



## CITY OF CANYON LAKE

### City Hall

31516 Railroad Canyon Road

Canyon Lake, CA 92587

[www.canyonlakeca.gov](http://www.canyonlakeca.gov)

Mayor Jeremy Smith  
Mayor Pro Tem Larry Greene  
Council Member Kasey Castillo  
Council Member Jennifer Dain  
Council Member Dale Welty

City Manager Chris Mann  
City Attorney Steven Graham  
City Clerk Ana V. Sauseda, CMC

## AGENDA

### Regular Meeting of the Canyon Lake City Council

Wednesday, October 12, 2022

Closed Session 5:00 P.M. – City Hall Administration Office – 31526 Railroad Canyon Road, Suite 5

Open Session 6:30 P.M. – City Hall Council Chamber – 31516 Railroad Canyon Road

### CLOSED SESSION – 5:00 P.M.

#### CLOSED SESSION CALLED TO ORDER

#### ROLL CALL

#### PUBLIC COMMENT

#### LIMIT 3 MINUTES

Any person wishing to address the City Council on any matter within the jurisdiction of the City, whether or not it appears on this agenda, is asked to complete a "Speaker Request Form" available on the back counter. The completed form is to be submitted to the City Clerk prior to an individual being heard by the City Council. The City Council has adopted a time limitation of three (3) minutes per person. If you are commenting on the agenda item, your comments will be heard at the time that particular item is scheduled on the agenda. Please note that if you are addressing the City Council on items NOT on the agenda, the Brown Act does not allow discussion of such items. Therefore, the City Council may only do the following: refer the matter to staff, ask for additional information or request a report back, or give a very limited factual response.

Members of the public may submit comments electronically by sending an email to [PublicComment@canyonlakeca.gov](mailto:PublicComment@canyonlakeca.gov). Comments submitted electronically will be provided to the City Council and included in the official record but will not be read aloud during the meeting.

- A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS - Pursuant to Section 54956.8  
Property: APN 349-290-008  
Agency Negotiator: City Manager  
Negotiating Parties: Jim Kipp  
Under Negotiation: Price and Terms of Payment
- B. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – Significant Exposure to Litigation (1 Case) – Pursuant to Section 54956.9(d)(2)
- C. CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION – Pursuant to Section 54956.9 (d)(4) – 1 case

D. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION - Pursuant to paragraph (1) of subdivision (d) of Section 54956.9 – Richard Beck v. City of Canyon Lake, et al. Riverside Superior Court Case No. CVRI2202608

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**OPEN SESSION - 6:30 P.M.**

**OPEN SESSION CALLED TO ORDER**

**INVOCATION**

**FLAG SALUTE**

**ROLL CALL**

**CLOSED SESSION REPORT**

**APPROVAL OF CITY COUNCIL AGENDA**

**CEREMONIAL MATTERS** *Presentations, Awards, Proclamations*

- Citizen of the Month
- Certificate of Recognition – Boy Scouts
- Recognition – Student of the Month
- Proclamation – CLWC
- Proclamation – Fire Prevention Week
- Presentation – Mayor Pro Tem Larry

**COMMUNITY REPORTS - LIMIT 3 MINUTES**

- Elsinore Valley Municipal Water District Update – President Darcy Burke
- Canyon Lake Property Owners Association Update – President Renee Griffiths
- Chamber of Commerce Update – President Jeanne O'Dell

**PUBLIC SAFETY UPDATE**

- ❖ Sheriff's Department
- ❖ Code Enforcement
- ❖ Fire Department

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**PUBLIC COMMENT**

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## **CONSENT CALENDAR**

*All items listed on the Consent Calendar are considered to be routine matters, status reports or documents covering previous City Council action. The items listed on the Consent Calendar may be enacted in one motion. With the concurrence of the City Council, a Council Member may request that an item be removed for further discussion. Staff recommends approval of all items.*

- (1) Waive Full Reading, Read all Ordinances by Title Only
- (2) Resolution - Adoption of Resolution No. 2022-57 Approving Claims and Demands of the City
- (3) Minutes - Approval of City Council Minutes
  - September 7, 2022 – Regular City Council Meeting
- (4) Resolution – Adoption of Resolution No. 2022-58, Approving an Amended Service Agreement with Castaneda & Associates in the Amount of \$20,000 for Preparation of Housing Element Materials
- (5) Second Reading of Ordinance No. 223 – An Ordinance of the City Council of the City of Canyon Lake, California, Amending Title 9: Planning and Zoning, Chapter 9.32: Accessory Dwelling Units, 9.32.070 Square footage of the Canyon Lake Municipal Code, to Increase the Permitted Size of Detached Accessory Dwelling Units from 1,000 square feet to 1,200 square feet
- (6) Second Reading of Ordinance No. 224 – An Ordinance of the City Council of the City of Canyon Lake, California, Amending Title 9: Planning and Zoning, Article VI, Section 6.2a. R-1 Zone (One-Family Dwellings) of the Canyon Lake Municipal Code, to Increase the Overall Building Height from 40 feet to 45 feet and Provide Street Related Building Height in Certain Defined Instances
- (7) Second Reading of Ordinance No. 225 – An Ordinance of the City Council of the City of Canyon Lake, California, Amending Sections 2.01.010 and 2.01.020 of the Canyon Lake Municipal Code Related to the Date, Time and Location of Meetings of the City Council
- (8) Second Reading of Ordinance No. 226 – An Ordinance of the City Council of the City of Canyon Lake, California, Adding Chapter 2.44 (Signatures) to Title 2 of the Canyon Lake Municipal Code Regarding the Delegation of Signing Authority and the Use of Digital Signatures

## **PULLED CONSENT CALENDAR ITEMS**

### **BUSINESS ITEMS**

- (9) Ordinance – Introduction and First Reading of Ordinance No. 227, An Ordinance of the City Council of the City of Canyon Lake, California, Adopting the 2022 California Fire Code amending Chapter 8.12 of the Canyon Lake Municipal Code
- (10) Ordinance – Introduction and First Reading of Ordinance No. 228, An Ordinance of the City Council of the City of Canyon Lake California Amending Chapter 8.02 of the Canyon Lake Municipal Code, Adopting by Reference the 2022 Editions of the California Codes (Including but Not Limited to the Green Building Code) and Related Model Codes with Appendices and Amendments thereto and Repealing Ordinance No. 189

(11) Appointment to Fill City Council Vacancy

- Applicant Interviews - Interview the Applicants recommended by the Ad Hoc Committee
- Public Comment - Members of the Public will be allowed no more than 3 minutes to comment on this item only
- Appointment to Fill City Council Vacancy - Select a Qualified Applicant to fill the City Council Vacancy for the term expiring in December 2024
- Oath of Office – Swear-in Newly Appointed Councilmember

**CITY MANAGER COMMENTS**

**COMMITTEE AND COUNCIL REPORTS/COMMENTS**

**ANNOUNCEMENTS**

The next regular meeting will be **Wednesday, November 9, 2022, at 5:00 for Closed Session & 6:30 p.m. for Open Session**

**ADJOURNMENT**

**VISION STATEMENT**

The vision of the City of Canyon Lake is to be a City that provides a quality of life that makes Canyon Lake the premier place to live in Southern California.

**ATTENTION RESIDENTS:**

Supporting documents, including staff reports, are available for review at City Hall in the City Clerk’s Office or on the City’s website at [www.canyonlakeca.gov](http://www.canyonlakeca.gov) once the agenda has been publicly posted. Any written material relating to an item on this agenda submitted to the City Council after distribution of the agenda packet will be available for public inspection in the City Clerk’s Office during normal business hours. In addition, such writings or documents will be made available for public review at the respective public meeting. It is the intention of the City of Canyon Lake to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or participant at this meeting, you will need special assistance beyond what is normally provided, the City of Canyon Lake will attempt to accommodate you in every reasonable manner. Please contact Ana V. Sauseda, City Clerk, at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

**October 12, 2022 City Council Meeting**

STATE OF CALIFORNIA }  
COUNTY OF RIVERSIDE } **SS. AFFIDAVIT OF POSTING**  
CITY OF CANYON LAKE }

I, Ana V. Sauseda, CMC, City Clerk of the City of Canyon Lake, California, do hereby declare that the foregoing agenda was posted on October 7, 2022, at least seventy-two (72) hours prior to the meeting per Government Code 54954.2, and as required by Resolution 2019-42 of the Canyon Lake City Council.

Ana V. Sauseda, CMC  
City Clerk





ITEM NO. 2

## STAFF REPORT

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Chris Mann, City Manager *CM*

**BY:** Terry Shea, Finance Director

**DATE:** October 12, 2022

**SUBJECT:** Adoption of Resolution No. 2022-57, Allowing Certain Claims and Demands as Set Forth in Exhibit A

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### **Recommendation**

That the City Council adopt Resolution No. 2022-57, allowing certain claims and demands as set forth in Exhibit A.

### **Background**

All claims and demands are reported and summarized for review and approval by the City Council on a routine basis at each City Council meeting. The attached claims represent the paid claims and demands since the City Council meeting of September 14, 2022.

### **Fiscal Impact**

All claims and demands are paid from appropriated funds or authorized resources of the City and have been recorded in accordance with the City's policies.

### **Attachments**

1. Resolution No. 2022-57



# **ATTACHMENT 1**



**RESOLUTION NO. 2022-57**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE, CALIFORNIA, ALLOWING CERTAIN CLAIMS AND DEMANDS AS SET FORTH IN EXHIBIT A**

**WHEREAS**, the Finance & Planning Committee of the City of Canyon Lake reviewed Exhibit A at their regularly scheduled meeting on October 12, 2022; and

**WHEREAS**, Exhibit A was presented at the regular meeting of the City Council on October 12, 2022, at which all present, were given an opportunity to comment.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CANYON LAKE DOES HEREBY RESOLVE AS FOLLOWS:**

Demands are approved as shown on the Demand\Warrant Register of October 12th, in the amount of \$782,254.69 as follows:

Payroll Earnings (Gross)	\$ 196,072.38	(For Month of September)
Payroll Processing Fees	307.00	(For Month of September)
Payroll Taxes - Employer	2,831.63	(For Month of September)
On-line Retirement	13,606.24	(For Month of September)
PARS	6,089.40	(For Month of September)
On-line Health	19,206.63	(For Month of September)
Nationwide Deferred Comp.	3,236.53	(For Month of September)
Citizens Business Bank Interest	1,949.05	(For Month of September)
General	538,955.83	
TOTAL	<u>\$ 782,254.69</u>	

**PASSED, APPROVED AND ADOPTED** this 12th day of October, 2022.

\_\_\_\_\_  
Jeremy Smith, Mayor

ATTEST:

\_\_\_\_\_  
Ana V. Sauseda, CMC  
City Clerk



Exhibit A



## Claims and Demands



**City of Canyon Lake**  
 Check/Voucher Register - Council Report - Expenditures  
 From 9/1/2022 Through 9/30/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
28305	9/12/2022	2 Hot Uniforms, Inc. 2 Hot Activewear	Uniforms for New Reserves	964.23	10	GENERAL
Total 28305	9/12/2022			964.23		
28306	9/12/2022	Applicant Background Information	Backgrounds Reserve FF Ramos, Michel, Sasse	284.85	10	GENERAL
Total 28306	9/12/2022			284.85		
28307	9/12/2022	Abila	Abila Monthly Fee 9/1/2022-9/30/2022	190.45	10	GENERAL
Total 28307	9/12/2022			190.45		
28308	9/7/2022	Amazon Capital Services	FD Supplies-Kidde Access Key Safe for E201	59.25	10	GENERAL
Total 28308	9/7/2022			59.25		
28309	9/7/2022	American Legal Publishing	July 2022 S-14 Editing	160.24	10	GENERAL
Total 28309	9/7/2022			160.24		
28310	9/7/2022	AMP GLOBAL LLC	Rent October 2022-31526 Railroad Canyon Road	2,834.00	10	GENERAL
Total 28310	9/7/2022			2,834.00		
28311	9/7/2022	AMP GLOBAL LLC	Rent October 2022-31526 Railroad Cyn Rd. Ste. 4	430.00	10	GENERAL
Total 28311	9/7/2022			430.00		
28312	9/12/2022	Andrew Mendoca	Bagpiper for the 9/11 Event	300.00	10	GENERAL
Total 28312	9/12/2022			300.00		

**City of Canyon Lake**  
 Check/Voucher Register - Council Report - Expenditures  
 From 9/1/2022 Through 9/30/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
28313	9/12/2022	Bankcard Center	See Attached CC Review 0033	1,694.24	10	GENERAL
28313	9/12/2022	Bankcard Center	See Attached CC Review 0033	3,445.55	27	MISC GRANT
Total 28313	9/12/2022			5,139.79		
28314	9/12/2022	Bankcard Center	See Attached CC Review 0041	4,015.02	10	GENERAL
Total 28314	9/12/2022			4,015.02		
28315	9/12/2022	Bankcard Center	See Attached CC Review 0066	119.94	10	GENERAL
Total 28315	9/12/2022			119.94		
28316	9/12/2022	Bankcard Center	See Attached CC Review 0025	1,136.83	10	GENERAL
Total 28316	9/12/2022			1,136.83		
28317	9/12/2022	Bankcard Center	See Attached CC Review 0058	879.20	10	GENERAL
Total 28317	9/12/2022			879.20		
28318	9/7/2022	Bill Blankenship	Economic Development Consulting Aug 1, 2022-August 31, 2022	3,330.00	10	GENERAL
Total 28318	9/7/2022			3,330.00		
28319	9/12/2022	BIO-TOX LABORATORIES	James F McNamara Drug Analysis 7/7/2022	217.01	10	GENERAL
Total 28319	9/12/2022			217.01		

**City of Canyon Lake**  
 Check/Voucher Register - Council Report - Expenditures  
 From 9/1/2022 Through 9/30/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
28320	9/12/2022	Jacob Brown	Reserve Stipend for the month of August 2022	100.00	10	GENERAL
Total 28320	9/12/2022			100.00		
28321	9/12/2022	Brennan Calley	Reserve Stipend for the month of August 2022	100.00	10	GENERAL
Total 28321	9/12/2022			100.00		
28322	9/12/2022	Occupational Health Centers of California	Reserve Medicals-Ladeau, Michel, Sasse, Ramos	1,287.50	10	GENERAL
Total 28322	9/12/2022			1,287.50		
28323	9/12/2022	Control Pump	August-Daily Monitor Report for Landscape Station	375.00	20	GAS TAX
Total 28323	9/12/2022			375.00		
28324	9/12/2022	Caden Coppock	Reserve Stipend for the month of August 2022	100.00	10	GENERAL
Total 28324	9/12/2022			100.00		
28325	9/12/2022	Corelogic Information Solutions, INC.	Database for Services August 2022	151.92	10	GENERAL
Total 28325	9/12/2022			151.92		
28326	9/12/2022	Cory Willis	Tuition Reimbursement (Courses 8/22-26)	400.00	10	GENERAL
Total 28326	9/12/2022			400.00		
28327	9/12/2022	CTAI Pacific Greenscape	Medians & Parkways Contract Increase	550.00	20	GAS TAX

**City of Canyon Lake**  
 Check/Voucher Register - Council Report - Expenditures  
 From 9/1/2022 Through 9/30/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 28327	9/12/2022			550.00		
28328	9/12/2022	L.N. Curtis and Sons	Air Sampling Kit for SCBA Compressor	538.75	10	GENERAL
28328	9/12/2022	L.N. Curtis and Sons	Reserves-Flash hoods Personal Protective Equipment	203.90	10	GENERAL
28328	9/12/2022	L.N. Curtis and Sons	Sledge Hammer for Engine 1	48.49	10	GENERAL
Total 28328	9/12/2022			791.14		
28329	9/7/2022	Jennifer Dain	Auto Allowance September 2022-Dain	100.00	10	GENERAL
Total 28329	9/7/2022			100.00		
28330	9/12/2022	STATE OF CA DEPT. OF JUSTICE	Fingerprints -William Gorham	32.00	10	GENERAL
Total 28330	9/12/2022			32.00		
28331	9/12/2022	Embroidery & More	Polo Shirts for Cory	142.73	10	GENERAL
Total 28331	9/12/2022			142.73		
28332	9/12/2022	Forensic Nurses of SoCal, Inc.	Child Physical Abuse Forensic Exam-8/14/2022	800.00	10	GENERAL
Total 28332	9/12/2022			800.00		
28333	9/12/2022	GOLDING PUBLICATIONS	9/11 Poster for Event	70.85	10	GENERAL
Total 28333	9/12/2022			70.85		
28334	9/7/2022	GovOffice	Annual Website Hosting July 2022-June 2023	4,325.00	10	GENERAL

**City of Canyon Lake**  
 Check/Voucher Register - Council Report - Expenditures  
 From 9/1/2022 Through 9/30/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 28334	9/7/2022			4,325.00		
28335	9/12/2022	HINDERLITER, DE LLAMAS & ASSOC	Contract Services -Sales tax (July -Sept 2022)/Audit Service	1,306.58	10	GENERAL
Total 28335	9/12/2022			1,306.58		
28336	9/12/2022	Jake Stouffer	Reserve Stipend for the month of August 2022	100.00	10	GENERAL
Total 28336	9/12/2022			100.00		
28337	9/7/2022	Jeremy Smith	Auto Allowance September 2022-Smith	100.00	10	GENERAL
Total 28337	9/7/2022			100.00		
28338	9/12/2022	Marlon Johnson	Mileage Reimbursement for Training 8/22-8/26 Johnson	271.25	10	GENERAL
Total 28338	9/12/2022			271.25		
28339	9/13/2022	Jolly Jumps	Deposit for Winter Wonderland Event 2022	11,709.10	10	GENERAL
Total 28339	9/13/2022			11,709.10		
28340	9/7/2022	Kasey Castillo	Auto Allowance September 2022-Castillo	100.00	10	GENERAL
Total 28340	9/7/2022			100.00		
28341	9/12/2022	Pieter Koopman	Reserve Stipend for the month of August 2022	100.00	10	GENERAL
Total 28341	9/12/2022			100.00		

**City of Canyon Lake**  
 Check/Voucher Register - Council Report - Expenditures  
 From 9/1/2022 Through 9/30/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
28342	9/7/2022	Larry Greene	Auto Allowance September 2022-Greene	100.00	10	GENERAL
Total 28342	9/7/2022			100.00		
28343	9/12/2022	League of California Cities	Riverside County Division Meeting (07/11/22)	120.00	10	GENERAL
Total 28343	9/12/2022			120.00		
28344	9/7/2022	Life-Assist, Inc.	FD Supplies-ARGYLE Salem Tube, 12 french	33.75	10	GENERAL
Total 28344	9/7/2022			33.75		
28345	9/12/2022	Matt Luksch	Reserve Stipend for the month of August 2022	100.00	10	GENERAL
Total 28345	9/12/2022			100.00		
28346	9/7/2022	Matt Green	Reimbursement for State of CA & REMSA Paramedic Accrediation	300.00	10	GENERAL
Total 28346	9/7/2022			300.00		
28347	9/12/2022	Morgan Suit	Reserve Stipend for the month of August 2022	100.00	10	GENERAL
Total 28347	9/12/2022			100.00		
28348	9/12/2022	Thomas Mosqueda	Reserve Sitpend for the month of August 2022	100.00	10	GENERAL
Total 28348	9/12/2022			100.00		
28349	9/12/2022	MR. WINDOW CLEANING	Window Cleaning Inside & Out Hall and Admin 9/8/22	195.00	10	GENERAL

**City of Canyon Lake**  
 Check/Voucher Register - Council Report - Expenditures  
 From 9/1/2022 Through 9/30/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
28349	9/12/2022	MR. WINDOW CLEANING	Window Cleaning Inside & Out Hall and Admin 9/8/22	160.00	60	ENTERPR... FUND
Total 28349	9/12/2022			355.00		
28350	9/12/2022	MV Cheng & Associates Inc.	Account Technician level consultant May 2022	1,986.25	10	GENERAL
Total 28350	9/12/2022			1,986.25		
28351	9/12/2022	Public Entity Risk Management Authority	FY 21-22 Liability Program Net Assessment	10,167.00	10	GENERAL
28351	9/7/2022	Public Entity Risk Management Authority	FY 22-23 Auto Physical Damage Program	9,076.00	10	GENERAL
28351	9/7/2022	Public Entity Risk Management Authority	FY 22-23 Crime Coverage Program	1,011.00	10	GENERAL
28351	9/7/2022	Public Entity Risk Management Authority	FY 22-23 Cyber Liability Program	9,262.00	10	GENERAL
28351	9/7/2022	Public Entity Risk Management Authority	FY 22-23 Deadly Weapons Program	131.00	10	GENERAL
28351	9/7/2022	Public Entity Risk Management Authority	FY 22-23 Deposit Premium	32,490.75	10	GENERAL
28351	9/7/2022	Public Entity Risk Management Authority	FY 22-23 EPL Coverage Program	4,279.00	10	GENERAL
28351	9/7/2022	Public Entity Risk Management Authority	FY 22-23 General Liability Program	140,450.00	10	GENERAL
28351	9/7/2022	Public Entity Risk Management Authority	FY 22-23 Property Program Insurance	8,241.00	10	GENERAL
Total 28351	9/12/2022			215,107.75		
28352	9/12/2022	Pitney Bowes	Lease Meter June 13, 2022 - Sept 12, 2022	147.94	10	GENERAL
Total 28352	9/12/2022			147.94		
28353	9/7/2022	Purchase Power	Meter Refill (July 2022) SN-1229294	2,500.00	10	GENERAL
Total 28353	9/7/2022			2,500.00		

**City of Canyon Lake**  
 Check/Voucher Register - Council Report - Expenditures  
 From 9/1/2022 Through 9/30/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
28354	9/7/2022	Rydin	2023 Business License	673.20	10	GENERAL
Total 28354	9/7/2022			673.20		
28355	9/12/2022	James Sanchez	Reserve Stipend for the month of August 2022	100.00	10	GENERAL
Total 28355	9/12/2022			100.00		
28356	9/12/2022	Nathan Smith	Reserve Stipend for the month of August 2022	50.00	10	GENERAL
Total 28356	9/12/2022			50.00		
28357	9/12/2022	STAPLES	Office Supplies	170.26	10	GENERAL
Total 28357	9/12/2022			170.26		
28358	9/12/2022	Syntech Group	Firewall 1 Year Renewal	412.00	10	GENERAL
28358	9/12/2022	Syntech Group	IT Services September 2022	2,000.00	10	GENERAL
Total 28358	9/12/2022			2,412.00		
28359	9/12/2022	The Gas Company	Rental Bldg Gas 8/1/2022--8/30/2022	14.86	60	ENTERPR... FUND
Total 28359	9/12/2022			14.86		
28360	9/12/2022	Charter Communications	Digital Converter 8/22/22-9/21/222	5.55	10	GENERAL
Total 28360	9/12/2022			5.55		
28361	9/12/2022	Toshiba Financial Services	Toshiba Copier September 2022	799.32	10	GENERAL
Total 28361	9/12/2022			799.32		

**City of Canyon Lake**  
 Check/Voucher Register - Council Report - Expenditures  
 From 9/1/2022 Through 9/30/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
28362	9/7/2022	Toshiba America Business Solutions	Admin B/W & CLR Copies 7/26/22-8/25/22	148.55	10	GENERAL
28362	9/7/2022	Toshiba America Business Solutions	Fire Dept B/W & CLR copies 7/25/22-8/24/22	106.60	10	GENERAL
Total 28362	9/7/2022			255.15		
28363	9/7/2022	TRI LAKE CONSULTANTS, INC.	CL-001 General Engineering Services 7/1/22-7/31/22	280.00	20	GAS TAX
Total 28363	9/7/2022			280.00		
28364	9/12/2022	Turnout Maintenance Company, LLC	Cleaned Turnout Coat & Added Name Panel Smith	55.00	10	GENERAL
Total 28364	9/12/2022			55.00		
28365	9/7/2022	Dale Welty	Auto Allowance September 2022-Welty	100.00	10	GENERAL
Total 28365	9/7/2022			100.00		
28366	9/12/2022	Willdan	Water Quality FY 22-23	1,414.75	10	GENERAL
Total 28366	9/12/2022			1,414.75		
28367	9/12/2022	WRCOG	FY 21/22 SB1383 capacity planning services agreement	302.86	10	GENERAL
Total 28367	9/12/2022			302.86		
28368	9/12/2022	WRCOG	FY 22/23 SB 1383 capacity planning services agreement	227.14	10	GENERAL
Total 28368	9/12/2022			227.14		
28369	9/13/2022	PBK Golf Services	2022 City Golf Championship Tournament	1,500.00	10	GENERAL

**City of Canyon Lake**  
 Check/Voucher Register - Council Report - Expenditures  
 From 9/1/2022 Through 9/30/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 28369	9/13/2022			1,500.00		
28370	9/28/2022	2 Hot Uniforms, Inc. 2 Hot Activewear	New Hire-Smith Uniform & Boots	1,541.91	10	GENERAL
28370	9/28/2022	2 Hot Uniforms, Inc. 2 Hot Activewear	Uniforms for Reserves	221.85	10	GENERAL
Total 28370	9/28/2022			1,763.76		
28371	9/28/2022	Allstar Fire Equipment, Inc.	Reserve NFPA Helmets	737.58	10	GENERAL
28371	9/28/2022	Allstar Fire Equipment, Inc.	SCBA Repairs	832.53	10	GENERAL
Total 28371	9/28/2022			1,570.11		
28372	9/28/2022	American Legal Publishing	August 2022 S-14 Folio/Internet Editing	40.39	10	GENERAL
28372	9/28/2022	American Legal Publishing	August 2022-S-14 Editing	434.92	10	GENERAL
Total 28372	9/28/2022			475.31		
28373	9/28/2022	AMP GLOBAL LLC	Rent November 2022-31526 Railroad Cyn Rd	2,834.00	10	GENERAL
Total 28373	9/28/2022			2,834.00		
28374	9/28/2022	AMP GLOBAL LLC	Rent November 2022-31526 Railroad Cyn Rd. Ste 4	430.00	10	GENERAL
Total 28374	9/28/2022			430.00		
28375	9/28/2022	Apex Electric	Additional Kitchen Circuit Installation	275.00	10	GENERAL
28375	9/28/2022	Apex Electric	Electrical Repairs to the Fire Chief's Office	225.00	10	GENERAL

**City of Canyon Lake**  
 Check/Voucher Register - Council Report - Expenditures  
 From 9/1/2022 Through 9/30/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 28375	9/28/2022			500.00		
28376	9/28/2022	Bill Blankenship	Economic Development Consulting September 2022	3,330.00	10	GENERAL
Total 28376	9/28/2022			3,330.00		
28377	9/28/2022	Cascade Fire Equipment Company	Equipment for VI	665.08	10	GENERAL
Total 28377	9/28/2022			665.08		
28378	9/28/2022	CANYON LAKE PEST CONTROL, Steven E. Young	Bee Eradication -City Hall	250.00	10	GENERAL
28378	9/28/2022	CANYON LAKE PEST CONTROL, Steven E. Young	City Hall Pest Control Quarterly	105.00	10	GENERAL
28378	9/28/2022	CANYON LAKE PEST CONTROL, Steven E. Young	Monthly Pest Control Fire Station August 2022	45.00	10	GENERAL
28378	9/28/2022	CANYON LAKE PEST CONTROL, Steven E. Young	Quarterly Pest Service-Storage Units	95.00	10	GENERAL
28378	9/28/2022	CANYON LAKE PEST CONTROL, Steven E. Young	Rodent Bait for Fire Station August 2022	20.00	10	GENERAL
28378	9/28/2022	CANYON LAKE PEST CONTROL, Steven E. Young	Bee Eradication-31540 Railroad Cyn Rd	85.00	60	ENTERPR... FUND
Total 28378	9/28/2022			600.00		
28379	9/28/2022	Control Pump	Pump Repair for Landscape Station	2,357.64	20	GAS TAX
Total 28379	9/28/2022			2,357.64		

**City of Canyon Lake**  
 Check/Voucher Register - Council Report - Expenditures  
 From 9/1/2022 Through 9/30/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
28380	9/28/2022	CTAI Pacific Greenscape	Landscape Maintenance Fee for Fire Station September 2022	250.00	10	GENERAL
28380	9/28/2022	CTAI Pacific Greenscape	Landscape Fee for Medians & Parkways September 2022	4,775.00	20	GAS TAX
Total 28380	9/28/2022			5,025.00		
28381	9/28/2022	DATA TICKET	Parking Citations August 2022	100.00	10	GENERAL
Total 28381	9/28/2022			100.00		
28382	9/28/2022	Delgado Janitorial Services	Janitorial Services for September 2022	1,180.50	10	GENERAL
Total 28382	9/28/2022			1,180.50		
28383	9/28/2022	STATE OF CA DEPT. OF JUSTICE	Blood Alcohol Analysis August 2022	70.00	10	GENERAL
28383	9/28/2022	STATE OF CA DEPT. OF JUSTICE	Blood Alcohol Analysis July 2022	70.00	10	GENERAL
28383	9/28/2022	STATE OF CA DEPT. OF JUSTICE	Fingerprints August 2022	32.00	10	GENERAL
Total 28383	9/28/2022			172.00		
28384	9/28/2022	Development Planning & Financing Group	Fiscal Impact Analysis August 2022	2,601.75	10	GENERAL
Total 28384	9/28/2022			2,601.75		
28385	9/28/2022	Embroidery & More	City Logo Shirts & Jacket	199.56	10	GENERAL
Total 28385	9/28/2022			199.56		
28386	9/28/2022	Fehr & Peers	Professional Services for LRSP 4/30/22-5/27/22	3,412.50	20	GAS TAX
28386	9/28/2022	Fehr & Peers	Professional Services HSIP Grant 3/26/22-4/29/22	765.00	20	GAS TAX

**City of Canyon Lake**  
 Check/Voucher Register - Council Report - Expenditures  
 From 9/1/2022 Through 9/30/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
28386	9/28/2022	Fehr & Peers	Professional Services HSIP Grant 3/26/22-4/29/22	1,000.00	20	GAS TAX
28386	9/28/2022	Fehr & Peers	Professional Services HSIP Grant 6/25/22-7/29/22	1,862.50	20	GAS TAX
28386	9/28/2022	Fehr & Peers	Professional Services HSIP Grant 7/30/22-8/26/22	3,890.00	20	GAS TAX
<b>Total 28386</b>	9/28/2022			<b>10,930.00</b>		
28387	9/28/2022	FRIDAY FLYER	Notice of Application Period-App't to the City Council	49.35	10	GENERAL
28387	9/28/2022	FRIDAY FLYER	Ordinance 223-Accessory Dwelling	37.50	10	GENERAL
28387	9/28/2022	FRIDAY FLYER	Ordinance 224-Family Dwellings	36.25	10	GENERAL
28387	9/28/2022	FRIDAY FLYER	Ordinance 225-Date, Time, Location of Meetings	37.50	10	GENERAL
28387	9/28/2022	FRIDAY FLYER	Ordinance 226-Delegation of Signing Authority	37.50	10	GENERAL
28387	9/28/2022	FRIDAY FLYER	Public Notice -Code R-1 Family Dwellings	55.65	10	GENERAL
28387	9/28/2022	FRIDAY FLYER	Public Notice-Accessory Dwelling Units Section 9.32.070	47.25	10	GENERAL
<b>Total 28387</b>	9/28/2022			<b>301.00</b>		
28388	9/28/2022	John Hancock USA	EE & ER for PARS PPE 8/30/2022	1,284.88	10	GENERAL
<b>Total 28388</b>	9/28/2022			<b>1,284.88</b>		
28389	9/28/2022	John Hancock USA	EE & ER Contributions Biweekly ending 8/27/2022	3,203.16	10	GENERAL
<b>Total 28389</b>	9/28/2022			<b>3,203.16</b>		
28390	9/28/2022	Johnson Controls Security Solutions	City Hall Security Services 10/1/22-12/31/22	154.53	10	GENERAL

**City of Canyon Lake**  
 Check/Voucher Register - Council Report - Expenditures  
 From 9/1/2022 Through 9/30/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
28390	9/28/2022	Johnson Controls Security Solutions	Quarterly Alarm Service 10/1/22-12/31/22	496.71	10	GENERAL
Total 28390	9/28/2022			651.24		
28391	9/28/2022	Kings III of America, LLC	Elevator Phone 10/1/22-12/31/22	138.00	10	GENERAL
Total 28391	9/28/2022			138.00		
28392	9/28/2022	Chris Mann	Reimb. for Hotel Room & Parking League of Cities Conference	621.44	10	GENERAL
28392	9/28/2022	Chris Mann	Reimbursement for Hotel Room for ICMA Annual Conference-OH	709.55	10	GENERAL
Total 28392	9/28/2022			1,330.99		
28393	9/28/2022	Morgan Suit	Additional Payment for Stipend August 2022 (shorted)	150.00	10	GENERAL
Total 28393	9/28/2022			150.00		
28394	9/28/2022	Nate Volk	Video Broadcasting Meeting July 6, 2022	500.00	10	GENERAL
Total 28394	9/28/2022			500.00		
28395	9/28/2022	Neil Safai	Planning Deposit Refund for 22480 Compass Dr	821.00	10	GENERAL
28395	9/28/2022	Neil Safai	Planning Deposit Refund for 22960 Mariner Dr	821.00	10	GENERAL
Total 28395	9/28/2022			1,642.00		
28396	9/28/2022	PARS	Monthly Administrative Fee Period Ending 7/31/22	400.00	10	GENERAL

**City of Canyon Lake**  
 Check/Voucher Register - Council Report - Expenditures  
 From 9/1/2022 Through 9/30/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 28396	9/28/2022			400.00		
28397	9/28/2022	Public Entity Risk Management Authority	FY22-23 2nd Quarter Deposit Premium	32,490.75	10	GENERAL
Total 28397	9/28/2022			32,490.75		
28398	9/28/2022	PZL, Inc.	Planning Services for August 2022	8,454.22	10	GENERAL
Total 28398	9/28/2022			8,454.22		
28399	9/28/2022	Rogers, Anderson, Malody & Scott, LLP	Accounting Services for August 2022	16,084.00	10	GENERAL
Total 28399	9/28/2022			16,084.00		
28400	9/28/2022	Ramsey Backflow & Plumbing	Tested Backflow 31516 Railroad Cyn Rd 9/20/22	55.00	10	GENERAL
28400	9/28/2022	Ramsey Backflow & Plumbing	Tested Backflow 31520 Railroad Cyn Rd 9/20/22	55.00	60	ENTERPR... FUND
28400	9/28/2022	Ramsey Backflow & Plumbing	Tested Backflow 31542 Railroad Cyn Rd 9/20/22	55.00	60	ENTERPR... FUND
Total 28400	9/28/2022			165.00		
28401	9/28/2022	Riverside County Sheriff Dept. Lake Elsinore	Sheriff's Contract Law 7/1/22 to 7/27/22	142,704.92	10	GENERAL
Total 28401	9/28/2022			142,704.92		
28402	9/28/2022	COUNTY OF RIVERSIDE-TLMA	SLF June 2022 Costs	1,469.31	20	GAS TAX
Total 28402	9/28/2022			1,469.31		
28403	9/28/2022	Special District Risk Management Authority	Dental & Vision Insurance October 2022	1,448.88	10	GENERAL

**City of Canyon Lake**  
 Check/Voucher Register - Council Report - Expenditures  
 From 9/1/2022 Through 9/30/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 28403	9/28/2022			1,448.88		
28404	9/28/2022	Syntech Group	IT for September 2022	1,254.00	10	GENERAL
Total 28404	9/28/2022			1,254.00		
28405	9/28/2022	The Code Group, Inc.	Plan Check for Building & Safety August 2022	811.60	10	GENERAL
28405	9/28/2022	The Code Group, Inc.	Plan Check Services for Building & Safety April 2022-Reissue	3,390.54	10	GENERAL
Total 28405	9/28/2022			4,202.14		
28406	9/28/2022	Charter Communications	FD TV & Internet from 9/10/22-10/10/22	294.41	10	GENERAL
Total 28406	9/28/2022			294.41		
28407	9/28/2022	Toshiba Financial Services	Monthly Copier Lease FD October 2022	141.82	10	GENERAL
28407	9/28/2022	Toshiba Financial Services	Toshiba Copier Lease October 2022	872.82	10	GENERAL
Total 28407	9/28/2022			1,014.64		
28408	9/28/2022	Toshiba America Business Solutions	Admin Black & Color Copies 8/26/22--9/25/22	286.34	10	GENERAL
Total 28408	9/28/2022			286.34		
28409	9/28/2022	U. S. Bank	See Credit Card Review	4,813.03	10	GENERAL
Total 28409	9/28/2022			4,813.03		
28410	9/28/2022	JACK WAMSLEY	Charged twice for Military Banner	200.00	10	GENERAL

**City of Canyon Lake**  
 Check/Voucher Register - Council Report - Expenditures  
 From 9/1/2022 Through 9/30/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 28410	9/28/2022			200.00		
EFT599		SOUTHERN CALIFORNIA EDISON	Electricity for 3150/31542 Railroad Cyn Rd 7/15/22-8/14/22	793.82	60	ENTERPR... FUND
Total EFT599				793.82		
EFT600		SOUTHERN CALIFORNIA EDISON	Electricity for Traffic Signals 7/22/22--8/21/22	72.82	20	GAS TAX
Total EFT600				72.82		
EFT601		SOUTHERN CALIFORNIA EDISON	Electricity for City Hall 7/15/22-8/14/22	1,754.40	10	GENERAL
Total EFT601				1,754.40		
EFT602		SOUTHERN CALIFORNIA EDISON	Electricity for Traffic Signals 7/15/22-8/14/22	248.17	20	GAS TAX
Total EFT602				248.17		
EFT603		SOUTHERN CALIFORNIA EDISON	Electricity for 31526 Railroad Cyn Rd 7/21/22-8/18/22	32.14	10	GENERAL
Total EFT603				32.14		
EFT604		SOUTHERN CALIFORNIA EDISON	Electricity for Traffic Signals 7/21/22-8/18/22	12.16	20	GAS TAX
Total EFT604				12.16		
EFT605		SOUTHERN CALIFORNIA EDISON	Electricity for Fire Station 7/15/22-8/14/22	1,484.99	10	GENERAL
Total EFT605				1,484.99		

