320-6510
12	Lfyt	Transportation at training	40.88	10-320-6510
			<u><u>\$ 5,662.22</u></u>	

Account Breakdown

City Council Dept. Expense	10-100-6220	\$ 445.18
City Council Meeting Expense	10-100-6225	\$ 149.01
Council Meeting/Travel Expense	10-100-6510	\$ 380.07
City Council Special Dept. Expense	10-100-6080	
Promotion and Advertising	10-100-6830	\$ 4,149.79
City Council Misc. Grant Office Expense	27-100-6210	
City Manager Office Expense	10-310-6210	\$ 408.17
City Manager Communication	10-310-6310	
City Clerk Memberships Dues	10-320-6520	\$ 90.00
City Clerk Departmental Expense	10-320-6220	\$ 40.00
Vehicle Maintenance	10-520-6415	
		<u><u>\$ 5,662.22</u></u>

Check Figure \$ -

California Bank & Trust Statement dated 5-28-22

<u>ITEM #</u>	<u>CREDITOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT</u>
1	Carryover	Carryover	\$ 26.95	10-310-6210
2	Tommys Express	Monthly car wash subscription May 2022	\$ 104.95	10-520-6415
			<u>\$ 131.90</u>	

Account Breakdown

City Manager Office Expense	10-310-6210	\$ 26.95
Vehicle Maintenance	10-520-6415	\$ 104.95
		<u>\$ 131.90</u>

Check Figure \$ -

California Bank & Trust Statement dated 5-28-22

ITEM #	CREDITOR	DESCRIPTION	AMOUNT	ACCOUNT
1	Canyon Lake Auto Repair	Tires for 2018 Toyota Highlander	\$ 1,433.74	10-520-6415
2	Lowes	City Hall garbage disposal	144.39	10-550-6610
3	RSCCD	CACEO Training	173.30	10-520-6710
4	Canyon Lake Auto Repair	Oil change 2008 GMC Yukon	90.57	10-520-6425
5	Verizon Wireless	Ipads & SIM Card Device 4/4/2022 - 5/3/22	28.21	10-421-6320
6	California Building Officials	Registration for class	90.00	10-360-6220
7	Canyon Lake Mobile Aut	Auto repairs	1,615.00	10-520-6415
8	Verizon Wireless	Ipads & SIM Card Device 4/4/2022 - 5/3/22	26.84	10-360-6320
9	Verizon Wireless	Ipads & SIM Card Device 4/4/2022 - 5/3/22	46.88	10-421-6320
10	Verizon Wireless	Ipads & SIM Card Device 4/4/2022 - 5/3/22	45.26	10-520-6310
11	Verizon Wireless	Ipads & SIM Card Device 4/4/2022 - 5/3/22	36.43	10-550-6320
12	Verizon Wireless	Verizon cell phones 04-04-22 to 05-03-22	50.41	10-360-6320
13	Verizon Wireless	Verizon cell phones 04-04-22 to 05-03-22	127.02	10-421-6320
14	Verizon Wireless	Verizon cell phones 04-04-22 to 05-03-22	151.23	10-520-6310
15				

\$ 4,059.28

Account Breakdown

City Manager Office Expense	10-310-6210	
Building & Safety Departmental Expense	10-360-6220	\$ 90.00
Building & Safety Utilities	10-360-6320	77.25
Fire Department Utilities	10-421-6320	\$ 202.11
Code Enforcement Communications	10-520-6310	196.49
Code Enforcement Vehicle Equipment	10-520-6410	
Code Enforcement Fuels and Lubricants	10-520-6425	\$ 90.57
Vehicle Maintenance	10-520-6415	\$ 3,048.74
Code Enforcement Membership Dues	10-520-6520	
Code Enforcement Training	10-520-6710	\$ 173.30
Communications	10-550-6310	
Building & Faci Maint. Utilities	10-550-6320	36.43
Building & Faci Professional/Specialized Serv	10-550-6610	\$ 144.39
Building & Faci Maint. Capital Outlay	10-550-8000	
		<u>\$ 4,059.28</u>

Check Figure \$ -

California Bank & Trust Statement dated 5-28-22

<u>ITEM #</u>	<u>CREDITOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT</u>
1	Tommys Express	Car wash	\$ 13.00	10-421-6425
2	ETE Fitness Equipment	GYM Equipment	\$ 54.61	27-400-7001
3	Lowes	New stoves for Fire Department	\$ 2,045.10	10-550-8018
4	Lowes	2 Microwaves for Fire Department	\$ 709.00	27-400-7001
5	Costco Whse	Coffee and supplies	\$ 111.91	10-421-6210
6	Lowes	Lumber and supplies	\$ 230.20	27-400-7001
7	Lowes	Lumber and supplies	\$ 827.60	27-400-7001
8	Fire-Etc	Sanitation cleaning supplies	\$ 78.89	10-421-6210
9	Circle K	C-1 Fuel	\$ 123.00	10-421-6425
10	USPS PO	Postage	\$ 10.70	10-421-6210
11	J And B tools	Equipment for E-1	\$ 155.16	10-421-6975
12				

\$ 4,359.17

Account Breakdown

Fire Department Office Expense & Supplies	10-421-6210	\$ 201.50
Fire Department Departmental Expense	10-421-6220	
Fire Department Fuels & Lubricants	10-421-6425	\$ 136.00
Fire Department Training & Education	10-421-6710	
Fire Department Capital Items	10-421-6815	
Fire Department Startup Costs	10-421-6975	\$ 155.16
Emergency Preparedness Office Supplies	10-425-6210	
Emergency Preparedness Departmental Expense	10-425-6220	
Fire Station Upgrades	27-400-7001	\$ 1,821.41
Station Upgrades	10-550-8018	\$ 2,045.10
Code Enforcement Vehicle Equipment	10-520-6410	
Building & Facilities Professional/Specialized Serv	10-550-6610	

\$ 4,359.17

Check Figure \$ -

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Name: City of Canyon Lake

CalPERS ID: 3813045770

Payment Request Acceptance

Your request for payment has been accepted

- To generate the employer payment report, please click the print button. [Print](#)
- If you need to contact us with questions regarding this payment, please have your Payment Confirmation Number for faster access.
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- Your payment may take longer to post, depending upon your Financial Institution.

Payment Setup Total

Total Payment Amount: \$6,120.19

Payment Summary

Payment Confirmation Number	Payment Authorization Date	Receivable ID	Receivable Description	Payment Method	Payment Account Nickname	Selected Payment Amount
1002115814	06/01/2022	100000016767684	Employer Contribution, PEPR, 26189, CalPERS, 05/16/2022 - 05/31/2022	EFT - Debit	Citizens Business Bank -5402	\$4,740.80
1002115815	06/01/2022	100000016767643	Employer Contribution, Classic, 1684, CalPERS, 05/16/2022 - 05/31/2022	EFT - Debit	Citizens Business Bank -5402	\$1,379.39

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Build: v10.1.0.a Baseline: 220511_120041_v10.1_Int.62 UID: 318

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Name: City of Canyon Lake **CalPERS ID:** 3813045770

Payment Request Completed

Your request for payment has been accepted

- **To generate the employer payment report, please click the print button.** Print
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Payment Summary

Total Payment Amount: \$5,745.00

Payment Details

Original Confirmation Number	Payment Date	Receivable ID	Receivable Description	Payment Method	Payment Amount	Receivable Amount
1002128184	06/16/2022	100000016801482	Employer Contribution, PEPR, 26189, CalPERS, 06/01/2022 - 06/15/2022	EFT - Debit	Citizens Business Bank -5402	\$4,365.61
1002128185	06/16/2022	100000016801444	Employer Contribution, Classic, 1684, CalPERS, 06/01/2022 - 06/15/2022	EFT - Debit	Citizens Business Bank -5402	\$1,379.39

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Build: v10.1.0.b Baseline: 220526_095557_v10.1_Int.1919 **UID: 318**

Fire Department PARS EE & ER Contributions

Participants Name	Pay Period Check Date	Pay Period	Gross Wages Subject to		Employer Contribution	Employee Contribution	Hire Date
			PARS				
LaTendresse, Jeff	5/31/2022	5/16/2022 to 5/31/2022	4744.05		355.80	355.80	11/1/2021
Samuels, Michael	5/31/2022	5/16/2022 to 5/31/2022	3821.91		286.64	286.64	1/1/2022
			Total Wages		Total Employer Contribution	Total Employee Contribution	Total Contribution
Totals	2		8565.96		642.45	642.45	1284.89
*** Jeff and Michael are on Semi-Monthly					10-421-6080	10-000-2100	

Fire Department PARS EE & ER Contributions

Participants Name	Pay Period Check Date	Pay Period	Gross Wages Subject to		Employer Contribution	Employee Contribution	Hire Date
			PARS				
LaTendresse, Jeff	6/15/2022	6/1/2022 to 6/15/2022	4744.05		355.80	355.80	11/1/2021
Samuels, Michael	6/15/2022	6/1/2022 to 6/15/2022	3821.91		286.64	286.64	1/1/2022
			Total Wages		Total Employer Contribution	Total Employee Contribution	Total Contribution
Totals	2		8565.96		642.45	642.45	1284.89
					10-421-6080	10-000-2100	

*** Jeff and Michael are on Semi-Monthly

Fire Department PARS EE & ER Contributions

Participants Name	Pay Period Check Date	Pay Period	Gross Wages Subject to		Employer Contribution	Employee Contribution	Hire Date
			PARS	PARS			
Bratt, Christopher	5/27/2022	5/8/2022 to 5/21/2022	2270.43	2270.43	170.28	170.28	1/1/2022
Garcia, Nathaniel	5/27/2022	5/8/2022 to 5/21/2022	2270.43	2270.43	170.28	170.28	1/1/2022
Gorter, Brennain	5/27/2022	5/8/2022 to 5/21/2022	2883.45	2883.45	216.26	216.26	1/1/2022
Grant, Jonathan	5/27/2022	5/8/2022 to 5/21/2022	2758.85	2758.85	206.91	206.91	1/1/2022
Green, Matthew	5/27/2022	5/8/2022 to 5/21/2022	2622.00	2622.00	196.65	196.65	1/1/2022
O'Marra, Timothy	5/27/2022	5/8/2022 to 5/21/2022	3179.75	3179.75	238.48	238.48	1/1/2022
Sanchez, Humberto	5/27/2022	5/8/2022 to 5/21/2022	2622.00	2622.00	196.65	196.65	4/10/2022
Willis, Cory	5/27/2022	5/8/2022 to 5/21/2022	2884.64	2884.64	216.35	216.35	1/1/2022
Totals	8		21491.55		1611.88	1611.88	3223.75
***These employees are on Bi-Weekly Pay Schedule					10-421-6080	10-000-2100	

Fire Department PARS EE & ER Contributions

Participants Name	Pay Period Check Date	Pay Period	Gross Wages Subject to		Employer Contribution	Employee Contribution	Hire Date
			PARS				
Bratt, Christopher	6/10/2022	5/22/2022 to 6/4/2022	2270.43		170.28	170.28	1/1/2022
Garcia, Nathaniel	6/10/2022	5/22/2022 to 6/4/2022	2270.43		170.28	170.28	1/1/2022
Gorter, Brennain	6/10/2022	5/22/2022 to 6/4/2022	2883.45		216.26	216.26	1/1/2022
Grant, Jonathan	6/10/2022	5/22/2022 to 6/4/2022	3670.50		275.29	275.29	1/1/2022
Green, Matthew	6/10/2022	5/22/2022 to 6/4/2022	2622.00		196.65	196.65	1/1/2022
O'Marra, Timothy	6/10/2022	5/22/2022 to 6/4/2022	3179.75		238.48	238.48	1/1/2022
Sanchez, Humberto	6/10/2022	5/22/2022 to 6/4/2022	2622.00		196.65	196.65	4/10/2022
Willis, Cory	6/10/2022	5/22/2022 to 6/4/2022	2884.64		216.35	216.35	1/1/2022
Totals	8		22403.20		1680.25	1680.25	3360.50
***These employees are on Bi-Weekly Pay Schedule					10-421-5080	10-000-2100	

Last Check issued 6.10.22

Fire Department PARS EE & ER Contributions

Participants Name	Pay Period Check Date	Pay Period	Gross Wages Subject to		Employer Contribution	Employee Contribution	Hire Date
			PARS	PARS			
Bratt, Christopher	6/24/2022	6/5/2022 to 6/18/2022	\$	2,270.10	\$ 170.26	\$ 170.26	1/1/2022
Garcia, Nathaniel	6/24/2022	6/5/2022 to 6/18/2022		2,270.10	170.26	170.26	1/1/2022
Gorter, Brennain	6/24/2022	6/5/2022 to 6/18/2022		2,883.05	216.23	216.23	1/1/2022
Green, Matthew	6/24/2022	6/5/2022 to 6/18/2022		2,622.00	196.65	196.65	1/1/2022
O'Marra, Timothy	6/24/2022	6/5/2022 to 6/18/2022		3,179.75	238.48	238.48	1/1/2022
Sanchez, Humberto	6/24/2022	6/5/2022 to 6/18/2022		2,622.00	196.65	196.65	4/10/2022
Willis, Cory	6/24/2022	6/5/2022 to 6/18/2022		2,884.20	216.32	216.32	1/1/2022
Totals			8	\$ 18,731.20	\$ 1,404.85	\$ 1,404.85	\$ 2,809.71
					10-421-6080	10-000-2100	

***These employees are on Bi-Weekly Pay Schedule

Home > Reporting > Billing and Payments > CalPERS ID: 3813045770

Manage Reports Billing and Payments Payroll Schedule Out-of-Class Validation Member Requests Health Reconciliation Retirement Appoint

Name: City of Canyon Lake CalPERS ID: 3813045770

Payment Request Acceptance

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Payment Setup Total

Total Payment Amount: \$4,872.79

Payment Summary

Payment Confirmation Number	Payment Authorization Date	Receivable ID	Receivable Description	Payment Method	Payment Account Nickname	Selected Payment Amount
1002115761	06/01/2022	100000016808646	Health PA Billing - Non-PERS	EFT - Debit	Citizens Business Bank -5402	\$4,872.79

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[Manage Reports](#) | [Billing and Payments](#) | [Payroll Schedule](#) | [Out-of-Class Validation](#) | [Member Requests](#) | [Health Reconciliation](#) | [Retirement Appointr](#)

Name: City of Canyon Lake

CalPERS ID: 3813045770

Payment Request Acceptance

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Payment Setup Total

Total Payment Amount: \$6,668.27

Payment Summary

Payment Confirmation Number	Payment Authorization Date	Receivable ID	Receivable Description	Payment Method	Payment Account Nickname	Selected Payment Amount
1002115765	06/01/2022	100000016808638	Health PA Billing - PERS	EFT - Debit	Citizens Business Bank -5402	\$6,668.27

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Contact us at 1-877-496-1630 or NRSPlan@nationwide.com.

FastPay

Payroll detail payment submission

Plan name	CITY OF CANYON LAKE
Plan number	0035273001
Pay Center	CITY OF CANYON LAKE
Submission date	05-31-2022
Submission time	10:43:59 AM
Pay date	05-31-2022
Payment amount	\$3,692.32
Debit ACH account	Citizens Business Bank
Bank routing number	*****4149
Bank account number	*****5402
Debit account type	Checking
Debit ACH draft date	06-01-2022

CM



Nationwide®

Contact us at 1-877-496-1630 or NRSPan@nationwide.com.

FastPay

Successful submission

Plan name	CITY OF CANYON LAKE
Plan number	0035273001
Pay Center	CITY OF CANYON LAKE
Submitted date	05-31-2022
Submitted time	10:46:42 AM
Source file name	
Pay date	05-27-2022
Payroll contribution total	\$161.92

CM



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Contact us at 1-877-496-1630 or NRSPlan@nationwide.com.

FastPay

Successful submission

Plan name	CITY OF CANYON LAKE OBRA
Plan number	0035273002
Pay Center	CITY OF CANYON LAKE OBRA
Submitted date	05-31-2022
Submitted time	10:48:31 AM
Source file name	
Pay date	05-31-2022
Payroll contribution total	\$238.86

CM

Investment Reports

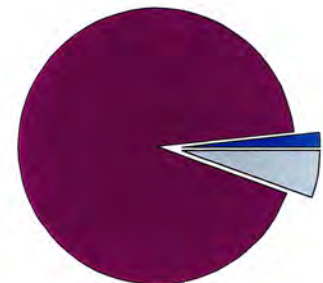
Account Number: **1035003119**
May 01, 2022 To May 31, 2022

TERRY SHEA
31516 RAILROAD CANYON RD
CANYON LAKE, CA 92587

Account Name: **(PLEDGED) CITY OF CANYON LAKE
CITIZENS BUSINESS BANK**
Account Number: **1035003119**
Your Relationship
Manager Is: **ANDRE MINASSIAN**
Phone: **909-483-4390**

Investment Portfolio Summary

Market Value As Of	05/01/2022	05/31/2022	% Of Account
 CASH & CASH EQUIVALENTS	41,880.08	42,348.48	1.6%
 FIXED INCOME	2,452,767.49	2,465,391.85	92.7%
 MISCELLANEOUS	150,490.50	150,342.00	5.7%
Total	2,645,138.07	2,658,082.33	100.0%



Activity Summary

	This Period	Year To Date	Realized Capital Gains / Losses	
			This Period	Year To Date
Beginning Market Value	2,645,138.07	2,759,518.95		
Income	904.91	12,380.63		
Asset Activity	0.00	48,715.00		
Fees	436.51	2,225.49		
Cash Management	468.40	38,559.86		
Change In Market Value	12,944.26	101,436.62		
Ending Market Value	2,658,082.33	2,658,082.33		
			Total Gains / Losses	0.00

Account Number: 1035003119

May 01, 2022 To May 31, 2022

Portfolio Statement

Quantity	Description	Market Value	Cost Basis
Cash & Cash Equivalents			
Cash Equivalents			
Unclassified			
42,348.480	09248U700 BLACKROCK BLF LIQUIDITY FEDFUND #0081	42,348.48	42,348.48
	Total Unclassified	42,348.48	42,348.48
Total	Cash Equivalents	42,348.48	42,348.48
Total	Cash & Cash Equivalents	42,348.48	42,348.48
Fixed Income			
Taxable			
34,722.220	3130AJRE1 FEDERAL HOME LOAN BANK DTD 6/24/2020 CALL .75% 06/24/2025-2020	32,856.60	34,722.22
50,000.000	3130AJSY6 FEDERAL HOME LOAN BANK DTD 7/15/2020 CALL .68% 07/15/2025-2022	47,245.00	48,715.00
100,000.000	3130AKMR4 FEDERAL HOME LOAN BANK DTD 01/15/21 CALL .33% 01/15/2025-2021	94,534.00	99,910.00
150,000.000	3130AL5X8 FEDERAL HOME LOAN DTD 2/24/2021 CALL .65% 02/24/2026-2021	137,559.00	150,000.00
150,000.000	3130ALEK6 FEDERAL HOME LOAN BANK DTD 02/26/21 CALL .78% 02/26/2026-2021	139,449.00	150,000.00
100,000.000	3130AMT85 FEDERAL HOME LOAN BANK DTD 6/28/2021 CALL .4% 06/28/2024-2021	96,029.00	100,000.00
100,000.000	3130ANCF5 FEDERAL HOME LOAN BANK DTD 8/12/2021 CALL 1% 05/12/2026-2021	93,968.00	100,000.00
100,000.000	3130ANJT8 FEDERAL HOME LOAN BANK DTD 8/26/2021 CALL .9% 08/26/2026-2021	93,628.00	99,925.00
150,000.000	3130ANND8 FEDERAL HOME LOAN BANK DTD 8/26/2021 CALL 1.05% 08/26/2026-2021	140,737.50	150,000.00
50,000.000	3130APLB9 FEDERAL HOME LOAN BANK DTD 10/28/2021 CALL .85% 10/28/2024-2022	47,908.00	50,000.00

Portfolio Statement (Continued)

Quantity	Description	Market Value	Cost Basis
Taxable			
100,000.000	3130AQ2H5 FEDERAL HOME LOAN BANK DTD 11/30/2021 CALL 1.05% 11/25/2024-2022	96,709.00	99,985.00
105,000.000	3133EEG79 FEDERAL FARM CREDIT BANK DTD 05/07/2015 2.15% 09/07/2023	104,910.75	107,815.36
100,000.000	3133EMAM4 FEDERAL FARM BANK DTD 09/21/2020 .25% 09/21/2023-2022	97,243.00	99,925.00
100,000.000	3133EMHE5 FEDERAL FARM CREDIT BANK DTD 11/30/2020 CALL .17% 11/30/2022-2021	99,269.00	99,978.00
100,000.000	3133EMU91 FEDERAL FARM CREDIT BANK DTD 7/21/21 CALL .74% 07/21/2025-2021	93,815.00	100,000.00
100,000.000	3134GWMY9 FREDDIE MAC DTD 08/19/2020 CALL .625% 08/19/2025-2021	93,535.00	100,000.00
100,000.000	3134GWVJ2 FREDDIE MAC DTD 9/30/2020 CALL .4% 09/30/2024-2021	95,016.00	100,000.00
100,000.000	3134GWVN3 FREDDIE MAC DTD 09/30/2020 CALL .6% 09/30/2025-2021	92,885.00	100,000.00
200,000.000	3135G06A6 FANNIE MAE DTD 10/20/2020 CALL .58% 10/20/2025-2021	185,890.00	200,000.00
100,000.000	3135G06M0 FANNIE MAE DTD 12/16/2020 CALL .5% 12/16/2024-2021	94,550.00	100,000.00
100,000.000	3135GA3W9 FANNIE MAE .6% 11/25/2025-2022	92,775.00	100,000.00
200,000.000	3136G46A6 FANNIE MAE DTD 10/27/2020 CALL .3% 10/27/2023-2021	194,154.00	200,000.00
200,000.000	880591ER9 TENN VALLEY AUTHORITY DTD 09/29/14 2.875% 09/15/2024	200,726.00	205,627.45
Total	Taxable	2,465,391.85	2,596,603.03
Total	Fixed Income	2,465,391.85	2,596,603.03

Portfolio Statement (Continued)

Quantity	Description	Market Value	Cost Basis
Miscellaneous			
Corp Bond-sma			
Taxable Bonds			
150,000.000	24422ERT8 JOHN DEERE CAPITAL CORP DTD 06/26/12 2.8% 01/27/2023	150,342.00	158,469.00
	Total Taxable Bonds	150,342.00	158,469.00
Total	Corp Bond-sma	150,342.00	158,469.00
Miscellaneous Sundry Assets			
Documents			
1.000	DOC199647 INVESTMENT MANAGEMENT AGREEMENT CITY OF CANYON LAKE A/C# 1035003119	0.00	0.00
	Total Documents	0.00	0.00
Total	Miscellaneous Sundry Assets	0.00	0.00
Total	Miscellaneous	150,342.00	158,469.00
Grand Total Assets		2,658,082.33	2,797,420.51

Account Activity Summary

	Total Cash	Cost Basis Excluding Cash	Market Value Including Cash
Balances Beginning Of Period	0.00	2,796,952.11	2,652,560.93
Prior Accruals			7,422.86-
Unrealized Appreciation This Period			12,944.26
Current Accruals			9,242.29
Cash Management	468.40-	468.40	468.40-
Fees	436.51-	0.00	436.51-
Income	904.91	0.00	904.91
Realized Gain/loss			0.00
Non Cash Asset Changes			
Balances End Of Period	0.00	2,797,420.51	2,667,324.62

Transaction Statement

Date	Quantity	Description	Transaction Type	Cash	Cost Basis
05/01/22		Beginning Balance		0.00	2,796,952.11

Transaction Statement (Continued)

Date	Quantity	Description	Transaction Type	Cash	Cost Basis
Income					
Interest					
05/02/22		09248U700 BLACKROCK BLF LIQUIDITY FEDFUND #0081	INTEREST RCVD	9.49	
05/25/22		3135GA3W9 FANNIE MAE .6% 11/25/2025-2022	INTEREST RCVD	300.00	
05/25/22		3130AQ2H5 FEDERAL HOME LOAN BANK DTD 11/30/2021 CALL 1.05%	INTEREST RCVD	510.42	
05/31/22		11/25/2024-2022 3133EMHE5 FEDERAL FARM CREDIT BANK DTD 11/30/2020 CALL .17%	INTEREST RCVD	85.00	
		11/30/2022-2021			
Total Interest				904.91	0.00
Total Income				904.91	0.00
Fees					
05/27/22		MANAGEMENT FEES CITIZENS BUSINESS BANK FOR THE PERIOD ENDING 05/20/2022	DISBURSEMENT	436.51 -	
Total Fees				436.51 -	0.00
Cash Management					
05/31/22	468.400	09248U700 NET CASH MANAGEMENT	NET CASH MGMT	468.40 -	468.40
Total Cash Management				468.40 -	468.40
05/31/22		Ending Balance		0.00	2,797,420.51

Account Number: **1035003119**

May 01, 2022 To May 31, 2022

Disclosure

CitizensTrust may receive research and other benefits from Brokers/Dealers which may be considered compensation. Upon request, we will disclose details of any compensation received. We have added an additional benchmark to your performance insert. Call for details.

Market Perspective

WE HOPE THAT YOU AND YOURS ARE SAFE/HEALTHY DURING THESE CHALLENGING TIMES. PLEASE READ OUR QUARTERLY MARKET PERSPECTIVES AT WWW.CBBANK.COM UNDER RECENT DOCUMENTS. BE ASSURED WE ARE WATCHING THE MARKETS CLOSELY, AND IF YOU HAVE ANY QUESTIONS OR CONCERNS WE ENCOURAGE YOU TO CONTACT YOUR RELATIONSHIP MANAGER.

**MINUTES
REGULAR MEETING OF THE
CANYON LAKE CITY COUNCIL
Wednesday, June 1, 2022**

**Closed Session – 5:00 p.m.
City Hall Administration Building
31526 Railroad Canyon Road, Suite 5
Canyon Lake, CA 92587**

CALL TO ORDER

Mayor Smith called the meeting to order at 5:00 p.m.

CITY COUNCIL ROLL CALL

Present: Councilmember Castillo, Councilmember Dain, Mayor Pro Tem Greene,
Councilmember Welty and Mayor Smith

Absent:

PUBLIC COMMENTS

There were no public comments.

CLOSED SESSION

- A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS - Pursuant to
Section 54956.8
Property: APN 349-290-008
Agency Negotiator: City Manager
Negotiating Parties: Jim Kipp
Under Negotiation: Price and Terms of Payment
- B. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION -
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d)
of Section 54956.9 - 1 case
- C. EXISTING LITIGATION - Pursuant to paragraph (1) of subdivision (d) of
Section 54956.9 – City of Canyon Lake, et al. v. Charles and Joy Sterling, et
al. Riverside Superior Court Case No. CVRI2105747

The City Council entered Closed Session at 5:00 p.m.

**Open Session – 6:30 p.m.
City Hall Council Chamber
31516 Railroad Canyon Road
Canyon Lake, CA 92587**

CALL OPEN SESSION TO ORDER

Mayor Smith called the meeting to order at 6:30 p.m.

Mayor Smith called for a moment of silence in honor of the Military Personnel and First Responders who have given the ultimate sacrifice.

INVOCATION

Invocation was led by Mayor Smith.

FLAG SALUTE

Flag Salute was led by Nancy Horton.

ROLL CALL

Present: Councilmember Castillo, Councilmember Dain, Mayor Pro Tem Greene, Councilmember Welty and Mayor Smith

Absent:

CLOSED SESSION REPORT

There was nothing to report out of closed session.

APPROVAL OF THE CITY COUNCIL AGENDA

Motion and second by Councilmembers Castillo/Dain to approve the agenda.

Motion carried 5-0, with Councilmember Castillo, Councilmember Dain, Mayor Pro Tem Greene, Councilmember Welty and Mayor Smith voting aye.

CEREMONIAL MATTERS *Presentations, Awards, Proclamations*

- Proclamation – National Day of Prayer

Mayor Smith presented Ted & Nancy Horton with a proclamation in honor of National Day of Prayer.

- Citizen of the Month

Mayor Smith presented Matt & Luke Thomas as Citizens of the Month for the month of June.

COMMUNITY REPORTS

- Elsinore Valley Municipal Water District Update - President Darcy Burke

President Darcy Burke gave an update on behalf of Elsinore Valley Municipal Water District.

- Canyon Lake Property Owners Association Update - President Renee Griffiths

President Renee Griffiths gave an update on behalf of the Canyon Lake Property Owners Association.

- Chamber of Commerce Update - President Jeanne O'Dell

President O'Dell gave an update on behalf of the Canyon Lake Chamber of Commerce.

PUBLIC SAFETY UPDATE

❖ Sheriff

Lieutenant James Rayls was unavailable to attend the meeting.

❖ Code Enforcement

Ruby Manzano, Senior Code Enforcement Officer, gave an update on the statistics and answered questions from the Council.

❖ Fire

Chief Jeff LaTendresse gave an update on the statistics and answered questions from the Council.

PUBLIC COMMENT

The following members of the public spoke:

- Steve Hipsak
- John Stelzner
- Jack Wamsley

CONSENT CALENDAR

- (1) Waive Full Reading, Read all Ordinances by Title Only
- (2) Resolution - Adoption of Resolution No. 2022-26 Approving Claims and Demands of the City
- (3) Minutes - Approval of City Council Minutes
May 11, 2022 – Regular City Council Meeting

- (4) Resolution – Adoption of Resolution No. 2022-27, Amending the Service Agreement between CTAI Pacific Greenscape and the City of Canyon Lake for Landscape and Irrigation Maintenance Services
- (5) Resolution – Adoption of Resolution No. 2022-28, Amending the Service Agreement between of PZL Inc. and the City of Canyon Lake for City Engineering Services
- (6) Resolution – Adoption of Resolution No. 2022-29, Amending the Service Agreement between of Tri Lake Consultants Inc. and the City of Canyon Lake for City Engineering Services
- (7) Receive & File – General Plan Annual Progress Report
- (8) Resolution – Adoption of Resolution No. 2022-30, Approving the Amended Agreement between Animal Friends of the Valleys, Inc. and the City of Canyon Lake for Animal Control Services
- (9) Resolution – Adoption of Resolution No. 2022-38, Establishing a List of Projects for Fiscal Year 2022-23 Funded by SB 1: the Road Repair and Accountability Act of 2017

Motion and second by Mayor Pro Tem Greene/Councilmember Castillo to approve the agenda.

Motion carried 5-0, with Councilmember Castillo, Councilmember Dain, Mayor Pro Tem Greene, Councilmember Welty and Mayor Smith voting aye.

PULLED CONSENT CALENDAR ITEMS

PUBLIC HEARING

- (10) Resolution - Adoption of Resolution No. 2022-31, Establishing Solid Waste Collection Rates for the 2022-2023 Fiscal Year and Providing for Collection Thereof on the Property Tax Roll

- Public Hearing Opened

Mayor Smith opened the Public Hearing at 7:18 p.m.

- Staff Presentation

City Manager Mann presented the item.

- Questions to Staff by City Council

There were none.

- Testimony by Proponents

There were none.

- Testimony by Opponents

There were none.

