



CITY OF CANYON LAKE

City Hall

31516 Railroad Canyon Road

Canyon Lake, CA 92587

www.canyonlakeca.gov

Mayor Jeremy Smith
Mayor Pro Tem Larry Greene
Council Member Kasey Castillo
Council Member Jennifer Dain
Council Member Dale Welty

City Manager Chris Mann
City Attorney Steven Graham
City Clerk Ana V. Sauseda, CMC

AGENDA

Regular Meeting of the Canyon Lake City Council

Wednesday, September 14, 2022

Closed Session 5:00 P.M. – City Hall Administration Office – 31526 Railroad Canyon Road, Suite 5

Open Session 6:30 P.M. – City Hall Council Chamber – 31516 Railroad Canyon Road

CLOSED SESSION – 5:00 P.M.

CLOSED SESSION CALLED TO ORDER

ROLL CALL

PUBLIC COMMENT

LIMIT 3 MINUTES

Any person wishing to address the City Council on any matter within the jurisdiction of the City, whether or not it appears on this agenda, is asked to complete a "Speaker Request Form" available on the back counter. The completed form is to be submitted to the City Clerk prior to an individual being heard by the City Council. The City Council has adopted a time limitation of three (3) minutes per person. If you are commenting on the agenda item, your comments will be heard at the time that particular item is scheduled on the agenda. Please note that if you are addressing the City Council on items NOT on the agenda, the Brown Act does not allow discussion of such items. Therefore, the City Council may only do the following: refer the matter to staff, ask for additional information or request a report back, or give a very limited factual response.

Members of the public may submit comments electronically by sending an email to PublicComment@canyonlakeca.gov. Comments submitted electronically will be provided to the City Council and included in the official record but will not be read aloud during the meeting.

A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS - Pursuant to Section 54956.8

Property: APN 349-290-008

Agency Negotiator: City Manager

Negotiating Parties: Jim Kipp

Under Negotiation: Price and Terms of Payment

B. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – Significant Exposure to Litigation (1 Case) – Pursuant to Section 54956.9(d)(2)

C. CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION – Pursuant to Section 54956.9(d)(4) – 1 case

OPEN SESSION - 6:30 P.M.

OPEN SESSION CALLED TO ORDER

INVOCATION

FLAG SALUTE

ROLL CALL

CLOSED SESSION REPORT

APPROVAL OF CITY COUNCIL AGENDA

CEREMONIAL MATTERS *Presentations, Awards, Proclamations*

- Citizen of the Month
- Boy Scouts
- Presentations to Cpt. Elia & Lt. Rayls

COMMUNITY REPORTS - LIMIT 3 MINUTES

- Elsinore Valley Municipal Water District Update – President Darcy Burke
- Canyon Lake Property Owners Association Update – President Renee Griffiths
- Chamber of Commerce Update – President Jeanne O'Dell

PUBLIC SAFETY UPDATE

- ❖ Sheriff's Department
- ❖ Code Enforcement
- ❖ Fire Department

PUBLIC COMMENT

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CONSENT CALENDAR

All items listed on the Consent Calendar are considered to be routine matters, status reports or documents covering previous City Council action. The items listed on the Consent Calendar may be enacted in one motion. With the concurrence of the City Council, a Council Member may request that an item be removed for further discussion. Staff recommends approval of all items.

- (1) Waive Full Reading, Read all Ordinances by Title Only
- (2) Resolution - Adoption of Resolution No. 2022-49 Approving Claims and Demands of the City

- (3) Minutes - Approval of City Council Minutes
 - July 6, 2022 – Regular City Council Meeting
 - August 3, 2022 – Cancelled City Council Meeting
 - August 8, 2022 – Special City Council Meeting
 - August 25, 2022 – Special City Council Meeting
- (4) Resolution – Adoption of Resolution No. 2022-50, Approving Budget Adjustments Resulting from Changing the Part-Time Accounting Technician I Position to a Full-Time Position
- (5) Resolution – Adoption of Resolution No. 2022-51, Authorizing a Budget Adjustment for the City Golf Tournament
- (6) Resolution – Adoption of Resolution 2022-53, Amending the Professional Service Agreement between VCA Code and the City of Canyon Lake for Plan Review and Staff Support Services
- (7) Resolution – Adoption of Resolution No. 2022-54, Re-Establishing City Council Committees, Committee Functions, and Setting Committee Meeting Dates and Times
- (8) Resolution – Adoption of Resolution No. 2022-55, Establishing a Policy for the Distribution of Event Tickets and Passes to City Officials

PULLED CONSENT CALENDAR ITEMS

PUBLIC HEARING

- (9) Ordinance – Introduction and First Reading of Ordinance No. 223, Amending Title 9: Planning and Zoning, Chapter 9.32: Accessory Dwelling Units, 9.32.070 Square footage of the Canyon Lake Municipal Code, to Increase the Permitted Size of Detached Accessory Dwelling Units from 1,000 square feet to 1,200 square feet
- (10) Ordinance – Introduction and First Reading of Ordinance No. 224, Amending Title 9: Planning and Zoning, Article VI, Section 6.2a. R-1 Zone (One-Family Dwellings) of the Canyon Lake Municipal Code, to Increase the Overall Building Height from 40 feet to 45 feet and Provide Street Related Building Height in Certain Defined Instances.

BUSINESS ITEMS

- (11) Ordinance/Resolution – Introduction and First Reading of Ordinance No. 225, Amending Sections 2.01.010 and 2.01.020 of the Canyon Lake Municipal Code Related to the Date, Time and Location of Meetings of the City Council; Adoption of Resolution No. 2022-56 Relating to the Date, Time, and Location of Meetings of the City Council
- (12) Ordinance – Introduction and First Reading of Ordinance No. 226, Adding Chapter 2.44 (Signatures) to Title 2 of the Canyon Lake Municipal Code Regarding the Delegation of Signing Authority and the Use of Digital Signatures
- (13) ARPA Update – Update on expenditures with respect to Resolution 2022-14, Authorizing the Acceptance of Coronavirus State and Local Fiscal Recovery Funds Established by the American Rescue Plan Act of 2021 in the Amount of \$2,698,416

CITY MANAGER COMMENTS

COMMITTEE AND COUNCIL REPORTS/COMMENTS

ANNOUNCEMENTS

The next regular meeting will be Wednesday, October 12, 2022, at 5:00 for Closed Session & 6:30 p.m. for Open Session

ADJOURNMENT

VISION STATEMENT

The vision of the City of Canyon Lake is to be a City that provides a quality of life that makes Canyon Lake the premier place to live in Southern California.

ATTENTION RESIDENTS:

Supporting documents, including staff reports, are available for review at City Hall in the City Clerk's Office or on the City's website at www.canyonlakeca.gov once the agenda has been publicly posted. Any written material relating to an item on this agenda submitted to the City Council after distribution of the agenda packet will be available for public inspection in the City Clerk's Office during normal business hours. In addition, such writings or documents will be made available for public review at the respective public meeting. It is the intention of the City of Canyon Lake to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or participant at this meeting, you will need special assistance beyond what is normally provided, the City of Canyon Lake will attempt to accommodate you in every reasonable manner. Please contact Ana V. Sauseda, City Clerk, at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

September 14, 2022 City Council Meeting

STATE OF CALIFORNIA }
COUNTY OF RIVERSIDE } SS. AFFIDAVIT OF POSTING
CITY OF CANYON LAKE }

I, Ana V. Sauseda, CMC, City Clerk of the City of Canyon Lake, California, do hereby declare that the foregoing agenda was posted on September 9, 2022, at least seventy-two (72) hours prior to the meeting per Government Code 54954.2, and as required by Resolution 2019-42 of the Canyon Lake City Council.

Ana V. Sauseda, CMC
City Clerk



ITEM NO. 2

STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Chris Mann, City Manager *CM*

BY: Terry Shea, Finance Director

DATE: September 14, 2022

SUBJECT: Adoption of Resolution No. 2022-49, Allowing Certain Claims and Demands as Set Forth in Exhibit A

Recommendation

That the City Council adopt Resolution No. 2022-49, allowing certain claims and demands as set forth in Exhibit A.

Background

All claims and demands are reported and summarized for review and approval by the City Council on a routine basis at each City Council meeting. The attached claims represent the paid claims and demands since the City Council meeting of July 6, 2022.

Fiscal Impact

All claims and demands are paid from appropriated funds or authorized resources of the City and have been recorded in accordance with the City's policies.

Attachments

1. Resolution No. 2022-49

ATTACHMENT 1

RESOLUTION NO. 2022-49

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE, CALIFORNIA, ALLOWING CERTAIN CLAIMS AND DEMANDS AS SET FORTH IN EXHIBIT A

WHEREAS, the Finance & Planning Committee of the City of Canyon Lake reviewed Exhibit A at their regularly scheduled meeting on September 14, 2022; and

WHEREAS, Exhibit A was presented at the regular meeting of the City Council on September 14, 2022, at which all present, were given an opportunity to comment.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CANYON LAKE DOES HEREBY RESOLVE AS FOLLOWS:

Demands are approved as shown on the Demand\Warrant Register of September 14th, in the amount of \$1,898,191.91 as follows:

Payroll Earnings (Gross)	\$ 336,055.00	(For Month of July & August)
Payroll Processing Fees	\$ 438.00	(For Month of July & August)
Payroll Taxes - Employer	5,915.13	(For Month of July & August)
On-line Retirement	11,112.89	(For the month of July)
PARS	8,296.82	(Month of July & 2nd Half of August)
On-line Health	23,048.00	(For the Month of July & August)
Nationwide Deferred Comp.	4,271.92	(For the Month of July)
Citizens Business Bank Interest	1,949.05	(For the Month of July)
General	1,507,105.10	
TOTAL	<u>\$ 1,898,191.91</u>	

PASSED, APPROVED AND ADOPTED this 14th day of September, 2022.

Jeremy Smith, Mayor

ATTEST:

Ana V. Sauseda, CMC
City Clerk

Exhibit A

Claims and Demands

City of Canyon Lake
 Check/Voucher Register - Council Report - Expenditures
 From 7/1/2022 Through 7/31/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
28098	7/8/2022	Abila	Accounting Software 07-01 to 07-31-22	190.45	10	GENERAL
Total 28098	7/8/2022			190.45		
28099	7/22/2021	All State Propane	Propane for Fire Station 60, 7/9/21	42.08	10	GENERAL
28099	7/8/2022	All State Propane	Tank Rental	75.41	10	GENERAL
Total 28099	7/22/2021			117.49		
28100	7/8/2022	Allstar Fire Equipment, Inc.	Repair damaged SCBA equipment	726.72	10	GENERAL
28100	7/8/2022	Allstar Fire Equipment, Inc.	Wildland Fire House	1,712.80	10	GENERAL
Total 28100	7/8/2022			2,439.52		
28101	7/8/2022	Amazon Capital Services	Smoke Detectors for Fire Station	243.50	10	GENERAL
28101	7/8/2022	Amazon Capital Services	Supplies	665.65	10	GENERAL
Total 28101	7/8/2022			909.15		
28102	7/8/2022	Awthentik Design Group	Digital Prints 2022 Jeep Gladiator	793.75	27	MISC GRANT
Total 28102	7/8/2022			793.75		
28103	7/8/2022	Bankcard Center	See Attached CC 0033	4,359.36	10	GENERAL
Total 28103	7/8/2022			4,359.36		
28104	7/8/2022	Bankcard Center	See attached CC 0025	293.81	10	GENERAL
Total 28104	7/8/2022			293.81		
28105	7/8/2022	Bankcard Center	Mid Month Payables	1,252.05	10	GENERAL

City of Canyon Lake
 Check/Voucher Register - Council Report - Expenditures
 From 7/1/2022 Through 7/31/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 28105	7/8/2022			1,252.05		
28106	7/8/2022	Bankcard Center	See attached CC 0058	1,266.85	10	GENERAL
28106	7/8/2022	Bankcard Center	See attached CC 0058	1,426.24	27	MISC GRANT
Total 28106	7/8/2022			2,693.09		
28107	7/8/2022	Bankcard Center	See attached CC 0066	285.48	10	GENERAL
Total 28107	7/8/2022			285.48		
28108	7/8/2022	Michael Barahona	Reserve Stipend June	50.00	10	GENERAL
Total 28108	7/8/2022			50.00		
28109	7/8/2022	Bill Blankenship	Economic Develoment Consulting June 2022	2,500.00	10	GENERAL
Total 28109	7/8/2022			2,500.00		
28110	7/8/2022	BIO-TOX LABORATORIES	Sheriff's blood draws 5/19/22	270.00	10	GENERAL
Total 28110	7/8/2022			270.00		
28111	7/8/2022	Jacob Brown	Reserve Stipend June 2022	100.00	10	GENERAL
Total 28111	7/8/2022			100.00		
28112	7/8/2022	Brennan Calley	Reserve Stipend June 2022	100.00	10	GENERAL
Total 28112	7/8/2022			100.00		
28113	7/8/2022	Castaneda & Associates	Housing Element Invoice 4	17,410.00	10	GENERAL
Total 28113	7/8/2022			17,410.00		

City of Canyon Lake
 Check/Voucher Register - Council Report - Expenditures
 From 7/1/2022 Through 7/31/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
28114	7/8/2022	Cascade Fire Equipment Company	Type VI equipment	1,716.18	10	GENERAL
Total 28114	7/8/2022			1,716.18		
28115	7/8/2022	Control Pump	June 2022 Landscape Station Data Report	375.00	20	GAS TAX
Total 28115	7/8/2022			375.00		
28116	7/8/2022	Caden Coppock	Reserve Stipend June 2022	100.00	10	GENERAL
Total 28116	7/8/2022			100.00		
28117	7/8/2022	Corelogic Information Solutions, INC.	Database Code Enforcement for June 2022	139.67	10	GENERAL
Total 28117	7/8/2022			139.67		
28118	7/8/2022	CREATIVE PRINTING	Printing Administrative Citations	460.88	10	GENERAL
28118	7/8/2022	CREATIVE PRINTING	Printing Rental Inspection Form	158.47	10	GENERAL
Total 28118	7/8/2022			619.35		
28119	7/8/2022	L.N. Curtis and Sons	Type VI equipment	74.35	10	GENERAL
28119	7/8/2022	L.N. Curtis and Sons	Wildland Gear	1,244.11	10	GENERAL
Total 28119	7/8/2022			1,318.46		
28120	7/8/2022	STATE OF CA DEPT. OF JUSTICE	May 2022 Blood Alcohol Analysis	35.00	10	GENERAL
Total 28120	7/8/2022			35.00		
28121	7/8/2022	Development Planning & Financing Group	Fiscal Impact Analysis June 2022	10,335.00	10	GENERAL

City of Canyon Lake
 Check/Voucher Register - Council Report - Expenditures
 From 7/1/2022 Through 7/31/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 28121	7/8/2022			10,335.00		
28122	7/8/2022	Dreamseats LLC	Bed Frames for Fire Station	2,546.19	27	MISC GRANT
Total 28122	7/8/2022			2,546.19		
28123	7/8/2022	Embroidery & More	City Logo Shirts	85.37	10	GENERAL
Total 28123	7/8/2022			85.37		
28124	7/8/2022	THE GAS COMPANY	SoCalGas 06/01/22 to 06/30/22	14.92	60	ENTERPR... FUND
Total 28124	7/8/2022			14.92		
28125	7/8/2022	ImageTrend, Inc.	Annual Fee Upgrade EMS NFIR to Rescue	2,720.00	10	GENERAL
Total 28125	7/8/2022			2,720.00		
28126	7/8/2022	John Hancock USA	EE & ER PARS for PPE 6-30-22	1,284.88	10	GENERAL
Total 28126	7/8/2022			1,284.88		
28127	7/8/2022	John Hancock USA	EE & ER Contributions Biweekly PPE 07-02-22	3,129.12	10	GENERAL
Total 28127	7/8/2022			3,129.12		
28128	7/8/2022	Johnson Controls Security Solutions	Quarterly Alarm Service 7-1-22 to 9-30-22	496.71	10	GENERAL
Total 28128	7/8/2022			496.71		
28129	7/8/2022	Johnson Equipment Company	Command Vehicle Accessories	5,682.87	10	GENERAL

City of Canyon Lake
 Check/Voucher Register - Council Report - Expenditures
 From 7/1/2022 Through 7/31/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 28129	7/8/2022			5,682.87		
28130	7/8/2022	Pieter Koopman	Reserve Stipend June 2022	150.00	10	GENERAL
Total 28130	7/8/2022			150.00		
28131	7/8/2022	LANCE, SOLL & LUNGHARD	2022 Audit services	8,720.00	10	GENERAL
Total 28131	7/8/2022			8,720.00		
28132	7/8/2022	Lake Elsinore CDJR	2022 Dodge Ram Truck	59,949.64	27	MISC GRANT
Total 28132	7/8/2022			59,949.64		
28133	7/8/2022	Matt Luksch	Reserve Stipend June 2022	50.00	10	GENERAL
Total 28133	7/8/2022			50.00		
28134	7/8/2022	MR. WINDOW CLEANING	Window Cleaning June 13, 2022	170.00	10	GENERAL
28134	7/8/2022	MR. WINDOW CLEANING	Window Cleaning June 13, 2022	160.00	60	ENTERPR... FUND
Total 28134	7/8/2022			330.00		
28135	7/8/2022	Damon Myers	Reserve Stipend June 2022	200.00	10	GENERAL
Total 28135	7/8/2022			200.00		
28136	7/8/2022	New Pig Corporation	Type I Equipment	385.11	10	GENERAL
Total 28136	7/8/2022			385.11		
28137	7/8/2022	Elizabeth Pereda	Reimburse for Live Scan	30.00	10	GENERAL
Total 28137	7/8/2022			30.00		

City of Canyon Lake
 Check/Voucher Register - Council Report - Expenditures
 From 7/1/2022 Through 7/31/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
28138	7/8/2022	PV Maintenance Inc.	Maintenance Services June 2022	1,085.20	20	GAS TAX
Total 28138	7/8/2022			1,085.20		
28139	7/8/2022	Rogers, Anderson, Malody & Scott, LLP	Accounting Services for April 2022	7,169.00	10	GENERAL
28139	7/8/2022	Rogers, Anderson, Malody & Scott, LLP	Accounting Services for May 2022	9,133.87	10	GENERAL
Total 28139	7/8/2022			16,302.87		
28140	7/8/2022	Riverside County Auditor-Controller	LAFCO Fees for FY23	735.29	10	GENERAL
Total 28140	7/8/2022			735.29		
28141	7/8/2022	Riverside County Sheriff Dept. Lake Elsinore	Sheriff extra duty Mem. weekend	6,859.82	10	GENERAL
Total 28141	7/8/2022			6,859.82		
28142	7/8/2022	James Sanchez	Reserve Stipend June 2022	150.00	10	GENERAL
Total 28142	7/8/2022			150.00		
28143	7/8/2022	Ana Sauseda	Tuition reimbursement	2,500.00	10	GENERAL
Total 28143	7/8/2022			2,500.00		
28144	7/8/2022	Shuster Advisory Group	Quarter 2 2022 Advisory Fee	750.00	10	GENERAL
Total 28144	7/8/2022			750.00		
28145	7/8/2022	Christian Siller	Resrve Stipend June 2022	100.00	10	GENERAL
Total 28145	7/8/2022			100.00		
28146	7/8/2022	Nathan Smith	Reserve Stipend June 2022	50.00	10	GENERAL

City of Canyon Lake
 Check/Voucher Register - Council Report - Expenditures
 From 7/1/2022 Through 7/31/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 28146	7/8/2022			50.00		
28147	7/8/2022	STAPLES	office supplies	903.01	10	GENERAL
Total 28147	7/8/2022			903.01		
28148	7/8/2022	Syntech Group	Cyber Security Uplift	10,500.00	10	GENERAL
Total 28148	7/8/2022			10,500.00		
28149	7/8/2022	Charter Communications	Mid Month Payables	5.55	10	GENERAL
Total 28149	7/8/2022			5.55		
28150	7/8/2022	Toshiba America Business Solutions	BW & CLR copies 05-26 to 06-25-22	632.22	10	GENERAL
28150	7/8/2022	Toshiba America Business Solutions	BW & CLR copies FD 05-25 to 06-24-22	98.59	10	GENERAL
Total 28150	7/8/2022			730.81		
28151	7/8/2022	TRI LAKE CONSULTANTS, INC.	SB-1 Project Expenditure reporting	840.00	20	GAS TAX
Total 28151	7/8/2022			840.00		
28152	7/8/2022	TRI LAKE CONSULTANTS, INC.	General Engineering Services	2,380.00	20	GAS TAX
Total 28152	7/8/2022			2,380.00		
28153	7/8/2022	Target Solutions Learning, LLC	Vector Solutions software	2,532.00	10	GENERAL
Total 28153	7/8/2022			2,532.00		
28154	7/8/2022	Willdan	Water Quality Services	3,718.90	10	GENERAL

City of Canyon Lake
 Check/Voucher Register - Council Report - Expenditures
 From 7/1/2022 Through 7/31/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 28154	7/8/2022			3,718.90		
28155	7/13/2022	AMP GLOBAL LLC	Rent August 2022 31526 Railroad Canyon Rd	2,834.00	10	GENERAL
Total 28155	7/13/2022			2,834.00		
28156	7/13/2022	AMP GLOBAL LLC	Rent August 2022 Suite 4	430.00	10	GENERAL
Total 28156	7/13/2022			430.00		
28157	7/13/2022	California Building Standards Commission	Permit Valuation April through June 30	255.42	10	GENERAL
Total 28157	7/13/2022			255.42		
28158	7/13/2022	CPS HR Consulting	HR Consulting 5/1/22 though 5/28/22	861.25	10	GENERAL
Total 28158	7/13/2022			861.25		
28159	7/13/2022	L.N. Curtis and Sons	Turnout Boots	28.94	10	GENERAL
Total 28159	7/13/2022			28.94		
28160	7/13/2022	Jennifer Dain	Auto Allowance July 2022	100.00	10	GENERAL
Total 28160	7/13/2022			100.00		
28161	7/13/2022	DEPARTMENT OF CONSERVATION	Strong Motion Instrumentation Apr 1 through June 30	552.23	10	GENERAL
Total 28161	7/13/2022			552.23		
28162	7/13/2022	Downs Energy	Fuel for C-1	111.25	10	GENERAL
Total 28162	7/13/2022			111.25		✓ JOID

City of Canyon Lake
 Check/Voucher Register - Council Report - Expenditures
 From 7/1/2022 Through 7/31/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
28163	7/13/2022	NANCY GREENHALGH	Retiree Health Ins for July 2022	294.65	10	GENERAL
Total 28163	7/13/2022			294.65		
28164	7/13/2022	Jeremy Smith	Auto Allowance July 2022	100.00	10	GENERAL
Total 28164	7/13/2022			100.00		
28165	7/13/2022	Johnson Equipment Company	Command Box Upgrades	689.85	10	GENERAL
Total 28165	7/13/2022			689.85		
28166	7/13/2022	Kasey Castillo	Auto Allowance July 2022	100.00	10	GENERAL
Total 28166	7/13/2022			100.00		
28167	7/13/2022	Larry Greene	Auto Allowance July 2022	100.00	10	GENERAL
Total 28167	7/13/2022			100.00		
28168	7/13/2022	Life-Assist, Inc.	Medical Supplies	452.72	10	GENERAL
Total 28168	7/13/2022			452.72		
28169	7/13/2022	Orange Coast Petroleum Equipment, Inc.	108 Gal Rectangular Tank	5,480.65	10	GENERAL
Total 28169	7/13/2022			5,480.65		
28170	7/13/2022	Regional Conservation Authority	MSHCP Fees Collected for June 2022	2,935.00	50	AGENCY
Total 28170	7/13/2022			2,935.00		
28171	7/13/2022	The Code Group, Inc.	Plan Check Services 04/2022	11,926.31	10	GENERAL
28171	7/13/2022	The Code Group, Inc.	Plan Check Services 05/1/22 through 5/28/22	1,254.08	10	GENERAL

City of Canyon Lake
 Check/Voucher Register - Council Report - Expenditures
 From 7/1/2022 Through 7/31/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 28171	7/13/2022			13,180.39		
28172	7/13/2022	Dale Welty	Auto Allowance July 2022	100.00	10	GENERAL
Total 28172	7/13/2022			100.00		
28173	7/13/2022	Willdan	Water Quality Services thru 6/30/22	1,175.00	10	GENERAL
Total 28173	7/13/2022			1,175.00		
28174	7/20/2022	Albert A. Webb Associates	Professional Services-Towne Center Specific Plan	23,315.30	10	GENERAL
Total 28174	7/20/2022			23,315.30		
28175	7/20/2022	Allstar Fire Equipment, Inc.	Fire Hose	584.12	10	GENERAL
28175	7/20/2022	Allstar Fire Equipment, Inc.	Helmets Shields	146.61	10	GENERAL
Total 28175	7/20/2022			730.73		
28176	7/20/2022	Amazon Capital Services	Binders and Tab Dividers	103.37	10	GENERAL
Total 28176	7/20/2022			103.37		
28177	7/20/2022	American Legal Publishing	Internet Reneal Period 8/4/22-8/4/2023	450.00	10	GENERAL
Total 28177	7/20/2022			450.00		
28178	7/20/2022	California Bank and Trust	Open New Bank Acct Approved 1/12/2022	5,000.00	10	GENERAL
Total 28178	7/20/2022			5,000.00		

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Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
28179	7/20/2022	Ralph and Kathleen R Castaneda Revocable Trus	Housing Element 2021--2029	17,410.00	10	GENERAL
Total 28179	7/20/2022			17,410.00		
28180	7/20/2022	C.L.CHAMBER OF COMMERCE	Federal ARPA Grant Program	6,000.00	27	MISC GRANT
Total 28180	7/20/2022			6,000.00		
28181	7/20/2022	CANYON LAKE PEST CONTROL, Steven E. Young	Monthly Pest Control-Fire June2022	40.00	10	GENERAL
28181	7/20/2022	CANYON LAKE PEST CONTROL, Steven E. Young	Rodent Bait -Fire June 2022	20.00	10	GENERAL
Total 28181	7/20/2022			60.00		
28182	7/20/2022	CR&R	Rental - Service Period 7/1/22-7/31/22	185.33	60	ENTERPR... FUND
Total 28182	7/20/2022			185.33		
28183	7/20/2022	CTAI Pacific Greenscape	Landscape Maintenance Fee For Fire Station July 2022	250.00	10	GENERAL
28183	7/20/2022	CTAI Pacific Greenscape	Landscape Maintenance Fee For Medians & Parkways	4,500.00	20	GAS TAX
Total 28183	7/20/2022			4,750.00		
28184	7/20/2022	DATA TICKET	Monthly EMS Response Fee June 2022	100.00	10	GENERAL
28184	7/20/2022	DATA TICKET	Parking Citations June 2022	157.00	10	GENERAL
Total 28184	7/20/2022			257.00		

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Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
28185	7/20/2022	STATE OF CA DEPT. OF JUSTICE	Fingerprints June 2022	96.00	10	GENERAL
Total 28185	7/20/2022			96.00		
28186	7/20/2022	Downs Energy	Fuel for C1	793.84	10	GENERAL
Total 28186	7/20/2022			793.84		VOID
28187	7/20/2022	Division of the State Architect	Disability & Education Fee Quarter End 6/2022	8.40	10	GENERAL
Total 28187	7/20/2022			8.40		
28188	7/20/2022	Embroidery & More	City Logo Shirts	64.16	10	GENERAL
Total 28188	7/20/2022			64.16		
28189	7/20/2022	Frontier Communications	Internet for City Hall 7/10/22-8/9/22	202.87	10	GENERAL
Total 28189	7/20/2022			202.87		VOID
28190	7/20/2022	HINDERLITER, DE LLAMAS & ASSOC	ARPA Quarter 2 (APR-JUN 2022)	1,815.00	27	MISC GRANT
Total 28190	7/20/2022			1,815.00		
28191	7/20/2022	Inland Urgent Care Wildomar	New Employee Physical Check	140.00	10	GENERAL
Total 28191	7/20/2022			140.00		
28192	7/20/2022	John Hancock USA	EE ER Contributions Biweekly PPE 7/16/2022	3,203.00	10	GENERAL
Total 28192	7/20/2022			3,203.00		

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Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
28193	7/20/2022	Kansas City Life Group Benefits	Life Insurance Employee's 7/15/22-8/14/22	350.68	10	GENERAL
Total 28193	7/20/2022			350.68		
28194	7/20/2022	LESJWA	2022-23 Member Contributions	20,000.00	10	GENERAL
Total 28194	7/20/2022			20,000.00		
28195	7/20/2022	National Testing Network	Fire Recruitment Service	500.00	10	GENERAL
Total 28195	7/20/2022			500.00		
28196	7/20/2022	PARS	PARS Monthly Fee May 2022	400.00	10	GENERAL
Total 28196	7/20/2022			400.00		
28197	7/20/2022	PZL, Inc.	Planning Services June 2022	5,400.00	10	GENERAL
Total 28197	7/20/2022			5,400.00		
28198	7/20/2022	Regional Conservation Authority	MSHCP Fees Additional owed June 2022	700.00	50	AGENCY
Total 28198	7/20/2022			700.00		
28199	7/20/2022	Riverside County Sheriff Dept. Lake Elsinore	Sheriffs Contract Law 5/5/22-6/1/2022	141,191.79	10	GENERAL
Total 28199	7/20/2022			141,191.79		
28200	7/20/2022	Special District Risk Management Authority	Vision and Dental Premiums for August 22	753.92	10	GENERAL
Total 28200	7/20/2022			753.92		
28201	7/20/2022	Dan Sitar	New Hire Skills Testing	500.00	10	GENERAL

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Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 28201	7/20/2022			500.00		
28202	7/20/2022	SUN BADGE	Reserve Badges	243.20	10	GENERAL
Total 28202	7/20/2022			243.20		
28203	7/20/2022	Charter Communications	Fire Dept Internet 07/10/22-08/09/22	294.41	10	GENERAL
Total 28203	7/20/2022			294.41		
28204	7/20/2022	U. S. Bank	See Credit Card Review	3,185.16	10	GENERAL
28204	7/20/2022	U. S. Bank	See Credit Card Review	1,692.14	27	MISC GRANT
Total 28204	7/20/2022			4,877.30		
28205	7/20/2022	ZF Signature Inc	Medical Director Services	1,200.00	10	GENERAL
Total 28205	7/20/2022			1,200.00		
EFT568		SOUTHERN CALIFORNIA EDISON	Pump Station 05-10-22 to 06-08-22	248.28	20	GAS TAX
Total EFT568				248.28		
EFT569		SOUTHERN CALIFORNIA EDISON	Fire Station Electricty 05-16-22 to 06-14-22	855.20	10	GENERAL
Total EFT569				855.20		
EFT570		SOUTHERN CALIFORNIA EDISON	Traffic Signals Electricity 05-23-22 to 06-21-22	68.51	20	GAS TAX
Total EFT570				68.51		
EFT571		SOUTHERN CALIFORNIA EDISON	Rental Bldg Electricity 05-16-22 to 06-14-22	669.26	60	ENTERPR... FUND

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Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total EFT571				669.26		
EFT572		SOUTHERN CALIFORNIA EDISON	Traffic Signals 05-20-22 to 06-20-22	12.16	20	GAS TAX
Total EFT572				12.16		
EFT573		SOUTHERN CALIFORNIA EDISON	Admin Bldg Electricity 05-20-22 to 06-20-22	309.69	10	GENERAL
Total EFT573				309.69		
EFT574		SOUTHERN CALIFORNIA EDISON	City Hall 05-20-22 to 06-20-22	48.53	10	GENERAL
Total EFT574				48.53		
EFT575		SOUTHERN CALIFORNIA EDISON	Rental Bldg Electricity 05-20-22 to 06-20-22	35.56	60	ENTERPR... FUND
Total EFT575				35.56		
EFT576		ELSINORE VALLEY MUNI WATER DIS	Rental Bldg 31542 5-27 to 6-26-22	74.77	60	ENTERPR... FUND
Total EFT576				74.77		
EFT577		ELSINORE VALLEY MUNI WATER DIS	Rental Bldg 31520 5-27 to 6-26-22	71.93	60	ENTERPR... FUND
Total EFT577				71.93		
EFT578		ELSINORE VALLEY MUNI WATER DIS	City Hall 05-27 to 06-26-22	102.77	10	GENERAL
Total EFT578				102.77		

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Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
EFT579		ELSINORE VALLEY MUNI WATER DIS	Fire Station 05-29-22 to 06-28-22	514.13	10	GENERAL
Total EFT579				514.13		
EFT580		ELSINORE VALLEY MUNI WATER DIS	Irrigation water 05-29 to 06-28-22	910.70	20	GAS TAX
Total EFT580				910.70		
EFT585		Sparkletts	Sparkletts Inv 96226880171522 7/15/22	49.42	10	GENERAL
Total EFT585				49.42		
Report Total				459,069.63		
				- 1107.96		
				<u>457,961.67</u>		

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Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
28206	8/3/2022	Applicant Background Information	Backgrounds For Reserves	481.37	10	GENERAL
Total 28206	8/3/2022			481.37		
28207	8/3/2022	Abila	Software MIP 8/1/22-8/31/22	190.45	10	GENERAL
Total 28207	8/3/2022			190.45		
28208	8/3/2022	Allstar Fire Equipment, Inc.	Equipment for UI Engine	379.35	10	GENERAL
28208	8/3/2022	Allstar Fire Equipment, Inc.	SCBA Reparis	327.77	10	GENERAL
28208	8/3/2022	Allstar Fire Equipment, Inc.	SCBA Upgrades	2,653.97	27	MISC GRANT
Total 28208	8/3/2022			3,361.09		
28209	8/3/2022	Amazon Capital Services	Inverter and Fuel Pads for E-1	118.57	10	GENERAL
28209	8/3/2022	Amazon Capital Services	Office Supplies -FD	37.56	10	GENERAL
28209	8/3/2022	Amazon Capital Services	Public Education Supplies-FD	340.21	10	GENERAL
Total 28209	8/3/2022			496.34		
28210	8/3/2022	AMP GLOBAL LLC	Rent Sept 2022-31526 Railroad Cyn Rd	2,834.00	10	GENERAL
Total 28210	8/3/2022			2,834.00		
28211	8/3/2022	AMP GLOBAL LLC	Rent September 2022- Suite 4	430.00	10	GENERAL
Total 28211	8/3/2022			430.00		
28212	8/3/2022	Anady's Trophies & Engraving, Inc.	Name tags for Operations	117.45	10	GENERAL
Total 28212	8/3/2022			117.45		

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Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
28213	8/3/2022	Raul Armendariz	Refund for not completed Rental Inspection due to COVID	71.00	10	GENERAL
Total 28213	8/3/2022			71.00		
28214	8/3/2022	Awthontik Design Group	Digital Prints & Graphics for 2022 Dodge Ram	869.06	27	MISC GRANT
Total 28214	8/3/2022			869.06		
28215	8/3/2022	Michael Barahona	Reserve Stipend for the Month of July 2022	50.00	10	GENERAL
Total 28215	8/3/2022			50.00		
28216	8/3/2022	Bill Blankenship	Economic Development Consulting July 2022	3,330.00	10	GENERAL
Total 28216	8/3/2022			3,330.00		
28217	8/3/2022	Jacob Brown	Reserve Stipend for the Month of July 2022	100.00	10	GENERAL
Total 28217	8/3/2022			100.00		
28218	8/3/2022	Brennan Calley	Reserve Stipend for the Month of July 2022	100.00	10	GENERAL
Total 28218	8/3/2022			100.00		
28219	8/3/2022	Don Chen	Refund for Residential Inspection not completed due to Covid	71.00	10	GENERAL
Total 28219	8/3/2022			71.00		

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Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
28220	8/3/2022	Cole Huber LLP	Attorney Services (22980 Fawn Lake Place) March 2022	3,583.13	10	GENERAL
28220	8/3/2022	Cole Huber LLP	Attorney Services (22980 Fawn Lake Place) April 2022	688.80	10	GENERAL
28220	8/3/2022	Cole Huber LLP	Attorney Services (23822 Canyon Lake Dr) CE April 2022	2,640.00	10	GENERAL
28220	8/3/2022	Cole Huber LLP	Attorney Services -Code Enforcement March 2022	960.00	10	GENERAL
28220	8/3/2022	Cole Huber LLP	Attorney Services April 2022	8,890.00	10	GENERAL
28220	8/3/2022	Cole Huber LLP	Attorney Services for Beck vs City (Writ of Mandate) July 22	80.00	10	GENERAL
28220	8/3/2022	Cole Huber LLP	Attorney Services for Beck vs City (Writ of Mandate) May 22	473.22	10	GENERAL
28220	8/3/2022	Cole Huber LLP	Attorney Services for June 2022	7,117.50	10	GENERAL
28220	8/3/2022	Cole Huber LLP	Attorney Services for May 2022	8,578.27	10	GENERAL
28220	8/3/2022	Cole Huber LLP	Attorney Services March 2022	6,475.00	10	GENERAL
Total 28220	8/3/2022			39,485.92		
28221	8/3/2022	Caden Coppock	Reserve Stipend for the month of July 2022	50.00	10	GENERAL
Total 28221	8/3/2022			50.00		
28222	8/3/2022	Jennifer Dain	Auto Allowance August 2022-Dain	100.00	10	GENERAL
Total 28222	8/3/2022			100.00		
28223	8/3/2022	Daisy Dukez	T-shirts to sell to the public-FD	3,900.00	29	FIRE DEPARTM...
Total 28223	8/3/2022			3,900.00		

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Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
28224	8/3/2022	Delgado Janitorial Services	Cleaning Service July 2022	1,180.50	60	ENTERPR... FUND
Total 28224	8/3/2022			1,180.50		
28225	8/3/2022	STATE OF CA DEPT. OF JUSTICE	Blood Alcohol Analysis June 2022	35.00	10	GENERAL
Total 28225	8/3/2022			35.00		
28226	8/3/2022	Dreamseats LLC	FD Kitchen Chairs FY 21/22	1,673.65	10	GENERAL
Total 28226	8/3/2022			1,673.65		
28227	7/20/2022	Embroidery & More	City Logo Shirts	96.24	10	GENERAL
Total 28227	7/20/2022			96.24		
28228	8/3/2022	FRIDAY FLYER	Aviso De Eleccion-Spanish	47.50	10	GENERAL
28228	8/3/2022	FRIDAY FLYER	Notice of Election-English	43.75	10	GENERAL
28228	8/3/2022	FRIDAY FLYER	Ordinance 217-Inflatable Signs	24.15	10	GENERAL
28228	8/3/2022	FRIDAY FLYER	Ordinance 222- City Zoning Map	31.25	10	GENERAL
Total 28228	8/3/2022			146.65		
28229	8/3/2022	NANCY GREENHALGH	Retiree Health Ins for August 2022	294.65	10	GENERAL
Total 28229	8/3/2022			294.65		
28230	8/3/2022	Jeremy Smith	Auto Allowance August 2022-Smith	100.00	10	GENERAL
Total 28230	8/3/2022			100.00		
28231	8/3/2022	Kasey Castillo	Auto Allowance August 2022-Castillo	100.00	10	GENERAL

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Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 28231	8/3/2022			100.00		
28232	8/3/2022	Kansas City Life Group Benefits	Life Insurance Employees 8/15/2022-9/14/2022	363.93	10	GENERAL
Total 28232	8/3/2022			363.93		
28233	8/3/2022	Pieter Koopman	Reserve Stipend for the Month of July 2022	100.00	10	GENERAL
Total 28233	8/3/2022			100.00		
28234	8/3/2022	Larry Greene	Auto Allowance August 2022-Greene	100.00	10	GENERAL
Total 28234	8/3/2022			100.00		
28235	8/3/2022	Lawrence Doors	Damaged door-BLM is paying half	432.13	10	GENERAL
Total 28235	8/3/2022			432.13		
28236	8/3/2022	Matt Luksch	Reserve Stipend for the month of July 2022	100.00	10	GENERAL
Total 28236	8/3/2022			100.00		
28237	8/3/2022	Chris Mann	Reimbursement for Airfare to ICMA (Columbus, OH)	937.11	10	GENERAL
Total 28237	8/3/2022			937.11		
28238	8/3/2022	Thomas Mosqueda	Reserve Stipend for the Month of July 2022	100.00	10	GENERAL
Total 28238	8/3/2022			100.00		

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Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
28239	8/3/2022	Rogers, Anderson, Malody & Scott, LLP	Accounting Services for June 2022	14,042.24	10	GENERAL
Total 28239	8/3/2022			14,042.24		
28240	8/3/2022	RIV. CO. SHERIFF-S DEPT.	Riv Cal-ID FY 22-23 Member Agency Assessment	11,025.00	10	GENERAL
Total 28240	8/3/2022			11,025.00		
28241	8/3/2022	Riverside County Sheriff Dept. Lake Elsinore	Sheriff's Contract Law 6/2/2022-6/30/2022	150,425.54	10	GENERAL
28241	8/3/2022	Riverside County Sheriff Dept. Lake Elsinore	Sheriff's Contract Law 7/1/2021-4/6/2022	53,641.94	10	GENERAL
Total 28241	8/3/2022			204,067.48		
28242	8/3/2022	James Sanchez	Reserve Stipend for the Month of July 2022	250.00	10	GENERAL
Total 28242	8/3/2022			250.00		
28243	8/3/2022	Nathan Smith	Reserve Stipend for the Month of July 2022	50.00	10	GENERAL
Total 28243	8/3/2022			50.00		
28244	8/3/2022	STAPLES	General Office Supplies 7/25/2022	416.00	10	GENERAL
Total 28244	8/3/2022			416.00		
28245	8/3/2022	Charter Communications	Digital Converter For City Hall 7/22/22-8/21/22	5.55	10	GENERAL
Total 28245	8/3/2022			5.55		
28246	8/3/2022	Toshiba Financial Services	Monthly Copier Lease FD August 2022	141.82	10	GENERAL

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Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
28246	8/3/2022	Toshiba Financial Services	Toshiba Copier August 2022	799.32	10	GENERAL
Total 28246	8/3/2022			941.14		
28247	8/3/2022	Toshiba America Business Solutions	BW & CLR Copies 6/26/22-7/25/22	414.88	10	GENERAL
28247	8/3/2022	Toshiba America Business Solutions	FD BW & CLR Copies 6/25/22-7/24/22	94.37	10	GENERAL
Total 28247	8/3/2022			509.25		
28248	8/3/2022	Dale Welty	Auto Allowance August 2022-Welty	100.00	10	GENERAL
Total 28248	8/3/2022			100.00		
28249	8/16/2022	ANIMAL FRIENDS OF THE VALLEYS	Animal Control Services July 2022	3,500.00	10	GENERAL
Total 28249	8/16/2022			3,500.00		
28250	8/16/2022	Bankcard Center	See Attached CC 0025	672.74	10	GENERAL
Total 28250	8/16/2022			672.74		
28251	8/16/2022	Bankcard Center	See Attached 0033	881.68	10	GENERAL
Total 28251	8/16/2022			881.68		
28252	8/16/2022	Bankcard Center	See Attached CC Review 0041	1,220.10	10	GENERAL
28252	8/16/2022	Bankcard Center	See Attached CC Review 0041	3,345.25	60	ENTERPR... FUND
Total 28252	8/16/2022			4,565.35		
28253	8/16/2022	Bankcard Center	See Attached CC 0058	2,258.20	10	GENERAL

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Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
28253	8/16/2022	Bankcard Center	See Attached CC 0058	2,463.12	29	FIRE DEPARTM...
Total 28253	8/16/2022			4,721.32		
28254	8/16/2022	Bankcard Center	See Attached CC 0066	146.60	10	GENERAL
Total 28254	8/16/2022			146.60		
28255	8/16/2022	BIO-TOX LABORATORIES	James Medford Drug Analysis 6/16/22	206.00	10	GENERAL
Total 28255	8/16/2022			206.00		
28256	8/16/2022	County of Riverside EMD	Annual Emergency Services July 1-June 24	6,250.00	10	GENERAL
Total 28256	8/16/2022			6,250.00		
28257	8/16/2022	Occupational Health Centers of California	Reserve Medical Souffer	353.00	10	GENERAL
Total 28257	8/16/2022			353.00		
28258	8/16/2022	Control Pump	Monthly Landscape Booster Station July 2022	375.00	20	GAS TAX
28258	8/16/2022	Control Pump	Preventative Maintenance Service-Booster Pump Landscape	1,999.33	20	GAS TAX
Total 28258	8/16/2022			2,374.33		
28259	8/11/2022	Corelogic Information Solutions, INC.	Services July 2022	163.16	10	GENERAL
Total 28259	8/11/2022			163.16		
28260	8/16/2022	CR&R	Service @ 31542 Railroad Cyn Rd #1 8/1/22-8/31/22	370.66	60	ENTERPR... FUND

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Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 28260	8/16/2022			370.66		
28261	8/11/2022	CREATIVE PRINTING	Printing Inspection Notice-Building Dept.	552.18	10	GENERAL
Total 28261	8/11/2022			552.18		
28262	8/16/2022	L.N. Curtis and Sons	Snap-Tite Hose Custom	309.74	10	GENERAL
Total 28262	8/16/2022			309.74		
28263	8/16/2022	DATA TICKET	Code Enforcement Citation Processing July 2022	190.00	10	GENERAL
28263	8/16/2022	DATA TICKET	Monthly EMS Response Fee July 2022	128.00	10	GENERAL
28263	8/16/2022	DATA TICKET	Parking Monthly July 2022	100.00	10	GENERAL
Total 28263	8/16/2022			418.00		
28264	8/16/2022	DMV	PTI Renewal for HAULM - 4LY4435	10.00	10	GENERAL
Total 28264	8/16/2022			10.00		
28265	8/16/2022	Development Planning & Financing Group	Fiscal Impact Analysis	4,991.00	10	GENERAL
Total 28265	8/16/2022			4,991.00		
28266	8/16/2022	Forensic Nurses of SoCal, Inc.	DV Forensi Exam	800.00	10	GENERAL
Total 28266	8/16/2022			800.00		
28267	8/16/2022	William Gorham	Livescan testing for new hire	30.00	10	GENERAL
Total 28267	8/16/2022			30.00		

City of Canyon Lake
 Check/Voucher Register - Council Report - Expenditures
 From 8/1/2022 Through 8/31/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
28268	8/16/2022	John Hancock USA	EE & ER PARS for PPE 7/29/2022	1,284.88	10	GENERAL
Total 28268	8/16/2022			1,284.88		
28269	8/16/2022	John Hancock USA	EE & ER Contributions Biweekly PPE 08/05/2022	3,203.74	10	GENERAL
Total 28269	8/16/2022			3,203.74		
28270	8/11/2022	Johnson Equipment Company	Lights, Sirens, Microphone FD Vehicle	4,087.31	27	MISC GRANT
Total 28270	8/11/2022			4,087.31		
28271	8/16/2022	Lake Elsinore and San Jacinto Watersheds Auth	TMDL Task Force Stakeholder Contributions FY 22-23	40,695.00	10	GENERAL
Total 28271	8/16/2022			40,695.00		
28272	8/16/2022	Lawrence Doors	Serviced Door FD	239.55	10	GENERAL
Total 28272	8/16/2022			239.55		
28273	8/16/2022	PARS	PARS Monthly Fee Ending 6/30/22	400.00	10	GENERAL
Total 28273	8/16/2022			400.00		
28274	8/16/2022	Pitney Bowes	Supplies-Red Ink	91.58	10	GENERAL
Total 28274	8/16/2022			91.58		
28275	8/11/2022	RIVERSIDE COUNTY FIRE DEPT	Fire Protection Services Oct-Dec 2021	541,684.93	10	GENERAL
Total 28275	8/11/2022			541,684.93		

City of Canyon Lake
 Check/Voucher Register - Council Report - Expenditures
 From 8/1/2022 Through 8/31/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
28276	8/16/2022	SOUTHERN CALIFORNIA EDISON	Electricity for Veterans Park 6.23.22--7.20.22	46.53	10	GENERAL
28276	8/16/2022	SOUTHERN CALIFORNIA EDISON	Electricity for Veterans Park From 11.17.21-7.20.22	171.86	10	GENERAL
Total 28276	8/16/2022			218.39		
28277	8/11/2022	Special District Risk Management Authority	Dental & Vision Insurance September 2022	1,327.98	10	GENERAL
Total 28277	8/11/2022			1,327.98		
28278	8/16/2022	Syntech Group	IT Services for August 2022	2,000.00	10	GENERAL
Total 28278	8/16/2022			2,000.00		
28279	8/16/2022	The Gas Company	So Cal Gas 06/30/22-08/01/22	16.40	60	ENTERPR... FUND
Total 28279	8/16/2022			16.40		
28280	8/16/2022	TommyTees	T-Shirts to sell to Public -Fire Dept.	3,900.00	29	FIRE DEPARTM...
Total 28280	8/16/2022			3,900.00		
28281	8/16/2022	Toshiba Financial Services	Monthly Copier Lease September 2022	141.82	10	GENERAL
Total 28281	8/16/2022			141.82		
28282	8/16/2022	Willdan	Project 111570-Water Quality FY 22-23	108.00	10	GENERAL
Total 28282	8/16/2022			108.00		
28283	8/25/2022	2 Hot Uniforms, Inc. 2 Hot Activewear	Metal Name Plates for Reserve Firefighters	91.35	10	GENERAL

City of Canyon Lake
 Check/Voucher Register - Council Report - Expenditures
 From 8/1/2022 Through 8/31/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 28283	8/25/2022			91.35		
28284	8/25/2022	Allstar Fire Equipment, Inc.	UEBSS Checked Adapter	767.35	27	MISC GRANT
Total 28284	8/25/2022			767.35		
28285	8/25/2022	Amazon Capital Services	Fire Station Supplies (XLarge Sandbags for EZ up, Fire weath	12.70	10	GENERAL
28285	8/25/2022	Amazon Capital Services	Fire Station-Supplies	123.24	10	GENERAL
28285	8/25/2022	Amazon Capital Services	Gear Bags for Reserve Firefighters	71.12	10	GENERAL
28285	8/25/2022	Amazon Capital Services	Fire Station Supplies (XLarge Sandbags for EZ up, Fire weath	1,443.38	27	MISC GRANT
Total 28285	8/25/2022			1,650.44		
28286	8/25/2022	Cascade Fire Equipment Company	Hand Primer for Auxillary Pump	147.00	10	GENERAL
Total 28286	8/25/2022			147.00		
28287	8/25/2022	CANYON LAKE PEST CONTROL, Steven E. Young	Bi-Monthly Pest Service	60.00	10	GENERAL
28287	8/25/2022	CANYON LAKE PEST CONTROL, Steven E. Young	Monthly Pest Control Fire Station July 2022	45.00	10	GENERAL
28287	8/25/2022	CANYON LAKE PEST CONTROL, Steven E. Young	Rodent Bait For Fire Station July 2022	20.00	10	GENERAL
Total 28287	8/25/2022			125.00		
28288	8/25/2022	Occupational Health Centers of California	Reserve FF Medical Exams (Suit)	291.50	10	GENERAL

City of Canyon Lake
 Check/Voucher Register - Council Report - Expenditures
 From 8/1/2022 Through 8/31/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 28288	8/25/2022			291.50		
28289	8/25/2022	CR&R	Refuse Collections FY21-22 PY Sec SP2	10,600.26	50	AGENCY
Total 28289	8/25/2022			10,600.26		
28290	8/25/2022	CR&R	Refuse Collections FY21-22 CY Sec SS3	55,209.31	50	AGENCY
Total 28290	8/25/2022			55,209.31		
28291	8/25/2022	CTAI Pacific Greenscape	Landscape Maintenance Fee for Fire Station August 2022	250.00	10	GENERAL
28291	8/25/2022	CTAI Pacific Greenscape	Landscape Fee for Medians & Parkways August 2022	4,500.00	20	GAS TAX
Total 28291	8/25/2022			4,750.00		
28292	8/25/2022	Delgado Janitorial Services	Janitorial Services for August 2022	1,031.50	10	GENERAL
28292	8/25/2022	Delgado Janitorial Services	Janitorial Services for August 2022	149.00	60	ENTERPR... FUND
Total 28292	8/25/2022			1,180.50		
28293	8/25/2022	California State Fire Protection Co.	Extinguisher Services	268.34	10	GENERAL
Total 28293	8/25/2022			268.34		
28294	8/25/2022	John Hancock USA	EE & ER Pars for PPE 8/15/2022	1,284.86	10	GENERAL
Total 28294	8/25/2022			1,284.86		
28295	8/25/2022	John Hancock USA	EE & ER Contributions Biweekly PPE 8/15/2022	3,203.16	10	GENERAL

City of Canyon Lake
 Check/Voucher Register - Council Report - Expenditures
 From 8/1/2022 Through 8/31/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 28295	8/25/2022			3,203.16		
28296	8/25/2022	Life-Assist, Inc.	ARS for Needle Decompression	95.60	10	GENERAL
28296	8/25/2022	Life-Assist, Inc.	Supplies for Firefighters (Resus packs, Salem Sump Tube)	801.27	10	GENERAL
Total 28296	8/25/2022			896.87		
28297	8/25/2022	PZL, Inc.	Planning Services for July 2022	7,951.50	10	GENERAL
Total 28297	8/25/2022			7,951.50		
28298	8/25/2022	Rogers, Anderson, Malody & Scott, LLP	Accounting Services for July 2022	12,450.80	10	GENERAL
Total 28298	8/25/2022			12,450.80		
28299	8/25/2022	RIV COUNTY SHERIFF-Dept. Technical Svcs.	SH-Communicat RMS/CLETS Services 7/1/21-6/30/22	6,289.00	10	GENERAL
Total 28299	8/25/2022			6,289.00		
28300	8/25/2022	Riverside County Fire Chiefs Association	Annual Membership Fire Chief's Asso	300.00	10	GENERAL
Total 28300	8/25/2022			300.00		
28301	8/25/2022	The Code Group, Inc.	Plan Check Services for Building & Safety July 2022	6,198.14	10	GENERAL
28301	8/25/2022	The Code Group, Inc.	Plan Check Services for May 29, 2022- June 30, 2022	4,047.82	10	GENERAL
Total 28301	8/25/2022			10,245.96		

City of Canyon Lake
 Check/Voucher Register - Council Report - Expenditures
 From 8/1/2022 Through 8/31/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
28302	8/25/2022	Charter Communications	Spectrum Internet for 8/10/22-9/9/22 Fire Station	294.41	10	GENERAL
Total 28302	8/25/2022			294.41		
28303	8/25/2022	Trauma Intervention Program	Annual Trauma Intervention Program 2022-2023	1,500.00	10	GENERAL
Total 28303	8/25/2022			1,500.00		
28304	8/25/2022	U. S. Bank	See Credit Card Review	3,097.09	10	GENERAL
Total 28304	8/25/2022			3,097.09		
EFT581		SOUTHERN CALIFORNIA EDISON	Electricity For Traffic Signals 6/15/22-7/14/22	235.79	20	GAS TAX
Total EFT581				235.79		
EFT582		SOUTHERN CALIFORNIA EDISON	Electricity For Pump Station 6/9/22-7/10/22	316.30	20	GAS TAX
Total EFT582				316.30		
EFT583		SOUTHERN CALIFORNIA EDISON	Electricity For Fire Station 6/15/22-7/14/22	1,120.17	10	GENERAL
Total EFT583				1,120.17		
EFT584		SOUTHERN CALIFORNIA EDISON	Electricity For City Hall 6/15/22-7/14/22	1,622.66	10	GENERAL
Total EFT584				1,622.66		
EFT586		SOUTHERN CALIFORNIA EDISON	Electricity For Traffic Signals 6/21/22-7/20/22	12.16	20	GAS TAX
Total EFT586				12.16		

City of Canyon Lake
 Check/Voucher Register - Council Report - Expenditures
 From 8/1/2022 Through 8/31/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
EFT587		SOUTHERN CALIFORNIA EDISON	Electricity For 31540/31542 Railroad Cyn Rd 6/15/22-7/14/22	905.74	60	ENTERPR... FUND
Total EFT587				905.74		
EFT588		SOUTHERN CALIFORNIA EDISON	RRCR Admin Ste 3 6/21/22-7/20/22	31.04	10	GENERAL
Total EFT588				31.04		
EFT589		SOUTHERN CALIFORNIA EDISON	Electricity for Traffic Signals 6/22/22-7/21/22	68.91	20	GAS TAX
Total EFT589				68.91		
EFT590		SOUTHERN CALIFORNIA EDISON	Electricity for 31520 Railroad Cyn Rd Ste. D 6/21/22-7/20/22	44.88	60	ENTERPR... FUND
Total EFT590				44.88		
EFT591		SOUTHERN CALIFORNIA EDISON	Electricity For Admin 31526 RRCR Ste 4 6/21/22-7/20/22	523.17	10	GENERAL
Total EFT591				523.17		
EFT592		ELSINORE VALLEY MUNI WATER DIS	Water for Irrigation 6/28/22-7/29/22	1,267.54	20	GAS TAX
Total EFT592				1,267.54		
EFT593		Sparkletts	Drinking Water for Admin & City Hall August 2022	109.74	10	GENERAL
Total EFT593				109.74		
EFT594		ELSINORE VALLEY MUNI WATER DIS	Rental-31542 Roadroad Cyn Rd 6/26/22--7/27/22	92.67	60	ENTERPR... FUND