**City of Canyon Lake**  
 Check/Voucher Register - Council Report - Expenditures  
 From 9/1/2022 Through 9/30/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
EFT606		SOUTHERN CALIFORNIA EDISON	Electricity for 31520 Railroad Cyn Rd 7/21/22--8/18/22	43.23	60	ENTERPR... FUND
Total EFT606				43.23		
EFT607		SOUTHERN CALIFORNIA EDISON	Electricity for Admin 31526 Railroad Cyn Rd 7/21/22-8/18/22	549.29	10	GENERAL
Total EFT607				549.29		
EFT608		SOUTHERN CALIFORNIA EDISON	Electricity for Pump Station	357.94	20	GAS TAX
Total EFT608				357.94		
EFT609		Sparkletts	Drinking Water for City Hall & Admin Sept 2022	128.72	10	GENERAL
Total EFT609				128.72		
EFT610		ELSINORE VALLEY MUNI WATER DIS	Water for Rental-31542 Railroad Cyn Rd 7/22/22-8/27/22	88.31	60	ENTERPR... FUND
Total EFT610				88.31		
EFT611		ELSINORE VALLEY MUNI WATER DIS	Water for Rental-31520 Railroad Cyn Rd 7/27/22--8/27/22	80.52	60	ENTERPR... FUND
Total EFT611				80.52		
EFT612		ELSINORE VALLEY MUNI WATER DIS	Water for City Hall 7/27/22-8/27/22	95.88	10	GENERAL
Total EFT612				95.88		

**City of Canyon Lake**  
 Check/Voucher Register - Council Report - Expenditures  
 From 9/1/2022 Through 9/30/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
EFT613		ELSINORE VALLEY MUNI WATER DIS	Water for Irrigation 7/29/22-8/29/22	1,039.00	20	GAS TAX
Total EFT613				1,039.00		
EFT614		ELSINORE VALLEY MUNI WATER DIS	Fire Station Water Bill 7/29/22-8/29/22	532.41	10	GENERAL
Total EFT614				532.41		
EFT615		Kansas City Life Group Benefits	Life Insurance Employees 9/15/2022-10/14/2022	39.75	10	GENERAL
Total EFT615				39.75		
Report Total				538,955.83		

City of Canyon Lake  
Invoices Selected for Payment - COUNCIL CHECK REPORT

Vendor ID	Invoice Description	Cash Required
2 Hot Uniforms	Uniforms for New Reserves	964.23
ABI	Backgrounds Reserve FF Ramos, Michel, Sasse	284.85
ABILA	Abila Monthly Fee 9/1/2022-9/30/2022	190.45
Amazon	FD Supplies-Kidde Access Key Safe for E201	59.25
American Legal	July 2022 S-14 Editing	160.24
AMP	Rent October 2022-31526 Railroad Canyon Road	2,834.00
	Rent October 2022-31526 Railroad Cyn Rd. Ste. 4	430.00
Andrew Mendoca	Bagpiper for the 9/11 Event	300.00
Bankcard	See Attached CC Review 0033	1,694.24
	See Attached CC Review 0033	3,445.55
	See Attached CC Review 0025	1,136.83
	See Attached CC Review 0058	879.20
	See Attached CC Review 0041	4,015.02
	See Attached CC Review 0066	119.94
Bill Blankenship	Economic Development Consulting Aug 1, 2022-August 31, 2022	3,330.00
BIO-TOX	James F McNamara Drug Analysis 7/7/2022	217.01
Brown, J	Reserve Stipend for the month of August 2022	100.00
Calley	Reserve Stipend for the month of August 2022	100.00
Concentra	Reserve Medicals-Ladeau, Michel, Sasse, Ramos	1,287.50
Control Pump	August-Daily Monitor Report for Landscape Station	375.00
Coppock	Reserve Stipend for the month of August 2022	100.00
Corelogic	Database for Services August 2022	151.92
Cory Willis	Tuition Reimbursement (Courses 8/22-26)	400.00
CTAI	Medians & Parkways Contract Increase	550.00
Curtis	Reserves-Flash hoods Personal Protective Equipment	203.90
	Air Sampling Kit for SCBA Compressor	538.75
	Sledge Hammer for Engine 1	48.49
Dain	Auto Allowance September 2022-Dain	100.00
DOJ	Fingerprints -William Gorham	32.00
Embroidery	Polo Shirts for Cory	142.73
Forensic	Child Physical Abuse Forensic Exam-8/14/2022	800.00
GOLDING	9/11 Poster for Event	70.85
GOVOF	Annual Website Hosting July 2022-June 2023	4,325.00
HINDERLITER	Contract Services -Sales tax (July -Sept 2022)/Audit Service	1,306.58
Jake Stouffer	Reserve Stipend for the month of August 2022	100.00
Jeremy Smith	Auto Allowance September 2022-Smith	100.00
Johnson, Marlon	Mileage Reimbursement for Training 8/22-8/26 Johnson	271.25
Jolly Jumps	Deposit for Winter Wonderland Event 2022	11,709.10
Kasey Castillo	Auto Allowance September 2022-Castillo	100.00
Koopman	Reserve Stipend for the month of August 2022	100.00
Larry Greene	Auto Allowance September 2022-Greene	100.00

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10/12/2022 City Council Agenda

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City of Canyon Lake  
Invoices Selected for Payment - COUNCIL CHECK REPORT

Vendor ID	Invoice Description	Cash Required
LCC	Riverside County Division Meeting (07/11/22)	120.00
Life-Assist	FD Supplies-ARGYLE Salem Tube, 12 french	33.75
Luksch	Reserve Stipend for the month of August 2022	100.00
Matt Green	Reimbursement for State of CA & REMSA Paramedic Accrediation	300.00
Morgan Suit	Reserve Stipend for the month of August 2022	100.00
Mosqueda	Reserve Sitpend for the month of August 2022	100.00
MR. WINDOW	Window Cleaning Inside & Out Hall and Admin 9/8/22	195.00
	Window Cleaning Inside & Out Hall and Admin 9/8/22	160.00
MV Cheng	Account Technician level consultant May 2022	1,986.25
PERMA	FY 21-22 Liability Program Net Assessment	10,167.00
	FY 22-23 Deposit Premium	32,490.75
	FY 22-23 Auto Physical Damage Program	9,076.00
	FY 22-23 Crime Coverage Program	1,011.00
	FY 22-23 Cyber Liability Program	9,262.00
	FY 22-23 Deadly Weapons Program	131.00
	FY 22-23 EPL Coverage Program	4,279.00
	FY 22-23 General Liability Program	140,450.00
	FY 22-23 Property Program Insurance	8,241.00
Pitney	Lease Meter June 13, 2022 - Sept 12, 2022	147.94
Pitney Bowes - Purchase Power	Meter Refill (July 2022) SN-1229294	2,500.00
Rydin	2023 Business License	673.20
SanchezJ	Reserve Stipend for the month of August 2022	100.00
Smith, N	Reserve Stipend for the month of August 2022	50.00
STAPLES	Office Supplies	170.26
Syntech	IT Services September 2022	2,000.00
	Firewall 1 Year Renewal	412.00
The Gas Co	Rental Bldg Gas 8/1/2022--8/30/2022	14.86
Time Warner	Digital Converter 8/22/22-9/21/222	5.55
Toshiba	Toshiba Copier September 2022	799.32
Toshiba Business Solutions, USA	Fire Dept B/W & CLR copies 7/25/22-8/24/22	106.60
	Admin B/W & CLR Copies 7/26/22-8/25/22	148.55
TRI LAKE	CL-001 General Engineering Services 7/1/22-7/31/22	280.00
Turnout Maintenance Company	Cleaned Turnout Coat & Added Name Panel Smith	55.00
Welty	Auto Allowance September 2022-Welty	100.00
Willdan	Water Quality FY 22-23	1,414.75
WRCOG	FY 22/23 SB 1383 capacity planning services agreement	227.14

City of Canyon Lake  
Invoices Selected for Payment - COUNCIL CHECK REPORT

<u>Vendor ID</u>	<u>Invoice Description</u>	<u>Cash Required</u>
	FY 21/22 SB1383 capacity planning services agreement	302.86
Report Total		<u>270,884.66</u>

City of Canyon Lake  
Invoices Selected for Payment - COUNCIL CHECK REPORT

<u>Vendor ID</u>	<u>Invoice Description</u>	<u>Cash Required</u>
PBK Golf Services	2022 City Golf Championship Tournament	<u>1,500.00</u>
Report Total		<u>1,500.00</u>

City of Canyon Lake  
Invoices Selected for Payment - COUNCIL CHECK REPORT

Vendor ID	Invoice Description	Cash Required
2 Hot Uniforms	Uniforms for Reserves	221.85
	New Hire-Smith Uniform & Boots	1,541.91
Allstar Fire	SCBA Repairs	832.53
	Reserve NFPA Helmets	737.58
American Legal	August 2022-S-14 Editing	434.92
	August 2022 S-14 Folio/Internet Editing	40.39
AMP	Rent November 2022-31526 Railroad Cyn Rd. Ste 4	430.00
	Rent November 2022-31526 Railroad Cyn Rd	2,834.00
Apex Electric	Additional Kitchen Circuit Installation	275.00
	Electrical Repairs to the Fire Chief's Office	225.00
Bill Blankenship	Economic Development Consulting September 2022	3,330.00
CFE	Equipment for VI	665.08
CL PEST	City Hall Pest Control Quarterly	105.00
	Bee Eradication -City Hall	250.00
	Bee Eradication-31540 Railroad Cyn Rd	85.00
	Quarterly Pest Service-Storage Units	95.00
	Monthly Pest Control Fire Station August 2022	45.00
	Rodent Bait for Fire Station August 2022	20.00
Control Pump	Pump Repair for Landscape Station	2,357.64
CTAI	Landscape Fee for Medians & Parkways September 2022	4,775.00
	Landscape Maintenance Fee for Fire Station September 2022	250.00
DATA TICKET	Parking Citations August 2022	100.00
Delgado	Janitorial Services for September 2022	1,180.50
DOJ	Fingerprints August 2022	32.00
	Blood Alcohol Analysis July 2022	70.00
	Blood Alcohol Analysis August 2022	70.00
DPMG	Fiscal Impact Analysis August 2022	2,601.75
Embroidery	City Logo Shirts & Jacket	199.56
Fehr	Professional Services for LRSP 4/30/22-5/27/22	3,412.50
	Professional Services HSIP Grant 3/26/22-4/29/22	1,000.00
	Professional Services HSIP Grant 3/26/22-4/29/22	765.00
	Professional Services HSIP Grant 6/25/22-7/29/22	1,862.50
	Professional Services HSIP Grant 7/30/22-8/26/22	3,890.00
FRIDAY FLYER	Public Notice -Code R-1 Family Dwellings	55.65
	Public Notice-Accessory Dwelling Units Section 9.32.070	47.25
	Ordinance 223-Accessory Dwelling	37.50
	Ordinance 224-Family Dwellings	36.25
	Ordinance 225-Date, Time, Location of Meetings	37.50
	Ordinance 226-Delegation of Signing Authority	37.50
	Notice of Application Period-Appnt to the City Council	49.35
John Hancock	EE & ER Contributions Biweekly ending 8/27/2022	3,203.16

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City of Canyon Lake  
Invoices Selected for Payment - COUNCIL CHECK REPORT

Vendor ID	Invoice Description	Cash Required
	EE & ER for PARS PPE 8/30/2022	1,284.88
Johnson Controls	City Hall Security Services 10/1/22-12/31/22	154.53
	Quarterly Alarm Service 10/1/22-12/31/22	496.71
Kings III of America, LLC	Elevator Phone 10/1/22-12/31/22	138.00
MANN	Reimbursement for Hotel Room for ICMA Annual Conference-OH	709.55
	Reimb. for Hotel Room & Parking League of Cities Conference	621.44
Morgan Suit	Additional Payment for Stipend August 2022 (shorted)	150.00
Nate Volk	Video Broadcasting Meeting July 6, 2022	500.00
Neil Safai	Planning Deposit Refund for 22960 Mariner Dr	821.00
	Planning Deposit Refund for 22480 Compass Dr	821.00
PARS	Monthly Administrative Fee Period Ending 7/31/22	400.00
PERMA	FY22-23 2nd Quarter Deposit Premium	32,490.75
PZL, Inc.	Planning Services for August 2022	8,454.22
RAMS	Accounting Services for August 2022	16,084.00
Ramsey Backflow	Tested Backflow 31520 Railroad Cyn Rd 9/20/22	55.00
	Tested Backflow 31516 Railroad Cyn Rd 9/20/22	55.00
	Tested Backflow 31542 Railroad Cyn Rd 9/20/22	55.00
Riv Co Sheriff Dept Lake Elsinore	Sheriff's Contract Law 7/1/22 to 7/27/22	142,704.92
Riv Co TLMA	SLF June 2022 Costs	1,469.31
SDRMA	Dental & Vision Insurance October 2022	1,448.88
Syntech	IT for September 2022	1,254.00
The Code	Plan Check Services for Building & Safety April 2022-Reissue	3,390.54
	Plan Check for Building & Safety August 2022	811.60
Time Warner	FD TV & Internet from 9/10/22-10/10/22	294.41
Toshiba	Monthly Copier Lease FD October 2022	141.82
	Toshiba Copier Lease October 2022	872.82
Toshiba Business Solutions, USA	Admin Black & Color Copies 8/26/22--9/25/22	286.34
US Bank	See Credit Card Review	4,813.03
WAMSLEY	Charged twice for Military Banner	200.00
Report Total		259,217.62

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City of Canyon Lake (Default)  
 31516 Railroad Canyon Rd  
 Canyon Lake, CA 92587-9400  
 United States

**Payroll Register (By Pay Statements)**  
 Register Alpha Last Name

Payroll: Semi-Monthly Regular 09/15/2022  
 Payroll Status: Open

Alena Alonzo Default - #127										Pay Date: 09/15/2022 (09/01 - 09/15)				Type: Regular, Category: Regular, Pay Statement #: ??? (1)			
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt	
CALISIC	09.50	27.83	264.39	09.50	264.39	457B	80.00	800.00	-	-	FIT	180.75	1,557.43	Check	-	2,347.54	
HOL	09.50	27.83	264.39	28.50	734.27	AFL Post	13.65	122.85	-	-	MEDI	34.19	328.52	Alena Alonzo (8	1,792.69	15,170.96	
REG	66.50	27.83	1,850.70	824.50	19,861.37	HLTH	21.65	259.80	-	-	SIT:CA	70.01	533.44	Totals:	1,792.69	17,518.50	
Sick	-	-	-	41.75	1,002.27	PTXPEP	160.61	1,546.85	177.75	1,725.95	SDI:CA	25.93	249.22				
FLOAT	-	-	-	09.50	205.49	Totals:	275.91	2,729.50	177.75	1,725.95	Totals:	310.88	2,668.61				
Vac	-	-	-	30.50	848.82												
Totals:	85.50		2,379.48	944.25	22,916.61												

Miguel Borja Default - #102										Pay Date: 09/15/2022 (09/01 - 09/15)				Type: Regular, Category: Regular, Pay Statement #: ??? (1)			
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt	
125CO	-	-	472.54	-	8,033.18	PTXCCLA	364.58	5,614.54	537.50	8,288.26	FIT	685.17	9,942.69	Checking (7318	150.00	2,550.00	
ADMLV	16.00	63.26	1,012.16	160.00	9,307.77						MEDI	82.37	1,279.45	Checking (6836	4,087.67	64,342.03	
HOL	09.50	63.26	600.97	47.50	2,764.53						SIT:CA	248.59	3,541.43	Totals:	4,237.67	66,892.03	
SAL	-	-	2,203.48	816.63	60,659.93						SDI:CA	62.49	970.65				
Sick	22.00	63.26	1,391.72	104.50	6,433.61						Totals:	1,078.62	15,734.22				
Vac	-	-	-	19.00	1,041.77												
Totals:	47.50		5,680.87	1147.63	88,240.79												

Dawn Ecclefield Default - #104										Pay Date: 09/15/2022 (09/01 - 09/15)				Type: Regular, Category: Regular, Pay Statement #: ??? (1)			
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt	
Comp	-	-	-	09.50	275.60	457B	50.00	850.00	50.00	648.87	FIT	209.56	3,103.55	Checking (0780	2,056.44	31,994.60	
HOL	09.50	32.41	307.90	47.50	1,442.60	HLTH	103.34	1,756.78	-	-	MEDI	39.41	607.34				
OT	-	-	-	04.00	186.81	PTXPEP	187.05	2,889.40	207.00	3,232.23	SIT:CA	95.37	1,330.85				
REG	50.50	32.41	1,636.71	1207.25	36,305.86	Totals:	340.39	5,496.18	257.00	3,881.10	SDI:CA	29.90	460.74				
Sick	16.00	32.41	518.56	65.75	1,994.13						Totals:	374.24	5,502.48				
Vac	09.50	32.41	307.90	95.00	2,788.26												
Totals:	85.50		2,771.07	1429.00	42,993.26												

Erin Enriquez Default - #114										Pay Date: 09/15/2022 (09/01 - 09/15)				Type: Regular, Category: Regular, Pay Statement #: ??? (1)			
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt	
REG	40.00	24.81	992.40	650.00	14,513.70	457B	74.43	1,127.14	-	-	FIT	37.63	485.85	Checking (4708	843.52	12,744.14	
Sick	-	-	-	24.00	514.80	AFL Post	-	136.50	-	-	MEDI	14.39	217.92				
Totals:	40.00		992.40	674.00	15,028.50	Totals:	74.43	1,263.64	-	-	SIT:CA	11.52	151.64				
											SDI:CA	10.91	165.31				
											Totals:	74.45	1,020.72				

Sorted By: Last, First Name Ascending  
 Filtered By: Employee Filter: All Employees

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City of Canyon Lake (Default)  
 31516 Railroad Canyon Rd  
 Canyon Lake, CA 92587-9400  
 United States

**Payroll Register (By Pay Statements)**  
 Register Alpha Last Name

Payroll: Semi-Monthly Regular 09/15/2022  
 Payroll Status: Open

William Gorham Default - #1032												Pay Date: 09/15/2022 (09/01 - 09/15)					Type: Regular, Category: Regular, Pay Statement #: ??? (1)				
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt					
HOL	09.50	46.87	445.27	09.50	445.27	HLTH	117.81	117.81	-	-	FIT	104.36	341.36	Chase (0467)	3,214.12	9,828.15					
SAL	-	-	3,413.48	164.66	11,130.98	PTXPEP	260.47	781.41	288.25	864.75	MEDI	54.24	166.14								
<b>Totals:</b>	09.50		<b>3,858.75</b>	174.16	11,576.25	<b>Totals:</b>	378.28	899.22	288.25	864.75	SIT:CA	66.60	215.34								
											SDI:CA	41.15	126.04								
											<b>Totals:</b>	266.35	848.88								

David Harnden Default - #122												Pay Date: 09/15/2022 (09/01 - 09/15)					Type: Regular, Category: Regular, Pay Statement #: ??? (1)				
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt					
HOL	09.50	47.43	450.59	47.50	2,127.21	HLTH	73.49	1,249.33	-	-	FIT	633.55	9,426.59	Checking (2590)	2,579.30	41,806.21					
SAL	-	-	3,454.12	901.63	57,680.96	PTXPEP	263.57	4,186.57	291.68	4,684.12	MEDI	55.55	881.23								
Sick	-	-	-	46.50	2,000.33	<b>Totals:</b>	337.06	5,435.90	291.68	4,684.12	SIT:CA	257.10	3,805.14								
Vac	-	-	-	05.00	215.09						SDI:CA	42.15	668.52								
<b>Totals:</b>	09.50		<b>3,904.71</b>	1000.63	62,023.59	<b>Totals:</b>					<b>Totals:</b>	988.35	14,781.48								

Brandon Hubbard Default - #126												Pay Date: 09/15/2022 (09/01 - 09/15)					Type: Regular, Category: Regular, Pay Statement #: ??? (1)				
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt					
HOL	09.50	29.35	278.83	09.50	278.83	457B	188.21	1,241.72	-	-	FIT	123.01	906.57	Check	-	421.48					
REG	66.50	29.35	1,951.78	690.65	15,510.12	HLTH	26.52	79.55	-	-	MEDI	36.00	238.89	Bank of Americ	1,411.02	12,497.62					
RETRO	-	-	-	-	223.44	PTXPEP	658.73	658.73	728.99	728.99	SIT:CA	38.64	330.28	<b>Totals:</b>	1,411.02	12,919.10					
Sick	-	-	-	09.50	264.86	<b>Totals:</b>	873.46	1,980.00	728.99	728.99	SDI:CA	27.31	181.24								
Vac	09.50	29.35	278.83	09.50	278.83						<b>Totals:</b>	224.96	1,656.08								
<b>Totals:</b>	85.50		<b>2,509.44</b>	719.15	16,556.08	<b>Totals:</b>															

Marlon Johnson Default - #120												Pay Date: 09/15/2022 (09/01 - 09/15)					Type: Regular, Category: Regular, Pay Statement #: ??? (1)				
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt					
125CO	-	-	100.13	-	1,702.21	CS	120.50	2,048.50	-	-	FIT	262.17	3,855.05	Checking (4243)	-	6,500.00					
Comp	09.50	30.87	293.27	28.50	823.19	PTXPEP	178.16	2,758.74	197.16	3,101.98	MEDI	39.72	622.02	Savings (0214)	25.00	425.00					
HOL	-	-	-	38.00	1,088.15	<b>Totals:</b>	298.66	4,807.24	197.16	3,101.98	SIT:CA	100.95	1,448.81	Savings (5932)	100.00	1,700.00					
OT	-	-	-	07.50	324.94						SDI:CA	30.14	471.87	Checking (4236)	1,000.00	4,000.00					
REG	76.00	30.87	2,346.12	1269.50	36,629.69	<b>Totals:</b>					<b>Totals:</b>	432.98	6,397.75	Checking (3798)	882.88	19,067.02					
Sick	-	-	-	36.00	1,004.05						<b>Totals:</b>			<b>Totals:</b>	2,007.88	31,692.02					
Vac	-	-	-	47.50	1,324.78																
<b>Totals:</b>	85.50		<b>2,739.52</b>	1427.00	42,897.01	<b>Totals:</b>															

Jeffrey LaTendresse Default - #124												Pay Date: 09/15/2022 (09/01 - 09/15)					Type: Regular, Category: Regular, Pay Statement #: ??? (1)				
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt					
125CO	-	-	125.00	-	2,125.00	PARS	355.80	6,048.60	355.80	6,048.60	FIT	406.75	7,412.08	Checking (7428)	3,743.91	67,668.10					
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Sorted By: Last, First Name Ascending  
 Filtered By: Employee Filter: All Employees

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City of Canyon Lake (Default)  
 31516 Railroad Canyon Rd  
 Canyon Lake, CA 92587-9400  
 United States

**Payroll Register (By Pay Statements)**  
 Register Alpha Last Name

Payroll: Semi-Monthly Regular 09/15/2022  
 Payroll Status: Open

Jeffrey LaTendresse Default - #124											Pay Date: 09/15/2022 (09/01 - 09/15)					Type: Regular, Category: Regular, Pay Statement #: ??? (1)				
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt				
BER	-	-	-	09.50	547.41						MEDI	71.69	1,291.23							
BONUS	-	-	-	-	5,000.00						SIT:CA	311.51	5,649.30							
ELECTR	-	-	75.00	-	1,275.00						SDI:CA	54.39	979.54							
HOL	09.50	57.62	547.39	47.50	2,736.99						<b>Totals:</b>	844.34	15,332.15							
SAL	72.83	-	4,196.66	1326.78	76,817.06															
FLOAT	-	-	-	09.50	547.39															
<b>Totals:</b>	<b>82.33</b>		<b>4,944.05</b>	<b>1393.28</b>	<b>89,048.85</b>															

Mindy LaTendresse Default - #123											Pay Date: 09/15/2022 (09/01 - 09/15)					Type: Regular, Category: Regular, Pay Statement #: ??? (1)				
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt				
BER	-	-	-	09.50	275.03	AFL Post	18.68	317.56	-	-	FIT	-	1,371.07	Checking (4475)	868.56	27,796.14				
Comp	-	-	-	20.50	593.49	PTXPEP	66.45	2,259.08	73.53	2,531.85	MEDI	14.27	485.27							
HOL	-	-	-	38.00	1,137.55	<b>Totals:</b>	85.13	2,576.64	73.53	2,531.85	SIT:CA	5.61	870.73							
REG	40.00	24.61	984.40	1022.50	29,073.54						SDI:CA	10.83	368.15							
Sick	-	-	-	44.50	1,288.29						<b>Totals:</b>	30.71	3,095.22							
Vac	-	-	-	38.00	1,100.10															
<b>Totals:</b>	<b>40.00</b>		<b>984.40</b>	<b>1173.00</b>	<b>33,468.00</b>															

Kayla Malin Default - #117											Pay Date: 09/15/2022 (09/01 - 09/15)					Type: Regular, Category: Regular, Pay Statement #: ??? (1)				
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt				
125CO	-	-	157.53	-	2,678.01	PTXPEP	27.59	2,223.27	30.53	2,497.59	FIT	-	3,429.87	Checking (7824)	524.19	27,654.40				
HOL	09.50	43.02	408.69	47.50	1,826.56						MEDI	8.21	516.47							
SAL	-	-	-	742.97	26,539.30						SIT:CA	-	1,399.56							
Sick	-	-	-	100.50	3,764.15						SDI:CA	6.23	391.77							
Vac	-	-	-	23.00	807.32						<b>Totals:</b>	14.44	5,737.67							
<b>Totals:</b>	<b>09.50</b>		<b>566.22</b>	<b>913.97</b>	<b>35,615.34</b>															

Christopher Mann Default - #111											Pay Date: 09/15/2022 (09/01 - 09/15)					Type: Regular, Category: Regular, Pay Statement #: ??? (1)				
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt				
125CO	-	-	131.24	-	2,231.08	457B	284.72	4,840.24	569.44	9,680.48	FIT	1,618.53	30,325.51	Checking (2284)	5,583.55	100,916.72				
ADMLV	-	-	-	38.00	3,365.66	PTXPEP	562.50	9,140.65	622.50	10,175.01	MEDI	136.43	2,479.93							
Auto	-	-	300.00	-	5,100.00	<b>Totals:</b>	847.22	13,980.89	1,191.94	19,855.49	SIT:CA	653.84	12,042.84							
BONUS	-	-	-	-	17,325.00						SDI:CA	-	1,601.60							
ELECTR	-	-	75.00	-	1,275.00						<b>Totals:</b>	2,408.80	46,449.88							
HOL	09.50	101.22	961.59	47.50	4,567.53															
REG	-	-	-	-	2,083.40															
SAL	-	-	7,371.74	623.81	123,027.48															

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Sorted By: Last, First Name Ascending  
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City of Canyon Lake (Default)  
31516 Railroad Canyon Rd  
Canyon Lake, CA 92587-9400  
United States

**Payroll Register (By Pay Statements)**  
Register Alpha Last Name

Payroll: Semi-Monthly Regular 09/15/2022  
Payroll Status: Open

Christopher Mann Default - #111														Pay Date: 09/15/2022 (09/01 - 09/15)					Type: Regular, Category: Regular, Pay Statement #: ??? (1)				
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt							
Sick	-	-	-	25.00	2,372.34																		
<b>Totals:</b>	09.50		8,839.57	734.31	161,347.49																		

Rubi Manzano Default - #98														Pay Date: 09/15/2022 (09/01 - 09/15)					Type: Regular, Category: Regular, Pay Statement #: ??? (1)				
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt							
125CO	-	-	499.58	-	8,492.86	PTXPEP	221.48	3,494.93	245.11	3,910.18	FIT	345.00	5,417.64	Checking (1397)	3,009.28	48,203.77							
Comp	-	-	-	28.50	1,135.73						MEDI	54.82	873.91										
HOL	09.50	39.85	378.58	47.50	1,763.21						SIT:CA	108.66	1,616.49										
REG	-	-	-	939.50	33,337.25						SDI:CA	41.59	662.97										
RETRO	-	-	-	-	505.28						<b>Totals:</b>	550.07	8,571.01										
SAL	-	-	2,902.67	57.00	11,736.62																		
Sick	-	-	-	70.50	2,531.88																		
FLOAT	-	-	-	09.50	378.58																		
Vac	-	-	-	11.00	388.30																		
<b>Totals:</b>	09.50		3,780.83	1163.50	60,269.71																		

Elizabeth Pereda Default - #1031														Pay Date: 09/15/2022 (09/01 - 09/15)					Type: Regular, Category: Regular, Pay Statement #: ??? (1)				
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt							
HOL	09.50	24.61	233.80	09.50	233.80	HLTH	67.65	202.95	-	-	FIT	76.46	313.97	Bank of Americ	1,753.60	7,918.90							
REG	76.00	24.61	1,870.36	361.00	8,884.22	PTXPEP	142.03	631.24	157.18	698.59	MEDI	29.53	132.66										
FLOAT	-	-	-	09.50	233.80						SIT:CA	12.49	51.46										
<b>Totals:</b>	85.50		2,104.16	380.00	9,351.82		209.68	834.19	157.18	698.59	SDI:CA	22.40	100.64										
											<b>Totals:</b>	140.88	598.73										

Michael Samuels Default - #1002														Pay Date: 09/15/2022 (09/01 - 09/15)					Type: Regular, Category: Regular, Pay Statement #: ??? (1)				
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt							
125CO	-	-	125.00	-	2,125.00	PARS	286.64	4,872.88	286.64	4,872.88	FIT	1,070.43	16,810.96	Check	-	2,888.03							
ADMLV	-	-	-	47.50	2,204.95						MEDI	58.32	1,063.94	Wells Fargo (64)	2,338.03	42,763.68							
BONUS	-	-	-	-	5,000.00						SIT:CA	224.25	4,165.88	<b>Totals:</b>	2,338.03	45,651.71							
ELECTR	-	-	75.00	-	1,275.00						SDI:CA	44.24	807.10										
HOL	09.50	46.42	440.99	47.50	2,204.95						<b>Totals:</b>	1,397.24	22,847.88										
SAL	72.83	-	3,380.92	1298.29	60,562.57																		
<b>Totals:</b>	82.33		4,021.91	1393.29	73,372.47																		

Ana Sauseda Default - #108														Pay Date: 09/15/2022 (09/01 - 09/15)					Type: Regular, Category: Regular, Pay Statement #: ??? (1)				
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt							
125CO	-	-	526.62	-	8,952.54	457B	66.00	1,122.00	66.00	1,914.00	FIT	521.67	6,135.87	Checking (1177)	4,251.42	59,508.47							
--More--																							

Sorted By: Last, First Name Ascending  
Filtered By: Employee Filter: All Employees

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City of Canyon Lake (Default)  
31516 Railroad Canyon Rd  
Canyon Lake, CA 92587-9400  
United States

**Payroll Register (By Pay Statements)**  
Register Alpha Last Name

Payroll: Semi-Monthly Regular 09/15/2022  
Payroll Status: Open

Ana Sauseda Default - #108														Pay Date: 09/15/2022 (09/01 - 09/15)				Type: Regular, Category: Regular, Pay Statement #: ??? (1)			
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt					
ADMLV	-	-	-	30.00	1,433.78	PTXCLA	350.00	4,650.19	516.00	6,863.95	MEDI	81.09	1,120.79								
HOL	09.50	60.73	576.94	47.50	2,345.12						SIT:CA	194.93	1,996.13								
SAL	-	-	4,423.06	851.13	58,182.86						SDI:CA	61.51	850.27								
Sick	-	-	-	53.50	2,567.53																
FLOAT	-	-	-	09.50	397.10																
Vac	-	-	-	36.00	1,504.79																
<b>Totals:</b>	<b>09.50</b>		<b>5,526.62</b>	<b>1027.63</b>	<b>75,383.72</b>							<b>859.20</b>	<b>10,103.06</b>								

Bailey Ward Default - #119														Pay Date: 09/15/2022 (09/01 - 09/15)				Type: Regular, Category: Regular, Pay Statement #: ??? (1)			
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt					
CALISIC	-	-	-	57.00	1,625.04	PTXPEP	182.81	2,651.89	202.31	2,965.63	FIT	275.32	3,515.48	Checking (4169	2,194.16	32,869.03					
125CO	-	-	125.00	-	2,125.00						MEDI	41.08	600.44								
HOL	09.50	32.89	312.46	47.50	1,367.59						SIT:CA	108.80	1,319.80								
SAL	-	-	1,228.27	929.64	33,431.28						SDI:CA	31.16	455.53								
Sick	02.00	32.89	65.78	25.50	678.15																
FLOAT	09.50	32.89	312.46	09.50	312.46																
Vac	24.00	32.89	789.36	62.00	1,872.65																
<b>Totals:</b>	<b>45.00</b>		<b>2,833.33</b>	<b>1131.14</b>	<b>41,412.17</b>							<b>456.36</b>	<b>5,891.25</b>								

Report Total																
# of EE's - 17 / # of Statements - 17																
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt
CALISICK	09.50	264.39	66.50	1,889.43	457B	743.35	9,981.10	685.44	12,243.35	FIT	6,550.36	104,351.54	Direct Deposit	42,409.34	637,924.94	
125CO	-	2,262.64	-	38,464.88	AFL Post	32.33	576.91	-	-	MEDI	851.31	12,906.15	Check	-	5,657.05	
ADMLV	16.00	1,012.16	275.50	16,312.16	CS	120.50	2,048.50	-	-	SIT:CA	2,508.87	40,469.12				
Auto	-	300.00	-	5,100.00	HLTH	410.46	3,666.22	-	-	SDI:CA	542.33	9,511.16				
BER	-	-	19.00	822.44	PARS	642.44	10,921.48	642.44	10,921.48							
BONUS	-	-	-	27,325.00	PTXCLA	714.58	10,264.73	1,053.50	15,152.21	MEDI	851.31	12,906.15				
ELECTR	-	225.00	-	3,825.00	PTXPEP	2,911.45	33,222.76	3,221.99	37,116.87	SUTA_SC:CA	-	119.01				
Comp	09.50	293.27	87.00	2,828.01						SUTA:CA	-	4,760.01				
HOL	133.00	6,208.39	608.00	27,064.16												
OT	-	-	11.50	511.75						ER Totals:	851.31	17,785.17				
REG	415.50	11,632.47	6964.90	196,199.15						All Totals:	11,304.18	185,023.14				
RETRO	-	-	-	728.72												
SAL	145.66	32,574.40	7712.54	519,769.04												
Sick	40.00	1,976.06	647.50	26,416.39												
FLOAT	09.50	312.46	57.00	2,074.82												

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City of Canyon Lake (Default)  
 31516 Railroad Canyon Rd  
 Canyon Lake, CA 92587-9400  
 United States


**Payroll Register (By Pay Statements)**  
 Register Alpha Last Name

Payroll: Semi-Monthly Regular 09/15/2022  
 Payroll Status: Open

**Report Total**

# of EE's - 17 / # of Statements - 17

Pay Typ	Hrs	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt
Vac	43.00	1,376.09	376.50	12,170.71											
<b>Totals:</b>	821.66	58,437.33	16825.94	881,501.66											

*x*  10-5-22  
 Chris Mann, City Manager Date

Sorted By: Last, First Name Ascending  
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City of Canyon Lake (Default)  
 31516 Railroad Canyon Rd  
 Canyon Lake, CA 92587-9400  
 United States

**Payroll Register (By Pay Statements)**  
 Register Alpha Last Name

Payroll: Marlon Johnson Supplemental  
 Payroll Status: Open

Marlon Johnson Default - #120															Pay Date: 09/22/2022 (09/01 - 09/15)					Type: Additional Payroll, Pay Stmt. #: ??? (1)				
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt								
125CO	-	-	-	-	1,702.21	CS	-	2,048.50	-	-	FIT	-	3,855.05	Checking (4243)	-	6,500.00								
Comp	-	-	28.50	823.19		PTXPEP	19.80	2,778.54	21.91	3,123.89	MEDI	4.25	626.27	Savings (0214)	25.00	450.00								
HOL	09.50	30.87	293.27	47.50	1,381.42	<b>Totals:</b>	19.80	4,827.04	21.91	3,123.89	SIT:CA	-	1,448.81	Savings (5932)	100.00	1,800.00								
OT	-	-	07.50	324.94							SDI:CA	3.22	475.09	Checking (4236)	141.00	4,141.00								
REG	-	-	1269.50	36,629.69							<b>Totals:</b>	7.47	6,405.22	Checking (3798)	-	19,067.02								
Sick	-	-	36.00	1,004.05										<b>Totals:</b>	266.00	31,958.02								
Vac	-	-	47.50	1,324.78																				
<b>Totals:</b>	09.50		293.27	1436.50	43,190.28																			

Report Total																
# of EE's - 1 / # of Statements - 1																
Pay Typ	Hrs	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt	
125CO	-	-	-	1,702.21	CS	-	2,048.50	-	-	FIT	-	3,855.05	Direct Deposit	266.00	31,958.02	
Comp	-	-	28.50	823.19	PTXPEP	19.80	2,778.54	21.91	3,123.89	MEDI	4.25	626.27				
HOL	09.50	293.27	47.50	1,381.42	<b>Totals:</b>	19.80	4,827.04	21.91	3,123.89	SIT:CA	-	1,448.81				
OT	-	-	07.50	324.94						SDI:CA	3.22	475.09				
REG	-	-	1269.50	36,629.69						<b>Totals:</b>	7.47	6,405.22				
Sick	-	-	36.00	1,004.05						MEDI	4.25	626.27				
Vac	-	-	47.50	1,324.78						SUTA_SC:CA	-	7.00				
<b>Totals:</b>	09.50	293.27	1436.50	43,190.28						SUTA:CA	-	280.00				
										<b>ER Totals:</b>	4.25	913.27				
										<b>All Totals:</b>	11.72	7,318.49				

X   
 Chris Mann, City Manager

10-5-22  
 Date

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City of Canyon Lake (Default)  
 31516 Railroad Canyon Rd  
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 United States