- Response by Proponents

There were none.

- Public Hearing Closed

Mayor Smith closed the Public Hearing at 7:20 p.m.

- Discussion by City Council

Alex Braicovich, Senior Regional Vice President for CR&R Incorporated, answered questions from the Council.

- Tabulation of Written Protests by City Clerk

Mayor Smith asked the City Clerk to tabulate the protests for the Solid Waste Collection Rates and inform the Council if a majority existed.

City Clerk Sauseda stated that no protests were received.

- Action by City Council

Motion and second by Mayor Pro Tem Greene/Councilmember Welty to adopt Resolution No. 2022-31.

Motion carried 5-0, with Councilmember Castillo, Councilmember Dain, Mayor Pro Tem Greene, Councilmember Welty and Mayor Smith voting aye.

- (11) Resolution – Adoption of Resolution No. 2022-32, Establishing EMS Program Fees for the 2022-2023 Fiscal Year and Providing for Collection Thereof on the Property Tax Roll

- Public Hearing Opened

Mayor Smith opened the Public Hearing at 7:22 p.m.

- Staff Presentation

City Manager Mann presented the item.

- Questions to Staff by City Council

There were none.

- Testimony by Proponents

There were none.

- Testimony by Opponents

The following members of the public spoke:

- John Zaitz

- Response by Proponents

City Attorney Graham briefly responded to the comments by Mr. Zaitz.

- Public Hearing Closed

Mayor Smith closed the Public Hearing at 7:28 p.m.

- Discussion by City Council

No further discussion.

- Tabulation of Written Protests by City Clerk

Mayor Smith asked the City Clerk to tabulate the protests for the EMS Program Fees and inform the Council if a majority existed.

City Clerk Sauseda stated that no protests were received.

- Action by City Council

Motion and second by Mayor Pro Tem Greene/Councilmember Dain to adopt Resolution No 2022-32.

Motion carried 5-0, with Councilmember Castillo, Councilmember Dain, Mayor Pro Tem Greene, Councilmember Welty and Mayor Smith voting aye.

(13) Towne Center Specific Plan

- Introduction and First Reading of Ordinance No. 222, Amending the City Zoning Map of the City of Canyon Lake Changing Certain Property from C-1 General Commercial to Mixed Use Zone
- Adoption of Resolution No. 2022-33, Approving the Towne Center Specific Plan, as provided by Section 9.30.030 (d) of the City of Canyon Lake Municipal Code

- Public Hearing Opened

Mayor Smith opened the Public Hearing at 7:30 p.m.

- Staff Presentation

City Planner Jim Morrissey presented the item.

- Questions to Staff by City Council

There were none.

- Testimony by Proponents

There were none.

- Testimony by Opponents

There were none.

- Response by Proponents

There were none.

Mayor Pro Tem Greene left the dais at 7:50 p.m. and returned at 7:53 p.m.

- Public Hearing Closed

Mayor Smith closed the Public Hearing at 7:55 p.m.

- Discussion by City Council

Discussion ensued.

- Action by City Council

Motion and second by Mayor Pro Tem Greene/Councilmember Welty to adopt a Mitigated Negative Declaration with the incorporation of identified and modified mitigation measures.

Motion carried 5-0, with Councilmember Castillo, Councilmember Dain, Mayor Pro Tem Greene, Councilmember Welty and Mayor Smith voting aye.

Motion and second by Mayor Pro Tem Greene/Councilmember Welty to approve the introduction and first reading of Ordinance No. 222.

Motion carried 5-0, with Councilmember Castillo, Councilmember Dain, Mayor Pro Tem Greene, Councilmember Welty and Mayor Smith voting aye.

Motion and second by Councilmembers Dain/Castillo to adopt Resolution No. 2022-33.

Motion carried 5-0, with Councilmember Castillo, Councilmember Dain, Mayor Pro Tem Greene, Councilmember Welty and Mayor Smith voting aye.

- (12) Ordinance – Introduction and First Reading of Ordinance No. 221, An Ordinance of the City Council of the City of Canyon Lake, California, Replacing Chapter 9.25 of the Canyon Lake Municipal Code Regarding Signs

- Public Hearing Opened

Mayor Smith opened the Public Hearing at 8:00 p.m.

- Staff Presentation

City Attorney Graham presented the item.

- Questions to Staff by City Council

Questions and discussion ensued.

- Testimony by Proponents

There were none.

- Testimony by Opponents

There were none.

- Response by Proponents

There were none.

- Public Hearing Closed

Mayor Smith closed the Public Hearing at 8:25 p.m.

- Discussion by City Council

No further discussion.

- Action by City Council

Motion and second by Mayor Pro Tem Greene/Councilmember Castillo to approve the introduction and first reading of Ordinance No. 221 as amended.

Motion carried 5-0, with Councilmember Castillo, Councilmember Dain, Mayor Pro Tem Greene, Councilmember Welty and Mayor Smith voting aye.

BUSINESS ITEMS

- (14) Resolution – Adoption of Resolution No. 2022-34, Designating the City as the Enforcement Agency for State Regulations on Single-Use Foodware Accessories and Standard Condiments

Presentation by City Attorney Graham.

There were no public comments.

Motion and second by Mayor Pro Tem Greene/Councilmember Dain to adopt Resolution No. 2022-34.

Motion carried 5-0, with Councilmember Castillo, Councilmember Dain, Mayor Pro Tem Greene, Councilmember Welty and Mayor Smith voting aye.

- (15) Resolution – Adoption of Resolution 2022-35, Authorizing the City Manager to Sign a Memorandum of Understanding Between the City of Canyon Lake and Elsinore Valley Municipal Water District Regarding Enforcement of City of Canyon Lake Ordinances at Elsinore Valley Municipal Water District Property

Presentation by City Manager Mann.

There were no public comments.

Motion and second by Councilmembers Castillo/Dain to adopt Resolution No. 2022-35.

Motion carried 5-0, with Councilmember Castillo, Councilmember Dain, Mayor Pro Tem Greene, Councilmember Welty and Mayor Smith voting aye.

- (16) Approval of City Budget

- Adoption of Resolution No. 2022-36, Approving the Budget, Appropriating Revenue and Establishing the Appropriations Limit for Fiscal Year 2022-2023
- Adoption of Resolution No. 2022-37, Approving the Salary and Wage Schedule for Employees of the City of Canyon Lake for Fiscal Year 2022-23

Presentation by Finance Director Terry Shea.

There were no public comments.

Motion and second by Mayor Pro Tem Greene/Mayor Smith to adopt Resolution No. 2022-36 & Resolution No. 2022-37.

Motion carried 5-0, with Councilmember Castillo, Councilmember Dain, Mayor Pro Tem Greene, Councilmember Welty and Mayor Smith voting aye.

CITY MANAGER COMMENTS

City Manager announced the upcoming Election on Tuesday, June 7, 2022 and also announced that the September City Council meeting would take place on Wednesday, September 14, 2022.

COMMITTEE AND COUNCIL REPORTS/COMMENTS

• COUNCILMEMBER DAIN

Councilmember Dain announced that Animal Friends of the Valleys was running a half price special on microchipping for dogs and cats for the month of June. She expressed how pleased she was with the results of the City's Memorial Day flag project. She was overwhelmed by the spirit of the community and was very thankful to all the volunteers.

- **COUNCILMEMBER CASTILLO**

Councilmember Castillo echoed the comments of Councilmember Dain regarding the Memorial Day project and thanked City staff for all their work on it. She attended a workgroup with other women from the Southwest Riverside County region. She gave an update on the Junior Lifeguard program. She congratulated the Canyon Lake Little League teams that made it to tournament and championship games. Lastly, she announced that club rush would take place on Saturday, June 4th from 4-8 p.m. and stated that she would be at the C.L.E.A.R. booth.

- **COUNCILMEMBER WELTY**

Councilmember Welty asked residents to get their kids involved in the community during the summer. He attended a meeting with Northwest Mosquito & Vector Control District. Lastly, he addressed the comments made earlier in the meeting regarding sales tax on vehicles and encouraged residents to contact their local dealerships after having purchased a vehicle for potential rebates.

- **MAYOR PRO TEM GREENE**

Mayor Pro Tem Greene gave updates from RCA. He attended the SCAG Annual Conference, the ribbon cutting ceremony for the I-15 Freeway interchange at Railroad Canyon, National Day of Prayer, and the Cancer Fair. Lastly, he announced that the Emergency Preparedness Committee would meet on Thursday, June 2nd.

- **MAYOR SMITH**

Mayor Smith gave updates from RCTC & RTA. He spoke about Memorial Day weekend and how phenomenal the entire weekend was. He thanked the residents for truly remembering what the weekend was all about.

ANNOUNCEMENTS

Mayor Smith announced that the next City Council meeting would take place on Wednesday, July 6th at 5:00 p.m. for closed session and 6:30 p.m. for open session.

ADJOURNMENT

Mayor Smith adjourned the meeting at 9:00 p.m.

Respectfully submitted,

Ana V. Sauseda, CMC
City Clerk

ORDINANCE NO. 221**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE, CALIFORNIA, REPLACING CHAPTER 9.25 OF THE CANYON LAKE MUNICIPAL CODE REGARDING SIGNS**

WHEREAS, signs serve a useful purpose in communicating messages, and the location, number, size, and design of a sign and its relationship to nearby signs and structures has a significant impact upon the appearance of a community and the viewer's perception of that community; and

WHEREAS, unregulated and unmaintained signs contribute to visual clutter, confusion, and aesthetic blight, and may cause traffic hazards and impede rather than enhance commerce and communication; and

WHEREAS, the City of Canyon Lake ("City") has a substantial and compelling interest in the preservation of the aesthetic qualities of the City and the protection of the health, safety, and welfare of its citizens, residents, visitors, and businesses from the traffic hazards created by distracting signs; and

WHEREAS, to advance this interest, the City Council now desires to replace Chapter 9.25 of the Canyon Lake Municipal Code regarding signs.

THE CITY COUNCIL OF THE CITY OF CANYON LAKE DOES ORDAIN AS FOLLOWS:

SECTION 1. Amendment. Chapter 9.25 is hereby deleted in its entirety and replaced with the amended Chapter 9.25, attached hereto and incorporated herein as Exhibit "A."

SECTION 2. Severability. If any section, sentence, clause or phrase of this Ordinance or the application thereof to any entity, person or circumstance is held for any reason to be invalid or unconstitutional, such invalidity or unconstitutionality shall not affect other provisions or applications of this Ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this Ordinance are severable. The City Council hereby declares that it would have adopted this Ordinance and each section, sentence, clause or phrase thereof, irrespective of the fact that any one or more section, subsections, sentences, clauses or phrases be declared invalid or unconstitutional.

SECTION 3. Effective Date. This Ordinance shall become effective thirty (30) days following its adoption.

SECTION 4. Publication and Posting. The Mayor shall sign this Ordinance and the City Clerk shall certify as to the adoption and shall cause the ordinance or a summary thereof to be published in accordance with state law.

SECTION 5. CEQA. Pursuant to 15061(b)(3), the City Council find the proposed amendment is covered by the common sense exemption that CEQA applies only to projects which have the potential for causing a significant effect on the environment. With this amendment, it can be seen

with certainty that there is no possibility that the amendment may have a significant effect on the environment, and therefore, the amendment is not subject to CEQA.

PASSED APPROVED AND ADOPTED this 6th day of July, 2022.

Jeremy Smith, Mayor

ATTEST:

APPROVED AS TO FORM:

Ana V. Sauseda, CMC
City Clerk

Steven Graham, City Attorney

Exhibit A

Chapter 9.25 – SIGNS

Sections:

9.25.010	Purpose and intent.
9.25.020	Definitions.
9.25.030	Signs for which a permit is not required.
9.25.040	Sign permit requirements.
9.25.050	Nonresidential areas – standards for permanent signs.
9.25.060	Nonresidential areas – standards for temporary signs.
9.25.070	Residential areas -standards for permanent and temporary signs.
9.25.080	Prohibited signs.
9.25.090	Abandoned, illegal and nonconforming signs.
9.25.100	Conformance and amortization.
9.25.110	Violation and enforcement.
9.25.120	Construction and maintenance.
9.25.130	Appeal procedure.
9.25.140	Variance.

9.25.010 Purpose and Intent.

- (a) The purpose of this Chapter is to establish standards for the fabrication, erection, and use of signs, and to regulate the location, type, size, and height of signage for all properties within the City of Canyon Lake. The adoption of this Chapter reflects the formal finding of fact by the City Council of the City of Canyon Lake that regulation of signage advances the following compelling governmental interests:
- (1) Reducing signage that the City has determined to be a cause of unsafe traffic and visibility conditions for pedestrians, bicyclists, drivers, and passengers.
 - (2) Protecting pedestrians, bicyclists, drivers, and passengers from injury caused by the faulty and uncontrolled construction and use of signs within the City.
 - (3) Protecting pedestrians, bicyclists, drivers, and passengers from injury caused by distractions, obstructions, and hazards created by certain signs or by cluttered, distracting, or illegible signage.
 - (4) Promoting the public welfare, health, and safety of all persons using public thoroughfares and rights-of way within the City of Canyon Lake in relation to the signage displayed thereon, or overhanging, or projecting into such public spaces.
 - (5) Preserving the value of private property by assuring the compatibility of signs with surrounding land uses.
 - (6) Assuring that those public benefits derived from expenditures of public funds for the improvement and beautification of public streets and other public structures and spaces are protected by exercising reasonable controls over character and design of signage.
 - (7) Advancing the aesthetic goals of the City throughout the community and ensure the effectiveness and flexibility in the design, creativity, or use of signage without creating a detriment to the general public.

- (b) The provisions of this Chapter are not intended to abrogate any easements, covenants, conditions, restrictions, or agreements which are more restrictive than the provisions hereof. The provisions of this Chapter are in addition to the Canyon Lake Property Owners Association (POA) requirements which are enforced separately.
- (c) Furthermore, this Chapter leaves ample and adequate alternative channels of commercial speech communication for the messages portrayed on advertising signs - namely, distributed print media, broadcast media, and point-of-purchase display - and is narrowly defined so as to limit said prohibition to commercial speech on exterior signage and signage intended to be viewed from beyond the boundaries of a site.
- (d) The penalties of the City of Canyon Lake Municipal Code may be applicable to violations of the provisions of this title.
- (e) Any sign authorized by this Chapter may contain a noncommercial message.

9.25.020 Definitions.

“Abandoned sign.” Any sign which advertises a business, use or service which has been discontinued for a period of more than ninety (90) calendar days.

“Accessory sign.” A permanently mounted sign that has a purpose secondary to the use of the lot on which it is located. Examples may include signs that inform of an ATM, an entrance, or a “loading only” zone.

“Active building board sign.” A type of temporary development sign that is made of a rigid material such as plywood or corrugated plastic, which may be displayed only on the site of a building under construction, and only during the time period in which the building permit is valid.

“Advertising vehicle sign.” A sign that is attached to or painted on a vehicle that is licensed and operable.

“A-frame sign.” A freestanding sign usually hinged at the top, or attached in a similar manner, and widening at the bottom to form a shape similar to the letter “A,” which is made out of wood or metal (not plastic).

“Animated sign.” A sign which uses movement, lighting, or special materials to depict action or create a special effect; but not including wind actuated elements such as flags and/or banners, and non-animated digital advertising signs, or hand-held signs.

“Banner sign.” A type of temporary sign that is made of flexible material, such as cloth or vinyl, and is supported along one or more sides or at two (2) or more corners by wires, ropes, string, nails, or other removable fastening materials, pinned on or hanging from any structure, staff, pole, line, framing, or vehicle.

“Billboard.” Any off-site sign which is erected or used for advertising an establishment, message, merchandise, product, service, or entertainment, which is not sold, produced, manufactured, or furnished at the property on which the sign is located.

“Business complex.” A building or group of buildings on one or more lots or building sites containing more than one commercial or industrial occupant which use common vehicular and pedestrian access and parking facilities.

“Comprehensive sign program.” A coordinated comprehensive program of two (2) or more signs for an individual building, building complex(es), or commonly associated development, and the site upon which the development occurs. The combination of lots covered by a “comprehensive sign program” shall be treated as a single site with the comprehensive sign program governing the entire site.

“Development or subdivision entry sign.” A freestanding sign at the entrance to a subdivision and/or homeowners’ association that provides identification therefor.

“Digital advertising sign.” A non-animated, non-flashing static electronic sign that digitally transitions between images.

“Directory sign.” A special type of freestanding or attached sign that lists, indicates, or identifies a business building, business complex, or two (2) or more business activities conducted on the premises and the location thereof.

“Fascia.” An architectural feature generally comprising a trim panel attached to the eaves and immediately below the roofing material.

“Freestanding sign.” A sign permanently resting on or supported by a slab, pedestal, post, pylon, or any other form of base located on the ground.

“Frontage.” The horizontal lineal measurement of any side of a building at ground level.

"Governmental/public sign." A sign placed by local, state, federal, or other public agencies for health, safety, and welfare purposes, including but not limited to traffic signs, identification on public vehicles, including: (1) Signs required by Federal, State, or City statute, not to exceed the maximum size permitted thereby; (2) Memorial signs and plaques, not to exceed two (2) square feet, installed by a civic or non-profit organization; (3) Official and legal notices issued by a court or governmental agency and posted in compliance with law; (4) Official flags of the United States, the State of California, County and City, not to exceed one hundred (100) square feet per flag; (5) Signage providing directions.

“Hand-held sign.” A sign held by a person.

“Inflated sign.” A sign consisting of a flexible envelope of nonporous materials that gains its shape from inserted air or other gas, including but not limited to balloons.

“Legally-required sign.” A sign required to be posted pursuant to state or federal law. Examples would include signs required to be displayed on fuel pumps, such as fuel identification and station logo.

“Legal nonconforming sign.” A sign legally established under old Chapters which does not conform to the regulations of the current Chapter.

“Monument sign.” A sign supported from ground level to the bottom of the sign with the appearance of having a solid base and which does not exceed a height of eight (8) feet.

“Mural.” An original work of visual art produced by hand that is tiled or is glass, metal, or painted directly upon, or affixed directly to an exterior wall of a structure or a paved surface, which does not advertise an institution, organization, business, product, service, and/or event. “Murals” do not include mechanically-produced or computer generated prints or images including but not limited to digitally printed vinyl, or electrical or mechanical components or changing images.

“Non-profit organization.” An organization as defined by the Federal Internal Revenue Service under Section 501(c).

“Off-site sign.” Any sign or sign subsection erected or used for advertising an establishment, message, merchandise, product, service, event, or entertainment, which is not sold, produced, manufactured, or furnished at the property or complex on which the sign is located. An “off-site sign” often provides direction to a primary location.

“On-site directional sign.” A sign that includes a directional arrow or symbol that directs people to a specific destination within a development or site. If the name, logo, or symbol of the destination is included on the on-site directional sign, the name, logo, or symbol must be less than one (1) square foot.

“Projecting sign.” Any sign, other than a wall or fascia sign, which projects perpendicular from and is supported by a wall of a building or structure.

“Pylon.” A freestanding sign designed and constructed of masonry and metal reinforcement projects.

“Roof sign.” A sign erected, constructed, or placed upon or over a roof or parapet of a building or structure, including a mansard roof and which is wholly or partly supported by such buildings.

“Sign.” Any object, device, display or structure, or part thereof, situated outdoors or indoors, which is used to advertise, identify, display, direct or attract attention to an object, person, institution, organization, business, product, service, event or location by any means, including words, letters, figures, design, symbols, fixtures, colors, illumination or projected images.

“Sign area.” The entire single-side face of a sign including the surface and any framing, projections, or molding, but not including the support structure. Individual letters mounted or painted on a building shall be measured by the area enclosed by four (4) straight connecting lines outlining the message. The area of a freestanding sign shall be determined from the sign face.

“Single use.” A single use shall be a site or building occupied by one commercial, industrial, or organizational use.

“Site” shall mean one or more contiguous parcels of land identified by the assessor's records and for which a building or building complex exists or has been proposed.

“Special event.” An event that qualifies as a “special event” under Chapter 11.25 of the Canyon Lake Municipal Code.

“Street frontage.” The length of a lot or parcel of land along or fronting on a street or streets.

“Temporary.” Lasting for only a limited period of time, not permanent.

“Temporary sign.” A sign intended to be displayed for a certain limited period of time.

“Time and temperature devices.” A mechanical or electrical device that indicates time and temperature placed on a commercial building or property.

“Under canopy sign.” A type of on-building sign that is double-sided and directly affixed (via bolts, brackets, or similar method) underneath a rigid permanent canopy which is mounted to, or adjacent to, the façade of the building.

“Wall or fascia sign.” Any sign attached parallel to, but within six (6) inches of, a wall, painted on the wall surface, or erected and confined within the limits of an outside wall of any building or structure, which is supported by such wall or building, and which displays only one sign surface.

“Wearable displays.” A sign worn by a person.

“Window sign.” A type of sign that is either painted onto a window, attached to the inside face of an exterior window, or located inside a building within three (3) feet of a window and intended to be viewed from the exterior of the building. Window signs may face toward the outside, or both the inside and the outside.

“Yard sign.” A freestanding and mounted sign placed on-site, on one or two (2) stakes or posts, that do not have footings, including arm and post signs (either with a bracket arm extending outward to support a hanging sign, with the sign attached directly to the side of the post, or with a sign mounted between two (2) posts) or stake sign (erected upon one or more metal wires or wood, metal, or plastic stakes no more than three (3) inches wide).

9.25.030 Signs for which a permit is not required.

The following signs shall be exempt from the sign permit requirements and procedures of this Chapter; such signs shall comply with the definitions, size, construction, and other requirements (such as placement and lighting):

(a) *Nonresidential Areas.* The following signs in nonresidential areas are allowed without a permit:

- (1) Window signs that do not exceed 100% of the total frontage glass area. Window signs posted for a specific event must be removed within twenty (20) days after the event occurs.
- (2) Active building board signs, limited to one (1) active building board sign per street frontage or entrance, up to a maximum of two (2) signs, no large than fifty (50) square feet.
- (3) Accessory signs, provided no more than three (3) are displayed, no sign projects beyond any property line or is located within the sight-distance triangle as determined by the City, and no sign exceeds nine (9) square feet in area and four (4) feet in height.
- (4) Legally-required signs.
- (5) On-site directional signs that are mounted on a monument or decorative pole that do not exceed three (3) square feet with a maximum overall height of four (4) feet above ground level, located a minimum distance of five (5) feet from any property line.
- (6) Advertising vehicle signs, provided they do not remain in place for a period greater than seven (7) consecutive calendar days.
- (7) One (1) mannequin or one (1) rack of clothing (not to exceed six (6) feet in length), that does not obstruct the accessibility of the sidewalk, as determined by ADA, at the front of a business's entrance, if it is not within the public right of way and will not tip over under typical conditions and is brought inside when the business is closed.
- (8) Hand-held signs.

- (9) Wearable displays, one (1) day per week per business, service, or event.
- (10) Banner signs, provided they are installed on permanent light pole standards, no more than two (2) per light standards, each banner sign is equal to or less than thirty (30) square inches wide by ninety-six (96) inches in height maximum, and the banner signs are not damaged.
- (11) Government/public signs.
- (12) A-frame signs, provided that:
- (A) No more than one (1) A-frame sign may be allowed per business and no more than one (1) A-frame sign may be allowed for each entrance into a building. If there is more than one business located in a single building with one (1) entrance, only one (1) A-frame sign is allowed at the entrance at a time.
 - (B) The vertical dimension of the sign (including both frame and sign face) shall not exceed four (4) feet, and the horizontal dimension of the sign (including both frame and sign face) shall not exceed two (2) feet.
 - (C) At no time shall the distance between A-frame signs be less than thirty (30) feet.
 - (D) The Planning Director shall have the authority to increase or reduce the requirements in this subsection (12) in case of unusual physical characteristics of the site, such as presence of driveways, landscaping, utility poles, lot configuration, and the like.
 - (E) A-frame signs shall be restricted to business operating hours only.
 - (F) A-frame signs shall not be allowed during windy days where the sign may be blown over.
 - (G) A-frame signs shall not be permitted within the public right of way, Merchants Association ("MA") common areas including landscape areas unless approved by the MA, and shall not obstruct flow of traffic, public's view of another business or activity, public's view of the signage for another business or activity, the view or visibility of the operator of any motor vehicle, or the movement of any pedestrian or motor vehicle.
 - (H) The maximum duration for an A-frame sign is seven (7) cumulative days within a thirty (30) day period.
- (13) Noncommercial signs no larger than thirty-two (32) square feet in size for no more than forty-five (45) consecutive calendar days, no more than ninety (90) days in the aggregate, consecutive or nonconsecutive, within a calendar year. Any temporary sign in relation to a specific event (e.g., an election) shall be removed within seven (7) calendar days after the event.
- (b) *Residential areas.* The following signs in residential areas are not subject to permitting requirements:
- (1) Noncommercial signs no larger than six (6) square feet in size for no more than forty-five (45) consecutive calendar days, no more than ninety (90) days in the aggregate, consecutive or nonconsecutive, within a calendar year. Any temporary sign in relation to a specific event (e.g., an election) shall be removed within seven (7) calendar days after the event.

- (2) Inflated signs, not exceeding fifteen (15) feet in height, displayed for no more than thirty (30) consecutive calendar days, no more than sixty (60) days in the aggregate, consecutive or nonconsecutive, within a calendar year.
- (3) On-site directional signs that are mounted on a monument or decorative pole that do not exceed three (3) square feet with a maximum overall height of four (4) feet above ground level, located a minimum distance of five (5) feet from any property line.
- (4) Government/public signs.

9.25.040 Sign permit requirements.

- (a) *General.* No sign, including any change in text on the sign, mural or temporary sign, unless expressly exempted by this Chapter, shall be constructed, placed or altered without a sign permit or comprehensive sign program approved by the City. The City Planner shall initially review all signs.
- (b) *Application for Permit or Program Approval.* Application for a sign permit or comprehensive sign program shall be made in writing upon forms provided by the City Planner and shall include the following items:
 - (1) Name, address, telephone number and signature of the applicant.
 - (2) Name, address, telephone number and signature of consent by the property owner.
 - (3) Location by street number and legal description (tract, block, lot) of the building, structure, or lot to which or upon which the sign is to be installed or affixed.
 - (4) A drawing to scale showing the design of the sign, including dimensions, square footage, and showing the relationship to any building or structure to which it is, or is proposed to be, installed or affixed, or to which it relates. Drawings shall be a reproducible size, maximum 11x17.
 - (5) For all signs except wall signs, a site plan drawn to scale, showing existing buildings, dimensions, property lines, setbacks, streets, sidewalks, driveways, landscaping areas, and number, size and location of existing and proposed signs. Drawings shall be a reproducible size, maximum 11x17.
 - (6) For wall mounted and suspended signs, scaled elevation drawings of full face(s) of the building showing size and locations of proposed and existing signs. Drawings shall be a reproducible size, maximum 11x17.
 - (7) If any existing signs that are associated with the specific businesses' tenant space are to remain legal nonconforming signs, the sign program shall address the phasing of bringing those signs into conformity pursuant to Section 9.25.100.
 - (8) The application fee in the amount established by resolution of the City Council.
 - (9) Other requirements as determined necessary by the City Planner and in compliance with any adopted design guidelines, including but not limited to:
 - (A) Photograph(s) of the building or site.

- (B) Lettering style, method of attachment, source of illumination, and/or construction details.
 - (C) Color samples and material samples.
- (c) *Method of Review and Approval – Sign Permit.* The purpose of a sign permit is to ensure compliance with the provisions of this Chapter. Any sign permit may be referred to the City Council for review and decision as deemed appropriate by the City Planner and/or City Manager.
- (1) After receipt of a complete application for a sign permit, the City Planner shall review the application for conformance and render a decision to approve, conditionally approve, or deny such sign request.
 - (2) Signs Requiring City Council Review and Other Signs Referred to City Council.
 - (A) After receipt of a complete application for a sign permit, the City Planner shall review the application for conformance and shall schedule for review by the Planning Committee.
 - (B) The Planning Committee shall consider and recommend approval or denial to the City Council.
 - (C) The City Council, at an appropriately noticed public hearing, shall render a decision to approve, conditionally approve, or deny such sign permit proposal. Ten (10) days prior to the hearing notice shall be published and mailed to all real property owners within three hundred (300) feet of the project site (property to contain the sign).
 - (D) Such review shall ensure that any sign proposal is in conformance with this Chapter, any adopted sign design guidelines, and the General Plan, as well as other applicable Chapters and policies of the City. Any determination made by the City Planner may be appealed to the Planning Committee and ultimate decision by the City Council. A decision by the City Council is final.
- (d) *Method of Review – Comprehensive Sign Program.* The purpose of a comprehensive sign program is to ensure compliance with the provisions of this Chapter. The intent of the comprehensive sign program is to provide an opportunity for a center or complex to obtain approval of an overall sign program which will enable administrative review and approval prior to installation for those individual signage elements which were approved in the sign program.
- (1) After receipt of a complete application for a comprehensive sign program, the City Planner shall review the application for conformance and shall schedule for review by the Planning Committee.
 - (2) The Planning Committee shall consider and recommend approval or denial to the City Council.
 - (3) The City Council, at an appropriately noticed public hearing, shall render a decision to approve, conditionally approve, or deny such sign program request. Ten (10) days prior to the hearing notice shall be published and mailed to all real property owners within three hundred (300) feet of the project site (property to contain the sign).
 - (4) Prior to approval of a comprehensive sign program, the City Council shall make the following findings:
 - (A) The specific standards for sign area, height and location are appropriate for the site;

- (B) The proposed signs are visually compatible with the buildings they identify;
 - (C) To the extent practicable, the proposed sign program shall be internally consistent and compatible with the site and its components;
 - (D) The proposed signs are compatible with surrounding land uses and do not obscure adjacent conforming signs or viewsapes;
 - (E) The proposed signs do not obstruct visibility for ingress and egress from adjacent conforming signs or viewsapes; and
 - (F) The proposed signs are compatible with the purpose and intent of this Chapter.
- (e) *Time and Temperature Devices.* Time and temperature devices may be considered for approval as part of a sign application when they are located on private property, are not located on a roof, unless as part of a tower structure, do not exceed sixteen (16) square feet for each face, and do not rotate. Any monument sign which incorporates a time and temperature element may be permitted up to 50% additional height. A sign with a time and temperature element may not be located within four thousand (4,000) lineal feet of another such sign along the same roadway. Any clock shall keep accurate time; if this condition is not complied with, the clock shall be repaired or removed within ten (10) days of official notice from the City.
- (f) *Other Permits Required.* Issuance of a sign permit or approval of a comprehensive sign program does not preclude the necessity for obtaining building, electrical, or other permits for signs where such other permits are required by the City.