City of Canyon Lake
 Check/Voucher Register - Council Report - Expenditures
 From 8/1/2022 Through 8/31/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total EFT594				92.67		
EFT595		ELSINORE VALLEY MUNI WATER DIS	Rental-31520 Railroad Cyn Rd 6/26/22-7/27/22	69.16	60	ENTERPR... FUND
Total EFT595				69.16		
EFT596		ELSINORE VALLEY MUNI WATER DIS	Water for City Hall 6/26/222-7/27/222	100.46	10	GENERAL
Total EFT596				100.46		
EFT597		ELSINORE VALLEY MUNI WATER DIS	Water for Fire Station 6/28/22--7/29/22	532.83	10	GENERAL
Total EFT597				532.83		
EFT598		SOUTHERN CALIFORNIA EDISON	Electricity For Pump Station 7/11/22-8/8/22	345.03	20	GAS TAX
Total EFT598				345.03		
Report Total				1,053,912.49 - 4769.06 <u>1,049,143.43</u>		

City of Canyon Lake
Invoices Selected for Payment - COUNCIL CHECK REPORT

Vendor ID	Invoice Description	Cash Required
ABILA	Accounting Software 07-01 to 07-31-22	190.45
All State Propane	Propane for Fire Station 60, 7/9/21	42.08
	Tank Rental	75.41
Allstar Fire	Repair damaged SCBA equipment	726.72
	Wildland Fire House	1,712.80
Amazon	Supplies	665.65
	Smoke Detectors for Fire Station	243.50
Awthentik	Digital Prints 2022 Jeep Gladiator	793.75
Bankcard	See attached CC 0025	293.81
	See attached CC 0066	285.48
	See attached CC 0058	1,266.85
	See attached CC 0058	1,426.24
	See Attached CC 0033	4,359.36
	Mid Month Payables	1,252.05
Barahona	Reserve Stipend June	50.00
Bill Blankenship	Economic Develoment Consulting June 2022	2,500.00
BIO-TOX	Sheriff's blood draws 5/19/22	270.00
Brown, J	Reserve Stipend June 2022	100.00
Calley	Reserve Stipend June 2022	100.00
Castaneda & Associates	Housing Element Invoice 4	17,410.00
CFE	Type VI equipment	1,716.18
Control Pump	June 2022 Landscape Station Data Report	375.00
Coppock	Reserve Stipend June 2022	100.00
Corelogic	Database Code Enforcement for June 2022	139.67
CREATIVE PRINT	Printing Administrative Citations	460.88
	Printing Rental Inspection Form	158.47
Curtis	Type VI equipment	74.35
	Wildland Gear	1,244.11
DOJ	May 2022 Blood Alcohol Analysis	35.00
DPFG	Fiscal Impact Analysis June 2022	10,335.00
DREAM	Bed Frames for Fire Station	2,546.19
Embroidery	City Logo Shirts	85.37
GAS CO	SoCalGas 06/01/22 to 06/30/22	14.92
ImageTrend, Inc.	Annual Fee Upgrade EMS NFIR to Rescue	2,720.00
John Hancock	EE & ER Contributions Biweekly PPE 07-02-22	3,129.12
	EE & ER PARS for PPE 6-30-22	1,284.88
Johnson Controls	Quarterly Alarm Service 7-1-22 to 9-30-22	496.71
Johnson Equipment	Command Vehicle Accessories	5,682.87
Koopman	Reserve Stipend June 2022	150.00
LANCE, SOLL	2022 Audit services	8,720.00
LE CDJR	2022 Dodge Ram Truck	59,949.64
Luksch	Reserve Stipend June 2022	50.00
MR. WINDOW	Window Cleaning June 13, 2022	170.00
	Window Cleaning June 13, 2022	160.00

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City of Canyon Lake
Invoices Selected for Payment - COUNCIL CHECK REPORT

Vendor ID	Invoice Description	Cash Required
Myers D	Reserve Stipend June 2022	200.00
New Pig	Type I Equipment	385.11
Pereda	Reimburse for Live Scan	30.00
PVM	Maintenance Services June 2022	1,085.20
RAMS	Accounting Services for April 2022	7,169.00
	Accounting Services for May 2022	9,133.87
Riv Co Auditor	LAFCO Fees for FY23	735.29
Riv Co Sheriff Dept Lake Elsinore	Sheriff extra duty Mem. weekend	6,859.82
SanchezJ	Reserve Stipend June 2022	150.00
Sauseda	Tuition reimbursement	2,500.00
Shuster	Quarter 2 2022 Advisory Fee	750.00
Siller	Resrve Stipend June 2022	100.00
Smith, N	Reserve Stipend June 2022	50.00
STAPLES	office supplies	903.01
Syntech	Cyber Security Uplift	10,500.00
Time Warner	Mid Month Payables	5.55
Toshiba Business Solutions, USA	BW & CLR copies 05-26 to 06-25-22	632.22
	BW & CLR copies FD 05-25 to 06-24-22	98.59
TRI LAKE	SB-1 Project Expenditure reporting	840.00
	General Engineering Services	2,380.00
VectorSolutions	Vector Solutions software	2,532.00
Willdan	Water Quality Services	3,718.90
Report Total		184,321.07

City of Canyon Lake
Invoices Selected for Payment - COUNCIL CHECK REPORT

Vendor ID	Invoice Description	Cash Required
AMP	Rent August 2022 Suite 4	430.00
	Rent August 2022 31526 Railroad Canyon Rd	2,834.00
CBSC	Permit Valuation April thorough June 30	255.42
CPS	HR Consulting 5/1/22 though 5/28/22	861.25
Curtis	Turnout Boots	28.94
Dain	Auto Allowance July 2022	100.00
DEPT OF CONSER	Strong Motion Instrumentation Apri 1 through June 30	552.23
Downs	Fuel for C-1	111.25
GREENHALGH	Retiree Health Ins for July 2022	294.65
Jeremy Smith	Auto Allowance July 2022	100.00
Johnson Equipment	Command Box Upgrades	689.85
Kasey Castillo	Auto Allowance July 2022	100.00
Larry Greene	Auto Allowance July 2022	100.00
Life-Assist	Medical Supplies	452.72
Orange Coast	108 Gal Rectangular Tank	5,480.65
RCA	MSHCP Fees Collected for June 2022	2,935.00
The Code	Plan Check Services 05/1/22 through 5/28/22	1,254.08
	Plan Check Services 04/2022	11,926.31
Welty	Auto Allowance July 2022	100.00
Willdan	Water Quality Services thru 6/30/22	1,175.00
Report Total		29,781.35
		<u>- 111.25</u>
		<u>29,670.10</u>

City of Canyon Lake
Invoices Selected for Payment - COUNCIL CHECK REPORT

Vendor ID	Invoice Description	Cash Required
Albert A. Webb Associates	Professional Services-Towne Center Specific Plan	20,631.56
	Professional Services-Towne Center Specific Plan	2,683.74
Allstar Fire	Helmets Shields	146.61
	Fire Hose	584.12
Amazon	Binders and Tab Dividers	103.37
American Legal	Internet Reneal Period 8/4/22-8/4/2023	450.00
California Bank and Trust	Open New Bank Acct Approved 1/12/2022	5,000.00
Castaneda Rev Trust	Housing Element 2021--2029	17,410.00
CL CHAMBER	Federal ARPA Grant Program	6,000.00
CL PEST	Monthly Pest Control-Fire June2022	40.00
	Rodent Bait -Fire June 2022	20.00
CR&R	Rental - Service Period 7/1/22-7/31/22	185.33
CTAI	Landscape Maintenance Fee For Fire Station July 2022	250.00
	Landscape Maintenance Fee For Medians & Parkways	4,500.00
DATA TICKET	Parking Citations June 2022	157.00
	Monthly EMS Response Fee June 2022	100.00
DOJ	Fingerprints June 2022	96.00
Downs	Fuel for C1	793.84 VOID
DSA	Disability & Education Fee Quarter End 6/2022	8.40
Embroidery	City Logo Shirts	64.16
Frontier	Internet for City Hall 7/10/22-8/9/22	202.87 VOID
HINDERLITER	ARPA Quarter 2 (APR-JUN 2022)	1,815.00
Inland	New Employee Physical Check	140.00
John Hancock	EE ER Contributions Biweekly PPE 7/16/2022	3,203.00
KCL Group Benefits	Life Insurance Employee's 7/15/22-8/14/22	350.68
LESJWA	2022-23 Member Contributions	20,000.00
National Testing	Fire Recruitment Service	500.00
PARS	PARS Monthly Fee May 2022	400.00
PZL, Inc.	Planning Services June 2022	5,400.00
RCA	MSHCP Fees Additional owed June 2022	700.00
Riv Co Sheriff Dept Lake Elsinore	Sheriffs Contract Law 5/5/22-6/1/2022	141,191.79
SDRMA	Vision and Dental Premiums for August 22	753.92
Sitar	New Hire Skills Testing	500.00
SUN BADGE	Reserve Badges	243.20
Time Warner	Fire Dept Internet 07/10/22-08/09/22	294.41
US Bank	See Credit Card Review	3,185.16
	See Credit Card Review	1,692.14
ZF	Medical Director Services	1,200.00

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City of Canyon Lake
Invoices Selected for Payment - COUNCIL CHECK REPORT

<u>Vendor ID</u>	<u>Invoice Description</u>	<u>Cash Required</u>
Report Total		240,996.30 <u>- 996.71</u> 239,999.59

City of Canyon Lake
Invoices Selected for Payment - COUNCIL CHECK REPORT

Vendor ID	Invoice Description	Cash Required
ABI	Backgrounds For Reserves	481.37
ABILA	Software MIP 8/1/22-8/31/22	190.45
Allstar Fire	Equipment for UI Engine	379.35
	SCBA Upgrades	2,653.97
	SCBA Reparis	327.77
Amazon	Office Supplies -FD	37.56
	Public Education Supplies-FD	340.21
	Inverter and Fuel Pads for E-1	118.57
AMP	Rent Sept 2022-31526 Railroad Cyn Rd	2,834.00
	Rent September 2022- Suite 4	430.00
ANADY'S	Name tags for Operations	117.45
Armendariz	Refund for not completed Rental Inspection due to COVID	71.00
Authentik	Digital Prints & Graphics for 2022 Dodge Ram	869.06 Q VOID
Barahona	Reserve Stipend for the Month of July 2022	50.00
Bill Blankenship	Economic Development Consulting July 2022	3,330.00
Brown, J	Reserve Stipend for the Month of July 2022	100.00
Calley	Reserve Stipend for the Month of July 2022	100.00
Chen	Refund for Residential Inspection not completed due to Covid	71.00
Cole Huber	Attorney Services for Beck vs City (Writ of Mandate) July 22	80.00
	Attorney Services for June 2022	7,117.50
	Attorney Services for May 2022	8,578.27
	Attorney Services for Beck vs City (Writ of Mandate) May 22	473.22
	Attorney Services March 2022	6,475.00
	Attorney Services -Code Enforcement March 2022	960.00
	Attorney Services (22980 Fawn Lake Place) March 2022	3,583.13
	Attorney Services April 2022	8,890.00
	Attorney Services (22980 Fawn Lake Place) April 2022	688.80
	Attorney Services (23822 Canyon Lake Dr) CE April 2022	2,640.00
Coppock	Reserve Stipend for the month of July 2022	50.00
Dain	Auto Allowance August 2022-Dain	100.00
Daisy Dukez	T-shirts to sell to the public-FD	3,900.00 Q VOID
Delgado	Cleaning Service July 2022	1,180.50
DOJ	Blood Alcohol Analysis June 2022	35.00
DREAM	FD Kitchen Chairs FY 21/22	1,673.65
Embroidery	City Logo Shirts	96.24
FRIDAY FLYER	Ordinance 222- City Zoning Map	31.25
	Ordinance 217-Inflatable Signs	24.15

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City of Canyon Lake
Invoices Selected for Payment - COUNCIL CHECK REPORT

Vendor ID	Invoice Description	Cash Required
	Aviso De Eleccion-Spanish	47.50
	Notice of Election-English	43.75
GREENHALGH	Retiree Health Ins for August 2022	294.65
Jeremy Smith	Auto Allowance August 2022-Smith	100.00
Kasey Castillo	Auto Allowance August 2022-Castillo	100.00
KCL Group Benefits	Life Insurance Employees 8/15/2022-9/14/2022	363.93
Koopman	Reserve Stipend for the Month of July 2022	100.00
Larry Greene	Auto Allowance August 2022-Greene	100.00
Lawrence	Damaged door-BLM is paying half	432.13
Luksch	Reserve Stipend for the month of July 2022	100.00
MANN	Reimbursement for Airfare to ICMA (Columbus, OH)	937.11
Mosqueda	Reserve Stipend for the Month of July 2022	100.00
RAMS	Accounting Services for June 2022	14,042.24
Riv Co Cal-ID	Riv Cal-ID FY 22-23 Member Agency Assessment	11,025.00
Riv Co Sheriff Dept Lake Elsinore	Sheriff's Contract Law 7/1/2021-4/6/2022	53,641.94
	Sheriff's Contract Law 6/2/2022-6/30/2022	150,425.54
SanchezJ	Reserve Stipend for the Month of July 2022	250.00
Smith, N	Reserve Stipend for the Month of July 2022	50.00
STAPLES	General Office Supplies 7/25/2022	416.00
Time Warner	Digital Converter For City Hall 7/22/22-8/21/22	5.55
Toshiba	Toshiba Copier August 2022	799.32
	Monthly Copier Lease FD August 2022	141.82
Toshiba Business Solutions, USA	BW & CLR Copies 6/26/22-7/25/22	414.88
	FD BW & CLR Copies 6/25/22-7/24/22	94.37
Welty	Auto Allowance August 2022-Welty	100.00
Report Total		293,204.20
		- 4769.04
		<u>288,435.14</u>

City of Canyon Lake
Invoices Selected for Payment - COUNCIL CHECK REPORT

Vendor ID	Invoice Description	Cash Required
ANIMAL FRIENDS	Animal Control Services July 2022	3,500.00
Bankcard	See Attached CC 0025	672.74
	See Attached CC Review 0041	1,220.10
	See Attached CC Review 0041	3,345.25
	See Attached CC 0066	146.60
	See Attached CC 0058	2,463.12
	See Attached CC 0058	2,258.20
	See Attached 0033	881.68
BIO-TOX	James Medford Drug Analysis 6/16/22	206.00
Co of Riv EMD	Annual Emergency Services July 1-June 24	6,250.00
Concentra	Reserve Medical Souffer	353.00
Control Pump	Preventative Maintenance Service-Booster Pump	1,999.33
	Landscape	
	Monthly Landscape Booster Station July 2022	375.00
Corelogic	Services July 2022	163.16
CR&R	Service @ 31542 Railroad Cyn Rd #1 8/1/22-8/31/22	370.66
CREATIVE PRINT	Printing Inspection Notice-Building Dept.	552.18
Curtis	Snap-Tite Hose Custom	309.74
DATA TICKET	Code Enforcement Citation Processing July 2022	190.00
	Monthly EMS Response Fee July 2022	128.00
	Parking Monthly July 2022	100.00
DMV	PTI Renewal for HAULM - 4LY4435	10.00
DPFG	Fiscal Impact Analysis	4,991.00
Forensic	DV Forensi Exam	800.00
Gorham	Livescan testing for new hire	30.00
John Hancock	EE & ER Contributions Biweekly PPE 08/05/2022	3,203.74
	EE & ER PARS for PPE 7/29/2022	1,284.88
Johnson Equipment	Lights, Sirens, Microphone FD Vehicle	4,087.31
Lake Elsinore and San Jacinto	TMDL Task Forece Stakeholder Contributions FY 22-23	40,695.00
Lawrence	Serviced Door FD	239.55
PARS	PARS Monthly Fee Ending 6/30/22	400.00
Pitney	Supplies-Red Ink	91.58
Riv Co Fire	Fire Protection Services Oct-Dec 2021	541,684.93
SCE	Electricity for Veterans Park From 11.17.21-7.20.22	171.86
	Electricity for Veterans Park 6.23.22--7.20.22	46.53
SDRMA	Dental & Vision Insurance September 2022	1,327.98
Syntech	IT Services for August 2022	2,000.00
The Gas Co	So Cal Gas 06/30/22-08/01/22	16.40
TommyTees	T-Shirts to sell to Public -Fire Dept.	3,900.00
Toshiba	Monthly Copier Lease September 2022	141.82
Willdan	Project 111570-Water Quality FY 22-23	108.00
Report Total		630,715.34

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City of Canyon Lake
Invoices Selected for Payment - COUNCIL CHECK REPORT

Vendor ID	Invoice Description	Cash Required
2 Hot Uniforms	Metal Name Plates for Reserve Firefighters	91.35
Allstar Fire	UEBSS Checked Adapter	767.35
Amazon	Fire Station Supplies (XLarge Sandbags for EZ up, Fire weath	12.70
	Fire Station Supplies (XLarge Sandbags for EZ up, Fire weath	1,443.38
	Fire Station-Supplies	123.24
	Gear Bags for Reserve Firefighters	71.12
CFE	Hand Primer for Auxillary Pump	147.00
CL PEST	Monthly Pest Control Fire Station July 2022	45.00
	Rodent Bait For Fire Station July 2022	20.00
	Bi-Monthly Pest Service	60.00
Concentra	Reserve FF Medical Exams (Suit)	291.50
CR&R	Refuse Collections FY21-22 CY Sec SS3	55,209.31
	Refuse Collections FY21-22 PY Sec SP2	10,600.26
CTAI	Landscape Maintenance Fee for Fire Station August 2022	250.00
	Landscape Fee for Medians & Parkways August 2022	4,500.00
Delgado	Janitorial Services for August 2022	1,031.50
	Janitorial Services for August 2022	149.00
Interstate Fire	Extinguisher Services	268.34
John Hancock	EE & ER Pars for PPE 8/15/2022	1,284.86
	EE & ER Contributions Biweekly PPE 8/15/2022	3,203.16
Life-Assist	ARS for Needle Decompression	95.60
	Supplies for Firefighters (Resus packs, Salem Sump Tube)	801.27
PZL, Inc.	Planning Services for July 2022	7,951.50
RAMS	Accounting Services for July 2022	12,450.80
Riv Co Sheriff DTS	SH-Communicat RMS/CLETS Services 7/1/21-6/30/22	6,289.00
RivCo Fire Chiefs Asso	Annual Membership Fire Chief's Asso	300.00
The Code	Plan Check Services for May 29, 2022- June 30, 2022	4,047.82
	Plan Check Services for Building & Safety July 2022	6,198.14
Time Warner	Spectrum Internet for 8/10/22-9/9/22 Fire Station	294.41
TIP	Annual Trauma Intervention Program 2022-2023	1,500.00
US Bank	See Credit Card Review	3,097.09
Report Total		122,594.70

City of Canyon Lake (Default)
 31516 Railroad Canyon Rd
 Canyon Lake, CA 92587-9400
 United States

Payroll Register (By Pay Statements)
 Register Alpha Last Name

Payroll: Semi-Monthly Regular 07/15/2022
 Payroll Status: Open

Alena Alonzo Default - #127 Pay Date: 07/15/2022 (07/01 - 07/15) Type: Regular, Category: Regular, Pay Statement #: ??? (1)

Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt	YTD Amt
HOL	09.50	27.83	264.39	19.00	469.88	457B	80.00	480.00	-	-	- FIT	884.25	Check	151.17	884.25	2,347.54
REG	66.50	27.83	1,850.70	564.00	12,611.64	AFL Post	13.65	68.25	-	-	- MEDI	198.22	Alena Alonzo (8	30.35	1,598.73	8,326.87
Sick	-	-	-	25.75	556.98	HLTH	21.65	173.20	-	-	- SIT:CA	280.82	Totals:	53.73	1,598.73	10,674.41
FLOAT	-	-	-	09.50	205.49	PTXPEP	142.77	934.46	158.00	1,048.22	SDI:CA	150.38	Totals:	23.04	1,513.67	
Totals:	76.00		2,115.09	618.25	13,843.99		258.07	1,655.91	158.00	1,048.22		258.29		1,513.67		

Miguel Borja Default - #102 Pay Date: 07/15/2022 (07/01 - 07/15) Type: Regular, Category: Regular, Pay Statement #: ??? (1)

Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt	YTD Amt
125CO	-	-	472.54	-	6,143.02	PTXCLA	364.58	4,156.22	537.50	6,138.26	FIT	7,202.01	Checking (7318	685.17	7,202.01	1,950.00
ADMLV	-	-	-	96.50	5,290.76									82.37	949.97	47,991.35
HOL	09.50	63.26	600.97	38.00	2,163.56						MEDI	248.59	Checking (6836	248.59	2,547.07	4,237.67
SAL	-	-	4,607.36	816.63	49,726.80						SIT:CA	62.49	Totals:	62.49	720.69	49,941.35
Sick	-	-	-	21.00	1,151.40						SDI:CA	1,078.62	Totals:	1,078.62	11,419.74	
Vac	-	-	-	19.00	1,041.77											
Totals:	09.50		5,680.87	991.13	65,517.31											

Dawn Ecclefield Default - #104 Pay Date: 07/15/2022 (07/01 - 07/15) Type: Regular, Category: Regular, Pay Statement #: ??? (1)

Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt	YTD Amt
Comp	-	-	-	09.50	275.60	457B	50.00	650.00	50.00	449.61	FIT	231.39	Checking (0780	231.39	2,258.07	23,724.21
HOL	09.50	32.41	307.90	38.00	1,134.70	HLTH	103.34	1,343.42	-	-	- MEDI	448.78		42.11	448.78	
OT	02.50	48.62	121.54	04.00	186.81	PTXPEP	191.42	2,136.84	211.84	2,399.39	SIT:CA	111.38	942.42	111.38	942.42	
REG	78.00	32.41	2,527.98	907.75	26,599.05						SDI:CA	31.92	340.45	31.92	340.45	
Sick	-	-	-	40.25	1,167.67									416.80	3,989.72	
Vac	-	-	-	85.50	2,480.36											
Totals:	90.00		2,957.42	1085.00	31,844.19											

Erin Enriquez Default - #114 Pay Date: 07/15/2022 (07/01 - 07/15) Type: Regular, Category: Regular, Pay Statement #: ??? (1)

Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt	YTD Amt
REG	20.00	24.81	496.20	500.00	10,792.20	457B	37.22	848.02	-	-	- FIT	350.01	Checking (4708	446.35	9,572.67	
Sick	-	-	-	24.00	514.80	AFL Post	-	136.50	-	-	- MEDI	163.96		7.19	163.96	
Totals:	20.00		496.20	524.00	11,307.00		37.22	984.52			- SIT:CA	111.46		-	111.46	
											SDI:CA	124.38		5.44	124.38	
Totals:												12.63		749.81		

David Harnden Default - #122 Pay Date: 07/15/2022 (07/01 - 07/15) Type: Regular, Category: Regular, Pay Statement #: ??? (1)

Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt	YTD Amt
HOL	09.50	47.43	450.59	38.00	1,676.62	HLTH	73.49	955.37	-	-	- FIT	633.55	Checking (2590	2,579.31	31,488.99	
--More--																

Sorted By: Last, First Name Ascending
 Filtered By: Employee Filter: All Employees
 Centrally HR
 Phone: 540-345-6600
 Generated: 07/13/2022 12:18p
 Generated By: Sandra Danko
 Page 1 of 5

David Harnden Default - #122 Pay Date: 07/15/2022 (07/01 - 07/15) Type: Regular, Category: Regular, Pay Statement #: ??? (1)

Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	ER YTD	Net Pay	YTD Amt	Net Pay	Amt	YTD Amt	
SAL	-	-	3,454.12	901.63	42,512.71	PTXPEP	263.57	3,132.29	291.68	3,517.40	MEDI	3,517.40	659.03	55.55	659.03	-	55.55	659.03
Sick	-	-	-	46.50	2,000.33		337.06	4,087.66	291.68	3,517.40	SIT:CA	3,517.40	2,776.74	257.10	2,776.74	-	257.10	2,776.74
Vac	-	-	-	05.00	215.09		-	-	-	-	SDI:CA	-	42.14	42.14	499.94	-	42.14	499.94
Totals:	09.50	-	3,904.71	991.13	46,404.75		988.34	10,828.10	988.34	10,828.10				988.34	10,828.10		988.34	10,828.10

Brandon Hubbard Default - #126 Pay Date: 07/15/2022 (07/01 - 07/15) Type: Regular, Category: Regular, Pay Statement #: ??? (1)

Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	ER YTD	Net Pay	YTD Amt	Net Pay	Amt	YTD Amt	
REG	67.00	20.25	1,356.75	386.65	6,797.19	457B	101.76	509.79	-	-	FIT	-	159.92	77.29	159.92	Check	-	421.48
											MEDI		98.55	19.67	98.55	Bank of Americ	1,121.22	5,482.25
											SIT:CA		50.43	21.88	50.43		1,121.22	5,482.25
											SDI:CA		74.77	14.93	74.77		1,121.22	5,903.73
Totals:							133.77	383.67						133.77	383.67			383.67

Marlon Johnson Default - #120 Pay Date: 07/15/2022 (07/01 - 07/15) Type: Regular, Category: Regular, Pay Statement #: ??? (1)

Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	ER YTD	Net Pay	YTD Amt	Net Pay	Amt	YTD Amt	
125CO	-	-	100.13	-	1,301.69	CS	120.50	1,566.50	-	-	FIT	-	407.96	2,893.22	424.3	500.00	6,500.00	
Comp	-	-	-	19.00	529.92	PTXPEP	217.75	2,081.53	240.98	2,352.53	MEDI	2,352.53	49.91	470.74	25.00	25.00	325.00	
HOL	09.50	30.87	293.27	38.00	1,088.15		338.25	3,648.03	240.98	2,352.53	SIT:CA	2,352.53	166.04	1,083.64	100.00	100.00	1,300.00	
OT	02.50	46.31	115.76	07.50	324.94						SDI:CA		37.85	357.10	3798	1,816.80	15,886.00	
REG	95.00	30.87	2,932.65	954.00	26,890.20								661.76	4,804.70		2,441.80	24,011.00	
Sick	-	-	-	36.00	1,004.05													
Vac	-	-	-	47.50	1,324.78													
Totals:	107.00	-	3,441.81	1102.00	32,463.73													

Jeffrey LaTendresse Default - #124 Pay Date: 07/15/2022 (07/01 - 07/15) Type: Regular, Category: Regular, Pay Statement #: ??? (1)

Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	ER YTD	Net Pay	YTD Amt	Net Pay	Amt	YTD Amt
125CO	-	-	125.00	-	1,625.00	PARS	355.80	4,625.40	355.80	4,625.40	FIT	4,625.40	406.75	5,785.08	7428	3,743.86	52,692.44
BER	-	-	-	09.50	547.41						MEDI		71.69	1,004.47			
BONUS	-	-	-	-	5,000.00						SIT:CA		311.51	4,403.26			
ELECTR	-	-	75.00	-	975.00						SDI:CA		54.44	762.00			
HOL	09.50	57.62	547.39	38.00	2,189.60								844.39	11,954.81			
SAL	72.83	-	4,196.66	1006.96	58,388.25												
FLOAT	-	-	-	09.50	547.39												
Totals:	82.33	-	4,944.05	1063.96	69,272.65												

City of Canyon Lake (Default)
 31516 Railroad Canyon Rd
 Canyon Lake, CA 92587-9400
 United States

Payroll Register (By Pay Statements)
 Register Alpha Last Name

Payroll: Semi-Monthly Regular 07/15/2022
 Payroll Status: Open

Mindy LaTendresse Default - #123												
Pay Date: 07/15/2022 (07/01 - 07/15)												
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt
BER	-	-	18.68	09.50	275.03	AFL Post	18.68	242.84	-	-	FIT	133.09
Comp	-	-	168.73	20.50	593.49	PTXPEP	168.73	1,956.74	186.72	2,197.27	MEDI	36.24
HOL	09.50	32.89	312.46	38.00	1,137.55		187.41	2,199.58	186.72	2,197.27	SIT:CA	80.68
REG	66.50	32.89	2,187.19	840.50	24,594.52						SDI:CA	27.50
Sick	-	-	-	44.50	1,288.29							277.51
Vac	-	-	-	38.00	1,100.10							2,940.07
Totals:	76.00	-	2,499.65	991.00	28,988.98							

Kayla Malln Default - #117												
Pay Date: 07/15/2022 (07/01 - 07/15)												
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt
125CO	-	-	157.53	-	2,047.89	PTXPEP	27.59	2,117.29	30.53	2,380.30	FIT	-
HOL	09.50	43.02	408.69	38.00	1,417.87						MEDI	8.21
SAL	-	-	-	742.97	26,539.30						SIT:CA	-
Sick	-	-	-	73.50	2,602.61						SDI:CA	6.23
Vac	-	-	-	23.00	807.32							14.44
Totals:	09.50	-	566.22	877.47	33,414.99							524.19

Christopher Mann Default - #111												
Pay Date: 07/15/2022 (07/01 - 07/15)												
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt
125CO	-	-	131.24	-	1,706.12	457B	284.72	3,701.36	284.72	7,118.00	FIT	1,618.53
ADMLV	-	-	-	38.00	3,365.66	PTXPEP	562.50	6,890.65	569.44	7,685.01	MEDI	132.30
Auto	-	-	300.00	-	3,900.00		847.22	10,592.01	854.16	14,803.01	SIT:CA	653.84
BONUS	-	-	-	-	17,325.00						SDI:CA	100.36
ELECTR	-	-	75.00	-	975.00							2,505.03
HOL	09.50	101.22	961.59	38.00	3,605.94							1,464.18
REG	-	-	-	-	2,083.40							36,673.13
SAL	-	-	7,371.74	623.81	90,655.75							5,487.32
Sick	-	-	-	25.00	2,372.34							524.19
Totals:	09.50	-	8,839.57	724.81	125,989.21							78,724.07

Rubi Manzano Default - #98												
Pay Date: 07/15/2022 (07/01 - 07/15)												
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt
125CO	-	-	499.58	-	6,494.54	PTXPEP	204.43	2,591.95	226.24	2,910.87	FIT	316.73
HOL	09.50	39.85	378.58	38.00	1,384.63						MEDI	51.16
REG	-	-	-	901.50	31,822.95						SIT:CA	93.11
SAL	57.00	-	2,271.45	57.00	2,271.45						SDI:CA	38.80
Sick	09.50	39.85	378.58	70.50	2,531.88							499.80
Totals:	76.00	-	2,499.65	991.00	28,988.98							2,823.96

--More--

Sorted By: Last, First Name Ascending
 Filtered By: Employee Filter: All Employees

CentrallyHR
 Phone: 540-345-6600



Generated: 07/13/2022 12:18p
 Generated By: Sandra Danko
 Page 3 of 5

Payroll Register (By Pay Statements)
 Register Alpha Last Name

City of Canyon Lake (Default)
 31516 Railroad Canyon Rd
 Canyon Lake, CA 92587-9400
 United States

Payroll: Semi-Monthly Regular 07/15/2022
 Payroll Status: Open

Pay Date: 07/15/2022 (07/01 - 07/15)												
Type: Regular, Category: Regular, Pay Statement #: ??? (1)												
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt
Vac	-	-	-	11.00	388.30							
Totals:	76.00		3,528.19	1078.00	44,893.75							

Pay Date: 07/15/2022 (07/01 - 07/15)												
Type: Regular, Category: Regular, Pay Statement #: ??? (1)												
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt
REG	38.00	24.61	935.18	38.00	935.18	PTXPEP	63.12	63.12	69.86	69.86	FIT MEDI SIT:CA SDI:CA	848.21
Totals:												

Pay Date: 07/15/2022 (07/01 - 07/15)												
Type: Regular, Category: Regular, Pay Statement #: ??? (1)												
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt
125CO	-	-	125.00	-	1,625.00	PARS	286.64	3,726.32	286.64	3,726.32	FIT	1,070.43
ADMLV	-	-	-	38.00	1,763.96						MEDI	58.32
BONUS	-	-	-	-	5,000.00						SIT:CA	224.25
ELECTR	-	-	75.00	-	975.00						SDI:CA	44.25
HOL	09.50	46.42	440.99	38.00	1,763.96						Totals:	2,338.02
SAL	72.83	-	3,380.92	987.97	46,156.91							36,299.60
Totals:	82.33		4,021.91	1063.97	57,284.83							17,258.91

Pay Date: 07/15/2022 (07/01 - 07/15)												
Type: Regular, Category: Regular, Pay Statement #: ??? (1)												
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt
125CO	-	-	526.62	-	6,846.06	4578	66.00	858.00	66.00	1,650.00	FIT	521.67
ADMLV	-	-	-	20.50	856.84	PTXCLA	350.00	3,250.19	516.00	4,799.95	MEDI	81.09
HOL	09.50	60.73	576.94	38.00	1,768.18		416.00	4,108.19	582.00	6,449.95	SIT:CA	194.93
SAL	-	-	4,423.06	851.13	40,399.52						SDI:CA	61.48
Sick	-	-	-	36.00	1,504.75						Totals:	604.20
FLOAT	-	-	-	09.50	397.10							6,666.23
Vac	-	-	-	36.00	1,504.79							
Totals:	09.50		5,526.62	991.13	53,277.24							4,251.45

Pay Date: 07/15/2022 (07/01 - 07/15)												
Type: Regular, Category: Regular, Pay Statement #: ??? (1)												
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt
125CO	-	-	125.00	-	1,625.00	PTXPEP	182.81	1,920.65	202.31	2,156.39	FIT	275.32
HOL	09.50	32.89	312.46	38.00	1,055.13						MEDI	41.08
SAL	-	-	2,395.87	929.64	26,786.35						SIT:CA	108.80
--More--												2,194.21

City of Canyon Lake (Default)
 31516 Railroad Canyon Rd
 Canyon Lake, CA 92587-9400
 United States

Payroll Register (By Pay Statements) Register Alpha Last Name

Payroll: Semi-Monthly Regular 07/15/2022
 Payroll Status: Open

Bailey Ward Default - #119															
Pay Date: 07/15/2022 (07/01 - 07/15)															
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt
Sick	-	-	-	23.50	612.37						SDI:CA	330.87		31.11	330.87
Totals:	09.50		2,833.33	991.14	30,078.85							4,065.79		456.31	4,065.79

Report Total															
# of EE's - 16 / # of Statements - 16															
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt
125CO	-	-	2,262.64	-	29,414.32	457B	619.70	7,047.17	400.72	9,217.61	FIT	6,529.05	78,071.69	Direct Deposit	38,866.89
ADMLV	-	-	-	193.00	11,277.22	AFL Post	32.33	447.59	-	-	MEDI	780.80	9,556.42	Check	-
Auto	-	-	300.00	-	3,900.00	CS	120.50	1,566.50	-	-	SIT:CA	2,525.84	30,395.69	Totals:	38,866.89
BER	-	-	-	19.00	822.44	HLTH	198.48	2,471.99	-	-	SDI:CA	592.27	7,249.65		475,923.49
BONUS	-	-	-	-	27,325.00	PARS	642.44	8,351.72	642.44	8,351.72	Totals:	10,427.96	125,273.45		
ELECTR	-	-	225.00	-	2,925.00	PTXCLA	714.58	7,406.41	1,053.50	10,938.21	MEDI	780.80	9,556.42		
Comp	-	-	-	49.00	1,399.01	PTXPEP	2,024.69	23,825.52	2,187.60	26,717.24	SUTA_SC:CA	2.30	105.74		
HOL	123.50	-	5,856.22	475.00	20,855.77		4,352.72	51,116.90	4,284.26	55,224.78	SUTA:CA	91.68	4,229.31		
OT	05.00	-	237.30	11.50	511.75						ER Totals:	874.78	13,891.47		
REG	431.00	-	12,286.65	5092.40	143,126.33						All Totals:	11,302.74	139,164.92		
SAL	202.66	-	32,101.18	6917.74	383,437.04										
Sick	09.50	-	378.58	466.50	17,307.47										
FLOAT	-	-	-	28.50	1,149.98										
Vac	-	-	-	265.00	8,862.51										
Totals:	771.66		53,647.57	13517.64	652,313.84										

Chris Mann
 * *Chris Mann, City Manager*
 8-31-22
 Date

Payroll Register (By Pay Statements)
Register Alpha Last Name

City of Canyon Lake (Default)
31516 Railroad Canyon Rd
Canyon Lake, CA 92587-9400
United States

Payroll: Semi-Monthly Regular 07/29/2022
Payroll Status: Open

Pay Date: 07/29/2022 (07/16 - 07/31)																		
Type: Regular, Category: Regular, Pay Statement #: ??? (1)																		
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt	
HOL	-	-	-	19.00	469.88	457B	80.00	560.00	-	-	FT	-	FT	151.17	1,035.42	Check	-	2,347.54
REG	76.00	27.83	2,115.08	640.00	14,726.72	AFL Post	13.65	81.90	-	-	MEDI	-	MEDI	30.35	228.57	Alena Alonzo (8	1,598.73	9,925.60
Sick	-	-	-	25.75	556.98	HLTH	21.65	194.85	-	-	SIT:CA	-	SIT:CA	53.73	334.55	Totals:	1,598.73	12,273.14
FLOAT	-	-	-	09.50	205.49	PTXPEP	142.77	1,077.23	158.00	1,206.22	SDI:CA	-	SDI:CA	23.03	173.41			
Totals:	76.00	-	2,115.08	694.25	15,959.07		258.07	1,913.98	158.00	1,206.22				258.28	1,771.95			

Pay Date: 07/29/2022 (07/16 - 07/31)																		
Type: Regular, Category: Regular, Pay Statement #: ??? (1)																		
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt	
125CO	-	-	472.54	-	6,615.56	PTXCLA	364.58	4,520.80	537.50	6,675.76	FT	-	FT	685.17	7,887.18	Checking (7318	150.00	2,100.00
ADMLV	-	-	-	96.50	5,290.76						MEDI	-	MEDI	82.37	1,032.34	Checking (6836	4,087.67	52,079.02
HOL	-	-	-	38.00	2,163.56						SIT:CA	-	SIT:CA	248.59	2,795.66	Totals:	4,237.67	54,179.02
SAL	-	-	2,203.48	816.63	51,930.28						SDI:CA	-	SDI:CA	62.49	783.18			
Sick	47.50	63.26	3,004.85	68.50	4,156.25									1,078.62	12,498.36			
Vac	-	-	-	19.00	1,041.77													
Totals:	47.50	-	5,680.87	1038.63	71,198.18													

Pay Date: 07/29/2022 (07/16 - 07/31)																		
Type: Regular, Category: Regular, Pay Statement #: ??? (1)																		
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt	
REG	-	-	300.00	-	900.00		No Deductions				FT	-	FT	-	-	Checking (1979	292.35	2,046.45
SAL	-	-	-	-	1,200.00						MEDI	-	MEDI	4.35	30.45			
Totals:	-	-	300.00	-	2,100.00						SIT:CA	-	SIT:CA	-	-			
											SDI:CA	-	SDI:CA	3.30	23.10			
Totals:														7.65	53.55			

Pay Date: 07/29/2022 (07/16 - 07/31)																		
Type: Regular, Category: Regular, Pay Statement #: ??? (1)																		
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt	
REG	-	-	300.00	-	900.00		No Deductions				FT	-	FT	3.02	9.06	Checking (0347	289.33	2,037.39
SAL	-	-	-	-	1,200.00						MEDI	-	MEDI	4.35	30.45			
Totals:	-	-	300.00	-	2,100.00						SIT:CA	-	SIT:CA	-	-			
											SDI:CA	-	SDI:CA	3.30	23.10			
Totals:														10.67	62.61			

Pay Date: 07/29/2022 (07/16 - 07/31)																		
Type: Regular, Category: Regular, Pay Statement #: ??? (1)																		
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt	
Comp	-	-	-	09.50	275.60	457B	50.00	700.00	49.26	498.87	FT	-	FT	175.10	2,433.17	Checking (0780	1,835.30	25,559.51
HOL	-	-	-	38.00	1,134.70	HLTH	103.34	1,446.76	-	-	MEDI	-	MEDI	34.93	483.71			
OT	-	-	-	04.00	186.81	PTXPEP	166.26	2,303.10	184.00	2,583.39	SIT:CA	-	SIT:CA	71.74	1,014.16			
--More--																		

City of Canyon Lake (Default)
 31516 Railroad Canyon Rd
 Canyon Lake, CA 92587-9400
 United States

Payroll Register (By Pay Statements)
 Register Alpha Last Name

Payroll: Semi-Monthly Regular 07/29/2022
 Payroll Status: Open

Dawn Ecclefield Default - #104 Pay Date: 07/29/2022 (07/16 - 07/31) Type: Regular, Category: Regular, Pay Statement #: ??? (1)

Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt
REG	66.50	32.41	2,155.27	974.25	28,754.32		319.60	4,449.86	233.26	3,082.26	SDI:CA	26.50	366.95	26.50	366.95
Sick	09.50	32.41	307.90	49.75	1,475.57							308.27	4,297.99	308.27	4,297.99
Vac	-	-	-	85.50	2,480.36										
Totals:	76.00	-	2,463.17	1161.00	34,307.36										

Erin Enriquez Default - #114 Pay Date: 07/29/2022 (07/16 - 07/31) Type: Regular, Category: Regular, Pay Statement #: ??? (1)

Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt
REG	20.00	24.81	496.20	520.00	11,288.40	457B	37.22	885.24	-	-	FIT	350.01	4708	446.33	10,019.00
Sick	-	-	-	24.00	514.80	AFL Post	-	136.50	-	-	MEDI	7.19	171.15	7.19	171.15
Totals:	20.00	-	496.20	544.00	11,803.20		37.22	1,021.74	-	-	SIT:CA	111.46	111.46	5.46	129.84
Totals:											SDI:CA	12.65	762.46	12.65	762.46

Larry Greene Default - #103 Pay Date: 07/29/2022 (07/16 - 07/31) Type: Regular, Category: Regular, Pay Statement #: ??? (1)

Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt
REG	-	-	300.00	-	900.00		No Deductions				FIT	-	292.35	292.35	2,046.45
SAL	-	-	-	-	1,200.00						MEDI	4.35	30.45	4.35	30.45
Totals:	-	-	300.00	-	2,100.00						SIT:CA	-	-	-	-
Totals:											SDI:CA	3.30	23.10	3.30	23.10
Totals:												7.65	53.55	7.65	53.55

David Harnden Default - #122 Pay Date: 07/29/2022 (07/16 - 07/31) Type: Regular, Category: Regular, Pay Statement #: ??? (1)

Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt
HOL	-	-	38.00	-	1,676.62	HLTH	73.49	1,028.86	-	-	FIT	633.55	2,579.30	633.55	34,068.29
SAL	-	-	3,904.71	901.63	46,417.42	PTXPEP	263.57	3,395.86	291.68	3,809.08	MEDI	55.55	714.58	55.55	714.58
Sick	-	-	-	46.50	2,000.33		337.06	4,424.72	291.68	3,809.08	SIT:CA	257.10	3,033.84	257.10	3,033.84
Vac	-	-	-	05.00	215.09						SDI:CA	42.15	542.09	42.15	542.09
Totals:	-	-	3,904.71	991.13	50,309.46		988.35	11,816.45	988.35	11,816.45		988.35	11,816.45	988.35	11,816.45

Brandon Hubbard Default - #126 Pay Date: 07/29/2022 (07/16 - 07/31) Type: Regular, Category: Regular, Pay Statement #: ??? (1)

Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt
REG	76.00	27.88	2,118.88	462.65	8,916.07	457B	158.92	668.71	-	-	FIT	161.88	321.80	161.88	421.48
											MEDI	30.72	129.27	30.72	1,684.42
											SIT:CA	59.63	110.06	59.63	7,166.67
											SDI:CA	23.31	98.08	23.31	7,588.15
Totals:							275.54	659.21	275.54	659.21		275.54	659.21	275.54	659.21



Payroll Register (By Pay Statements)
Register Alpha Last Name

City of Canyon Lake (Default)
31516 Railroad Canyon Rd
Canyon Lake, CA 92587-9400
United States

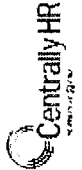
Payroll: Semi-Monthly Regular 07/29/2022
Payroll Status: Open

Marlon Johnson Default - #120												
Pay Date: 07/29/2022 (07/16 - 07/31)												
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt
125CO	-	-	100.13	-	1,401.82	CS	120.50	1,687.00	-	-	- FIT	322.33
Comp	-	-	-	19.00	529.92	PTXPEP	197.95	2,279.48	219.07	2,571.60	MEDI	43.98
HOL	-	-	-	38.00	1,088.15		318.45	3,966.48	219.07	2,571.60	SIT:CA	126.22
OT	-	-	-	07.50	324.94						SDI:CA	33.36
REG	95.00	30.87	2,932.65	1049.00	29,822.85							525.89
Sick	-	-	-	36.00	1,004.05							330.46
Vac	-	-	-	47.50	1,324.78							5,330.59
Totals:	95.00		3,032.78	1197.00	35,496.51							2,188.44
												26,199.44

Jeffrey LaTendresse Default - #124												
Pay Date: 07/29/2022 (07/16 - 07/31)												
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt
125CO	-	-	125.00	-	1,750.00	PARS	355.80	4,981.20	355.80	4,981.20	FIT	406.75
BER	-	-	-	09.50	547.41						MEDI	71.69
BONUS	-	-	-	-	5,000.00						SIT:CA	311.51
ELECTR	-	-	75.00	-	1,050.00						SDI:CA	54.38
HOL	-	-	-	38.00	2,189.60							844.33
SAL	82.33	-	4,744.05	1089.29	63,132.30							12,799.14
FLOAT	-	-	-	09.50	547.39							816.38
Totals:	82.33		4,944.05	1146.29	74,216.70							3,743.92
												56,436.36

Mindy LaTendresse Default - #123												
Pay Date: 07/29/2022 (07/16 - 07/31)												
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt
BER	-	-	-	09.50	275.03	AFL Post	18.68	261.52	-	-	- FIT	16.77
Comp	-	-	-	20.50	593.49	PTXPEP	78.08	2,034.82	86.40	2,283.67	MEDI	437.10
HOL	-	-	-	38.00	1,137.55		96.76	2,296.34	86.40	2,283.67	SIT:CA	9.14
REG	47.00	24.61	1,156.67	887.50	25,751.19							12.72
Sick	-	-	-	44.50	1,288.29							331.60
Vac	-	-	-	38.00	1,100.10							38.63
Totals:	47.00		1,156.67	1038.00	30,145.65							2,978.70
												1,021.28
												24,870.61

Kayla Malin Default - #117												
Pay Date: 07/29/2022 (07/16 - 07/31)												
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt
125CO	-	-	157.53	-	2,205.42	PTXPEP	26.13	2,143.42	28.92	2,409.22	FIT	7.90
HOL	-	-	-	38.00	1,417.87						MEDI	492.46
SAL	-	-	-	742.97	26,539.30						SIT:CA	1,399.56
Sick	09.00	43.02	387.18	82.50	2,989.79						SDI:CA	6.00
Vac	-	-	-	23.00	807.32							13.90
Totals:	09.00		387.18	82.50	2,989.79							5,695.45
												504.68
												26,120.83



CentrallyHR
Phone: 540-345-6600

Sorted By: Last, First Name Ascending
Filtered By: Employee Filter: All Employees

Generated: 07/27/2022 10:37a
Generated By: Sandra Danko
Page 3 of 6

Payroll Register (By Pay Statements)
 Register Alpha Last Name

City of Canyon Lake (Default)
 31516 Railroad Canyon Rd
 Canyon Lake, CA 92587-9400
 United States

Payroll: Semi-Monthly Regular 07/29/2022
 Payroll Status: Open

Kayla Malin Default - #117		Pay Date: 07/29/2022 (07/16 - 07/31)				Type: Regular, Category: Regular, Pay Statement #: ??? (1)									
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt
Totals:	09.00		544.71	886.47	33,959.70										

Christopher Mann Default - #111		Pay Date: 07/29/2022 (07/16 - 07/31)				Type: Regular, Category: Regular, Pay Statement #: ??? (1)									
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt
125CO	-	-	131.24	-	1,837.36	457B	284.72	3,986.08	854.16	7,972.16	FTT	1,618.53	25,469.92	5,472.79	84,196.86
ADMLV	-	-	-	38.00	3,365.66	PTXPEP	562.50	7,453.15	622.50	8,307.51	MEDI	140.56	2,070.64		
Auto	-	-	300.00	-	4,200.00		847.22	11,439.23	1,476.66	16,279.67	SIT:CA	653.84	10,081.32		
BONUS	-	-	-	-	17,325.00						SDI:CA	106.63	1,570.81		
ELECTR	-	-	75.00	-	1,050.00							2,519.56	39,192.69		
HOL	-	-	-	38.00	3,605.94										
REG	-	-	-	-	2,083.40										
SAL	-	-	8,333.33	623.81	98,989.08										
Sick	-	-	-	25.00	2,372.34										
Totals:	-	-	8,839.57	724.81	134,828.78										

Rubi Manzano Default - #98		Pay Date: 07/29/2022 (07/16 - 07/31)				Type: Regular, Category: Regular, Pay Statement #: ??? (1)									
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt
125CO	-	-	499.58	-	6,994.12	PTXPEP	204.43	2,796.38	226.24	3,137.11	FTT	316.73	4,325.34	2,823.95	38,806.05
Comp	28.50	39.85	1,135.73	28.50	1,135.73						MEDI	51.16	702.12		
HOL	-	-	-	38.00	1,384.63						SIT:CA	93.11	1,259.41		
REG	38.00	39.85	1,514.30	939.50	33,337.25						SDI:CA	38.81	532.64		
SAL	-	-	-	57.00	2,271.45							499.81	6,849.51		
Sick	-	-	-	70.50	2,531.88										
FLOAT	09.50	39.85	378.58	09.50	378.58										
Vac	-	-	-	11.00	388.30										
Totals:	76.00	-	3,528.19	1154.00	48,421.94										

Elizabeth Pereda Default - #1031		Pay Date: 07/29/2022 (07/16 - 07/31)				Type: Regular, Category: Regular, Pay Statement #: ??? (1)									
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt
REG	76.00	24.61	1,870.36	114.00	2,805.54	PTXPEP	126.25	189.37	139.72	209.58	FTT	58.42	58.42	1,628.81	2,477.02
											MEDI	27.12	40.68		
											SIT:CA	9.19	9.19		
											SDI:CA	20.57	30.86		
Totals:												115.30	139.15		



Payroll Register (By Pay Statements)
Register Alpha Last Name

City of Canyon Lake (Default)
31516 Railroad Canyon Rd
Canyon Lake, CA 92587-9400
United States

Payroll: Semi-Monthly Regular 07/29/2022
Payroll Status: Open

Michael Samuels Default - #1002																		
Pay Date: 07/29/2022 (07/16 - 07/31)																		
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt	Net Pay	Amt	YTD Amt
125CO	-	-	125.00	-	1,750.00	PARS	286.64	4,012.96	286.64	4,012.96	FT	1,070.43	13,599.67	Check	-	2,888.03		
ADMLV	-	-	-	38.00	1,763.96						MEDI	58.32	888.98	Wells Fargo (64	2,338.03	35,749.60		
BONUS	-	-	-	-	5,000.00						SIT:CA	224.25	3,493.13	Totals:	2,338.03	38,637.63		
ELECTR	-	-	75.00	-	1,050.00						SDI:CA	44.24	674.37					
HOL	-	-	-	38.00	1,763.96							1,397.24	18,656.15					
SAL	82.33	-	3,821.91	1070.30	49,978.82													
Totals:	82.33		4,021.91	1146.30	61,306.74													

Ana Sauseda Default - #108																		
Pay Date: 07/29/2022 (07/16 - 07/31)																		
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt	Net Pay	Amt	YTD Amt
125CO	-	-	526.62	-	7,372.68	457B	66.00	924.00	66.00	1,716.00	FT	521.67	4,570.86	Checking (1177	4,251.41	46,754.23		
ADMLV	-	-	-	20.50	856.84	PTXCLA	350.00	3,600.19	516.00	5,315.95	MEDI	81.09	877.52					
HOL	-	-	-	38.00	1,768.18						SIT:CA	194.93	1,411.34					
SAL	-	-	5,000.00	851.13	45,399.52						SDI:CA	61.52	665.72					
Sick	-	-	-	36.00	1,504.75							859.21	7,525.44					
FLOAT	-	-	-	09.50	397.10													
Vac	-	-	-	36.00	1,504.79													
Totals:	-		5,526.62	991.13	58,803.86													

Jeremy Smith Default - #109																		
Pay Date: 07/29/2022 (07/16 - 07/31)																		
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt	Net Pay	Amt	YTD Amt
REG	-	-	300.00	-	900.00						FT	-	-	Checking (3997	292.35	2,046.45		
SAL	-	-	-	-	1,200.00						MEDI	4.35	30.45					
Totals:	-		300.00	-	2,100.00						SIT:CA	-	-					
											SDI:CA	3.30	23.10					
												7.65	53.55					

Bailey Ward Default - #119																		
Pay Date: 07/29/2022 (07/16 - 07/31)																		
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt	Net Pay	Amt	YTD Amt
125CO	-	-	125.00	-	1,750.00	PTXPEP	182.81	2,103.46	202.31	2,358.70	FT	275.32	2,689.52	Checking (4169	2,194.16	26,286.57		
HOL	-	-	-	38.00	1,055.13						MEDI	41.08	477.20					
SAL	-	-	2,708.33	929.64	29,494.68						SIT:CA	108.80	993.40					
Sick	-	-	-	23.50	612.37						SDI:CA	31.16	362.03					
Totals:	-		2,833.33	991.14	32,912.18							456.36	4,522.15					

City of Canyon Lake (Default)
 31516 Railroad Canyon Rd
 Canyon Lake, CA 92587-9400
 United States

Payroll Register (By Pay Statements)
 Register Alpha Last Name

Payroll: Semi-Monthly Regular 07/29/2022
 Payroll Status: Open

Date Welly Default - #118																
Pay Date: 07/29/2022 (07/16 - 07/31)					Type: Regular, Category: Regular, Pay Statement #: ??? (1)											
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt	
REG	-	-	300.00	-	900.00		No Deductions				FIT	30.00	Checking (0107)	262.35	1,836.45	
SAL	-	-	-	-	1,200.00						MEDI	4.35		-	30.45	
	-	-	300.00	-	2,100.00						SIT:CA	-		-	-	
	-	-	-	-	-						SDI:CA	3.30		-	23.10	
Totals:												Totals:			37.65	263.55

Report: Total																
# of EE's - 21 / # of Statements - 21																
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt	
125CO	-	-	2,262.64	-	31,676.96	457B	676.86	7,724.03	969.42	10,187.03	FIT	6,430.07	Direct Deposit	39,977.95	518,828.85	
ADMLV	-	-	-	193.00	11,277.22	AFL Post	32.33	479.92	-	-	MEDI	802.53	Check	-	5,657.05	
Auto	-	-	300.00	-	4,200.00	CS	120.50	1,687.00	-	-	SIT:CA	2,421.78		-	10,489.45	
BER	-	-	-	19.00	822.44	HLTH	198.48	2,670.47	-	-	SDI:CA	608.83		-	32,817.47	
BONUS	-	-	-	-	27,325.00	PARS	642.44	8,994.16	642.44	8,994.16		Totals:			7,957.48	
ELECTR	-	-	225.00	-	3,150.00	PTXCLA	714.58	8,120.99	1,053.50	11,991.71	MEDI	802.53		-	135,952.20	
Comp	28.50	-	1,135.73	77.50	2,534.74	PTXPEP	1,950.75	25,776.27	2,158.84	28,876.08	SUTA_SC:CA	3.57		-	10,489.45	
HOL	-	-	-	475.00	20,855.77		4,335.94	55,452.84	4,824.20	60,048.98	SUTA:CA	142.92		-	118.31	
OT	-	-	-	11.50	511.75							ER Totals:			949.02	
REG	494.50	-	15,859.41	5586.90	161,985.74							All Totals:			11,212.23	
SAL	164.66	-	30,715.81	7082.40	420,152.85										151,292.19	
Sick	66.00	-	3,699.93	532.50	21,007.40											
FLOAT	09.50	-	378.58	38.00	1,528.56											
Vac	-	-	-	265.00	8,862.51											
Totals:	763.16		54,577.10	14280.80	715,890.94											

x [Signature]
8-31-22 Date
 Chris Mann, City Manager

City of Canyon Lake (Default)
 31516 Railroad Canyon Rd
 Canyon Lake, CA 92587-9400
 United States

Payroll Register (By Pay Statements)
 Register Alpha Last Name

Payroll: Semi-Monthly Regular 08/15/2022
 Payroll Status: Open

Pay Date: 08/15/2022 (08/01 - 08/15)																
Type: Regular, Category: Regular, Pay Statement #: ??? (1)																
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	ER YTD	Net Pay	YTD Amt	YTD Amt	
HOL	-	-	-	19.00	469.88	457B	80.00	640.00	-	-	-	-	1,216.17	Check	180.75	2,347.54
REG	66.50	27.83	1,850.70	706.50	16,577.42	AFL Post	13.65	95.55	-	-	-	-	262.76	Alena Alonzo (8	34.19	11,718.29
Sick	09.50	27.83	264.39	35.25	821.37	HLTH	21.65	216.50	-	-	-	-	404.56	Totals:	70.01	14,065.83
FLOAT	-	-	-	09.50	205.49	PTXPEP	160.61	1,237.84	177.75	1,383.97	SDI:CA	1,383.97	199.34	Totals:	25.93	199.34
Vac	09.50	27.83	264.39	09.50	264.39		275.91	2,189.89	177.75	1,383.97			2,082.83	Totals:	310.88	2,082.83
Totals:	85.50		2,379.48	779.75	18,338.55											