**Payroll Register (By Pay Statements)**  
 Register Alpha Last Name

Payroll: Semi-Monthly Regular 09/30/2022  
 Payroll Status: Open

Alena Alonzo Default - #127														Pay Date: 09/30/2022 (09/16 - 09/30)			Type: Regular, Category: Regular, Pay Statement #: ??? (1)		
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt			
CALISIC	-	-	-	09.50	264.39	457B	80.00	880.00	-	-	FIT	186.58	1,744.01	Check	-	2,347.54			
HOL	-	-	-	28.50	734.27	AFL Post	13.65	136.50	-	-	MEDI	34.95	363.47	Alena Alonzo (8	1,830.84	17,001.80			
REG	69.50	27.83	1,934.19	894.00	21,795.56	HLTH	21.65	281.45	-	-	SIT:CA	73.21	606.65	<b>Totals:</b>	1,830.84	19,349.34			
Sick	06.50	27.83	180.90	48.25	1,183.17	PTXPEP	164.13	1,710.98	181.63	1,907.58	SDI:CA	26.51	275.73						
FLOAT	-	-	-	09.50	205.49	<b>Totals:</b>	279.43	3,008.93	181.63	1,907.58	<b>Totals:</b>	321.25	2,989.86						
Vac	11.37	27.83	316.43	41.87	1,165.25														
<b>Totals:</b>	87.37		2,431.52	1031.62	25,348.13														

Miguel Borja Default - #102														Pay Date: 09/30/2022 (09/16 - 09/30)			Type: Regular, Category: Regular, Pay Statement #: ??? (1)		
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt			
12SCO	-	-	472.54	-	8,505.72	PTXCLA	364.58	5,979.12	537.50	8,825.76	FIT	685.17	10,627.86	Checking (7318	150.00	2,700.00			
ADMLV	-	-	-	160.00	9,307.77						MEDI	82.41	1,361.86	Checking (6836	4,087.63	68,429.66			
HOL	-	-	-	47.50	2,764.53						SIT:CA	248.59	3,790.02	<b>Totals:</b>	4,237.63	71,129.66			
SAL	-	-	2,804.45	816.63	63,464.38						SDI:CA	62.49	1,033.14						
Sick	38.00	63.26	2,403.88	142.50	8,837.49						<b>Totals:</b>	1,078.66	16,812.88						
Vac	-	-	-	19.00	1,041.77														
<b>Totals:</b>	38.00		5,680.87	1185.63	93,921.66														

Kasey Castillo Default - #110														Pay Date: 09/30/2022 (09/16 - 09/30)			Type: Regular, Category: Regular, Pay Statement #: ??? (1)		
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt			
REG	-	-	300.00	-	1,500.00			No Deductions			FIT	-	-	Checking (1979	292.35	2,631.15			
SAL	-	-	-	-	1,200.00						MEDI	4.35	39.15						
<b>Totals:</b>	-		300.00	-	2,700.00						SIT:CA	-	-						
											SDI:CA	3.30	29.70						
											<b>Totals:</b>	7.65	68.85						

Jennifer Dain Default - #121														Pay Date: 09/30/2022 (09/16 - 09/30)			Type: Regular, Category: Regular, Pay Statement #: ??? (1)		
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt			
REG	-	-	300.00	-	1,500.00			No Deductions			FIT	3.02	15.10	Checking (0347	289.33	2,616.05			
SAL	-	-	-	-	1,200.00						MEDI	4.35	39.15						
<b>Totals:</b>	-		300.00	-	2,700.00						SIT:CA	-	-						
											SDI:CA	3.30	29.70						
											<b>Totals:</b>	10.67	83.95						

Dawn Ecclefield Default - #104														Pay Date: 09/30/2022 (09/16 - 09/30)			Type: Regular, Category: Regular, Pay Statement #: ??? (1)		
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt			
Comp	-	-	-	09.50	275.60	457B	50.00	900.00	49.26	698.13	FIT	177.07	3,280.62	Checking (0780	1,848.64	33,843.24			
--More--																			

Sorted By: Last, First Name Ascending  
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City of Canyon Lake (Default)  
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 United States

**Payroll Register (By Pay Statements)**  
 Register Alpha Last Name

Payroll: Semi-Monthly Regular 09/30/2022  
 Payroll Status: Open

David Harnden Default - #122											Pay Date: 09/30/2022 (09/16 - 09/30)					Type: Regular, Category: Regular, Pay Statement #: ??? (1)				
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt				
Totals:	-	-	3,904.71	1000.63	65,928.30								988.34	15,769.82						

Brandon Hubbard Default - #126											Pay Date: 09/30/2022 (09/16 - 09/30)					Type: Regular, Category: Regular, Pay Statement #: ??? (1)				
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt				
HOL	-	-	-	09.50	278.83	457B	167.30	1,409.02	-	-	- FIT	153.03	1,059.60	Check	-	421.48				
REG	76.00	29.35	2,230.60	766.65	17,740.72	HLTH	26.52	106.07	-	-	- MEDI	31.98	270.87	Bank of Americ	1,622.19	14,119.81				
RETRO	-	-	-	-	223.44	PTXPEP	150.57	809.30	166.63	895.62	SIT:CA	54.76	385.04	Totals:	1,622.19	14,541.29				
Sick	-	-	-	09.50	264.86						SDI:CA	24.25	205.49							
Vac	-	-	-	09.50	278.83															
Totals:	76.00		2,230.60	795.15	18,786.68		344.39	2,324.39	166.63	895.62		264.02	1,921.00							

Marlon Johnson Default - #120											Pay Date: 09/30/2022 (09/16 - 09/30)					Type: Regular, Category: Regular, Pay Statement #: ??? (1)				
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt				
125CO	-	-	100.13	-	1,802.34	CS	120.50	2,169.00	-	-	- FIT	325.77	4,180.82	Checking (4243)	-	6,500.00				
Comp	-	-	-	28.50	823.19	PTXPEP	182.33	2,960.87	201.77	3,325.66	MEDI	43.96	670.23	Savings (0214)	25.00	475.00				
HOL	-	-	-	47.50	1,381.42									Savings (5932)	100.00	1,900.00				
OT	05.00	46.31	231.53	12.50	556.47						SIT:CA	127.82	1,576.63	Checking (4236)	1,000.00	5,141.00				
REG	78.00	30.87	2,407.86	1347.50	39,037.55						SDI:CA	33.36	508.45	Checking (3798)	1,074.05	20,141.07				
Sick	09.50	30.87	293.27	45.50	1,297.32									Totals:	2,199.05	34,157.07				
Vac	-	-	-	47.50	1,324.78															
Totals:	92.50		3,032.79	1529.00	46,223.07		302.83	5,129.87	201.77	3,325.66		530.91	6,936.13							

Jeffrey LaTendresse Default - #124											Pay Date: 09/30/2022 (09/16 - 09/30)					Type: Regular, Category: Regular, Pay Statement #: ??? (1)				
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt				
125CO	-	-	125.00	-	2,250.00	PARS	355.80	6,404.40	355.80	6,404.40	FIT	406.75	7,818.83	Checking (7428)	3,743.94	71,412.04				
BER	-	-	-	09.50	547.41						MEDI	71.67	1,362.90							
BONUS	-	-	-	-	5,000.00						SIT:CA	311.51	5,960.81							
ELECTR	-	-	75.00	-	1,350.00						SDI:CA	54.38	1,033.92							
HOL	-	-	-	47.50	2,736.99															
SAL	82.33	-	4,744.05	1409.11	81,561.11															
FLOAT	-	-	-	09.50	547.39															
Totals:	82.33		4,944.05	1475.61	93,992.90							844.31	16,176.46							

Mindy LaTendresse Default - #123											Pay Date: 09/30/2022 (09/16 - 09/30)					Type: Regular, Category: Regular, Pay Statement #: ??? (1)				
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt				
BER	-	-	-	09.50	275.03	AFL Post	18.68	336.24	-	-	- FIT	-	1,371.07	Checking (4475)	868.54	28,664.68				
Comp	-	-	-	20.50	593.49	PTXPEP	66.45	2,325.53	73.53	2,605.38	MEDI	14.29	499.56							

Sorted By: Last, First Name Ascending  
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City of Canyon Lake (Default)  
 31516 Railroad Canyon Rd  
 Canyon Lake, CA 92587-9400  
 United States

**Payroll Register (By Pay Statements)**  
 Register Alpha Last Name

Payroll: Semi-Monthly Regular 09/30/2022  
 Payroll Status: Open

Mindy LaTendresse Default - #123						Pay Date: 09/30/2022 (09/16 - 09/30)				Type: Regular, Category: Regular, Pay Statement #: ??? (1)						
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt
HOL	-	-	-	38.00	1,137.55						SIT:CA	5.61	876.34			
REG	40.00	24.61	984.40	1062.50	30,057.94		85.13	2,661.77	73.53	2,605.38	SDI:CA	10.83	378.98			
Sick	-	-	-	44.50	1,288.29											
Vac	-	-	-	38.00	1,100.10											
<b>Totals:</b>	<b>40.00</b>		<b>984.40</b>	<b>1213.00</b>	<b>34,452.40</b>						<b>Totals:</b>	<b>30.73</b>	<b>3,125.95</b>			

Kayla Malin Default - #117						Pay Date: 09/30/2022 (09/16 - 09/30)				Type: Regular, Category: Regular, Pay Statement #: ??? (1)						
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt
125CO	-	-	157.53	-	2,835.54	PTXPEP	27.59	2,250.86	30.53	2,528.12	FIT	-	3,429.87	Checking (7824)	524.24	28,178.64
HOL	-	-	-	47.50	1,826.56						MEDI	8.16	524.63			
SAL	-	-	-	742.97	26,539.30						SIT:CA	-	1,399.56			
Sick	09.50	43.02	408.69	110.00	4,172.84						SDI:CA	6.23	398.00			
Vac	-	-	-	23.00	807.32											
<b>Totals:</b>	<b>09.50</b>		<b>566.22</b>	<b>923.47</b>	<b>36,181.56</b>						<b>Totals:</b>	<b>14.39</b>	<b>5,752.06</b>			

Christopher Mann Default - #111						Pay Date: 09/30/2022 (09/16 - 09/30)				Type: Regular, Category: Regular, Pay Statement #: ??? (1)						
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt
125CO	-	-	131.24	-	2,362.32	457B	284.72	5,124.96	569.44	10,249.92	FIT	1,618.53	31,944.04	Checking (2284)	5,583.57	106,500.29
ADMLV	-	-	-	38.00	3,365.66	PTXPEP	562.50	9,703.15	622.50	10,797.51	MEDI	136.41	2,616.34			
Auto	-	-	300.00	-	5,400.00						SIT:CA	653.84	12,696.68			
BONUS	-	-	-	-	17,325.00						SDI:CA	-	1,601.60			
ELECTR	-	-	75.00	-	1,350.00											
HOL	-	-	-	47.50	4,567.53											
REG	-	-	-	-	2,083.40											
SAL	-	-	8,333.33	623.81	131,360.81											
Sick	-	-	-	25.00	2,372.34											
<b>Totals:</b>	<b>-</b>		<b>8,839.57</b>	<b>734.31</b>	<b>170,187.06</b>						<b>Totals:</b>	<b>2,408.78</b>	<b>48,858.66</b>			

Rubi Manzano Default - #98						Pay Date: 09/30/2022 (09/16 - 09/30)				Type: Regular, Category: Regular, Pay Statement #: ??? (1)						
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt
125CO	-	-	499.58	-	8,992.44	PTXPEP	221.48	3,716.41	245.11	4,155.29	FIT	345.00	5,762.64	Checking (1397)	3,009.28	51,213.05
Comp	-	-	-	28.50	1,135.73						MEDI	54.82	928.73			
HOL	-	-	-	47.50	1,763.21						SIT:CA	108.66	1,725.15			
REG	-	-	-	939.50	33,337.25						SDI:CA	41.59	704.56			
RETRO	-	-	-	-	505.28											
SAL	-	-	2,902.67	57.00	14,639.29											
Sick	-	-	-	70.50	2,531.88											
<b>Totals:</b>	<b>-</b>		<b>-</b>	<b>-</b>	<b>-</b>						<b>Totals:</b>	<b>550.07</b>	<b>9,121.08</b>			

City of Canyon Lake (Default)  
 31516 Railroad Canyon Rd  
 Canyon Lake, CA 92587-9400  
 United States

**Payroll Register (By Pay Statements)**  
 Register Alpha Last Name

Payroll: Semi-Monthly Regular 09/30/2022  
 Payroll Status: Open

Rubi Manzano Default - #98											Pay Date: 09/30/2022 (09/16 - 09/30)					Type: Regular, Category: Regular, Pay Statement #: ??? (1)				
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt				
FLOAT	-	-	-	09.50	378.58															
Vac	09.50	39.85	378.58	20.50	766.88															
<b>Totals:</b>	09.50		<b>3,780.83</b>	1173.00	64,050.54															

Elizabeth Pereda Default - #1031											Pay Date: 09/30/2022 (09/16 - 09/30)					Type: Regular, Category: Regular, Pay Statement #: ??? (1)				
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt				
HOL	-	-	-	09.50	233.80	HLTH	67.65	270.60	-	-	FIT	50.30	364.27	Bank of Americ	1,572.49	9,491.39				
REG	76.00	24.61	1,870.36	437.00	10,754.58	PTXPEP	126.25	757.49	139.72	838.31	MEDI	26.14	158.80							
FLOAT	-	-	-	09.50	233.80						SIT:CA	7.70	59.16							
<b>Totals:</b>	76.00		<b>1,870.36</b>	456.00	11,222.18		193.90	1,028.09	139.72	838.31	SDI:CA	19.83	120.47							
											<b>Totals:</b>	103.97	702.70							

Michael Samuels Default - #1002											Pay Date: 09/30/2022 (09/16 - 09/30)					Type: Regular, Category: Regular, Pay Statement #: ??? (1)				
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt				
125CO	-	-	125.00	-	2,250.00	PARS	286.64	5,159.52	286.64	5,159.52	FIT	1,070.43	17,881.39	Check	-	2,888.03				
ADMLV	-	-	-	47.50	2,204.95						MEDI	58.28	1,122.22	Wells Fargo (64	2,338.07	45,101.75				
BONUS	-	-	-	-	5,000.00						SIT:CA	224.25	4,390.13	<b>Totals:</b>	2,338.07	47,989.78				
ELECTR	-	-	75.00	-	1,350.00						SDI:CA	44.24	851.34							
HOL	-	-	-	47.50	2,204.95						<b>Totals:</b>	1,397.20	24,245.08							
SAL	82.33	-	3,821.91	1380.62	64,384.48															
<b>Totals:</b>	82.33		<b>4,021.91</b>	1475.62	77,394.38															

Ana Sauseda Default - #108											Pay Date: 09/30/2022 (09/16 - 09/30)					Type: Regular, Category: Regular, Pay Statement #: ??? (1)				
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt				
125CO	-	-	526.62	-	9,479.16	457B	66.00	1,188.00	66.00	1,980.00	FIT	521.67	6,657.54	Checking (1177	4,251.38	63,759.85				
ADMLV	38.00	60.73	2,307.74	68.00	3,741.52	PTXCLA	350.00	5,000.19	516.00	7,379.95	MEDI	81.12	1,201.91							
HOL	-	-	-	47.50	2,345.12						SIT:CA	194.93	2,191.06							
SAL	-	-	2,692.26	851.13	60,875.12						SDI:CA	61.52	911.79							
Sick	-	-	-	53.50	2,567.53						<b>Totals:</b>	859.24	10,962.30							
FLOAT	-	-	-	09.50	397.10															
Vac	-	-	-	36.00	1,504.79															
<b>Totals:</b>	38.00		<b>5,526.62</b>	1065.63	80,910.34															

Jeremy Smith Default - #109											Pay Date: 09/30/2022 (09/16 - 09/30)					Type: Regular, Category: Regular, Pay Statement #: ??? (1)				
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt				
REG	-	-	300.00	-	1,500.00			No Deductions			FIT	-	-	Checking (3997	292.35	2,631.15				
SAL	-	-	-	-	1,200.00						MEDI	4.35	39.15							
--More--																				

Sorted By: Last, First Name Ascending  
 Filtered By: Employee Filter: All Employees

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City of Canyon Lake (Default)  
31516 Railroad Canyon Rd  
Canyon Lake, CA 92587-9400  
United States

**Payroll Register (By Pay Statements)**  
Register Alpha Last Name

Payroll: Semi-Monthly Regular 09/30/2022  
Payroll Status: Open

Jeremy Smith Default - #109										Pay Date: 09/30/2022 (09/16 - 09/30)				Type: Regular, Category: Regular, Pay Statement #: ??? (1)			
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt	
Totals:	-	-	300.00	-	2,700.00						SIT:CA	-	-				
											SDI:CA	3.30	29.70				
											Totals:	7.65	68.85				

Bailey Ward Default - #119										Pay Date: 09/30/2022 (09/16 - 09/30)				Type: Regular, Category: Regular, Pay Statement #: ??? (1)			
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt	
CALISIC	-	-	-	57.00	1,625.04	PTXPEP	182.81	2,834.70	202.31	3,167.94	FIT	275.32	3,790.80	Checking (4169)	2,194.11	35,063.14	
125CO	-	-	125.00	-	2,250.00						MEDI	41.12	641.56				
HOL	-	-	-	47.50	1,367.59						SIT:CA	108.80	1,428.60				
SAL	-	-	2,395.87	929.64	35,827.15						SDI:CA	31.17	486.70				
Sick	09.50	32.89	312.46	35.00	990.61						Totals:	456.41	6,347.66				
FLOAT	-	-	-	09.50	312.46												
Vac	-	-	-	62.00	1,872.65												
Totals:	09.50	-	2,833.33	1140.64	44,245.50												

Dale Welty Default - #118										Pay Date: 09/30/2022 (09/16 - 09/30)				Type: Regular, Category: Regular, Pay Statement #: ??? (1)			
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt	
REG	-	-	300.00	-	1,500.00			No Deductions			FIT	30.00	270.00	Checking (0107)	262.35	2,361.15	
SAL	-	-	-	-	1,200.00						MEDI	4.35	39.15				
Totals:	-	-	300.00	-	2,700.00						SIT:CA	-	-				
											SDI:CA	3.30	29.70				
											Totals:	37.65	338.85				

Report Total																
# of EE's - 22 / # of Statements - 22																
Pay Typ	Hrs	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt	
CALISICK	-	-	66.50	1,889.43	457B	720.59	10,701.69	684.70	12,928.05	FIT	6,621.89	111,225.51	Direct Deposit	43,870.12	693,502.98	
125CO	-	2,262.64	-	40,727.52	AFL Post	32.33	609.24	-	-	MEDI	865.81	13,950.21	Check	-	5,657.05	
ADMLV	38.00	2,307.74	313.50	18,619.90	CS	120.50	2,169.00	-	-	SIT:CA	2,527.22	42,996.34	Totals:	43,870.12	699,160.03	
Auto	-	300.00	-	5,400.00	HLTH	410.46	4,076.68	-	-	SDI:CA	553.34	10,199.72				
BER	-	-	19.00	822.44	PARS	642.44	11,563.92	642.44	11,563.92	Totals:	10,568.26	178,371.78				
BONUS	-	-	-	27,325.00	PTXCLA	714.58	10,979.31	1,053.50	16,205.71	MEDI	865.81	13,950.21				
ELECTR	-	225.00	-	4,050.00	PTXPEP	2,358.01	35,600.57	2,609.50	39,748.28	SUTA_SC:CA	1.50	132.51				
Comp	-	-	87.00	2,828.01	Totals:	4,998.91	75,700.41	4,990.14	80,445.96	SUTA:CA	60.00	5,300.01				
HOL	-	-	-	617.50						ER Totals:	927.31	19,382.73				
OT	10.00	474.61	21.50	986.36						All Totals:	11,495.57	197,754.51				

Sorted By: Last, First Name Ascending  
Filtered By: Employee Filter: All Employees

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City of Canyon Lake (Default)  
 31516 Railroad Canyon Rd  
 Canyon Lake, CA 92587-9400  
 United States

**Payroll Register (By Pay Statements)**  
 Register Alpha Last Name

Payroll: Semi-Monthly Regular 09/30/2022  
 Payroll Status: Open

**Report Total**

# of EE's - 22 / # of Statements - 22

Pay Typ	Hrs	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt
REG	447.00	14,115.09	7411.90	216,314.24											
RETRO	-	-	-	728.72											
SAL	164.66	35,458.00	7877.20	561,227.04											
Sick	73.00	3,599.20	720.50	30,015.59											
FLOAT	-	-	57.00	2,074.82											
Vac	20.87	695.01	397.37	12,865.72											
<b>Totals:</b>	753.53	59,437.29	17588.97	953,232.22											

X *Chris Mann* 10-5-22  
 Chris Mann, City Manager Date

Sorted By: Last, First Name Ascending  
 Filtered By: Employee Filter: All Employees

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 Page 7 of 7

City of Canyon Lake (Default)  
 31516 Railroad Canyon Rd  
 Canyon Lake, CA 92587-9400  
 United States

**Payroll Register (By Pay Statements)**  
 Register Alpha Last Name

Payroll: Bi-Weekly Regular 09/02/2022  
 Payroll Status: Open

Type: Regular, Category: Regular, Pay Statement #: ??? (1)														
Pay Date: 09/02/2022 (08/14 - 08/27)														
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Net Pay	YTD Amt	YTD Amt
25CO	-	-	115.38	-	1,961.46	457B	125.00	2,125.00	-	-	- FIT	500.06	6,824.12	2,802.85
ADJ	-	-	-	-	97.52	HLTH	2.06	26.78	-	-	- MEDI	925.42	925.42	-
BONUS	-	-	-	-	5,000.00	MISC	-	6.18	-	-	- SIT:CA	225.46	3,300.83	-
FLSA	03.00	19.74	59.23	51.00	1,004.63	PARS	170.28	2,897.06	170.28	2,897.06	SDI:CA	43.16	702.04	-
OT	52.00	29.61	1,539.95	571.10	16,899.64	Totals:	297.34	5,055.02	170.28	2,897.06		825.57	11,752.41	-
REG	112.00	19.74	2,211.20	1,939.00	37,977.24									
Stick	-	-	-	21.00	414.54									
Vac	-	-	-	25.00	493.57									
Totals:	167.00	-	3,925.76	2607.10	63,848.60									

Type: Regular, Category: Regular, Pay Statement #: ??? (1)														
Pay Date: 09/02/2022 (08/14 - 08/27)														
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Net Pay	YTD Amt	YTD Amt
DL4850	-	-	-	48.00	947.52	457B	27.59	478.07	-	-	- FIT	431.65	8,461.75	1,973.10
125CO	-	-	115.38	-	1,961.46	AFL Post	46.53	791.01	-	-	- MEDI	41.68	800.12	-
ADJ	-	-	-	-	138.92	PARS	196.65	3,004.16	196.65	3,004.16	SIT:CA	125.36	2,621.32	-
BONUS	-	-	-	-	5,000.00	Totals:	270.77	4,273.24	196.65	3,004.16	SDI:CA	31.62	607.00	-
FLSA	03.00	22.80	68.40	51.00	1,041.31									
OT	04.00	34.20	136.80	262.50	7,752.16									
REG	112.00	22.80	2,553.60	1,936.00	39,287.68									
Totals:	119.00	-	2,874.18	2297.50	56,129.05									

Type: Regular, Category: Regular, Pay Statement #: ??? (1)														
Pay Date: 09/02/2022 (08/14 - 08/27)														
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Net Pay	YTD Amt	YTD Amt
125CO	-	-	-	-	500.00	HLTH	-	65.04	-	-	- FIT	308.63	10,020.11	2,161.84
ADJ	-	-	-	-	144.04	PARS	216.26	3,678.93	216.26	3,678.93	MEDI	41.81	1,062.91	-
BONUS	-	-	-	-	5,000.00	Totals:	216.26	3,743.97	216.26	3,678.93	SIT:CA	123.19	4,283.21	-
FLSA	03.00	25.07	75.22	51.00	1,275.86						SDI:CA	31.72	806.36	-
OT	-	-	-	457.50	16,658.25									
REG	112.00	25.07	2,808.23	1,984.00	49,792.29									
Totals:	115.00	-	2,883.45	2492.50	73,370.44									

Type: Regular, Category: Regular, Pay Statement #: ??? (1)														
Pay Date: 09/02/2022 (08/14 - 08/27)														
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Net Pay	YTD Amt	YTD Amt
DL4850	-	-	-	169.50	3,652.32	HLTH	310.41	4,775.09	-	-	- FIT	247.32	6,894.38	1,979.97
125CO	-	-	-	-	500.00	PARS	196.65	3,307.48	196.65	3,307.48	MEDI	37.49	824.10	-
ADJ	-	-	-	-	94.20	Totals:	507.06	8,082.57	196.65	3,307.48	SIT:CA	95.32	2,816.58	-
BONUS	-	-	-	-	5,000.00						SDI:CA	28.44	625.18	-

--More--

Sorted By: Last, First Name Ascending  
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**Payroll Register (By Pay Statements)**  
Register Alpha Last Name

City of Canyon Lake (Default)  
31516 Railroad Canyon Rd  
Canyon Lake, CA 92587-9400  
United States

Payroll: Bi-Weekly Regular 09/02/2022  
Payroll Status: Open

Pay Date: 09/02/2022 (08/14 - 08/27)

Matthew Green Default - #1010												
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt
DL:LSA	03.00	22.80	68.40	51.00	1,147.98							408.57
DOT	08.00	34.20	273.60	423.50	14,302.17							11,160.24
REG	112.00	22.80	2,553.60	1814.50	40,565.31							
<b>Totals:</b>	<b>123.00</b>		<b>2,895.60</b>	<b>2458.50</b>	<b>65,261.98</b>							

Type: Regular, Category: Regular, Pay Statement #: ??? (1)

Pay Date: 09/02/2022 (08/14 - 08/27)

Ryan Moore Default - #1015												
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt
DL:4850	-	-	-	09.50	206.82			No Deductions			FIT	4.88
ADJ	-	-	-	-	59.62						MEDI	1,025.80
BONUS	-	-	-	-	5,000.00						SIT:CA	349.92
FLSA	-	-	-	09.00	189.85						SDI:CA	762.81
REG	48.00	21.77	1,044.96	910.75	18,850.16							11.50
Sick	-	-	-	01.50	32.66							265.46
<b>Totals:</b>	<b>48.00</b>		<b>1,044.96</b>	<b>930.75</b>	<b>24,339.11</b>							46.73

Type: Regular, Category: Regular, Pay Statement #: ??? (1)

Pay Date: 09/02/2022 (08/14 - 08/27)

Damon Myers Default - #1030												
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt
DL:4850	-	-	-	19.00	375.06	457B	50.00	100.00	-	-	FIT	157.08
FLSA	03.00	19.74	59.22	12.00	236.88	PARS	170.26	840.64	170.26	840.64	MEDI	203.75
OT	25.00	29.61	740.25	108.00	3,218.47						SIT:CA	324.34
REG	112.00	19.74	2,210.88	509.00	10,596.46						SDI:CA	154.57
<b>Totals:</b>	<b>140.00</b>		<b>3,010.35</b>	<b>648.00</b>	<b>14,426.87</b>							300.06

Type: Regular, Category: Regular, Pay Statement #: ??? (1)

Pay Date: 09/02/2022 (08/14 - 08/27)

Timothy O'Marra Default - #1006												
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt
125CO	-	-	-	-	500.00	CS	304.61	2,523.16	-	-	FIT	269.29
ADJ	-	-	-	-	234.39	HLTH	129.22	2,057.24	-	-	MEDI	46.94
BONUS	-	-	-	-	5,000.00	PARS	238.48	3,927.12	238.48	3,927.12	SIT:CA	2,587.58
FLSA	03.00	27.65	82.95	51.00	1,377.16						SDI:CA	816.63
OT	04.50	41.48	186.64	449.50	16,608.72							35.61
REG	112.00	27.65	3,096.80	1939.00	51,912.58							420.91
Vac	-	-	-	24.00	663.60							12,777.63
<b>Totals:</b>	<b>119.50</b>		<b>3,366.39</b>	<b>2463.50</b>	<b>76,296.45</b>							2,273.17

Type: Regular, Category: Regular, Pay Statement #: ??? (1)

Pay Date: 09/02/2022 (08/14 - 08/27)

Humberto Sanchez Default - #1004												
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt
125CO	-	-	-	-	1,153.80	PARS	196.65	1,966.68	196.65	1,966.68	FIT	419.54
<b>Totals:</b>	<b>-</b>		<b>115.38</b>	<b>-</b>	<b>1,153.80</b>							6,178.35

Type: Regular, Category: Regular, Pay Statement #: ??? (1)



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**Payroll Register (By Pay Statements)**  
 Register Alpha Last Name

Pay Date: 09/02/2022 (08/14 - 08/27) Type: Regular, Category: Regular, Pay Statement #: ??? (1)

Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt
BONUS	-	-	-	-	5,000.00						FICA	-	-	-	-
FLSA	03.00	22.80	68.40	30.00	684.06						MEDI	39.69	515.85	39.69	515.85
OT	-	-	-	27.50	940.50						SIT:CA	149.32	1,873.49	149.32	1,873.49
REG	112.00	22.80	2,553.60	1,220.00	27,798.24						SDI:CA	30.11	391.34	30.11	391.34
<b>Totals:</b>	<b>115.00</b>		<b>2,737.38</b>	<b>1,277.50</b>	<b>35,576.60</b>							<b>638.66</b>	<b>8,959.03</b>	<b>638.66</b>	<b>8,959.03</b>

Pay Date: 09/02/2022 (08/14 - 08/27) Type: Regular, Category: Regular, Pay Statement #: ??? (1)

Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt
125CO	-	-	-	-	500.00	HLTH					FIT	308.87	8,918.67	308.87	8,918.67
ADJ	-	-	-	-	138.03	PARS	216.35	3,679.92	216.35	3,679.92	MEDI	41.83	993.74	41.83	993.74
BONUS	-	-	-	-	5,000.00							127.24	3,819.23	127.24	3,819.23
FLSA	03.00	25.08	75.25	51.00	1,276.34						SDI:CA	31.73	753.88	31.73	753.88
OT	-	-	-	325.00	11,934.43							509.67	14,485.52	509.67	14,485.52
REG	112.00	25.08	2,809.39	1,984.00	49,750.61										
<b>Totals:</b>	<b>115.00</b>		<b>2,884.64</b>	<b>2,360.00</b>	<b>68,599.41</b>							<b>2,156.62</b>	<b>50,368.93</b>	<b>2,156.62</b>	<b>50,368.93</b>

Report Total

Pay Typ	Hrs	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt
DL4850	-	-	246.00	5,181.72	457B	202.59	2,703.07	-	-	FIT	2,647.32	57,380.39	18,739.88	349,889.39
125CO	-	346.14	-	7,076.72	AFL Post	46.53	791.01	-	-	FICA	-	-	-	-
ADJ	-	-	-	906.72	CS	304.61	2,523.16	-	-	MEDI	365.13	6,752.28	-	-
BONUS	-	-	-	40,000.00	HLTH	441.69	6,989.19	-	-	SIT:CA	996.38	22,389.39	-	-
FLSA	24.00	557.07	357.00	8,234.07	MISC	-	6.18	-	-	SDI:CA	277.00	5,122.46	-	-
OT	93.50	2,877.24	2624.60	88,314.34	PARS	1,601.58	23,301.99	1,601.58	23,301.99		4,285.83	91,644.52	-	-
REG	944.00	21,842.26	142,366.25	326,530.57		2,597.00	36,314.60	1,601.58	23,301.99	MEDI	365.13	6,752.28	18,739.88	349,889.39
Sick	-	-	22.50	447.20						SUTA_SC:CA	-	62.99	-	-
Vac	-	-	49.00	1,157.17						SUTA:CA	-	2,520.00	-	-
<b>Totals:</b>	<b>1061.50</b>	<b>25,622.71</b>	<b>1,7535.35</b>	<b>477,848.51</b>		<b>4,550.96</b>	<b>100,979.79</b>	<b>4,550.96</b>	<b>100,979.79</b>	<b>ER Totals:</b>	<b>365.13</b>	<b>9,335.27</b>	<b>18,739.88</b>	<b>349,889.39</b>

*Chris Mann*  
 10-5-22 Date  
 Chris Mann, City Manager

City of Canyon Lake (Default)  
 31516 Railroad Canyon Rd  
 Canyon Lake, CA 92587-9400  
 United States

**Payroll Register (By Pay Statements)**  
 Register Alpha Last Name

Payroll: Bi-Weekly Regular 09/16/2022  
 Payroll Status: Open

Christopher Bratt Default - #1009														Pay Date: 09/16/2022 (08/28 - 09/10)					Type: Regular, Category: Regular, Pay Statement #: ??? (1)				
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt							
125CO	-	-	115.38	-	2,076.84	457B	125.00	2,250.00	-	-	- FIT	400.56	7,224.68	Checking (5177)	2,179.11	49,220.28							
ADJ	-	-	-	-	97.52	HLTH	2.06	28.84	-	-	- MEDI	44.87	970.29										
BONUS	-	-	-	-	5,000.00	MISC	-	6.18	-	-	- SIT:CA	140.63	3,441.46										
FLSA	03.00	19.74	59.23	54.00	1,063.86	PARS	170.28	3,067.34	170.28	3,067.34	SDI:CA	34.04	736.08										
OT	24.00	29.61	710.74	595.10	17,610.38	<b>Totals:</b>	297.34	5,352.36	170.28	3,067.34	<b>Totals:</b>	620.10	12,372.51										
REG	112.00	19.74	2,211.20	2051.00	40,188.44																		
Sick	-	-	-	-	21.00																		
Vac	-	-	-	-	25.00																		
<b>Totals:</b>	139.00		3,096.55	2746.10	66,945.15																		

Nathaniel Garcia Default - #1011														Pay Date: 09/16/2022 (08/28 - 09/10)					Type: Regular, Category: Regular, Pay Statement #: ??? (1)				
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt							
DL4850	-	-	-	48.00	947.52	457B	26.22	504.29	-	-	- FIT	415.40	8,877.15	Checking (2858)	1,870.92	41,236.54							
125CO	-	-	115.38	-	2,076.84	AFL Post	46.53	837.54	-	-	- MEDI	39.69	839.81										
ADJ	-	-	-	-	138.92	PARS	196.65	3,200.81	196.65	3,200.81	SIT:CA	111.86	2,733.18										
BONUS	-	-	-	-	5,000.00	<b>Totals:</b>	269.40	4,542.64	196.65	3,200.81	SDI:CA	30.11	637.11										
FLSA	03.00	22.80	68.40	54.00	1,109.71						<b>Totals:</b>	597.06	13,087.25										
OT	-	-	-	-	262.50																		
REG	112.00	22.80	2,553.60	2048.00	41,841.28																		
<b>Totals:</b>	115.00		2,737.38	2412.50	58,866.43																		

Brennain Gorter Default - #1005														Pay Date: 09/16/2022 (08/28 - 09/10)					Type: Regular, Category: Regular, Pay Statement #: ??? (1)				
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt							
125CO	-	-	-	-	500.00	HLTH	-	65.04	-	-	- FIT	341.72	10,361.83	Checking (7031)	2,259.97	55,713.85							
ADJ	-	-	-	-	144.04	PARS	216.26	3,895.19	216.26	3,895.19	MEDI	43.99	1,106.90										
BONUS	-	-	-	-	5,000.00	<b>Totals:</b>	216.26	3,960.23	216.26	3,895.19	SIT:CA	138.58	4,421.79										
FLSA	03.00	25.07	75.22	54.00	1,351.08						SDI:CA	33.37	839.73										
OT	04.00	37.61	150.44	461.50	16,808.69						<b>Totals:</b>	557.66	16,730.25										
REG	112.00	25.07	2,808.23	2096.00	52,600.52																		
<b>Totals:</b>	119.00		3,033.89	2611.50	76,404.33																		

Matthew Green Default - #1010														Pay Date: 09/16/2022 (08/28 - 09/10)					Type: Regular, Category: Regular, Pay Statement #: ??? (1)				
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt							
DL4850	-	-	-	169.50	3,652.32	HLTH	310.41	5,085.50	-	-	- FIT	187.13	7,081.51	Checking (0717)	1,797.62	47,816.79							
125CO	-	-	-	-	500.00	PARS	196.65	3,504.13	196.65	3,504.13	MEDI	33.52	857.62										
ADJ	-	-	-	-	94.20	<b>Totals:</b>	507.06	8,589.63	196.65	3,504.13	SIT:CA	71.24	2,887.82										
BONUS	-	-	-	-	5,000.00						SDI:CA	25.43	650.61										
--More--																							

Sorted By: Last, First Name Ascending  
 Filtered By: Employee Filter: All Employees

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 Phone: 540-345-8600



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City of Canyon Lake (Default)  
 31516 Railroad Canyon Rd  
 Canyon Lake, CA 92587-9400  
 United States

**Payroll Register (By Pay Statements)**  
 Register Alpha Last Name

Payroll: Bi-Weekly Regular 09/16/2022  
 Payroll Status: Open

Matthew Green Default - #1010													Pay Date: 09/16/2022 (08/28 - 09/10)				Type: Regular, Category: Regular, Pay Statement #: ??? (1)			
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt				
FLSA	03.00	22.80	68.40	54.00	1,216.38															
OT	-	-	-	423.50	14,302.17															
REG	112.00	22.80	2,553.60	1926.50	43,118.91															
<b>Totals:</b>	<b>115.00</b>		<b>2,622.00</b>	<b>2573.50</b>	<b>67,883.98</b>															

Ryan Moore Default - #1015													Pay Date: 09/16/2022 (08/28 - 09/10)				Type: Regular, Category: Regular, Pay Statement #: ??? (1)			
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt				
DL4850	-	-	-	09.50	206.82			No Deductions			FIT	7.06	1,032.86	Checking (7953)	1,016.31	22,951.43				
ADJ	-	-	-	-	59.62						MEDI	15.47	365.39							
BONUS	-	-	-	-	5,000.00						SIT:CA	16.16	778.97							
FLSA	-	-	-	09.00	189.85						SDI:CA	11.73	277.19							
REG	49.00	21.77	1,066.73	959.75	19,916.89															
Sick	-	-	-	01.50	32.66															
<b>Totals:</b>	<b>49.00</b>		<b>1,066.73</b>	<b>979.75</b>	<b>25,405.84</b>							<b>50.42</b>	<b>2,454.41</b>							