9.25.050 Nonresidential Areas – standards for permanent signs.

- (a) *General.* This section addresses and establishes minimum and maximum quantitative measures for regulating the sizes of signage. Signage shall be consistent with the following requirements as well as with any adopted sign design guidelines or Specific Plan.
- (b) *Single Business/Building.* Each single use shall be permitted one (1) sign attached to the building and one (1) free standing sign per street frontage, as set forth below. (For business complexes, see section 9.25.050(c).)
- (1) *Aggregate Area.* The total aggregate area of all signs per single use shall not exceed one and a half (1 ½) square feet of sign area for each one (1) linear foot of building frontage or frontage of the use within a portion of the building. Notwithstanding the foregoing, frontages along the golf course shall be permitted signage at one-half (1/2) square feet of sign area for each one (1) linear foot of building frontage. Sign area accruing from one frontage may be allocated only to signage along the same frontage.
 - (2) *Attached Signs.* Wall or fascia signs, under canopy signs, and projecting signs may be allowed as an attached sign, pursuant to the following requirements:

Wall and Fascia	Under Canopy	Projecting

Maximum Number	Only 1 attached sign, which may include Wall or fascia sign.	Only 1 attached sign, which may include Under Canopy Sign.	Only 1 attached sign, which may include Projecting Sign only if a Wall or fascia sign or Under Canopy Sign cannot be placed to provide reasonable identification.
Maximum Area	100 square feet.	3 1/2 square feet and shall not project past the edge of the roof	3 1/2 square feet.
Maximum Height	Sign shall not extend above the height of the wall or the highest point of the roof.	Lowest point of the sign shall be no lower than 8 feet from the walking surface to avoid conflict with pedestrian access.	Lowest point of the sign shall be no lower than 8 feet from the walking surface to avoid conflict with pedestrian access.
Location	No restrictions.	Not allowed on building frontages that are located directly adjacent to Railroad Canyon Road's or Goetz Road's public right of way.	Not allowed on building frontages that are located directly adjacent to Railroad Canyon Road's or Goetz Road's public right of way.
Permit Required	Yes.	Yes.	Yes.

(3) Freestanding Signs. A monument sign may be allowed as a freestanding sign, pursuant to the following requirements:

Monument	
Maximum Number	1 per street frontage.
Maximum Area	80 square feet.
	An area on the sign to display the address may be allowed in addition to the allowable square footage.
Maximum Height	8 feet.
Location	No portion of the sign shall be closer than 1 foot from the public right of way unless an encroachment permit is acquired.
	Sign shall be located in either a landscaped parkway or in a landscaped area adjacent to an access drive, and such parkway or area shall be equal to 2 times the area of the sign face.
Additional Standards	Address of the site must be clearly visible on the sign from the public right of way.
Permit Required	Yes.

(c) Business Complex (Multi-Tenant Uses). The following signs shall be allowed within business complexes.

(1) Individual business uses within a building complex may be permitted one (1) sign attached to the building, as set forth in subsection (b)(2) above.

(2) In addition to the signage for individual businesses within a business complex, the following signs shall be allowed:

Monument	
Maximum Number	1 per street frontage entrance for identification of the center or complex and its tenants.
Maximum Area	80 square feet.
Maximum Height	8 feet.
Location	No portion of the sign shall be closer than 1 foot from the public right of way unless an encroachment permit is acquired. Sign shall be located in either a landscaped parkway or in a landscaped area adjacent to an access drive, and such parkway or area shall be equal to 2 times the area of the single side of the sign face.
Additional Standards	Address of the site must be clearly visible on the sign from the public right of way.
Permit Required	Yes.
Pylon	
Maximum Number	1 per each street frontage may be permitted if the business complex is over 10 acres in size.
Maximum Area	80 square feet.
Maximum Height	24 feet from adjacent grade
Location	Centrally located along the street frontage.
Permit Required	Yes.
Directory	
Maximum Number	For properties less than 1 acre in size, 1.
	For properties 1 acre or more, but less than 15 acres, no more than 2.
	For properties 15 acres or more, no more than 3.
	No more than 1 per 6 businesses.
Maximum Area	25 square feet per display face.
Maximum Height	8 feet (if freestanding).
	Shall not extend above the height of the wall or the lowest point of the roof (if attached).
Location	Shall be located in landscaped areas equal to a minimum of 2 times the area of the sign face unless existing conditions preclude (if freestanding).
	Shall be located over 100 feet from each other.
Permit Required	Yes.
Digital Advertising Signs	
Maximum Number	1 if the business complex is over 10 acres
Maximum Area	50 square feet for each display face.
	80 square feet total.
Maximum Height	24 feet above ground level.
Location	Entirely outside public right of way.
Additional Standards	Signage letters and exhibits must be an appropriate size based on the maximum speed on the road that the sign will be located as to be legible, as determined by the City Planner.

	Signs may be subject to limitations on the type of advertising and safety conditions as determined by the City Council.
	Utility lines providing electrical and data power to the sign shall be underground.
	The sign structure shall be architecturally treated to be compatible with its surroundings so as to screen the frame support structures and lighting from public view.
	Operational hours may be limited based on surrounding land uses to minimize lighting conflicts.
	An illumination study shall be required that addresses light impacts on surrounding areas.
	Lighting shall comply with Chapter 655 Regulating Light Pollution in order to minimize impacts to the Palomar Observatory and surrounding properties.
	Illumination from the digital advertising sign will be monitored and controlled as to not impact surrounding properties or the safety of vehicle drivers.
	No audio sound associated with advertising is permitted.
	The material of the sign shall be designed or coated to control or eliminate reflection or glare from sunlight or passing vehicle lights.
	The minimum display time between messages shall be no less than 8 seconds.
	Prior to implementing any of the following, the operator shall submit a request and obtain permission from the City: installing, implementing or using any technology that would allow interaction with drivers, vehicles or any device located in vehicles, including, but not limited to a radio frequency identification device, geographic positions system or other device.
	Operator may be required to submit a written report annually of the operation of the sign during the preceding year that may include but is not limited to operator's licensee, compliance with permits, Outdoor Advertising Act, CA Vehicle Code, U.S. Dept. of Transportation, conditions of approval, and any complaints received by the operator.
Permit Required	Yes (approved by City Council).

(d) *Murals*. Murals may be permitted in nonresidential areas, pursuant to the permit process set forth in Section 9.25.040, provided they meet the following conditions. Any Mural may be referred to the City Council for review and decisions as deemed appropriate by the City Planner and/or City Manager.

- (1) No part of a Mural shall exceed the height of the structure to which it is tiled, painted, or affixed.
- (2) No part of a Mural shall extend more than six (6) inches from the plane of the wall upon which it is tiled, painted, or affixed.
- (3) Murals shall not be intended to be used as a method for commercial speech, but primarily as public pieces of art for aesthetic and/or architectural enhancement.

(4) Murals that would result in a property becoming out of compliance with the provisions of the City's Municipal Code or Zoning Chapter, or any land use condition of approval for the property on which the mural is to be located are prohibited.

(5) Dedication plaques are allowed, located on or adjacent to murals.

9.25.060 Nonresidential areas – standards for temporary signs.

(a) *Permit Required.* Notwithstanding the temporary signs identified in section 9.25.030(a), no temporary sign shall be erected or placed in nonresidential areas without a sign permit pursuant to the requirements of Section 9.25.040. Such temporary signs shall only be allowed if they are expressly identified herein and conform to the following standards.

(b) *Location.* No temporary sign shall extend into or be located within the public right of way or obstruct visibility for ingress and egress from roadways or endanger and/or obstruct pedestrians, motorists, or the public.

(c) *Banner Signs.*

(1)Duration. Banner signs shall be limited to no more than thirty (30) consecutive days, four (4) times a year, per business or organization.

(2)Standards. Banner signs shall not exceed fifty (50) square feet and shall be professionally made. Banner signs shall be attached only to a building or other appropriate location determined by the City Planner and shall not be hung from trees, monuments signs, or other structures.

(d) *Inflated Signs.*

(1)Duration. Inflated signs are only allowed for grand openings of businesses for a time period not to exceed two (2) weeks within the first three (3) months of operation.

(2)Standards. Inflated signs shall be limited to a maximum height of twenty-five (25) feet.

(e) *Special Events.* If for a special event, as set forth in Chapter 11.25 of the Canyon Lake Municipal Code, in no case shall a banner sign be displayed for more than one (1) month prior to the special event it advertises and more than two (2) days following the end of the special event it advertises.

9.25.070 Residential Areas – Standards for Permanent and Temporary Signs.

(a) *General.* No sign shall be allowed in residential areas except for the following categories of signs that comply with the provisions of this Chapter and have received approval if necessary, as set forth in section 9.25.030(b).

(b) *Permanent Signs.* The following permanent signs are allowed in residential areas:

(1) On-site directional signs.

(2) Building management identification signs, provided that:

- (A) Multiple residential developments located on lots of one hundred (100) feet or less in width may be permitted one (1) building management identification sign with a maximum area of five (5) square feet.
- (B) Multiple residential developments located on lots exceeding one hundred feet (100) in width may be permitted one (1) building management identification sign with a maximum area of fifteen (15) square feet.
- (C) Except as permitted in this section, the building management identification sign shall be fastened parallel to the surface of the building, or be constructed as a ground sign parallel with the main building, with a maximum of four feet (4) in height, and shall not project farther than five feet (5) from the building. No sign shall be permitted on the roof, eave vents, or on the wall above the first floor.

(3) Development or subdivision entry signs, provided that:

- (A) Single-family residential subdivisions containing a minimum of twenty (20) units may be permitted development or subdivision entry signs at primary entrances to the development with a maximum sign area of twenty (20) square feet per face. The proposed signs at primary entrances may be located on both sides of the street.
- (B) The development or subdivision entry signs adjacent to each primary entrance shall be incorporated into a monumentation style structure, constructed of decorative block/brick and/or similar material, located behind the corner cutoff area, and have a maximum height of six feet (6). Signs with a maximum height of three (3) feet may be located within the corner cutoff area.
- (C) All development or subdivision entry signs, if lighted, shall be externally illuminated and all lighting shall be directed away from the street and adjacent properties.
- (D) Height of all development or subdivision entry signs shall be measured from the adjacent grade elevation.
- (E) An entity, such as a homeowners' association or a landscape and lighting district, shall be formed, empowered, and required to maintain all development or subdivision entry signs.

(c) *Temporary Signs.* The following temporary signs are allowed:

- (1) Noncommercial signs no larger than six (6) square feet in size for no more than forty-five (45) consecutive calendar days, no more than ninety (90) days in the aggregate, consecutive or nonconsecutive, within a calendar year. Any temporary sign in relation to a specific event (e.g., an election) shall be removed within seven (7) calendar days after the event.
- (2) Two (2) inflated signs, not exceeding fifteen (15) feet in height, displayed for no more than thirty (30) consecutive calendar days, no more than sixty (60) days in the aggregate, consecutive or nonconsecutive, within a calendar year.
- (3) Active building board signs.

9.25.080 Prohibited Signs.

- (a) *General Prohibition.* Any sign which is not expressly permitted or exempted by this Chapter, or by a process herein, shall be deemed prohibited.
- (b) *Specific Prohibitions.* The following signs are inconsistent with the sign standards set forth in this Chapter and are therefore explicitly prohibited:
 - (1) Abandoned signs.
 - (2) Animated signs.
 - (3) Off-site signs, including billboards.
 - (4) Signs painted on fences or roofs.
 - (5) Any sign erected, placed, extended into or be maintained in or on public property, the public right-of-way, or any publicly owned sign, building, tree or shrub, or other object or structure, including but not limited to sidewalks, crosswalks, streetlamps, hydrants, transformers, or power poles.
 - (6) Any sign erected, placed, or maintained so that it endangers the safety of persons or property, obstructs, or impairs motorists' or pedestrians' line of sight to areas of vehicular or pedestrian traffic, or obscures the view of any fire hydrant, traffic sign, traffic signal, street sign, or public information sign.
 - (7) Signs that simulate in color or design a traffic sign or signal, or which make use of words, symbols or characters in such a manner to interfere with, mislead, or confuse pedestrian or vehicular traffic.
 - (8) Signs over roadways.
 - (9) Signs containing statements, words, pictures, or other representations that violate Section 311 et seq. of the Penal Code of the State.
 - (10) Any sign that is has not received the proper approval pursuant to this Chapter 9.25.
- (c) *Unsafe signs.* Any sign which constitutes an immediate hazard to the safety of any persons or property may be summarily removed by the City forthwith upon ascertainment of such facts by the City.

9.25.090 Abandoned, illegal and nonconforming signs.

The Business and Professional Code, Subsection 5499.1, identifies the appropriate procedure for removal of on premises illegal or abandoned signs. Therefore, the following shall regulate such signs.

- (a) *Abandoned Commercial Freestanding Signs.* A sign shall be determined to be abandoned when the business, use, or service it advertises has been discontinued for a period of more than ninety (90) calendar days. Removal of text used to advertise a business and continued maintenance of the sign structure does not constitute abandonment. If a sign has been abandoned, it shall be removed from the lot or building site on which it is located pursuant to the following procedure:
 - (1) The City shall prepare a notice of intent to adopt a resolution declaring specific signs to be a public nuisance. Such notice shall be sent ten (10) days prior to the hearing to all sign owners and/or

responsible parties stating the time, place and date of the hearing and the nature of illegality of the sign(s).

- (2) Following adoption of the resolution, the City shall post subject properties requiring abatement of signs noticing the time, date, and place of hearing on objections. The notice shall be in the following form:

NOTICE TO REMOVE ILLEGAL ADVERTISING DISPLAY

Notice is hereby given that on the ____ day of _____, 20 __, the City Council of the City of Canyon Lake adopted a resolution declaring that an illegal advertising display is located upon or in front of this property which constitutes a public nuisance and must be abated by the removal of the illegal display. Otherwise, it will be removed, and the nuisance abated by the City.

The cost of removal will be assessed upon the property from or in front of which the display is removed and will constitute a lien upon the property until paid. Reference is hereby made to the resolution for further particulars. A copy of this resolution is on file in the office of the clerk of the legislative body.

All property owners having any objection to the proposed removal of the display are hereby notified to attend a meeting of the City Council of the City of Canyon Lake to be held (give date, time, and place), when their objections will be heard and given due consideration.

Dated this _____ day of _____, 20 _____

(Title)

City of Canyon Lake, CA

- (3)The City Council shall hold the hearing and adopt the abatement process directing the owners and/or responsible parties to remove the sign(s) by a certain date.
- (4)An owner and/or responsible parties may submit an appeal of the City Council's actions within ten (10) calendar days after the date of the decision by the City Council, an appeal in writing may be made on the form provided by the Planning Department and which shall be accompanied by a filing fee as set forth in Chapter No. 671. Upon receipt of a completed appeal the Planning Director shall set the matter for hearing and mail notice thereof to the applicant and the appellant. City Council's action on the appeal shall be considered final.
- (5)The owner and/or responsible party shall be responsible for all costs of abatement, including the costs of the application. If an owner and/or responsible party fails to remove the sign within the specified time frame, the City shall cause the sign to be removed and the cost shall be assessed to the owner and/or responsible party as provided by Business and Professions Code Section 5499 et seq.
- (b) *Illegal Signs.* Any sign erected without a permit and/or erected in contravention to regulations in existence at the time of its erection or placement is considered to be an illegal sign. Illegal signs shall be abated pursuant to the same procedure identified for removal of abandoned signs, in this Section (subsections (a)(1) through (a)(4) above).
- (c) *Legal Nonconforming Signs.*

- (1) A legal nonconforming sign shall not be:
 - (A) Structurally altered to extend its useful life that may include but is not limited to repainting and other maintenance tasks.
 - (B) Expanded, moved or relocated.
 - (C) Reestablished after a business has been discontinued for a continuous period of ninety (90) days.
 - (D) Reestablished after damage or destruction of more than 50% of the sign.
 - (E) Reestablished after a change in use of the property or business to which the sign relates.
- (2) Any permanent sign which was properly erected pursuant to laws and regulations in existence at the time of its erection or placement, but which does not meet the requirements of this Chapter, shall be allowed to be brought into conformance, in accordance with Section 9.25.040 of this Code.
- (3) Any legal nonconforming sign shall be required to be brought into conformance or abated in advance of the requirements of Section 9.25.040 in conjunction with any conditional use permit or development permit which is hereafter granted on the same site.

9.25.100 Conformance and amortization.

- (a) *Intent of Provisions.* It is the intent of this Section to recognize that the eventual elimination of existing signs that are not in conformity with the provisions of this Chapter is as important as is the prohibitions of new signs that would violate these regulations.
- (b) *General.* Every sign which does not comply with the provision of this section shall be removed, brought into conformance, or amortized in accordance with this Section. Time periods for amortization of nonconforming signs shall begin from the completion and publication (or posting) of the inventory specified below. Any sign which becomes nonconforming either by reason of amendment of this Chapter, shall also be subject to the provisions of this Chapter. The period of time within which such sign must be abated shall commence upon the effective date of such amendment. Any sign not complying with the provisions of this Chapter at the end of the amortization period shall be deemed a public nuisance and abated in accordance with this section.
- (c) *Signs to be Brought into Conformance Within Six Months.* The following signs shall be removed or otherwise brought into conformance by the person(s) deemed responsible for such signs within six (6) months of official notification following the completion of the inventory of illegal, nonconforming and abandoned signs required by subsection (g) of this section. If there are substantial changes a grace period of thirty (30) days shall be allowed beyond the amortization period.
 - (1) Illegal signs.
 - (2) Temporary commercial signs or temporary on-site devices attached to signs or used in conjunction with the promotion of any product, service or use, such as flags, banners, bunting, inflatable devices, pennants, streamers, and spinners, except as permitted by section 9.25.060.

- (3) Any sign type which is listed as prohibited in section 9.25.080 which is not determined to be legally nonconforming.
 - (4) Signs in state of disrepair or showing poor maintenance or questionable structural integrity.
- (d) *Legal Nonconforming Wall Signs.* Any permanent wall sign which was properly erected pursuant to regulations in existence at the time of its erection or placement, and with a valid sign and/or building permit, but which does not meet the requirements of this Chapter, shall be allowed to remain in existence, notwithstanding its nonconforming character, for a period not to exceed six (6) months from the day of completion and publication (or posting) of the inventory as specified by subsection (h) below, providing that such signs and sign structures remain in full compliance with sections 9.25.080 and 9.25.110 of this Code; and further providing that if a comprehensive sign program is adopted pursuant to section 9.25.040 hereof, within one (1) year from the date of completion and publication or posting of the inventory as specified in subsection (h), which program addresses the amortization of all legal non-conforming signs with the program, the amortization period shall be extended to a total of one (1) year. Notwithstanding the aforementioned, such signs must be brought in conformance if major exterior building modification occurs as determined by the City.
- (e) *Legal Nonconforming Roof Signs.*
- (1) Any permanent roof sign, which was properly erected pursuant to the regulations in existence at the time of its erection or placement, and with a valid sign permit, and/or building permit, shall be allowed to remain in existence, notwithstanding its nonconforming character, for a period not to exceed six (6) months from the date of completion and publication (or posting) of the inventory as specified by subsection (h) below, providing that such signs and sign structures remain in full compliance with section 9.25.110 of this Code; and further providing that if a comprehensive sign program is adopted pursuant to section 9.25.040 hereof, within one (1) year from the date of completion and publication or posting of the inventory, as specified in subsection (h) below, which program addresses the amortization of all legal non-conforming signs within the program, the amortization period shall be extend to a total of one (1) year. Notwithstanding the aforementioned, such signs must be brought into conformance if major exterior building modification occurs as determined by the City.
 - (2) If it is determined by the City Planner during inventory and identification of signs (subsection (h) below) that the construction of a building is such that reasonable signage cannot be placed in any location other than the existing roof sign(s), said sign(s) shall be deemed in compliance with this Chapter until such time as the building is remodeled sufficiently to allow signage other roof signs.
- (f) *Legal Nonconforming Freestanding Signs.* Any permanent freestanding sign, measuring sixty-five (65) square feet or less and thirty-five (35) feet or less in height, which was properly erected pursuant to the regulations in existence at the time of its erection or placement, and with a valid sign permit, and/or building permit, shall be allowed to remain in existence, notwithstanding its nonconforming character, for a period not to exceed six (6) months from the date of completion and publication (or posting) of the inventory as specified in subsection (h) below, providing that such signs and sign structures remain in full compliance with section 9.25.110 of this Code; and further providing that if a comprehensive sign program is adopted pursuant to Section 9.25.040 hereof, within one (1) year from the date of completion and publication or posting of the inventory as specified in subsection (h), which program addresses the amortization of all legal non-conforming signs within the program, the amortization

period shall be extended to a total of one (1) year. Notwithstanding the aforementioned, such signs must be brought into conformance if major exterior building modification occurs as determined by the City.

- (g) *All Other Legal Nonconforming Signs.* Any sign which was properly erected pursuant to the regulations in existence at the time of its erection or placement, and with a valid signs and/or building permit, but which does not meet the requirements of this Chapter, shall be removed or otherwise brought into compliance with this code within six (6) months of the date of completion and publication (or posting) of the inventory as specified by subsection (h). Such signs must be brought into conformance if a building permit or permits are subsequently issued on the site of major exterior modifications.
- (h) *Inventory of Nonconforming and Abandoned Signs.* The City may initiate an inventory and identification of all illegal, legal nonconforming, and abandoned signs within the City, as determined necessary by the City Manager. If any illegal, legal nonconforming and abandoned sign is not identified as part of the City's initial inventory, any such sign may be added to the inventory upon its identification as such.

9.25.110 Violations and enforcement.

- (a) *General.* Any violation of this Chapter shall be considered to be an infraction, except in the case of an off-site outdoor advertising display which shall be considered to be a misdemeanor. Any violation of this Chapter or of any condition or requirement adopted pursuant hereto may be restrained, corrected, or abated, as the case may be, by injunction or other appropriate proceeding pursuant to State law and the City's Municipal Code including but not limited to administrative citations. A violation of this Chapter shall also be considered a violation of the Zoning Chapter of the City. The remedies shall include the following:
 - (1) Issuing a stop work order for any and all work on any signs on the same lot.
 - (2) Seeking an injunction or other order of restrain or abatement that requires the removal of the sign(s) or the correction of violation.
 - (3) Seeking in court the imposition of any penalties that can be imposed by such court under the Municipal Code.
 - (4) Seeking in court the imposition of any penalties that can be imposed by such court the Municipal Code or laws of the State of California.
 - (5) In the case of a sign that poses an immediate danger to the public health or safety (see unsafe signs), immediate removal by the City may be authorized by the Director of Building and Safety. Cost of such removal shall be assessed to the owner of the property.
 - (6) The City shall have such other remedies as are and as may from time to time provided for or allowed by State law for the violation of its Chapters.
- (b) *Right of Entry.* When necessary to make an inspection to enforce any of the provisions of this Chapter, or when the City has reasonable cause to believe that there exists any sign or any condition which makes such sign unsafe, the City, upon adherence with applicable law, may enter the premises or building upon which such sign is located.
- (c) *Violations.* Any of the following shall be violation of this Chapter and shall be subject to the enforcement remedies and penalties of this Chapter, of the Municipal Code, and of State law:

- (1) To install, create, erect, or maintain any sign in a way that is inconsistent with any plan or permit governing such sign or the zone in which the sign is located.
 - (2) To install, create, erect, or maintain any sign requiring a permit without such a permit.
 - (3) To fail to remove any sign that is installed created, erected, or maintained in violation of this Chapter or with respect to a legal nonconforming sign if the sign amortization period has lapsed.
 - (4) To continue an identified violation. Each day an identified violation exists shall be considered a separate violation regarding enforcement of this Chapter.
- (d) *Separate Violations.* Each sign installed, created, erected, or maintained in violation shall be considered a separate violation when applying the penalty portions of this section.
- (e) *Responsibility.* As used in this section, “person(s) deemed responsible” shall mean any or all of the following:
- (1) The person or entity who owns the real property upon which the sign exists.
 - (2) The occupant of any premises upon which the sign exists.
 - (3) The owner of the sign.
 - (4) The person who, or entity which, erects, places, or alters the sign.
- (f) *Enforcement.* It shall be the duty of the City Planner to enforce the provisions of this Chapter pertaining to all signs and sign structures. No permit of any type shall be issued by any department or office of the City in conflict with the provisions of this Chapter. Such permit where issued in conflict with this Chapter is declared null and void.

9.25.120 Construction and maintenance.

- (a) Every sign, and all parts, portions, and materials shall be manufactured, assembled, and erected in compliance with all applicable State, Federal, and City regulations and the Uniform Building Code.
- (b) Every sign, including those specifically exempt from the Chapter with respect to permits and permit fees, and all parts, portions, and materials shall be maintained and kept in good repair. The display surface of all signs shall be kept clean, neatly painted, and free from rust and corrosion. Any cracks, broken surfaces, malfunctioning lights, and missing sign copy, or other unmaintained or damaged portion of a sign or area from which a sign has been removed shall be repaired or replaced within thirty (30) calendar days following notification by the City. Noncompliance with such a request shall constitute a nuisance and penalties may be assessed in accordance with the provisions of the City's Municipal Code.

9.25.130 Appeal procedure.

Any interested party has the right to appeal the decision pursuant to section 2.01.100 of this Code, unless another provision is made applicable.

9.25.140 Variance.

An applicant may apply for a variance to the provision of this Chapter as permitted by Ordinance 348, Section 18.27.

ORDINANCE NO. 222**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE, CALIFORNIA, AMENDING THE CITY ZONING MAP OF THE CITY OF CANYON LAKE CHANGING CERTAIN PROPERTY FROM C-1 GENERAL COMMERCIAL TO MIXED USE ZONE**

WHEREAS, the City of Canyon Lake has adopted a General Plan, as required by State law, and includes a Land Use Element intended for the purposes of establishing appropriate land uses within the City for the development of various businesses, housing, and open space areas; and

WHEREAS, the Canyon Lake General Plan Land Use Element includes a Land Use Map designating the location of areas suitable for various land uses; and

WHEREAS, the City of Canyon Lake General Plan Land Use Map has designated the Towne Center Shopping Center area as Mixed Use permitting the establishment of commercial and residential land uses; and

WHEREAS, the City of Canyon Lake has adopted a Mixed Use Zone, Chapter 9.30 of the Canyon Lake Municipal Code, to provide for implementation of the General Plan Mixed Use Land Use designation; and

WHEREAS, the Mixed Use Zone permits the development of residential and commercial land uses with the adoption of a Specific Plan; and

WHEREAS, the City of Canyon Lake has prepared the Towne Center Specific Plan to utilize this zoning district to advance the City's interest in meeting its Regional Housing Needs Allocation or RHNA housing numbers, as set by the State of California and the Southern California Association of Governments (SCAG) and upgrade the commercial viability, the City Council now desires to rezone the Towne Center Shopping Center area from C-1 General Commercial to Mixed Use Zone.

WHEREAS, the City of Canyon Lake has prepared and circulated for public review a proposed Mitigation Negative Declaration that evaluates the potential effects of the proposed zone change on the Towne Center consistent with the requirements of the California Environmental Quality Act (CEQA).

THE CITY COUNCIL OF THE CITY OF CANYON LAKE DOES ORDAIN AS FOLLOWS:

SECTION 1. Mitigated Negative Declaration. The City of Canyon Lake as prepared and circulated for public review a proposed mitigated negative declaration finding the potential environmental effects of the proposed zone change is less than significant with the inclusion of mitigation measures to address potential impacts upon Biological, Cultural, Geologic, and Tribal Resources, and Fire Protection Services.

SECTION 2. Zoning Map Amendment. The adopted Zoning Map for the City of Canyon Lake, attached hereto as EXHIBIT MAP, is hereby amendment to change the Zoning District for the Canyon Lake Towne Center from C-1 General Commercial to Mixed Use Zone consistent with the City of Canyon Lake General Plan Land Use Map, also attached.

SECTION 3. Severability. If any section, sentence, clause or phrase of this Ordinance or the application thereof to any entity, person or circumstance is held for any reason to be invalid or unconstitutional, such invalidity or unconstitutionality shall not affect other provisions or applications of this Ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this Ordinance are severable. The City Council hereby declares that it would have adopted this Ordinance and each section, sentence, clause or phrase thereof, irrespective of the fact that any one or more section, subsections, sentences, clauses or phrases be declared invalid or unconstitutional.

SECTION 4. Effective Date. This Ordinance shall become effective thirty (30) days following its adoption.

SECTION 5. Publication and Posting. The Mayor shall sign this Ordinance and the City Clerk shall certify as to the adoption and shall cause the ordinance or a summary thereof to be published in accordance with state law.

PASSED APPROVED AND ADOPTED this 6th day of July, 2022.

Jeremy Smith, Mayor

ATTEST:

APPROVED AS TO FORM:

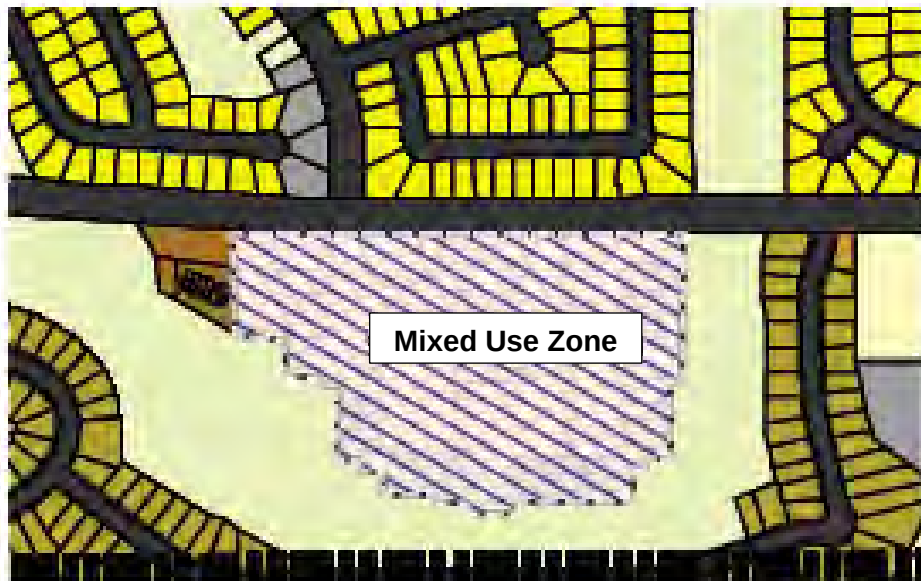
Ana V. Sauseda, CMC
City Clerk

Steven Graham, City Attorney

EXHIBIT MAP



EXISTING ZONING: C-1 GENERAL COMMERCIAL



PROPOSED ZONING: MIXED USE



ITEM NO. 6

STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Chris Mann, City Manager *CM*

BY: Mike Borja, Administrative Services Manager

DATE: July 6, 2022

SUBJECT: Adoption of Resolution No. 2022-40, Amending the Service Agreement between Willdan Engineering and the City of Canyon Lake for Stormwater Compliance Services

Recommendation

Adoption of Resolution No. 2022-40 amending the Service Agreement between Willdan Engineering and the City of Canyon Lake for Stormwater Compliance Services.

Background

At the December 6, 2021 City Council meeting, the City Council approved a service agreement with Willdan Engineering for NPDES/Stormwater Compliance services. These services included management of the City's compliance under Riverside County's Municipal Separate Storm Sewer System (MS4) permit as a sub-permittee. In part this service agreement was brought forward for City Council approval due to a recent audit that was conducted in December of 2021 by the Santa Ana Regional Water Quality Control Board. Since then, the City has been able to provide the most current inspection and reporting information and has maintained its compliance.

