



CITY OF CANYON LAKE

City Hall

31516 Railroad Canyon Road

Canyon Lake, CA 92587

www.canyonlakeca.gov

Mayor Jeremy Smith
Mayor Pro Tem Dale Welty
Council Member Kasey Castillo
Council Member Jennifer Dain
Council Member Mark Terry

City Manager Chris Mann
City Attorney Steven Graham
City Clerk Ana V. Sauseda, CMC

AGENDA

Regular Meeting of the Canyon Lake City Council

Wednesday, January 11, 2023

Closed Session 5:00 P.M. – City Hall Administration Office – 31526 Railroad Canyon Road, Suite 5

Open Session 6:30 P.M. – City Hall Council Chamber – 31516 Railroad Canyon Road

CLOSED SESSION – 5:00 P.M.

CLOSED SESSION CALLED TO ORDER

ROLL CALL

PUBLIC COMMENT

LIMIT 3 MINUTES

Any person wishing to address the City Council on any matter within the jurisdiction of the City, whether or not it appears on this agenda, is asked to complete a "Speaker Request Form" available on the back counter. The completed form is to be submitted to the City Clerk prior to an individual being heard by the City Council. The City Council has adopted a time limitation of three (3) minutes per person. If you are commenting on the agenda item, your comments will be heard at the time that particular item is scheduled on the agenda. Please note that if you are addressing the City Council on items NOT on the agenda, the Brown Act does not allow discussion of such items. Therefore, the City Council may only do the following: refer the matter to staff, ask for additional information or request a report back, or give a very limited factual response.

Members of the public may submit comments electronically by sending an email to PublicComment@canyonlakeca.gov. Comments submitted electronically will be provided to the City Council and included in the official record but will not be read aloud during the meeting.

A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS – Pursuant to Section 54956.8

Property: APN 349-290-008

Agency Negotiator: City Manager

Negotiating Parties: Jim Kipp

Under Negotiation: Price and Terms of Payment

B. CONFERENCE WITH REAL PROPERTY NEGOTIATORS - Pursuant to Section 54956.8

Property: 28730 Vacation Drive, Canyon Lake, CA

Agency Negotiator: City Manager

Negotiating Parties: Canyon Lake Property Owner's Association

Under Negotiation: Price and Terms of Payment

C. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
Significant Exposure to Pursuant to Paragraph (2) of Subdivision (d) of Section 54956.9
Number of Cases (1)

OPEN SESSION - 6:30 P.M.

OPEN SESSION CALLED TO ORDER

INVOCATION

FLAG SALUTE

ROLL CALL

CLOSED SESSION REPORT

APPROVAL OF CITY COUNCIL AGENDA

CEREMONIAL MATTERS *Presentations, Awards, Proclamations*

- Citizen of the Month
- Student of the Month
- Small Business Emergency Relief Grant

COMMUNITY REPORTS - LIMIT 3 MINUTES

- Elsinore Valley Municipal Water District Update
- Canyon Lake Property Owners Association Update
- Chamber of Commerce Update

PUBLIC SAFETY UPDATE

- ❖ Sheriff's Department
- ❖ Code Enforcement
- ❖ Fire Department

PUBLIC COMMENT

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CONSENT CALENDAR

All items listed on the Consent Calendar are considered to be routine matters, status reports or documents covering previous City Council action. The items listed on the Consent Calendar may be enacted in one motion. With the concurrence of the City Council, a Council Member may request that an item be removed for further discussion. Staff recommends approval of all items.

- (1) Waive Full Reading, Read all Ordinances by Title Only
- (2) Resolution - Adoption of Resolution No. 2023-01 Approving Claims and Demands of the City
- (3) Minutes - Approval of City Council Minutes
 - December 14, 2022 – Regular City Council Meeting
- (4) Resolution - Adoption of Resolution No. 2023-02, Amending the Public Works Service Agreement with PV Maintenance Inc. and the City of Canyon Lake for Street & Facility Maintenance Services
- (5) Resolution - Adoption of Resolution No. 2023-03, Authorizing the Extension of the Service Fee Collected on Behalf of the Riverside County Abandoned Vehicle Abatement Service Authority Until May 2034

PULLED CONSENT CALENDAR ITEMS

BUSINESS ITEMS

- (6) Receive & File - Review of Fiscal Year 2021-2022 Audited Financial Statements
- (7) Resolution - Adoption of Resolution No. 2023-04, Authorizing the Mayor to Sign the Termination Agreement Regarding Western Community Energy
- (8) Discussion - Designation of Voting Delegates for the Southern California Association of Governments (SCAG) 2022 Regional Conference and General Assembly
- (9) 2023 City Council Goals - Discussion and Possible Adoption of Proposed Goals

CITY MANAGER COMMENTS

COMMITTEE AND COUNCIL REPORTS/COMMENTS

ANNOUNCEMENTS

The next regular meeting will be **Wednesday, February 8, 2023, at 5:00 for Closed Session & 6:30 p.m. for Open Session**

ADJOURNMENT

VISION STATEMENT

The vision of the City of Canyon Lake is to be a City that provides a quality of life that makes Canyon Lake the premier place to live in Southern California.

ATTENTION RESIDENTS:

Supporting documents, including staff reports, are available for review at City Hall in the City Clerk's Office or on the City's website at www.canyonlakeca.gov once the agenda has been publicly posted. Any written material relating to an item on this agenda submitted to the City Council after distribution of the agenda packet will be available for public inspection in the City Clerk's Office during normal business hours. In addition, such writings or documents will be made available for public review at the respective public meeting. It is the intention of the City of Canyon Lake to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or participant at this meeting, you will need special assistance beyond what is normally provided, the City of Canyon Lake will attempt to accommodate you in every reasonable manner. Please contact Ana V. Sauseda, City Clerk, at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

January 11, 2023 City Council Meeting

STATE OF CALIFORNIA }
COUNTY OF RIVERSIDE } SS. AFFIDAVIT OF POSTING
CITY OF CANYON LAKE }

I, Ana V. Sauseda, CMC, City Clerk of the City of Canyon Lake, California, do hereby declare that the foregoing agenda was posted on January 6, 2023, at least seventy-two (72) hours prior to the meeting per Government Code 54954.2, and as required by Resolution 2019-42 of the Canyon Lake City Council.

Ana V. Sauseda, CMC
City Clerk



STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Chris Mann, City Manager *CM*

BY: Kayla Malin, Accountant and HR Specialist

DATE: January 11, 2023

SUBJECT: Adoption of Resolution No. 2023-01, Allowing Certain Claims and Demands as Set Forth in Exhibit A

Recommendation

That the City Council adopt Resolution No. 2023-01, allowing certain claims and demands as set forth in Exhibit A.

Background

All claims and demands are reported and summarized for review and approval by the City Council on a routine basis at each City Council meeting. The attached claims represent the paid claims and demands since the City Council meeting of December 14, 2022.

Fiscal Impact

All claims and demands are paid from appropriated funds or authorized resources of the City and have been recorded in accordance with the City's policies.

Attachments

1. Resolution No. 2023-01

ATTACHMENT 1

RESOLUTION NO. 2023-01

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE, CALIFORNIA, ALLOWING CERTAIN CLAIMS AND DEMANDS AS SET FORTH IN EXHIBIT A

WHEREAS, the Finance & Planning Committee of the City of Canyon Lake reviewed Exhibit A at their regularly scheduled meeting on January 11, 2023; and

WHEREAS, Exhibit A was presented at the regular meeting of the City Council on January 11, 2023, at which all present, were given an opportunity to comment.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CANYON LAKE DOES HEREBY RESOLVE AS FOLLOWS:

Demands are approved as shown on the Demand\Warrant Register of January 11th, in the amount of \$379,023.52 as follows:

Payroll Earnings (Gross)	\$ 144,733.71	(For Month of December)
Payroll Processing Fees	\$ 252.47	(For Month of December)
Payroll Taxes - Employer	3,185.14	(For Month of December)
On-line Retirement	6,008.48	(For Month of December)
PARS	15,512.71	(For Month of December)
On-line Health	14,816.52	(For Month of December)
CalPERS Payroll Fee	400.00	(October & November)
Nationwide Deferred Comp.	3,176.27	(For Month of December)
Citizens Business Bank Interest	1,949.05	(For the Month of November)
General	\$ 188,989.17	
TOTAL	<u>\$ 379,023.52</u>	

PASSED, APPROVED AND ADOPTED this 11th day of January, 2023.

Jeremy Smith, Mayor

ATTEST:

Ana V. Sauseda, CMC
City Clerk

Exhibit A

Claims and Demands

City of Canyon Lake
 Check/Voucher Register - Council Report - Expenditures
 From 12/1/2022 Through 12/31/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
28607	12/1/2022	Jolly Jumps	Final Payment for Winter Wonderland Event 2022	13,044.10	10	GENERAL
Total 28607	12/1/2022			13,044.10		
28608	12/7/2022	Abila	Accounting Software 12/1/22-12/31/22	190.46	10	GENERAL
Total 28608	12/7/2022			190.46		
28609	12/7/2022	Andrew Ladeau	Reserve Sitpend for November 2022	100.00	10	GENERAL
Total 28609	12/7/2022			100.00		
28610	12/7/2022	Bankcard Center	See Credit Card Review 0025	657.74	10	GENERAL
Total 28610	12/7/2022			657.74		
28611	12/7/2022	Bankcard Center	See Credit Card Review 0041	2,168.71	10	GENERAL
Total 28611	12/7/2022			2,168.71		
28612	12/7/2022	Bankcard Center	See Credit Card Review 0058	5,419.14	10	GENERAL
Total 28612	12/7/2022			5,419.14		
28613	12/7/2022	Bankcard Center	See Credit Card Review 0066	109.95	10	GENERAL
Total 28613	12/7/2022			109.95		
28614	12/7/2022	Bankcard Center	See Credit Card Review 3081	10,585.73	10	GENERAL
Total 28614	12/7/2022			10,585.73		
28615	12/7/2022	Bill Blankenship	Economic Development Consulting November 2022	3,330.00	10	GENERAL

City of Canyon Lake
 Check/Voucher Register - Council Report - Expenditures
 From 12/1/2022 Through 12/31/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 28615	12/7/2022			3,330.00		
28616	12/7/2022	Brennan Calley	Reserve Stipend for November 2022	100.00	10	GENERAL
Total 28616	12/7/2022			100.00		
28617	12/7/2022	Champion Trophy	Plaques for Fight Fighter of the Year	60.34	10	GENERAL
Total 28617	12/7/2022			60.34		
28618	12/7/2022	CANYON LAKE PEST CONTROL, Steven E. Young	Monthly General Pest Control Fire Station November 2022	45.00	10	GENERAL
28618	12/7/2022	CANYON LAKE PEST CONTROL, Steven E. Young	Monthly Pest Control Fire Station October 2022	45.00	10	GENERAL
28618	12/7/2022	CANYON LAKE PEST CONTROL, Steven E. Young	Monthly Rodent Bait Fire Station October 2022	20.00	10	GENERAL
28618	12/7/2022	CANYON LAKE PEST CONTROL, Steven E. Young	Monthly Rodent Bait Service Fire Station November 2022	20.00	10	GENERAL
28618	12/7/2022	CANYON LAKE PEST CONTROL, Steven E. Young	Quarterly Pest Control-Storage Units	95.00	10	GENERAL
Total 28618	12/7/2022			225.00		
28619	12/7/2022	Corelogic Information Solutions, INC.	Database for Services November 2022	144.90	10	GENERAL
Total 28619	12/7/2022			144.90		
28620	12/7/2022	Cory Willis	Mileage Reimbursement for Training and Equipment	37.87	10	GENERAL
28620	12/7/2022	Cory Willis	Reimbursement for Purchase of Equipment for Fire Engines	129.27	10	GENERAL

City of Canyon Lake
 Check/Voucher Register - Council Report - Expenditures
 From 12/1/2022 Through 12/31/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 28620	12/7/2022			167.14		
28621	12/7/2022	Jennifer Dain	Auto Allowance December 2022-Dain	100.00	10	GENERAL
Total 28621	12/7/2022			100.00		
28622	12/7/2022	STATE OF CA DEPT. OF JUSTICE	Blood Anaylsis October 2022	35.00	10	GENERAL
Total 28622	12/7/2022			35.00		
28623	12/7/2022	Empire Transportation, Inc.	Lifeguard Program-Shuttle Services 6/20/22-7/22/22	4,920.00	27	MISC GRANT
Total 28623	12/7/2022			4,920.00		
28624	12/7/2022	Fehr & Peers	Professional Services HSIP Grant 5/28/22-6/30/22	1,520.00	20	GAS TAX
Total 28624	12/7/2022			1,520.00		
28625	12/7/2022	Flock Safety	Flock Safety Cameras for Railroad Canyon Road	5,000.00	20	GAS TAX
Total 28625	12/7/2022			5,000.00		
28626	12/7/2022	Interwest Consulting Group	General Engineering Services 9/1/22-9/30/22	1,100.00	10	GENERAL
28626	12/7/2022	Interwest Consulting Group	General Engineering Services 9/1/22-9/30/22	1,000.00	20	GAS TAX
Total 28626	12/7/2022			2,100.00		
28627	12/7/2022	Jake Stouffer	Reserve Stipend for November 2022	100.00	10	GENERAL
Total 28627	12/7/2022			100.00		

City of Canyon Lake
 Check/Voucher Register - Council Report - Expenditures
 From 12/1/2022 Through 12/31/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
28628	12/7/2022	Jeremy Smith	Auto Allowance December 2022-Smith	100.00	10	GENERAL
Total 28628	12/7/2022			100.00		
28629	12/7/2022	Jim Foley Trucking	Sand for Fire Station	441.38	10	GENERAL
Total 28629	12/7/2022			441.38		
28630	12/7/2022	Jonathan Sasse	Reserve Stipend for November 2022	150.00	10	GENERAL
Total 28630	12/7/2022			150.00		
28631	12/7/2022	Kasey Castillo	Auto Allowance December 2022-Castillo	100.00	10	GENERAL
Total 28631	12/7/2022			100.00		
28632	12/7/2022	Kleinberg Tech	Image Trend Fire Prevention Program & Training	4,360.00	10	GENERAL
Total 28632	12/7/2022			4,360.00		
28633	12/7/2022	Pieter Koopman	Reserve Stipend for November 2022	50.00	10	GENERAL
Total 28633	12/7/2022			50.00		
28634	12/7/2022	Matt Luksch	Reserve Stipend for November 2022	50.00	10	GENERAL
Total 28634	12/7/2022			50.00		
28635	12/7/2022	Mark Terry	Auto Allowance December 2022-Terry	100.00	10	GENERAL
Total 28635	12/7/2022			100.00		

City of Canyon Lake
 Check/Voucher Register - Council Report - Expenditures
 From 12/1/2022 Through 12/31/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
28636	12/7/2022	Matt Green	Class Costs and Mileage Reimbursement for Fire Investigation	338.43	10	GENERAL
Total 28636	12/7/2022			338.43		
28637	12/7/2022	Morgan Suit	Reserve Sitpend for November 2022	100.00	10	GENERAL
Total 28637	12/7/2022			100.00		
28638	12/7/2022	Thomas Mosqueda	Reserve Stipend for November 2022	150.00	10	GENERAL
Total 28638	12/7/2022			150.00		
28639	12/7/2022	Ryan Ramos	Reserve Stipend for November 2022	50.00	10	GENERAL
Total 28639	12/7/2022			50.00		
28640	12/7/2022	James Sanchez	Reserve Stipend for November 2022	200.00	10	GENERAL
Total 28640	12/7/2022			200.00		
28641	12/7/2022	Sean Rivello	Reserve Stipend for November 2022	100.00	10	GENERAL
Total 28641	12/7/2022			100.00		
28642	12/7/2022	Nathan Smith	Reimbursement for Parademic Accreditation through REMSA	75.00	10	GENERAL
Total 28642	12/7/2022			75.00		
28643	12/7/2022	STAPLES	Office Supplies for City Hall	702.35	10	GENERAL

City of Canyon Lake
 Check/Voucher Register - Council Report - Expenditures
 From 12/1/2022 Through 12/31/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 28643	12/7/2022			702.35		
28644	12/7/2022	Studio 1 Hair Salon, LLC	ARPA Small Business Emergency Relief Grant Recipient	10,000.00	27	MISC GRANT
Total 28644	12/7/2022			10,000.00		
28645	12/7/2022	The Code Group, Inc.	Plan Check For Building & Safety 10/1/22-10/30/22	3,553.61	10	GENERAL
Total 28645	12/7/2022			3,553.61		
28646	12/7/2022	The Gas Company	Gas Charges for City Hall-10/28/22-11/30/22	62.74	10	GENERAL
28646	12/7/2022	The Gas Company	Gas Charges for 31520 Railroad Cyn Rd-10/28/22-11/30/22	41.63	60	ENTERPR... FUND
Total 28646	12/7/2022			104.37		
28647	12/7/2022	Charter Communications	Digital Converter for City Hall 11/22/22-12/21/22	5.55	10	GENERAL
Total 28647	12/7/2022			5.55		
28648	12/7/2022	Toshiba America Business Solutions	Admin B/W & Color 10/26/22-11/25/22	290.67	10	GENERAL
28648	12/7/2022	Toshiba America Business Solutions	Fire Station B/W & Color Copies 10/25/22-11/24/22	91.74	10	GENERAL
Total 28648	12/7/2022			382.41		
28649	12/7/2022	Dale Welty	Auto Allowance December 2022-Welty	100.00	10	GENERAL
Total 28649	12/7/2022			100.00		

City of Canyon Lake
 Check/Voucher Register - Council Report - Expenditures
 From 12/1/2022 Through 12/31/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
28650	12/7/2022	Willdan Financial Services	Citywide User Fee & Rate Study 10/1/22-10/31/22	8,430.00	20	GAS TAX
Total 28650	12/7/2022			8,430.00		
28651	12/7/2022	Zach Michel	Reserve Stipend for November 2022	150.00	10	GENERAL
Total 28651	12/7/2022			150.00		
28652	12/8/2022	John Hancock USA	EE & ER Contributions for Bi-Weekly Check Date 12/9/2022	3,585.02	10	GENERAL
Total 28652	12/8/2022			3,585.02		
28653	12/8/2022	Riverside County Treasurer - Tax Collector	FY 22-23 Property Taxes 31542 RRCR Suite 1-1st Installment	674.56	20	GAS TAX
Total 28653	12/8/2022			674.56		
28654	12/15/2022	Delgado Janitorial Services	Janitorial Services October 2022-Reissued Check	1,124.50	10	GENERAL
28654	12/15/2022	Delgado Janitorial Services	Janitorial Services October 2022-Reissued Check	56.00	60	ENTERPR... FUND
Total 28654	12/15/2022			1,180.50		
28655	12/15/2022	John Hancock USA	EE & ER Contributions for Semi-Monthly Check Dated 12-15-22	1,284.88	10	GENERAL
Total 28655	12/15/2022			1,284.88		
28656	12/20/2022	AB Fence Company	Repair to Wrought Iron Panel-12/8/2022	4,000.00	20	GAS TAX
Total 28656	12/20/2022			4,000.00		

City of Canyon Lake
 Check/Voucher Register - Council Report - Expenditures
 From 12/1/2022 Through 12/31/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
28657	12/20/2022	Amazon Capital Services	Office Supplies for Fire Station	383.69	10	GENERAL
Total 28657	12/20/2022			383.69		
28658	12/20/2022	AMP GLOBAL LLC	Rent January 2022-31526 Railroad Canyon Road	2,834.00	10	GENERAL
Total 28658	12/20/2022			2,834.00		
28659	12/7/2021	AMP GLOBAL LLC	Rent for Admin 31526 Railroad Cyn. Rd. Ste. #4 January 2022	430.00	10	GENERAL
Total 28659	12/7/2021			430.00		
28660	12/20/2022	ANIMAL FRIENDS OF THE VALLEYS	Animal Control Services Month of November 2022	3,500.00	10	GENERAL
Total 28660	12/20/2022			3,500.00		
28661	12/20/2022	Battery Mart	Batteries for Fire Equipment	94.42	10	GENERAL
Total 28661	12/20/2022			94.42		
28662	12/20/2022	Bill Blankenship	Economic Development Consulting December 2022	3,330.00	10	GENERAL
Total 28662	12/20/2022			3,330.00		
28663	12/20/2022	Canyon Lake Property Owners Assoc.	Winter Wonderland Barricades	100.00	10	GENERAL
Total 28663	12/20/2022			100.00		
28664	12/20/2022	County of Riverside EMD	Quarterly Emergency Services Coordinator for 7/1/22-9/30/22	6,250.00	10	GENERAL

City of Canyon Lake
 Check/Voucher Register - Council Report - Expenditures
 From 12/1/2022 Through 12/31/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 28664	12/20/2022			6,250.00		
28665	12/20/2022	Control Pump	November 2022 Landscape Booster Station Data Report	375.00	20	GAS TAX
Total 28665	12/20/2022			375.00		
28666	12/20/2022	CR&R	Trash Services for Rental Bldg. December 2022	185.33	60	ENTERPR... FUND
Total 28666	12/20/2022			185.33		
28667	12/20/2022	CTAI Pacific Greenscape	Landscape Maint Fee for Medians & Parkways December 2022	4,775.00	20	GAS TAX
Total 28667	12/20/2022			4,775.00		
28668	12/20/2022	L.N. Curtis and Sons	Turnout Pants for Reserve Ladeau	1,497.92	10	GENERAL
Total 28668	12/20/2022			1,497.92		
28669	12/20/2022	DATA TICKET	Code Enforcement Citation Processing November 2022	100.00	10	GENERAL
28669	12/20/2022	DATA TICKET	Monthly EMS Response Fee November 2022	100.00	10	GENERAL
28669	12/20/2022	DATA TICKET	Parking Citations June 2022	100.00	10	GENERAL
28669	12/20/2022	DATA TICKET	Parking Citations October 2022	100.00	10	GENERAL
Total 28669	12/20/2022			400.00		
28670	12/20/2022	Delgado Janitorial Services	Janitorial Services plus Winter Wonderland Clean-up Dec 2022	1,374.50	10	GENERAL
28670	12/20/2022	Delgado Janitorial Services	Janitorial Services plus Winter Wonderland Clean-up Dec 2022	56.00	60	ENTERPR... FUND

City of Canyon Lake
 Check/Voucher Register - Council Report - Expenditures
 From 12/1/2022 Through 12/31/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 28670	12/20/2022			1,430.50		
28671	12/20/2022	STATE OF CA DEPT. OF JUSTICE	Fingerprints for November 2022	64.00	10	GENERAL
Total 28671	12/20/2022			64.00		
28672	12/20/2022	Embroidery & More	Logo Polo Shirts for Code Enforcement	206.63	10	GENERAL
Total 28672	12/20/2022			206.63		
28673	12/20/2022	FRIDAY FLYER	Publication 1/4 Page Vertical Ad	153.70	10	GENERAL
28673	12/20/2022	FRIDAY FLYER	Veteran's Day 1/2 page Hor. Ad	454.50	10	GENERAL
Total 28673	12/20/2022			608.20		
28674	12/20/2022	GOLDING PUBLICATIONS	Envelopes for City Hall & Admin	523.67	10	GENERAL
Total 28674	12/20/2022			523.67		
28675	12/20/2022	NANCY GREENHALGH	Retiree Health Insurance December 2022	145.65	10	GENERAL
Total 28675	12/20/2022			145.65		
28676	12/20/2022	HINDERLITER, DE LLAMAS & ASSOC	Contract Services-Sales Tax (Oct-Dec 2022) Audit Services	1,307.51	10	GENERAL
Total 28676	12/20/2022			1,307.51		
28677	12/20/2022	Inland Urgent Care of Temecula	New Employee Physical Check-Jenifer	90.00	10	GENERAL

City of Canyon Lake
 Check/Voucher Register - Council Report - Expenditures
 From 12/1/2022 Through 12/31/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 28677	12/20/2022			90.00		
28678	12/20/2022	John Hancock USA	EE & ER Contributions for Bi-Weekly Check Date 11/10/2022	3,203.16	10	GENERAL
Total 28678	12/20/2022			3,203.16		
28679	12/20/2022	John Hancock USA	EE & ER Contributions For Semi-Monthly Check Date 11/15/22	1,284.88	10	GENERAL
Total 28679	12/20/2022			1,284.88		
28680	12/20/2022	John Hancock USA	EE & ER Contributions for Bi-Weekly Check Date 11/25/2022	3,563.70	10	GENERAL
Total 28680	12/20/2022			3,563.70		
28681	12/20/2022	John Hancock USA	EE & ER Contributions for Semi-Monthly Check Date 11/30/22	1,284.88	10	GENERAL
Total 28681	12/20/2022			1,284.88		
28682	12/20/2022	Johnson Controls Security Solutions	Quarterly Security Services for Admin 1/1/23-3/31/23	496.71	10	GENERAL
28682	12/20/2022	Johnson Controls Security Solutions	Quarterly Security Services for City Hall 1/1/23-3/31/23	154.53	10	GENERAL
Total 28682	12/20/2022			651.24		
28683	12/20/2022	LSL CPA's	2022 Government Audit-Year End Test Work	16,200.00	10	GENERAL
Total 28683	12/20/2022			16,200.00		

City of Canyon Lake
 Check/Voucher Register - Council Report - Expenditures
 From 12/1/2022 Through 12/31/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
28684	12/20/2022	Life-Assist, Inc.	Medical Supplies for Fire Station	1,063.28	10	GENERAL
Total 28684	12/20/2022			1,063.28		
28685	12/20/2022	Matt Green	Reimbursement for Fire Investigation IC & Mileage	443.05	10	GENERAL
28685	12/20/2022	Matt Green	Reimbursement for PALS	129.00	10	GENERAL
Total 28685	12/20/2022			572.05		
28686	12/20/2022	MR. WINDOW CLEANING	Window Cleaning Inside & Out Admin and City Hall	205.00	10	GENERAL
28686	12/20/2022	MR. WINDOW CLEANING	Window Cleaning Inside & Out Admin and City Hall	210.00	60	ENTERPR... FUND
Total 28686	12/20/2022			415.00		
28687	12/20/2022	PARS	Monthly Administrative Fee Ending 10/31/2022	400.00	10	GENERAL
Total 28687	12/20/2022			400.00		
28688	12/20/2022	PZL, Inc.	Planning Services for November 2022	1,080.00	10	GENERAL
Total 28688	12/20/2022			1,080.00		
28689	12/20/2022	Rogers, Anderson, Malody & Scott, LLP	Accounting Services for November 2022	8,796.00	10	GENERAL
Total 28689	12/20/2022			8,796.00		
28690	12/20/2022	Regional Conservation Authority	MSHCP Fees Additional Owed August 2022	312.00	50	AGENCY
28690	12/20/2022	Regional Conservation Authority	MSHCP Fees Collected August 2022 Additional	3,635.00	50	AGENCY
28690	12/20/2022	Regional Conservation Authority	MSHCP Fees Collected December 2022	3,947.00	50	AGENCY

City of Canyon Lake
 Check/Voucher Register - Council Report - Expenditures
 From 12/1/2022 Through 12/31/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 28690	12/20/2022			7,894.00		
28691	12/20/2022	COUNTY OF RIVERSIDE-TLMA	SLF - October 2022 Costs	928.94	20	GAS TAX
Total 28691	12/20/2022			928.94		
28692	12/20/2022	Special District Risk Management Authority	Dental and Vision Insurance for January 2023	1,327.06	10	GENERAL
Total 28692	12/20/2022			1,327.06		
28693	12/20/2022	Southern California News Group	Legal Notices Ordinance No. 227 & 228	374.18	10	GENERAL
Total 28693	12/20/2022			374.18		
28694	12/20/2022	State Water Resources Control Board	Regional Water Annual Permit Fee 7/1/22-6/30/23	10,602.00	10	GENERAL
Total 28694	12/20/2022			10,602.00		
28695	12/20/2022	Syntech Group	Microsoft Subscriptions & Programs 12/1/22-12/31/22	1,359.00	10	GENERAL
28695	12/20/2022	Syntech Group	Monthly IT Services 12/1/22-12/31/22	2,500.00	10	GENERAL
Total 28695	12/20/2022			3,859.00		
28696	12/20/2022	Charter Communications	Fire Station Internet Service 12/10/22-1/09/23	294.41	10	GENERAL
Total 28696	12/20/2022			294.41		
28697	12/20/2022	Toshiba Financial Services	Fire Station Copier Lease January 2023	120.83	10	GENERAL
Total 28697	12/20/2022			120.83		

City of Canyon Lake
 Check/Voucher Register - Council Report - Expenditures
 From 12/1/2022 Through 12/31/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
28698	12/20/2022	U. S. Bank	See Credit Card Review	2,139.72	10	GENERAL
Total 28698	12/20/2022			2,139.72		
EFT647		Sparkletts	Drinking Water for Admin & City Hall December 2022	158.88	10	GENERAL
Total EFT647				158.88		
EFT648		SOUTHERN CALIFORNIA EDISON	Electricity for Traffic Signals 10/20/2022 to 11/18/2022	10.75	20	GAS TAX
Total EFT648				10.75		
EFT649		SOUTHERN CALIFORNIA EDISON	Electricity for Traffic Signals 10/21/2022 to 11/20/2022	80.22	20	GAS TAX
Total EFT649				80.22		
EFT650		SOUTHERN CALIFORNIA EDISON	Electricity for Admin 31526 Railroad Cyn Rd. 10/20-11/18/22	112.52	10	GENERAL
Total EFT650				112.52		
EFT651		SOUTHERN CALIFORNIA EDISON	Electricity for Traffic Signals 10/28/2022 to 11/29/2022	369.90	20	GAS TAX
Total EFT651				369.90		
EFT652		SOUTHERN CALIFORNIA EDISON	Electricity for City Hall 10/14/2022 to 11/14/2022	757.20	10	GENERAL
Total EFT652				757.20		
EFT653		SOUTHERN CALIFORNIA EDISON	Electricity for Traffic Signals 10/14/2022 to 11/14/2022	263.05	20	GAS TAX

City of Canyon Lake
 Check/Voucher Register - Council Report - Expenditures
 From 12/1/2022 Through 12/31/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total EFT653				263.05		
EFT654		SOUTHERN CALIFORNIA EDISON	Electricity for Fire Station 10/14/2022 to 11/14/2022	435.50	10	GENERAL
Total EFT654				435.50		
EFT655		SOUTHERN CALIFORNIA EDISON	Electricity for 31526 RRCR, Suite 3 10/20/2022 to 11/18/2022	11.95	10	GENERAL
Total EFT655				11.95		
EFT656		ELSINORE VALLEY MUNI WATER DIS	Water for Rental - 31542 RRCR 10/26/2022 to 11/26/2022	116.59	60	ENTERPR... FUND
Total EFT656				116.59		
EFT657		ELSINORE VALLEY MUNI WATER DIS	Water for 31520 Railroad Cyn. Rd. 10/26/2022 to 11/26/2022	69.13	60	ENTERPR... FUND
Total EFT657				69.13		
EFT658		ELSINORE VALLEY MUNI WATER DIS	Water for City Hall 10/26/2022 to 11/26/2022	100.57	10	GENERAL
Total EFT658				100.57		
EFT659		ELSINORE VALLEY MUNI WATER DIS	Water for Fire Station 10/28/2022 to 11/28/2022	488.44	10	GENERAL
Total EFT659				488.44		
EFT660		ELSINORE VALLEY MUNI WATER DIS	Water for Irrigation 10/28/2022 to 11/28/2022	654.10	20	GAS TAX

City of Canyon Lake
 Check/Voucher Register - Council Report - Expenditures
 From 12/1/2022 Through 12/31/2022

Check Number	Matching Document Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total EFT660				654.10		
EFT661		SOUTHERN CALIFORNIA EDISON	Electricity for Pump Station 11/8/2022 to 12/8/2022	178.25	20	GAS TAX
Total EFT661				178.25		
Report Total				188,989.17		

City of Canyon Lake
Invoices Selected for Payment - COUNCIL CHECK REPORT

<u>Vendor ID</u>	<u>Invoice Description</u>	<u>Cash Required</u>
Jolly Jumps	Final Payment for Winter Wonderland Event 2022	<u>13,044.10</u>
Report Total		<u><u>13,044.10</u></u>

City of Canyon Lake
Invoices Selected for Payment - COUNCIL CHECK REPORT

Vendor ID	Invoice Description	Cash Required
ABILA	Accounting Software 12/1/22-12/31/22	190.46
Andrew Ladeau	Reserve Stipend for November 2022	100.00
Bankcard	See Credit Card Review 0041	2,168.71
	See Credit Card Review 0058	5,419.14
	See Credit Card Review 3081	10,585.73
	See Credit Card Review 0025	657.74
	See Credit Card Review 0066	109.95
Bill Blankenship	Economic Development Consulting November 2022	3,330.00
Calley	Reserve Stipend for November 2022	100.00
Champion Trophy	Plaques for Fight Fighter of the Year	60.34
CL PEST	Monthly Rodent Bait Fire Station October 2022	20.00
	Monthly Pest Control Fire Station October 2022	45.00
	Monthly Rodent Bait Service Fire Station November 2022	20.00
	Quarterly Pest Control-Storage Units	95.00
	Monthly General Pest Control Fire Station November 2022	45.00
Corelogic	Database for Services November 2022	144.90
Cory Willis	Reimbursement for Purchase of Equipment for Fire Engines	129.27
	Mileage Reimbursement for Training and Equipment	37.87
Dain	Auto Allowance December 2022-Dain	100.00
DOJ	Blood Anaylsis October 2022	35.00
Empire Transportation	Lifeguard Program-Shuttle Services 6/20/22-7/22/22	4,920.00
Fehr	Professional Services HSIP Grant 5/28/22-6/30/22	1,520.00
Flock	Flock Safety Cameras for Railroad Canyon Road	5,000.00
ICG	General Engineering Services 9/1/22-9/30/22	1,100.00
	General Engineering Services 9/1/22-9/30/22	1,000.00
Jake Stouffer	Reserve Stipend for November 2022	100.00
Jeremy Smith	Auto Allowance December 2022-Smith	100.00
Jim Foley Trucking	Sand for Fire Station	441.38
Jonathan Sasse	Reserve Stipend for November 2022	150.00
Kasey Castillo	Auto Allowance December 2022-Castillo	100.00
Kleinberg Tech	Image Trend Fire Prevention Program & Training	4,360.00
Koopman	Reserve Stipend for November 2022	50.00
Luksch	Reserve Stipend for November 2022	50.00
Mark Terry	Auto Allowance December 2022-Terry	100.00
Matt Green	Class Costs and Mileage Reimbursement for Fire Investigation	338.43
Morgan Suit	Reserve Stipend for November 2022	100.00
Mosqueda	Reserve Stipend for November 2022	150.00
Ryan Ramos	Reserve Stipend for November 2022	50.00
SanchezJ	Reserve Stipend for November 2022	200.00
Sean Rivello	Reserve Stipend for November 2022	100.00

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01/11/2023 City Council Agenda

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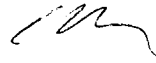
City of Canyon Lake
Invoices Selected for Payment - COUNCIL CHECK REPORT

Vendor ID	Invoice Description	Cash Required
Smith, N	Reimbursement for Parademic Accreditation through REMSA	75.00
STAPLES	Office Supplies for City Hall	702.35
Studio 1 Hair Salon	ARPA Small Business Emergency Relief Grant Recipient	10,000.00
The Code	Plan Check For Building & Safety 10/1/22-10/30/22	3,553.61
The Gas Co	Gas Charges for 31520 Railroad Cyn Rd-10/28/22-11/30/22	41.63
	Gas Charges for City Hall-10/28/22-11/30/22	62.74
Time Warner	Digital Converter for City Hall 11/22/22-12/21/22	5.55
Toshiba Business Solutions, USA	Fire Station B/W & Color Copies 10/25/22-11/24/22	91.74
	Admin B/W & Color 10/26/22-11/25/22	290.67
Welty	Auto Allowance December 2022-Welty	100.00
Willdan FS	Citywide User Fee & Rate Study 10/1/22-10/31/22	8,430.00
Zach Michel	Reserve Stipend for November 2022	150.00
Report Total		66,827.21

(M)

City of Canyon Lake
Invoices Selected for Payment - COUNCIL CHECK REPORT

<u>Vendor ID</u>	<u>Invoice Description</u>	<u>Cash Required</u>
John Hancock	EE & ER Contributions for Bi-Weekly Check Date 12/9/2022	3,585.02
Riv Co Treasurer	FY 22-23 Property Taxes 31542 RRCR Suite 1-1st Installment	674.56
Report Total		<u>4,259.58</u>



City of Canyon Lake
Invoices Selected for Payment - COUNCIL CHECK REPORT

Vendor ID	Invoice Description	Cash Required
Delgado	Janitorial Services October 2022-Reissued Check	1,124.50
	Janitorial Services October 2022-Reissued Check	56.00
John Hancock	EE & ER Contributions for Semi-Monthly Check Dated 12-15-22	1,284.88
Report Total		2,465.38

City of Canyon Lake
Invoices Selected for Payment - COUNCIL CHECK REPORT

Vendor ID	Invoice Description	Cash Required
AB Fence	Repair to Wrought Iron Panel-12/8/2022	4,000.00
Amazon	Office Supplies for Fire Station	125.61
	Office Supplies for Fire Station	96.16
	Office Supplies for Fire Station	161.92
AMP	Rent January 2022-31526 Railroad Canyon Road	2,834.00
	Rent for Admin 31526 Railroad Cyn. Rd. Ste. #4 January 2022	430.00
ANIMAL FRIENDS	Animal Control Services Month of November 2022	3,500.00
Battery	Batteries for Fire Equipment	94.42
Bill Blankenship	Economic Development Consulting December 2022	3,330.00
CL PROPERTY OWNERS	Winter Wonderland Barricades	100.00
Co of Riv EMD	Quarterly Emergency Services Coordinator for 7/1/22-9/30/22	6,250.00
Control Pump	November 2022 Landscape Booster Station Data Report	375.00
CR&R	Trash Services for Rental Bldg. December 2022	185.33
CTAI	Landscape Maint Fee for Medians & Parkways December 2022	4,775.00
Curtis	Turnout Pants for Reserve Ladeau	1,497.92
DATA TICKET	Monthly EMS Response Fee November 2022	100.00
	Parking Citations June 2022	100.00
	Parking Citations October 2022	100.00
	Code Enforcement Citation Processing November 2022	100.00
Delgado	Janitorial Services plus Winter Wonderland Clean-up Dec 2022	1,374.50
	Janitorial Services plus Winter Wonderland Clean-up Dec 2022	56.00
DOJ	Fingerprints for November 2022	64.00
Embroidery	Logo Polo Shirts for Code Enforcement	206.63
FRIDAY FLYER	Publication 1/4 Page Vertical Ad	153.70
	Veteran's Day 1/2 page Hor. Ad	152.25
	Veteran's Day 1/2 page Hor. Ad	152.25
	Veteran's Day 1/2 page Hor. Ad	150.00
GOLDING	Envelopes for City Hall & Admin	523.67
GREENHALGH	Retiree Health Insurance December 2022	145.65
HINDERLITER	Contract Services-Sales Tax (Oct-Dec 2022) Audit Services	1,307.51
Inland Urgent	New Employee Physical Check-Jenifer	90.00
John Hancock	EE & ER Contributions for Bi-Weekly Check Date 11/10/2022	3,203.16
	EE & ER Contributions for Bi-Weekly Check Date 11/25/2022	3,563.70

City of Canyon Lake
Invoices Selected for Payment - COUNCIL CHECK REPORT

Vendor ID	Invoice Description	Cash Required
	EE & ER Contributions for Semi-Monthly Check Date 11/30/22	1,284.88
	EE & ER Contributions For Semi-Monthly Check Date 11/15/22	1,284.88
Johnson Controls	Quarterly Security Services for Admin 1/1/23-3/31/23	496.71
	Quarterly Security Services for City Hall 1/1/23-3/31/23	154.53
LANCE, SOLL	2022 Government Audit-Year End Test Work	16,200.00
Life-Assist	Medical Supplies for Fire Station	13.35
	Medical Supplies for Fire Station	106.07
	Medical Supplies for Fire Station	943.86
Matt Green	Reimbursement for Fire Investigation 1C & Mileage	443.05
	Reimbursement for PALS	129.00
MR. WINDOW	Window Cleaning Inside & Out Admin and City Hall	210.00
	Window Cleaning Inside & Out Admin and City Hall	205.00
PARS	Monthly Administrative Fee Ending 10/31/2022	400.00
PZL, Inc.	Planning Services for November 2022	1,080.00
RAMS	Accounting Services for November 2022	8,796.00
RCA	MSHCP Fees Additional Owed August 2022	312.00
	MSHCP Fees Collected August 2022 Additional	3,635.00
	MSHCP Fees Collected December 2022	3,947.00
Riv Co TLMA	SLF - October 2022 Costs	928.94
SDRMA	Dental and Vision Insurance for January 2023	1,327.06
Southern California	Legal Notices Ordinance No. 227 & 228	374.18
SWRCB	Regional Water Annual Permit Fee 7/1/22-6/30/23	10,602.00
Syntech	Monthly IT Services 12/1/22-12/31/22	2,500.00
	Microsoft Subscriptions & Programs 12/1/22-12/31/22	1,359.00
Time Warner	Fire Station Internet Service 12/10/22-1/09/23	294.41
Toshiba	Fire Station Copier Lease January 2023	120.83
US Bank	See Credit Card Review	2,139.72
Report Total		98,585.85

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Payroll Recap & Funding
 Semi-Monthly Regular 12/29/2022

Payroll Overview

Payroll	Semi-Monthly Regular 12/29/2022
Pay Date	12/29/2022
# Employees	21
# Paid Employees	21
# Regular	21
# Pay Periods	1

Employee Payments

	#	EE's	\$ Amount
Direct Deposits Debited	26	21	43,354.47 ^D
Total			43,354.47
(D) CBIZ HCM Admin Debit			-43,354.47
Your Remaining Bank Account Liability			0.00
Vouchers Printed	0		
Vouchers Suppressed	0		

Taxes

	EIN	EE's	\$ Amount
FIT/EE	33-0449143	15	7,150.94 ^D
Additional Medi/EE	33-0449143	1	84.68 ^D
MEDI/ER	33-0449143	21	856.75 ^D
MEDI/EE	33-0449143	21	949.16 ^D
SIT:CA/EE	499-0481-6	14	2,709.46 ^D
SUTA_SC:CA/ER	499-0481-6	6	4.52 ^D
SDI:CA/EE	499-0481-6	20	581.53 ^D
SUTA:CA/ER (4.00%)	499-0481-6	6	180.83 ^D
Total			12,517.87
(D) CBIZ HCM Admin Debit			-12,517.87
Your Remaining Tax Liability			0.00

Vendor Liabilities

	EE's	\$ Amount
AZ Child Support	1	120.50 ^D
Total		120.50
(D) CBIZ HCM Admin Debit		-120.50
Your Remaining Vendor Liability		0.00

Billing

Invoice Total	64.00
CBIZ HCM Admin Debit	-64.00
Amount Due	0.00

Total

Total	56,056.84
CBIZ HCM Admin Debit	-56,056.84
Total of Your Responsibility	0.00

Recap

CBIZ HCM Admin Debi	Date	Bank Account #	\$ Amount
Billing	12/28/2022	xxxxx5402	64.00
Vendor Payment	12/29/2022	xxxxx5402	120.50
Tax Payment	12/28/2022	xxxxx5402	12,517.87
Empl. Dir. Dep. SPA	12/27/2022	xxxxx5402	43,354.47
Total Debits			56,056.84

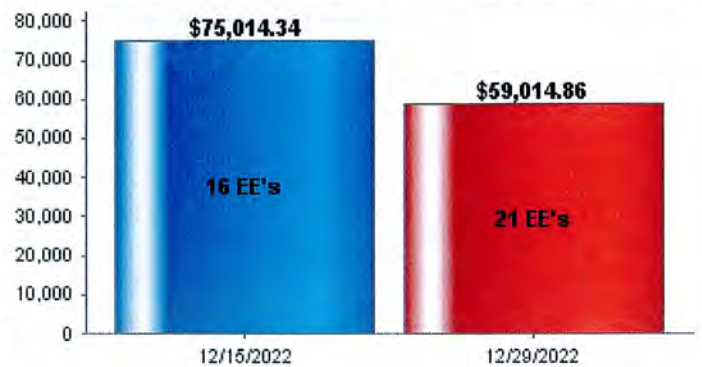
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	\$ Amount
Billing	64.00
Vendor Payment	120.50
Tax Payment	12,517.87
Empl. Dir. Dep. SPA	43,354.47
Total	56,056.84

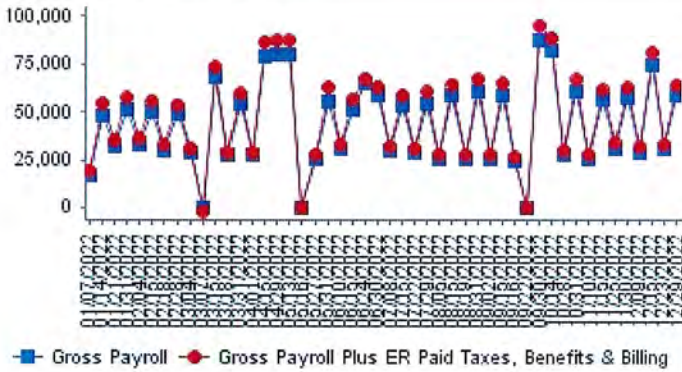
General Ledger Summary

	Debit/Exp.	Credit/Liab.
Earning	59,014.86	
ER Deduction	4,446.39	622.50
ER Tax (Offset)	1,042.10	
ER Deduction (Offset)	622.50	4,446.39
Deduction	562.50	4,747.12
Vendor Payment	120.50	
Invoice Service	64.00	
Invoice	64.00	
Invoice		64.00
Invoice Service		64.00
Vendor Payment (Offset)		120.50
ER Tax		1,042.10
Tax		11,475.77
Direct Deposit		43,354.47
	65,936.85	65,936.85

Comparison To Last Pay Period - Gross Wages



Rolling 12 Month Payroll View



Payroll Register (By Pay Statements)
Register Alpha Last Name

City of Canyon Lake (Default)
31516 Railroad Canyon Rd
Canyon Lake, CA 92587-9400
United States