Damon Myers Default - #1030													Pay Date: 09/16/2022 (08/28 - 09/10)				Type: Regular, Category: Regular, Pay Statement #: ??? (1)			
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt				
DL4850	-	-	-	19.00	375.06	457B	50.00	150.00	-	-	FIT	153.53	913.79	Damon Myers (	2,466.67	14,509.98				
FLSA	03.00	19.74	59.22	15.00	296.10	PARS	170.26	1,010.90	170.26	1,010.90	MEDI	43.22	246.97							
OT	24.00	29.61	710.64	132.00	3,929.11						SIT:CA	64.27	388.61							
REG	112.00	19.74	2,210.88	621.00	12,807.34						SDI:CA	32.79	187.36							
<b>Totals:</b>	<b>139.00</b>		<b>2,980.74</b>	<b>787.00</b>	<b>17,407.61</b>							<b>293.81</b>	<b>1,736.73</b>							

Timothy O'Marra Default - #1006													Pay Date: 09/16/2022 (08/28 - 09/10)				Type: Regular, Category: Regular, Pay Statement #: ??? (1)			
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt				
125CO	-	-	-	-	500.00	CS	304.61	2,827.77	-	-	FIT	236.64	8,533.59	Checking (7461)	2,136.25	57,147.55				
ADJ	-	-	-	-	234.39	HLTH	129.22	2,186.46	-	-	MEDI	44.23	1,120.70							
BONUS	-	-	-	-	5,000.00	PARS	238.48	4,165.60	238.48	4,165.60	SIT:CA	56.76	2,644.34							
FLSA	03.00	27.65	82.95	54.00	1,460.11						SDI:CA	33.56	850.19							
OT	-	-	-	449.50	16,608.72															
REG	112.00	27.65	3,096.80	2051.00	55,009.38															
Vac	-	-	-	24.00	663.60															
<b>Totals:</b>	<b>115.00</b>		<b>3,179.75</b>	<b>2578.50</b>	<b>79,476.20</b>							<b>371.19</b>	<b>13,148.82</b>							

Humberto Sanchez Default - #1004													Pay Date: 09/16/2022 (08/28 - 09/10)				Type: Regular, Category: Regular, Pay Statement #: ??? (1)			
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt				
125CO	-	-	115.38	-	1,269.18	PARS	196.65	2,163.33	196.65	2,163.33	FIT	419.54	6,597.89	Checking (0482)	1,902.07	26,552.96				
--More--																				

Sorted By: Last, First Name Ascending  
 Filtered By: Employee Filter: All Employees

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City of Canyon Lake (Default)  
 31516 Railroad Canyon Rd  
 Canyon Lake, CA 92587-9400  
 United States

**Payroll Register (By Pay Statements)**  
 Register Alpha Last Name

Payroll: Bi-Weekly Regular 09/16/2022  
 Payroll Status: Open

Humberto Sanchez Default - #1004											Pay Date: 09/16/2022 (08/28 - 09/10)					Type: Regular, Category: Regular, Pay Statement #: ??? (1)				
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt				
BONUS	-	-	-	-	5,000.00						FICA	-	-							
FLSA	03.00	22.80	68.40	33.00	752.46						MEDI	39.69	555.54							
OT	-	-	-	-	940.50						SIT:CA	149.32	2,022.81							
REG	112.00	22.80	2,553.60	1332.00	30,351.84						SDI:CA	30.11	421.45							
<b>Totals:</b>	<b>115.00</b>		<b>2,737.38</b>	<b>1392.50</b>	<b>38,313.98</b>						<b>Totals:</b>	<b>638.66</b>	<b>9,597.69</b>							

Cory Willis Default - #1008											Pay Date: 09/16/2022 (08/28 - 09/10)					Type: Regular, Category: Regular, Pay Statement #: ??? (1)				
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt				
125CO	-	-	-	-	500.00	HLTH	-	65.04	-	-	FIT	308.87	9,227.54	Checking (4024	2,158.62	52,527.55				
ADJ	-	-	-	-	138.03	PARS	216.35	3,896.27	216.35	3,896.27	MEDI	41.83	1,035.57							
BONUS	-	-	-	-	5,000.00	<b>Totals:</b>	<b>216.35</b>	<b>3,961.31</b>	<b>216.35</b>	<b>3,896.27</b>	SIT:CA	127.24	3,946.47							
FLSA	03.00	25.08	75.25	54.00	1,351.59						SDI:CA	31.73	785.61							
OT	-	-	-	-	325.00						<b>Totals:</b>	<b>509.67</b>	<b>14,995.19</b>							
REG	112.00	25.08	2,809.39	2096.00	52,560.00															
<b>Totals:</b>	<b>115.00</b>		<b>2,884.64</b>	<b>2475.00</b>	<b>71,484.05</b>															

Report Total																
# of EE's - 9 / # of Statements - 9																
Pay Typ	Hrs	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt	
DL4850	-	246.00	5,181.72	457B	201.22	2,904.29	-	-	-	FIT	2,470.45	59,850.84	Direct Deposit	17,787.54	367,676.93	
125CO	-	346.14	7,422.86	AFL Post	46.53	837.54	-	-	-	FICA	-	-				
ADJ	-	-	906.72	CS	304.61	2,827.77	-	-	-	MEDI	346.51	7,098.79				
BONUS	-	-	40,000.00	HLTH	441.69	7,430.88	-	-	-	SIT:CA	876.06	23,265.45				
FLSA	24.00	557.07	381.00	8,791.14	MISC	-	6.18	-	-	SDI:CA	262.87	5,385.33				
OT	52.00	1,571.82	2676.60	89,886.16	PARS	1,601.58	24,903.57	1,601.58	24,903.57	<b>Totals:</b>	<b>3,955.89</b>	<b>95,600.41</b>				
REG	945.00	21,864.03	15,181.25	348,394.60	<b>Totals:</b>	<b>2,595.63</b>	<b>38,910.23</b>	<b>1,601.58</b>	<b>24,903.57</b>	MEDI	346.51	7,098.79				
Sick	-	-	22.50	447.20						SUTA_SC:CA	-	62.99				
Vac	-	-	49.00	1,157.17						SUTA:CA	-	2,520.00				
<b>Totals:</b>	<b>1021.00</b>	<b>24,339.06</b>	<b>18,556.35</b>	<b>502,187.57</b>						<b>ER Totals:</b>	<b>346.51</b>	<b>9,681.78</b>				
										<b>All Totals:</b>	<b>4,302.40</b>	<b>105,282.19</b>				

Sorted By: Last, First Name Ascending  
 Filtered By: Employee Filter: All Employees

CentrallyHR  
 Phone: 540-345-6600



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 Page 3 of 3

X *[Signature]*  
 city manager

10-5-22  
 Date

City of Canyon Lake (Default)  
 31516 Railroad Canyon Rd  
 Canyon Lake, CA 92587-9400  
 United States

**Payroll Register (By Pay Statements)**  
 Register Alpha Last Name

Payroll: Bi-Weekly Regular 09/30/2022  
 Payroll Status: Open

Christopher Bratt Default - #1009														Pay Date: 09/30/2022 (09/11 - 09/24)					Type: Regular, Category: Regular, Pay Statement #: ??? (1)				
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt							
125CO	-	-	115.38	-	2,192.22	457B	125.00	2,375.00	-	-	- FIT	400.56	7,625.24	Checking (5177)	2,179.11	51,399.39							
ADJ	-	-	-	-	97.52	HLTH	2.06	30.90	-	-	- MEDI	44.87	1,015.16										
BONUS	-	-	-	-	5,000.00	MISC	-	6.18	-	-	- SIT:CA	140.63	3,582.09										
FLSA	03.00	19.74	59.23	57.00	1,123.09	PARS	170.28	3,237.62	170.28	3,237.62	SDI:CA	34.04	770.12										
OT	24.00	29.61	710.74	619.10	18,321.12	<b>Totals:</b>	297.34	5,649.70	170.28	3,237.62	<b>Totals:</b>	620.10	12,992.61										
REG	112.00	19.74	2,211.20	2163.00	42,399.64																		
Sick	-	-	-	-	21.00																		
Vac	-	-	-	-	25.00																		
<b>Totals:</b>	139.00		3,096.55	2885.10	70,041.70																		

Nathaniel Garcia Default - #1011														Pay Date: 09/30/2022 (09/11 - 09/24)					Type: Regular, Category: Regular, Pay Statement #: ??? (1)				
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt							
DL4850	-	-	-	48.00	947.52	457B	26.22	530.51	-	-	- FIT	415.40	9,292.55	Checking (2858)	1,870.90	43,107.44							
125CO	-	-	115.38	-	2,192.22	AFL Post	46.53	884.07	-	-	- MEDI	39.71	879.52										
ADJ	-	-	-	-	138.92	PARS	196.65	3,397.46	196.65	3,397.46	SIT:CA	111.86	2,845.04										
BONUS	-	-	-	-	5,000.00	<b>Totals:</b>	269.40	4,812.04	196.65	3,397.46	SDI:CA	30.11	667.22										
FLSA	03.00	22.80	68.40	57.00	1,178.11						<b>Totals:</b>	597.08	13,684.33										
OT	-	-	-	-	262.50																		
REG	112.00	22.80	2,553.60	2160.00	44,394.88																		
<b>Totals:</b>	115.00		2,737.38	2527.50	61,603.81																		

Brennain Gorter Default - #1005														Pay Date: 09/30/2022 (09/11 - 09/24)					Type: Regular, Category: Regular, Pay Statement #: ??? (1)				
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt							
125CO	-	-	-	-	500.00	HLTH	-	65.04	-	-	- FIT	531.73	10,893.56	Checking (7031)	2,823.19	58,537.04							
ADJ	-	-	-	-	144.04	PARS	216.26	4,111.45	216.26	4,111.45	MEDI	56.53	1,163.43										
BONUS	-	-	-	-	5,000.00	<b>Totals:</b>	216.26	4,176.49	216.26	4,111.45	SIT:CA	226.94	4,648.73										
FLSA	03.00	25.07	75.22	57.00	1,426.30						SDI:CA	42.88	882.61										
OT	24.00	35.99	863.64	489.50	17,822.77						<b>Totals:</b>	858.08	17,588.33										
OT	04.00	37.61	150.44																				
REG	112.00	25.07	2,808.23	2208.00	55,408.75																		
<b>Totals:</b>	143.00		3,897.53	2754.50	80,301.86																		

Matthew Green Default - #1010														Pay Date: 09/30/2022 (09/11 - 09/24)					Type: Regular, Category: Regular, Pay Statement #: ??? (1)				
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt							
DL4850	-	-	-	169.50	3,652.32	HLTH	310.41	5,395.91	-	-	- FIT	247.32	7,328.83	Checking (0717)	1,979.99	49,796.78							
125CO	-	-	-	-	500.00	PARS	196.65	3,700.78	196.65	3,700.78	MEDI	37.48	895.10										
ADJ	-	-	-	-	94.20	<b>Totals:</b>	507.06	9,096.69	196.65	3,700.78	SIT:CA	95.32	2,983.14										

Sorted By: Last, First Name Ascending  
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City of Canyon Lake (Default)  
 31516 Railroad Canyon Rd  
 Canyon Lake, CA 92587-9400  
 United States

**Payroll Register (By Pay Statements)**  
 Register Alpha Last Name

Payroll: Bi-Weekly Regular 09/30/2022  
 Payroll Status: Open

Matthew Green Default - #1010													Pay Date: 09/30/2022 (09/11 - 09/24)				Type: Regular, Category: Regular, Pay Statement #: ??? (1)			
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt				
BONUS	-	-	-	-	5,000.00						SDI:CA	28.43	679.04							
FLSA	03.00	22.80	68.40	57.00	1,284.78															
OT	08.00	34.20	273.60	431.50	14,575.77															
REG	64.00	22.80	1,459.20	1990.50	44,578.11															
Sick	48.00	22.80	1,094.40	48.00	1,094.40															
<b>Totals:</b>	<b>123.00</b>		<b>2,895.60</b>	<b>2696.50</b>	<b>70,779.58</b>							<b>408.55</b>	<b>11,886.11</b>							

Ryan Moore Default - #1015													Pay Date: 09/30/2022 (09/11 - 09/24)				Type: Regular, Category: Regular, Pay Statement #: ??? (1)			
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt				
DL4850	-	-	-	09.50	206.82			No Deductions			FIT	5.97	1,038.83	Checking (7953)	1,007.28	23,958.71				
ADJ	-	-	-	-	59.62						MEDI	15.31	380.70							
BONUS	-	-	-	-	5,000.00						SIT:CA	15.68	794.65							
FLSA	-	-	-	09.00	189.85						SDI:CA	11.61	288.80							
REG	48.50	21.77	1,055.85	1008.25	20,972.74															
Sick	-	-	-	01.50	32.66															
<b>Totals:</b>	<b>48.50</b>		<b>1,055.85</b>	<b>1028.25</b>	<b>26,461.69</b>							<b>48.57</b>	<b>2,502.98</b>							

Damon Myers Default - #1030													Pay Date: 09/30/2022 (09/11 - 09/24)				Type: Regular, Category: Regular, Pay Statement #: ??? (1)			
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt				
DL4850	-	-	-	19.00	375.06	457B	50.00	200.00	-	-	FIT	296.30	1,210.09	Damon Myers (	2,960.97	17,470.95				
FLSA	03.00	19.74	59.22	18.00	355.32	PARS	170.26	1,181.16	170.26	1,181.16	MEDI	53.53	300.50							
OT	48.00	29.61	1,421.28	180.00	5,350.39						SIT:CA	119.72	508.33							
REG	112.00	19.74	2,210.88	733.00	15,018.22						SDI:CA	40.60	227.96							
<b>Totals:</b>	<b>163.00</b>		<b>3,691.38</b>	<b>950.00</b>	<b>21,098.99</b>							<b>510.15</b>	<b>2,246.88</b>							

Timothy O'Marra Default - #1006													Pay Date: 09/30/2022 (09/11 - 09/24)				Type: Regular, Category: Regular, Pay Statement #: ??? (1)			
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt				
12SCO	-	-	-	-	500.00	CS	304.61	3,132.38	-	-	FIT	418.23	8,951.82	Checking (7461)	2,724.79	59,872.34				
ADJ	-	-	-	-	234.39	HLTH	129.22	2,315.68	-	-	MEDI	56.76	1,177.46							
BONUS	-	-	-	-	5,000.00	PARS	238.48	4,404.08	238.48	4,404.08	SIT:CA	128.25	2,772.59							
FLSA	03.00	27.65	82.95	57.00	1,543.06						SDI:CA	43.05	893.24							
OT	24.00	35.99	863.64	473.50	17,472.36															
REG	91.00	27.65	2,516.15	2142.00	57,525.53															
Sick	21.00	27.65	580.65	21.00	580.65															
Vac	-	-	-	24.00	663.60															
<b>Totals:</b>	<b>139.00</b>		<b>4,043.39</b>	<b>2717.50</b>	<b>83,519.59</b>							<b>646.29</b>	<b>13,795.11</b>							

Sorted By: Last, First Name Ascending  
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City of Canyon Lake (Default)  
 31516 Railroad Canyon Rd  
 Canyon Lake, CA 92587-9400  
 United States

**Payroll Register (By Pay Statements)**  
 Register Alpha Last Name

Payroll: Bi-Weekly Regular 09/30/2022  
 Payroll Status: Open

Humberto Sanchez Default - #1004													Pay Date: 09/30/2022 (09/11 - 09/24)			Type: Regular, Category: Regular, Pay Statement #: ??? (1)		
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt		
125CO	-	-	115.38	-	1,384.56	PARS	196.65	2,359.98	196.65	2,359.98	FIT	419.54	7,017.43	Checking (0482)	1,902.06	28,455.02		
BONUS	-	-	-	-	5,000.00						FICA	-	-					
FLSA	03.00	22.80	68.40	36.00	820.86						MEDI	39.70	595.24					
OT	-	-	-	27.50	940.50						SIT:CA	149.32	2,172.13					
REG	112.00	22.80	2,553.60	1444.00	32,905.44						SDI:CA	30.11	451.56					
<b>Totals:</b>	<b>115.00</b>		<b>2,737.38</b>	<b>1507.50</b>	<b>41,051.36</b>						<b>Totals:</b>	<b>638.67</b>	<b>10,236.36</b>					

Cory Willis Default - #1008													Pay Date: 09/30/2022 (09/11 - 09/24)			Type: Regular, Category: Regular, Pay Statement #: ??? (1)		
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt		
125CO	-	-	-	-	500.00	HLTH	-	65.04	-	-	FIT	507.53	9,735.07	Checking (4024)	2,747.57	55,275.12		
ADJ	-	-	-	-	138.03	PARS	216.35	4,112.62	216.35	4,112.62	MEDI	54.93	1,090.50					
BONUS	-	-	-	-	5,000.00						SIT:CA	219.62	4,166.09					
FLSA	03.00	25.08	75.25	57.00	1,426.84						SDI:CA	41.66	827.27					
OT	24.00	37.63	903.02	349.00	12,837.45						<b>Totals:</b>	<b>823.74</b>	<b>15,818.93</b>					
REG	112.00	25.08	2,809.39	2208.00	55,369.39													
<b>Totals:</b>	<b>139.00</b>		<b>3,787.66</b>	<b>2614.00</b>	<b>75,271.71</b>													

Report Total																
# of EE's - 9 / # of Statements - 9																
Pay Typ	Hrs	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt	
DL4850	-	-	246.00	5,181.72	457B	201.22	3,105.51	-	-	FIT	3,242.58	63,093.42	Direct Deposit	20,195.86	387,872.79	
125CO	-	346.14	-	7,769.00	AFL Post	46.53	884.07	-	-	FICA	-	-				
ADJ	-	-	-	906.72	CS	304.61	3,132.38	-	-	MEDI	398.82	7,497.61				
BONUS	-	-	-	40,000.00	HLTH	441.69	7,872.57	-	-	SIT:CA	1,207.34	24,472.79				
FLSA	24.00	557.07	405.00	9,348.21	MISC	-	6.18	-	-	SDI:CA	302.49	5,687.82				
OT	156.00	5,186.36	2832.60	95,072.52	PARS	1,601.58	26,505.15	1,601.58	26,505.15	<b>Totals:</b>	<b>5,151.23</b>	<b>100,751.64</b>				
REG	875.50	20,178.10	16056.75	368,572.70	<b>Totals:</b>	<b>2,595.63</b>	<b>41,505.86</b>	<b>1,601.58</b>	<b>26,505.15</b>	MEDI	398.82	7,497.61				
Sick	69.00	1,675.05	91.50	2,122.25						SUTA_SC:CA	-	62.99				
Vac	-	-	49.00	1,157.17						SUTA:CA	-	2,520.00				
<b>Totals:</b>	<b>1124.50</b>	<b>27,942.72</b>	<b>19680.85</b>	<b>530,130.29</b>						<b>ER Totals:</b>	<b>398.82</b>	<b>10,080.60</b>				
										<b>All Totals:</b>	<b>5,550.05</b>	<b>110,832.24</b>				

Sorted By: Last, First Name Ascending  
 Filtered By: Employee Filter: All Employees

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*Chris Mann*  
 Chris Mann, City Manager  
 10-5-22  
 Date

**Payroll Recap & Funding**  
 Semi-Monthly Regular 09/15/2022

**Payroll Overview**

Payroll	Semi-Monthly Regular 09/15/2022		
Pay Date			09/15/2022
# Employees			17
# Paid Employees			17
# Regular		17	
# Pay Periods			1

**Employee Payments**

	#	EE's	\$ Amount
Direct Deposits Debited	21	17	42,409.34 <sup>D</sup>
<b>Total</b>			<b>42,409.34</b>
(D) CBIZ HCM Admin Debit			<b>-42,409.34</b>
Your Remaining Bank Account Liability			<b>0.00</b>
Vouchers Printed	0		
Vouchers Suppressed	0		

**Taxes**

	EIN	EE's	\$ Amount
FIT/EE	33-0449143	15	6,550.36 <sup>D</sup>
MEDI/ER	33-0449143	17	851.31 <sup>D</sup>
MEDI/EE	33-0449143	17	851.31 <sup>D</sup>
SIT:CA/EE	499-0481-6	16	2,508.87 <sup>D</sup>
SDI:CA/EE	499-0481-6	16	542.33 <sup>D</sup>
<b>Total</b>			<b>11,304.18</b>
(D) CBIZ HCM Admin Debit			<b>-11,304.18</b>
Your Remaining Tax Liability			<b>0.00</b>

**Vendor Liabilities**

	EE's	\$ Amount
AZ Child Support	1	120.50 <sup>D</sup>
<b>Total</b>		<b>120.50</b>
(D) CBIZ HCM Admin Debit		<b>-120.50</b>
Your Remaining Vendor Liability		<b>0.00</b>

**Billing**

Invoice Total	<b>52.00</b>
CBIZ HCM Admin Debit	<b>-52.00</b>
Amount Due	<b>0.00</b>

**Total**

Total	<b>53,886.02</b>
CBIZ HCM Admin Debit	<b>-53,886.02</b>
Total of Your Responsibility	<b>0.00</b>

**Recap**

CBIZ HCM Admin Debit	Date	Bank Account #	\$ Amount
Billing	09/14/2022	xxxxx5402	52.00
Vendor Payment	09/15/2022	xxxxx5402	120.50
Tax Payment	09/14/2022	xxxxx5402	11,304.18
Empl. Dir. Dep. SPA	09/13/2022	xxxxx5402	42,409.34
<b>Total Debits</b>			<b>53,886.02</b>

--More--

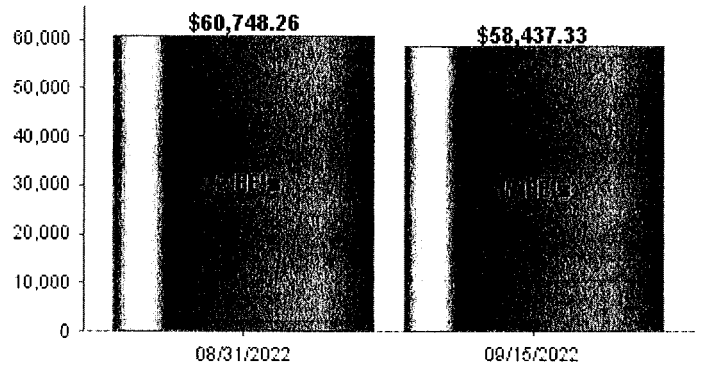
**Recap - Continued**

<b>Cash Requirements: xxxxx5402</b>	<b>\$ Amount</b>
Billing	52.00
Vendor Payment	120.50
Tax Payment	11,304.18
Empl. Dir. Dep. SPA	42,409.34
<b>Total</b>	<b>53,886.02</b>

**General Ledger Summary**

	Debit/Exp.	Credit/Liab.
Earning	58,437.33	
ER Deduction	5,603.37	
ER Tax (Offset)	851.31	
Vendor Payment	120.50	
Invoice Service	52.00	
Invoice	52.00	
Invoice		52.00
Invoice Service		52.00
Vendor Payment (Offset)		120.50
ER Tax		851.31
Deduction		5,575.12
ER Deduction (Offset)		5,603.37
Tax		10,452.87
Direct Deposit		42,409.34
	<b>65,116.51</b>	<b>65,116.51</b>

**Comparison To Last Pay Period - Gross Wages**



City of Canyon Lake (CBIZ20408)  
 31516 Railroad Canyon Rd  
 Canyon Lake, CA 92587-9400  
 United States

**Payroll Recap & Funding**  
 Semi-Monthly Regular 09/30/2022

Pay Date: 09/30/2022

**Payroll Overview**

Payroll	Semi-Monthly Regular 09/30/2022		
Pay Date	09/30/2022		
# Employees	22		
# Paid Employees	22		
# Regular	22		
# Pay Periods	1		

**Employee Payments**

	#	EE's	\$ Amount
Direct Deposits Debited	26	22	43,870.12 <sup>D</sup>
<b>Total</b>			<b>43,870.12</b>
(D) CBIZ HCM Admin Debit			<b>-43,870.12</b>
Your Remaining Bank Account Liability			<b>0.00</b>
Vouchers Printed	0		
Vouchers Suppressed	0		

**Taxes**

	EIN	EE's	\$ Amount
FIT/EE	33-0449143	17	6,621.89 <sup>D</sup>
MEDI/ER	33-0449143	22	865.81 <sup>D</sup>
MEDI/EE	33-0449143	22	865.81 <sup>D</sup>
SIT:CA/EE	499-0481-6	16	2,527.22 <sup>D</sup>
SUTA_SC:CA/ER	499-0481-6	5	1.50 <sup>D</sup>
SDI:CA/EE	499-0481-6	21	553.34 <sup>D</sup>
SUTA:CA/ER (4.00%)	499-0481-6	5	60.00 <sup>D</sup>
<b>Total</b>			<b>11,495.57</b>
(D) CBIZ HCM Admin Debit			<b>-11,495.57</b>
Your Remaining Tax Liability			<b>0.00</b>

**Vendor Liabilities**

	EE's	\$ Amount
AZ Child Support	1	120.50 <sup>D</sup>
<b>Total</b>		<b>120.50</b>
(D) CBIZ HCM Admin Debit		<b>-120.50</b>
Your Remaining Vendor Liability		<b>0.00</b>

**Billing**

Invoice Total	<b>67.00</b>
CBIZ HCM Admin Debit	<b>-67.00</b>
Amount Due	<b>0.00</b>

**Total**

Total	<b>55,553.19</b>
CBIZ HCM Admin Debit	<b>-55,553.19</b>
Total of Your Responsibility	<b>0.00</b>

**Recap**

CBIZ HCM Admin Debi	Date	Bank Account #	\$ Amount
Billing	09/29/2022	xxxxx5402	67.00
Vendor Payment	09/30/2022	xxxxx5402	120.50
Tax Payment	09/29/2022	xxxxx5402	11,495.57
Empl. Dir. Dep. SPA	09/28/2022	xxxxx5402	43,870.12
<b>Total Debits</b>			<b>55,553.19</b>

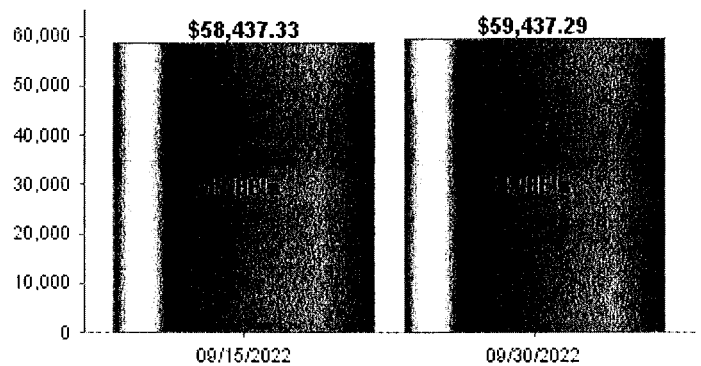
**Cash Requirements: xxxxx5402**

	\$ Amount
Billing	67.00
Vendor Payment	120.50
Tax Payment	11,495.57
Empl. Dir. Dep. SPA	43,870.12
<b>Total</b>	<b>55,553.19</b>

**General Ledger Summary**

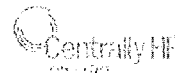
	Debit/Exp.	Credit/Liab.
Earning	59,437.29	
ER Deduction	4,990.14	
ER Tax (Offset)	927.31	
Vendor Payment	120.50	
Invoice Service	67.00	
Invoice	67.00	
Invoice		67.00
Invoice Service		67.00
Vendor Payment (Offset)		120.50
ER Tax		927.31
ER Deduction (Offset)		4,990.14
Deduction		4,998.91
Tax		10,568.26
Direct Deposit		43,870.12
	<b>65,609.24</b>	<b>65,609.24</b>

**Comparison To Last Pay Period - Gross Wages**



Grouped By: None  
 Sorted By: None  
 Filtered By: None

CentrallyHR  
 Phone: 540-345-6600  
 City of Canyon Lake



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**Payroll Overview**

Payroll	Marlon Johnson Supplemental
Pay Date	09/22/2022
# Employees	1
# Paid Employees	1
# Regular	1

**Employee Payments**

	#	EE's	\$ Amount
Direct Deposits Debited	3	1	266.00 <sup>D</sup>
<b>Total</b>			<b>266.00</b>
(D) CBIZ HCM Admin Debit			<b>-266.00</b>
Your Remaining Bank Account Liability			<b>0.00</b>
Vouchers Printed	0		
Vouchers Suppressed	0		

**Taxes**

	EIN	EE's	\$ Amount
MEDI/ER	33-0449143	1	4.25 <sup>D</sup>
MEDI/EE	33-0449143	1	4.25 <sup>D</sup>
SDI:CA/EE	499-0481-6	1	3.22 <sup>D</sup>
<b>Total</b>			<b>11.72</b>
(D) CBIZ HCM Admin Debit			<b>-11.72</b>
Your Remaining Tax Liability			<b>0.00</b>

**Vendor Liabilities**

No Data

**Billing**

Invoice Total	<b>35.00</b>
CBIZ HCM Admin Debit	<b>-35.00</b>
Amount Due	<b>0.00</b>

**Total**

Total	<b>312.72</b>
CBIZ HCM Admin Debit	<b>-312.72</b>
Total of Your Responsibility	<b>0.00</b>

**Recap**

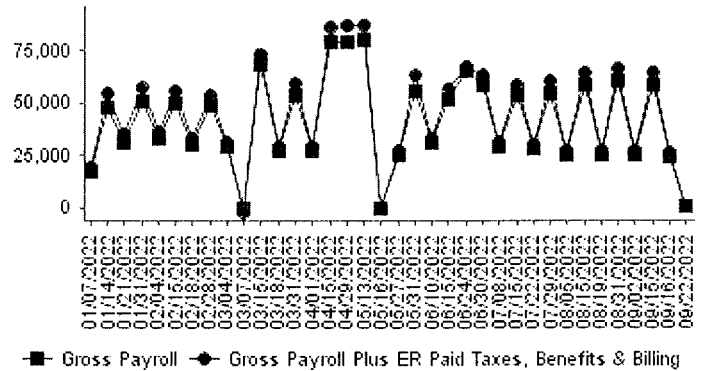
CBIZ HCM Admin Debit	Date	Bank Account #	\$ Amount
Billing	09/21/2022	xxxxx5402	35.00
Tax Payment	09/21/2022	xxxxx5402	11.72
Empl. Dir. Dep. SPA	09/20/2022	xxxxx5402	266.00
<b>Total Debits</b>			<b>312.72</b>

Cash Requirements: xxxxx5402	\$ Amount
Billing	35.00
Tax Payment	11.72
Empl. Dir. Dep. SPA	266.00
<b>Total</b>	<b>312.72</b>

**General Ledger Summary**

	Debit/Exp.	Credit/Liab.
Earning	293.27	
Invoice	35.00	
Invoice Service	35.00	
ER Deduction	21.91	
ER Tax (Offset)	4.25	
ER Tax		4.25
Tax		7.47
Deduction		19.80
ER Deduction (Offset)		21.91
Invoice		35.00
Invoice Service		35.00
Direct Deposit		266.00
	<b>389.43</b>	<b>389.43</b>

**Rolling 12 Month Payroll View**



**Payroll Overview**

Payroll	Bi-Weekly Regular 09/02/2022		
Pay Date	09/02/2022		
# Employees			9
# Paid Employees			9
# Regular	9		
# Pay Periods			1

**Employee Payments**

	#	EE's	\$ Amount
Direct Deposits Debited	9	9	18,739.88 <sup>D</sup>
<b>Total</b>			<b>18,739.88</b>
(D) CBIZ HCM Admin Debit			<b>-18,739.88</b>
Your Remaining Bank Account Liability			<b>0.00</b>
Vouchers Printed	0		
Vouchers Suppressed	0		

**Taxes**

	EIN	EE's	\$ Amount
FIT/EE	33-0449143	9	2,647.32 <sup>D</sup>
MEDI/ER	33-0449143	9	365.13 <sup>D</sup>
MEDI/EE	33-0449143	9	365.13 <sup>D</sup>
SIT:CA/EE	499-0481-6	9	996.38 <sup>D</sup>
SDI:CA/EE	499-0481-6	9	277.00 <sup>D</sup>
<b>Total</b>			<b>4,650.96</b>
(D) CBIZ HCM Admin Debit			<b>-4,650.96</b>
Your Remaining Tax Liability			<b>0.00</b>

**Vendor Liabilities**

	EE's	\$ Amount
California Child Support Electronic	1	304.61 <sup>D</sup>
<b>Total</b>		<b>304.61</b>
(D) CBIZ HCM Admin Debit		<b>-304.61</b>
Your Remaining Vendor Liability		<b>0.00</b>

**Billing**

Invoice Total	<b>51.00</b>
CBIZ HCM Admin Debit	<b>-51.00</b>
Amount Due	<b>0.00</b>

**Total**

Total	<b>23,746.45</b>
CBIZ HCM Admin Debit	<b>-23,746.45</b>
Total of Your Responsibility	<b>0.00</b>

**Recap**

CBIZ HCM Admin Debi	Date	Bank Account #	\$ Amount
Billing	09/01/2022	xxxxx5402	51.00
Vendor Payment	09/02/2022	xxxxx5402	304.61
Tax Payment	09/01/2022	xxxxx5402	4,650.96
Empl. Dir. Dep. SPA	08/31/2022	xxxxx5402	18,739.88
<b>Total Debits</b>			<b>23,746.45</b>

--More--

**Recap - Continued**

<b>Cash Requirements: xxxxx5402</b>	<b>\$ Amount</b>
Billing	51.00
Vendor Payment	304.61
Tax Payment	4,650.96
Empl. Dir. Dep. SPA	18,739.88
<b>Total</b>	<b>23,746.45</b>

**General Ledger Summary**

	Debit/Exp.	Credit/Liab.
Earning	25,622.71	
ER Deduction	1,601.58	
ER Tax (Offset)	365.13	
Vendor Payment	304.61	
Invoice Service	51.00	
Invoice	51.00	
Invoice		51.00
Invoice Service		51.00
Vendor Payment (Offset)		304.61
ER Tax		365.13
ER Deduction (Offset)		1,601.58
Deduction		2,597.00
Tax		4,285.83
Direct Deposit		18,739.88
	<b>27,996.03</b>	<b>27,996.03</b>

**Comparison To Last Pay Period - Gross Wages**



**Payroll Overview**

Payroll	Bi-Weekly Regular 09/16/2022		
Pay Date	09/16/2022		
# Employees	9		
# Paid Employees	9		
# Regular	9		
# Pay Periods	1		

**Employee Payments**

	#	EE's	\$ Amount
Direct Deposits Debited	9	9	17,787.54 <sup>D</sup>
<b>Total</b>			<b>17,787.54</b>
(D) CBIZ HCM Admin Debit			<b>-17,787.54</b>
Your Remaining Bank Account Liability			<b>0.00</b>
Vouchers Printed	0		
Vouchers Suppressed	0		

**Taxes**

	EIN	EE's	\$ Amount
FIT/EE	33-0449143	9	2,470.45 <sup>D</sup>
MEDI/ER	33-0449143	9	346.51 <sup>D</sup>
MEDI/EE	33-0449143	9	346.51 <sup>D</sup>
SIT:CA/EE	499-0481-6	9	876.06 <sup>D</sup>
SDI:CA/EE	499-0481-6	9	262.87 <sup>D</sup>
<b>Total</b>			<b>4,302.40</b>
(D) CBIZ HCM Admin Debit			<b>-4,302.40</b>
Your Remaining Tax Liability			<b>0.00</b>

**Vendor Liabilities**

	EE's	\$ Amount
California Child Support Electronic	1	304.61 <sup>D</sup>
<b>Total</b>		<b>304.61</b>
(D) CBIZ HCM Admin Debit		<b>-304.61</b>
Your Remaining Vendor Liability		<b>0.00</b>

**Billing**

Invoice Total	<b>51.00</b>
CBIZ HCM Admin Debit	<b>-51.00</b>
Amount Due	<b>0.00</b>

**Total**

Total	<b>22,445.55</b>
CBIZ HCM Admin Debit	<b>-22,445.55</b>
Total of Your Responsibility	<b>0.00</b>

**Recap**

CBIZ HCM Admin Debit	Date	Bank Account #	\$ Amount
Billing	09/15/2022	xxxxx5402	51.00
Vendor Payment	09/16/2022	xxxxx5402	304.61
Tax Payment	09/15/2022	xxxxx5402	4,302.40
Empl. Dir. Dep. SPA	09/14/2022	xxxxx5402	17,787.54
<b>Total Debits</b>			<b>22,445.55</b>

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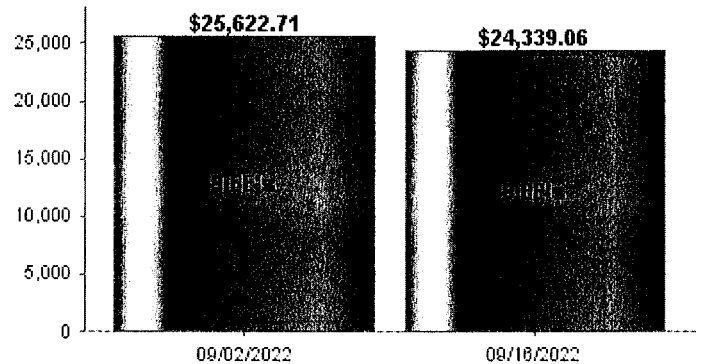
**Recap - Continued**

<b>Cash Requirements: xxxxx5402</b>	<b>\$ Amount</b>
Billing	51.00
Vendor Payment	304.61
Tax Payment	4,302.40
Empl. Dir. Dep. SPA	17,787.54
<b>Total</b>	<b>22,445.55</b>

**General Ledger Summary**

	Debit/Exp.	Credit/Liab.
Earning	24,339.06	
ER Deduction	1,601.58	
ER Tax (Offset)	346.51	
Vendor Payment	304.61	
Invoice Service	51.00	
Invoice	51.00	
Invoice		51.00
Invoice Service		51.00
Vendor Payment (Offset)		304.61
ER Tax		346.51
ER Deduction (Offset)		1,601.58
Deduction		2,595.63
Tax		3,955.89
Direct Deposit		17,787.54
	<b>26,693.76</b>	<b>26,693.76</b>

**Comparison To Last Pay Period - Gross Wages**



**Payroll Recap & Funding**  
**Bi-Weekly Regular 09/30/2022**

**Payroll Overview**

Payroll	Bi-Weekly Regular 09/30/2022		
Pay Date	09/30/2022		
# Employees	9		
# Paid Employees	9		
# Regular	9		
# Pay Periods	1		

**Employee Payments**

	#	EE's	\$ Amount
Direct Deposits Debited	9	9	20,195.86 <sup>D</sup>
<b>Total</b>			<b>20,195.86</b>
(D) CBIZ HCM Admin Debit			<b>-20,195.86</b>
Your Remaining Bank Account Liability			<b>0.00</b>
Vouchers Printed	0		
Vouchers Suppressed	0		