The City has been stepping-up its efforts to protect water quality in Canyon Lake. Failure to remain in compliance with the many requirements and strict standards associated with the MS4 permit could result not only in water quality issues but also steep fines for the City. Our experience with Willdan Engineering over the past six months has proven that they're capable of providing the complete range of stormwater compliance services the City requires. As a result, the City is in favor of continuing our partnership with Willdan Engineering by amending the current Service Agreement for an annual base amount not to exceed \$60,000. Upon approval by the City Council, the new 2- year term Service Agreement will take effect on July 6, 2022.

Fiscal Impact

The full not-to-exceed amount of \$60,000 is included in the FY 2022-2023 budget approved by the City Council.

Attachments

1. Resolution No. 2022-40

ATTACHMENT 1

RESOLUTION NO. 2022-40

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE, CALIFORNIA, APPROVING AN AMENDED SERVICE AGREEMENT WITH WILLDAN ENGINEERING IN THE AMOUNT OF \$60,000 FOR STORMWATER COMPLIANCE SERVICES

WHEREAS, operating under a United States Environmental Protection Agency (EPA) mandated National Pollutant Discharge Elimination System (NPDES), the City is a sub-permittee under Riverside County's Municipal Separate Storm Sewer System (MS4) permit; and

WHEREAS, failure to remain in compliance with the many requirements and strict standards associated with the MS4 permit can result not only in water quality issues but also steep fines for the City; and

WHEREAS, on December 6, 2021, the City of Canyon Lake entered into a Service Agreement with Willdan Engineering to assist in the City's stormwater compliance with its MS4 programs; and

WHEREAS, due to an audit that was conducted by the Santa Ana Regional Water Quality Control Board, the City requires continual MS4 stormwater compliance services beyond what is being provided under its current service agreement; and

WHEREAS, the City's NPDES Fund 515, account 6610, identifies adequate funds necessary to approve Stormwater Compliance Services with Willdan Engineering.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF CANYON LAKE DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. The City Council authorizes an amended Service Agreement with Willdan Engineering for an annual base amount not to exceed of \$60,000 in the City's NPDES Fund 10-515-6610 for professional services related to Stormwater Compliance.

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Section 2. The City Council authorizes the City Manager to sign and execute the agreement attached hereto as Exhibit A.

PASSED, APPROVED, AND ADOPTED on this 6th day of July, 2022.

Jeremy Smith, Mayor

ATTEST:

Ana V. Sauseda, CMC
City Clerk

Exhibit A



PROFESSIONAL SERVICES AGREEMENT FOR STORMWATER COMPLIANCE SERVICES

THIS AGREEMENT for Professional Services ("Agreement") is made this 6th day of July, 2022 ("Effective Date") by and between the City of Canyon Lake (the "City") and Willdan Engineering ("Provider") (together sometimes referred to the "Parties").

Section 1. SERVICES. Subject to the terms and conditions set forth in this Agreement, Provider shall provide to the City the services described in the Scope of Work attached as **Exhibit A** and incorporated here. Such work shall be provided at the time and place and in the manner specified in Exhibit A. In the event of a conflict in or inconsistency between the terms of this Agreement and Exhibit A, this Agreement shall prevail.

1.1 Term of Services. The term of this Agreement shall begin on the Effective Date and shall end on June 30, 2024. Provider shall complete the work described in Exhibit A prior to that date unless the term of the Agreement is otherwise terminated or extended as provided for in Section 8. The time provided to Provider to complete the services required by this Agreement shall not affect the City's right to terminate the Agreement, as provided for in Section 8.

1.2 Standard of Performance. Provider shall perform all services required pursuant to this Agreement in the manner and according to the standards observed by a competent practitioner of the profession in which Provider is engaged and to the sole satisfaction of the Contract Administrator.

1.3 Assignment of Personnel. Provider shall assign only competent personnel to perform services pursuant to Agreement. In the event that the City, in its sole discretion, at any time during the term of this Agreement, desires the reassignment of any such persons, Provider shall, immediately upon receiving notice from the City of such desire of the City, reassign such person or persons.

1.4 Time. Provider shall devote such time to the performance of services pursuant to this Agreement as may be reasonably necessary to satisfy Provider's obligations hereunder.

1.5 Authorization to Perform Services. The Provider is not authorized to perform any services or incur any costs whatsoever under the terms of this Agreement until receipt of authorization from the Contract Administrator.

Section 2. COMPENSATION. The City hereby agrees to pay Provider a total annual sum not to exceed \$60,000 during which services are provided, notwithstanding any contrary indications that may be contained in Provider's proposal, for services to be performed and reimbursable costs incurred under this Agreement. In the event of a conflict between this

Agreement and Exhibit A, regarding the amount of compensation, this Agreement shall prevail. The City shall pay Provider for services rendered pursuant to this Agreement at the time and in the manner set forth herein. The payments specified below shall be the only payments from the City to Provider for services rendered pursuant to this Agreement. Provider shall submit all invoices to the City in the manner specified herein. Except as specifically authorized in advance by the City, Provider shall not bill the City for duplicate services performed by more than one person.

- 2.1 Invoices.** Provider shall submit invoices monthly during the term of this Agreement, based on the cost for services performed and reimbursable costs incurred prior to the invoice date. Invoices shall contain the following information:
- The beginning and ending dates of the billing period;
 - A Task Summary containing the total due this period;
 - At the City's option, for each work item in each task, a copy of the applicable time entries or time sheets shall be submitted showing the name of the person doing the work, the hours spent by each person, a brief description of the work, and each reimbursable expense;
 - The total number of hours of work performed under the Agreement by Provider and each employee, agent, and subcontractor of Provider performing services hereunder necessary to complete the work described in Exhibit A;
 - Receipts for expenses to be reimbursed;
 - The Provider's signature.
- 2.2 Monthly Payment.** The City shall make payments, based on invoices received, for services satisfactorily performed, and for authorized reimbursable costs incurred.
- 2.3 Total Payment.** The City shall not pay any additional sum for any expense or cost whatsoever incurred by Provider in rendering services pursuant to this Agreement. The City shall make no payment for any extra, further, or additional service pursuant to this Agreement. The City shall be exempt from existing or any and all future fuel service charges, minimum order or one-time order service charge.
- In no event shall Provider submit any invoice for an amount in excess of the maximum amount of compensation provided above either for a task or for the entire Agreement unless the Agreement is modified in writing prior to the submission of such an invoice.
- 2.4 Hourly Fees.** Fees for work performed by Provider on an hourly basis shall not exceed the amounts shown on the fee schedule included with Exhibit A.

- 2.5 **Reimbursable Expenses.** Reimbursable expenses are included within the maximum amount of the contract.
- 2.6 **Payment of Taxes.** Provider is solely responsible for the payment of employment taxes incurred under this Agreement and any federal or state taxes.
- 2.7 **Payment upon Termination.** In the event that the City or Provider terminates this Agreement pursuant to Section 8, the City shall compensate the Provider for all outstanding costs and reimbursable expenses incurred for work satisfactorily completed as of the date of written notice of termination. Provider shall maintain adequate logs and timesheets in order to verify costs incurred to that date.

Section 3. FACILITIES AND EQUIPMENT. Provider shall, at its sole cost and expense, provide all facilities, supplies and equipment necessary to perform the services required by this Agreement.

Section 4. INSURANCE REQUIREMENTS. Before beginning any work under this Agreement, Provider, at its own cost and expense, shall procure the types and amounts of insurance checked below and provide Certificates of Insurance, indicating that Provider has obtained or currently maintains insurance that meets the requirements of this section and which is satisfactory, in all respects, to the City. Provider shall maintain the insurance policies required by this section throughout the term of this Agreement. The cost of such insurance shall be included in the Provider's compensation. Provider shall not allow any subcontractor to commence work on any subcontract until Provider has obtained all insurance required herein for the subcontractor(s) and provided evidence thereof to the City. Verification of the required insurance shall be submitted and made part of this Agreement prior to execution. All insurance coverage and limits provided by Provider and available or applicable under this Agreement are intended to apply to the full extent of the policies. Nothing contained in this Agreement limits the application of such insurance coverage.

- 4.1 **Workers' Compensation.** Provider shall, at its sole cost and expense, maintain Statutory Workers' Compensation Insurance and Employer's Liability Insurance for any and all persons employed directly or indirectly by Provider. The Statutory Workers' Compensation Insurance and Employer's Liability Insurance shall be provided with limits of not less than ONE MILLION DOLLARS (\$1,000,000.00) per accident. In the alternative, Provider may rely on a self-insurance program to meet those requirements, but only if the program of self-insurance complies fully with the provisions of the California Labor Code. Determination of whether a self-insurance program meets the standards of the Labor Code shall be solely in the discretion of the Contract Administrator. The insurer, if insurance is provided, or the Provider, if a program of self-insurance is provided, shall waive all rights of subrogation against the City and its officers, officials, employees, and authorized volunteers for loss arising from work performed under this Agreement.

4.2 Commercial General Insurance and Automobile Liability Insurance.

4.2.1 Commercial General Liability Insurance. Provider, at its own cost and expense, shall maintain commercial general and automobile liability insurance for the term of this Agreement in an amount not less than ONE MILLION DOLLARS (\$1,000,000.00) per occurrence for risks associated with the work contemplated by this Agreement. If a Commercial General Liability Insurance or an Automobile Liability form or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the work to be performed under this Agreement or the general aggregate limit shall be at least twice the required occurrence limit. Such coverage shall include but shall not be limited to, protection against claims arising from bodily and personal injury, including death resulting therefrom, and damage to property resulting from activities contemplated under this Agreement, including the use of owned and non-owned automobiles.

4.2.2 Minimum scope of coverage. Commercial general coverage shall be at least as broad as Insurance Services Office Commercial General Liability occurrence form CG 0001 (per occurrence). Automobile coverage shall be at least as broad as Insurance Services Office Automobile Liability form CA 0001 (per accident). No endorsement shall be attached limiting the coverage.

4.2.3 Additional requirements. Each of the following shall be included in the insurance coverage or added as a certified endorsement to the policy:

- a. The insurance shall cover on an occurrence or an accident basis, and not on a claims-made basis.
- b. Any failure of Provider to comply with reporting provisions of the policy shall not affect coverage provided to the City and its officers, employees, agents, and volunteers.

4.3 Professional Liability Insurance. – Intentionally Omitted

4.4 All Policies Requirements.

4.4.1 Acceptability of insurers. All insurance required by this section is to be placed with insurers with a Bests' rating of no less than A-: VI.

4.4.2 Verification of coverage. Prior to beginning any work under this Agreement, Provider shall furnish the City with Certificates of Insurance, and upon request, complete certified copies of all policies, including complete certified copies of all endorsements. All copies of policies and

certified endorsements shall show the signature of a person authorized by that insurer to bind coverage on its behalf.

4.4.3 Notice of Reduction in or Cancellation of Coverage. A certified endorsement shall be attached to all insurance obtained pursuant to this Agreement stating that coverage shall not be suspended, voided, canceled by either party, or reduced in coverage or in limits, except after thirty (30) days' prior written notice by certified, mail, return receipt requested, has been given to the City. In the event that any coverage required by this section is reduced, limited, cancelled, or materially affected in any other manner, Provider shall provide written notice to the City at Provider's earliest possible opportunity and in no case later than ten (10) working days after Provider is notified of the change in coverage.

4.4.4 Additional insured; primary insurance. The City and its officers, employees, agents, and authorized volunteers shall be covered as additional insureds with respect to each of the following: liability arising out of activities performed by or on behalf of Provider, including the insured's general supervision of Provider; products and completed operations of Provider, as applicable; premises owned, occupied, or used by Provider; and automobiles owned, leased, or used by the Provider in the course of providing services pursuant to this Agreement. The coverage shall contain no special limitations on the scope of protection afforded to the City or its officers, employees, agents, or authorized volunteers.

A certified endorsement must be attached to all policies stating that coverage is primary insurance with respect to the City and its officers, officials, employees and volunteers, and that no insurance or self-insurance maintained by the City shall be called upon to contribute to a loss under the coverage.

4.4.5 Subcontractors. Provider shall include all subcontractors as insureds under its policies or shall furnish separate certificates and certified endorsements for each subcontractor. All coverages for subcontractors shall be subject to all of the requirements stated herein.

4.4.6 Variation. Contract Administrator may approve in writing a variation in the foregoing insurance requirements, upon a determination that the coverage, scope, limits, and forms of such insurance are either not commercially available, or that the City's interests are otherwise fully protected.

4.4.7 No policy required hereunder shall prohibit Provider from waiving any right of recovery prior to loss. Provider hereby waives such right with regard to the Indemnities set out below in Section 5.

4.5 Remedies. In addition to any other remedies the City may have if Provider fails to provide or maintain any insurance policies or policy endorsements to the extent and within the time herein required, the City may, at its sole option, exercise any of the following remedies, which are alternatives to other remedies the City may have and are not the exclusive remedy for Provider's breach:

- Obtain such insurance and deduct and retain the amount of the premiums for such insurance from any sums due under the Agreement;
- Order Provider to stop work under this Agreement or withhold any payment that becomes due to Provider hereunder, or both stop work and withhold any payment, until Provider demonstrates compliance with the requirements hereof; and/or
- Terminate this Agreement.

Section 5. INDEMNIFICATION

Provider shall indemnify, defend with counsel acceptable to the City and hold harmless the City and its officials, officers, employees, agents and authorized volunteers from and against any and all losses, liabilities, claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceedings, damages and expenses of any kind, whether actual or threatened, (including but not limited to attorneys' fees and costs, court costs, interest defense costs, and expert witness fees) where the same arise out of, are a consequence of or are in any way attributable to, in whole or in part, the performance of this Agreement (or the failure to perform) by Provider or by any individual or entity for which Provider is legally liable, including but not limited to officers, agents, employees or subcontractors of Provider.

The foregoing obligation of Provider shall not apply when (1) the injury, loss of life, damage to property or violation of law arises wholly from the negligence or willful misconduct of the City or its officers, employees, agents or authorized volunteers and (2) the actions of Provider or its employees, subcontractors or agents have contributed in no part to the injury, loss of life, damage to property, or violation of law.

It is understood that the duty of Provider to indemnify and hold harmless includes the duty to defend as set forth in Section 2778 of the California Civil Code. Acceptance by the City of insurance certificates and endorsements required under this Agreement does not relieve Provider from liability under this indemnification and hold harmless clause. This indemnification and hold harmless clause shall apply to any damages or claims for damages whether or not such insurance policies shall have been determined to apply. By execution of this Agreement, Provider acknowledges and agrees to the provisions of this Section and that it is a material element of consideration.

Section 6. STATUS OF PROVIDER.

- 6.1 Independent Contractor.** At all times during the term of this Agreement, Provider shall be an independent contractor and shall not be an employee of the City. The City shall have the right to control Provider only insofar as the results of Provider's services rendered pursuant to this Agreement and assignment of personnel pursuant to Subparagraph 1.3; however, otherwise the City shall not have the right to control the means by which Provider accomplishes services rendered pursuant to this Agreement. Notwithstanding any other City, state, or federal policy, rule, regulation, law, or ordinance to the contrary, Provider and any of its employees, agents, and subcontractors providing services under this Agreement shall not qualify for or become entitled to any compensation, benefit, or any incident of employment by the City, including but not limited to eligibility to enroll in the California Public Employees Retirement System (PERS) as an employee of the City and entitlement to any contribution to be paid by the City for employer contributions and/or employee contributions for PERS benefits.

Section 7. LEGAL REQUIREMENTS.

- 7.1 Governing Law.** The laws of the State of California shall govern this agreement.
- 7.2 Compliance with Applicable Laws.** Provider and any subcontractor shall comply with all applicable local, state and federal laws and regulations applicable to the performance of the work hereunder.
- 7.3 Licenses and Permits.** Provider represents and warrants to the City that Provider and its employees, agents, and any subcontractors have all licenses, permits, qualifications, and approvals of whatsoever nature that are legally required to practice their respective professions. Provider represents and warrants to the City that Provider and its employees, agents, any subcontractors shall, at their sole cost and expense, keep in effect at all times during the term of this Agreement any licenses, permits, and approvals that are legally required to practice their respective professions. In addition to the foregoing, Provider and any subcontractors shall obtain and maintain during the term of this Agreement valid Business Licenses from the City.

Section 8. TERMINATION AND MODIFICATION.

- 8.1 Termination.** The City may cancel this Agreement at any time and without cause upon written notification to Provider.

Provider may cancel this Agreement upon thirty (30) days' written notice to the City and shall include in such notice the reasons for cancellation.

In the event of termination, Provider shall be entitled to compensation for services performed to the effective date of termination; the City, however, may condition

payment of such compensation upon Provider delivering to the City any or all documents, photographs, computer software, video and audio tapes, and other materials provided to Provider or prepared by or for Provider or the City in connection with this Agreement.

- 8.2 Extension.** The City may, in its sole and exclusive discretion, extend the end date of this Agreement beyond that provided for in Subsection 1.1. Any such extension shall require a written amendment to this Agreement, as provided for herein. Provider understands and agrees that, if the City grants such an extension, the City shall have no obligation to provide Provider with compensation beyond the maximum amount provided for in this Agreement. Similarly, unless authorized by the Contract Administrator, the City shall have no obligation to reimburse Provider for any otherwise reimbursable expenses incurred during the extension period.
- 8.3 Amendments.** The parties may amend this Agreement only by a writing signed by all the parties. This agreement serves as the 2nd amendment for Stormwater Compliance Services.
- 8.4 Assignment and Subcontracting.** The City and Provider recognize and agree that this Agreement contemplates personal performance by Provider and is based upon a determination of Provider's unique personal competence, experience, and specialized personal knowledge. Moreover, a substantial inducement to the City for entering into this Agreement was and is the professional reputation and competence of Provider. Provider may not assign this Agreement or any interest therein without the prior written approval of the Contract Administrator. Provider shall not subcontract any portion of the performance contemplated and provided for herein, other than to the subcontractors noted in the proposal, without prior written approval of the Contract Administrator. In the event that key personnel leave Provider's employ, Provider shall notify the City immediately.
- 8.5 Survival.** All obligations arising prior to the termination of this Agreement and all provisions of this Agreement allocating liability between the City and Provider shall survive the termination of this Agreement.
- 8.6 Options upon Breach by Provider.** If Provider materially breaches any of the terms of this Agreement, the City's remedies shall include, but not be limited to, any or all of the following:
- 8.6.1** Immediately terminate the Agreement;
 - 8.6.2** Retain the plans, specifications, drawings, reports, design documents, and any other work product prepared by Provider pursuant to this Agreement;
 - 8.6.3** Retain a different Provider to complete the work described in Exhibit A not finished by Provider; or

- 8.6.4 Charge Provider the difference between the cost to complete the work described in Exhibit A that is unfinished at the time of breach and the amount that the City would have paid Provider pursuant to Section 2 if Provider had completed the work.

Section 9. KEEPING AND STATUS OF RECORDS.

- 9.1 **Records Created as Part of Provider's Performance.** All reports, data, maps, models, charts, studies, surveys, photographs, memoranda, plans, studies, specifications, records, files, or any other documents or materials, in electronic or any other form that Provider prepares or obtains pursuant to this Agreement and that relate to the matters covered hereunder shall be the property of the City. Provider hereby agrees to deliver those documents to the City upon termination of the Agreement. It is understood and agreed that the documents and other materials, including but not limited to those described above, prepared pursuant to this Agreement are prepared specifically for the City and are not necessarily suitable for any future or other use. The City and Provider agree that, until final approval by the City, all data, plans, specifications, reports and other documents are confidential and will not be released to third parties without prior written consent of both parties unless required by law.
- 9.2 **Provider's Books and Records.** Provider shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services or expenditures and disbursements charged to the City under this Agreement for a minimum of three (3) years, or for any longer period required by law, from the date of final payment to the Provider to this Agreement.
- 9.3 **Inspection and Audit of Records.** Any records or documents that Section 9.2 of this Agreement requires Provider to maintain shall be made available for inspection, audit, and/or copying at any time during regular business hours, upon oral or written request of, the City. Under California Government Code Section 8546.7, if the amount of public funds expended under this Agreement exceeds Ten Thousand Dollars (\$10,000.00), the Agreement shall be subject to the examination and audit of the State Auditor, at the request of the City or as part of any audit of the City, for a period of three (3) years after final payment under the Agreement.

Section 10. MISCELLANEOUS PROVISIONS.

- 10.1 **Attorneys' Fees.** If either party to this Agreement brings any action, including an action for declaratory relief, to enforce or interpret the provision of this Agreement, the prevailing party shall be entitled to reasonable attorneys' fees in addition to any other relief to which that party may be entitled. The court may set such fees in the same action or in a separate action brought for that purpose.

- 10.2 Venue.** In the event that either party brings any action against the other under this Agreement, the parties agree that trial of such action shall be vested exclusively in Riverside County.
- 10.3 Severability.** If a court of competent jurisdiction finds or rules that any provision of this Agreement is invalid, void, or unenforceable, the provisions of this Agreement not so adjudged shall remain in full force and effect. The invalidity in whole or in part of any provision of this Agreement shall not void or affect the validity of any other provision of this Agreement.
- 10.4 No Implied Waiver of Breach.** The waiver of any breach of a specific provision of this Agreement does not constitute a waiver of any other breach of that term or any other term of this Agreement.
- 10.5 Successors and Assigns.** The provisions of this Agreement shall inure to the benefit of and shall apply to and bind the successors and assigns of the parties.
- 10.6 Provider Representative.** All matters under this Agreement shall be handled for Provider by Adel M. Freij, PE, Director -Engineering
- 10.7 City Contract Administration.** This Agreement shall be administered by the City Manager Chris Mann ("City Administrator"). All correspondence shall be directed to or through the City Administrator or his or her designee.
- 10.8 Notices.** Any written notice to Provider shall be sent to:
- Adel M. Freij, PE, Director -Engineering
Willdan Engineering
13191 Crossroads Parkway North, Suite 405
Industry, CA 91746-3443
- Any written notice to the City shall be sent to the Contract Administrator:
- Chris Mann, City Manager
City of Canyon Lake
31516 Railroad Canyon Rd.
Canyon Lake, CA 92587
- 10.9 Intentionally Omitted.**
- 10.10 Integration.** This Agreement, including the scope of work attached hereto and incorporated herein as Exhibit A, represents the entire and integrated agreement between the City and Provider and supersedes all prior negotiations, representations, or agreements, either written or oral.

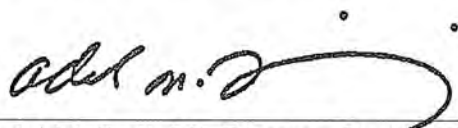
10.11 Counterparts. This Agreement may be executed in multiple counterparts, each of which shall be an original and all of which together shall constitute one agreement.

The Parties have executed this Agreement as of the Effective Date.

THE CITY OF CANYON LAKE

WILLDAN ENGINEERING

Chris Mann, City Manager



Adel M. Freij, PE, Director - Engineering

Attest:

Ana V. Sauseda, CMC
City Clerk

EXHIBIT A



June 8, 2022

Mr. David Harnden
Deputy Building Official
City of Canyon Lake
31516 Railroad Canyon Road
Canyon Lake, CA 92587

Subject: Professional Consulting Services for General NPDES Compliance Services

Dear Mr. Harnden:

Willdan Engineering (Willdan) appreciates this opportunity to present this proposal to assist the City of Canyon Lake to comply with National Pollutant Discharge Elimination System (NPDES) programs for a term of two years.

The following is how we see our involvement each fiscal year:

SCOPE OF SERVICES

1. MS4 Permit Compliance – Pursuant to Order No. R8-2010-0033 as amended by R8-2013-0024, Willdan shall provide services at the specific request of the City. This may include, but not limited to, assistance with discharge prohibitions, effluent and receiving water limitations, monitoring and reporting program requirements, and storm water management program minimum control measure requirements such as those summarized in the following:
 - a. Progressive Enforcement Policy - Site investigation and maintenance of records to bring properties within the City into compliance within a given time period;
 - b. Public Information and Public Participation Program - Development of a residential outreach program, distribution of educational materials to properties that are a potential source of pollution, and development and maintenance of the City's stormwater webpage;
 - c. Industrial and Commercial Facilities Program - Inspection and tracking of industrial and commercial facilities and assurance of effective implementation of Best Management Practices (BMPs);
 - d. Construction Program – Inspection and tracking of construction activities, including enforcement of construction BMPs, Erosion and Sediment Control Plan maintenance, and plan check review;

- e. Public Agency Activities – Inspection of City-owned facilities to ensure potential pollutant sources are effectively managed and the prevention of non-storm water discharges, site-specific BMPs, routine preventive maintenance of the MS4, and perform annual training for employees and contractors to improve awareness of and compliance with stormwater pollution BMPs; and,
- f. Illicit Discharge Detection and Elimination (IDDE) Program – Investigate and document all reported and observed IDDEs and conduct follow-up inspections as necessary. Provide IDDE training for all municipal staff who may come into contact with or observe and IDDE as part of routine duties.

It must be noted the above scope of services is subject to change based on current efforts by the Santa Ana Regional Water Quality Control Board to issue a new NPDES general permit for agencies that include the City of Canyon Lake. Once a tentative draft permit is available, and the impact on services provided by Willdan are known, we will discuss with City staff the best way forward.

- 2. Representation in the watershed – Willdan will represent the interests of the city in its participation with watershed groups, such as the LE/CL Task Force, which could include the following:
 - a. Meeting participation and coordination of work conducted in accordance with implementation of multi-agency agreements.
 - b. The development and implementation of City-specific monitoring programs. For assurance of appropriate responsibility and cost-allocation of the City's ongoing participation with watershed groups, it may be necessary to consider additional monitoring. Should this need arise, Willdan shall provide recommendations for the City to consider.
- 3. General NPDES Services – As needed, Willdan will provide assistance with any NPDES program derived from the Federal Clean Water Act (CWA).

COMPENSATION

Based on our experience with the NPDES program, and knowledge of the City, we have prepared a fiscal year budget for the City, included herein as Exhibit A. Willdan shall perform the above-mentioned Scope of Services for a suggested annual budget of \$60,000, and therefore \$120,000 over the two-year term of the agreement, on a time-and-material fee based on hourly rates provided in Exhibit B.

Please indicate the City's approval and authorization to proceed by either printing out and signing two originals and returning one hard copy original to our office, or by scanning one signed original and returning it by e-mail.



Thank you for giving us the opportunity to assist the City of Canyon Lake. If you have any questions, please contact Mr. Joe Bellomo at (805) 279-6856.

Respectfully submitted,

Approved and Authorized to proceed by:

WILLDAN ENGINEERING

CITY OF CANYON LAKE



Adel M. Freij, PE
Director - Engineering

Signature

Date

Enclosures

910005/WW.00.30/P22-155R1_23394



City of Canyon Lake, NPDES & TMDL Program Management Budget Projections		Print Date: 6/8/2022		
		Fiscal Year Term		
Services ¹		Q1/Q2	Q3/Q4	Total Cost
Program Management		\$ 7,500	\$ 7,500	\$ 15,000
Monthly Permit/Watershed Meetings		\$ 5,000	\$ 5,000	\$ 10,000
Municipal NPDES Permit Programs (MCMs)				
Public Education and Outreach Program			\$ 1,000	\$ 1,000
New Development Program		\$ 1,000	\$ 1,000	\$ 2,000
Development Construction Program ²		\$ 6,500	\$ 6,500	\$ 13,000
Onsite/Field Staff Training Program ³			\$ 1,500	\$ 1,500
Permittee Facilities and Activities Program			\$ 500	\$ 500
Commercial/Industrial Inspection Program ⁴			\$ 500	\$ 500
Illicit Connection/Discharge Inspection Program		\$ 250	\$ 250	\$ 500
Annual Report		\$ 8,000		\$ 8,000
As-needed Meetings and Assignments		\$ 4,000	\$ 4,000	\$ 8,000
Budget Total				\$ 60,000
¹ The following Services and Budget is invisioned to be adjusted based on need and written agreement between Deputy Building Offical and Willdan.				
² Estimate based on local Public Works Observer at \$131/hr onsite monthly (February thru June) for an onsite 6hr/day, including travel time and mileage.				
³ Estimate based on Environmental Analyst III at \$151/hr conducting an 6hr onsite and field training of City staff, including travel time and mileage.				
⁴ Estimate based on Environmental Analyst III at \$151/hr conducting an assessment of facilities that require inspection and training City staff to conduct.				



Schedule of Hourly Rates

Effective July 1, 2021 to June 30, 2022

ENGINEERING		BUILDING AND SAFETY		CONSTRUCTION MANAGEMENT	
Technical Aide I	\$67	Assistant Code Enforcement Officer	\$69	Labor Compliance Specialist	\$120
Technical Aide II	\$87	Code Enforcement Officer	\$102	Labor Compliance Manager	\$150
Technical Aide III	\$107	Senior Code Enforcement Officer	\$120	Utility Coordinator	\$159
CAD Operator I	\$108	Supervisor Code Enforcement	\$145	Assistant Construction Manager	\$150
CAD Operator II	\$125	Plans Examiner Aide	\$95	Construction Manager	\$176
CAD Operator III	\$139	Plans Examiner	\$145	Senior Construction Manager	\$175
GIS Analyst I	\$145	Senior Plans Examiner	\$159	Project Manager IV	\$203
GIS Analyst II	\$164	Assistant Construction Permit Specialist	\$102	Deputy Director	\$211
GIS Analyst III	\$176	Construction Permit Specialist	\$107	Director	\$216
Environmental Analyst I	\$121	Senior Construction Permit Specialist	\$125	INSPECTION SERVICES	
Environmental Analyst II	\$135	Supervising Construction Permit Specialist	\$133	Public Works Observer I***	\$93
Environmental Analyst III	\$144	Assistant Building Inspector	\$120	Public Works Observer II***	\$103
Environmental Specialist	\$155	Building Inspector***	\$133	Senior Public Works Observer I***	\$111
Designer I	\$145	Senior Building Inspector	\$145	Senior Public Works Observer II***	\$123
Designer II	\$150	Supervising Building Inspector	\$159	Senior Public Works Observer III***	\$134
Senior Designer I	\$159	Inspector of Record	\$174	Senior Public Works Observer IV***	\$142
Senior Designer II	\$167	Deputy Building Official	\$174	Senior Public Works Observer V***	\$151
Design Manager	\$170	Building Official	\$176	MAPPING AND EXPERT SERVICES	
Senior Design Manager	\$176	Plan Check Engineer	\$174	Survey Analyst I	\$125
Project Manager I	\$156	Supervising Plan Check Engineer	\$176	Survey Analyst II	\$145
Project Manager II	\$177	Principal Project Manager	\$207	Calculator I	\$125
Project Manager III	\$187	Deputy Director	\$211	Calculator II	\$139
Project Manager IV	\$203	Director	\$216	Calculator III	\$151
Principal Project Manager	\$207	PLANNING		Senior Survey Analyst	\$164
Program Manager I	\$174	CDBG Technician	\$70	Supervisor - Survey & Mapping	\$178
Program Manager II	\$188	CDBG Specialist	\$85	Principal Project Manager	\$207
Program Manager III	\$208	CDBG Analyst	\$100	LANDSCAPE ARCHITECTURE	
Assistant Engineer I	\$121	CDBG Coordinator	\$125	Assistant Landscape Architect	\$125
Assistant Engineer II	\$137	CDBG Manager	\$150	Associate Landscape Architect	\$145
Assistant Engineer III	\$144	Planning Technician	\$107	Senior Landscape Architect	\$159
Assistant Engineer IV	\$149	Assistant Planner	\$133	Principal Landscape Architect	\$176
Associate Engineer I	\$155	Associate Planner	\$145	Principal Project Manager	\$207
Associate Engineer II	\$161	Senior Planner	\$164	ADMINISTRATIVE	
Associate Engineer III	\$168	Principal Planner	\$176	Administrative Assistant I	\$79
Senior Engineer I	\$171	Planning Manager	\$192	Administrative Assistant II	\$95
Senior Engineer II	\$174	Deputy Director	\$211	Administrative Assistant III	\$111
Senior Engineer III	\$177	Director	\$216	Project Accountant I	\$90
Senior Engineer IV	\$185			Project Accountant II	\$105
Supervising Engineer	\$190			Project Controller I	\$111
Traffic Engineer I	\$188			Project Controller II	\$125
Traffic Engineer II	\$203				
City Engineer I	\$203				
City Engineer II	\$213				
Deputy Director	\$211				
Director	\$216				
Principal Engineer	\$235				

*** \$172/hour for Prevailing Wage Project

Mileage/Field Vehicle usage will be charged at the rate in accordance with the current FTR mileage reimbursement rate, subject to negotiation.