Pay Date: 08/15/2022 (08/01 - 08/15)																
Type: Regular, Category: Regular, Pay Statement #: ??? (1)																
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	ER YTD	Net Pay	YTD Amt	YTD Amt	
125CO	-	-	472.54	-	7,088.10	PTXCLA	364.58	4,885.38	537.50	7,213.26	FIT	7,213.26	8,572.35	Checking (7318	685.17	2,250.00
ADMLV	47.50	63.26	3,004.85	144.00	8,295.61						MEDI		1,114.71	Checking (6836	82.37	56,166.69
HOL	-	-	-	38.00	2,163.56						SIT:CA		3,044.25	Totals:	248.59	4,237.67
SAL	-	-	2,203.48	816.63	54,133.76						SDI:CA		845.67	Totals:	62.49	58,416.69
Sick	-	-	-	68.50	4,156.25								1,078.62	Totals:	1,078.62	13,576.98
Vac	-	-	-	19.00	1,041.77									Totals:		
Totals:	47.50		5,680.87	1086.13	76,879.05											

Pay Date: 08/15/2022 (08/01 - 08/15)																
Type: Regular, Category: Regular, Pay Statement #: ??? (1)																
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	ER YTD	Net Pay	YTD Amt	YTD Amt	
Comp	-	-	-	09.50	275.60	457B	50.00	750.00	50.00	548.87	FIT	548.87	2,649.98	Checking (0780	216.81	27,662.17
HOL	-	-	-	38.00	1,134.70	HLTH	103.34	1,550.10	-	-	-	-	524.06		40.35	524.06
OT	-	-	-	04.00	186.81	PTXPEP	191.42	2,494.52	211.84	2,795.23	SIT:CA	2,795.23	1,114.85		100.69	1,114.85
REG	87.50	32.41	2,835.88	1061.75	31,590.20		344.76	4,794.62	261.84	3,344.10	SDI:CA	3,344.10	397.56		30.61	397.56
Sick	-	-	-	49.75	1,475.57								388.46		388.46	4,686.45
Vac	-	-	-	85.50	2,480.36											
Totals:	87.50		2,835.88	1248.50	37,143.24											

Pay Date: 08/15/2022 (08/01 - 08/15)																
Type: Regular, Category: Regular, Pay Statement #: ??? (1)																
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	ER YTD	Net Pay	YTD Amt	YTD Amt	
REG	40.00	24.81	992.40	560.00	12,280.80	457B	74.43	959.67	-	-	-	-	387.64	Checking (4708	37.63	10,862.52
Sick	-	-	-	24.00	514.80	AFL Post	-	136.50	-	-	-	-	185.54		14.39	185.54
Totals:	40.00		992.40	584.00	12,795.60		74.43	1,096.17					11.52		11.52	122.98
															10.91	140.75
															74.45	836.91

Sorted By: Last, First Name Ascending
 Filtered By: Employee Filter: All Employees

CentrallyHR
 Phone: 540-345-6600



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 Page 1 of 5

City of Canyon Lake (Default)
 31516 Railroad Canyon Rd
 Canyon Lake, CA 92587-9400
 United States

Payroll Register (By Pay Statements)
 Register Alpha Last Name

Payroll: Semi-Monthly Regular 08/15/2022
 Payroll Status: Open

Pay Date: 08/15/2022 (08/01 - 08/15)												
Type: Regular, Category: Regular, Pay Statement #: ??? (1)												
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt
SAL	82.33	-	3,858.75	82.33	3,858.75	PTXPEP	260.47	260.47	288.25	288.25	FIT	118.50
											MEDI	55.95
											SIT:CA	74.37
											SDI:CA	42.45
Totals:							291.27	291.27	291.27	291.27		3,307.01
												3,307.01

Pay Date: 08/15/2022 (08/01 - 08/15)												
Type: Regular, Category: Regular, Pay Statement #: ??? (1)												
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt
HOL	-	-	-	38.00	1,676.62	HLTH	73.49	1,102.35	-	-	FIT	633.55
SAL	-	-	3,904.71	901.63	50,322.13	PTXPEP	263.57	3,659.43	291.68	4,100.76	MEDI	55.55
Sick	-	-	-	46.50	2,000.33		337.06	4,761.78	291.68	4,100.76	SIT:CA	257.10
Vac	-	-	-	05.00	215.09						SDI:CA	42.14
Totals:			3,904.71	991.13	54,214.17		988.34	12,804.79	988.34	12,804.79		2,579.31
												36,647.60

Pay Date: 08/15/2022 (08/01 - 08/15)												
Type: Regular, Category: Regular, Pay Statement #: ??? (1)												
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt
REG	66.50	27.88	1,854.02	529.15	10,770.09	4578	158.92	827.63	-	-	FIT	161.88
Sick	09.50	27.88	264.86	09.50	264.86						MEDI	30.72
Totals:	76.00		2,118.88	538.65	11,034.95		23.30	121.38	23.30	121.38		159.99
							275.53	934.74	275.53	934.74		1,684.43
												8,851.10
												9,272.58

Pay Date: 08/15/2022 (08/01 - 08/15)												
Type: Regular, Category: Regular, Pay Statement #: ??? (1)												
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt
125CO	-	-	100.13	-	1,501.95	CS	120.50	1,807.50	-	-	FIT	202.00
Comp	-	-	-	19.00	529.92	PTXPEP	158.36	2,437.84	175.26	2,746.86	MEDI	35.47
HOL	-	-	-	38.00	1,088.15		278.86	4,245.34	175.26	2,746.86	SIT:CA	76.89
OT	-	-	-	07.50	324.94						SDI:CA	26.91
REG	76.00	30.87	2,346.12	1125.00	32,168.97							341.27
Sick	-	-	-	36.00	1,004.05							5,671.86
Vac	-	-	-	47.50	1,324.78							701.12
Totals:	76.00		2,446.25	1273.00	37,942.76		71.69	1,147.85	71.69	1,147.85		1,826.12
												28,025.56

Pay Date: 08/15/2022 (08/01 - 08/15)												
Type: Regular, Category: Regular, Pay Statement #: ??? (1)												
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt
125CO	-	-	125.00	-	1,875.00	PARS	355.80	5,337.00	355.80	5,337.00	FIT	406.75
BER	-	-	-	09.50	547.41						MEDI	71.69
Totals:							355.80	5,337.00	355.80	5,337.00		6,598.58
												3,743.91
												60,180.27

City of Canyon Lake (Default)
 31516 Railroad Canyon Rd
 Canyon Lake, CA 92587-9400
 United States

Payroll Register (By Pay Statements)
 Register Alpha Last Name

Payroll: Semi-Monthly Regular 08/15/2022
 Payroll Status: Open

Pay Date: 08/15/2022 (08/01 - 08/15) Type: Regular, Category: Regular, Pay Statement #: ??? (1)

Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt
BONUS	-	-	-	-	5,000.00						SIT:CA	311.51	5,026.28		5,026.28
ELECTR	-	75.00	-	-	1,125.00						SDI:CA	54.39	870.77		870.77
HOL	-	-	-	38.00	2,189.60							844.34	13,643.48		13,643.48
SAL	82.33	-	4,744.05	1171.62	67,876.35										
FLOAT	-	-	-	09.50	547.39										
Totals:	82.33		4,944.05	1228.62	79,160.75										

Pay Date: 08/15/2022 (08/01 - 08/15) Type: Regular, Category: Regular, Pay Statement #: ??? (1)

Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt
BER	-	-	18.68	09.50	275.03	AFL Post	18.68	280.20	-	-	FIT	-	1,364.24	977.65	25,848.26
Comp	-	-	74.75	20.50	593.49	PTXPEP	74.75	2,109.57	82.73	2,366.40	MEDI	16.06	453.16		453.16
HOL	-	-	-	38.00	1,137.55				82.73	2,366.40	SIT:CA	8.13	853.89		853.89
REG	45.00	24.61	1,107.45	932.50	26,858.64		93.43	2,389.77			SDI:CA	12.18	343.78		343.78
Sick	-	-	-	44.50	1,288.29										
Vac	-	-	-	38.00	1,100.10										
Totals:	45.00		1,107.45	1083.00	31,253.10										

Pay Date: 08/15/2022 (08/01 - 08/15) Type: Regular, Category: Regular, Pay Statement #: ??? (1)

Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt
125CO	-	157.53	-	-	2,362.95	PTXPEP	26.13	2,169.55	28.92	2,438.14	FIT	-	3,429.87	504.69	26,625.52
HOL	-	-	-	38.00	1,417.87						MEDI	7.90	500.36		500.36
SAL	09.00	43.02	387.18	91.50	26,539.30						SIT:CA	-	1,399.56		1,399.56
Sick	-	-	-	23.00	3,376.97						SDI:CA	5.99	379.55		379.55
Vac	-	-	-	23.00	807.32										
Totals:	09.00		544.71	895.47	34,504.41										

Pay Date: 08/15/2022 (08/01 - 08/15) Type: Regular, Category: Regular, Pay Statement #: ??? (1)

Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt
125CO	-	131.24	-	-	1,968.60	457B	284.72	4,270.80	569.44	8,541.60	FIT	1,618.53	27,088.45	5,552.76	89,749.62
ADMLV	-	-	-	38.00	3,365.66	PTXPEP	562.50	8,015.65	622.50	8,930.01	MEDI	136.43	2,207.07		2,207.07
Auto	-	300.00	-	-	4,500.00		847.22	12,286.45	1,191.94	17,471.61	SIT:CA	653.84	10,735.16		10,735.16
BONUS	-	-	-	-	17,325.00										
ELECTR	-	75.00	-	-	1,125.00										
HOL	-	-	-	38.00	3,605.94										
REG	-	-	-	-	2,083.40										
SAL	-	8,333.33	623.81	623.81	107,322.41										
Sick	-	-	-	25.00	2,372.34										
Totals:															

--More--

Sorted By: Last, First Name Ascending
 Filtered By: Employee Filter: All Employees

CentrallyHR
 Phone: 540-345-6600



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 Page 3 of 5

Payroll Register (By Pay Statements)
Register Alpha Last Name

City of Canyon Lake (Default)
31516 Railroad Canyon Rd
Canyon Lake, CA 92587-9400
United States

Payroll: Semi-Monthly Regular 08/15/2022
Payroll Status: Open

Christopher Mann Default - #111											
Pay Date: 08/15/2022 (08/01 - 08/15)											
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes
Totals:	-	-	8,839.57	724.81	143,668.35						

Rubi Manzano Default - #98											
Pay Date: 08/15/2022 (08/01 - 08/15)											
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes
125CO	-	-	499.58	-	7,493.70	PTXPEP	255.59	3,051.97	282.85	3,419.96	FTT
Comp	-	-	-	28.50	1,135.73						MEDI
HOL	-	-	-	38.00	1,384.63						SIT:CA
REG	-	-	-	939.50	33,337.25						SDI:CA
RETRO	-	-	505.28	-	505.28						
SAL	-	-	3,281.25	57.00	5,552.70						
Sick	-	-	-	70.50	2,531.88						
FLOAT	-	-	-	09.50	378.58						
Vac	-	-	-	11.00	388.30						
Totals:	-	-	4,286.11	1154.00	52,708.05						

Elizabeth Pereda Default - #1031											
Pay Date: 08/15/2022 (08/01 - 08/15)											
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes
REG	85.50	24.61	2,104.16	199.50	4,909.70	HLTH	67.65	67.65	-	-	FTT
						PTXPEP	142.03	331.40	157.18	366.76	MEDI
							209.68	399.05	157.18	366.76	SIT:CA
											SDI:CA
Totals:											

Michael Samuels Default - #1002											
Pay Date: 08/15/2022 (08/01 - 08/15)											
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes
125CO	-	-	125.00	-	1,875.00	PARS	286.64	4,299.60	286.64	4,299.60	FTT
ADMLV	-	-	-	38.00	1,763.96						MEDI
BONUS	-	-	-	-	5,000.00						SIT:CA
ELECTR	-	-	75.00	-	1,125.00						SDI:CA
HOL	-	-	-	38.00	1,763.96						
SAL	82.33	-	3,821.91	1152.63	53,800.73						
Totals:	82.33	-	4,021.91	1228.63	65,328.65						

Ana Sauseda Default - #108											
Pay Date: 08/15/2022 (08/01 - 08/15)											
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes
125CO	-	-	526.62	-	7,899.30	457B	66.00	990.00	66.00	1,782.00	FTT
ADMLV	09.50	60.73	576.94	30.00	1,433.78	PTXCLA	350.00	3,950.19	516.00	5,831.95	MEDI
Totals:											

Sorted By: Last, First Name Ascending
Filtered By: Employee Filter: All Employees



CentrallyHR
Phone: 540-345-6600

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Generated By: Sandra Danko
Page 4 of 5

City of Canyon Lake (Default)
 31516 Railroad Canyon Rd
 Canyon Lake, CA 92587-9400
 United States

Payroll Register (By Pay Statements)
 Register Alpha Last Name

Payroll: Semi-Monthly Regular 08/15/2022
 Payroll Status: Open

Pay Date: 08/15/2022 (08/01 - 08/15)																
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	ER YTD Taxes	Net Pay	YTD Amt	Amt	YTD Amt
HOL	-	-	-	38.00	1,768.18		416.00	4,940.19	582.00	7,613.95	SIT:CA		194.93	1,606.27		1,606.27
SAL	-	4,423.06	851.13	36.00	49,822.58						SDI:CA	61.52	727.24			727.24
Sick	-	-	-	09.50	397.10											
FLOAT	-	-	-	36.00	1,504.75											
Vac	-	-	-	1000.63	1,504.79											
Totals:	09.50	5,526.62	1000.63	64,330.48			416.00	4,940.19	582.00	7,613.95	SDI:CA	61.52	859.21	8,384.65		8,384.65

Pay Date: 08/15/2022 (08/01 - 08/15)																
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	ER YTD Taxes	Net Pay	YTD Amt	Amt	YTD Amt
125CO	-	125.00	-	38.00	1,875.00	PTXPEP	182.81	2,286.27	202.31	2,561.01	FIT		275.32	2,964.84	2,194.15	28,480.72
HOL	-	-	-	38.00	1,055.13						MEDI		41.08	518.28		518.28
SAL	-	2,708.33	929.64	23.50	32,203.01						SIT:CA		108.80	1,102.20		1,102.20
Sick	-	-	-	23.50	612.37						SDI:CA		31.17	393.20		393.20
Totals:	-	2,833.33	991.14	35,745.51			182.81	2,286.27	202.31	2,561.01	FIT	275.32	416.08	2,964.84	2,194.15	28,480.72

Report Total																
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	ER YTD Taxes	Net Pay	YTD Amt	Amt	YTD Amt
125CO	-	2,262.64	-	38.00	33,939.60	4578	714.07	8,438.10	685.44	10,872.47	FIT		6,607.75	91,076.49	43,068.76	551,884.42
ADMLV	57.00	3,581.79	250.00	38.00	14,859.01	AFL Post	32.33	512.25	-	-	MEDI		853.24	11,190.44	-	5,657.05
Auto	-	300.00	-	36.00	4,500.00	CS	120.50	1,807.50	-	-	SIT:CA		2,552.51	35,369.98		
BER	-	-	-	19.00	822.44	HLTH	266.13	2,936.60	-	-	SDI:CA		574.58	8,416.56		
BONUS	-	-	-	-	27,325.00	PARS	642.44	9,636.60	642.44	9,636.60			10,588.08	146,053.47		
ELECTR	-	225.00	-	77.50	2,534.74	PTXCLA	714.58	8,835.57	1,053.50	13,045.21	MEDI		853.24	11,190.44		
Comp	-	-	-	475.00	20,855.77	PTXPEP	2,278.24	28,054.51	2,521.27	31,397.35	SUTA_SC:CA		5.90	113.71		
HOL	-	-	-	11.50	511.75		4,768.29	60,221.13	4,902.65	64,951.63	SUTA:CA		235.81	4,548.04		
OT	-	-	-	-	170,576.47								1,094.95	15,852.19		
REG	467.00	13,090.73	6053.90	38.00	505.28								11,683.03	161,905.66		
RETRO	-	505.28	-	37,278.87	7329.39	451,431.72										
SAL	246.99	916.43	560.50	21,923.83												
Sick	28.00	-	-	38.00	1,528.56											
FLOAT	-	-	-	274.50	9,126.90											
Vac	09.50	-	-	15089.29	763,816.07											
Totals:	808.49	58,425.13	15089.29	763,816.07			4,768.29	60,221.13	4,902.65	64,951.63	SUTA:CA	235.81	1,094.95	15,852.19	11,683.03	161,905.66

Chris Mann
 Chris Mann, City Manager
 Date

City of Canyon Lake (Default)
 31516 Railroad Canyon Rd
 Canyon Lake, CA 92587-9400
 United States

Payroll Register (By Pay Statements)
 Register Alpha Last Name

Payroll: Semi-Monthly Regular 08/31/2022
 Payroll Status: Open

Pay Date: 08/31/2022 (08/16 - 08/31)															
Type: Regular, Category: Regular, Pay Statement #: ??? (1)															
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	YTD Amt	
HOL	-	-	-	19.00	469.88	457B	80.00	720.00	-	-	-	160.51	1,376.68	Check	2,347.54
REG	51.50	27.83	1,433.25	758.00	18,010.67	AFL Post	13.65	109.20	-	-	-	31.57	294.33	Alena Alonzo (8	1,659.98
SICK	06.50	27.83	180.90	41.75	1,002.27	HLTH	21.65	238.15	-	-	-	58.87	463.43	Totals:	15,725.81
FLOAT	-	-	-	09.50	205.49	PTXPEP	148.40	1,386.24	164.23	1,548.20	SDI:CA	23.95	223.29		
Vac	21.00	27.83	584.43	30.50	848.82	Totals:	263.70	2,453.59	164.23	1,548.20		274.90	2,357.73		
Totals:	79.00		2,198.58	858.75	20,537.13										

Pay Date: 08/31/2022 (08/16 - 08/31)															
Type: Regular, Category: Regular, Pay Statement #: ??? (1)															
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	YTD Amt	
125CO	-	-	472.54	-	7,560.64	PTXCLA	364.58	5,249.96	537.50	7,750.76	FIT	685.17	9,257.52	Checking (7318	150.00
ADMLV	-	-	-	144.00	8,295.61						MEDI	82.37	1,197.08	Checking (6836	4,087.67
HOL	-	-	-	38.00	2,163.56						SIT:CA	248.59	3,292.84	Totals:	62,654.36
SAL	-	-	4,322.69	816.63	58,456.45						SDI:CA	62.49	908.16		
Sick	14.00	63.26	885.64	82.50	5,041.89							1,078.62	14,655.60		
Vac	-	-	-	19.00	1,041.77										
Totals:	14.00		5,680.87	1,100.13	82,559.92										

Pay Date: 08/31/2022 (08/16 - 08/31)															
Type: Regular, Category: Regular, Pay Statement #: ??? (1)															
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	YTD Amt	
REG	-	-	300.00	-	1,200.00			No Deductions			FIT	-	-	Checking (1979	292.35
SAL	-	-	-	-	1,200.00						MEDI	4.35	34.80		2,338.80
Totals:	-		300.00	-	2,400.00						SIT:CA	-	-		
											SDI:CA	3.30	26.40		
												7.65	61.20		

Pay Date: 08/31/2022 (08/16 - 08/31)															
Type: Regular, Category: Regular, Pay Statement #: ??? (1)															
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	YTD Amt	
REG	-	-	300.00	-	1,200.00			No Deductions			FIT	3.02	12.08	Checking (0347	289.33
SAL	-	-	-	-	1,200.00						MEDI	4.35	34.80		2,326.72
Totals:	-		300.00	-	2,400.00						SIT:CA	-	-		
											SDI:CA	3.30	26.40		
												10.67	73.28		

Pay Date: 08/31/2022 (08/16 - 08/31)															
Type: Regular, Category: Regular, Pay Statement #: ??? (1)															
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	YTD Amt	
Comp	-	-	-	09.50	275.60	457B	50.00	800.00	50.00	598.87	FIT	244.01	2,893.99	Checking (0780	2,275.99
HOL	-	-	-	38.00	1,134.70	HLTH	103.34	1,653.44	-	-	-	43.87	567.93		29,938.16
--More--															

Sorted By: Last, First Name Ascending
 Filtered By: Employee Filter: All Employees

CentrallyHR
 Phone: 540-345-6600



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Payroll Register (By Pay Statements)
 Register Alpha Last Name

City of Canyon Lake (Default)
 31516 Railroad Canyon Rd
 Canyon Lake, CA 92587-9400
 United States

Payroll: Semi-Monthly Regular 08/31/2022
 Payroll Status: Open

Pay Date: 08/31/2022 (08/16 - 08/31)												
Type: Regular, Category: Regular, Pay Statement #: ??? (1)												
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt
OT	-	-	-	04.00	186.81	PTXPEP	207.83	2,702.35	230.00	3,025.23	SIT:CA	120.63
REG	95.00	32.41	3,078.95	1156.75	34,669.15	Totals:	361.17	5,155.79	280.00	3,624.10	SDI:CA	33.28
Sick	-	-	-	49.75	1,475.57							441.79
Vac	-	-	-	85.50	2,480.36							5,128.24
Totals:	95.00		3,078.95	1343.50	40,222.19							

Pay Date: 08/31/2022 (08/16 - 08/31)												
Type: Regular, Category: Regular, Pay Statement #: ??? (1)												
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt
REG	50.00	24.81	1,240.50	610.00	13,521.30	457B	93.04	1,052.71	-	-	FIT	60.58
Sick	-	-	-	24.00	514.80	AFL Post	-	136.50	-	-	MEDI	17.99
Totals:	50.00		1,240.50	634.00	14,036.10	Totals:	93.04	1,189.21			SIT:CA	17.14
											SDI:CA	13.65
Totals:							109.36					946.27

Pay Date: 08/31/2022 (08/16 - 08/31)												
Type: Regular, Category: Regular, Pay Statement #: ??? (1)												
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt
SAL	82.33	-	3,858.75	164.66	7,717.50	PTXPEP	260.47	520.94	288.25	576.50	FIT	118.50
											MEDI	55.95
											SIT:CA	74.37
											SDI:CA	42.44
Totals:							260.47	520.94	288.25	576.50	FIT	118.50
											MEDI	55.95
											SIT:CA	74.37
											SDI:CA	42.44
Totals:							291.26					582.53

Pay Date: 08/31/2022 (08/16 - 08/31)												
Type: Regular, Category: Regular, Pay Statement #: ??? (1)												
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt
REG	-	-	300.00	-	1,200.00			No Deductions			FIT	-
SAL	-	-	-	-	1,200.00						MEDI	4.35
Totals:			300.00		2,400.00						SIT:CA	34.80
											SDI:CA	26.40
Totals:							7.65					61.20

Pay Date: 08/31/2022 (08/16 - 08/31)												
Type: Regular, Category: Regular, Pay Statement #: ??? (1)												
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt
HOL	-	-	-	38.00	1,676.62	HLTH	73.49	1,175.84	-	-	FIT	633.55
SAL	-	-	3,904.71	901.63	54,226.84	PTXPEP	263.57	3,923.00	291.68	4,392.44	MEDI	55.55
Sick	-	-	-	46.50	2,000.33	Totals:	337.06	5,098.84	291.68	4,392.44	SIT:CA	257.10
Vac	-	-	-	05.00	215.09						SDI:CA	42.14
Totals:			3,904.71	991.13	58,118.88		988.34					13,793.13

Sorted By: Last, First Name Ascending
 Filtered By: Employee Filter: All Employees

CentrallyHR
 Phone: 540-345-6600

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City of Canyon Lake (Default)
31516 Railroad Canyon Rd
Canyon Lake, CA 92587-9400
United States

Payroll Register (By Pay Statements)
Register Alpha Last Name

Payroll: Semi-Monthly Regular 08/31/2022
Payroll Status: Open

Pay Date: 08/31/2022 (08/16 - 08/31)															
Type: Regular, Category: Regular, Pay Statement #: ??? (1)															
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt
REG	95.00	29.35	2,788.25	624.15	13,558.34	457B	225.88	1,053.51	-	-	- FIT	783.56	Check	299.88	421.48
RETRO	-	-	223.44	-	223.44	HLTH	53.03	53.03	-	-	- MEDI	202.89	Bank of Americ	42.90	11,086.60
Sick	-	-	-	09.50	264.86	Totals:	278.91	1,106.54	-	-	- SIT:CA	121.95		121.95	2,235.50
Totals:	95.00	-	3,011.69	633.65	14,046.64		32.55	153.93	-	-	SDI:CA	497.28		497.28	1,432.02

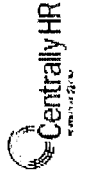
Pay Date: 08/31/2022 (08/16 - 08/31)															
Type: Regular, Category: Regular, Pay Statement #: ??? (1)															
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt
125CO	-	-	100.13	-	1,602.08	CS	120.50	1,928.00	-	-	- FIT	175.33	Checking (4243	-	6,500.00
Comp	-	-	-	19.00	529.92	PTXPEP	142.74	2,580.58	157.96	2,904.82	MEDI	32.11	Savings (0214)	25.00	400.00
HOL	-	-	-	38.00	1,088.15	Totals:	263.24	4,508.58	157.96	2,904.82	SIT:CA	61.11	Savings (5932)	100.00	1,600.00
OT	-	-	-	07.50	324.94		-	-	-	-	SDI:CA	24.36	Checking (4236	1,000.00	3,000.00
REG	68.50	30.87	2,114.60	1193.50	34,283.57		292.91	5,964.77	3798	3798	Totals:	292.91	Checking (3798	533.58	18,184.14
Sick	-	-	-	36.00	1,004.05		-	-	-	-		-		-	-
Vac	-	-	-	47.50	1,324.78		-	-	-	-		-		-	-
Totals:	68.50	-	2,214.73	1341.50	40,157.49		-	-	-	-		-		-	-

Pay Date: 08/31/2022 (08/16 - 08/31)															
Type: Regular, Category: Regular, Pay Statement #: ??? (1)															
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt
125CO	-	-	125.00	-	2,000.00	PARS	355.80	5,692.80	355.80	5,692.80	FIT	406.75	Checking (7428	3,743.92	63,924.19
BER	-	-	-	09.50	547.41		-	-	-	-	MEDI	71.69		-	-
BONUS	-	-	-	-	5,000.00		-	-	-	-	SIT:CA	311.51		5,337.79	
ELECTR	-	-	75.00	-	1,200.00		-	-	-	-	SDI:CA	54.38		925.15	
HOL	-	-	-	38.00	2,189.60		-	-	-	-	Totals:	844.33		14,487.81	
SAL	82.33	-	4,744.05	1253.95	72,620.40		-	-	-	-		-		-	-
FLOAT	-	-	-	09.50	547.39		-	-	-	-		-		-	-
Totals:	82.33	-	4,944.05	1310.95	84,104.80		-	-	-	-		-		-	-

Pay Date: 08/31/2022 (08/16 - 08/31)															
Type: Regular, Category: Regular, Pay Statement #: ??? (1)															
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt
BER	-	-	-	09.50	275.03	AFL Post	18.68	298.88	-	-	- FIT	6.83	Checking (4475	1,079.32	26,927.58
Comp	-	-	-	20.50	593.49	PTXPEP	83.06	2,192.63	91.92	2,458.32	MEDI	17.84		471.00	
HOL	-	-	-	38.00	1,137.55	Totals:	101.74	2,491.51	91.92	2,458.32	SIT:CA	11.23		865.12	
REG	50.00	24.61	1,230.50	982.50	28,089.14		-	-	-	-	SDI:CA	13.54		357.32	
Sick	-	-	-	44.50	1,288.29		-	-	-	-		-		-	-
Vac	-	-	-	38.00	1,100.10		-	-	-	-		-		-	-
Totals:	50.00	-	1,230.50	1133.00	32,483.60		49.44	3,064.51	49.44	3,064.51		-		-	-

Sorted By: Last, First Name Ascending
Filtered By: Employee Filter, All Employees

CentrallyHR
Phone: 540-345-6600



Generated: 08/29/2022 10:35a
Generated By: Sandra Danko
Page 3 of 6

City of Canyon Lake (Default)
 31516 Railroad Canyon Rd
 Canyon Lake, CA 92587-9400
 United States

Payroll Register (By Pay Statements)
 Register Alpha Last Name

Payroll: Semi-Monthly Regular 08/31/2022
 Payroll Status: Open

Pay Date: 08/31/2022 (08/16 - 08/31)																
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	ER YTD Taxes	Net Pay	YTD Amt	YTD Amt	YTD Amt
125CO	-	-	157.53	-	2,520.48	PTXPEP	26.13	2,195.68	28.92	2,467.06	FIT	2,467.06	3,429.87	3,429.87	504.69	27,130.21
HOL	-	-	-	38.00	1,417.87						MEDI	7.90	508.26			
SAL	-	-	-	742.97	26,539.30						SIT:CA	-	1,399.56			
Sick	09.00	43.02	387.18	100.50	3,764.15						SDI:CA	5.99	385.54			
Vac	-	-	-	23.00	807.32											
Totals:	09.00		544.71	904.47	35,049.12								13.89	5,723.23		

Pay Date: 08/31/2022 (08/16 - 08/31)																
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	ER YTD Taxes	Net Pay	YTD Amt	YTD Amt	YTD Amt
125CO	-	-	131.24	-	2,099.84	457B	284.72	4,555.52	569.44	9,111.04	FIT	9,111.04	1,618.53	28,706.98	5,583.55	95,333.17
ADMLV	-	-	-	38.00	3,365.66	PTXPEP	562.50	8,578.15	622.50	9,552.51	MEDI	136.43	2,343.50			
Auto	-	-	300.00	-	4,800.00		847.22	13,133.67	1,191.94	18,663.55	SIT:CA	653.84	11,389.00			
BONUS	-	-	-	-	17,325.00						SDI:CA	-	1,601.60			
ELECTR	-	-	75.00	-	1,200.00											
HOL	-	-	-	38.00	3,605.94											
REG	-	-	-	-	2,083.40											
SAL	-	-	8,333.33	623.81	115,655.74											
Sick	-	-	-	25.00	2,372.34											
Totals:	-		8,839.57	724.81	152,507.92								2,408.80	44,041.08		

Pay Date: 08/31/2022 (08/16 - 08/31)																
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	ER YTD Taxes	Net Pay	YTD Amt	YTD Amt	YTD Amt
125CO	-	-	499.58	-	7,993.28	PTXPEP	221.48	3,273.45	245.11	3,665.07	FIT	3,665.07	345.00	5,072.64	3,009.28	45,194.49
Comp	-	-	-	28.50	1,135.73						MEDI	54.82	819.09			
HOL	-	-	-	38.00	1,384.63						SIT:CA	108.66	1,507.83			
REG	-	-	-	939.50	33,337.25						SDI:CA	41.59	621.38			
RETRO	-	-	-	-	505.28											
SAL	-	-	3,281.25	57.00	8,833.95											
Sick	-	-	-	70.50	2,531.88											
FLOAT	-	-	-	09.50	378.58											
Vac	-	-	-	11.00	388.30											
Totals:	-		3,780.83	1154.00	56,488.88								550.07	8,020.94		

Pay Date: 08/31/2022 (08/16 - 08/31)																
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	ER YTD Taxes	Net Pay	YTD Amt	YTD Amt	YTD Amt
REG	85.50	24.61	2,104.16	285.00	7,013.86	HLTH	67.65	135.30	-	-	FIT	-	102.63	237.51	1,934.68	6,165.30
FLOAT	09.50	24.61	233.80	09.50	233.80	PTXPEP	157.81	489.21	174.65	541.41	MEDI	541.41	32.92	103.13		

--More--

Sorted By: Last, First Name Ascending
 Filtered By: Employee Filter: All Employees

CentrallyHR
 Phone: 540-345-6600



Generated: 08/29/2022 10:35a
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Payroll Register (By Pay Statements)
 Register Alpha Last Name

City of Canyon Lake (Default)
 31516 Railroad Canyon Rd
 Canyon Lake, CA 92587-9400
 United States

Payroll: Semi-Monthly Regular 08/31/2022
 Payroll Status: Open

Elizabeth Pereda Default - #1031											
Pay Date: 08/31/2022 (08/16 - 08/31)						Type: Regular, Category: Regular, Pay Statement #: ??? (1)					
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes
Totals:	95.00		2,337.96	294.50	7,247.66	Totals:	225.46	624.51	174.65	541.41	SIT:CA SDI:CA
											Totals:
							177.82	457.85			

Michael Samuels Default - #1002											
Pay Date: 08/31/2022 (08/16 - 08/31)						Type: Regular, Category: Regular, Pay Statement #: ??? (1)					
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes
125CO	-	-	125.00	-	2,000.00	PARS	286.64	4,586.24	286.64	4,586.24	FIT
ADMLV	09.50	46.42	440.99	47.50	2,204.95						MEDI
BONUS	-	-	-	-	5,000.00						SIT:CA
ELECTR	-	-	75.00	-	1,200.00						SDI:CA
HOL	-	-	-	38.00	1,763.96						
SAL	72.83	-	3,380.92	1,225.46	57,181.65						
Totals:	82.33		4,021.91	1,310.96	69,350.56				1,397.24	21,450.64	

Ana Sauseda Default - #108											
Pay Date: 08/31/2022 (08/16 - 08/31)						Type: Regular, Category: Regular, Pay Statement #: ??? (1)					
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes
125CO	-	-	526.62	-	8,425.92	457B	66.00	1,056.00	66.00	1,848.00	FIT
ADMLV	-	-	-	30.00	1,433.78	PTXCLA	350.00	4,300.19	516.00	6,347.95	MEDI
HOL	-	-	-	38.00	1,768.18		416.00	5,356.19	582.00	8,195.95	SIT:CA
SAL	-	-	3,937.22	851.13	53,759.80						SDI:CA
Sick	17.50	60.73	1,062.78	53.50	2,567.53						
FLOAT	-	-	-	09.50	397.10						
Vac	-	-	-	36.00	1,504.79						
Totals:	17.50		5,526.62	1,018.13	69,857.10				859.21	9,243.86	

Jeremy Smith Default - #109											
Pay Date: 08/31/2022 (08/16 - 08/31)						Type: Regular, Category: Regular, Pay Statement #: ??? (1)					
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes
REG	-	-	300.00	-	1,200.00			No Deductions			FIT
SAL	-	-	-	-	1,200.00				4.35	34.80	MEDI
Totals:	-	-	300.00	-	2,400.00				-	-	SIT:CA
									3.30	26.40	SDI:CA
									7.65	61.20	

Bailey Ward Default - #119											
Pay Date: 08/31/2022 (08/16 - 08/31)						Type: Regular, Category: Regular, Pay Statement #: ??? (1)					
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes
CALISIC	57.00	28.51	1,625.04	57.00	1,625.04	PTXPEP	182.81	2,469.08	202.31	2,763.32	FIT
125CO	-	-	125.00	-	2,000.00						MEDI
--More--									41.08	559.36	

City of Canyon Lake (Default)
 31516 Railroad Canyon Rd
 Canyon Lake, CA 92587-9400
 United States

Payroll Register (By Pay Statements)
 Register Alpha Last Name

Payroll: Semi-Monthly Regular 08/31/2022
 Payroll Status: Open

Bailey Ward Default - #119												
Pay Date: 08/31/2022 (08/16 - 08/31)												
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt
HOL	-	-	-	38.00	1,055.13						SIT:CA	108.80
SAL	-	-	-	929.64	32,203.01						SDI:CA	31.17
Sick	-	-	-	23.50	612.37							424.37
Vac	38.00	28.51	1,083.29	38.00	1,083.29							5,434.89
Totals:	95.00		2,833.33	1086.14	38,578.84						Totals:	456.37

Dale Welty Default - #118												
Pay Date: 08/31/2022 (08/16 - 08/31)												
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt
REG	-	-	300.00	-	1,200.00			No Deductions			FIT	30.00
SAL	-	-	-	-	1,200.00						MEDI	4.35
Totals:	-		300.00	-	2,400.00						SIT:CA	-
											SDI:CA	26.40
Totals:											Totals:	37.65

Report Total												
# of EE's - 22 / # of Statements - 22												
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt
CALISICK	57.00	1,625.04	57.00	1,625.04	457B	799.64	9,237.74	685.44	11,557.91	FIT	6,757.71	98,053.26
125CO	-	2,262.64	-	36,202.24	AFL Post	32.33	544.58	-	-	MEDI	886.15	12,228.84
ADMLV	09.50	440.99	259.50	15,300.00	CS	120.50	1,928.00	-	-	SIT:CA	2,590.27	37,960.25
Auto	-	300.00	-	4,800.00	HLTH	319.16	3,255.76	-	-	SDI:CA	568.77	9,100.83
BER	-	-	19.00	822.44	PARS	642.44	10,279.04	642.44	10,279.04			157,343.18
BONUS	-	-	-	27,325.00	PTXCLA	714.58	9,550.15	1,053.50	14,098.71	MEDI	886.15	12,228.84
ELECTR	-	225.00	-	3,600.00	PTXPEP	2,256.80	30,311.31	2,497.53	33,894.88	SUTA_SC:CA	6.80	131.01
Comp	-	-	77.50	2,534.74	Totals:	4,885.45	65,106.58	4,878.91	69,830.54	ER Totals:	11,967.82	174,943.04
HOL	-	-	475.00	20,855.77						All Totals:	11,967.82	174,943.04
OT	-	-	11.50	511.75								
REG	495.50	15,490.21	6549.40	190,566.68								
RETRO	-	223.44	-	728.72								
SAL	237.49	35,762.92	7566.88	493,194.64								
Sick	47.00	2,516.50	607.50	24,440.33								
FLOAT	09.50	233.80	47.50	1,762.36								
Vac	59.00	1,667.72	333.50	10,794.62								
Totals:	914.99		60,748.26	16004.28	835,064.33							

Chris Mann
 8-31-22
 Date

Chris Mann, City Manager

CentrallyHR
 Phone: 540-345-6600

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City of Canyon Lake (Default)
 31516 Railroad Canyon Rd
 Canyon Lake, CA 92587-9400
 United States

Payroll Register (By Pay Statements)
 Register Alpha Last Name

Payroll: Bi-Weekly Regular 07/08/2022
 Payroll Status: Open

Christopher Bratt Default - #1009 Pay Date: 07/08/2022 (06/19 - 07/02) Type: Regular, Category: Regular, Pay Statement #: ??? (1)

Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt	
125CO	-	115.38	-	-	1,499.94	457B	125.00	1,625.00	-	-	- FIT	485.85	4,940.03	Checking (5177)	2,713.74	36,566.02
ADJ	-	-	-	-	97.52	HLTH	2.06	18.54	-	-	- MEDI	55.18	712.02			
BONUS	-	-	-	-	5,000.00	MISC	-	6.18	-	-	- SIT:CA	213.35	2,498.97			
FLSA	03.00	19.74	59.23	39.00	767.71	PARS	170.28	2,215.94	170.28	2,215.94	SDI:CA	41.85	540.15			
OT	48.00	29.61	1,421.49	396.10	11,717.13		297.34	3,865.66	170.28	2,215.94		796.23	8,691.17			
REG	88.00	19.74	1,737.38	1491.00	29,132.44											
Sick	-	-	-	21.00	414.54											
Vac	24.00	19.74	473.83	25.00	493.57											
Totals:	163.00		3,807.31	1972.10	49,122.85											

Nathaniel Garcia Default - #1011 Pay Date: 07/08/2022 (06/19 - 07/02) Type: Regular, Category: Regular, Pay Statement #: ??? (1)

Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt	
DL4850	-	-	-	48.00	947.52	457B	41.21	370.79	-	-	- FIT	596.68	6,771.72	Checking (2858)	3,007.91	31,703.03
125CO	-	115.38	-	-	1,499.94	AFL Post	46.53	604.89	-	-	- MEDI	61.43	637.88			
ADJ	-	-	-	-	138.92	PARS	170.28	2,217.56	170.28	2,217.56	SIT:CA	266.06	2,150.34			
BONUS	-	-	-	-	5,000.00		258.02	3,193.24	170.28	2,217.56	SDI:CA	46.61	483.92			
FLSA	03.00	19.74	59.23	39.00	767.71							970.78	10,043.86			
OT	62.50	29.61	1,850.90	255.50	7,512.76											
REG	112.00	19.74	2,211.20	1488.00	29,073.28											
Totals:	177.50		4,236.71	1830.50	44,940.13											

Brennain Gorter Default - #1005 Pay Date: 07/08/2022 (06/19 - 07/02) Type: Regular, Category: Regular, Pay Statement #: ??? (1)

Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt	
125CO	-	-	-	-	500.00	HLTH	-	65.04	-	-	- FIT	555.82	8,281.89	Checking (7031)	2,894.64	43,313.25
ADJ	-	-	-	-	144.04	PARS	216.26	2,813.89	216.26	2,813.89	MEDI	58.10	862.47			
BONUS	-	-	-	-	5,000.00		216.26	2,878.93	216.26	2,813.89	SIT:CA	238.14	3,556.21			
FLSA	03.00	25.07	75.22	39.00	974.98							44.09	654.30			
OT	24.00	34.28	822.72	394.50	14,368.66							896.15	13,354.87			
OT	08.00	37.61	300.88													
REG	112.00	25.07	2,808.23	1536.00	38,559.37											
Totals:	147.00		4,007.05	1969.50	59,547.05											

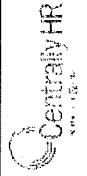
Matthew Green Default - #1010 Pay Date: 07/08/2022 (06/19 - 07/02) Type: Regular, Category: Regular, Pay Statement #: ??? (1)

Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt	
DL4850	-	-	-	169.50	3,652.32	HLTH	310.41	3,533.45	-	-	- FIT	741.93	5,897.57	Checking (0717)	3,396.59	38,082.63
125CO	-	-	-	-	500.00	PARS	196.65	2,520.88	196.65	2,520.88	MEDI	69.22	673.65			
ADJ	-	-	-	-	94.20		507.06	6,054.33	196.65	2,520.88	SIT:CA	317.08	2,426.14			

--More--

Sorted By: Last, First Name Ascending
 Filtered By: Employee Filter: All Employees

CentrallyHR
 Phone: 540-345-6600



Generated: 07/06/2022 10:08a
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 Page 1 of 3

Payroll Register (By Pay Statements)
 Register Alpha Last Name

City of Canyon Lake (Default)
 31516 Railroad Canyon Rd
 Canyon Lake, CA 92587-9400
 United States

Payroll: Bi-Weekly Regular 07/08/2022
 Payroll Status: Open

Matthew Green Default - #1010 Pay Date: 07/08/2022 (06/19 - 07/02) Type: Regular, Category: Regular, Pay Statement #: ??? (1)

Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt	YTD Amt
BONUS	-	-	-	-	5,000.00						SDI:CA	511.06		52.52	511.06	
FLSA	03.00	22.80	68.40	39.00	874.38									1,180.75	9,508.42	
OT	72.00	34.20	2,462.40	390.50	13,173.57											
REG	112.00	22.80	2,553.60	1,366.50	30,350.91											
Totals:	187.00		5,084.40	1,965.50	53,645.38											

Ryan Moore Default - #1015 Pay Date: 07/08/2022 (06/19 - 07/02) Type: Regular, Category: Regular, Pay Statement #: ??? (1)

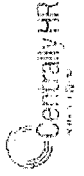
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt	YTD Amt
DL4850	-	-	-	09.50	206.82			No Deductions			FIT	1,016.04	Checking (7953)	201.53	19,037.02	
ADJ	-	-	-	-	59.62						MEDI	306.20		3.00	306.20	
BONUS	-	-	-	-	5,000.00						SIT:CA	732.41		-	732.41	
FLSA	-	-	-	09.00	189.85						SDI:CA	232.29		2.29	232.29	
REG	09.50	21.77	206.82	772.25	15,835.01									5.29	2,286.94	
Sick	-	-	-	01.50	32.66											
Totals:	09.50		206.82	792.25	21,323.96											

Damon Myers Default - #1030 Pay Date: 07/08/2022 (06/19 - 07/02) Type: Regular, Category: Regular, Pay Statement #: ??? (1)

Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt	YTD Amt
OT	02.00	39.90	79.80	02.00	79.80	PARS	159.60	159.60	159.60	159.60	FIT	68.05	68.05	1,894.81	1,894.81	
REG	80.00	26.60	2,128.00	80.00	2,128.00						MEDI	32.01	32.01			
Totals:	82.00		2,207.80	82.00	2,207.80									29.04	24.29	153.39

Timothy O'Marra Default - #1006 Pay Date: 07/08/2022 (06/19 - 07/02) Type: Regular, Category: Regular, Pay Statement #: ??? (1)

Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt	YTD Amt
125CO	-	-	-	-	500.00	CS	212.66	1,488.62	-	-	FIT	255.60	7,062.32	2,322.31	45,294.59	
ADJ	-	-	-	-	234.39	HLTH	129.22	1,540.36	-	-	MEDI	46.04	878.89			
BONUS	-	-	-	-	5,000.00	PARS	238.48	2,973.20	238.48	2,973.20	SIT:CA	64.97	2,248.60			
FLSA	03.00	27.65	82.95	39.00	1,045.36									34.90	666.74	
OT	03.00	41.48	124.43	411.00	15,184.59									401.51	10,856.55	
REG	112.00	27.65	3,096.80	1,491.00	39,525.38											
Vac	-	-	-	24.00	663.60											
Totals:	118.00		3,304.18	1,965.00	62,153.32											



Payroll Register (By Pay Statements)
 Register Alpha Last Name

Pay Date: 07/08/2022 (06/19 - 07/02)															
Type: Regular, Category: Regular, Pay Statement #: ??? (1)															
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt
125CO	-	-	115.38	-	692.28	PARS	196.65	1,180.08	196.65	1,180.08	FIT	4,485.82	Checking (0482)	518.04	16,945.61
BONUS	-	-	-	-	5,000.00						FICA	-		-	-
FLSA	03.00	22.80	68.40	18.00	410.46						MEDI	355.35		51.59	355.35
OT	24.00	34.20	820.80	24.00	820.80						SIT:CA	1,270.94		192.21	1,270.94
REG	112.00	22.80	2,553.60	772.00	17,583.84						SDI:CA	269.58		44.65	269.58
Totals:	139.00		3,558.18	814.00	24,507.38							806.49		806.49	6,381.69

Pay Date: 07/08/2022 (06/19 - 07/02)															
Type: Regular, Category: Regular, Pay Statement #: ??? (1)															
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt
125CO	-	-	-	-	500.00	HLTH	-	65.04	-	-	FIT	7,354.87	Checking (4024)	341.98	40,761.13
ADJ	-	-	-	-	138.03	PARS	216.35	2,814.61	216.35	2,814.61	MEDI	804.79		44.01	804.79
BONUS	-	-	-	-	5,000.00						SIT:CA	3,157.60		142.64	3,157.60
FLSA	03.00	25.08	75.25	39.00	975.37						SDI:CA	610.54		33.38	610.54
OT	04.00	37.63	150.50	282.00	10,440.97							11,927.80		562.01	11,927.80
REG	112.00	25.08	2,809.39	1536.00	38,514.21										
Totals:	119.00		3,035.14	1857.00	55,568.58							562.01		562.01	11,927.80

Report Total															
# of EE's - 9 / # of Statements - 9															
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt
DL4850	-	-	-	227.00	4,806.66	457B	166.21	1,995.79	-	-	FIT	45,878.31	Direct Deposit	3,563.95	21,243.35
125CO	-	-	346.14	-	5,692.16	AFL Post	46.53	604.89	-	-	FICA	-		-	-
ADJ	-	-	-	-	906.72	CS	212.66	1,488.62	-	-	MEDI	5,263.26		420.58	5,263.26
BONUS	-	-	-	-	40,000.00	HLTH	441.69	5,222.43	-	-	SIT:CA	18,070.25		1,463.49	18,070.25
FLSA	21.00	-	488.68	261.00	6,005.82	MISC	-	6.18	-	-	SDI:CA	3,992.87		324.58	3,992.87
OT	247.50	-	8,033.92	2155.60	73,298.28	PARS	1,564.55	16,895.76	1,564.55	16,895.76		73,204.69		5,772.60	73,204.69
REG	849.50	-	20,105.02	10532.75	240,702.44		2,431.64	26,213.67	1,564.55	16,895.76	MEDI	5,263.26		420.58	5,263.26
Sick	-	-	-	22.50	447.20						SUTA_SC:CA	58.20		2.21	58.20
Vac	24.00	-	473.83	49.00	1,157.17						SUTA:CA	2,328.32		88.31	2,328.32
Totals:	1142.00		29,447.59	13247.85	373,016.45		511.10	7,649.78	511.10	7,649.78	All Totals:	80,854.47		6,283.70	80,854.47

Chris Mann
Chris Mann, City Manager
 Date 8-31-22

City of Canyon Lake (Default)
 31516 Railroad Canyon Rd
 Canyon Lake, CA 92587-9400
 United States

Payroll Register (By Pay Statements) Register Alpha Last Name

Payroll: Bi-Weekly Regular 07/22/2022
 Payroll Status: Open

Pay Dates: 07/22/2022 (07/03 - 07/16)												
Type: Regular, Category: Regular, Pay Statement #: ??? (1)												
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt
125CO	-	-	115.38	-	1,615.32	457B	125.00	1,750.00	-	-	- FIT	572.25
ADJ	-	-	-	-	97.52	HLTH	2.06	20.60	-	-	- MEDI	65.48
BONUS	-	-	-	-	5,000.00	MISC	-	6.18	-	-	- SIT:CA	286.05
FLSA	03.00	19.74	59.23	42.00	826.94	PARS	170.28	2,386.22	170.28	2,386.22	SDI:CA	49.67
OT	72.00	29.61	2,132.23	468.10	13,849.36		297.34	4,163.00	170.28	2,386.22		973.45
REG	112.00	19.74	2,211.20	1603.00	31,343.64							589.82
Sick	-	-	-	21.00	414.54							
Vac	-	-	-	25.00	493.57							
Totals:	187.00		4,518.04	2159.10	53,640.89							9,664.62

Pay Dates: 07/22/2022 (07/03 - 07/16)												
Type: Regular, Category: Regular, Pay Statement #: ??? (1)												
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt
DL4850	-	-	-	48.00	947.52	457B	26.22	397.01	-	-	- FIT	415.40
125CO	-	-	115.38	-	1,615.32	AFL Post	46.53	651.42	-	-	- MEDI	39.69
ADJ	-	-	-	-	138.92	PARS	196.65	2,414.21	196.65	2,414.21	SIT:CA	111.86
BONUS	-	-	-	-	5,000.00		269.40	3,462.64	196.65	2,414.21	SDI:CA	30.11
FLSA	03.00	22.80	68.40	42.00	836.11							514.03
OT	-	-	-	255.50	7,512.76							597.06
REG	112.00	22.80	2,553.60	1600.00	31,626.88							1,870.92
Totals:	115.00		2,737.38	1945.50	47,677.51							10,640.92

Pay Dates: 07/22/2022 (07/03 - 07/16)												
Type: Regular, Category: Regular, Pay Statement #: ??? (1)												
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt
125CO	-	-	-	-	500.00	HLTH	-	65.04	-	-	- FIT	573.40
ADJ	-	-	-	-	144.04	PARS	216.26	3,030.15	216.26	3,030.15	MEDI	59.26
BONUS	-	-	-	-	5,000.00		216.26	3,095.19	216.26	3,030.15	SIT:CA	246.32
FLSA	03.00	25.07	75.22	42.00	1,050.20						SDI:CA	44.96
OT	32.00	37.61	1,203.53	426.50	15,572.19							923.94
REG	112.00	25.07	2,808.23	1648.00	41,367.60							2,946.78
Totals:	147.00		4,086.98	2116.50	63,634.03							46,260.03

Pay Dates: 07/22/2022 (07/03 - 07/16)												
Type: Regular, Category: Regular, Pay Statement #: ??? (1)												
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt
DL4850	-	-	-	169.50	3,652.32	HLTH	310.41	3,843.86	-	-	- FIT	375.23
125CO	-	-	-	-	500.00	PARS	196.65	2,717.53	196.65	2,717.53	MEDI	45.92
ADJ	-	-	-	-	94.20		507.06	6,561.39	196.65	2,717.53	SIT:CA	152.64
BONUS	-	-	-	-	5,000.00						SDI:CA	34.83
Totals:	169.50		3,652.32	169.50	9,046.52							6,272.80

City of Canyon Lake (Default)
 31516 Railroad Canyon Rd
 Canyon Lake, CA 92587-9400
 United States

Payroll Register (By Pay Statements)
 Register Alpha Last Name

Payroll: Bi-Weekly Regular 07/22/2022
 Payroll Status: Open

Matthew Green Default - #1010 Pay Date: 07/22/2022 (07/03 - 07/16) Type: Regular, Category: Regular, Pay Statement #: ??? (1)

Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt
FLSA	03.00	22.80	68.40	42.00	942.78							608.62	10,117.04		
OT	25.00	34.20	855.00	415.50	14,028.57										
REG	112.00	22.80	2,553.60	1478.50	32,904.51										
Totals:	140.00		3,477.00	2105.50	57,122.38										

Ryan Moore Default - #1015 Pay Date: 07/22/2022 (07/03 - 07/16) Type: Regular, Category: Regular, Pay Statement #: ??? (1)

Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt
DL4850	-	-	-	09.50	206.82		No Deductions				FIT	1,016.04	392.48	392.48	19,429.50
ADJ	-	-	-	-	59.62						MEDI	312.04			
BONUS	-	-	-	-	5,000.00						SIT:CA	732.41			
FLSA	-	-	-	09.00	189.85						SDI:CA	236.72			
REG	18.50	21.77	402.75	790.75	16,237.76							10.27	2,297.21		
Sick	-	-	-	01.50	32.66										
Totals:	18.50		402.75	810.75	21,726.71										

Damon Myers Default - #1030 Pay Date: 07/22/2022 (07/03 - 07/16) Type: Regular, Category: Regular, Pay Statement #: ??? (1)

Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt
FLSA	03.00	19.74	59.22	03.00	59.22	PARS	170.26	329.86	170.26	329.86	FIT	186.79	254.84	2,628.07	4,522.88
OT	29.50	29.61	873.50	31.50	953.30						MEDI	45.58	77.59		
REG	112.00	19.74	2,210.88	192.00	4,338.88						SIT:CA	78.32	107.36		
Totals:	144.50		3,143.60	226.50	5,351.40						SDI:CA	34.58	58.87		
												345.27	498.66		

Timothy O'Marra Default - #1006 Pay Date: 07/22/2022 (07/03 - 07/16) Type: Regular, Category: Regular, Pay Statement #: ??? (1)

Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt
125CO	-	-	-	-	500.00	CS	212.66	1,701.28	-	-	FIT	292.10	7,354.42	2,436.08	47,730.67
ADJ	-	-	-	-	234.39	HLTH	129.22	1,669.58	-	-	MEDI	48.44	927.33		
BONUS	-	-	-	-	5,000.00	PARS	238.48	3,211.68	238.48	3,211.68	SIT:CA	76.35	2,324.95		
FLSA	03.00	27.65	82.95	42.00	1,128.31		580.36	6,582.54	238.48	3,211.68	SDI:CA	36.75	703.49		
OT	07.00	41.48	290.33	418.00	15,474.92							453.64	11,310.19		
REG	112.00	27.65	3,096.80	1603.00	42,622.18										
Vac	-	-	-	24.00	663.60										
Totals:	122.00		3,470.08	2087.00	65,623.40										

Humberto Sanchez Default - #1004 Pay Date: 07/22/2022 (07/03 - 07/16) Type: Regular, Category: Regular, Pay Statement #: ??? (1)

Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt
125CO	-	-	-	-	807.66	PARS	196.65	1,376.73	196.65	1,376.73	FIT	419.54	4,905.36	1,902.07	18,847.68
--More--															

Sorted By: Last, First Name Ascending
 Filtered By: Employee Filter: All Employees

CentrallyHR
 Phone: 540-345-6600



Generated: 07/20/2022 08:51a
 Generated By: Sandra Danko
 Page 2 of 3

Payroll Register (By Pay Statements)
Register Alpha Last Name

Payroll: Bi-Weekly Regular 07/22/2022
Payroll Status: Open

Pay Dates: 07/22/2022 (07/03 - 07/16)															
Type: Regular, Category: Regular, Pay Statement #: ??? (1)															
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt
BONUS	-	-	-	-	5,000.00						FICA	-	-	-	-
FLSA	03.00	22.80	68.40	21.00	478.86						MEDI	39.69	395.04	39.69	395.04
OT	-	-	-	24.00	820.80						SIT:CA	149.32	1,420.26	149.32	1,420.26
REG	112.00	22.80	2,553.60	884.00	20,137.44						SDI:CA	30.11	299.69	30.11	299.69
Totals:	115.00		2,737.38	929.00	27,244.76							638.66	7,020.35	638.66	7,020.35