**Taxes**

	EIN	EE's	\$ Amount
FIT/EE	33-0449143	9	3,242.58 <sup>D</sup>
MEDI/ER	33-0449143	9	398.82 <sup>D</sup>
MEDI/EE	33-0449143	9	398.82 <sup>D</sup>
SIT:CA/EE	499-0481-6	9	1,207.34 <sup>D</sup>
SDI:CA/EE	499-0481-6	9	302.49 <sup>D</sup>
<b>Total</b>			<b>5,550.05</b>
(D) CBIZ HCM Admin Debit			<b>-5,550.05</b>
Your Remaining Tax Liability			<b>0.00</b>

**Vendor Liabilities**

	EE's	\$ Amount
California Child Support Electronic	1	304.61 <sup>D</sup>
<b>Total</b>		<b>304.61</b>
(D) CBIZ HCM Admin Debit		<b>-304.61</b>
Your Remaining Vendor Liability		<b>0.00</b>

**Billing**

Invoice Total	<b>51.00</b>
CBIZ HCM Admin Debit	<b>-51.00</b>
Amount Due	<b>0.00</b>

**Total**

Total	<b>26,101.52</b>
CBIZ HCM Admin Debit	<b>-26,101.52</b>
Total of Your Responsibility	<b>0.00</b>

**Recap**

CBIZ HCM Admin Debit	Date	Bank Account #	\$ Amount
Billing	09/29/2022	xxxxx5402	51.00
Vendor Payment	09/30/2022	xxxxx5402	304.61
Tax Payment	09/29/2022	xxxxx5402	5,550.05
Empl. Dir. Dep. SPA	09/28/2022	xxxxx5402	20,195.86
<b>Total Debits</b>			<b>26,101.52</b>

--More--

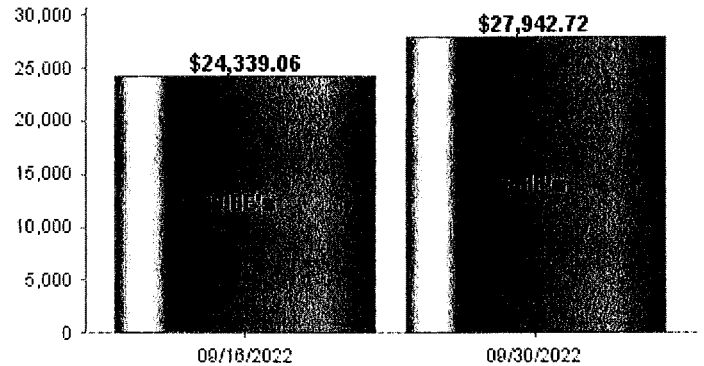
**Recap - Continued**

Cash Requirements: xxxxx5402	\$ Amount
Billing	51.00
Vendor Payment	304.61
Tax Payment	5,550.05
Empl. Dir. Dep. SPA	20,195.86
<b>Total</b>	<b>26,101.52</b>

**General Ledger Summary**

	Debit/Exp.	Credit/Liab.
Earning	27,942.72	
ER Deduction	1,601.58	
ER Tax (Offset)	398.82	
Vendor Payment	304.61	
Invoice Service	51.00	
Invoice	51.00	
Invoice		51.00
Invoice Service		51.00
Vendor Payment (Offset)		304.61
ER Tax		398.82
ER Deduction (Offset)		1,601.58
Deduction		2,595.63
Tax		5,151.23
Direct Deposit		20,195.86
	<b>30,349.73</b>	<b>30,349.73</b>

**Comparison To Last Pay Period - Gross Wages**



## Credit Card Review



**California Bank & Trust Statement dated 8-28-22**

<u>ITEM #</u>	<u>CREDITOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT</u>
1	The Canyon Cowboy	Working Lunch Re: Economic Development Project	\$ 79.27	10-310-6510
2	Adobe	Annual Subscription for City Manager Labtop	\$ 179.88	10-310-6210
3	ICMA	Annual ICMA Conference Registration	\$ 750.00	10-310-6510
4	The Canyon Cowboy	Meeting w/applicant for Management Analyst Position	\$ 37.25	10-310-6510
5	The Canyon Cowboy	Working lunch to debrief Cannibus Appeal Hearing	\$ 90.43	10-310-6510
6				
			<u>\$ 1,136.83</u>	

<u>Account Breakdown</u>		
Conference/Meeting/Travel Expense	10-310-6510	\$ 956.95
City Manager Dept. Expense	10-310-6220	\$ 179.88
		<u>\$ 1,136.83</u>

**California Bank & Trust Statement dated 8-28-22**

<u>ITEM #</u>	<u>CREDITOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT</u>
1	Battery Mart	Energizer Batteries AA-144 Pack and 24 pack 1.5 Volts	\$ 94.47	10-421-6410
2	Home Depot	Fuel For Power Equipment	\$ 214.80	10-421-6425
3	Stauffer Lawn Equipment	Chainsaw Repairs	\$ 111.51	10-421-6410
4	Pack, Wrap & Post	Shipping for Damaged SCBA	\$ 48.05	10-421-6210
5	The Hammer Source	Sledge Hammers for E-1 amd P-1	\$ 172.17	10-421-6220
6	American Flagpole & Flag Co	Flags for Fire Station	\$ 209.20	10-421-6220
7	Tommy's Express	Car Wash for C-1	\$ 13.00	10-421-6410
8	Tommy's Express	Car Wash for C-1	\$ 16.00	10-421-6410
			<b>\$ 879.20</b>	

**Account Breakdown**

Fire Department Office Expense & Supplies	10-421-6210	\$ 48.05
Fire Department Departmental Expense	10-421-6220	\$ 381.37
Fire Department Office Expense & Supplies	10-421-6210	
Fire Department Fuels & Lubricants	10-421-6425	\$ 214.80
Fire Department Training & Education	10-421-6710	
Fire Department Capital Items	10-421-6815	
Fire Department Startup Costs	10-421-6975	
Fire Vehicle & Equip Maint/Supp	10-421-6410	\$ 234.98
		<b>\$ 879.20</b>

**California Bank & Trust Statement dated 8-28-22**

<u>ITEM #</u>	<u>CREDITOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT</u>
1	Canyon Lake Auto Repair	Install ReadyLift Ram 2022	\$ 3,445.55	27-400-7004
2	Graphic & Printing Network	Business Cards-Finance	\$ 225.20	10-330-6220
3	Graphic & Printing Network	Business Cards-City Manager	\$ 761.79	10-310-6220
4	Graphic & Printing Network	Business Cards- City Clerk	\$ 450.40	10-320-6220
5	Graphic & Printing Network	Business Cards-Building & Safety	\$ 268.30	10-360-6220
6	Graphic & Printing Network	Business Cards-Code Enforcement	\$ 268.30	10-520-6220
7	Graphic & Printing Network	Credit	\$ (43.10)	10-310-6220
8	Murrieta Chamber of Commerce	Registration Murrieta State of the City	\$ 35.00	10-100-6510
9	Stater Bros Markets	Duracell Batteries	\$ 13.04	10-310-6210
10	Calcities Registration	Credit Larry Greene's Registration	\$ (525.00)	10-100-6510
11	GM Business Interiors	Office Supplies	\$ 135.22	10-310-6210
12	Champion Trophy	Recognition Plaque	\$ 43.10	10-310-6220
13	The Canyon Cowboy	Committee Meeting Lunch	\$ 62.00	10-320-6220
14				
15				
16				
17				
18				

\$ 5,139.79

**Account Breakdown**

Council Meeting/Travel Expense	10-100-6510	\$ (490.00)
City Manager Office Expense	10-310-6210	\$ 148.26
City Manager Dept. Expense	10-310-6220	\$ 761.79
City Clerk Departmental Expense	10-320-6220	\$ 512.40
Finance Office Expense and Supplies	10-330-6220	\$ 225.20
Building & Safety Departmental Expense	10-360-6220	\$ 268.30
Special Enforcement Misc. Expense	10-520-6220	\$ 268.30
ARPA Fund	27-400-7004	\$ 3,445.55
Rental Repairs and Maintenance	60-560-6325	
		<u><u>\$ 5,139.79</u></u>

**California Bank & Trust Statement dated 8-28-22**

<u>ITEM #</u>	<u>CREDITOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT</u>
1	Verizon	Ipads Sim cards for Fire Dept.	\$ 28.04	10-421-6320
2	California Balloons by Roxy	State of the City Balloon Arch	\$ 326.25	10-100-6830
3	Tacticalgear.com	Code Enforcement Boots	\$ 228.96	10-520-6220
4	Municipal Management Asso (MMASC)	Membership Dues	\$ 90.00	10-310-6520
5	Lowe's	Kblt 64 pc RTCH/Skt set	\$ 43.48	10-310-6210
6	Verizon	Cell Phones-City Hall & Fire Dept	\$ 50.52	10-360-6310
7	Verizon	Cell Phones-City Hall & Fire Dept	\$ 127.29	10-421-6310
8	Verizon	Cell Phones-City Hall & Fire Dept	\$ 151.56	10-520-6310
9	Verizon	Ipads & Sim Card Device	\$ 23.92	10-360-6310
10	Verizon	Ipads & Sim Card Device	\$ 54.96	10-421-6310
11	Verizon	Ipads & Sim Card Device	\$ 47.84	10-520-6310
12	Verizon	Ipads & Sim Card Device	\$ 33.52	10-550-6320
13	Uline	Span Storage Rack	\$ 2,808.68	10-550-8007
			<b>\$ 4,015.02</b>	

**Account Breakdown**

City Council Dept. Expense	10-100-6830	\$ 326.25
City Manager Office Expense	10-310-6210	\$ 43.48
City Manager Membership/Dues/Publications	10-310-6520	\$ 90.00
Fire Department Utilities	10-421-6320	\$ 28.04
Building & Safety Departmental	10-360-6310	\$ 74.44
Fire Department Capital Communications	10-421-6310	\$ 182.25
Code Enforcement Communications	10-520-6310	\$ 199.40
Special Enforcement Misc. Expense	10-520-6220	\$ 228.96
Building & Facilitie Main office Furniture	10-550-8007	\$ 2,808.68
Building & Facilities Maint Utilities	10-550-6320	\$ 33.52
		<b>\$ 4,015.02</b>

**California Bank & Trust Statement dated 8-28-22**

<u>ITEM #</u>	<u>CREDITOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT</u>
1	Tommy's Express	Monthly car wash subscription September 2022	\$ 39.98	10-310-6415
2	Tommy's Express	Monthly car wash subscription September 2022	\$ 19.99	10-360-6415
3	Tommy's Express	Monthly car wash subscription September 2022	\$ 59.97	10-520-6415
4				
			<u>\$ 119.94</u>	

**Account Breakdown**

City Manager Vehicle Maintenance	10-310-6415	\$ 19.99
Conference/Meeting/Travel Expense	10-310-6510	
Building & Safety Vehicle Maintenance	10-360-6415	\$ 39.98
Vehicle Maintenance	10-520-6415	\$ 59.97
		<u>\$ 119.94</u>

US BANK Statement dated 9/6/22

ITEM #	CREDITOR	DESCRIPTION	AMOUNT	ACCOUNT
1	Downs Energy	Fuel for C-1	\$ 738.08	10-421-6425
2	Amazon Prime	Amazon Prime Membership	\$ 16.15	10-310-6210
3	Microsoft 365	Credit for Online Services	\$ (36.00)	10-310-6210
4	Microsoft 365	Credit for Online Services	\$ (8.00)	10-310-6210
5	Microsoft 365	Credit for Subscription cancelled	\$ (22.32)	10-310-6210
6	Microsoft	Subscriptions	\$ 36.67	10-310-6210
7	Amazon	Asurion 4 year office equipment	\$ 29.99	10-310-6210
8	Assesor/Clerk/Recorder	Housing element Update-General plan Amendment	\$ 1.14	10-350-6619
9	Assesor/Clerk/Recorder	Housing element Update-General plan Amendment	\$ 50.00	10-350-6619
10	Adobe	Photoshop membership	\$ 20.99	10-310-6210
11	Amazon	LED Backlit Monitor	\$ 197.87	10-310-6210
12	Amazon	USB C Docking Station	\$ 166.31	10-310-6210
13	Amazon	Vesa Adapter	\$ 21.54	10-310-6210
14	Adobe	Photoshop Membership Credit	\$ (20.29)	10-310-6210
15	Adobe	Photography Plan (20GB)	\$ 9.99	10-310-6210
16	NEOGOV	Online Job Posting	\$ 199.00	10-310-6210
17	Ario Technologies	Camera Monitoring Subscription-City Hall	\$ 9.99	10-550-6610
18	State of CA DMV	Vehicle Registration Renewal	\$ 46.00	10-520-6415
19	Amazon	Asurion 4 year office equipment credit	\$ (29.99)	10-310-6210
20	Amazon	Asurion 4 year protection plan	\$ 44.99	10-310-6210
21	Int'l Code Council	2022 CA Title 24, part 3-5 Digital Codes Premium	\$ 1,897.04	10-360-6520
22	CA DMV Fee	Subscription	\$ 0.90	10-520-6415
23	Amazon	CA DMV Fee	\$ 6.39	10-310-6210
24	Amazon	Type C Charger	\$ 327.17	10-310-6210
25	Downs Energy	HP 23ea IPS Display	\$ 742.51	10-421-6425
26	Amazon	Fuel for C-1	\$ (197.87)	10-310-6210
27	Amazon	HP Monitor Return	\$ 26.93	10-310-6210
28	Amazon	Vesa Mount Adapter for HP	\$ 237.62	10-310-6210
29	Ario Technologies	HP Monitor	\$ 14.99	10-550-6610
30	Amazon	Camera Monitoring Subscription-Admin	\$ 28.00	10-310-6210
31	Boatstst101	Monitor Vesa Adapter	\$ 29.99	10-520-6710
32	Downs Energy	California Boat Course	\$ 101.73	10-421-6425
33	Boating and Waterways	Fuel for C-1	\$ 10.00	10-520-6220
34	Adobe Acropor Subs	CA Boater Card	\$ 84.95	10-310-6210
35	Adobe Acropor Subs	Acrobat Pro Subscription	\$ 14.99	10-310-6210
36	Zoom	Monthly Subscription- Mann	\$ 15.58	10-310-6310
37		Monthly Subscription Virtual Meetings		
38			\$ 4,813.03	

Account Breakdown

City Manager Office Expense	10-310-6210	\$ 1,070.13
City Manager Communication	10-310-6310	\$ 15.58
Office Expense and Supplies	10-320-6210	\$ 16.99
General Plan Services	10-350-6619	\$ 51.14
Building Membership Dues	10-360-6520	\$ 1,897.04
Building Dept Expense	10-360-6220	\$ 16.99
Fire Department Fuel & Lubricants	10-421-6425	\$ 1,582.32
Fire Department Office Expense & Supplies	10-421-6210	\$ 50.97
Special Enforcement Misc. Expense	10-520-6220	\$ 10.00
Vehicle Maintenance	10-520-6415	\$ 46.90
Code Enforcement Training	10-520-6710	\$ 29.99
Professional/Specialized Services	10-550-6610	\$ 24.98
Fire Department Swag	29-421-6816	\$ -
		\$ 4,813.03


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**Name:** City of Canyon Lake **CalPERS ID:** 3813045770

**Payment Request Acceptance**

**Your request for payment has been accepted**

- **To generate the employer payment report, please click the print button.** 
- If you need to contact us with questions regarding this payment, please have your Payment Confirmation Number for faster access.
- Your payment will reflect as paid in myCalPERS if your payroll has successfully posted. Once your payment is processed any credits will roll over to the same type of receivable in the next month, after your payroll has been processed.
- Your payment may take longer to post, depending upon your Financial Institution.

**Payment Setup Total**

**Total Payment Amount:** \$6,870.65

**Payment Summary**

Payment Confirmation Number	Payment Authorization Date	Receivable ID	Receivable Description	Payment Method	Payment Account Nickname	Selected Payment Amount
1002198852	09/15/2022	100000016898853	Employer Contribution, PEPR, 26189, CalPERS, 09/01/2022 - 09/15/2022	EFT - Debit	Citizens Business Bank -5402	\$5,102.57
1002198853	09/15/2022	100000016898812	Employer Contribution, Classic, 1684, CalPERS, 09/01/2022 - 09/15/2022	EFT - Debit	Citizens Business Bank -5402	\$1,768.08

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Build: v10.3.1 Baseline: 220823\_110910\_v10.3.1\_Int.1791 **UID: 318**

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**Name:** City of Canyon Lake      **CalPERS ID:** 3813045770

**Payment Request Acceptance**

**Your request for payment has been accepted**

- **To generate the employer payment report, please click the print button.**
- If you need to contact us with questions regarding this payment, please have your Payment Confirmation Number for faster access.
- Your payment will reflect as paid in myCalPERS if your payroll has successfully posted. Once your payment is processed any credits will roll over to the same type of receivable in the next month, after your payroll has been processed.
- Your payment may take longer to post, depending upon your Financial Institution.

**Payment Setup Total**

**Total Payment Amount: \$6,735.59**

**Payment Summary**

Payment Confirmation Number	Payment Authorization Date	Receivable ID	Receivable Description	Payment Method	Payment Account Nickname	Selected Payment Amount
1002210950	10/03/2022	100000016898873	Employer Contribution, PEPPRA, 26189, CalPERS, 09/16/2022 - 09/30/2022	EFT - Debit	Citizens Business Bank -5402	\$4,967.51
1002210951	10/03/2022	100000016898833	Employer Contribution, Classic, 1684, CalPERS, 09/16/2022 - 09/30/2022	EFT - Debit	Citizens Business Bank -5402	\$1,768.08

Home Profile Reporting Person Information Employer Other Organizations

Summary Payments Receivables Retirement Contract Health Contract Agreements Mergers and Reorganizations

Name: City of Canyon Lake CalPERS ID: 3813045770

Payment Request Accepted

Your request for payment has been accepted

- To generate the employer payment report, please click the print button.
- If you need to contact us with questions regarding this payment, please have your Payment Confirmation Number for faster access.
- Your payment will reflect as paid in myCalPERS if your payroll has successfully posted. Once your payment is processed any credits will roll over to the same type of receivable in the next month, after your payroll has been processed.
- Your payment may take longer to post, depending upon your Financial Institution.

Payment Setup Total

Total Payment Amount: \$19,206.63

Payment Summary

Payment Confirmation Number	Payment Authorization Date	Receivable ID	Description	Payment Method	Payment Account	Payment Amount
1002180677	09/01/2022	100000016905332	Health PA Billing - PERS	EFT - Debit	Citizens Business Bank -5402	\$14,373.39
1002180678	09/01/2022	100000016905345	Health PA Billing - Non-PERS	EFT - Debit	Citizens Business Bank -5402	\$4,833.24

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Build: v10.3 Baseline: 220808\_081717\_v10.3\_Int.8389 UID: 318

### Fire Department PARS EE & ER Contributions

Participants Name	Pay Period Check Date	Pay Period	Gross Wages Subject to		Employer Contribution	Employee Contribution	Hire Date
			PARS	PARS			
LaTendresse, Jeff	9/15/2022	9/1/22 to 9/15/22	4744.05	4744.05	355.80	355.80	11/1/2021
Samuels, Michael	9/15/2022	9/1/22 to 9/15/22	3821.91	3821.91	286.64	286.64	1/1/2022
<b>Totals</b>	<b>2</b>		<b>8565.96</b>	<b>8565.96</b>	<b>642.44</b>	<b>642.44</b>	<b>1284.88</b>

\*\*\*Jeff and Michael are on Semi-Monthly

10-421-6080

10-000-2100

FOR OFFICE USE ONLY-DO NOT USE THIS WORKSHEET TO SEND TO PARS.

## Fire Department PARS EE & ER Contributions

Participants Name	Pay Period Check Date	Pay Period	Gross Wages Subject to		Employer Contribution	Employee Contribution	Hire Date
			PARS	PARS			
LaTendresse, Jeff	9/30/2022	9/16/22 to 9/30/22	4744.05		355.80	355.80	11/1/2021
Samuels, Michael	9/30/2022	9/16/22 to 9/30/22	3821.91		286.64	286.64	1/1/2022
<b>Totals</b>	<b>2</b>		<b>8565.96</b>		<b>642.44</b>	<b>642.44</b>	<b>1284.88</b>
					10-421-6080	10-000-2100	

\*\*\*Jeff and Michael are on Semi-Monthly

FOR OFFICE USE ONLY-DO NOT USE THIS WORKSHEET TO SEND TO PARS.









Contact us at 1-877-496-1630 or NRSPlan@nationwide.com.

## FastPay

### Payroll detail payment submission

Plan name	CITY OF CANYON LAKE
Plan number	0035273001
Pay Center	CITY OF CANYON LAKE
Submission date	09-30-2022
Submission time	10:16:32 AM
Pay date	09-30-2022
Payment amount	\$1,165.42
Debit ACH account	Citizens Business Bank
Bank routing number	****4149
Bank account number	****5402
Debit account type	Checking
Debit ACH draft date	10-03-2022

City of Canyon Lake  
 Nationwide Deferred Comp  
 457 Plan #0035273-001  
 Retirement **September 30, 2022**

Participant	SSN	Check Date	Wages Subject	FIXED Contributions		GL No.
Ana Sauseda	[REDACTED]	9/30/22		66.00	EE	10-320-6080
		9/30/22		66.00	ER	
				<u>132.00</u> ✓		
Dawn Ecclefield	[REDACTED]	9/30/22		50.00	EE	10-520-6080
		9/30/22		49.26	ER	
				<u>99.26</u>		
Chris Mann	[REDACTED]	9/30/22		284.72	EE	10-310-6080
		9/30/22		569.44	ER	
				<u>854.16</u> ✓		
Alena Alanzo Flat Amount no % NO EE Contribution	[REDACTED]	9/30/22	2,431.52	80.00	EE	10-000-2100
				<u>80.00</u>		
				319.87		
Payroll 2		EE	480.72	ER	684.70	<u>1,165.42</u> POSTED



Contact us at 1-877-496-1630 or NRSPlan@nationwide.com.

## FastPay

### Payroll detail payment submission

Plan name	CITY OF CANYON LAKE
Plan number	0035273001
Pay Center	CITY OF CANYON LAKE
Submission date	09-30-2022
Submission time	10:13:04 AM
Pay date	09-30-2022
Payment amount	\$201.22
Debit ACH account	Citizens Business Bank
Bank routing number	****4149
Bank account number	****5402
Debit account type	Checking
Debit ACH draft date	10-03-2022

City of Canyon Lake  
 Nationwide Deferred Comp  
 457 #0035273-001  
 Retirement 9/30/22

Participant	SSN	Pay Period	Check Date	Wages Subject	Contributions	GL No.
Christopher Bratt	[REDACTED]	9/11/27 to 9/24/22	9/30/22	2,270.43	125.00 <del>125.00</del>	10-000-2100
Nathaniel Garcia 1.00%	[REDACTED]	9/11/27 to 9/24/22	9/30/22	2,622.00	26.22 <del>26.22</del>	10-000-2100
Damon Meyers 1.00%	[REDACTED]	9/11/27 to 9/24/22	9/30/2022	2,270.10	50.00 <del>50.00</del> 201.22	10-000-2100
				Payroll 1	<u>201.22</u>	posted



Contact us at 1-877-496-1630 or NRSPlan@nationwide.com.

## FastPay

### Payroll detail payment submission

Plan name	CITY OF CANYON LAKE OBRA
Plan number	0035273002
Pay Center	CITY OF CANYON LAKE OBRA
Submission date	09-30-2022
Submission time	10:11:19 AM
Pay date	09-30-2022
Payment amount	\$239.87
Debit ACH account	Citizens Business Bank
Bank routing number	****4149
Bank account number	****5402
Debit account type	Checking
Debit ACH draft date	10-03-2022

City of Canyon Lake  
 Nationwide Deferred Comp  
 457 OBRA-PST #0035273-002  
 Retirement September 30, 2022

Participant	SSN	Check Date	Wages Subject	Contributions	GL No.
Erin Enriquez	[REDACTED]	9/30/22	967.59	72.57	10-000-2100
	7.50%			<del>72.57</del>	
Brandon Hubbard	[REDACTED]	9/30/22	2,230.60	167.30	10-000-2100
	7.50%			<del>167.30</del>	

	EE only
Payroll 2	<u>239.87</u>
	POSTED



Contact us at 1-877-496-1630 or NRSPlan@nationwide.com.

## FastPay

### Payroll detail payment submission

Plan name	CITY OF CANYON LAKE
Plan number	0035273001
Pay Center	CITY OF CANYON LAKE
Submission date	09-13-2022
Submission time	1:30:34 PM
Pay date	09-15-2022
Payment amount	\$1,166.16
Debit ACH account	Citizens Business Bank
Bank routing number	*****4149
Bank account number	*****5402
Debit account type	Checking
Debit ACH draft date	09-15-2022





Contact us at 1-877-496-1630 or NRSPlan@nationwide.com.

## FastPay

### Payroll detail payment submission

Plan name	CITY OF CANYON LAKE
Plan number	0035273001
Pay Center	CITY OF CANYON LAKE
Submission date	09-13-2022
Submission time	1:26:01 PM
Pay date	09-16-2022
Payment amount	\$201.22
Debit ACH account	Citizens Business Bank
Bank routing number	****4149
Bank account number	****5402
Debit account type	Checking
Debit ACH draft date	09-16-2022

City of Canyon Lake  
 Nationwide Deferred Comp  
 457 #0035273-001  
 Retirement 9/16/22

Participant	SSN	Pay Period	Check Date	Wages Subject	Contributions	GL No.
Christopher Bratt	[REDACTED]	8/28/27 to 9/10/22	9/16/22	2,270.43	125.00 <del>125.00</del>	10-000-2100
Nathaniel Garcia	[REDACTED]	8/28/27 to 9/10/22	9/16/22	2,622.00	26.22 <del>26.22</del>	10-000-2100
1.00%						
Damon Meyers	[REDACTED]	8/28/27 to 9/10/22	9/16/2022	2,270.10	50.00 <del>50.00</del>	10-000-2100
1.00%					201.22	
				Payroll 1	<u>201.22</u>	posted



Contact us at 1-877-496-1630 or NRSPlan@nationwide.com.

FastPay

Payroll detail payment submission

Plan name	CITY OF CANYON LAKE OBRA
Plan number	0035273002
Pay Center	CITY OF CANYON LAKE OBRA
Submission date	09-13-2022
Submission time	1:21:55 PM
Pay date	09-15-2022
Payment amount	\$262.64
Debit ACH account	Citizens Business Bank
Bank routing number	*****4149
Bank account number	*****5402
Debit account type	Checking
Debit ACH draft date	09-15-2022

City of Canyon Lake  
 Nationwide Deferred Comp  
 457 OBRA-PST #0035273-002  
 Retirement September 15, 2022

Participant	SSN	Check Date	Wages Subject	Contributions	GL No.
Erin Enriquez	[REDACTED]	9/15/22	1,240.50	74.43	10-000-2100
	7.50%			<del>74.43</del>	
Brandon Hubbard	[REDACTED]	9/15/22	3,011.69	188.21	10-000-2100
	7.50%			<del>188.21</del>	

Payroll 2

<u>EE only</u>
<u>262.64</u>
POSTED

## Investment Reports



# CITIZENSTRUST™

PO Box 2549  
Rancho Cucamonga, CA 91729-2549  
Return Service Requested

000000062 MCB1000090822844881 01 000000 32 004



CITY OF CANYON LAKE  
31516 RAILROAD CANYON RD  
CANYON LAKE CA 92587

RECEIVED

SEP 13 2022

BY: \_\_\_\_\_

STATEMENT FOR THE PERIOD FROM 08/01/2022 TO 08/31/2022  
ACCOUNT 1035003119

THIS IS YOUR REPORT OF INVESTMENTS AND TRANSACTIONS FOR THE PERIOD. INCLUDED  
IN THE REPORT ARE

\* PORTFOLIO: SUMMARY GRAPHICAL DISPLAY WITH MARKET VALUE & PERCENT

\* ACTIVITY SUMMARY: MARKET VALUE WITH TRANSACTION SUMMARY

\* PORTFOLIO STATEMENT: A LISTING OF COST AND MARKET VALUE OF ASSETS  
HELD IN THE PORTFOLIO

COST BASIS APPLICABLE FOR CALCULATING CAPITAL GAINS AND LOSSES.  
MARKET VALUE IS THE CURRENT VALUE OF EACH ASSET FOR MOST STOCKS AND BONDS.  
MARKETS ARE THE CLOSING PRICES ON THE LAST TRADING DAY OF THE PERIOD.

\* TRANSACTION STATEMENT: A COMPLETE LISTING FOR THE PERIOD GROUPED BY  
TRANSACTION TYPE.

\* DISCLOSURES: CITIZENS BUSINESS BANK MAY RECEIVE RESEARCH AND OTHER BENEFITS  
FROM BROKER DEALERS WHICH MAY BE CONSIDERED COMPENSATION TO US. UPON REQUEST  
WE WILL DISCLOSE DETAILS OF ANY COMPENSATION RECEIVED.

\* TO TRUST BENEFICIARIES: UNDER SECTION 17200 OF CALIFORNIA PROBATE CODE,  
YOU MAY PETITION THE COURT TO OBTAIN A COURT REVIEW OF THE ACCOUNT AND  
THE ACTS OF THE TRUSTEE. CLAIMS AGAINST THE TRUSTEE FOR BREACH OF TRUST  
MUST BE MADE WITHIN THREE YEARS FROM THE DATE OF RECEIPT OF AN ACCOUNTING  
OR OTHER REPORT DISCLOSING FACTS GIVING RISE TO THE CLAIM.



# CITIZENSTRUST™

PO Box 2549  
 Rancho Cucamonga, CA 91729-2549  
 Return Service Requested




## Account Statement

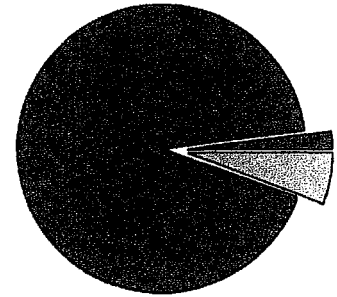
Account Number: **1035003119**  
 August 01, 2022 To August 31, 2022

CITY OF CANYON LAKE  
 31516 RAILROAD CANYON RD  
 CANYON LAKE, CA 92587

Account Name:	<b>(PLEGDED) CITY OF CANYON LAKE CITIZENS BUSINESS BANK</b>
Account Number:	<b>1035003119</b>
Your Relationship Manager Is:	<b>ANDRE MINASSIAN</b>
Phone:	<b>909-483-4390</b>

### Investment Portfolio Summary

Market Value As Of	08/01/2022	08/31/2022	% Of Account
 CASH & CASH EQUIVALENTS	44,915.02	47,646.30	1.8%
 FIXED INCOME	2,458,639.22	2,412,599.37	92.5%
 MISCELLANEOUS	149,917.50	149,533.50	5.7%
<b>Total</b>	<b>2,653,471.74</b>	<b>2,609,779.17</b>	<b>100.0%</b>



### Activity Summary

	This Period	Year To Date	Realized Capital Gains / Losses	
			This Period	Year To Date
Beginning Market Value	2,653,471.74	2,759,518.95		
Income	3,175.76	19,000.17		
Asset Activity	0.00	48,715.00-		
Fees	444.48-	3,547.21-		
Cash Management	2,731.28-	33,262.04		
Change In Market Value	43,692.57-	149,739.78-		
Ending Market Value	2,609,779.17	2,609,779.17		
<b>Total Gains / Losses</b>			<b>0.00</b>	<b>0.00</b>



# Account Statement

Account Number: **1035003119**

August 01, 2022 To August 31, 2022

## Portfolio Statement

Quantity	Description	Market Value	Cost Basis
<b>Cash &amp; Cash Equivalents</b>			
Cash Equivalents			
Unclassified			
47,646.300	09248U700 BLACKROCK BLF LIQUIDITY FEDFUND #0081	47,646.30	47,646.30
	Total Unclassified	47,646.30	47,646.30
Total	Cash Equivalents	47,646.30	47,646.30
<b>Total</b>	<b>Cash &amp; Cash Equivalents</b>	47,646.30	47,646.30
<b>Fixed Income</b>			
Taxable			
34,722.220	3130AJRE1 FEDERAL HOME LOAN BANK DTD 6/24/2020 CALL .75% 06/24/2025-2020	31,934.37	34,722.22
50,000.000	3130JSY6 FEDERAL HOME LOAN BANK DTD 7/15/2020 CALL .68% 07/15/2025-2022	45,808.00	48,884.72
100,000.000	3130AKMR4 FEDERAL HOME LOAN BANK DTD 01/15/21 CALL .33% 01/15/2025-2021	92,267.00	99,910.00
150,000.000	3130AL5X8 FEDERAL HOME LOAN DTD 2/24/2021 CALL .65% 02/24/2026-2021	134,923.50	150,000.00
150,000.000	3130ALEK6 FEDERAL HOME LOAN BANK DTD 02/26/21 CALL .78% 02/26/2026-2021	135,526.50	150,000.00
100,000.000	3130AMT85 FEDERAL HOME LOAN BANK DTD 6/28/2021 CALL .4% 06/28/2024-2021	94,111.00	100,000.00
100,000.000	3130ANCF5 FEDERAL HOME LOAN BANK DTD 8/12/2021 CALL 1% 05/12/2026-2021	90,612.00	100,000.00
100,000.000	3130ANJT8 FEDERAL HOME LOAN BANK DTD 8/26/2021 CALL .9% 08/26/2026-2021	89,644.00	99,925.00
150,000.000	3130ANND8 FEDERAL HOME LOAN BANK DTD 8/26/2021 CALL 1.05% 08/26/2026-2021	135,262.50	150,000.00
50,000.000	3130APLB9 FEDERAL HOME LOAN BANK DTD 10/28/2021 CALL .85% 10/28/2024-2022	47,012.50	50,000.00

PO Box 2549  
 Rancho Cucamonga, CA 91729-2549  
 Return Service Requested

Account Number: **1035003119**  
 August 01, 2022 To August 31, 2022

### Portfolio Statement ( Continued )

Quantity	Description	Market Value	Cost Basis
Taxable			
100,000.000	3130AQ2H5 FEDERAL HOME LOAN BANK DTD 11/30/2021 CALL 1.05% 11/25/2024-2022	94,236.00	99,985.00
105,000.000	3133EEG79 FEDERAL FARM CREDIT BANK DTD 05/07/2015 2.15% 09/07/2023	103,551.00	107,815.36
100,000.000	3133EMAM4 FEDERAL FARM BANK DTD 09/21/2020 .25% 09/21/2023-2022	96,345.00	99,925.00
100,000.000	3133EMHE5 FEDERAL FARM CREDIT BANK DTD 11/30/2020 CALL .17% 11/30/2022-2021	99,271.00	99,978.00
100,000.000	3133EMU91 FEDERAL FARM CREDIT BANK DTD 7/21/21 CALL .74% 07/21/2025-2021	91,862.00	100,000.00
100,000.000	3134GWMY9 FREDDIE MAC DTD 08/19/2020 CALL .625% 08/19/2025-2021	91,323.00	100,000.00
100,000.000	3134GWVJ2 FREDDIE MAC DTD 9/30/2020 CALL .4% 09/30/2024-2021	93,403.00	100,000.00
100,000.000	3134GWVN3 FREDDIE MAC DTD 09/30/2020 CALL .6% 09/30/2025-2021	90,948.00	100,000.00
200,000.000	3135G06A6 FANNIE MAE DTD 10/20/2020 CALL .58% 10/20/2025-2021	181,502.00	200,000.00
100,000.000	3135G06M0 FANNIE MAE DTD 12/16/2020 CALL .5% 12/16/2024-2021	93,003.00	100,000.00
100,000.000	3135GA3W9 FANNIE MAE .6% 11/25/2025-2022	90,566.00	100,000.00
200,000.000	3136G46A6 FANNIE MAE DTD 10/27/2020 CALL .3% 10/27/2023-2021	192,162.00	200,000.00
200,000.000	880591ER9 TENN VALLEY AUTHORITY DTD 09/29/14 2.875% 09/15/2024	197,326.00	205,627.45
Total	Taxable	2,412,599.37	2,596,772.75
<b>Total</b>	<b>Fixed Income</b>	<b>2,412,599.37</b>	<b>2,596,772.75</b>



# Account Statement

Account Number: **1035003119**  
 August 01, 2022 To August 31, 2022

## Portfolio Statement ( Continued )

Quantity	Description	Market Value	Cost Basis
<b>Miscellaneous Corp Bond-sma Taxable Bonds</b>			
150,000.000	24422ERT8 JOHN DEERE CAPITAL CORP DTD 06/26/12 2.8% 01/27/2023	149,533.50	158,469.00
	Total Taxable Bonds	149,533.50	158,469.00
Total	Corp Bond-sma	149,533.50	158,469.00
<b>Miscellaneous Sundry Assets Documents</b>			
1.000	DOC199647 INVESTMENT MANAGEMENT AGREEMENT CITY OF CANYON LAKE A/C# 1035003119	0.00	0.00
	Total Documents	0.00	0.00
Total	Miscellaneous Sundry Assets	0.00	0.00
<b>Total</b>	<b>Miscellaneous</b>	<b>149,533.50</b>	<b>158,469.00</b>
<b>Grand Total Assets</b>		<b>2,609,779.17</b>	<b>2,802,888.05</b>

## Account Activity Summary

	Total Cash	Cost Basis Excluding Cash	Market Value Including Cash
<b>Balances Beginning Of Period</b>	0.00	2,800,156.77	2,663,186.82
Prior Accruals			9,715.08-
Unrealized Depreciation This Period			43,692.57-
Current Accruals			7,051.41
Cash Management	2,731.28-	2,731.28	2,731.28-
Fees	444.48-	0.00	444.48-
Income	3,175.76	0.00	3,175.76
Realized Gain/loss			0.00
Non Cash Asset Changes			
<b>Balances End Of Period</b>	0.00	2,802,888.05	2,616,830.58

## Transaction Statement

Date	Quantity	Description	Transaction Type	Cash	Cost Basis
08/01/22		Beginning Balance		0.00	2,800,156.77

### Transaction Statement ( Continued )

Date	Quantity	Description	Transaction Type	Cash	Cost Basis
<b>Income</b>					
Interest					
08/01/22		09248U700 BLACKROCK BLF LIQUIDITY FEDFUND #0081	INTEREST RCVD	53.26	
08/12/22		3130ANCF5 FEDERAL HOME LOAN BANK DTD 8/12/2021 CALL 1% 05/12/2026-2021	INTEREST RCVD	500.00	
08/19/22		3134GWMY9 FREDDIE MAC DTD 08/19/2020 CALL .625% 08/19/2025-2021	INTEREST RCVD	312.50	
08/24/22		3130AL5X8 FEDERAL HOME LOAN DTD 2/24/2021 CALL .65% 02/24/2026-2021	INTEREST RCVD	487.50	
08/26/22		3130ALEK6 FEDERAL HOME LOAN BANK DTD 02/26/21 CALL .78% 02/26/2026-2021	INTEREST RCVD	585.00	
08/26/22		3130ANJT8 FEDERAL HOME LOAN BANK DTD 8/26/2021 CALL .9% 08/26/2026-2021	INTEREST RCVD	450.00	
08/26/22		3130ANND8 FEDERAL HOME LOAN BANK DTD 8/26/2021 CALL 1.05% 08/26/2026-2021	INTEREST RCVD	787.50	
		<b>Total Interest</b>		3,175.76	0.00
		<b>Total Income</b>		3,175.76	0.00
<b>Fees</b>					
08/26/22		MANAGEMENT FEES CITIZENS BUSINESS BANK FOR THE PERIOD ENDING 08/20/2022	DISBURSEMENT	444.48-	
		<b>Total Fees</b>		444.48-	0.00
<b>Cash Management</b>					
08/31/22	2,731.280	09248U700 NET CASH MANAGEMENT	NET CASH MGMT	2,731.28-	2,731.28
		<b>Total Cash Management</b>		2,731.28-	2,731.28
08/31/22		<b>Ending Balance</b>		0.00	2,802,888.05



## Account Statement

Page 6

Account Number: **1035003119**

August 01, 2022 To August 31, 2022

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### Disclosure

CitizensTrust may receive research and other benefits from Brokers/Dealers which may be considered compensation. Upon request, we will disclose details of any compensation received. We have added an additional benchmark to your performance insert. Call for details.