Payroll: Semi-Monthly Regular 12/29/2022
Payroll Status: Open

Miguel Borja Default - #102														
Pay Date: 12/29/2022 (12/16 - 12/31)														
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	YTD Amt
ADMSCO	-	-	472.54	-	11,340.96	PTXCLA	364.58	8,166.60	537.50	12,050.76	FIT	685.17	14,738.88	150.00
ADMLV	-	-	-	160.00	9,307.77						MEDI	82.37	1,929.48	4,087.67
HOL	38.00	63.26	2,403.88	123.50	7,572.29						SIT:CA	248.59	5,281.56	101,487.42
SAL	-	-	1,855.55	816.63	85,288.62						SDI:CA	62.49	1,463.74	
Sick	15.00	63.26	948.90	185.00	11,526.04									
FLOAT	-	-	-	09.50	600.97									
Vac	-	-	-	120.00	7,431.03									
Totals:	53.00		5,680.87	1414.63	133,067.68							1,078.62	23,413.66	

Kasey Castillo Default - #110														
Pay Date: 12/29/2022 (12/16 - 12/31)														
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	YTD Amt
REG	-	-	-	-	2,100.00			No Deductions			FIT	-	-	292.35
SAL	-	-	300.00	-	1,500.00						MEDI	4.35	52.20	3,508.20
Totals:	-		300.00	-	3,600.00						SIT:CA	-	-	
											SDI:CA	3.30	39.60	
Totals:												7.65	91.80	

Jennifer Dain Default - #121														
Pay Date: 12/29/2022 (12/16 - 12/31)														
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	YTD Amt
REG	-	-	-	-	2,100.00			No Deductions			FIT	-	21.14	292.35
SAL	-	-	300.00	-	1,500.00						MEDI	4.35	52.20	3,487.06
Totals:	-		300.00	-	3,600.00						SIT:CA	-	-	
											SDI:CA	3.30	39.60	
Totals:												7.65	112.94	

Dawn Ecclefield Default - #104														
Pay Date: 12/29/2022 (12/16 - 12/31)														
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	YTD Amt
Comp	-	-	-	09.50	275.60	457B	50.00	1,200.00	49.26	997.39	FIT	169.43	4,461.10	1,797.98
HOL	38.00	32.41	1,231.58	123.50	3,905.77	HLTH	150.65	2,622.09	-	-	MEDI	34.25	868.89	45,689.16
OT	-	-	-	09.00	429.89	PTXPEP	166.26	4,125.45	184.00	4,600.12	SIT:CA	68.62	1,922.19	
REG	28.50	32.41	923.69	1674.25	51,441.36	Totals:	366.91	7,947.54	233.26	5,597.51	SDI:CA	25.98	659.16	
Sick	-	-	-	68.75	2,091.36									
FLOAT	09.50	32.41	307.90	09.50	307.90									
Vac	-	-	-	104.50	3,096.16									
Totals:	76.00		2,463.17	1999.00	61,548.04							298.28	7,911.34	

City of Canyon Lake (Default)
 31516 Railroad Canyon Rd
 Canyon Lake, CA 92587-9400
 United States

Payroll Register (By Pay Statements)
 Register Alpha Last Name

Payroll Semi-Monthly Regular 12/29/2022
 Payroll Status: Open

Erin Enriquez Default - #114

Pay Date: 12/29/2022 (12/16 - 12/31)												
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt
REG	10.00	24.81	248.10	894.00	20,567.34	4578	18.61	1,581.17	-	-	- FIT	697.88
Sick	-	-	-	24.00	514.80	AFL Post	-	136.50	-	-	- MEDI	305.69
Totals:	10.00	-	248.10	918.00	21,082.14	Totals:	18.61	1,717.67	-	-	- SIT:CA	217.71
							Totals:	2.73	231.90	-	- SDI:CA	231.90
							Totals:	6.33	1,453.18	-	-	-

Jennifer Glenn Default - #128

Pay Date: 12/29/2022 (12/16 - 12/31)													
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	
REG	-	-	-	25.50	826.46	PTXPEP	-	55.79	-	61.74	FIT	-	
											MEDI	11.98	
											SIT:CA	-	
											SDI:CA	9.09	
							Totals:	-	21.07	-	-	-	749.60

William Gorham Default - #1032

Pay Date: 12/29/2022 (12/16 - 12/31)												
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt
HOL	38.00	46.87	1,781.06	85.50	4,007.40	4578	200.00	1,000.00	-	-	- FIT	80.36
SAL	-	-	1,983.95	164.66	32,705.29	HLTH	117.81	942.48	-	-	- MEDI	54.24
Sick	02.00	46.87	93.74	17.25	808.51	PTXPEP	260.47	2,604.70	288.25	2,882.50	SIT:CA	54.00
FLOAT	-	-	-	09.50	445.27	Totals:	578.28	4,547.18	288.25	2,882.50	SDI:CA	41.16
Vac	-	-	-	13.25	621.03							414.10
Totals:	40.00	-	3,858.75	290.16	38,587.50							229.76
							Totals:	2,530.37	-	-	-	3,050.71
							Totals:	31,509.95	-	-	-	31,509.95

David Harnden Default - #122

Pay Date: 12/29/2022 (12/16 - 12/31)												
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt
HOL	38.00	47.43	1,802.34	123.50	5,731.90	HLTH	73.49	1,763.76	-	-	- FIT	633.55
SAL	-	-	1,201.20	901.63	77,353.97	PTXPEP	263.57	6,031.56	291.68	6,725.88	MEDI	55.56
Sick	-	-	-	46.50	2,000.33	Totals:	337.06	7,795.32	291.68	6,725.88	SIT:CA	257.10
Vac	19.00	47.43	901.17	90.50	4,270.36							5,604.84
Totals:	57.00	-	3,904.71	1162.13	89,356.56							42.14
							Totals:	988.35	21,699.88	-	-	2,579.30
							Totals:	59,861.36	-	-	-	59,861.36

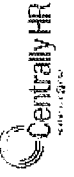
Brianna Hensley Default - #1038

Pay Date: 12/29/2022 (12/16 - 12/31)												
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt
HOL	38.00	32.89	1,249.82	38.00	1,249.82	PTXPEP	203.90	203.90	225.65	225.65	FIT	318.38
REG	09.50	32.89	312.46	09.50	312.46						MEDI	43.80
SAL	-	-	1,458.51	-	1,458.51	Totals:	130.30	130.30	130.30	130.30	SIT:CA	130.30
Totals:	47.50	-	3,020.79	47.50	3,020.79							33.23
							Totals:	33.23	-	-	-	2,291.18
							Totals:	2,291.18	-	-	-	2,291.18

More--

Sorted By: Last, First Name Ascending
 Filtered By: Employee Filter: All Employees

CentrallyHR
 Phone: 540-345-6600



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 Generated By: Kayla Renee Malin
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Payroll Register (By Pay Statements)
Register Alpha Last Name

City of Canyon Lake (Default)
31516 Railroad Canyon Rd
Canyon Lake, CA 92587-9400
United States

Payroll: Semi-Monthly Regular 12/29/2022
Payroll Status: Open

Pay Date: 12/29/2022 (12/16 - 12/31)

Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt	
Brianna Hemsley Default - #1038																
Comp	00.25	29.35	7.34	00.25	7.34	457B	50.00	1,709.02	-	-	-	159.08	2,205.82	Check	-	421.48
HOL	38.00	29.35	1,115.30	85.50	2,509.44	AFL Post	53.30	345.53	-	-	MEDI	30.99	479.43	Bank of Americ	1,611.63	24,908.94
REG	28.50	29.35	836.48	1127.15	28,321.41	HLTH	93.45	280.35	-	-	SIT:CA	58.08	838.09	Totals:	1,611.63	25,330.42
RETRO	-	-	-	-	223.44	PTXPEP	150.57	1,791.96	166.63	1,983.07	SDI:CA	23.51	363.70			
Sick	09.25	29.35	271.49	51.25	1,490.23	Totals:	347.32	4,126.86	166.63	1,983.07		271.66	3,887.04			
FLOAT	-	-	-	17.50	513.63											
Vac	-	-	-	09.50	278.83											
Totals:	76.00		2,230.61	1291.15	33,344.32										525.71	525.71

Pay Date: 12/29/2022 (12/16 - 12/31)

Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt	
Brandon Hubbard Default - #126																
Comp	00.25	29.35	7.34	00.25	7.34	457B	50.00	1,709.02	-	-	-	159.08	2,205.82	Check	-	421.48
HOL	38.00	29.35	1,115.30	85.50	2,509.44	AFL Post	53.30	345.53	-	-	MEDI	30.99	479.43	Bank of Americ	1,611.63	24,908.94
REG	28.50	29.35	836.48	1127.15	28,321.41	HLTH	93.45	280.35	-	-	SIT:CA	58.08	838.09	Totals:	1,611.63	25,330.42
RETRO	-	-	-	-	223.44	PTXPEP	150.57	1,791.96	166.63	1,983.07	SDI:CA	23.51	363.70			
Sick	09.25	29.35	271.49	51.25	1,490.23	Totals:	347.32	4,126.86	166.63	1,983.07		271.66	3,887.04			
FLOAT	-	-	-	17.50	513.63											
Vac	-	-	-	09.50	278.83											
Totals:	76.00		2,230.61	1291.15	33,344.32										525.71	525.71

Pay Date: 12/29/2022 (12/16 - 12/31)

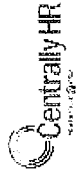
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt	
Marlon Johnson Default - #120																
12SCO	-	-	100.13	-	2,403.12	CS	120.50	2,892.00	-	-	-	262.17	5,878.92	Checking (4243)	-	6,500.00
Comp	-	-	-	28.50	823.19	PTXPEP	178.16	3,974.60	197.16	4,447.53	MEDI	39.73	935.88	Savings (0214)	25.00	650.00
HOL	28.50	30.87	879.80	114.00	3,434.29	Totals:	298.66	6,866.60	197.16	4,447.53	SIT:CA	100.96	2,228.48	Savings (5932)	100.00	2,600.00
OT	-	-	-	17.50	788.00						SDI:CA	30.14	709.98	Checking (4236)	1,000.00	12,141.00
REG	47.50	30.87	1,466.33	1758.00	51,709.70							433.00	9,753.26	Checking (3798)	882.87	26,032.41
Sick	-	-	-	45.50	1,297.32									Totals:	2,007.87	47,923.41
FLOAT	09.50	30.87	293.27	09.50	293.27											
Vac	-	-	-	127.50	3,794.38											
Totals:	85.50		2,739.53	2100.50	64,543.27											

Pay Date: 12/29/2022 (12/16 - 12/31)

Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt	
Jeffrey LaTendresse Default - #124																
12SCO	-	-	125.00	-	3,000.00	PARS	355.80	8,539.20	355.80	8,539.20	FIT	406.75	10,259.33	Checking (7428)	3,743.91	93,875.54
ADMLV	-	-	-	09.50	547.39						MEDI	71.69	1,793.03			
BER	-	-	-	09.50	547.41						SIT:CA	311.51	7,829.87			
BONUS	-	-	-	-	5,000.00						SDI:CA	54.39	1,360.23			
ELECTR	-	-	75.00	-	1,800.00							844.34	21,242.46			
HOL	38.00	57.62	2,189.56	123.50	7,116.11											
SAL	44.33	-	2,554.49	1817.59	105,098.90											
FLOAT	-	-	-	09.50	547.39											
Totals:	82.33		4,944.05	1969.59	123,657.20											

Sorted By: Last, First Name Ascending
Filtered By: Employee Filter: All Employees

CentrallyHR
Phone: 540-345-6600



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City of Canyon Lake (Default)
 31516 Railroad Canyon Rd
 Canyon Lake, CA 92587-9400
 United States

Payroll Register (By Pay Statements)
 Register Alpha Last Name

Payroll: Semi-Monthly Regular 12/29/2022
 Payroll Status: Open

Mindy LaTendresse Default - #123

Pay Date: 12/29/2022 (12/16 - 12/31)

Type: Regular, Category: Regular, Pay Statement #: ??? (1)

Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt	YTD Amt
BER	-	-	66.33	09.50	275.03	AFL Post	591.27	-	-	-	FIT	-	-	1,382.49	Checking (4475)	380.10	33,213.83	33,213.83
Comp	-	-	33.22	20.50	593.49	PTXPEP	2,686.01	36.77	3,004.30	3,004.30	MEDI	7.14	577.00	577.00				
HOL	-	-	99.55	38.00	1,137.55	Totals:	3,277.28	36.77	3,004.30	3,004.30	SIT:CA	-	904.45	904.45				
REG	20.00	24.61	492.20	1269.50	35,152.21						SDI:CA	5.41	437.72	437.72				
Sick	-	-	1,534.39	54.50	1,100.10							12.55	3,301.66	3,301.66				
Vac	-	-	1,100.10	38.00	1,100.10													
Totals:	20.00		492.20	1430.00	39,792.77													

Kayla Malin Default - #117

Pay Date: 12/29/2022 (12/16 - 12/31)

Type: Regular, Category: Regular, Pay Statement #: ??? (1)

Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt	YTD Amt
125CO	-	-	110.95	-	2,993.07	HLTH	554.75	-	-	-	FIT	-	-	400.83	Checking (7824)	50.00	37,399.19	37,399.19
HOL	38.00	43.02	1,634.76	123.50	5,096.08	PTXPEP	3,556.51	264.56	3,973.04	3,973.04	MEDI	49.75	824.30	824.30	Checking (2386)	2,484.70	6,596.34	6,596.34
SAL	-	-	1,498.22	742.97	40,655.48	Totals:	4,111.26	264.56	3,973.04	3,973.04	SIT:CA	168.64	2,284.04	2,284.04	Totals:	2,534.70	43,995.53	43,995.53
Sick	-	-	4,818.14	125.00	4,818.14							37.74	625.33	625.33				
FLOAT	09.50	43.02	408.69	09.50	408.69							656.96	9,296.21	9,296.21				
Vac	-	-	3,431.54	84.00	3,431.54													
Totals:	47.50		3,541.67	1084.97	57,403.00													

Christopher Mann Default - #111

Pay Date: 12/29/2022 (12/16 - 12/31)

Type: Regular, Category: Regular, Pay Statement #: ??? (1)

Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt	YTD Amt
125CO	-	-	131.24	-	3,149.76	457B	6,833.28	569.44	13,666.56	13,666.56	FIT	1,978.53	42,715.99	42,715.99	Checking (2284)	6,148.79	141,584.62	141,584.62
ADMLV	09.50	101.22	961.59	92.50	8,882.15	PTXPEP	9,763.24	-622.50	10,864.01	10,864.01	Additional Medi	84.68	332.02	332.02				
Auto	-	-	300.00	-	7,200.00	Totals:	16,596.52	-53.06	24,530.57	24,530.57	MEDI	136.43	3,434.92	3,434.92				
BONUS	-	-	17,325.00	-	17,325.00							768.92	16,958.81	16,958.81				
ELECTR	-	-	1,800.00	-	1,800.00													
HOL	38.00	101.22	3,846.36	123.50	12,260.25													
REG	-	-	2,083.40	-	2,083.40													
SAL	-	-	2,563.79	623.81	163,343.63													
Sick	-	-	6,218.70	63.00	6,218.70													
FLOAT	09.50	101.22	961.59	09.50	961.59													
Totals:	57.00		8,839.57	912.31	223,224.48													

Rubi Manzano Default - #98

Pay Date: 12/29/2022 (12/16 - 12/31)

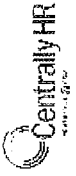
Type: Regular, Category: Regular, Pay Statement #: ??? (1)

Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt	YTD Amt
125CO	-	-	499.58	-	11,989.92	PTXPEP	221.48	5,045.29	245.11	5,625.95	FIT	345.00	7,832.64	7,832.64	Checking (1397)	2,881.80	72,329.25	72,329.25
Comp	-	-	-	28.50	1,135.73													
HOL	38.00	39.85	1,514.30	123.50	4,791.82													
Totals:	38.00		1,514.30	123.50	4,791.82													

---More---

Sorted By: Last, First Name Ascending
 Filtered By: Employee Filter: All Employees

CentrallyHR
 Phone: 540-345-6600



Generated: 12/22/2022 10:46a
 Generated By: Kayla Renee Malin
 Page 4 of 7

Payroll Register (By Pay Statements)
Register Alpha Last Name

City of Canyon Lake (Default)
31516 Railroad Canyon Rd
Canyon Lake, CA 92587-9400
United States

Payroll: Semi-Monthly Regular 12/29/2022
Payroll Status: Open

Rubi Manzano Default - #98 Pay Date: 12/29/2022 (12/16 - 12/31) Type: Regular, Category: Regular, Pay Statement #: ??? (1)

Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt
REG	-	-	-	939.50	33,337.25						SDI:CA	76.66	989.16	76.66	989.16
RETRO	-	-	-	-	505.28							677.55	12,548.98	677.55	12,548.98
CASAL	-	-	1,647.40	57.00	29,584.62										
Sick	03.00	39.85	119.55	92.50	3,408.58										
FLOAT	-	-	-	09.50	378.58										
Vac	-	-	-	121.50	4,791.74										
Totals:	41.00	-	3,780.83	1372.00	89,923.52										

Elizabeth Pereda Default - #1031 Pay Date: 12/29/2022 (12/16 - 12/31) Type: Regular, Category: Regular, Pay Statement #: ??? (1)

Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt
HOL	38.00	29.23	1,110.74	85.50	2,455.29	HLTH	67.65	676.50	-	-	FIT	89.59	995.03	1,844.47	21,202.20
REG	37.00	29.23	1,081.51	797.50	21,292.02	PTXPEP	149.95	1,713.41	165.94	1,896.22	MEDI	31.23	358.26	31.23	358.26
Sick	01.00	29.23	29.23	32.50	949.98	Totals:	217.60	2,389.91	165.94	1,896.22	SIT:CA	14.90	166.98	14.90	166.98
FLOAT	-	-	-	09.50	233.80						SDI:CA	23.69	271.78	23.69	271.78
Vac	-	-	-	15.50	453.07							159.41	1,792.05	159.41	1,792.05
Totals:	76.00	-	2,221.48	940.50	25,384.16										

Michael Samuels Default - #1002 Pay Date: 12/29/2022 (12/16 - 12/31) Type: Regular, Category: Regular, Pay Statement #: ??? (1)

Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt
125CO	-	-	125.00	-	3,000.00	PARS	286.64	6,879.36	286.64	6,879.36	FIT	1,070.43	24,303.97	1,070.43	2,888.03
ADMLV	-	-	-	80.00	3,713.60						MEDI	58.31	1,472.12	58.31	59,129.95
BONUS	-	-	-	-	5,000.00						SIT:CA	224.25	5,735.63	224.25	2,338.04
ELECTR	-	-	75.00	-	1,800.00						SDI:CA	44.24	1,116.78	44.24	62,017.98
HOL	28.50	46.42	1,322.97	104.50	4,850.89						Totals:	1,397.23	32,628.50	1,397.23	32,628.50
SAL	53.83	-	2,498.94	1722.60	80,260.10										
FLOAT	-	-	-	09.50	440.99										
Vac	-	-	-	53.00	2,460.26										
Totals:	82.33	-	4,021.91	1969.60	101,525.84										

Ana Sauseda Default - #108 Pay Date: 12/29/2022 (12/16 - 12/31) Type: Regular, Category: Regular, Pay Statement #: ??? (1)

Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt
125CO	-	-	526.62	-	12,638.88	457B	66.00	1,584.00	66.00	2,376.00	FIT	521.67	10,253.74	521.67	93,363.89
ADMLV	-	-	-	87.42	4,920.91	PTXCLA	350.00	7,100.19	516.00	10,475.95	MEDI	81.09	1,758.91	81.09	1,758.91
HOL	38.00	60.73	2,307.74	123.50	6,960.61	Totals:	416.00	8,684.19	582.00	12,851.95	SIT:CA	194.93	3,533.38	194.93	3,533.38
SAL	-	-	384.52	851.13	81,952.64						SDI:CA	61.52	1,334.35	61.52	1,334.35
Sick	-	-	-	63.00	3,144.47										
FLOAT	-	-	-	09.50	397.10										
Totals:	87.42	-	3,218.88	1010.03	103,973.62										

Payroll Register (By Pay Statements)
Register Alpha Last Name

City of Canyon Lake (Default)
31516 Railroad Canyon Rd
Canyon Lake, CA 92587-9400
United States

Payroll Semi-Monthly Regular 12/29/2022
Payroll Status: Open

Pay Date: 12/29/2022 (12/16 - 12/31)

Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt
Vac	38.00	60.73	2,307.74	158.00	8,913.85											
Totals:	76.00		5,526.62	1292.55	118,928.46											

Pay Date: 12/29/2022 (12/16 - 12/31)

Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt
REG	-	-	-	-	2,100.00			No Deductions			FIT	-	-	-	Checking (3997)	292.35
SAL	-	-	300.00	-	1,500.00						MEDI	4.35	52.20			
Totals:	-	-	300.00	-	3,600.00						SIT:CA	-	-			
											SDI:CA	3.30	39.60			
											Totals:	7.65	91.80			

Pay Date: 12/29/2022 (12/16 - 12/31)

Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt
REG	-	-	-	-	300.00			No Deductions			FIT	-	-	-	Check	584.70
SAL	-	-	300.00	-	600.00						MEDI	4.35	13.05	Mark A Terry (9	292.35	292.35
Totals:	-	-	300.00	-	900.00						SIT:CA	-	-	Totals:	292.35	877.05
											SDI:CA	3.30	9.90			
											Totals:	7.65	22.95			

Pay Date: 12/29/2022 (12/16 - 12/31)

Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt
REG	-	-	-	-	2,100.00			No Deductions			FIT	30.00	360.00	Checking (0107	262.35	3,148.20
SAL	-	-	300.00	-	1,500.00						MEDI	4.35	52.20			
Totals:	-	-	300.00	-	3,600.00						SIT:CA	-	-			
											SDI:CA	3.30	39.60			
											Totals:	37.65	451.80			

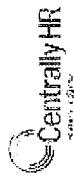
Report Total

of EE's - 22 / # of Statements - 22

Pay Typ	Hrs	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt
12SCO	-	1,980.11	-	50,515.71	4578	669.33	13,907.47	684.70	17,039.95	FIT	7,150.94	146,801.17	Direct Deposit	43,354.47	904,221.53
ADMLV	09.50	961.59	429.42	27,371.82	AFL Post	119.63	1,073.30	-	-	Additional Medi	84.68	332.02	Check	-	4,643.81
Auto	-	300.00	-	7,200.00	CS	120.50	2,892.00	-	-	MEDI	949.16	18,181.56	Totals:	43,354.47	908,865.34
BER	-	-	19.00	822.44	HLTH	614.00	6,839.93	-	-	SIT:CA	2,709.46	56,631.98			
BONUS	-	-	-	27,325.00	PARS	642.44	15,418.56	642.44	15,418.56	SDI:CA	581.53	12,753.65			
ELECTR	-	225.00	-	5,400.00	PTXCLA	714.58	15,266.79	1,053.50	22,526.71	Totals:	11,475.77	234,700.38			
-More--															

Sorted By: Last, First Name Ascending
Filtered By: Employee Filter. All Employees

CentrallyHR
Phone: 940-345-6600



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Page 6 of 7

Payroll Register (By Pay Statements)
 Register Alpha Last Name

Pay Typ	Hrs	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt
Comp	00.25	7.34	87.25	2,835.35	PTXPEP	1,304.14	41,552.42	1,443.25	46,290.01	MEDI	856.75	18,135.38			
PHOL	513.00	24,390.21	1539.00	73,079.51	Totals:	4,184.62	96,950.47	3,823.89	101,275.23	SUTA_SC:CA	4.52	124.16			
OT	-	-	26.50	1,217.89						SUTA:CA	180.83	4,965.90			
REG	181.00	5,360.77	8494.90	253,743.61						ER Totals:	1,042.10	23,225.44			
RETRO	-	-	-	728.72						All Totals:	12,517.87	257,925.82			
SAL	98.16	19,146.57	7698.02	704,301.76											
Sick	30.25	1,462.91	868.75	39,802.85											
FLOAT	38.00	1,971.45	122.00	5,529.18											
Vac	57.00	3,208.91	935.25	40,642.35											
Totals:	927.16	59,014.86	20220.09	1,240,516.19											

Report Total

of EE's - 22 / # of Statements - 22

Payroll Recap & Funding

Semi-Monthly Regular 12/15/2022

Payroll Overview

Payroll	Semi-Monthly Regular 12/15/2022
Pay Date	12/15/2022
# Employees	16
# Paid Employees	16
# Pay Statements	21
# Regular	21
# Pay Periods	1
EE's Paid More Than Once	5
Base Compensation Changes	1
New Hires	1

Employee Payments

	#	EE's	\$ Amount
Checks Paid By CBIZ HCM	1	1	749.60 ^D
Direct Deposits Debited	30	15	56,971.47 ^D
Total			57,721.07
(D) CBIZ HCM Admin Debit			-57,721.07
Your Remaining Bank Account Liability			0.00
Vouchers Printed	1		
Vouchers Suppressed	0		

Taxes

	EIN	EE's	\$ Amount
FIT/EE	33-0449143	15	7,328.97 ^D
Additional Medi/EE	33-0449143	1	84.68 ^D
MEDI/ER	33-0449143	16	1,091.43 ^D
MEDI/EE	33-0449143	16	1,045.20 ^D
SIT:CA/EE	499-0481-6	15	2,816.20 ^D
SUTA_SC:CA/ER	499-0481-6	1	0.83 ^D
SDI:CA/EE	499-0481-6	15	689.38 ^D
SUTA:CA/ER (4.00%)	499-0481-6	1	33.06 ^D
Total			13,089.75
(D) CBIZ HCM Admin Debit			-13,089.75
Your Remaining Tax Liability			0.00

Vendor Liabilities

	EE's	\$ Amount
AZ Child Support	1	120.50 ^D
Total		120.50
(D) CBIZ HCM Admin Debit		-120.50
Your Remaining Vendor Liability		0.00

Billing

Invoice Total	86.47
CBIZ HCM Admin Debit	-86.47
Amount Due	0.00

Total

Total	71,017.79
CBIZ HCM Admin Debit	-71,017.79
Total of Your Responsibility	0.00

Recap

CBIZ HCM Admin Debi	Date	Bank Account #	\$ Amount
Billing	12/14/2022	xxxxx5402	86.47
Vendor Payment	12/15/2022	xxxxx5402	120.50
Tax Payment	12/14/2022	xxxxx5402	13,089.75
Empl. Checks SPA	12/14/2022	xxxxx5402	749.60
Empl. Dir. Dep. SPA	12/14/2022	xxxxx5402	56,971.47
Total Debits			71,017.79

Cash Requirements: xxxxx5402

	\$ Amount
Billing	86.47
Vendor Payment	120.50
Tax Payment	13,089.75
Empl. Checks SPA	749.60
Empl. Dir. Dep. SPA	56,971.47
Total	71,017.79

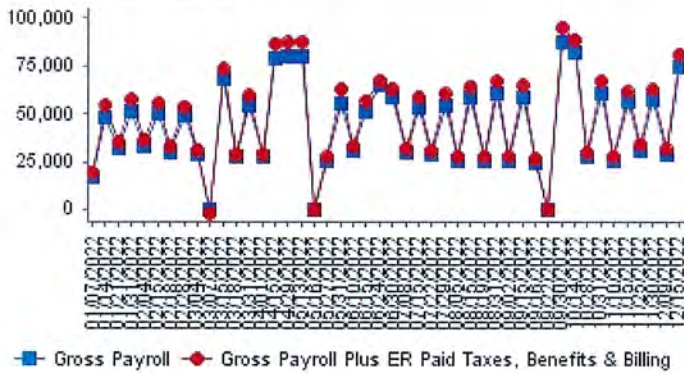
General Ledger Summary

	Debit/Exp.	Credit/Liab.
Earning	75,014.34	
ER Deduction	5,029.12	
ER Tax (Offset)	1,125.32	
Vendor Payment	120.50	
Deduction	92.18	5,421.02
Invoice	86.47	
Invoice Service	86.47	
Invoice Service		86.47
Invoice		86.47
Vendor Payment (Offset)		120.50
Check		749.60
ER Tax		1,125.32
ER Deduction (Offset)		5,029.12
Tax		11,964.43
Direct Deposit		56,971.47
	81,554.40	81,554.40

Comparison To Last Pay Period - Gross Wages



Rolling 12 Month Payroll View



City of Canyon Lake (Default)
 31516 Railroad Canyon Rd
 Canyon Lake, CA 92587-9400
 United States

Payroll Register (By Pay Statements)
 Register Alpha Last Name

Payroll: Semi-Monthly Regular 12/15/2022
 Payroll Status: Open

Pay Dates: 12/15/2022 (12/01 - 12/15)

Miguel Borja Default - #102												
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt
125CO	-	-	472.54	-	10,868.42	PTXCLA	364.58	7,802.02	537.50	11,513.26	FIT	14,053.71
ADMLV	-	-	-	160.00	9,307.77						MEDI	82.38
HOL	-	-	-	85.50	5,168.41						SIT:CA	248.59
SAL	-	-	3,278.90	816.63	83,433.07						SDI:CA	62.49
Sick	09.50	63.26	600.97	170.00	10,577.14							1,773.73
FLOAT	-	-	-	09.50	600.97							5,032.97
Vac	21.00	63.26	1,328.46	40.00	2,370.23							1,345.59
Totals:	30.50		5,680.87	1281.63	122,326.01							22,206.00

Type: Regular, Category: Regular, Pay Statement #: ??? (1)			
YTD Amt	Net Pay	Amt	YTD Amt
14,053.71	150.00	685.17	150.00
1,773.73	4,087.66	82.38	4,087.66
5,032.97	4,237.66	248.59	4,237.66
1,345.59		62.49	
22,206.00		1,078.63	

Pay Dates: 12/15/2022 (12/01 - 12/15)

Miguel Borja Default - #102												
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt
125CO	-	-	-	-	10,868.42	PTXCLA	-	7,802.02	-	11,513.26	FIT	14,053.71
ADMLV	-	-	-	160.00	9,307.77						MEDI	73.38
HOL	-	-	-	85.50	5,168.41						SIT:CA	1,847.11
SAL	-	-	816.63	816.63	83,433.07						SDI:CA	55.66
Sick	-	-	-	170.00	10,577.14							5,032.97
FLOAT	-	-	-	09.50	600.97							1,401.25
Vac	80.00	63.26	5,060.80	120.00	7,431.03							22,335.04
Totals:	80.00		5,060.80	1361.63	127,386.81							129.04

Type: Regular 2, Pay Stmt. #: ??? (2)			
YTD Amt	Net Pay	Amt	YTD Amt
14,053.71	150.00	-	150.00
1,847.11	4,781.76	73.38	4,781.76
5,032.97	4,931.76	-	4,931.76
1,401.25		55.66	
22,335.04		129.04	

Pay Dates: 12/15/2022 (12/01 - 12/15)

Dawn Ecclefield Default - #104												
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt
Comp	-	-	-	09.50	275.60	457B	50.00	1,150.00	50.00	948.13	FIT	203.88
HOL	-	-	-	85.50	2,674.19	HLTH	150.65	2,471.44	-	-	MEDI	38.72
OT	-	-	-	09.00	429.89	PTXPEP	187.05	3,959.19	207.00	4,416.12	SIT:CA	91.20
REG	82.50	32.41	2,673.83	1645.75	50,517.67		387.70	7,580.63	257.00	5,364.25	SDI:CA	29.38
Sick	03.00	32.41	97.23	68.75	2,091.36							633.18
Vac	-	-	-	104.50	3,096.16							7,613.06
Totals:	85.50		2,771.06	1923.00	59,084.87							363.18

Type: Regular, Category: Regular, Pay Statement #: ??? (1)			
YTD Amt	Net Pay	Amt	YTD Amt
4,291.67	2,020.18	203.88	2,020.18
834.64		38.72	
1,853.57		91.20	
633.18		29.38	
7,613.06		363.18	

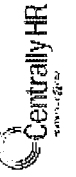
Pay Dates: 12/15/2022 (12/01 - 12/15)

Erin Enriquez Default - #114												
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt
REG	40.00	24.81	992.40	884.00	20,319.24	457B	74.43	1,562.56	-	-	FIT	37.63
Sick	-	-	-	24.00	514.80	AFL Post	-	136.50	-	-	MEDI	14.39
Totals:	40.00		992.40	908.00	20,834.04		74.43	1,699.06	-	-	SIT:CA	11.52
											SDI:CA	10.91
												229.17
												1,446.85

Type: Regular, Category: Regular, Pay Statement #: ??? (1)			
YTD Amt	Net Pay	Amt	YTD Amt
697.88	843.52	37.63	843.52
302.09		14.39	
217.71		11.52	
229.17		10.91	
1,446.85		74.45	

Sorted By: Last, First Name Ascending
 Filtered By: Employee Filter: All Employees

CentrallyHR
 Phone: 540-345-6600



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City of Canyon Lake (Default)
 31516 Railroad Canyon Rd
 Canyon Lake, CA 92587-9400
 United States

Payroll Register (By Pay Statements)
 Register Alpha Last Name

Payroll: Semi-Monthly Regular 12/15/2022
 Payroll Status: Open

Jennifer Glenn Default - #128

Pay Dates: 12/15/2022 (12/01 - 12/15)															
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt
REG	25.50	32.41	826.46	25.50	826.46	PTXPEP	55.79	55.79	61.74	61.74	FIT	11.98	-	-	749.60
											MEDI	11.98	11.98		
											SIT:CA	-	-		
											SDI:CA	9.09	9.09		
												21.07	21.07		
Totals:															

William Gorham Default - #1032

Pay Dates: 12/15/2022 (12/01 - 12/15)															
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt
HOL	-	-	-	47.50	2,226.34	457B	200.00	800.00	-	-	FIT	80.36	871.52	3,050.72	28,459.24
SAL	-	3,858.75	164.66	164.66	30,721.34	HLTH	117.81	824.67	-	-	MEDI	54.24	491.61		
Sick	-	-	15.25	15.25	714.77	PTXPEP	260.47	2,344.23	288.25	2,594.25	SIT:CA	54.00	564.54		
FLOAT	-	-	09.50	09.50	445.27	Totals:	578.28	3,968.90	288.25	2,594.25	SDI:CA	41.15	372.94		
Vac	-	-	13.25	13.25	621.03							229.75	2,300.61		
Totals:			3,858.75	250.16	34,728.75										

David Hamden Default - #122

Pay Dates: 12/15/2022 (12/01 - 12/15)															
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt
HOL	-	-	-	85.50	3,929.56	HLTH	73.49	1,690.27	-	-	FIT	633.55	13,227.89	2,579.31	57,282.06
SAL	-	3,904.71	901.63	901.63	76,152.77	PTXPEP	263.57	5,767.99	291.68	6,434.20	MEDI	55.55	1,214.54		
Sick	-	-	46.50	46.50	2,000.33	Totals:	337.06	7,458.26	291.68	6,434.20	SIT:CA	257.10	5,347.74		
Vac	-	-	71.50	71.50	3,369.19						SDI:CA	42.14	921.36		
Totals:			3,904.71	1,105.13	85,451.85							988.34	20,711.53		

Brandon Hubbard Default - #126

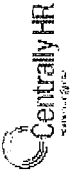
Pay Dates: 12/15/2022 (12/01 - 12/15)															
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt
HOL	-	-	-	47.50	1,394.14	457B	50.00	1,659.02	-	-	FIT	222.76	2,046.74	421.48	
REG	45.00	29.35	1,320.75	1,098.65	27,484.93	AFL Post	238.93	292.23	-	-	MEDI	37.72	448.44	1,763.10	23,297.31
RETRO	-	-	-	-	223.44	HLTH	-92.18	186.90	-	-	SIT:CA	91.10	780.01	1,763.10	23,718.79
Sick	23.00	29.35	675.05	42.00	1,218.74	PTXPEP	169.39	1,641.39	187.45	1,816.44	SDI:CA	28.61	340.19		
FLOAT	17.50	29.35	513.63	17.50	513.63	Totals:	366.14	3,779.54	187.45	1,816.44		380.19	3,615.38		
Vac	-	-	-	09.50	278.83										
Totals:			2,509.43	1,215.15	31,113.71										

Marlon Johnson Default - #120

Pay Dates: 12/15/2022 (12/01 - 12/15)															
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt
12SCO	-	-	100.13	-	2,302.99	CS	120.50	2,771.50	-	-	FIT	262.17	5,374.77	6,500.00	
Comp	-	-	-	28.50	823.19	PTXPEP	178.16	3,796.44	197.16	4,250.37	MEDI	39.73	860.35	25.00	600.00
-More--															

Sorted By: Last, First Name Ascending
 Filtered By: Employee Filter: All Employees

CentrallyHR
 Phone: 540-345-8600



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 Page 2 of 7

Payroll Register (By Pay Statements)
Register Alpha Last Name

City of Canyon Lake (Default)
 31516 Railroad Canyon Rd
 Canyon Lake, CA 92587-9400
 United States

Payroll: Semi-Monthly Regular 12/15/2022
 Payroll Status: Open

Pay Dates: 12/15/2022 (12/01 - 12/15)

Marlon Johnson Default - #120												
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt
HOL	-	-	-	85.50	2,554.49		298.66	6,567.94	197.16	4,250.37	SIT:CA	100.95
OT	-	-	-	17.50	788.00		-	-	-	-	SDI:CA	30.14
REG	85.50	30.87	2,639.39	1710.50	50,243.37		298.66	6,567.94	197.16	4,250.37	SIT:CA	100.95
Sick	-	-	-	45.50	1,297.32		-	-	-	-	SDI:CA	30.14
Vac	-	-	-	47.50	1,324.78		-	-	-	-		-
Totals:	85.50	2,739.52	1935.00	59,334.14			298.66	6,567.94	197.16	4,250.37	SDI:CA	432.99
												882.87
												2,007.87
												24,202.76
												43,843.76

Type: Regular, Category: Regular, Pay Statement #: ??? (1)

Pay Dates: 12/15/2022 (12/01 - 12/15)

Marlon Johnson Default - #120												
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt
125CO	-	-	-	-	2,302.99	CS	-	2,771.50	-	-	-	241.98
Comp	-	-	-	28.50	823.19	PTXPEP	-	3,796.44	-	4,250.37	MEDI	35.80
HOL	-	-	-	85.50	2,554.49		-	6,567.94	-	4,250.37	SIT:CA	92.88
OT	-	-	-	17.50	788.00		-	-	-	-	SDI:CA	27.16
REG	-	-	-	1710.50	50,243.37		-	-	-	-		397.82
Sick	-	-	-	45.50	1,297.32		-	-	-	-		27.16
Vac	80.00	30.87	2,469.60	127.50	3,794.38		-	-	-	-		397.82
Totals:	80.00	2,469.60	2015.00	61,803.74			2,771.50	6,567.94	4,250.37	4,250.37	SDI:CA	271.16
												946.78
												2,071.78
												45,915.54

Type: Regular 2, Pay Stmt. #: ??? (2)

Pay Dates: 12/15/2022 (12/01 - 12/15)

Jeffrey LaTendresse Default - #124												
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt
125CO	-	-	125.00	-	2,875.00	PARS	355.80	8,183.40	355.80	8,183.40	FIT	406.75
ADMV	09.50	57.62	547.39	09.50	547.39		-	-	-	-	MEDI	71.69
BER	-	-	-	09.50	547.41		-	-	-	-	SIT:CA	311.51
BONUS	-	-	-	-	5,000.00		-	-	-	-	SDI:CA	54.38
ELECTR	-	-	75.00	-	1,725.00		-	-	-	-		844.33
HOL	-	-	-	85.50	4,926.55		-	-	-	-		20,398.12
SAL	72.83	-	4,196.66	1773.26	102,544.41		-	-	-	-		1,305.84
FLOAT	-	-	-	09.50	547.39		-	-	-	-		3,743.92
Totals:	82.33	4,944.05	1887.26	118,713.15			355.80	8,183.40	355.80	8,183.40	FIT	406.75
												3,743.92
												90,131.63

Type: Regular, Category: Regular, Pay Statement #: ??? (1)

Pay Dates: 12/15/2022 (12/01 - 12/15)

Mindy LaTendresse Default - #123												
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt
BER	-	-	-	09.50	275.03	AFL Post	66.33	524.94	-	-	-	11.42
Comp	-	-	-	20.50	593.49	PTXPEP	86.38	2,652.79	95.60	2,967.53	MEDI	18.56
HOL	-	-	-	36.00	1,137.55		152.71	3,177.73	95.60	2,967.53	SIT:CA	13.25
REG	42.00	24.61	1,033.62	1249.50	34,660.01		-	-	-	-		14.08
Sick	10.00	24.61	246.10	54.50	1,534.39		-	-	-	-	SDI:CA	432.31
Totals:	10.00	246.10	54.50	1,534.39			66.33	524.94	95.60	2,967.53	SDI:CA	57.31
												1,069.70
												32,833.73

Type: Regular, Category: Regular, Pay Statement #: ??? (1)



CentrallyHR
 Phone: 540-345-6600

Sorted By: Last, First Name Ascending
 Filtered By: Employee Filter: All Employees

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 Generated By: Kayla Renee Malin
 Page 3 of 7

Payroll Register (By Pay Statements)
 Register Alpha Last Name

Payroll: Semi-Monthly Regular 12/15/2022
 Payroll Status: Open

Mindy LaTendresse Default - #123 Pay Date: 12/15/2022 (12/01 - 12/15) Type: Regular, Category: Regular, Pay Statement #: ??? (1)

Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	ER YTD	Taxes	YTD Amt	Net Pay	YTD Amt	YTD Amt	
Vac	-	-	-	38.00	1,100.10													
Totals:	52.00	1,279.72	1,410.00	1,410.00	39,300.57													

Kayla Malin Default - #117 Pay Date: 12/15/2022 (12/01 - 12/15) Type: Regular, Category: Regular, Pay Statement #: ??? (1)

Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	ER YTD	Taxes	YTD Amt	Net Pay	YTD Amt	YTD Amt
125CO	-	-	-	-	2,993.07	HLTH	110.95	443.80	-	-	-	-	-	400.83	5,161.71	50.00	37,299.19
HOL	-	-	-	85.50	3,461.32	PTXPEP	239.06	3,317.45	264.56	3,708.48	MEDI	3,708.48		49.74	749.60	2,484.72	2,484.72
SAL	-	-	2,530.70	742.97	39,157.26		350.01	3,761.25	264.56	3,708.48	SIT:CA	3,708.48		168.64	2,115.40	2,534.72	39,783.91
Sick	02.50	43.02	107.55	125.00	4,818.14									37.73	568.66		
Vac	21.00	43.02	903.42	44.00	1,710.74									656.94	8,595.37		
Totals:	23.50	3,541.67	997.47	997.47	52,140.53												

Kayla Malin Default - #117 Pay Date: 12/15/2022 (12/01 - 12/15) Type: Regular 2, Pay Stmt. #: ??? (2)

Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	ER YTD	Taxes	YTD Amt	Net Pay	YTD Amt	YTD Amt
125CO	-	-	-	-	2,993.07	HLTH	-	443.80	-	-	-	-	-	-	5,161.71	50.00	37,349.19
HOL	-	-	-	85.50	3,461.32	PTXPEP	-	3,317.45	-	3,708.48	MEDI	3,708.48		24.95	774.55	1,626.92	4,111.64
SAL	-	-	742.97	742.97	39,157.26		-	3,761.25	-	3,708.48	SIT:CA	3,708.48		-	2,115.40	1,676.92	41,460.83
Sick	-	-	-	125.00	4,818.14									18.93	587.59		
Vac	40.00	43.02	1,720.80	84.00	3,431.54									43.88	8,639.25		
Totals:	40.00	1,720.80	1,037.47	1,037.47	53,861.33												

Christopher Mann Default - #111 Pay Date: 12/15/2022 (12/01 - 12/15) Type: Regular, Category: Regular, Pay Statement #: ??? (1)

Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	ER YTD	Taxes	YTD Amt	Net Pay	YTD Amt	YTD Amt
125CO	-	-	131.24	-	3,018.52	457B	284.72	6,548.56	569.44	13,097.12	FIT	13,097.12		1,618.53	40,737.46	5,498.87	135,435.83
ADMLV	-	-	-	83.00	7,920.56	PTXPEP	562.50	10,325.74	622.50	11,486.51	Additional Medi	11,486.51		84.68	247.34		
Auto	-	-	300.00	-	6,900.00		847.22	16,874.30	1,191.94	24,583.63	MEDI	24,583.63		136.43	3,298.49		
BONUS	-	-	-	-	17,325.00									653.84	16,189.89		
ELECTR	-	-	75.00	-	1,725.00						SIT:CA			-	1,601.60		
HOL	-	-	-	85.50	8,413.89									2,493.48	62,074.78		
REG	-	-	-	-	2,083.40												
SAL	-	-	4,486.97	623.81	160,779.84												
Sick	38.00	101.22	3,846.36	63.00	6,218.70												
Totals:	38.00	8,839.57	855.31	214,384.91													

Rubi Manzano Default - #98 Pay Date: 12/15/2022 (12/01 - 12/15) Type: Regular, Category: Regular, Pay Statement #: ??? (1)

Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	ER YTD	Taxes	YTD Amt	Net Pay	YTD Amt	YTD Amt
125CO	-	-	495.58	-	11,490.34	PTXPEP	221.48	4,823.81	245.11	5,380.84	FIT	5,380.84		345.00	7,487.64	3,009.28	66,259.45
-More--																	



CentrallyHR
 Phone: 540-345-8600

City of Canyon Lake (Default)
 31516 Railroad Canyon Rd
 Canyon Lake, CA 92587-9400
 United States

Payroll Register (By Pay Statements)
 Register Alpha Last Name

Payroll: Semi-Monthly Regular 12/15/2022
 Payroll Status: Open

Pay Date: 12/15/2022 (12/01 - 12/15)

Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt
Comp	-	-	-	28.50	1,135.73						MEDI	54.82	1,202.84		1,202.84
HOL	-	-	-	85.50	3,277.52						SIT:CA	108.66	2,268.45		2,268.45
REG	-	-	-	939.50	33,337.25						SDI:CA	41.59	912.50		912.50
RETRO	-	-	-	-	505.28							550.07	11,871.43		11,871.43
SAL	-	-	2,822.97	57.00	27,937.22										
Sick	-	-	-	89.50	3,289.03										
FLOAT	-	-	-	09.50	378.58										
Vac	11.50	39.85	458.28	41.50	1,603.74										
Totals:	11.50		3,780.83	1251.00	82,954.69										

Pay Date: 12/15/2022 (12/01 - 12/15)

Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt
125CO	-	-	-	-	11,490.34	PTXPEP	-	4,823.81	-	5,380.84	FIT	7,487.64	3,188.00	69,447.45	69,447.45
Comp	-	-	-	28.50	1,135.73						MEDI	1,202.84		1,202.84	
HOL	-	-	-	85.50	3,277.52						SIT:CA	2,268.45		2,268.45	
REG	-	-	-	939.50	33,337.25						SDI:CA	912.50		912.50	
RETRO	-	-	-	-	505.28							11,871.43		11,871.43	
SAL	-	-	2,822.97	57.00	27,937.22										
Sick	-	-	-	89.50	3,289.03										
FLOAT	-	-	-	09.50	378.58										
Vac	80.00	39.85	3,188.00	121.50	4,791.74										
Totals:	80.00		3,188.00	1331.00	86,142.69										