Pay Dates: 07/22/2022 (07/03 - 07/16)															
Type: Regular, Category: Regular, Pay Statement #: ??? (1)															
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt
125CO	-	-	-	-	500.00	HLTH	-	65.04	-	-	FIT	507.21	7,862.08	507.21	7,862.08
ADJ	-	-	-	-	138.03	PARS	216.26	3,030.87	216.26	3,030.87	MEDI	54.90	859.69	54.90	859.69
BONUS	-	-	-	-	5,000.00						SIT:CA	219.47	3,377.07	219.47	3,377.07
FLSA	03.00	25.07	75.22	42.00	1,050.59						SDI:CA	41.65	652.19	41.65	652.19
OT	24.00	37.61	902.65	306.00	11,343.62										
REG	112.00	25.07	2,808.23	1648.00	41,322.44										
Totals:	139.00		3,786.10	1996.00	59,354.68							823.23	12,751.03	823.23	12,751.03

Report Total																
# of EE's - 9 / # of Statements - 9																
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt	
DL4850	-	-	-	227.00	4,806.66	457B	151.22	2,147.01	-	-	FIT	3,341.92	49,220.23	3,341.92	49,220.23	
125CO	-	-	346.14	-	6,038.30	AFL Post	46.53	651.42	-	-	FICA	-	-	-	-	
ADJ	-	-	-	-	906.72	CS	212.66	1,701.28	-	-	MEDI	404.80	5,668.06	404.80	5,668.06	
BONUS	-	-	-	-	40,000.00	HLTH	441.69	5,664.12	-	-	SIT:CA	1,320.33	19,390.58	1,320.33	19,390.58	
FLSA	24.00	-	557.04	285.00	6,562.86	MISC	-	6.18	-	-	SDI:CA	307.09	4,299.96	307.09	4,299.96	
OT	189.50	-	6,257.24	2345.10	79,555.52	PARS	1,601.49	18,497.25	1,601.49	18,497.25		5,374.14	78,578.83	5,374.14	78,578.83	
REG	914.50	-	21,198.89	11447.25	261,901.33							404.80	5,668.06	404.80	5,668.06	
Sick	-	-	-	22.50	447.20							3.14	61.34	3.14	61.34	
Vac	-	-	-	49.00	1,157.17							125.74	2,454.06	125.74	2,454.06	
Totals:	1128.00		28,359.31	14375.85	401,375.76							533.68	8,183.46	533.68	8,183.46	
All Totals:													5,907.82	86,762.29	5,907.82	86,762.29

Chris Mann
Chris Mann, City Manager
8-31-22
Date

Payroll Register (By Pay Statements)
Register Alpha Last Name

City of Canyon Lake (Default)
 31516 Railroad Canyon Rd
 Canyon Lake, CA 92587-9400
 United States

Payroll: Bi-Weekly Regular 08/05/2022
 Payroll Status: Open

Christopher Bratt Default - #1009											
Pay Dates: 08/05/2022 (07/17 - 07/30)											
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes
125CO	-	-	115.38	-	1,730.70	457B	125.00	1,875.00	-	-	- FIT
ADJ	-	-	-	-	97.52	HLTH	2.06	22.66	-	-	- MEDI
BONUS	-	-	-	-	5,000.00	MISC	-	6.18	-	-	- SIT:CA
FLSA	03.00	19.74	59.23	45.00	886.17	PARS	170.28	2,556.50	170.28	2,556.50	SDI:CA
OT	27.00	29.61	799.59	495.10	14,648.95		297.34	4,460.34	170.28	2,556.50	
REG	112.00	19.74	2,211.20	1715.00	33,554.84						
Sick	-	-	-	21.00	414.54						
Vac	-	-	-	25.00	493.57						
Totals:	142.00		3,185.40	2301.10	56,826.29						

Type: Regular, Category: Regular, Pay Statement #: ??? (1)				
Amt	YTD Amt	Net Pay	Amt	YTD Amt
411.22	5,923.50	Checking (5177)	2,245.94	42,059.21
46.16	823.66			
149.72	2,934.74			
35.02	624.84			
642.12	10,306.74			

Nathaniel Garcia Default - #1011											
Pay Dates: 08/05/2022 (07/17 - 07/30)											
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes
DL4850	-	-	-	48.00	947.52	457B	27.25	424.26	-	-	- FIT
125CO	-	-	115.38	-	1,730.70	AFL Post	46.53	697.95	-	-	- MEDI
ADJ	-	-	-	-	138.92	PARS	196.65	2,610.86	196.65	2,610.86	SIT:CA
BONUS	-	-	-	-	5,000.00		270.43	3,733.07	196.65	2,610.86	SDI:CA
FLSA	03.00	22.80	68.40	45.00	904.51						
OT	03.00	34.20	102.60	258.50	7,615.36						
REG	112.00	22.80	2,553.60	1712.00	34,180.48						
Totals:	118.00		2,839.98	2063.50	50,517.49						

Type: Regular, Category: Regular, Pay Statement #: ??? (1)				
Amt	YTD Amt	Net Pay	Amt	YTD Amt
427.58	7,614.70	Checking (2858)	1,947.65	35,521.60
41.18	718.75			
121.90	2,384.10			
31.24	545.27			
621.90	11,262.82			

Brennain Gorter Default - #1005											
Pay Dates: 08/05/2022 (07/17 - 07/30)											
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes
125CO	-	-	-	-	500.00	HLTH	-	65.04	-	-	- FIT
ADJ	-	-	-	-	144.04	PARS	216.26	3,246.41	216.26	3,246.41	MEDI
BONUS	-	-	-	-	5,000.00		216.26	3,311.45	216.26	3,246.41	SIT:CA
FLSA	03.00	25.07	75.22	45.00	1,125.42						SDI:CA
OT	24.00	34.28	822.78	454.00	16,526.61						
OT	03.50	37.61	131.64								
REG	112.00	25.07	2,808.23	1760.00	44,175.83						
Totals:	142.50		3,837.87	2259.00	67,471.90						

Type: Regular, Category: Regular, Pay Statement #: ??? (1)				
Amt	YTD Amt	Net Pay	Amt	YTD Amt
518.60	9,373.89	Checking (7031)	2,784.31	49,044.34
55.65	977.38			
220.83	4,023.36			
42.22	741.48			
837.30	15,116.11			

Matthew Green Default - #1010											
Pay Dates: 08/05/2022 (07/17 - 07/30)											
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes
DL4850	-	-	-	169.50	3,652.32	HLTH	310.41	4,154.27	-	-	- FIT
125CO	-	-	-	-	500.00	PARS	196.65	2,914.18	196.65	2,914.18	MEDI
ADJ	-	-	-	-	94.20		507.06	7,068.45	196.65	2,914.18	SIT:CA
Totals:											

Type: Regular, Category: Regular, Pay Statement #: ??? (1)				
Amt	YTD Amt	Net Pay	Amt	YTD Amt
187.13	6,459.93	Checking (0717)	1,797.62	42,241.57
33.52	753.09			
71.24	2,650.02			

City of Canyon Lake (Default)
 31516 Railroad Canyon Rd
 Canyon Lake, CA 92587-9400
 United States

Payroll Register (By Pay Statements)
 Register Alpha Last Name

Payroll: Bi-Weekly Regular 08/05/2022
 Payroll Status: Open

Matthew Green Default - #1010												
Pay Date: 08/05/2022 (07/17 - 07/30)												
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt
BONUS	-	-	-	-	5,000.00						SDI:CA	571.32
FLSA	03.00	22.80	68.40	45.00	1,011.18							25.43
OT	-	-	-	415.50	14,028.57							317.32
REG	112.00	22.80	2,553.60	1590.50	35,458.11							10,434.36
Totals:	115.00		2,622.00	2220.50	59,744.38							

Ryan Moore Default - #1015												
Pay Date: 08/05/2022 (07/17 - 07/30)												
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt
DL4850	-	-	-	09.50	206.82			No Deductions			FIT	1,016.04
ADJ	-	-	-	-	59.62						MEDI	319.62
BONUS	-	-	-	-	5,000.00						SIT:CA	732.41
FLSA	-	-	-	09.00	189.85						SDI:CA	242.47
REG	24.00	21.77	522.48	814.75	16,760.24							509.15
Sick	-	-	-	01.50	32.66							19,938.65
Totals:	24.00		522.48	834.75	22,249.19							

Damon Myers Default - #1030												
Pay Date: 08/05/2022 (07/17 - 07/30)												
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt
DL4850	19.00	19.74	375.06	19.00	375.06	PARS	170.26	500.12	170.26	500.12	FIT	284.08
FLSA	03.00	19.74	59.22	06.00	118.44						MEDI	105.07
OT	-	-	-	31.50	953.30						SIT:CA	129.28
REG	93.00	19.74	1,835.82	285.00	6,174.70						SDI:CA	79.71
Totals:	115.00		2,270.10	341.50	7,621.50							2,000.36

Timothy O'Marra Default - #1006												
Pay Date: 08/05/2022 (07/17 - 07/30)												
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt
125CO	-	-	-	-	500.00	CS	212.66	1,913.94	-	-	FIT	436.60
ADJ	-	-	-	-	234.39	HLTH	129.22	1,798.80	-	-	MEDI	985.30
BONUS	-	-	-	-	5,000.00	PARS	238.48	3,450.16	238.48	3,450.16	SIT:CA	136.80
FLSA	03.00	27.65	82.95	45.00	1,211.26		580.36	7,162.90	238.48	3,450.16	SDI:CA	43.98
OT	24.00	34.28	822.72	445.00	16,422.08							675.35
OT	03.00	41.48	124.44									11,985.54
REG	112.00	27.65	3,096.80	1715.00	45,718.98							2,871.20
Vac	-	-	-	24.00	663.60							50,601.87
Totals:	142.00		4,126.91	2229.00	69,750.31							



City of Canyon Lake (Default)
 31516 Railroad Canyon Rd
 Canyon Lake, CA 92587-9400
 United States

Payroll Register (By Pay Statements)
 Register Alpha Last Name

Payroll: Bi-Weekly Regular 08/05/2022
 Payroll Status: Open

Pay Date: 08/05/2022 (07/17 - 07/30)											
Type: Regular, Category: Regular, Pay Statement #: ??? (1)											
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes
125CO	-	-	115.38	-	923.04	PARS	196.65	1,573.38	196.65	1,573.38	FIT
BONUS	-	-	-	-	5,000.00						FICA
FLSA	03.00	22.80	68.40	24.00	547.26						MEDI
OT	-	-	-	24.00	820.80						SIT:CA
REG	112.00	22.80	2,553.60	996.00	22,691.04						SDI:CA
Totals:	115.00		2,737.38	1044.00	29,982.14						
							638.66		7,659.01		

Pay Date: 08/05/2022 (07/17 - 07/30)											
Type: Regular, Category: Regular, Pay Statement #: ??? (1)											
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes
125CO	-	-	-	-	500.00	HLTH	-	65.04	-	-	FIT
ADJ	-	-	-	-	138.03						
BONUS	-	-	-	-	5,000.00	PARS	216.35	3,247.22	216.35	3,247.22	MEDI
FLSA	03.00	25.08	75.25	45.00	1,125.84						SIT:CA
OT	19.00	31.10	590.81	325.00	11,934.43						SDI:CA
REG	112.00	25.08	2,809.39	1760.00	44,131.83						
Totals:	134.00		3,475.45	2130.00	62,830.13						
							715.15		13,466.18		
							438.85		8,300.93		
							50.39		910.08		
							187.68		3,564.75		
							38.23		690.42		
							2,543.95		46,051.69		

Report Total											
# of EE's - 9 / # of Statements - 9											
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes
DL4850	19.00	-	375.06	246.00	5,181.72	457B	152.25	2,299.26	-	-	FIT
125CO	-	-	346.14	-	6,384.44	AFL Post	46.53	697.95	-	-	FICA
ADJ	-	-	-	-	906.72	CS	212.66	1,913.94	-	-	MEDI
BONUS	-	-	-	-	40,000.00	HLTH	441.69	6,105.81	-	-	SIT:CA
FLSA	24.00	-	557.07	309.00	7,119.93	MISC	-	6.18	-	-	SDI:CA
OT	103.50	-	3,394.58	2448.60	82,950.10	PARS	1,601.58	20,098.83	1,601.58	20,098.83	
REG	901.00	-	20,944.72	12348.25	282,846.05						
Sick	-	-	-	22.50	447.20						
Vac	-	-	-	49.00	1,157.17						
Totals:	1047.50		25,617.57	15423.35	426,993.33						
							2,868.76		52,088.99		
							18,602.25		312,731.92		
							359.62		6,027.68		
							1,059.41		20,449.99		
							272.82		4,572.78		
							4,560.61		83,139.44		
							359.62		6,027.68		
							1.65		62.99		
							65.94		2,520.00		
							427.21		8,610.67		
							4,987.82		91,750.11		

Chris Mann, City Manager
 8-31-22 Date



CentrallyHR
 Phone: 540-345-6600

Sorted By: Last, First Name Ascending
 Filtered By: Employee Filter: All Employees

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 Page 3 of 3

Payroll Register (By Pay Statements)
Register Alpha Last Name

City of Canyon Lake (Default)
 31516 Railroad Canyon Rd
 Canyon Lake, CA 92587-9400
 United States

Payroll: Bi-Weekly Regular 08/19/2022
 Payroll Status: Open

Christopher Bratt Default - #1009													
Pay Date: 08/19/2022 (07/31 - 08/13)													
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt Net Pay	YTD Amt
125CO	-	-	115.38	-	1,846.08	457B	125.00	2,000.00	-	-	- FIT	400.56	6,324.06
ADJ	-	-	-	-	97.52	HLTH	2.06	24.72	-	-	- MEDI	44.87	868.53
BONUS	-	-	-	-	5,000.00	MISC	-	6.18	-	-	- SIT:CA	140.63	3,075.37
FLSA	03.00	19.74	59.23	48.00	945.40	PARS	170.28	2,726.78	170.28	2,726.78	SDI:CA	34.04	658.88
OT	24.00	29.61	710.74	519.10	15,359.69		297.34	4,757.68	170.28	2,726.78		620.10	10,926.84
REG	112.00	19.74	2,211.20	1827.00	35,766.04								
Sick	-	-	-	21.00	414.54								
Vac	-	-	-	25.00	493.57								
Totals:	139.00		3,096.55	2440.10	59,922.84								44,238.32

Nathaniel Garcia Default - #1011													
Pay Date: 08/19/2022 (07/31 - 08/13)													
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt Net Pay	YTD Amt
DL4850	-	-	-	48.00	947.52	457B	26.22	450.48	-	-	- FIT	415.40	8,030.10
125CO	-	-	115.38	-	1,846.08	AFL Post	46.53	744.48	-	-	- MEDI	39.69	758.44
ADJ	-	-	-	-	138.92	PARS	196.65	2,807.51	196.65	2,807.51	SIT:CA	111.86	2,495.96
BONUS	-	-	-	-	5,000.00		269.40	4,002.47	196.65	2,807.51	SDI:CA	30.11	575.38
FLSA	03.00	22.80	68.40	48.00	972.91							597.06	11,859.88
OT	-	-	-	258.50	7,615.36								
REG	112.00	22.80	2,553.60	1824.00	36,734.08								
Totals:	115.00		2,737.38	2178.50	53,254.87								37,392.52

Brennain Gorter Default - #1005													
Pay Date: 08/19/2022 (07/31 - 08/13)													
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt Net Pay	YTD Amt
125CO	-	-	-	-	500.00	HLTH	-	65.04	-	-	- FIT	337.59	9,711.48
ADJ	-	-	-	-	144.04	PARS	216.26	3,462.67	216.26	3,462.67	MEDI	43.72	1,021.10
BONUS	-	-	-	-	5,000.00		216.26	3,527.71	216.26	3,462.67	SIT:CA	136.66	4,160.02
FLSA	03.00	25.07	75.22	48.00	1,200.64						SDI:CA	33.16	774.64
OT	03.50	37.61	131.64	457.50	16,658.25							551.13	15,667.24
REG	112.00	25.07	2,808.23	1872.00	46,984.06								
Totals:	118.50		3,015.09	2377.50	70,486.99								51,292.04

Matthew Green Default - #1010													
Pay Date: 08/19/2022 (07/31 - 08/13)													
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt Net Pay	YTD Amt
DL4850	-	-	-	169.50	3,652.32	HLTH	310.41	4,464.68	-	-	- FIT	187.13	6,647.06
125CO	-	-	-	-	500.00	PARS	196.65	3,110.83	196.65	3,110.83	MEDI	33.52	786.61
ADJ	-	-	-	-	94.20		507.06	7,575.51	196.65	3,110.83	SIT:CA	71.24	2,721.26
BONUS	-	-	-	-	5,000.00						SDI:CA	25.42	596.74
Totals:	169.50		3,652.32	169.50	9,222.84								11,797.63

--More--

Sorted By: Last, First Name Ascending
 Filtered By: Employee Filter: All Employees

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 Page 1 of 3

City of Canyon Lake (Default)
 31516 Railroad Canyon Rd
 Canyon Lake, CA 92587-9400
 United States

Payroll Register (By Pay Statements)
 Register Alpha Last Name

Payroll: Bi-Weekly Regular 08/19/2022
 Payroll Status: Open

Matthew Green Default - #1010												
Pay Date: 08/19/2022 (07/31 - 08/13)												
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt
FLSA	03.00	22.80	68.40	48.00	1,079.58							317.31
OT	-	-	-	415.50	14,028.57							10,751.67
REG	112.00	22.80	2,553.60	1702.50	38,011.71							
Totals:	115.00		2,622.00	2335.50	62,366.38							

Ryan Moore Default - #1015												
Pay Date: 08/19/2022 (07/31 - 08/13)												
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt
DL4850	-	-	-	09.50	206.82			No Deductions			FIT	4.88
ADJ	-	-	-	-	59.62						MEDI	15.15
BONUS	-	-	-	-	5,000.00						SIT:CA	15.20
FLSA	-	-	-	09.00	189.85						SDI:CA	11.49
REG	48.00	21.77	1,044.96	862.75	17,805.20							46.72
Sick	-	-	-	01.50	32.66							253.96
Totals:	48.00		1,044.96	882.75	23,294.15							2,357.26

Damon Myers Default - #1030												
Pay Date: 08/19/2022 (07/31 - 08/13)												
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt
DL4850	-	-	-	19.00	375.06	457B	50.00	50.00	-	-	- FIT	319.10
FLSA	03.00	19.74	59.22	09.00	177.66	PARS	170.26	670.38	170.26	670.38	MEDI	55.03
OT	51.50	29.61	1,524.92	83.00	2,478.22		220.26	720.38	170.26	670.38	SIT:CA	128.84
REG	112.00	19.74	2,210.88	397.00	8,385.58						SDI:CA	41.75
Totals:	166.50		3,795.02	508.00	11,416.52							544.72

Timothy O'Marra Default - #1006												
Pay Date: 08/19/2022 (07/31 - 08/13)												
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt
125CO	-	-	-	-	500.00	CS	304.61	2,218.55	-	-	- FIT	236.64
ADJ	-	-	-	-	234.39	HLTH	129.22	1,928.02	-	-	- MEDI	44.23
BONUS	-	-	-	-	5,000.00	PARS	238.48	3,688.64	238.48	3,688.64	SIT:CA	56.76
FLSA	03.00	27.65	82.95	48.00	1,294.21		672.31	7,835.21	238.48	3,688.64	SDI:CA	33.55
OT	-	-	-	445.00	16,422.08							371.18
REG	112.00	27.65	3,096.80	1827.00	48,815.78							12,356.72
Vac	-	-	-	24.00	663.60							
Totals:	115.00		3,179.75	2344.00	72,930.06							

Humberto Sanchez Default - #1004												
Pay Date: 08/19/2022 (07/31 - 08/13)												
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt
125CO	-	-	-	115.38	-	PARS	196.65	1,770.03	196.65	1,770.03	FIT	433.91
--More--												5,758.81
Totals:												1,999.07

Sorted By: Last, First Name Ascending
 Filtered By: Employee Filter: All Employees



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 Page 2 of 3

City of Canyon Lake (Default)
 31516 Railroad Canyon Rd
 Canyon Lake, CA 92587-9400
 United States

Payroll Register (By Pay Statements)
 Register Alpha Last Name

Payroll: Bi-Weekly Regular 08/19/2022
 Payroll Status: Open

Humberto Sanchez Default - #1004															
Pay Date: 08/19/2022 (07/31 - 08/13)															
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt
BONUS	-	-	-	-	5,000.00						FICA	-	-	-	-
FLSA	03.00	22.80	68.40	27.00	615.66						MEDI	41.43	476.16	41.43	476.16
OT	03.50	34.20	119.70	27.50	940.50						SIT:CA	154.59	1,724.17	154.59	1,724.17
REG	112.00	22.80	2,553.60	1108.00	25,244.64						SDI:CA	31.43	361.23	31.43	361.23
Totals:	118.50		2,857.08	1162.50	32,839.22							661.36	8,320.37	661.36	8,320.37

Cory Willis Default - #1008															
Pay Date: 08/19/2022 (07/31 - 08/13)															
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt
125CO	-	-	-	-	500.00	HLTH	-	65.04	-	-	FIT	-	-	308.87	8,609.80
ADJ	-	-	-	-	138.03	PARS	216.35	3,463.57	216.35	3,463.57	MEDI	41.83	951.91	41.83	951.91
BONUS	-	-	-	-	5,000.00									127.24	3,691.99
FLSA	03.00	25.08	75.25	48.00	1,201.09						SIT:CA	31.73	722.15	31.73	722.15
OT	-	-	-	325.00	11,934.43						SDI:CA				
REG	112.00	25.08	2,809.39	1872.00	46,941.22									509.67	13,975.85
Totals:	115.00		2,884.64	2245.00	65,714.77										

Report Total															
# of EE's - 9 / # of Statements - 9															
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt
DL4850	-	-	-	246.00	5,181.72	457B	201.22	2,500.48	-	-	FIT	-	-	2,644.08	54,733.07
125CO	-	-	346.14	-	6,730.58	AFL Post	46.53	744.48	-	-	FICA	-	-	-	-
ADJ	-	-	-	-	906.72	CS	304.61	2,218.55	-	-	MEDI	359.47	6,387.15	359.47	6,387.15
BONUS	-	-	-	-	40,000.00	HLTH	441.69	6,547.50	-	-	SIT:CA	943.02	21,393.01	943.02	21,393.01
FLSA	24.00	-	557.07	333.00	7,677.00	MISC	-	6.18	-	-	SDI:CA	272.68	4,845.46	272.68	4,845.46
OT	82.50	-	2,487.00	2531.10	85,437.10	PARS	1,601.58	21,700.41	1,601.58	21,700.41					
REG	944.00	-	21,842.26	13292.25	304,688.31									4,219.25	87,358.69
Sick	-	-	-	22.50	447.20						MEDI	359.47	6,387.15	359.47	6,387.15
Vac	-	-	-	49.00	1,157.17						SUTA_SC:CA	-	62.99	-	62.99
Totals:	1050.50		25,232.47	16473.85	452,225.80						SUTA:CA	-	2,520.00	-	2,520.00
ER Totals:														359.47	8,970.14
All Totals:														4,578.72	96,328.83

Chris Munn, City Manager
 8-31-22
 Date

Credit Card Review

US BANK Statement dated 7/6/22

<u>ITEM #</u>	<u>CREDITOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT</u>
1	Chevron	Fire Station 1 Fuel	\$ 129.45	10-421-6975
2	Chevron	Fire Station 1 Fuel	\$ 168.19	10-421-6425
3	Microsoft	Emergency Preparedness Monthly Emails	\$ 56.00	10-421-6210
4	Microsoft	Microsoft 365 Monthly Fee - Business Standard	\$ 247.99	10-310-6210
5	Chevron	Fire Station 1 Fuel	\$ 162.85	10-421-6425
6	Amazon Prime	Prime Membership Fee	\$ 16.15	10-310-6210
7	Microsoft	Microsoft 365 Monthly Fee - Business Premium	\$ 411.55	10-310-6210
8	Chevron	Fire Station 1 Fuel	\$ 136.24	10-421-6425
9	Adobe	Photoshop	\$ 20.99	10-310-6310
10	Chevron	Fire Station 1 Fuel	\$ 157.38	10-421-6425
11	Arlo Technologies	Monthly Camera Service - City Hall	\$ 9.99	10-550-6610
12	Chevron	Fire Station 1 Fuel	\$ 135.36	10-421-6425
13	Chevron	Fire Station 1 Fuel	\$ 175.00	10-421-6425
14	Chevron	Fire Station 1 Fuel	\$ 175.00	10-421-6425
15	Chevron	Fire Station 1 Fuel	\$ 175.00	10-421-6425
16	Arlo Technologies	Monthly Camera Service - Admin Office	\$ 14.99	10-550-6610
17	Chevron	Fire Station 1 Fuel	\$ 165.56	10-421-6425
18	Amazon.com	Binoculars	\$ 111.40	10-520-6220
19	Amazon.com	Jeep Gladiator Floor Mats	\$ 161.61	27-400-7006
20	Chevron	Fire Station 1 Fuel	\$ 142.04	10-421-6425
21	Off Road Warehouse	Jeep Gladiator Bumper, fog light, winch	\$ 1,530.53	27-400-7006
22	Microsoft	Defender for Office 365 (Plan 1)	\$ 2.00	10-310-6210
23	Microsoft	Microsoft 365 F3	\$ 8.00	10-421-6210
24	Chevron	Fire Station 1 Fuel	\$ 118.50	10-421-6425
25	Microsoft	Microsoft 365 E3	\$ 36.00	10-310-6210
26	Adobe	Acrobat Pro DC subscriptions	\$ 50.97	10-421-6530
27	Adobe	Acrobat Pro DC subscriptions	\$ 16.99	10-360-6220
28	Chevron	Fire Station 1 Fuel	\$ 136.00	10-421-6425
29	Chevron	Fire Station 1 Fuel	\$ 175.00	10-421-6425
30	Adobe	Monthly Subscription-Mann	\$ 14.99	10-310-6210
31	Zoom.US	Monthly Subscription-Mann	\$ 15.58	10-310-6310

\$ 4,877.30

Account Breakdown

City Manager Office Expense	10-310-6210	\$ 728.68
City Manager Communication	10-310-6310	\$ 36.57
Building & Safety Departmental Expense	10-360-6220	\$ 16.99
Fire Department Fuel & Lubricants	10-421-6425	\$ 2,022.12
Fire Department Office Expense & Supplies	10-421-6210	\$ 64.00
Fire Department Software	10-421-6530	\$ 50.97
Fire Department Capital Items	10-421-6815	
Fire Department Startup Costs	10-421-6975	\$ 129.45
Special Enforcement Misc. Expense	10-520-6220	\$ 111.40
Building & Facilities Professional/Specialized Services	10-550-6610	\$ 24.98
Fund	27-400-7006	\$ 1,692.14
		<u>\$ 4,877.30</u>

Check Figure \$ -

US BANK Statement dated 8/16/22

ITEM #	CREDITOR	DESCRIPTION	AMOUNT	ACCOUNT
1	Amazon.com	Jeep Gladiator Sunshade	\$ 92.64	10-520-6220
2	Amazon.com	Prime Membership Fee	\$ 16.15	10-310-6210
3	Microsoft	Cancel Subscription	\$ (91.67)	10-310-6210
4	Microsoft	Cancel Subscription	\$ (418.00)	10-310-6210
5	Microsoft	Monthly Subscription Fees	\$ 32.66	10-310-6210
6	Amazon.com	Returned windshield sun shade 2022 Jeep Gladiator	\$ (92.64)	10-520-6220
7	Frontier	City Hall Internet	\$ 202.87	10-550-6310
8	Adobe	Photoshop (7/14/2022-8/13/2022)	\$ 20.99	10-310-6310
9	Downs Energy	Fuel for C-1	\$ 111.25	10-421-6425
10	Arlis Smart	Monthly Camera Service-City Hall	\$ 9.99	10-550-6610
11	Downs Energy	Fuel for C-1	\$ 793.84	10-421-6425
12	Adobe	Acrobat Pro	\$ 6.03	10-360-6220
13	Arlis Smart	Monthly Camera Service-Admin Office	\$ 14.99	10-550-6610
14	Downs Energy	Fuel for C-1	\$ 741.27	10-421-6425
15	Awthenik	Digital Prints for 2022 Dodge Ram	\$ 869.06	27-400-7004
16	Adobe	Monthly Subscription 7/31/22-8/30/22	\$ 84.95	A
17	LAA Legends Suites	Annual Staff Team Building	\$ 672.14	10-310-6220
18	Adobe Acroprp	Monthly Subscription- Mann	\$ 14.99	10-310-6210
19	Zoom USA	Monthly Subscription Virtual Meetings	\$ 15.58	10-310-6310
			\$ 16.99	10-320-6220
			\$ 50.97	10-421-6530
			\$ 3,097.09	

Account Breakdown

City Manager Office Expense	10-310-6210	\$ (445.87)
City Manager Communication	10-310-6310	\$ 36.57
City Manager Dept. Expense	10-310-6220	\$ 672.14
City Clerk Departmental Expense	10-320-6220	\$ 16.99
City Clerk Conference/Meeting/Travel Expense	10-320-6510	\$ 23.02
Building Dept Expense	10-360-6220	\$ 1,646.36
Fire Department Fuel & Lubricants	10-421-6425	\$ 50.97
Fire Department Office Expense & Supplies	10-421-6210	\$ 202.87
Fire Department Software	10-421-6530	\$ 24.98
Communications	10-550-6310	\$ 869.06
Building & Facilities Professional/Specialized Services	10-550-6610	
ARPA Expense	27-400-7004	
		\$ 3,097.09

California Bank & Trust Statement dated 7-28-22

<u>ITEM #</u>	<u>CREDITOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT</u>
1	Tommy's Express	Monthly car wash subscription July 2022	\$ 24.99	10-360-6415
2	Tommy's Express	Monthly car wash subscription July 2022	\$ 19.99	10-310-6415
3	Tommy's Express	Monthly car wash subscription July 2022	\$ 79.96	10-520-6415
4	Tommy's Express	Monthly car wash subscription July 2022	\$ 21.66	10-520-6415
			<u>\$ 146.60</u>	

Account Breakdown

City Manager Vehicle Maintenance	10-310-6415	\$ 19.99
Conference/Meeting/Travel Expense	10-310-6510	
Building & Safety Vehicle Maintenance	10-360-6415	\$ 24.99
Law Enforcement Specialized Services	10-410-6610	
Fire & Medical Department Expense	10-420-6220	
Vehicle Maintenance	10-520-6415	\$ 101.62
Code Enforcement Membership Dues	10-520-6520	
Code Enforcement Training	10-520-6710	
		<u>\$ 146.60</u>

Check Figure \$ -

California Bank & Trust Statement dated 7-28-22

<u>ITEM #</u>	<u>CREDITOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT</u>
1	Dominos	Life Guard Program Meeting	\$ 200.00	10-100-6510
2	Intl Code Council Inc	Permit Tech courses/Brandon Hubbard	\$ 79.00	10-360-6710
3	Staples	Election Supplies	\$ 123.45	10-320-6610
4	Verizon	Fire Dept M2M Device	\$ 28.04	10-421-6310
5	Awthentik	Graphics Removed on GMC Sierra	\$ 300.00	10-520-6415
6	Canyon Lake Auto Tire Pros	New Tires for 2022 Jeep Gladiator	\$ 1,881.75	27-400-7016
7	Off Road Warehouse	Lift Kit for 2021 Jeep Gladiator	\$ 1,463.50	27-400-7016
8	Verizon	Ipads & Sims Card Device	\$ 23.92	10-360-6310
9	Verizon	Ipads & Sims Card Device	\$ 54.96	10-421-6310
10	Verizon	Ipads & Sims Card Device	\$ 47.84	10-520-6310
11	Verizon	Ipads & Sims Card Device	\$ 33.52	10-550-6320
12	Verizon	City Hall & Fire Cell Phones	\$ 50.52	10-360-6310
13	Verizon	City Hall & Fire Cell Phones	\$ 127.29	10-360-6310
14	Verizon	City Hall & Fire Cell Phones	\$ 151.56	10-360-6310
			<u>\$ 4,565.35</u>	

Account Breakdown

Council Meeting/Travel Expense	10-100-6510	\$ 200.00
City Clerk Training and Education	10-320-6710	\$ 123.45
Planning Services	10-350-6616	
Building & Safety Communications	10-360-6310	\$ 353.29
Building & Safety Departmental Expense	10-360-6220	
Building & Safety Professional/Sepcialized Serev	10-360-6710	\$ 79.00
Fire Department Communications	10-421-6310	\$ 83.00
Fire Department Fuels and Lubricants	10-421-6425	
Special Enforcement Misc. Expense	10-520-6220	\$ 47.84
Vehicle Maintenance	10-520-6415	\$ 300.00
Communications	10-550-6320	\$ 33.52
Vehicle Acquisition	27-400-7016	\$ 3,345.25
Rental Repairs and Maintenance	60-560-6325	

Check Figure \$ 4,565.35

California Bank & Trust Statement dated 7-28-22

<u>ITEM #</u>	<u>CREDITOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT</u>
1	CCMF	Annual CCMF Dues	\$ 400.00	10-310-6220
2	The Canyon Cowboy	Working Lunch with City Attorney	\$ 43.30	10-310-6510
3	CLPOA-Country Club	Monthly Roundtable Meeting	\$ 123.81	10-310-6510
		Working Lunch W/Brandon Powers Re: Video Production &		
4	The Canyon Cowboy	State of the city planning	\$ 43.10	10-310-6510
5	BJ's Restaurant	Working Lunch w/City attorney Re: Various issues	\$ 62.53	10-310-6510
6				
			<u>\$ 672.74</u>	

<u>Account Breakdown</u>		
Conference/Meeting/Travel Expense	10-310-6510	\$ 272.74
City Manager Software	10-310-6530	
City Manager Dept. Expense	10-310-6220	\$ 400.00
		<u>\$ 672.74</u>
Check Figure		<u>\$ 672.74</u>

California Bank & Trust Statement dated 7-28-22

<u>ITEM #</u>	<u>CREDITOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT</u>
1	Staters Bros	Council Meeting Expense	\$ 23.45	10-100-6225
2	City Clerks Association	Membership Dues	\$ 200.00	10-320-6520
3	Jersey Mikes	Closed Session Dinner	\$ 90.05	10-100-6225
4	Chick-Fil-A	Sexual Harrassment Training	\$ 64.71	10-320-6220
5	Chick-Fil-A	Sexual Harrassment Training	\$ 42.41	10-320-6220
6	Staples	Office Supplies	\$ 57.31	10-310-6210
7	Staters Bros	Office Supplies	\$ 21.17	10-310-6210
8	CVS Pharmacy	Office Supplies/COVID Tests	\$ 21.73	10-310-6210
9	Barnes & Noble	Election Supplies	\$ 24.96	10-320-6610
10	Walgreens	Office Supplies/COVID Tests	\$ 260.89	10-310-6210
11	Corona Chamber of Commerce	Event Registration -Council Member Dain	\$ 75.00	10-100-6510
12				

\$ 881.68

Account Breakdown

City Council Dept. Expense	10-100-6220	
City Council Meeting Expense	10-100-6225	\$ 113.50
Council Meeting/Travel Expense	10-100-6510	\$ 75.00
City Manager Office Expense	10-310-6210	\$ 361.10
City Clerk Departmental Expense	10-320-6220	\$ 107.12
City Manager Contingency	10-310-6855	
City Clerk Dues	10-320-6520	\$ 200.00
Professional/Specialized Services	10-320-6610	\$ 24.96
		<u><u>\$ 881.68</u></u>

Check Figure \$ -

California Bank & Trust Statement dated 7-28-22

<u>ITEM #</u>	<u>CREDITOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT</u>
1	AllStar Fire Equipment	SCBA Shipping to AllStar	\$ 18.50	10-421-6210
2	Casino Carwash	C-1 Wash	\$ 28.99	10-421-6415 FY 21-22
3	Car True Value	5g Precis Gorilla Glue	\$ 7.38	10-421-6220 FY 21-22
4	Pelican Products	2760 Headlamp	\$ 667.93	10-421-6975 FY 21-22
5	Costco	Dept Supplies	\$ 49.54	10-421-6220 FY 21-22
6	Costco	Dept Supplies	\$ 128.07	10-421-6220 FY 21-22
7	Stauffer Lawn Equipment	Repairs to Chainsaw	\$ 63.33	10-421-6410
8	Costco	Cases of water	\$ 24.76	10-421-6220
9	Stater Bros. Market	Dept Supplies	\$ 57.12	10-421-6220
10	Starbucks Coffee	Coffee traveler for 7/15/22 Interviews	\$ 20.00	10-421-6220
11	Jersey Mike's Subs	Lunch Receipt for FF/PM Test	\$ 66.22	10-421-6220
12	Linda Gas & Equipment	Oxygen USP -Fuel	\$ 632.49	10-421-6220
13	Lowe's	Diesel Exhaust Fluid	\$ 127.63	10-421-6420
14	Linda Gas & Equipment	Oxygen USP AD	\$ 366.24	10-421-6220
15	E-Z Up	E-Z up for Training and Events	\$ 2,463.12	24-400-7001
			<u>\$ 4,721.32</u>	

Account Breakdown

Law Enforcement Specialized Services	10-410-6610	
Fire & Medical Department Expense	24-400-7001	\$ 2,463.12
Fire Department Office Expense & Supplies	10-421-6210	\$ 18.50
Fire Department Departmental Expense	10-421-6220	\$ 1,479.45
Fire Department Office Expense & Supplies	10-421-6210	
Fire Department Vehicle & Equip Maintenance	10-421-6410	\$ 63.33
Fire Department Vehicle Maintenance	10-421-6415	\$ 28.99
Fire Department Startup Costs	10-421-6975	\$ 667.93
		<u>\$ 4,721.32</u>

Check Figure \$ -

California Bank & Trust Statement dated 6-28-22

<u>ITEM #</u>	<u>CREDITOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT</u>
1	Cal Cities Registration	2022 Annual Conference FY 22/23	\$ 3,000.00	10-100-6510
2	Cal Cities Registration	2022 Annual Conference FY 22/23	175.00	10-320-6510
3	American Eagle Trophies	Name Badge- Council	26.10	10-100-6220
4	Chick-Fil- A	Closed session meal	148.31	10-100-6225
5	Brassbells.com	Bell purchase- Dain	949.95	10-100-6830
6	City Clerks Association	City clerk training	50.00	10-320-6710
7	Late Fee	Late Fee	10.00	10-330-6210

\$ 4,359.36

Account Breakdown

City Council Dept. Expense	10-100-6220	\$ 26.10
City Council Meeting Expense	10-100-6225	\$ 148.31
Council Meeting/Travel Expense	10-100-6510	\$ 3,000.00
Promotion and Advertising	10-100-6830	\$ 949.95
City Clerk Conference/Meeting/Travel Exp	10-320-6510	\$ 175.00
City Clerk Training and Education	10-320-6710	\$ 50.00
Late Fee	10-330-6210	\$ 10.00
		<u>\$ 4,359.36</u>

Check Figure \$ -

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California Bank & Trust Statement dated 6-28-22

<u>ITEM #</u>	<u>CREDITOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT</u>
1	Olive Garden	Working lunch- Preparation for ending of WRCOG fellowship- Alonzo, Borja, Maciel, Mann	\$ 66.23	10-310-6510
2	CLPOA- Country Club	Monthly roundtable meeting- City, POA, EVMWD, RSO	\$ 141.20	10-310-6510
3	Red Robin	Working lunch- Preparation for Management Analyst vacancy- Borja, Ferrari, Mann, Saucedo	\$ 76.38	10-310-6510
4	Late Fee	Late Fee	\$ 10.00	10-330-6210
			<u>\$ 293.81</u>	

Account Breakdown

City Council Dept. Expense	10-100-6220	
City Council Meeting Expense	10-100-6225	
Council Meeting/Travel Expense	10-100-6510	
Council Special Dept. Expense	10-100-6520	
Promotion and Advertising	10-100-6830	
Late Fee	10-330-6210	\$ 10.00
City Manager Office Expense	10-310-6210	
City Manager Communication	10-310-6310	
Conference/Meeting/Travel Expense	10-310-6510	\$ 283.81
City Manager Membership	10-310-6520	
		<u>\$ 293.81</u>

Check Figure \$ -

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California Bank & Trust Statement dated 6-28-22

<u>ITEM #</u>	<u>CREDITOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT</u>
1	MinuteKey	2 brass keys	\$ 8.70	10-310-6210
2	Government Jobs	Posting for Management Analyst position	\$ 199.00	10-310-6220
3	USPS	Cannabis applicant letters	\$ 150.00	10-310-6220
4	O'Reilly Auto Parts	Auto care supplies	\$ 74.95	10-520-6415
5	Verizon Wireless	Wireless bill	\$ 50.41	10-360-6320
6	Verizon Wireless	Wireless bill	\$ 151.23	10-421-6320
7	Verizon Wireless	Wireless bill	\$ 127.02	10-520-6310
8	Verizon Wireless	Wireless bill	\$ 28.04	10-360-6320
9	Verizon Wireless	Wireless bill	\$ 48.08	10-421-6320
10	Verizon Wireless	Wireless bill	\$ 46.46	10-520-6310
11	Verizon Wireless	Wireless bill	\$ 37.66	10-550-6310
12	Verizon Wireless	Wireless bill	\$ 28.08	10-421-6320
13	Lowe's	Building dept tool kit	\$ 114.06	10-360-6220
14	Amazon	Uniform	\$ 178.36	10-520-6220
15	Late fee	Late Fee	\$ 10.00	10-330-6210
			\$ 1,252.05	

Account Breakdown

City Manager Office Expense	10-310-6210	\$ 8.70
City Manager Dept. Expense	10-310-6220	\$ 349.00
Finance Office Expense and Supplies	10-330-6210	\$ 10.00
Building & Safety Departmental Expense	10-360-6220	\$ 114.06
Building & Safety Utilities	10-360-6320	\$ 78.45
Fire Department Utilities	10-421-6320	\$ 227.39
Special Enforcement Misc. Expense	10-520-6220	\$ 178.36
Code Enforcement Communications	10-520-6310	\$ 173.48
Vehicle Maintenance	10-520-6415	\$ 74.95
Communications	10-550-6310	\$ 37.66
		\$ 1,252.05

Check Figure \$

California Bank & Trust Statement dated 6-28-22

<u>ITEM #</u>	<u>CREDITOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT</u>
1	Paypal *Fan4lifedecals	Helmet names and ID tags	\$ 278.62	10-421-6220
2	Lowes	Diesel Exhaust Fluid	\$ 95.72	10-421-6425
3	AutoZone	License Plate Bolts Front/Back	\$ 36.40	10-421-6410
4	Lowes	Lumber for roof prop	\$ 1,426.24	27-400-7001
5	USPS	CPU Pack Wrap & Post	\$ 24.15	10-421-6210
6	Perfect Firefighter Candidate	FireCareers.com	\$ 100.00	10-421-6710
7	Lowes	Outdoor Cord	\$ 22.49	10-421-6210
8	Tommys Express	C-1 Wash	\$ 16.00	10-421-6425
9	Costco	Groceries	\$ 161.77	10-421-6210
10	Lowes	Equipment	\$ 145.46	10-421-6220
11	Lowes	Propane Gas Fire Pit Table	\$ 102.96	10-421-6220
12	Champion Trophy	Plaque	\$ 98.28	10-421-6210
13	Chevron	Fuel	\$ 175.00	10-421-6425
14	Late Fee	Late Fee for 5-28-22 Statement	\$ 10.00	10-330-6210

\$ 2,693.09

Account Breakdown

Fire Department Office Expense & Supplies	10-421-6210	\$ 306.69
Fire Department Departmental Expense	10-421-6220	\$ 527.04
Fire Department Fuels & Lubricants	10-421-6425	\$ 286.72
Fire Department Training & Education	10-421-6710	\$ 100.00
Fire Department Capital Items	10-421-6815	
Fire Department Startup Costs	10-421-6975	
Late Fee	10-330-6210	\$ 10.00
Emergency Preparedness Departmental Expense	10-425-6220	
Fire Station Upgrades	27-400-7001	\$ 1,426.24
Station Upgrades	10-550-8018	
Code Enforcement Vehicle Equipment	10-520-6410	\$ 36.40
Building & Facilities Professional/Specialized Serv	10-550-6610	
		<u>\$ 2,693.09</u>

Check Figure \$

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California Bank & Trust Statement dated 6-28-22

<u>ITEM #</u>	<u>CREDITOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT</u>
1	Water- Coffee Delivery	Sparkletts water delivery	\$ 155.21	10-310-6210
2	Tommys Express	Monthly car wash subscription June 2022	\$ 104.95	10-520-6415
3	Tommys Express	Car wash	\$ 15.32	10-520-6415
4	Late Fee	Late Fee	\$ 10.00	10-330-6210
			<u>\$ 285.48</u>	

Account Breakdown

City Council Dept. Expense	10-100-6220		
City Manager Office Expense	10-310-6210	\$ 155.21	
Late Fee	10-330-6210	\$ 10.00	
Vehicle Maintenance	10-520-6415	\$ 120.27	
		<u>\$ 285.48</u>	

Check Figure \$ -

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Home Profile Reporting Person Information Education Other Organizations

Manage Reports Billing and Payments Payroll Schedule Out-of-Class Validation Member Requests Health Reconciliation Retirement Appoint

Name: City of Canyon Lake CalPERS ID: 3813045770

Payment Request Acceptance

Your request for payment has been accepted

- **To generate the employer payment report, please click the print button.**
- If you need to contact us with questions regarding this payment, please have your Payment Confirmation Number for faster access.
- Your payment will reflect as paid in myCalPERS if your payroll has successfully posted. Once your payment is processed any credits will roll over to the same type of receivable in the next month, after your payroll has been processed.
- Your payment may take longer to post, depending upon your Financial Institution.

Payment Setup Total

Total Payment Amount: \$5,745.00

Payment Summary

Payment Confirmation Number	Payment Authorization Date	Receivable ID	Receivable Description	Payment Method	Payment Account Nickname	Selected Payment Amount
1002128184	06/16/2022	100000016801482	Employer Contribution, PEPR, 26189, CalPERS, 06/01/2022 - 06/15/2022	EFT - Debit	Citizens Business Bank -5402	\$4,365.61
1002128185	06/16/2022	100000016801444	Employer Contribution, Classic, 1684, CalPERS, 06/01/2022 - 06/15/2022	EFT - Debit	Citizens Business Bank -5402	\$1,379.39

Home Profile Reporting Person Information Education Other Organizations

Manage Reports Billing and Payments Payroll Schedule Out-of-Class Validation Member Requests Health Reconciliation Retirement Appoint

Name: City of Canyon Lake CalPERS ID: 3813045770

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- Your payment may take longer to post, depending upon your Financial Institution.

Payment Setup Total

Total Payment Amount: \$40,183.00

Payment Summary

Payment Confirmation Number	Payment Authorization Date	Receivable ID	Receivable Description	Payment Method	Payment Account Nickname	Selected Payment Amount
1002145730	07/07/2022	100000016853268	Employer Contributions - Unfunded Accrued Liability, Classic, 1684, CalPERS, 2022/2023	EFT - Debit	Citizens Business Bank -5402	\$37,323.00
1002145731	07/07/2022	100000016853279	Employer Contributions - Unfunded Accrued Liability, PEPRA, 26189, CalPERS, 2022/2023	EFT - Debit	Citizens Business Bank -5402	\$2,860.00

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Manage Reports | Manage My CalPERS | Payroll Schedule | Out-of-Class Validation | Member Requests | Health Reconciliation | Retirement Appointm

Name: City of Canyon Lake CalPERS ID: 3813045770

Payment Request Acceptance

Your request for payment has been accepted

- **To generate the employer payment report, please click the print button.** Print
- If you need to contact us with questions regarding this payment, please have your Payment Confirmation Number for faster access.
- Your payment will reflect as paid in myCalPERS if your payroll has successfully posted. Once your payment is processed any credits will roll over to the same type of receivable in the next month, after your payroll has been processed.
- Your payment may take longer to post, depending upon your Financial Institution.

Payment Setup Total

Total Payment Amount: \$6,033.43

Payment Summary

Payment Confirmation Number	Payment Authorization Date	Receivable ID	Receivable Description	Payment Method	Payment Account Nickname	Selected Payment Amount
1002154311	07/15/2022	100000016830088	Employer Contribution, PEPR, 26189, CalPERS, 07/01/2022 - 07/15/2022	EFT - Debit	Citizens Business Bank -5402	\$4,265.35
1002154312	07/15/2022	100000016830050	Employer Contribution, Classic, 1684, CalPERS, 07/01/2022 - 07/15/2022	EFT - Debit	Citizens Business Bank -5402	\$1,768.08

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Home | Profile | **Reporting** | Person Information | Education | Other Organizations

Manage Reports | Billing and Payments | Payroll Schedule | Out-of-Class Validation | Member Requests | Health Reconciliation | Retirement Appointr

Name: City of Canyon Lake **CalPERS ID:** 3813045770

Payment Request Acceptance

Your request for payment has been accepted

- **To generate the employer payment report, please click the print button.** Print
- If you need to contact us with questions regarding this payment, please have your Payment Confirmation Number for faster access.
- Your payment will reflect as paid in myCalPERS if your payroll has successfully posted. Once your payment is processed any credits will roll over to the same type of receivable in the next month, after your payroll has been processed.
- Your payment may take longer to post, depending upon your Financial Institution.

Payment Setup Total

Total Payment Amount: \$700.00

Payment Summary

Payment Confirmation Number	Payment Authorization Date	Receivable ID	Receivable Description	Payment Method	Payment Account Nickname	Selected Payment Amount
1002177028	08/12/2022	100000016886304	GASB 68 Reporting Services Fee, CalPERS	EFT - Debit	Citizens Business Bank -5402	\$700.00


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[Summary](#) | [Payments](#) | [Receivables](#) | [Retirement Contract](#) | [Health Contract](#) | [Agreements](#) | [Mergers and Reorganizations](#)

Name: City of Canyon Lake **CalPERS ID:** 3813045770


 **Payment Request Acceptance**

Your request for payment has been accepted

- **To generate the employer payment report, please click the print button.**
- If you need to contact us with questions regarding this payment, please have your Payment Confirmation Number for faster access.
- Your payment will reflect as paid in myCalPERS if your payroll has successfully posted. Once your payment is processed any credits will roll over to the same type of receivable in the next month, after your payroll has been processed.
- Your payment may take longer to post, depending upon your Financial Institution.

 **Payment Setup Total**

Total Payment Amount: \$6,567.59

 **Payment Summary**

Payment Confirmation Number	Payment Authorization Date	Receivable ID	Receivable Description	Payment Method	Payment Account	Selected Payment Amount
1002177031	08/12/2022	100000016861524	Employer Contribution, PEPPRA, 26189, CalPERS, 08/01/2022 - 08/15/2022	EFT - Debit	Citizens Business Bank -5402	\$4,799.51
1002177032	08/12/2022	100000016861491	Employer Contribution, Classic, 1684, CalPERS, 08/01/2022 - 08/15/2022	EFT - Debit	Citizens Business Bank -5402	\$1,768.08

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Payroll Report Summary

Program : CalPERS
Fiscal Year : 2021/2022
Schedule : Semi-Monthly
Report Type : Payroll - Earned Period
Test Indicator : N
Employer : City of Canyon Lake
Earned Period/Adjustment Date : 06/16/2022-06/30/2022
Schedule Name :
Report Status : Pending Release

Report Statistics	Records Reported	Records Posted	Records Unposted	Records With Error
Total	11	0	11	0

Record Statistics	Records Reported	Records Posted	Records Unposted	Records With Error
Payroll Record	11	0	11	0

Financial Summary

Earned Period / Payroll Adjustment Date	Rate Plan	Total Member Earnings	Member Contributions	Employer Contributions	1959 Survivor Contribution	Service Credit Purchase	Additional Contributions	Overpayment Deduction	Total Contributions *
06/16/2022-06/30/2022	Rate Plan- 1684-Miscellaneous	\$7,954.96	\$556.85	\$822.54	\$0.00	\$0.00	\$0.00	\$0.00	\$1,379.39
06/16/2022-06/30/2022	Rate Plan- 26189-Miscellaneous	\$25,802.50	\$1,741.66	\$1,958.41	\$0.00	\$0.00	\$0.00	\$0.00	\$3,700.07
		\$33,757.46	\$7,298.51	\$2,780.95	\$0.00	\$0.00	\$0.00	\$0.00	\$5,079.46

* Total Member Earnings are not included in the Total Contributions totals.

Fire Department PARS EE & ER Contributions

Participants Name	Pay Period Check Date	Pay Period	Gross Wages Subject to		Employer Contribution	Employee Contribution	Hire Date
			PARS	PARS			
LaTendresse, Jeff	6/30/2022	6/15/2022 to 6/30/2022	4744.05	4744.05	355.80	355.80	11/1/2021
Samuels, Michael	6/30/2022	6/15/2022 to 6/30/2022	3821.91	3821.91	286.64	286.64	1/1/2022
Totals	2		8565.96	8565.96	642.44	642.44	1284.88

10-421-6080

10-000-2100

*** Jeff and Michael are on Semi-Monthly

Fire Department PARS EE & ER Contributions

Participants Name	Pay Period Check Date	Pay Period	Gross Wages Subject to		Employer Contribution	Employee Contribution	Hire Date
			PARS	PARS			
Bratt, Christopher	7/8/2022	6/19/2022 to 7/2/2022	2270.44	2270.44	170.28	170.28	1/1/2022
Garcia, Nathaniel	7/8/2022	6/19/2022 to 7/2/2022	2270.43	2270.43	170.28	170.28	1/1/2022
Gorter, Brennain	7/8/2022	6/19/2022 to 7/2/2022	2883.45	2883.45	216.26	216.26	1/1/2022
Green, Matthew	7/8/2022	6/19/2022 to 7/2/2022	2622.00	2622.00	196.65	196.65	1/1/2022
Myers, Damon	7/8/2022	6/19/2022 to 7/2/2022	2128.00	2128.00	159.60	159.60	6/21/2022
O'Marra, Timothy	7/8/2022	6/19/2022 to 7/2/2022	3179.75	3179.75	238.48	238.48	1/1/2022
Sanchez, Humberto	7/8/2022	6/19/2022 to 7/2/2022	2622.00	2622.00	196.65	196.65	4/10/2022
Willis, Cory	7/8/2022	6/19/2022 to 7/2/2022	2884.64	2884.64	216.35	216.35	1/1/2022
Totals	8		20860.71	20860.71	1564.56	1564.56	3129.12

***These employees are on Bi-Weekly Pay Schedule

10-421-6080

10-000-2100

Fire Department PARS EE & ER Contributions

09/14/2022 City of Cincinnati

Participants Name	Pay Period Check Date	Pay Period	Gross Wages Subject to		Employer Contribution	Employee Contribution	Hire Date
			PARS	PARS			
Brett, Christopher	7/22/2022	7/3/2022 to 7/16/2022	2270.43	170.28	170.28	170.28	1/1/2022
Garcia, Nathaniel	7/22/2022	7/3/2022 to 7/16/2022	2622.00	196.65	196.65	196.65	1/1/2022
Gotter, Brennain	7/22/2022	7/3/2022 to 7/16/2022	2883.45	216.26	216.26	216.26	1/1/2022
Green, Matthew	7/22/2022	7/3/2022 to 7/16/2022	2622.00	196.65	196.65	196.65	1/1/2022
Myers, Damon	7/22/2022	7/3/2022 to 7/16/2022	2270.10	170.26	170.26	170.26	6/21/2022
O'Marra, Timothy	7/22/2022	7/3/2022 to 7/16/2022	3179.75	238.48	238.48	238.48	1/1/2022
Sanchez, Humberto	7/22/2022	7/3/2022 to 7/16/2022	2622.00	196.95	196.95	196.95	4/10/2022
Willis, Cory	7/22/2022	7/3/2022 to 7/16/2022	2883.45	216.26	216.26	216.26	1/1/2022
Totals	8		21,353.18	1,601.50	1,601.50	3,203.00	

Total Employer Contribution 10-421-6080

Total Employee Contribution 10-000-2100

***These employees are on Bi-Weekly Pay Schedule

Fire Department PARS EE & ER Contributions

Participants Name	Pay Period Check Date	Pay Period	Gross Wages Subject to		Employer Contribution	Employee Contribution	Hire Date
			PARS				
LaTendresse, Jeff	7/29/2022	7/16/2022 to 7/31/2022	4744.05		355.80	355.80	11/1/2021
Samuels, Michael	7/29/2022	7/16/2022 to 7/31/2022	3821.91		286.64	286.64	1/1/2022
Totals	2		8565.96		642.44	642.44	1284.88
			Total Wages		Total Employer Contribution	Total Employee Contribution	Total Contribution
					10-421-6080	10-000-2100	

***Jeff and Michael are on Semi-Monthly

FOR OFFICE USE ONLY-DO NOT USE THIS WORKSHEET TO SEND TO PARS.