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### Market Perspective

WE HOPE THAT YOU AND YOURS ARE SAFE/HEALTHY DURING THESE CHALLENGING TIMES. PLEASE READ OUR QUARTERLY MARKET PERSPECTIVES AT [WWW.CBBANK.COM](http://WWW.CBBANK.COM) UNDER RECENT DOCUMENTS. BE ASSURED WE ARE WATCHING THE MARKETS CLOSELY, AND IF YOU HAVE ANY QUESTIONS OR CONCERNS WE ENCOURAGE YOU TO CONTACT YOUR RELATIONSHIP MANAGER.



**MINUTES  
REGULAR MEETING OF THE  
CANYON LAKE CITY COUNCIL  
Wednesday, September 14, 2022**

**Closed Session – 5:00 p.m.  
City Hall Administration Building  
31526 Railroad Canyon Road, Suite 5  
Canyon Lake, CA 92587**

**CALL TO ORDER**

Mayor Smith called the meeting to order at 5:00 p.m.

**ROLL CALL**

Present: Councilmember Castillo, Councilmember Dain, Mayor Pro Tem Greene,  
Councilmember Welty and Mayor Smith

Absent:

**PUBLIC COMMENTS**

There were no public comments.

**CLOSED SESSION**

- A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS - Pursuant to  
Section 54956.8  
Property: APN 349-290-008  
Agency Negotiator: City Manager  
Negotiating Parties: Jim Kipp  
Under Negotiation: Price and Terms of Payment
- B. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION –  
Significant Exposure to Litigation (1 Case) – Pursuant to Section  
54956.9(d)(2)
- C. CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION –  
Pursuant to Section 54956.9(d)(4) – 1 case

The City Council entered Closed Session at 5:00 p.m.

**DRAFT**

**Open Session – 6:30 p.m.  
City Hall Council Chamber  
31516 Railroad Canyon Road  
Canyon Lake, CA 92587**

**CALL OPEN SESSION TO ORDER**

Mayor Smith called the meeting to order at 6:30 p.m.

Mayor Smith called for a moment of silence in honor of the Military Personnel and First Responders who have given the ultimate sacrifice.

**INVOCATION**

Invocation was led by Mayor Smith.

**FLAG SALUTE**

Flag Salute was led by Canyon Lake Property Owners Association Board Vice President Tim Cook.

**ROLL CALL**

Present: Councilmember Castillo, Councilmember Dain, Mayor Pro Tem Greene, Councilmember Welty, and Mayor Smith

Absent:

**CLOSED SESSION REPORT**

There was nothing to report out of closed session.

**APPROVAL OF THE CITY COUNCIL AGENDA**

City Manager Chris Mann stated that there was an addition to the agenda. Mayor Pro Tem Greene had an announcement to make under Ceremonial Matters.

**Motion and second by Mayor Pro Tem Greene/ Councilmember Castillo to approve the agenda.**

**Motion carried 5-0, with Councilmember Castillo, Councilmember Dain, Mayor Pro Tem Greene, Councilmember Welty, and Mayor Smith voting aye.**

**DRAFT**

## **CEREMONIAL MATTERS** *Presentations, Awards, Proclamations*

- Announcement by Mayor Pro Tem Greene

Mayor Pro Tem Greene announced that he would be moving out of the City of Canyon Lake on November 1, 2022. His last meeting as a member of the City Council would be the meeting scheduled for October 12, 2022.

- Citizen of the Month

Mayor Smith announced recognized Aaron Ruppe as the Citizen of the month for September.

- Boy Scouts

This item was moved to a future meeting.

- Presentations to Cpt. Elia & Lt. Rayls

Mayor Smith presented a plaque to outgoing Captain Andrew Elia. Newly promoted Captain James Rayls received the plaque on behalf of Captain Elia who was unable to attend. He was also presented a plaque in recognition of his promotion to Captain.

- Certificate of Recognition

Mayor Smith presented a certificate of recognition to the 9/11 Tribute in Lights committee for their hard work on the 9/11 event.

- Certificate of Recognition

Mayor Smith along with Councilmembers Castillo & Dain presented a certificate of recognition to Jenniver Lawrence thanking her for the beautiful bell stand that she created and donated to the City for the 9/11 Tribute event.

## **COMMUNITY REPORTS**

- Canyon Lake Property Owners Association Update - President Renee Griffiths

President Renee Griffiths gave an update on behalf of the Canyon Lake Property Owners Association.

- Elsinore Valley Municipal Water District Update - President Darcy Burke

President Darcy Burke gave an update on behalf of Elsinore Valley Municipal Water District.

- Chamber of Commerce Update - President Jeanne O'Dell

President Jeanne O'Dell gave an update on behalf of the Canyon Lake Chamber of Commerce.

## **PUBLIC SAFETY UPDATE**

- ❖ Sheriff

Lieutenant James Rayls gave an update on the statistics and answered questions from the Council.

**DRAFT**

❖ Code Enforcement

Ruby Manzano, Code Enforcement Supervisor, gave an update on the statistics and answered questions from the Council.

❖ Fire

Chief Jeff LaTendresse gave an update on the statistics and answered questions from the Council.

**PUBLIC COMMENT**

There were no comments.

**CONSENT CALENDAR**

- (1) Waive Full Reading, Read all Ordinances by Title Only
- (2) Resolution - Adoption of Resolution No. 2022-49 Approving Claims and Demands of the City
- (3) Minutes - Approval of City Council Minutes
  - July 6, 2022 – Regular City Council Meeting
  - August 3, 2022 – Cancelled City Council Meeting
  - August 8, 2022 – Special City Council Meeting
  - August 25, 2022 – Special City Council Meeting
- (4) Resolution – Adoption of Resolution No. 2022-50, Approving Budget Adjustments Resulting from Changing the Part-Time Accounting Technician I Position to a Full-Time Position
- (5) Resolution – Adoption of Resolution No. 2022-51, Authorizing a Budget Adjustment for the City Golf Tournament
- (6) Resolution – Adoption of Resolution 2022-53, Amending the Professional Service Agreement between VCA Code and the City of Canyon Lake for Plan Review and Staff Support Services
- (7) Resolution – Adoption of Resolution No. 2022-54, Re-Establishing City Council Committees, Committee Functions, and Setting Committee Meeting Dates and Times
- (8) Resolution – Adoption of Resolution No. 2022-55, Establishing a Policy for the Distribution of Event Tickets and Passes to City Officials

**Motion and second by Mayor Pro Tem Greene/Councilmember Dain to approve the consent calendar.**

**DRAFT**

**Motion carried 5-0, with Councilmember Castillo, Councilmember Dain, Mayor Pro Tem Greene, Councilmember Welty, and Mayor Smith voting aye.**

## **PULLED CONSENT CALENDAR ITEMS**

### **PUBLIC HEARING**

- (9) Ordinance - Introduction and First Reading of Ordinance No. 223, Amending Title 9: Planning and Zoning, Chapter 9.32: Accessory Dwelling Units, 9.32.070 Square footage of the Canyon Lake Municipal Code, to Increase the Permitted Size of Detached Accessory Dwelling Units from 1,000 square feet to 1,200 square feet

- Public Hearing Opened

Mayor Smith opened the Public Hearing at 7:35 p.m.

- Staff Presentation

City Planner Jim Morrissey presented the item.

- Questions to Staff by City Council

There were none.

- Testimony by Proponents

➤ There were none.

- Testimony by Opponents

There was none.

- Response by Proponents

There was none.

- Public Hearing Closed

Mayor Smith closed the Public Hearing at 7:37 p.m.

- Discussion by City Council

There was no further discussion.

**Motion and second by Councilmember Castillo/Mayor Pro Tem Greene to adopt an Exemption from the California Environmental Quality Act (CEQA) finding the proposed Conditional Use Permit is Exempt under Section 15301, Existing Facilities.**

**Motion carried 5-0, with Councilmember Castillo, Councilmember Dain, Mayor Pro Tem Greene, Councilmember Welty, and Mayor Smith voting aye.**

**DRAFT**

**Motion and second by Mayor Pro Tem Greene/Councilmember Welty to approve the Introduction and First Reading of Ordinance No. 223.**

**Motion carried 5-0, with Councilmember Castillo, Councilmember Dain, Mayor Pro Tem Greene, Councilmember Welty, and Mayor Smith voting aye.**

- (10) Ordinance – Introduction and First Reading of Ordinance No. 224, Amending Title 9: Planning and Zoning, Article VI, Section 6.2a. R-1 Zone (One-Family Dwellings) of the Canyon Lake Municipal Code, to Increase the Overall Building Height from 40 feet to 45 feet and Provide Street Related Building Height in Certain Defined Instances

- Public Hearing Opened

Mayor Smith opened the Public Hearing at 7:38 p.m.

- Staff Presentation

City Planner Morrissey presented the item.

- Questions to Staff by City Council

Staff addressed all questions from the City Council.

- Testimony by Proponents

There was none.

- Testimony by Opponents

There was none.

- Response by Proponents

There was none.

- Public Hearing Closed

Mayor Smith closed the Public Hearing at 7:47 p.m.

- Discussion by City Council

Discussion ensued.

- Action by City Council

**Motion and second by Mayor Pro Tem Greene/Councilmember Dain to adopt an Exemption from the California Environmental Quality Act (CEQA) finding the proposed Conditional Use Permit is Exempt under Section 15301, Existing Facilities.**

**Motion carried 5-0, with Councilmember Castillo, Councilmember Dain, Mayor Pro Tem Greene, Councilmember Welty, and Mayor Smith voting aye.**

**DRAFT**

**Motion and second by Mayor Pro Tem Greene/Mayor Smith to approve the Introduction and First Reading of Ordinance No. 224.**

**Motion carried 5-0, with Councilmember Castillo, Councilmember Dain, Mayor Pro Tem Greene, Councilmember Welty, and Mayor Smith voting aye.**

**BUSINESS ITEMS**

- (11) Ordinance/Resolution – Introduction and First Reading of Ordinance No. 225, Amending Sections 2.01.010 and 2.01.020 of the Canyon Lake Municipal Code Related to the Date, Time and Location of Meetings of the City Council; Adoption of Resolution No. 2022-56 Relating to the Date, Time, and Location of Meetings of the City Council

Presentation by City Manager Mann.

There were no public comments.

**Motion and second by Councilmember Castillo/Welty to approve the Introduction and First Reading of Ordinance No. 225 & Resolution No. 2022-56.**

**Motion carried 5-0, with Councilmember Castillo, Councilmember Dain, Mayor Pro Tem Greene, Councilmember Welty, and Mayor Smith voting aye.**

- (12) Ordinance – Introduction and First Reading of Ordinance No. 226, Adding Chapter 2.44 (Signatures) to Title 2 of the Canyon Lake Municipal Code Regarding the Delegation of Signing Authority and the Use of Digital Signatures

Presentation by City Manager Mann.

There were no public comments.

**Motion and second by Councilmember Castillo/Mayor Pro Tem Greene to approve the Introduction and First Reading of Ordinance No. 226.**

**Motion carried 5-0, with Councilmember Castillo, Councilmember Dain, Mayor Pro Tem Greene, Councilmember Welty, and Mayor Smith voting aye.**

- (13) ARPA Update - Update on expenditures with respect to Resolution 2022-14, Authorizing the Acceptance of Coronavirus State and Local Fiscal Recovery Funds Established by the American Rescue Plan Act of 2021 in the Amount of \$2,698,416

Presentation by Management Analyst Cory Gorham.

There were no public comments.

## **CITY MANAGER COMMENTS**

City Manager Mann announced the State of the City would be held on Thursday, October 27, 2022.

## **COMMITTEE AND COUNCIL REPORTS/COMMENTS**

- **COUNCILMEMBER CASTILLO**

Councilmember Castillo spoke about the 9/11 event and how pleased she was with the overall event. She announced the first meeting of the Veterans Day Committee would be on Thursday, September 15<sup>th</sup>.

- **COUNCILMEMBER DAIN**

Councilmember Dain attended the League of California Cities Annual Conference. She thanked all those who participated in the 9/11 event. Lastly, she spoke about having attended the Student of the Month event.

- **COUNCILMEMBER WELTY**

Councilmember Welty attended the League of California Cities Annual Conference and also attended meetings with Vector Control, WRCOG.

- **MAYOR PRO TEM GREENE**

Mayor Pro Tem Greene gave a brief update on behalf of RCA.

- **MAYOR SMITH**

Mayor Smith spoke about his trip to D.C. with RTA and gave a brief update on behalf of RCTC. He attended the League of California Cities Annual Conference along with other members of the Council. Lastly, he gave the real estate update for Canyon Lake.

## **ANNOUNCEMENTS**

Mayor Smith announced that the next City Council meeting would take place on Wednesday, October 12<sup>th</sup> at 5:00 p.m. for closed session and 6:30 p.m. for open session.

## **ADJOURNMENT**

Mayor Smith adjourned the meeting at 8:18 p.m.

Respectfully submitted,

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Ana V. Sauseda, CMC  
City Clerk

**DRAFT**



## STAFF REPORT

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Chris Mann, City Manager *CM*

**BY:** Jim Morrissey, City Planner

**DATE:** October 12, 2022

**SUBJECT:** Adoption of Resolution No. 2022-58, Approving a Professional Services Agreement with Castaneda & Associates and authorizing a Budget Adjustment for Preparation of Housing Element Materials

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### Recommendation

That the City Council Adopt Resolution No. 2022-58, approving a professional services agreement with Castaneda & Associates and authorizing a budget adjustment in the amount of \$20,000 for preparation of housing element materials.

### Background

Castaneda & Associates was selected to assist the City in the completion of the Housing Element for the 6<sup>th</sup> Cycle. A draft document was submitted to the California Department of Housing and Community Development (HCD) for their review in October 2021 and comments were received from them in December 2021. Castaneda & Associates updated the document, and the City Council adopted the revised document in February 2022 for transmittal to HCD, as required by law.

After the City Council's February 2022 adoption of the Housing Element, HCD provided comments necessitating modifications. The Housing Element was updated, adopted by the City Council, and resubmitted to HCD in August 2022. Additional costs have been incurred to complete the subsequent revision to the Housing Element originally adopted in February 2022. An invoice for this work effort was received from Castaneda & Associates in the amount of \$14,340.00. In addition to this work effort and invoicing, correspondence was received from HCD on August 25, 2022, requesting additional information, which was subsequently prepared and provided to HCD.

It is estimated that an authorization of an additional \$20,000 would incorporate both work efforts. In addition, the current service agreement with Castaneda & Associates expired on April 29, 2022. As a result, staff recommends approval of a new Professional Services Agreement in an amount not to exceed \$20,000. The proposed agreement is attached to Resolution No. 2022-58 as Exhibit A.

**Fiscal Impact**

Adoption of Resolution No. 2022-58 will result in increased expenditures in account number 10-350-6619 in an amount not to exceed \$20,000.

**Attachments**

1. Resolution No. 2022-58

# ATTACHMENT 1



**RESOLUTION NO. 2022-58**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE, CALIFORNIA, APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH CASTANEDA & ASSOCIATES AND AUTHORIZING A BUDGET ADJUSTMENT IN THE AMOUNT OF \$20,000 FOR PREPARATION OF HOUSING ELEMENT MATERIALS**

**WHEREAS**, on November 24, 2020, an agreement was entered into with Castaneda & Associates (Provider) for preparation and submittal of the 6<sup>th</sup> Cycle Housing Element for the City of Canyon Lake; and

**WHEREAS**, the City and Provider prepared and submitted the document for review to the California Department of Housing and Community Development (HCD) as required on October 8, 2021; and

**WHEREAS**, comments on the Draft Housing Element were received from HCD on December 7, 2021. After completing corrections to the Housing Element, it was presented for adoption to the City Council and transmitted to the State Department of Housing and Community Development on February 10, 2022; and

**WHEREAS**, subsequent to the completion of the contracted scope of work, comments were received from the California Department of Housing and Community Development on April 15, 2022; and

**WHEREAS**, additional costs have been incurred in the revision to the adopted Housing Element estimated to be approximately \$20,000.00, with current invoicing received from Provider of \$14,340.00, which is the amount of work undertaken prior to the receipt of an additional request on August 25, 2022, from HCD to provide additional material; and

**WHEREAS**, on April 29, 2022, the Service Agreement with Castaneda & Associates to assist in General Plan Services related to Housing Element expired; and

**WHEREAS**, a new Professional Services Agreement through December 31, 2022, will allow Castaneda & Associates to undertake additional modifications to comply with State comments.

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF CANYON LAKE DOES HEREBY RESOLVE AS FOLLOWS:**

**Section 1.** The City Council hereby approves the Professional Services Agreement with Castaneda & Associates attached hereto as Exhibit A.

**Section 2.** The City Council authorizes a budget adjustment in the amount of \$20,000.00 in Account Number 10-350-6619.

**Section 3.** The City Council authorizes the City Manager to sign and execute the agreement attached hereto as Exhibit A.

**PASSED, APPROVED, AND ADOPTED** on this 12th day of October, 2022.

\_\_\_\_\_  
Jeremy Smith, Mayor

ATTEST:

\_\_\_\_\_  
Ana V. Sauseda, CMC  
City Clerk

Exhibit A





## PROFESSIONAL SERVICES AGREEMENT FOR 2021-2029 HOUSING ELEMENT PREPARATION SERVICES

THIS AGREEMENT for Professional Services (“Agreement”) is made this 12 day of October 2022 (“Effective Date”) by and between the City of Canyon Lake (the “City”) and Castaneda & Associates (“Provider”) (together sometimes referred to the “Parties”).

**Section 1. SERVICES.** Subject to the terms and conditions set forth in this Agreement, Provider shall provide to the City the services described in the Scope of Work attached as **Exhibit A** and incorporated here. Such work shall be provided at the time and place and in the manner specified in Exhibit A. In the event of a conflict in or inconsistency between the terms of this Agreement and Exhibit A, this Agreement shall prevail.

- 1.1 **Term of Services.** The term of this Agreement shall begin on the Effective Date and shall end on December 31, 2022, which is the date of completion specified in Exhibit A. Provider shall complete the work described in Exhibit A prior to that date unless the term of the Agreement is otherwise terminated or extended as provided for in Section 8. The time provided to Provider to complete the services required by this Agreement shall not affect the City's right to terminate the Agreement, as provided for in Section 8.
- 1.2 **Standard of Performance.** Provider shall perform all services required pursuant to this Agreement in the manner and according to the standards observed by a competent practitioner of the profession in which Provider is engaged and to the sole satisfaction of the Contract Administrator.
- 1.3 **Assignment of Personnel.** Provider shall assign only competent personnel to perform services pursuant to Agreement. In the event that the City, in its sole discretion, at any time during the term of this Agreement, desires the reassignment of any such persons, Provider shall, immediately upon receiving notice from the City of such desire of the City, reassign such person or persons.
- 1.4 **Time.** Provider shall devote such time to the performance of services pursuant to this Agreement as may be reasonably necessary to satisfy Provider's obligations hereunder.
- 1.5 **Authorization to Perform Services.** The Provider is not authorized to perform any services or incur any costs whatsoever under the terms of this Agreement until receipt of authorization from the Contract Administrator.

**Section 2. COMPENSATION.** The City hereby agrees to pay Provider a sum not to exceed \$20,000.00 for services to be performed and reimbursable costs incurred under this Agreement.

In the event of a conflict between this Agreement and Exhibit A, regarding the amount of compensation, this Agreement shall prevail. The City shall pay Provider for services rendered pursuant to this Agreement at the time and in the manner set forth herein. The payments specified below shall be the only payments from the City to Provider for services rendered pursuant to this Agreement. Provider shall submit all invoices to the City in the manner specified herein. Except as specifically authorized in advance by the City, Provider shall not bill the City for duplicate services performed by more than one person.

**2.1 Invoices.** Provider shall submit invoices monthly during the term of this Agreement, based on the cost for services performed and reimbursable costs incurred prior to the invoice date. Invoices shall contain the following information:

- The beginning and ending dates of the billing period;
- A Task Summary containing the total due this period;
- At the City's option, for each work item in each task, a copy of the applicable time entries or time sheets shall be submitted showing the name of the person doing the work, the hours spent by each person, a brief description of the work, and each reimbursable expense;
- The total number of hours of work performed under the Agreement by Provider and each employee, agent, and subcontractor of Provider performing services hereunder necessary to complete the work described in Exhibit A;
- Receipts for expenses to be reimbursed;
- The Provider's signature.
- Checks payable to: Ralph and Kathleen R. Castaneda Revocable Trust

**2.2 Monthly Payment.** The City shall make payments, based on invoices received, for services satisfactorily performed, and for authorized reimbursable costs incurred.

**2.3 Total Payment.** The City shall not pay any additional sum for any expense or cost whatsoever incurred by Provider in rendering services pursuant to this Agreement. The City shall make no payment for any extra, further, or additional service pursuant to this Agreement. The City shall be exempt from existing or any and all future fuel service charges, minimum order or one-time order service charge.

In no event shall Provider submit any invoice for an amount in excess of the maximum amount of compensation provided above either for a task or for the entire Agreement unless the Agreement is modified in writing prior to the submission of such an invoice.

**2.4 Hourly Fees.** Fees for work performed by Provider on an hourly basis shall not exceed the amounts shown on the fee schedule included with Exhibit A.

- 2.5 **Reimbursable Expenses.** Reimbursable expenses are included within the maximum amount of the contract.
- 2.6 **Payment of Taxes.** Provider is solely responsible for the payment of employment taxes incurred under this Agreement and any federal or state taxes.
- 2.7 **Payment upon Termination.** In the event that the City or Provider terminates this Agreement pursuant to Section 8, the City shall compensate the Provider for all outstanding costs and reimbursable expenses incurred for work satisfactorily completed as of the date of written notice of termination. Provider shall maintain adequate logs and timesheets in order to verify costs incurred to that date.

**Section 3. FACILITIES AND EQUIPMENT.** Provider shall, at its sole cost and expense, provide all facilities, supplies and equipment necessary to perform the services required by this Agreement.

**Section 4. INSURANCE REQUIREMENTS.** Before beginning any work under this Agreement, Provider, at its own cost and expense, shall procure the types and amounts of insurance checked below and provide Certificates of Insurance, indicating that Provider has obtained or currently maintains insurance that meets the requirements of this section and which is satisfactory, in all respects, to the City. Provider shall maintain the insurance policies required by this section throughout the term of this Agreement. The cost of such insurance shall be included in the Provider's compensation. Provider shall not allow any subcontractor to commence work on any subcontract until Provider has obtained all insurance required herein for the subcontractor(s) and provided evidence thereof to the City. Verification of the required insurance shall be submitted and made part of this Agreement prior to execution. All insurance coverage and limits provided by Provider and available or applicable under this Agreement are intended to apply to the full extent of the policies. Nothing contained in this Agreement limits the application of such insurance coverage.

- 4.1 **Workers' Compensation.** Provider shall, at its sole cost and expense, maintain Statutory Workers' Compensation Insurance and Employer's Liability Insurance for any and all persons employed directly or indirectly by Provider. The Statutory Workers' Compensation Insurance and Employer's Liability Insurance shall be provided with limits of not less than ONE MILLION DOLLARS (\$1,000,000.00) per accident. In the alternative, Provider may rely on a self-insurance program to meet those requirements, but only if the program of self-insurance complies fully with the provisions of the California Labor Code. Determination of whether a self-insurance program meets the standards of the Labor Code shall be solely in the discretion of the Contract Administrator. The insurer, if insurance is provided, or the Provider, if a program of self-insurance is provided, shall waive all rights of subrogation against the City and its officers, officials, employees, and authorized volunteers for loss arising from work performed under this Agreement.

- 4.2 **Commercial General Insurance and Automobile Liability Insurance.**

**4.2.1 Commercial General Liability Insurance.** Provider, at its own cost and expense, shall maintain commercial general and automobile liability insurance for the term of this Agreement in an amount not less than TWO MILLION DOLLARS (\$2,000,000.00) per occurrence, combined single limit coverage of \$2,000,000 in the general aggregate, for risks associated with the work contemplated by this Agreement. If a Commercial General Liability Insurance or an Automobile Liability form or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the work to be performed under this Agreement or the general aggregate limit shall be at least twice the required occurrence limit. Such coverage shall include but shall not be limited to, protection against claims arising from bodily and personal injury, including death resulting therefrom, and damage to property resulting from activities contemplated under this Agreement, including the use of owned and non-owned automobiles.

**4.2.2 Minimum scope of coverage.** Commercial general coverage shall be at least as broad as Insurance Services Office Commercial General Liability occurrence form CG 0001 (per occurrence). Automobile coverage shall be at least as broad as Insurance Services Office Automobile Liability form CA 0001 (per accident). No endorsement shall be attached limiting the coverage.

**4.2.3 Additional requirements.** Each of the following shall be included in the insurance coverage or added as a certified endorsement to the policy:

- a. The insurance shall cover on an occurrence or an accident basis, and not on a claims-made basis.
- b. Any failure of Provider to comply with reporting provisions of the policy shall not affect coverage provided to the City and its officers, employees, agents, and volunteers.

**4.3 Professional Liability Insurance. – Intentionally Omitted**

**4.4 All Policies Requirements.**

**4.4.1 Acceptability of insurers.** All insurance required by this section is to be placed with insurers with a Bests' rating of no less than A-: VI.

**4.4.2 Verification of coverage.** Prior to beginning any work under this Agreement, Provider shall furnish the City with Certificates of Insurance, and upon request, complete certified copies of all policies, including complete certified copies of all endorsements. All copies of policies and certified endorsements shall show the signature of a person authorized by that insurer to bind coverage on its behalf.

**4.4.3 Notice of Reduction in or Cancellation of Coverage.** A certified endorsement shall be attached to all insurance obtained pursuant to this Agreement stating that coverage shall not be suspended, voided, canceled by either party, or reduced in coverage or in limits, except after thirty (30) days' prior written notice by certified, mail, return receipt requested, has been given to the City. In the event that any coverage required by this section is reduced, limited, cancelled, or materially affected in any other manner, Provider shall provide written notice to the City at Provider's earliest possible opportunity and in no case later than ten (10) working days after Provider is notified of the change in coverage.

**4.4.4 Additional insured; primary insurance.** The City and its officers, employees, agents, and authorized volunteers shall be covered as additional insureds with respect to each of the following: liability arising out of activities performed by or on behalf of Provider, including the insured's general supervision of Provider; products and completed operations of Provider, as applicable; premises owned, occupied, or used by Provider; and automobiles owned, leased, or used by the Provider in the course of providing services pursuant to this Agreement. The coverage shall contain no special limitations on the scope of protection afforded to the City or its officers, employees, agents, or authorized volunteers.

A certified endorsement must be attached to all policies stating that coverage is primary insurance with respect to the City and its officers, officials, employees and volunteers, and that no insurance or self-insurance maintained by the City shall be called upon to contribute to a loss under the coverage.

**4.4.5 Subcontractors.** Provider shall include all subcontractors as insureds under its policies or shall furnish separate certificates and certified endorsements for each subcontractor. All coverages for subcontractors shall be subject to all of the requirements stated herein.

**4.4.6 Variation.** Contract Administrator may approve in writing a variation in the foregoing insurance requirements, upon a determination that the coverage, scope, limits, and forms of such insurance are either not commercially available, or that the City's interests are otherwise fully protected.

**4.4.7** No policy required hereunder shall prohibit Provider from waiving any right of recovery prior to loss.

**4.5 Remedies.** In addition to any other remedies the City may have if Provider fails to provide or maintain any insurance policies or policy endorsements to the extent and within the time herein required, the City may, at its sole option, exercise any

of the following remedies, which are alternatives to other remedies the City may have and are not the exclusive remedy for Provider's breach:

- Obtain such insurance and deduct and retain the amount of the premiums for such insurance from any sums due under the Agreement;
- Order Provider to stop work under this Agreement or withhold any payment that becomes due to Provider hereunder, or both stop work and withhold any payment, until Provider demonstrates compliance with the requirements hereof; and/or
- Terminate this Agreement.

**Section 5. INDEMNIFICATION**

Provider shall indemnify, defend with counsel acceptable to the City and hold harmless the City and its officials, officers, employees, agents and authorized volunteers from and against any and all losses, liabilities, claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceedings, damages and expenses of any kind, whether actual or threatened, (including but not limited to attorneys' fees and costs, court costs, interest defense costs, and expert witness fees) where the same arise out of, are a consequence of or are in any way attributable to, in whole or in part, the performance of this Agreement (or the failure to perform) by Provider or by any individual or entity for which Provider is legally liable, including but not limited to officers, agents, employees or subcontractors of Provider.

The foregoing obligation of Provider shall not apply when (1) the injury, loss of life, damage to property or violation of law arises wholly from the negligence or willful misconduct of the City or its officers, employees, agents or authorized volunteers and (2) the actions of Provider or its employees, subcontractors or agents have contributed in no part to the injury, loss of life, damage to property, or violation of law.

It is understood that the duty of Provider to indemnify and hold harmless includes the duty to defend as set forth in Section 2778 of the California Civil Code. Acceptance by the City of insurance certificates and endorsements required under this Agreement does not relieve Provider from liability under this indemnification and hold harmless clause. This indemnification and hold harmless clause shall apply to any damages or claims for damages whether or not such insurance policies shall have been determined to apply. By execution of this Agreement, Provider acknowledges and agrees to the provisions of this Section and that it is a material element of consideration.

**Section 6. STATUS OF PROVIDER.**

- 6.1 Independent Contractor.** At all times during the term of this Agreement, Provider shall be an independent contractor and shall not be an employee of the City. The City shall have the right to control Provider only insofar as the results

of Provider's services rendered pursuant to this Agreement and assignment of personnel pursuant to Subparagraph 1.3; however, otherwise the City shall not have the right to control the means by which Provider accomplishes services rendered pursuant to this Agreement. Notwithstanding any other City, state, or federal policy, rule, regulation, law, or ordinance to the contrary, Provider and any of its employees, agents, and subcontractors providing services under this Agreement shall not qualify for or become entitled to any compensation, benefit, or any incident of employment by the City, including but not limited to eligibility to enroll in the California Public Employees Retirement System (PERS) as an employee of the City and entitlement to any contribution to be paid by the City for employer contributions and/or employee contributions for PERS benefits.

**Section 7. LEGAL REQUIREMENTS.**

- 7.1 **Governing Law.** The laws of the State of California shall govern this agreement.
- 7.2 **Compliance with Applicable Laws.** Provider and any subcontractor shall comply with all applicable local, state and federal laws and regulations applicable to the performance of the work hereunder.
- 7.3 **Licenses and Permits.** Provider represents and warrants to the City that Provider and its employees, agents, and any subcontractors have all licenses, permits, qualifications, and approvals of whatsoever nature that are legally required to practice their respective professions. Provider represents and warrants to the City that Provider and its employees, agents, any subcontractors shall, at their sole cost and expense, keep in effect at all times during the term or this Agreement any licenses, permits, and approvals that are legally required to practice their respective professions. In addition to the foregoing, Provider and any subcontractors shall obtain and maintain during the term of this Agreement valid Business Licenses from the City.

**Section 8. TERMINATION AND MODIFICATION.**

- 8.1 **Termination.** The City may cancel this Agreement at any time and without cause upon written notification to Provider.

Provider may cancel this Agreement upon thirty (30) days' written notice to the City and shall include in such notice the reasons for cancellation.

In the event of termination, Provider shall be entitled to compensation for services performed to the effective date of termination; the City, however, may condition payment of such compensation upon Provider delivering to the City any or all documents, photographs, computer software, video and audio tapes, and other materials provided to Provider or prepared by or for Provider or the City in connection with this Agreement.

- 8.2 Extension.** The City may, in its sole and exclusive discretion, extend the end date of this Agreement beyond that provided for in Subsection 1.1. Any such extension shall require a written amendment to this Agreement, as provided for herein. Provider understands and agrees that, if the City grants such an extension, the City shall have no obligation to provide Provider with compensation beyond the maximum amount provided for in this Agreement. Similarly, unless authorized by the Contract Administrator, the City shall have no obligation to reimburse Provider for any otherwise reimbursable expenses incurred during the extension period.
- 8.3 Amendments.** The parties may amend this Agreement only by a writing signed by all the parties.
- 8.4 Assignment and Subcontracting.** The City and Provider recognize and agree that this Agreement contemplates personal performance by Provider and is based upon a determination of Provider's unique personal competence, experience, and specialized personal knowledge. Moreover, a substantial inducement to the City for entering into this Agreement was and is the professional reputation and competence of Provider. Provider may not assign this Agreement or any interest therein without the prior written approval of the Contract Administrator. Provider shall not subcontract any portion of the performance contemplated and provided for herein, other than to the subcontractors noted in the proposal, without prior written approval of the Contract Administrator. In the event that key personnel leave Provider's employ, Provider shall notify the City immediately.
- 8.5 Survival.** All obligations arising prior to the termination of this Agreement and all provisions of this Agreement allocating liability between the City and Provider shall survive the termination of this Agreement.
- 8.6 Options upon Breach by Provider.** If Provider materially breaches any of the terms of this Agreement, the City's remedies shall include, but not be limited to, any or all of the following:
- 8.6.1** Immediately terminate the Agreement;
  - 8.6.2** Retain the plans, specifications, drawings, reports, design documents, and any other work product prepared by Provider pursuant to this Agreement;
  - 8.6.3** Retain a different Provider to complete the work described in Exhibit A not finished by Provider; or
  - 8.6.4** Charge Provider the difference between the cost to complete the work described in Exhibit A that is unfinished at the time of breach and the amount that the City would have paid Provider pursuant to Section 2 if Provider had completed the work.

**Section 9. KEEPING AND STATUS OF RECORDS.**

- 9.1 Records Created as Part of Provider's Performance.** All reports, data, maps, models, charts, studies, surveys, photographs, memoranda, plans, studies, specifications, records, files, or any other documents or materials, in electronic or any other form that Provider prepares or obtains pursuant to this Agreement and that relate to the matters covered hereunder shall be the property of the City. Provider hereby agrees to deliver those documents to the City upon termination of the Agreement. It is understood and agreed that the documents and other materials, including but not limited to those described above, prepared pursuant to this Agreement are prepared specifically for the City and are not necessarily suitable for any future or other use. The City and Provider agree that, until final approval by the City, all data, plans, specifications, reports and other documents are confidential and will not be released to third parties without prior written consent of both parties unless required by law.
- 9.2 Provider's Books and Records.** Provider shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services or expenditures and disbursements charged to the City under this Agreement for a minimum of three (3) years, or for any longer period required by law, from the date of final payment to the Provider to this Agreement.
- 9.3 Inspection and Audit of Records.** Any records or documents that Section 9.2 of this Agreement requires Provider to maintain shall be made available for inspection, audit, and/or copying at any time during regular business hours, upon oral or written request of, the City. Under California Government Code Section 8546.7, if the amount of public funds expended under this Agreement exceeds Ten Thousand Dollars (\$10,000.00), the Agreement shall be subject to the examination and audit of the State Auditor, at the request of the City or as part of any audit of the City, for a period of three (3) years after final payment under the Agreement.

**Section 10. MISCELLANEOUS PROVISIONS.**

- 10.1 Attorneys' Fees.** If either party to this Agreement brings any action, including an action for declaratory relief, to enforce or interpret the provision of this Agreement, the prevailing party shall be entitled to reasonable attorneys' fees in addition to any other relief to which that party may be entitled. The court may set such fees in the same action or in a separate action brought for that purpose.
- 10.2 Venue.** In the event that either party brings any action against the other under this Agreement, the parties agree that trial of such action shall be vested exclusively in Riverside County.