Pay Date: 12/15/2022 (12/01 - 12/15)

Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt
HOL	-	-	-	47.50	1,344.55	HLTH	67.65	608.85	-	-	FIT	120.66	905.44	2,059.13	19,357.73
REG	82.50	29.23	2,411.48	760.50	20,210.51	PTXPEP	168.69	1,563.46	186.69	1,730.28	MEDI	35.26	327.03		
Sick	03.00	29.23	87.69	31.50	920.75		236.34	2,172.31	186.69	1,730.28	SIT:CA	21.04	152.08		
FLOAT	-	-	-	09.50	233.80						SDI:CA	26.74	248.09		
Vac	-	-	-	15.50	453.07							203.70	1,632.64		
Totals:	85.50		2,499.17	864.50	23,162.68										

Pay Date: 12/15/2022 (12/01 - 12/15)

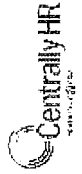
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt
125CO	-	-	-	-	2,875.00	PARS	286.64	6,592.72	286.64	6,592.72	FIT	1,070.43	23,233.54	-	2,888.03
ADMLV	04.00	46.42	185.68	80.00	3,713.60						MEDI	58.32	1,413.81	2,338.03	56,791.91
BONUS	-	-	-	-	5,000.00						SDI:CA	224.25	5,511.38	2,338.03	59,679.94
Totals:	04.00		185.68	80.00	13,588.60										

Pay Date: 12/15/2022 (12/01 - 12/15)

Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt
125CO	-	-	-	-	2,875.00	PARS	286.64	6,592.72	286.64	6,592.72	FIT	1,070.43	23,233.54	-	2,888.03
ADMLV	04.00	46.42	185.68	80.00	3,713.60						MEDI	58.32	1,413.81	2,338.03	56,791.91
BONUS	-	-	-	-	5,000.00						SDI:CA	224.25	5,511.38	2,338.03	59,679.94
Totals:	04.00		185.68	80.00	13,588.60										

Sorted By: Last, First Name Ascending
 Filtered By: Employee Filter: All Employees

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 Page 5 of 7

City of Canyon Lake (Default)
 31516 Railroad Canyon Rd
 Canyon Lake, CA 92587-9400
 United States

Payroll Register (By Pay Statements)
 Register Alpha Last Name

Payroll: Semi-Monthly Regular 12/15/2022
 Payroll Status: Open

Michael Samuels Default - #1002

Pay Date: 12/15/2022 (12/01 - 12/15)

Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt	Net Pay	Amt	YTD Amt
ELECTR	-	-	75.00	-	1,725.00						SDI:CA					44.24	1,072.54			
HOL	-	-	-	76.00	3,527.92											1,397.24	31,231.27			
SAL	63.33	-	2,939.93	1668.77	77,761.16															
FLOAT	-	-	-	09.50	440.99															
Vac	15.00	46.42	696.30	53.00	2,460.26															
Totals:	82.33		4,021.91	1887.27	97,503.93															

Ana Sauseda Default - #108

Pay Date: 12/15/2022 (12/01 - 12/15)

Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt	Net Pay	Amt	YTD Amt
125CO	-	-	526.62	-	12,112.26	457B	66.00	1,518.00	66.00	2,310.00	FIT			521.67	9,265.89	4,251.41	4,251.41	85,016.89		
ADMLV	-	-	-	87.42	4,920.91	PTXCLA	350.00	6,750.19	516.00	9,959.95	MEDI			81.09	1,607.37					
HOL	-	-	-	85.50	4,652.87									194.93	3,165.71					
SAL	-	-	4,423.06	851.13	81,568.12									61.52	1,219.39					
Sick	09.50	60.73	576.94	63.00	3,144.47									859.21	15,258.36					
FLOAT	-	-	-	09.50	397.10															
Vac	-	-	-	40.00	1,747.71															
Totals:	09.50		5,526.62	1136.55	108,543.44															

Ana Sauseda Default - #108

Pay Date: 12/15/2022 (12/01 - 12/15)

Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt	Net Pay	Amt	YTD Amt
125CO	-	-	-	-	12,112.26	457B	-	1,518.00	-	2,310.00	FIT			466.18	9,732.07	4,095.59	4,095.59	89,112.48		
ADMLV	-	-	-	87.42	4,920.91	PTXCLA	-	6,750.19	-	9,959.95	MEDI			70.45	1,677.82					
HOL	-	-	-	85.50	4,652.87									172.74	3,338.45					
SAL	-	-	-	851.13	81,568.12									53.44	1,272.83					
Sick	-	-	-	63.00	3,144.47									762.81	16,021.17					
FLOAT	-	-	-	09.50	397.10															
Vac	80.00	60.73	4,858.40	120.00	6,606.11															
Totals:	80.00		4,858.40	1216.55	113,401.84															

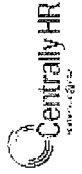
Report Total

of EE's - 16 / # of Statements - 21

Pay Typ	Hrs	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt	Net Pay	Amt	YTD Amt
125CO	-	1,980.11	-	48,535.60	457B	725.15	13,238.14	685.44	16,355.25	FIT			7,328.97	139,299.09	56,971.47	848,354.80			
ADMLV	13.50	733.07	419.92	26,410.23	AFL Post	305.26	953.67	-	-	Additional Medi			84.68	247.34	749.60	4,059.11			
Auto	-	300.00	-	6,900.00	CS	120.50	2,771.50	-	-	MEDI			1,045.20	17,032.30	57,721.07	852,413.91			
BER	-	-	19.00	822.44	HLTH	428.37	6,225.93	-	-	SIT:CA			2,816.20	53,922.52					
Totals:																			

Sorted By: Last, First Name Ascending
 Filtered By: Employee Filter: All Employees

CentrallyHR
 Phone: 540-345-6600



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 Page 6 of 7

Payroll Register (By Pay Statements)
 Register Alpha Last Name

Pay Typ	Hrs	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt
BONUS	-	-	-	27,325.00	PARS	642.44	14,776.12	642.44	14,776.12	SDI:CA	12,020.32	689.38	12,020.32	
ELECTR	-	225.00	-	5,175.00	PTXCLA	714.58	14,552.21	1,053.50	21,473.21	Totals:	222,521.57	11,964.43	222,521.57	
Comp	-	-	87.00	2,828.01	PTXPER	2,392.54	40,248.28	2,647.74	44,846.76	MEDI	17,078.53	1,091.43	17,078.53	
HOL	-	-	1026.00	48,689.30	Totals:	5,328.84	92,765.85	5,029.12	97,451.34	SUTA_SC:CA	105.84	0.83	105.84	
OT	-	-	26.50	1,217.89						SUTA:CA	4,233.07	33.06	4,233.07	
REG	403.00	11,897.93	8313.90	239,682.84						ER Totals:	21,417.44	1,125.32	21,417.44	
RETRO	-	-	-	728.72						All Totals:	243,939.01	13,089.75	243,939.01	
SAL	136.16	32,442.65	7599.86	680,055.19										
Sick	98.50	6,237.89	838.50	36,339.94										
FLOAT	17.50	513.63	84.00	3,557.73										
Vac	428.50	20,684.06	878.25	37,433.44										
Totals:	1097.16	75,014.34	19292.93	1,167,701.33										

Report Totals: # of EE's - 16 / # of Statements - 21

Payroll Overview

Payroll	Bi-Weekly Regular 12/23/2022
Pay Date	12/23/2022
# Employees	11
# Paid Employees	11
# Pay Statements	12
# Regular	12
# Pay Periods	1
EE's Paid More Than Once	1
Base Compensation Changes	1
Rehires	1

Employee Payments

	#	EE's	\$ Amount
Direct Deposits Debited	13	11	22,469.55 ^D
Total			22,469.55
(D) CBIZ HCM Admin Debit			-22,469.55
Your Remaining Bank Account Liability			0.00
Vouchers Printed	0		
Vouchers Suppressed	0		

Taxes

	EIN	EE's	\$ Amount
FIT/EE	33-0449143	9	3,355.44 ^D
MEDI/ER	33-0449143	11	421.77 ^D
MEDI/EE	33-0449143	11	421.77 ^D
SIT:CA/EE	499-0481-6	9	1,122.62 ^D
SUTA_SC:CA/ER	499-0481-6	1	1.23 ^D
SDI:CA/EE	499-0481-6	11	319.93 ^D
SUTA:CA/ER (4.00%)	499-0481-6	1	49.39 ^D
Total			5,692.15
(D) CBIZ HCM Admin Debit			-5,692.15
Your Remaining Tax Liability			0.00

Vendor Liabilities

	EE's	\$ Amount
California Child Support Electronic	1	304.61 ^D
Total		304.61
(D) CBIZ HCM Admin Debit		-304.61
Your Remaining Vendor Liability		0.00

Billing

Invoice Total	51.00
CBIZ HCM Admin Debit	-51.00
Amount Due	0.00

Total

Total	28,517.31
CBIZ HCM Admin Debit	-28,517.31
Total of Your Responsibility	0.00

Recap

CBIZ HCM Admin Debi	Date	Bank Account #	\$ Amount
Billing	12/22/2022	xxxxx5402	51.00
Vendor Payment	12/23/2022	xxxxx5402	304.61
Tax Payment	12/22/2022	xxxxx5402	5,692.15
Empl. Dir. Dep. SPA	12/22/2022	xxxxx5402	22,469.55
Total Debits			28,517.31

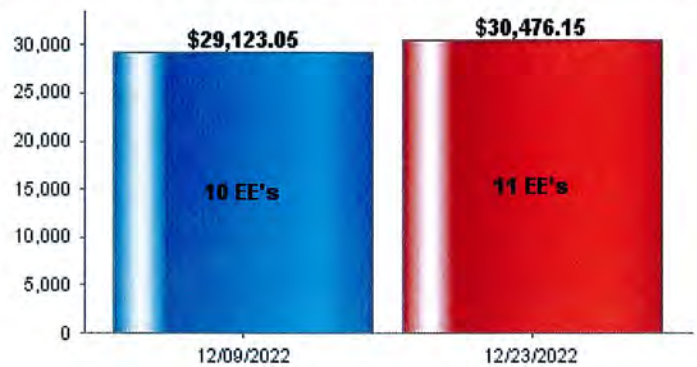
Cash Requirements: xxxxx5402

	\$ Amount
Billing	51.00
Vendor Payment	304.61
Tax Payment	5,692.15
Empl. Dir. Dep. SPA	22,469.55
Total	28,517.31

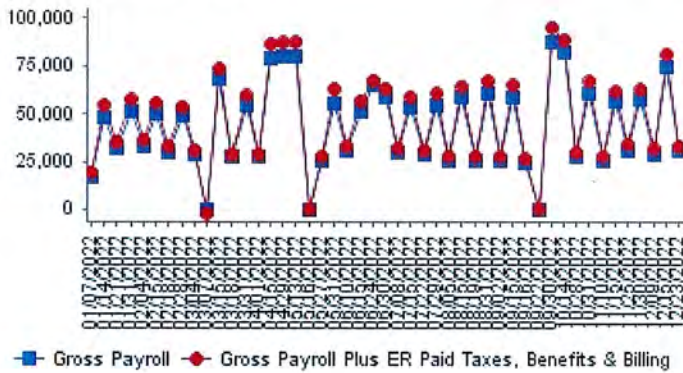
General Ledger Summary

	Debit/Exp.	Credit/Liab.
Earning	30,476.15	
ER Deduction	1,872.74	
ER Tax (Offset)	472.39	
Vendor Payment	304.61	
Invoice Service	51.00	
Invoice	51.00	
Invoice		51.00
Invoice Service		51.00
Vendor Payment (Offset)		304.61
ER Tax		472.39
ER Deduction (Offset)		1,872.74
Deduction		2,786.84
Tax		5,219.76
Direct Deposit		22,469.55
	33,227.89	33,227.89

Comparison To Last Pay Period - Gross Wages



Rolling 12 Month Payroll View



City of Canyon Lake (Default)
 31516 Railroad Canyon Rd
 Canyon Lake, CA 92587-9400
 United States

Payroll Register (By Pay Statements) Register Alpha Last Name

Payroll: Bi-Weekly Regular 12/23/2022
 Payroll Status: Open

Christopher Bratt Default - #1009

Pay Date: 12/23/2022 (12/04 - 12/17)												
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt
DL4850	48.00	19.74	947.66	96.00	1,895.32	457B	125.00	3,125.00	-	-	- FIT	214.47
125CO	-	-	115.38	-	2,884.50	HLTH	2.06	43.26	-	-	- MEDI	20.83
ADJ	-	-	-	-	97.52	MISC	-	6.18	-	-	- SIT:CA	19.42
BONUS	-	-	-	-	5,000.00	PARS	170.28	4,259.30	170.28	4,259.30	SDI:CA	15.79
FLSA	03.00	19.74	59.23	75.00	1,478.47	Totals:	297.34	7,433.74	170.28	4,259.30		270.51
OT	-	-	-	836.10	24,747.11							16,904.10
REG	64.00	19.74	1,263.55	2691.00	52,823.89							
Sick	-	-	-	69.00	1,362.20							
Vac	-	-	-	25.00	493.57							
Totals:	115.00		2,385.82	3792.10	90,782.58							

Type: Regular, Category: Regular, Pay Statement #: ??? (1)

Amt 214.47 YTD Amt 10,088.57 Net Pay 1,817.97 YTD Amt 66,444.74

Nathaniel Garcia Default - #1011

Pay Date: 12/23/2022 (12/04 - 12/17)												
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt
DL4850	-	-	-	48.00	947.52	457B	26.48	707.18	-	-	- FIT	418.44
125CO	-	-	115.38	-	2,884.50	AFL Post	46.53	1,163.25	-	-	- MEDI	40.06
ADJ	-	-	-	-	138.92	PARS	196.65	4,577.36	196.65	4,577.36	SIT:CA	114.11
BONUS	-	-	-	-	5,000.00	Totals:	269.66	6,447.79	196.65	4,577.36	SDI:CA	30.40
FLSA	03.00	22.80	68.40	75.00	1,588.51							869.17
OT	00.75	34.20	25.65	321.25	9,686.89							
REG	112.00	22.80	2,553.60	2784.00	58,622.08							
Vac	-	-	-	48.00	1,094.40							
Totals:	115.75		2,763.03	3276.25	79,962.82							

Type: Regular, Category: Regular, Pay Statement #: ??? (1)

Amt 418.44 YTD Amt 12,014.77 Net Pay 1,890.36 YTD Amt 55,774.62

Brennain Gorter Default - #1005

Pay Date: 12/23/2022 (12/04 - 12/17)												
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt
125CO	-	-	-	-	500.00	HLTH	227.10	5,441.53	227.10	5,441.53	MEDI	49.23
ADJ	-	-	-	-	144.04	PARS	227.10	5,506.57	227.10	5,441.53	SIT:CA	174.44
BONUS	-	-	-	-	5,000.00	Totals:	227.10	5,506.57	227.10	5,441.53	SDI:CA	37.35
FLSA	03.00	26.33	78.99	75.00	1,888.93							679.86
OT	09.30	39.50	367.30	550.80	20,096.11							
REG	64.00	26.33	1,685.12	2832.00	71,416.48							
Vac	48.00	26.33	1,263.84	48.00	1,263.84							
Totals:	124.30		3,395.25	3505.80	100,309.40							

Type: Regular, Category: Regular, Pay Statement #: ??? (1)

Amt 418.84 YTD Amt 13,333.67 Net Pay 2,488.29 YTD Amt 73,251.46

Brennain Gorter Default - #1005

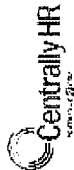
Pay Date: 12/23/2022 (12/04 - 12/17)												
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt
125CO	-	-	-	-	500.00	HLTH	-	65.04	-	-	- FIT	60.67
ADJ	-	-	-	-	500.00	Totals:	-	65.04	-	-	- FIT	60.67
BONUS	-	-	-	-	5,000.00							
FLSA	03.00	26.33	78.99	75.00	1,888.93							
OT	09.30	39.50	367.30	550.80	20,096.11							
REG	64.00	26.33	1,685.12	2832.00	71,416.48							
Vac	48.00	26.33	1,263.84	48.00	1,263.84							
Totals:	124.30		3,395.25	3505.80	100,309.40							

Type: Regular 2, Pay Stmt. #: ??? (2)

Amt 60.67 YTD Amt 13,394.34 Net Pay 966.91 YTD Amt 74,218.37

Sorted By: Last, First Name Ascending
 Filtered By: Employee Filter: All Employees

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 Page 1 of 4

City of Canyon Lake (Default)
 31516 Railroad Canyon Rd
 Canyon Lake, CA 92587-9400
 United States

Payroll Register (By Pay Statements)
 Register Alpha Last Name

Payroll: Bi-Weekly Regular 12/23/2022
 Payroll Status: Open

Pay Date: 12/23/2022 (12/04 - 12/17)

Type: Regular 2, Pay Stmt. #: ??? (2)

Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt
ADJ	-	-	144.04	-	144.04	PARS	-	5,441.53	80.21	5,521.74	MEDI	15.51	1,469.05	15.51	1,469.05
BONUS	-	-	5,000.00	-	5,000.00	Totals:	-	5,506.57	80.21	5,521.74	SIT:CA	14.67	5,676.14	14.67	5,676.14
FLSA	-	-	1,888.93	75.00	1,888.93						SDI:CA	11.76	1,114.45	11.76	1,114.45
OT	-	-	20,096.11	550.80	20,096.11							102.61	21,653.98	102.61	21,653.98
REG	-	-	71,416.48	2832.00	71,416.48										
Vac	40.62	26.33	1,069.52	88.62	2,333.36										
Totals:	40.62		1,069.52	3546.42	101,378.92										

Pay Date: 12/23/2022 (12/04 - 12/17)

Type: Regular, Category: Regular, Pay Statement #: ??? (1)

Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt
125CO	-	-	500.00	-	500.00	HLTH	-	187.88	-	-	FIT	4,155.99	4,155.99	513.14	39,900.90
ADJ	-	-	200.89	-	200.89	PARS	-	2,349.59	-	2,349.59	MEDI	7.64	710.73	7.64	710.73
BER	-	-	574.58	24.00	574.58	Totals:	-	2,537.47	-	2,349.59	SIT:CA	-	1,359.16	-	1,359.16
FLSA	-	-	785.37	33.00	785.37						SDI:CA	5.78	539.17	5.78	539.17
OT	-	-	15,154.82	424.50	15,154.82							13.42	6,765.05	13.42	6,765.05
REG	24.00	21.94	526.56	1287.00	30,416.28										
Sick	-	-	527.78	22.00	527.78										
Vac	-	-	1,043.70	44.31	1,043.70										
Totals:	24.00		526.56	1834.81	49,203.42										

Pay Date: 12/23/2022 (12/04 - 12/17)

Type: Regular, Category: Regular, Pay Statement #: ??? (1)

Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt
DL4850	-	-	310.41	169.50	3,652.32	HLTH	310.41	7,258.37	-	-	FIT	429.78	9,424.10	429.78	63,489.71
125CO	-	-	500.00	-	500.00	PARS	196.65	4,880.68	196.65	4,880.68	MEDI	49.51	1,160.31	49.51	1,160.31
ADJ	-	-	94.20	-	94.20	Totals:	507.06	12,139.05	196.65	4,880.68	SIT:CA	178.01	3,838.53	178.01	3,838.53
BONUS	-	-	5,000.00	-	5,000.00						SDI:CA	37.56	880.23	37.56	880.23
FLSA	03.00	22.80	68.40	75.00	1,695.18							694.86	15,303.17	694.86	15,303.17
OT	32.25	34.20	1,102.95	560.75	18,996.12										
REG	112.00	22.80	2,553.60	2638.50	59,352.51										
Sick	-	-	1,641.60	72.00	1,641.60										
Totals:	147.25		3,724.95	3515.75	90,931.93										

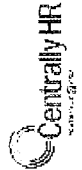
Pay Date: 12/23/2022 (12/04 - 12/17)

Type: Regular, Category: Regular, Pay Statement #: ??? (1)

Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt
DL4850	-	-	206.82	09.50	206.82			No Deductions			FIT	-	1,095.96	-	27,372.16
ADJ	-	-	59.62	-	59.62						MEDI	6.87	432.92	6.87	432.92
BONUS	-	-	5,000.00	-	5,000.00						SIT:CA	-	833.73	-	833.73
---More---															

Sorted By: Last, First Name Ascending
 Filtered By: Employee Filter: All Employees

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 Phone: 540-345-6600



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City of Canyon Lake (Default)
 31516 Railroad Canyon Rd
 Canyon Lake, CA 92587-9400
 United States

Payroll Register (By Pay Statements)
 Register Alpha Last Name

Payroll: Bi-Weekly Regular 12/23/2022
 Payroll Status: Open

Ryan Moore Default - #1015														
Pay Date: 12/23/2022 (12/04 - 12/17)														
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	YTD Amt
FLSA	-	-	-	09.00	189.85						SDI:CA	5.21	328.42	500.00
REG	24.00	19.74	473.83	1166.25	24,337.36		170.26	2,202.72	170.26	2,202.72	MEDI	12.08	2,691.03	1,966.68
Sick	-	-	-	13.50	269.54						SIT:CA			31,855.28
Totals:	24.00	473.83	1198.25	30,063.19			220.26	2,702.72	170.26	2,202.72	SDI:CA	64.27	962.38	2,466.68

Damon Myers Default - #1030														
Pay Date: 12/23/2022 (12/04 - 12/17)														
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	YTD Amt
DL4850	-	-	-	19.00	375.06	457B	50.00	500.00	-	-	FIT	153.53	2,295.95	500.00
FLSA	03.00	19.74	59.22	36.00	710.64	PARS	170.26	2,202.72	170.26	2,202.72	MEDI	43.22	564.54	1,966.68
OT	24.00	29.61	710.64	335.00	9,939.94		220.26	2,702.72	170.26	2,202.72	SIT:CA	64.27	962.38	32,355.28
REG	112.00	19.74	2,210.88	1405.00	28,283.50						SDI:CA	32.78	428.27	2,466.68
Totals:	139.00	2,980.74	1795.00	39,309.14			293.80	4,251.14				293.80	4,251.14	

Timothy O'Marra Default - #1006														
Pay Date: 12/23/2022 (12/04 - 12/17)														
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	YTD Amt
125CO	-	-	-	-	500.00	CS	304.61	4,960.04	-	-	FIT	315.31	10,762.29	2,414.44
ADJ	-	-	-	-	234.39	HLTH	129.22	3,091.00	-	-	MEDI	49.98	1,470.82	74,030.34
BONUS	-	-	-	-	5,000.00	PARS	238.48	5,834.96	238.48	5,834.96	SIT:CA	85.64	3,261.40	
FLSA	03.00	27.65	82.95	75.00	2,040.76		672.31	13,886.00	238.48	5,834.96	SDI:CA	37.91	1,115.79	
OT	11.00	35.99	395.84	526.00	19,400.91							488.84	16,610.30	
REG	112.00	27.65	3,096.80	2814.00	76,106.33									
Sick	-	-	-	21.00	580.65									
Vac	-	-	-	24.00	663.60									
Totals:	126.00	3,575.59	3460.00	104,526.64										

Humberto Sanchez Default - #1004														
Pay Date: 12/23/2022 (12/04 - 12/17)														
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	YTD Amt
125CO	-	-	115.38	-	2,076.84	PARS	206.48	3,569.37	206.48	3,569.37	FIT	532.13	9,676.36	2,652.88
BONUS	-	-	-	-	5,000.00						FICA	-	-	40,814.32
FLSA	03.00	23.94	71.82	54.00	1,241.52						MEDI	53.44	850.95	
OT	22.75	35.91	816.95	50.25	1,757.45						SIT:CA	199.96	3,129.35	
REG	112.00	23.94	2,681.28	2092.00	48,035.52						SDI:CA	40.54	645.54	
Sick	-	-	-	24.00	574.56							826.07	14,302.20	
Totals:	137.75	3,685.43	2220.25	58,685.89										



City of Canyon Lake (Default)
 31516 Railroad Canyon Rd
 Canyon Lake, CA 92587-9400
 United States

Payroll Register (By Pay Statements) Register Alpha Last Name

Payroll: Bi-Weekly Regular 12/23/2022
 Payroll Status: Open

Pay Date: 12/23/2022 (12/04 - 12/17)

Type: Regular, Category: Regular, Pay Statement #: ??? (1)

Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	ER YTD	YTD Amt	Net Pay	Amt	YTD Amt	YTD Amt
FLSA	03.00	19.74	59.23	06.00	118.45	PARS	170.28	500.14	170.28	500.14	FIT	500.14	1,451.24	Check	503.40	1,706.39	1,706.39
OT	25.00	29.61	740.36	67.00	2,107.46						MEDI		127.25	Checking (7118)	43.65	2,115.48	4,480.14
REG	112.00	19.74	2,211.20	304.00	6,550.08						SIT:CA		414.29		144.86	2,115.48	6,186.53
Totals:	140.00		3,010.79	377.00	8,775.99						SDI:CA		96.54		33.12	725.03	2,089.32

Pay Date: 12/23/2022 (12/04 - 12/17)

Type: Regular, Category: Regular, Pay Statement #: ??? (1)

Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	ER YTD	YTD Amt	Net Pay	Amt	YTD Amt	YTD Amt	
125CO	-	-	-	-	500.00	HLTH	-	65.04	-	-	-	-	12,006.01	Checking (4024)	308.87	12,006.01	2,158.62	69,464.93
ADJ	-	-	-	-	138.03	PARS	216.35	5,410.72	216.35	5,410.72	MEDI		1,368.99		41.83	1,368.99		
BONUS	-	-	-	-	5,000.00								5,123.75		127.24	5,123.75		
FLSA	03.00	25.08	75.25	75.00	1,878.34						SIT:CA		1,038.54		31.73	1,038.54		
OT	-	-	-	-	400.50						SDI:CA		19,537.29		509.67	19,537.29		
REG	112.00	25.08	2,809.39	2880.00	72,225.73													
Totals:	115.00		2,884.64	3355.50	94,477.98													

Report Total

of EE's - 11 / # of Statements - 12

Pay Type	Hrs	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	ER YTD	YTD Amt	Net Pay	Amt	YTD Amt	YTD Amt
DL4850	48.00	947.66	342.00	7,077.04	457B	201.48	4,332.18	-	-	-	-	86,365.58	Direct Deposit	3,355.44	22,469.55	548,345.51
125CO	-	346.14	-	10,345.84	AFL Post	46.53	1,163.25	-	-	-	-	10,589.52	Check	-	-	1,706.39
ADJ	-	-	-	1,107.61	CS	304.61	4,960.04	-	-	-	-	32,859.49		421.77	10,589.52	
BER	-	-	24.00	574.58	HLTH	441.69	10,710.59	-	-	-	-	8,033.40		1,122.62	32,859.49	
BONUS	-	-	-	40,000.00	MISC	-	6.18	-	-	-	-	137,847.99		319.93	8,033.40	
FLSA	27.00	623.49	588.00	13,616.02	PARS	1,792.53	39,026.37	1,872.74	39,106.58			10,589.52		5,219.76	137,847.99	
OT	125.05	4,159.69	4072.15	136,622.69						MEDI		10,589.52		421.77	10,589.52	
REG	960.00	22,065.81	22893.75	528,169.76						SUTA_SC:CA		76.97		1.23	76.97	
Sick	-	-	221.50	4,956.33						SUTA:CA		3,080.00		49.39	3,080.00	
Vac	88.62	2,333.36	229.93	5,628.63						ER Totals:		13,746.49		472.39	13,746.49	
Totals:	1248.67	30,476.15	28371.33	748,098.50						All Totals:		151,594.48		5,692.15	151,594.48	

Sorted By: Last, First Name Ascending
 Filtered By: Employee Filter. All Employees

CentrallyHR
 Phone: 540-345-6600



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Payroll Recap & Funding
 Bi-Weekly Regular 12/09/2022

Payroll Overview

Payroll	Bi-Weekly Regular 12/09/2022
Pay Date	12/09/2022
# Employees	10
# Paid Employees	10
# Regular	10
# Pay Periods	1
Base Compensation Changes	1

Employee Payments

	#	EE's	\$ Amount
Direct Deposits Debited	10	10	21,188.62 ^D
Total			21,188.62
			(D) CBIZ HCM Admin Debit -21,188.62
Your Remaining Bank Account Liability			0.00
Vouchers Printed	0		
Vouchers Suppressed	0		

Taxes

	EIN	EE's	\$ Amount
FIT/EE	33-0449143	9	3,451.27 ^D
MEDI/ER	33-0449143	10	405.73 ^D
MEDI/EE	33-0449143	10	405.73 ^D
SIT:CA/EE	499-0481-6	9	1,221.43 ^D
SUTA_SC:CA/ER	499-0481-6	1	3.40 ^D
SDI:CA/EE	499-0481-6	10	307.79 ^D
SUTA:CA/ER (4.00%)	499-0481-6	1	136.20 ^D
Total			5,931.55
			(D) CBIZ HCM Admin Debit -5,931.55
Your Remaining Tax Liability			0.00

Vendor Liabilities

	EE's	\$ Amount
California Child Support Electronic	1	304.61 ^D
Total		304.61
		(D) CBIZ HCM Admin Debit -304.61
Your Remaining Vendor Liability		0.00

Billing

Invoice Total	51.00
CBIZ HCM Admin Debit	-51.00
Amount Due	0.00

Total

Total	27,475.78
CBIZ HCM Admin Debit	-27,475.78
Total of Your Responsibility	0.00

Recap

CBIZ HCM Admin Debi	Date	Bank Account #	\$ Amount
Billing	12/08/2022	xxxxx5402	51.00
Vendor Payment	12/09/2022	xxxxx5402	304.61
Tax Payment	12/08/2022	xxxxx5402	5,931.55
Empl. Dir. Dep. SPA	12/08/2022	xxxxx5402	21,188.62
Total Debits			27,475.78

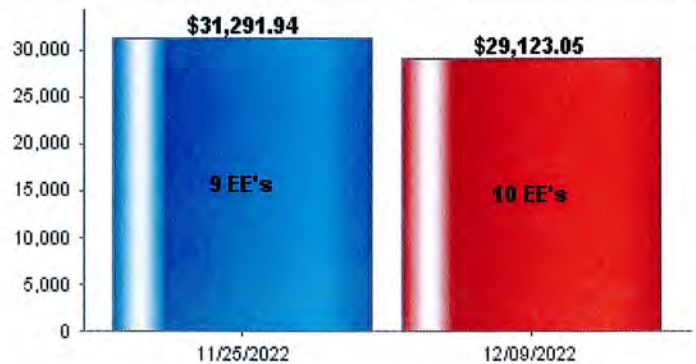
Cash Requirements: xxxxx5402

	\$ Amount
Billing	51.00
Vendor Payment	304.61
Tax Payment	5,931.55
Empl. Dir. Dep. SPA	21,188.62
Total	27,475.78

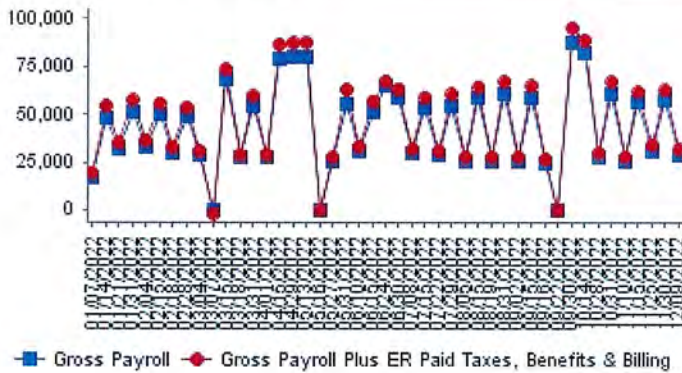
General Ledger Summary

	Debit/Exp.	Credit/Liab.
Earning	29,123.05	
ER Deduction	1,792.51	
ER Tax (Offset)	545.33	
Vendor Payment	304.61	
Deduction	246.56	2,794.77
Invoice	51.00	
Invoice Service	51.00	
Invoice Service		51.00
Invoice		51.00
Vendor Payment (Offset)		304.61
ER Tax		545.33
ER Deduction (Offset)		1,792.51
Tax		5,386.22
Direct Deposit		21,188.62
	32,114.06	32,114.06

Comparison To Last Pay Period - Gross Wages



Rolling 12 Month Payroll View



City of Canyon Lake (Default)
 31516 Railroad Canyon Rd
 Canyon Lake, CA 92587-9400
 United States

Payroll Register (By Pay Statements)
 Register Alpha Last Name

Payroll: Bi-Weekly Regular 12/09/2022
 Payroll Status: Open

Christopher Bratt Default - #1009																
Pay Date: 12/09/2022 (11/20 - 12/03)																
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	YTD Amt	Amt	YTD Amt
DL4850	48.00	19.74	947.66	48.00	947.66	457B	125.00	3,000.00	-	-	- FIT	214.47	9,874.10	Checking (5177)	1,817.97	64,626.77
125CO	-	-	115.38	-	2,769.12	HLTH	2.06	41.20	-	-	- MEDI	20.82	1,267.41			
ADJ	-	-	-	-	97.52	MISC	-	6.18	-	-	- SIT:CA	19.42	4,530.59			
BONUS	-	-	-	-	5,000.00	PARS	170.28	4,089.02	170.28	4,089.02	SDI:CA	15.80	961.49			
FLSA	03.00	19.74	59.23	72.00	1,419.24		297.34	7,136.40	170.28	4,089.02		270.51	16,633.59			
OT	-	-	-	836.10	24,747.11											
REG	64.00	19.74	1,263.55	2627.00	51,560.34											
Sick	-	-	-	69.00	1,362.20											
Vac	-	-	-	25.00	493.57											
Totals:	115.00	-	2,385.82	3677.10	88,396.76											

Nathaniel Garcia Default - #1011																
Pay Date: 12/09/2022 (11/20 - 12/03)																
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	YTD Amt	Amt	YTD Amt
DL4850	-	-	34.43	48.00	947.52	457B	46.53	1,116.72	-	-	- FIT	512.91	11,596.33	Checking (2858)	2,482.28	53,884.26
125CO	-	-	115.38	-	2,769.12	AFL Post	46.53	1,116.72	-	-	- MEDI	51.60	1,105.66			
ADJ	-	-	-	-	138.92	PARS	196.65	4,380.71	196.65	4,380.71	SIT:CA	194.64	3,596.64			
BONUS	-	-	-	-	5,000.00		277.61	6,178.13	196.65	4,380.71	SDI:CA	39.14	838.77			
FLSA	03.00	22.80	68.40	72.00	1,520.11							798.29	17,137.40			
OT	24.00	34.20	820.80	320.50	9,661.24											
REG	64.00	22.80	1,459.20	2672.00	56,068.48											
Vac	48.00	22.80	1,094.40	48.00	1,094.40											
Totals:	139.00	-	3,558.18	3160.50	77,199.79											

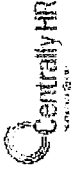
Brennain Gorter Default - #1005																
Pay Date: 12/09/2022 (11/20 - 12/03)																
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	YTD Amt	Amt	YTD Amt
125CO	-	-	-	-	500.00	HLTH	227.10	5,214.43	227.10	5,214.43	MEDI	338.03	12,914.83	Checking (7031)	2,248.74	70,763.17
ADJ	-	-	-	-	144.04	PARS	227.10	5,214.43	227.10	5,214.43	SIT:CA	43.90	1,404.31			
BONUS	-	-	-	-	5,000.00		227.10	5,279.47	227.10	5,214.43	SIT:CA	136.87	5,487.03			
FLSA	03.00	26.33	78.99	72.00	1,809.94						SDI:CA	33.31	1,065.34			
OT	-	-	-	541.50	19,728.81							552.11	20,871.51			
REG	112.00	26.33	2,948.96	2768.00	69,731.36											
Totals:	115.00	-	3,027.95	3381.50	96,914.15											

Matthew Green Default - #1010																
Pay Date: 12/09/2022 (11/20 - 12/03)																
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	YTD Amt	Amt	YTD Amt
DL4850	-	-	310.41	169.50	3,652.32	HLTH	196.65	4,684.03	196.65	4,684.03	MEDI	420.38	8,994.32	Checking (0717)	2,495.15	60,966.68
125CO	-	-	-	-	500.00	PARS	196.65	4,684.03	196.65	4,684.03	MEDI	48.89	1,110.80			

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Sorted By: Last, First Name Ascending
 Filtered By: Employee Filter. All Employees

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 Page 1 of 4

City of Canyon Lake (Default)
 31516 Railroad Canyon Rd
 Canyon Lake, CA 92587-9400
 United States

Payroll Register (By Pay Statements)
 Register Alpha Last Name

Payroll: Bi-Weekly Regular 12/09/2022
 Payroll Status: Open

Matthew Green Default - #1010												
Pay Date: 12/09/2022 (11/20 - 12/03)												
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt
ADJ	-	-	-	-	94.20	-	507.06	11,631.99	196.65	4,684.03	SIT:CA	173.63
BONUS	-	-	-	-	5,000.00	-	-	-	-	-	SDI:CA	37.09
FLSA	03.00	22.80	68.40	72.00	1,626.78	-	-	-	-	-	-	842.67
OT	31.00	34.20	1,060.20	528.50	17,893.17	-	-	-	-	-	-	14,608.31
REG	112.00	22.80	2,553.60	2526.50	56,798.91	-	-	-	-	-	-	679.99
Sick	-	-	-	72.00	1,641.60	-	-	-	-	-	-	-
Totals:	146.00	-	3,682.20	3368.50	87,206.98	-	-	-	-	-	Totals:	14,608.31

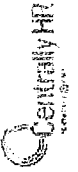
Ryan Moore Default - #1015												
Pay Date: 12/09/2022 (11/20 - 12/03)												
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt
DL4850	-	-	-	09.50	206.82	-	-	No Deductions	-	-	FIT	7.16
ADJ	-	-	-	-	59.62	-	-	-	-	-	MEDI	426.05
BONUS	-	-	-	-	5,000.00	-	-	-	-	-	SIT:CA	833.73
FLSA	-	-	-	09.00	189.85	-	-	-	-	-	SDI:CA	323.21
REG	13.00	19.74	256.62	1142.25	23,863.53	-	-	-	-	-	-	12.59
Sick	12.00	19.74	236.88	13.50	269.54	-	-	-	-	-	-	2,678.95
Totals:	25.00	-	493.50	1174.25	29,589.36	-	-	-	-	-	Totals:	480.91

Damon Myers Default - #1030												
Pay Date: 12/09/2022 (11/20 - 12/03)												
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt
DL4850	-	-	-	19.00	375.06	4578	50.00	450.00	-	-	FIT	110.89
FLSA	03.00	19.74	59.22	33.00	651.42	PARS	170.26	2,032.46	170.26	2,032.46	MEDI	521.32
OT	12.00	29.61	355.32	311.00	9,229.30	-	220.26	2,482.46	170.26	2,032.46	SIT:CA	898.11
REG	112.00	19.74	2,210.88	1293.00	26,072.62	-	-	-	-	-	SDI:CA	395.49
Totals:	127.00	-	2,625.42	1656.00	36,328.40	-	-	-	-	-	Totals:	2,183.06

Timothy O'Marra Default - #1006												
Pay Date: 12/09/2022 (11/20 - 12/03)												
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt
125CO	-	-	-	-	500.00	CS	304.61	4,655.43	-	-	FIT	236.64
ADJ	-	-	-	-	234.39	HLTH	129.22	2,961.78	-	-	MEDI	44.23
BONUS	-	-	-	-	5,000.00	PARS	238.48	5,596.48	238.48	5,596.48	SIT:CA	3,175.76
FLSA	03.00	27.65	82.95	72.00	1,957.81	-	672.31	13,213.69	238.48	5,596.48	SDI:CA	1,077.88
OT	-	-	-	-	19,005.07	-	-	-	-	-	-	371.18
REG	112.00	27.65	3,096.80	2702.00	73,009.53	-	-	-	-	-	-	16,121.46
Sick	-	-	-	21.00	580.65	-	-	-	-	-	-	-
Vac	-	-	-	24.00	663.60	-	-	-	-	-	-	-
Totals:	115.00	-	3,179.75	3334.00	100,951.05	-	-	-	-	-	Totals:	2,136.26

Sorted By: Last, First Name Ascending
 Filtered By: Employee Filter: All Employees

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 Page 2 of 4

City of Canyon Lake (Default)
 31516 Railroad Canyon Rd
 Canyon Lake, CA 92587-9400
 United States

Payroll Register (By Pay Statements)
 Register Alpha Last Name

Payroll: Bi-Weekly Regular 12/09/2022
 Payroll Status: Open

Pay Date: 12/09/2022 (11/20 - 12/03)																
Type: Regular, Category: Regular, Pay Statement #: ??? (1)																
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt	
125CO	-	-	115.38	-	1,961.46	PARS	206.48	3,362.89	206.48	3,362.89	FIT	434.09	9,144.23	Checking (0482)	2,000.11	38,161.44
BONUS	-	-	-	-	5,000.00		-	-	-	-	FICA	-	-	-	-	-
FLSA	03.00	23.94	71.82	51.00	1,169.70		-	-	-	-	MEDI	41.60	797.51		-	-
OT	-	-	-	27.50	940.50		-	-	-	-	SIT:CA	154.65	2,929.39		-	-
REG	88.00	23.94	2,106.72	1980.00	45,354.24		-	-	-	-	SDI:CA	31.55	605.00		-	-
Sick	24.00	23.94	574.56	24.00	574.56		-	-	-	-		-	-		-	-
Totals:	115.00	2,868.48	2,868.48	2082.50	55,000.46							661.89	13,476.13			

Pay Date: 12/09/2022 (11/20 - 12/03)																
Type: Regular, Category: Regular, Pay Statement #: ??? (1)																
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt	
FLSA	03.00	19.74	59.22	03.00	59.22	HLTH	-246.56	-	-	-	FIT	598.01	947.84	Check	-	1,706.39
OT	30.00	29.61	888.30	42.00	1,367.10	PARS	170.26	329.86	170.26	329.86	MEDI	49.38	83.60	Checking (7118)	2,364.66	2,364.66
REG	112.00	19.74	2,210.88	192.00	4,338.88	Totals:	-76.30	329.86	170.26	329.86	SIT:CA	185.19	269.43	Totals:	2,364.66	4,071.05
Totals:	145.00	3,158.40	3,158.40	237.00	5,765.20							37.46	63.42			
												870.04	1,364.29			

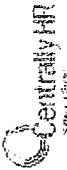
Pay Date: 12/09/2022 (11/20 - 12/03)																
Type: Regular, Category: Regular, Pay Statement #: ??? (1)																
Pay Typ	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt	
125CO	-	-	-	-	500.00	HLTH	-	65.04	-	-	FIT	585.85	11,697.14	Checking (4024)	2,979.48	67,306.31
ADJ	-	-	-	-	138.03	PARS	216.35	5,194.37	216.35	5,194.37	MEDI	60.08	1,327.16		-	-
BONUS	-	-	-	-	5,000.00	Totals:	216.35	5,259.41	216.35	5,194.37	SIT:CA	256.01	4,996.51		-	-
FLSA	03.00	25.08	75.25	72.00	1,803.09		-	-	-	-	SDI:CA	45.58	1,006.81		-	-
OT	24.00	35.99	863.64	400.50	14,735.88		-	-	-	-		-	-		-	-
OT	10.50	37.63	395.07				-	-	-	-		-	-		-	-
REG	112.00	25.08	2,809.39	2768.00	69,416.34		-	-	-	-		-	-		-	-
Totals:	149.50	4,143.35	4,143.35	3240.50	91,593.34							947.52	19,027.62			

Report Total															
# of EE's - 10 / # of Statements - 10															
Pay Typ	Hrs	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	YTD Amt	Net Pay	Amt	YTD Amt	
DL4850	48.00	947.66	294.00	6,129.38	457B	209.43	4,130.70	-	-	FIT	3,451.27	78,854.15	Direct Deposit	21,188.62	486,488.20
125CO	-	346.14	-	9,499.70	AFL Post	46.53	1,116.72	-	-	FICA	-	-	Check	-	1,706.39
ADJ	-	-	-	906.72	CS	304.61	4,655.43	-	-	MEDI	405.73	9,464.66	Totals:	21,188.62	488,194.59
BONUS	-	-	-	40,000.00	HLTH	195.13	10,081.02	-	-	SIT:CA	1,221.43	30,377.71			
FLSA	27.00	623.48	528.00	12,207.16	MISC	-	6.18	-	-	SDI:CA	307.79	7,180.08			
OT	131.50	4,383.33	3522.60	117,308.18	PARS	1,792.51	34,884.25	1,792.51	34,884.25	Totals:	5,386.22	125,876.60			

--More--

Sorted By: Last, First Name Ascending
 Filtered By: Employee Filler. All Employees

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 Page 3 of 4

City of Canyon Lake (Default)
 31516 Railroad Canyon Rd
 Canyon Lake, CA 92587-9400
 United States

Payroll Register (By Pay Statements)
 Register Alpha Last Name

Payroll: Bi-Weekly Regular 12/09/2022
 Payroll Status: Open

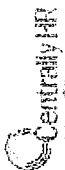
Report Total

of EE's - 10 / # of Statements - 10

Pay Typ	Hrs	Amt	YTD Hrs	YTD Amt	Deduction	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	Net Pay	Amt	YTD Amt
REG	901.00	20,916.60	20670.75	476,214.23	Totals:	2,548.21	54,874.30	1,792.51	34,884.25	MEDI	405.73	9,464.66			
Sick	36.00	811.44	199.50	4,428.55						SUTA_SC:CA	3.40	68.75			
Vac	48.00	1,094.40	97.00	2,251.57						SUTA:CA	136.20	2,750.61			
Totals:	1191.50	29,123.05	25311.85	668,945.49						ER Totals:	545.33	12,284.02			
										All Totals:	5,931.55	138,160.62			

Chris Mann
 12-7-22
 Date

Chris Mann, City Manager



Credit Card Review

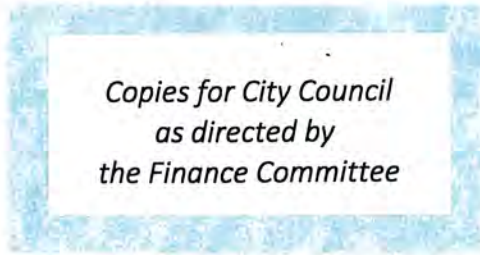
California Bank & Trust Statement dated 11-28-22