Fire Department PARS EE & ER Contributions

09/14/2022 City of Cincinnati

Participants Name	Pay Period Check Date	Pay Period	Gross Wages Subject to		Employer Contribution	Employee Contribution	Hire Date
			PARS	PARS			
Brett, Christopher	8/5/2022	7/17/2022 to 7/30/2022	2270.43	170.28	170.28	170.28	1/1/2022
Gracia, Nathaniel	8/5/2022	7/17/2022 to 7/30/2022	2622.00	196.65	196.65	196.65	1/1/2022
Guter, Brennain	8/5/2022	7/17/2022 to 7/30/2022	2883.45	216.26	216.26	216.26	1/1/2022
Green, Matthew	8/5/2022	7/17/2022 to 7/30/2022	2622.00	196.65	196.65	196.65	1/1/2022
Myers, Damon	8/5/2022	7/17/2022 to 7/30/2022	2270.10	170.26	170.26	170.26	6/21/2022
O'Marra, Timothy	8/5/2022	7/17/2022 to 7/30/2022	3179.75	238.48	238.48	238.48	1/1/2022
Sanchez, Humberto	8/5/2022	7/17/2022 to 7/30/2022	2622.00	196.65	196.65	196.65	4/10/2022
Willis, Cory	8/5/2022	7/17/2022 to 7/30/2022	2884.64	216.35	216.35	216.35	1/1/2022
Totals	8		21,354.37	1,601.58	1,601.58	1,601.58	3,203.16
				0.29	0.29	0.29	Addtl
				1,601.87	1,601.87	1,601.87	3,203.74
				10-421-6080	10-000-2100		

***These employees are on Bi-Weekly Pay Schedule

Fire Department PARS EE & ER Contributions

Participants Name	Pay Period Check Date	Pay Period	Gross Wages Subject to		Employer Contribution	Employee Contribution	Hire Date
			PARS	PARS			
LaTendresse, Jeff	8/15/2022	8/1/2022 to 8/15/2022	4744.05	355.80	355.80	355.80	11/1/2021
Samuels, Michael	8/15/2022	8/1/2022 to 8/15/2022	3821.91	286.64	286.64	286.64	1/1/2022
Totals	2		8565.96	642.43	642.43	642.43	1284.87

*** Jeff and Michael are on Semi-Monthly

10-421-6080
10-000-2100

Fire Department PARS EE & ER Contributions

Gross Wages Subject to

Participants Name	Pay Period Check Date	Pay Period	PARS	Employer Contribution	Employee Contribution	Hire Date
Brant, Christopher	8/19/2022	7/31/2022 to 8/13/2022	2270.43	170.28	170.28	1/1/2022
Garcia, Nathaniel	8/19/2022	7/31/2022 to 8/13/2022	2622.00	196.65	196.65	1/1/2022
Gutier, Brennain	8/19/2022	7/31/2022 to 8/13/2022	2883.45	216.26	216.26	1/1/2022
Green, Matthew	8/19/2022	7/31/2022 to 8/13/2022	2622.00	196.65	196.65	1/1/2022
Meers, Damon	8/19/2022	7/31/2022 to 8/13/2022	2270.10	170.26	170.26	6/21/2022
O'Barra, Timothy	8/19/2022	7/31/2022 to 8/13/2022	3179.75	238.48	238.48	1/1/2022
Sanchez, Humberto	8/19/2022	7/31/2022 to 8/13/2022	2622.00	196.65	196.65	4/10/2022
Willis, Cory	8/19/2022	7/31/2022 to 8/13/2022	2884.64	216.35	216.35	1/1/2022
Totals	8		21,354.37	1,601.58	1,601.58	3,203.16

Total Employer Contribution

Total Employee Contribution

Total Wages

10-421-6080

10-000-2101

***These employees are on Bi-Weekly Pay Schedule



Contact us at 1-877-496-1630 or NRSPlan@nationwide.com.

FastPay

Payroll detail payment submission

Plan name	CITY OF CANYON LAKE
Plan number	0035273001
Pay Center	CITY OF CANYON LAKE
Submission date	07-26-2022
Submission time	12:47:10 PM
Pay date	06-15-2022
Payment amount	\$1,086.16
Debit ACH account	Citizens Business Bank
Bank routing number	****4149
Bank account number	****5402
Debit account type	Checking
Debit ACH draft date	07-27-2022



Contact us at 1-877-496-1630 or NRSPlan@nationwide.com.

FastPay

Payroll detail payment submission

Plan name	CITY OF CANYON LAKE
Plan number	0035273001
Pay Center	CITY OF CANYON LAKE
Submission date	07-26-2022
Submission time	12:50:00 PM
Pay date	06-30-2022
Payment amount	\$1,085.77
Debit ACH account	Citizens Business Bank
Bank routing number	****4149
Bank account number	****5402
Debit account type	Checking
Debit ACH draft date	07-27-2022



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FastPay

Payroll detail payment submission

Plan name	CITY OF CANYON LAKE
Plan number	0035273001
Pay Center	CITY OF CANYON LAKE
Submission date	07-26-2022
Submission time	12:24:02 PM
Pay date	06-10-2022
Payment amount	\$154.81
Debit ACH account	Citizens Business Bank
Bank routing number	****4149
Bank account number	****5402
Debit account type	Checking
Debit ACH draft date	07-27-2022



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FastPay

Payroll detail payment submission

Plan name	CITY OF CANYON LAKE
Plan number	0035273001
Pay Center	CITY OF CANYON LAKE
Submission date	07-26-2022
Submission time	12:27:03 PM
Pay date	06-24-2022
Payment amount	\$147.70
Debit ACH account	Citizens Business Bank
Bank routing number	****4149
Bank account number	****5402
Debit account type	Checking
Debit ACH draft date	07-27-2022



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FastPay

Payroll detail payment submission

Plan name	CITY OF CANYON LAKE OBRA
Plan number	0035273002
Pay Center	CITY OF CANYON LAKE OBRA
Submission date	07-26-2022
Submission time	12:58:00 PM
Pay date	06-30-2022
Payment amount	\$128.23
Debit ACH account	Citizens Business Bank
Bank routing number	****4149
Bank account number	****5402
Debit account type	Checking
Debit ACH draft date	07-27-2022



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FastPay

Payroll detail payment submission

Plan name	CITY OF CANYON LAKE OBRA
Plan number	0035273002
Pay Center	CITY OF CANYON LAKE OBRA
Submission date	07-26-2022
Submission time	12:55:00 PM
Pay date	06-15-2022
Payment amount	\$127.28
Debit ACH account	Citizens Business Bank
Bank routing number	****4149
Bank account number	****5402
Debit account type	Checking
Debit ACH draft date	07-27-2022



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FastPay

Payroll detail payment submission

Plan name	CITY OF CANYON LAKE
Plan number	0035273001
Pay Center	CITY OF CANYON LAKE
Submission date	07-26-2022
Submission time	1:02:02 PM
Pay date	07-15-2022
Payment amount	\$1,086.16
Debit ACH account	Citizens Business Bank
Bank routing number	****4149
Bank account number	****5402
Debit account type	Checking
Debit ACH draft date	07-26-2022



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FastPay

Payroll detail payment submission

Plan name	CITY OF CANYON LAKE
Plan number	0035273001
Pay Center	CITY OF CANYON LAKE
Submission date	07-26-2022
Submission time	1:14:49 PM
Pay date	07-08-2022
Payment amount	\$166.21
Debit ACH account	Citizens Business Bank
Bank routing number	****4149
Bank account number	****5402
Debit account type	Checking
Debit ACH draft date	07-28-2022



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FastPay

Payroll detail payment submission

Plan name	CITY OF CANYON LAKE
Plan number	0035273001
Pay Center	CITY OF CANYON LAKE
Submission date	07-26-2022
Submission time	1:16:09 PM
Pay date	07-22-2022
Payment amount	\$151.22
Debit ACH account	Citizens Business Bank
Bank routing number	****4149
Bank account number	****5402
Debit account type	Checking
Debit ACH draft date	07-28-2022



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FastPay

Payroll detail payment submission

Plan name	CITY OF CANYON LAKE OBRA
Plan number	0035273002
Pay Center	CITY OF CANYON LAKE OBRA
Submission date	07-26-2022
Submission time	1:12:15 PM
Pay date	07-15-2022
Payment amount	\$138.98
Debit ACH account	Citizens Business Bank
Bank routing number	****4149
Bank account number	****5402
Debit account type	Checking
Debit ACH draft date	07-28-2022

Investment Reports

CITIZENSTRUST™

PO Box 2549

Rancho Cucamonga, CA 91729-2549

Return Service Requested

00000062 MCBB1000080322610753 01 000000 32 004



CITY OF CANYON LAKE
31516 RAILROAD CANYON RD
CANYON LAKE CA 92587

RECEIVED

AUG 15 2022

BY: _____

STATEMENT FOR THE PERIOD FROM 07/01/2022 TO 07/31/2022
ACCOUNT 1035003119

THIS IS YOUR REPORT OF INVESTMENTS AND TRANSACTIONS FOR THE PERIOD. INCLUDED
IN THE REPORT ARE

* PORTFOLIO: SUMMARY GRAPHICAL DISPLAY WITH MARKET VALUE & PERCENT

* ACTIVITY SUMMARY: MARKET VALUE WITH TRANSACTION SUMMARY

* PORTFOLIO STATEMENT: A LISTING OF COST AND MARKET VALUE OF ASSETS
HELD IN THE PORTFOLIO

COST BASIS APPLICABLE FOR CALCULATING CAPITAL GAINS AND LOSSES.
MARKET VALUE IS THE CURRENT VALUE OF EACH ASSET FOR MOST STOCKS AND BONDS.
MARKETS ARE THE CLOSING PRICES ON THE LAST TRADING DAY OF THE PERIOD.

* TRANSACTION STATEMENT: A COMPLETE LISTING FOR THE PERIOD GROUPED BY
TRANSACTION TYPE.

* DISCLOSURES: CITIZENS BUSINESS BANK MAY RECEIVE RESEARCH AND OTHER BENEFITS
FROM BROKER DEALERS WHICH MAY BE CONSIDERED COMPENSATION TO US. UPON REQUEST
WE WILL DISCLOSE DETAILS OF ANY COMPENSATION RECEIVED.

* TO TRUST BENEFICIARIES: UNDER SECTION 17200 OF CALIFORNIA PROBATE CODE,
YOU MAY PETITION THE COURT TO OBTAIN A COURT REVIEW OF THE ACCOUNT AND
THE ACTS OF THE TRUSTEE. CLAIMS AGAINST THE TRUSTEE FOR BREACH OF TRUST
MUST BE MADE WITHIN THREE YEARS FROM THE DATE OF RECEIPT OF AN ACCOUNTING
OR OTHER REPORT DISCLOSING FACTS GIVING RISE TO THE CLAIM.



PO Box 2549
 Rancho Cucamonga, CA 91729-2549
 Return Service Requested

Account Statement




Account Number: **1035003119**

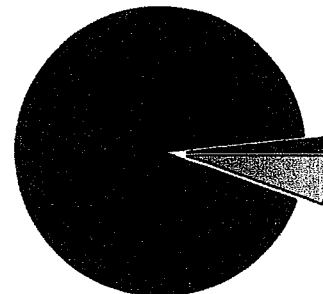
July 01, 2022 To July 31, 2022

CITY OF CANYON LAKE
 31516 RAILROAD CANYON RD
 CANYON LAKE, CA 92587

Account Name:	(PLEGDED) CITY OF CANYON LAKE CITIZENS BUSINESS BANK
Account Number:	1035003119
Your Relationship Manager Is:	ANDRE MINASSIAN
Phone:	909-483-4390

Investment Portfolio Summary

Market Value As Of	07/01/2022	07/31/2022	% Of Account
 CASH & CASH EQUIVALENTS	42,506.40	44,915.02	1.7%
 FIXED INCOME	2,448,677.81	2,458,639.22	92.7%
 MISCELLANEOUS	150,420.00	149,917.50	5.6%
Total	2,641,604.21	2,653,471.74	100.0%



Activity Summary

	This Period	Year To Date	Realized Capital Gains / Losses	
			This Period	Year To Date
Beginning Market Value	2,641,604.21	2,759,518.95		
Income	2,840.77	15,824.41		
Asset Activity	0.00	48,715.00-		
Fees	432.15-	3,102.73-		
Cash Management	2,408.62-	35,993.32		
Change In Market Value	11,867.53	106,047.21-		
Ending Market Value	2,653,471.74	2,653,471.74		
			Total Gains / Losses	0.00

Account Statement

Account Number: **1035003119**

July 01, 2022 To July 31, 2022

Portfolio Statement

Quantity	Description	Market Value	Cost Basis
Cash & Cash Equivalents			
Cash Equivalents			
Unclassified			
44,915.020	09248U700 BLACKROCK BLF LIQUIDITY FEDFUND #0081	44,915.02	44,915.02
	Total Unclassified	44,915.02	44,915.02
Total	Cash Equivalents	44,915.02	44,915.02
Total	Cash & Cash Equivalents	44,915.02	44,915.02
Fixed Income			
Taxable			
34,722.220	3130AJRE1 FEDERAL HOME LOAN BANK DTD 6/24/2020 CALL .75% 06/24/2025-2020	32,828.47	34,722.22
50,000.000	3130AJSY6 FEDERAL HOME LOAN BANK DTD 7/15/2020 CALL .68% 07/15/2025-2022	47,210.50	48,884.72
100,000.000	3130AKMR4 FEDERAL HOME LOAN BANK DTD 01/15/21 CALL .33% 01/15/2025-2021	93,368.00	99,910.00
150,000.000	3130AL5X8 FEDERAL HOME LOAN DTD 2/24/2021 CALL .65% 02/24/2026-2021	137,928.00	150,000.00
150,000.000	3130ALEK6 FEDERAL HOME LOAN BANK DTD 02/26/21 CALL .78% 02/26/2026-2021	139,692.00	150,000.00
100,000.000	3130AMT85 FEDERAL HOME LOAN BANK DTD 6/28/2021 CALL .4% 06/28/2024-2021	95,670.00	100,000.00
100,000.000	3130ANCF5 FEDERAL HOME LOAN BANK DTD 8/12/2021 CALL 1% 05/12/2026-2021	94,090.00	100,000.00
100,000.000	3130ANJT8 FEDERAL HOME LOAN BANK DTD 8/26/2021 CALL .9% 08/26/2026-2021	93,846.00	99,925.00
150,000.000	3130ANND8 FEDERAL HOME LOAN BANK DTD 8/26/2021 CALL 1.05% 08/26/2026-2021	141,033.00	150,000.00
50,000.000	3130APLB9 FEDERAL HOME LOAN BANK DTD 10/28/2021 CALL .85% 10/28/2024-2022	47,513.50	50,000.00

Portfolio Statement (Continued)

Quantity	Description	Market Value	Cost Basis
Taxable			
100,000.000	3130AQ2H5 FEDERAL HOME LOAN BANK DTD 11/30/2021 CALL 1.05% 11/25/2024-2022	95,300.00	99,985.00
105,000.000	3133EEG79 FEDERAL FARM CREDIT BANK DTD 05/07/2015 2.15% 09/07/2023	104,070.75	107,815.36
100,000.000	3133EMAM4 FEDERAL FARM BANK DTD 09/21/2020 .25% 09/21/2023-2022	96,882.00	99,925.00
100,000.000	3133EMHE5 FEDERAL FARM CREDIT BANK DTD 11/30/2020 CALL .17% 11/30/2022-2021	99,142.00	99,978.00
100,000.000	3133EMU91 FEDERAL FARM CREDIT BANK DTD 7/21/21 CALL .74% 07/21/2025-2021	93,800.00	100,000.00
100,000.000	3134GWMY9 FREDDIE MAC DTD 08/19/2020 CALL .625% 08/19/2025-2021	93,173.00	100,000.00
100,000.000	3134GWVJ2 FREDDIE MAC DTD 9/30/2020 CALL .4% 09/30/2024-2021	94,751.00	100,000.00
100,000.000	3134GWVN3 FREDDIE MAC DTD 09/30/2020 CALL .6% 09/30/2025-2021	92,569.00	100,000.00
200,000.000	3135G06A6 FANNIE MAE DTD 10/20/2020 CALL .58% 10/20/2025-2021	186,056.00	200,000.00
100,000.000	3135G06M0 FANNIE MAE DTD 12/16/2020 CALL .5% 12/16/2024-2021	94,163.00	100,000.00
100,000.000	3135GA3W9 FANNIE MAE .6% 11/25/2025-2022	92,901.00	100,000.00
200,000.000	3136G46A6 FANNIE MAE DTD 10/27/2020 CALL .3% 10/27/2023-2021	193,192.00	200,000.00
200,000.000	880591ER9 TENN VALLEY AUTHORITY DTD 09/29/14 2.875% 09/15/2024	199,460.00	205,627.45
Total	Taxable	2,458,639.22	2,596,772.75
Total	Fixed Income	2,458,639.22	2,596,772.75



Account Statement

Account Number: **1035003119**

July 01, 2022 To July 31, 2022

Portfolio Statement (Continued)

Quantity	Description	Market Value	Cost Basis
Miscellaneous			
Corp Bond-sma			
Taxable Bonds			
150,000.000	24422ERT8 JOHN DEERE CAPITAL CORP DTD 06/26/12 2.8% 01/27/2023	149,917.50	158,469.00
	Total Taxable Bonds	149,917.50	158,469.00
Total	Corp Bond-sma	149,917.50	158,469.00
Miscellaneous Sundry Assets			
Documents			
1.000	DOC199647 INVESTMENT MANAGEMENT AGREEMENT CITY OF CANYON LAKE A/C# 1035003119	0.00	0.00
	Total Documents	0.00	0.00
Total	Miscellaneous Sundry Assets	0.00	0.00
Total	Miscellaneous	149,917.50	158,469.00
Grand Total Assets		2,653,471.74	2,800,156.77

Account Activity Summary

	Total Cash	Cost Basis Excluding Cash	Market Value Including Cash
Balances Beginning Of Period	0.00	2,797,578.43	2,652,277.47
Prior Accruals			10,673.26-
Unrealized Appreciation This Period			11,867.53
Current Accruals			9,715.08
Cash Management	2,408.62-	2,408.62	2,408.62-
Fees	432.15-	0.00	432.15-
Income	2,840.77	169.72	2,840.77
Realized Gain/loss			0.00
Non Cash Asset Changes			
Balances End Of Period	0.00	2,800,156.77	2,663,186.82

Transaction Statement

Date	Quantity	Description	Transaction Type	Cash	Cost Basis
07/01/22		Beginning Balance		0.00	2,797,578.43

Transaction Statement (Continued)

Date	Quantity	Description	Transaction Type	Cash	Cost Basis
Income					
Interest					
07/01/22		09248U700 BLACKROCK BLF LIQUIDITY FEDFUND #0081	INTEREST RCVD	35.77	
07/15/22		3130AJSY6 FEDERAL HOME LOAN BANK DTD 7/15/2020 CALL .68% 07/15/2025-2022	INTEREST RCVD	170.00	
07/15/22		3130AKMR4 FEDERAL HOME LOAN BANK DTD 01/15/21 CALL .33% 01/15/2025-2021	INTEREST RCVD	165.00	
07/21/22		3133EMU91 FEDERAL FARM CREDIT BANK DTD 7/21/21 CALL .74% 07/21/2025-2021	INTEREST RCVD	370.00	
07/27/22		24422ERT8 JOHN DEERE CAPITAL CORP DTD 06/26/12 2.8% 01/27/2023	INTEREST RCVD	2,100.00	
Total Interest				2,840.77	0.00
Accretion					
07/15/22		3130AJSY6 FEDERAL HOME LOAN BANK DTD 7/15/2020 CALL .68% 07/15/2025-2022	ACCRETION		169.72
Total Accretion				0.00	169.72
Total Income				2,840.77	169.72
Fees					
07/27/22		MANAGEMENT FEES CITIZENS BUSINESS BANK FOR THE PERIOD ENDING 07/20/2022	DISBURSEMENT	432.15-	
Total Fees				432.15-	0.00
Cash Management					
07/31/22	2,408.620	09248U700 NET CASH MANAGEMENT	NET CASH MGMT	2,408.62-	2,408.62
Total Cash Management				2,408.62-	2,408.62
07/31/22		Ending Balance		0.00	2,800,156.77



Account Number: **1035003119**

July 01, 2022 To July 31, 2022

Disclosure

CitizensTrust may receive research and other benefits from Brokers/Dealers which may be considered compensation. Upon request, we will disclose details of any compensation received. We have added an additional benchmark to your performance insert. Call for details.

Market Perspective

WE HOPE THAT YOU AND YOURS ARE SAFE/HEALTHY DURING THESE CHALLENGING TIMES. PLEASE READ OUR QUARTERLY MARKET PERSPECTIVES AT WWW.CBBANK.COM UNDER RECENT DOCUMENTS. BE ASSURED WE ARE WATCHING THE MARKETS CLOSELY, AND IF YOU HAVE ANY QUESTIONS OR CONCERNS WE ENCOURAGE YOU TO CONTACT YOUR RELATIONSHIP MANAGER.

**MINUTES
REGULAR MEETING OF THE
CANYON LAKE CITY COUNCIL
Wednesday, July 6, 2022**

**Closed Session – 5:00 p.m.
City Hall Administration Building
31526 Railroad Canyon Road, Suite 5
Canyon Lake, CA 92587**

CALL TO ORDER

Mayor Smith called the meeting to order at 5:00 p.m.

ROLL CALL

Present: Councilmember Castillo, Councilmember Dain, Mayor Pro Tem Greene,
Councilmember Welty and Mayor Smith

Absent:

PUBLIC COMMENTS

There were no public comments.

CLOSED SESSION

- A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS - Pursuant to Section 54956.8
Property: APN 349-290-008
Agency Negotiator: City Manager
Negotiating Parties: Jim Kipp
Under Negotiation: Price and Terms of Payment

- B. CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION – Pursuant to paragraph (4) of subdivision (d) of Section 54956.9 – 1 case

City Attorney Steven Graham added the following items to the Closed Session Agenda:

1 additional case under B – CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION – Pursuant to paragraph (4) of subdivision (d) of Section 54956.9

1 Case under CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION - Pursuant to paragraph (1) of subdivision (d) of Section 54956.9
Richard Beck v. City of Canyon Lake, Riverside Superior Court Case No. CVRI2202608

DRAFT

1 case under ANTICIPATED LITIGATION - Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9

The City Council entered Closed Session at 5:32 p.m.

**Open Session – 6:30 p.m.
City Hall Council Chamber
31516 Railroad Canyon Road
Canyon Lake, CA 92587**

CALL OPEN SESSION TO ORDER

Mayor Smith called the meeting to order at 6:30 p.m.

Mayor Smith called for a moment of silence in honor of the Military Personnel and First Responders who have given the ultimate sacrifice.

INVOCATION

Invocation was led by Mayor Smith.

FLAG SALUTE

Flag Salute was led by EVMWD President Darcy Burke.

ROLL CALL

Present: Councilmember Castillo, Councilmember Dain, Mayor Pro Tem Greene, and Mayor Smith

Absent: Councilmember Welty

CLOSED SESSION REPORT

City Attorney Graham reported on the following items:

- Under Closed Session Item B, the City Council directed initiation of litigation by consensus.
- The City Council added an item to the Closed Session Agenda under existing litigation, Richard Beck v. City of Canyon Lake. The City Council approved the defense of the lawsuit by consensus.

DRAFT

APPROVAL OF THE CITY COUNCIL AGENDA

City Manager Chris Mann stated that an item had come up after the posting of the agenda and asked to add Urgency Item 14 to the Business items.

Motion and second by Mayor Pro Tem Greene/ Councilmember Castillo to approve the agenda with the addition of Urgency Item 14.

Motion carried 4-0-1, with Councilmember Castillo, Councilmember Dain, Mayor Pro Tem Greene, and Mayor Smith voting aye and Councilmember Welty absent.

CEREMONIAL MATTERS *Presentations, Awards, Proclamations*

- Citizen of the Month

Mayor Smith announced that Citizens of the Month for July & August would be presented.

He stated that Karen Bevans had been selected as Citizen of the Month for July but wasn't able to attend the meeting. He asked Councilmembers Castillo & Dain to explain why she had been selected.

Mayor Smith presented Tony Schwarzman with a certificate of recognition and recognized him as Citizen of the month for August.

COMMUNITY REPORTS

- Elsinore Valley Municipal Water District Update - President Darcy Burke
President Darcy Burke gave an update on behalf of Elsinore Valley Municipal Water District.

- Canyon Lake Property Owners Association Update - President Renee Griffiths
President Renee Griffiths was unavailable to attend.

- Chamber of Commerce Update - President Jeanne O'Dell
Vice President Joseph DeCasperis gave an update on behalf of the Canyon Lake Chamber of Commerce.

PUBLIC SAFETY UPDATE

❖ Sheriff

Lieutenant James Rayls gave an update on the statistics and answered questions from the Council.

❖ Code Enforcement

Ruby Manzano, Code Enforcement Supervisor, gave an update on the statistics and answered questions from the Council.

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❖ Fire

Chief Jeff LaTendresse gave an update on the statistics and answered questions from the Council.

PUBLIC COMMENT

There were no comments.

CONSENT CALENDAR

- (1) Waive Full Reading, Read all Ordinances by Title Only
- (2) Resolution - Adoption of Resolution No. 2022-39 Approving Claims and Demands of the City
- (3) Minutes - Approval of City Council Minutes
 - June 1, 2022 – Regular City Council Meeting
- (4) Second Reading of Ordinance No. 221 - An Ordinance of the City Council of the City of Canyon Lake, California, Replacing Chapter 9.25 of the Canyon Lake Municipal Code Regarding Signs
- (5) Second Reading of Ordinance No. 222 - An Ordinance of the City Council of the City of Canyon Lake, California, Amending the City Zoning Map of the City of Canyon Lake Changing Certain Property from C-1 General Commercial to Mixed Use Zone
- (6) Resolution – Adoption of Resolution No. 2022-40, Amending the Service Agreement between Willdan Engineering and the City of Canyon Lake for Stormwater Compliance Services
- (7) Resolution – Adoption of Resolution No. 2022-41, Approving Amendment #3 to the Regional Task Force Agreement for Total Daily Maximum Load (TMDL) for the Lakes of Canyon Lake and Lake Elsinore
- (8) Resolution – Adoption of Resolution No. 2022-42, Authorizing a Budget Adjustment to Reflect Changes in the Professional Services Agreement with Bill Blankenship for Economic Development Consulting
- (9) Resolution – Adoption of Resolution No. 2022-43, Approving CPI and Pass-Through Adjustments to Solid Waste Rates Consistent with Government Code Section 53756

Motion and second by Mayor Pro Tem Greene/Councilmember Dain to approve the consent calendar with the exception of Item 8.

Motion carried 4-0-1, with Councilmember Castillo, Councilmember Dain, Mayor Pro Tem Greene, and Mayor Smith voting aye and Councilmember Welty absent.

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PULLED CONSENT CALENDAR ITEMS

- (8) Resolution – Adoption of Resolution No. 2022-42, Authorizing a Budget Adjustment to Reflect Changes in the Professional Services Agreement with Bill Blankenship for Economic Development Consulting

Motion and second by Councilmember Castillo/Mayor Smith to approve Item 8.

Motion carried 4-0-1, with Councilmember Castillo, Councilmember Dain, Mayor Pro Tem Greene, and Mayor Smith voting aye and Councilmember Welty absent.

PUBLIC HEARING

- (10) Resolution - Adoption of Resolution No. 2022-44, Approving Conditional Use Permit No. 22-0249 for a Farmers Market Located in the Southwest Corner of the Towne Center Parking Lot on Sunday Mornings and Afternoons

- Public Hearing Opened

Mayor Smith opened the Public Hearing at 7:10 p.m.

- Staff Presentation

City Planner Jim Morrissey presented the item.

- Questions to Staff by City Council

City Planner Morrissey answered all questions from the City Council.

- Testimony by Proponents

The following members of the public spoke:

- Pamela Earle

- Testimony by Opponents

There were none.

- Response by Proponents

There were none.

- Public Hearing Closed

Mayor Smith closed the Public Hearing at 7:26 p.m.

- Discussion by City Council

Discussion ensued.

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Motion and second by Mayor Smith/Mayor Pro Tem Greene to adopt an Exemption from the California Environmental Quality Act (CEQA) finding the proposed Conditional Use Permit is Exempt under Section 15301, Existing Facilities.

Motion carried 4-0-1, with Councilmember Castillo, Councilmember Dain, Mayor Pro Tem Greene, and Mayor Smith voting aye and Councilmember Welty absent.

Motion and second by Councilmember Castillo/Mayor Smith to adopt Resolution No. 2022-44, with the amendment that the permit be continuous and ongoing.

Motion carried 4-0-1, with Councilmember Castillo, Councilmember Dain, Mayor Pro Tem Greene, and Mayor Smith voting aye and Councilmember Welty absent.

- (11) Resolution – Adoption of Resolution No. 2022-45, Denying a Variance Application Allowing a New Single-Family Residence to Exceed the Building Height Limit of 40 Feet and Exceed the Three-Floor Limitation to Provide Four Floors in the R-1 One-Family Dwellings Zone Located at 22801 Klamath Court

- Public Hearing Opened

Mayor Smith opened the Public Hearing at 7:30 p.m.

- Staff Presentation

City Planner Morrissey presented the item.

Mayor Pro Tem Greene left the dais at 7:31 p.m.

Mayor Smith called for a 2-minute recess at 7:31 p.m.

The meeting reconvened at 7:33 p.m. with all members of the Council present at the dais.

The presentation by City Planner Morrissey resumed.

- Questions to Staff by City Council

Staff addressed all questions from the City Council.

- Testimony by Proponents

The following members of the public spoke:

- Ken Newman
- Kris Hansen

- Testimony by Opponents

The following members of the public spoke:

- David Gandara
- Darcy Burke
- John Guzman

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- Response by Proponents

The following members of the public spoke:

- Terry Axcell

- Public Hearing Closed

Mayor Smith closed the Public Hearing at 8:37 p.m.

- Discussion by City Council

Discussion ensued.

Motion and second by Mayor Pro Tem Greene/Mayor Smith to modify the zoning ordinance to allow for 4-story homes, with height restrictions based on a case-by-case scenario, if they fit the appropriate property.

Mayor Pro Tem Greene left the dais at 8:49 p.m. and returned at 8:51 p.m.

City Attorney Graham suggested that the Council appoint an Ad-hoc committee to review the draft ordinance.

Mayor Pro Tem Greene withdrew his motion to modify the zoning ordinance to allow for 4-story homes, with height restrictions based on a case-by-case scenario, if they fit the appropriate property.

Mayor Smith withdrew his second.

- Action by City Council

Motion and second by Mayor Pro Tem Greene/Councilmember Dain to adopt Resolution No. 2022-45.

Motion carried 4-0-1, with Councilmember Castillo, Councilmember Dain, Mayor Pro Tem Greene, and Mayor Smith voting aye and Councilmember Welty absent.

The Council appointed Mayor Pro Tem Greene & Councilmember Dain to serve on the Ad-hoc committee which will review the amended draft zoning ordinance.

Mayor Smith called for a 2-minute recess at 9:00 p.m.

The meeting reconvened at 9:02 p.m.

BUSINESS ITEMS

- (12) Presentation – Adoption of Resolution No. 2022-34, Designating the City as the Enforcement Agency for State Regulations on Single-Use Foodware Accessories and Standard Condiments

Presentation by Mark Breidenbaugh, District Manager of Northwest Mosquito & Vector Control District.

There were no public comments.

- (13) Discussion – Designation of Voting Delegate and Alternates for League of California Cities Annual Conference – September 7-9, 2022

Presentation by City Clerk Ana Sauseda.

There were no public comments.

Motion and second by Mayor Smith/Councilmember Castillo to appoint Mayor Pro Tem Greene as the Delegate, Councilmember Dain as the 1st Alternate, and Councilmember Welty as the 2nd Alternate.

Motion carried 4-0-1, with Councilmember Castillo, Councilmember Dain, Mayor Pro Tem Greene, and Mayor Smith voting aye and Councilmember Welty absent.

- (14) Urgency Item - Adoption of Resolution No. 2022-46, Appointing Jamaar Boyd-Weatherby of Jones Mayer as Hearing Officer in Accordance with Section 4.20.170(c) of the Canyon Lake Municipal Code and Authorizing the City Manager to Execute an Agreement with Jones Mayer for Hearing Officer Services

Presentation by City Attorney Graham.

There were no public comments.

Motion and second by Mayor Pro Tem Greene/Councilmember Castillo to adopt Resolution No. 2022-46.

Motion carried 4-0-1, with Councilmember Castillo, Councilmember Dain, Mayor Pro Tem Greene, and Mayor Smith voting aye and Councilmember Welty absent.

CITY MANAGER COMMENTS

There were no comments.

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COMMITTEE AND COUNCIL REPORTS/COMMENTS

- **MAYOR PRO TEM GREENE**

Mayor Pro Tem Greene congratulated staff for a successful 4th of July and gave a brief update on behalf of RCA.

- **COUNCILMEMBER CASTILLO**

Councilmember Castillo expressed her appreciation for the enhanced Code Enforcement, Fire & Police presence during the holiday weekend. She announced that the second session of the Junior Lifeguard program would begin on July 11th. She stated that the next meeting of the 9/11 Committee would be held soon, and that the Veterans Day committee would also be meeting soon. Lastly, she congratulated the City Clerk on a successful election.

- **COUNCILMEMBER DAIN**

Councilmember Dain attended her first WRCOG annual conference. She expressed her appreciation for the Fire Department and acknowledged their hard work over the 4th of July weekend. Lastly, she thanked the Canyon Lake Chamber of Commerce for hosting such great events over the last several months.

- **MAYOR SMITH**

Mayor Smith spoke about the 4th of July event and how amazing the entire weekend was. He gave his monthly real estate update and announced that he would be travelling to D.C. on behalf of RTA.

ANNOUNCEMENTS

Mayor Smith announced that the next City Council meeting would take place on Wednesday, September 7th at 5:00 p.m. for closed session and 6:30 p.m. for open session.

ADJOURNMENT

Mayor Smith adjourned the meeting at 9:23 p.m.

Respectfully submitted,

Ana V. Sauseda, CMC
City Clerk

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MINUTES
REGULAR MEETING OF THE CANYON LAKE
CITY COUNCIL
Wednesday, August 3, 2022

City Council Chamber
31516 Railroad Canyon Road
Canyon Lake, CA 92587

**THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE
SCHEDULED FOR AUGUST 3, 2022, WAS CANCELLED.**

Respectfully Submitted,

Ana V. Sauseda, CMC
City Clerk

**MINUTES
SPECIAL MEETING OF THE
CANYON LAKE CITY COUNCIL
Monday, August 8, 2022**

OPEN SESSION 5:00 PM

CALL TO ORDER

Mayor Smith called the meeting to order at 5:00 p.m.

FLAG SALUTE

The Flag Salute was led by City Attorney Steven Graham.

ROLL CALL

Present: Councilmember Castillo, Councilmember Dain, Councilmember Welty, and Mayor Smith
Absent: Mayor Pro Tem Greene

APPROVAL OF THE CITY COUNCIL AGENDA

Motion and second by Councilmembers Castillo/Welty to approve the agenda.

Motion carried 4-0 1, with Councilmember Castillo, Councilmember Dain, Councilmember Welty, and Mayor Smith voting aye and Mayor Pro Tem Greene absent.

PUBLIC HEARING

(1) Resolution - Adoption of Resolution No. 2022-47, Approving the Submission of the General Plan Housing Element

- Public Hearing Opened

Mayor Smith opened the Public Hearing at 5:01 p.m.

- Staff Presentation

City Planner Jim Morrissey presented the item.

- Questions to Staff by City Council

City Planner Morrissey answered all questions from the City Council.

- Testimony by Proponents

There were none.

- Testimony by Opponents

There were none.

- Response by Proponents

There were none.

- Public Hearing Closed

Mayor Smith closed the Public Hearing at 5:09 p.m.

- Discussion by City Council

Councilmember Welty had brief comments regarding the Housing Element process.

Motion and second by Councilmembers Castillo/Dain to adopt an Exemption from the California Environmental Quality Act (CEQA) finding the proposed Conditional Use Permit is Exempt under Section 15301, Existing Facilities.

Motion carried 4-0-1, with Councilmember Castillo, Councilmember Dain, Councilmember Welty, and Mayor Smith voting aye and Mayor Pro Tem Greene absent.

Motion and second by Councilmember Welty/Mayor Smith to adopt Resolution No. 2022-47.

Motion carried 4-0-1, with Councilmember Castillo, Councilmember Dain, Councilmember Welty, and Mayor Smith voting aye and Mayor Pro Tem Greene absent.

ANNOUNCEMENTS

Mayor Smith announced that the next regular City Council meeting would be on Wednesday, September 14, 2022, at 5:00 p.m. for closed session and 6:30 p.m. for open session.

ADJOURNMENT

The meeting was adjourned at 5:10 p.m.

Respectfully submitted,

Ana V. Sauseda, CMC
City Clerk

**MINUTES
SPECIAL MEETING OF THE
CANYON LAKE CITY COUNCIL
Thursday, August 25, 2022**

OPEN SESSION 4:00 PM

CALL TO ORDER

Mayor Smith called the meeting to order at 4:08 p.m.

FLAG SALUTE

The Flag Salute was led by City Manager Chris Mann.

ROLL CALL

Present: Councilmember Castillo, Councilmember Dain, Mayor Pro Tem Greene, Councilmember Welty, and Mayor Smith

APPROVAL OF THE CITY COUNCIL AGENDA

Motion and second by Mayor Pro Tem Greene/Mayor Smith to approve the agenda.

Motion carried 5-0, with Councilmember Castillo, Councilmember Dain, Mayor Pro Tem Greene, Councilmember Welty, and Mayor Smith voting aye.

BUSINESS ITEMS

- (1) November 8, 2022, General Municipal Election

Presentation by City Clerk Ana Sauseda.

There were no public comments.

Motion and second by Councilmember Welty/Mayor Pro Tem Greene to adopt Resolution No. 2022-48.

Motion carried 5-0, with Councilmember Castillo, Councilmember Dain, Mayor Pro Tem Greene, Councilmember Welty, and Mayor Smith voting aye.

ANNOUNCEMENTS

Mayor Smith announced that the next regular City Council meeting would be on Wednesday, September 14, 2022, at 5:00 p.m. for closed session and 6:30 p.m. for open session.

ADJOURNMENT

The meeting was adjourned at 4:12 p.m.

Respectfully submitted,

Ana V. Sauseda, CMC
City Clerk



STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Chris Mann, City Manager *CM*

BY: Terry Shea, Finance Director

DATE: September 14, 2022

SUBJECT: Adoption of Resolution No. 2022-50, Approving Budget Adjustments Resulting from Changing the Part-Time Accounting Technician I Position to a Full-Time Position

Recommendation

That the City Council adopt Resolution No. 2022-50, approving budget adjustments resulting from changing the part-time Accounting Technician I position to a full-time position.

Background

Included in the Fiscal Year 2022-23 budget, which was adopted on June 6, 2022, was a new part-time position, Accounting Technician I. The position was to be filled in October 2022 and was budgeted for 646 hours. Also included in the Finance Department Fiscal Year 2022-23 Budget was \$18,300 for temporary accounting support to provide services while the City's Accountant/HR Specialist was out on maternity leave.

Due to the difficulty in obtaining qualified temporary accounting support and the increase in activity in the Finance Department because of the addition of the City's in house Fire Department and Building Department, City staff determined that full-time accounting support was warranted and for the position to be filled right away.

Staff recommends the City Council adopt Resolution No. 2022-50, approving the following budget adjustments for a net increase in expenditures of \$34,188:

Account 10-330-6010	Salaries	Increase by \$35,548
Account 10-330-6080	Benefits	Increase by \$16,940
Account 10-330-6610	Professional Services	Decrease by \$18,300

Fiscal Impact

Adoption of Resolution No. 2022-50 will result in increased expenditures in the General Fund for salaries and benefits totaling \$52,488, and decreased expenditures in the General Fund for Professional/Specialized Services of \$18,300.

Attachments

1. Resolution No. 2022-50

ATTACHMENT 1

RESOLUTION NO. 2022 50

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE, CALIFORNIA, APPROVING BUDGET ADJUSTMENTS RESULTING FROM CHANGING THE PART-TIME ACCOUNTING TECHNICIAN I POSITION TO A FULL-TIME POSITION

WHEREAS, the City of Canyon Lake City Council approved the Part-Time Accounting Technician I position as part of the Fiscal Year 2022-23 Budget to be hired in October 2022; and

WHEREAS, included in the Fiscal Year 2022-23 Budget was \$18,300 for temporary accounting services; and

WHEREAS, due to the increase in activity in the Finance Department as the result of the City's new Fire and Building Departments and the difficulty in finding qualified temporary accounting support; and

WHEREAS, making the Accounting Technician I position full-time will allow the Finance Department to process accounts payable invoices, payroll, and cash receipts timelier and provide an increased level of service for City Staff and the public.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CANYON LAKE DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. The City Council authorizes a budget adjustment in account number 10-330-6010, in the amount of \$35,548 for salaries & wages.

Section 2. The City Council authorizes a budget adjustment in account number 10-330-6080, in the amount of \$16,940 for benefits.

Section 3. The City Council authorizes a budget adjustment in account number 10-330-6610, in the amount of \$18,300 to decrease Professional/Specialized Services.

Section 4. This Resolution takes effect immediately.

PASSED, APPROVED, AND ADOPTED this 14th day of September, 2022.

Jeremy Smith, Mayor

ATTEST:

Ana V. Sauseda, CMC
City Clerk



ITEM NO. 5

STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Chris Mann, City Manager *CM*

BY: Cory Gorham, Management Analyst I

DATE: September 14, 2022

SUBJECT: Adoption of Resolution No. 2022-51, Authorizing a Budget Adjustment for the City Golf Tournament

Recommendation

That the City Council adopt Resolution No. 2022-51, authorizing a budget adjustment in the amount of \$500.00 to help cover increases in golf fees, meal costs, prizes, and advertising expenses for the annual City Golf Championship tournament.

Background

Since July 2018 the City of Canyon Lake has sponsored the City Golf Championship tournament and supported the event with a \$1,000 donation. In 2020, the tournament added a City Scramble event in which teams from surrounding cities and agencies competed against each other. The team representing the City of Canyon Lake has gone undefeated.

This year, the Canyon Lake Golf Tournament Committee plans to improve the player experience by including a prize for each participant. The prize will be a carbon fiber wallet engraved with the tournament logo. In July, the Committee submitted a letter requesting an additional \$500 donation from the City to help cover the increases in fees and costs associated with the tournament.

Fiscal Impact

Approval of this item will require a General Fund budget adjustment in the amount of \$500.

Attachments

1. Resolution No. 2022-51
2. CL Golf Tournament Committee Letter dated July 28, 2022
3. Photo example of money clip prize

ATTACHMENT 1

RESOLUTION NO. 2022-51

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE, CALIFORNIA, AUTHORIZING A BUDGET ADJUSTMENT TO REFLECT AN INCREASE OF \$500 TO THE ANNUAL DONATION FOR THE CITY GOLF TOURNAMENT

WHEREAS, on July 18, 2018, the City Council authorized the donation of \$1,000 and use of the City logo for the City Golf Championship; and

WHEREAS, the City has donated \$1,000 each consecutive year to the City Golf Championship; and

WHEREAS, the Canyon Lake Golf Tournament Committee has submitted a request for an additional \$500 donation due to increases in fees and costs associated with running the tournament; and

WHEREAS, the sum contribution to the City Golf Championship totals \$1,500.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF CANYON LAKE DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. The City Council authorizes a Budget Adjustment in the amount of \$500.00 in account number 100-6830 for the City Golf Tournament.

PASSED, APPROVED, AND ADOPTED on this 14th day of September 2022.

Jeremy Smith, Mayor

ATTEST:

Ana V. Sauseda, CMC
City Clerk

ATTACHMENT 2

City of Canyon Lake
City Clerk
Ana Sauseda

July 28, 2022

Hello Ana,

As a follow up to our conversation I am sending this email as a request for a donation to the annual Canyon Lake City Golf Championship. The event is just a couple months away and scheduled for the weekend of September 24th & 25th. This year we moved the tournament dates a week earlier than usual to assure our course will be in optimum condition. This will be our 8th annual City Championship to show case our City and our beautiful golf course.

The City has generously supported the event with a \$1,000 donation budgeted since 2018 and is greatly appreciated. With the support of the City and the POA the tournament has grown each year. Especially the City Scramble event that saw six teams compete last year. This year we are looking to improve the players experience by providing a nice tee prize to all players. We are currently looking at a nice money clip (see attachment) with an engraved tournament logo that will help remind them of their experience in Canyon Lake. We are budgeting between \$10 & \$15 and expect to need 100 to 125 pieces.

This added cost along with the general increases we experience each year for golf fees, meal costs, trophies and advertising will be partially covered by increased entry fees this year but will still leave us short. In addition we have been absorbing the \$300 entry fee for the Canyon Lake City Team from the annual donation which was not part of our original plan.

We would like to request the budgeted \$1,000 for this City sponsored event and an added \$500 to cover the additional expenses to be able to provide everyone with a memorable experience of our golf course and our community.

I have talked with both Mayor Jeremy Smith and Councilman Dale Welty and am pleased to say we have their support.

Kind Regards,

Canyon Lake City Golf Tournament Committee
Joe Kamashian
Pat Kemball
Jon Keigwin

ATTACHMENT 3

iPP_{ro}



Carbon Fiber Wallet Card Holder

Item # SPMZ082

[Overview](#) [Colors](#) [Themes](#) [Imprint](#) [Delivery](#)

The compact wallet for men can fit between 1-20 regular-sized credit cards, as well as up to 8 bills so you can also carry some emergency cash. The credit card holder also features an easily removable money clip for more practicality. 3.35" L x 2.09" W



STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Chris Mann, City Manager *CM*

BY: Mike Borja, Administrative Services Director

DATE: September 14, 2022

SUBJECT: Adoption of Resolution 2022-53, Amending the Professional Service Agreement between VCA Code and the City of Canyon Lake for Plan Review and Staff Support Services

Recommendation

Adoption of Resolution No. 2022-53, amending the Professional Service Agreement between VCA Code and the City of Canyon Lake for plan review and staff support services.

Background

At the September 1, 2021 City Council meeting, the City Council approved a Professional Service agreement with VCA Code for Building Department services. With the majority of tasks handled in-house by the City's Building Department staff, services with VCA Code were put in place for two specific reasons: handle the more complicated plan checks that require higher-level review, and provide additional staff support for whenever the department is shorthanded.

The current one-year service agreement with VCA Code ended on September 1, 2022. Our experience with VCA Code over the last year has proven they're capable of handling a complete range of services that the City requires for its Building Department. As a result, the City is in favor of continuing our partnership with VCA Code by amending the current service agreement to a two-year term service agreement, on an as needed basis, effective upon approval.

Fiscal Impact

None.

Attachments

1. Resolution 2022-53
2. Proposal & Payment Schedule – VCA Code

ATTACHMENT 1

RESOLUTION NO. 2022-53

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE, CALIFORNIA, APPROVING AN AMENDED SERVICE AGREEMENT WITH VCA CODE IN THE AMOUNT OF \$60,000 FOR PLAN REVIEW AND STAFF SUPPORT SERVICES

WHEREAS, the City of Canyon Lake, as of September 1, 2021, provides Building & Safety Services through its in-house Building Department; and

WHEREAS, the City’s in-house Building Department services is more cost effective, additional services from VCA Code were put in place to help support the department needs; and

WHEREAS, these services from VCA Code included more complicated plan checks with higher-level review, and provide additional staff support for whenever the department is shorthanded; and

WHEREAS, the one-year service agreement with VCA Code expired on September 1, 2022; and

WHEREAS, over the last year VCA Code has proven they’re capable of handling a complete range of services that the City requires for its Building Department.; and

WHEREAS, the City is in favor of continuing its partnership with VCA Code by amending the current service agreement to a 2-year term agreement, on an as needed basis, effective upon approval.; and

WHEREAS, the not-to-exceed amount of \$60,000 has already been included in the approved FY 2022-2023 budget by the City Council for the Building Department.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF CANYON LAKE DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Each of the above recitals is true and correct and is adopted by the City Council of the City of Canyon Lake.

Section 2. The amended agreement is attached hereto as Exhibit A.

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Section 3. The City Council authorizes the City Manager to enter into an agreement with VCA Code for plan review and staff support services on an as-needed basis.

PASSED, APPROVED, AND ADOPTED on this 14th day of September, 2022.

Jeremy Smith, Mayor

ATTEST:

Ana V. Sauseda, CMC
City Clerk

Exhibit A



PROFESSIONAL SERVICES AGREEMENT FOR BUILDING DEPARTMENT SERVICES

THIS AGREEMENT for Professional Services (“Agreement”) is made this 14th day of September (“Effective Date”) by and between the City of Canyon Lake (the “City”) and VCA Code (“Provider”) (together sometimes referred to the “Parties”).

Section 1. SERVICES. Subject to the terms and conditions set forth in this Agreement, Provider shall provide to the City the services described in the Scope of Work attached as **Exhibit A** and incorporated here. Such work shall be provided at the time and place and in the manner specified in Exhibit A. In the event of a conflict in or inconsistency between the terms of this Agreement and Exhibit A, this Agreement shall prevail.

- 1.1 **Term of Services.** The term of this Agreement shall begin on the Effective Date and shall end on September 14, 2024, which is the date of completion specified in Exhibit A. Provider shall complete the work described in Exhibit A prior to that date unless the term of the Agreement is otherwise terminated or extended as provided for in Section 8. The time provided to Provider to complete the services required by this Agreement shall not affect the City's right to terminate the Agreement, as provided for in Section 8.
- 1.2 **Standard of Performance.** Provider shall perform all services required pursuant to this Agreement in the manner and according to the standards observed by a competent practitioner of the profession in which Provider is engaged and to the sole satisfaction of the Contract Administrator.
- 1.3 **Assignment of Personnel.** Provider shall assign only competent personnel to perform services pursuant to Agreement. In the event that the City, in its sole discretion, at any time during the term of this Agreement, desires the reassignment of any such persons, Provider shall, immediately upon receiving notice from the City of such desire of the City, reassign such person or persons.
- 1.4 **Time.** Provider shall devote such time to the performance of services pursuant to this Agreement as may be reasonably necessary to satisfy Provider's obligations hereunder.
- 1.5 **Authorization to Perform Services.** The Provider is not authorized to perform any services or incur any costs whatsoever under the terms of this Agreement until receipt of authorization from the Contract Administrator.

Section 2. COMPENSATION. The City hereby agrees to pay Provider a sum not to exceed \$60,000 in a fiscal year for as needed services, notwithstanding any contrary indications that may be contained in Provider's proposal, for services to be performed and reimbursable costs incurred

under this Agreement. In the event of a conflict between this Agreement and Exhibit A, regarding the amount of compensation, this Agreement shall prevail. The City shall pay Provider for services rendered pursuant to this Agreement at the time and in the manner set forth herein. The payments specified below shall be the only payments from the City to Provider for services rendered pursuant to this Agreement. Provider shall submit all invoices to the City in the manner specified herein. Except as specifically authorized in advance by the City, Provider shall not bill the City for duplicate services performed by more than one person.

- 2.1 **Invoices.** Provider shall submit invoices monthly during the term of this Agreement, based on the cost for services performed and reimbursable costs incurred prior to the invoice date. Invoices shall contain the following information:
- The beginning and ending dates of the billing period;
 - A Task Summary containing the total due this period;
 - At the City's option, for each work item in each task, a copy of the applicable time entries or time sheets shall be submitted showing the name of the person doing the work, the hours spent by each person, a brief description of the work, and each reimbursable expense;
 - The total number of hours of work performed under the Agreement by Provider and each employee, agent, and subcontractor of Provider performing services hereunder necessary to complete the work described in Exhibit A;
 - Receipts for expenses to be reimbursed;
 - The Provider's signature.
- 2.2 **Monthly Payment.** The City shall make payments, based on invoices received, for services satisfactorily performed, and for authorized reimbursable costs incurred.
- 2.3 **Total Payment.** The City shall not pay any additional sum for any expense or cost whatsoever incurred by Provider in rendering services pursuant to this Agreement. The City shall make no payment for any extra, further, or additional service pursuant to this Agreement. The City shall be exempt from existing or any and all future fuel service charges, minimum order or one-time order service charge.

In no event shall Provider submit any invoice for an amount in excess of the maximum amount of compensation provided above either for a task or for the entire Agreement unless the Agreement is modified in writing prior to the submission of such an invoice.

- 2.4 **Hourly Fees.** Fees for work performed by Provider on an hourly basis shall not exceed the amounts shown on the fee schedule included with Exhibit A.

- 2.5 **Reimbursable Expenses.** Reimbursable expenses are included within the maximum amount of the contract.
- 2.6 **Payment of Taxes.** Provider is solely responsible for the payment of employment taxes incurred under this Agreement and any federal or state taxes.
- 2.7 **Payment upon Termination.** In the event that the City or Provider terminates this Agreement pursuant to Section 8, the City shall compensate the Provider for all outstanding costs and reimbursable expenses incurred for work satisfactorily completed as of the date of written notice of termination. Provider shall maintain adequate logs and timesheets in order to verify costs incurred to that date.

Section 3. FACILITIES AND EQUIPMENT. Provider shall, at its sole cost and expense, provide all facilities, supplies and equipment necessary to perform the services required by this Agreement.

Section 4. INSURANCE REQUIREMENTS. Before beginning any work under this Agreement, Provider, at its own cost and expense, shall procure the types and amounts of insurance checked below and provide Certificates of Insurance, indicating that Provider has obtained or currently maintains insurance that meets the requirements of this section and which is satisfactory, in all respects, to the City. Provider shall maintain the insurance policies required by this section throughout the term of this Agreement. The cost of such insurance shall be included in the Provider's compensation. Provider shall not allow any subcontractor to commence work on any subcontract until Provider has obtained all insurance required herein for the subcontractor(s) and provided evidence thereof to the City. Verification of the required insurance shall be submitted and made part of this Agreement prior to execution. All insurance coverage and limits provided by Provider and available or applicable under this Agreement are intended to apply to the full extent of the policies. Nothing contained in this Agreement limits the application of such insurance coverage.

4.1 Workers' Compensation. Provider shall, at its sole cost and expense, maintain Statutory Workers' Compensation Insurance and Employer's Liability Insurance for any and all persons employed directly or indirectly by Provider. The Statutory Workers' Compensation Insurance and Employer's Liability Insurance shall be provided with limits of not less than ONE MILLION DOLLARS (\$1,000,000.00) per accident. In the alternative, Provider may rely on a self-insurance program to meet those requirements, but only if the program of self-insurance complies fully with the provisions of the California Labor Code. Determination of whether a self-insurance program meets the standards of the Labor Code shall be solely in the discretion of the Contract Administrator. The insurer, if insurance is provided, or the Provider, if a program of self-insurance is provided, shall waive all rights of subrogation against the City and its officers, officials, employees, and authorized volunteers for loss arising from work performed under this Agreement.

4.2 Commercial General Insurance and Automobile Liability Insurance.

4.2.1 Commercial General Liability Insurance. Provider, at its own cost and expense, shall maintain commercial general and automobile liability insurance for the term of this Agreement in an amount not less than TWO MILLION DOLLARS (\$2,000,000.00) per occurrence, combined single limit coverage of \$2,000,000 in the general aggregate, for risks associated with the work contemplated by this Agreement. If a Commercial General Liability Insurance or an Automobile Liability form or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the work to be performed under this Agreement or the general aggregate limit shall be at least twice the required occurrence limit. Such coverage shall include but shall not be limited to, protection against claims arising from bodily and personal injury, including death resulting therefrom, and damage to property resulting from activities contemplated under this Agreement, including the use of owned and non-owned automobiles.

4.2.2 Minimum scope of coverage. Commercial general coverage shall be at least as broad as Insurance Services Office Commercial General Liability occurrence form CG 0001 (per occurrence). Automobile coverage shall be at least as broad as Insurance Services Office Automobile Liability form CA 0001 (per accident). No endorsement shall be attached limiting the coverage.

4.2.3 Additional requirements. Each of the following shall be included in the insurance coverage or added as a certified endorsement to the policy:

- a. The insurance shall cover on an occurrence or an accident basis, and not on a claims-made basis.
- b. Any failure of Provider to comply with reporting provisions of the policy shall not affect coverage provided to the City and its officers, employees, agents, and volunteers.

4.3 Professional Liability Insurance. – Intentionally Omitted

4.4 All Policies Requirements.

4.4.1 Acceptability of insurers. All insurance required by this section is to be placed with insurers with a Bests' rating of no less than A-: VI.

4.4.2 Verification of coverage. Prior to beginning any work under this Agreement, Provider shall furnish the City with Certificates of Insurance, and upon request, complete certified copies of all policies, including complete certified copies of all endorsements. All copies of policies and

certified endorsements shall show the signature of a person authorized by that insurer to bind coverage on its behalf.

4.4.3 Notice of Reduction in or Cancellation of Coverage. A certified endorsement shall be attached to all insurance obtained pursuant to this Agreement stating that coverage shall not be suspended, voided, canceled by either party, or reduced in coverage or in limits, except after thirty (30) days' prior written notice by certified, mail, return receipt requested, has been given to the City. In the event that any coverage required by this section is reduced, limited, cancelled, or materially affected in any other manner, Provider shall provide written notice to the City at Provider's earliest possible opportunity and in no case later than ten (10) working days after Provider is notified of the change in coverage.

4.4.4 Additional insured; primary insurance. The City and its officers, employees, agents, and authorized volunteers shall be covered as additional insureds with respect to each of the following: liability arising out of activities performed by or on behalf of Provider, including the insured's general supervision of Provider; products and completed operations of Provider, as applicable; premises owned, occupied, or used by Provider; and automobiles owned, leased, or used by the Provider in the course of providing services pursuant to this Agreement. The coverage shall contain no special limitations on the scope of protection afforded to the City or its officers, employees, agents, or authorized volunteers.