Additional billing classifications may be added to the above listing during the year as new positions are created. Consultation in connection with litigation and court appearances will be quoted separately. The above schedule is for straight time. Overtime will be charged at 1.5 times, and Sundays and holidays, 2.0 times the standard rates. Blueprinting, reproduction, messenger services, and printing will be invoiced at cost plus fifteen percent (15%). A sub-consultant management fee of fifteen percent (15%) will be added to the direct cost of all sub-consultant services to provide for the cost of administration, consultation, and coordination. Valid July 1, 2021 thru June 30, 2022, thereafter, the rates may be raised once per year to the value between the 12-month % change of the Consumer Price Index for the Los Angeles/Orange County/Sacramento/San Francisco/San Jose area up to five percent.

Rev 7-1-2020



ITEM NO. 7

STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Chris Mann, City Manager *CM*

BY: Mike Borja, Administrative Services Manager

DATE: July 6, 2022

SUBJECT: Adoption of Resolution No. 2022-41, Approving Amendment #3 to the Regional Task Force Agreement for Total Maximum Daily Load (TMDL) for the Lakes of Canyon Lake and Lake Elsinore

Recommendation

Adoption of Resolution No. 2022-41, Approving Amendment #3 to the Regional Task Force Agreement for the Total Maximum Daily Load (TMDL) for the lakes of Canyon Lake and Lake Elsinore and authorizing the City Manager to execute the attached agreement.

Background

The City of Canyon Lake is one of twenty-three governmental agencies that are members of a regional task force to implement a water quality monitoring program and develop an in-lake nutrient monitoring program for Canyon Lake and Lake Elsinore, develop a plan and schedule for in-lake sediment nutrient reduction for Lake Elsinore, develop a plan and schedule for evaluating in-lake sediment nutrient strategies for Canyon Lake, update watershed and in-lake nutrient TMDL water quality models, develop a pollutant trading plan, and review and revise the TMDL to reflect updated data and science.

This task force agreement went into effect on June 18, 2012 and the second amendment expires on June 30, 2022. At the April 20, 2022 task force meeting, the task force agreed to extend the task force an additional five years to June 30, 2027. At that time, the task force can be extended an additional two years to June 30, 2029 by administrative action of the task force.

Fiscal Impact

The City's FY 2022/23 budget accounts for its annual dues to the TMDL Task Force. No additional budget allocation is necessary.

Attachments

1. Resolution No. 2022-41

ATTACHMENT 1

RESOLUTION NO. 2022-41

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE, CALIFORNIA, APPROVING AMENDMENT #3 TO THE REGIONAL TASK FORCE AGREEMENT FOR TOTAL DAILY MAXIMUM LOAD (TMDL) FOR THE LAKES OF CANYON LAKE AND LAKE ELSINORE

WHEREAS, in 1998, the Santa Ana Regional Water Quality Control Board (Regional Board) designated Lake Elsinore and Canyon Lake in the Lake Elsinore and San Jacinto Watersheds (Watersheds) as "impaired water bodies" pursuant to Section 303(d) of the federal Clean Water Act because of high levels of algae in both lakes and low dissolved oxygen in Lake Elsinore, attributed to excess phosphorus and nitrogen (Nutrients). As a result of said Section 303 designation, the Clean Water Act and California's Non-point Source Pollution Control Plan requires that total maximum daily loads (TMDLs) be established by the Regional Board for these waterbodies; and

WHEREAS, in response to the Section 303(d) designation, the Regional Board adopted a Resolution RS-2004-0037 on December 20, 2004 amending the Water Quality Control Plan for the Santa Ana River Basin to incorporate nutrient TMDLs for Canyon Lake and Lake Elsinore. The Basin Plan Amendment specifies, among other things, an Implementation Plan, which holds specified stake holders (task force agencies) individually and/or jointly liable for complying with the TMDLs by means of specific tasks to be completed by specified dates under penalty of law. These tasks include development and implementation of a watershed-wide nutrient water quality monitoring program, development of an in-lake nutrient monitoring program for Canyon Lake and Lake Elsinore, development of a plan and schedule for in-lake sediment nutrient reduction for Lake Elsinore, development of a plan and schedule for evaluating in-lake sediment nutrient strategies for Canyon Lake, updating watershed and in-lake nutrient TMDL water quality models, developing a pollutant trading plan, and reviewing and revising the TMDL to reflect updated data and science; and

WHEREAS, the National Pollutant Discharge Elimination System (NPDES) Municipal Separate Storm Sewer System (MS4) Permit for the Santa Ana Region of Riverside County is regulated by the Regional Board and subject to the requirements of the nutrient TMDLs for Canyon Lake and Lake Elsinore; and

WHEREAS, in 2012 an Agreement was entered into that formed a Task Force to implement certain tasks identified in the TMDL Implementation Plan and to pursue TMDL related tasks agreed upon by the Task Force agencies; and

WHEREAS, this Task Force Agreement initially had been prepared for a five-year term and subsequently twice extended for additional five-year terms and therefore is set to expire on the date of June 30, 2022; and

WHEREAS, the City of Canyon Lake desires to continue its participation in the Regional Task Force Agreement for an additional 5 years (June 30, 2027) with the option for a two-year extension (June 30, 2029).

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF CANYON LAKE DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. The City Council hereby approves amendment #3 to the Regional Task Force Agreement for Total Daily Maximum Load (TMDL) for the lakes of Canyon Lake and Lake Elsinore.

Section 2. The City Council authorizes the City Manager to sign and execute the agreement attached hereto as Exhibit A.

PASSED, APPROVED, AND ADOPTED on this 6th day of July, 2022.

Jeremy Smith, Mayor

ATTEST:

Ana V. Sauseda, CMC
City Clerk

Exhibit A

**AMENDMENT NO. 3
TO THE
AGREEMENT TO FORM THE
LAKE ELSINORE AND CANYON LAKE
TMDL TASK FORCE**

Pursuant to Covenants II, Section 21. of that certain AGREEMENT entitled, "Agreement to Form the Lake Elsinore and Canyon Lake TMDL Task Force" ("Task Force Agreement"), dated June 18, 2012; and

Whereas this Task Force Agreement initially had been prepared for a five-year term and subsequently extended for an additional five-year term and therefore is set to expire on the date of June 30, 2022.

Therefore, the TASK FORCE AGENCIES as named in the Agreement (Exhibit A), **hereby agree to the following changes:**

- I. Extend the term of the Task Force Agreement to **June 30, 2025**, and
- II. Stipulate the option that the Agreement, while still in full force and effect, may be extended an additional two years, to **June 30, 2027**, by means of Administrative Action by the Task Force Administrator.

Except as otherwise expressly amended herein, all of the terms, conditions, and provisions of the Agreement to Form the Lake Elsinore and Canyon Lake TMDL Task Force (Exhibit A) shall continue in full force and effect.

This Amendment No. 3 may be executed in original counterparts, which together shall constitute a single Agreement document.

IN WITNESS WHEREOF, the parties hereto have executed this **Amendment No. 3 to the Agreement to Form the Lake Elsinore and Canyon Lake TMDL Task Force**, on the dates set forth below.

LAKE ELSINORE AND SAN JACINTO WATERSHEDS AUTHORITY (LESJWA)

BY _____
Mark Norton, LESJWA Authority Administrator Date

IN WITNESS WHEREOF, the parties hereto have executed this **Amendment No. 3 to the Agreement to Form the Lake Elsinore and Canyon Lake TMDL Task Force**, on the dates set forth below

CALIFORNIA DEPARTMENT OF TRANSPORTATION

By: _____

Title: _____

Date: _____

APPROVED AS TO FORM

By _____ Date _____
Attorney

IN WITNESS WHEREOF, the parties hereto have executed this **Amendment No. 3 to the Agreement to Form the Lake Elsinore and Canyon Lake TMDL Task Force**, on the dates set forth below

CALIFORNIA DEPARTMENT OF FISH AND WILDLIFE

By: _____

Title: _____

Date: _____

APPROVED AS TO FORM

By _____
Attorney Date

IN WITNESS WHEREOF, the parties hereto have executed this **Amendment No. 3 to the Agreement to Form the Lake Elsinore and Canyon Lake TMDL Task Force**, on the dates set forth below

CITY OF BEAUMONT

By: _____
Mayor

Date: _____

APPROVED AS TO FORM

By _____ Date _____
City Attorney

IN WITNESS WHEREOF, the parties hereto have executed this **Amendment No. 3 to the Agreement to Form the Lake Elsinore and Canyon Lake TMDL Task Force**, on the dates set forth below

CITY OF CANYON LAKE

By: _____
City Manager

Date: _____

ATTEST:

By _____ Date _____
City Clerk

IN WITNESS WHEREOF, the parties hereto have executed this **Amendment No. 3 to the Agreement to Form the Lake Elsinore and Canyon Lake TMDL Task Force**, on the dates set forth below

CITY OF HEMET

By: _____
Mayor

Date: _____

APPROVED AS TO FORM

By _____
City Attorney Date

IN WITNESS WHEREOF, the parties hereto have executed this **Amendment No. 3 to the Agreement to Form the Lake Elsinore and Canyon Lake TMDL Task Force**, on the dates set forth below

CITY OF LAKE ELSINORE

By: _____
Mayor

Date: _____

APPROVED AS TO FORM

By _____ Date _____
City Attorney

IN WITNESS WHEREOF, the parties hereto have executed this **Amendment No. 3 to the Agreement to Form the Lake Elsinore and Canyon Lake TMDL Task Force**, on the dates set forth below

CITY OF MENIFEE

By: _____
Mayor

Date: _____

APPROVED AS TO FORM

By _____ Date _____
City Attorney

IN WITNESS WHEREOF, the parties hereto have executed this **Amendment No. 3 to the Agreement to Form the Lake Elsinore and Canyon Lake TMDL Task Force**, on the dates set forth below

CITY OF MORENO VALLEY

By: _____
Mayor

Date: _____

ATTEST:

By: _____
City Clerk

APPROVED AS TO FORM

By _____ Date _____
City Attorney

IN WITNESS WHEREOF, the parties hereto have executed this **Amendment No. 3 to the Agreement to Form the Lake Elsinore and Canyon Lake TMDL Task Force**, on the dates set forth below

CITY OF MURRIETA

By: _____
Mayor

Date: _____

ATTEST:

By _____
City Clerk

IN WITNESS WHEREOF, the parties hereto have executed this **Amendment No. 3 to the Agreement to Form the Lake Elsinore and Canyon Lake TMDL Task Force**, on the dates set forth below

CITY OF PERRIS

By: _____
Mayor

Date: _____

APPROVED AS TO FORM

By _____ Date _____
City Attorney

IN WITNESS WHEREOF, the parties hereto have executed this **Amendment No. 3 to the Agreement to Form the Lake Elsinore and Canyon Lake TMDL Task Force**, on the dates set forth below

CITY OF RIVERSIDE

By: _____
City Manager

Date: _____

ATTEST:

By: _____
City Clerk

APPROVED AS TO FORM

By _____
City Attorney

_____ Date

IN WITNESS WHEREOF, the parties hereto have executed this **Amendment No. 3 to the Agreement to Form the Lake Elsinore and Canyon Lake TMDL Task Force**, on the dates set forth below

CITY OF SAN JACINTO

By: _____
Mayor

Date: _____

APPROVED AS TO FORM

By _____ Date _____
City Attorney

IN WITNESS WHEREOF, the parties hereto have executed this **Amendment No. 3 to the Agreement to Form the Lake Elsinore and Canyon Lake TMDL Task Force**, on the dates set forth below

CITY OF WILDOMAR

By: _____
Mayor

Date: _____

APPROVED AS TO FORM

By _____ Date _____
City Attorney

IN WITNESS WHEREOF, the parties hereto have executed this **Amendment No. 3 to the Agreement to Form the Lake Elsinore and Canyon Lake TMDL Task Force**, on the dates set forth below

Recommended for Approval:

COUNTY OF RIVERSIDE

By: _____

Title: _____

Date: _____

ATTEST:

By: _____
City Clerk

APPROVED AS TO FORM

By _____ Date _____
County Counsel

IN WITNESS WHEREOF, the parties hereto have executed this **Amendment No. 3 to the Agreement to Form the Lake Elsinore and Canyon Lake TMDL Task Force**, on the dates set forth below

EASTERN MUNICIPAL WATER DISTRICT

By: _____

Title: _____

Date: _____

IN WITNESS WHEREOF, the parties hereto have executed this **Amendment No. 3 to the Agreement to Form the Lake Elsinore and Canyon Lake TMDL Task Force**, on the dates set forth below

ELSINORE VALLEY MUNICIPAL WATER DISTRICT

By: _____

Title: _____

Date: _____

IN WITNESS WHEREOF, the parties hereto have executed this **Amendment No. 3 to the Agreement to Form the Lake Elsinore and Canyon Lake TMDL Task Force**, on the dates set forth below

MARCH JOINT POWERS AUTHORITY

By: _____

Title: _____

Date: _____

IN WITNESS WHEREOF, the parties hereto have executed this **Amendment No. 3 to the Agreement to Form the Lake Elsinore and Canyon Lake TMDL Task Force**, on the dates set forth below

RIVERSIDE COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT

Recommended for Approval:

By: _____

Title: _____

Date: _____

APPROVED AS TO FORM:

By: _____
County Counsel

ATTEST:

By: _____
Clerk of the Board

IN WITNESS WHEREOF, the parties hereto have executed this **Amendment No. 3 to the Agreement to Form the Lake Elsinore and Canyon Lake TMDL Task Force**, on the dates set forth below

U.S. AIRFORCE (MARCH AIR RESERVE BASE)

By: _____

Title: _____

Date: _____

IN WITNESS WHEREOF, the parties hereto have executed this **Amendment No. 3 to the Agreement to Form the Lake Elsinore and Canyon Lake TMDL Task Force**, on the dates set forth below

WESTERN RIVERSIDE COUNTY AGRICULTURAL COALITION

On behalf of the participating Dairy Operators and participating Agricultural Operators in the San Jacinto River Basin

By: _____

Title: _____

Date: _____

IN WITNESS WHEREOF, the parties hereto have executed this **Amendment No. 3 to the Agreement to Form the Lake Elsinore and Canyon Lake TMDL Task Force**, on the dates set forth below

SANTA ANA REGIONAL WATER QUALITY CONTROL BOARD

By: _____

Title: _____

Date: _____

IN WITNESS WHEREOF, the parties hereto have executed this **Amendment No. 3 to the Agreement to Form the Lake Elsinore and Canyon Lake TMDL Task Force**, on the dates set forth below

LAKE ELSINORE AND SAN JACINTO WATERSHEDS AUTHORITY (LESJWA)

By: _____

Title: _____

Date: _____

APPROVED AS TO FORM

By _____
LESJWA Authority Administrator Date



ITEM NO. 8

STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Chris Mann, City Manager *CM*

DATE: July 6, 2022

SUBJECT: Adoption of Resolution 2022-42, Authorizing a Budget Adjustment to Reflect Changes in the Professional Services Agreement with Bill Blankenship for Economic Development Consulting

Recommendation

That the City Council adopt Resolution 2022-42, authorizing a budget adjustment in the amount of \$9,960.00 to reflect changes in the Professional Services Agreement with Bill Blankenship for Economic Development Consulting.

Background

The City has contracted for Economic Development consulting services with Bill Blankenship since September, 2019. Over the past three years, the scope of work performed under this agreement has expanded significantly. While the original focus was the acquisition of two parcels of Bureau of Land Management property within the City's boundaries, the scope has expanded to working with potential development partners on a number of prospective projects, leading the rehabilitation and property management of two City-owned buildings, and working with the Riverside County Local Agency Formation Commission (LAFCO) on the potential annexation of land for future economic development opportunities. In addition, Mr. Blankenship regularly attends monthly "roundtable" meetings to keep local partners apprised of the City's economic development efforts/progress, and often represents the City's economic interests regionally.

In light of this expanded scope of work, Mr. Blankenship has requested that, with the renewal of the Agreement, the City approve an increase from \$2,500.00 per month (\$30,000.00 per year) to \$3,300.00 per month (\$39,960.00 per year). Staff supports this requested change, as the quantity and quality of the work Mr. Blankenship has been doing on behalf of the City justifies the increase. Further, the City continues to enjoy significant cost savings through this Agreement as compared to hiring in-house Economic Development staff.

Fiscal Impact

Increase to the City Manager's Department budget within the General Fund (Account # 10-310-6610) in the amount of \$9,960.00.

Attachments

1. Resolution No. 2022-42
2. Email from Bill Blankenship Requesting Changes to and Renewal of the Professional Services Agreement for Economic Development Consulting

ATTACHMENT 1

RESOLUTION NO. 2022-42

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE, CALIFORNIA, AUTHORIZING A BUDGET ADJUSTMENT TO REFLECT CHANGES IN THE PROFESSIONAL SERVICES AGREEMENT WITH BILL BLANKENSHIP FOR ECONOMIC DEVELOPMENT CONSULTING

WHEREAS, on September 4, 2019, the City Council authorized the City Manager to negotiate and enter into a contract with Mr. Bill Blankenship to provide economic development services to the City of Canyon Lake; and

WHEREAS, over the past three years, the scope of work performed under this agreement has expanded significantly; and

WHEREAS, the focus of the scope of work has expanded from acquiring two parcels of Bureau of Land Management properties within the City's boundaries, to working with potential development partners on a number of prospective projects, leading the rehabilitation and property management of two City-owned buildings, and working with the Riverside County Local Agency Formation Commission (LAFCO) on the potential annexation of land for future economic development opportunities; and

WHEREAS, the current agreement with Mr. Blankenship expired on June 30, 2022; and

WHEREAS, Mr. Blankenship has requested that, with the renewal of the Agreement, the City approve an increase from \$2,500.00 per month (\$30,000.00 per year) to \$3,300.00 per month (\$39,960.00 per year); and

WHEREAS, the City continues to enjoy significant cost savings through this Agreement as compared to hiring in-house Economic Development staff.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF CANYON LAKE DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. The City Council authorizes a Budget Adjustment in the amount of \$9,960.00 in account number 10-310-6610 for the renewal of the agreement with Bill Blankenship for Economic Development consulting services.

Section 2. The City Council authorizes the City Manager to sign and execute the agreement attached hereto as Exhibit A.

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Section 3. The amended agreement between the City of Canyon Lake and Bill Blankenship shall be approved for the term of July 1, 2022 thru June 30, 2023.

PASSED, APPROVED, AND ADOPTED on this 6th day of July, 2022.

Jeremy Smith, Mayor

ATTEST:

Ana V. Sauseda, CMC
City Clerk

Exhibit A

CONTRACTOR SERVICES AGREEMENT

**City of Canyon Lake
and
Bill Blankenship**

CITY: CITY OF CANYON LAKE
31516 Railroad Canyon Road
Canyon Lake, CA 92587

CONTRACTOR: Mr. Bill Blankenship
63 Summit Avenue
Redlands, CA 92373

SERVICES: Economic Development Consulting Services

To be performed by:
Bill Blankenship

AMOUNT: \$3,330.00 per month

EXPIRATION DATE: June 30, 2023

MANAGING DEPARTMENT: City Manager's Department

Form Services Agreement: Rev. 2019-09-09

CONTRACTOR SERVICES AGREEMENT

This Contractor Services Agreement is entered into by and between the City of Canyon Lake, a municipal corporation (City), and Bill Blankenship (Contractor).

RECITALS

WHEREAS, City wishes to retain Contractor to provide Economic Development Consulting (Services); and

WHEREAS, Contractor has the expertise, experience, and personnel necessary to provide the Services including, as applicable, that degree of specialized expertise contemplated by Government Code section 37103; and

WHEREAS, City and Contractor (collectively, the Parties) wish to enter into an agreement whereby City will retain Contractor to provide the Services.

NOW, THEREFORE, for good and valuable consideration, the sufficiency of which is acknowledged, City and Contractor agree as follows:

ARTICLE I

SCOPE OF AGREEMENT AND AGREEMENT MANAGEMENT

1.0 Scope of Agreement. This scope of the entire agreement between the parties is described in this Agreement including any exhibits hereto.

1.1 Scope of Services. Contractor shall provide the Services as follows: Economic development consulting focused on projects identified and assigned by the City Manager.

1.2 Duty to Inform City of Changes in Scope of Services. Contractor shall immediately advise the City in writing of any anticipated change in the Scope of Services, stipulated remuneration, or time schedule, and shall obtain the City's written consent to the change prior to making any changes. In no event shall the City's consent be construed to relieve Contractor from its duty to render all Services in accordance with applicable law and industry standards.

1.3 Agreement Non-Exclusive. Contractor acknowledges that City may enter into agreements with other Contractors for services similar to the Services or may have its own employees perform services similar to the Services.

1.4 Agreement Interpretation. Contractor will provide any services that may reasonably be inferred from the description above in **Section 1.1** or from prevailing custom or trade usage as being required to produce the intended result whether or not specifically called for or identified in this Agreement. Words or phrases which have a well-known technical or construction industry or trade meaning and are used to describe Services will be interpreted in accordance with that meaning unless a definition has been provided in this Agreement.

1.5 Order of Precedence. In resolving conflicts resulting from errors or discrepancies, the

terms of this Agreement shall prevail over any inconsistent provision in any other document, including exhibits to this Agreement.

1.6 City Manager. The City Manager, or his designee named below in **Section 1.7**, is the authorized representative of the City for purposes of this Agreement, and has the responsibilities described in this Agreement as well as relevant provisions of the Canyon Lake Municipal Code. The City Manager must sign all Agreement amendments.

1.7 Notices. Unless otherwise specified, in all cases where written notice is required under this Agreement, service shall be deemed sufficient if the notice is personally delivered or deposited in the United States mail, with first class postage paid, attention to the City Manager. Proper notice is effective on the date of personal delivery or five (5) days after deposit in a United States postal mailbox unless provided otherwise in the Agreement. Notices for each party shall be sent to:

FOR THE CITY:

City of Canyon Lake
Attn.: City Manager
31516 Railroad Canyon Road
Canyon Lake, CA 92587

FOR THE CONTRACTOR

Mr. Bill Blankenship
63 Summit Avenue
Redlands, CA 92373

ARTICLE II TERM OF AGREEMENT

2.0 Term. This Agreement shall be for the time period beginning on the Effective Date, defined below in **Section 2.1**, through June 30, 2023. Unless otherwise terminated, this Agreement shall be effective until completion of the Scope of Services or June 30, 2023, whichever is earliest.

2.1 Effective Date. This Agreement shall be effective as of July 1, 2022.

2.2 Agreement Extension. The City Manager may, in his sole discretion, unilaterally extend the Agreement on a month-to-month basis following Agreement expiration. Contractor shall not increase its pricing without prior express written consent from the City Manager.

ARTICLE III SUSPENSION AND TERMINATION

3.0 City's Right to Suspend for Convenience. City may immediately suspend all or any portion of Contractor's performance under this Agreement at its sole option and for its convenience for a reasonable period of time not to exceed six (6) months. City must give written notice to Contractor of such suspension. City will pay to Contractor a sum equivalent to the reasonable value of the services satisfactorily provided up to the date of suspension. City may rescind the suspension prior to or at six (6) months by providing Contractor with written notice of the rescission, at which time Contractor would be required to resume performance in compliance with the terms and conditions of this Agreement. Contractor will be entitled to an extension of time to complete performance under the Agreement equal to the length of the suspension unless otherwise agreed to in writing by the Parties.

3.1 City's Right to Terminate for Convenience. City may, at its sole option and for its convenience, immediately terminate all or any portion of this Agreement by giving written notice of such termination to Contractor. The termination of the Agreement shall be effective upon receipt of the notice by Contractor. After termination of all or any portion of the Agreement, Contractor shall: (1) immediately discontinue all affected performance (unless the notice directs otherwise); and (2) complete any and all additional work necessary for the orderly filing of documents and closing of Contractor's affected performance under the Agreement. After filing of documents and completion of performance, Contractor shall deliver to City all data, drawings, specifications, reports, estimates, summaries, and such other information and materials created or received by Contractor in performing this Agreement, whether completed or in process. By accepting payment for completion, filing, and delivering documents as called for in this section, Contractor discharges City of all of City's payment obligations and liabilities under this Agreement with regard to the affected performance.

3.2 City's Right to Terminate for Default. Contractor's failure to satisfactorily perform any obligation required by this Agreement constitutes a default. Examples of default include a determination by City that Contractor has: (1) failed to perform the services of the required quality or within the time specified; (2) failed to perform any of the obligations of this Agreement; and (3) failed to make sufficient progress in performance which may jeopardize full performance.

3.2.1 If Contractor fails to satisfactorily cure a default within ten (10) calendar days of receiving written notice from City specifying the nature of the default, City may immediately cancel and/or terminate this Agreement, and terminate each and every right of Contractor, and any person claiming any rights by or through Contractor under this Agreement.

3.2.2 If City terminates this Agreement, in whole or in part, City may procure, upon such terms and in such manner as the City Manager may deem appropriate, equivalent services and Contractor shall be liable to City for any excess costs. Contractor shall also continue performance to the extent not terminated.

3.3 Termination for Bankruptcy or Assignment for the Benefit of Creditors. If Contractor files a voluntary petition in bankruptcy, is adjudicated bankrupt, or makes a general assignment for the benefit of creditors, the City may at its option and without further notice to, or demand upon Contractor, terminate this Agreement, and terminate each and every

right of Contractor, and any person claiming rights by and through Contractor under this Agreement.

3.4 Contractor's Right to Payment Following Agreement Termination.

3.4.1 Termination for Convenience. If the termination is for the convenience of City an equitable adjustment in the Agreement price shall be made. No amount shall be allowed for anticipated profit on unperformed services, and no amount shall be paid for an as needed Agreement beyond the Agreement termination date.

3.4.2 Termination for Default. If, after City gives notice of termination for failure to fulfill Agreement obligations to Contractor, it is determined that Contractor had not so failed, the termination shall be deemed to have been effected for the convenience of City. In such event, adjustment in the Agreement price shall be made as provided in **Section 3.1**. City's rights and remedies are in addition to any other rights and remedies provided by law or under this Agreement.

3.5 Remedies Cumulative. City's remedies are cumulative and are not intended to be exclusive of any other remedies or means of redress to which City may be lawfully entitled in case of any breach or threatened breach of any provision of this Agreement.

ARTICLE IV COMPENSATION

4.0 Invoice Date. Contractor must submit invoices for services to City by the 10th day of the month following the month in which Contractor provided services.

4.1 Manner of Payment. Contractor will be paid monthly, in arrears, for services provided in accordance with the terms and conditions specified in the Agreement within forty-five (45) days of receiving an invoice. City shall pay Contractor a monthly retainer of \$2,500.00 for providing the Services. Contractor is entitled to reimbursement for expenses, with the prior consent of the City Manager. Reimbursable expenses include airfare, lodging, parking, ground transportation, and the printing and reproduction of documents.

4.2 Invoice Detail. Contractor's invoice must include the Contractor's name, address, and remittance address if different. Contractor's invoice must have a date, an invoice number, a description of the services provided, and an amount due. Invoices must include the address of the location where services were performed and the dates in which services were provided. Contractor shall also submit one statement of progress with the invoice and at least once per calendar month to the City Manager. Contractor shall include with each statement of progress a description of completed Services.

4.3 Amount of Compensation. City shall pay Contractor for performance of all Services rendered in accordance with this Agreement, including, fees for Additional Services, as defined below, in an amount not to exceed \$30,000.00. The compensation will be based on a flat retainer rate described in **Section 4.1**. The retainer rate is valid throughout the term of the Agreement or until the Services are completed unless otherwise amended and agreed by

both parties in writing.

4.4 Additional Services. City may require Contractor to perform additional Services beyond those described in the Scope of Services (Additional Services). Before Contractor commences such work, the Parties must agree in writing upon a fee for the Additional Services in accordance with **Section 4.3**. City will not pay Contractor for Additional Services unless Contractor receives prior written authorization from the City Manager. Failure to do so will result in payment being withheld for services. If approved, Contractor will separately invoice for all Additional Services and include a copy of the City Manager's written authorization.

4.5 Additional Costs. Additional Costs are costs that can be reasonably determined to be related to Contractor's errors or omissions. Contractor shall not be paid for the Services required due to the Contractor's errors or omissions, and Contractor shall be responsible for any Additional Costs incurred by the City, including overhead, associated with such errors or omissions. These Additional Costs may be deducted from monies due, or that become due, to Contractor. Whether or not there are any monies due, or becoming due, Contractor shall reimburse City for Additional Costs due to Contractor's errors or omissions.

4.6 Eighty Percent Notification. Contractor shall promptly notify City in writing of any potential cost overruns. Cost overruns include, but are not limited to the following: (1) where anticipated costs to be incurred in the next sixty calendar days, when added to all costs previously incurred, will exceed 80 percent of the maximum compensation for this Agreement; or (2) where the total cost for performance of the Scope of Services appears that it may be greater than the maximum compensation for this Agreement.

4.7 Annual Appropriation of Funds. Contractor acknowledges that the Agreement term may extend over multiple City fiscal years, and that work and compensation under this Agreement is contingent on the City Council appropriating funding for and authorizing such work and compensation for those fiscal years. This Agreement may be terminated at the end of the fiscal year for which sufficient funding is not appropriated and authorized. City is not obligated to pay Contractor for any amounts not duly appropriated and authorized by City Council.