- 10.3 Severability.** If a court of competent jurisdiction finds or rules that any provision of this Agreement is invalid, void, or unenforceable, the provisions of this Agreement not so adjudged shall remain in full force and effect. The invalidity in whole or in part of any provision of this Agreement shall not void or affect the validity of any other provision of this Agreement.
- 10.4 No Implied Waiver of Breach.** The waiver of any breach of a specific provision of this Agreement does not constitute a waiver of any other breach of that term or any other term of this Agreement.
- 10.5 Successors and Assigns.** The provisions of this Agreement shall inure to the benefit of and shall apply to and bind the successors and assigns of the parties.
- 10.6 Provider Representative.** All matters under this Agreement shall be handled for Provider by Ralph P. Castaneda, Project Planner
- 10.7 City Contract Administration.** This Agreement shall be administered by the City Manager Chris Mann ("City Administrator"). All correspondence shall be directed to or through the City Administrator or his or her designee.
- 10.8 Notices.** Any written notice to Provider shall be sent to:
- Ralph P. Castaneda  
Castaneda & Associates  
5759 Old Ranch Road  
Riverside, CA 92504
- Any written notice to the City shall be sent to the Contract Administrator:
- Chris Mann, City Manager  
City of Canyon Lake  
31516 Railroad Canyon Rd.  
Canyon Lake, CA 92587
- 10.9 Intentionally Omitted.**
- 10.10 Integration.** This Agreement, including the scope of work attached hereto and incorporated herein as Exhibit A, represents the entire and integrated agreement between the City and Provider and supersedes all prior negotiations, representations, or agreements, either written or oral.
- 10.11 Counterparts.** This Agreement may be executed in multiple counterparts, each of which shall be an original and all of which together shall constitute one agreement.

The Parties have executed this Agreement as of the Effective Date.

THE CITY OF CANYON LAKE

CASTANEDA & ASSOCIATES

\_\_\_\_\_  
Chris Mann, City Manager

\_\_\_\_\_  
Ralph P. Castaneda, Project Planner

Attest:

\_\_\_\_\_  
Ana V. Sauseda, CMC  
City Clerk



**EXHIBIT A**  
**SCOPE OF SERVICES**

Work Task 1: Prepare responses to the HCD letter received by the city dated April 15, 2022 including the following:

- Prepare and incorporate responses to HCD letter in appropriate sections and appendices including expanding narrative, revising tables, adding tables and graphics as needed
- Prepare a matrix for HCD review based on April 15, 2022 letter showing where revisions were incorporated in each section and appendix
- Prepare “redline” versions of sections and appendices for transmittal to HCD and posting on city website
- Prepare revised sections and appendices for review by city council
- Attend city council meeting for adoption of revised housing element sections and appendices



ORDINANCE NO. 223

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE, CALIFORNIA, APPROVING AN AMENDMENT TO THE CANYON LAKE MUNICIPAL CODE, TITLE 9: PLANNING AND ZONING, CHAPTER 9.32: ACCESSORY DWELLING UNITS; SECTION 9.32.070 SQUARE FOOTAGE

THE CITY COUNCIL OF THE CITY OF CANYON LAKE DOES ORDAIN AS FOLLOWS:

**SECTION 1. Environmental Determination and Findings.** The proposed amendment is exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15061(b)(3) of the CEQA Guidelines, because it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment.

**SECTION 2. Municipal Code Amendments.**

Title 9, Planning and Zoning; Chapter 9.32: Accessory Dwelling Units, Section 9.32.070 Square footage of the Canyon Lake Municipal Code is hereby amended as provided below:

(b) All new detached accessory dwelling units shall not exceed ~~850 square feet, except for an accessory dwelling with more than one bedroom shall not exceed 1,000~~ 1,200 square feet.

**SECTION 3. Concluding Facts and Reasons.** Based on the substantial evidence presented to the City Council during the public hearing on the Ordinance, and the specific findings set forth in the Recitals, and Sections 1 and 2, above, the City Council hereby concludes that the proposed Amendment to the City of Canyon Lake Municipal Code is consistent with the goals, policies, plans, and exhibits of the General Plan. Staff has thoroughly reviewed the proposed Municipal Code Amendment and the conditions under which it will be implemented and has determined the proposed Municipal Code provisions to be consistent with the applicable goals, policies, plans, and exhibits of the General Plan. Additionally the City Council finds that the proposed Amendment to the City of Canyon Lake Municipal Code would not be detrimental to the public interest, health, safety, convenience, or general welfare of the City.

**SECTION 4. Severability.** If any section, sentence, clause or phrase of this Ordinance or the application thereof to any entity, person or circumstance is held for any reason to be invalid or unconstitutional, such invalidity or unconstitutionality shall not affect other provisions or applications of this Ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this Ordinance are severable. The City Council hereby declares that it would have adopted this Ordinance and each section, sentence, clause or phrase thereof, irrespective of the fact that any one or more section, subsections, sentences, clauses or phrases be declared invalid or unconstitutional.

**SECTION 5. Effective Date.** This Ordinance shall become effective thirty (30) days following its adoption.

**SECTION 6. Publication and Posting.** The Mayor shall sign this Ordinance and the City Clerk shall certify as to the adoption and shall cause the ordinance or a summary thereof to be published in accordance with state law.

**PASSED, APPROVED AND ADOPTED** this 12th day of October, 2022.

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Jeremy Smith, Mayor

ATTEST:

APPROVED AS TO FORM:

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Ana V. Sauseda, CMC  
City Clerk

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Steven Graham, City Attorney

ORDINANCE NO. 224

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE, CALIFORNIA, AMENDING TITLE 9: PLANNING AND ZONING, ARTICLE VI, R-1 (ONE- FAMILY DWELLINGS) OF THE CANYON LAKE MUNICIPAL CODE

THE CITY COUNCIL OF THE CITY OF CANYON LAKE DOES ORDAIN AS FOLLOWS:

**SECTION 1. Environmental Determination and Findings.** The proposed amendment is exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15061(b)(3) of the CEQA Guidelines, because it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment.

**SECTION 2. Municipal Code Amendments.**

Title 9, Planning and Zoning; Article VI, Section 6.2(a) of the Canyon Lake Municipal Code is hereby amended as provided below:

- a. Building height shall not exceed ~~3 stories, with~~ a maximum ~~heights~~ height of 40 feet, except as authorized by subsection (1) below.
- (1) In instances where the lot slope is greater than 10 percent for lots that are below the street grade, as measured from the front lot line to the rear lot line, the building height shall not exceed either of the following criteria:
  - (A) A maximum height of 45 feet, as measured at the average finished grade elevation, which is established as the point between the lowest and highest finished grade elevations under the structure.
  - (B) A maximum height of 25 feet, as measured from the average established top of curb grade at the front lot line to the highest point of such building.
  - (C) For the purposes of this subsection, applicants must provide complete topographical and lot survey information prepared by an architect, surveyor, or civil engineer licensed or registered to practice in the State of California, for the lot or lots involved. Such information shall include elevation reference points for the front and rear lot lines shown directly on the site plan.

**SECTION 3. Concluding Facts and Reasons.** Based on the substantial evidence presented to the City Council during the public hearing on the Ordinance, and the specific findings set forth in the Recitals, and Sections 1 and 2, above, the City Council hereby concludes that the proposed Amendment to the City of Canyon Lake Municipal Code is consistent with the goals, policies, plans, and exhibits of the General Plan. Staff has thoroughly reviewed the proposed Municipal Code Amendment and the conditions under which it will be implemented and has determined the proposed Municipal Code provisions to be consistent with the applicable goals, policies, plans, and exhibits of the General Plan. Additionally the City Council finds that the proposed Amendment to the City of Canyon Lake Municipal Code would not be detrimental to the public interest, health, safety, convenience, or general welfare of the City.

**SECTION 4. Severability.** If any section, sentence, clause or phrase of this Ordinance or the application thereof to any entity, person or circumstance is held for any reason to be invalid or unconstitutional, such invalidity or unconstitutionality shall not affect other provisions or applications of this Ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this Ordinance are severable. The City Council hereby declares that it would have adopted this Ordinance and each section, sentence, clause or phrase thereof, irrespective of the fact that any one or more section, subsections, sentences, clauses or phrases be declared invalid or unconstitutional.

**SECTION 5. Effective Date.** This Ordinance shall become effective thirty (30) days following its adoption.

**SECTION 6. Publication and Posting.** The Mayor shall sign this Ordinance and the City Clerk shall certify as to the adoption and shall cause the ordinance or a summary thereof to be published in accordance with state law.

**PASSED APPROVED AND ADOPTED** this 12th day of October, 2022.

\_\_\_\_\_  
Jeremy Smith, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Ana V. Sauseda, CMC  
City Clerk

\_\_\_\_\_  
Steven Graham, City Attorney

ORDINANCE NO. 225

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE, CALIFORNIA, AMENDING SECTIONS 2.01.010 AND 2.01.020 OF THE CANYON LAKE MUNICIPAL CODE RELATED TO THE DATE, TIME AND LOCATION OF MEETINGS OF THE CITY COUNCIL

THE CITY COUNCIL OF THE CITY OF CANYON LAKE DOES ORDAIN AS FOLLOWS:

**Section 1. MUNICIPAL CODE AMENDMENT.**

Section 2.01.010 of the Canyon Lake Municipal Code is hereby amended to read as follows:

“The regular meetings of the City Council shall be held on such days and times as may be established from time to time by resolution of the City Council.”

Section 2.01.020 of the Canyon Lake Municipal Code is hereby amended to read as follows:

“The meetings of the City Council shall be held at such places as may be established by resolution of the City Council.”

**Section 2. SEVERABILITY.** If any section, sentence, clause or phrase of this Ordinance or the application thereof to any entity, person or circumstance is held for any reason to be invalid or unconstitutional, such invalidity or unconstitutionality shall not affect other provisions or applications of this Ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this Ordinance are severable. The City Council hereby declares that it would have adopted this Ordinance and each section, sentence, clause or phrase thereof, irrespective of the fact that any one or more section, subsections, sentences, clauses or phrases be declared invalid or unconstitutional.

**Section 3. EFFECTIVE DATE.** This Ordinance shall become effective thirty (30) days following its adoption.

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**Section 4. PUBLICATION AND POSTING.** The Mayor shall sign this Ordinance and the City Clerk shall certify as to the adoption and shall cause the ordinance or a summary thereof to be published in accordance with state law.

**PASSED APPROVED AND ADOPTED** this 12th day of October, 2022.

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Jeremy Smith, Mayor

ATTEST:

APPROVED AS TO FORM:

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Ana V. Sauseda, CMC  
City Clerk

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Steven Graham, City Attorney

## ORDINANCE NO. 226

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE, CALIFORNIA, ADDING CHAPTER 2.44 (SIGNATURES) TO TITLE 2 OF THE CANYON LAKE MUNICIPAL CODE REGARDING THE DELEGATION OF SIGNING AUTHORITY AND THE USE OF DIGITAL SIGNATURES**

**WHEREAS**, in 1995, the California Legislature adopted Government Code section 16.5, authorizing cities to accept a “digital signature” instead of a manual signature;

**WHEREAS**, in 1998, the California Secretary of State adopted California Code of Regulations, title 2, sections 22000–22005 delineating strict verification standards that all digital signatures must satisfy;

**WHEREAS**, in 1999, the California Legislature the federal Uniform Electronic Transactions Act (“UETA”), codified as Civil Code sections 1633.1–1633.17, granting electronic signatures the same legal effect as manual signatures;

**WHEREAS**, the use of digital signatures reduces paper, time, and costs associated with transmitting, approving, and executing physical documents;

**WHEREAS**, the City desires to use digital signatures pursuant to Government Code Section 16.5, California Code of Regulations, title 2, sections 22000–22005, and Civil Code sections 1633.1–1633.17; and

**WHEREAS**, the City desires to codify its existing practice of delegating signing authority under Government Code section 40602.

**THE CITY COUNCIL OF THE CITY OF CANYON LAKE DOES ORDAIN AS FOLLOWS:**

**Section 1. MUNICIPAL CODE AMENDMENT.**

**Section 1. Recitals.** The Recitals above are true and correct and incorporated herein by this reference.

**Section 2. Adoption.** Chapter 2.44 is added to Title 2 of the Canyon Lake Municipal Code to read as follows.

**2.44– Signature Authority.**

The City Council authorizes the City Manager to sign any written contracts and conveyances approved by the City Council on the City’s behalf or otherwise within the City Manager’s authority as described elsewhere in this Code. The City Manager may delegate in writing his/her authority to sign any written contract and conveyance to a City staff member.

**2.44.010– Digital signatures.**

- (A) The use of a digital signature that complies with Government Code Section 16.5, California Code of Regulations, title 2, sections 22000–22005, and Civil Code sections 1633.1–1633.17 will have the same force and effect as the use of a manual signature using ink applied to paper. For purposes of this section, a digital signature is a type of electronic signature as defined by the Uniform Electronic Transactions Act.
- (B) The City Manager will, in consultation with the City Clerk, identify acceptable technologies and vendors to provide the means for employing digital signatures under this section, consistent with industry best practices, to ensure the security and integrity of the data and the signature, identify the documents for which the City will accept digital signatures, and determine in writing which employees will be issued a digital signature and such writing will be filed with the City Clerk.

**Section 4. Severability.** If any sections, subsections, subdivisions, paragraph, sentence, clause or phrase of this Ordinance or any part hereof or exhibit hereto is for any reason held to be invalid, such invalidity shall not affect the validity of the remaining portions of this Ordinance or any part thereof or exhibit thereto. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase hereof, irrespective of the fact that anyone or more sections, subsections, subdivisions, paragraph, sentences, clauses or phrases be declared invalid.

**Section 5. Publication.** The City Clerk shall cause this Ordinance to be published or posted in accordance with California law.

**Section 6. Effective Date.** This Ordinance shall take effect thirty days after its adoption.

**PASSED APPROVED AND ADOPTED** this 12th day of October, 2022.

\_\_\_\_\_  
Jeremy Smith, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Ana V. Sauseda, CMC  
City Clerk

\_\_\_\_\_  
Steven Graham, City Attorney



ITEM NO. 9

## STAFF REPORT

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Chris Mann, City Manager *CM*

**BY:** Jeff LaTendresse, Fire Chief

**DATE:** October 12, 2022

**SUBJECT:** Introduction and First Reading of Ordinance No. 227, An Ordinance of the City Council of the City of Canyon Lake, California, Adopting the 2022 California Fire Code Amending Chapter 8.12 of the Canyon Lake Municipal Code

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### Recommendation

That the City Council:

1. Approve the Introduction and First Reading of Ordinance No. 227, an Ordinance of the City Council of the City of Canyon Lake Readopting the 2022 California Fire Code as amended as Chapter 8.12 of the Canyon Lake Municipal Code; and
2. Direct the City Clerk to notice and schedule a public hearing for the second reading and adoption at the next regularly scheduled City Council meeting in November.

### Background

The California Health and Safety Code requires that the California Building Standards Commission adopt and publish the California Building Standards Code (Title 24 California Code of Regulations, Part 1 through 12) every three years. The 2022 California Building Codes and the California Fire Code have been adopted by the State, and Counties and Cities are required to adopt these respective codes by January 1, 2023. As you may recall, the City of Canyon Lake did readopt the California Fire Code last year as several sections of the Ordinance needed to be updated to reflect the City beginning operations with its own independent, municipal Fire Department on January 1, 2022.

Local agencies are allowed to amend the codes that they adopt. Section 17958.5 of the California Health and Safety Code requires that the local amendments be justified on the basis that local climatic, geographical, or topographical conditions warrant the amendment(s). Findings and amendments must be approved by the City Council.

With the adoption of the 2022 California Fire Code, with amendments, which are based on the 2021 International Fire Code, there are certain secondary codes incorporated by reference, such as the National Fire Protection Association (NFPA) Standards and Underwriters Laboratories (UL).

**Fiscal Impact**

None

**Attachments**

1. Ordinance No. 227

# **ATTACHMENT 1**



**ORDINANCE NO. 227**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE,  
ADOPTING THE 2022 CALIFORNIA FIRE CODE AS AMENDED AS CHAPTER 8.12  
OF THE CANYON LAKE MUNICIPAL CODE**

**THE CITY COUNCIL OF THE CITY OF CANYON LAKE DOES HEREBY ORDAIN AS  
FOLLOWS:**

**SECTION 1. FINDINGS.**

A. Every three years the State of California adopts a new California Fire Code, as part of the California Building Standards Codes, which becomes effective 180 days after publication by the California Building Standards Commission.

B. That Code has been published and adopted, as amended, by the California Building Standards Commission into the California Code of Regulations as Title 24, Part 9, entitled the California Fire Code.

C. Health and Safety Code Section 17958 permits the City of Canyon Lake to establish more restrictive standards reasonably necessary to provide fire protection for life and property because of local climatic, geological, or topographical conditions.

D. The City of Canyon Lake may establish more restrictive standards reasonably necessary to provide fire protection for life and property because of local climatic, geological, or topographical conditions.

1. Climatic Conditions:

The City of Canyon Lake is located in southern California and in western Riverside County. This part of the County is subject to high temperatures, high velocity wind conditions which may reach or exceed 70 m.p.h., and extended periods with little to no precipitation. These dry climatic conditions and high winds cause drying of vegetation and building materials and contribute to rapid spread of fires leading to a need for increased levels of protection.

After many years of drought there are times when significant rainfall can affect the City. The runoff from this rainfall can cause flooding and mudslides putting lives and property at risk and cause emergency response delays. Frequent periods of drought and low humidity add to the fire danger. This predisposes the area to large destructive fires (conflagrations) which necessitates rapid identification, locating, and extinguishment of all fires in the smallest stage possible. In addition to directly damaging or destroying buildings, these fire are also prone to disrupt utility services throughout the County. Obstacles generated by a strong wind, such as fallen trees, street lights, and utility poles, will greatly impact the response time to reach in incident scene.

Water demand in densely populated southern California far exceeds the quantity supplied by natural precipitation; and although the population continues to grow, the already-taxed water supply does not. California is projected to increase in population by nearly 10 million residents over the next quarter of a century with 50 percent of that growth centered in southern California. Due to storage capacities and consumption, and a limited amount of rainfall, future water allocation is not fully dependable. This necessitates the need for additional and on-site fire protection features. It would also leave tall buildings vulnerable to uncontrolled fire due to a lack of available water and an inability to pump sufficient quantities of available water to floors in a fire.

2. Topographical Conditions:

Traffic and circulation congestion, along with limited access routes to the area, contribute to increased response times to emergencies. These conditions increase response times and makes it necessary to require additional life safety requirements to protect lives and property.

3. Geological Conditions:

The City of Canyon Lake is located in an area of substantial seismic activity. Several faults, including the San Andreas, San Jacinto, and Elsinore Fault, are located near the City. These faults can be expected to have a major impact on the City of Canyon Lake and pose a threat to lives and property. Bridges are particularly vulnerable to collapse, and dam failure may generate major downstream flooding. Buildings vary in susceptibility, dependent upon construction and the types of soils on which they are built. Earthquakes destroy power and telephone lines; gas, sewer, or water mains; which in turn may set off fires and/or hinder firefighting or rescue efforts. Ground shaking may occur in areas 65 miles or more from the epicenter (the point of ground surface about the focus). Ground shaking can change the mechanical properties of some fine grained, saturated soils, where upon they liquefy and act as a fluid (liquefaction). Damage to building construction, bridges, gas lines, water, and sewer lines would have a catastrophic impact on the community and City resources would be taxed beyond capabilities.

Previous earthquakes in southern California have been accompanied by disruption of traffic flow and fires. A severe seismic event has the potential to negatively impact any rescue or fire suppression activities because it is likely to create obstacles similar to those indicated under the high wind section above. With the probability of strong aftershocks there exists a need to provide increased protection for anyone on upper floors of buildings.

Road circulation features located throughout the County and City of Canyon Lake also make amendments reasonably necessary. Located through the County and the

City of Canyon Lake are major roadways, highways, and flood control channels that create barriers and slow response times. Hills, slopes, street and storm drain design, accompanied with occasional heavy rainfall, causes roadway flooding and landslides and at times may make an emergency access route impassable. There are areas in Riverside County that naturally have extended emergency times that exceed our seven minute forty-five second response time goal.

California Health and Safety Code Sections 17958.7 and 18941.5 require that the modification or change be expressly marked and identified as to which each finding refers. Therefore, the City Council finds that the following table sets forth the 2022 California Fire Code sections that have been modified and the associated local climatic, geological, and/or topographical conditions described above supporting the modification.

<b>2022 CA Fire Code Section</b>	<b>Title/Subject</b>	<b>Findings</b>
101.1	Title	Administrative
101.4	Severability	Administrative
102.5	Application of Residential Code	1, 2 & 3
103.1	Creation of Agency	Administrative
104.1.1	Authority of Fire Chief and Fire Department	Administrative
104.7	Liability	Administrative
104.13	Authority to close hazardous fire areas	Administrative
105.5.5	Carnivals, fairs, and special events	1, 2 & 3
105.6.55	General use permit	Administrative
107.1	Fees	Administrative
107.7	Cost recovery	Administrative
109.7	Occupant count	Administrative
111.1	Board of Appeals established	Administrative
112.4	Violation penalties	Administrative
113.4	Failure to comply	Administrative
202	Definitions	Administrative
307	Open Burning	1, 2 & 3
307.1.1	Prohibited Open Burning	1, 2 & 3
307.6	Outdoor Fireplaces, Fire Pits, or other similar devices used at Group R Occupancies	1, 2 & 3
307.6.1	Gas Fueled Devices	1, 2 & 3
307.6.2	Where Prohibited	1, 2 & 3
308.1.6.3	Sky lanterns	1, 2 & 3
324	Mid-Rise Buildings	1, 2 & 3
324.1	General	1, 2 & 3
324.1.1	Automatic Fire Sprinkler Systems and Standpipes	1, 2 & 3
324.1.2	Smoke Detection	1, 2 & 3
324.1.3	Fire Alarm	1, 2 & 3

324.1.4	Emergency Voice Alarm Signaling System	1, 2 & 3
324.1.5	Fire Command Center	1, 2 & 3
324.1.6	Annunciation Identification	1, 2 & 3
324.1.7	Elevators	1, 2 & 3
324.1.8	Fire Department Communications Systems	1, 2 & 3
324.1.9	Means of Egress	1, 2 & 3
324.1.9.1	Extent of Enclosure	1, 2 & 3
324.1.9.2	Pressurized Enclosures and Stairways	1, 2 & 3
324.1.9.3	Vestibules	1, 2 & 3
324.1.9.4	Pressure Differences	1, 2 & 3
324.1.9.5	Locking of Stairway Doors	1, 2 & 3
503.2.1	Dimensions	Administrative
503.2.2	Authority	Administrative
503.2.3	Surface	1 & 2
503.6.1	Automatic Opener	Administrative
503.7	Loading areas and passenger drop-off areas	Administrative
507.5.1.1	Hydrant for Fire Department Connections	1 & 2
507.5.7	Fire hydrants size and outlets	1 & 2
507.5.8	Fire hydrant marker	1 & 2
508.1	General	1, 2 & 3
508.1.1	Location and access	1, 2 & 3
508.1.3	Size	1, 2 & 3
508.1.6	Required features	1, 2 & 3
508.1.8	Fire command center identification	1, 2 & 3
509.2.1	Minimum clearances	1, 2 & 3
605.11.1.2	Manual operation	1 & 2
903.2	Where required	1 & 2
903.2.8	Group R	1, 2 & 3
903.3.5.3	Hydraulically calculated systems	1, 2 & 3
907.1.6	Fire Alarm Control Panel	1 & 2
907.5.1	Occupant Notification Systems in Multi-tenant Buildings	1 & 2
3204.2.1	Minimum requirements for client leased or occupant owned warehouse	Administrative
4902.1	General	Administrative
4904.2.1	High Fire Severity Zones maps	Administrative
5608.2	Firing	1
Appendix B	Fire-flow requirements for buildings	1, 2 & 3
Appendix C	Fire hydrant locations and distribution	1, 2 & 3

E. The additional requirements included herein are necessary to properly protect the health, safety, and welfare of the residents and workers of the City of Canyon Lake.

F. Revenue shortages make it difficult to locate additional fire stations and provide staffing sufficient to control fires in single and multi-story retail, commercial, and industrial buildings, making enhanced built in protection necessary.

G. The purpose of this ordinance is to adopt the 2022 California Fire Code, California Code of Regulations, Title 24, Part 9, as amended, to govern the safeguarding of life and property from fire, explosion hazards, and hazardous conditions, and to regulate the issuance of permits and collection of fees.

H. This ordinance is adopted pursuant to Health and Safety Code Sections 17958 and 17958.7 which allow City adoption of modifications or changes to the California Fire Code that are reasonably necessary because of local climatic, geological, and topographical conditions.

I. The sections of the California Fire Code may be referred to by the same number used in said published compilation preceded by the words “City of Canyon Lake Fire Code Section” or “California Fire Code Section” or “Fire Code Section.”

J. Notwithstanding the provisions of this Ordinance, the City of Canyon Lake reserves the right to determine the extent and level of its fire services.

**SECTION 2. PURPOSE AND AUTHORITY.** The purpose of this Ordinance is to adopt, by reference the 2022 edition of the California Fire Code, Title 24, Part 9, of the California Code of Regulations subject to the definitions, clarifications, and the amendments set forth in this Ordinance. The Purpose of this Ordinance is also to provide minimum requirements and standards for the protection of public safety, health, property, and welfare of the City of Canyon Lake. This Ordinance is adopted under the authority of Government Code subsection 50022.2 and Health and Safety Code Section 18941.5.

**SECTION 3. CEQA.** No further environmental review is required under the California Environmental Quality Act pursuant to State CEQA Guidelines Section 15061(b)(3) because it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment. The proposed change repeals and replaces the California Fire Code in the Canyon Lake Municipal Code. Because this action does not have the potential to result in individually or cumulatively significant effects on the environment, this Municipal Code amendment is exempt from review under CEQA. Therefore, this change is not subject to CEQA review at this time under the General Rule and no further environmental review is necessary.

**SECTION 4.** Chapter 8.12 of the Canyon Lake Municipal Code is repealed in its entirety and readopted to read as follows:

**Chapter 8.12**

Adoption of California Fire Code, as amended

Section

8.12.010 Adoption.

- 8.12.020 Title.
- 8.12.030 Severability.
- 8.12.040 Application of Residential Code.
- 8.12.050 Creation of agency.
- 8.12.060 Authority of Fire Chief and the Fire Department.
- 8.12.070 Liability.
- 8.12.080 Authority of Fire Chief to close Hazardous Fire Areas.
- 8.12.090 Carnivals, Fairs, and Special Events.
- 8.12.100 General Use Permit.
- 8.12.110 Fees.
- 8.12.120 Cost Recovery.
- 8.12.130 Occupant Count.
- 8.12.140 Board of Appeals Established.
- 8.12.150 Limitations on Authority.
- 8.12.160 Qualifications.
- 8.12.170 Violation Penalties.
- 8.12.180 Failure to Comply.
- 8.12.190 Definitions.
- 8.12.200 Open Burning, Recreational Fires, Fire Pits, Fire Rings, and Portable Outdoor Fireplaces.
- 8.12.210 Prohibited Open Burning.
- 8.12.220 Outdoor Fireplaces, Fire Pits, Fire Rings, or other similar devices used at Group R Occupancies.
- 8.12.230 Gas Fueled Devices.
- 8.12.240 Where Prohibited.
- 8.12.250 Sky Lanterns.
- 8.12.260 Mid-Rise Buildings.
- 8.12.270 Dimensions.
- 8.12.280 Authority.
- 8.12.290 Surface.
- 8.12.300 Automatic Opener.
- 8.12.310 Loading Areas and Passenger Drop-off Areas.
- 8.12.320 Hydrant for Fire Department Connections.
- 8.12.330 Fire Hydrant Size and Outlets.
- 8.12.340 Fire Hydrant Street Marker.
- 8.12.350 General.
- 8.12.360 Location and Access.
- 8.12.370 Size.
- 8.12.380 Required Features.
- 8.12.390 Fire Command Center Identification.
- 8.12.400 Minimum Clearances.
- 8.12.410 Manual Operation.
- 8.12.420 Where Required.
- 8.12.430 Group R.
- 8.12.440 Hydraulically Calculated Systems.
- 8.12.450 Fire Alarm Control Panel.

- 8.12.460 Occupant Notification Systems Required in Multi-tenant Buildings.
- 8.12.470 Minimum Requirements for Client Leased/Occupant Owned Warehouses.
- 8.12.480 General.
- 8.12.490 Fire Hazard Severity Zone Maps.
- 8.12.500 Firing.
- 8.12.510 Appendix B.
- 8.12.520 Appendix C.

**8.12.010 Adoption.**

The City Council of the City of Canyon Lake does hereby adopt the California Fire Code, as amended. Except as stated in this Section or as amended below in this Ordinance, all of the provisions and appendices of the 2022 California Fire Code, inclusive of all of the inclusions and exclusions set for in each chapter’s matrix, are hereby adopted and shall apply to the City of Canyon Lake. In addition, the following provisions that are excluded in the 2022 California Fire Code are hereby adopted - Chapter 1, Division II of the California Fire Code is hereby adopted, except that Section 111.3 is not adopted, and Chapters 3, 25, and Sections 403.11, 503, 510.2, and 1103.2, and 5707 are adopted. One copy of this Code has been and is now filed in the office of the Fire Chief of the City of Canyon Lake Fire Department and the same is hereby adopted and incorporated.

**8.12.020 Title.**

Section 101.1 of the California Fire Code is deleted in its entirety and replaced with the following:

Section 101.1 Title. These regulations shall be known as the Fire Code of the City of Canyon Lake, hereinafter referred to as “this Code.”

**8.12.030 Severability.**

Section 101.4 of the California Fire Code is deleted in its entirety and replaced with the following:

Section 101.4 Severability. If any provision, clause, sentence or paragraph of this ordinance or the application thereof to any person or circumstances shall be held invalid, such invalidity shall not affect the other provisions of this ordinance which can be given effect without the invalid provision or application, and to this end, the provisions of this ordinance are hereby declared to be severable.

**8.12.040 Application of Residential Code.**

Section 102.5 of the California Fire Code is deleted in its entirety and replaced with the following:

Section 102.5 Application of residential code. Where structures are designed and constructed in accordance with the California Residential Code, the provisions of this code shall apply as follows:

1. Construction and design provisions of this code pertaining to the exterior of the structure shall apply including, but not limited to, premises identification, fire apparatus access, and water supplies. Where interior or exterior systems or devices are installed, construction permits required by Section 105.6 of this code shall apply.
2. Administrative, operational, and maintenance provisions of this code shall apply.
3. Automatic fire sprinkler system requirements of this code shall apply to detached accessory buildings 3,600 square feet or greater in accordance with Section 903.2. The provisions contained in Section 903.2.18 of the California Fire Code or Section R309.6 of the California Residential Code may be used for the design of the automatic fire sprinkler system for detached private garages or similar uses.

**8.12.050      Creation of Agency.**

Section 103.1 of the California Fire Code is deleted in its entirety and replaced with the following:

Section 103.1. Creation of agency. The Canyon Lake Fire Department is hereby created and the official in charge thereof shall be known as the fire code official. The function of the agency shall be the implementation, administration, and enforcement of the provisions of this code.

**8.12.060      Authority of the Fire Chief and Fire Department.**

Section 104.1.1 is added to Section 104 of the California Fire Code to read as follows:

Section 104.1.1. Authority of the Fire Chief and the Canyon Lake Fire Department.

1. The Fire Chief is authorized and directed to enforce all applicable State fire laws and provisions of this ordinance and to perform such duties as directed by the Canyon Lake City Council.
2. The Fire Chief is authorized to administer, interpret, and enforce this ordinance. Under the Fire Chief's direction, the Canyon Lake Fire Department is authorized to enforce ordinances of the City of Canyon Lake pertaining to the following:
  - 2.1. The prevention of fires.
  - 2.2. The suppression or extinguishment of dangerous or hazardous fires.
  - 2.3. The storage, use, and handling of hazardous materials.

2.4. The installation and maintenance of automatic, manual, and other private fire alarm systems and fire extinguishing equipment.

2.5. The maintenance and regulation of fire escapes.

2.6. The maintenance of fire protection and the elimination of fire hazards on land, in buildings, structures and other property, including those under construction.

2.7. The maintenance of means of egress.

2.8. The investigation of the cause, origin, and circumstances of fire, and unauthorized releases of hazardous materials.

3. The following persons are hereby authorized to interpret and enforce the provisions of this code and to make arrests and issue citations as authorized by law:

3.1. The Fire Chief, Fire Marshal, Battalion Chief, and all members of the Canyon Lake Fire Department.

3.2. The Riverside County Sheriff and any Deputy Sheriff.

3.3. Officers of the California Highway Patrol.

3.5. Code Enforcement Officers of the City of Canyon Lake Code Enforcement Department.

3.6. Peace Officers of the California Department of Parks and Recreation.

3.7. The law enforcement officers of the Federal Bureau of Land Management.

**8.12.070 Liability.**

Section 104.7 and 104.7.1 of the California Fire Code are deleted in their entirety and replaced with the following:

Section 104.7 Liability. Any liability against the City of Canyon Lake or any officer or employee for damages resulting from the discharge of their duties shall be as provided by law.

**8.12.080 Authority of the Fire Chief to Close Hazardous Fire Areas.**

Section 104.13 is added to Section 104 of the California Fire Code to read as follows:

Section 104.13. Authority of the Fire Chief to close hazardous fire areas. Except upon National Forest Land, the Fire Chief is authorized to determine and announce the closure of any hazardous fire area or portion thereof. Any closure by the Fire Chief for a period of more than fifteen (15) calendar days must be approved by the Canyon Lake City Council within thirty (30)

calendar days of the Fire Chief’s original order of closure. Upon such closure, no person shall go in or be upon any hazardous fire area, except upon the public roadways and inhabited areas. During such closure, the Fire Chief shall erect and maintain at all entrances to the closed area sufficient signs giving notice of closure. This section shall not prohibit residents or owners of private property within any closed area, or their invitees, from going in or being upon their lands. This section shall not apply to any entry, in the course of duty, by a peace officer, duly authorized public officer or fire department personnel. For the purpose of this section, “hazardous fire area” shall mean public or private land that is covered with grass, grain, brush, or forest and situated in a location that makes suppression difficult resulting in great damage. Such areas are designated on Hazardous Fire Area maps filed with the Canyon Lake Fire Department.

**8.12.090      Carnivals, Fairs, and Special Events.**

Section 105.5.5 of the California Fire Code is deleted in its entirety and replaced with the following:

Section 105.5.5 Carnivals, fairs, and special events. An operational permit is required to conduct a carnival, fair, or special event. A detailed plan must be submitted, and an operational permit issued, to conduct a carnival, fair, or special event.

**8.12.100      General Use Permit.**

Section 105.5.55 is added to Section 105 of the California Fire Code to read as follows:

Section 105.5.55 General Use Permit. A General Use Permit shall be required for any activity or operation not specifically described in this section, which in the judgement of the fire code official is likely to produce conditions hazardous to life or property.

**8.12.110      Fees.**

Section 107.1 of the California Fire Code is deleted in its entirety and replaced with the following:

Section 107.1 Fees. For each and every permit issued (or amended) pursuant to this code, there shall be paid to the City of Canyon Lake a fee in such amount as established by the agency issuing the permit or providing the service. Failure to pay such fees shall be cause for revocation of the permit.

**8.12.120      Cost Recovery.**

Section 107.7 is added to Section 107 of the California Fire Code to read as follows:

Section 107.7 Cost Recovery. Fire suppression, investigation, rescue, or emergency medical costs are recoverable in accordance with Health and Safety Code Sections 13009 and 13009.1, as may be amended from time to time. Additionally, any person who negligently, intentionally, or in violation of law causes an emergency response, including, but not limited to, a

traffic accident, spill of toxic or flammable fluids, or chemicals is liable for the costs of securing such emergency, including those costs pursuant to Government Code Section 53150, et seq, as may be amended from time to time. Any expense incurred by the City of Canyon Lake or the Canyon Lake Fire Department for securing such emergency shall constitute a debt of such person and shall be collectable by the City of Canyon Lake in the same manner as in the case of an obligation under contract, express or implied.

**8.12.130 Occupant Count.**

Section 109.7 is added to Section 109 of the California Fire Code to read as follows:

Section 109.7 Occupant Count. The supervisor of each place of assembly shall have an effective system to maintain a count of the number of occupants present in order to keep the number at or below the allowable occupant load. If the fire code official determines at any time that an accurate count of occupants is not being maintained, the occupancy shall be cleared to obtain an accurate count.

**8.12.140 Board of Appeals Established.**

Section 111.1 of the California Fire Code is deleted in its entirety and replaced with the following:

Section 111.1 Board of appeals established. The Board of Appeals shall be the City Manager. If he or she determines an outside board is needed, he or she shall designate an outside hearing officer to hear the appeal. The Fire Chief or designee shall be notified of any appeal and the Fire Chief or designee shall be in attendance at the appeal hearing. Depending on the subject of the appeal, specialized expertise may be solicited, at the expense of the applicant, for the purpose of providing input to the Board of Appeals.

**8.12.150 Limitations on authority.**

Section 111.2 Limitations on authority is hereby deleted in its entirety.

**8.12.160 Qualifications.**

Section 111.3 Qualifications is hereby deleted in its entirety.

**8.12.170 Violation Penalties.**

Section 112.4 of the California Fire Code is deleted in its entirety and replaced with the following:

Section 112.4 Violation penalties. It shall be unlawful for any person, firm, corporation or association of persons to violate any provision of this ordinance, or to violate the provisions of any permit granted pursuant to this code or ordinance. Punishments and penalties for violations shall

be in accordance with the City of Canyon Lake ordinances, City fee schedule, and Health and Safety Code Sections 17995 through 17995.5.

**8.12.180 Failure to Comply.**

Section 113.4 of the California Fire Code is deleted in its entirety and replaced with the following:

Section 113.4 Failure to comply. Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be in violation of this Code and be subject to citations and penalties in amounts as determined by the Canyon Lake City Council as identified in the City's Fee Schedule.

**8.12.190 Definitions.**

Section 202 Definitions. The following definitions are amended/added to Section 202 of the California Fire Code and reads as follows:

**ALL WEATHER DRIVING SURFACE.** An all-weather driving surface is a concrete or asphalt covering over base material and a roadbed compacted to ninety-five percent, and of sufficient thickness to support heavy fire apparatus (approximately 75,000 gross vehicle weight) with a grade of no more than fifteen percent (15%) and a minimum width of twenty-four (24) feet, unless approval for a lesser amount is obtained from the Fire Code official.

**FIRE CHIEF.** The Fire Chief of the Canyon Lake Fire Department or designee.

**FIRE HAZARD.** Any condition, arrangement, or act which will increase, or may cause an increase of, the hazard or menace of fire to a greater degree than customarily recognized as normal by persons in the public service of preventing, suppressing or extinguishing fire; or which may obstruct, delay, or hinder, or may become the cause of obstruction, delay or hindrance to the prevention, suppression, or extinguishment of fire.