<u>ITEM #</u>	<u>CREDITOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT</u>
1	ICMA Online	Book Guide	\$ 88.16	10-310-6710
2	ICMA Online	ICMA Learning Guide Series	\$ 395.00	10-310-6710
3	CLPOA Country Club	Monthly Roundtable Meeting-City, POA, EVMMD	\$ 174.58	10-310-6510
			<u>\$ 657.74</u>	

Account Breakdown

Conference/Meeting/Travel Expense	10-310-6510	\$ 174.58
City Manager Training & Education	10-310-6710	\$ 483.16
		<u>\$ 657.74</u>

Check Figure \$ -



California Bank & Trust Statement dated 11-28-22

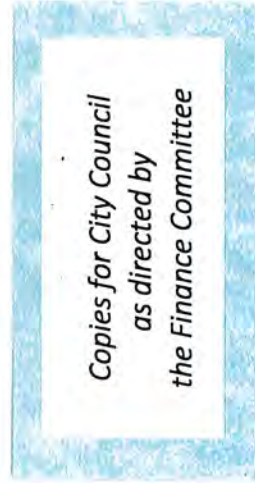
ITEM #	CREDITOR	DESCRIPTION	AMOUNT	ACCOUNT
1	Amazon	Prime Membership Fee	\$ 16.15	10-310-6210
2	Federal Contracting Center	1 year SAM Municipality	\$ 500.00	10-310-6210
3	Federal Contracting Center	1 year SAM Municipality	\$ 500.00	10-310-6210
4	Verizon	M2M Devices SUM	\$ 28.04	10-421-6310
5	Amazon	Code Enforcement Boots	\$ 134.69	10-520-6220
6	5.11 Inc	Code Enforcement Pants	\$ 112.49	10-520-6220
7	CACEO	Membership Dues	\$ 100.00	10-520-6520
8	CACEO	Webinar	\$ 36.00	10-520-6710
9	CACEO	Webinar	\$ 36.00	10-520-6710
10	Canyon Lake Auto Tires Pros	Replace 1 TPMS Sensor	\$ 186.64	10-310-6415
11	Verizon	Cell Phones for Fire, Code, Building	\$ 358.46	A
12			\$ 160.24	A
			\$ 2,168.71	

50.39 10-360-6310 \$ 156.90 10-421-6310 \$ 151.17 10-520-6310
 23.92 10-360-6310 \$ 54.96 10-421-6310 \$ 47.84 10-520-6310 \$ 33.52 10-550-6320

Account Breakdown

City Manager Office Expense	10-310-6210	\$ 1,016.15
City Manager Fleet Maintenance	10-310-6415	\$ 186.64
Building Dept Communications	10-360-6310	\$ 74.31
Fire Department Communications	10-421-6310	\$ 239.90
Special Enforcement Misc. Expense	10-520-6220	\$ 247.18
Code Enforcement Communications	10-520-6310	\$ 199.01
Code Enforcement Membership Dues	10-520-6520	\$ 100.00
Code Enforcement Training	10-520-6710	\$ 72.00
Building & Facilities Professional/Specialized Services	10-550-6320	\$ 33.52
		\$ 2,168.71

Check Figure \$



California Bank & Trust Statement dated 11-28-22

<u>ITEM #</u>	<u>CREDITOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT</u>
1	Riverside Parking Mobile	Parking Downtown Riverside-Investigation Training Class	\$ 9.25	10-421-6710
2	O'Reilly Auto Parts	Windshield Wiper Blades (Engine 201)	\$ 34.46	10-421-6410
3	VIP Café	Working Lunch with Chief Olson (CalFire) and Chief Samuels	\$ 49.84	10-421-6220
4	Border Tire Fontana	Tires for Engine 1	\$ 2,234.86	10-421-6410
5	Olive Garden	Working Lunch w/Mike Borja, Ana Sauseda to discuss interviews	\$ 58.38	10-421-6220
6	Costco Wholesale	Supplies for Fire Station	\$ 182.23	10-421-6210
7	Costco Wholesale	Supplies for Fire Station	\$ 21.74	10-421-6220
8	The Home Depot	Storage Supplies for Fire Station	\$ 161.28	10-421-6220
9	The Home Depot	Storage Supplies for Fire Station	\$ 178.97	10-421-6220
10	Vevor/Sanven Corporation	Ice Maker Machine	\$ 2,369.99	10-550-8018
11	BW Printworks	Calendars	\$ 118.14	10-421-6210
			\$ 5,419.14	

Account Breakdown

Fire Department Office Expense & Supplies	10-421-6210	\$ 300.37
Fire Department Departmental Expense	10-421-6220	\$ 470.21
Fire Department Vehicle & equip Maint/Supp	10-421-6410	\$ 2,269.32
Fire Department Training & Education	10-421-6710	\$ 9.25
Building & Facilities Maint. Furniture & Equip.	10-550-8007	\$ 2,369.99
		\$ 5,419.14

Check Figure \$ -

*Copies for City Council
as directed by
the Finance Committee*

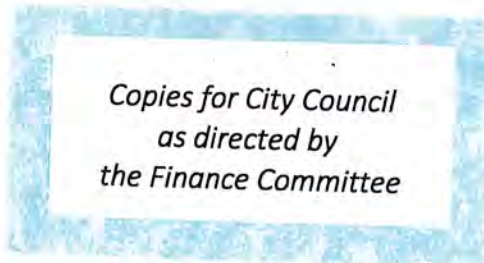
California Bank & Trust Statement dated 11-28-22

<u>ITEM #</u>	<u>CREDITOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT</u>
1	Tommy's Express	Monthly car wash subscription November 2022	\$ 43.98	10-310-6415
2	Tommy's Express	Monthly car wash subscription November 2022	\$ 21.99	10-360-6415
3	Tommy's Express	Monthly car wash subscription November 2022	\$ 43.98	10-520-6415
4				
			<u>\$ 109.95</u>	

Account Breakdown

City Manager Vehicle Maintenance	10-310-6415	\$ 21.99
Building & Safety Vehicle Maintenance	10-360-6415	\$ 43.98
Vehicle Maintenance	10-520-6415	\$ 43.98
		<u>\$ 109.95</u>

Check Figure \$ -



California Bank & Trust Statement dated 11-28-22

<u>ITEM #</u>	<u>CREDITOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT</u>
1	Stater Bros Markets	Office Supplies	\$ 175.99	10-310-6210
2	CLPOA-Lighthouse	2022 State of the City Event	\$ 6,241.37	10-100-6830
3	Yiftee Egift Provider	2022 State of the City Event	\$ 530.00	10-100-6830
4	Stater Bros Markets	2022 State of the City Event	\$ 99.85	10-100-6830
5	Jon's Flags & Poles Inc	2022 State of the City Event	\$ 128.87	10-100-6830
6	Jon's Flags & Poles Inc	2022 State of the City Event	\$ 515.48	10-100-6830
7	Amazon	2022 State of the City Event	\$ 128.29	10-100-6830
8	Amazon	2022 State of the City Event	\$ 15.21	10-100-6830
9	CalCities Registration	Registration New Council Academy	\$ 625.00	10-100-6510
10	Raising Cane's	Closed Session Meal 11/9/22 Council Meeting	\$ 125.31	10-100-6225
11	Stater Bros Markets	2022 State of the City Event	\$ 50.00	10-100-6830
12	USPS	Priority Mailing	\$ 30.06	10-320-6210
13	Eventbrite -2022 State of Riverside County	2022 State of the County Registration	\$ 500.00	10-100-6510
14	Walgreens	New Council Photos	\$ 40.20	10-100-6220
15	Costco-Photo Center	New Council Photos	\$ 21.19	10-100-6220
16	Awthentik Design	Military Banners	\$ 1,083.83	10-320-6511
17	Fastsigns	2022 Winter Wonderland Banners	\$ 264.94	10-100-6830
18	Stater Bros Markets	Office Supplies	\$ 2.18	10-100-6220
19	Target	Office Supplies	\$ 7.96	10-310-6210
			\$ 10,585.73	

Account Breakdown

City Council Dept. Expense	10-100-6220	\$ 63.57
City Council Meeting Expense	10-100-6225	\$ 125.31
Council Meeting/Travel Expense	10-100-6510	\$ 1,125.00
Promotion and Advertising	10-100-6830	\$ 7,974.01
City Manager Office Expense	10-310-6210	\$ 183.95
Office Expense and Supplies	10-320-6210	\$ 30.06
City Clerk Military Banner Program	10-320-6511	\$ 1,083.83
		\$ 10,585.73

Check Figure \$ -

*Copies for City Council
as directed by
the Finance Committee*

US BANK Statement dated 12/16/2022

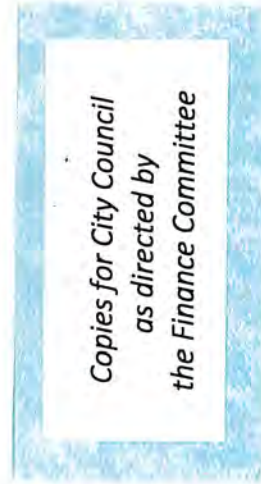
ITEM #	CREDITOR	DESCRIPTION	AMOUNT	ACCOUNT
1	Downs Energy	Fuel for C-1	\$ 71.15	10-421-6425
2	Adobe	Photograph Plan (20GB)	\$ 9.99	10-310-6210
3	Arlo Smart	Camera Monitoring Subscriptions-City Hall	\$ 9.99	10-550-6610
4	Frontier	Internet for City Hall & Admin Office	\$ 409.80	10-550-6320
5	RC Env Health Murrieta	Temporary Operating Permit from County Public Health	\$ 207.00	10-100-6830
6	RC Env Health Murrieta	Temporary Operating Permit from County Public Health	\$ 4.91	10-100-6830
7	Downs Energy	Fuel for Fire 2	\$ 705.75	10-421-6425
8	Arlo Smart	Camera Monitoring Subscriptions-Admin Office	\$ 14.99	10-421-6425
9	Downs Energy	Fuel for Fire 1 & 2	\$ 555.62	10-421-6425
10	Adobe Inc.	Acrobat Pro Subscription	\$ 119.95	A
11	Adobe Inc.	Monthly Subscription-Mann	\$ 14.99	10-310-6210
12	Zoom	Monthly Subscription Virtual Meetings	\$ 15.58	10-310-6310
13			\$ 2,139.72	

23.99 10-320-6220 \$ 23.99 10-360-6220 \$ 71.97 10-421-6220

Account Breakdown

Promotion and Advertising	10-100-6830	\$ 211.91
City Manager Office Expense	10-310-6210	\$ 24.98
City Manager Communication	10-310-6310	\$ 15.58
City Clerk Departmental Expense	10-320-6220	\$ 23.99
Building Dept Expense	10-360-6220	\$ 23.99
Fire Department Fuel & Lubricants	10-421-6425	\$ 1,332.52
Fire Department Expense	10-421-6220	\$ 71.97
Building & Facilities Utilities	10-550-6320	\$ 409.80
Building & Facilities Professional/Specialized Services	10-550-6610	\$ 24.98
		\$ 2,139.72

Check Figure \$



Home | Profile | Reporting | Personal Information | Education | Other Organizations

Manage Reports | Billing and Payments | Payroll Schedule | Out-of-Class Validation | Member Requests | Health Reconciliation | Retirement Appointr

Name: City of Canyon Lake CalPERS ID: 3813045770

Payment Request Acceptance

Your request for payment has been accepted

- To generate the employer payment report, please click the print button.
- If you need to contact us with questions regarding this payment, please have your Payment Confirmation Number for faster access.
- Your payment will reflect as paid in myCalPERS if your payroll has successfully posted. Once your payment is processed any credits will roll over to the same type of receivable in the next month, after your payroll has been processed.
- Your payment may take longer to post, depending upon your Financial Institution.

Payment Setup Total

Total Payment Amount: \$4,833.24

Payment Summary

Payment Confirmation Number	Payment Authorization Date	Receivable ID	Receivable Description	Payment Method	Payment Account Nickname	Selected Payment Amount
1002255068	12/05/2022	100000017000725	Health PA Billing - Non-PERS	EFT - Debit	Citizens Business Bank -5402	\$4,833.24

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Build: v10.5 Baseline: 221201_141932_v10.5_Int.631 UID: 318

CM

Home | Profile | Reporting | Personal Information | Education | Other Organizations

Manage Reports | Billing and Payments | Payroll Schedule | Out-of-Class Validation | Member Requests | Health Reconciliation | Retirement Appointr

Name: City of Canyon Lake CalPERS ID: 3813045770

Payment Request Acceptance

Your request for payment has been accepted

- To generate the employer payment report, please click the print button.
- If you need to contact us with questions regarding this payment, please have your Payment Confirmation Number for faster access.
- Your payment will reflect as paid in myCalPERS if your payroll has successfully posted. Once your payment is processed any credits will roll over to the same type of receivable in the next month, after your payroll has been processed.
- Your payment may take longer to post, depending upon your Financial Institution.

Payment Setup Total

Total Payment Amount: \$9,983.28

Payment Summary

Payment Confirmation Number	Payment Authorization Date	Receivable ID	Receivable Description	Payment Method	Payment Account Nickname	Selected Payment Amount
1002255062	12/05/2022	100000017000713	Health PA Billing - PERS	EFT - Debit	Citizens Business Bank -5402	\$9,983.28

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Build: v10.5 Baseline: 221201_141932_v10.5_Int.631 UID: 318

Home | My CalPERS | Reporting | My CalPERS | My CalPERS

Manage Reports | Billing and Payments | Payroll Schedule | Out-of-Class Validation | Member Requests | Health Reconciliation | Retirement Appointr

Name: City of Canyon Lake CalPERS ID: 3813045770

Payment Request Acceptance

Your request for payment has been accepted

- To generate the employer payment report, please click the print button.
- If you need to contact us with questions regarding this payment, please have your Payment Confirmation Number for faster access.
- Your payment will reflect as paid in myCalPERS if your payroll has successfully posted. Once your payment is processed any credits will roll over to the same type of receivable in the next month, after your payroll has been processed.
- Your payment may take longer to post, depending upon your Financial Institution.

Payment Setup Total

Total Payment Amount: \$400.00

Payment Summary

Payment Confirmation Number	Payment Authorization Date	Receivable ID	Receivable Description	Payment Method	Payment Account Number	Selected Payment Amount
1002268926	12/22/2022	100000017032703	Admin Fee - Late Payroll Reporting, CalPERS	EFT - Debit	Citizens Business Bank -5402	\$200.00
1002268927	12/22/2022	100000017012463	Admin Fee - Late Payroll Reporting, CalPERS	EFT - Debit	Citizens Business Bank -5402	\$200.00

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Build: v10.5.0.c Baseline: 221213_151120_v10.5_Int.8634 UID: 318

Home | Profile | Reporting | Design Information | Language | My Organization

Manage Reports | **My Pending Payments** | Payroll Schedule | Out-of-Class Validation | Member Requests | Health Reconciliation | Retirement Appoint

Name: City of Canyon Lake CalPERS ID: 3813045770

Display Criteria

Payment Status: Pending

Receivable Type:

Display Generate Report

Payments

To cancel a pending payment, select the Payment Authorization Date link.

Payment Authorization Date	Payment Posting Date	Confirmation Number	Payment Amount	Payment Account Nickname	Payment Status	Receivable ID	Receivable Description
12/22/2022		1002268927	\$200.00	Citizens Business Bank -5402	Pending	100000017012463	Admin Fee - Late Payroll Reporting, CalPERS
12/22/2022		1002268949	\$385.12	Citizens Business Bank -5402	Pending	100000016961751	Employer Contribution, PEPR, 26189, CalPERS, 11/01/2022 - 11/15/2022
12/22/2022		1002268926	\$200.00	Citizens Business Bank -5402	Pending	100000017032703	Admin Fee - Late Payroll Reporting, CalPERS

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Build: v10.5.0.c Baseline: 221213_151120_v10.5_Int.8634 UID: 302

Fire Department PARS EE & ER Contributions

Participants Name	Pay Period Check Date	Pay Period	Gross Wages Subject to		Employer Contribution	Employee Contribution	Total Contribution
			PARS	PARS			
LaTendresse, Jeff	12/15/2022	12/1/22 to 12/15/22	4744.05	355.80	355.80	355.80	
Samuels, Michael	12/15/2022	12/1/22 to 12/15/22	3821.91	286.64	286.64	286.64	
Totals	2		8565.96	642.44	642.44	642.44	1284.88
				10-421-6080	10-000-2100		

FOR OFFICE USE ONLY-DO NOT USE THIS WORKSHEET TO SEND TO PARS.

Fire Department PARS EE & ER Contributions

01/11/2022 City of Concord

Participants Name	Pay Period Check Date	Pay Period	Gross Wages Subject to		Employer Contribution	Employee Contribution	Total Employer Contribution	Total Employee Contribution	Total Contribution
			PARS	PARS					
Bratt, Christopher	11/10/2022	10/23/2022 to 11/5/2022	2270.43	170.28	170.28	170.28	1,601.58	1,601.58	3,203.16
Gallia, Nathaniel	11/10/2022	10/23/2022 to 11/5/2022	2622.00	196.65	196.65	196.65	1,601.58	1,601.58	3,203.16
Gofer, Brennain	11/10/2022	10/23/2022 to 11/5/2022	2883.45	216.26	216.26	216.26	1,601.58	1,601.58	3,203.16
Green, Matthew	11/10/2022	10/23/2022 to 11/5/2022	2622.00	196.65	196.65	196.65	1,601.58	1,601.58	3,203.16
Myers, Damon	11/10/2022	10/23/2022 to 11/5/2022	2270.10	170.26	170.26	170.26	1,601.58	1,601.58	3,203.16
O'Barra, Timothy	11/10/2022	10/23/2022 to 11/5/2022	3179.75	238.48	238.48	238.48	1,601.58	1,601.58	3,203.16
Sanchez, Humberto	11/10/2022	10/23/2022 to 11/5/2022	2622.00	196.65	196.65	196.65	1,601.58	1,601.58	3,203.16
Willis, Cory	11/10/2022	10/23/2022 to 11/5/2022	2884.64	216.35	216.35	216.35	1,601.58	1,601.58	3,203.16
Totals	8		21,354.37	1,601.58	1,601.58	1,601.58	1,601.58	1,601.58	3,203.16

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Fire Department PARS EE & ER Contributions

Participants Name	Pay Period Check Date	Pay Period	Gross Wages Subject to		Employer Contribution	Employee Contribution	Total Contribution
			PARS	PARS			
LaTendresse, Jeff	11/15/2022	11/1/22 to 11/15/22	4744.05	355.80	355.80	355.80	
Samuels, Michael	11/15/2022	11/1/22 to 11/15/22	3821.91	286.64	286.64	286.64	
Totals	2		8565.96	642.44	642.44	642.44	1284.88
				10-421-6080	10-000-2100		

FOR OFFICE USE ONLY-DO NOT USE THIS WORKSHEET TO SEND TO PARS.

Participant's Last Name, First Name and Initial	Pay Period End Date	Wages	Employer Contribution	Employee Contribution
Bratt, Christopher	12/23/2022	2,270.44	170.28	170.28
Garcia, Nathaniel	12/23/2022	2,622.00	196.65	196.65
Gorter, Brennain	12/23/2022	3,027.95	227.10	227.10
Green, Matthew	12/23/2022	2,622.00	196.65	196.65
Myers, Damon	12/23/2022	2,270.10	170.26	170.26
O'Marra, Timothy	12/23/2022	3,179.75	238.48	238.48
Sanchez, Humberto	12/23/2022	2,753.10	206.48	206.48
Smith, Nathan	12/23/2022	2,270.10	170.26	170.26
Willis, Cory	12/23/2022	2,884.64	216.35	216.35
Totals		\$ 23,900.08	\$ 1,792.51	\$ 1,792.51

Total Participants 9

Total Contributions \$ 3,585.01

Check Date: 12/23/2022

City of Canyon Lake

Fire Department PARS EE & ER Contributions

01/11/2022 City of Concord

Participants Name	Pay Period Check Date	Pay Period	Gross Wages Subject to		Employer Contribution	Employee Contribution	Total Contribution
			PARS	PARS			
Bratt, Christopher	12/9/2022	11/20/2022 to 12/3/2022	2270.44	170.28	170.28	170.28	
Garcia, Nathaniel	12/9/2022	11/20/2022 to 12/3/2022	2622.00	196.65	196.65	196.65	
Gofer, Brennain	12/9/2022	11/20/2022 to 12/3/2022	3027.95	227.10	227.10	227.10	
Green, Matthew	12/9/2022	11/20/2022 to 12/3/2022	2622.00	196.65	196.65	196.65	
Myers, Damon	12/9/2022	11/20/2022 to 12/3/2022	2270.10	170.26	170.26	170.26	
O'Marra, Timothy	12/9/2022	11/20/2022 to 12/3/2022	3179.75	238.48	238.48	238.48	
Sanchez, Humberto	12/9/2022	11/20/2022 to 12/3/2022	2753.10	206.48	206.48	206.48	
Smith, Nathan	12/9/2022	11/20/2022 to 12/3/2022	2270.10	170.26	170.26	170.26	
Willis, Cory	12/9/2022	11/20/2022 to 12/3/2022	2884.64	216.35	216.35	216.35	
Totals	9		23,900.08	1,792.51	1,792.51	1,792.51	3,585.02

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10-421-6080

10-000-2100

Participant's Last Name, First Name and Initial	Pay Period End Date	Wages	Employer Contribution	Employee Contribution
LaTendresse, Jeff	12/29/2022	4,744.05	355.80	355.80
Samuels, Michael	12/29/2022	3,821.91	286.64	286.64
Totals		\$ 8,565.96	\$ 642.44	\$ 642.44
Total Participants	2		Total Contributions \$	1,284.88

Check Date:
12/29/2022

Fire Department PARS EE & ER Contributions

Participants Name	Pay Period Check Date	Pay Period	Gross Wages Subject to		Employer Contribution	Employee Contribution	Total Contribution
			PARS	PARS			
LaTendresse, Jeff	12/15/2022	12/1/22 to 12/15/22	4744.05	355.80	355.80	355.80	
Samuels, Michael	12/15/2022	12/1/22 to 12/15/22	3821.91	286.64	286.64	286.64	
Totals	2		8565.96	642.44	642.44	1284.88	

FOR OFFICE USE ONLY-DO NOT USE THIS WORKSHEET TO SEND TO PARS.



Nationwide®

Contact us at 1-877-496-1630 or NRSPlan@nationwide.com.

FastPay

Payroll
detail
payment
submission

Plan name	CITY OF CANYON LAKE
Plan number	0035273001
Pay Center	CITY OF CANYON LAKE
Submission date	12-22-2022
Submission time	3:57:51 PM
Pay date	12-29-2022
Payment amount	\$1,286.16
Debit ACH account	Citizens Business Bank
Bank routing number	*****4149
Bank account number	*****5402
Debit account type	Checking
Debit ACH draft date	12-27-2022



Nationwide[®]

Contact us at 1-877-496-1630 or NRSPlan@nationwide.com.

FastPay

Payroll detail payment submission

Plan name	CITY OF CANYON LAKE OBRA
Plan number	0035273002
Pay Center	CITY OF CANYON LAKE OBRA
Submission date	12-22-2022
Submission time	3:59:41 PM
Pay date	12-29-2022
Payment amount	\$68.61
Debit ACH account	Citizens Business Bank
Bank routing number	*****4149
Bank account number	*****5402
Debit account type	Checking
Debit ACH draft date	12-27-2022



Contact us at 1-877-496-1630 or NRSPlan@nationwide.com.

FastPay

Payroll detail payment submission

Plan name	CITY OF CANYON LAKE
Plan number	0035273001
Pay Center	CITY OF CANYON LAKE
Submission date	12-13-2022
Submission time	4:07:34 PM
Pay date	12-15-2022
Payment amount	\$1,286.16
Debit ACH account	Citizens Business Bank
Bank routing number	****4149
Bank account number	****5402
Debit account type	Checking
Debit ACH draft date	12-15-2022

CM



Contact us at 1-877-496-1630 or NRSPlan@nationwide.com.

FastPay

Payroll detail payment submission

Plan name	CITY OF CANYON LAKE OBRA
Plan number	0035273002
Pay Center	CITY OF CANYON LAKE OBRA
Submission date	12-13-2022
Submission time	4:06:09 PM
Pay date	12-15-2022
Payment amount	\$124.43
Debit ACH account	Citizens Business Bank
Bank routing number	****4149
Bank account number	****5402
Debit account type	Checking
Debit ACH draft date	12-15-2022

CM



Nationwide[®]

Contact us at 1-877-496-1630 or NRSPlan@nationwide.com.

FastPay

Payroll
detail
payment
submission

Plan name	CITY OF CANYON LAKE
Plan number	0035273001
Pay Center	CITY OF CANYON LAKE
Submission date	12-22-2022
Submission time	3:55:03 PM
Pay date	12-23-2022
Payment amount	\$201.48
Debit ACH account	Citizens Business Bank
Bank routing number	*****4149
Bank account number	*****5402
Debit account type	Checking
Debit ACH draft date	12-27-2022



Contact us at 1-877-496-1630 or NRSPlan@nationwide.com.

FastPay

Payroll detail payment submission

Plan name	CITY OF CANYON LAKE
Plan number	0035273001
Pay Center	CITY OF CANYON LAKE
Submission date	12-12-2022
Submission time	5:18:47 PM
Pay date	12-09-2022
Payment amount	\$209.43
Debit ACH account	Citizens Business Bank
Bank routing number	****4149
Bank account number	****5402
Debit account type	Checking
Debit ACH draft date	12-14-2022

Investment Reports

CITIZENSTRUST™

PO Box 2549
Rancho Cucamonga, CA 91729-2549
Return Service Requested

RECEIVED

DEC 12 2022

000000032 MCB1000120222324209 01 000000 32 004



CITY OF CANYON LAKE
31516 RAILROAD CANYON RD
CANYON LAKE CA 92587

BY: _____

STATEMENT FOR THE PERIOD FROM 11/01/2022 TO 11/30/2022
ACCOUNT 1035003119

THIS IS YOUR REPORT OF INVESTMENTS AND TRANSACTIONS FOR THE PERIOD. INCLUDED IN THE REPORT ARE

- * PORTFOLIO: SUMMARY GRAPHICAL DISPLAY WITH MARKET VALUE & PERCENT
 - * ACTIVITY SUMMARY: MARKET VALUE WITH TRANSACTION SUMMARY
 - * PORTFOLIO STATEMENT: A LISTING OF COST AND MARKET VALUE OF ASSETS HELD IN THE PORTFOLIO
- COST BASIS APPLICABLE FOR CALCULATING CAPITAL GAINS AND LOSSES.
MARKET VALUE IS THE CURRENT VALUE OF EACH ASSET FOR MOST STOCKS AND BONDS.
MARKETS ARE THE CLOSING PRICES ON THE LAST TRADING DAY OF THE PERIOD.
- * TRANSACTION STATEMENT: A COMPLETE LISTING FOR THE PERIOD GROUPED BY TRANSACTION TYPE.
 - * DISCLOSURES: CITIZENS BUSINESS BANK MAY RECEIVE RESEARCH AND OTHER BENEFITS FROM BROKER DEALERS WHICH MAY BE CONSIDERED COMPENSATION TO US. UPON REQUEST WE WILL DISCLOSE DETAILS OF ANY COMPENSATION RECEIVED.
 - * TO TRUST BENEFICIARIES: UNDER SECTION 17200 OF CALIFORNIA PROBATE CODE, YOU MAY PETITION THE COURT TO OBTAIN A COURT REVIEW OF THE ACCOUNT AND THE ACTS OF THE TRUSTEE. CLAIMS AGAINST THE TRUSTEE FOR BREACH OF TRUST MUST BE MADE WITHIN THREE YEARS FROM THE DATE OF RECEIPT OF AN ACCOUNTING OR OTHER REPORT DISCLOSING FACTS GIVING RISE TO THE CLAIM.



CITIZENSTRUST™

PO Box 2549
 Rancho Cucamonga, CA 91729-2549
 Return Service Requested




Account Statement

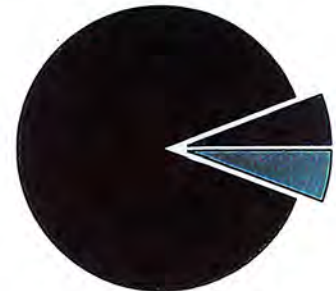
Account Number: **1035003119**
 November 01, 2022 To November 30, 2022

CITY OF CANYON LAKE
 31516 RAILROAD CANYON RD
 CANYON LAKE, CA 92587

Account Name:	(PLEGDED) CITY OF CANYON LAKE CITIZENS BUSINESS BANK
Account Number:	1035003119
Your Relationship Manager Is:	STEVEN SPARE
Phone:	909-483-4390

Investment Portfolio Summary

Market Value As Of	11/01/2022	11/30/2022	% Of Account
 CASH & CASH EQUIVALENTS	52,678.51	153,276.05	5.9%
 FIXED INCOME	2,367,456.57	2,286,151.57	88.3%
 MISCELLANEOUS	149,367.00	149,520.00	5.8%
Total	2,569,502.08	2,588,947.62	100.0%



Activity Summary

	This Period	Year To Date	Realized Capital Gains / Losses	
			This Period	Year To Date
Beginning Market Value	2,569,502.08	2,759,518.95		
Income	1,035.53	25,928.17	Long Term	22.00
Asset Activity	100,000.00	51,285.00	Total Gains / Losses	22.00
Fees	437.99-	4,845.46-		
Cash Management	100,597.54-	72,367.71-		
Change In Market Value	19,445.54	170,571.33-		
Ending Market Value	2,588,947.62	2,588,947.62		



Account Statement

Account Number: **1035003119**

November 01, 2022 To November 30, 2022

Portfolio Statement

Quantity	Description	Market Value	Cost Basis
Cash & Cash Equivalents			
Cash Equivalents			
Unclassified			
153,276.050	09248U700 BLACKROCK BLF LIQUIDITY FEDFUND #0081	153,276.05	153,276.05
	Total Unclassified	153,276.05	153,276.05
Total	Cash Equivalents	153,276.05	153,276.05
Total	Cash & Cash Equivalents	153,276.05	153,276.05
Fixed Income			
Taxable			
34,722.220	3130AJRE1 FEDERAL HOME LOAN BANK DTD 6/24/2020 CALL .75% 06/24/2025-2020	31,528.47	34,722.22
50,000.000	3130AJSY6 FEDERAL HOME LOAN BANK DTD 7/15/2020 CALL .68% 07/15/2025-2022	45,270.00	48,884.72
100,000.000	3130AKMR4 FEDERAL HOME LOAN BANK DTD 01/15/21 CALL .33% 01/15/2025-2021	91,041.00	99,910.00
150,000.000	3130AL5X8 FEDERAL HOME LOAN DTD 2/24/2021 CALL .65% 02/24/2026-2021	133,011.00	150,000.00
150,000.000	3130ALEK6 FEDERAL HOME LOAN BANK DTD 02/26/21 CALL .78% 02/26/2026-2021	133,563.00	150,000.00
100,000.000	3130AMT85 FEDERAL HOME LOAN BANK DTD 6/28/2021 CALL .4% 06/28/2024-2021	93,243.00	100,000.00
100,000.000	3130ANCF5 FEDERAL HOME LOAN BANK DTD 8/12/2021 CALL 1% 05/12/2026-2021	89,160.00	100,000.00
100,000.000	3130ANJT8 FEDERAL HOME LOAN BANK DTD 8/26/2021 CALL .9% 08/26/2026-2021	88,098.00	99,925.00
150,000.000	3130ANND8 FEDERAL HOME LOAN BANK DTD 8/26/2021 CALL 1.05% 08/26/2026-2021	132,895.50	150,000.00
50,000.000	3130APLB9 FEDERAL HOME LOAN BANK DTD 10/28/2021 CALL .85% 10/28/2024-2022	46,537.50	50,000.00

Portfolio Statement (Continued)

Quantity	Description	Market Value	Cost Basis
Taxable			
100,000.000	3130AQ2H5 FEDERAL HOME LOAN BANK DTD 11/30/2021 CALL 1.05% 11/25/2024-2022	93,056.00	99,985.00
105,000.000	3133EEG79 FEDERAL FARM CREDIT BANK DTD 05/07/2015 2.15% 09/07/2023	102,881.10	106,873.49
100,000.000	3133EMAM4 FEDERAL FARM BANK DTD 09/21/2020 .25% 09/21/2023-2022	96,192.00	99,925.00
100,000.000	3133EMU91 FEDERAL FARM CREDIT BANK DTD 7/21/21 CALL .74% 07/21/2025-2021	90,687.00	100,000.00
100,000.000	3134GWMY9 FREDDIE MAC DTD 08/19/2020 CALL .625% 08/19/2025-2021	90,427.00	100,000.00
100,000.000	3134GWVJ2 FREDDIE MAC DTD 9/30/2020 CALL .4% 09/30/2024-2021	92,393.00	100,000.00
100,000.000	3134GWVN3 FREDDIE MAC DTD 09/30/2020 CALL .6% 09/30/2025-2021	90,050.00	100,000.00
200,000.000	3135G06A6 FANNIE MAE DTD 10/20/2020 CALL .58% 10/20/2025-2021	179,210.00	200,000.00
100,000.000	3135G06M0 FANNIE MAE DTD 12/16/2020 CALL .5% 12/16/2024-2021	91,854.00	100,000.00
100,000.000	3135GA3W9 FANNIE MAE .6% 11/25/2025-2022	89,396.00	100,000.00
200,000.000	3136G46A6 FANNIE MAE DTD 10/27/2020 CALL .3% 10/27/2023-2021	191,516.00	200,000.00
200,000.000	880591ER9 TENN VALLEY AUTHORITY DTD 09/29/14 2.875% 09/15/2024	194,142.00	204,515.38
Total	Taxable	2,286,151.57	2,494,740.81
Total	Fixed Income	2,286,151.57	2,494,740.81

Miscellaneous
 Corp Bond-sma
 Taxable Bonds



150,000.000	24422ERT8 JOHN DEERE CAPITAL CORP DTD 06/26/12 2.8% 01/27/2023	149,520.00	158,469.00
Total Taxable Bonds		149,520.00	158,469.00
Total	Corp Bond-sma	149,520.00	158,469.00

Account Statement

Account Number: **1035003119**

November 01, 2022 To November 30, 2022

Portfolio Statement (Continued)

Quantity	Description	Market Value	Cost Basis
Miscellaneous Sundry Assets			
Documents			
1.000	DOC199647 INVESTMENT MANAGEMENT AGREEMENT CITY OF CANYON LAKE A/C# 1035003119	0.00	0.00
Total Documents		0.00	0.00
Total	Miscellaneous Sundry Assets	0.00	0.00
Total	Miscellaneous	149,520.00	158,469.00
Grand Total Assets		2,588,947.62	2,806,485.86

Account Activity Summary

	Total Cash	Cost Basis Excluding Cash	Market Value Including Cash
Balances Beginning Of Period	0.00	2,805,866.32	2,575,258.15
Prior Accruals			5,756.07-
Unrealized Appreciation This Period			19,423.54
Current Accruals			6,854.12
Asset Activity	100,000.00	99,978.00-	100,000.00
Cash Management	100,597.54-	100,597.54	100,597.54-
Fees	437.99-	0.00	437.99-
Income	1,035.53	0.00	1,035.53
Realized Gain/loss			22.00
Non Cash Asset Changes			
Balances End Of Period	0.00	2,806,485.86	2,595,801.74

Transaction Statement

Date	Quantity	Description	Transaction Type	Cash	Cost Basis
11/01/22		Beginning Balance		0.00	2,805,866.32
Income					
Interest					
11/01/22		09248U700 BLACKROCK BLF LIQUIDITY FEDFUND #0081	INTEREST RCVD	125.53	
11/25/22		3130AQ2H5 FEDERAL HOME LOAN BANK DTD 11/30/2021 CALL 1.05% 11/25/2024-2022	INTEREST RCVD	525.00	
11/25/22		3135GA3W9 FANNIE MAE .6% 11/25/2025-2022 3133EMHE5	INTEREST RCVD	300.00	
11/30/22		FEDERAL FARM CREDIT BANK DTD 11/30/2020 CALL .17% 11/30/2022-2021	INTEREST RCVD	85.00	
Total Interest				1,035.53	0.00
Total Income				1,035.53	0.00

Transaction Statement (Continued)

Date	Quantity	Description	Transaction Type	Cash	Cost Basis
Asset Activity					
Maturities					
11/30/22	100,000.000-	3133EMHES FEDERAL FARM CREDIT BANK DTD 11/30/2020 CALL .17% 11/30/2022-2021	MATURITY	100,000.00	99,978.00-
Total Maturities				100,000.00	99,978.00-
Total Asset Activity				100,000.00	99,978.00-
Fees					
11/28/22		MANAGEMENT FEES CITIZENS BUSINESS BANK FOR THE PERIOD ENDING 11/20/2022	DISBURSEMENT	437.99-	
Total Fees				437.99-	0.00
Cash Management					
11/30/22	100,597.540	09248U700 NET CASH MANAGEMENT	NET CASH MGMT	100,597.54-	100,597.54
Total Cash Management				100,597.54-	100,597.54
11/30/22		Ending Balance		0.00	2,806,485.86



Account Number: **1035003119**

November 01, 2022 To November 30, 2022

Disclosure

CitizensTrust may receive research and other benefits from Brokers/Dealers which may be considered compensation. Upon request, we will disclose details of any compensation received. We have added an additional benchmark to your performance insert. Call for details.

Market Perspective

WE HOPE THAT YOU AND YOURS ARE SAFE/HEALTHY DURING THESE CHALLENGING TIMES. PLEASE READ OUR QUARTERLY MARKET PERSPECTIVES AT WWW.CBBANK.COM UNDER RECENT DOCUMENTS. BE ASSURED WE ARE WATCHING THE MARKETS CLOSELY, AND IF YOU HAVE ANY QUESTIONS OR CONCERNS WE ENCOURAGE YOU TO CONTACT YOUR RELATIONSHIP MANAGER.

**MINUTES
REGULAR MEETING OF THE
CANYON LAKE CITY COUNCIL
Wednesday, December 14, 2022**

**Closed Session – 5:00 p.m.
City Hall Administration Building
31526 Railroad Canyon Road, Suite 5
Canyon Lake, CA 92587**

CALL TO ORDER

Mayor Smith called the meeting to order at 5:03 p.m.

ROLL CALL

Present: Councilmember Castillo, Councilmember Dain, Councilmember Terry,
Councilmember Welty and Mayor Smith

Absent:

PUBLIC COMMENTS

There were no public comments.

CLOSED SESSION

- A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS – Pursuant to Section 54956.8
Property: APN 349-290-008
Agency Negotiator: City Manager
Negotiating Parties: Jim Kipp
Under Negotiation: Price and Terms of Payment
- B. CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION – Pursuant to paragraph (4) of subdivision (d) of Section 54956.9 – 1 case
- C. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION – Pursuant to paragraph (1) of subdivision (d) of Section 54956.9 – Richard Beck v. City of Canyon Lake, et al. Riverside Superior Court Case No. CVRI2202608

The City Council entered Closed Session at 5:03 p.m.

DRAFT

**Open Session – 6:30 p.m.
City Hall Council Chamber
31516 Railroad Canyon Road
Canyon Lake, CA 92587**

CALL OPEN SESSION TO ORDER

Mayor Smith called the meeting to order at 6:30 p.m.

Mayor Smith called for a moment of silence in honor of the Military Personnel and First Responders who have given the ultimate sacrifice.

INVOCATION

Invocation was led by Larry Smith.

FLAG SALUTE

Flag Salute was led by Kennedy Smith.

ROLL CALL

Present: Councilmember Castillo, Councilmember Dain, Councilmember Terry, Councilmember Welty, and Mayor Smith

Absent:

CLOSED SESSION REPORT

City Attorney Steven Graham stated there was no reportable action.

APPROVAL OF THE CITY COUNCIL AGENDA

Motion and second by Councilmembers Castillo/Dain to approve the agenda.

Motion carried 5-0, with Councilmember Castillo, Councilmember Dain, Councilmember Terry, Councilmember Welty, and Mayor Smith voting aye.

CITY CLERK ITEMS

CERTIFICATES OF ELECTION AND OATH OF OFFICE

- Presentation of Certificates of Election
- Oath of Office to Recently Elected City Council Members

City Clerk Ana Sauseda presented Certificates of Election to Councilmember Kasey Castillo, Councilmember Jennifer Dain, and Mayor Jeremy Smith who were appointed as elected by Resolution No. 2022-48 at the August 25, 2022 Special City Council Meeting.

DRAFT

Councilmember Castillo was ceremonially sworn-in by her father Jeff DuBois.

Councilmember Dain was ceremonially sworn-in by her niece Kristen Sparhawk.

Mayor Smith was ceremonially sworn-in by his wife Elissa Smith.

Mayor Smith called for a recess at 6:39 p.m.

The meeting resumed at 6:45 p.m.

CITY COUNCIL REORGANIZATION

- Selection of Mayor
- Selection of Mayor Pro Tem
- Comments by Council Members

Motion and second by Councilmembers Dain/Castillo to appoint Jeremy Smith to the Mayor's seat.

Motion carried 5-0, with Councilmember Castillo, Councilmember Dain, Councilmember Terry, Councilmember Welty, and Mayor Smith voting aye.

Motion and second by Councilmember Castillo/ Mayor Smith to appoint Dale Welty to the Mayor Pro Tem seat.

Motion carried 5-0, with Councilmember Castillo, Councilmember Dain, Councilmember Terry, Councilmember Welty, and Mayor Smith voting aye.

Each member of the Council addressed the room.

CEREMONIAL MATTERS *Presentations, Awards, Proclamations*

- Citizens of the Month

Mayor Smith asked Chief LaTendresse to join him in recognizing Ryan Clark, Gari Hewitt & Harvey Hewitt as citizens of the month for December.

- Student of the Month

Mayor Smith asked Councilmember Terry to join him in recognizing Thomas Siroky as Student of the Month.

COMMUNITY REPORTS

- Elsinore Valley Municipal Water District Update

Director Darcy Burke was unable to attend the meeting.

- Canyon Lake Property Owners Association Update

President Renee Griffiths gave an update on behalf of the Canyon Lake Property Owners Association.

DRAFT

- Chamber of Commerce Update

President John Grande gave an update on behalf of the Chamber of Commerce.

PUBLIC SAFETY UPDATE

❖ Sheriff

Captain Rayls gave an update on the statistics and answered questions from the Council.

❖ Code Enforcement

Ruby Manzano, Code Enforcement Supervisor, gave an update on the statistics and answered questions from the Council.

❖ Fire

Chief Jeff LaTendresse gave an update on the statistics and answered questions from the Council.

PUBLIC COMMENT

There were no public comments.

CONSENT CALENDAR

- (1) Waive Full Reading, Read all Ordinances by Title Only
- (2) Resolution - Adoption of Resolution No. 2022-61 Approving Claims and Demands of the City
- (3) Minutes - Approval of City Council Minutes
 - November 9, 2022 – Regular City Council Meeting
- (4) Resolution – Adoption of Resolution No. 2022-62, Setting the 2023 Calendar Year Schedule for City Council Meetings and Various Other Important Dates

Motion and second by Mayor Pro Tem Welty/Councilmember Terry to approve the consent calendar.

Motion carried 5-0, with Councilmember Castillo, Councilmember Dain, Councilmember Terry, Mayor Pro Tem Welty, and Mayor Smith voting aye.

PULLED CONSENT CALENDAR ITEMS

DRAFT

PUBLIC HEARING

(5) Updated Fees

Adoption of an Exemption from the California Environmental Quality Act (CEQA) finding the proposed Comprehensive Citywide User Fee and Rate Study Adjusting User Fees at the Recommended Rates set forth therein are Statutorily Exempt Pursuant to Section 15273 of CEQA Guidelines and Section 21 080(b)(8) of the Public Resources Code; and

Adoption of Resolution No. 2022-63, a Resolution of the City Council of the City of Canyon Lake, California, Establishing and Adopting Updated Development Processing Fees and Other City Rates, Charges, And User Fees for Various Governmental Services Along with an Annual CPI Escalator

- Public Hearing Opened

Mayor Smith opened the Public Hearing at 7:17 p.m.

- Staff Presentation

Finance Director Terry Shea presented the item.

- Questions to Staff by City Council

Staff along with the consultant answered questions from the Council.

- Testimony by Proponents

There were none.

- Testimony by Opponents

There was none.

- Response by Proponents

There was none.

- Public Hearing Closed

Mayor Smith closed the Public Hearing at 7:55 p.m.

- Discussion by City Council

Discussion ensued.

Motion and second by Mayor Pro Tem Welty/Councilmember Dain to adopt an exemption from the California Environmental Quality Act (CEQA) finding the proposed comprehensive citywide user fee and rate study adjusting user fees at recommended rates set forth therein are statutorily exempt pursuant to section 15273 of CEQA guidelines and section 21 080(b)(8) of the public resources code.

Motion carried 5-0, with Councilmember Castillo, Councilmember Dain, Councilmember Terry, Mayor Pro Tem Welty, and Mayor Smith voting aye.

DRAFT

Motion and second by Mayor Pro Tem Welty/Councilmember Dain to adopt Resolution No. 2022-63 with the exception of the EMS Fees & the Residential Rental fees and with the corrections to specific language as discussed.

Motion carried 5-0, with Councilmember Castillo, Councilmember Dain, Councilmember Terry, Mayor Pro Tem Welty, and Mayor Smith voting aye.

The Council discussed the EMS fees.

Motion and second by Mayor Pro Tem Welty/Councilmember Castillo to continue the EMS fees to a future meeting as determined by the City Manager.

Motion carried 5-0, with Councilmember Castillo, Councilmember Dain, Councilmember Terry, Mayor Pro Tem Welty, and Mayor Smith voting aye.

Mayor Smith recused himself from the discussion of the Residential Rental fees due to a business interest because he owns rental properties.

Mayor Smith left the dais at 8:12 p.m.

Discussion regarding Residential Rental fees with Mayor Pro Tem Welty as the presiding officer ensued.

Motion and second by Councilmembers Castillo/Dain to adopt the Residential Rental fees.

Motion carried 4-0, with Councilmember Castillo, Councilmember Dain, Councilmember Terry, Mayor Pro Tem Welty voting aye and Mayor Smith having recused himself due to a business interest as he owns rental properties in Canyon Lake.

Mayor Smith returned to the dais at 8:16 p.m. and resumed as the presiding officer.