4.8 Price Adjustments. Based on Contractor's written request and justification, if this Agreement is extended beyond a term of one year, the City may approve an increase in unit prices on Contractor's pricing pages consistent with the amount requested in the justification in an amount not to exceed the increase in the Consumer Price Index, Riverside-San Bernardino-Ontario Area, for All Urban Customers (CPI-U) as published by the Bureau of Labor Statistics, or 5.0%, whichever is less, during the preceding one year term. If the CPI-U is a negative number, then the unit prices shall not be adjusted for that option year (the unit prices will not be decreased). A negative CPI-U shall be counted against any subsequent increases in the CPI-U when calculating the unit prices for later option years. Contractor must provide such written request and justification no less than sixty days before the date in which City may exercise the option to renew the Agreement, or sixty days before the anniversary date of the Agreement. Justification in support of the written request must include a description of the basis for the adjustment, the proposed effective date and reasons for said date, and the amount of the adjustment requested with documentation to support

the requested change (e.g. CPI-U or 5.0%, whichever is less). City's approval of this request must be in writing.

ARTICLE V

CONTRACTOR'S OBLIGATIONS

5.0 Right to Audit. City retains the right to review and audit, and the reasonable right of access to Contractor's and any Subcontractor's premises, to review and audit Contractor's or Subcontractor's compliance with the provisions of this Agreement (City's Right). City's Right includes the right to inspect, photocopy, and retain copies of any and all books, records, documents and any other information (Records) relating to this Agreement outside of Contractor's premises if deemed necessary by City in its sole discretion. City shall keep these Records confidential to the extent permitted by law.

5.1 Audit. City's Right includes the right to examine Records of procedures and practices that City determines are necessary to discover and verify that Contractor or Subcontractor is in compliance with all requirements under this Agreement.

5.2 Cost Audit. If there is a claim for additional compensation or for Additional Services, the City's Right includes the right to Records that the City determines are necessary to discover and verify all direct and indirect costs, of whatever nature, which are claimed to have been incurred, or anticipated to be incurred.

5.3 Accounting Records. Contractor and all subcontractors shall maintain complete and accurate Records in accordance with generally accepted accounting practices. Contractor and Subcontractors shall make available to City for review and audit all Records relating to the Services. Upon City's request, Contractor and Subcontractors shall submit exact duplicates of originals of all requested records to City.

5.4 Subcontractors. Contractor's hiring or retaining of any third parties (Subcontractors) to perform Services (Subcontractor Services) is subject to City's prior written approval. Contractor shall list all Subcontractors known to Contractor on the Subcontractor List at the time this Agreement is entered. Contractor shall give written notice to the City of the need at least 45 days before entering into a contract for such Subcontractor Services. Contractor's notice shall include a justification, a description of the Scope of Services, and an estimate of all costs for Subcontractor Services. Contractor may request that City reduce the 45-day notice period. City agrees to consider such requests in good faith.

5.4.1 City's Right Binding on Subcontractors. Contractor shall include City's Right as described in this Section 5.0 in any and all of their subcontracts, and shall ensure that these sections are binding upon all Subcontractors.

5.4.2 Subcontractor Contract. Contractor shall require Subcontractor to obtain and maintain insurance policies as required by City for the duration of this Agreement. Contractor shall determine Subcontractor policy limits and required endorsements proportionate to the services performed by Subcontractor.

5.4.3 Payment to Subcontractor. Contractor is obligated to pay Subcontractor, for Contractor and City- approved invoice amounts, out of amounts paid by City to Contractor not later than fourteen (14) working days from Contractor's receipt of payment from City. Nothing in this paragraph shall be construed to impair the right of Contractor and any Subcontractor to negotiate fair and reasonable pricing and payment provisions among themselves.

5.4.4 Withholding Subcontractor Payment. If Subcontractor's performance is deficient, Contractor shall notify City in writing of any withholding of payment to Subcontractor, specifying: (a) the amount withheld; (b) the specific cause under the terms of the subcontract for withholding payment; (c) the connection between the cause for withholding payment and the amount withheld; and (d) the remedial action Subcontractor must take in order to receive the amount withheld. Once Subcontractor corrects the deficiency, Contractor shall pay Subcontractor the amount withheld within fourteen working days of the Contractor's receipt of City's next payment.

5.4.5 Disputes with Subcontractor. City shall not be made a party to any judicial or administrative proceeding to resolve any dispute between Contractor and Subcontractor. Contractor agrees to defend and indemnify the City as described in **Section 7.0** in any dispute between Contractor and Subcontractor should City be made a party to any judicial or administrative proceeding to resolve the dispute in violation of this position.

5.4.6 City as Beneficiary. City is an intended beneficiary of any work performed by Subcontractor for purposes of establishing a duty of care between Subcontractor and City.

5.5 Contractor and Subcontractor Principals for Contractor Services. This Agreement is for unique Services. City has retained Contractor based on Contractor's particular professional expertise as exhibited by the following members of the Contractor's organization: Bill Blankenship (the Project Team). Contractor may not delegate the performance of Services to Subcontractors without City's prior written consent. It is mutually agreed that the members of the Project Team are the principal persons responsible for delivery of all Services and may not be removed from the Project without the City's prior written approval. City may consider Contractor in default of this Agreement if any member of the Project Team is prevented from providing Services without City's prior written approval. Contractor must consult City as to any replacement if any member of the Project Team becomes unavailable. City may terminate this Agreement if City does not approve of a proposed replacement. Further, City reserves the right, after consultation with Contractor, to require any of Contractor's employees or agents to be removed from providing Services under this Agreement.

5.6 Responsibility for Errors. Contractor shall be responsible for its services and results under this Agreement. Contractor, when requested, shall furnish clarification and/or explanation as may be required by the City Manager or his designee, regarding any services rendered under this Agreement at no additional cost to City.

5.7 Delay. Unless otherwise specified herein, time is of the essence for each and every provision of the Agreement. Contractor must immediately notify City in writing if there is, or it is anticipated that there will be, a delay in performance. The written notice must explain the cause for the delay and provide a reasonable estimate of the length of the delay. City may terminate this Agreement as provided herein if City, in its sole discretion, determines the delay is material. If a delay in performance is caused by any unforeseen event(s) beyond the control of the parties, City may allow Contractor to a reasonable extension of time to complete performance, but Contractor will not be entitled to damages or additional compensation. Any such extension of time must be approved in writing by City. The following conditions may constitute such a delay: war; changes in law or government regulation; labor disputes; strikes; fires, floods, adverse weather or other similar condition of the elements necessitating cessation of the performance; inability to obtain materials, equipment or labor; or other specific reasons agreed to between City and Contractor. This provision does not apply to a delay caused by Contractor's acts or omissions. Contractor is not entitled to an extension of time to perform if a delay is caused by Contractor's inability to obtain materials, equipment, or labor unless City has received, in a timely manner, documentary proof satisfactory to City of Contractor's inability to obtain materials, equipment, or labor, in which case City's approval must be in writing.

5.8 Restrictions and Regulations Requiring Agreement Modification. Contractor shall immediately notify City in writing of any regulations or restrictions that may or will require Contractor to alter the services to be provided. City reserves the right to accept any such alteration, including any resulting reasonable price adjustments, or to cancel the Agreement at no expense to the City.

5.9 Industry Standards. Contractor shall provide the Services to City in strict conformance with the Agreement. Contractor shall also provide services in accordance with the standards customarily adhered to by an experienced and competent provider of the services called for under this Agreement using the degree of care and skill ordinarily exercised by reputable providers of such services. Where approval by City Manager or other representative of City is required, it is understood to be general approval only and does not relieve Contractor of responsibility for complying with all applicable laws, codes, policies, regulations, and good business practices.

5.10 Records Retention and Examination. Contractor shall retain, protect, and maintain in an accessible location all records and documents, including paper, electronic, and computer records, relating to this Agreement for five (5) years after receipt of final payment by City under this Agreement. Contractor shall make all such records and documents available for inspection, copying, or other reproduction, and auditing by authorized representatives of City, including the City Manager or designee. Contractor shall make available all requested data and records at reasonable locations within City of Canyon Lake or County of Riverside at any time during normal business hours, and as often as City deems necessary. If records are not made available within the City of Canyon Lake or County of Riverside, Contractor shall pay City's travel costs to the location where the records are maintained and shall pay for all related travel expenses. Failure to make requested records available for inspection, copying, or other reproduction, or auditing by the date requested may result in termination of the Agreement. Contractor must include this provision in all subcontracts made in connection with this Agreement. Contractor shall maintain records of all subcontracts

entered into with all firms, all project invoices received from Subcontractors and Suppliers, all purchases of materials and services from Suppliers, and all joint venture participation. Records shall show name, telephone number including area code, and business address of each Subcontractor and Supplier, and joint venture partner, and the total amount actually paid to each firm. Project relevant records, regardless of tier, may be periodically reviewed by the City.

5.11 Quality Assurance Meetings. Upon City's request, Contractor shall schedule one or more quality assurance meetings with City Manager or designee to discuss Contractor's performance. If requested, Contractor shall schedule the first quality assurance meeting no later than eight (8) weeks from the date of commencement of work under the Agreement. At the quality assurance meeting(s), City Manager or designee will provide Contractor with feedback, will note any deficiencies in Agreement performance, and provide Contractor with an opportunity to address and correct such deficiencies. The total number of quality assurance meetings that may be required by City will depend upon Contractor's performance.

5.12 Duty to Cooperate with Auditor. The City Manager or designee may, in his sole discretion, at no cost to the City, and for purposes of performing the City's audit responsibilities, review Contractor's records to confirm Agreement compliance. Contractor shall make reasonable efforts to cooperate with City Manager's requests.

5.13 Criminal Background Certification. Contractor certifies that all employees working on this Agreement have had a criminal background check and that said employees are clear of any felony convictions.

5.14 This Section Removed

5.15 Standards of Conduct. Contractor is responsible for maintaining standards of employee competence, conduct, courtesy, appearance, honesty, and integrity satisfactory to the City.

5.16 Supervision. Contractor shall provide adequate and competent supervision at all times during the Agreement term. Contractor shall be readily available to meet with the City. Contractor shall provide the telephone numbers where its representative(s) can be reached.

5.17 City Premises. Contractor's employees and agents shall comply with all City rules and regulations while on City premises.

5.18 Removal of Employees. City may request Contractor immediately remove from assignment to the City any employee found unfit to perform duties at the City. Contractor shall comply with all such requests.

5.19 Licenses and Permits. Contractor shall, without additional expense to the City, be responsible for obtaining any necessary licenses, permits, certifications, accreditations, fees and approvals for complying with any federal, state, county, municipal, and other laws, codes, and regulations applicable to Agreement performance. This includes, but is not limited to, any laws or regulations requiring the use of licensed Contractors to perform parts of the work.

ARTICLE VI INTELLECTUAL PROPERTY RIGHTS

6.0 Rights in Data. If, in connection with the services performed under this Agreement, Contractor or its employees, agents, or subcontractors, create artwork, audio recordings, blueprints, designs, diagrams, documentation, photographs, plans, reports, software, source code, specifications, surveys, system designs, video recordings, or any other original works of authorship, whether written or readable by machine (Deliverable Materials), all rights of Contractor or its subcontractors in the Deliverable Materials, including, but not limited to publication, and registration of copyrights, and trademarks in the Deliverable Materials, are the sole property of City. Contractor, including its employees, agents, and subcontractors, may not use any Deliverable Material for purposes unrelated to Contractor's work on behalf of the City without prior written consent of City. Contractor may not publish or reproduce any Deliverable Materials, for purposes unrelated to Contractor's work on behalf of the City, without the prior written consent of the City.

6.1 Intellectual Property Rights Assignment. For no additional compensation, Contractor hereby assigns to City all of Contractor's rights, title, and interest in and to the content of the Deliverable Materials created by Contractor or its employees, agents, or subcontractors, including copyrights, in connection with the services performed under this Agreement. Contractor shall promptly execute and deliver, and shall cause its employees, agents, and subcontractors to promptly execute and deliver, upon request by the City or any of its successors or assigns at any time and without further compensation of any kind, any power of attorney, assignment, application for copyright, patent, trademark or other intellectual property right protection, or other papers or instruments which may be necessary or desirable to fully secure, perfect or otherwise protect to or for the City, its successors and assigns, all right, title and interest in and to the content of the Deliverable Materials. Contractor also shall cooperate and assist in the prosecution of any action or opposition proceeding involving such intellectual property rights and any adjudication of those rights.

6.2 Contractor Works. Contractor Works means tangible and intangible information and material that: (a) had already been conceived, invented, created, developed or acquired by Contractor prior to the effective date of this Agreement; or (b) were conceived, invented, created, or developed by Contractor after the effective date of this Agreement, but only to the extent such information and material do not constitute part or all of the Deliverable Materials called for in this Agreement. All Contractor Works, and all modifications or derivatives of such Contractor Works, including all intellectual property rights in or pertaining to the same, shall be owned solely and exclusively by Contractor.

6.3 Subcontracting. In the event that Contractor utilizes a subcontractor(s) for any portion of the work that comprises the whole or part of the specified Deliverable Materials to the City, the agreement between Contractor and the subcontractor shall include a statement that identifies the Deliverable Materials as a "works for hire" as described in the United States Copyright Act of 1976, as amended, and that all intellectual property rights in the Deliverable Materials, whether arising in copyright, trademark, service mark or other forms of intellectual property rights, belong to and shall vest solely with the City. Further, the agreement between Contractor and its subcontractor shall require that the subcontractor, if necessary, shall grant, transfer, sell and assign, free of charge, exclusively to City, all titles,

rights and interests in and to the Deliverable Materials, including all copyrights, trademarks and other intellectual property rights. City shall have the right to review any such agreement for compliance with this provision.

6.4 Intellectual Property Warranty and Indemnification. Contractor represents and warrants that any materials or deliverables, including all Deliverable Materials, provided under this Agreement are either original, or not encumbered, and do not infringe upon the copyright, trademark, patent or other intellectual property rights of any third party, or are in the public domain. If Deliverable Materials provided hereunder become the subject of a claim, suit or allegation of copyright, trademark or patent infringement, City shall have the right, in its sole discretion, to require Contractor to produce, at Contractor's own expense, new non-infringing materials, deliverables or works as a means of remedying any claim of infringement in addition to any other remedy available to the City under law or equity. Contractor further agrees to indemnify, defend, and hold harmless the City, its officers, employees and agents from and against any and all claims, actions, costs, judgments or damages, of any type, alleging or threatening that any Deliverable Materials, supplies, equipment, services or works provided under this Agreement infringe the copyright, trademark, patent or other intellectual property or proprietary rights of any third party (Third Party Claim of Infringement). If a Third Party Claim of Infringement is threatened or made before Contractor receives payment under this Agreement, City shall be entitled, upon written notice to Contractor, to withhold some or all of such payment.

6.5 Software Licensing. Contractor represents and warrants that the software, if any, as delivered to City, does not contain any program code, virus, worm, trap door, back door, time or clock that would erase data or programming or otherwise cause the software to become inoperable, inaccessible, or incapable of being used in accordance with its user manuals, either automatically, upon the occurrence of licensor-selected conditions or manually on command. Contractor further represents and warrants that all third party software, delivered to City or used by Contractor in the performance of the Agreement, is fully licensed by the appropriate licensor.

6.6 Publication. Contractor may not publish or reproduce any Deliverable Materials, for purposes unrelated to Contractor's work on behalf of the City without prior written consent from the City.

6.7 Royalties, Licenses, and Patents. Unless otherwise specified, Contractor shall pay all royalties, license, and patent fees associated with providing services under this Agreement. Contractor warrants that any goods, materials, supplies, and equipment to be supplied do not infringe upon any patent, trademark, or copyright, and further agrees to defend any and all suits, actions and claims for infringement that are brought against the City, and to defend, indemnify and hold harmless the City, its elected officials, officers, and employees from all liability, loss and damages, whether general, exemplary or punitive, suffered as a result of any actual or claimed infringement asserted against the City, Contractor, or those furnishing goods, materials, supplies, or equipment to Contractor under the Agreement.

ARTICLE VII INDEMNIFICATION AND INSURANCE

7.0 Indemnification. To the fullest extent permitted by law, Contractor shall defend (with legal counsel reasonably acceptable to City), indemnify, protect, and hold harmless City and its elected officials, officers, employees, agents, and representatives (Indemnified Parties) from and against any and all claims, losses, costs, damages, injuries (including, without limitation, injury to or death of an employee of Contractor or its subcontractors), expense, and liability of every kind, nature and description (including, without limitation, incidental and consequential damages, court costs, and litigation expenses and fees of expert Contractors or expert witnesses incurred in connection therewith and costs of investigation) that arise out of, pertain to, or relate to, directly or indirectly, in whole or in part, any goods provided or performance of services under this Agreement by Contractor, any subcontractor, anyone directly or indirectly employed by either of them, or anyone that either of them control. Contractor's duty to defend, indemnify, protect and hold harmless shall not include any claims or liabilities arising from the sole negligence or willful misconduct of the Indemnified Parties.

7.1 Insurance. Contractor shall not begin any performance under this Agreement until it has (1) provided City insurance certificates and endorsements reflecting evidence of all insurance and endorsements reasonably required by the City; (2) obtained City approval of each insurance company or companies; and (3) confirmed that all policies contain the special provisions required herein. Contractor's liabilities, including but not limited to Contractor's indemnity obligations, under this Agreement, shall not be deemed limited in any way to the insurance coverage required herein. Maintenance of insurance coverage is a material element of this Agreement, and Contractor's failure to maintain or renew coverage or to provide evidence of renewal during the term of this Agreement may be treated by City as a material breach of Agreement. City reserves the right to require Contractor to submit copies of any policy upon reasonable request by City.

ARTICLE VIII CITY REQUIREMENTS

8.0 City Policies. By signing this Agreement, Contractor certifies that Contractor is aware of, and will comply with, these policies throughout the duration of the Agreement. Contractor shall ensure that this language is included in Agreements between Contractor and any Subcontractors, vendors and suppliers.

8.1 Drug-Free Workplace. Contractor shall comply with City's Drug-Free Workplace requirements.

8.2 Americans with Disabilities Act (ADA) and State Access Laws and Regulations. Contractor shall comply with all accessibility requirements under the ADA and under Title 24 of the California Code of Regulations (Title 24). When a conflict exists between the ADA and Title 24, Contractor shall comply with the most restrictive requirement (i.e., that which provides the most access).

8.3 Non-Discrimination. Contractor shall not discriminate on the basis of race, gender,

gender expression, gender identity, religion, national origin, ethnicity, sexual orientation, age, or disability in the solicitation, selection, hiring or treatment of subcontractors, vendors or suppliers. Contractor shall provide equal opportunity for subcontractors to participate in subcontracting opportunities. Contractor understands and agrees that violation of this clause shall be considered a material breach of the Agreement and may result in Agreement termination, debarment, or other sanctions. Contractor shall ensure that this language is included in Agreements between Contractor and any subcontractors, vendors and suppliers.

8.4 Business Registration Certificate. Any company doing business with the City of Canyon Lake is required to obtain a Business Registration Certificate and to provide a copy of its Business Registration Certificate to the City before an Agreement is executed.

ARTICLE IX

CONFLICTS OF INTEREST AND VIOLATIONS OF LAW

9.0 Conflict of Interest Laws. Contractor is subject to all federal, state and local conflict of interest laws, regulations, and policies applicable to public contracts and procurement practices including, but not limited to, **California Government Code sections 1090, et. seq. and 81000, et. seq.** City may determine that Contractor must complete one or more statements of economic interest disclosing relevant financial interests. Upon City's request, Contractor shall submit the necessary documents to City.

9.1 Contractor's Responsibility for Employees and Agents. Contractor is required to establish and make known to its employees and agents appropriate safeguards to prohibit employees from using their positions for a purpose that is, or that gives the appearance of being, motivated by the desire for private gain for themselves or others, particularly those with whom they have family, business or other relationships.

9.2 Contractor's Financial or Organizational Interests. In connection with any task, Contractor shall not recommend or specify any product, supplier, or Contractor with whom Contractor has a direct or indirect financial or organizational interest or relationship that would violate conflict of interest laws, regulations, or policies.

9.3 Certification of Non-Collusion. Contractor certifies that: (1) Contractor's bid or proposal was not made in the interest of or on behalf of any person, firm, or corporation not identified; (2) Contractor did not directly or indirectly induce or solicit any other bidder or proposer to put in a sham bid or proposal; (3) Contractor did not directly or indirectly induce or solicit any other person, firm or corporation to refrain from bidding; and (4) Contractor did not seek by collusion to secure any advantage over the other bidders or proposers.

9.4 Hiring City Employees. This Agreement shall be unilaterally and immediately terminated by City if Contractor employs an individual who within the twelve (12) months immediately preceding such employment did in his/her capacity as a City officer or employee participate in negotiations with or otherwise have an influence on the selection of Contractor.

ARTICLE X

DISPUTE RESOLUTION

10.0 Mediation. If a dispute arises out of or relates to this Agreement and cannot be settled through normal Agreement negotiations, Contractor and City shall use mandatory non-binding mediation before having recourse in a court of law.

10.1 Selection of Mediator. A single mediator that is acceptable to both parties shall be used to mediate the dispute. The mediator will be knowledgeable in the subject matter of this Agreement, if possible.

10.2 Expenses. The expenses of witnesses for either side shall be paid by the party producing such witnesses. All other expenses of the mediation, including required traveling and other expenses of the mediator, and the cost of any proofs or expert advice produced at the direct request of the mediator, shall be borne equally by the parties, unless they agree otherwise.

10.3 Conduct of Mediation Sessions. Mediation hearings will be conducted in an informal manner and discovery will not be allowed. The discussions, statements, writings and admissions will be confidential to the proceedings (pursuant to California Evidence Code sections 1115 through 1128) and will not be used for any other purpose unless otherwise agreed by the parties in writing. The parties may agree to exchange any information they deem necessary. Both parties shall have a representative attend the mediation who is authorized to settle the dispute, though City's recommendation of settlement may be subject to the approval of the Mayor and City Council. Either party may have attorneys, witnesses or experts present.

10.4 Mediation Results. Any agreements resulting from mediation shall be memorialized in writing. The results of the mediation shall not be final or binding unless otherwise agreed to in writing by the parties. Mediators shall not be subject to any subpoena or liability, and their actions shall not be subject to discovery.

ARTICLE XI

MANDATORY ASSISTANCE

11.0 Mandatory Assistance. If a third party dispute or litigation, or both, arises out of, or relates in any way to the services provided to the City under the Agreement, Contractor, its agents, officers, and employees agree to assist in resolving the dispute or litigation upon City's request. Contractor's assistance includes, but is not limited to, providing professional consultations, attending mediations, arbitrations, depositions, trials or any event related to the dispute resolution and/or litigation.

11.1 Compensation for Mandatory Assistance. City will compensate Contractor for fees incurred for providing Mandatory Assistance. If, however, the fees incurred for the Mandatory Assistance are determined, through resolution of the third party dispute or litigation, or both, to be attributable in whole, or in part, to the acts or omissions of Contractor, its agents, officers, and employees, Contractor shall reimburse City for all fees paid to Contractor, its agents, officers, and employees for Mandatory Assistance.

11.2 Attorneys' Fees Related to Mandatory Assistance. In providing City with dispute or litigation assistance, Contractor or its agents, officers, and employees may incur expenses

and/or costs. Contractor agrees that any attorney fees it may incur as a result of assistance provided under **Section 11.0** are not reimbursable.

ARTICLE XII

MISCELLANEOUS PROVISIONS

12.0 Headings. All headings are for convenience only and shall not affect the interpretation of this Agreement.

12.1 Non-Assignment. Contractor may not assign the obligations under this Agreement, whether by express assignment or by sale of the company, nor any monies due or to become due under this Agreement, without City's prior written approval. Any assignment in violation of this paragraph shall constitute a default and is grounds for termination of this Agreement at the City's sole discretion. In no event shall any putative assignment create a contractual relationship between City and any putative assignee.

12.2 Independent Contractors. Contractor and any subcontractors employed by Contractor are independent contractors and not agents of City. Any provisions of this Agreement that may appear to give City any right to direct Contractor concerning the details of performing the services, or to exercise any control over performance of the Agreement, shall mean only that Contractor shall follow the direction of City concerning the end results of the performance.

12.3 Subcontractors. All persons assigned to perform any work related to this Agreement, including any subcontractors, are deemed to be employees of Contractor, and Contractor shall be directly responsible for their work.

12.4 Covenants and Conditions. All provisions of this Agreement expressed as either covenants or conditions on the part of City or Contractor shall be deemed to be both covenants and conditions.

12.5 Compliance with Controlling Law. Contractor shall comply with all applicable local, state, and federal laws, regulations, and policies. Contractor's act or omission in violation of applicable local, state, and federal laws, regulations, and policies is grounds for Agreement termination. In addition to all other remedies or damages allowed by law, Contractor is liable to City for all damages, including costs for substitute performance, sustained as a result of the violation. In addition, Contractor may be subject to suspension, debarment, or both.

12.6 Governing Law. The Agreement shall be deemed to be made under, construed in accordance with, and governed by the laws of the State of California without regard to the conflicts or choice of law provisions thereof.

12.7 Venue. The venue for any suit concerning solicitations or the Agreement, the interpretation of application of any of its terms and conditions, or any related disputes shall be in the Superior Court for the State of California, County of Riverside.

12.8 Successors in Interest. This Agreement and all rights and obligations created by this

Agreement shall be in force and effect whether or not any parties to the Agreement have been succeeded by another entity, and all rights and obligations created by this Agreement shall be vested and binding on any party's successor in interest.

12.9 No Waiver. No failure of either City or Contractor to insist upon the strict performance by the other of any covenant, term or condition of this Agreement, nor any failure to exercise any right or remedy consequent upon a breach of any covenant, term, or condition of this Agreement, shall constitute a waiver of any such breach of such covenant, term or condition. No waiver of any breach shall affect or alter this Agreement, and each and every covenant, condition, and term hereof shall continue in full force and effect without respect to any existing or subsequent breach.

12.10 Severability. The unenforceability, invalidity, or illegality of any provision of this Agreement shall not render any other provision of this Agreement unenforceable, invalid, or illegal.

12.11 Drafting Ambiguities. The parties acknowledge that they have the right to be advised by legal counsel with respect to the negotiations, terms and conditions of this Agreement, and the decision of whether to seek advice of legal counsel with respect to this Agreement is the sole responsibility of each party. This Agreement shall not be construed in favor of or against either party by reason of the extent to which each party participated in the drafting of the Agreement.

12.12 Amendments. Neither this Agreement nor any provision hereof may be changed, modified, amended or waived except by a written agreement executed by duly authorized representatives of City and Contractor. Any alleged oral amendments have no force or effect.

12.13 Conflicts Between Terms. If this Agreement conflicts with an applicable local, state, or federal law, regulation, or court order, the applicable local, state, or federal law, regulation, or court order shall control. Varying degrees of stringency among the main body of this Agreement, the exhibits or attachments, and laws, regulations, or orders are not deemed conflicts, and the most stringent requirement shall control. Each party shall notify the other immediately upon the identification of any apparent conflict or inconsistency concerning this Agreement.

12.14 Survival of Obligations. All representations, indemnifications, warranties, and guarantees made in, required by, or given in accordance with this Agreement, as well as all continuing obligations indicated in this Agreement, shall survive, completion and acceptance of performance and termination, expiration or completion of the Agreement.

12.15 Confidentiality of Services. All services performed by Contractor, and any subcontractors if applicable, including but not limited to all drafts, data, information, correspondence, proposals, reports of any nature, estimates compiled or composed by Contractor, are for the sole use of City, its agents, and employees. Neither the documents nor their contents shall be released by Contractor or any subcontractor to any third party without the prior written consent of City. This provision does not apply to information that: (1) was publicly known, or otherwise known to Contractor, at the time it was disclosed to Contractor by City; (2) subsequently becomes publicly known through no act or omission of Contractor;

or (3) otherwise becomes known to Contractor other than through disclosure by City.

12.16 Insolvency. If Contractor enters into proceedings relating to bankruptcy, whether voluntary or involuntary, Contractor agrees to furnish, by certified mail or electronic commerce method authorized by the Agreement, written notification of the bankruptcy to the City. This notification shall be furnished within five (5) days of the initiation of the proceedings relating to bankruptcy filing. This notification shall include the date on which the bankruptcy petition was filed, the identity of the court in which the bankruptcy petition was filed, and a listing of City Agreements against which final payment has not been made. This obligation remains in effect until final payment is made under this Agreement.

12.17 No Third Party Beneficiaries. Except as may be specifically set forth in this Agreement, none of the provisions of this Agreement are intended to benefit any third party not specifically referenced herein. No party other than City and Contractor shall have the right to enforce any of the provisions of this Agreement.

12.18 Actions of City in its Governmental Capacity. Nothing in this Agreement shall be interpreted as limiting the rights and obligations of City in its governmental or regulatory capacity.

12.19 Counterparts. This Agreement may be executed in counterparts, which when taken together shall constitute a single signed original as though all Parties had executed the same page.

[Signature Page Follows]

IN WITNESS WHEREOF, this Agreement is executed by City and Contractor acting by and through their authorized officers.

CITY OF CANYON LAKE:

BILL BLANKENSHIP:

Date: 7 / 6 / 2022

Date: / / 2022

Chris Mann, City Manager

Bill Blankenship

ATTACHMENT 2

Subject: Canyon Lake Contract for Economic Development
Date: Tuesday, June 21, 2022 at 3:50:00 PM Pacific Daylight Time
From: Bill Blankenship
To: Chris Mann
Attachments: Canyon Lake Contract for Economic Development Services Agreement 7-1-21.docx

Chris, I would first like to thank you and the City of Canyon Lake for the opportunity to assist the City with its goals related to economic development. I believe that we have had a tremendous partnership.

For your review, I am providing you with the current contract that was prepared by the City for consulting services, related to Economic Development. The attached contract that we are currently operating under, will expire on June 30, 2022. As we look towards renewing my current contract that will cover the new fiscal year of July 1, 2022 - June 30, 2023, it is my desire to change the rate of compensation from \$2,500.00 per month or (\$30,000.00 per year) to \$3,330.00 per month or (\$39,960.00 per year).

The scope of my assigned work has expanded considerably since the inception of the first contract. In the beginning we were focused on working with the Bureau of Land Management to gain an accelerated land swap of the two parcels that reside in the City boundaries. Currently, the scope of the work has expanded to working with a development partner on the potential land swap, the restoration and rehabilitation of a City owned property that has a tremendous amount of deferred maintenance to developing future opportunities that the City could potentially annex for future economic development opportunities.

Again, I would like to thank you for the opportunity to assist the City of Canyon Lake with its goals related to economic development.

Bill Blankenship




ITEM NO. 9

STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Chris Mann, City Manager *CM*

DATE: July 6, 2022

SUBJECT: Adoption of Resolution No. 2022-43, Approving CPI and Pass-Through Adjustments to Solid Waste Rates Consistent with Government Code Section 53756

Recommendation

That the City Council adopt Resolution No. 2022-43, approving CPI and pass-through adjustments to solid waste rates consistent with Government Code Section 53756.

Background

As provided for in the franchise agreement, and consistent with the City's obligation to protect the public health and safety by ensuring that solid waste is regularly collected and processed in compliance with state law, the City regularly monitors the fees charged for solid waste collection services to ensure they are adequate to fund this necessary service.

