



## CITY OF CANYON LAKE

### City Hall

31516 Railroad Canyon Road

Canyon Lake, CA 92587

[www.canyonlakeca.gov](http://www.canyonlakeca.gov)

Mayor Jeremy Smith  
Mayor Pro Tem Dale Welty  
Council Member Kasey Castillo  
Council Member Jennifer Dain  
Council Member Mark Terry

City Manager Nicole Dailey  
City Attorney Steven Graham  
City Clerk Ana Sauseda

## AGENDA

### Regular Meeting of the Canyon Lake City Council

Wednesday, March 8, 2023

Closed Session 5:00 P.M. – City Hall Administration Office – 31526 Railroad Canyon Road, Suite 5

Open Session 6:30 P.M. – City Hall Council Chamber – 31516 Railroad Canyon Road

### CLOSED SESSION – 5:00 P.M.

#### CLOSED SESSION CALLED TO ORDER

#### ROLL CALL

#### PUBLIC COMMENT

#### LIMIT 3 MINUTES

Any person wishing to address the City Council on any matter within the jurisdiction of the City, whether or not it appears on this agenda, is asked to complete a "Speaker Request Form" available on the back counter. The completed form is to be submitted to the City Clerk prior to an individual being heard by the City Council. The City Council has adopted a time limitation of three (3) minutes per person. If you are commenting on the agenda item, your comments will be heard at the time that particular item is scheduled on the agenda. Please note that if you are addressing the City Council on items NOT on the agenda, the Brown Act does not allow discussion of such items. Therefore, the City Council may only do the following: refer the matter to staff, ask for additional information or request a report back, or give a very limited factual response.

Members of the public may submit comments electronically by sending an email to [PublicComment@canyonlakeca.gov](mailto:PublicComment@canyonlakeca.gov). Comments submitted electronically will be provided to the City Council and included in the official record but will not be read aloud during the meeting.

A. CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION – Pursuant to Section 54956.9 (d)(4) – 1 case

B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION – Pursuant to Section 54957  
Title: City Manager

## OPEN SESSION - 6:30 P.M.

### OPEN SESSION CALLED TO ORDER

### INVOCATION

### FLAG SALUTE

### ROLL CALL

### CLOSED SESSION REPORT

### APPROVAL OF CITY COUNCIL AGENDA

### CEREMONIAL MATTERS *Presentations, Awards, Proclamations*

- Citizen of the Month
- Proclamation – Canyon Lake Firefighters Association

### COMMUNITY REPORTS - LIMIT 3 MINUTES

- Elsinore Valley Municipal Water District Update
- Canyon Lake Property Owners Association Update
- Chamber of Commerce Update

### PUBLIC SAFETY UPDATE

- ❖ Sheriff's Department
- ❖ Code Enforcement
- ❖ Fire Department

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### CONSENT CALENDAR

*All items listed on the Consent Calendar are considered to be routine matters, status reports or documents covering previous City Council action. The items listed on the Consent Calendar may be enacted in one motion. With the concurrence of the City Council, a Council Member may request that an item be removed for further discussion. Staff recommends approval of all items.*

- (1) Waive Full Reading, Read all Ordinances by Title Only
- (2) Resolution - Adoption of Resolution No. 2023-08 Approving Claims and Demands of the City

- (3) Minutes - Approval of City Council Minutes
  - February 8, 2023 – Special City Council Meeting
  - February 8, 2023 – Regular City Council Meeting
- (4) Second Reading of Ordinance No. 232 – An Ordinance of the City Council of the City of Canyon Lake, California, Amending Chapter 11.25 Section 11.25.030 of the Canyon Lake Municipal Code Related to Special Events Permits and Appeal Processing
- (5) Second Reading of Ordinance No. 233 – An Ordinance of the City Council of the City of Canyon Lake, California, Amending the City's Zoning Code Regulating Accessory Dwelling Units and Junior Accessory Dwelling Units to Ensure Consistency with State Regulations; and Finding the Action to be Exempt from CEQA
- (6) Resolution - Adoption of Resolution No. 2023-09, Appointing the City Manager and City Treasurer, including the Adoption of Resolution 2023-10 and Resolution 2023-11 for the City's Banking and Investment Accounts

#### PULLED CONSENT CALENDAR ITEMS

#### PUBLIC HEARING

- (7) Ordinance - Adoption of Interim Urgency Ordinance No. 234, an Urgency Ordinance of the City Council of the City of Canyon Lake, California, Extending the Provisions of Ordinance 219, Requiring a Moratorium on the Use, Construction, Establishment or Operation of Structures Upon Water Within the City of Canyon Lake

#### BUSINESS ITEMS

- (8) Discussion - Update Regarding the Purchase and Sale Agreement with Canyon Lake Property Owners Association for Fire Station No. 1 located at 28730 Vacation Drive, Canyon Lake, CA
- (9) Discussion – Establish and Appoint a Public Safety Ad Hoc Committee
- (10) Discussion - Establishing the appropriate process for determining Public Convenience and Necessity when a business wishes to obtain or transfer a License through the Department of Alcoholic Beverage Control (ABC)
- (11) Discussion - Determine Proposed Fees for Emergency Medical Services Subscription Program for the 2023-2024 Fiscal Year

#### CITY MANAGER COMMENTS

#### COMMITTEE AND COUNCIL REPORTS/COMMENTS

#### ANNOUNCEMENTS

The next regular meeting will be Wednesday, April 12, 2023, at 5:00 for Closed Session & 6:30 p.m. for Open Session

#### ADJOURNMENT

## VISION STATEMENT

The vision of the City of Canyon Lake is to be a City that provides a quality of life that makes Canyon Lake the premier place to live in Southern California.