BUSINESS ITEMS

- (6) Resolution – Adoption of Resolution No. 2022-64, a Resolution of the City Council of the City of Canyon Lake, California, Acknowledging Receipt of a Report Made by the Fire Chief of the Canyon Lake Fire Department Regarding Compliance with the Annual Inspection of Certain Occupancies Pursuant to Sections 13146.2 and 13146.3 of the California Health and Safety Code

Presentation by Chief LaTendresse.

There were no public comments.

DRAFT

Motion and second by Councilmembers Castillo/Terry to adopt Resolution No. 2022-64.

Motion carried 5-0, with Councilmember Castillo, Councilmember Dain, Councilmember Terry, Councilmember Welty, and Mayor Smith voting aye.

(7) Committee Assignments – 2023 Committee & Agency Assignments

Presentation by City Clerk Sauseda.

There were no public comments.

Motion and second by Councilmember Castillo/Mayor Smith to adopt Resolution No. 2022-60.

Motion carried 5-0, with Councilmember Castillo, Councilmember Dain, Councilmember Terry, Councilmember Welty, and Mayor Smith voting aye.

CITY MANAGER COMMENTS

City Manager Mann wished everyone a Merry Christmas.

COMMITTEE AND COUNCIL REPORTS/COMMENTS

- **COUNCILMEMBER CASTILLO**

Councilmember Castillo thanked everyone who attended the meeting. She expressed her excitement for the upcoming year and her committee assignments. She wished everyone a Merry Christmas.

- **COUNCILMEMBER DAIN**

Councilmember Dain wished everyone a Merry Christmas.

- **COUNCILMEMBER TERRY**

Councilmember Terry congratulated the newly elected Councilmembers. He thanked City staff for all their hard work. Lastly, he wished the residents of Canyon Lake a Merry Christmas.

- **MAYOR PRO TEM WELTY**

Councilmember Welty attended a planning meeting at WRCOG. He spoke briefly about LESJWA and lake dredging. Lastly, he wished everyone a Happy Holidays.

- **MAYOR SMITH**

Mayor Smith wished everyone a Merry Christmas. He thanked the Council for selecting him as Mayor once again and thanked the residents for re-electing him and his colleagues.

DRAFT

ANNOUNCEMENTS

Mayor Smith announced that the next City Council meeting would take place on Wednesday, January 11, 2023 at 5:00 p.m. for closed session and 6:30 p.m. for open session.

ADJOURNMENT

Mayor Smith adjourned the meeting at 8:32 p.m.

Respectfully submitted,

Ana V. Sauseda, CMC
City Clerk



STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Chris Mann, City Manager *CM*

BY: Mike A. Borja, Administrative Services Director

DATE: January 11, 2023

SUBJECT: Adoption of Resolution No. 2023-02, Amending the Public Works Service Agreement with PV Maintenance Inc. and the City of Canyon Lake for Street & Facility Maintenance Services

Recommendation

Adoption of Resolution No. 2023-02 amending the Public Works Service Agreement with PV Maintenance Inc. and the City of Canyon Lake for on-call street and facility maintenance services.

Background

Under the current agreement with PV Maintenance, the City has been utilizing their services for all its street and facility maintenance needs. Those services included on-call traffic and incident assistance with Riverside Sheriff's Office, repairs and replacement of various roadway signs along Railroad Canyon Road, cleaning services for the catch basins per the City's MS4 Permit requirements, and facility assistance needs at both City Hall and the Administration Office building. In addition, they assist with various city programs that include installation and removal of the City's military banners, and setup for the City's Winter Wonderland event.

On December 31, 2022, the current agreement with PV Maintenance expired. Our experience with PV Maintenance over the last several years has proven they're capable of handling a complete range of services for the City. As a result, the City is in favor of continuing our partnership with PV Maintenance by amending the current service agreement to a 2-year term service agreement, on an as needed basis, effective upon approval.

Fiscal Impact

The fiscal impact will be determined on an on-call as needed basis, with funding through several of the City's General Funds: 510-Public Works Administration, 515-NPDES, 550-Building & Facilities Maintenance, and Gas Tax Fund 20.

Attachments

1. Resolution No. 2023-02

ATTACHMENT 1

RESOLUTION NO. 2023-02

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE, CALIFORNIA, APPROVING AN AMENDED PUBLIC WORKS SERVICE AGREEMENT WITH PV MAINTENANCE FOR ON-CALL AS NEEDED STREET AND FACILITY MAINTENANCE SERVICES

WHEREAS, on May 1, 2019, the City of Canyon Lake entered into its first Public Works service agreement with PV Maintenance for Street and Facility Maintenance; and

WHEREAS, over several years since then, the services with PV Maintenance have proven to be more cost effective with the additional services put in place to help support department needs; and

WHEREAS, these services from PV Maintenance include on-call traffic and incident assistance, repairs and replacement of roadway signs, cleaning of the City’s catch basins, facility maintenance at all City owned buildings, and the assistance of various city programs and events; and

WHEREAS, the current 2-year Public Works service agreement with PV Maintenance expired on December 31, 2022; and

WHEREAS, over the last several years PV Maintenance has proven they’re capable of handling a complete range of services for the City; and

WHEREAS, the City is in favor of continuing its partnership with PV Maintenance by amending the current service agreement to a new 2-year term agreement, on an as needed basis, effective upon approval.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF CANYON LAKE DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Each of the above recitals are true and correct and are adopted by the City Council of the City of Canyon Lake.

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Section 2. The City Council authorizes the City Manager to sign and execute the agreement attached hereto as Exhibit A.

PASSED, APPROVED, AND ADOPTED on this 11th day of January, 2023.

Jeremy Smith, Mayor

ATTEST:

Ana V. Sauseda, CMC
City Clerk

Exhibit A



CITY OF CANYON LAKE PUBLIC WORKS AGREEMENT

This Agreement is made and effective this 11th day of January 2023 (the “Effective Date”), by and between the City of Canyon Lake, a California general law city (“CITY”), located at 31516 Railroad Canyon Road, Canyon Lake, CA 92587 and PV Maintenance, California corporation (“CONTRACTOR”), located at 23282 Arroyo Vista, Rancho Santa Margarita, CA 92688.

WITNESSETH:

WHEREAS, CITY desires to acquire certain public works maintenance services and the City Manager or his designee is authorized to contract for such services; and

WHEREAS, CONTRACTOR has submitted a proposal for such services and further has represented that it has the requisite licenses, personnel and experience, and is capable of providing the deliverables and in performing the services for CITY;

NOW, THEREFORE, it is mutually understood and agreed by CITY and CONTRACTOR as follows:

ARTICLE 1. COMPLETE AGREEMENT

A. The complete Agreement consists of the following component parts: This Agreement and the accepted CONTRACTOR’s proposal, including all required attached documents. the endorsed certificates of insurance, the non-collusion affidavit and any other attached documents that are as fully a part of this Agreement as if attached hereto.

This Agreement and the other documents mentioned above in this Article 1 constitute the complete and exclusive statement of the term(s) and condition(s) of the Agreement between CITY and CONTRACTOR and supersede all prior representations, understandings, and communications. No waiver of this Agreement shall be a continuing waiver thereof.

In the event of any discrepancy between or amount the portions of the Agreement Documents this Agreement shall prevail.

B. CITY’s failure to insist in any one or more instances upon CONTRACTOR’s performance of any term(s) or condition(s) of this Agreement shall not be construed as a waiver or relinquishment of CITY’s right to such performance or to future performance of such term(s) or condition(s) and CONTRACTOR’s obligation in respect thereto shall continue in full force and effect. Changes to any portion of this Agreement shall not be binding upon CITY except when specifically authorized by signed written amendment to this Agreement issued in accordance with the provisions of this Agreement.

ARTICLE 2. SCOPE OF WORK

A. CONTRACTOR shall provide all labor, materials, equipment, and services required to perform the Statement of Work attached hereto as Exhibit A and incorporated herein by this reference and as requested by CITY. Furthermore, CONTRACTOR shall perform the Statement of Work in accordance with the Payment Schedule attached hereto as Exhibit A and incorporated herein by this reference.

B. All services and equipment shall be provided at the times and places designated by the CITY.

ARTICLE 3. TERM

The TERM of this Agreement is from the Effective Date through December 31, 2024.

ARTICLE 4. MAXIMUM OBLIGATION

Notwithstanding any provisions of this Agreement to the contrary, CITY and CONTRACTOR mutually agree that CITY's maximum cumulative payment obligation hereunder shall not exceed the City Manager's authority for the Scope of Work which shall include all amounts payable to CONTRACTOR for its labor, subcontracts, leases, materials, equipment, the deliverables, and costs arising from CONTRACTOR's performance of this Agreement. CONTRACTOR exceeds the maximum cumulative amount at its own risk and expense. The CITY and CONTRACTOR agree to maintain 2022 service pricing thru the first year of the contract (2023), but with an option to possibility increase service pricing for the second year (2024).

ARTICLE 5. PAYMENT

A. For CONTRACTOR's full and complete performance of its obligations under this Agreement, and subject to the maximum cumulative payment obligation provisions set forth in Article 6 below, CITY shall pay CONTRACTOR in accordance with Exhibit A, Payment Schedule.

B. Invoices: CONTRACTOR shall submit invoices monthly during the term of this Agreement, based on the cost for services performed prior to the Invoice date. Invoices shall contain the following:

- Serial identification of progress bills: i.e., Progress Bill No. 1 for the first invoice, etc.
- The beginning and ending dates of the billing period
- A task summary containing the original contract amount, the amount of prior billings, the total due the current period, the balance available under the Agreement and the percentage of completion
- At CITY's option, for each work item in each task, a copy of the applicable time entries or time sheets shall be submitted showing the name of the person doing the work, the hours spent by each person, and/or a brief description of the work
- The CONTRACTOR's signature

C. Monthly Payment: CITY shall make payments based on invoices received for services satisfactorily performed. _____.

D. Contractor Claims: Any Contractor claims under this Agreement are subject to the provisions of Public Contract Code Section 9204, attached and incorporated here.

ARTICLE 6. PREVAILING WAGES

As applicable, wage rates for this Project shall be in accordance with the “General Wage Determination Made By the Director of Industrial Relations Pursuant To California Labor Code, Part 7, Chapter 1, Article 2, Sections 1770, 1773 and 1773.1”, for Riverside County. Wage rates shall conform to those posted at the CITY offices and the Project site. Statutory provisions for penalties for failure to pay prevailing wages or to comply with State wage and hour laws will be enforced.

The following Labor Code sections are hereby referenced and made a part of this Agreement:

1. Section 1773.8 – Travel and Subsistence Pay
2. Section 1774 – Prevailing Wage Requirement
3. Section 1775 – Penalty for Failure to Comply with Prevailing Wage Rates
4. Section 1776 – Payroll Records
5. Section 1777.4 – Apprenticeship Requirements
6. Section 1777.5 – Apprenticeship Requirements
7. Section 1810 and 1811 – Working Hour Restrictions
8. Section 1813 – Penalty for Failure to Pay Overtime
9. Section 1815 – Overtime Rate Requirement

ARTICLE 7. CONTRACTOR’S LICENSE

At the time of commencing work and throughout the Project duration, CONTRACTOR shall be in possession of a valid California State Contractor’s License with the following classifications:

A – General Engineering License

Furthermore, CONTRACTOR shall ensure that any subcontractor working on the Project possesses at the time of commencing work and throughout the Project duration, a Contractor’s License, issued by the State of California, which is current and in good standing.

If CONTRACTOR is a corporation, the undersigned hereby represents and warrants that the corporation is duly incorporated and in good standing in the State of California, Joe Garza whose title is Project Manager, is authorized to act for and bind the corporation.

ARTICLE 8. REGISTRATION REQUIREMENTS

Not Applicable because of the amount of the contract: Pursuant to Section 1771.1(a) of the Labor Code, CONTRACTOR must be registered with the Department of Industrial Relations (DIR) of the State of California in order to be eligible to work on public works projects. CONTRACTOR must ensure registration with the DIR that is active and in good standing. No contractor or subcontractor may be listed on a bid proposal for a public works project (submitted on or after May 1, 2019) unless registered with the Department of Industrial Relations pursuant

CONTRACTOR shall not allow any subcontractor to commence work on any subcontract until CONTRACTOR has obtained all insurance required herein for the subcontractor(s) and provided evidence thereof to CITY. Verification of the required insurance shall be submitted and made part of this Agreement prior to execution. All insurance coverage and limits provided by CONTRACTOR and available or applicable under this Agreement are intended to apply to the full extent of the policies. Nothing contained in this Agreement limits the application of such insurance coverage.

CONTRACTOR acknowledges that the insurance coverage and policy limits set forth in this section constitute the minimum amount of coverage required. Any insurance proceeds available to CONTRACTOR or its subcontractors in excess of the limits and coverage identified in this Agreement and which is applicable to a given loss, claim or demand, will be equally available to CITY.

A. CONTRACTOR shall provide the following types and amounts of insurance:

Without limiting CONTRACTOR's indemnification of CITY, and prior to commencement of Work, CONTRACTOR shall obtain, provide and maintain at its own expense during the term of this Agreement, policies of insurance of the type and amounts described below and in a form satisfactory to CITY.

General liability insurance. CONTRACTOR shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than \$1,000,000 per occurrence, \$2,000,000 general aggregate, for bodily injury, personal injury, and property damage, and a \$2,000,000 completed operations aggregate. The policy must include contractual liability that has not been amended. Any endorsement restricting standard ISO "insured contract" language will not be accepted.

Automobile liability insurance. CONTRACTOR shall maintain automobile insurance at least as broad as Insurance Services Office form CA 00 01 covering bodily injury and property damage for all activities of the CONTRACTOR arising out of or in connection with Work to be performed under this Agreement, including coverage for any owned, hired, non-owned or rented vehicles, in an amount not less than \$1,000,000 combined single limit for each accident.

Workers' compensation insurance. CONTRACTOR shall maintain Workers' Compensation Insurance (Statutory Limits) and Employer's Liability Insurance (with limits of at least \$1,000,000) for CONTRACTOR's employees in accordance with the laws of the State of California, Section 3700 of the Labor Code. In addition, CONTRACTOR shall require each subcontractor to similarly maintain Workers' Compensation Insurance and Employer's Liability Insurance in accordance with the laws of the State of California, Section 3700 for all of the subcontractor's employees.

CONTRACTOR shall submit to CITY, along with the certificate of insurance, a Waiver of Subrogation endorsement in favor of CITY, its officers, agents, employees and volunteers.

Other provisions or requirements

a. Proof of insurance CONTRACTOR shall provide certificates of insurance to CITY as evidence of the insurance coverage required herein, along with a waiver of subrogation endorsement for workers' compensation. Insurance certificates and endorsements must be approved by CITY's risk manager prior to commencement of performance. Current certification of insurance shall be kept on file with CITY at all times during the term of this contract. CITY reserves the right to require complete, certified copies of all required insurance policies, at any time.

b. Duration of coverage CONTRACTOR shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property, which may arise from or in connection with the performance of the Work hereunder by CONTRACTOR, his agents, representatives, employees or subcontractors. CONTRACTOR must maintain general liability and umbrella or excess liability insurance for as long as there is a statutory exposure to completed operations claims. CITY and its officers, officials, employees, and agents shall continue as additional insureds under such policies.

c. Primary/noncontributing Coverage provided by CONTRACTOR shall be primary and any insurance or self-insurance procured or maintained by CITY shall not be required to contribute with it. The limits of insurance required herein may be satisfied by a combination of primary and umbrella or excess insurance. Any umbrella or excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and non-contributory basis for the benefit of CITY before the CITY's own insurance or self-insurance shall be called upon to protect it as a named insured.

d. CITY's rights of enforcement In the event any policy of insurance required under this Agreement does not comply with these requirements or is canceled and not replaced, CITY has the right but not the duty to obtain the insurance it deems necessary and any premium paid by CITY will be promptly reimbursed by CONTRACTOR or CITY will withhold amounts sufficient to pay premium from CONTRACTOR payments. In the alternative, CITY may cancel this Agreement.

e. Acceptable insurers All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commissioner to transact business of insurance or is on the List of Approved Surplus Line Insurers in the State of California, with an assigned policyholders' Rating of A- (or higher) and Financial Size Category Class VII (or larger) in accordance with the latest edition of Best's Key Rating Guide, unless otherwise approved by the CITY's risk manager.

f. Waiver of subrogation All insurance coverage maintained or procured pursuant to this agreement shall be endorsed to waive subrogation against CITY, its elected or appointed officers, agents, officials, employees and volunteers or shall specifically allow CONTRACTOR or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. CONTRACTOR hereby waives its own right of recovery against CITY, and shall require similar written express waivers and insurance clauses from each of its subconsultants.

g. Enforcement of contract provisions (non estoppel). CONTRACTOR acknowledges and agrees that any actual or alleged failure on the part of the CITY to inform CONTRACTOR of non-compliance with any requirement imposes no additional obligations on the CITY nor does it waive any rights hereunder.

h. Requirements not limiting. Requirements of specific coverage features or limits contained in this Section are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any party or insured to be all inclusive, or to the exclusion of other coverage, or a waiver of any type. If the CONTRACTOR maintains higher limits than the minimums shown above, the CITY requires and shall be entitled to coverage for the higher limits maintained by the CONTRACTOR. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the CITY.

i. Notice of cancellation. CONTRACTOR agrees to oblige its insurance agent or broker and insurers to provide to CITY with a thirty (30) day notice of cancellation (except for nonpayment for which a ten (10) day notice is required) or nonrenewal of coverage for each required coverage.

j. Additional insured status. General liability policies shall provide or be endorsed to provide that CITY and its officers, officials, employees, agents, and volunteers shall be additional insureds under such policies. This provision shall also apply to any excess/umbrella liability policies.

k. Prohibition of undisclosed coverage limitations. None of the coverages required herein will be in compliance with these requirements if they include any limiting endorsement of any kind that has not been first submitted to CITY and approved of in writing.

l. Separation of insureds. A severability of interests provision must apply for all additional insureds ensuring that CONTRACTOR's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the insurer's limits of liability. The policy(ies) shall not contain any cross-liability exclusions.

m. Pass through clause. CONTRACTOR agrees to ensure that its subconsultants, subcontractors, and any other party involved with the project who is brought onto or involved in the project by CONTRACTOR, provide the same minimum insurance coverage and endorsements required of CONTRACTOR. CONTRACTOR agrees to monitor and review all such coverage and assumes all responsibility for ensuring that such coverage is provided in conformity with the requirements of this section. CONTRACTOR agrees that upon request, all agreements with consultants, subcontractors, and others engaged in the project will be submitted to CITY for review.

n. CITY's right to revise requirements. The CITY reserves the right at any time during the term of the contract to change the amounts and types of insurance required by giving the CONTRACTOR a ninety (90) day advance written notice of such change. If such change results in substantial additional cost to the CONTRACTOR, the CITY and CONTRACTOR may renegotiate CONTRACTOR's compensation.

o. Self-insured retentions. Any self-insured retentions must be declared to and approved by CITY. CITY reserves the right to require that self-insured retentions be eliminated, lowered, or replaced by a deductible. Self-insurance will not be considered to comply with these specifications unless approved by CITY.

p. Timely notice of claims. CONTRACTOR shall give CITY prompt and timely notice of claims made or suits instituted that arise out of or result from CONTRACTOR's performance

under this Agreement, and that involve or may involve coverage under any of the required liability policies.

q. Additional insurance. CONTRACTOR shall also procure and maintain, at its own cost and expense, any additional kinds of insurance, which in its own judgment may be necessary for its proper protection and prosecution of the Work.

ARTICLE 12. CHANGES

By written notice or order, CITY may, from time to time, order work suspension or make changes in the general scope of this Agreement, including, but not limited to, the services furnished to CITY by CONTRACTOR as described in the Scope of Work. If any such work suspension or change causes an increase or decrease in the price of this Agreement or in the time required for its performance, CONTRACTOR shall promptly notify CITY thereof and assert its claim for adjustment within ten (10) days after the change or work suspension is ordered, and an equitable adjustment shall be negotiated. However, nothing in this clause shall excuse CONTRACTOR from proceeding immediately with the agreement as changed.

ARTICLE 13. TERMINATION

Termination Prior to Expiration of Term. CITY reserves the right to terminate this Agreement at any time, with or without cause, upon thirty (30) days' prior written notice to CONTRACTOR. Upon receipt of any notice of termination from CITY pursuant to this Section, CONTRACTOR shall immediately cease all services hereunder except such as may be specifically approved by the Contract Officer. CONTRACTOR shall be entitled to compensation for all services rendered prior to receipt of the notice of termination and for any services authorized by the Contract Officer thereafter in accordance with the Schedule of Compensation or such as may be approved by the Contract Officer. CONTRACTOR reserves the right to terminate this Agreement at any time, with or without cause, upon thirty (30) days' written notice to CITY.

Termination for Default of CONTRACTOR. If termination is due to the failure of CONTRACTOR to fulfill its obligations under this Agreement, CITY may take over work and prosecute the same to completion by contract or otherwise, and CONTRACTOR shall be liable to the extent that the total cost for completion of the services required hereunder exceeds the compensation herein stipulated, and CITY may withhold any payments to CONTRACTOR for the purpose of setoff or partial payment of the amounts owed to the CITY.

ARTICLE 14. INDEMNITY, DEFENSE AND HOLD HARMLESS AGREEMENT

CONTRACTOR shall be responsible for all damages to persons or property that occur as a result of its officers, agents, employees, and/or servants fault or negligence in connection with performance under this Agreement and shall indemnify and save harmless the CITY, its officers, agents and employees, from all claims, suits, or actions of every name, kind, description, brought for, or on account of, injuries to or death of any person or damage to property arising or alleged to arise from CONTRACTOR'S fault or negligence or that of its officers, agents, employees, in the performance or failure to perform under this Agreement.

ARTICLE 15. ASSIGNMENT AND SUBCONTRACTING

Neither this Agreement nor any interest herein nor claim hereunder may be assigned by CONTRACTOR either voluntarily or by operation of law, nor may all or any part of this Agreement be subcontracted by CONTRACTOR, without the prior written consent of CITY, except in an emergency. Consent by CITY shall not be deemed to relieve CONTRACTOR of its obligations to comply fully with all terms and conditions of this Agreement.

ARTICLE 16. RECORD AUDIT

Under California Government Code, Section 8546.7, if the amount of public funds expended under this Agreement exceeds ten thousand dollars (\$10,000), any records or documents of both the CITY and the CONTRACTOR shall be subject to examination, audit, and/or copying at any time during regular business hours by the Auditor General for a period of three (3) years after final payment, upon oral or written request of the CITY.

ARTICLE 17. CONTRACTOR'S FAILURE TO PROCURE COMPLETION OF PROJECT

In the event CONTRACTOR fails to furnish tools, equipment, or labor in the necessary quantity or quality, or fails to prosecute the work or any part thereof contemplated by this Agreement in a diligent and workmanlike manner, and if the CONTRACTOR for a period of three (3) calendar days after receipt of written demand from CITY or its designated representative to do so, fails to furnish tools, equipment, or labor in the necessary quantity or quality, and to prosecute its work and all parts thereof in a diligent and workmanlike manner, or after commencing to do so within said three (3) calendar days, fails to continue to do so; then the CITY may exclude the CONTRACTOR from the premises, or any portion thereof, and take possession of said premises or any portion thereof, together with all material and equipment thereon, and may complete the work contemplated by this Agreement or any portion of said work, either by furnishing the tools, equipment, labor or material necessary, or by letting the unfinished portion of said work, or the portion taken over by the CITY to another contractor or by a combination of such methods. In any event, the procuring of the completion of said work, or the portion thereof taken over by the CITY, shall be a charge against the CONTRACTOR, and may be deducted from any money due or becoming due to CONTRACTOR from the CITY, or the CONTRACTOR shall pay the CITY the amount of said charge, or the portion thereof unsatisfied. The sureties, provided for under this Agreement shall become liable for payment should CONTRACTOR fail to pay in full any said cost incurred by the CITY.

CONTRACTOR shall be excused from performing its obligations under this Agreement in the event, but only for so long as, the performance of such obligation is prevented, delayed, retarded or hindered by acts of God, fire, earthquake, floods, explosion, war, invasion, insurrection, riot, failure of transportation, strikes, or laws, orders of government or civil or military authorities or any other cause, whether similar or dissimilar to the foregoing, not within the reasonable control of CONTRACTOR.

ARTICLE 18. SUBSURFACE HAZARDOUS MATERIALS

In the event trenches or other excavations extend deeper than four (4) feet below the surface, the CONTRACTOR shall promptly, and before the following conditions are disturbed, notify the CITY in writing of any:

1. Material that the CONTRACTOR believes may be material that is hazardous waste, as defined in Section 25117 of the Health and Safety Code, that is required to be removed to a Class 1, Class 11, or Class 111 disposal site in accordance with the provisions of existing law.
2. Subsurface or latent physical conditions at the site differing from those indicated.
3. Unknown physical conditions at the site of any unusual nature, different materially from those ordinarily encountered and generally recognized as inherent in the Work or the character provided for in the CONTRACT.

ARTICLE 19. PROVISIONS REQUIRED BY LAW

Each and every provision of law and clause required by law to be inserted in this Agreement shall be deemed to be inserted herein and the Agreement shall be read and enforced as though it were included herein, and if through mistake or otherwise any such provision is not inserted, or is not currently inserted, then upon application of either party the Agreement shall forthwith be physically amended to make such insertion or correction. No waiver of any term or condition of this Agreement shall be a continuing waiver thereof.

Clayton and Cartwright Acts: The CONTRACTOR and any and all subcontractors offer and agree to assign to the CITY all rights, title and interest in and to all causes of action they may have under Section 4 of the Clayton Act (15 USC Section 15) or under the Cartwright Act (Chapter 2, commencing with Section 16700, of Part 2 of Division 7 of the Business and Profession Code) arising from purchases of goods, services or materials pursuant to the public works contract or any subcontract.

Trenching: For any jobs involving trenching more than four (4) feet deep, the CONTRACTOR shall notify the CITY of hazardous materials, subsurface or latent physical site conditions different from those indicated in information about the site made available to bidders, as well as unusual site conditions and the CITY shall investigate those as required by Public Contracts Code Section 7104.

ARTICLE 20. LEGAL PROVISIONS

- A. Governing Law.** The laws of the State of California shall govern this agreement.
- B. Compliance with applicable laws.** CONTRACTOR and any subcontractor shall comply with all applicable local, state, and federal laws and regulations applicable to the performance of the work hereunder.
- C. Attorneys' Fees.** If either party to this Agreement brings any action, including an action for declaratory relief, to enforce or interpret the provision of this Agreement, the prevailing party shall be entitled to reasonable attorneys' fees in addition to any other relief to which that party may be entitled. The court may set such fees in the same action or in a separate action brought for that purpose.
- D. Venue.** In the event that CONTRACTOR **brings any action against** the CITY under this Agreement, the parties agree that trial of such action shall be vested exclusively in Riverside County.

E. Severability. If a court of competent jurisdiction finds or rules that any provision of this Agreement is invalid, void, or unenforceable, the provisions of this Agreement not so adjudged shall remain in full force and effect. The invalidity in whole or in part of any provision of this Agreement shall not void or affect the validity of any other provision of this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed on the respective dates set forth opposite their signatures.

CITY OF CANYON LAKE

CONTRACTOR

Chris Mann, City Manager

Joe Garza, PV Maintenance Manager

Date

Date

ATTEST:

Ana V. Sauseda, CMC
City Clerk

EXHIBIT "A"
PAYMENT SCHEDULE

City of Canyon Lake Street Maintenance Services 2023 Pricing

2023 Pricing	Activity Descriptions	Units	2023 Pricing
Roadway Maintenance			
100	Pothole/Hand Patching	SF	\$ 5.08
101	R&R 4" AC Surface < 500 SF	\$	Cost + 15%
200	Street Tree Trimming > 18" Dia	\$	Cost + 15%
201	Tree trimming 12" Max Dia	EA	\$ 96.23
203	New Sign Installation	EA	\$ 96.23
204	New Sign Post Installation	EA	\$ 192.46
205	Sign Cost + 15%	\$	Cost + 15%
206	Graffiti Removal	HR	\$ 91.86
207	Sidewalk Grinding	EA	\$ 53.89
208	Patch Sidewalk with Temp AC	SF	\$ 24.38
210	Guardrail replacement	LF	\$ 192.46
212	Drop Inlet Cleaning	EA	\$ 44.91
213	Storm Patrol	HR	\$ 205.28
401	1- person crew	HR	\$ 110.82
402	2- person crew	HR	\$ 179.14
405	Maint Sup. & Inspection	HR	\$ 110.34
406	Materials Cost + 15%	\$	Cost + 15%
407	Pick up truck	HR	\$ 26.94
408	Flatbed Truck	HR	\$ 29.51
410	Other Equipment & Subcontractors	\$	Cost + 15%
411	Illegal Sign Removal	HR	\$ 110.82
412	Illegal Dump Removal	HR	\$ 179.14
413	Shopping Cart Removal	HR	\$ 110.82
414	City Hall Maint 1 Person	HR	\$ 110.82
415	City Hall Maint 2 Person	HR	\$ 179.14
416	Sign Maintenance	HR	\$ 110.82
Drainage Maintenance			
312	Catch Basin Cleaning	EA	\$ 64.16
Special Event Support & On-Call Services			
110	Detours & Road Closures	HR	\$ 96.23
403	1 Person Call out/ Overtime	HR	\$ 164.37
404	2 Person Call out/ Overtime	HR	\$ 289.05
Pavement Marking			
500	Striping/ Stenciling	\$	Cost + 15%
501	Sandblasting/ Paint removal	\$	Cost + 15%
502	Curb Painting	\$	\$ 2.92



STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Chris Mann, City Manager *CM*

BY: Ruby Manzano, Code Enforcement Supervisor

DATE: January 11, 2023

SUBJECT: Adoption of Resolution No. 2023-03, Authorizing the Extension of the Service Fee Collected on Behalf of the Riverside County Abandoned Vehicle Abatement Service Authority Until May 2034

Recommendation

Adoption of Resolution No. 2023-03, Extending the Abandoned Vehicle Abatement Program until May 2034.

Background

In 1990, the California State Legislature enacted legislation allowing for the creation of county-based vehicle service authorities, pursuant to the provisions of Vehicle Code Section 22710. In June 1994, the Riverside County Abandoned Vehicle Abatement Service Authority was formed and imposed a one-dollar vehicle registration fee on vehicles registered to all owners with addresses in the County of Riverside.

From 2008 to 2022, the City of Canyon Lake has received \$163,053.52 in disbursements from the Riverside County Abandoned Vehicle Abatement Service Authority for code compliance officers' staff time in abating 147 abandoned, wrecked, dismantled or inoperative vehicles within the City.

Vehicle registration fees are collected by the Department of Motor Vehicles and allocated to Riverside County Abandoned Vehicle Abatement Service Authority by the State Controller pursuant to Vehicle Code Section 9250.7. Fees are then allocated to 24 participating entities based on the size and population of each entity in relation to the total size and population of Riverside County and based on a percentage of the vehicles abated by each entity in relation to the total vehicles abated by the Riverside County Abandoned Vehicle Service Authority as a whole. The current 24 entities are the County of Riverside, and the Cities of Banning, Beaumont, Blythe, Calimesa, Canyon Lake, Cathedral City, Coachella, Corona, Desert Hot Springs, Hemet, Indio, La Quinta, Lake Elsinore, Menifee, Moreno Valley, Murrieta, Norco, Palm Desert, Palm Springs, Perris, Riverside, San Jacinto, and Temecula.

Since the inception of the program, the Riverside County Abandoned Vehicle Abatement Service Authority has disbursed \$22,952,216, to participating cities for reimbursement of staff time in the abatement of approximately 146,561 abandoned, wrecked, dismantled or inoperative vehicles. The current service authority program is scheduled to expired May 2024. Senate Bill 106 (SB 106), chaptered on August 13, 2001, allows local agencies to extend the Abandoned Vehicle Abatement Service Authority program every 10 years with the approval of the county and many of the cities comprising much of the population in the incorporated areas.

Adoption of the attached resolution is the first step of this important program that is necessary prior to submitting the Service Authority extension package to the Riverside County Board of Supervisors for their review and approval.

Fiscal Impact

N/A

Attachments

1. Resolution No. 2023-03

ATTACHMENT 1

RESOLUTION NO. 2023-03

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE AUTHORIZING THE EXTENSION OF THE SERVICE FEE COLLECTED ON BEHALF OF THE RIVERSIDE COUNTY ABANDONED VEHICLE ABATEMENT SERVICE AUTHORITY UNTIL MAY 2034

WHEREAS, the Riverside County Abandoned Vehicle Abatement Service Authority was formed on or about June 1, 1994, pursuant to the provisions of California Vehicle Code §§ 9950.7 and 22710 enacted by the Legislature in 1990 which authorize the establishment of a service authority and imposition of a service fee on all registered motor vehicles located within a county; and

WHEREAS, beginning in June 1994 and continuing to the present, the Riverside County Abandoned Vehicle Abatement Service Authority has been the recipient of service fees collected on its behalf by the California Department of Motor Vehicles; and

WHEREAS, the service fees received by the Riverside County Abandoned Vehicle Abatement Service Authority are used to reimburse local governmental agencies for a portion of their costs incurred as a result of the abatement, removal and disposal as public nuisances of any abandoned, wrecked, dismantled, or inoperative vehicles or parts thereof; and

WHEREAS, the Riverside County Abandoned Vehicle Abatement Service Authority apportions and distributes service fee proceeds to each member agency according to the formula set forth in California Vehicle Code §§ 22710; and

WHEREAS, since the establishment of the Abandoned Vehicle Abatement program in June 1994, it has disbursed \$22,952,216 in service fee proceeds to member agencies and caused the abatement of approximately 146,561 abandoned, wrecked, dismantled, or inoperative vehicles located in various cities and the unincorporated area of Riverside County; and

WHEREAS, the service fee collected as part of the Abandoned Vehicle Abatement Service Authority program is set to expire in May 2024; and

WHEREAS, the Legislature recently amended California Vehicle Code § 9250.7 to allow for an extension of the service fee collected as part of the Abandoned Vehicle Abatement program in increments of up to 10 years each if the board of supervisors of the county, by a two-thirds vote, and a majority of the cities comprising a majority of the population of the incorporated areas within the county adopt resolutions providing for the extension of the service fee; and

WHEREAS, it is desirable to the City of Canyon Lake to have the Abandoned Vehicle Abatement program continue beyond its current termination date of May 2024.

NOW, THEREFORE, NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF CANYON LAKE DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Each of the above recitals are true and correct and are adopted by the City Council of the City of Canyon Lake.

Section 2. The City Council hereby approves the extension of the service fee collected on behalf of the Riverside County Abandoned Vehicle Abatement Service Authority until May 14, 2034.

PASSED, APPROVED, AND ADOPTED on this 11th day of January, 2023.

Jeremy Smith, Mayor

ATTEST:

Ana V. Sauseda, CMC
City Clerk



STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Chris Mann, City Manager *CM*

BY: Terry Shea, Finance Director

DATE: January 11, 2023

SUBJECT: Review of Fiscal Year 2021-22 Audited Financial Statements and Related Reports

Recommendation

That the City Council receive and file the Fiscal Year 2021-22 Annual Financial Statements, the Report on Internal Controls, and the Audit Communications Letter.

Background

Attached you will find the City of Canyon Lake's Annual Financial Report (Report) and associated letters prepared by Lance, Soll & Lunghard, LLP (LSL). The Report expresses an "unmodified opinion" for the City acknowledging the City's finances and accounting procedures are in order.

In early December, Lance, Soll & Lunghard, LLP (LSL) audited the City's financial records inclusive of reviewing its internal controls and testing procedures. As a result of that effort, along with an unmodified opinion in the Audit Report, LSL issued two letters. As covered in the attached Internal Control Letter, LSL found that the City has no internal control deficiencies or compliance issues.

The General Fund fund balance on June 30, 2022, was \$5,044,135, of which \$74,890 was nonspendable, \$75,000 was assigned and \$4,894,245 was unassigned and available to fund ongoing operations. Total General Fund revenues were \$7,366,519 and expenditures were \$8,049,707, other financing sources - proceeds from debt were \$131,479 and transfers out were \$326,416, leaving the General Fund with a decrease in Fund Balance of \$878,125.

Fiscal Impact

There is no fiscal impact.

Attachments

1. Annual Financial Report Fiscal Year 2021-22
2. LSL Certified Public Accountants Audit Communications Letter
3. LSL Certified Public Accountants Report on Internal Controls

ATTACHMENT 1

**CITY OF CANYON LAKE,
CALIFORNIA**

ANNUAL FINANCIAL REPORT

For the Fiscal Year Ended June 30, 2022

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City of Canyon Lake
Annual Financial Report
June 30, 2022
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City of Canyon Lake
Annual Financial Report
June 30, 2022
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INDEPENDENT AUDITORS' REPORT

To the Honorable Mayor and Members of the City Council
City of Canyon Lake, California

Report on the Financial Statements

Opinions

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Canyon Lake, California, (the "City") as of and for the year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City as of June 30, 2022, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the City and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Emphasis of Matter

Change in Accounting Principle

As described in Note 8 to the financial statements, in the fiscal year ended June 30, 2022, the City adopted new accounting guidance, GASB Statement No. 87, *Leases*. Our opinion is not modified with respect to this matter.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.



To the Honorable Mayor and Members of the City Council
City of Canyon Lake, California

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if, there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Other Reporting Responsibilities

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison schedules, and required pension and other post-employment benefits schedules, as listed on the table of contents, be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.



To the Honorable Mayor and Members of the City Council
City of Canyon Lake, California

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements. The combining and individual fund financial statements and schedules (supplementary information) are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information is fairly stated, in all material respects in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated December 29, 2022, on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance.

A handwritten signature in cursive script that reads "Lance, Soll & Luythard, LLP".

Brea, California
December 29, 2022

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Management's Discussion and Analysis

As management of the City of Canyon Lake, California (City), we are pleased to offer to the readers of the City's financial statements this narrative overview and analysis of the financial activities of the City for the fiscal year ended June 30, 2022.

Financial Highlights

- The assets and deferred outflows of the City exceeded its liabilities and deferred inflows at the end of fiscal year 2022 by \$13,891,674. The difference between assets and deferred outflows of resources and liabilities and deferred inflows of resources is referred to as net position.
- The City's total net position increased by \$787,107 during fiscal year 2021-2022.
- As of June 30, 2022, the City's governmental funds reported combined fund balances of \$7,962,675, a decrease of \$537,396 from the prior fiscal year, and \$5,307,862 of the governmental funds' fund balances are assigned and unassigned.
- As of June 30, 2022, assigned and unassigned fund balances for the General Fund was \$4,969,245 or 61.7 percent of total General Fund expenditures.
- The City's total debt for governmental activities decreased by \$11,546 as a result new capital leases of \$131,479 offset by principal payments of \$142,935. The unfunded pension liability of \$252,921 and the unfunded OPEB liability of \$437,121 are included in these financial statements. For the business-type activities the City's debt decreased by \$326,416 as the result of a payment on the loan from Citizens Business Bank.

Overview of the Financial Statements

This discussion and analysis are intended to serve as an introduction to the City of Canyon Lake's basic financial statements. The City's basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-wide financial statements: The *government-wide financial statements* are designed to provide readers with a broad overview of the City's finances, in a manner that is similar to a private-sector business.

Government-wide financial statements include a statement of net position and a statement of activities. The statement of net position presents information on all of the City's assets, deferred outflows of resources and liabilities, and deferred inflows of resources, with the difference between the two reported as net position. Over time, increases or decreases may provide a useful indicator on whether the financial position of the City is improving or deteriorating.

The *statement of activities* provides information showing how the City's net position changed during the most recent fiscal year. These changes are reported using the full accrual basis of accounting that is when the economic event occurs, rather than when cash is received or paid. Under this basis of accounting, revenues and expenses are reported in the statement for some items that will only result in future cash inflows or outflows such as vacation earned but not paid and uncollected taxes.

Both of the government-wide financial statements distinguish functions of the City that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities of the City include general government, public safety, economic development, building and planning, animal control, and public works. The business-type activities of the City include rental activities.

The government-wide financial statements can be found on pages 14 - 16 of this report.

Fund financial statements: A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The funds of the City can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

Governmental funds: *Governmental funds* are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike government-wide financial statements, governmental fund financial statements focus on *near-term inflows and outflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the fiscal year. Such information may be useful in evaluating the City's near-term financing requirements.

Because the focus of governmental funds is more narrow than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the City's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The City maintains seven individual governmental funds for financial reporting purposes. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the General Fund and Gas Tax, Measure A and Miscellaneous Grants Special Revenue Funds, which are considered to be major funds. Data from the remaining governmental funds are combined into a single, aggregated presentation. Individual fund data for each of these nonmajor governmental funds is provided in the form of *combining statements* elsewhere in this report.

The City adopts an annual appropriated budget for its General Fund, Special Revenue Funds, and Capital Projects Fund. A budgetary comparison statement has been provided for the General Fund and the Major Special Revenue Funds Gas Tax, Measure A and Miscellaneous Grants in order to demonstrate compliance with this budget.

The governmental fund financial statements can be found on pages 17 - 20 of this report.

Proprietary Funds: The City maintains one type of proprietary fund. *Enterprise funds* are used to report the same functions presented as business-type activities in the government-wide financial statements. The City uses an enterprise fund to account for rental activities of a City-owned building.

Proprietary funds provide the same kind of information as the government-wide financial statements, only in more detail. The proprietary fund financial statements provide information for the City's rental activities, which is considered a major fund of the City.

The basic proprietary fund financial statements can be found on pages 21 - 23 of this report.

Fiduciary funds: *Fiduciary funds* are used to account for resources held for the benefit of parties outside the City. Fiduciary funds are not included in the government-wide financial statements because the resources of those funds are not available to support the City's own programs.

The basic fiduciary fund financial statements can be found on pages 24 - 25 of this report.

Notes to the basic financial statements: The notes to the basic financial statements provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the basic financial statements can be found on pages 26 - 57 of this report.

Other information: In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information (RSI), as listed on the Table of Contents and which can be found on pages 58 - 64.

Combining statements for nonmajor governmental funds are presented immediately following the required supplementary information and can be found on pages 66 - 67 of this report.

Government-wide financial analysis

As noted earlier, net position may, over time, serve as a useful indicator of the City's financial position. For the fiscal year ended June 30, 2022, the City's assets and deferred outflows exceeded its liabilities and deferred inflows by \$13,891,674 as summarized below:

Statement of Net position

	Governmental Activities		Business-Type Activities		Total	
	2022	2021	2022	2021	2022	2021
Assets:						
Current and other assets	\$ 10,034,384	\$ 9,599,646	\$ 824,559	\$ 902,395	\$ 10,858,943	\$ 10,502,041
Capital assets (net of depreciation)	7,443,179	6,230,087	-	-	7,443,179	6,230,087
Total assets	<u>17,477,563</u>	<u>15,829,733</u>	<u>824,559</u>	<u>902,395</u>	<u>18,302,122</u>	<u>16,732,128</u>
Deferred outflows of resources:						
Pension related items	158,596	145,549	-	-	158,596	145,549
OPEB related	183,888	154,214	-	-	183,888	154,214
	<u>342,484</u>	<u>299,763</u>	<u>-</u>	<u>-</u>	<u>342,484</u>	<u>299,763</u>
Liabilities:						
Current and other liabilities	2,276,700	1,231,563	565,789	-	2,842,489	1,231,563
Long-term liabilities	1,534,300	1,743,579	-	893,905	1,534,300	2,637,484
Total liabilities	<u>3,811,000</u>	<u>2,975,142</u>	<u>565,789</u>	<u>893,905</u>	<u>4,376,789</u>	<u>3,869,047</u>
Deferred inflows of resources:						
Pension related items	222,383	9,533	-	-	222,383	9,533
OPEB related	153,760	48,744	-	-	153,760	48,744
	<u>376,143</u>	<u>58,277</u>	<u>-</u>	<u>-</u>	<u>376,143</u>	<u>58,277</u>
Net position:						
Net investment in capital assets	6,473,052	6,230,087	-	-	6,473,052	6,230,087
Restricted	2,579,923	2,239,194	-	-	2,579,923	2,239,194
Unrestricted	4,579,929	4,626,796	258,770	8,490	4,838,699	4,635,286
Total net position	<u>\$ 13,632,904</u>	<u>\$ 13,096,077</u>	<u>\$ 258,770</u>	<u>\$ 8,490</u>	<u>\$ 13,891,674</u>	<u>\$ 13,104,567</u>

The City's net position only include infrastructure assets such as roads, streets, lighting systems, drainage systems, bridges, etc. that were added in the fiscal years ending June 30, 2004 through 2022. Historically, the City has not recorded these assets. Under GASB 34, the City has elected not to retroactively include the value of major infrastructure assets in the statement of net position.

Excluding the unknown value of infrastructure assets, net investment in capital assets represents 46.6 percent of the City's net position. The City uses capital assets to provide services to citizens; consequently, these assets are not available for future spending. An additional portion of the City's net position, \$2,579,923 or 18.9 percent, represent resources that are subject to restrictions on how they may be used. The remaining balance, (unrestricted net position), is \$4,838,699.

Statement of Activities: The statement of activities shows how the City's net position changed during the fiscal years 2021-22 and 2020-21. Provided below is a summary of changes in net position.