On April 11, 2022, the City received correspondence from its contract solid waste hauler, CR&R Incorporated, requesting increases in the various rates charged for their services. A review of the change in the annual data from the Bureau of Labor Statistics (BLS) for calendar year 2021 revealed an increase in the Consumer Price Index (CPI) for All Urban Consumers of 5.76%. In addition, the County of Riverside's Waste Management Department has indicated that they will increase their disposal rate by 8.60%. Therefore, CR&R is requesting a new rate schedule which passes these adjustments through to the various rates.

CR&R is also requesting an additional SB 1383 Compliance Fee of 3.97% on all rates, with the exception of standard residential service rates, for the coming fiscal year. This additional fee is intended to pay for the costs of implementing the new requirements of California State Senate Bill 1383 in the City of Canyon Lake. Some of these new costs include additional: personnel, reporting, public education, hardware and software, auditing and material characterization, and general compliance.

The fee increases outlined above total \$1.99 per month for residential standard service; from \$32.45 to \$34.44 per month.

On June 1, 2022, the City Council conducted a public hearing in Compliance with Proposition 218 for the adoption of Resolution No. 2022-31, establishing solid waste collection rates for commercial accounts. The attached resolution would approve the CPI and pass-through rates for all residential accounts.

Fiscal Impact

No Impact.

Attachments

1. Resolution No. 2022-43

ATTACHMENT 1

RESOLUTION NO. 2022-43

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE, CALIFORNIA, APPROVING CPI AND PASS-THROUGH ADJUSTMENTS TO SOLID WASTE RATES CONSISTENT WITH GOVERNMENT CODE SECTION 53756

WHEREAS, Proposition 218 was adopted on November 6, 1996, adding Article XIID, Section 6, to the California Constitution; and

WHEREAS, the City of Canyon Lake has adopted an exclusive franchise agreement (“Agreement”) with CR&R Environmental Services, Inc. (“CR&R”); and

WHEREAS, under the Agreement, CR&R provides solid waste collection services for the City of Canyon Lake; and

WHEREAS, pursuant to the provisions of State law, including but not limited to Health & Safety Code Sections 5470 et seq., the City of Canyon Lake may adopt and implement fees and charges to cover the cost of collection of solid waste within the City and, when adopted, may collect such fees for residential service on the property tax rolls; and

WHEREAS, the City has received correspondence from its contract solid waste hauler, CR&R Incorporated, requesting increases in the various rates charged for their services in order to pass through increases in CPI and Riverside County Waste Management Department disposal charges; and

WHEREAS, the proposed solid waste fees are set out on Exhibit “A”, attached and incorporated hereto.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF CANYON LAKE DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. RECITALS: The Recitals set out above are true and correct and are a substantive part of this Resolution.

Section 2. CEQA EXEMPTION: The adoption of this Resolution is exempt from the Requirements of the California Environmental Quality Act (“CEQA”) pursuant to Public Resources Code Section 21080(b) and Section 15273 of the State CEQA Guidelines because the Resolution pertains to the approval of rates necessary to maintain services within the City’s existing service area.

Section 3. ANNUAL CPI ADJUSTMENT: Pursuant to Government Code section 53756, the City Council authorizes the automatic adjustments to the rates as described in Exhibit “A” beginning July 1, 2022 that pass through the increases tipping fees charged by Riverside County and adjusts for inflation.

Section 4. TAX ROLL COLLECTION: Such residential solid waste fees shall be collected on the property tax rolls. The City Clerk is directed to file a certified copy of this

resolution and of the report with the County Auditor. The County Auditor is designated and empowered to collect the assessment as set out here as necessary. For purpose of tax roll collection, the fees set forth in the report shall be deemed to constitute special assessments against the respective parcels on which they are levied without regard to property valuation. The Assessment shall be collected at the same time and subject to the same procedures provided for such taxes. All laws applicable to the levy, collection and enforcement of ad valorem property taxes shall be applicable to such assessments, except that if any real property to which such fees or charges relate has been transferred or conveyed to a bona fide purchaser for value, or if a lien of a bona fide encumbrancer for value has been created and attached thereon, prior to the date on which the first installment of such taxes would become delinquent, then the lien which would otherwise be imposed shall not attach to such real property and the fees or charges and interest shall be transferred to the unsecured roll for collection.

PASSED, APPROVED AND ADOPTED the 6th day of July, 2022.

Jeremy Smith, Mayor

ATTEST:

Ana V. Sauseda, CMC
City Clerk

Exhibit “A”

CITY OF CANYON LAKE

EXHIBIT "A"

Schedule of Rates
(effective July 1, 2022)

2 Fully automated single family residential collection, fully mechanized recycling, composting, transfer and disposal:		
Monthly Rate: (includes Extraordinary Recycling Fee)	\$	31.65
3 Fully automated single family residential additional refuse, recycling or composting container:		
Monthly Rate Per Container:	\$	13.21
4 Single family residential additional bulky item pick up:		
Per Pick Up (two items per pick up):	\$	13.99
Residential Organic AD Service	\$	2.79
Additional Food Scrap Pail	\$	9.69
5 Commercial, industrial, and multi-family residential refuse monthly bin rates (one 3 cubic yard bin) with the following pick ups per week:		
1 x week	\$	178.29
2 x week	\$	355.00
3 x week	\$	531.71
4 x week	\$	708.37
5 x week	\$	885.11
6 x week	\$	1,061.79
6 Commercial, industrial, and multi-family residential recycle monthly bin rates (one 3 cubic yard bin) with the following pick ups per week:		
1 x week	\$	76.98
2 x week	\$	153.98
3 x week	\$	230.96
4 x week	\$	307.98
5 x week	\$	384.94
6 x week	\$	461.93
Commercial, industrial, and multi-family residential recycle monthly cart rate (one 96 gallon cart) with the following pick ups per week:		
1 x week	\$	48.48
Each Additional Commercial Recycling Cart	\$	40.13
Each Additional Commercial Organic Bin Per Pick Up*	\$	253.28
Commercial Organic Cart Replacement Fee*	\$	54.98
Commercial Convert To Locking Bin- One Time Fee Per Bin*	\$	65.62
Organic Container Contamination Fee Per Occurrence*	\$	54.98
Recycle Container Contamination Fee	\$	68.56
7 Temporary 3 cubic yard bin rate:	\$	135.73 per bin

CITY OF CANYON LAKE

EXHIBIT "A"

Schedule of Rates
(effective July 1, 2022)

8 Redeliver and reinstatement rate:	\$	62.88	per occurrence
9 40 cubic yard roll-off bin rate:	\$	330.00	+ MRF/landfill fees
10 10 cubic yard roll-off/lowboy bin rate:	\$	330.00	+ MRF/landfill fees
Compactor roll-off bin rate*:	\$	502.02	
Residential New Account Set up	\$	35.93	
Commercial New Account Set up	\$	71.90	
Commercial Bin Delivery (Permanent /Temp)*	\$	55.37	
Rolloff New Account Set up	\$	71.90	
Commercial Overflow	\$	75.42	
Commercial Bulky Item Per Item*	\$	21.40	
Rolloff Delivery	\$	109.71	
Rolloff False Run	\$	109.71	
Rolloff Relocation	\$	122.05	
Stinger Truck Fee Per Bin, Per Frequency*	\$	33.44	

*Denotes 2021 Fee

Organic AD Rates

Anaerobic Digester Rate Per Ton	\$	88.56

Commercial, industrial, and multi-family residential food monthly bin rates (one 2 cubic yard bin) with the following pick ups per week:

1 x week	\$	307.54
2 x week	\$	606.84
3 x week	\$	909.05
4 x week	\$	1,211.22
5 x week	\$	1,513.44
6 x week	\$	1,815.66

Commercial, industrial, and multi-family residential non-food monthly bin rates (one 2 cubic yard bin) with the following pick ups per week:

1 x week	\$	245.24
2 x week	\$	482.26
3 x week	\$	722.14
4 x week	\$	962.06
5 x week	\$	1,201.97
6 x week	\$	1,441.90

Commercial, industrial, and multi-family residential food monthly cart rate (one 64-gallon cart) with the following pick ups per week:

1 x week	\$	71.16
2 x week	\$	143.97
3 x week	\$	215.98
4 x week	\$	287.97
5 x week	\$	359.95
6 x week	\$	431.95



Databases, Tables & Calculators by Subject

Change Output Options: From: 2017 ▼ To: 2022 ▼

☐ include graphs ☒ include annual averages[More Formatting Options](#) ➡

Data extracted on: February 28, 2022 (12:12:29 AM)

CPI for All Urban Consumers (CPI-U)

Series Id: CUURS49CSA0

Not Seasonally Adjusted

Series Title: All items in Riverside-San Bernardino-Ontario, CA, all urban consumers, not seasonally adjusted

Area: Riverside-San Bernardino-Ontario, CA

Item: All items

Base Period: DECEMBER 2017=100

Download: [xlsx](#)

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
2017												100.000			
2018	100.916		101.897		102.929		103.139		103.241		103.616		102.732	102.023	103.441
2019	103.991		104.749		105.959		105.816		106.412		106.573		105.697	104.998	106.397
2020	107.143		107.162		106.899		107.640		108.201		108.626		107.672	107.068	108.275
2021	109.550		110.981		113.222		114.682		115.557		117.206		113.875	111.588	116.162
2022	118.963														

12-Month Percent Change

Series Id: CUURS49CSA0

Not Seasonally Adjusted

Series Title: All items in Riverside-San Bernardino-Ontario, CA, all urban consumers, not seasonally adjusted

Area: Riverside-San Bernardino-Ontario, CA

Item: All items

Base Period: DECEMBER 2017=100

Download: [xlsx](#)

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
2019	3.0		2.8		2.9		2.6		3.1		2.9		2.9	2.9	2.9
2020	3.0		2.3		0.9		1.7		1.7		1.9		1.9	2.0	1.8
2021	2.2		3.6		5.9		6.5		6.8		7.9		5.8	4.2	7.3
2022	8.6														

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Telephone:1-202-691-5200 Telecommunications Relay Service:7-1-1 www.bls.gov [Contact Us](#)



STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Chris Mann, City Manager *CM*

BY: Jim Morrissey, City Planner

DATE: July 6, 2022

SUBJECT: Adoption of Resolution No. 2022-44, Approving Conditional Use Permit No. 22-0249 for a Farmers Market Located in the Southwest Corner of the Towne Center Parking Lot on Sunday Mornings and Afternoons

Recommendation

That the City Council:

1. Adopt an Exemption from the California Environmental Quality Act (CEQA) finding the proposed Conditional Use Permit is Exempt under Section 15301, Existing Facilities, because the use has been on-going and the area to be used is an existing paved parking lot; and
2. Adopt Resolution No. 2022-44, Approving Conditional Use Permit No. 22-0249 for a Farmers Market Located in the Southwest Corner of the Towne Center Parking Lot on Sunday Mornings and Afternoons

Background

The Farmers Market was originally approved by the City Council on April 9, 2008. A condition of approval included within the adopted resolution stipulated the use was “valid for a period of one (1) year in which the applicant must vest his/her development right or seek an extension thereof.” No vesting of the development approval has occurred. We have had on-going discussions with the applicant about the operation of the Farmers Market on Sundays and the desire to approve the current operation, consistent with current Building and Fire development requirements.

Discussion

A conditional use permit “shall not be granted unless the applicant demonstrates that the proposed use will not be detrimental to the health, safety or generally welfare of the community. Any permit that is granted shall be subject to such conditions as shall be necessary to protect the health, safety or general welfare of the community.” (Section 18.28 e. Conditions)

Analysis

The proposal has been distributed to our Fire and Building Departments for comment. The most notable comments are listed below and are attached as conditions of approval:

Fire

- Aisle width between tents is a minimal 24 feet.
- Tent size configuration and design quality.
- Fire extinguishers shall be located within 75 feet walking distance or 30 feet where cooking and fuel equipment is provided.

Building

- Provide a Plan that delineates areas between vehicles and pedestrians.
- Provide a Plan demonstrating compliance with minimum ADA requirements
- Provide a Plan demonstrating compliance with minimum setback requirements and fire safety for fuel (i.e. propane) equipment.

County Health Department

- Provide to the Riverside County Health Department within 30 days an updated correction letter stating the current location of operation.
- The California Department of Food and Agriculture (CDFA) permit on file with the Riverside County Health Department expired 1/27/2022.
- Provide a current copy of the Certified Farmers Market permit from CDFA to the County Health Department within 60 days of City Council approval.

Planning

- Access to bathroom facilities, such as porta potties, shall be provided/ensured.

Staff Evaluation

The Farmers Market has operated for a number of years. The current application is intended to bring the operation's approvals current, since they were originally adopted for a limited period. The conditions of approval that have been recommended relate to standard requirements applicable to outdoor events to ensure fire and building safety. An additional condition of approval provides for the installation of porta potties, based upon the City's awareness of complaints from existing businesses that are burdened with providing those facilities for Farmers Market patrons.

The applicant confirmed the use would continue to operate on Sundays for four to six hours. The Project area encompasses an area larger than the current activity area to allow for an expanded number of vendors, if business activities so warrant.

Processing and Approval Procedures

The proposed Project was distributed for review and comments were received from the Fire and Building Departments and the County Health Department and incorporated as Conditions of Approval. A number of the Conditions of Approval also reflect measures previously imposed by the City. The applicant will be required to provide additional details to the Fire and Building Departments to ensure their requirements have been met.

Environmental Documentation

The proposed use is an on-going operation and occurs within an improved parking lot. As such, the proposed use is viewed as an existing facility and would be exempt under the California Environmental Quality Act (CEQA).

Fiscal Impact

No change would occur.

Attachments

1. Resolution No. 2022-44
2. Fire Department Comments
3. Building Department Comments
4. Health Department Comments
5. Farmers Market Application
6. Notice of Public Hearing

ATTACHMENT 1

RESOLUTION NO. 2022-44

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE, CALIFORNIA, APPROVING CONDITIONAL USE PERMIT NO. 22-0249 FOR A FARMERS MARKET LOCATED IN THE SOUTHWEST CORNER OF THE TOWNE CENTER PARKING LOT ON SUNDAY MORNINGS AND AFTERNOONS

WHEREAS, an application for a Conditional Use Permit has been filed with the City of Canyon Lake Planning Department to operate a Farmers Market in the Towne Center Parking Lot, and;

WHEREAS, a notice of public hearing on the matter was advertised in the local newspaper and mailed to surrounding property owners, and;

WHEREAS, the City Council has considered the Staff Report, Conditions of Approval, and all applicable testimony and evidence presented during the City Council hearing, and;

WHEREAS, the proposed use requires a Conditional Use Permit as provided by the City's Land Use Ordinance, Ordinance No. 348, and;

WHEREAS, Conditions of Approval have been proposed that ensure compliance with applicable requirements of the City's Municipal Code and State regulations.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CANYON LAKE AS FOLLOWS:

Section 1. This approval is categorically exempt from the California Environmental Quality Action (CEQA), Section 15301, Existing Facilities.

Section 2. That based upon the findings set out above, a Conditional Use Permit is deemed to be granted as described above and in compliance with the conditions attached hereto as Exhibit A.

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Section 3. Based upon the Conditions of Approval accepted herein, the proposed use will not be detrimental to the public health, safety, and welfare in that the Farmers Market will provide patrons with produce that is locally produced and sold in compliance with all State quality standards.

PASSED, APPROVED, AND ADOPTED on this 6th day of July, 2022.

Jeremy Smith, Mayor

ATTEST:

Ana V. Sauseda, CMC
City Clerk

Exhibit A

**CONDITIONS OF APPROVAL
CONDITIONAL USE PERMIT 22-0249
FARMERS MARKET**

General Requirements

1. Approval of this Conditional Use Permit shall be valid for a period of five years from the date of City Council approval. This approval can be extended upon request of the applicant and action by the City Council, provided such request is filed with the City Planning Department at least 90 days prior to the termination date. Contact with applicable agencies shall occur prior to City Council consideration of this request to ensure all applicable requirements have been incorporated in the Conditions of Approval.
2. Any request for modification of the provisions of this Conditional Use Permit may be subject to new public hearing notice requirements to surrounding property owners. All costs shall be borne by the applicant.
3. The applicant/developers shall indemnify, protect, hold harmless and defend the City and any agency or instrumentality thereof, and/or any of its officers, employees and agents from any and all claims, actions, or proceedings against the City to attach, set aside, void, annul, seek monetary damages resulting from an approval of the City, or any agency or instrumentality thereof, advisory agency, appeal board or legislative body including actions approved by the voter of the City, concerning the entitlement application. The City shall promptly notify both the applicant and landowner of any claim, action, or proceeding to which this condition is applicable and shall further cooperate fully in the defense of the action. The City reserves the right to take any and all action the City deems to be in the best interest of the City and its citizens in regard to such defense.
4. The Operator shall comply with any and all applicable requirements of local, state or federal laws and regulations, including obtaining a City Business License and complying with the requirements of the Canyon Lake Fire and Building and Safety Departments.
5. The development and use of this Project shall be in compliance with the exhibits contained in the file for this application and attached hereto.
6. The Farmers Market shall operate only Sunday morning and afternoon, not to exceed six hours.

Operational Requirements

7. Restroom facilities, including Porta Potty facilities of a design recommended by the provider, shall be provided for Farmers Market patrons. If restroom facilities within an existing business(es) is to be used, written approval shall be provided from the business owner and a copy provided to the City. These facilities shall be made available to patrons within 10 days of City Council approval. Should an existing business relinquish the right of Farmers Market patrons to use their facilities, optional methods shall be established within 10 days.
8. Live Entertainment is permitted as an accessory use and within the time frame of the Market's standard Sunday operation. Any such activity shall comply with the City of Canyon Lake Noise Ordinance requirements and shall obtain a Special Event Permit, if necessary, to ensure any electrical services extended across common areas to the location of the entertainment, are provided in a safe manner.
9. No adult oriented (e.g. wet T-Shirt contest) special event shall be allowed with approval of this Conditional Use Permit.
10. All vendors shall be responsible for clean up and not utilize on-site trash receptacles.

FARMERS MARKET 22-0249

**Conditions of Approval
(Continued)**

11. Operator shall keep the Farmers Market parking lot area and immediate surrounding areas litter free within two (2) hours after the Farmers Market closes.

Agency and Property Owner Requirements

Canyon Lake Merchant Owners

12. The applicant shall receive written approval of the Project from the Canyon Lake Merchants Owners within 30-days of City Council approval and provide a copy to the City Planning Department.
13. The applicant shall add the Canyon Lake Merchant Owners Association (MOA) to their insurance coverage as an additional ensured and provide an executed copy to the MOA.

Riverside County Health Department

14. Provide to the Riverside County Health Department within 30 days an updated correction letter stating the current location of operation.
15. The California Department of Food and Agriculture (CDFA) permit on file with the Riverside County Health Department expired 1/27/2022. This permit is to be updated and a copy of the permit provided to the County Health Department and the City of Canyon Lake within 60 days of City Council approval. Also provide a current copy of the Certified Farmers Market permit from CDFA to the County and the City within 60 days of City Council approval.

Fire Department

General Fire Safety/Access

16. If outside vendors are on site, they must have a City business license.
17. If food vendors are on site, they must have a current permit through the Riverside County Health Department. Designated cooking areas shall be separated by not less than 10' from non-cooking booths and 20' from tents.
18. Fire apparatus access roads (red curbs) shall be maintained to a width of not less than 24' (CFC Section 503).
19. Where required by the Canyon Lake Fire Department, approved signs or other approved notices shall be provided for fire apparatus access roads to identify such roads or prohibit the obstruction thereof. Signs or notices shall be maintained in a clean, legible condition at all times and are reported or repaired when necessary to provide adequate visibility. (CFC Section 503).
20. Unobstructed access to fire hydrants shall be maintained at all times (CFC Section 507)
21. All electrical devices used shall be UL and National Electrical Code approved extension cords rated to the appropriate capacity.
22. Smoking shall not be permitted in or around mobile food trucks, booths, tents, canopies or membrane structures. Approved "No Smoking" signs shall be conspicuously posted. (CFC 310).
23. LP Gas Containers shall be located outside and adequately protected to prevent tampering, damage by vehicles, or other hazards. Equipment such as tanks, valves, tubing shall be approved.

FARMERS MARKET 22-0249
Conditions of Approval
(Continued)

24. Fire extinguishers shall be located at the site with a travel distance of not more than 75'. The locations of the fire extinguishers shall be noted on the map. All fire extinguishers shall be a minimum of 2A10BC and must have a current State Fire Marshal tag. Cooking areas and liquid fuel equipment shall have a separate, dedicated fire extinguisher with a travel distance of no more than 30'. As required in part with the Riverside County Health Department, food vendors that involve cooking with vegetable or animal oils and fats shall be protected by a class "K" fire extinguisher. Fire extinguishers shall have a current State Fire Marshal tag affixed.

Tents

25. Tents or membrane structures shall be adequately roped, braced, and anchored to withstand the elements of weather and prevent against collapsing (CFC 3103).
26. Tents shall not be located within 20' of lot lines, buildings, other tents, parked vehicles, or internal combustion engines. Any guy wires or ropes shall be considered part of the tent. Cooking tents and outdoor cooking shall not be located within 20' of other tents. There shall be no combustible waste or vegetation located within 30' of any tent.
27. All tents and all interior decorative fabric or materials shall be flame resistant in accordance with appropriate standards set forth in California Code of Regulations, Title 19, Division 1, Chapter 8. The tag on the tent will list CPAI-84, which meeting these standards.
28. Open flame or other devices emitting flame, fire, or heat or any flammable or combustible liquids, gas, charcoal, or other cooking devices, or any other unapproved devices shall not be permitted inside or located within 20' of the tent, canopy, or membrane structures while open to the public unless approved by the fire code official.
29. Generators and other internal combustion power sources shall be separated from the temporary membrane structures and tents by a minimum of 20' and shall be protected from contact by fencing, enclosure, or other approved means. Fire extinguisher rated not less than 2A-10BC shall be located adjacent to the generators in case of fire.
30. Vendor tents with side walls shall not exceed 400 square feet and without sidewalls shall not exceed 700 square feet. Once square footage is at a maximum a 12', space shall be between the next set of tents and 20' to the cooking tents.
31. Generators and other internal combustion power sources shall be separated from temporary membrane structures and tents by a minimum of 5' and shall be protected from contact by fencing, enclosure, or other approved means. Fire extinguisher rated not less than 2A-10BC shall be located adjacent to the generators in case of fire.

General

32. The approval of plans and specifications does not permit the violation, deletion, omission, or faulty installation of any requirements of California Code of Regulations, Title 19, Title 24, or City adopted ordinances. Should you have any questions, please feel free to contact the Fire Department. Random inspections will be completed to ensure the facility is in compliance with the requirements stated above. It should be noted that the current configuration has aisles less than 15'. The new requirement is 24'. In addition, the proposed plan shall identify the location of fire extinguishers that are appropriately spaced. The proposed plan shall be modified to reflect these requirements and provided to the Fire Department within 10 days for review and approval.

FARMERS MARKET 22-0249
Conditions of Approval
(Continued)

Building and Safety Department

- 33. Provide a Plan to the Building and Safety Department that delineates areas between vehicles and pedestrian areas.
- 34. Provide a Plan to the Building and Safety Department demonstrating compliance with minimum ADA requirements.
- 35. Provide a Plan to the Building and Safety Department demonstrating the proposed operation meets minimum setback requirements and fire safety for fuel (i.e. propane) equipment.

END OF CONDITIONS

ATTACHMENT 2



CITY OF CANYON LAKE FIRE DEPARTMENT

www.canyonlakeca.gov/clfd
☎ 951-335-9414

May 24, 2022

Pamela Earle
19977 Crestwood Drive
Lake Elsinore, CA 92530

Project Name:	2022-CL-0249	Permit Number:	Pending
Project Address:	Towne Center Parking Lot	Case Type:	Farmers Market
Reviewer:	Jeff LaTendresse, Fire Chief		Sunday Mornings

The Canyon Lake Fire Department Fire Prevention Division has reviewed the submitted application for the referenced Conditional Use Permit and they are approved with the following conditions:

Conditional Use Permit – Farmers Market:

General Fire Safety/Access

- If outside vendors are on site, they must have a City business license.
- If food vendors are on site, they must have a current permit through the Riverside County Health Department. Designated cooking areas shall be separated by not less than 10' from non-cooking booths and 20' from tents.
- Fire apparatus access roads (red curbs) shall be maintained to a width of not less than 24' (CFC Section 503).
- Where required by the Canyon Lake Fire Department, approved signs or other approved notices shall be provided for fire apparatus access roads to identify such roads or prohibit the obstruction thereof. Signs or notices shall be maintained in a clean, legible condition at all times and are reported or repaired when necessary to provide adequate visibility. (CFC Section 503).
- Unobstructed access to fire hydrants shall be maintained at all times (CFC Section 507)
- All electrical devices used shall be UL and National Electrical Code approved extension cords rated to the appropriate capacity.
- Smoking shall not be permitted in or around mobile food trucks, booths, tents, canopies or membrane structures. Approved "No Smoking" signs shall be conspicuously posted. (CFC 310).
- LP Gas Containers shall be located outside and adequately protected to prevent tampering, damage by vehicles, or other hazards. Equipment such as tanks, valves, tubing shall be approved.

Page 1 of 3



CITY OF CANYON LAKE FIRE DEPARTMENT

www.canyonlakeca.gov/clfd
☎ 951-335-9414

- Fire extinguishers shall be located at the site with a travel distance of not more than 75'. The locations of the fire extinguishers shall be noted on the map. All fire extinguishers shall be a minimum of 2A10BC and must have a current State Fire Marshal tag. Cooking areas and liquid fuel equipment shall have a separate, dedicated fire extinguisher with a travel distance of no more than 30'. As required in part with the Riverside County Health Department, food vendors that involve cooking with vegetable or animal oils and fats shall be protected by a class "K" fire extinguisher. Fire extinguishers shall have a current State Fire Marshal tag affixed.

Tents

- Tents or membrane structures shall be adequately roped, braced, and anchored to withstand the elements of weather and prevent against collapsing (CFC 3103).
- Tents shall not be located within 20' of lot lines, buildings, other tents, parked vehicles, or internal combustion engines. Any guy wires or ropes shall be considered part of the tent. Cooking tents and outdoor cooking shall not be located within 20' of other tents. There shall be no combustible waste or vegetation located within 30' of any tent.
- All tents and all interior decorative fabric or materials shall be flame resistant in accordance with appropriate standards set forth in California Code of Regulations, Title 19, Division 1, Chapter 8. The tag on the tent will list CPAI-84, which meeting these standards.
- Open flame or other devices emitting flame, fire, or heat or any flammable or combustible liquids, gas, charcoal, or other cooking devices, or any other unapproved devices shall not be permitted inside or located within 20' of the tent, canopy, or membrane structures while open to the public unless approved by the fire code official.
- Generators and other internal combustion power sources shall be separated from the temporary membrane structures and tents by a minimum of 20' and shall be protected from contact by fencing, enclosure, or other approved means. Fire extinguisher rated not less than 2A-10BC shall be located adjacent to the generators in case of fire.
- Vendor tents with side walls shall not exceed 400 square feet and without sidewalls shall not exceed 700 square feet. Once square footage is at a maximum a 12', space shall be between the next set of tents and 20' to the cooking tents.

Page 2 of 3



CITY OF CANYON LAKE FIRE DEPARTMENT

www.canyonlakeca.gov/clfd
☎ 951-335-9414

- Generators and other internal combustion power sources shall be separated from temporary membrane structures and tents by a minimum of 5' and shall be protected from contact by fencing, enclosure, or other approved means. Fire extinguisher rated not less than 2A-10BC shall be located adjacent to the generators in case of fire.

The approval of plans and specifications does not permit the violation, deletion, omission, or faulty installation of any requirements of California Code of Regulations, Title 19, Title 24, or City adopted ordinances. Should you have any questions, please feel free to contact me directly. Random inspections will be completed to ensure the facility is in compliance with the requirements stated above. It should be noted that the current configuration has aisles less than 15'. The new requirement is 24'. The proposed plan will need to be modified to meet these requirements. In addition, the proposed plan shall identify the location of fire extinguishers that are appropriately spaced.

The Fire Department is open Monday through Thursday, 8:00 am until 5:00 pm.

Sincerely,

Jeff LaTendresse

Jeff LaTendresse
Fire Chief

ATTACHMENT 3



Thursday, May 5, 2022

Request for additional information from the building dept for Farmers Market proposed @ 31566 Railroad Canyon Rd:

- Provide proposed delineation between vehicles and the public
- Provide proposed compliance to meet minimum ADA requirements
- Provide proposed plan to meet minimum setback requirements and fire safety for fuel, (propane) equipment.

Enjoy your day,



David Harnden

Deputy Building Official - Sr Building Inspector

Canyon Lake - Building & Safety Department

Phone: 951-602-5958

Email: dharden@canyonlakeca.gov

Office Hours: Mon-Thurs 8:00am – 5:00pm

City of Canyon Lake – 31516 Railroad Canyon Road, Canyon Lake, CA 92587

ATTACHMENT 4

From: [Spencer, Derrick](#)
To: [Jim Morrissey](#); [Ruby Manzano](#); [Mike Borja](#); [Rayls, James](#); [Ana Sauseda](#); [Jeff LaTendresse](#); [David Harnden](#); [Mindy LaTendresse](#); [Jim Peterson](#)
Subject: RE: Conditional Use Permit 22-0249 Farmers Market
Date: Friday, May 6, 2022 4:55:15 PM
Attachments: [image001.png](#)

Hello,

The address listed on this application states "31566 Railroad Canyon Rd". Is this the same Farmers Market that we have on file as operating at 31516 Railroad Canyon Rd? If that is the case, we need a correction letter stating the current location of operation.

We have a current Certified Farmers Market and Temporary Event permit for this Farmers Market (31515 Railroad Canyon Rd), but the CDFA permit we have on file expired 1/27/2022. We require updating of this permit and a copy of the permit maintained on file at this office. Please forward copy of current CFM permit from CDFA to this office.

No other permits required at this time.



Derrick Spencer

Environmental Health Specialist IV

Riverside County Department of Environmental Health

30135 Technology Drive

Ste 250

Murrieta, CA 92563

Phone #: 951-461-0284

Fax #: 951-461-0245

E-mail: dspencer@rivco.org

www.rivcoeh.org

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From: Jim Morrissey <jmorrissey@canyonlakeca.gov>

Sent: Thursday, May 5, 2022 12:15 PM

To: Spencer, Derrick <dspencer@RIVCO.ORG>; Jaime, Michael <MichaelJaime@rivco.org>; Ruby Manzano <rmanzano@canyonlakeca.gov>; Mike Borja <mborja@canyonlakeca.gov>; Rayls, James <jrayls@riversidesheriff.org>; Ana Sauseda <ASauseda@canyonlakeca.gov>; Jeff LaTendresse <jlatendresse@canyonlakeca.gov>; Jim Morrissey <jmorrissey@canyonlakeca.gov>; David Harnden <dharnden@canyonlakeca.gov>; Mindy LaTendresse <mlatendresse@canyonlakeca.gov>; [REDACTED]

Subject: Conditional Use Permit 22-0249 Farmers Market

CAUTION: This email originated externally from the **Riverside County** email system. **DO NOT** click links or open attachments unless you recognize the sender and know the content is safe.