A certified endorsement must be attached to all policies stating that coverage is primary insurance with respect to the City and its officers, officials, employees and volunteers, and that no insurance or self-insurance maintained by the City shall be called upon to contribute to a loss under the coverage.

4.4.5 Subcontractors. Provider shall include all subcontractors as insureds under its policies or shall furnish separate certificates and certified endorsements for each subcontractor. All coverages for subcontractors shall be subject to all of the requirements stated herein.

4.4.6 Variation. Contract Administrator may approve in writing a variation in the foregoing insurance requirements, upon a determination that the coverage, scope, limits, and forms of such insurance are either not commercially available, or that the City's interests are otherwise fully protected.

4.4.7 No policy required hereunder shall prohibit Provider from waiving any right of recovery prior to loss. Provider hereby waives such right with regard to the Indemnities set out below in Section 5.

4.5 Remedies. In addition to any other remedies the City may have if Provider fails to provide or maintain any insurance policies or policy endorsements to the extent and within the time herein required, the City may, at its sole option, exercise any of the following remedies, which are alternatives to other remedies the City may have and are not the exclusive remedy for Provider's breach:

- Obtain such insurance and deduct and retain the amount of the premiums for such insurance from any sums due under the Agreement;
- Order Provider to stop work under this Agreement or withhold any payment that becomes due to Provider hereunder, or both stop work and withhold any payment, until Provider demonstrates compliance with the requirements hereof; and/or
- Terminate this Agreement.

Section 5. INDEMNIFICATION

Provider shall indemnify, defend with counsel acceptable to the City and hold harmless the City and its officials, officers, employees, agents and authorized volunteers from and against any and all losses, liabilities, claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceedings, damages and expenses of any kind, whether actual or threatened, (including but not limited to attorneys' fees and costs, court costs, interest defense costs, and expert witness fees) where the same arise out of, are a consequence of or are in any way attributable to, in whole or in part, the performance of this Agreement (or the failure to perform) by Provider or by any individual or entity for which Provider is legally liable, including but not limited to officers, agents, employees or subcontractors of Provider.

The foregoing obligation of Provider shall not apply when (1) the injury, loss of life, damage to property or violation of law arises wholly from the negligence or willful misconduct of the City or its officers, employees, agents or authorized volunteers and (2) the actions of Provider or its employees, subcontractors or agents have contributed in no part to the injury, loss of life, damage to property, or violation of law.

It is understood that the duty of Provider to indemnify and hold harmless includes the duty to defend as set forth in Section 2778 of the California Civil Code. Acceptance by the City of insurance certificates and endorsements required under this Agreement does not relieve Provider from liability under this indemnification and hold harmless clause. This indemnification and hold harmless clause shall apply to any damages or claims for damages whether or not such insurance policies shall have been determined to apply. By execution of this Agreement, Provider acknowledges and agrees to the provisions of this Section and that it is a material element of consideration.

Section 6. STATUS OF PROVIDER.

- 6.1 Independent Contractor.** At all times during the term of this Agreement, Provider shall be an independent contractor and shall not be an employee of the City. The City shall have the right to control Provider only insofar as the results of Provider's services rendered pursuant to this Agreement and assignment of personnel pursuant to Subparagraph 1.3; however, otherwise the City shall not have the right to control the means by which Provider accomplishes services rendered pursuant to this Agreement. Notwithstanding any other City, state, or federal policy, rule, regulation, law, or ordinance to the contrary, Provider and any of its employees, agents, and subcontractors providing services under this Agreement shall not qualify for or become entitled to any compensation, benefit, or any incident of employment by the City, including but not limited to eligibility to enroll in the California Public Employees Retirement System (PERS) as an employee of the City and entitlement to any contribution to be paid by the City for employer contributions and/or employee contributions for PERS benefits.

Section 7. LEGAL REQUIREMENTS.

- 7.1 Governing Law.** The laws of the State of California shall govern this agreement.
- 7.2 Compliance with Applicable Laws.** Provider and any subcontractor shall comply with all applicable local, state and federal laws and regulations applicable to the performance of the work hereunder.
- 7.3 Licenses and Permits.** Provider represents and warrants to the City that Provider and its employees, agents, and any subcontractors have all licenses, permits, qualifications, and approvals of whatsoever nature that are legally required to practice their respective professions. Provider represents and warrants to the City that Provider and its employees, agents, any subcontractors shall, at their sole cost and expense, keep in effect at all times during the term or this Agreement any licenses, permits, and approvals that are legally required to practice their respective professions. In addition to the foregoing, Provider and any subcontractors shall obtain and maintain during the term of this Agreement valid Business Licenses from the City.

Section 8. TERMINATION AND MODIFICATION.

- 8.1 Termination.** The City may cancel this Agreement at any time and without cause upon written notification to Provider.

Provider may cancel this Agreement upon thirty (30) days' written notice to the City and shall include in such notice the reasons for cancellation.

In the event of termination, Provider shall be entitled to compensation for services performed to the effective date of termination; the City, however, may condition

payment of such compensation upon Provider delivering to the City any or all documents, photographs, computer software, video and audio tapes, and other materials provided to Provider or prepared by or for Provider or the City in connection with this Agreement.

- 8.2 Extension.** The City may, in its sole and exclusive discretion, extend the end date of this Agreement beyond that provided for in Subsection 1.1. Any such extension shall require a written amendment to this Agreement, as provided for herein. Provider understands and agrees that, if the City grants such an extension, the City shall have no obligation to provide Provider with compensation beyond the maximum amount provided for in this Agreement. Similarly, unless authorized by the Contract Administrator, the City shall have no obligation to reimburse Provider for any otherwise reimbursable expenses incurred during the extension period.
- 8.3 Amendments.** The parties may amend this Agreement only by a writing signed by all the parties.
- 8.4 Assignment and Subcontracting.** The City and Provider recognize and agree that this Agreement contemplates personal performance by Provider and is based upon a determination of Provider's unique personal competence, experience, and specialized personal knowledge. Moreover, a substantial inducement to the City for entering into this Agreement was and is the professional reputation and competence of Provider. Provider may not assign this Agreement or any interest therein without the prior written approval of the Contract Administrator. Provider shall not subcontract any portion of the performance contemplated and provided for herein, other than to the subcontractors noted in the proposal, without prior written approval of the Contract Administrator. In the event that key personnel leave Provider's employ, Provider shall notify the City immediately.
- 8.5 Survival.** All obligations arising prior to the termination of this Agreement and all provisions of this Agreement allocating liability between the City and Provider shall survive the termination of this Agreement.
- 8.6 Options upon Breach by Provider.** If Provider materially breaches any of the terms of this Agreement, the City's remedies shall include, but not be limited to, any or all of the following:
- 8.6.1** Immediately terminate the Agreement;
 - 8.6.2** Retain the plans, specifications, drawings, reports, design documents, and any other work product prepared by Provider pursuant to this Agreement;
 - 8.6.3** Retain a different Provider to complete the work described in Exhibit A not finished by Provider; or

8.6.4 Charge Provider the difference between the cost to complete the work described in Exhibit A that is unfinished at the time of breach and the amount that the City would have paid Provider pursuant to Section 2 if Provider had completed the work.

Section 9. KEEPING AND STATUS OF RECORDS.

9.1 Records Created as Part of Provider's Performance. All reports, data, maps, models, charts, studies, surveys, photographs, memoranda, plans, studies, specifications, records, files, or any other documents or materials, in electronic or any other form that Provider prepares or obtains pursuant to this Agreement and that relate to the matters covered hereunder shall be the property of the City. Provider hereby agrees to deliver those documents to the City upon termination of the Agreement. It is understood and agreed that the documents and other materials, including but not limited to those described above, prepared pursuant to this Agreement are prepared specifically for the City and are not necessarily suitable for any future or other use. The City and Provider agree that, until final approval by the City, all data, plans, specifications, reports and other documents are confidential and will not be released to third parties without prior written consent of both parties unless required by law.

9.2 Provider's Books and Records. Provider shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services or expenditures and disbursements charged to the City under this Agreement for a minimum of three (3) years, or for any longer period required by law, from the date of final payment to the Provider to this Agreement.

9.3 Inspection and Audit of Records. Any records or documents that Section 9.2 of this Agreement requires Provider to maintain shall be made available for inspection, audit, and/or copying at any time during regular business hours, upon oral or written request of, the City. Under California Government Code Section 8546.7, if the amount of public funds expended under this Agreement exceeds Ten Thousand Dollars (\$10,000.00), the Agreement shall be subject to the examination and audit of the State Auditor, at the request of the City or as part of any audit of the City, for a period of three (3) years after final payment under the Agreement.

Section 10. MISCELLANEOUS PROVISIONS.

10.1 Attorneys' Fees. If either party to this Agreement brings any action, including an action for declaratory relief, to enforce or interpret the provision of this Agreement, the prevailing party shall be entitled to reasonable attorneys' fees in addition to any other relief to which that party may be entitled. The court may set such fees in the same action or in a separate action brought for that purpose.

- 10.2 Venue.** In the event that either party brings any action against the other under this Agreement, the parties agree that trial of such action shall be vested exclusively in Riverside County.
- 10.3 Severability.** If a court of competent jurisdiction finds or rules that any provision of this Agreement is invalid, void, or unenforceable, the provisions of this Agreement not so adjudged shall remain in full force and effect. The invalidity in whole or in part of any provision of this Agreement shall not void or affect the validity of any other provision of this Agreement.
- 10.4 No Implied Waiver of Breach.** The waiver of any breach of a specific provision of this Agreement does not constitute a waiver of any other breach of that term or any other term of this Agreement.
- 10.5 Successors and Assigns.** The provisions of this Agreement shall inure to the benefit of and shall apply to and bind the successors and assigns of the parties.
- 10.6 Provider Representative.** All matters under this Agreement shall be handled for Provider by Bob Heinrich, President
- 10.7 City Contract Administration.** This Agreement shall be administered by the City Manager Chris Mann ("City Administrator"). All correspondence shall be directed to or through the City Administrator or his or her designee.
- 10.8 Notices.** Any written notice to Provider shall be sent to:
- Bob Heinrich, President
VCA Code
1845 W. Oranewood Avenue, Suite 210
Orange, CA 92868
- Any written notice to the City shall be sent to the Contract Administrator:
- Chris Mann, City Manager
City of Canyon Lake
31516 Railroad Canyon Rd.
Canyon Lake, CA 92587
- 10.9 Intentionally Omitted.**
- 10.10 Integration.** This Agreement, including the scope of work attached hereto and incorporated herein as Exhibit A, represents the entire and integrated agreement between the City and Provider and supersedes all prior negotiations, representations, or agreements, either written or oral.

10.11 Counterparts. This Agreement may be executed in multiple counterparts, each of which shall be an original and all of which together shall constitute one agreement.

The Parties have executed this Agreement as of the Effective Date.

THE CITY OF CANYON LAKE

VCA CODE

Chris Mann, City Manager

Bob Heinrich, President

Attest:

Ana V. Sauseda, CMC
City Clerk

ATTACHMENT 2

City of Canyon Lake

BUILDING DEPARTMENT SERVICES



Leadership. Service. Commitment.



July 20, 2022



A. Letter of Transmittal

July 20, 2022

David Harnden
Deputy Building Official / Sr. Building Inspector
City of Canyon Lake
31516 Railroad Canyon Road
Canyon Lake, CA 92587

Subject: Proposal for Building Department Services

Dear Mr. Harnden:

The Code Group, Inc. (VCA Code) is pleased to respond to the City of Canyon Lake's Request for Proposals for Building Department Services, specifically plan review services. Our proposal includes our understanding of the City's needs, our firm's qualifications, key personnel, references, work statement/project work plan, and cost proposal relative to serving the City in achieving desired results.

For plan review, the City can benefit from VCA's technically strong team of licensed Structural and Professional Plan Check Engineers and ICC Certified Plans Examiners to assist with accurate and timely plan reviews. VCA maintains a robust team of in-house plan checkers that the City can rely upon for reviewing any type of structure. The Project Director for plan review services will be Bob Heinrich, President and CBO. Mr. Heinrich brings 30 years of code knowledge, technology, management, and building official experience to the City.

For staff augmentation, the City will benefit from outstanding staffing services through a dedicated in-house recruiting team, well versed in the industry. With substantial success filling roles that satisfy both the agency and candidates' needs, our staffing department is ready to provide the City with competent and cooperative personnel. The Project Director for staffing will be Rick Bergin, a veteran recruiter with over 18 years of experience in talent acquisition and management. VCA has successfully provided Building Inspectors, Permit Technicians, Plans Examiners, CASp Specialists, Admin Staff, and more.



VCA offers a wealth of technical capabilities in the areas of structural and civil engineering, as well as Bob Heinrich and Rick Bergin's abilities to provide ancillary services such as customized customer training workshops, CASp experts in ADA capable of inspection, plan review and site visits, permitting software consulting, training, and code consultation and interpretation. Be assured that Bob and Rick will utilize their talents and expertise to serve the city in meeting its goals and objectives.

VCA has excellent references and is successfully providing similar services for many jurisdictions like the City of Canyon Lake.

VCA is a financially stable company with a five-million dollar E&O insurance package. We will provide an insurance certificate and obtain a City business license should VCA be awarded a contract.

There is no pending or previous litigation over the past five years related to our firm's work. This proposal is valid for 180 days. VCA is an equal opportunity employer and complies with all nondiscrimination requirements of the Federal and State Governments.

Please do not hesitate to call me with any questions, or if you need any clarification on any part of this proposal.

Sincerely,

Bob Heinrich

Bob Heinrich
President



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The VCA Team provides a comprehensive group of experts to serve public agencies throughout California.

B. Qualifications:

VCA commits to and is fully qualified to provide the services requested by the City. VCA understands the Scope of Work and is currently providing similar services in plan review, expedited plan review, staff augmentation, CASp services, training, code interpretation, consulting and other ancillary services requested.

VCA commits to providing high quality plan review, including specified turn-around times, providing permitting and building inspection staff augmentation in a timely and cost-efficient manner. VCA has the required expertise, capabilities, bandwidth, and the commitment to assist the City in achieving its goal to provide excellent customer service to the community of Canyon Lake.

Our intention is to help the City achieve its goals and objectives of preserving life-safety for its diverse community. VCA has a long-standing history of plan review and staff augmentation services for more than 35 similar cities in Southern California. Our references will testify to our responsiveness as well as our ability to provide the best “fit” contract personnel. Our employees are dedicated, experienced, and certified individuals. They understand they wear two hats...one for the City and one for VCA.



Our executive team, and many of our employees, are licensed professional structural and civil engineers. VCA has been in the code consulting industry since 1979 and we've developed a reputation for effectively articulating our knowledge of the codes. In fact, many building officials have called us for assistance in the interpretation and accurate application of codes.

Our plan review staff and our on-call counter, building inspection, and permitting staff possess an outstanding knowledge of the codes. We excel at helping applicants understand the various nuances of codes by sharing that information in a thoughtful manner. We use layman's terms to help them understand what needs to be done to get projects completed on-time. We're happy to help!

All plan review work is performed out of our nearby Orange office, which means that your plans stay within driving distance of the City. Upon request, our employees will drive to the City to meet with applicants or City staff to help resolve any issues. And our references have told us that they have come to rely on VCA for many services, including complimentary customer service training.

Dedicated to our clients, we can visit City staff to learn about the needs of your community, meet with developers and architects, and customize your needs so that we find the very best permit technicians, and building inspectors. Our references will attest to our responsiveness and ability to place a qualified and knowledgeable work force that provides stability for your community.

We bring a very stable work force who receive outstanding benefits to support their families. People join VCA because they want to be with a caring, growing, and reputable organization. Happy employees are more productive and that creates a win-win scenario for the City of Canyon Lake and its community.

VCA offers solutions, services, personnel, and code experts ready to assist the City. We believe in a cooperative effort to ensure the City and its community are taken care of. At VCA we strive to exceed expectations. Below is a full range of the types of services and individuals VCA brings to serve Canyon Lake.



VCA brings a full range of services to assist the City in achieving its goals:

Full Plan Review	Electronic Plan Review	Fire Plan Review
Mechanical Plan Review	Electrical Plan Review	Plumbing Plan Review
CASp Services	Seismic Retrofit Review	Reporting: status, statistical, performance management
Building Inspection	Permit Processing (counter & virtual)	Off-site Grading Inspection
Geotechnical: Drainage, Soils, Stormwater	OSHPD-3 Liquefaction	CALGreen, Energy and Green Building Codes
Disaster Support Services	Professional Training	Customer Service Training
Planning	Public Works	Planning Services
Architectural and Structural Plan Review	Code Expertise Consulting	Code Interpretation

VCA employs in-house and field staff with the following expertise:

Registered Structural Engineers Licensed Civil Engineers	ICC Certified Plan Examiners
ICC Certified Building Officials	ICC Certified Building Inspectors
ICC Certified Permit Technicians	State Certified CASp experts
Code Enforcement Officers	Fire Plan Checkers & Inspectors
AICP Planners	CALGreen Experts / T24 Energy
Mechanical Engineers	Structural Design Experts

Introduction of Key Staff/Team Members:

VCA is pleased to present two highly qualified individuals to ensure the City of Canyon Lake is well taken care of within the areas of the Building & Safety Division services.

1. Oversight for technical and building department issues is Bob Heinrich, President
2. Oversight of staffing will be Rick Bergin, Director of Staffing

Brief Biographies of our Project Directors:



Bob Heinrich, CBO

President & Principal (Primary Contact)

As the former Building Official of the City of Anaheim and past CEO/COO of ICC and ICBO, Mr. Heinrich brings over 30 years of extensive industry and code knowledge. He brings a wealth of successful management experience, efficiency expertise, and resources for the City to utilize. Bob manages a team of in-house plan checkers organized to ensure accurate and complete plan review using City adopted Codes and Ordinances.

- ◆ ICC Certified Building Official
- ◆ Former CEO/COO of ICC and ICBO
- ◆ BS Civil Engineering



Rick Bergin

Director of Staffing (Key Contact)

With over 18 years of experience in recruiting, placement, and staff development, Mr. Bergin knows the ins and outs on how to find and manage talent all within a budget. He has developed strategic programs and initiatives and, in the past, filled 120+ positions in one year. With a collaborative approach, Mr. Bergin and the VCA recruiting team will ensure the City's staffing needs are met.

- ◆ Former Director of Talent Acquisition
- ◆ Former Business Development & Branch Manager
- ◆ Former Director of Recruitment

Both Rick Bergin and Bob Heinrich will be available with 24-hour assistance through email, cell phones, and text messages. Both live near the City and with just a phone call, they'll be on their way to discuss Building and Safety needs or to resolve any issues. We believe our responsiveness is critical to the success of the Building Department. This will ensure a continuous opportunity to monitor VCA's work product and to meet with the Building Official or other City staff. Resumes for both Bob and Rick are included in Attachment A.



Similar Projects

The following table represents a brief sampling of a few of our clients and the current services we provide that are directly related to the Scope of Services requested:

Jurisdiction / Dates of Service	Duties & Responsibilities	Description of Projects
Arroyo Grande Ongoing since 2018	Plan Review Services	SFD, MFD, remodels, additions, ADU's access, pools, garages, etc.
Bradbury Ongoing since 2008	Full Building Department: Plan Review, Inspection	Custom, large Single-Family Homes, remodels, additions, pools, garages, horse stables, guard houses, etc.
Corona Ongoing since 2019	Inspection and Permit Staffing & Plan Review	Counter Services, outsourced plan review, inspection for SFD, MFD, room additions, remodels, commercial and industrial properties
Costa Mesa Ongoing since 2017	Inspection Services & Expedited Plan Review	SFD, MFD, Commercial, TI's, additions, remodels, mall, inspections, pools, etc.
Irvine Ongoing since 2015	Inspection and Permit Staffing	Inspection for SFD, MFD, room additions, remodels, pools, commercial and industrial properties
Laguna Beach Ongoing since 1998	Inspection, Plan Review & and Permit Staffing	Single Family, multi-family, additions, remodels, ADUs, basements, pools, bomb shelters, TI's, commercial, industrial, liquefaction issues
Long Beach Ongoing since 2018	Inspection and Permit Staffing & Plan Review	Plan check, permitting & inspection for SFD, MFD, room additions, remodels, commercial and industrial properties
Monterey Park 2007 to 2021	Plan Review and Inspection Services	SFD, MFD, Commercial, TI's, additions, remodels, mall, inspections, pools, etc.
Manhattan Beach Ongoing since 2017	Plan Review, Inspection, & Planning Staff	Commercial, Industrial, TI's, hotels, Residential, new, pools, additions, remodels, ADU's, reservoir
West Hollywood Ongoing since 2014	Plan Review, permitting, inspection & CASp services	Counter Services, plan check and inspection for SFD, MFD, mixed-use, hotels, condominiums, affordable housing, room additions, remodels, commercial and industrial properties
Yorba Linda Ongoing since 2018	Plan Review & Inspection, CASp services	Public projects: New library & Performing Arts Center, SFD, MFD, Additions, Remodels, ADU's, TI's, & Commercial

Examples of Complex Projects: (Plan review & inspection)

<p>Jurisdiction: County of Los Angeles Contact: Justin Soo Hoo, Assoc. Civil Engineer Phone: (626) 458-6396 Email: jsoohoo@dpw.lacounty.gov Population: ~10,118,754 Number of EE's: ~100,000 Summary of Project: Project Start: 10/11/2018 to 3/14/2019 Location: 433 Vermont Ave., Los Angeles, CA Description: Mixed-use: 5-story, 72-unit apartment Contact complex with commercial space Services Provided: Plan Check: complete architectural, structural, MEP, energy, life safety, ADA, CalGreen</p>	<p>Affordable Housing</p>  <p>Project Data: 210,390 s.f. Budget: \$11.4 Million</p>
<p>Agency: City of Costa Mesa Contact: was: Issam Shahrouri, BO (Oakland) Cell Phone: (714) 754-5604 Email: Ishahrouri@oaklandca.gov Population: 113,003 Number of EE's: ~300 Summary of project: Project Start: 6/5/2018 to 11/7/2018 Location: 55 Fair Drive, Costa Mesa, CA Jurisdiction: City of Costa Mesa Description: New 2-story steel framed student center, including gymnasium, cafeteria, kitchen, fitness center, and site paving/plantings Services Provided: Plan Check: VCA conducted the complete building plan review, CalGreen, Energy, ADA</p>	<p>Vanguard University Student Center</p>  <p>Project Data: 42,687 s.f. Budget: \$14,664,000</p>
<p>Agency: City of Arcadia Contact: Ken Fields, CBO Phone: (626) 447-9173 Email: kfields@arcadiaca.gov Population: ~58,888 Number of EE's: ~450 (Full-time and Part-time per HR) Summary of Project: Project Start: 5/15/2020 & on-going Location: 180 W. Huntington, Arcadia, CA Jurisdiction: City of Arcadia Description: New mixed-use, 96 condos, restaurant, spa, merchant & office space Services Provided: Plan Check: Full building plan review, MEP, ADA, CalGreen, Energy</p>	 <p>Project Data: 299,912 s.f. Budget: \$42,749,999</p>

Note: See additional examples of VCA's Technical Plan Check capabilities.

VCA Has Fifteen (15) In-house Plan Check Engineers and Examiners.

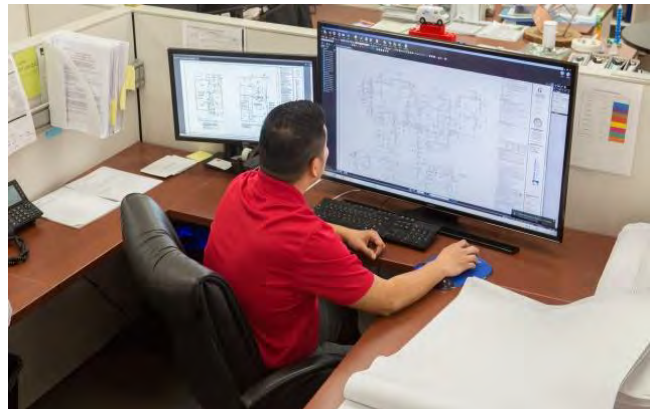
As California licensed structural and professional engineers and ICC Certified Plans Examiners, the City may rely upon and be assured about our knowledge of, and compliance with, all Federal and State building code requirements, as well as compliance with all City ordinances. VCA has the resources to immediately assist with the City of Canyon Lake's volume of plan check work.



VCA's plan checkers shall review each project to meet all requirements of the California Code Regulations (CCR Title 24.) Including, but not limited to: structural, architectural, mechanical, electrical, plumbing, fire, CASp, grading and drainage, civil, sustainability (Energy and Green Building Codes), geotechnical services, flood zone, storm water, OSHPD 3, and more as stated in other sections of this proposal.

VCA Attributes:

- **Digital Plan Review:** Our licensed P.E.'s and ICC certified plans examiners are also experts at electronic plan check. We are currently conducting electronic plan review for multiple cities. The City of Canyon Lake may rely on our efficient processes which are both cost- and timesaving for the City and its applicants.
- **Software:** VCA is well-versed using Bluebeam and other ePlan software. VCA is accustomed to using many types of software utilized by our other clients. We are very willing to come to the City to learn any software programs, systems, or other processes the City uses. Our staff are fast learners and VCA will learn and utilize any electronic software or other programs to better serve the City.
- **Successful Track Record:** VCA is successfully providing the services requested in the at more than 33 similar jurisdictions including outsourced and counter plan review, as well as contract staffing for building inspectors, permit technicians, code enforcement, planners, staff for special projects, and more.



- **Strong Reputation:** VCA has a strong reputation with references that will attest to our ability to deliver the plan review services requested and adhere to turn-around times. VCA possesses the bandwidth to provide the City with an excellent team of plan checkers for outsourced plan review. VCA has performed over 55,000 building plan reviews and our plan review staff can respond to any type of project, as VCA is organized to provide maximum value to the City.
- **Types of Plan Review:** Our team can review any type of structure for residential, commercial, industrial, fire, and public projects, including highly technical projects such as hotels, medical facilities, libraries, student centers, performing arts centers, reservoirs, automobile dealerships, and more. Residential includes SFD, MFD, affordable housing, mixed-use, podiums, wraps, large custom homes, track homes, ADU's, room additions, remodels, pools, basements, bomb shelters, horse facilities, and more. We've included several examples of our technical plan check capabilities for your review.
- **Licensed & ICC Certified:** Our plan checkers are licensed professional engineers and ICC certified plans examiners. They are technically strong and capable of conducting full building plan reviews, including electronic.
- **Well Trained Staff:** Our field staff has been well-trained about how to interact with both City staff and the public. Our employees are encouraged to attend CALBO Education Weeks to obtain needed CEU's, but it's more than that. VCA pays for the classes and pays for their attendance. We also encourage additional certifications to expand their knowledge and enhance their careers.
- **Training Assistance:** VCA's brings knowledgeable individuals to assist City staff on various code related items and newly enacted building codes.
- **Effective Communication with Applicants:** VCA has earned an unparalleled reputation for effectively conveying highly technical building codes and regulations into common-sense, best-practice solutions. Many people in our industry reach out to us for clarification. Our plan checkers know how to explain plan corrections in layman's terms and convey code knowledge for clarity.
- **Extensive Code Book Library:** VCA continually updates an extensive library of all applicable and adopted building codes and reference standards; and modifies and upgrades review standards to reflect code changes and guarantees that plan reviews are in alignment with the current standards. We participate in the code development community for the purpose of contributing when called upon and by keeping abreast of the policy changes with the different agencies in our state.



Building Inspection Services:

Our Building Inspectors are ICC Certified. Most possess multiple certifications for Residential, Commercial, Industrial, and Mechanical, Electrical and Plumbing. Our inspectors also bring years of City experience to inspect additions, remodels, pools, retaining walls, TI's, retail restaurants, strip malls, shopping centers, theatres, and more. Our inspectors are well-trained, courteous, and act as an extension of the City staff.

Our Fire Systems Inspectors are California Fire Code Certified inspectors; and members of the California Automatic Fire Alarm Association, and the Automatic Fire Alarm Association, and Society of Fire Protection Engineers, SFPE. Our inspectors are capable of review rough-in sprinkler and alarm systems, pull station testing, hood and bucket testing, and or essential duties, for any type of facility. Our inspectors are well-trained, courteous, and act as an extension of the City.

Compliance with all City policies and procedures: VCA inspection personnel will act as an extension of the City's own staff and will support all policies and procedures established by the City. Whenever a question arises regarding an interpretation of the Code our inspectors will consult with a member of the City staff for a final determination.

VCA Inspectors offer expertise in, but not limited to:

<p>Building Inspections:</p> <ul style="list-style-type: none"> ▪ Foundation Inspection – after all reinforcing steel is in place ▪ Concrete slab or under-floor inspection ▪ Frame inspection ▪ Lath or gypsum board inspection ▪ Oversight of work by special inspectors ▪ Other inspections as required to ascertain compliance with the Building Code or other laws enforced by the Building Official ▪ Final building inspection 	<p>Plumbing Inspections:</p> <ul style="list-style-type: none"> ▪ Underground installations ▪ Waste lines ▪ Water piping ▪ Plumbing top out ▪ Shower pans ▪ Sewer lateral and connection ▪ Gas piping ▪ Gas test ▪ Other inspections as required ▪ Final plumbing inspection
<p>Mechanical Inspections:</p> <ul style="list-style-type: none"> ▪ Underground ducts and piping ▪ Ducts and piping ▪ Return air ▪ Combustion air ▪ Exhaust systems ▪ HVAC equipment including FAU ▪ Vents and registers ▪ Fire dampers ▪ Other inspections as required ▪ Final mechanical inspection 	<p>Electrical inspections:</p> <ul style="list-style-type: none"> ▪ Temporary power poles ▪ Underground conduit ▪ Main service entrance ▪ Sub-panels ▪ Grounding and GFI ▪ Rough wiring ▪ Receptacles and fixtures ▪ Smoke detectors ▪ Other inspections as required ▪ Final electrical inspection



Building Permitting Services:

Our staff augmentation services also include Permit Technicians and Counter Services. Our Permit Techs are ICC Certified and knowledgeable about codes. They are well-trained to work at a City counter and capable of performing all permitting functions for the community. They are polite, courteous and understand they must wear two hats – one for the City and one for VCA to be effective while treating people with respect and courtesy. They will:

- Work professionally within the Building Department as assigned by City staff
- Review incoming plans for completeness and effectively communicate with applicants
- Work the front counter, calculate permit fees, process all related documents
- Learn relative Building & Safety permitting policies, procedures, and systems
- Provide outstanding customer service with a profession demeanor
- Assist with routing plans and scheduling inspections as needed
- Maintain all records, files, answer phones; and respond to emails in a timely manner.
- Conform to City standards and comply with all State laws and City ordinances
- Provide as-needed support to the Building Official, Plan Checkers, and others within the Community Development Department
- Work remotely and will utilize the City's software to process applications

We're proud of our employees and know they'll take good care of your City.

Firm's Financial Condition: VCA is a financially stable company. Our balance sheet is extremely strong and VCA meets its obligations to creditors and clients. VCA does not have any pending or past issues that may impede our ability to complete the services for the City.

Firm's Insurance Coverage: VCA brings a comprehensive \$5 million dollar insurance package to meet all requirements stated in the City's Professional Services Agreement.

Lawsuits / Arbitration: VCA has no pending or previous litigation related to our firm's work during the past five years.

VCA employs licensed structural and professional civil engineers with a strong background in construction, engineering and structural design. This bench strength offers the City additional resources whether it be for peer review or code interpretation.

C. Key Personnel

We've included several of our plan checkers, building inspectors, permit technicians and more. The table below demonstrates our strength in terms of qualified personnel available to serve the City.

Name	Position	Education/ Degree(s), Licenses, Certifications	Years Exp.
Thomas VanDorpe, S.E.	President and Principal in Charge	Registered Structural S-4611- Exp. 6/2021 Registered Civil Engineer C-50687-Exp 6/2021 ICC Certified Building Plans Examiner MS Civil Engineering, CSU Long Beach	30
Bob Heinrich Primary Contact	President/CBO Project Director for Building Services	ICC Certified Building Official, Former CEO/COO of ICC and ICBO BS Civil Engineering	30
Rick Bergin Key Contact	Project Director for Staffing Services	Senior management, expert recruiter Formerly lead talent acquisition teams for large businesses	18
Samir Ghosn	Dep. Director of Plan Check Services	Former CBO of Newport Beach; ICC Certified Building Official, Plans Examiner, Residential Fire Sprinkler Inspector/Plans Examiner - 8137310 MS Civil Engineering, CSU Long Beach	30
Daniel Kennedy	Sr. Plans Examiner / Architect / CASp / Inspector	Licensed CA Architect #C25762 California Accessibility Specialist DSA/AC #CASp-198 Safety Assessment Program #SAP50982 ICC Certified Building Official, Building Plans Exam. Building Inspector - 843040	30
Gary Hawken	CBO/Plans Examiner, Counter Services	ICC Certified Chief Building Official, ICC Certified Plan Examiner for MEP, Residential, TI's, Solar, ADU's, Cannabis, Energy, Architectural, and ICC Certified Building Inspector	30
Robert Salgado	Sr. Fire Plans Examiner / Fire & Building Inspector	ICC Certified Fire Plans Examiner, Fire Inspector I & II, Fire Marshall, Fire Code Specialist, Building Inspector - 1097292 Fire Safety Engineering Certificate	30
Shawn Dalipe	Plans Examiner	E.I.T. 15-498-61 BS Civil Engineering, UC Irvine ICC Certified Plans Examiner 8959728-Exp. 10/2021	7



Jonathan Gulliver	Plans Examiner / Architect	AIA Licensed Architect C-20658 NCARB Certification 48958- Exp. 5/2021 LEED AP Accredited Bachelor of Arts in Architecture, Cal Poly Pomona,	25
Kevin Santos	Plans Examiner	E.I.T. Plans Examiner / Counter Plan Checker BS Civil Engineering, USC California	8
Nasrin Sesar	Plans Examiner	ICC Certification: 8261522 Building Plans Examiner – expires 5/4/2021 CALGreen Inspector/Plans Examiner – 1/20/2022	30
Jack Kuwitzky	Building Inspection & Plans Examiner	ICC: Residential, light Commercial and Industrial, MEPs, TI's, and plan review CA DSW Coordinator-ICC 81965402-Exp 1/2022	10
Chad Frisby	CASp Expert Sr. Building Insp. Plans Examiner	ICC: Plans Examiner & Building Inspector for commercial, residential, industrial, MEPs, remodels, TI's, ADU's, CASp plan review & site	20
Rob Leatherman	Sr. Building Inspector	ICC: Combination Inspector, Commercial, Residential, industrial, MEPs, additions, remodels, TI's. ICC – 5071655-Exp 6/2022 Certified Disaster Service Worker	17
Steven Hartmeyer	Combination Building Inspector	ICC Combination Residential Building Inspector (B1, M1, E1, P1) Plan review for residential, commercial, solar PV, and EV charging stations Lead Inspector for commercial, residential, institutional construction projects	20
Moises Eskenazi	Fire & Building Inspector / Sr. Plans Examiner	ICC Commercial Combination Inspector, Electrical, Mechanical, Plumbing, & more- AA Construction Technology, Pasadena City College. ICC-842211-Exp 9/2020 & 9/2021	25
David Hammers	Building Inspector	ICC Residential Inspector ICC-9155113 ICC Commercial Inspector ICC-9155113 SFD, MFD, ADU's, pools, basements	5
Donna Ducharm	Sr. Permit Technician	ICC Certified Permit Technician Multiple cities, counter services issuing permits	20
Wendy Menendez	Permit Technician	ICC Certified Permit Technician Provides counter services for several cities University of Phoenix, Master's Degree in Business Administration University of Phoenix, Bachelor's Degree in Business ICC Plans Examiner (In-Process)	6



Yolanda Huerta	Sr. Permit Technician	ICC Certified Permit Technician Supervisor of Plan Check Coordination	25
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VCA understands that timing matters when it comes to providing qualified contract staff for a jurisdiction. VCA shall promptly notify the City of any changes in personnel prior to award of a contract between City and the VCA. Should any personnel be reassigned prior to the award, VCA shall present the resumes of highly qualified replacements for any function affected.

Staff Stability for the City: Employee turn-over is detrimental to both cities and consultants. VCA proudly provides benefits to help our employees take care of themselves and their families. We pay for medical, dental, vision, and a 401(k) plan that helps them provide for their retirement, and more. We also pay for the same holidays that city employees get, as well as vacation and paid sick days. These benefits help promote a stable and secure workforce which greatly benefits the City with contract employees who are dedicated and committed to the cities they serve.

D. References

	<p>City of Arcadia Kenneth Fields, CBO 240 W. Huntington Dr. Arcadia, CA 91066 (626) 447-9173 kfields@arcadiaca.gov</p>	<p>Building Plan Review <i>(Providing services since 1997)</i></p>
	<p>City of Bradbury Kevin Kearney City Manager 600 Winston Ave. Bradbury, CA 91008 (626) 358-3218 kkearney@cityofbradbury.org</p>	<p>Full Building Department Building Official, Plan Review, Staffing for Planning, Inspection & Code Enforcement Services Engineering Plan Review <i>(Providing ongoing services since 2008)</i></p>
	<p>City of Corona Chris Milosevic Building Official 400 S. Vicentia Corona, CA 92882 (951) 736-2254 Chris.milosevic@coronaca.gov</p>	<p>Plan Review, Staffing Services for Building Inspection, and Permitting, <i>(Providing ongoing services since 2018)</i></p>
	<p>City of Long Beach David Khorram Building Official 411 W. Ocean Blvd. Long Beach, CA 90802 (562) 570-7713 David.khorram@longbeach.gov</p>	<p>Staffing for Inspection & Permitting, Counter Plan Review <i>(Providing ongoing services since 2018)</i></p>
	<p>City of Manhattan Beach Ryan Heise, CBO 1400 Highland Ave. Manhattan Beach, CA 9 (310) 420-3135 RHeise@citymb.int0</p>	<p>Plan Review, Inspection, and Planning Staff Augmentation <i>(Providing ongoing services since 2018)</i></p>
	<p>City of San Marino Isidro Figueroa, CDD 2200 Huntington Dr. San Marino, CA 91108 (626) 300-0710 ifigueroa@cityofsanmarino.org</p>	<p>Building Plan Review Fire Inspection Services Staffing and Inspection Services <i>(Providing services since 1997)</i></p>
	<p>City of West Hollywood Ben Galan, Building Official 8300 Santa Monica Blvd., 2nd Fl West Hollywood, CA 90069-4314 (323) 848-6475 bgalan@weho.org</p>	<p>Plan Review, Counter Plan Check and Staffing Services, CASp <i>(Providing services since 2014)</i></p>
	<p>City of Yorba Linda Jim Sowers, CBO 4845 Casa Loma Ave. Yorba Linda, CA 92885 (714) 961-7125 jsowers@yorbalindaca.gov</p>	<p>Plan Review & Building Inspection As-Needed Staffing & CASp services <i>(Providing services since 2018)</i></p>

E. Work Statement/Project Work Plan

Accomplishing Plan Review Objectives:

Unlike competitors, VCA has a core in-house team of fifteen (15) plan checkers to ensure the City receives consistent and timely corrections. These individuals consist of ICC Certified Plans Examiners, licensed architects, and licensed professional and structural engineers. They will review each project to meet all requirements of the California Code Regulations (CCR Title 24), including, but not limited to: structural, architectural, mechanical, electrical, plumbing, fire, solar, CASp, grading and drainage, civil, sustainability (Energy and Green Building Codes), geotechnical services, seismic, flood zone, liquefaction, storm water, OSHPD-3, ADA, and more. Our team is able to immediately handle the City's plan check load and provide the City with excellent quality and service through the following:

1. **Beginning with the end in mind:** Accurate and thorough plan review coupled with on-time delivery is our goal. To save time, VCA employs a full-time Plan Check Client Services Manager and coordination staff. This individual is a 25-year veteran Permit Technician who opens each set of plans to review for completeness and that all documents and reports are included. If portions are missing, she promptly notifies the City to attain any outstanding documents. Each plan is entered into our proprietary plan tracking system and assigned out to a plans examiner.
2. **QC & QA:** Our Deputy Director of Plan Check, Mr. Samir Ghosn is well-known in the industry, and his expertise is unparalleled. Mr. Ghosn conducts oversight so that corrections are accurate and complete. This control and quality assurance result in plans that are thoroughly reviewed, concise, and based on the most current codes and regulations. Mr. Ghosn is a key asset for VCA and the City.
3. **Meeting Turnaround Times:** VCA will comply with the City's adopted turnaround times, and we are happy to work with the City on any unique circumstances. With our proprietary tracking software and centralized personnel, the progress and whereabouts of plans are transparent resulting in efficient time management and in-house collaboration on technical topics.
4. **Recheck Procedure:** Plans returned for second and/or third reviews are typically given to the original plan reviewer. The benefits are threefold: 1) their familiarity with the project saves time and money in approving corrections, 2) this helps expedite the review process for applicants, and 3) conversations with applicants are more consistent.



- Virtual Awareness:** VCA created a virtual board, similar to a flight status board at airports to openly display all plans, due dates, and progress. This board is monitored by all plan checkers, coordinators, and managers.

Today Is						Total Plans in House :		
Agency	Emp	Sub #	Plan ID	PC Number	Job Address	Rec'vd	Due	Days Till Due
MON	NS	3	34769	2021-343	361 Norumbega	11/8	11/15	6
LB	GH	1	34839....	BRMD263...	3360 E 68th St	11/8	11/15	6
LB	GH	1	34840....	BRMD263...	3360 E 68th St	11/8	11/15	6
COR	SD	1	35403	B21-04375	810 Ford Street	10/28	11/15	6
COR	SD	1	35404	B21-04362	810 Ford Street	10/28	11/15	6
MB	NS	1	35229	BLDR-21-...	1530 9th St	10/1	11/15	6
WHO	JK	2	35294	E21-0369	9041 Nemo St	11/8	11/16	7
WHO	JK	2	35295	M21-0270	9041 Nemo St	11/8	11/16	7

- Tracking Plans:** Pertinent data is entered into our custom tracking system and a barcode is generated, allowing VCA to monitor plan check activities, the number of reviews, the number of hours, fees, and add any information received from the City or applicants. Any requested data is easily relayed back to the City.
- Deferred Submittals and Revisions:** Our plan checkers will review deferred submittal items and any revisions before or during construction.
- Other:** VCA's staff will:
 - Consolidate comments from various City departments, resolve internal inconsistencies, and present recommendations and revisions to the applicants.
 - Maintain communications with applicants and staff from the Building & Safety Division and other City departments. Respond to inquiries about projects from applicants.
 - Utilize City electronic and paper files to research previous and/or related permits.
 - Be available during an emergency or natural disaster to assist the City with inspection services. VCA has certified disaster specialists.
 - Participate in reviews with technical consultants, health and other government agency inspectors, City staff, and owners.
 - Acknowledge that all documentation will become the property of the City of La Mesa.
- Pickup and Delivery of Plans:** At no cost to the City, VCA will arrange shipping and courier services. Our plan checkers are available Monday through Friday between 8:00 a.m. to 5:00 p.m. Our company policy states all phone calls and emails are to be returned as soon as possible, within 24 hours.

Accomplishing Staffing Objectives:

In contrast to other consultants, VCA has a dedicated in-house recruiting team knowledgeable of the industry who will connect with the City, determine needs, and achieve objectives. We are always hiring to find the best “fit” candidates for the City.

1. **Commitment:** To provide suitable staff for the City, VCA conducts a formal needs assessment with City departments to gauge openings, requirements, timelines, culture, and other pertinent information to ensure a proper match between the candidate and City. The Staffing Director, Rick Bergin, and his team will be reliable resources to the City in providing and scheduling candidates and answering any other staffing inquiries the City may have. Our lines of communication are always open, and we are committed to fulfilling all staffing needs.
2. **Candidate Qualifications:** VCA will provide candidates that meet the minimum City requirements. Experienced in the industry, our recruiters understand the skillsets necessary for contract staff to successfully complete the work. Regarding pre-screening, VCA meets each candidate in person and evaluates their competency in the roles they are filling. VCA also confirms certifications and licenses, runs any background checks required, and coordinates with the City’s live scan process.
3. **Managing Requests:** VCA’s professional recruiters are highly experienced in attracting and selecting candidates and maintaining a pipeline of qualified contract staff through consistent communication with past and potential candidates. We have access to a multitude of hiring resources and connections to sustain demand. Our staffing team meets weekly to go over requests and monitor progress to avoid delays and swiftly handle requests.
4. **Screening Candidates:** VCA complies with all State and Federal employment laws. Our recruiting staff meet face-to-face or through Zoom to determine that competent and qualified candidates are presented to the City. VCA will comply with any City requirements including reference checks, fingerprints, and background checks, coordination of live scans, scheduling meetings with police departments or other entities to run the required background check.
5. **Notification of Changes:** VCA understands that timing matters when it comes to providing qualified contract staff for a jurisdiction. VCA will promptly notify the City of any changes in personnel prior to award of a contract between City and the VCA. Should any personnel be reassigned prior to the award, VCA will present the resumes of highly qualified replacements for any function affected.



Scope of Work and Commitment to City Needs:

VCA is ready and capable of providing first class building department services as outlined in the following Scope of Work. We are committed to providing the best qualified plan review and as-needed staff to serve the community of Canyon Lake.

VCA has been providing similar services to multiple jurisdictions within California since 1979. VCA commits to behaving as an extension of the City's staff and processes. This benefits the City and general public by providing outstanding customer service in a manner the community expects and deserves. Equally important is our approach which is open and effective communication, including using layman's terms, coupled with a strong commitment to meeting deadlines for all stakeholders. Our staff know they wear two hats: one for the City and one for VCA.

Our staff shall perform the Scope of Work to the City's satisfaction:

1. Plan review services to verify construction documents are in compliance with the Title 24 regulations as adopted by the City of Canyon Lake, including California Building Standards codes, the City's Municipal Code, and other applicable Federal, State, and local laws, policies, ordinances and regulations. These services shall be performed by an International Code Council (ICC) certified plans examiner on an as-needed basis which shall include but not be limited to:
 - ✓ Building Plan Review
 - ✓ Mechanical Plan Review
 - ✓ Electrical Plan review
 - ✓ Plumbing Plan Review
 - ✓ Grading and Shoring Plans
 - ✓ CalGreen review
 - ✓ California Energy Compliance
2. Plan Review Contract Services:
 - a. VCA shall provide the following qualifications:
 - Licensed Professional Engineer and/or ICC Plans Examiner or Specialty (Plumbing, Mechanical, Electrical, and Storm Water) based on the associated assignment and services being rendered.
 - Have at least 5 years of Building & Safety plan review experience.

Reviews will be completed, and plans returned to the City within 10 working days, depending upon project complexity, from the date of paper or electronic availability of the plans by the City to VCA Code. Rechecks will be completed and returned within 5 working days. Review comments / corrections will be



emailed or returned with paper plans to the City's Building & Safety Department upon completion of each plan review by the VCA Code.

VCA Code will make our plan reviewers available by phone to City plan check customers, Monday through Friday, 8:00 a.m. to 5:00 p.m. Pacific Time for discussion of plan check corrections generated by VCA's plan checkers.

3. Inspection Services:

a. VCA will meet the following qualifications:

- ICC Certified Building and/or Combination Inspector(s).
- Have at least 3 years of Building & Safety field inspection experience.

4. Permit Services:

a. VCA will meet the following qualifications:

- ICC Permit Technician, or Plans Examiner.
- Have at least 3 years of Building & Safety permit counter experience.

In addition, VCA can provide:

5. Expedited Plan Check – VCA brings a unique program that allows the City to retain more of its plan check fee. Call Bob Heinrich for more information.
6. CASp Services – bring a certified CASp professional to review plans, perform site visits and meet with the public and City staff to discuss projects related to State and Federal Accessibility compliance.
7. Virtual Permit Technician Assistance – provide an ICC certified Permit Technician to provide virtual/remote support assistance on an as-needed basis.
8. Professional Development Training – provide training to staff on various Code related items, certifications, and new federal and state legislation policies.
9. Disaster Support Services – provide staffing services as needed following a disaster such as fires, earthquake or flooding and the ability to assist with required documentation for County, State and Federal recovery efforts.
10. Reporting – provide plan check status reports, statistical reports, and performance management reports on a monthly basis or anytime upon request of the City in the format requested by the City (paper or electronically). The information requested shall include information such as the project address, permit number, description, square footage, and type of construction, type of review, performed, hour required per reviewer, reviewer name, reviewer credentials and turnaround time of plan review.

11. Seismic Retrofit Program Review Services – if needed, VCA can provide plan check and inspection services for needed retrofit ordinances for existing wood framed buildings with Soft-Weak or Open Front walls (SWOF), Non-Ductile Concrete buildings (NDS), and Pre-Northridge Steel Moment Frame Buildings (PNSMF). Reviewers of construction documents shall be California registered professional structural or civil engineers and inspectors shall be ICC certified.
12. Customer Service – provide ongoing high-quality customer service. As requested, VCA can assist City Staff in managing the plan review services for all projects and provide recommendations intended to improve efficiency and cost effectiveness. VCA will effectively communicate with City staff, County agencies and other consultants, and attend meetings as necessary to improve the progress of work. VCA will provide emphasis, understanding and special attention to the management of all projects while maintaining work quality, meeting schedules, and staying within budget.

Accomplishing Turn-around times: VCA recognizes the importance of complying with stated turn-around times in order for the City to properly serve its community. VCA took steps to ensure our plan reviewers understand this importance and implemented the following procedures:

1. Tracking plans – incoming and outgoing are being processed and supervised.
2. Data entry into our tracking system with dates received, reviewed, and returned, and upon receipt, verifying all documents have been included. If something is missing, a request for information is immediate sent to the City.
3. Plan reviewer assignment based on type of review – *best set of eyes* and experience regarding technical aspect of the structure and time to complete.
4. Weekly staff meetings where the team is reminded about turn-around times and making sure our customer service is exemplary.
5. Conversations with City staff and/or Building Official regarding projects and any issues that come up, especially response times from applicants.
6. Additional courier services: UPS, FedEx, GLS, courier services, and VCA employees driving to and from the City for pick-up and delivery as needed.
7. Expert management team to oversee the staff, answer questions, etc.
8. Electronic visual boards that demonstrate the status in number of days, with an early warning system for each reviewer to see the number of days left for each project.

- a. Providing Inspectors and Permit Technicians:** VCA has a slate of building inspectors and permit technicians that are qualified to serve the City. Our recruiting team stays in touch with both the Building Official and our employees to make sure the appropriate service is being provided.
- b. Contract Staffing:** VCA will only provide candidates that meet the minimum City requirements. Regarding pre-screening, VCA meets each candidate in person, tests them about their knowledge of either inspection, plan check, or permitting requirements. VCA also confirms certifications or licenses, and runs any background checks required, or coordinates with the City's live scan process.
- c. Screening Candidates:** VCA complies with all State and Federal employment laws. As mentioned above, our recruiting staff meets face-to-face or through Zoom to determine the best qualified and best fit candidates are presented to the City. VCA shall comply with any City requirements including reference checks, finger prints, and background checks, coordination of live scans, scheduling meetings with police departments or other entities to run the required background check.

Customer Service Philosophy

VCA thrives on and is committed to providing the very best customer service possible. Being the best is our quest. As a process-improvement and training organization, we strive to serve, offer thought leadership, share ideas, improve processes, maintain a well-trained staff, and constantly look for ways to improve or enhance service to our clients.

A few demonstrations include:

- Being called to review city buildings after an earthquake
- Meetings on Saturday with applicants to resolve plan check issues
- Providing on-call personnel to fill in with less than a day's notice
- Providing complimentary code updates, interpretations and training
- Writing complimentary ordinances based on code updates
- Having our building inspectors go to an accident site at 2:00 a.m. in the morning to review structural damage and write a report
- Volunteering to participate in panel interviews at multiple cities
- Providing information about software for various permitting systems and making introductions to key people with viable solutions
- Conducting retained searches for hard-to-find and fill positions
- Accommodating requests for special reports – year over year
- Providing excellent benefits that help create a stable workforce that ensures continuity and happier employees that are more productive, and

Complimentary Training: VCA has developed a relatable and interactive customer service program that will help your team work better together and improve customer service. We've presented this 1-hour program at several cities and the feedback from both the managers and the attendees was very positive. Programs are customized and based on specific issues your staff may be dealing with while working with applicants. We've presented programs for Building Inspectors, Permit Technicians, Plan Checkers and Code Enforcement Officers. We possess the understanding, empathy, and techniques, and we'd be happy to assist the City of Canyon Lake by developing a program based on your specific needs. Please feel free to call us for more information.



Service with a smile!

Our promise to you is responsiveness and the presentation of the very best qualified and best “fit” as-needed staff available in the industry.

Our employees come to VCA and stay with us for several reasons. The number one reason for our stable workforce is based on direct feedback that they feel as though they belong to an organization that cares about them. Simply put, we want what they want.

Our employees know they can grow and become better at what they do. At the end of the day, happy employees are more productive employees...and that translates to excellent customer service for the City.



F. Cost Proposal

VCA’s office hours are 8:00 a.m. to 5:00 p.m. Monday through Friday. Our plan checkers are available to respond to plan review inquiries via emails and phone calls during working hours. Plan checkers respond within 24 hours of receipt of call or email.

For plan review services, VCA charges a fixed fee of 60% of the City’s collected plan check fees. This percentage includes the first three (3) checks. Additional checks and revisions are charged per the City’s schedule of fees. VCA charges a minimum of two (2) hours for any plan review. VCA provides electronic plan review. However, with paper plans, we will ship paper plans to and from our Orange office and the City at no additional cost. ***VCA is amenable to discussing these fees with the City.*** This professional services agreement is for two (2) years.

VCA proposes the follow hourly rates for contract staff augmentation:

Contract Staffing Functions (DOE/Certs)	Hourly Rate
Building Official Services (Billed in quarter hour increments)	\$145.00
ICC Sr. Building Inspector	\$85.00 to \$95.00
ICC Combination Inspector	\$85.00 to \$95.00
ICC Electrical Inspector	\$90.00 to \$100.00
ICC Building Inspector I / Mechanical / Plumbing Insp.	\$80.00 to \$85.00
Grading Inspector / Soils Inspector	\$85.00 to \$105.00
CASp Services (Inspection and plan review)	\$140.00 to \$150.00
ICC Certified Permit Technician	\$65.00 to \$70.00
CALGreen Inspector / Manager Services	\$105.00 / \$135.00
Administrative / Permit	\$55.00 to \$60.00
Code Enforcement Officer / Code Enforcement Supr.	\$65.00 to \$85.00
Client Consultation at City Hall (CBO/Sr. Management)	\$145.00
Plan Check Engineer at City	\$125.00
ICC Certified Plans Examiner at the City	\$115.00
VCA charges current IRS mileage rates for VCA staff driving to / from job sites.	



Additional Information: **Technology**

VCA currently interfaces with more than 35 cities, all of whom utilize their own permitting systems. We effectively implemented, learned, and utilize these systems. And VCA can assist the City with its needs regarding permitting systems. Bob Heinrich possesses an excellent background in information technology and knows a wealth of people and firms the City may find useful. VCA has one of the best when it comes to in-house technology, software, systems, and security. We utilize a tracking system for our plans that provides VCA and the City with all the information needed to generate accurate and timely reports and invoice backup.