Statement of Changes in Net position

	Governmental Activities		Business-Type Activities		Total	
	2022	2021	2022	2021	2022	2021
Revenues:						
Program Revenues:						
Charges for services	\$ 1,410,537	\$ 1,384,889	\$ 84,653	\$ 75,565	\$ 1,495,190	\$ 1,460,454
Operating grants and contributions	1,352,005	1,050,641	-	-	1,352,005	1,050,641
Capital grants and contributions	157,340	-	146,767	-	304,107	-
General revenues	5,569,665	5,528,903	326,416	-	5,896,081	5,528,903
Total revenues	8,489,547	7,964,433	557,836	75,565	9,047,383	8,039,998
Expenses:						
General government	1,749,745	1,624,643	-	-	1,749,745	1,624,643
Public safety	4,556,196	3,960,529	-	-	4,556,196	3,960,529
Public works	1,013,506	1,054,144	-	-	1,013,506	1,054,144
Community development	606,523	591,420	-	-	606,523	591,420
Rental activities	-	-	284,299	54,344	284,299	54,344
Interest on long-term debt	26,750	-	23,257	17,323	50,007	17,323
Total expenses	7,952,720	7,230,736	307,556	71,667	8,260,276	7,302,403
Change in net position	536,827	733,697	250,280	3,898	787,107	737,595
Net position - beginning	13,096,077	12,362,380	8,490	4,592	13,104,567	12,366,972
Net position - ending	\$ 13,632,904	\$ 13,096,077	\$ 258,770	\$ 8,490	\$ 13,891,674	\$ 13,104,567

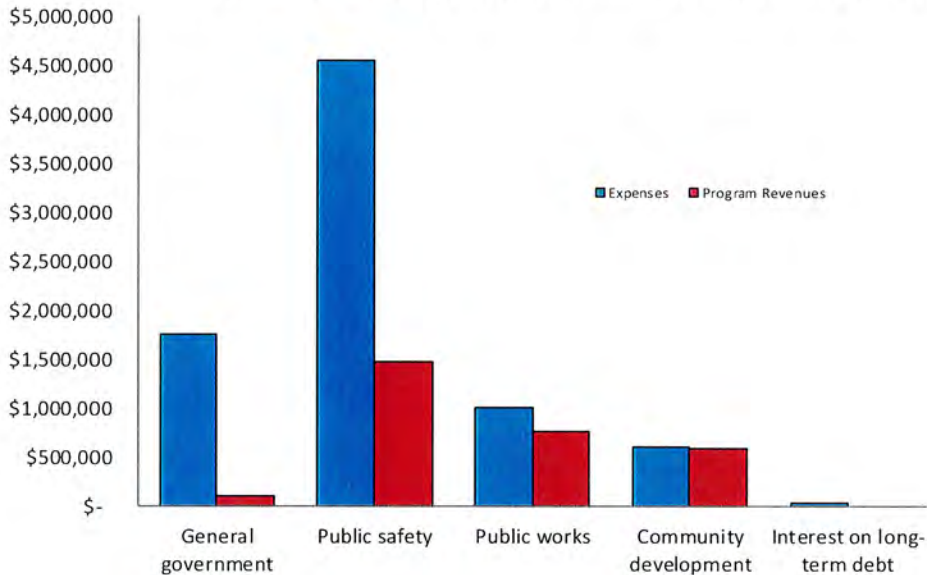
The City's net position increased overall by \$787,107 during the current fiscal year. The reason for the increase is explained in the governmental activities discussion below.

Governmental activities: Net position from governmental activities assets increased by \$536,827. Key elements of the increase are as follows:

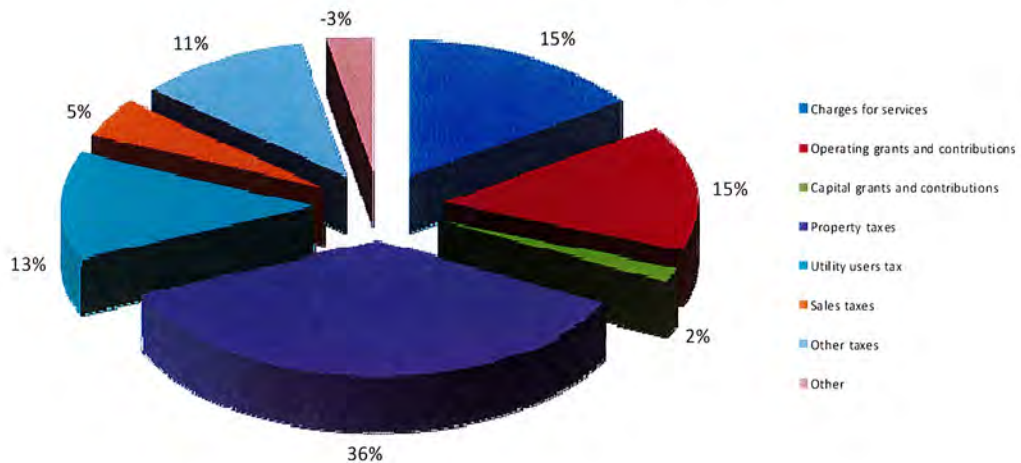
- Measure A Fund revenues over the expenditures of \$272,651.
- Gas Tax Fund revenues over expenditures of \$173,914.
- Governmental expenditures reduced by capital asset purchases of \$1,834,109.
- Offset by depreciation expense of \$706,009.

The charts below provide graphic representation of the City's expenses compared to program revenues by function and its revenue by source.

Expenses and Program Revenues - Governmental Activities



Revenues by Source - Governmental Activities



The governmental activities expenses and program revenues chart is designed to reflect expenses associated with each City function and the revenues that are directly attributable to each function. It is important to note that general revenues such as property, sales and other taxes are not directly attributable to specific functions and are therefore used to support program activities citywide. Regarding the revenues by source chart, it shows that 39 percent of governmental activities revenues came from property tax revenue.

Business-type activities: For the City's business-type activities, the results for the current fiscal year were positive. Overall net position increased to an ending balance of \$258,770. The Rental Fund accounts for the activity of a City-owned building. The total increase in net position for business-type activities was \$250,280.

Financial Analysis of City's Funds

As noted earlier, the City uses fund accounting to ensure and demonstrate compliance with finance related legal requirements.

Governmental Funds: The focus of the City's *governmental funds* is to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing the City's financing requirements. In particular, unreserved fund balance may serve as a useful measure of the City's net resources available for spending at the end of the fiscal year. Please refer to pages 17 - 20 for more detail on governmental funds.

As of June 30, 2022, the City's governmental funds reported combined ending fund balances of \$7,962,675, a decrease of \$537,396 in comparison with the prior year. Of the \$7,962,675, \$5,307,862 or 66.7 percent constitutes assigned and unassigned fund balance. The remainder of fund balance is nonspendable, restricted or committed to indicate that it is not available for new spending or constraints are placed on the use of resources, respectively. The decrease in governmental fund balance is due to a decrease in the fund balance of the General Fund of \$878,125, an increase in the Gas Tax Fund of \$173,914 an increase in Measure A Fund of \$272,651 and a decrease of non-major governmental funds of \$105,836. For the General Fund this is a decrease of \$2,738,961 from the last fiscal year's increase of \$1,860,836. General Fund revenues of \$7,366,519 were up \$310,315 over the prior year amount of \$7,056,204. The major components of the increase are, Property Taxes increased \$152,223 due to higher assessed values, Utility Users Tax increased \$131,016 due to more people at home, Building Permit Fees increased \$61,418 due to increased activity, and miscellaneous income increased by \$59,962. These were offset by a decrease in interest income of \$98,273 and grants of \$82,510. The City adopted GASB 87 Leases and has reported \$131,479 in other financing sources. General Fund expenditures of \$8,049,707 were up \$1,872,756 from the prior year amount of \$6,176,951. The major components of this are an increase in salaries and benefits across all Departments with an increase in salaries and benefits for the Fire Department of \$632,754 and the Building Department of \$144,296. Both increases were due to a change in the way services were provided in prior year on a contract basis. The Planning Department costs increased \$146,304 for Housing Element, Specific Plan and Safety Plan. With the start of the City's new Fire Department the City incurred startup costs of \$285,247, new equipment costs of \$415,428 and \$981,583 for the purchase of two fire trucks. These increases were offset by decreases in expenditures for the contract Fire Department of \$819,020 as the City ended the Contract on December 31, 2021. There was a decrease in Sheriff costs to the General Fund of \$224,352 due to a portion of the costs being offset with the ARPA Grant. The increase in the Gas Tax Fund is revenues of \$471,219 were greater than expenditures of \$297,305. The increase in the Measure A Fund is revenues of \$272,651 and there were no expenditures. The Miscellaneous Grant Fund received \$1,349,208 in ARPA Grant funds and recognized revenue and expenditures of \$531,651.

General Fund Financial and Budgetary Highlights

The General Fund is the chief operating fund of the City. On June 30, 2022, unassigned fund balance was \$4,894,245. As a measure of the General Fund’s financial condition, it may be useful to compare the unassigned fund balance to total expenditures. Unassigned fund balance represents 60.8 percent of General Fund expenditures. For the fiscal year, the General Fund’s fund balance decreased \$878,125 from the prior year. The differences between the General Fund budget and actual are summarized below:

- General Fund actual revenues were above budget by \$344,819 mainly due to higher than anticipated property taxes, sales tax, licenses and permits and utility user’s tax.
- Actual expenditures were \$563,440 less than the final budgeted amount of \$8,613,147, with police and fire protection services being lower than anticipated.

Capital Assets, Intangible Assets and Debt Administration

Capital Assets: City investment in capital assets for its governmental type activities as of June 30, 2022, amounted to \$7,358,187 (net of accumulated depreciation). This investment in capital assets includes land, buildings and improvements, machinery/vehicles and infrastructure assets.

Capital assets events during the current fiscal year included the following:

- Purchase of various Fire Department equipment and improvements of \$542,880.
- Purchase of two fire trucks for \$719,662 and \$261,920.
- Purchase of three vehicles for \$156,167.

Additional information on the City’s capital assets can be found on page 40 in the notes to the basic financial statements and a summary is provided below.

**City of Canyon Lake
Capital Assets (net of depreciation)**

	Governmental Activities		Business-Type Activities		Total	
	2022	2021	2022	2021	2022	2021
Land	\$ 130,000	\$ 130,000	\$ -	\$ -	\$ 130,000	\$ 130,000
Building and improvements	436,808	380,360	-	-	436,808	380,360
Machinery, equipment and vehicles	1,735,066	240,731	-	-	1,735,066	240,731
Infrastructure	5,056,313	5,478,996	-	-	5,056,313	5,478,996
Total	<u>\$ 7,358,187</u>	<u>\$ 6,230,087</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 7,358,187</u>	<u>\$ 6,230,087</u>

Intangible Assets: City investment in intangible right to use assets for its governmental type activities as of June 30, 2022, amounted to \$84,992 (net of accumulated amortization). The right to use assets are for both equipment and buildings.

	Governmental Activities		Business-Type Activities		Total	
	2022	2021	2022	2021	2022	2021
Equipment	\$ 22,619	\$ -	\$ -	\$ -	\$ 22,619	\$ -
Buildings	62,373	-	-	-	62,373	-
Total	<u>\$ 84,992</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 84,992</u>	<u>\$ -</u>

Long-term liabilities: At the end of fiscal year 2022, the City's total long-term liabilities outstanding was \$1,533,711. This amount was comprised of a \$563,584 loan from Citizens Business Bank which is secured by the City investments held by Citizens Business Bank, two vehicle leases with PNC Bank of \$883,833 and other leases for \$86,294.

Outstanding long-term liabilities of the City is summarized below, and additional information can be found on pages 40 - 42 in the notes to basic financial statements.

**City of Canyon Lake
Outstanding Long-Term Liabilities**

	Governmental Activities		Business-Type Activities		Total	
	2022	2021	2022	2021	2022	2021
PNC Equipment Lease	\$ 656,742	\$ 719,663	\$ -	\$ -	\$ 656,742	\$ 719,663
PNC Equipment Lease	227,091	261,920	-	-	227,091	261,920
Other Leases	86,294	-	-	-	86,294	-
Loan payable CBB	-	-	563,584	890,000	563,584	890,000
Total long-term liabilities	<u>\$ 970,127</u>	<u>\$ 981,583</u>	<u>\$ 563,584</u>	<u>\$ 890,000</u>	<u>\$ 1,533,711</u>	<u>\$ 1,871,583</u>

Pension Plan Obligations

The City implemented GASB Statement No. 68 during fiscal year 2014-15 which resulted in an ending net pension liability of \$458,117 on June 30, 2021 and \$252,921 on June 30, 2022. Additional information can be found on pages 42 - 49 in the notes to the basic financial statements.

The City implemented GASB Statement No. 75 during fiscal year 2017-18 which resulted in an ending total OPEB liability of \$390,084 on June 30, 2021 and \$437,121 on June 30, 2022. Additional information can be found on pages 50 - 52 in the notes to the basic financial statements.

Economic Factors and Next Year's Budgets and Rates

In preparing the budget for fiscal year 2022-23, management was conservative in its projections for revenues and budgeted increases in public safety costs as dictated by the police and fire contracts.

The Operating Budget for fiscal year 2022-23 anticipates having a surplus of \$411,219 for the General Fund.

- Anticipated General Fund Revenues of \$7,241,000, an increase of \$362,300 from the previous year due to projected increases in property taxes, utility users tax, construction and building permit fees.
- Proposed General Fund Expenditures of \$6,829,781, a decrease of \$621,035 over the previous year, due to increased costs in personnel for raises for City employees and offset by a reduction in costs associated with the City starting its own Fire Department effective January 1, 2022. The prior fiscal year budget included \$312,720 in startup costs and \$422,750 in new equipment for the new Fire Department.

Detailed information about the economic analysis, revenue assumptions, and other budgetary process parameters utilized in the annual budget preparation, can be obtained from the City's 2022-23 Budget which is available at City Hall.

Requests for Information

This financial report is designed to provide a general overview of the City's finances for all those with interest in the government's finances. Questions concerning any of the information provided in this report, or requests for additional information, should be addressed to the City Clerk, City of Canyon Lake, 31516 Railroad Canyon Road, Canyon Lake, California 92587, or call (951) 244-2955.

**City of Canyon Lake
Statement of Net Position
June 30, 2022**

	Governmental Activities	Business-Type Activities	Total
ASSETS			
Cash and investments	\$ 9,087,702	\$ -	\$ 9,087,702
Investments in real estate	-	1,127,239	1,127,239
Receivables:			
Accounts	230,327	-	230,327
Interest	8,528	-	8,528
Intergovernmental	321,507	8,750	330,257
Prepaid items	74,890	-	74,890
Internal balances	311,430	(311,430)	-
Capital assets, not being depreciated	130,000	-	130,000
Capital assets, net of accumulated depreciation	7,228,187	-	7,228,187
Intangible right to use asset, net of amortization	84,992	-	84,992
	<u>17,477,563</u>	<u>824,559</u>	<u>18,302,122</u>
DEFERRED OUTFLOWS OF RESOURCES			
Pension related items	158,596	-	158,596
OPEB related items	183,888	-	183,888
	<u>342,484</u>	<u>-</u>	<u>342,484</u>
LIABILITIES			
Accounts payable	1,247,972	921	1,248,893
Accrued interest payable	6,585	1,284	7,869
Deposits payable	6,180	-	6,180
Unearned revenues	817,557	-	817,557
Compensated absences, due within one year	50,776	-	50,776
Lease payable, due within one year	147,630	-	147,630
Notes payable, due within one year	-	563,584	563,584
Noncurrent liabilities:			
Compensated absences	21,761	-	21,761
Lease payable	822,497	-	822,497
Total OPEB liability	437,121	-	437,121
Net pension liability	252,921	-	252,921
Total liabilities	<u>3,811,000</u>	<u>565,789</u>	<u>4,376,789</u>
DEFERRED INFLOWS OF RESOURCES			
Pension related items	222,383	-	222,383
OPEB related items	153,760	-	153,760
	<u>376,143</u>	<u>-</u>	<u>376,143</u>
NET POSITION			
Net investment in capital assets	6,473,052	-	6,473,052
Restricted:			
Public works	2,560,864	-	2,560,864
Public safety	3,241	-	3,241
Equipment	15,818	-	15,818
Unrestricted	4,579,929	258,770	4,838,699
Total net position	<u>\$ 13,632,904</u>	<u>\$ 258,770</u>	<u>\$ 13,891,674</u>

The accompanying notes are an integral part of these financial statements

**City of Canyon Lake
Statement of Activities
For the Fiscal Year Ended June 30, 2022**

	Program Revenues			
Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	
Governmental activities:				
General government	\$ 1,749,745	\$ 3,985	\$ 67,796	\$ 29,280
Public safety	4,556,196	820,809	527,700	128,060
Public works	1,013,506	-	756,509	-
Community development	606,523	585,743	-	-
Interest on long-term debt	26,750	-	-	-
Total governmental activities	7,952,720	1,410,537	1,352,005	157,340
Business-type activities:				
Rental	284,299	84,653	-	146,767
Interest on long-term debt	23,257	-	-	-
Total business-type activities	307,556	84,653	-	146,767
Total Primary Government	\$ 8,260,276	\$ 1,495,190	\$ 1,352,005	\$ 304,107

General revenues:

Taxes:

- Property tax, levied for general purpose
- Utility users tax
- Transient occupancy tax
- Franchise tax
- Sales tax
- Other taxes

Use of money and property

Other

Transfers

Total general revenues

Change in net position

Net position, beginning of year

Net position, end of year

The accompanying notes are an integral part of these financial statements

Net (Expense) Revenue
and Changes in Net Position

<u>Governmental Activities</u>	<u>Business-Type Activities</u>	<u>Total</u>
\$ (1,648,684)	\$ -	\$ (1,648,684)
(3,079,627)	-	(3,079,627)
(256,997)	-	(256,997)
(20,780)	-	(20,780)
<u>(26,750)</u>	<u>-</u>	<u>(26,750)</u>
<u>(5,032,838)</u>	<u>-</u>	<u>(5,032,838)</u>
-	(52,879)	(52,879)
<u>-</u>	<u>(23,257)</u>	<u>(23,257)</u>
<u>-</u>	<u>(76,136)</u>	<u>(76,136)</u>
<u>(5,032,838)</u>	<u>(76,136)</u>	<u>(5,108,974)</u>
3,269,842	-	3,269,842
1,154,317	-	1,154,317
90,044	-	90,044
596,228	-	596,228
423,286	-	423,286
299,668	-	299,668
(99,799)	-	(99,799)
162,495	-	162,495
<u>(326,416)</u>	<u>326,416</u>	<u>-</u>
<u>5,569,665</u>	<u>326,416</u>	<u>5,896,081</u>
536,827	250,280	787,107
<u>13,096,077</u>	<u>8,490</u>	<u>13,104,567</u>
<u>\$ 13,632,904</u>	<u>\$ 258,770</u>	<u>\$ 13,891,674</u>

The accompanying notes are an integral part of these financial statements

**City of Canyon Lake
Balance Sheet
Governmental Funds
June 30, 2022**

	General	Special Revenue Funds			Total Non-major Governmental Funds	Total Governmental Funds
		Gas Tax Fund	Measure A Fund	Miscellaneous Grants Fund		
ASSETS						
Cash and investments	\$ 5,469,348	\$ 1,338,779	\$ 1,066,285	\$ 836,616	\$ 376,674	\$ 9,087,702
Receivables:						
Accounts	230,327	-	-	-	-	230,327
Interest	8,528	-	-	-	-	8,528
Intergovernmental	185,233	60,049	72,599	-	3,626	321,507
Prepaid items	74,890	-	-	-	-	74,890
Due from other funds	311,430	-	-	-	-	311,430
Total assets	<u>\$ 6,279,756</u>	<u>\$ 1,398,828</u>	<u>\$ 1,138,884</u>	<u>\$ 836,616</u>	<u>\$ 380,300</u>	<u>\$ 10,034,384</u>
LIABILITIES AND FUND BALANCES						
Liabilities:						
Accounts payable	\$ 1,229,441	\$ 15,290	\$ -	\$ 3,241	\$ -	\$ 1,247,972
Deposits	6,180	-	-	-	-	6,180
Unearned revenues	-	-	-	817,557	-	817,557
Total liabilities	<u>1,235,621</u>	<u>15,290</u>	<u>-</u>	<u>820,798</u>	<u>-</u>	<u>2,071,709</u>
Fund Balances:						
Nonspendable	74,890	-	-	-	-	74,890
Restricted	-	1,383,538	1,138,884	15,818	41,683	2,579,923
Assigned	75,000	-	-	-	338,617	413,617
Unassigned	4,894,245	-	-	-	-	4,894,245
Total fund balances	<u>5,044,135</u>	<u>1,383,538</u>	<u>1,138,884</u>	<u>15,818</u>	<u>380,300</u>	<u>7,962,675</u>
Total liabilities and fund balances	<u>\$ 6,279,756</u>	<u>\$ 1,398,828</u>	<u>\$ 1,138,884</u>	<u>\$ 836,616</u>	<u>\$ 380,300</u>	<u>\$ 10,034,384</u>

The accompanying notes are an integral part of these financial statements

**City of Canyon Lake
Reconciliation of the Balance Sheet of
Governmental Funds to the Statement of Net Position
June 30, 2022**

Fund balances of governmental funds		\$ 7,962,675
Amounts reported for governmental activities in the statement of net position are different because:		
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.		7,358,187
Intangible right to use assets, net of amortization, have not been included as financial resources in governmental fund activity.		84,992
Deferred outflow of resources relate to:		
Pension related deferred outflows of resources		158,596
OPEB related deferred outflows of resources		183,888
Accrued interest payable for the current portion of interest due on long-term debt has not been reported in the governmental funds. Therefore, interest payable is not reported as a liability in governmental funds.		(6,585)
Long-term liabilities applicable to the City's governmental activities are not due and payable in the current period and accordingly are not reported as fund liabilities. Interest on long-term debt is not accrued in governmental funds, but rather is recognized as an expenditure when due. All liabilities, both current and long-term are reported in the statement of net position.		
Balances at June 30, are:		
Compensated absences	\$ (72,537)	
Lease payable	(970,127)	
Total OPEB liability	(437,121)	
Net pension liability	<u>(252,921)</u>	(1,732,706)
Deferred inflows of resources relate to:		
Pension related deferred outflows of resources		(222,383)
OPEB related deferred outflows of resources		<u>(153,760)</u>
Net position of governmental activities		<u>\$ 13,632,904</u>

The accompanying notes are an integral part of these financial statements

City of Canyon Lake
Statement of Revenues, Expenditures, and Changes in Fund Balances
Governmental Funds
For the Fiscal Year Ended June 30, 2022

	General	Special Revenue Funds			Total	Total
		Gas Tax Fund	Measure A Fund	Miscellaneous Grants Fund	Non-major Governmental Funds	Governmental Funds
REVENUES						
Taxes	\$ 5,696,944	\$ -	\$ -	\$ -	\$ -	\$ 5,696,944
Licenses and permits	1,537,386	-	-	-	-	1,537,386
Fines and forfeitures	20,814	-	-	-	-	20,814
Intergovernmental	72,638	489,970	286,884	531,651	175,232	1,556,375
Use of money and property	(95,813)	(18,751)	(14,233)	-	(1,309)	(130,106)
Other	134,550	-	-	-	-	134,550
Total revenues	<u>7,366,519</u>	<u>471,219</u>	<u>272,651</u>	<u>531,651</u>	<u>173,923</u>	<u>8,815,963</u>
EXPENDITURES						
Current:						
General government	1,763,067	-	-	37,175	-	1,800,242
Public safety	3,960,017	-	-	380,192	-	4,340,209
Public works	104,070	168,055	-	-	180,000	452,125
Community development	606,523	-	-	-	-	606,523
Capital outlay	1,490,816	129,250	-	114,284	99,759	1,834,109
Debt service:						
Principal	97,750	-	-	-	-	97,750
Interest and fiscal charges	27,464	-	-	-	-	27,464
Total expenditures	<u>8,049,707</u>	<u>297,305</u>	<u>-</u>	<u>531,651</u>	<u>279,759</u>	<u>9,158,422</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(683,188)</u>	<u>173,914</u>	<u>272,651</u>	<u>-</u>	<u>(105,836)</u>	<u>(342,459)</u>
OTHER FINANCING SOURCES (USES)						
Acquisition of leased assets	131,479	-	-	-	-	131,479
Transfers out	(326,416)	-	-	-	-	(326,416)
Total other financing sources	<u>(194,937)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(194,937)</u>
Net change in fund balances	(878,125)	173,914	272,651	-	(105,836)	(537,396)
Fund balances, beginning of year	5,922,260	1,209,624	866,233	15,818	486,136	8,500,071
Fund balances, end of year	<u>\$ 5,044,135</u>	<u>\$ 1,383,538</u>	<u>\$ 1,138,884</u>	<u>\$ 15,818</u>	<u>\$ 380,300</u>	<u>\$ 7,962,675</u>

The accompanying notes are an integral part of these financial statements

**City of Canyon Lake
Reconciliation of the Statement of Revenues,
Expenditures, and Changes in Fund Balances of
Governmental Funds to the Statement of Activities
For the Fiscal Year Ended June 30, 2022**

Net change in fund balances - total governmental funds \$ (537,396)

Amounts reported for governmental activities in the statement of activities different because:

Governmental funds report capital outlays as expenditures. However, in statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense or are allocated to the appropriate functional expense when the cost is below capitalization threshold. This activity is reconciled as follows:

Cost of assets capitalized	1,834,109
Depreciation expense	(706,009)

Intangible right to use assets are reported as expenditures. However, in the statement of activities, the costs of those assets are allocated over their estimated useful lives as amortization expense. This is the amount of intangible assets and related amortization for the current period.

Intangible assets	131,479
Amortization	(46,487)

Governmental funds report principal payments as expenditures. In the statement of activities, principal payments are applied to the appropriate long-term liability.

Principal payments on PNC leases	97,750
Lease acquisition	(131,479)
Principal payments on lease	45,185

Some expenses reported in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditures in the governmental funds:

Pension related net of adjustments	5,393
OPEB related net of adjustments	(122,379)
Increase in compensated absences payable	(34,053)
Decrease in accrued interest payable on long-term liabilities	714

Change in net position of governmental activities	\$ 536,827
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The accompanying notes are an integral part of these financial statements

**City of Canyon Lake
Statement of Net Position -
Proprietary Funds
June 30, 2022**

	<u>Enterprise Fund</u>
	<u>Rental</u>
ASSETS	
Current Assets:	
Due from other governments	\$ 8,750
Investment in real estate	1,127,239
Total current assets	1,135,989
Total assets	1,135,989
LIABILITIES	
Current Liabilities:	
Accounts payable	921
Accrued interest payable	1,284
Due to other funds	311,430
Note payable - CBB	563,584
Total current liabilities	877,219
Total liabilities	877,219
NET POSTION	
Unrestricted	258,770
Total net position	\$ 258,770

The accompanying notes are an integral part of these financial statements

City of Canyon Lake
Statement of Revenues, Expenditures, and Changes in Net Position -
Proprietary Funds
For the Fiscal Year Ended June 30, 2022

	<u>Enterprise Fund</u>
	<u>Rental</u>
OPERATING REVENUES	
Rental income	\$ 84,653
Total operating revenues	84,653
OPERATING EXPENSES	
Property management	1,311
Repairs and maintenance	105,622
Improvements	147,134
Utilities	14,154
Property assessments	12,916
Property taxes	2,627
Other operating expenses	535
Total operating expenses	284,299
Operating income (loss)	(199,646)
NON-OPERATING REVENUES AND EXPENSES	
Interest expense	(23,257)
Grant income	146,767
Total non-operating revenue and expenses	123,510
Income (loss) before operating transfers	(76,136)
TRANSFERS	
Transfers in	326,416
Change in net position	250,280
Net Position, Beginning	8,490
Net Position, Ending	\$ 258,770

The accompanying notes are an integral part of these financial statements

**City of Canyon Lake
Statement of Cash Flows
Proprietary Funds
For the Fiscal Year Ended June 30, 2022**

	Enterprise Fund
	Rental
CASH FLOWS FROM OPERATING ACTIVITIES	
Receipts from customers	\$ 84,653
Payments to suppliers for goods and services	(286,109)
Net cash used by operating activities	(201,456)
CASH FLOWS FROM CAPITAL FINANCING ACTIVITIES	
Transfer in from other funds	326,416
Grant revenues	138,017
Principal payments on debt	(326,416)
Interfund loan	65,039
Interest payments	(23,147)
Net cash provided by capital financing activities	179,909
Net decrease in cash and cash equivalents	(21,547)
Cash and cash equivalents, beginning	21,547
Cash and cash equivalents, ending	\$ -
RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH PROVIDED BY OPERATING ACTIVITIES:	
Operating income (loss)	\$ (199,646)
Adjustments to reconcile operating income (loss) to net cash provided by operating activities:	
Increase (decrease) in operating liabilities:	
Accounts payable	(1,810)
Net cash used by operating activities	\$ (201,456)

The accompanying notes are an integral part of these financial statements

**City of Canyon Lake
Statement of Fiduciary Net Position
Fiduciary Funds
June 30, 2022**

	Custodial Fund
ASSETS	
Cash and investments	\$ 26,498
Receivables:	
Intergovernmental	65,809
Total assets	92,307
LIABILITIES	
Accounts payable	92,307
NET POSITION	
Restricted for taxing entities and other agencies	\$ -

The accompanying notes are an integral part of these financial statements

City of Canyon Lake
Statement of Changes in Fiduciary Net Position
Fiduciary Funds
For the Fiscal Year Ended June 30, 2022

	Custodial Fund
ADDITIONS	
Refuse fees collected for other agency	\$ 1,713,166
Fees collected for other government	45,155
Total additions	1,758,321
DEDUCTIONS	
Payment to other agencies	1,713,166
Payment of fees collected to other government	45,155
Total deductions	1,758,321
Change in net position	-
Net Position, Beginning	-
Net Position, Ending	\$ -

The accompanying notes are an integral part of these financial statements

City of Canyon Lake
Notes to the Basic Financial Statements
June 30, 2022

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Note 1: Organization and Summary of Significant Accounting Policies

a. Description of the reporting entity

The City of Canyon Lake was incorporated on December 1, 1990 under the laws of the State of California and enjoys all the rights and privileges pertaining to “General Law” cities. The City operates under a council-manager form of government and currently provides a wide variety of services to its citizens, including public safety, public services, community development, general administrative and other services.

There are no separate legal entities over which the City is financially accountable for.

b. Government-wide and fund financial statements

The government-wide financial statements include a statement of net position and a statement of activities. These statements present summaries of governmental and business-type activities for the City accompanied by a total column. Fiduciary activities of the City are not included in these statements. Certain eliminations have been made as prescribed by GASB Statement No. 34 in regard to interfund activities, payables, and receivables. All internal balances in the statement of net position have been eliminated except those representing balances between the governmental activities and the business-type activities, which are presented as internal balances and eliminated in the total primary government column. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct and indirect expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment, and 2) grants and contributions, that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenue are reported instead as general revenues.

Separate financial statements are provided for governmental funds, proprietary, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

City of Canyon Lake
Notes to the Basic Financial Statements
June 30, 2022

Note 1: Organization and Summary of Significant Accounting Policies (continued)

c. Measurement focus, basis of accounting, and financial statement presentation

The government-wide statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as are the proprietary fund financial statements. Agency funds use the accrual basis of accounting, but have no measurement focus. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of the cash flows. Accordingly, all of the City's assets and liabilities, including capital assets, as well as infrastructure assets, and long-term liabilities, are included in the accompanying statement of net position. The statement of activities presents changes in net position. Under the accrual basis of accounting, revenues are recognized in the period in which they are earned while expenses are recognized in the period in which the liability is incurred. The types of transactions reported as program revenues for the City are reported in three categories: 1) charges for services, 2) operating grants and contributions, and 3) capital grants and contributions.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified-accrual basis of accounting*. Under the modified-accrual basis of accounting, revenues are recognized in these funds when susceptible to accrual (i.e. when they are both measurable and available). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. For this purpose, the City considers property taxes collected after year-end, as available if they are collected within 60 days of the end of the current fiscal period. Other revenue susceptible to accrual includes sales tax, state gasoline taxes, investment income, and certain other intergovernmental revenues. Expenditures in the governmental funds are generally recognized in the accounting period in which the related fund liability is incurred, if measurable, except for unmatured principal and interest on general long-term debt, as well as compensated absences and claims and judgments, which are recognized when due.

d. Fund classifications

The City reports the following major governmental funds:

The *General Fund* is the government's primary operating fund. It accounts for all financial resources of the general government not accounted and reported in another fund.

The *Gas Tax Fund* accounts for the repair and maintenance of streets and traffic signals of the City.

The *Measure A Fund* is used to account for the construction, reconstruction, alteration, and maintenance of the streets of the City.

The *Miscellaneous Grants Fund* is used to account for specific revenue resources that are restricted or committed to expenditure for specific purposes other than capital projects.

The City reports the following major proprietary funds

The *Rental Fund* accounts for the activities of a City-owned building.

City of Canyon Lake
Notes to the Basic Financial Statements
June 30, 2022

Note 1: Organization and Summary of Significant Accounting Policies (continued)

d. Fund classifications (continued)

Additionally, the City reports the following fund types:

The *Special Revenue Funds* are used to account for the proceeds of specific revenue resources that are restricted or committed to expenditures for specific purposes other than debt service and capital projects.

The *Capital Projects Fund* accounts for city-wide capital improvement projects.

The *Fiduciary Fund* is used to account for the resources held by the City in a fiduciary capacity.

As a general rule the effect of interfund activity has been eliminated from the government-wide financial statements.

Amounts reported as *program revenues* include 1) charges to customers or applicants for goods, services, or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as *general revenues* rather than as program revenues. Likewise, general revenues include all taxes.

When both restricted and unrestricted resources are available for use, it is the City's policy to use the restricted resources first, and then unrestricted resources, as they are needed.

e. Financial statement elements

Deposits and investments

The City's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition.

Investments are reported at fair value. The City's policy is to hold investments until maturity or until market values equal or exceed cost. The State Treasurers Investment Pool operates in accordance with appropriate State laws and regulations. The reported value of the Pool is the same as the fair value of the Pool shares.

Receivables and payables

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due to/from other funds" (i.e., the current portion of interfund loans) or "advances to/from other funds" (i.e., the non-current portion of interfund loans). All other outstanding balances between funds are reported as "due to/from other funds."

City of Canyon Lake
Notes to the Basic Financial Statements
June 30, 2022

Note 1: Organization and Summary of Significant Accounting Policies (continued)

e. Financial statement elements (continued)

Receivables and payables (continued)

Advances between funds, as reported in the fund financial statements, are offset by a fund balance reserve account in the applicable governmental funds to indicate that they are not available for appropriation and are not expendable, available financial resources.

Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as "internal balances."

Property taxes

The County of Riverside collects property taxes for the City. Tax liens attach annually as of 12:01 A.M. on the first day in January preceding the fiscal year for which the taxes are levied. The tax levy covers the fiscal period July 1st to June 30th. All secured personal property taxes and one-half of the taxes on real property are due November 1st, the second installment is due February 1st. All taxes are delinquent, if unpaid, on December 10th and April 10th respectively. Unsecured personal property taxes become due on the first of March each year and are delinquent, if unpaid, on August 31st.

Prepaid costs

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both the government-wide and fund financial statements using the purchases method.

Capital assets

Capital assets, which include property, plant and equipment, and infrastructure assets (e.g., roads, bridges, sidewalks, and similar items) are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the government as assets with an initial, individual cost of more than or equal to \$1,000 (amount not rounded) and an estimated useful life of at least two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets, donated works of art and similar items, and capital assets received in a service concession arrangement are reported at acquisition value at the date of acquisition.

The cost of normal maintenance and repairs that do not add to the value of the assets or materially extend the assets lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed.

City of Canyon Lake
Notes to the Basic Financial Statements
June 30, 2022

Note 1: Organization and Summary of Significant Accounting Policies (continued)

e. Financial statement elements (continued)

Capital assets (continued)

Property, plant and equipment of the primary government, is depreciated using the straight-line method over the following estimated useful lives.

Assets	Years
Buildings	39
Building improvements	10
Infrastructure	20 - 50
Vehicles	5 - 10
Office equipment	5 - 10
Computer equipment	5

Use of estimates

The financial statements have been prepared in accordance with generally accepted accounting principles in the United States of America and include amounts based on estimates and assumptions by management. Actual results could differ from those amounts.

Compensated absences

The City provides to its employees a comprehensive annual leave program. Leave pay is payable at the time it is taken or upon termination.

The total amount of liability for compensated absences is segregated between short-term and long-term with both portions reflected in the government-wide statements. The short-term portion is determined to be the amount due to employees for future absences which is attributable to services already rendered and which is expected to be paid during the next fiscal year.

Long-term obligations

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the governmental activities, statement of net position. Bond premiums and discounts, as well as issuance costs, are deferred and amortized over the life of the bonds using the straight-line method. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are reported as deferred charges and amortized over the term of the related debt.

**City of Canyon Lake
Notes to the Basic Financial Statements
June 30, 2022**

Note 1: Organization and Summary of Significant Accounting Policies (continued)

e. Financial statement elements (continued)

Long-term obligations (continued)

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as expenditures.

Pension Plan

For purposes of measuring the net pension liability, deferred outflows and inflows of resources related to pensions, and pension expense, information about the fiduciary net position and additions to/deductions from the fiduciary net position have been determined on the same basis as they are reported by the CalPERS Financial Office. For this purpose, benefit payments (including refunds of employee contributions) are recognized when currently due and payable in accordance with the benefit terms. Investments are reported at fair value. CalPERS audited financial statements are publicly available reports that can be obtained at CalPERS' website under Forms and Publications.

GASB 68 requires that the reported results must pertain to liability and asset information within certain defined timeframes. For this report, the following timeframes are used.

Valuation Date (VD)	June 30, 2020
Measurement Date (MD)	June 30, 2021
Measurement Period (MP)	July 1, 2020 to June 30, 2021

**City of Canyon Lake
Notes to the Basic Financial Statements
June 30, 2022**

Note 1: Organization and Summary of Significant Accounting Policies (continued)

e. Financial statement elements (continued)

Other Postemployment Benefits (OPEB)

For purposes of measuring the total OPEB liability, deferred outflows of resources and deferred inflows of resources related to OPEB, and OPEB expense, information about the fiduciary net position of the City's plan (OPEB Plan) and additions to/deductions from the OPEB Plan's fiduciary net position have been determined on the same basis. For this purpose, benefit payments are reported at fair value.

Generally accepted accounting principles require that the reported results must pertain to liability and asset information within certain defined timeframes. For this report, the following timeframes are used:

Valuation Date	June 30, 2022
Measurement Date	June 30, 2022
Measurement Period	July 1, 2021 to June 30, 2022

Deferred outflows/inflows of resources

In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to future periods and so will not be recognized as an outflow of resources (expenses) until then. The City currently has pension and OPEB related deferred outflows of resources.

In addition to liabilities, the statement of net position will sometimes report a separate section for deferred inflows of resources. This separate financial element, deferred inflows of resources, represents an acquisition of net position that applies to future periods and so will not be recognized as an inflow of resources (revenue) until that time. The City currently has pension and OPEB related deferred inflows of resources.

Fund equity

Beginning with fiscal year 2011, the City implemented GASB Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions. This statement provides more clearly defined fund balance categories to make the nature and extent of the constraints placed on a government's fund balance more transparent. The following classifications describe the relative strength of the spending constraints placed on the purposes for which resources can be used:

City of Canyon Lake
Notes to the Basic Financial Statements
June 30, 2022

Note 1: Organization and Summary of Significant Accounting Policies (continued)

e. Financial statement elements (continued)

Fund equity, (continued)

Nonspendable – amounts that are not in a spendable form (such as inventory) or are required to be maintained intact.

Restricted – amounts constrained to specific purposes by their providers (such as grantors, bondholders and higher levels of government), through constitutional provisions or by enabling legislation.

Committed – amounts constrained to specific purposes by a government itself, using the highest level of decision-making authority; to be reported as committed, amounts cannot be used for any other purpose unless the government takes the same highest level of action to remove or change the constraint.

Assigned – amounts a government intends to use for a specific purpose; intent can be expressed by the City Council or by an official or body to which the City Council delegates the authority.

Unassigned – amounts that are for any purpose; positive amounts are reported only in a general fund.

The City Council may establish (and modify or rescind) fund balance commitments by passage of an ordinance or resolution.

When both restricted and unrestricted resources are available for use when an expenditure is incurred, it is the City's policy to use restricted resources first, then unrestricted resources as they are needed. It is the City's policy to consider committed amounts as being reduced first, followed by assigned amounts, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of those unrestricted fund balance classifications could be used.

City of Canyon Lake
Notes to the Basic Financial Statements
June 30, 2022

II. STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

Note 2: Budgetary Information

The City prepares its budgets on the basis of estimated actual expenditures and, accordingly, the budget amounts included in the accompanying financial statements are presented on a basis consistent with generally accepted accounting principles.

Each year, the City Manager submits a proposed budget to the City Council during May. The City Council holds budget hearings during May and June. The final budget is adopted by the City Council in June.

No budget expenditures can be disbursed without proper appropriations. Once the budget is adopted, no additional funds can be authorized without the City Council's approval. The level of budgetary control (the level on which expenditures may not legally exceed appropriations) is at the individual fund level. The City Manager can authorize budget transfers between departments without additional appropriations.

Throughout the year, budgeted expenditures are reviewed and projections are made by the City Manager. Therefore, any necessary changes are submitted for approval to the City Council with a recorded action for any budget adjustments.

Formal budgetary integration is employed as a management control device during the year for all the governmental type funds. Budgets for all the governmental type funds are adopted on a basis consistent with generally accepted accounting principles, except for the Capital Projects Fund which does not have a legally adopted budget. Budgeted amounts are as originally adopted and are further amended by the City Council.

**City of Canyon Lake
Notes to the Basic Financial Statements
June 30, 2022**

III. DETAILED NOTES ON ALL FUNDS

Note 3: Cash and Investments

Cash and investments as of June 30, 2022 are classified in the accompanying financial statements as follows:

Statement of Net position	
Cash and investments	\$ 9,087,702
Investments in real estate	1,127,239
Statement of Fiduciary Net Position	
Cash and investments	<u>26,498</u>
Total cash and investments	<u><u>\$ 10,241,439</u></u>

Cash and investments as of June 20, 2022 consists of the following:

Deposits with financial institutions	\$ 6,461,976
Cash on hand	300
Investments	<u>3,779,163</u>
Total cash and investments	<u><u>\$ 10,241,439</u></u>

The City follows the practice of pooling cash and investments of all funds except for funds held by a fiscal agent. Interest income earned on pooled cash and investments is allocated quarterly to the various funds based on cash balances. Interest income from cash and investments with a fiscal agent is credited directly to the related fund.

The City reports its investments at fair value in the balance sheet. All investment income, including changes in the fair value of investments, is recognized as revenue in the operating statement.

City of Canyon Lake
Notes to the Basic Financial Statements
June 30, 2022

Note 3: Cash and Investments (continued)

Authorized investments

The table below identifies the investment types that are authorized for the City by the California Government Code (or the City's investment policy, where more restrictive). The table also identifies certain provisions of the California Government Code (or the City's investment policy, where more restrictive) that address interest rate risk, credit risk, and concentration of credit risk. This table does not address investments of debt proceeds held by bond trustees that are governed by the provisions of debt agreements of the City, rather than the general provisions of the California Government Code or the City's investment policy.

<u>Authorized Investment Type</u>	<u>Maximum Maturity</u>	<u>Maximum Percentage of Portfolio</u>	<u>Maximum Investment in one Issuer</u>
U. S. Treasuries	5 years	None	None
Money Market Accounts	N/A	10%	5%
Certificates of Deposit	5 years	None	None
Local Agency Investment Fund (LAIF)	N/A	50%	None
Federal Agency Securities	5 years	None	None
Bankers Acceptances	180 days	10%	5%
Commercial Paper	270 days	10%	10%
Medium-Term Notes	5 years	15%	5%
Negotiable Certificates of Deposit	5 years	30%	5%
Repurchase Agreements	1 year	10%	None

Interest rate risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. One of the ways that the City manages its exposure to interest rate risk is by purchasing a combination of shorter and longer term investments and by timing cash flows from maturities so that a portion of the portfolio is maturing or coming close to maturity evenly over time as necessary to provide the cash flow and liquidity needed for operations. Information about the sensitivity of the fair values of the City's investments to market interest rate fluctuations are presented below.

<u>Investment type</u>	<u>Total</u>	<u>12 months or less</u>	<u>13 to 24 months</u>	<u>25 to 60 months</u>
Local Agency Investment Fund	\$ 10,320	\$ 10,320	\$ -	\$ -
Federal agency securities	2,448,678	192,297	441,251	1,815,130
Corporate debt securities	150,420	150,420	-	-
Money market	42,506	42,506	-	-
Real estate	1,127,239	1,127,239	-	-
Totals	\$ 3,779,163	\$ 1,522,782	\$ 441,251	\$ 1,815,130

City of Canyon Lake
Notes to the Basic Financial Statements
June 30, 2022

Note 3: Cash and Investments (continued)

Credit risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. Information about the minimum rating required by the California Government Code, the City's investment policy, or debt agreements, and the actual rating as of year-end for each type of investment held by the City can be found below.

<u>Investment type</u>	<u>Total</u>	<u>Minimum legal rating</u>	<u>Ratings as of year end</u>
Local Agency Investment Fund	\$ 10,320	N/A	Not rated
Federal agency securities	2,448,678	AA-a2	AA+
Corporate debt securities	150,420	A	A-, A, & A+
Money market	42,506	N/A	Not rated
Real estate	<u>1,127,239</u>	N/A	Not rated
Totals	<u>\$ 3,779,163</u>		

Concentration of credit risk

The investment policy of the City contains no limitations on the amount that can be invested in any one issuer beyond the amount stipulated by the California Government Code. Investments in any one issuer (other than Mutual Funds and External Investment Pools) that represent 5% or more of the City's investments are as follows:

<u>Issuer</u>	<u>Investment Type</u>	<u>Reported Amounts</u>
Federal Home Loan Bank	Federal agency securities	\$ 876,635
Federal Farm Credit Bank	Corporate debt securities	392,998
Tenn Valley Authority	Federal agency securities	199,282
Freddie Mac	Federal agency securities	279,496
Fannie MAE	Federal agency securities	563,651

City of Canyon Lake
Notes to the Basic Financial Statements
June 30, 2022

Note 3: Cash and Investments (continued)

Custodial credit risk

Custodial credit risk for *deposits* is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. The custodial credit risk for *investments* is the risk that, in the event of the failure of the counterparty (e.g., broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. The California Government Code and the City's investment policy do not contain legal or policy requirements that would limit the exposure to custodial credit risk for deposits or investments, other than the following provision for deposits: The California Government Code requires that a financial institution secure deposits made by state or local governmental units by pledging securities in an undivided collateral pool held by a depository regulated under state law (unless so waived by the governmental unit). The market value of the pledged securities in the collateral pool must equal at least 110% of the total amount deposited by the public agencies. California law also allows financial institutions to secure deposits by pledging first deed mortgage notes having a value of 150% of the secured public deposits. As of June 30, 2022, the City had deposits of \$7,219,211 with financial institutions in excess of federal depository insurance limits that were held in collateralized accounts.

Investments in State Investment Pool

The City is a voluntary participant in the Local Agency Investment Fund (LAIF) that is regulated by the California Government Code under the oversight of the Treasurer of the State of California. The fair value of the City's investment in this Pool is reported in the accompanying financial statements at amounts based upon the City's pro-rata share of the fair value provided by LAIF for the entire LAIF portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on the accounting records maintained by LAIF, which are recorded on an amortized cost basis. LAIF is not registered with the Securities and Exchange Commission and is not rated. Deposits and withdrawals are made on the basis of \$1 and not fair value. Accordingly, the City's investment in this pool is measured on uncategorized inputs not defined as level 1, 2 or 3.