**FUEL MODIFICATION ZONE.** A strip of land where combustible vegetation has been thinned or modified or both and partially or totally replaced with approved fire resistant and/or irrigated plats to provide an acceptable level of risk from vegetation fires. Fuels modification reduces the radiant and convective heat on a structure and provides valuable defensible space for firefighter to make a stand against an approaching fire front.

**HAZARDOUS FIRE AREA.** Includes all areas identified within Section 4906.2 and other areas as determined by the Fire Code Official due to the presence of combustible vegetation or the proximity of property to an area that contains combustible vegetation.

**MID-RISE BUILDING.** A building four or more stories high but not exceeding 75 feet in height and not defined as a high-rise building by section 202 of the California Building Code.

Measurements shall be made from the underside of the roof or floor above the topmost space that may be occupied to the lowest fire apparatus access road level.

**8.12.200 Open Burning, Recreational Fires and Portable Outdoor Fireplaces**

Section 307 of the California Fire Code is deleted in its entirety and replaced with the following:

Section 307. Open Burning, Recreational Fires, Fire Pits, Fire Rings, and Portable Outdoor Fireplaces.

**8.12.210 Prohibited Open Burning**

Section 307.1.1 of the California Fire Code is deleted in its entirety and replaced with the following:

Section 307.1.1. Open burning shall be prohibited within the jurisdictional boundaries of the City of Canyon Lake.

**8.12.220 Outdoor Fireplaces, Fire Pits, Fire Rings, or other similar devices used at Group R Occupancies**

Section 307.6 is added to the California Fire Code to read as follows:

Section 307.6 Outdoor Fireplaces, Fire Pits, Fire Rings, or other similar devices used at Group R Occupancies. Outdoor fireplaces, fire pits, fire rings, or similar exterior devices shall comply with this section.

Exception. Barbeques, grills, and other portable devices intended solely for cooking.

**8.12.230 Gas Fueled Devices**

Section 307.1 is added to the California Fire Code to read as follows:

Section 307.1 Gas Fueled Devices. Outdoor fireplaces, fire pits, and similar devices fueled by natural gas or liquefied-petroleum gas are allowed when approved by the Building and Fire Departments and the device is designed to only burn a gas flame and not wood or other solid fuel. At R-3 occupancies, combustibile construction and flammable vegetation shall not be located within 10 feet. At other R occupancies, the minimum distance shall be 20 feet. Where chimneys or vents are installed, they shall have a spark arrester as defined in section 202.

**8.12.240 Where Prohibited.**

Section 307.6.2 is added to the California Fire Code to read as follows:

Section 307.6.2 Where Prohibited. The burning of wood and other solid fuels shall not be conducted within the very high fire hazard severity zone, fuel modification zones, wildfire risk areas, or the wildland urban interface or intermix or in locations where conditions could cause the spread of fire to the wildfire risk area or wildland urban interface/intermix. No burning of any type shall occur during declared “Red Flag” conditions within the City of Canyon Lake.

**8.12.250 Sky Lanterns.**

Section 308.1.6.3 of the California Fire Code is deleted in its entirety and replaced with the following:

Section 308.1.6.3 Sky lanterns or similar devices. A person shall not release or cause to be released a sky lantern or similar device.

**8.12.260 Mid-Rise Buildings.**

Section 324 of the California Fire Code is added to read as follows:

Section 324 Mid-Rise Buildings.

Section 324.1 General. A newly constructed mid-rise building or mid-rise building which undergoes a complete renovation that requires the building to be completely vacated shall comply with this section.

Exception:

1. Buildings used exclusively as an open parking garage.
2. Buildings where all floors above the fourth floor level are used exclusively as an open parking garage.
3. Building such as a power plant, lookout tower, steeple, grain house, and other similar structures with intermittent human occupancy.

Section 324.1.1 Automatic fire sprinkler systems and standpipes. Mid-rise buildings shall be protected throughout by an automatic fire sprinkler system designed and installed in conformance with the latest edition of NFPA 13 and in accordance with the following:

1. A shut-off valve and a water flow alarm shall be provided for each floor. Each shut-off valve and water flow alarm shall be electronically supervised.
2. Mid-rise building shall be provided with a class I standpipe system that is interconnected with the automatic fire sprinkler system. The system shall consist of 2 ½-inch hose valves located in each stair enclosure on every floor. Two hose outlets shall be located on the roof outside of each stair enclosure which penetrates the roof.

The standpipe system shall be designed, installed, and tested in accordance with the latest edition of NFPA 14.

3. Fire department standpipe connections and valves serving each floor shall be located in the vestibule and located in a manner so as not to obstruct egress when hose lines are connected and charged.

Section 324.1.2 Smoke Detection. Smoke detectors shall be provided in accordance with this section. Smoke detectors shall be connected to an automatic fire alarm system and shall be installed in accordance with the latest edition of NFPA 72. The actuation of any device required by this sections shall operate the emergency voice alarm signal system and shall operate all equipment necessary to prevent the circulation of smoke through air return and exhaust ductwork. smoke detectors shall be located as follows:

1. In every mechanical equipment, electrical, transformer, telephone equipment, unstaffed computer equipment, elevator machinery or similar room and in all elevator lobbies. elevator lobby detectors shall be connected to an alarm verification zone or be listed as a releasing device.
2. In the main return air and exhaust air plenum of each air conditioning system. The smoke detector shall be located in a serviceable area downstream of the last duct inlet.
3. At each connection to a vertical duct or riser serving two or more stories from a return air duct or plenum of an air conditioning system. In Group R, Division 1 and 2 occupancies, an approved smoke detector is allowed to be used in each return air riser carrying not more than 5,000 cubic feet per minute and not serving more than 10 air inlet openings.
4. For Group R, Division 1 and 2 occupancies, in all corridors serving as a means of egress for an occupant load of 10 or more persons.

Section 324.1.3 Fire alarm system. An approved and listed, automatic and manual, fully addressable and electronically-supervised fire alarm system shall be provided in conformance with this code, the California Building Code, and the latest edition of NFPA 72.

Section 324.1.4 Emergency voice alarm signaling system. The operation of any automatic fire detector or water flow device shall automatically sound an alert tone followed by a pre-recorded voice instruction giving appropriate information and direction on a general or selective basis to the following terminal areas:

1. Elevators
2. Elevators lobbies
3. Corridors

4. Exit stairways
5. Rooms and tenant spaces
6. Dwelling units
7. Hotel guest rooms
8. Areas designated as safe refuge within a building

Section 324.1.5 Fire Command Center. A fire command center for fire department operations shall be provided for single structures in excess of 300,000 square feet in size. The location and accessibility of the fire command center shall be approved by the fire department. The room shall be separated from the remainder of the building by not less than a 1-hour fire barrier. The room shall be a minimum of 200 square feet with a minimum dimension of 10 feet. It shall contain the following facilities at a minimum:

1. Voice alarm and public address panels
2. Fire department communications panel
3. Fire alarm enunciator panel
4. Elevator enunciator panel (when building exceeds 55 feet in height)
5. Status indicators and controls for air-handling systems (stairwell pressurization)
6. Controls for unlocking stairwell doors
7. Fire pump status indicators (if required)
8. Set of complete building plans
9. Elevator control switches for switching emergency power
10. Work table
11. Access keys for all building spaces

Section 324.1.6 Annunciation identification. Control panels in the central control station shall be permanently identified as to their function. Water flow, automatic fire detection, and manually-activated fire alarms, and supervisory and trouble signals shall be monitored by an approved UL-listed central monitoring station and annunciated in the fire command center by means of an audible and visual indicator. For the purposes of annunciation, zoning shall be in accordance with the following:

1. When the system serves more than one building, each building shall be a separate zone.

2. Each floor in a building shall be a separate zone, and coincide with the floor level.
3. When one or more risers serve the same floor, each riser shall be a separate zone.

Section 324.1.7 Elevators. Elevators and elevator lobbies shall comply with Chapter 30 of the California Building Code. At least one elevator cab shall be assigned for fire department use and shall serve all floors of the building. The cab shall be provided large enough to accommodate an ambulance-type stretcher in accordance with section 3002.4 of the California Building Code.

Section 324.1.8 Fire Department Communications Systems. An approved two-way fire department communication system designed and installed in accordance with the latest edition of NFPA 72 shall be provided for fire department use per section 907.2.13.2.

Section 324.1.9 Means of Egress. In addition to the requirements of Chapter 10, egress components of mid-rise buildings shall comply with section 324.1.9.1 through 324.1.9.5.

Section 324.1.9.1 Extent of Enclosure. Stairway enclosures shall be continuous and shall fully enclose all portions of the stairway. Exit enclosures shall exit directly to the exterior of the building or include an exit passageway on the ground floor leading to the exterior of the building. Each exit enclosure shall extend completely through the roof and be provided with a door that leads onto the roof.

Section 324.1.9.2 Pressurized Enclosures and Stairways. All required stairways and enclosures in a mid-rise building shall be pressurized as specified in section 909. Pressurized stairways shall be designed to exhaust smoke manually when needed.

Section 324.1.9.3 Vestibules. Pressurized stairway enclosures serving a mid-rise building shall be provided with a pressurized entrance vestibule on each floor that complies with section 909.

Section 324.1.9.4 Pressure Differences. The minimum pressure difference between a vestibule and adjacent areas shall comply with section 909.

Section 324.1.9.5 Locking of Stairway Doors. All stairway doors that are locked to prohibit access from the interior of the stairway shall have the capability of being unlocked simultaneously, without unlatching, upon a signal from the fire command center. Upon failure of normal electrical service or activation of any fire alarm, the locking mechanism shall automatically retract to the unlocked position.

A telephone or other two-way communication system connected to an approved emergency service which operates continuously shall be provided at not less than every third floor in each required exit stairway vestibule.

Approved signage stating doors are locked shall be provided in each stairwell vestibule on each floor in which entry may be made and on each floor in which a telephone is located. Hardware for locking stairway vestibules doors shall be State Fire Marshal listed and approved by the Fire Chief by permit before installation. Stairway doors located between the vestibules and the stairway shaft shall not be locked.

**8.12.270 Dimensions.**

Section 503.2.1 of the California Fire Code is deleted in its entirety and replaced with the following:

Section 503.2.1 Dimensions. Fire apparatus access roads shall have an unobstructed width of not less than 24-feet, exclusive of shoulders, except for single-family residential driveways serving no more than two (2) single family dwellings, which shall have a minimum of 12-feet of unobstructed improved width. Any of the following, which have separated lanes of one-way traffic: gated entrances with card readers, guard stations or center medians, are allowed, provided that each lane is not less than 14-feet wide.

All fire apparatus access roads shall have an unobstructed vertical clearance of not less than 13 feet 6 inches.

Vertical clearances or road widths shall be increased when the fire code official determines that vertical clearances or road widths are not adequate to provide fire department access.

Vertical clearances or road width may be reduced when the fire code official determines the reduction does not impair access by fire apparatus. In cases where the vertical clearance has been reduced, approved signs shall be installed and maintained indicating the amount of vertical clearance.

**8.12.280 Authority.**

Section 503.2.2 of the California Fire Code is deleted in its entirety and replaced with the following:

Section 503.2.2 Authority. The fire code official shall be the only authority authorized to designate fire apparatus access roads and fire lanes and to modify the minimum fire lane access widths for fire or rescue operations.

**8.12.290 Surface.**

Section 503.2.3 of the California Fire Code is deleted in its entirety and replaced with the following:

Section 503.2.3 Surface. Fire apparatus access road shall be designed and maintained to support the imposed loads of fire apparatus at 75,000 pounds and shall be paved or concrete so as to provide an all-weather driving capability. Pervious pavers may be used when designed,

installed, and maintained to hold the imposed loads of fire apparatus at 75,000 pounds and are approved by the fire code official.

**8.12.300 Automatic Opener.**

Section 503.6.1 is added to Section 503.6 of the California Fire Code to read as follows:

Section 503.6.1 Automatic Opener. New motorized gates shall be provided with means to be automatically opened remotely by emergency vehicles in accordance with the requirements of the Canyon Lake Fire Department.

**Exception:** Gates serving individual one and two-family dwelling parcels do not need to have the automatic opener but are required to have a Canyon Lake Fire Department override “Knox” key switch.

**8.12.310 Loading Areas and Passenger Drop-Off Areas.**

Section 503.7 is added to Section 503 of the California Fire Code to read as follows:

Section 503.7 Loading areas and passenger drop-off areas. On private properties, where fire apparatus access roads are utilized for loading or unloading, or utilized for passenger drop-off or pick-up, an additional eight (8) feet of width shall be added to the minimum required width for the fire apparatus access road.

**8.12.320 Hydrant for Fire Department Connections.**

Section 507.5.1.1 of the California Fire Code is deleted in its entirety and replaced with the following:

Section 507.5.1.1 Hydrant for Fire Department Connections. Building equipped with a fire sprinkler and/or a fire standpipe system installed in accordance with Section 905 shall have a fire hydrant within 100 feet of the fire department connections.

**8.12.330 Fire Hydrant Size and Outlets.**

Section 507.5.7 is added to Section 507 of the California Fire Code to read as follows:

Section 507.5.7 Fire Hydrant size and outlets. As determined by the fire code official, fire hydrant sizes and outlets shall be based on the following:

1. Residential Standard – one (1) four (4) inch outlet and one (1) two and one-half (2 ½) inch outlet.
2. Super Hydrant Standard – one (1) four (4) inch outlet and two (2) two and one-half (2 ½) inch outlet.

3. Super Hydrant Enhanced – two (2) four (4) inch outlets and one (1) two and one-half (2 ½) inch outlet.

**8.12.340 Fire Hydrant Street Marker.**

Section 507.5.8 is added to Section 507 of the California Fire Code to read as follows:

Section 507.5.8 Fire hydrant street marker. Fire hydrant locations shall be visually identified as required by the fire code official. Fire hydrants may be identified by a reflectorized blue marker with a minimum dimension of 3 inches, in the center of the travel lane and adjacent the water source, or by other methods approved by the fire code official. At intersections, a reflectorized blue marker may be required on each cross street. Any hydrant marker damaged or removed during the course of street construction or repair shall be immediately replaced by the contractor, developer, or person responsible for removal or damage.

**8.12.350 General.**

Section 508.1 of the California Fire Code is deleted in its entirety and replaced with the following:

Section 508.1 General. Where required by other sections of this code and in all buildings classified as high-rise buildings by the California Building Code, in buildings greater than 300,000 square feet in area, and in Group I-2 occupancies having occupied floors located more than 75 feet above the lowest level of fire department vehicle access, a fire command center for fire department operations shall be provided and comply with Sections 508.1.1 through 508.1.8.

**8.12.360 Location and Access.**

Section 508.1.1 of the California Fire Code is deleted in its entirety and replaced with the following:

Section 508.1.1 Location and access. The fire command center shall be located adjacent to the main lobby and shall be accessible from fire department vehicular access or as approved by the fire code official. The room shall have direct access from the building exterior at the lowest level of fire department access.

**8.12.370 Size.**

Section 508.1.3 of the California Fire Code is deleted in its entirety and replaced with the following:

Section 508.1.3 Size. The fire command center shall be not less than 0.015 percent of the total building area of the facility served or 200 square feet (19 m<sup>2</sup>) in area, whichever is greater, with a minimum dimension of 0.7 times the square root of the room area or 10 feet (3048 mm), whichever is greater.

When a fire command center is solely required because a building is greater than 300,000 square feet, the fire command center shall have a minimum size of 96 square feet with a minimum dimension of 8 feet where approved by the fire code official.

**8.12.380 Required Features.**

Section 508.1.6 of the California Fire Code is amended to include the following exception:

Section 508.1.6 Required features.

**Exception:** A fire command center solely required because a building is greater than 300,000 square feet in area shall comply with NFPA 72 and contain the features set forth in Subsection 508.1.6, subsection 5, 8, 10, 12, 13, and 14. The features set forth in Section 508.1.6 subsections 1, 2, 3, 4, 6, 9, 11, 15, 16, 17, 18, and 19 shall be required when such building contains systems or functions related to these features.

**8.12.390 Fire Command Center Identification.**

Section 508.1.8 of the California Fire Code is deleted in its entirety and replaced with the following:

Section 508.1.8 Fire command center identification. The fire command center shall be identified by a permanent easily visible sign stating “Fire Dept. Command Center,” located on the door to the fire command center.

**8.12.400 Minimum Clearances.**

Section 509.2.1 is added to Section 509 of the California Fire Code to read as follows:

Section 509.2.1 Minimum clearances. A 3-foot clear space shall be maintained around the circumference of exterior fire protection system control valves, or any other exterior fire protection system component that may require immediate access, except as otherwise required or approved.

**8.12.410 Manual Operation.**

Section 608.11.1.2 of the California Fire Code is deleted in its entirety and replaced with the following:

Section 608.11.1.2 Manual operation. When required by the fire code official, automatic crossover valves shall be capable of manual operation. The manual valves shall be located in an approved location immediately outside of the machinery room in a secure metal box or equivalent and marked as Emergency Controls.

**8.12.420 Where Required.**

Section 903.2 of the California Fire Code is deleted in its entirety and replaced with the following:

Section 903.2 Where required. In all new buildings and structures which are 3,600 square feet or greater, an approved automatic sprinkler system shall be provided regardless of occupancy classification. Where the Sections 903.2.1 – 903.2.21 of the California Fire Code require more restrictive requirements than those listed below, the more restrictive requirement shall take precedence.

**Exception:** Unless required elsewhere in this Code or the California Building Code, automatic fire sprinkler systems shall not be required for the following:

1. Detached Group U occupancies used for agricultural purposes constructed in accordance with the California Building Code.
2. Detached non-combustible equestrian arena shade canopies that are open on all sides and used for riding only - no commercial, assembly, or storage uses.
3. Detached fabric or non-combustible shade structures that are open on all sides and used to shade playground equipment, temporary storage of vehicles, and dining areas with no cooking.
4. Where determined by the Fire Chief that no major life safety hazard exists, and the fuel load does not pose a significant threat to firefighter safety or to other structures or property, automatic fire sprinklers may be exempted.

One and two family dwellings shall have an automatic fire sprinkler system regardless of square footage in accordance with the California Residential Code. Fire sprinkler systems shall be installed in mobile homes, manufactured homes, and multifamily manufactured homes with two dwelling units in accordance with Title 25 of the California Code of Regulations.

Fire sprinkler systems are required in existing residential buildings under the following conditions:

1. Additions are made to a building equipped with an automatic sprinkler system whether or not the building was required to have a sprinkler system.
2. When an addition is 33% or more of the existing building area, and the resulting building area exceeds 5,000 square feet.
3. When an addition exceeds 2,000 square feet and the resulting building area exceeds 5,000 square feet.
4. An additional story is added above the second floor regardless of fire areas or allowable area.

5. When additions, alterations or repairs are done where the building would be required to be sprinklered after the additions, alterations or repairs are completed and the additions, alterations, or repairs have a valuation of 50% or more of the building's valuation prior to the additional, alterations or repairs. The cumulative value of additions, alterations, and repairs done within any three year period is the valuation used to determine the 50% threshold compliance with this section. The valuation used for existing building and for the additions, alterations, and repairs is the valuations established in the City's resolution for computation of building permit fees.

The following exceptions in the California Fire Code shall not be allowed:

1. Exception in section 903.2.3
2. Exception in section 903.2.11.3

**8.12.430 Group R.**

Section 903.2.8 of the California Fire Code is deleted in its entirety and replaced with the following:

Section 903.2.8 Group R. An automatic sprinkler system installed in accordance with section 903.3 shall be provided throughout all buildings with a Group R fire area as follows:

1. New Buildings: An automatic sprinkler system shall be installed throughout.
2. Existing Buildings: An automatic sprinkler system shall be installed throughout when one of the following conditions exists:
  - a. Additions are made to a building equipped with an automatic sprinkler system whether or not the building was required to have a sprinkler system.
  - b. When the addition is 33% or more of the existing building area as defined in Section 202, and greater than 1,000 square feet within a two-year period.
  - c. When an existing Group R occupancy is being substantially renovated, and where the scope of the renovation is such that the Building Code Official or Fire Code Official determines that the complexity of installing a sprinkler system would be similar as in a new building.
  - d. Additions, alterations, or repairs are done where the additions, alterations, or repairs have a valuation of 50% or more of the buildings valuation prior to the additions, alterations, or repairs. The cumulative value of additions, alterations, and repairs done within any three-year period is the valuation used to determine the 50% threshold compliance with this section. The valuations used for existing building and for the additions, alterations, and repairs is the valuations established in the City's resolution for computation for building permit fees.

For the purposes of this section, firewalls, fire barriers, or fire partitions shall define separate buildings.

**Exceptions:**

1. Existing Group R-3 occupancies converted to R-3.1 occupancies not housing bedridden clients, not housing non-ambulatory clients above the fire floor, and not housing clients above the second floor.
2. Existing Group R-3 occupancies converted to Group R-3.1 occupancies housing only one bedridden client and complying with Section 435.8.3.3 of the California Building Code.
3. Pursuant to Health and Safety Code, Section 13113, occupancies housing ambulatory children only, none of whom are mentally ill children or children with intellectual disabilities, and the building or portions thereof in which such children are housed are not more than two stories in height, and building or portions thereof house such children have an automatic fire alarm system active by approved smoke detectors.
4. Pursuant to Health and Safety Code, Section 13143.6, occupancies licensed for protective social care which house ambulatory clients only, none of whom is a child (under the age of 18 years), or who is elderly (65 years of age or over).

**8.12.440      Hydraulically Calculated Systems.**

Section 903.3.5.3 is added to Section 903 of the California Fire Code to read as follows:

Section 903.3.5.3 Hydraulically calculated systems. The design of hydraulically calculated fire sprinkler systems shall not exceed 90% of the water supply capacity.

**8.12.450      Fire Alarm Control Panel.**

Section 907.1.6 is added to section 907 of the California Fire Code to read as follows:

Section 907.1.6 Fire alarm control panel. The main fire alarm control panel (FACP) shall be located in the same room as, and sharing the same access as the fire sprinkler riser. The FACP shall have a minimum 36 inches of face clearance and 6 inches side clearance from any other wall or equipment.

**8.12.460      Occupant Notification Systems Required in Multi-tenant Buildings.**

Section 907.5.1 is added to section 907 of the California Fire Code to read as follows:

Section 907.5.1 Occupant notification system required in multi-tenant buildings. In multi-tenant buildings where the automatic fire sprinkler bell cannot be heard within the tenant space

shall upon tenant improvement(s) requiring a building permit for that tenant space add one audio/visual device to alert occupants of an activation of one of the fire protection systems identified in section 907.5.

**8.12.470 Minimum Requirements for Client Leased or Occupant Owned Warehouses.**

Section 3204.2.1 is added to Section 3204 of the California Fire Code to read as follows:

Section 3204.2.1 Minimum requirements for client leased or occupant owned warehouses. Designs of an automatic sprinkler system for client leased or occupant owned buildings containing high pile storage shall be based on the requirements of NFPA 13. The responsible fire protection engineer shall perform a survey of the building to determine commodity classification, storage configuration, building height, and other information related to the development of an appropriate sprinkler system design. The fire protection engineer shall also make reasonable efforts to meet with the building owner or operator to understand seasonal or customer related fluctuations to the stored commodities, storage height, and configuration. The sprinkler design shall be based on the most demanding requirements determined through the onsite survey and discussions with the building owner or operator. The technical report shall describe the basis for determining the commodity and sprinkler design selection, how the commodities will be isolated or separated, and include references to the design document(s). If a specific fire test is used as the basis of design, a copy of the fire test report shall be provided at the time of plan review.

**8.12.480 General**

Section 4902.1 of the California Fire Code is hereby amended to include the following additional definitions:

Section 4902.1 General. For the purpose of this chapter, terms as defined as follows:

**COMBUSTIBLE VEGETATION.** Material that in its natural state will readily ignite, burn, and transmit fire from native or landscape plants to any structure or other vegetation. Combustible vegetation includes dry grass, brush, weeds, litter, or other flammable vegetation that creates a fire hazard

**DEFENSIBLE SPACE.** An area either natural or man-made, where material capable of allowing a fire to spread unchecked has been treated, cleared, or modified to slow the rate and intensity of an advancing wildfire and to create an area for fire suppression operation to occur. Distance measurements for defensible space shall be measured on a horizontal plane.

**FIRE PROTECTION PLAN.** A document prepared for a specific project or development proposed in the wildland-urban interface fire area that describes ways to minimize and mitigate potential loss from wildfire exposure, with the purpose of reducing impact on the community’s fire protection delivery system.

**FUEL BREAK.** An area, strategically located for fighting anticipated fires, where the native vegetation has been permanently modified or replaced so that fire burning into it can be

more easily controlled. Fuel breaks divide fire-prone areas into smaller areas for easier fire control and to provide access for firefighting.

**LOCAL AGENCY VERY HIGH FIRE HAZARD SEVERITY ZONE.** An area designated by a local agency upon the recommendations of the Director of the California Department of Forestry and Fire Protection pursuant to Government Code sections 51177(c), 51178, and 51189 that is not a State Responsibility Area (SRA) and where a local agency, city, county, city and county, or district is responsible for fire protection.

**8.12.490 Fire Hazard Severity Zone Maps.**

Section 4904.2.1 is added to Section 4904 of the California Fire Code to read as follows:

4904.2.1 High Fire Severity Zone Maps. In accordance with Government Code Section 51175 through 51189, Very High Fire Hazard Severity Zones (VHFHSZ), located in the Local Responsibility Area (LRA), are designated as shown on the most recently published VHFHSZ in LRA map, as recommended and published by the Director of the California Department of Forestry and Fire Protection (Cal Fire), which may be revised from time to time. The most recent VHFHSZ in LRA map is on file at the office of the Fire Chief, which supersedes other maps previously adopted.

**8.12.500 Firing.**

Section 5608.2 is added to Section 5608 of the California Fire Code to read as follows:

Section 5608.2 Firing. All fireworks displays shall be electrically fired.

**8.12.510 Appendix B.**

Appendix B, Table 105.2 of the California Fire Code is amended to read as follows:

**TABLE B105.2 – REQUIRED FIRE FLOW FOR BUILDINGS OTHER THAN ONE- AND TWO-FAMILY DWELLINGS, GROUP R-3 AND R-4 BUILDINGS AND TOWNHOUSES**

<b>AUTOMATIC SPRINKLER SYSTEM (Design Standard)</b>	<b>MINIMUM FIRE FLOW (gallons per minute)</b>	<b>FLOW DURATION (hours)</b>
No automatic sprinkler system	Value in Table B105.1(2)	Duration in Table B105.1(2)
Section 903.3.1.1 of the <i>California Fire Code</i>	50% of the value in Table B105.1(2) <sup>a</sup>	Duration in Table B105.1(2) at the reduced flow rate
Section 903.3.1.2 of the <i>California Fire Code</i>	50% of the value in Table B105.1(2) <sup>b</sup>	Duration in Table B105.1(2) at the reduced flow rate

For SI: 1 gallon per minute = 3.785 L/m.

- a. The reduced fire-flow shall be not less than 1,000 gallons per minute.
- b. The reduced fire-flow shall be not less than 1,500 gallons per minute.

**8.12.520 Appendix C.**

Section C103.1 of the California Fire Code is amended to read as follows:

Section C103.1 Hydrant spacing. Fire apparatus access roads and public streets providing required access to buildings in accordance with Section 503 of the California Fire Code shall be provided with one or more fire hydrants, as determined by Section C102.1. Where more than one fire hydrant is required, the distance between required fire hydrants shall be in accordance with Sections C103.2 and C103.3. Fire Hydrants shall be provided at street intersections.

**SECTION 5. EFFECTIVE DATE.** This ordinance shall take effect on January 1, 2023.

**PASSED APPROVED AND ADOPTED** this \_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Jeremy Smith, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Ana V. Sauseda, CMC  
City Clerk

\_\_\_\_\_  
Steven Graham, City Attorney





## STAFF REPORT

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Chris Mann, City Manager *CM*

**BY:** David Harnden, Deputy Building Official

**DATE:** October 12, 2022

**SUBJECT:** Introduction and First Reading of Ordinance No. 228, An Ordinance of the City Council of the City of Canyon Lake California Amending Chapter 8.02 of the Canyon Lake Municipal Code, Adopting by Reference the 2022 Editions of the California Codes (Including but Not Limited to the Green Building Code) and Related Model Codes with Appendices and Amendments thereto and Repealing Ordinance No. 189

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### Recommendation

That the City Council:

1. Approve the Introduction and First Reading of Ordinance No. 228, an Ordinance of the City Council of the City of Canyon Lake California amending Chapter 8.02 of the Canyon Lake Municipal Code, adopting by reference the 2022 editions of the California codes (including but not limited to the green building code) and related model codes with appendices and amendments thereto; and
2. Direct the City Clerk to notice and schedule a public hearing for second reading and adoption at the next regularly scheduled City Council Meeting on October 12, 2022.

### Background

The State's Health and Safety Code requires local governments to adopt the most recent editions of the model codes related to construction. The construction Codes include: the California Building, Residential, Green Building Standards, Plumbing, Mechanical, Fire, Electrical and the International Property Maintenance Codes. If the City Council approves Ordinance No. 228, the most recent editions of the Construction Codes with the applicable amendments will be in effect within the City of Canyon Lake as required by State law.

The State's Health and Safety Code (Section 17958) mandates that the California Building Standards Commission adopt and publish the California Building Standards Code (Title 24 California Code of Regulations) every three years. The 2022 Edition of the California Code of Regulations Title 24, which incorporates the below-listed model codes, becomes effective on January 1, 2020.

The list below identifies the model codes upon which the 2022 Title 24 is based:

California Building Standards Code	Reference Model
2022 California Building Code (ICC)	2021 International Building Code
2022 California Residential Code (ICC)	2021 International Residential Code
2022 California Green Building Standards Code	Reference Model
2022 California Plumbing Code (IAPMO)	2021 Uniform Plumbing Code
2022 California Building Standards Code	Reference Model
2022 California Mechanical Code (IAPMO)	2021 Uniform Mechanical Code
2022 California Electrical Code (NFPA)	2020 National Electrical Code
2012 International Property Maintenance Code	

The Construction Codes proposed for adoption by reference with amendments include the following:

- 2022 California Building Code
- 2022 California Residential Code
- 2022 California Green Building Standards Code
- 2022 California Plumbing Code
- 2022 California Mechanical Code
- 2022 California Energy Code
- 2021 International Property Maintenance Code

**Fiscal Impact**

None

**Attachments**

1. Ordinance No. 228

# ATTACHMENT 1



**ORDINANCE NO. 228**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE, CALIFORNIA, AMENDING CHAPTER 8.02 OF THE CANYON LAKE MUNICIPAL CODE, ADOPTING BY REFERENCE THE 2022 EDITIONS OF THE CALIFORNIA CODES (INCLUDING BUT NOT LIMITED TO THE GREEN BUILDING CODE) AND RELATED MODEL CODES WITH APPENDICES AND AMENDMENTS THERETO**

**WHEREAS**, pursuant to Government Code Section 50022.1 et seq., the City of Canyon Lake, California (“City”) may adopt by reference the 2022 Editions of the California Codes as provided in Titles 24 and 25 of the California Code of Regulations and other codes, including, without limitation, the Green Building Code; and

**WHEREAS**, the California Building Standards Commission recently adopted the 2022 Editions of the California Codes; and

**WHEREAS**, the City desires to adopt the California Codes; and

**WHEREAS**, the City held a public hearing on 228, at which time all interested persons had the opportunity to appear and be heard on the matter of adopting the Codes as amended herein; and

**WHEREAS**, all legal prerequisites to the adoption of this Ordinance have occurred.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CANYON LAKE DOES HEREBY ORDAIN AS FOLLOWS:**

**SECTION 1.** Chapter 8.02 of the Canyon Lake Municipal Code is repealed in its entirety readopted to read as follows:

Chapter 8.02  
Adoption of California Building Standards Codes

Section  
8.02.010 Construction Codes Adopted  
8.02.020 Exceptions

**8.02.010 Construction Codes Adopted.**

For the purpose of prescribing regulations for erecting, construction, enlargement, alteration, repair, improving, removal, conversion, demolition, occupancy, equipment use, height, and area of buildings and structures, the following construction codes subject to the modifications set forth in this Chapter, are hereby adopted: the California Building Code, 2022 Edition, including Chapter 1 Division II, and appendix J based on the 2021 International Building Code published by the International Code Council; the California Residential Code, 2022 Edition including appendixes J and V, based on the 2021 International Residential Code as published by the International Code Council; inclusive of all of the inclusions and exclusions set for in each chapter’s matrix, are

hereby adopted and shall apply to the Canyon Lake. In addition, the California Green Building Standards Code, 2022 Edition; the California Plumbing Code 2022 Edition, based on the 2018 Uniform Plumbing Code as published by the International Association of Plumbing and Mechanical Officials; the California Mechanical Code, 2022 Edition, based on the 2021 Uniform Mechanical Code as published by the International Association of Plumbing and Mechanical Officials; the California Electrical Code, 2022 Edition, based on the 2020 National Electrical Code as published by the National Fire Protection Association; the International Property Maintenance Code, 2021 Edition, as published by the International Code Council; the Uniform Code For The Abatement of Dangerous Buildings, 1997 Edition, as published by the International Code Council.

The provisions of these Construction Codes as amended by this chapter shall constitute the Building Regulations of the City of Canyon Lake. Where the California Code of Regulations and the California Building Standards Codes differ from any sections of the Construction Codes, State regulations shall prevail over the Construction Codes.

**8.02.020 Exceptions**

Exemptions from permit requirements of this Code shall not be deemed to grant authorization for any work to be done in any manner in violation of the provisions of this Code or any other laws or ordinances of this jurisdiction.

**SECTION 2.** Effective Date. This ordinance shall take effect January 1, 2023.

**PASSED APPROVED AND ADOPTED** this \_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Jeremy Smith, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Ana V. Sauseda, CMC  
City Clerk

\_\_\_\_\_  
Steven Graham, City Attorney



## STAFF REPORT

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Chris Mann, City Manager *CM*

**BY:** Ana V. Sauseda, City Clerk

**DATE:** October 12, 2022

**SUBJECT:** Appointment to Fill City Council Vacancy

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### Recommendation

That the City Council:

1. Interview the applicants recommended by the ad hoc committee;
2. Allow for public comment;
3. Select a qualified applicant to fill the vacancy on the City Council; and
4. Direct the City Clerk to swear in the newly appointed Councilmember

### Background

On Wednesday, September 14, 2022, Mayor Pro Tem Larry Greene announced that he would be moving out of state on November 1, 2022. He indicated that his last meeting as a member of the City Council would be the October 12<sup>th</sup> meeting. On September 27, 2022, the City Clerk's office received his letter of resignation in which he stated that the resignation would be effective upon the earlier of the following: (i) November 1, 2022, or (ii) the appointment of a successor by the City Council.

Section 2.01.140 of the Canyon Lake Municipal Code (CLMC) determines actions to be taken in the event of a vacancy and allows the Council to establish by resolution other processes for the appointment to vacant office that are not inconsistent with the ordinance.

While a vacancy has technically not occurred since the resignation letter specifies the effective date to take place upon the appointment of his successor or November 1, 2022, whichever occurs first, the City will still follow through with the steps outlined in the City Council Vacancy Policy.

On September 23, 2022, the City Clerk published a notice in the Friday Flyer inviting applicants as outlined by the City Council Vacancy Policy. The application period opened on Thursday, September 15, 2022, and closed on Thursday, October 6, 2022, at 5:00 p.m.

The City Clerk's Office issued a total of 6 applications. A total of 4 completed applications were returned. The complete list of applicants is included in this report as Attachment 2. All applications are on file with the City Clerk's Office and are available for inspection upon request.

The applications were forwarded to the Ad Hoc Committee, which had been appointed by Mayor Smith, for review. The committee reviewed the applications and moved all four applicants forward in the process to be interviewed by the City Council.

Staff recommends that the applicants be given five minutes for opening remarks. Each Councilmember will then have the opportunity to ask a question of the applicant and the applicant will have no more than three minutes to respond to each question. The applicant will then be given three minutes for closing remarks.

Once all desired interview questions have been asked and answered by each applicant, it is recommended that the Council vote on the appointment. Once an applicant is appointed, it is recommended that the appointee be sworn-in by the City Clerk and take their seat on the City Council.

**Fiscal Impact**

There is no impact.

**Attachments**

1. Notice of City Council Vacancy
2. Complete List of Applicants

# **ATTACHMENT 1**





**NOTICE OF APPLICATION PERIOD**  
**FOR APPOINTMENT TO THE CITY COUNCIL**

**NOTICE IS HEREBY GIVEN** that the City Council of the City of Canyon Lake is seeking applications for appointment to fill an upcoming vacancy on the City Council. The candidate appointed to fill the vacant seat will serve as a City Councilmember until the 2024 General Municipal Election.

An eligible applicant must be at least 18 years old, a resident of the City of Canyon Lake, and legally registered to vote at their current address.

Interested applicants can contact the City Clerk to receive an application and will be required to schedule an appointment to return the completed forms. To receive an application or make an appointment, please call 951-244-8547 or send an email to [asauseda@canyonlakeca.gov](mailto:asauseda@canyonlakeca.gov).

All applications, completed in their entirety, must be received by the City Clerk's Office no later than Thursday, October 6, 2022, at 5:00 p.m. The City Clerk's Office will not accept late applications or postmarks.

An ad-hoc committee of the City Council will review all applications and invite the most qualified applicants to interview before the City Council at the regularly scheduled City Council Meeting on October 12, 2022. The selected candidate will be sworn-in as a member of the City Council immediately following the appointment on October 12<sup>th</sup>.

Please contact the City Clerk's Office with any further questions.

\_\_\_\_\_  
/s/  
Ana V. Sauseda, CMC  
City Clerk

**Published 09/23/2022**



## **ATTACHMENT 2**



## City Council Vacancy

<b>NAME</b>	<b>APPLICATION GIVEN TO APPLICANT</b>	<b>APPLICATION RECEIVED AND VERIFIED BY THE CITY</b>
Mark Terry	9/17/2022	10/3/2022
Kelly Bastman	9/17/2022	10/5/2022
Richard Fransik	9/20/2022	
Daniel D'Alessandro	9/20/2022	
Josh Steeber	9/26/2022	9/28/2022
Danielle Coats	10/3/2022	10/6/2022