Communications

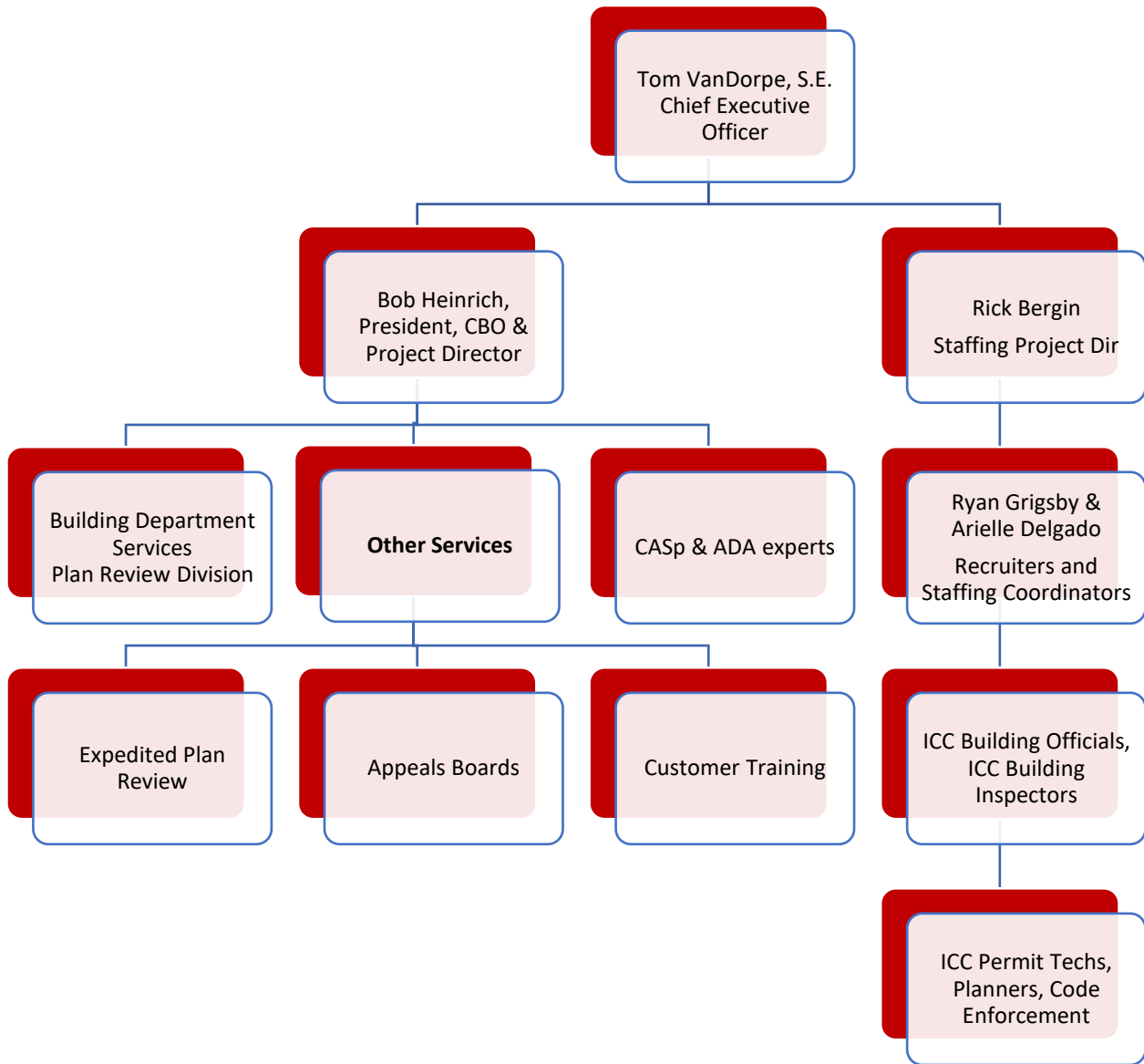
We absolutely understand the importance of regular interactions between City staff, its applicants and our staff. VCA's office hours are Monday through Friday from 8:00 a.m. to 5:00 p.m. Our employees know they must return all phone calls and emails ASAP or within 24 hours of receipt. VCA effectively utilizes a cross-reference program that ensures ongoing communication, such that if an employee will be out of the office, he or she must notify their counterpart so they are aware of the status of an issue. In addition, the City may rely upon both Bob Heinrich and Rick Bergin, who are available 24/7 to assist the City.

Virtual / Remote Services

VCA has the capability to work remotely through a robust information technology system utilizing multiple programs. The year 2020 created a "sink or swim" situation for cities and business, and VCA is swimming extremely well. All of our employees were quickly situated with the appropriate hardware and software to work remotely. We were up and running and didn't miss a beat because of COVID-19, and that's because our IT department had already taken steps to ensure VCA remained viable and capable of serving our city clients and their applicants. VCA was already conducting electronic plan check, so the year 2020 posed no issues for VCA. We're proud to say that none of our clients experienced any issues once their city and VCA went into a virtual mode.

VCA brings a high-caliber and dedicated staff to serve the City of Canyon Lake.

VCA CODE ORGANIZATION CHART:



- Plan Check Division: 15 Full-time and in-house employees
- Staffing Division: 3 Full-time and 56 contract field employees, 2 CASp Experts
- Sustainability (Green) Division: 20 Full-time employees
- Sr. Principal, CFO, Accounting and Administrative: 8 Full-time employees
- All in-house employees are located in Orange, CA

VCA's Technical Plan Review Capabilities

VCA provides plan check services for dozens of jurisdictions in the Southern California area. VCA's full range of plan review is diverse and consists of architectural, structural,

mechanical, electrical, plumbing, fire-life protection, green, T24 Energy, ADA accessibility, civil, geotechnical, storm water, soils, LEED, and more. For residential, VCA has conducted thousands of plan reviews for single and multi-family residences, affordable housing projects, and mixed-use projects. In the commercial domain, our reviews include hotels, mall expansions, fitness centers, centers, and office buildings for the Department of Social Services, as well as various structures using concrete tilt-up construction methods. In the medical field, our experience includes plan review of the Orange County Health Care Facility, dialysis treatment facility, health clinics, and drug rehabilitation centers. For Yorba Linda, VCA conducted a full plan review for their new library and performing arts center. VCA brings expertise in:

- a. **Architectural:** VCA employs two architects who are ICC Certified Plans Examiners conducting extensive review of any architectural plan review.
- b. **Structural:** VCA employs several Licensed Structural Engineers and Professional Engineers fully capable of reviewing any type of structural plan review. In fact our Director of Technical Plan Review is one of the most respected and well-known plan check engineers in California.
- c. **Mechanical:** VCA has several plans examiners and inspectors with extensive plan experience, coupled with years of construction experience directly related this area.
- d. **Plumbing:** VCA has several plans examiners and inspectors with extensive plan experience, coupled with years of construction experience directly related this area.
- e. **Electrical:** VCA has several plans examiners and inspectors with extensive plan experience, coupled with years of construction experience directly related this area.
- f. **Fire:** VCA has two fire plan checkers, one of whom is a Registered Fire Protection plan checker, and is conducting regular fire plan reviews for multiple jurisdictions.
- g. **Green:** VCA Code brings an entire Green/Sustainability Division to serve the city with experts in T24 Energy, CalGreen, LEED, Energy Modeling, Commissioning, and HERS raters. Our plan checkers regularly review for T24 Energy and other green-related items.
- h. **T24 Energy:** Our plan check engineers and ICC plans examiners are well-versed in Title 24 to ensure the most accurate energy plan review.
- i. **Accessibility:** VCA employs two expert Certified Accessibility Specialists to ensure each project is thoroughly reviewed for accessibility and ADA compliance.
- j. **WQMP:** VCA's team will perform WQMP reviews for a separate fee.

Examples include, but are not limited to the following:

Affordable Housing

Location: 433 Vermont Ave., Los Angeles, CA
Jurisdiction: County of Los Angeles
Description: Mixed-use: 5-story, 72-unit apartment complex with commercial space
Services Provided: Plan Check: complete architectural, structural, MEP, energy, life safety, ADA, CalGreen
Project Data: 210,390 s.f.
Approved Budget: \$11.4 Million



The Atlantic Gateway Courtyard by Marriott

Location: Atlantic Boulevard and Hellman Avenue, Monterey Park, CA
Jurisdiction: City of Monterey Park
Description: 6-story, 288-room hotel with ancillary retail space, on 2.14 acres
Services Provided: Plan Check for MEP, life safety, ADA, structural calculations and framing.
Project Data: 210,390 s.f.
Approved Budget: \$35 Million



New FMB Development

Location: 944 N. Odgen, West Hollywood, CA
Jurisdiction: City of West Hollywood
Description: Condominiums over a subterranean garage with a roof top deck
Services Provided: Plan Check: VCA conducted the complete building plan review, CalGreen, Energy, ADA
Project Data: 12,508 s.f.
Approved Budget: \$2,250,000



New Public Library and Cultural Arts Center

Location: 18181 Imperial Highway, Yorba Linda, CA
Jurisdiction: City of Yorba Linda
Description: Construction of a new Community Center and Performing Arts Center.
Services Provided: VCA conducted full plan review including Architectural, Structural, MEP, Energy fire and grading
Project Data: 13,900 s.f.
Approved Budget: \$1,534,890 Million



New Hotel – Le Meridian:

Location: 130 W. Huntington Dr., Arcadia, CA
Jurisdiction: City of Arcadia
Description: New hotel with 227 rooms (3 buildings and conference, ballrooms, restaurant)
Services Provided: VCA conducted the complete plan review
Project Data: 169,679 s.f.
Approved Budget: \$21 Million



La Peer Commercial Building

Location: 655 N. La Peer Blvd., West Hollywood
Jurisdiction: City of West Hollywood
Description: Construction of new 4 story commercial building including deck, basement and subterranean parking.
Services Provided: Plan review of electrical, mechanical, and plumbing
Project Data: 80,874 s.f.
Valuation: \$7,941,126
Time Frame: 3 months on-going



Vanguard University Student Center

Location: 55 Fair Drive, Costa Mesa, CA
Jurisdiction: City of Costa Mesa
Description: New 2-story steel framed student center, including gymnasium, cafeteria, kitchen, fitness center, and site paving/plantings
Services Provided: Plan Check: VCA conducted the complete building plan review, CalGreen, Energy, ADA
Project Data: 42,687 s.f.
Approved Budget: \$14,664,000
Time Frame: 4.5 months, on-going



Rusnak Mercedes-Benz Dealership

Address: 101 N. Santa Anita, Arcadia,
Jurisdiction: City of Arcadia
Description: Showroom for new vehicles
Services Provided: Plan Check Services – Including Fire Plan Review and Building Inspection
Project Data: 50,000 s.f.
Approved Budget: \$10 Million



VCA provided complete plan check and ADA CASp services. VCA was involved in and dealt with highly flammable liquids, the flame exhaust ventilation system, water curtain system, and service bay area.

The Forum

Address: 3900 W. Manchester, Inglewood, CA
Jurisdiction: City of Inglewood
Description: Public facility for Entertainment / sports / assembly
Services Provided: Plan Check and Building Inspection Services
Project Data: 330,000 s.f.
Approved Budget: \$55 Million

VCA checked the seismic strengthening of an existing concrete structure rigging system and exiting capabilities for 56,000 people and their full exposure during a major event. In addition to plan check services, VCA worked with the LA Fire Department regarding flammable fabric, as well as the suspended fire sprinkler system from the existing truss catwalk system.



Huntington Library Art Collections and Botanical Gardens

Location: 1151 Oxford Road, San Marino, CA
Jurisdiction: City of San Marino
Description: Public facility for arts / science / plants
Services Provided: Plan Check Services and Building Inspection Services
Project Data: 55,000 s.f.
Approved Budget: \$40 Million

VCA performed the complete plan check review and performed building inspection services including plumbing, electrical, mechanical, as well as disabled accessibility. VCA had discussions with the Fire Chief to solve the fire sprinkler system that would prevent damage to valuable artwork and paintings.



The Source

Location: Beach Boulevard and Orangethorpe Avenue, Buena Park, CA
Jurisdiction: City of Buena Park
Description: 7-story structure with a Helipad
Services Provided: Plan Check Services and Building Inspection Services
Project Data: 447,375 s.f.
Approved Budget: \$75 Million

VCA reviewed electrical, mechanical, life safety, ADA, structural calculations and framing. In addition to plan check services, VCA worked with RJA and OCFA to resolve capacity mall exiting system and underground fire tank to serve high rise buildings.



The Peck Reservoir Pump Station

Location: City of Manhattan Beach
Description: Demolition of existing ground-level potable water reservoir and reconstruction of a new 8.0 million gallon cast-in-place concrete wall and roof slab reservoir structure. Includes Pump Station Building #1, Operations Control Office Building #2, Chemical Storage Building #3, Retaining Wall and Backwash Tank Foundation.
Services Provided: Full plan review including Architectural, Structural, MEP, Energy fire and grading.
Project Data: 2.7 acres
Approved Budget: \$15,213,050
Time Frame: Five (5) months on-going



Regarding residential: VCA typically performs hundreds of plan review for small, medium, and large SFD and MFD, remodels, room additions; ADU’s, etc., and also performs plan review for large custom estates in the City of Bradbury, Laguna Beach, Arcadia, Manhattan Beach, and more.



Attachment A: Resumes



Bob Heinrich | President/Principal/Building Official/Project Manager

Years of Experience: 30+

Experience

VCA Code | President/CBO – 2019 to present

- Responsible for the successful management and operations of VCA's plan review services. Hire, mentor, guide and provide technical oversight for a diverse team of plan checkers.
- Ensures building code evaluation and plan checking services for various municipal building departments within Southern California.

HR Green | Western Regional Business Partner

City of Anaheim | Building Official - 5 years

- Filling the role of full time Building Official and Division manager at the City of Anaheim. Brought leadership and new direction to the Building Division and staff. Greatly increased morale and customer focus in the Division.
- Proposed and achieved community and industry support for a customer service enhancement to staffing (employee and consulting) through an increase in fees. Written support from the Building Industry Association and builder members that allowed for increased levels of customer service embraced by the Anaheim Building Division clients and stakeholders. Also reduced plan review costs within one fiscal year by over \$100,000 while maintaining over 90% percent achievement of turnaround goals

ICC/ICBO | CEO/COO

- Created a \$55+million company with over 365 staff and over 55,000 members through market and product growth and by merging three competing organizations with seven subsidiaries into a single entity and into the nation's largest organization.
- Developed plans to set up the company for most effective and successful merge into ICC.
- Concurrently (Jan.2002) held position of Chief Operations Officer for International Code Council and was lead in managing the consolidation process.

Relevant Project Experience

- Former Building Official for City of Anaheim
- Held the positions of Chairman of the Board of the ICC Evaluation Services, Inc. and the ICC Foundation.
- Former CEO of International Code Council (ICC & ICBO)
- Various positions with International Conference of Building Officials (ICBO)
- Directly responsible for the adoption of applicable building codes
- Practice Lead for the West operations for the Governmental Services Business Line

Education & Certifications

- Bachelor of Science, California State University Civil Engineering
- P.E. (not active)
- ICC Certified Building Official - 8226143



Rick Bergin | Director of Staffing/Project Manager

Years of Experience: 18+

Experience

VCA Code | Director of Staffing

Manages VCA Code Staffing Solutions. Recruits, places, and manages contract personnel working for multiple jurisdictions and for various functions including:

- ICC Certified Building Inspectors
- ICC Certified Permit Technicians
- ICC Certified Plan Checkers
- Code Enforcement Officers
- AICP Planners
- ICC Certified Building Officials
- Public Works Engineers
- City Engineers

Proven skills in talent acquisition, staff development, and contract staff management. Effective in building strong relationships by listening and delivering results. Historic track record of success by utilizing a collaborative approach to ensure visions are met and organizations are equipped with the necessary talent to meet objectives. Maintains a steady pipeline of professionals for timely placement with municipalities.

Relevant Project Experience

- Started a Planning and Design department for a construction company which required 15+ new team members. Staff needs included utility Planners, Drafting Designers, Planning Designers and all levels. Partnered with local colleges for the junior level positions and created a strategy which included direct sourcing, networking with current employees and associations, and advertising. Positions were filled in a short period of time.
- Implemented a proactive and innovative Talent Acquisition program
- Managed recruitment process, accomplishing high volume goals
- Reconfigured underutilized applicant tracking system
- Developed strategic approaches to recruiting, increasing rates of acquisition and retention

Expertise

- Department Management
- Recruiting Process Development
- Behavioral Interview Design
- Domestic and International Recruiting
- Superior Execution within Budget



Samir Ghosn, P.E. | Deputy Director of Plan Check/Chief Building Official/Sr. Plan Check Engineer

Years of Experience: 30+

Experience

VCA Code | Deputy Director of Plan Check

- Supervises plan check corrections, verifying accuracy for approval.
- Identifies opportunities for education and training of staff on code compliance.
- Expert in commercial, industrial, residential, multifamily, hotels, assembly buildings, site structures, shoring, signs, communication towers, solar permitting, and pools.

City of Newport Beach | Deputy CDD/Chief BO – 5 years

- Responsible for the Building Division Operation and Code Enforcement team.
- Managed the operation of the public counter ensuring excellent customer service. Set goals to maintain 80% plan review and 100% of daily inspections.
- Performed in house training for building inspectors, interns, and plan check engineers improving their knowledge and understanding, achieving consistency.

City of Newport Beach | Principal Civil Engineer/Plan Check Supervisor - 6 years

- Supervised a team of engineers and counter plan review. Seeing a construction activity of over \$860 million dollars in construction valuation.
- Managed and trained plan check team in technical issues relating to code compliance, structural engineering, and review of geotechnical reports.
- Met with members of the public to facilitate code compliance by providing guidance on matters related to accessibility, energy, fire rated assemblies & safety, code compliance, structural design and related municipal code regulations.

Relevant Project Experience

- Former Building Official for City of Newport Beach
- Managed the FEMA study for the Flood Insurance Rate Map removing several properties from the FEMA preliminary flood mapping utilizing scientific studies.
- Organized educational seminars to educate the public, contractors, design professionals and city staff on accessibility, structural design, proprietary structural systems, fire assemblies, seismic zone's foundation, and Title 24energy.

Education & Certifications

- Master of Science, California State University of Long Beach, Civil Engineering
- Bachelor of Science, California State University of Northridge, Civil Engineering
- Certificate Program in Leadership Development, California State University of Fullerton
- ICC Certified Building Official, Plans Examiner, Residential Fire Sprinkler Inspector/Plans Examiner - 8137310
- Registered Civil Engineer in California, Nevada, and Colorado - 42152



Daniel Kennedy, A.I.A. | Senior Plans Examiner/CBO/Architect/CASp
Years of Experience: 30+

Experience

VCA Code | Senior Plans Examiner

- Review plans for compliance with California State: Building, plumbing, mechanical, electrical, energy and accessibility codes.
- Answer questions from engineers, architects, contractors, property owners and developers regarding code requirements and provide code interpretation.
- Expert in architectural, plumbing, mechanical, electrical energy, CalGreen, and structural review.

City of Newport Beach | Principal Civil Engineer – 13 years

- Acted in the capacity of Building Official during the Deputy Community Development Director/Chief Building Official's absence.
- Provided direct supervision to staff assigned to plan check and permit processing services. mentored, and evaluated employees work to correct deficiencies.
- Issued skilled engineering knowledge for residential, multi-unit, commercial and industrial buildings plan checks, ensuring compliance the California Building Code.
- Performed field inspections with special structural issues, unusual construction techniques, or new construction materials and provided technical information to Building Inspectors.
- Reviewed requests for modifications and appeals to the Building Code. Assisted in recommending/drafting building regulation changes.

City of Yorba Linda | Acting Building Official - 2 years

- Supervised Plan Check Consultants and in-house Plan checkers, two Permit Technicians, a Senior Office Assistant, and a Clerk Typist II.
- Created consistency with staff, public information, plan check and inspection.
- Wrote and coordinated city code adoptions and ordinances.

Professional Affiliations

- Past President of the International Code Council- Orange Empire Chapter 2015

Education & Certifications

- Bachelor of Architecture, California State Polytechnic University
- Associate of Science, Fullerton College, Engineering
- Associate of Art, Fullerton College, Architecture
- Licensed Architect in the State of California, #C25762
- Certified California Accessibility Specialist program DSA/AC #CASp-198
- Safety Assessment Program CA Office Emergency Service #SAP50982
- ICC Certified Building Official, Building Plans Examiner, Building Inspector, and Combination Single Family Inspector - 843040



Robert Salgado, FPE | Fire Plans Examiner / Inspector

Years of Experience: 30+

Experience

VCA Code

- Verifies the design, construction, and layout of fire protection systems: Underground water supply mains and hydrant distribution systems, fire sprinkler systems, standpipes, fire pumps for multi-story buildings, fire alarm and detection systems, smoke control systems, commercial cooking suppression systems, and special hazard systems (FM-200)
- Applies knowledge of building construction, engineering principles, design methodologies, and fire protection equipment and systems to determine compliance with the applicable State Building and Fire codes – Title 24, CCR, State Fire Marshal Regulations – Title 19, and National Standards, and local Ordinances
- Reviews drawings and issues approvals for the construction of new buildings, alterations, modernizations, renovations, and tenant improvements, including changes to the design and installation of fire protection systems and equipment
- Conducts inspections and reviews construction plans to ensure compliance with International Building and Fire Codes, with California Amendments - Title 24, CCR, and NFPA Standards
- Liaise with local building and fire authorities to determine design approval and project specific requirements, in accordance with performance-based design criteria
- Prepares written reports and drafts fire strategies to achieve fire safety goals and to ensure compliance with the provisions of ADB and performance-based engineering principles.

Relevant Project Experience

- Fire/Life Safety Technician – *College Instructor* for WBFAA UATC Statewide Fire Alarm Apprenticeship Training Program, San Diego, CA
- Fire Alarm Inspection and Testing – *Instructor* for Associated Builders and Contractors (ABC) State approved Fire/Life Safety and Electrical Apprenticeship Training Program, Anaheim and Poway, CA
- Fire Alarm Inspection and Testing – *Instructor* for the Division of the State Architect (DSA), Statewide Public Schools Building Inspector program

Education & Certifications

- Bachelor of Science, Columbia Southern University, Fire Science
- Fire Inspection Academy, Crafton Hills College
- Fire Safety Engineering Certificate, University of Greenwich
- ICC Certified Fire Plans Examiner, Fire Inspector I & II, Building Inspector



Gary Hawken | CBO/Plans Examiner/Building Inspector

Years of Experience: 30+

VCA Code | Building Official/Plans Examiner/Building Inspector for multiple cities:

- Plan checking structural, mechanical, electrical, plumbing, and accessibility aspects of residential and commercial construction projects to ensure compliance with California codes
- Obtain ISO (Insurance Service Office) ratings of 2 for 18+ California cities and secure an ISO rating
- Responsible for the contract on all public works, building and safety code enforcement, and water quality throughout the city
- Train and manage a team of 2 building inspectors, 2 permit technicians, 1 code enforcement person, 2 public works inspectors and 2 water quality engineers
- Review all building plans and issue permits as appropriate
- Supervise structural and MEP inspections of buildings' mechanical, electrical and plumbing systems
- Inspect the accessibility of any buildings under construction
- Ensure all construction complies with California codes
- Investigate any complaints of code violation
- Advise contractors, property owners, architects, designers, engineers, and members of the general public on the proper use of materials and building methods to comply with CA code
- Organize enforcement activities with other agencies; assist with processing abatement orders
- Implement new building and safety procedures for concrete strength and transitioned from the required Class C roof to Class A fire rated roofing material
- Perform plan check and inspection services to ensure all plans and construction met codes. Incorporated a thorough, working knowledge of all phases of the permit/inspection process, including counter interface, permit issuance processing, and building inspection
- Incorporate highly developed troubleshooting expertise, with the ability to identify root causes of problems and recommend effective methods of correction
- Utilize strong communications to build and maintain superior relationships with contractors, developers, engineers, architects and homeowners
- Possess strong leadership attributes and staff training abilities which produce a positive and cohesive department with great customer service

Education & Certifications

- ICBO/BOCA Certified Building Official
- ICC Certified Building Code Official
- ICC/AACE Code Enforcement Administrator
- CA Building Plans Examiner
- CA Combination Inspector
- CA Commercial Building Inspector, and MEP Inspection certifications
- CA Residential Building Inspector, and MEP Inspection certifications
- Cal OES Certified Coordinator, Cal OES Safety Assessment Inspector
- ATC-20 Certified, Certified in First Aid, CPR and AED with the American Heart Association
- Code Enforcement PC 832 Powers of Arrest/Citation, Combination Inspector
- Federal Communications - Licensed as an amateur radio operator, used in disasters for communications
- FEMA Emergency Management Studies



Jonathan Gulliver | Plans Examiner

Years of Experience: 25+

Experience

VCA Code | Plans Examiner – Multiple Cities

- **MFD Five-Story Mixed Use Building**
- **New Single Family Dwelling**
- **Commercial Building**
- **Four-Unit Apartment with sub-garage**
- **New Single Family Dwelling (steel studs)**
- 25 years of experience in the architectural field, has worked on a number projects i.e. commercial, residential, schools and medical centers
- Architectural services included large scale retail centers, domestic and abroad, with features such as open promenade malls, courtyards, restaurants, theaters, offices and support spaces ranging from 300,000 to 500,000 square feet in gross building area
- Directed and coordinated A/E project teams from design development through construction in the USA, as well as Qatar, Saudi Arabia and India.
- Construction and Design Management – Excellent PM/Architect experience
- Design and Production – Senior Project Architect of Retail, Restaurant, Theme Park, Commercial, Institutional, High Security, Industrial and Residential projects;
- Effective liaison between owner/contractor and consultants; Coordination of consultants. Coordinator of Planning/Building Department issues for code compliance
- Design - Design development coordination of Schools, Restaurants, Theme Parks, Commercial, Institutional, High Security, Industrial, Multi-family and Detached Residential projects

Notable Projects

- Premium Outlets - Simon, Salem Springs Retail
- Center, Washtenaw County, Michigan, USA
- Premium Outlets - Simon, Clarksburg Retail Center, Montgomery County, Maryland, USA
- Premium Outlets - Simon, Phoenix Premium Outlets, Phoenix, Arizona, USA
- Alberta Development Partners, Simi Valley Town Center, Simi Valley CA, USA
- Nanjing East Outlets, Nanjing, Jiangsu Province, China

Education & Certifications

- Bachelor of Arts in Architecture, Cal Poly Pomona
- CA Licensed Architect #C-20658
- NCARB Certification (48958)



Nasrin Sesar | Plan Check Engineer

Years of Experience: 30+

Experience

VCA Code | Building Plans Examiner

- ICC Certified 2012 IBC code Plan Examiner, Compliance review skills, Recent working knowledge of IBC, IRC, UMC, UPC, NEC, CBC, ACI, Fire Code , and ADA accessibility
- OSHPD experience and OSHA certified
- Project design and management skills, PMP Certified, Experienced project/program manager
- Skilled planner/designer
- Estimation experience
- Certified Construction Inspection Professional
- Certified Lean Six Sigma Black Belt process improvement professional
- Design to build projects
- Construction experience
- 10+ years of experience in concrete and metal structures, up to date California Code, Green Building
- Experienced in preparing working drawings and submittal process
- Excellent communicator, multilingual
- Successful GIS project plan and analysis expertise
- Registered architect experience for 10+ year
- Microsoft office and Advanced Excel
- Microsoft Project expertise, Enterprise server version live with scheduling experienced

Education & Certifications

- Master's Degree, Architecture, 1993 IUST, University of Science & Technology
- Master's Degree, Urban Planning, 2001 UT, University of Tehran, 2001
- PMP, PMO establishment courses 2013
- Construction Inspection Certification, 2016
- Urban Management Certification
- Associate Degree, Mathematics

Skills and Attributes:

- Counter services for multiple cities
- Excellent code knowledge
- LEED knowledge
- Detail oriented, Problem solver with an analytical mind



Shawn Dalipe, E.I.T. | Plans Examiner

Years of Experience: 7 years

Experience

VCA Code | Building Plans Examiner – Multiple Cities

- Plan check residential and commercial plans for code compliance in addition to municipal requirements
- Provide over the counter plan check services for multiple cities.
- Conduct electronic plan review for the County of Los Angeles, Arcadia, Corona and West Hollywood
- Coordinated meetings with designers, engineers, contractors and municipal district staff as a consultant in the plan review process and provide plan review with varying municipalities including: Dana Point, Corona, Arroyo Grande, Yorba Linda, Arcadia, Monterey Park, Los Angeles County, Laguna Beach, Buena Park and Manhattan Beach.

LJP Construction Services – Project Engineer

- Assisted with on-site waterproofing observations and consultation provided waterproofing and acoustic recommendations on plans, details, and specifications for clients' projects. All plan reviews strive for LJP Construction Services waterproofing and acoustic standards or better.
- Completed over 70 client projects including single-family detached, multi-family attached, and Type I waterproofing and acoustic plan reviews, existing conditions documentations, RFIs, and submittals.
- Assisted Project Manager with managing the distribution and completion of over 150 projects to the Pre-Construction Team.
- Communicated with clients to ensure that all team members had the necessary documents and information to complete their projects.
- Created and managed spreadsheets that provide information regarding all current and completed projects, employee efficiency, and project budgets, schedule, and distribution.
- Created and managed the current Standard Operating Procedures Manual for the Pre-Construction Team

Education & Certifications

- University of California Irvine – B.S. in Civil Engineering with an emphasis in Structural Engineering
- ICC Certified Building Plans Examiner
- State of California Certified EIT
- FE Civil License
- OSHA 10 Certified



Jack Kuwitzky | Combination Building Inspector & Plans Examiner

Years of Experience: 10 years

Experience

VCA Code | Combination Building Inspector – Multiple Cities

- Perform inspections for buildings, plumbing, mechanical, electrical, concrete, framing, roofing, and structural steel inspections.
- Structures included new and tenant improvements on Type I, and IIB Commercial, and Residential Multi-Family construction, and Type V Single Family.
- Pre-grade through Final for: New dwellings, remodels, additions, upgrades and repairs of residential properties.
- Point of contact for complaint's and diagnosing communication issues at the public counter and jobsite.
- Part-time plan review at city counters
- Plan Review of residential additions, remodels and solar installation.
- MEP reviews
- Commercial and Residential Inspections, including reviewing plans, for various types of structures.
- Plan Check of Solar installation and residential remodels – primarily single story.
- Perform all related combination inspections on residential construction.
- Perform all related inspections on Types I, IIB and steel structures on new commercial construction including tenant improvements.

Education & Certifications

- ICC Residential Inspector
- ICC Combination Dwelling Inspector
- ICC Plans Examiner
- Certificates of Achievement:
- Combination Building Inspector: TI's, patrician walls, sprinklers, & ADA
- Combination Residential Inspector
- Code Professional
- Permit Technician

Skills and Attributes:

- Great with applicants - friendly and outgoing
- Handles conflict very well
- Excellent code knowledge



Robert Leatherman | Building Inspector

Years of Experience: 18+

Experience

VCA Code | Building Inspector – Multiple Cities

- Inspect large commercial projects
- Structures include: Mixed-use, multi-family, multi-story, podiums and wraps, commercial, industrial, TI's
- Perform inspections of building, electrical, mechanical and plumbing codes
- Assist property owners and contractors on the use of materials and building methods to comply with building codes
- Investigate complaints and violations of codes and ordinances for residential and commercial properties
- Prepare reports and maintained records, processes and issued permits and minor plan checking
- Knowledge of blue prints and plan layouts
- Proficient in dealing with the public, contractors and paperwork
- Self-motivated and willing to accept new obligations and responsibilities
- Well organized; able to effectively manage multiple projects simultaneously
- Maintain positive and professional relationships with the government officials, public, contractors, and coworkers
- Proven verbal and written communication abilities
- Quick to learn new methods, terminology and processes

Education & Certifications

- ICC Certified Building Inspector
- ICC Certified Commercial Mechanical inspector
- ICC Certified Mechanical Inspector
- ICC Certified Residential building inspector
- ICC Certified Residential Mechanical Inspector
- Certified in safety assessment program from state of California Governor's office
- ICC Certified Commercial Building Inspector



Steven Hartmeyer | Combination Building Inspector

Years of Experience: 20+

Experience

VCA Code | Combination Building Inspector – Multiple Cities

- Combination Building Inspector: Approximately 50% Commercial, 50% Residential.
- Plan Review for Residential & Commercial Solar PV, and EV Charging Stations.
- Lead Inspector for Civic Center Parking Structure, Saddleback Church, Planet Fitness, Restaurants, Commercial TI's, and multiple Tract Homes.
- Responsible for Permitted Construction from Issuance, through Final Inspections & Occupancy.
- Coordination with other departments: Planning, Engineering, Code Enforcement, as well as outside agencies (OCFA, SDG&E, etc.).

Inspector | University of California, Davis—Davis, CA

- Lead Inspector of more than \$50 million dollars of successful construction projects—commercial, institutional, residential.
- Managed plan check/review, bidding, submittal process, inspections, materials sampling & testing.
- Managed communication with professionals, supervisors, tradespeople & regulatory agencies

Education & Certifications

- California Combination Residential Building Inspector (B1,M1,E1,P1)
- International Code Council Combination Residential Building Inspector (B1,M1,E1,P1)
- University of California, at both Berkeley & Davis, CA



Moises Eskenazi | Fire and Building Inspector & Plans Examiner

Years of Experience: 25+

Experience

Multiple Cities: VCA Contract Fire/Building Inspector – 6 years

- Inspect residential and commercial structures during all phases of construction for Building and Fire Code Compliance
- Assist the Building and Planning Department Director and department staff in building code provisions also, provides interpretations of code provisions.
- Respond to homeowners, contractors and architects phone inquiries.

City of Rancho Cucamonga /Senior Plans Examiner

- Community Development assignments including management of the building and fire plan check process.
- Participate in the entitlement of new development to enforce building and fire regulations.
- Establish project standard conditions to facilitate project success and allow applicants to navigate state and local regulations applicable to the project.
- Guide projects from inception, through plan check and permit issuance.
- Confer and advise the building official on plan check, inspection, budget, personnel, contract services and customer service issues.
- Create Tragedies to improve public perception of the department and city. Think outside the box and always maintain legal and ethical standards expected of public service.
- Provide customer service at a supervisory level especially in difficult situations with tact, prudence and professionalism.

Certifications & Education

- Commercial Electrical Inspector
- Mechanical Inspector
- Certified Building Official
- Fire Plans
- Building Plans Examiner
- Commercial Combination Inspector
- Mechanical Inspector UMC
- Residential Electrical Inspector
- Fire Inspector I
- Fire Inspector
- Plumbing Inspector
- Building
- Combination Inspector
- Electrical Inspector
- Building Code Specialist
- Fire Code
- Pasadena City College – Associates in Arts, Construction Technology
- Pasadena City College – Building Inspector Certification
- UC Riverside – Construction Management Certification



David Hammers | Building Inspector

Years of Experience: 8+

Experience

VCA Code | Commercial Building Inspector – Multiple Cities

- Perform inspection of new and existing residential structures throughout the city in all phases of construction, alteration and repair to insure compliance with municipal and state codes.
- Analyze and resolve work problems between contractors and vendors.
- Utilize City building databases to manage daily inspections.
- Review plans to enforce code and setbacks, write correction notices and stop work orders.
- Collect and qualify engineering structural reports, geological memos, and other 3rd party inspection documents.
- Prepare close-out documents for permit completion.

Psomas Engineering | Public Works Inspector

- Water reclamation project that draws water from the California Aqueduct
- Surface Safety inspection services for the subway extension project from La Brea to Century City

Consultant | West Hollywood, Los Angeles, Santa Ana

- Construction Manager for 30 space parking lot
- Mixed-use multi-family residential and retail construction, documents examiner/inspector, identified owner exposures, documented progress and produced daily report
- Mixed-use renovation, construction project support including owner representation and on-site project documentation of activities and spending, documents examiner
- Mixed-use residential and retail construction, site inspector for owners, tracked spending and scheduling, identified owner exposures, documented progress and produced daily reports

Education & Certifications

- ICC Residential Inspector
- ICC Commercial Inspector
- Loyola Marymount University – Bachelor of Arts

Government Software Experience

- EnerGov Parcel and Inspection management software
- Microsoft Office Outlook 365 Suite, Word, Excel, Task Planner, and Power Point
- MS Project, ProCore, BlueBeam, Raken, HomeGauge Inspection Software



Donna Ducharm-Greek | Permit Technician

Years of Experience: 7 years

Experience

VCA Code | Permit Technician – Multiple Cities

- Provide lead primary administrative, operational and staff support for the Building Division development services counter; independently performs a wide variety of specialized office management, administrative and fiscal support assignments.
- Assist the public at the front counter; respond to questions on policies and procedures; provide information on the permit process.
- Calculate and estimate fees for permits; collect fees for various applications; issue receipts for fees collected.
- Receive and review completed applications; ensure information is accurate, complete, and in compliance with regulations; advise public on simple plan check corrections.
- Route plans to appropriate staff; label and log information; set up files; track and monitor plan status; notify contractors, owners, developers, and engineers of plan status; issue permits.
- Investigate problems and conflicts arising from permit processing activities; recommends practical solutions and implements as approved by management; analyzes, recommends and implements changes as appropriate.
- Conduct simple review of plan check submittals; ensure compliance with minimum submittal requirements; recommend modifications of submittal requirements as necessary to improve service to the public.
- Develop and maintain records and reporting systems related to development/building permit processes.
- Interpret provisions of City codes and permit requirements for developers, contractors, architects, engineers and the general public;
- Assist with administration of the permit tracking system; analyzes and recommends system improvements; develops and/or revises permit related documents.
- Assist with public record keeping and report preparation; receive and answer phone calls to the front counter operations.
- Prepare a variety of correspondence, reports and related material in support of assigned functions.

Education & Certifications

- Administrative/Office Management
- Outstanding Customer Service Skills
- ICC Permit Technician – Issued '19



Wendy Menendez | Permit Technician

Years of Experience: 6

Experience

Contract Permit Technician | Various Cities

- Preliminary review of plans, blueprints, permit applications for building construction to ensure conformance with codes, ordinances and regulations. Referred plans to Building Inspectors or plan checking personnel as needed
- Issued routine permits for building construction work and verified completion of documentation to balance accounts for funds collected
- Assisted in processing construction plans for commercial, industrial and residential projects, calculates fees, reviewed plans for the purposes of establishing valuation and computing plan check and various other fees
- Verified current contractor's licenses and workers' compensation insurance
- Worked cooperatively with property owners, contractors, architects and others to resolve questions regarding plan check, construction inspection, permit fees, and permit issuance within the scope of counter assignments
- Answered code related questions for building construction, remodeling and repairs
- Provided preliminary review of plans and specifications, reviewed and processed applications, issue permits, and calculate fees
- Prepares correspondence, reports, memoranda, labels, contracts, proposals, notices, technical/legal documents, statistical forms, budgets and charts
- Answers telephones, checks messages and monitors the handheld radio
- Performed complex tasks and duties assignments
- Generated monthly and quarterly reports pertaining to permit issuance
- Permit coordinator for large projects to include Del Amo Mall, maintained database for the computer permit tracking system, record imaging system, and division operational reports

Education & Certifications

- University of Phoenix, Master's Degree in Business Administration
- University of Phoenix, Bachelor's Degree in Business
- ICC Permit Technician
- ICC Plans Examiner (In-Process)

Strengths

- Knowledgeable of Code regulations and standards
- Assisted with the enforcement of administrative provisions of the California Building Code and various federal, state and municipal codes
- Strong commitment to customer service
- Extensive involvement working with the public and at a counter



Yolanda Huerta | Plan Check Administration Manager / Sr. Permit Technician

Years of Experience: 25 years

Experience

VCA Code | Permit Technician – Multiple Cities

- Logs in and returns all plans (electronic & paper) Manages process of verifying incoming plans for completeness, square footage on plans using scale, approvals, licensing requirements, applicable building codes, local ordinances and ownership for permit issuance.
- Calculated permit fees, issue building permits respond to customer inquiries both in person and by phone regarding permits, plan checks, tracking projects and inspection issues.
- Provide assistance to inter-departmental City staff, maintain address database and approve or deny address requests, Prepare monthly reports for County Assessor and other outside agencies.
- Assigns all plan to Plans Examiners based on expertise and experience
- Answer phones, process requests.
- Manage projects/plan checks using the GovPartner computerized system including tracking and verifying submittals/resubmittals, verify square footages, assess valuation and fees through permit issuance, archive plans and prepare daily cash report and deposit.
- Supervises Code Department Coordinator at VCA Code
- Answers inquiries from Building Officials and applicants
- Assistant to President and Staffing Principal

Education & Certifications

- ICC Permit Technician
- CALBO Certified Permit Technician
- FEMA Certified
- Able to Multi-task Effectively
- Efficient and Accurate
- Self-starter
- Reliable
- Detail oriented
- Team-player
- Excellent Communication Skills
- Bilingual in Spanish



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STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Chris Mann, City Manager *CM*

BY: Ana V. Sauseda, City Clerk

DATE: September 14, 2022

SUBJECT: Adoption of Resolution No. 2022-54, Re-Establishing City Council Committees, Committee Functions, and Setting Committee Meeting Dates and Times

Recommendation

That the City Council adopt Resolution No. 2022-54, re-establishing City Council committees, committee functions, and setting committee meeting dates and times.

Background

At the March 2, 2022 regular City Council meeting, Mayor Smith brought forward a discussion item requesting the addition of a standing committee between the City of Canyon Lake and the Canyon Lake Property Owners Association (CLPOA). The idea for this committee was the result of conversations between CLPOA Board Members and members of the City Council. As the positive relationship between the City & the CLPOA continued to grow and as joint interests arose, Mayor Smith felt that a standing committee would be beneficial.

At the April 6, 2022 regular City Council meeting, the City Council adopted Resolution No. 2022-20 re-establishing City Council Committees to include the newly established City/POA Committee.

Over the last several months, the committee has met on a monthly basis to discuss issues concerning public safety within the community. At their last meeting held on August 24, 2022, the committee determined that there was no longer a need for a standing committee and voted to move it to an ad-hoc committee that would meet as-necessary.

The attached resolution has been revised to reflect the current standing committees of the City.

Fiscal Impact

None

Attachments

1. Resolution No. 2022-54

ATTACHMENT 1

RESOLUTION NO. 2022-54

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE, CALIFORNIA, RE-ESTABLISHING CITY COUNCIL COMMITTEES, COMMITTEE FUNCTIONS, AND SETTING COMMITTEE MEETING DATES AND TIMES

WHEREAS, at the March 2, 2022 regular City Council meeting, the Council voted 5-0 to add a standing committee consisting of two (2) Councilmembers of the Canyon Lake City Council and two (2) Board Members of the Canyon Lake Property Owners Association; and

WHEREAS, the Council further voted to appoint Mayor Pro Tem Greene and Councilmember Castillo to serve on the committee until the next re-organization of the City Council; and

WHEREAS, at the April 6, 2022 regular City Council meeting, the City Council adopted Resolution No. 2022-20 re-establishing City Council Committees to include the newly established City/POA Committee; and

WHEREAS, over the last several months, the committee has met on a monthly basis to discuss issues concerning public safety within the community; and

WHEREAS, the committee determined at their August 24, 2022 meeting that there was no longer a need for a standing committee and voted to move it to an ad-hoc committee that would meet as-necessary; and

WHEREAS, the City wishes to update the City Council Committees, committee functions, and committee meeting dates and times.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CANYON LAKE DOES RESOLVE AS FOLLOWS:

Section 1.

STANDING COMMITTEES

1.1 FINANCE AND PLANNING COMMITTEE:

There shall be a standing committee of the City Council known as the Finance and Planning Committee. The Committee shall consist of two members who shall be Councilmembers appointed by the City Council. The Finance and Planning Committee shall study matters related to the financial policies of the City, revenues and expenditures, planning, land use, and those duties as prescribed in the Canyon Lake Municipal Code or assigned by the City Council and shall make recommendations to the Council. The Finance and Planning Committee shall meet on the first Wednesday of every month at 4:00 p.m., prior to the regularly scheduled City Council Meeting in the City Hall Administration Office Conference Room at 31526 Railroad Canyon Road, Suite 5, Canyon Lake, CA 92587.

Section 2. Resolution No. 2022-20 is hereby rescinded.

Section 3. This resolution shall become effective immediately upon its passage and adoption.

PASSED, APPROVED, AND ADOPTED on this 14th day of September, 2022.

Jeremy Smith, Mayor

ATTEST:

Ana V. Sauseda, CMC
City Clerk



STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Chris Mann, City Manager *CM*

BY: Ana V. Sauseda, City Clerk

DATE: September 14, 2022

SUBJECT: Adoption of Resolution No. 2022-55, Establishing a Policy for the Distribution of Event Tickets and Passes to City Officials

Recommendation

That the City Council adopt Resolution No. 2022-55, adopting a policy for the distribution of event tickets and passes to city officials.

Background

From time to time, the City of Canyon Lake receives event tickets and passes from third party sources, or obtains them directly, for use by elected officials and employees (“Officials”) in ceremonial roles or other City-related activities. Officials are sometimes offered tickets and passes from third party sources for personal use, as well. The City does not currently have a formal ticket distribution policy, and Officials often have questions regarding whether the receipt of certain tickets is prohibited or otherwise subject to reporting requirements.

The California Fair Political Practices Commission (“FPPC”) is the administering agency for the Political Reform Act and promulgates regulations (“FPPC Regulations”) pertaining to conflicts of interest for elected officials and public employees. Under FPPC Regulations, tickets given to an Official are considered “gifts” and may be subject to mandatory reporting requirements depending on their value. Moreover, Officials may not accept tickets from any single source totaling more than Five Hundred Twenty Dollars (\$520) in a calendar year.

Pursuant to FPPC Regulation 18944.1 (“Section 18944.1”), a ticket is not considered a gift to an Official if a local agency distributes the ticket to the Official in accordance with a duly-adopted written policy consistent with the provisions of Section 18944.1, which requires that the policy describe the public purposes for the use of such tickets.

By adopting this resolution, the City Council would be adopting a policy (“Policy”) to ensure that any ticket provided to the City by any third party, or purchased or obtained directly by the City, is distributed to Officials in a manner that serves and promotes a public

purpose of the City, consistent with the requirements of Section 18944.1. In doing so, any ticket received by the Official pursuant to the Policy would not be considered a “gift” for purposes of FPPC Regulations, but the City would need to post a Form 802 to identify persons that receive tickets and detail the public purpose for the distribution. Additionally, this policy would support Officials’ efforts to comply with FPPC Regulations by providing guidance with regards to tickets they receive directly from third parties.

Fiscal Impact

N/A

Attachments

1. Resolution No. 2022-55

ATTACHMENT 1

RESOLUTION NO. 2022-55

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE, CALIFORNIA, ESTABLISHING A POLICY FOR THE DISTRIBUTION OF EVENT TICKETS AND PASSES TO CITY OFFICIALS

WHEREAS, from time to time, the City of Canyon Lake (the "City") receives event tickets and passes from third party sources, or obtains them directly, for use by various City officials; and

WHEREAS, from time to time, City officials are offered tickets and passes from third party sources for personal use; and

WHEREAS, pursuant to section 18944.1 of Title 2 of the California Code of Regulations ("Regulations"), such tickets and passes are defined as those that provide admission to a facility, event, show, or performance for an entertainment, amusement, recreational or other similar purpose; and

WHEREAS, the City desires to use and distribute such tickets and passes to further governmental and public purposes, such as the promotion of City businesses, resources, programs, and facilities; and

WHEREAS, the City also desires to clarify the rules and regulations related to City officials' receipt of tickets and passes from third party sources for personal use; and

WHEREAS, tickets and passes are not considered gifts to public officials if the City distributes the tickets and passes in accordance with a duly adopted written policy consistent with the provisions of section 18944.1; and

WHEREAS, the attached policy must be maintained as a public record, is subject to inspection and copying under section 81008, and shall be posted on the City's website within (30) days of adoption and sent to the Fair Political Practices Commission ("FPPC").

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CANYON LAKE DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. The above recitals are all true and correct.

Section 2. The City Council hereby adopts the "Ticket Policy" attached hereto as Exhibit "A."

Section 3. The City Manager, or his designee, is hereby authorized to take any actions necessary to implement this policy, including posting the policy on the City's website within thirty (30) days of adoption and sending a copy of the policy to the FPPC.

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Section 4. This Resolution shall take effect upon its adoption.

PASSED APPROVED AND ADOPTED this 14th day of September, 2022.

Jeremy Smith, Mayor

ATTEST:

Ana V. Sauseda, CMC
City Clerk

**CITY OF CANYON LAKE
TICKET POLICY**

ARTICLE I. PURPOSE.

The purpose of this Policy is to ensure that any Ticket provided to the City by any third party, or purchased or obtained directly by the City, shall be distributed to City Officials by the Ticket Administrator in a manner that serves or promotes a public purpose of the City, and to clarify the regulations promulgated by the Fair Political Practices Commission (“FPPC”) regarding City Officials’ receipt of Tickets from third party sources.

ARTICLE II. DEFINITIONS.

Unless otherwise expressly provided herein, words and terms used in this Policy shall have the same meaning as that ascribed to such words and terms in the California Political Reform Act of 1974 (Government Code Sections 81000, *et seq.*, as the same may from time to time be amended) and FPPC Regulations (Title 2, Division 6 of the California Code of Regulations, Sections 18110 *et seq.*, as the same may from time to time be amended) (hereafter collectively referred to as “Political Reform Act”).

“*Ceremonial Role*” shall mean an act performed at an event by the City Official as a representative of the City at the request of the holder of the event or function where, for a period of time, the focus of the event is on the act performed by the City Official. Examples of a ceremonial role include: throwing out the first pitch at a baseball game; cutting a ribbon at an opening; making a presentation of a certificate, proclamation, award, or other item, such as the key to the City.

“*City*” or “*City of Canyon Lake*” shall mean and include the City of Canyon Lake any other affiliated agency created or activated by the Canyon Lake City Council, and any departments, boards, and commissions thereof.

“*City Official*” means every member, officer, employee, or consultant of the City of Canyon Lake, as defined in Government Code Section 82048. Such term shall include, without limitation, any City board or commission member or other appointed official or employee required to file an annual Statement of Economic Interests (FPPC Form 700).

“*City Venue*” means any facility owned, controlled, or operated by the City of Canyon Lake.

“*Immediate Family*” means spouse and dependent children.

“*Speech*” means making a speech, participating on a panel, or making a substantive formal presentation at a seminar or similar event.

“*Ticket*” means and includes any form of admission privilege to a facility, event, show, or performance.

ARTICLE III. TICKETS ACQUIRED BY CITY.

Section 1 – Application.

- a. Article III applies to Tickets for an entertainment, amusement, recreational, or similar purpose, that are either:

Exhibit "A"

- (1) gratuitously provided to the City by an outside source;
 - (2) acquired by the City by purchase;
 - (3) acquired by the City as consideration pursuant to the terms of a contract for the use of a City venue; or
 - (4) acquired and distributed by the City in any other manner.
- b. This Policy does not apply to any other item of value provided to the City or any City Official, regardless of whether received gratuitously or for which consideration is provided.

Section 2 - General Provisions.

- a. No Right to Tickets. The use of Tickets is a privilege extended by the City and not the right of any person to which the privilege may from time to time be extended.
- b. Limitation on Transfer of Tickets. Tickets distributed to a City Official pursuant to this Policy shall not be transferred to any other person, except to members of such City Official's Immediate Family solely for their personal use.
- c. Prohibition Against Sale of or Receiving Reimbursement for Tickets. No person who receives a Ticket pursuant to this Policy shall sell or receive reimbursement for the value of such Ticket.
- d. Earmarks Prohibited. Tickets may not be earmarked by an outside source for use by a specific City Official.

Section 3 - Ticket Administrator.

- a. City Manager. The City Manager shall be the Ticket Administrator for purposes of implementing the provisions of this Policy.
- b. Oversight. The Ticket Administrator shall have the authority, in his or her sole discretion, to establish procedures for the distribution of Tickets in accordance with this Policy. All requests for Tickets which fall within the scope of this Policy shall be made in accordance with the procedures established by the Ticket Administrator.
- c. Ticket Value. The Ticket Administrator shall determine the face value of Tickets distributed by the City for purposes of this Policy.
- d. Revocation/Suspension of Privileges. The Ticket Administrator, in his or her sole discretion, may revoke or suspend the Ticket privileges of any person who violates any provision of this Policy or the procedures established by the Ticket Administrator for the distribution of Tickets in accordance with this Policy. The Ticket Administrator may take any actions necessary to ensure that Tickets shall not be disproportionately provided to and/or used by any City Official.

Exhibit "A"

- e. Purchase of Tickets. Subject to the requirements of Section 4, including subsection (a) therein which requires that Tickets be used in furtherance of a public purpose, the Ticket Administrator shall have the authority to purchase Tickets for City Officials, and one guest of the City Official, for events organized by local civic groups and non-profits in an amount not to exceed Two Hundred Dollars (\$200.00) per person.

Section 4 – Distribution.

- a. Conditions Under Which Tickets May be Distributed. Subject to the provisions of this Policy, Tickets may be distributed to City Officials under one or more of the following conditions:
 - 1. The City Official reimburses the City for face value of the Ticket(s) at the time the Ticket(s) is/are distributed to the City Official, or
 - 2. The City Official treats the Ticket(s) as income consistent with applicable federal and state income tax laws, or
 - 3. The City Official uses, or behests, such Ticket(s) for one or more of the following public purposes:
 - A. Performance of a Ceremonial Role or function representing the City at the event for which the City Official may receive enough Tickets for the City Official and each member of his or her Immediate Family.
 - B. The job duties of the City Official require his or her attendance at the event for which the City Official may receive enough Tickets for the City Official and each member of his or her Immediate Family.
 - C. Economic or business development purposes on behalf of the City.
 - D. Intergovernmental relations purposes, including but not limited to attendance at an event with or by elected or appointed public officials from other jurisdictions, their staff members, and their guests.
 - E. Attracting or rewarding volunteer public service.
 - F. Supporting and/or showing appreciation for programs or services rendered by non-profit organizations benefiting Canyon Lake residents.
 - G. Encouraging or rewarding significant academic, athletic, or public service achievements by Canyon Lake students, residents, or businesses.
 - H. For use in connection with a City employee competition or drawing, for which there shall be made available no more than four (4) Tickets per event.

Exhibit “A”

- I. Recognition of contributions made to the City by former City Council Members or City Managers, for which such former City Council Member or City Manager may receive no more than four (4) Tickets per event.
- b. Within thirty (30) days of Ticket distribution pursuant to subsection (a)(2) or (a)(3) above, the City Official shall report the Ticket(s) on an FPPC Form 802, and the Ticket Administrator, or his or her designee, shall cause the form to be posted on the City’s website for a period of at least four (4) years. Such posting shall include the following information:
 1. the name of the recipient, except that if the recipient is an organization, the City may post the name, address, description of the organization, and number of Tickets provided to the organization in lieu of posting the names of each recipient, or if the recipient is a department, the City may identify the department rather than the individual employee(s);
 2. a description of the event;
 3. the date of the event;
 4. the face value of the Ticket;
 5. the number of Tickets provided to each person;
 6. if the Ticket was distributed at the behest of a City Official, the name of the City Official who made such behest;
 7. a description of the public purpose(s) under which the distribution was made, or, alternatively, that the City Official is treating the Ticket as income;
 8. if a Ticket has transferred to the City Official’s Immediate Family or to no more than one guest solely for their attendance at the event, the relationship of the City Official to the transferee; and
 9. a written inspection report of findings and recommendations by the City Official if the Ticket was received for the oversight or inspection of facilities.
- c. Tickets distributed by the City for which the City receives reimbursement from the City Official as provided under subsection (a)(1) shall not be subject to subsection (b).

ARTICLE IV. TICKETS OFFERED TO CITY OFFICIAL BY THIRD PARTY.

Section 1 – General Rule.

Unless stated otherwise in the Political Reform Act, Tickets given to a City Official or to a City Official’s Immediate Family are considered “gifts” and may be reportable on a Form 700 depending on value.

Exhibit “A”

City Officials may not accept Tickets from any single source totaling more than Five Hundred Twenty Dollars (\$520), or other amount as may be amended from time to time pursuant to Section 87103(e), in a calendar year. This prohibition shall include Tickets that are accepted by someone else on behalf of the City Official and Tickets given to others at the direction of the City Official.

Section 2 – Exceptions.

- a. Exceptions. Notwithstanding Section 1, the receipt of Tickets under the following circumstances would not be considered gifts or income for purposes of the Political Reform Act and (unless otherwise stated) would not require reporting or disclosure:
 1. Tickets Donated to Nonprofit Group. If the City Official receives Ticket(s) from a third-party source and donates the unused Tickets to a non-profit tax-exempt (501(c)(3)) organization in which the City Official (or his/her Immediate Family) does not hold a position, or to a government agency, within 30 days of receipt without claiming a deduction for tax purposes.
 2. Unused Tickets. Acceptance of Tickets that provide admission or access to facilities, goods, services, or other benefits (either on a one-time or repeated basis) that the City Official does not use and does not give to another person.
 3. Tickets from Family. Tickets received from the City Official’s spouse (or former spouse), child, parent, grandparent, grandchild, brother, sister, current or former parent-in-law, brother-in-law, sister-in-law, aunt, uncle, niece, nephew, or first cousin or the spouse of any such person, unless he or she is acting as an agent or intermediary for another person who is the true source of the Ticket(s).
 4. Speech. Acceptance of free admission, food, and nominal items (such as a pen, pencil, mouse pad, note pad, or similar item) available to all attendees, at an event at which the City Official makes a Speech, so long as the admission is provided by the person who organizes the event.
 5. Campaign or Nonprofit Fundraiser. Acceptance of two Tickets for admission, for use by only the City Official and one guest, to attend a fundraiser for a campaign committee or candidate, or to a fundraiser for an organization exempt from taxation under Section 501(c)(3) of the Internal Revenue Code. The Ticket(s) must be received from the organization or committee holding the fundraiser.
 6. Ceremonial Role. Acceptance of free admission to a ticketed event (including any benefits included in the price of the Ticket such as a free meal) for the City Official and one guest whereat the City Official performs a Ceremonial Role, provided the reporting and posting requirements in Section 18944.1(d) are complied with.
 7. Dating Relationship. Ticket(s) received from a dating partner, provided, however, such interests may be subject to disqualification under conflicts of interest laws if the dating partner has certain business before the City Official as set forth in Section 18942(a)(18)(D).

Exhibit "A"

8. Reciprocal Exchanges. Ticket(s) received as part of a reciprocal exchange between a City Official and another individual that occurs on an ongoing basis so long as the total value of payments received by the City Official within the calendar year is not substantially disproportionate to the amount paid by the City Official and no single payment is \$520 or more.
 9. Existing Personal Relationship. Ticket(s) received from an individual where it is clear that the Ticket(s) was/were given because of an existing personal or business relationship unrelated to the City Official's position and there is no evidence whatsoever at the time the Tickets are given that the City Official makes or participates in the type of government decisions that may have a reasonable, foreseeable material financial effect on the individual who would otherwise be the source of the Ticket(s).
- b. City Attorney Advice. The exceptions set forth in subsection (a) are not exhaustive, and each exception's applicability is contingent upon the facts and circumstances. City Officials should contact the City Attorney for further guidance regarding the application of this Article.



STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Chris Mann, City Manager

BY: Jim Morrissey, City Planner

DATE: September 14, 2022

SUBJECT: Introduction and First Reading of Ordinance No. 223, Amending Title 9: Planning and Zoning, Chapter 9.32: Accessory Dwelling Units, 9.32.070 Square footage of the Canyon Lake Municipal Code, to Increase the Permitted Size of Detached Accessory Dwelling Units from 1,000 square feet to 1,200 square feet

Recommendation

That the City Council:

1. Find the proposed Zoning Ordinance amendment is exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15061(b)(3) of the CEQA Guidelines, because it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment.
2. Approve the Introduction and First Reading of Ordinance No. 223, Title 9, Planning and Zoning, Chapter 9.32: Accessory Dwelling Units, 9.32.070 Square footage of the Canyon Lake Municipal Code, to increase the permitted size of Detached Accessory Dwelling Units from 1,000 square feet to 1,200 square feet.

Background

The City of Canyon Lake permits Accessory Dwelling Units (ADUs) in residential zone, consistent with State law. State criteria for ADUs is separated into attached and detached units. State law permits the maximum detached unit size to be 1,200 square feet. The proposed ordinance would be consistent with the default maximum unit size provided in State law. The City's current requirement is 1,000 square feet for more than one-bedroom units. The City has had requests to utilize the increased unit size permitted by State law as part of new development applications.

Discussion

The proposed amendment to the Zoning Ordinance would be consistent with State law. The construction of an ADU at the increased size would still be required to comply with the existing setback and building height requirements. The increased unit size would provide residents with additional building options and not conflict with other existing provisions.

The proposed ordinance language is provided below.

Chapter 9.32: Accessory Dwelling Units

9.32.070 Square footage.

(b) All new detached accessory dwelling units shall not exceed ~~850 square feet, except for an accessory dwelling with more than one bedroom shall not exceed 1,000~~ 1,200 square feet.

Fiscal Impact

No fiscal impact would occur due to the adoption of this ordinance amendment.

Attachments

1. Ordinance No. 223
2. Notice of Public Hearing

ATTACHMENT 1

ORDINANCE NO. 223

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE, CALIFORNIA, APPROVING AN AMENDMENT TO THE CANYON LAKE MUNICIPAL CODE, TITLE 9: PLANNING AND ZONING, CHAPTER 9.32: ACCESSORY DWELLING UNITS; SECTION 9.32.070 SQUARE FOOTAGE

THE CITY COUNCIL OF THE CITY OF CANYON LAKE DOES ORDAIN AS FOLLOWS:

SECTION 1. Environmental Determination and Findings. The proposed amendment is exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15061(b)(3) of the CEQA Guidelines, because it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment.

SECTION 2. Municipal Code Amendments.

Title 9, Planning and Zoning; Chapter 9.32: Accessory Dwelling Units, Section 9.32.070 Square footage of the Canyon Lake Municipal Code is hereby amended as provided below:

(b) All new detached accessory dwelling units shall not exceed ~~850 square feet, except for an accessory dwelling with more than one bedroom shall not exceed 1,000~~ 1,200 square feet.

SECTION 3. Concluding Facts and Reasons. Based on the substantial evidence presented to the City Council during the public hearing on the Ordinance, and the specific findings set forth in the Recitals, and Sections 1 and 2, above, the City Council hereby concludes that the proposed Amendment to the City of Canyon Lake Municipal Code is consistent with the goals, policies, plans, and exhibits of the General Plan. Staff has thoroughly reviewed the proposed Municipal Code Amendment and the conditions under which it will be implemented and has determined the proposed Municipal Code provisions to be consistent with the applicable goals, policies, plans, and exhibits of the General Plan. Additionally the City Council finds that the proposed Amendment to the City of Canyon Lake Municipal Code would not be detrimental to the public interest, health, safety, convenience, or general welfare of the City.

SECTION 4. Severability. If any section, sentence, clause or phrase of this Ordinance or the application thereof to any entity, person or circumstance is held for any reason to be invalid or unconstitutional, such invalidity or unconstitutionality shall not affect other provisions or applications of this Ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this Ordinance are severable. The City Council hereby declares that it would have adopted this Ordinance and each section, sentence, clause or phrase thereof, irrespective of the fact that any one or more section, subsections, sentences, clauses or phrases be declared invalid or unconstitutional.

SECTION 5. Effective Date. This Ordinance shall become effective thirty (30) days following its adoption.

SECTION 6. Publication and Posting. The Mayor shall sign this Ordinance and the City Clerk shall certify as to the adoption and shall cause the ordinance or a summary thereof to be published in accordance with state law.

PASSED, APPROVED AND ADOPTED this ____ day of _____, 2022.

Jeremy Smith, Mayor

ATTEST:

APPROVED AS TO FORM:

Ana V. Sauseda, CMC
City Clerk

Steven Graham, City Attorney

ATTACHMENT 2

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN THAT the Canyon Lake City Council will conduct a public hearing at its regularly scheduled meeting on September 14, 2022, at 6:30 p.m. or as soon thereafter as it may be heard. The meeting will take place in the City Council Chamber at City Hall, located at 31516 Railroad Canyon Road, Canyon Lake, CA 92587.

AT THE PUBLIC HEARING, THE CITY COUNCIL WILL CONSIDER an amendment to the City of Canyon Lake Municipal Code, Accessory Dwelling Units, Section 9.32.070 increasing the maximum size of a detached accessory unit to 1,200 feet.

Environmental Determination: An Exemption will be considered for compliance with the California Environmental Quality Act.

Anyone wishing to protest this action must file a written response or may appear personally at the public hearing. Prior to the hearing, written comments in favor or against should be sent to the Canyon Lake City Hall, City Clerk’s Office at 31516 Railroad Canyon Road, Canyon Lake, CA 92587. If you challenge any project or fee in court, you may be held to raising only those issues you or someone else raised at the public hearing or in written correspondence to the City Clerk at or prior to the public hearing as described in this notice.

The proposed environmental finding may be viewed at City Hall, 31516 Railroad Canyon Road, Canyon Lake, CA 92587 from 8:00 a.m. until 5:00 p.m., Monday - Thursday.

For additional information contact Ana V. Sauseda, City Clerk, at 951-244-8547. City Hall is open Monday - Thursday from 8 a.m. to 5 p.m.

/s/

Ana V. Sauseda, CMC
City Clerk

Published 09/02/2022



STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Chris Mann, City Manager *CM*

BY: Jim Morrissey, City Planner

DATE: September 14, 2022

SUBJECT: Introduction and First Reading of Ordinance No. 224, Amending Title 9: Planning and Zoning, Article VI, Section 6.2a. R-1 Zone (One-Family Dwellings) of the Canyon Lake Municipal Code, to Increase the Overall Building Height from 40 feet to 45 feet and Provide Street Related Building Height in Certain Defined Instances.

Recommendation

That the City Council:

1. Find the proposed Zoning Ordinance amendment is exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15061(b)(3) of the CEQA Guidelines, because it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment.
2. Approve the Introduction and First Reading of Ordinance No. XXX, Amending Title 9, Planning and Zoning, Article VI, Section 6.2a, R-1 Zone (One-Family Dwellings) of the Canyon Lake Municipal Code, to permit an increase in the building height, as defined, for downward sloping lots that exceed 10 percent.

Background

The City of Canyon Lake permits homes in the R-1 Zone to be a maximum of 40 feet in height and three stories. A variance was recently filed that exceeded the height limit. The City Council discussed the matter and requested the Zoning Ordinance be amended to increase the allowed building height in certain circumstances. City Staff and City Council subcommittee reviewed the City's Zoning Ordinance and has proposed an amendment to address the following circumstances:

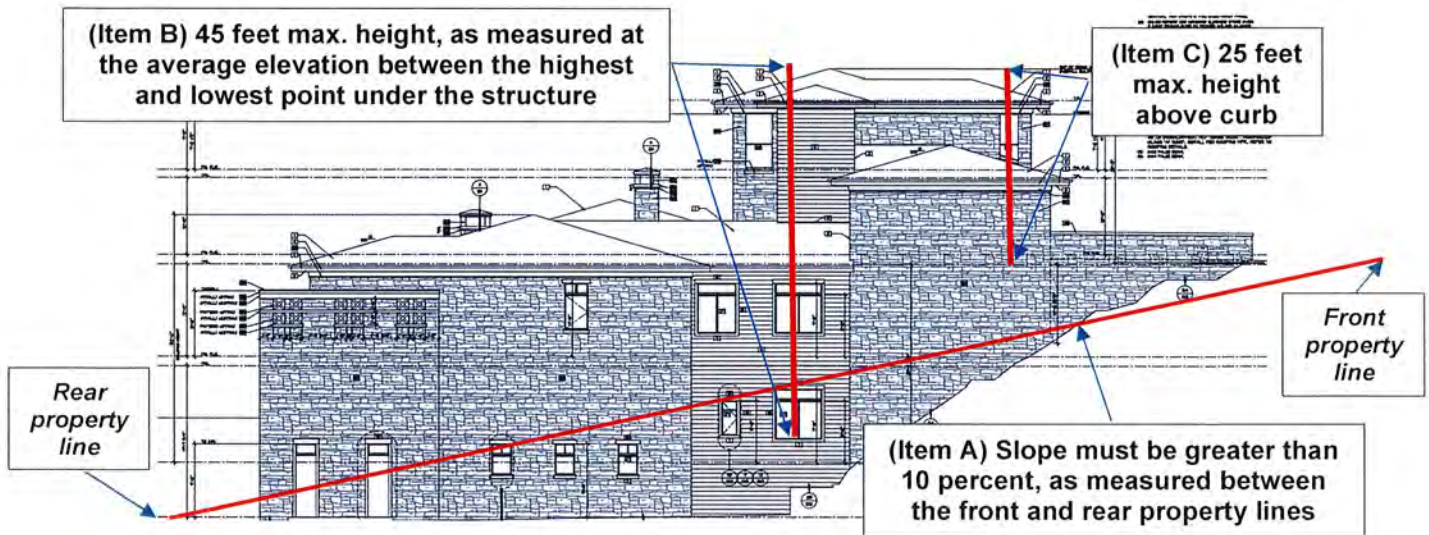
- Eliminate the requirement for the number of stories permitted. The primary concern expressed related to the building height and not the number of floors.
- Maintain the current 40-foot building height for homes on flatter lots. Flatter lots would be those with slopes of 10 percent or less.

- Allow an increase in the building height for lots on steeper slopes. Steeper slopes would be defined as those greater than 10 percent. The greater building mass and height typically occurs on the downward sloped portion of the lot as it descends away from the street towards the rear of the lot.
- Restrict the street level height of homes on steeper slopes. In this instance, the building height from the top of street curb could not exceed 25 feet for lots. This provision would reflect the normal split level building design that occurs on sloped lots. As noted earlier, the overall building height would be permitted to increase as the lot descends away from the street.

Discussion

The proposed amendment to the Zoning Ordinance would maintain the existing building height of 40 feet. However, if the slope is greater than 10 percent, as it descends away from the street towards the rear of the lot, the criteria would change. (See diagram below) In those instances, the overall building height would be allowed to increase to 45 feet, as measured from the mid-point of the lowest and highest finished grade elevation under the structure. In addition, the height of the structure, as measured from the top of the curb, could not exceed 25 feet. This evaluation criteria would apply as follows:

- What is the slope as measured between the front and rear property lines?
- If 10 percent or less, then building height is 40 feet maximum.
- If the slope is greater than 10 percent (see Item A below), the following two criteria apply:
 - ✓ The maximum overall building height is 45 feet (see Item B below).
 - ✓ The maximum building height, as measured from the top of street curb, is 25 feet (see Item C below).



Amendment to Section 6.2(a) Development Standards to read as follows:

- a. Building height shall not exceed ~~3 stories, with~~ a maximum ~~heights~~ height of 40 feet, except as authorized by subsection (1) below.
- (1) In instances where the lot slope is greater than 10 percent for lots that are below the street grade, as measured from the front lot line to the rear lot line, the building height shall not exceed either of the following criteria:
 - (A) A maximum height of 45 feet, as measured at the average finished grade elevation, which is established as the point between the lowest and highest finished grade elevations under the structure.
 - (B) A maximum height of 25 feet, as measured from the average established top of curb grade at the front lot line to the highest point of such building.
 - (C) For the purposes of this subsection, applicants must provide complete topographical and lot survey information prepared by an architect, surveyor, or civil engineer licensed or registered to practice in the State of California, for the lot or lots involved. Such information shall include elevation reference points for the front and rear lot lines shown directly on the site plan.

Fiscal Impact

No fiscal impact would occur due to the adoption of this ordinance amendment.

Attachments

1. Ordinance No. 224
2. Notice of Public Hearing

ATTACHMENT 1

ORDINANCE NO. 224

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE, CALIFORNIA, AMENDING TITLE 9: PLANNING AND ZONING, ARTICLE VI, R-1 (ONE- FAMILY DWELLINGS) OF THE CANYON LAKE MUNICIPAL CODE

THE CITY COUNCIL OF THE CITY OF CANYON LAKE DOES ORDAIN AS FOLLOWS:

SECTION 1. Environmental Determination and Findings. The proposed amendment is exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15061(b)(3) of the CEQA Guidelines, because it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment.

SECTION 2. Municipal Code Amendments.

Title 9, Planning and Zoning; Article VI, Section 6.2(a) of the Canyon Lake Municipal Code is hereby amended as provided below:

- a. Building height shall not exceed ~~3 stories, with~~ a maximum ~~heights~~ height of 40 feet, except as authorized by subsection (1) below.
 - (1) In instances where the lot slope is greater than 10 percent for lots that are below the street grade, as measured from the front lot line to the rear lot line, the building height shall not exceed either of the following criteria:
 - (A) A maximum height of 45 feet, as measured at the average finished grade elevation, which is established as the point between the lowest and highest finished grade elevations under the structure.
 - (B) A maximum height of 25 feet, as measured from the average established top of curb grade at the front lot line to the highest point of such building.
 - (C) For the purposes of this subsection, applicants must provide complete topographical and lot survey information prepared by an architect, surveyor, or civil engineer licensed or registered to practice in the State of California, for the lot or lots involved. Such information shall include elevation reference points for the front and rear lot lines shown directly on the site plan.

SECTION 3. Concluding Facts and Reasons. Based on the substantial evidence presented to the City Council during the public hearing on the Ordinance, and the specific findings set forth in the Recitals, and Sections 1 and 2, above, the City Council hereby concludes that the proposed Amendment to the City of Canyon Lake Municipal Code is consistent with the goals, policies, plans, and exhibits of the General Plan. Staff has thoroughly reviewed the proposed Municipal Code Amendment and the conditions under which it will be implemented and has determined the proposed Municipal Code provisions to be consistent with the applicable goals, policies, plans, and exhibits of the General Plan. Additionally the City Council finds that the proposed Amendment to the City of Canyon Lake Municipal Code would not be detrimental to the public interest, health, safety, convenience, or general welfare of the City.

SECTION 4. Severability. If any section, sentence, clause or phrase of this Ordinance or the application thereof to any entity, person or circumstance is held for any reason to be invalid or unconstitutional, such invalidity or unconstitutionality shall not affect other provisions or applications of this Ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this Ordinance are severable. The City Council hereby declares that it would have adopted this Ordinance and each section, sentence, clause or phrase thereof, irrespective of the fact that any one or more section, subsections, sentences, clauses or phrases be declared invalid or unconstitutional.

SECTION 5. Effective Date. This Ordinance shall become effective thirty (30) days following its adoption.

SECTION 6. Publication and Posting. The Mayor shall sign this Ordinance and the City Clerk shall certify as to the adoption and shall cause the ordinance or a summary thereof to be published in accordance with state law.

PASSED APPROVED AND ADOPTED this ____ day of _____, 2022.

Jeremy Smith, Mayor

ATTEST:

APPROVED AS TO FORM:

Ana V. Sauseda, CMC
City Clerk

Steven Graham, City Attorney

ATTACHMENT 2

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN THAT the Canyon Lake City Council will conduct a public hearing at its regularly scheduled meeting on September 14, 2022, at 6:30 p.m. or as soon thereafter as it may be heard. The meeting will take place in the City Council Chamber at City Hall, located at 31516 Railroad Canyon Road, Canyon Lake, CA 92587.

AT THE PUBLIC HEARING, THE CITY COUNCIL WILL CONSIDER an amendment to the City of Canyon Lake Municipal Code, R-1 Zone (One-Family Dwellings), Article VI, Section 6.2 a, that the building height shall not exceed 40 feet, unless the lot slope, as defined, is below the street grade and over 10 percent. In this latter circumstance the overall height of homes within the R-1 Zone can increase from 40 feet to 45 feet and the building height, as measured from the street curb, is limited to no more than 25 feet in height.

Environmental Determination: An Exemption will be considered for compliance with the California Environmental Quality Act.

Anyone wishing to protest this action must file a written response or may appear personally at the public hearing. Prior to the hearing, written comments in favor or against should be sent to the Canyon Lake City Hall, City Clerk's Office at 31516 Railroad Canyon Road, Canyon Lake, CA 92587. If you challenge any project or fee in court, you may be held to raising only those issues you or someone else raised at the public hearing or in written correspondence to the City Clerk at or prior to the public hearing as described in this notice.

The proposed environmental finding may be viewed at City Hall, 31516 Railroad Canyon Road, Canyon Lake, CA 92587 from 8:00 a.m. until 5:00 p.m., Monday - Thursday.

For additional information contact Ana V. Sauseda, City Clerk, at 951-244-8547. City Hall is open Monday - Thursday from 8 a.m. to 5 p.m.

/s/

Ana V. Sauseda, CMC
City Clerk

Published 09/02/2022



STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Chris Mann, City Manager *CM*

DATE: September 14, 2022

SUBJECT: Introduction and First Reading of Ordinance No. 225, Amending Sections 2.01.010 and 2.01.020 of the Canyon Lake Municipal Code Related to the Date, Time and Location of Meetings of the City Council; Adoption of Resolution No. 2022-56 Relating to the Date, Time, and Location of Meetings of the City Council

Recommendation

That the City Council:

- (1) Approve the introduction and first reading of Ordinance No. 225, an ordinance of the City Council of the City of Canyon Lake, California, amending sections 2.01.010 and 2.01.020 of the Canyon Lake municipal code related to the date, time and location of meetings of the City Council; and
- (2) Adopt Resolution No. 2022-56, a resolution of the City Council of the City of Canyon Lake, California, establishing the date, time, and location of meetings of the City Council.

Background

As part of the City's regular review of the Canyon Lake Municipal Code, it was noted that Sections 2.01.010 and 2.01.020 do not accurately reflect the dates, times, and locations of meetings of the City Council. In particular, Section 2.01.020 states that regular meetings of the City Council shall be held at the Canyon Lake Golf Clubhouse located at 32001 Railroad Canyon Road.

Additionally, the City Council historically has met on the first Wednesday of each month. This date corresponds to several holidays and regularly scheduled events attended by the City Council, necessitating regular rescheduling. For example, the City Council rescheduled the regular meeting in January, May, and September in 2022. Additionally, due to recent changes in the procedures for certification of elections, it is less likely that the County of Riverside will be able to certify municipal elections by the first Wednesday of the month. By moving the regular meeting to the second Wednesday of the month, the City Council will likely be able to hold the certification and reorganization at its regular meeting in December.

Fiscal Impact

None.

Attachments

1. Ordinance No. 225
2. Resolution No. 2022-56

ATTACHMENT 1

ORDINANCE NO. 225

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE, CALIFORNIA, AMENDING SECTIONS 2.01.010 AND 2.01.020 OF THE CANYON LAKE MUNICIPAL CODE RELATED TO THE DATE, TIME AND LOCATION OF MEETINGS OF THE CITY COUNCIL

THE CITY COUNCIL OF THE CITY OF CANYON LAKE DOES ORDAIN AS FOLLOWS:

Section 1. MUNICIPAL CODE AMENDMENT.

Section 2.01.010 of the Canyon Lake Municipal Code is hereby amended to read as follows:

“The regular meetings of the City Council shall be held on such days and times as may be established from time to time by resolution of the City Council.”

Section 2.01.020 of the Canyon Lake Municipal Code is hereby amended to read as follows:

“The meetings of the City Council shall be held at such places as may be established by resolution of the City Council.”

Section 2. SEVERABILITY. If any section, sentence, clause or phrase of this Ordinance or the application thereof to any entity, person or circumstance is held for any reason to be invalid or unconstitutional, such invalidity or unconstitutionality shall not affect other provisions or applications of this Ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this Ordinance are severable. The City Council hereby declares that it would have adopted this Ordinance and each section, sentence, clause or phrase thereof, irrespective of the fact that any one or more section, subsections, sentences, clauses or phrases be declared invalid or unconstitutional.

Section 3. EFFECTIVE DATE. This Ordinance shall become effective thirty (30) days following its adoption.

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Section 4. PUBLICATION AND POSTING. The Mayor shall sign this Ordinance and the City Clerk shall certify as to the adoption and shall cause the ordinance or a summary thereof to be published in accordance with state law.

PASSED APPROVED AND ADOPTED this ____ day of _____, 2022.

Jeremy Smith, Mayor

ATTEST:

APPROVED AS TO FORM:

Ana V. Sauseda, CMC
City Clerk

Steven Graham, City Attorney

ATTACHMENT 2

RESOLUTION NO. 2022-56

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE, CALIFORNIA, ESTABLISHING THE DATE, TIME, AND LOCATION OF MEETINGS OF THE CITY COUNCIL

WHEREAS, pursuant to Canyon Lake Municipal Code Sections 2.01.010 and 2.01.020, the City Council may establish the date, time, and location of meetings of the City Council by resolution.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CANYON LAKE DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. The open session of regular meetings of the City Council shall begin at 6:30 p.m. on the second Wednesday of each month unless otherwise set by the City Council or City Manager. Closed session shall begin at such time as may be set by the Mayor, the City Council, or the City Manager.

Section 2. The City Council shall meet in open session in the City Council Chambers located at 31516 Railroad Canyon Road in the City of Canyon Lake, unless another location is designated on the agenda. Closed session shall be held in the City Hall Administration Conference Room located at 31526 Railroad Canyon Road, Suite 5, in the City of Canyon Lake, unless another location is designated on the agenda.

PASSED, APPROVED, AND ADOPTED on this 14th day of September, 2022.

Jeremy Smith, Mayor

ATTEST:

Ana V. Sauseda, CMC
City Clerk



STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Chris Mann, City Manager *CM*

DATE: September 14, 2022

SUBJECT: Introduction and First Reading of Ordinance No. 226, Adding Chapter 2.44 (Signatures) to Title 2 of the Canyon Lake Municipal Code Regarding the Delegation of Signing Authority and the Use of Digital Signatures

Recommendation

That the City Council approve the introduction and first reading of Ordinance No. 224, an ordinance of the City Council of the City of Canyon Lake, California, adding Chapter 2.44 (Signatures) to Title 2 of the Canyon Lake Municipal Code regarding the delegation of signing authority and the use of digital signatures.

Background and Analysis

All documents in the City of Canyon Lake are currently signed manually. This Ordinance would authorize public officials to sign documents using a personalized digital signature.

State law authorizes the Mayor and other City officials to sign documents on behalf of the City when authorized by the City Council. Government Code section 40602 states, "The legislative body may provide by ordinance that [public documents] be signed by an officer other than the mayor." The City of Canyon Lake's current practice is to designate an officer or employee in the staff report or resolution to sign a document once approved by the City Council. This Ordinance would codify that delegation of authority, pursuant to Government Code section 40602, and would authorize the use of a digital signature.

The State of California has authorized the use of digital signatures on most public documents. In 1995, the Legislature adopted Government Code section 16.5, authorizing public entities to accept a "digital signature" instead of a manual signature. Under Government Code section 16.5, subdivision (d), a "digital signature" means "an electronic identifier, created by computer, intended by the party using it to have the same force and effect as the use of a manual signature."

In 1999, California became the first state to adopt a version of the federal Uniform Electronic Transactions Act ("UETA"), codified as Civil Code sections 1633.1–1633.17, granting "electronic signatures" the same legal effect as manual signatures for most "transactions." For purposes of the UETA, a digital signature is a type of electronic

signature. Unlike an electronic signature, a digital signature is subject to rigorous verification standards adopted by the California Secretary of State, codified as California Code of Regulations, title 2, sections 22000–22005.

The benefits of digital signatures include reducing paper, time, and costs associated with transmitting, approving, and executing physical documents.

The City Clerk will, in consultations with the City Manager’s Office, identify a digital signature vendor to contract with, identify which documents may be electronically signed, and designate the City officials and employees that may use a digital signature.

Fiscal Impact

N/A

Attachments

1. Ordinance No. 226

ATTACHMENT 1

ORDINANCE NO. 226

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE, CALIFORNIA, ADDING CHAPTER 2.44 (SIGNATURES) TO TITLE 2 OF THE CANYON LAKE MUNICIPAL CODE REGARDING THE DELEGATION OF SIGNING AUTHORITY AND THE USE OF DIGITAL SIGNATURES

WHEREAS, in 1995, the California Legislature adopted Government Code section 16.5, authorizing cities to accept a “digital signature” instead of a manual signature;

WHEREAS, in 1998, the California Secretary of State adopted California Code of Regulations, title 2, sections 22000–22005 delineating strict verification standards that all digital signatures must satisfy;

WHEREAS, in 1999, the California Legislature the federal Uniform Electronic Transactions Act (“UETA”), codified as Civil Code sections 1633.1–1633.17, granting electronic signatures the same legal effect as manual signatures;

WHEREAS, the use of digital signatures reduces paper, time, and costs associated with transmitting, approving, and executing physical documents;

WHEREAS, the City desires to use digital signatures pursuant to Government Code Section 16.5, California Code of Regulations, title 2, sections 22000–22005, and Civil Code sections 1633.1–1633.17; and

WHEREAS, the City desires to codify its existing practice of delegating signing authority under Government Code section 40602.

THE CITY COUNCIL OF THE CITY OF CANYON LAKE DOES ORDAIN AS FOLLOWS:

Section 1. MUNICIPAL CODE AMENDMENT.

Section 1. Recitals. The Recitals above are true and correct and incorporated herein by this reference.

Section 2. Adoption. Chapter 2.44 is added to Title 2 of the Canyon Lake Municipal Code to read as follows.

2.44– Signature Authority.

The City Council authorizes the City Manager to sign any written contracts and conveyances approved by the City Council on the City’s behalf or otherwise within the City Manager’s authority as described elsewhere in this Code. The City Manager may delegate in writing his/her authority to sign any written contract and conveyance to a City staff member.

2.44.010– Digital signatures.

- (A) The use of a digital signature that complies with Government Code Section 16.5, California Code of Regulations, title 2, sections 22000–22005, and Civil Code sections 1633.1–1633.17 will have the same force and effect as the use of a manual signature using ink applied to paper. For purposes of this section, a digital signature is a type of electronic signature as defined by the Uniform Electronic Transactions Act.
- (B) The City Manager will, in consultation with the City Clerk, identify acceptable technologies and vendors to provide the means for employing digital signatures under this section, consistent with industry best practices, to ensure the security and integrity of the data and the signature, identify the documents for which the City will accept digital signatures, and determine in writing which employees will be issued a digital signature and such writing will be filed with the City Clerk.

Section 4. Severability. If any sections, subsections, subdivisions, paragraph, sentence, clause or phrase of this Ordinance or any part hereof or exhibit hereto is for any reason held to be invalid, such invalidity shall not affect the validity of the remaining portions of this Ordinance or any part thereof or exhibit thereto. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase hereof, irrespective of the fact that anyone or more sections, subsections, subdivisions, paragraph, sentences, clauses or phrases be declared invalid.

Section 5. Publication. The City Clerk shall cause this Ordinance to be published or posted in accordance with California law.

Section 6. Effective Date. This Ordinance shall take effect thirty days after its adoption.

PASSED APPROVED AND ADOPTED this ____ day of _____, 2022.

Jeremy Smith, Mayor

ATTEST:

APPROVED AS TO FORM:

Ana V. Sauseda, CMC
City Clerk

Steven Graham, City Attorney



STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Chris Mann, City Manager *CM*

BY: Cory Gorham, Management Analyst

DATE: September 14, 2022

SUBJECT: Update on Expenditures with Respect to Resolution 2022-14, Authorizing the Acceptance of Coronavirus State and Local Fiscal Recovery Funds Established by the American Rescue Plan Act of 2021 in the Amount of \$2,698,416

Recommendation

Discussion only, no action required.

Background

On March 2, 2022, the City Council approved Resolution 2022-14 which authorized the acceptance of Coronavirus State and Local Fiscal Recovery Funds established by the American Rescue Plan Act of 2021 in the amount of \$2,698,416, the execution of all necessary program documents, and the necessary budget adjustments related thereto. This item is intended to provide Council with an update on expenditures related to the approved ARPA Work Program as of August 16, 2022.

ARPA BACKGROUND

On March 11, 2021, the American Rescue Plan Act (ARPA) was signed into law by President Biden. Section 9901 of the ARPA amended Title VI of the Social Security Act to add Section 603. This established the Coronavirus State & Local Fiscal Recovery Fund (SLFRF) for local governments (cities and towns) across the U.S. to receive a funding allocation. In California, both large cities – entitlement cities (populations over 50,000) and small cities and towns – non-entitlement units of local government (populations under 50,000, which includes the City of Canyon Lake) have received ARPA funding allocations. In total, small cities (non-entitlement cities including Claremont) in California have been allocated over \$1.2 billion.

The City of Canyon Lake has received \$2,698,416 million in ARPA funding. Funds for local governments must be “obligated by” December 31, 2024, and “expended” by December 31, 2026.

Fiscal Recovery Funds through the SLFRF are intended to provide support to state, local, and tribal governments in responding to the impact of COVID-19 and in their efforts to contain the negative impacts of the COVID-19 Pandemic on their communities, residents, and businesses. The Fiscal Recovery Funds build on and expand the support provided to governments over the course of the pandemic, including through the Coronavirus Relief Fund (CRF).

Section 603(c)(1) provides that Fiscal Recovery Funds may be used for the following:

- a) To respond to the public health emergency or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;
- b) To respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers;
- c) For the provision of government services to the extent of the reduction in revenue due to the COVID-19 public health emergency relative to revenues collected in the most recent full fiscal year prior to the emergency; and
- d) To make necessary investments in water, sewer, or broadband infrastructure.

PRIOR CITY COUNCIL DISCUSSION

At the October 6, 2021, City Council meeting the Council received a report on ARPA funding including suggested potential uses for the funds. One of the potential uses of the funds was for the provision of general government services to the extent of the reduction in revenue experienced by the City due to the COVID-19 public health emergency. The Interim Final Rules that were in place provided for a formula calculation to be used to calculate general fund revenue loss. The revenue loss calculation for the City for 2020 was \$103,468. The revenue loss would have been more if not for the implementation by the City of the EMS Program. Based upon the formula calculation, it was not anticipated that the City would experience any revenue loss in 2021, 2022 or 2023.

At the October meeting, ideas for possible projects and programs for the City to consider included:

- Reimburse the City general fund for revenue loss up to the maximum amount allowed, \$103,468.
- Small Business Emergency Relief Grants (e.g., local business and non-profits meeting minimum criteria that can demonstrate economic hardship would be eligible to receive grants to be used towards paying business rent, utilities, payroll or other operating costs.)
- Matching funds community gift card program – Launch a community E gift card program and offer BOGO cards as a promotion (e.g., resident buys a \$25 card and receives a bonus \$25 card). Community digital gift card programs have become very popular in California for cities to use to support small businesses and promote ‘shop local’. There are primarily three community digital gift card programs

available in California including Factor4, Giverrang and Yiftee (based in Menlo Park CA), with the Yiftee E-gift card platform being the most popular because of its ease of use and best customer service rating.

- Water and sewer system upgrades – Relocation/repositioning of EVMWD holding treatment ponds on Railroad Canyon Road.
- Upgrades of City owned properties to ensure COVID-19 compliance from a health and safety perspective and possible remote service delivery or service enhancements. (Relocation of City Council Chambers to former library space at City Hall).
- Technology upgrades for the City that can help with remote meetings and on-line services.

It was recommended by HdL and staff to conduct a Business Needs Survey to help identify the negative impacts experienced by local businesses, as well as explore possible ways to address these impacts and support the local business community. The City Council directed staff to conduct the Business Needs Survey and report back on the results and a recommended ARPA work program.

BUSINESS NEEDS SURVEY ANALYSIS

At the October 6, 2021 City Council meeting, the Council directed staff and HdL to conduct a Business Needs Survey. The City conducted the survey using the Survey Monkey platform. The City contacted the majority of the businesses through in-person visits by City staff explaining the survey and provided an accompanying letter. Additional contacts were made through social media, the Canyon Lake Chamber of Commerce and community events where businesses were present. The City received 56 survey responses. Following are some of the highlights of the survey results:

- The categories of business types were diverse. Top business types reported were beauty/personal care, construction, finance/insurance/real estate, professional services, restaurant/bar. Other Businesses accounted for 30% of the responses.
- 73% of the businesses identified as self-employed or under 5 employees. The categories of business and number of employees is not surprising based upon the community. Many of the reporting businesses are professional services with sole proprietorship or few employees.
- 97% of responses reported being negatively impacted by the Pandemic.
- Top types of negative impacts included:
 - 80% - loss of revenue
 - 60% - reduced customer demand
 - 52% - temporary closure
 - 28% - laid-off staff
 - 27% - other

- 48% did not receive any funding relief due to the Pandemic.
- Of those who did receive assistance, the largest percentage came from Paycheck Protection, Economic Injury Disaster Loan, Unemployment Assistance, and Small Business Development grants.
- Of those receiving assistance, 34% received less than \$5,000 and 25% received more than \$50,000.
- If offered financial assistance, the majority, 52%, would seek more than \$25,000.
- Top types of assistance desired
 - Assistance with applying for available COVID-19 relief grants and loans
 - Rent assistance grants
 - Shop local campaign, including community gift card program
 - On-line business assistance (32% expressed interest in this assistance)
- 80% indicated that they have been able to continue to pay rent, however 35% expressed interest in rental assistance.

Based upon the survey results it appears that the strongest interest is in:

- ✓ Assistance with applying for COVID Relief grants
- ✓ Financial business assistance
- ✓ Rental assistance
- ✓ Assistance with web site and on-line development or enhancement
- ✓ Shop Local program

ARPA FINAL RULE IMPLICATIONS

After the adoption of ARPA in March 2021, the U.S. Treasury Department released Interim Final Rules which provided guidance on the implementation of the program. Cities used these Interim Rules as guidance in developing their ARPA work program. On January 6, 2022, the U.S. Department Treasury released the Final Rule on ARPA guidance. The Final Rule is 446 pages in length and very detailed.

There is one change that had a significant impact on how the City of Canyon Lake approached the allocation of its ARPA funds. As described earlier in the report, one of the eligible expenditure uses of ARPA funds is for revenue lost the City due to the pandemic. The replacement of lost revenue can be used for any general government services. The calculation required under the Interim Final Rules resulted in the City experiencing only a net revenue loss of \$103,468 for 2020 and not anticipating a revenue loss in years 2021, 2022 or 2023.

The Final Rule, however, allows for greater flexibility for a city to address its revenue loss. There are now two options a city has in considering its revenue loss. The first is a formula, which calculates the aggregate lost revenue, like the Interim Rule but with a slightly revised formula. The second is for a city to accept a “standard” amount of revenue loss up to \$10

million or their total allocation, whichever is less. The use of funds to reimburse a city's general fund provides for the greatest flexibility for a city to use the funds for any general governmental service.

APPROVED ARPA WORK PROGRAM AND CURRENT STATUS

Staff and HdL developed an ARPA Work Program outlining the suggested expenditures for the \$2,698,416 of allocated funds. The Program takes into consideration the Final Rule guidance, results of the Business Survey, research by City staff on the costs and benefits of potential projects, and comments from the City Council's previous discussions. On March 2, 2022, Council approved to allocate the entire \$2,698,416 to revenue loss, which provided maximum flexibility on use of the funds.

The Work Program is included as Attachment 2 to this staff report and is summarized below. A copy of the Expanded General Ledger dated 7/1/2020 – 8/31/2022 for ARPA Fund Expenditures is included as Attachment 3 to this report.

- Capital Improvement Projects
 - City Hall Renovation Project – An initial meeting with an individual was held in August 2022 and staff is expecting to receive a proposal for project management services this month. This project will include build-out of a new City Council Chambers in the space formerly occupied by the Canyon Lake Library. It will also encompass changes/upgrades to the layout and functionality of the offices and public areas of City Hall. \$0 of the allocated \$1,300,000 has been spent.
 - Fire Station Upgrades/Equipment – \$70,853.20 of the allocated \$300,000 has been used to further upgrade Canyon Lake Fire Station 1. Examples of equipment and upgrades purchased so far include training props (Rescue Randy dummy, forcible door entry, ceiling, garage, and roof props, etc.), gym equipment, breathing apparatus bottles, and various furniture.
 - Repairs to 31542 Railroad Canyon Road -- \$6,000 of the allocated \$210,000 has been spent to repair damaged drywall. Additional anticipated repairs include interior paint, exterior paint, carpet, exterior glass door replacement, HVAC replacement, and electrical work.
 - City Enforcement Boat Dock – Two proposals have been received; however, the projected project cost was higher than anticipated. Staff is working on revising the scope of work to bring the project cost within budget. \$0 of the allocated \$80,000 has been spent.
- Vehicle Acquisition
 - Replacement for Yukon – \$60,818.70 of the allocated \$70,000 has been used to purchase a 2022 Dodge Ram Truck and to have the City graphics applied. The remaining unspent funds will be used to outfit the truck with

emergency lights and sirens so that it may be used while responding to emergencies and as a backup for Fire Department command vehicles.

- New Code Enforcement Vehicle – \$58,893.02 of the allocated \$70,000 has been spent to purchase a new 2022 Jeep Gladiator for the Code Enforcement Department. The Jeep has been outfitted with emergency lights, sirens, and City graphics.
- Replacement for Sierra – A 2022 Ford Explorer was ordered on July 11, 2022 to replace the 2008 GMC Sierra and is expected to be delivered before year end. Once delivered, the Ford will be equipped with emergency lights, sirens, and City graphics, so that it may be used while responding to emergencies and as a backup for Fire Department command vehicles. \$0 of the allocated \$70,000 has been used.
- First Responder Premium Pay – \$40,000 of the allocated \$55,000 was used to provide a one-time lump sum payment in the amount of \$5,000 to each safety employee of the Canyon Lake Fire Department who has been on active duty during the COVID-19 pandemic.
- Assistance to Small Businesses/Individuals
 - Small Business Emergency Relief Grants – \$0 of the allocated \$75,000 has been awarded to Canyon Lake small businesses. The City of Canyon Lake, facilitated through the Canyon Lake Chamber of Commerce, is still accepting applications for this grant through the end of day on October 3, 2022. This grant program was designed to allow small businesses that can demonstrate economic hardship due to the Pandemic to receive grants up to \$15,000 that can be used for paying rent, utilities, or other operating expenses.
 - Small Business Assistance Grants – \$0 of the allocated \$45,000 has been awarded to Canyon Lake small businesses. The City of Canyon Lake, facilitated through the Canyon Lake Chamber of Commerce, is still accepting applications for this grant through the end of day on October 3, 2022. This grant program will allow small businesses that can demonstrate economic hardship due to the Pandemic to receive grants of \$10,000 that can be used for assistance in applying for other COVID-19 relief funds or business marketing assistance, with an emphasis on web-site upgrades.
 - Community E-Gift Card Program – All \$15,000 of allocated funds were applied towards the Canyon Cash e-gift program administered by the Canyon Lake Chamber of Commerce. This program allows consumers to purchase an e-gift card and receive “bonus cash” from the allocated funds in varying amounts. The e-gift card can only be used at local Canyon Lake business that have registered. As of August 30, the available balance of “bonus cash” was \$5,945. The total dollar figure (including gift card

purchases and bonus cash issued) infused back into Canyon Lake businesses was \$28,090.

- Chamber of Commerce - Business Support Programs – \$6,000 of the allocated \$12,000 has been paid to the Canyon Lake Chamber of Commerce for assisting the City with administering the two small business grant programs and the Community E-Gift Card Program.
- Other Government Services
 - Junior Lifeguard Program Bus Rental – During the summer of 2022, Canyon Lake youth were transported to Lake Perris to participate in a new Jr. Lifeguard Program. \$0 of the allocated \$10,000 has been spent as invoices have not been received.
 - HdL Consulting Services – \$22,175 of the allocated \$60,000 for the consulting services of HdL has been spent. HdL assisted in the formulation and execution of the ARPA Work Program. Additional monies allocated will pay for future assistance for any work needed through December 31, 2026 (the deadline to expend ARPA funds) to ensure the City remains in compliance with ARPA.
 - Law Enforcement Services Contract with Riverside County Sheriff – All \$326,416 has been applied towards the City’s contract with the County of Riverside for law enforcement services provided by the Riverside County Sheriff’s Department.

Fiscal Impact

None.

Attachments

1. Resolution No. 2022-14
2. ARPA Work Program
3. City of Canyon Lake Expanded General Ledger re: ARPA Fund Expenditures

ATTACHMENT 1

RESOLUTION NO. 2022-14

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE, CALIFORNIA, AUTHORIZING THE ACCEPTANCE OF CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS ESTABLISHED BY THE AMERICAN RESCUE PLAN ACT OF 2021 IN THE AMOUNT OF \$2,698,416, THE EXECUTION OF ALL NECESSARY PROGRAM DOCUMENTS, AND THE NECESSARY BUDGET ADJUSTMENTS RELATED THERETO

WHEREAS, on March 11, 2021, the American Rescue Plan Act of 2021 was signed into law and allocated Three Hundred and Fifty Billion Dollars (\$350,000,000,000) of Coronavirus State & Local Fiscal Recovery Funds (“SLFRF”) to state, local, territorial, and tribal governments to bolster their response to the COVID-19 emergency and its economic impacts; and

WHEREAS, on May 10, 2021, the U.S. Department of Treasury announced the launch of the Coronavirus State and Local Fiscal Recovery Funds program, and

WHEREAS, eligible categories of SLFRF expenditures include response to the public health emergency and its negative economic impacts, provision of services to disproportionately impacted communities, premium pay for essential workers, necessary investments in water, sewer, and broadband infrastructure, and replacement of lost public sector revenue; and

WHEREAS, the City of Canyon Lake (“City”) was allocated Two Million Six Hundred Ninety-Eight Thousand Four Hundred Sixteen Dollars (\$2,698,416) (“SLFRF Allocation”) and must comply with SLFRF program requirements; and

WHEREAS, to receive these funds, the City must submit a Financial Assistance Agreement; and

WHEREAS, the SLFRF Allocation must be obligated by December 31, 2024, and expended by December 31, 2026.

WHEREAS, pursuant to Section 35.6(d) of the Final Rule promulgated by the United States Department of the Treasury for the Coronavirus State and Local Fiscal Recovery Funds (31 CFR Part 35 RIN 1505-AC77), (“Final Rule”) “[a] recipient may use funds for the provision of government services to the extent of the reduction in the recipient’s general revenue due to the public health emergency... [t]he reduction in the recipient’s general revenue due to the public health emergency over the period of performance will be deemed to be ten million dollars.”

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CANYON LAKE DOES RESOLVE AS FOLLOWS:

Section 1. That the above recitations are true.

Section 2. That the City Council authorizes and directs the City Manager, or his designee, to establish within the City’s budget a new American Rescue Plan Act Fund which shall be maintained separately from all other City funds to account for the revenue and expenditures of the SLFRF Allocation.

Section 3. That the City Council authorizes and directs the City Manager, or his designee, to accept on behalf of the City the SLFRF Allocation in the amount of Two Million Six Hundred Ninety-Eight Thousand Four Hundred Sixteen Dollars (\$2,698,416) from the United States Treasury.

Section 4. That the City Council authorizes and directs the City Manager, or his designee, to execute any and all documents necessary for the acceptance of the SLFRF Allocation.

Section 5. That the City Council authorizes and directs the City Manager, or his designee, to make any necessary revenue budget adjustments to the American Rescue Plan Act Fund to allocate Two Million Six Hundred Ninety-Eight Thousand Four Hundred Sixteen Dollars (\$2,698,416) from the SLFRF Allocation to provide government services in the maximum amount authorized pursuant to Section 35.6(d)(1) of the Final Rule.

Section 6. That the City Council authorizes and directs the City Manager, or his designee, to make any necessary expenditure budget adjustments to the American Rescue Plan Act Fund for the projects established below:

6.1 Capital Improvement Projects

City Hall Renovation Project	\$1,300,000
Fire Station Upgrades/Equipment	\$300,000
Repairs – 31542 Railroad Canyon Rd.	\$210,000
City Enforcement Boat Dock	\$80,000
TOTAL	\$1,890,000

6.2 Vehicle Acquisition

Replacement for Yukon	\$70,000
Replacement for Sierra	\$70,000
New Code Enforcement Vehicle	\$70,000
TOTAL	\$210,000

6.3 First Responder Premium Pay

Fire Department Premium Pay	\$55,000
TOTAL	\$55,000

6.4 Assistance to Small Businesses/Individuals

Small Business Emergency Relief Grants	\$75,000
Small Business Assistance Grants	\$45,000
Community E-Gift Card Program	\$15,000
Chamber of Commerce - Business Support Programs	\$12,000
TOTAL	\$147,000

6.5 Other Government Services

Junior Lifeguard Program Bus Rental	\$10,000
HdL Consulting Services	\$60,000
Law Enforcement Services Contract with Riverside County Sheriff	\$326,416
TOTAL	\$396,416

6.6 Total American Rescue Plan Fund Expenditures

Capital Improvement Projects	\$1,890,000
Vehicle Acquisition	\$210,000
First Responder Premium Pay	\$55,000
Assistance	\$147,000
Other Government Services	\$396,416
TOTAL	\$2,698,416

Section 7.

7.1 City Manager Contract Authority.

That the City Council authorizes the City Manager to execute contracts and contract amendments in amounts not to exceed \$150,000 per contract or amendment to implement the programs established above, provided that the City Manager shall report on any contract or contract amendment executed in excess of \$50,000 to the City Council at the next regularly scheduled meeting.

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7.2 First Responder Premium Pay

That the City Council authorizes and directs the City Manager, as recognition for the work the safety employees of the Canyon Lake Fire Department have performed during the COVID-19 pandemic, to provide a \$5,000 lump sum payment on the last pay period prior to June 30, 2022 for those safety employees of the Canyon Lake Fire Department then employed by the City of Canyon Lake, on active duty in good standing, and who will have worked at least 500 hours for the City of Canyon Lake prior to June 30, 2022.

PASSED, APPROVED, AND ADOPTED on this 2nd day of March, 2022.

Jeremy Smith, Mayor

ATTEST:

Ana V. Sauseda, CMC
City Clerk

ATTACHMENT 2

ARPA Work Program

Proposed Projects/Items

Estimated Cost

City Hall Renovation Project	\$1,300,000
Law Enforcement Services Contract w/Riv. Co. Sheriff	\$326,416
Fire Station Upgrades and Equipment	\$300,000
Repairs to 31542 Railroad Canyon Rd.	\$210,000
City Enforcement Boat Dock	\$80,000
Vehicle (Yukon Replacement)	\$70,000
Vehicle (Sierra Replacement)	\$70,000
Vehicle (Code Enforcement)	\$70,000
Small Business Emergency Relief Grants	\$75,000
Small Business Assistance Grants	\$45,000
Community E-Gift Card Program	\$15,000
Chamber of Commerce - Business Support Programs	\$12,000
Firefighter Premium Pay (\$5k per CLFD safety employee)	\$55,000
Junior Lifeguard Program Bus Rental	\$10,000
HdL Consulting Services (orig. contract: \$33,000)	\$60,000
Total	\$2,698,416
Funding Allocation	\$2,698,416
Remaining Undesignated Allocation	\$0

ATTACHMENT 3

City of Canyon Lake
Expanded General Ledger
From 7/1/2020 Through 8/31/2022

**City of Canyon Lake
ARPA Fund Expenditures**

Fund	Code	GL Code	Name	Description	Session ID	Effective	Debit	Balance Remaining
27	400	7000	City Hall Renovation Project		Opening Balance		0.00	-
					Transaction Total		-	-
			Balance 7000	City Hall Renovation Project	\$ 1,300,000.00		\$ -	\$ 1,300,000.00

Fund	Code	GL Code	Name	Description	Session ID	Effective	Debit	Balance Remaining
27	400	7001	Fire Station Upgrades/Equipment		Opening Balance			-
27	400	7001	Forcible Entry Inc.	Forcible Entry Door downpayment	API 22-049	4/6/22	4,300.06	
27	400	7001	Municipal Emergency Services	6 Self Contained Breathing Apparatus Bottles, 4/7/2022	API 22-044	4/21/2022	2,027.94	
27	400	7001	ETE Fitness Equipment	Gym Equipment for Fire Station 1, 4/19/2022	API 22-044	4/21/2022	8,301.79	
27	400	7001	Amazon Capital Services	Foam Mat Floor Tiles for Fire Station 4/20/2022	API 22-045	5/4/2022	302.66	
27	400	7001	L. N. Curtis and Sons	Rescue Randy ARPA Funds 5/06/2022	API 22-046	5/17/2022	1,601.88	
27	400	7001	Bankcard Center	See credit card review	API 22-046	5/17/2022	336.13	
27	400	7001	Life-Assist, Inc.	Defib Training Cable/Adapter	API 22-049	6/9/2022	207.88	
27	400	7001	Life-Assist, Inc.	Megacode simulators	API 22-049	6/9/2022	1,615.17	
27	400	7001	Michael Samuels	Reimb for Roof Prop Lumber	API 22-049	6/9/2022	40.01	
27	400	7001	Dreamseats LLC	HT Recliners	API 22-049	6/9/2022	3,976.85	
27	400	7001	King Training Innovations LLC	Training Props Ceiling, Garage, Roof	API 22-049	6/9/2022	20,955.13	
27	400	7001	Forcible Entry Inc.	Forcible Entry Door balance	API 22-049	6/9/2022	4,300.07	
27	400	7001	Life-Assist, Inc.	Megacode Kelley & Software	API 22-051	6/23/2022	11,548.92	
27	400	7001	Dreamseats LLC	Furniture for Fire Station	API 22-051	6/23/2022	2,890.90	

City of Canyon Lake
Expanded General Ledger
From 7/1/2020 Through 8/31/2022

27	400	7001	Bankcard Center	See Credit Card Review	API 22-051	6/23/2022	1,821.41			
27	400	7001	Dreamseats LLC	Bed Frames for Fire Station	API 22-053	7/8/2022	2,546.19			
27	400	7001	Bankcard Center	See attached CC 0058	API 22-053	7/8/2022	1,426.24			
27	400	7001	Allstar Fire Equipment, Inc	SCBA Upgrades	API 22-056	8/3/2022	2,653.97			
					Transaction Total		70,853.20			
Balance 7001					Fire Station Upgrades/Equipment		<table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="padding: 2px 10px;">\$ 300,000.00</td> <td style="padding: 2px 10px;">\$ 70,853.20</td> <td style="padding: 2px 10px;">\$ 229,146.80</td> </tr> </table>	\$ 300,000.00	\$ 70,853.20	\$ 229,146.80
\$ 300,000.00	\$ 70,853.20	\$ 229,146.80								

27	400	7002	Repairs - 31542 Railroad Canyon Rd.							
					Opening Balance		-			
27	400	7002	Cotter Construction Inc.	Tenant Building 31542 Drywall Repairs, 1/20/22	API 22-045	5/4/2022	5,000.00			
27	400	7002	Cotter Construction Inc.	Tenant Building 31542 Lighting Repairs, 3/21/22	API 22-045	5/4/2022	1,000.00			
					Transaction Total		6,000.00			
Balance 7002					Repairs - 31542 Railroad Canyon Rd.		<table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="padding: 2px 10px;">\$ 210,000.00</td> <td style="padding: 2px 10px;">\$ 6,000.00</td> <td style="padding: 2px 10px;">\$ 204,000.00</td> </tr> </table>	\$ 210,000.00	\$ 6,000.00	\$ 204,000.00
\$ 210,000.00	\$ 6,000.00	\$ 204,000.00								

27	400	7004	Replacement For Yukon							
					Opening Balance		-			
27	400	7004	Lake Elsinore CDJR	2022 Dodge Ram Truck	API 22-053	7/8/2022	59,949.64			
27	400	7004	Awthentik Design Group	Digital Prints & Graphics for Dodge Ram	API 22-056	8/3/2022	869.06			
					Transaction Total		60,818.70			
Balance 7004					Replacement For Yukon		<table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="padding: 2px 10px;">\$ 70,000.00</td> <td style="padding: 2px 10px;">\$ 60,818.70</td> <td style="padding: 2px 10px;">\$ 9,181.30</td> </tr> </table>	\$ 70,000.00	\$ 60,818.70	\$ 9,181.30
\$ 70,000.00	\$ 60,818.70	\$ 9,181.30								

27	400	7006	New Code Enforcement Vehicle					
					Opening Balance		-	
27	400	7016	Lake Elsinore CDJR	Purchase of Truck	API 22-052	6/22/2022	56,407.13	

City of Canyon Lake
Expanded General Ledger
From 7/1/2020 Through 8/31/2022

27	400	7006	Awtientk Design Group	Digital Prints 2022 Jeep Gladiator	API 22-053	7/8/2022	793.75
27	400	7006	U S Bank	See Credit Card Review	API 22-055	7/20/2022	1,692.14

Transaction Total 58,893.02

Balance 7006

New Code Enforcment Vehicle

\$ 70,000.00

58,893.02

\$ 11,106.98

27	400	7007	Fire Department Premium Pay				
27	400	7007		FD Payroll 6-5-22 to 6-18-22 Pd 6-24-22	22-184	6/24/2022	40,000.00

Opening Balance -

Transaction Total 40,000.00

Balance 7007

Fire Department Premium Pay

\$ 55,000.00

\$ 40,000.00

\$ 15,000.00

27	400	7010	Community E-Gift Card Program				
27	400	7010	Yiftee, Inc.	Community EGift Card Program	API 22-049	6/9/2022	15,000.00

Opening Balance -

Transaction Total 15,000.00

Balance 7010

Community E-Gift Card Program

\$ 15,000.00

15,000.00

\$ -

27	400	7011	Chamber of Commerce - Business Support Program				
27	400	7011	C.L.CHAMBER OF COMMERCE	Federal ARPA Grant Program	API 22-055	7/20/2022	6,000.00

Opening Balance -

City of Canyon Lake
Expanded General Ledger
From 7/1/2020 Through 8/31/2022

			Transaction Total	6,000.00	
Balance 7011	Chamber of Commerce - Business Support Program	\$ 12,000.00	\$ 6,000.00	\$ 6,000.00	

27	400	7013	HDL Consulting Services			
				Opening Balance	-	
			HINDERLITER, DE LLAMAS & ASSOC ARPA Quarter 2 (APR-JUN 2021)	8/12/21	1,250.00	
			HINDERLITER, DE LLAMAS & ASSOC ARPA Quarter 3 (July to Sept 2021)	11/18/21	8,200.00	
			HINDERLITER, DE LLAMAS & ASSOC ARPA Quarter 4 (Oct-Dec 2021)	1/27/22	4,120.00	
			HINDERLITER, DE LLAMAS & ASSOC ARPA Quarter1 (Jan-Mar 2022)	6/27/02	6,790.00	
27	400	7013	HINDERLITER, DE LLAMAS & ASSOC ARPA Quarter 2 (APR-JUN 2022)	API 22-055 7/20/2022	<u>1,815.00</u>	
				Transaction Total	<u>22,175.00</u>	
Balance 7013	HDL Consulting Services	\$ 60,000.00	\$ 22,175.00	\$ 37,825.00		

27	400	7014	Law Enforcement Services Contract Riv County Sheriff			
				Opening Balance	-	
			ARPA funds for law enforcement	22-180 5/31/2022	<u>326,416.00</u>	
				Transaction Total	<u>326,416.00</u>	
Balance 7014	Law Enforcement Services Contract Riv County Sheriff	\$ 326,416.00	\$ 326,416.00	\$ -		

City of Canyon Lake
Expanded General Ledger
From 7/1/2020 Through 8/31/2022

27	400	7003	City Enforcment Boat Dock	\$ 80,000.00	\$ -	\$ 80,000.00
27	400	7005	Replacement for Sierra	\$ 70,000.00	\$ -	\$ 70,000.00
27	400	7008	Small Business Emergency Relief Grants	\$ 75,000.00	\$ -	\$ 75,000.00
27	400	7009	Small Business Assistance Grants	\$ 45,000.00	\$ -	\$ 45,000.00
27	400	7012	Junior Lifeguard Bus Rental	\$ 10,000.00	\$ -	\$ 10,000.00
Total ARPA Funds				\$ 2,698,416.00	\$ 606,155.92	\$ 2,092,260.08
				Total Funds	Expended 8/4/22	Balance