LAIF has reported to its participating agencies that, as of June 30, 2022, the carrying amount (at amortized cost) of the Pool was \$234,590,320,982 and the estimated fair value of the pool was \$231,570,067,770. The City's proportionate share of the Pool's market value (as determined by LAIF) as of June 30, 2022, was \$10,320. Included in LAIF's investment portfolio are collateralized mortgage obligations, mortgage-backed securities, other asset-backed securities, loans to certain state funds, and floating rate securities issued by federal agencies, government-sponsored enterprises, and corporations.

Fair Value Measurement

The City categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs.

City of Canyon Lake
Notes to the Basic Financial Statements
June 30, 2022

Note 3: Cash and Investments (continued)

The City has the following recurring fair value measurements as of June 30, 2022:

Investments by Fair Value Level	Fair Value Measurement Using			
	Total	Level 1	Level 2	Level 3
Federal agency securities	\$ 2,448,678	\$ -	\$ 2,448,678	\$ -
Corporate debt securities	150,420	-	150,420	-
Money Market	42,506	-	42,506	-
	2,641,604	<u>\$ -</u>	<u>\$ 2,641,604</u>	<u>\$ -</u>
Uncategorized:				
Local Agency Investment Fund	10,320			
Real estate	1,127,239			
Totals	<u>\$ 3,779,163</u>			

Note 4: Interfund Receivables and Payables

The composition of interfund balances on June 30, 2022 is as follows:

Due to/from Other Funds:

Receivable Fund	Payable Fund	Amount
General Fund	Rental Fund	<u>\$ 311,430</u>

The above amount owed to the General Fund includes a temporary loan to the Rental Fund for the purchase of a building as an investment for \$246,391 and for negative cash balance on June 30, 2022 of \$65,031. The Loan amount and negative cash amount will be repaid to the General Fund in Fiscal Year 2022-23.

Interfund Transfers:

Fund Receiving Transfers	Fund Making Transfers	Amount
Rental Fund	General Fund	<u>\$ 326,416</u>

The transfer from the General Fund to Rental Fund was for a debt service payment on the Rental Fund Loan payable.

City of Canyon Lake
Notes to the Basic Financial Statements
June 30, 2022

Note 5: Capital Assets

Capital asset activity for the year ended June 30, 2022 was as follows:

	Beginning Balance	Additions	Deletions	Ending Balance
Governmental activities:				
Capital assets, not being depreciated:				
Land	\$ 130,000	\$ -	\$ -	\$ 130,000
Total capital assets, not being depreciated	<u>130,000</u>	<u>-</u>	<u>-</u>	<u>130,000</u>
Capital assets, being depreciated:				
Buildings	752,370	82,722	-	835,092
Machinery & equipment	381,331	425,516	-	806,847
Vehicles	240,969	1,196,621	-	1,437,590
Infrastructure	10,236,505	129,250	-	10,365,755
Total capital assets, being depreciated	<u>11,611,175</u>	<u>1,834,109</u>	<u>-</u>	<u>13,445,284</u>
Less accumulated depreciation for:				
Buildings	(372,010)	(26,274)	-	(398,284)
Machinery & equipment	(239,778)	(50,629)	-	(290,407)
Vehicles	(141,791)	(77,173)	-	(218,964)
Infrastructure	(4,757,509)	(551,933)	-	(5,309,442)
Total accumulated depreciation	<u>(5,511,088)</u>	<u>(706,009)</u>	<u>-</u>	<u>(6,217,097)</u>
Total capital assets, being depreciated, net	<u>6,100,087</u>	<u>1,128,100</u>	<u>-</u>	<u>7,228,187</u>
Governmental activities capital assets, net	<u>\$ 6,230,087</u>	<u>\$ 1,128,100</u>	<u>\$ -</u>	<u>\$ 7,358,187</u>

Depreciation expense was charged to functions of the primary government as follows:

Governmental activities:	
General government	\$ 35,328
Public safety	109,300
Public works	561,381
Total depreciation expense - governmental activities	<u>\$ 706,009</u>

City of Canyon Lake
Notes to the Basic Financial Statements
June 30, 2022

Note 6: Intangible Right to Use Assets

Intangible asset activity for the year ended June 30, 2022 was as follows:

	Beginning Balance	Additions	Deletions	Ending Balance
Intangible right to use asset:				
Equipment	\$ -	\$ 31,751	\$ -	\$ 31,751
Buildings	-	99,728	-	99,728
Total intangible right to use assets	-	131,479	-	131,479
Less accumulated amortization				
Equipment	-	(9,132)	-	(9,132)
Buildings	-	(37,355)	-	(37,355)
Total accumulated amortization	-	(46,487)	-	(46,487)
Total intangible right to use asset, net	\$ -	\$ 84,992	\$ -	\$ 84,992

Amortization expense was charged to functions of the primary government as follows:

Governmental activities:	
General government	\$ 46,487
Total amortization expense - governmental activities	\$ 46,487

Note 7: Compensated Absences

	Beginning Balance	Additions	Reductions	Ending Balance	Due Within One Year
Compensated Absences	\$ 38,484	\$ 55,287	\$ 21,234	\$ 72,537	\$ 50,776

Liabilities for compensated absences are typically liquidated by the General Fund.

City of Canyon Lake
Notes to the Basic Financial Statements
June 30, 2022

Note 8: Long-Term Liabilities

Long-term liability activity for the year ended June 30, 2022 was as follows:

Governmental Activities:

	Beginning Balance	Additions	Reductions	Ending Balance	Due Within One Year
Long-term debt					
<i>Direct borrowings:</i>					
PNC Equipment Finance	\$ 719,663	\$ -	\$ 62,921	\$ 656,742	\$ 64,777
PNC Equipment Finance	261,920	-	34,829	227,091	35,658
Office Suite 4 Lease	-	13,030	4,673	8,357	4,959
Office Suite 5 Lease	-	86,698	31,622	55,076	32,682
Toshiba Copier Lease - 1	-	25,160	8,112	17,048	8,383
Toshiba Copier Lease - 2	-	6,591	778	5,813	1,171
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Governmental activities long-term debt	<u>\$ 981,583</u>	<u>\$ 131,479</u>	<u>\$ 142,935</u>	<u>\$ 970,127</u>	<u>\$ 147,630</u>

Equipment Financing – PNC No. 98994503-1

On March 26, 2021, the City entered into a financing agreement with PNC Equipment Finance LLC for the financing of a 2021 Pierce Enforcer Pumper fire truck. The fire truck is included in the current year additions in Vehicles in the Capital Asset Disclosure (Note 5).

Equipment Financing – PNC No. 98994503-2

On March 26, 2021, the City entered into a lease agreement with PNC Equipment Finance LLC for the financing of a 2021 Firematic 500 GPM Type 6 Fire Apparatus fire truck. The fire truck is included in the current year additions in Vehicles in the Capital Asset Disclosure (Note 5).

Office Space Lease – Suite 4

On July 1, 2021, the City entered into a 31-month lease as Lessee for the use of office space located at 31526 Railroad Canyon Road, Suite 4, Canyon Lake, California 92587. An initial lease liability was recorded in the amount of \$13,030. As of June 30, 2022, the value of the lease liability is \$8,357. The City is required to make monthly fixed payments of \$400 commencing July 1, 2021, and ending March 26, 2022, and \$430 commencing March 27, 2022 and ending March 26, 2024. The lease has an interest rate of 3.30%. The Buildings estimated useful life was 31 months as of the contract commencement. The value of the right to use asset as of June 30, 2022, of \$13,030 with accumulated amortization of \$4,835 is included with Buildings in the Intangible Assets Disclosure (Note 6).

City of Canyon Lake
Notes to the Basic Financial Statements
June 30, 2022

Note 8: Long-Term Liabilities (continued)

Office Space Lease – Suite 5

On July 1, 2021, the City entered into a 31-month lease as Lessee for the use of office space located at 31526 Railroad Canyon Road, Suite 4, Canyon Lake, California 92587. An initial lease liability was recorded in the amount of \$86,698. As of June 30, 2022, the value of the lease liability is \$55,076. The City is required to make monthly fixed payments of \$2,834 commencing July 1, 2021, and ending March 26, 2024. The lease has an interest rate of 3.30%. The Buildings estimated useful life was 31 months as of the contract commencement. The value of the right to use asset as of June 30, 2022, of \$86,698 with accumulated amortization of \$32,520 is included with Buildings in the Intangible Assets Disclosure (Note 6).

Toshiba Copier Leases

On July 1, 2021, the City entered into a 36-month lease as Lessee for the use of Toshiba printer. An initial lease liability was recorded in the amount of \$25,160. As of June 30, 2022, the value of the lease liability is \$17,048. The City is required to make monthly fixed payments of \$735 commencing July 1, 2021 and ending July 16, 2024. The lease has an interest rate of 0.28%. The Equipment estimated useful life was 36 months as of the contract commencement. The value of the right to use asset as of June 30, 2022, of \$25,160 with accumulated amortization of \$8,400 is included with Equipment in the Intangible Assets Disclosure (Note 6).

On December 8, 2021, the City entered into a 63-month lease as Lessee for the use of Toshiba printer. An initial lease liability was recorded in the amount of \$6,591. As of June 30, 2022, the value of the lease liability is \$5,813. The City is required to make monthly fixed payments of \$112 commencing December 8, 2021 and ending March 7, 2017. The lease has an interest rate of 0.28%. The Equipment estimated useful life was 63 months as of the contract commencement. The value of the right to use asset as of June 30, 2022, of \$6,591 with accumulated amortization of \$732 is included with Equipment in the Intangible Assets Disclosure (Note 6).

The annual debt service requirements for the capital leases payable outstanding on June 30, 2022, are as follows:

<u>June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2023	\$ 147,630	\$ 26,917	\$ 174,547
2024	138,862	22,630	161,492
2025	107,283	19,276	126,559
2026	110,239	16,320	126,559
2027	112,830	13,283	126,113
2028-2031	353,283	24,385	377,668
	<u>\$ 970,127</u>	<u>\$ 122,811</u>	<u>\$ 1,092,938</u>

City of Canyon Lake
Notes to the Basic Financial Statements
June 30, 2022

Note 8: Long-Term Liabilities (continued)

Business-Type Activities:

Long-term debt	<u>Beginning Balance</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending Balance</u>	<u>Due Within One Year</u>
<i>Direct borrowings:</i>					
Note Payable - CBB	\$ 890,000	\$ -	\$ 326,416	\$ 563,584	\$ 563,584

Loan Payable – Citizens Business Bank

In March 2020, the City entered into an agreement with Citizens Business Bank to obtain a loan to finance the purchase of a building. The loan bears an interest rate of LIBOR plus 2.5% per annum. Principal plus all accrued interest is due in full on March 11, 2022. The City began paying regular monthly payments of all accrued interest in April 2020. Therefore, no accrued interest is expected to be due when the loan matures. The loan is secured by the investments of the City held by Citizens Business Bank. The principal balance as of June 30, 2022, is \$563,584.

Note 9: Retirement Plan

A. General Information about the Pension Plan

Plan Description

All qualified permanent and probationary employees are eligible to participate in the Public Agency Cost-Sharing Multiple-Employer Defined Benefit Pension Plan (Plan or PERF C) administered by the California Public Employees' Retirement System (CalPERS.) The Plan consists of a miscellaneous pool and a safety pool (also referred to as "risk pools"), which are comprised of individual employer miscellaneous and safety rate plans, respectively. Plan assets may be used to pay benefits for any employer rate plan of the safety and miscellaneous pools. Accordingly, rate plans within the safety or miscellaneous pools are not separate plans under generally accepted accounting principles. Individual employers may sponsor more than one rate plan in the miscellaneous or safety risk pools. The City sponsors two miscellaneous plans. Benefit provisions under the Plan are established by State statute and City resolution. CalPERS issues publicly available reports that include a full description of the pension plan regarding benefit provisions, assumptions and membership information that can be found on the CalPERS' website, at www.calpers.ca.gov.

Benefits Provided

CalPERS provides service retirement and disability benefits, annual cost of living adjustments and death benefits to plan members, who must be public employees and beneficiaries. Benefits are based on years of credited service, equal to one year of full-time employment. Members with five years of total service are eligible to retire at age 50 with statutorily reduced benefits. All members are eligible for non-duty disability benefits after 5 years of service. The death benefit is one of the following: the Basic Death Benefit, the 1957 Survivor Benefit, or the Optional Settlement 2W Death Benefit. The cost-of-living adjustments for each plan are applied as specified by the Public Employees' Retirement Law.

City of Canyon Lake
Notes to the Basic Financial Statements
June 30, 2022

Note 9: Retirement Plan (continued)

A. General Information about the Pension Plan (continued)

Benefits Provided (continued)

The Plan operates under the provisions of the California Public Employees' Retirement Law (PERL), the California Public Employees' Pension Reform Act of 2013 (PEPRA), and the regulations, procedures and policies adopted by the CalPERS Board of Administration. The Plan's authority to establish and amend the benefit terms are set by the PERL and PEPRA, and may be amended by the California state legislature and in some cases require approval by the CalPERS Board.

The Plan's provisions and benefits in effect at June 30, 2022, are summarized as follows:

	Miscellaneous	
	Prior to January 1, 2013	On or after January 1, 2013
Hire date		
Benefit formula	2 % @ 55	2% @ 62
Benefit vesting schedule	5 years service	5 years service
Benefit payments	monthly for life	monthly for life
Retirement age	50 - 67+	52 - 67+
Monthly benefits, as a % of eligible compensation	1.426% to 2.418%	1.000% to 2.500%
Required employee contribution rates	6.910%	6.750%
Required employer contribution rates	10.340%	7.590%

Contributions

Section 20814(c) of the California Public Employees' Retirement Law (PERL) requires that the employer contribution rates for all public employers are determined on an annual basis by the actuary and shall be effective on the July 1 following notice of a change in the rate. The total plan contributions are determined through CalPERS' annual actuarial valuation process. The actuarially determined rate is the estimated amount necessary to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. The employer is required to contribute the difference between the actuarially determined rate and the contribution rate of employees. Employer contribution rates may change if plan contracts are amended. Payments made by the employer to satisfy contribution requirements that are identified by the pension plan terms as plan member contribution requirements are classified as plan member contributions. Employer Contributions to the Plan for the fiscal year ended June 30, 2022 were \$101,915. The actual employer payments of \$82,957 made to CalPERS by the City during the measurement period ended June 30, 2021, differed from the City's proportionate share of the employer's contributions of \$68,498 by \$14,459, which is being amortized over the expected average remaining service lifetime in the Public Agency Cost-Sharing Multiple Employer Plan.

City of Canyon Lake
Notes to the Basic Financial Statements
June 30, 2022

Note 9: Retirement Plan (continued)

B. Net Pension Liability

The City's net pension liability for the Plan is measured as the total pension liability, less the pension plan's fiduciary net position. The net pension liability of the Plan is measured as of June 30, 2021, using an annual actuarial valuation as of June 30, 2020 rolled forward to June 30, 2021 using standard update procedures. A summary of principal assumptions and methods used to determine the net pension liability is as follows.

Actuarial Methods and Assumptions Used to Determine Total Pension Liability

All other actuarial assumptions used in the June 30, 2020 valuation were based on the results of an actuarial experience study for the period from 1997 to 2015, including updates to salary increase, mortality and retirement rates. The Experience Study report can be obtained at CalPERS' website, at www.calpers.ca.gov.

	Miscellaneous
Valuation Date	6/30/2020
Measurement Date	6/30/2021
Actuarial Cost Method	Entry Age Normal in accordance with the requirements of GASB 68
Asset Valuation Method	Market Value of Assets
Actuarial Assumptions:	
Discount Rate	7.15%
Inflation	2.50%
Salary Increases	Varies by Entry Age and Service
Mortality Rate Table (1)	Derived using CALPERS' membership data for all Funds
Post Retirement Benefit Increase	The lesser of contract COLA or 2.50% until Purchasing Power Protection Allowance floor on purchasing power applies, 2.50% thereafter.

(1) The mortality table used was developed based on CalPERS' specific data. The probabilities of mortality are based on the 2017 CalPERS Experience Study for the period from 1997 to 2015. Pre-retirement and Post-retirement mortality rates include 15 years of projected mortality improvement using 90% of Scale MP-2016 published by the Society of Actuaries. For more details on this table, please refer to the CalPERS Experience Study and Review of Actuarial Assumptions report from December 2017 that can be found on the CalPERS website.

**City of Canyon Lake
Notes to the Basic Financial Statements
June 30, 2022**

Note 9: Retirement Plan (continued)

B. Net Pension Liability (continued)

Long-term Expected Rate of Return

The long-term expected rate of return on pension plan investments was determined using a building-block method in which expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class.

In determining the long-term expected rate of return, CalPERS took into account both short-term and long-term market return expectations as well as the expected pension fund cash flows. Using historical returns of all of the funds' asset classes, expected compound (geometric) returns were calculated over the short-term (first 10 years) and the long-term (11+ years) using a building-block approach. Using the expected nominal returns for both short-term and long-term, the present value of benefits was calculated for each fund. The expected rate of return was set by calculating the rounded single equivalent expected return that arrived at the same present value of benefits for cash flows as the one calculated using both short-term and long-term returns. The expected rate of return was then set equal to the single equivalent rate calculated above and adjusted to account for assumed administrative expenses.

The expected real rates of return by asset class are as follows:

Asset Class ¹	Current Target Allocation	Real Return Years 1 - 10 ²	Real Return Years 11+ ³
Global Equity	50.0%	4.80%	5.98%
Fixed Income	28.0%	1.00%	2.62%
Inflation Assets	0.0%	0.77%	1.81%
Private Equity	8.0%	6.30%	7.23%
Real Assets	13.0%	3.75%	4.93%
Liquidity	1.0%	0.00%	(0.92%)
Total	<u>100%</u>		

¹ In the System's ACFR, fixed income is included in global debt securities; liquidity is included in short-term investments; inflation assets are included in both global equity securities and global debt securities

² An expected inflation of 2.00% used for this period

³ An expected inflation of 2.92% used for this period

Change of Assumptions

There were no change of assumptions for measurement date June 30, 2021.

City of Canyon Lake
Notes to the Basic Financial Statements
June 30, 2022

Note 9: Retirement Plan (continued)

B. Net Pension Liability (continued)

Discount Rate

The discount rate used to measure the total pension liability for PERF C was 7.15%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be made at statutorily required rates, actuarially determined. Based on those assumptions, the Plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Subsequent Events

On July 12, 2021, CalPERS reported a preliminary 21.3% net return on investments for fiscal year 2020-21. Based on the thresholds specified in CalPERS Funding Risk Mitigation policy, the excess return of 14.3% prescribes a reduction in investment volatility that corresponds to a reduction in the discount rate used for funding purposes of 0.20%, from 7.00% to 6.80%. Since CalPERS was in the final stages of the four-year Asset Liability Management (ALM) cycle, the board elected to defer any changes to the asset allocation until the ALM process concluded, and the board could make its final decision on the asset allocation in November 2021.

On November 17, 2021, the board adopted a new strategic asset allocation. The new asset allocation along with the new capital market assumptions, economic assumptions and administrative expense assumption support a discount rate of 6.90% (net of investment expense but without a reduction for administrative expense) for financial reporting purposes. This includes a reduction in the price inflation assumption from 2.50% to 2.30% as recommended in the November 2021 CalPERS Experience Study and Review of Actuarial Assumptions. This study also recommended modifications to retirement rates, termination rates, mortality rates and rates of salary increases that were adopted by the board. These new assumptions will be reflected in the GASB 68 accounting valuation reports for the June 30, 2022, measurement date.

Pension Plan Fiduciary Net Position

Information about the pension plan's assets, deferred outflows of resources, liabilities, deferred inflows of resources, and fiduciary net position are presented in CalPERS' audited financial statements, which are publicly available reports that can be obtained at CalPERS' website, at www.calpers.ca.gov. The plan's fiduciary net position and additions to/deductions from the plan's fiduciary net position have been determined on the same basis used by the pension plan, which is the economic resources measurement focus and the accrual basis of accounting. Benefits and refunds are recognized when due and payable in accordance with the terms of the plan. Investments are reported at fair value.

City of Canyon Lake
Notes to the Basic Financial Statements
June 30, 2022

Note 9: Retirement Plan (continued)

C. Proportionate Share of Net Pension Liability

The following table shows the Plan's proportionate share of the net pension liability over the measurement period.

	Increase (Decrease)		
	Plan Total Pension Liability (a)	Plan Fiduciary Net Position (b)	Plan Net Pension Liability (c) = (a) - (b)
Balance at: 6/30/2020 (MD)	\$ 1,863,663	\$ 1,405,546	\$ 458,117
Balance at: 6/30/2021 (MD)	1,994,463	1,741,542	252,921
Net Changes during 2020-21	<u>\$ 130,800</u>	<u>\$ 335,996</u>	<u>\$ (205,196)</u>

Valuation Date (VD), Measurement Date (MD).

The City's proportion of the net pension liability was determined by CalPERS using the output from the Actuarial Valuation System and the fiduciary net position, as provided in the CalPERS Public Agency Cost-Sharing Allocation Methodology Report, which is a publicly available report that can be obtained at CalPERS' website, at www.calpers.ca.gov.

The City's proportionate share of the net pension liability for the Miscellaneous Plan as of the June 30, 2020, and 2021 measurement dates was as follows:

	<u>Miscellaneous</u>
Proportionate Share - June 30, 2020	0.00421%
Proportionate Share - June 30, 2021	0.00468%
Change - Increase (Decrease)	0.00047%

Sensitivity of the Proportionate Share of the Net Pension Liability to Changes in the Discount Rate

The following presents the City's proportionate share of the net pension liability of the Plan as of the measurement date, calculated using the discount rate of 7.15 percent, as well as what the net pension liability would be if it were calculated using a discount rate that is 1 percentage-point lower (6.15 percent) or 1 percentage-point higher (8.15 percent) than the current rate:

	<u>Discount Rate - 1%</u> (6.15%)	<u>Current Discount</u> <u>Rate (7.15%)</u>	<u>Discount Rate + 1%</u> (8.15%)
Miscellaneous Plan's Net Pension Liability	\$ 516,251	\$ 252,921	\$ 35,229

**City of Canyon Lake
Notes to the Basic Financial Statements
June 30, 2022**

Note 9: Retirement Plan (continued)

C. Proportionate Share of Net Pension Liability (continued)

Amortization of Deferred Outflows and Deferred Inflows of Resources

Under GASB 68, gains and losses related to changes in total pension liability and fiduciary net position are recognized in pension expense systematically over time.

The first amortized amounts are recognized in pension expense for the year the gain or loss occurs. The remaining amounts are categorized as deferred outflows and deferred inflows of resources related to pensions and are to be recognized in future pension expense.

The amortization period differs depending on the source of the gain or loss:

Net difference between projected and actual earnings on pension plan investments	5 year straight-line amortization
All other amounts	Straight-line amortization over the average expected remaining service lives (EARSL) of all members that are provided with benefits (active, inactive and retired) as of the beginning of the measurement period

The expected average remaining service lifetime (EARSL) is calculated by dividing the total future service years by the total number of plan participants (active, inactive, and retired) in the Public Agency Cost-Sharing Multiple-Employer Plan (PERF C).

The EARSL for PERF C for the measurement period ending June 30, 2021 is 3.7 years, which was obtained by dividing the total service years of 561,622 (the sum of remaining service lifetimes of the active employees) by 150,648 (the total number of participants: active, inactive, and retired) in PERF C. Inactive employees and retirees have remaining service lifetimes equal to 0. Total future service is based on the members' probability of decrementing due to an event other than receiving a cash refund.

City of Canyon Lake
Notes to the Basic Financial Statements
June 30, 2022

Note 9: Retirement Plan (continued)

D. Pension Expense and Deferred Outflows and Deferred Inflows of Resources Related to Pensions

As of the start of the measurement period (July 1, 2020), the City's net pension liability was \$458,117. For the measurement period ending June 30, 2021 (the measurement date), the City incurred a pension expense/(income) of \$96,521 for the Plan.

As of June 30, 2022, the City has deferred outflows and deferred inflows of resources related to pensions as follows:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences Between Expected and Actual Experience	\$ 28,362	\$ -
Net Difference Between Projected and Actual Earnings on Pension Plan Investments	-	(220,786)
Change in Employer's Proportion	16,067	-
Difference in Actual vs. Projected Contributions	12,252	(1,597)
Pension Contributions Subsequent to Measurement Date	101,915	-
Total	\$ 158,596	\$ (222,383)

These amounts above are net of outflows and inflows recognized in the 2020-21 measurement period expense. Contributions subsequent to the measurement date of \$101,915 reported with deferred outflows of resources will be recognized as a reduction of the net pension liability in the upcoming fiscal year.

Other amounts reported as deferred outflows and deferred inflows of resources related to pensions will be recognized in future pension expense as follows:

Fiscal Year Ended June 30:	Deferred Outflows/(Inflows) of Resources
2023	\$ (27,079)
2024	(32,928)
2025	(44,681)
2026	(61,014)
2027	-
Thereafter	-

E. Payable to the Pension Plan

At June 30, 2022, the City reported a payable of \$2,781 for the outstanding amount of contributions to the pension plan required for the year then ended.

**City of Canyon Lake
Notes to the Basic Financial Statements
June 30, 2022**

Note 10: Other Postemployment Benefits (OPEB)

The City has established a Retiree Healthcare Plan (HC Plan), and participates in a single-employer defined benefit retiree healthcare plan. The Plan provides post-employment medical insurance to eligible retirees through the California Public Employees Retirement System. State statutes within the Public Employees' Retirement Law establish menus of benefit provisions as well as other requirements and may be amended by CalPERS. The District selected an optional benefit provision specifically for health benefits in compliance with the Public Employees Medical and Hospital Care Act (PEMHCA). A separate financial report is not prepared for the HC Plan.

Employees Covered

Active employees	24
Inactive employees or beneficiaries currently receiving benefits	1
Total	25

As of the June 30, 2022 actuarial valuation, the following current and former employees were covered by the benefit terms under the HC Plan:

Contributions

The contribution requirements of the Plan are established by the City Council. On February 19, 2014, the City Council adopted Resolution No. 2014-7 to reduce the amount of employer's contribution to the minimum amount under PEMHCA, based upon a formula established by the Public Employees Retirement System, and Resolution No. 2014-8 to confirm the contribution will be for employees with a minimum of 20 years of services to the City. For the fiscal year ended June 30, 2022, the City's required minimum payments amounted to \$3,536 in payment for premiums.

Total OPEB Liability

The City's total OPEB liability was measured as of June 30, 2022 and the total OPEB liability used to calculate the total OPEB liability was determined by an actuarial valuation dated June 30, 2022, based on the following actuarial methods and assumptions:

Actuarial Assumptions:	June 30, 2022
Discount Rate	3.54%
Inflation	2.50%
Healthcare Trend	4.00%
Salary Increases	2.75%
Mortality Rate	2017 CalPERS Mortality for Miscellaneous and School Employees 2017 CalPERS Mortality for Safety Employees
Pre-Retirement Turnover Healthcare Trend Rate	2017 CalPERS 2.0% at 62 Rates for Miscellaneous Employees, 2017 CalPERS 2.7% at 57 Rates for Fire Employees

**City of Canyon Lake
Notes to the Basic Financial Statements
June 30, 2022**

Note 10: Other Postemployment Benefits (OPEB) (continued)

Discount Rate

The discount rate used to measure the total OPEB liability was 3.54% percent. The projection of cash flows used to determine the discount rate assumed that City contributions will be made at rates equal to the actuarially determined contribution rates.

Changes in the Total OPEB Liability

The changes in the total OPEB liability for the HC Plan are as follows:

	Total OPEB Liability
Balance at June 30, 2021	
(Measurement Date June 30, 2021)	\$ 390,084
Changes recognized for the measurement period:	
Service Cost	87,584
Interest	9,241
Changes of assumptions	(115,651)
Change in benefit terms	27,522
Experience (gains)/losses	42,480
Benefit payments	(4,139)
Net Changes	47,037
Balance at June 30, 2022	
(Measurement Date June 30, 2022)	\$ 437,121

Sensitivity of the Total OPEB Liability to Changes in the Discount Rate

The following presents the total OPEB liability of the City if it were calculated using a discount rate that is one percentage point lower or one percentage point higher than the current rate, for measurement period ended June 30, 2022:

	1% Decrease 2.54%	Current Discount Rate 3.54%	1% Increase 4.54%
Total OPEB Liability \$	515,945	\$ 437,121	\$ 373,632

**City of Canyon Lake
Notes to the Basic Financial Statements
June 30, 2022**

Note 10: Other Postemployment Benefits (OPEB) (continued)

Sensitivity of the Total OPEB Liability to Changes in the Health Care Cost Trend Rates

The following presents the total OPEB liability of the City if it were calculated using health care cost trend rates that are one percentage point lower or one percentage point higher than the current rate, for measurement period ended June 30, 2022:

	1% Decrease	Current Healthcare Cost Trend Rates	1% Increase
Total OPEB Liability	\$ 350,175	\$ 437,121	\$ 552,975

Change of Assumptions

The discount rate increased from 2.14% to 3.54% in the current year.

Amortization of Deferred Inflows and Outflows of Resources

As of the fiscal year ended June 30, 2022 the City reported deferred outflows of resources related to OPEB from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Changes of assumptions	\$ 144,167	\$ (108,141)
Differences between expected and actual experience	39,721	(45,619)
Total	\$ 183,888	\$ (153,760)

The deferred items will be amortized and recognized in pension expense as follows:

Fiscal Year Ended June 30:	Deferred Outflows/(Inflows) of Resources
2023	\$ 2,171
2024	2,171
2025	2,171
2026	2,171
2027	2,171
Thereafter:	19,273

City of Canyon Lake
Notes to the Basic Financial Statements
June 30, 2022

Note 11: Risk Management

The City is a member of the Public Entity Risk Management Authority (PERMA), a joint powers authority formed under Section 990 of the California Government Code for the purpose of jointly funding programs of insurance coverage for its members. PERMA is comprised of thirty-one participating member agencies: twenty-one cities, four transit agencies and six special districts. The City participates in the liability, employment practices liability, property, auto physical damage, crime and cyber liability insurance programs of PERMA. The City joined PERMA on July 1, 2011.

The liability program provides coverage up to \$50 million per occurrence for personal injury, bodily injury, property damage and public officials' errors and omissions. The City has selected a \$0 self-insured retention for this coverage and participates in risk sharing pools for losses up to \$1 million, followed by PERMA's membership in the Public Risk Innovation, Solutions, and Management (PRISM) for \$49 million of excess liability coverage.

The employment practices liability program provides up to \$50 million coverage for employment related lawsuits, such as wrongful termination and discrimination. The City self-insures up to \$25,000 per occurrence and participates in the Employment Risk Management Authority (ERMA) for losses up to \$1 million. Coverage above \$1 million and up to \$50 million is available through PERMA's membership in PRISM for liability coverage.

The property insurance program is group purchased under a master property insurance policy with accumulated values from all participants effecting lower rates and broader coverage for members. The program covers real property, business personal property, inland marine coverage for special mobile equipment and business interruption. Commercial property coverage is written on a replacement cost basis and all risk, eliminating the traditional commercial "named peril" policy.

The auto physical damage insurance program is also group purchased under a master insurance policy with accumulated values from all participants effecting lower rates for members. Auto physical damage coverage is written on an agreed amount basis.

The crime insurance program provides public employee dishonesty, forgery or alteration, and computer fraud coverage under a master insurance policy.

The cyber liability program provides coverage for information security & privacy liability, privacy notification costs, regulatory defense & penalties, website media content liability, cyber extortion, first party data protection & business interruption losses.

The City is insured with the State Compensation Insurance Fund for workers' compensation claims. There is no deductible requirement for this coverage. However, in Fiscal Year 2021-22 the City joined the Worker's Compensation program of PERMA.

The amount of the settlements has not exceeded the above coverage for the past three fiscal years.

City of Canyon Lake
Notes to the Basic Financial Statements
June 30, 2022

Note 12: Commitments and Contingencies

The City has received federal and state grants for specific purposes that are subject to review and audit by the grantor agencies. Such audits could lead to requests for reimbursement to the grantor agency for expenditures disallowed under terms of the grant. City management believes such disallowances, if any, would not have a material effect on the City's financial position.

Note 13: Fund Equity

The City has established certain fund balance designations to report the amounts in the following funds, which represent available spendable resources which are restricted, committed or assigned for a specific purpose:

	Major Funds				Non-Major	Total
	General Fund	Gas Tax Fund	Measure A Fund	Miscellaneous Grants Fund	Governmental Funds	
Fund Balances:						
Nonspendable:						
Prepaid items	\$ 74,890	\$ -	\$ -	\$ -	\$ -	\$ 74,890
Restricted for:						
Public works	-	1,383,538	1,138,884	-	38,442	2,560,864
Public safety	-	-	-	-	3,241	3,241
Equipment	-	-	-	15,818	-	15,818
Assigned to:						
Self-insured retention	15,000	-	-	-	-	15,000
Litigation	25,000	-	-	-	-	25,000
Equipment replacement	35,000	-	-	-	-	35,000
Capital projects	-	-	-	-	338,617	338,617
Unassigned:	4,894,245	-	-	-	-	4,894,245
	<u>\$ 5,044,135</u>	<u>\$ 1,383,538</u>	<u>\$ 1,138,884</u>	<u>\$ 15,818</u>	<u>\$ 380,300</u>	<u>\$ 7,962,675</u>

Note 14: Jointly Governed Organization

The City, in conjunction with 4 other governmental entities, created the Southwest Communities Financing Authority (Authority) on November 30, 2004. The Authority was formed to issue bonds for the construction of an animal shelter to be used by the member agencies. The Authority's board is comprised of one member from each participating entity. The City has the following fiscal obligations: debt repayment of bonds issued, administrative costs and operation of the animal shelter. The debt service payments and the animal shelter operating costs will be prorated to each member based on the percentage of the animals housed at the facility, on an annual basis. The administrative costs will be borne equally by all members. The City incurred costs of \$97,745 for the fiscal year ended June 30, 2022, which included \$30,058 in interest on the bonds issued. To obtain the financial statements for the Authority please contact the Authority at 33751 Mission Trail, Wildomar, CA 92595.

City of Canyon Lake
Notes to the Basic Financial Statements
June 30, 2022

Note 15: Subsequent Events

American Rescue Plan Funding

On March 11, 2021, HR 1319, the American Rescue Plan Act of 2021 (ARPA), was signed into law. ARPA was designed to provide assistance to individuals, businesses and, state and local governments to assist in the economic recovery from the ongoing COVID-19 pandemic. The City of Canyon Lake was granted an allocation of \$2,698,416, delivered in two tranches of \$1,349,208 in July 2021 and July 2022. The qualified use of these funds includes public safety, infrastructure, and restoration of services to pre-pandemic levels.

REQUIRED SUPPLEMENTARY INFORMATION

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City of Canyon Lake
Required Supplementary Information
Budgetary Comparison Schedule
General Fund
For the Fiscal Year Ended June 30, 2022

	Budgeted Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
REVENUES				
Taxes	\$ 5,288,500	\$ 5,391,500	\$ 5,696,944	\$ 305,444
Licenses and permits	1,385,500	1,425,500	1,537,386	111,886
Fines and forfeitures	21,300	21,300	20,814	(486)
Intergovernmental	130,000	130,000	72,638	(57,362)
Use of money and property	25,000	25,000	(95,813)	(120,813)
Other	28,400	28,400	134,550	106,150
Total revenues	6,878,700	7,021,700	7,366,519	344,819
EXPENDITURES				
Current:				
General government	1,574,372	1,602,272	1,763,067	(160,795)
Public safety	4,560,694	4,643,594	3,960,017	683,577
Public works	93,000	107,948	104,070	3,878
Community development	628,600	673,600	606,523	67,077
Capital outlay	468,850	1,460,433	1,490,816	(30,383)
Debt service:				
Principal	97,750	97,750	97,750	-
Interest and fiscal charges	27,550	27,550	27,464	86
Total expenditures	7,450,816	8,613,147	8,049,707	563,440
Excess (deficiency) of revenues over (under) expenditures	(572,116)	(1,591,447)	(683,188)	908,259
OTHER FINANCING SOURCES				
Acquisition of leased assets	-	-	131,479	131,479
Transfers out	-	(326,416)	(326,416)	-
Total other financing sources	-	(326,416)	(194,937)	131,479
Net change in fund balance	(572,116)	(1,917,863)	(878,125)	1,039,738
Fund balance, beginning of year	5,922,260	5,922,260	5,922,260	-
Fund balance, end of year	\$ 5,350,144	\$ 4,004,397	\$ 5,044,135	\$ 1,039,738

**City of Canyon Lake
 Required Supplementary Information
 Budgetary Comparison Schedule
 Gas Tax Special Revenue
 For the Fiscal Year Ended June 30, 2022**

	Budgeted Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
REVENUES				
Intergovernmental	\$ 484,700	\$ 484,700	\$ 489,970	\$ 5,270
Use of money and property	4,000	4,000	(18,751)	(22,751)
Total revenues	488,700	488,700	471,219	(17,481)
EXPENDITURES				
Current:				
Public works	177,400	217,400	168,055	49,345
Capital Outlay	126,900	126,900	129,250	(2,350)
Total expenditures	304,300	344,300	297,305	46,995
Net change in fund balance	184,400	144,400	173,914	29,514
Fund balance, beginning of year	1,209,624	1,209,624	1,209,624	-
Fund balance, end of year	\$ 1,394,024	\$ 1,354,024	\$ 1,383,538	\$ 29,514

**City of Canyon Lake
Required Supplementary Information
Budgetary Comparison Schedule
Measure A Fund
For the Fiscal Year Ended June 30, 2022**

	Budgeted Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
REVENUES				
Intergovernmental	\$ 201,000	\$ 201,000	\$ 286,884	\$ 85,884
Use of money and property	2,000	2,000	(14,233)	(16,233)
Total revenues	<u>203,000</u>	<u>203,000</u>	<u>272,651</u>	<u>69,651</u>
EXPENDITURES				
Current:				
Capital Outlay	<u>200,000</u>	<u>200,000</u>	<u>-</u>	<u>200,000</u>
Total expenditures	<u>200,000</u>	<u>200,000</u>	<u>-</u>	<u>200,000</u>
Net change in fund balance	3,000	3,000	272,651	269,651
Fund balance, beginning of year	<u>866,233</u>	<u>866,233</u>	<u>866,233</u>	<u>-</u>
Fund balance, end of year	<u><u>\$ 869,233</u></u>	<u><u>\$ 869,233</u></u>	<u><u>\$ 1,138,884</u></u>	<u><u>\$ 269,651</u></u>

**City of Canyon Lake
Required Supplementary Information
Budgetary Comparison Schedule
Miscellaneous Grants Fund
For the Fiscal Year Ended June 30, 2022**

	Budgeted Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
REVENUES				
Intergovernmental	\$ -	\$ 2,698,416	\$ 531,651	\$ (2,166,765)
Total revenues	-	2,698,416	531,651	(2,166,765)
EXPENDITURES				
Current:				
General government	-	207,000	37,175	169,825
Public safety	-	391,416	380,192	11,224
Capital Outlay	-	2,100,000	114,284	1,985,716
Total expenditures	-	2,698,416	531,651	2,166,765
Net change in fund balance	-	-	-	-
Fund balance, beginning of year	15,818	15,818	15,818	-
Fund balance, end of year	\$ 15,818	\$ 15,818	\$ 15,818	\$ -

**City of Canyon Lake
 Required Supplementary Information
 Schedule of the Local Government's Proportionate Share of the
 Plan's Net Pension Liability and Related Ratios as of the Measurement Date
 Last 10 Years*
 For the Fiscal Year Ended June 30, 2022**

Measurement Date	Employer's Proportion of the Collective Net Pension Liability ¹	Employer's Proportionate Share of the Collective Net Pension Liability	Employer's Covered Payroll	Employer's Proportionate Share of the Collective Net Pension Liability as a percentage of the Employer's Covered Payroll	Pension Plan's Fiduciary Net Position as a percentage of the Total Pension Liability
6/30/2014	0.00375%	\$ 233,356	\$ 97,906	238.35%	82.11%
6/30/2015	0.00332%	228,126	241,941	94.29%	82.84%
6/30/2016	0.00369%	319,581	257,514	124.10%	77.98%
6/30/2017	0.00384%	380,550	408,132	93.24%	77.26%
6/30/2018	0.00389%	375,028	367,763	101.98%	78.15%
6/30/2019	0.00408%	417,619	399,181	104.62%	76.64%
6/30/2020	0.00421%	458,117	514,343	89.07%	75.42%
6/30/2021	0.00468%	252,921	668,955	37.81%	87.32%

¹ Proportion of the net pension liability represents the plan's proportion of PERF C, which includes both the Miscellaneous and Safety Risk Pools excluding the 1959 Survivors Risk Pool.

* Measurement date 6/30/2014 (fiscal year 2015) was the first year of implementation. Additional years will be presented as information becomes available.

**City of Canyon Lake
Required Supplementary Information
Schedule of Plan Contributions
Last 10 Years*
For the Fiscal Year Ended June 30, 2022**

Fiscal Year	Actuarially Determined Contribution	Contributions in Relation to the Actuarially Determined Contribution	Contribution Deficiency (Excess)	Employer's Covered Payroll	Contributions as a Percentage of Covered Payroll
2014-15	\$ 21,700	\$ (21,700)	\$ -	\$ 241,941	8.97%
2015-16	28,593	(28,593)	-	257,514	11.10%
2016-17	36,602	(36,602)	-	408,132	8.97%
2017-18	38,386	(38,386)	-	367,763	10.44%
2018-19	49,184	(49,184)	-	399,181	12.32%
2019-20	66,387	(66,387)	-	514,343	12.91%
2020-21	82,957	(82,957)	-	668,955	12.40%
2021-22	101,915	(101,915)	-	839,744	12.14%

* Measurement date 6/30/2014 (fiscal year 2015) was the first year of implementation. Additional years will be presented as information becomes available.

Notes to Schedule:

Changes in Benefit Terms: There were no changes to benefit terms that applied to all members of the Public Agency Pool. Additionally, the figures above do not include any liability impact that may have resulted from Golden Handshakes that occurred after the June 30, 2020 valuation date, unless the liability impact is deemed to be material to the Public Agency Pool.

Changes in Assumptions: There were no assumption changes for 2021. For 2020, the Plan adopted a new amortization policy effective with the 2019 actuarial valuation. The new amortization policy shortens the period over which actuarial gains and losses are amortized from 30 years to 20 years with the payments computed as a level dollar amount. In addition, the new policy does not utilize a five-year ramp-up and ramp-down on UAL bases attributable to assumption changes and non-investment gains/losses. The new policy also does not utilize a five-year ramp-down on investment gains/losses. These changes apply only to new UAL bases established on or after June 30, 2019. There were no changes in assumptions in 2019. In 2018, demographic assumptions and inflation rate were changed in accordance to the CalPERS Experience Study and Review of Actuarial Assumptions December 2017. There were no changes in the discount rate in 2019. In 2017, the accounting discount rate was reduced from 7.65 percent to 7.15 percent. In 2016, there were no changes in the discount rate. In 2015, amounts reported reflect an adjustment of the discount rate from 7.5 percent (net of administrative expense) to 7.65 percent (without a reduction for pension plan administrative expense). In 2014, amounts reported were based on the 7.5 percent discount rate.

City of Canyon Lake
Required Supplementary Information
Schedule of Changes in the Total OPEB Liability and Related Ratios
as of the Measurement Date
Last 10 Years*
For the Fiscal Year Ended June 30, 2022

Measurement Period	2018	2019	2020	2021	2022
Total OPEB Liability					
Service Cost	\$ 21,629	\$ 22,224	\$ 24,506	\$ 84,100	\$ 87,584
Interest on the Total OPEB Liability	4,592	5,011	6,109	7,445	9,241
Actual and expected experience difference	-	-	-	-	-
Changes in assumptions	-	7,672	162,794	4,165	(115,651)
Experience (gains)/losses	-	-	(54,994)	-	42,480
Changes in benefit terms	-	-	-	-	27,522
Benefit payments	(4,412)	(4,588)	(4,733)	(3,972)	(4,139)
Net change in Total OPEB Liability	21,809	30,319	133,682	91,738	47,037
Total OPEB Liability - beginning	112,536	134,345	164,664	298,346	390,084
Total OPEB Liability - ending	<u>\$ 134,345</u>	<u>\$ 164,664</u>	<u>\$ 298,346</u>	<u>\$ 390,084</u>	<u>\$ 437,121</u>
 Total OPEB Liability - ending	 \$ 134,345	 \$ 164,664	 \$ 298,346	 \$ 390,084	 \$ 437,121
 Plan fiduciary net position as a percentage of the total OPEB liability	 0.00%	 0.00%	 0.00%	 0.00%	 0.00%
 Covered employee payroll	 \$ 300,891	 \$ 371,707	 \$ 483,844	 \$ 607,262	 \$ 633,633
 Total OPEB liability as a percentage of covered employee payroll	 44.65%	 44.30%	 61.66%	 64.24%	 68.99%

Notes to schedule:

Contributions are not based on a measure of pay for the OPEB plan, therefore covered employee payroll is used.

The following assumptions were changed from the prior valuation:

Discount rate increased to 2.20% from 3.54% by using the BondBuyer 20 Index.

* Fiscal Year 2017-18 was the first year of implementation, additional years information will be added as it becomes available.

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NONMAJOR GOVERNMENTAL FUNDS

Special Revenue Funds

AQMD – This fund is used to account for the receipt of AB 2766 funds to implement programs that reduce air pollution from motor vehicles. Local Governments receive forty percent of the motor vehicle registration fee surcharge of \$4 per vehicle collected by the Department of Motor Vehicles.

Law Enforcement Grants – This fund is used to account for the *Supplemental Law Enforcement Grant* funds used for front line law enforcement services, and for the *California Law Enforcement Equipment Program* for the purchase of equipment to assist law enforcement to prevent and reduce crime.

Capital Projects Fund

Capital Projects – This fund accounts for City-wide capital improvement projects.