Good Afternoon;

Attached is a copy of the Farmers Market proposal that has been in operation for some time, but does not have the required City approvals. Please let me know what conditions of approval would be appropriate to establish for this type of use, which could be in operation for a number of years and potentially expand beyond the current location and include new uses, but still located within the bounds of the area delineated. Please respond by May 18, 2022 with any comments. Thanks.

Jim Morrissey, AICP
City Planner
City of Canyon Lake
Phone # 951/244-2955

Confidentiality Disclaimer

This email is confidential and intended solely for the use of the individual(s) to whom it is addressed. The information contained in this message may be privileged and confidential and protected from disclosure. If you are not the author's intended recipient, be advised that you have received this email in error and that any use, dissemination, forwarding, printing, or copying of this email is strictly prohibited. If you have received this email in error please delete all copies, both electronic and printed, and contact the author immediately.

[County of Riverside California](#)

ATTACHMENT 5



Project Application Form City of Canyon Lake

31516 Railroad Canyon Road - Canyon Lake, CA 92587
Phone: (951) 244-2955 - Fax (951) 246-2022 -
www.cityofcanyonlake.com

For office use only

Date submitted: 04/28/2022
Fees Paid: \$3,000.00
Receipt: 2297
Case No. 20220249
permit#

Check if Applicable:

☐ Plot Plan	☐ Tentative Parcel Map
☐ Preliminary Project Review	☐ Final Parcel Map
☐ General Plan Amendment	☐ Tentative Tract Map
☒ Conditional Use Permit	☐ Parcel/Tract Map Time Extension
☐ Variance	☐ Public Use Permit
☐ Other:	☐ Specific Plan: Amendment:

Project Description - Describe in Detail. Add Separate Sheet if Necessary.

Site Information	
Address/ Location of Project: <u>in front of Post Office @ 31566 RAILROAD CANYON RD. CANYON LAKE 92587</u>	
Assessor Parcel Number(s): <u>355-310-024</u>	
Site Area (Acres/Sq. Ft.):	
Existing Use of Property: <u>Parking Lot</u>	
Zone: <u>C-1</u>	General Designation: <u>General Commercial</u>

Contact Information	
Applicant Name (print): <u>PAMELA EARLE</u>	Address: [REDACTED]
Phone Number: [REDACTED]	Fax Number: [REDACTED] Email: [REDACTED]
Property Owner (Print): <u>N/A (Jim Peterson - Rep)</u>	Address: [REDACTED]

"Applicant, shall indemnify, protect, hold harmless and defend the City (with counsel chosen by City) and any agency or instrumentality thereof, and any of its officers, employees and agents from any and all claims, actions, or proceedings against the City to attack, set aside, void, annul, seek monetary damages resulting from the approval of this [application/Plot Plan/CUP] and/or the categorical exemption/MND/EIR/determination of exemption. City promptly shall notify the applicant of any claim, action, or proceeding to which this condition is applicable; applicant shall further cooperate fully in the defense of the action. The City reserves its right to take any and all action the City deems to be in the best interest of the City and its citizens in regard to such defense. The City may require that the applicant execute an indemnification agreement acceptable to the City in both form and content."

Property owners consent. I declare under penalty of perjury that I am the owner of the property involved in this application. I certify that the information furnished above and in the attached exhibits is true and correct to the best of my knowledge and belief.

Applicant's Signature: [REDACTED] Date: 4-24-2022
Owner's Signature: [REDACTED] Date: 4-28-22
(Property owner letter)

City of Canyon Lake

SITE PLAN CHECKLIST
(For Plot Plans, Conditional Use Permits, Public Use Permits)

Site Plan:

The Site Plan, Floor Plan and Building Elevations shall be professionally prepared in conformance with accepted drafting standards.

- Eight (8) sets of site plans
- Three (3) sets of floor plans
- Three (3) sets of building plan elevations

The Site Plan shall be consistent with Section 18.30c(2) of the Development Code regarding site design and planning.

The overall development of the land shall be designed for the protection of the public health, safety and general welfare; to conform to the logical development of the land and to be compatible with the present and future logical development of the surrounding property. The plan shall consider the location and need for dedication and improvement of necessary streets and sidewalks, including the avoidance of traffic congestion; and shall take into account topographical and drainage conditions, including the need for dedication and improvements of necessary structures as a part thereof.

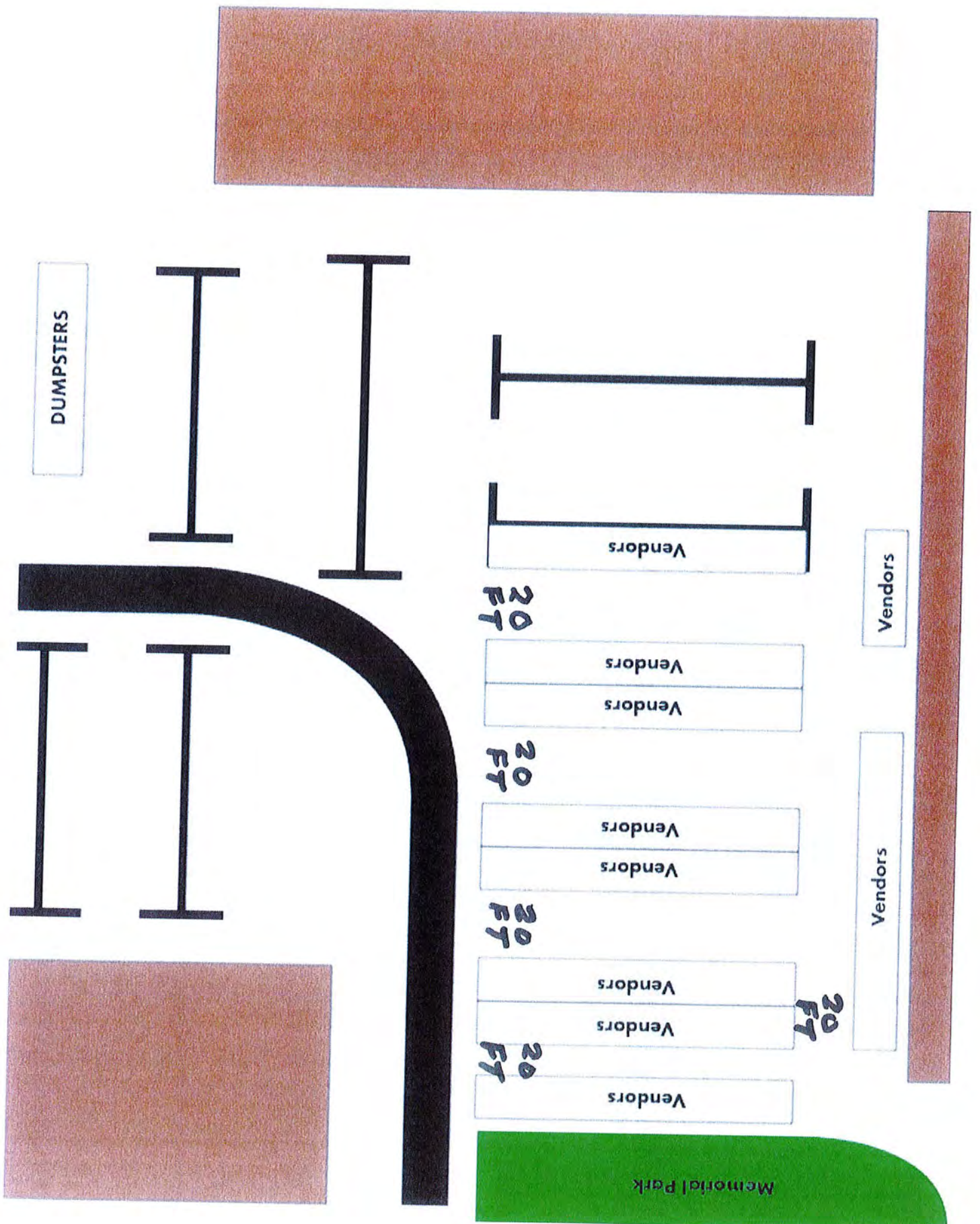
The following information shall be indicated on all site plans (check when completed):

- ☐ Name, address, and telephone number of the developer, owner of record, and person who prepared the plan.

Show appropriate scale and north arrow.

- ☐ Date of preparation and/or revisions.
- ☐ Precise legal description and Assessor's Parcel Number
- ☐ Property lines with dimensions and bearings.
- ☐ A vicinity map showing the precise location of the project.
- ☐ All easements of record. Identify, label, and dimension all recorded easements which affect the subject property.
- ☐ Dimension the width of all driveways, drive aisles, sidewalks, and width and depth of parking spaces and loading zones.
- ☐ Dimension and label all existing and proposed buildings and structures from property lines and provide distances between buildings. Size, location and height of existing and proposed buildings and structures, including walls, fences, signs, lighting, trash enclosures and other accessory structures. The boundaries of landscaped areas, outdoor display and storage areas shall also be clearly shown.
- ☐ Location of water and sewer lines, utility poles, street lights, and fire hydrants. Locate the proposed fire department connection (FDC) and post indicator valve (PIV) when fire sprinklers are required.
- ☐ Show all handicapped parking spaces, accessible paths of travel and ramps needed to provide accessibility from a public street to all private facilities, consistent with state and federal law.
- ☐ Provide a tabular summary, which includes the following information:
1. Adjusted gross and net acreage.
 2. Gross floor area per building and total floor area for all buildings.
 3. Landscape coverage ratio (percentage of lot covered by landscaping).
 4. Number of unit types, unit area by type, number of bedrooms, number of stories and number of units per building (as applicable).
 5. Required and proposed number of parking spaces (covered, uncovered and handicapped accessible, as applicable). Include parking formulas used, and percentage of these areas.

I HEREBY ACKNOWLEDGE THAT I HAVE INCLUDED ALL OF THE ITEMS LISTED AND UNDERSTAND THAT MISSING ITEMS WILL RESULT IN THE DELAY OF THE PROCESSING OF MY APPLICATION.



Memorial Park

Vendors

Vendors

Vendors

Vendors

Vendors

Vendors

Vendors

Vendors

Vendors

Vendors

DUMPSTERS



ATTACHMENT 6



NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN THAT the Canyon Lake City Council will conduct a public hearing at its regularly scheduled meeting on July 6, 2022, at 6:30 p.m. or as soon thereafter as it may be heard. The meeting will take place in the City Council Chamber at City Hall, located at 31516 Railroad Canyon Road, Canyon Lake, CA 92587.

AT THE PUBLIC HEARING, THE CITY COUNCIL WILL CONSIDER a Conditional Use Permit application to allow the establishment of a Farmer's Market in the southwest corner of the Towne Center parking lot on land Zoned C-1 General Commercial. The Farmer's Market was originally approved for a limited time in the southwest corner of the parking lot, but the approval was not extended. The purpose of the action is to allow the use to continue operation at the same location, update the applicable conditions of approval, and identify any potential expansion of the use beyond its current area.

Environmental Determination: Due to the current improvement of the Project site and on-going operation of the use, an Exemption will be considered for compliance with the California Environmental Quality Act (CEQA).

Anyone wishing to protest this action must file a written response or may appear personally at the public hearing. Prior to the hearing, written comments in favor or against should be sent to the Canyon Lake City Hall, City Clerk's Office at 31516 Railroad Canyon Road, Canyon Lake, CA 92587. If you challenge any project or fee in court, you may be held to raising only those issues you or someone else raised at the public hearing or in written correspondence to the City Clerk at or prior to the public hearing as described in this notice.

The proposed environmental finding may be viewed at City Hall, 31516 Railroad Canyon Road, Canyon Lake, CA 92587 from 8:00 a.m. until 5:00 p.m., Monday through Thursday.

For additional information contact Ana V. Sauseda, City Clerk, at 951-244-8547. City Hall is open Monday through Thursday from 8 a.m. to 5 p.m.

/s/

Ana V. Sauseda, CMC
City Clerk

Published 6/24/2022



STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Chris Mann, City Manager *(CM)*

BY: Jim Morrissey, City Planner

DATE: July 6, 2022

SUBJECT: Adoption of Resolution No. 2022-45, Denying a Variance Application Allowing a New Single-Family Residence to Exceed the Building Height Limit of 40 Feet and Exceed the Three-Floor Limitation to Provide Four Floors in the R-1 One-Family Dwellings Zone Located at 22801 Klamath Court

Recommendation

That the City Council adopt Resolution No. 2022-45, denying a variance application allowing a new single-family residence to exceed the building height limit of 40 feet and exceed the three-floor limitation to provide four floors in the R-1 one-family dwellings zone located at 22801 Klamath Court.

Background

Building plans have been submitted that propose a new single-family home that exceeds the permitted building height limit of 40 feet and three-story limitation to provide a four-story house. The Variance procedure provided in the Zoning Ordinance relates to the inability to meet “the strict application of this ordinance.” The Variance procedure is intended to provide a mechanism to respond to “special circumstances applicable to the property, including the size, shape, topography or surroundings” in which a person cannot achieve the provisions permitted in a Zone. An example would be an inability to construct a new home due to the odd configuration of the property and a reduction in the required setback distances would permit a reasonably sized home to be designed and placed on the property.

Discussion

The basis for evaluating a Variance is whether constraints limit the ability of the landowner to develop their property within the limits the Ordinance would permit. Very often variances are proposed and approved, because individuals are requiring a reduction in certain criteria, such as setback distances for pools, rather than an increase in the permitted building height.

If the City Council desired to permit a four-story home and a greater building height the appropriate method would be to amend the Zoning Ordinance to allow this type of design. The Property Owners Association (POA) currently has a restriction of two habitable floors above the street grade.

Analysis

The Zoning Ordinance requires approval of a variance based upon the following findings:

Section 18.27. VARIANCES

- A. BASIS FOR VARIANCE. Variances from the terms of this ordinance may be granted when, because of **special circumstances applicable to a parcel of property included size, shape, topography, location or surroundings**, the strict application of this ordinance deprives such property of privileges enjoyed by other property in the vicinity that is under the same zoning classification.

A variance shall not be granted for a parcel of property which authorizes a use or activity that is not otherwise expressly authorized by the zone regulation governing the parcel of property but **shall be limited to modifications of property development standards, such as lot size, lot coverage, yards, and parking and landscape requirements.** (*Highlighted portion for emphasis.*)

Section 65906 of the California Government Code generally reflects the City's Zoning Ordinance language related to the required findings and provides that "Any variance granted shall be subject to such conditions as will assure that the adjustment thereby authorized shall not constitute a grant of special privileges inconsistent with the limitations upon other properties in the vicinity and zone in which such property is situated."

Staff Evaluation

The building height limitation has two criteria: Three floors and 40 feet. The proposed home has four floors and exceeds 40 feet in height. The Zoning Ordinance measures height based upon an average of the finished grade under the building envelope. (The building envelope is the area under the four exterior corners of the home.) The high and the low points under the building envelope are 1437.2 and 1402.00. The average elevation of these two factors is 1419.60. When this is compared to the highest elevation point of the building (1460.62) the building height is 41.02 feet, which exceeds the 40 feet limit. Taking the average elevation under the building envelope prevents a distortion that would reflect either the reduced height as viewed from the street, or an expanded view of the height as seen from the rear yard.

The Zoning Ordinance establishes development criteria, such as building height and setbacks, that create an allowable building envelope. New development can occur within the boundaries of the envelope. If development cannot occur within the established building envelope due to the property configuration or topography, such as a triangular shaped lot that constricts the ability to construct a home, then a variance may be warranted. However, the purpose of the applicant's Variance request is not based upon special

circumstances preventing them from meeting adopted development standards or building envelope area, but to exceed the adopted development limits or building envelope. Granting such a change would allow a use of the property that is not permitted by Ordinance for other properties and would reflect a grant of special privilege. If the City Council desired to permit a four-story home the solution would be to amend the Zoning Ordinance to permit such a change either City-wide or under certain development situations. However, establishing unique development situations or locations would be a very difficult task and would also need to incorporate current POA requirements or be rendered ineffective.

Processing and Approval Procedures

Acceptance and approval of a land use action is typically accompanied by a resolution delineating the basis for approval, referred to as Findings. If this application is to be approved by the City Council, the basis of the approval is currently unknown, thereby negating the ability to create a resolution stipulating the basis for the approval.

Environmental Documentation

Since Staff is recommending denial of the request, no environmental action is required. If the City Council directs Staff to amend the Zoning Ordinance, the appropriate type of environmental action necessary would be determined at that time.

Fiscal Impact

No change would occur.

Attachments

1. Resolution No. 2022-45
2. Applicant letter and site photos
3. Building Elevations
4. Notice of Public Hearing

ATTACHMENT 1

RESOLUTION NO. 2022-45

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE, CALIFORNIA, DENYING A VARIANCE APPLICATION ALLOWING A NEW SINGLE-FAMILY RESIDENCE TO EXCEED THE BUILDING HEIGHT LIMIT OF 40 FEET AND EXCEED THE THREE-FLOOR LIMITATION TO PROVIDE FOUR FLOORS IN THE R-1 ONE-FAMILY DWELINGS ZONE LOCATED AT 22801 KLAMATH COURT

WHEREAS, an application has been submitted to the City of Canyon Lake by Mike Martin for a variance allowing construction of a new single-family home that exceeds the permitted building height limit of 40 feet and three-story limitation to provide a four-story house, and;

WHEREAS, the proposed variance is not based upon special circumstances preventing them from meeting adopted development standards as outlined in the zoning ordinance, but rather to exceed the adopted development limits, and;

WHEREAS, granting such a change would allow a use of the property that is not permitted by the zoning ordinance for other properties and would reflect a grant of special privilege, and;

WHEREAS, Staff recommends that the proposed variance be denied.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CANYON LAKE AS FOLLOWS:

Section 1. The City Council hereby denies the proposed variance at 22801 Klamath Court.

PASSED, APPROVED, AND ADOPTED on this 6th day of July, 2022.

Jeremy Smith, Mayor

ATTEST:

Ana V. Sauseda, CMC
City Clerk

ATTACHMENT 2



May 19, 2022

City of Canyon Lake
31516 Railroad Canyon Road
Canyon Lake, CA 92587

Dear City of Canyon Lake,

This Proposal letter is to request and substantiate the grant of a variance for the residence at 22801 Klamath Court in the city of Canyon Lake. The variance requested is regarding allowable building height per article VI, section 6.2 Development Standards, subsection a.

The property in question has unique physical characteristics. It is built on a severe slope with an odd shape. The address is 22801 Klamath Court however, there is no way to access the property by vehicle from Klamath Court. To access this property by vehicle you would have to come down an alleyway off Bonanza. This is a very narrow street that only allows one vehicle at a time to access.

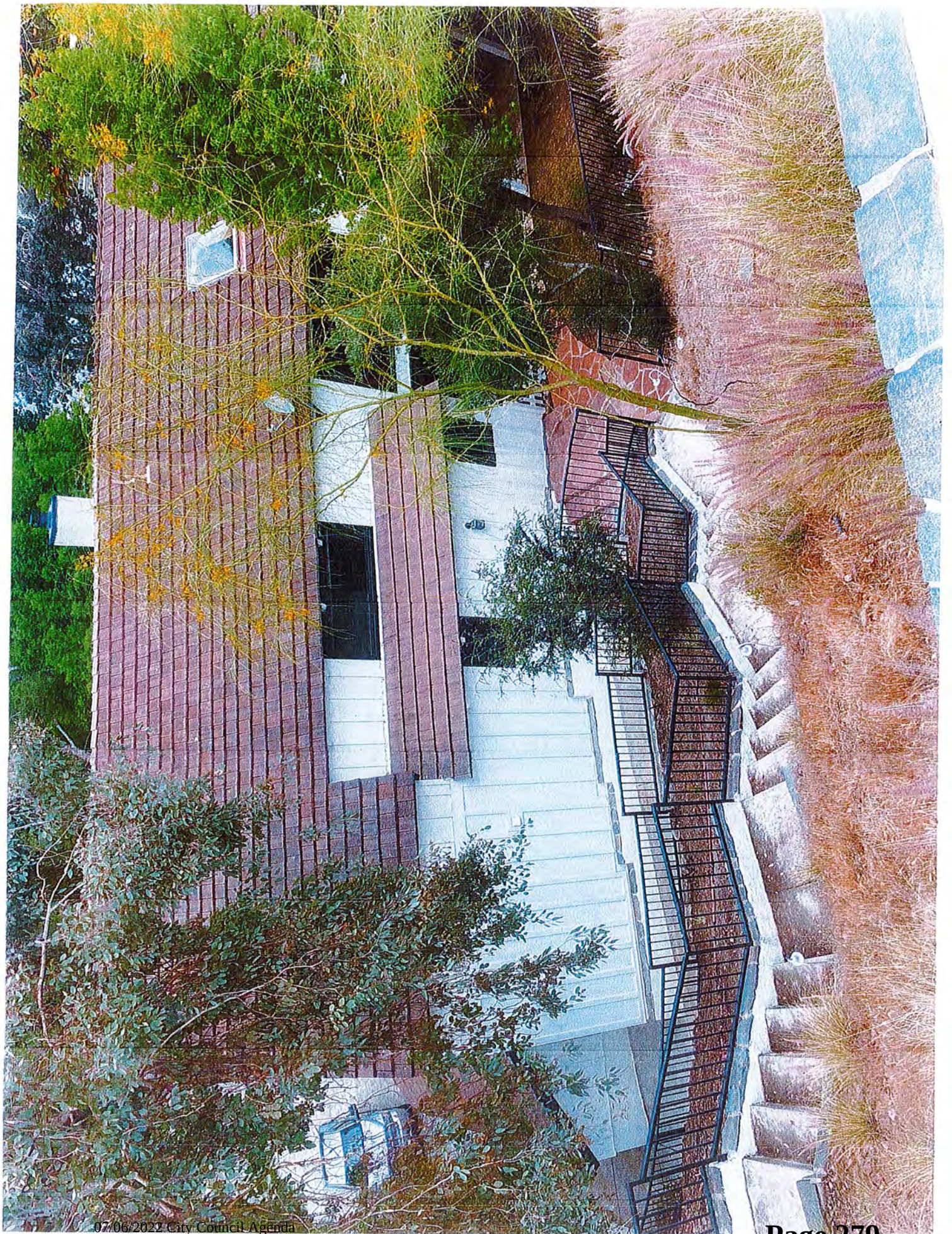
The fact that this property is built between two different streets made the design exceedingly difficult. The elevation difference from the driveway off the alley, and the curb at Klamath court is roughly 35 feet. We have attached several pictures showing the approach to the property off Klamath Court as well as from the rear of the property. You can see in the pictures how severe the slope is off Klamath Court. From the street you can barely see the existing chimney.

We feel that this is a very elegant and tasteful design. We feel that this property would fit right in with the character of the surrounding neighborhood. The house would only be two stories from the Klamath Court curb. All other properties on Klamath court have driveway access into their residence. We feel that a site visit would provide a better understanding of this utterly unique build.

Respectfully,

Mike Martin
Newman Hospitality Group
Vice President









ATTACHMENT 3

[illegible]

kerckhoffdesign@gmail.com



PROPOSED NEW RESIDENCE
22801 KLAMATH CT.
CANYON LAKE CA. 92587.

Plus Melli
DRAWING INFO

SCALE: AS NOTED

SHEET NO.

A4.0

SCALE: 1/4" = 1'-0"

SCALE: 1/4" = 1'-0"

[illegible]

Page 285

07/06/2022 City Council Agenda

ATTACHMENT 4



NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN THAT the Canyon Lake City Council will conduct a public hearing at its regularly scheduled meeting on July 6, 2022, at 6:30 p.m. or as soon thereafter as it may be heard. The meeting will take place in the City Council Chamber at City Hall, located at 31516 Railroad Canyon Road, Canyon Lake, CA 92587.

AT THE PUBLIC HEARING, THE CITY COUNCIL WILL CONSIDER a Variance application allowing a new single-family residence to exceed the building height limit of 40 feet and exceed the three-floor limitation to provide four floors in the R-1 One-Family Dwellings Zone located at 22801 Klamath Court.

Environmental Determination: No environmental determination has been recommended at this time, although an Exemption could be considered for compliance with the California Environmental Quality Act (CEQA).

Anyone wishing to protest this action must file a written response or may appear personally at the public hearing. Prior to the hearing, written comments in favor or against should be sent to the Canyon Lake City Hall, City Clerk's Office at 31516 Railroad Canyon Road, Canyon Lake, CA 92587. If you challenge any project or fee in court, you may be held to raising only those issues you or someone else raised at the public hearing or in written correspondence to the City Clerk at or prior to the public hearing as described in this notice.

The proposed environmental finding may be viewed at City Hall, 31516 Railroad Canyon Road, Canyon Lake, CA 92587 from 8:00 a.m. until 5:00 p.m., Monday through Thursday.

For additional information contact Ana V. Sauseda, City Clerk, at 951-244-8547. City Hall is open Monday through Thursday from 8 a.m. to 5 p.m.

/s/

Ana V. Sauseda, CMC
City Clerk

Published 6/24/2022

This item will be presented at the meeting.



ITEM NO. 13

STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Chris Mann, City Manager *CM*

BY: Ana V. Sauseda, City Clerk

DATE: July 6, 2022

SUBJECT: Designation of Voting Delegate and Alternates for League of California Cities Annual Conference – September 7-9, 2022

Recommendation

That the City Council appoint a voting delegate and up to two alternates to the League of California Cities Annual Conference to be held in Long Beach, September 7-9, 2022, and direct City staff to complete and file the necessary paperwork.

Background

Consistent with the League of California Cities' bylaws, the City's voting delegate and up to two alternates must be designated by the City Council. The voting delegate and alternates must be registered to attend the conference.

Staff recommends that the Council discuss and appoint a voting delegate and one or two alternates to represent the City at the Business Meeting portion of the League of California Cities Annual Conference.

Fiscal Impact

Registration and expenses for attendance at the League of California Cities Annual Conference were included in the Fiscal Year 2021/2022 Budget.

Attachments

1. Letter from the League of California Cities Regarding Designation of Voting Delegates and Alternates

ATTACHMENT 1



JUN 16 2022

Council Action Advised by August 31, 2022

BY: _____

DATE: June 1, 2022

TO: City Managers and City Clerks

RE: DESIGNATION OF VOTING DELEGATES AND ALTERNATES
League of California Cities Annual Conference & Expo – September 7-9, 2022

Cal Cities 2022 Annual Conference & Expo is scheduled for September 7-9, 2022 in Long Beach. An important part of the Annual Conference is the Annual Business Meeting (during General Assembly) on Friday, September 9. At this meeting, Cal Cities membership considers and acts on resolutions that establish Cal Cities policy.

In order to vote at the Annual Business Meeting, your city council must designate a voting delegate. Your city may also appoint up to two alternate voting delegates, one of whom may vote if the designated voting delegate is unable to serve in that capacity.

Please complete the attached Voting Delegate form and return it to Cal Cities office no later than Friday, September 2. This will allow us time to establish voting delegate/alternate records prior to the conference.

Please view Cal Cities' [event and meeting policy](#) in advance of the conference.

- **Action by Council Required.** Consistent with Cal Cities bylaws, a city's voting delegate and up to two alternates must be designated by the city council. When completing the attached Voting Delegate form, please attach either a copy of the council resolution that reflects the council action taken, or have your city clerk or mayor sign the form affirming that the names provided are those selected by the city council. Please note that designating the voting delegate and alternates **must** be done by city council action and cannot be accomplished by individual action of the mayor or city manager alone.
- **Conference Registration Required.** The voting delegate and alternates must be registered to attend the conference. They need not register for the entire conference; they may register for Friday only. Conference registration will open by June 1 on the Cal Cities website. In order to cast a vote, at least one voter must be present at the Business Meeting and in possession of the voting delegate card. Voting delegates and alternates need to pick up their conference badges before signing in and picking up the voting delegate card at the Voting Delegate Desk. This will enable them to receive the special sticker on their name badges that will admit them into the voting area during the Business Meeting.



Annual Conference Voting Procedures

1. **One City One Vote.** Each member city has a right to cast one vote on matters pertaining to Cal Cities policy.
2. **Designating a City Voting Representative.** Prior to the Annual Conference, each city council may designate a voting delegate and up to two alternates; these individuals are identified on the Voting Delegate Form provided to the Cal Cities Credentials Committee.
3. **Registering with the Credentials Committee.** The voting delegate, or alternates, may pick up the city's voting card at the Voting Delegate Desk in the conference registration area. Voting delegates and alternates must sign in at the Voting Delegate Desk. Here they will receive a special sticker on their name badge and thus be admitted to the voting area at the Business Meeting.
4. **Signing Initiated Resolution Petitions.** Only those individuals who are voting delegates (or alternates), and who have picked up their city's voting card by providing a signature to the Credentials Committee at the Voting Delegate Desk, may sign petitions to initiate a resolution.
5. **Voting.** To cast the city's vote, a city official must have in their possession the city's voting card and be registered with the Credentials Committee. The voting card may be transferred freely between the voting delegate and alternates, but may not be transferred to another city official who is neither a voting delegate or alternate.
6. **Voting Area at Business Meeting.** At the Business Meeting, individuals with a voting card will sit in a designated area. Admission will be limited to those individuals with a special sticker on their name badge identifying them as a voting delegate or alternate.
7. **Resolving Disputes.** In case of dispute, the Credentials Committee will determine the validity of signatures on petitioned resolutions and the right of a city official to vote at the Business Meeting.



CITY: Canyon Lake

**2022 ANNUAL CONFERENCE
VOTING DELEGATE/ALTERNATE FORM**

Please complete this form and return it to Cal Cities office by Friday, September 2, 2022. Forms not sent by this deadline may be submitted to the Voting Delegate Desk located in the Annual Conference Registration Area. Your city council may designate one voting delegate and up to two alternates.

To vote at the Annual Business Meeting (General Assembly), voting delegates and alternates must be designated by your city council. Please attach the council resolution as proof of designation. As an alternative, the Mayor or City Clerk may sign this form, affirming that the designation reflects the action taken by the council.

Please note: Voting delegates and alternates will be seated in a separate area at the Annual Business Meeting. Admission to this designated area will be limited to individuals (voting delegates and alternates) who are identified with a special sticker on their conference badge. This sticker can be obtained only at the Voting Delegate Desk.

1. VOTING DELEGATE

Name: _____

Title: _____

2. VOTING DELEGATE - ALTERNATE

Name: _____

Title: _____

3. VOTING DELEGATE - ALTERNATE

Name: _____

Title: _____

ATTACH COUNCIL RESOLUTION DESIGNATING VOTING DELEGATE AND ALTERNATES OR

ATTEST: I affirm that the information provided reflects action by the city council to designate the voting delegate and alternate(s).

Name: _____ Email: _____

Mayor or City Clerk _____ Date _____ Phone _____
(circle one) (signature)

Please complete and return by Friday, September 2, 2022 to:

Darla Yacub, Assistant to the Administrative Services Director

E-mail: dyacub@calcities.org; Phone: (916) 658-8254