**City of Canyon Lake
Combining Balance Sheet
Nonmajor Governmental Funds
June 30, 2022**

	Special Revenue Funds		Capital Projects Fund	Total Non-major Governmental Funds
	AQMD	Law Enforcement Grants	Capital Projects	
ASSETS				
Cash and investments	\$ 34,816	\$ 3,241	\$ 338,617	\$ 376,674
Receivables:				
Intergovernmental	3,626	-	-	3,626
Total assets	\$ 38,442	\$ 3,241	\$ 338,617	\$ 380,300
FUND BALANCES				
Fund Balances:				
Restricted for:				
Public works	\$ 38,442	\$ -	\$ -	\$ 38,442
Public safety	-	3,241	-	3,241
Assigned to:				
Capital projects	-	-	338,617	338,617
Total fund balances	38,442	3,241	338,617	380,300
Total liabilities and fund balances	\$ 38,442	\$ 3,241	\$ 338,617	\$ 380,300

City of Canyon Lake
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances
Nonmajor Governmental Funds
For the Fiscal Year Ended June 30, 2022

	Special Revenue Funds		Capital Projects Fund	Total Non-major Governmental Funds
	AQMD	Law Enforcement Grants	Capital Projects	
		AQMD	Grants	
REVENUES				
Intergovernmental	\$ 13,948	\$ 161,284	\$ -	\$ 175,232
Use of money and property	(1,309)	-	-	(1,309)
Total revenues	<u>12,639</u>	<u>161,284</u>	<u>-</u>	<u>173,923</u>
EXPENDITURES				
Current:				
Public safety	-	180,000	-	180,000
Capital Outlay	<u>99,759</u>	<u>-</u>	<u>-</u>	<u>99,759</u>
Total expenditures	<u>99,759</u>	<u>180,000</u>	<u>-</u>	<u>279,759</u>
Net change in fund balances	(87,120)	(18,716)	-	(105,836)
Fund balances, beginning of year	<u>125,562</u>	<u>21,957</u>	<u>338,617</u>	<u>486,136</u>
Fund balances, end of year	<u>\$ 38,442</u>	<u>\$ 3,241</u>	<u>\$ 338,617</u>	<u>\$ 380,300</u>

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ATTACHMENT 2



December 29, 2022

To the Honorable Mayor and Members of the City Council
City of Canyon Lake, California

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Canyon Lake, California (the City) for the year ended June 30, 2022. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, *Government Auditing Standards* and the Uniform Guidance, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated November 22, 2022. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Matters

Qualitative Aspects of Significant Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the City are described in the notes to the financial statements. In the fiscal year ended June 30, 2022, the City adopted new accounting guidance, GASB Statement No. 87, Leases. Accordingly, the cumulative effect of the accounting change as of the beginning of the year is reported in the Governmental and Enterprise statements. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the City's financial statements were:

Management's estimates of its net pension liability and net other post-employment benefits liability are based on actuarial valuation specialist assumptions. We evaluated the key factors and assumptions used to develop the net pension liability and net other post-employment benefits liability in determining that they are reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

Significant or Unusual Transactions

Management is responsible for the policies and practices used to account for significant or unusual transactions. No significant unusual transactions have occurred during fiscal year 2021-2022.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.



To the Honorable Mayor and Members of the City Council
City of Canyon Lake, California

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. We are pleased to report that no such misstatements were identified during the course of our audit.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated December 29, 2022.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the City's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the significant events or transactions that occurred during the year, business conditions affecting the City and business plans and strategies that may affect the risks of material misstatements, the application of accounting principles and auditing standards, with management each year prior to retention as the City's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We applied certain limited procedures to management discussion and analysis, budgetary comparison schedule for the General Fund, Gas Tax Special Revenue Fund, Measure A Special Revenue Fund, and Miscellaneous Grants Special Revenue Fund, the schedule of proportionate share of the net pension liability, the schedule of plan contributions, and the schedule of changes in total OPEB liability and related ratios, which are required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on the combining and individual fund statements and schedules, which accompany the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.



To the Honorable Mayor and Members of the City Council
City of Canyon Lake, California

The following new Governmental Accounting Standards Board (GASB) pronouncements were effective for fiscal year 2021-2022 audit:

GASB Statement No. 87, *Leases*.

GASB Statement No. 89, *Accounting for Interest Cost Incurred before the End of a Construction Period*.

GASB Statement No. 97, *Certain Component Unit Criteria, and Accounting and Financial Reporting for Internal Revenue Code Section 457 Deferred Compensation Plans*.

The following GASB pronouncements are effective in the following fiscal years' audits and should be reviewed for proper implementation by management:

Fiscal year 2023

GASB Statement No. 91, *Conduit Debt Obligations*.

GASB Statement No. 94, *Public-Private and Public-Public Partnerships and Availability Payment Arrangement*.

GASB Statement No. 96, *Subscription-Based Information Technology Arrangements*.

Fiscal year 2024

GASB Statement No. 99, *Omnibus 2022*.

GASB Statement No. 100, *Accounting Changes and Error Corrections*.

Fiscal year 2025

GASB Statement No. 101, *Compensated Absences*.

Restriction on Use

This information is intended solely for the use of the City Council and management of the City of Canyon Lake and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

A handwritten signature in cursive script that reads "Lance, Solt & Loughard, LLP".

Brea, California

ATTACHMENT 3



INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL
OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH *GOVERNMENT AUDITING STANDARDS*

To the Honorable Mayor and Members of the City Council
City of Canyon Lake, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Canyon Lake, California (the City), as of and for the year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated December 29, 2022.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements, on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.



To the Honorable Mayor and Members of the City Council
City of Canyon Lake, California

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Lance, Soll & Lughard, LLP

Brea, California
December 29, 2022



STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Chris Mann, City Manager *CM*

DATE: January 11, 2023

SUBJECT: Adoption of Resolution No. 2023-04, Authorizing the Mayor to Sign the Termination Agreement Regarding Western Community Energy

Recommendation

That the City Council approve Resolution No. 2023-04, authorizing the Mayor to sign the Termination Agreement Regarding Western Community Energy.

Background

On July 18, 2018, the City Council approved joining the Western Community Energy (WCE) Joint Powers Authority (JPA), which was formed for the purpose of operating a community choice aggregation program in western Riverside County. Community choice aggregation programs are designed to allow local government jurisdictions to purchase power on behalf of the local community while utilizing the delivery system of the investor-owned utility (i.e., Southern California Edison), thus providing residents a choice of power sources and rates.

Joining the WCE JPA did not bind the City to participate in community choice aggregation by purchasing power, and the City Council ultimately decided not to participate. At the January 9, 2019 meeting, the City Council opted not to implement community choice aggregation in Canyon Lake when a motion on Ordinance No. 178 failed on a 3-2 vote. While Canyon Lake opted not to participate in community choice aggregation, the City never officially withdrew from the WCE JPA.

The other member cities of the JPA did move forward with community choice aggregation, and all took part in the purchase of power. Unfortunately, the WCE program did not perform as anticipated and quickly found itself in financial trouble. Over the last year and a half or so, the WCE Board has been attempting to resolve financial and legal challenges and is now in the process of dissolving the WCE JPA. Fortunately, although the City is technically still a member of the WCE JPA, as the City Council opted not to participate in community choice aggregation and never purchased power, the City has no financial obligations related to WCE.

As part of the process of dissolving the WCE JPA, each of the member cities are being asked to take action by signing a dissolution agreement (attached). The WCE Board will

then have a final meeting in March, 2023, in which all remaining JPA business will be concluded. The WCE JPA can then officially terminate later in the month of March.

Fiscal Impact

None.

Attachments

1. Resolution No. 2023-04

ATTACHMENT 1

RESOLUTION NO. 2023-04

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE, CALIFORNIA, AUTHORIZING THE MAYOR TO SIGN THE TERMINATION AGREEMENT REGARDING WESTERN COMMUNITY ENERGY

WHEREAS, the City Council approved joining the Western Community Energy (WCE) Joint Powers Authority (JPA) on July 18, 2018; and

WHEREAS, the WCE JPA was formed for the purpose of operating a community choice aggregation program in western Riverside County and was designed to allow local government jurisdictions to purchase power on behalf of the local community while utilizing the delivery system of the investor-owned utility (i.e., Southern California Edison), thus providing residents a choice of power sources and rates; and

WHEREAS, the City Council ultimately decided not to participate in WCE’s community choice aggregation in Canyon Lake; and

WHEREAS, the other member cities of the JPA did move forward with community choice aggregation, and all took part in the purchase of power, however, the WCE program did not perform as anticipated and filed for Chapter 9 bankruptcy; and

WHEREAS, the City has no financial obligations related to WCE as the Council opted not to participate in community choice aggregation and never purchased power; and

WHEREAS, each of the member cities are being asked to take action by signing a dissolution agreement as part of the process of dissolving the WCE JPA.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF CANYON LAKE DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. The City Council hereby approves the Termination Agreement Regarding Western Community Energy.

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Section 2. The Mayor is hereby authorized to sign the agreement.

PASSED, APPROVED, AND ADOPTED on the 11th day of January, 2023.

Jeremy Smith, Mayor

ATTEST:

Ana V. Sauseda, CMC
City Clerk

Exhibit A

**TERMINATION AGREEMENT
REGARDING
WESTERN COMMUNITY ENERGY**

This Termination Agreement Regarding Western Community Energy (the “**Agreement**”) is entered into effective as of [____], 2023 (the “**Effective Date**”), by and between the City of Canyon Lake, the City of Eastvale, the City of Hemet, the City of Jurupa Valley, the City of Norco, the City of Perris and the City of Wildomar, who are collectively referred to herein as the “**Member Agencies**” of Western Community Energy, a California Joint Powers Authority (“**Authority**”).

RECITALS

- A. The Authority was formed by the Member Agencies pursuant to the authority granted under that certain Joint Powers Agreement dated August 23, 2018, as amended by that certain First Amendment dated September 19, 2018 (“**JPA Agreement**”).
- B. The Authority thereafter launched the community choice aggregation program known as “**WCE**”, which provided power to customers within the boundaries of the Member Agencies (excluding the City of Canyon Lake, which did not participate in the program).
- C. On May 24, 2021, the Authority filed for Chapter 9 Bankruptcy (“**Bankruptcy Proceeding**”). On June 14, 2021, all customers of the Authority were transitioned to Southern California Edison (“**SCE**”) for service.
- D. On August 16, 2022, the Bankruptcy Court entered an order (“**Bankruptcy Order**”) confirming the Authority’s plan for the adjustment of debts and the Authority concluded settlements consistent with the plan with all outstanding creditors. The Bankruptcy Order includes a discharge of all debts owed by the Authority, an exculpation clause enjoining actions against individuals and entities that assisted the Agency with the Bankruptcy Proceeding, and an injunction preventing the institution of any action to collect any debt of the Authority from Member Agencies and other “partners” of the Authority. The Bankruptcy Proceeding has now been concluded and the plan is final.
- E. On October 12, 2022, the Board of Directors of the Authority made a recommendation to the Member Agencies that the Authority be dissolved following a six month period to orderly wind down the Authority’s affairs.
- F. On October 21, 2022, Authority gave notice of termination of the Management Services Agreement with the Western Riverside Council of Governments (“**WRCOG**”) effective April 21, 2023.
- G. There being no reason to continue the existence and operation of the Authority, the Member Agencies desire to terminate the JPA Agreement and dissolve the Authority upon the terms and conditions set forth herein.

NOW, THEREFORE, the Member Agencies hereby agree as follows:

1. Termination of JPA Agreement. Pursuant to Section 5.5 of the JPA Agreement, the Member Agencies agree that the JPA Agreement will terminate in accordance with the terms of this Agreement as of March 31, 2022 (“**Termination Date**”), subject to adjustment as set forth in Section 2.

2. Transition Period. Prior to termination, the Authority will continue to operate for the sole purpose of winding up its affairs, including the implementation of the final bankruptcy plan as set forth in the Bankruptcy Order and the completion of a fiscal audit for the 2022-2023 year (“**Transitional Activities**”). It is contemplated that all Transitional Activities will be completed prior to the Termination Date. In the event that the Transitional Activities cannot be completed prior to the Termination Date, then the Termination Date may be extended up to ninety (90) days with the written confirmation of the City Manager of each of the Member Agencies with the concurrence of their respective City Attorneys.

3. Book and Records. The books and records of the Authority will be archived and stored by WRCOG for a period of five (5) years following the Termination Date or such longer period as may be required by applicable law. WRCOG has agreed to serve as a depository only and the Member Agencies agree that WRCOG will have no ongoing obligations with respect to the maintenance of such books and records following the termination of the Management Services Agreement with the Authority.

4. Dissolution of the Authority. Concurrent with the Termination Date, the Authority will make such filings as are necessary with the Secretary of State of the State of California to formalize the dissolution of the Authority.

5. Funding for Transitional Operations. The bankruptcy plan includes an amount to pay expenses of the Authority to carry out the bankruptcy plan and it is not anticipated that any additional funding will be necessary for the Authority to carry out the Transitional Activities. In the event that any funding remains following the completion of the Transitional Activities, then such funding will be distributed to the creditors of the Authority in accordance with the requirements of the Bankruptcy Order.

6. No Additional Funding; No Liability. In no event will any Member Agency be obligated to provide any additional funding for the completion of the Transitional Activities by the Authority or for any other purpose. The Member Agencies agree that the terms of Section 4.6 of the JPA Agreement remain in full force and effect and will survive the termination of the JPA Agreement. The Member Agencies acknowledge and agree that the protection from liability set forth in Section 4.6 is consistent with the terms of the Bankruptcy Order.

7. Future Claims. In the event that any third party makes a claim against the Authority or the Member Agencies following the Termination Date, the Member Agencies agree to meet and confer with respect to any such claim and mutually agree on the appropriate action to be taken to protect the Member Agencies and enforce the terms of the Bankruptcy Order. No Member Agency will be obligated to participate in any such action.

8. Nature of Agreement. The City of Canyon Lake is a party to this Agreement for the sole purpose of terminating the JPA Agreement, it being understood that the City of Canyon Lake did not elect to participate in the WCE program.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the Effective Date.

ATTEST:

City Clerk
City of Canyon Lake

CITY OF CANYON LAKE

By: _____

By: _____

Dated: _____

Mayor

ATTEST:

City Clerk
City of Eastvale

CITY OF EASTVALE

By: _____

By: _____

Dated: _____

Mayor

ATTEST:

City Clerk
City of Hemet

CITY OF HEMET

By: _____

By: _____

Dated: _____

Mayor

ATTEST:

City Clerk
City of Jurupa Valley

CITY OF JURUPA VALLEY

By: _____

By: _____

Dated: _____

Mayor

ATTEST:

City Clerk
City of Norco

CITY OF NORCO

By: _____

Dated: _____

By: _____

Mayor

ATTEST:

City Clerk
City of Perris

CITY OF PERRIS

By: _____

Dated: _____

By: _____

Mayor

ATTEST:

City Clerk
City of Wildomar

CITY OF WILDOMAR

By: _____

Dated: _____

By: _____

Mayor



ITEM NO. 8

STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Chris Mann, City Manager *CM*

BY: Ana V. Sauseda, City Clerk

DATE: January 11, 2023

SUBJECT: Designation of Voting Delegates for the Southern California Association of Governments (SCAG) 2023 Regional Conference and General Assembly

Recommendation

That the City Council designate a delegate and alternate for the upcoming 2023 Annual Southern California Association of Governments (SCAG) Regional Conference & General Assembly.

Background

The annual SCAG Regional Conference & General Assembly will be held May 4-5 at the JW Marriott Desert Springs in Palm Desert. SCAG requests that each member city appoint a delegate and alternate to vote at this Assembly.

During the General Assembly, delegates will have the opportunity to consider and take action on proposed Resolutions and/or SCAG Bylaw revisions that have been submitted and reviewed in accordance with SCAG policies.

Fiscal Impact

This conference has already been budgeted for in account number 10-100-6510.

Attachments

N/A



STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Chris Mann, City Manager *CM*

DATE: January 11, 2023

SUBJECT: Discussion and Possible Adoption of 2023 City Council Goals

Recommendation:

That the City Council adopt goals for the 2023 calendar year as presented.

Background:

The purpose of the City Council's annual goals session is to clearly identify and adopt a list of agreed upon priorities for the year. Once adopted, these goals will help guide the Council and staff to ensure that time and other resources are allocated in a manner consistent with the Council's shared objectives for the City. A matrix reviewing the status of the City Council's prior year's goals will also be presented as a way to track and measure progress.

Based on input from councilmembers and staff, this report identifies several proposed goals for consideration. In no order of priority, eleven potential goals for 2023 are suggested for discussion and possible adoption.

The following are the identified potential goals for 2023:

1. Bolster Public Safety
2. Secure the Long-Term Use of Fire Station 1 for the Canyon Lake Fire Department
3. Continue Pursuit of BLM Land Acquisition and Annexation of Developable Parcels
4. Successfully Implement/Manage the City's First Commercial Cannabis Permit
5. Implement New Fees Per the Approved Fee Study
6. Establish Events Coordinator Position and Enhance Existing City Events
7. Continue Execution of the ARPA Work Program

8. Implement the Local Road Safety Plan Once Grant Funding is Secured
9. Begin Marketing the Towne Center Specific Plan for Development
10. Continue to Find Ways to Support Local Businesses and the Canyon Lake Chamber of Commerce
11. Explore Options for Solidifying and Diversifying City Revenues

Fiscal Impact

No fiscal impact at this time. However, adopted goals will help to inform the development of the budget for Fiscal Year 2023/2024.

Attachments

1. 2022 Adopted Goals
2. Goals Matrix
3. Goals Presentation

ATTACHMENT 1



City Council Goals

2022

- 1) Fine-Tune Operations of New Departments & Programs: Fire Department, Building Department, EMS Subscription Program, Residential Rental Program
- 2) Implement Employee Cross-Training for Organizational Resilience
- 3) Move Economic Development Initiatives Forward: Annex Developable Parcels, Continue Pursuing Acquisition of BLM Land, Finalize Towne Center Specific Plan, Complete Improvements to Investment Properties
- 4) Finalize Plan & Begin Implementation of ARPA Funding Projects; Local Business Support Programs, City Hall Renovation Project, Elimination of EVMWD Ponds
- 5) Improve Safety on Railroad Canyon Road: Local Road Safety Plan, Enhanced Enforcement
- 6) Expand Community Services and Outreach
- 7) Build & Maintain Positive Regional Relationships
- 8) Explore Ways to Continue Supporting Local Businesses
- 9) Explore Partnership Opportunities with the POA

ATTACHMENT 2



City Council Goals Status Report January 2023

2022 Goals:

Goal #	Goal	Status
1	Fine-Tune Operations of New Departments & Programs: Fire Department, Building Department, EMS Subscription Program, Residential Rental Program	<p>Fire Department –Developed and expanded the Fire Department’s Policy Manual. This 400-page document provides personnel rules and regulations as well as procedures on emergency operations. The Department has created a digital training manual with standardized procedures for hose lays, ladder evolutions, radio communications, incident command, and fire ground hydraulics. Continued to emphasis the importance and commitment to ongoing training. Total training hours for the first 11 months = 2,271 hours, over 6 hours per day. Attended and participated in over 25 community events throughout the year. Responded to 1,112 incidents with 90% fractal times of: EMS Turnout = 1:59 (Cal Fire = 2:51), EMS Travel = 6:42 (Cal Fire = 7:05), EMS Response = 8:02 (Cal Fire = 8:59). 79% of the time the Department had a Reserve Firefighter on Duty which equates to 290 out of 365 days. Received automatic / mutual aid for 123 incidents and provided automatic / mutual aid for 120 incidents. The interaction with our Medical Director, Nurse Educator, and EMS Coordinator has allowed our personnel to excel in delivering emergency medical services. With a year of emergency response experience, we have earned the trust and partnership with our automatic and mutual aid partners in delivering emergency services not just to Canyon Lake but to the surrounding communities.</p>

Goal #	Goal	Status
		<p>Building Department – Opened communication lines with SCE staff and coordinated electrical panel inspections to ensure both safety and code standards were adhered to. Improved records retention organization and storage practices by requiring electronic submittals via the online portal. Started an informational video series on important topics such as propane safety. Experienced increases in total inspections (1,367), total permits issued (747), and construction permit fee revenue (\$536,619).</p> <p>EMS Subscription Program – This program has a 90% participation rate and revenue from the program rose to \$787,200. Position roles and responsibilities were clearly defined with City administrative staff processing the opt-outs and the Fire Department Executive Assistant / Analyst reviewing the EMS calls and billing. The website was updated to reflect current information.</p> <p>Residential Rental Program – Residential Rental inspections were put on hold during the pandemic and did not resume until the middle of 2021. As a result, inspections were backed up and there were many residents who did not want to have an inspection completed. During 2022, follow up letters and phone calls were conducted regarding the need for inspections. Those who did not respond to the letter were then sent final warning notices. In 2022, City Staff conducted a total of 130 inspections, many of which were in response to the warning notices.</p>

Goal #	Goal	Status
2	Implement Employee Cross-Training for Organizational Resilience	Several City staff positions including the Executive Assistant / Analyst, the Executive Assistant, the Sr. Administrative Assistant, the Administrative Assistant continue to be cross trained in various front and back-office functions and programs of City Hall. During 2022, several of these key positions experienced changes in personnel due to staff turnover. As a result, cross training remains an ongoing objective for the organization.
3	Move Economic Development Initiatives Forward: Annex Developable Parcels, Continue Pursing Acquisition of BLM Land, Finalize Towne Center Specific Plan, Complete Improvements to Investment Properties	<p>Annex Developable Parcels – Unincorporated county areas near Highway 74 continue to be looked at for possible expansion through annexation. A Fiscal Impact Analysis was conducted by Development Planning and Financing Group (DPFG) to determine the financial implications of incorporation and providing services. A meeting was held with the Riverside County COO to discuss County plans and the next steps. This project continues to move forward as follow up meetings with the County, LAFCO, City of Lake Elsinore, and DPFG are planned for 2023.</p> <p>Continue Pursing Acquisition of BLM Land – In November 2022, a contract was executed with LSA, a well-known environmental consulting firm, to prepare an environmental analysis for "Jump Lagoon." The scope of the project is to prepare a report that will consist of a site review analyzing the presence for threatened and endangered species that are on the parcel. In addition, the report will review environmental consistency with the County Multiple Species Habitat Conversation Plan (MSHCP) and will attempt to identify a list of suitable parcels that the City and our development partner may consider for a possible purchase. The</p>

Goal #	Goal	Status
		<p>list of parcels will help facilitate a congressional supported land swap with the MSHCP and BLM of Jump Lagoon.</p> <p>Finalize Towne Center Specific Plan – The Towne Center Specific Plan was finalized and adopted by resolution (No. 2022-33) on June 1, 2022.</p> <p>Complete Improvements to Investment Properties – In April 2022, the City’s investment property of 31540-42 Railroad Canyon Road received various ADA improvements which included: new sidewalks and drainage, entryway doorways & thresholds, and restroom improvements. Funding for these improvements was paid for through the Community Development Block Grant (CDBG) funds which are allocated to the City each year through the County of Riverside Department of Housing Homelessness Prevention & Workforce Solutions. In addition, the City is in the process of finalizing a contract to repair the damages incurred by years of water intrusion and to paint the exterior of the building. Lastly, the City is in the final steps of implementing an on-call maintenance agreement for after-hours emergencies.</p>
4	Finalize Plan & Begin Implementation of ARPA Funding Projects; Local Business Support Programs, City Hall Renovation Project, Elimination of EVMWD Ponds	<p>On March 2, 2022, City Council approved Resolution 2022-14 which created a Work Program and authorized the acceptance of \$2,698,416 in Coronavirus State and Local Fiscal Recovery Funds established by the American Rescue Plan Act (ARPA) of 2021.</p> <p>The Work Program allocated funds to various programs including Capital Improvement Projects, Vehicle Acquisition, First Responder Premium Pay, Assistance to Small Businesses, and</p>

Goal #	Goal	Status
		<p>other Government Services such as providing bus transportation so that Canyon Lake youth could participate in a Jr. Lifeguard program. To date, \$677,646.52 of funds have been spent leaving a balance of \$2,020,769.48.</p> <p>Local Business Support – The City partnered with the Canyon Lake Chamber of Commerce to implement two small business assistance programs: the Canyon Cash E-Gift Card Program and grant funding for those business that could demonstrate an economic hardship.</p> <p>City Hall Renovation – City Staff have engaged a project manager and architect who are in the process of finalizing a needs assessment and conceptual design.</p> <p>Elimination of EVMWD Ponds – Initial discuss with EVMWD estimated that the ponds near the Country Club could be removed for approximately \$1,000,000. After additional research, cost estimates exceeded the City’s total ARPA fund allocation and thus the project was removed. Congressman Calvert’s office has indicated that there may be Federal funding available for this project in the future.</p>
5	<p>Improve Safety on Railroad Canyon Road: Local Road Safety Plan, Enhanced Enforcement</p>	<p>Local Road Safety Plan – In August 2022, the City completed a Local Roadway Safety Plan (LRSP) to help identify potential solutions, address trends, and prioritize strategies that align with the emphasis areas, for improving the overall safety and travel of Railroad Canyon Road by reducing traffic related incidents. To help fund the LRSP, the City submitted a grant application for</p>

Goal #	Goal	Status
		<p>\$1.3 million under the Highway Safety Improvement Program (HSIP) to implement various safety measures such as: roadway lighting, visibility, reflective signage, improved lane markings and median barriers. Grant results on awarded funds will be known as early as March 2023.</p> <p>Enhanced Enforcement – Throughout 2022, the Lake Elsinore Sheriff’s Station partnered with the Menifee Police Department to improve traffic safety and reduce major injury traffic collisions along the Newport Road and the Railroad Canyon Road corridor. Canyon Lake Deputies increased traffic related citations from 42 in 2021 to 230 in 2022. The increased patrol resulted in a reduction of over 20% in traffic accidents and a 300% reduction in major injury and fatal traffic collisions.</p>
6	Expand Community Services and Outreach	<p>The City has hosted, participated in, and/or donated to numerous community events including the Fire Department Grand Opening, Memorial Day, National Night Out, City Golf Championship, 9/11 Memorial, Veterans Day, State of the City, and Winter Wonderland.</p> <p>During the past year your Canyon Lake Fire Department has supported and participated in almost every community event, including our Grand Opening, Little League Opening Day, Junior Lifeguards, Easter Egg Hunt, National Day of Prayer, Fiesta Days, Movie Nights, Club Rush, Neighbors Appreciation Party, Taco Tuesdays, Fourth of July, National Night Out, Paddle Outs, Fishing Derbies, Golf Tournaments, Concerts, Car Show, Halloween</p>

Goal #	Goal	Status
		<p>Events, 9/11 Commemoration, Veterans Day, Winter Wonderland, Golf Cart Parades, and Tree Lighting Ceremonies to name a few. In December, the Department completed one of the best Spark of Love Toy Drives in the entire county. One of the Canyon Lake Fire Department’s Core Values is Dependability, and is defined as “we will be there for the community, and not just during emergency incidents; we will engage with the public and endeavor to be active and reliable members of the Canyon Lake Family.”</p> <p>Communication through social media continues to be an area of emphasis. The City currently has 2,636 Facebook followers (increased from 2,500 last year) and 1,950 Instagram followers (increased from 1,600 last year).</p>
7	Build & Maintain Positive Regional Relationships	<p>CM participated in numerous regional meetings including WRCOG TAC, League of CA Cities Riverside County Division, Riverside County City Managers, and the City-POA-EVMWD Roundtable. CM serves on the Executive Committee of PERMA. CM attended the California City Management Foundation Annual Conference, League of Cities Annual City Manager Conference, and the ICMA Annual Conference. Management Analyst joined MMASC and attended the Annual Conference.</p> <p>City Staff and Council attended several State of the City events for our surrounding cities as well as the State of the County for Riverside. Many of our elected officials and staff from other jurisdictions attended and participated in Canyon Lake’s State of the City event.</p>

Goal #	Goal	Status
		<p>The Council did a great job representing the City on regional boards throughout the year.</p>
8	<p>Explore Ways to Continue Supporting Local Businesses</p>	<p>The City of Canyon Lake partnered with the Canyon Lake Chamber of Commerce to administer the Canyon Cash E-Gift Card program and Small Business Grants. To date, the Canyon Cash program has infused over \$31,000 back into local Canyon Lake businesses. The City received a total of 6 applications for the small business grant funds. Applications were reviewed by City Staff and one business met the application requirements. That business was awarded \$10,000 of emergency relief grant funds.</p> <p>Throughout the year, City Council attended various ribbon cutting ceremonies for new businesses hosted by the Chamber of Commerce. In December 2022, City Council adopted a fee schedule (Resolution 2022-63) which reduced new and renewal business licenses fees.</p>
9	<p>Explore Partnership Opportunities with the POA</p>	<p>On March 31, 2022, the City held a joint meeting with the POA and EVMWD to discuss each agencies operations, public safety responsibilities, and potential opportunities for a cooperative approach to enforcement of laws and POA rules. Between the months of June through August, the City-POA Committee met monthly to further discuss the feasibility and costs associated with enhanced enforcement options. City Staff and Council continue to attend the monthly round table meetings with the POA, Riverside Sheriff's Department, Canyon Lake Chamber of Commerce, and EVMWD.</p>

Additional Accomplishments in 2022

- 1** The City has enjoyed a continuation of financial growth and stability in 2022. Sales and property tax revenues are up significantly, and Canyon Lake enjoys the 3rd lowest unemployment rate of the 28 cities in Riverside County. General Fund revenues are projected to increase 5.3% over last fiscal year to the tune of over \$7.2 million. Moreover, revenues are projected to exceed expenditures by more than \$400,000, leaving the City with an estimated General Fund balance of \$5.7 million. This balance represents a reserve of more than 83% of annual operating expenses.
- 2** On January 18, 2022, the City began accepting applications for the Commercial Cannabis License program. The City received 5 applications that were reviewed and scored by the City's consultant using a fair and objective merit-based system that assigned points to various categories. After months of review, public presentation, and negotiations, Culture Cannabis Club received the highest ranking and was awarded the permit.
- 3** City staff worked with Transformance Consulting to prepare a comprehensive Classification and Compensation Study to update City job descriptions, identify the median market rate for salaries, develop salary data sheets, and to ensure staff pay is competitive and commensurate with the local market.
- 4** Adopted several resolutions to enhance Fire Department operations, policies, and procedures.

2022-11: Established a revenue fund for the sale of apparel
2022-17: Executed a Cooperative Fire Protection Agreement with the Bureau of Land Management
2022-18: Established a Fire Department Policy Manual
2022-19: Established a Records Retention Schedule
- 5** Adopted an Urgency Ordinance to impose a moratorium on the use, construction, and establishment of two-story hybrid docks / deck structures on the lake. Staff continues to work on language for a new ordinance which will be presented to Council in early 2023.

6	Updated Municipal Code Chapter 5.25 to significantly increase fines related to short term rentals as enacted by California Senate Bill 60.
7	Approved a continuous and ongoing Conditional Use Permit for the Farmers Market held in the Towne Center.
8	Updated Municipal Code Chapter 9.25 to define and establish code for inflatable signs on commercially zoned properties.
9	Code Enforcement has increased their presence in the BLM land. In 2022, Code Enforcement staff issued over 50 citations related to the illegal use of motorized vehicles and dumping of trash.
10	Cancelled the General Municipal Election as the three open seats ran uncontested. The cancellation resulted in an estimated savings of \$20,000 - \$30,000.
11	Contracted with Willdan Financial Services to perform a comprehensive study of all City fees to ensure that the charges did not exceed the reasonable cost of providing the service or facility for which the fee is charged.
12	Adopted a Baby on Board Policy enabling new mothers or fathers to return to work sooner by bringing their baby to work with them.
13	On October 12, 2022, City Council appointed Mark Terry to fill a vacancy on the Council created by the resignation of former Councilman Larry Greene.

ATTACHMENT 3



Welcome to the

CITY OF CANYON LAKE

"A Little Bit of Paradise"



City of Canyon Lake

GOAL SETTING

JANUARY 11, 2023



Background



The purpose of the City Council's annual goals session is to clearly identify and adopt a list of agreed upon priorities for the year.



A matrix reviewing the status of the City Council's prior year's goals will also be presented as a way to track and measure progress.



Once adopted, these goals will help guide the Council and staff to ensure that time and other resources are allocated in a manner consistent with the Council's shared objectives for the City.



Eleven potential goals for 2023 are suggested for discussion and possible adoption.



Vision

The vision of the City of Canyon Lake is to be a city that provides a quality of life that makes Canyon Lake the premier place to live in Southern California.





2022 City Council Goals

- 1) Fine-Tune Operations of New Departments & Programs: Fire Department, Building Department, EMS Subscription Program, Residential Rental Program
- 2) Implement Employee Cross-Training for Organizational Resilience
- 3) Move Economic Development Initiatives Forward: Annex Developable Parcels, Continue Pursuing Acquisition of BLM Land, Finalize Towne Center Specific Plan, Complete Improvements to Investment Properties
- 4) Finalize Plan & Begin Implementation of ARPA Funding Projects; Local Business Support Programs, City Hall Renovation Project, Elimination of EVMWD Ponds



2022 City Council Goals

- 5) Improve Safety on Railroad Canyon Road: Local Road Safety Plan, Enhanced Enforcement
- 6) Expand Community Services and Outreach
- 7) Build & Maintain Positive Regional Relationships
- 8) Explore Ways to Continue Supporting Local Businesses
- 9) Explore Partnership Opportunities with the POA

#1: Fine-Tune Operations of New Departments & Programs: Fire Department, Building Department, EMS Subscription Program, Residential Rental Program



Fire Department



Building Department



EMS Subscription Program



Residential Rental Program

#2: Implement Employee Cross-Training for Organizational Resilience

Several City staff positions including the Executive Assistant / Analyst, the Executive Assistant, the Sr. Administrative Assistant, the Administrative Assistant continue to be cross trained in various front and back-office functions and programs of City Hall. During 2022, several of these key positions experienced changes in personnel due to staff turnover. As a result, cross training remains an ongoing objective for the organization.

#3: Move Economic Development Initiatives Forward: Annex Developable Parcels, Continue Pursuing Acquisition of BLM Land, Finalize Towne Center Specific Plan, Complete Improvements to Investment Properties

Annex Developable Parcels – Unincorporated county areas near Highway 74 continue to be looked at for possible expansion through annexation. A Fiscal Impact Analysis was conducted by Development Planning and Financing Group (DPFG) to determine the financial implications of incorporation and providing services. A meeting was held with the Riverside County COO to discuss County plans and the next steps. This project continues to move forward as follow up meetings with the County, LAFCO, City of Lake Elsinore, and DPFG are planned for 2023.

Continue Pursuing Acquisition of BLM Land – In November 2022, a contract was executed with LSA, a well-known environmental consulting firm, to prepare an environmental analysis for "Jump Lagoon." The scope of the project is to prepare a report that will consist of a site review analyzing the presence for threatened and endangered species that are on the parcel. In addition, the report will review environmental consistency with the County Multiple Species Habitat Conversation Plan (MSHCP) and will attempt to identify a list of suitable parcels that the City and our development partner may consider for a possible purchase. The list of parcels will help facilitate a congressional supported land swap with the MSHCP and BLM of Jump Lagoon.

#3 continued: Move Economic Development Initiatives Forward: Annex Developable Parcels, Continue Pursuing Acquisition of BLM Land, Finalize Towne Center Specific Plan, Complete Improvements to Investment Properties

Finalize Towne Center Specific Plan – The Towne Center Specific Plan was finalized and adopted by resolution (No. 2022-33) on June 1, 2022.

Complete Improvements to Investment Properties – In April 2022, the City’s investment property of 31540-42 Railroad Canyon Road received various ADA improvements which included: new sidewalks and drainage, entryway doorways & thresholds, and restroom improvements. Funding for these improvements was paid for through the Community Development Block Grant (CDBG) funds which are allocated to the City each year through the County of Riverside Department of Housing Homelessness Prevention & Workforce Solutions. In addition, the City is in the process of finalizing a contract to repair the damages incurred by years of water intrusion and to paint the exterior of the building. Lastly, the City is in the final steps of implementing an on-call maintenance agreement for after-hours emergencies.



#4: Finalize Plan & Begin Implementation of ARPA Funding Projects; Local Business Support Programs, City Hall Renovation Project, Elimination of EVMWD Ponds

On March 2, 2022, City Council approved Resolution 2022-14 which created a Work Program and authorized the acceptance of \$2,698,416 in Coronavirus State and Local Fiscal Recovery Funds established by the American Rescue Plan Act (ARPA) of 2021.

The Work Program allocated funds to various programs including Capital Improvement Projects, Vehicle Acquisition, First Responder Premium Pay, Assistance to Small Businesses, and other Government Services such as providing bus transportation so that Canyon Lake youth could participate in a Jr. Lifeguard program. To date, \$677,646.52 of funds have been spent leaving a balance of \$2,020,769.48.

Local Business Support – The City partnered with the Canyon Lake Chamber of Commerce to implement two small business assistance programs: the Canyon Cash E-Gift Card Program and grant funding for those business that could demonstrate an economic hardship.

City Hall Renovation – City Staff have engaged a project manager and architect who are in the process of finalizing a needs assessment and conceptual design.

Elimination of EVMWD Ponds – Initial discuss with EVMWD estimated that the ponds near the Country Club could be removed for approximately \$1,000,000. After additional research, cost estimates exceeded the City's total ARPA fund allocation and thus the project was removed. Congressman Calvert's office has indicated that there may be Federal funding available for this project in the future.

#5: Improve Safety on Railroad Canyon Road: Local Road Safety Plan, Enhanced Enforcement

Local Road Safety Plan – In August 2022, the City completed a Local Roadway Safety Plan (LRSP) to help identify potential solutions, address trends, and prioritize strategies that align with the emphasis areas, for improving the overall safety and travel of Railroad Canyon Road by reducing traffic related incidents. To help fund the LRSP, the City submitted a grant application for \$1.3 million under the Highway Safety Improvement Program (HSIP) to implement various safety measures such as: roadway lighting, visibility, reflective signage, improved lane markings and median barriers. Grant results on awarded funds will be known as early as March 2023.

Enhanced Enforcement – Throughout 2022, the Lake Elsinore Sheriff's Station partnered with the Menifee Police Department to improve traffic safety and reduce major injury traffic collisions along the Newport Road and the Railroad Canyon Road corridor. Canyon Lake Deputies increased traffic related citations from 42 in 2021 to 230 in 2022. The increased patrol resulted in a reduction of over 20% in traffic accidents and a 300% reduction in major injury and fatal traffic collisions.

#6: Expand Community Services and Outreach

The City has hosted, participated in, and/or donated to numerous community events including the Fire Department Grand Opening, Memorial Day, National Night Out, City Golf Championship, 9/11 Memorial, Veterans Day, State of the City, and Winter Wonderland.

During the past year your Canyon Lake Fire Department has supported and participated in almost every community event, including our Grand Opening, Little League Opening Day, Junior Lifeguards, Easter Egg Hunt, National Day of Prayer, Fiesta Days, Movie Nights, Club Rush, Neighbors Appreciation Party, Taco Tuesdays, Fourth of July, National Night Out, Paddle Outs, Fishing Derbies, Golf Tournaments, Concerts, Car Show, Halloween Events, 9/11 Commemoration, Veterans Day, Winter Wonderland, Golf Cart Parades, and Tree Lighting Ceremonies to name a few. In December, the Department completed one of the best Spark of Love Toy Drives in the entire county. One of the Canyon Lake Fire Department's Core Values is Dependability, and is defined as "we will be there for the community, and not just during emergency incidents; we will engage with the public and endeavor to be active and reliable members of the Canyon Lake Family."

Communication through social media continues to be an area of emphasis. The City currently has 2,636 Facebook followers (increased from 2,500 last year) and 1,950 Instagram followers (increased from 1,600 last year).

#7: Build & Maintain Positive Regional Relationships



CM participated in numerous regional meetings including WRCOG TAC, League of CA Cities Riverside County Division, Riverside County City Managers, and the City-POA-EVMWD Roundtable. CM serves on the Executive Committee of PERMA. CM attended the California City Management Foundation Annual Conference, League of Cities Annual City Manager Conference, and the ICMA Annual Conference. Management Analyst joined MMASC and attended the Annual Conference.

City Staff and Council attended several State of the City events for our surrounding cities as well as the State of the County for Riverside. Many of our elected officials and staff from other jurisdictions attended and participated in Canyon Lake's State of the City event.

The Council did a great job representing the City on regional boards throughout the year.

#8: Explore Ways to Continue Supporting Local Businesses

The City of Canyon Lake partnered with the Canyon Lake Chamber of Commerce to administer the Canyon Cash E-Gift Card program and Small Business Grants. To date, the Canyon Cash program has infused over \$31,000 back into local Canyon Lake businesses. The City received a total of 6 applications for the small business grant funds. Applications were reviewed by City Staff and one business met the application requirements. That business was awarded \$10,000 of emergency relief grant funds.

Throughout the year, City Council attended various ribbon cutting ceremonies for new businesses hosted by the Chamber of Commerce. In December 2022, City Council adopted a fee schedule (Resolution 2022-63) which reduced new and renewal business licenses fees.

"SHOP CANYON LAKE!"
E-GIFT CARD PROGRAM

FREE FOR BUSINESSES

Residents can purchase e-gift cards, and the City will give residents "bonus cash"

TO REGISTER FOR THIS PROGRAM, SCAN HERE:

Residents can use this card **ONLY** in Canyon Lake and **ONLY** at participating businesses

Businesses must be able to accept Mastercard to participate

This Program is funded by American Recovery Plan Act and Administered by the City of Canyon Lake and Canyon Lake Chamber of Commerce

#9: Explore Partnership Opportunities with the POA



On March 31, 2022, the City held a joint meeting with the POA and EVMWD to discuss each agencies operations, public safety responsibilities, and potential opportunities for a cooperative approach to enforcement of laws and POA rules. Between the months of June through August, the City-POA Committee met monthly to further discuss the feasibility and costs associated with enhanced enforcement options. City Staff and Council continue to attend the monthly round table meetings with the POA, Riverside Sheriff's Department, Canyon Lake Chamber of Commerce, and EVMWD.



2022 City Council Goals

- ✓ 1) Fine-Tune Operations of New Departments & Programs: Fire Department, Building Department, EMS Subscription Program, Residential Rental Program
- ✓ 2) Implement Employee Cross-Training for Organizational Resilience
- ✓ 3) Move Economic Development Initiatives Forward: Annex Developable Parcels, Continue Pursuing Acquisition of BLM Land, Finalize Towne Center Specific Plan, Complete Improvements to Investment Properties
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- ✓ 6) Expand Community Services and Outreach
- ✓ 7) Build & Maintain Positive Regional Relationships
- ✓ 8) Explore Ways to Continue Supporting Local Businesses
- ✓ 9) Explore Partnership Opportunities with the POA

Additional Accomplishments #1

Financial Growth



The City has enjoyed a continuation of financial growth and stability in 2022. Sales and property tax revenues are up significantly, and Canyon Lake enjoys the 3rd lowest unemployment rate of the 28 cities in Riverside County. General Fund revenues are projected to increase 5.3% over last fiscal year to the tune of over \$7.2 million. Moreover, revenues are projected to exceed expenditures by more than \$400,000, leaving the City with an estimated General Fund balance of \$5.7 million. This balance represents a reserve of more than 83% of annual operating expenses.

Additional Accomplishments #2

Commercial Cannabis Program



On January 18, 2022, the City began accepting applications for the Commercial Cannabis License program. The City received 5 applications that were reviewed and scored by the City’s consultant using a fair and objective merit-based system that assigned points to various categories. After months of review, public presentation, and negotiations, Culture Cannabis Club received the highest ranking and was awarded the permit.



Additional Accomplishments #3

Classification & Compensation Study



City staff worked with Transformance Consulting to prepare a comprehensive Classification and Compensation Study to update City job descriptions, identify the median market rate for salaries, develop salary data sheets, and to ensure staff pay is competitive and commensurate with the local market.

Additional Accomplishments #4

Strengthen Fire Department Operations



Adopted several resolutions to enhance Fire Department operations, policies, and procedures.

- 2022-11: Established a revenue fund for the sale of apparel
- 2022-17: Executed a Cooperative Fire Protection Agreement with the Bureau of Land Management
- 2022-18: Established a Fire Department Policy Manual
- 2022-19: Established a Records Retention Schedule

Additional Accomplishments #5

Moratorium on Two Story Docks



Adopted an Urgency Ordinance to impose a moratorium on the use, construction, and establishment of two-story hybrid docks / deck structures on the lake. Staff continues to work on language for a new ordinance which will be presented to Council in early 2023.

Additional Accomplishments #6

Fines for Short Term Rentals



Updated Municipal Code Chapter 5.25 to significantly increase fines related to short term rentals as enacted by California Senate Bill 60.

Additional Accomplishments #7

Farmers Market Permit



Approved a continuous and ongoing Conditional Use Permit for the Farmers Market held in the Towne Center.

Additional Accomplishments #8

Inflatable Signs



Updated Municipal Code Chapter 9.25 to define and establish code for inflatable signs on commercially zoned properties.

Additional Accomplishments #9

BLM Enforcement



Code Enforcement has increased their presence in the BLM land. In 2022, Code Enforcement staff issued over 50 citations related to the illegal use of motorized vehicles and dumping of trash.

Additional Accomplishments #10

General Municipal Election



Cancelled the General Municipal Election as the three open seats ran uncontested. The cancellation resulted in an estimated savings of \$20,000 - \$30,000.

Additional Accomplishments #11

Fee Study



Contracted with Willdan Financial Services to perform a comprehensive study of all City fees to ensure that the charges did not exceed the reasonable cost of providing the service or facility for which the fee is charged.

Additional Accomplishments #12

Baby on Board Policy



Adopted a Baby on Board Policy enabling new mothers or fathers to return to work sooner by bringing their baby to work with them.

Additional Accomplishments #12

Council Update



On October 12, 2022, City Council appointed Mark Terry to fill a vacancy on the Council created by the resignation of former Councilman Larry Greene.



Proposed City Council Goals for 2023

- 1) Bolster Public Safety
- 2) Secure the Long-Term Use of Fire Station 1 for the Canyon Lake Fire Department
- 3) Continue Pursuit of BLM Land Acquisition and Annexation of Developable Parcels
- 4) Successfully Implement/Manage the City's First Commercial Cannabis Permit
- 5) Implement New Fees Per the Approved Fee Study
- 6) Establish Events Coordinator Position and Enhance Existing City Events



Proposed City Council Goals for 2023

7) Continue Execution of the ARPA Work Program

8) Implement the Local Road Safety Plan Once Grant Funding is Secured

9) Begin Marketing the Towne Center Specific Plan for Development

10) Continue to Find Ways to Support Local Businesses and the Canyon Lake Chamber of Commerce

11) Explore Options for Solidifying and Diversifying City Revenues

Discussion





Recommendation

THAT THE CITY COUNCIL ADOPT GOALS FOR THE 2023 CALENDAR YEAR AS PRESENTED AND AGREED UPON DURING DISCUSSION ON THIS ITEM.



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