### ATTENTION RESIDENTS:

Supporting documents, including staff reports, are available for review at City Hall in the City Clerk's Office or on the City's website at [www.canyonlakeca.gov](http://www.canyonlakeca.gov) once the agenda has been publicly posted. Any written material relating to an item on this agenda submitted to the City Council after distribution of the agenda packet will be available for public inspection in the City Clerk's Office during normal business hours. In addition, such writings or documents will be made available for public review at the respective public meeting. It is the intention of the City of Canyon Lake to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or participant at this meeting, you will need special assistance beyond what is normally provided, the City of Canyon Lake will attempt to accommodate you in every reasonable manner. Please contact Ana V. Sauseda, City Clerk, at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

Unless stated otherwise on the agenda, every item on the agenda is exempt from CEQA Guidelines Sections 15060(c), 15061(b)(3), 15273, 15378, 15301, 15323 and/or Public Resource Code Section 21065.

March 8, 2023 City Council Meeting

STATE OF CALIFORNIA }  
COUNTY OF RIVERSIDE } SS. AFFIDAVIT OF POSTING  
CITY OF CANYON LAKE }

I, Ana V. Sauseda, CMC, City Clerk of the City of Canyon Lake, California, do hereby declare that the foregoing agenda was posted on March 1, 2023, at least seventy-two (72) hours prior to the meeting per Government Code 54954.2, and as required by Resolution 2019-42 of the Canyon Lake City Council.

Ana V. Sauseda, CMC  
City Clerk



## ITEM NO. 2

# STAFF REPORT

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Nicole Dailey, City Manager

**BY:** Elizabeth Pereda, Executive Assistant and Accounting Technician 1

**DATE:** March 8, 2023

**SUBJECT:** Adoption of Resolution No. 2023-08, Allowing Certain Claims and Demands as Set Forth in Exhibit A

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### **Recommendation**

That the City Council adopt Resolution No. 2023-08, allowing certain claims and demands as set forth in Exhibit A.

### **Background**

All claims and demands are reported and summarized for review and approval by the City Council on a routine basis at each City Council meeting. The attached claims represent the paid claims and demands since the City Council meeting of February 8, 2023.

### **Fiscal Impact**

All claims and demands are paid from appropriated funds or authorized resources of the City and have been recorded in accordance with the City's policies.

### **Attachments**

1. Resolution No. 2023-08



## **ATTACHMENT 1**



**RESOLUTION NO. 2023-08**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE, CALIFORNIA, ALLOWING CERTAIN CLAIMS AND DEMANDS AS SET FORTH IN EXHIBIT A**

**WHEREAS**, the Finance & Planning Committee of the City of Canyon Lake reviewed Exhibit A at their regularly scheduled meeting on March 8, 2023; and

**WHEREAS**, Exhibit A was presented at the regular meeting of the City Council on March 8, 2023, at which all present, were given an opportunity to comment.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CANYON LAKE DOES HEREBY RESOLVE AS FOLLOWS:**

Demands are approved as shown on the Demand\Warrant Register of March 8th, in the amount of \$733,411.63 as follows:

|                                 |    |                   |                               |
|---------------------------------|----|-------------------|-------------------------------|
| Payroll Earnings (Gross)        | \$ | 146,705.25        | (For Month of February)       |
| Payroll Processing Fees         | \$ | 234.15            | (For Month of February)       |
| Payroll Taxes - Employer        |    | 3,699.15          | (For Month of February)       |
| On-line Retirement              |    | 13,853.53         | (For Month of February)       |
| PARS                            |    | 11,049.77         | (End of January and February) |
| On-line Health                  |    | 18,359.35         | (For Month of February)       |
| CalPERS Payroll Fee             |    | 200.00            | (For Month of February)       |
| Principal                       |    | 369.47            | (For Month of March)          |
| Aflac                           |    | 640.44            | (For Month of January)        |
| Nationwide Deferred Comp.       |    | 3,352.72          | (For Month of February)       |
| Citizens Business Bank Interest |    | 1,949.05          | (For the Month of January)    |
| General                         | \$ | 532,998.75        |                               |
| TOTAL                           | \$ | <u>733,411.63</u> |                               |

**PASSED, APPROVED AND ADOPTED** this 8th day of March, 2023.

\_\_\_\_\_  
Jeremy Smith, Mayor

ATTEST:

\_\_\_\_\_  
Ana V. Sauseda, CMC  
City Clerk



Exhibit A



## Claims and Demands



**City of Canyon Lake**  
Check/Voucher Register - Council Report - Expenditures  
From 2/1/2023 Through 2/28/2023

| Check Number | Matching Document Date | Vendor Name                           | Transaction Description                 | Check Amount | Fund Code | Fund Short Title |
|--------------|------------------------|---------------------------------------|-----------------------------------------|--------------|-----------|------------------|
| 28814        | 2/8/2023               | Damon Myers                           | Final Reg. Paycheck 1/29/23 to 2/10//23 | 2,116.49     | 10        | GENERAL          |
| 28814        | 2/8/2023               | Damon Myers                           | Final Vacation Cash Out Paycheck        | 1,199.75     | 10        | GENERAL          |
| Total 28814  | 2/8/2023               |                                       |                                         | 3,316.24     |           |                  |
| 28815        | 2/8/2023               | Nathan Smith                          | Final Reg. Pay Check 1/29/23 to 2/8/23  | 2,225.21     | 10        | GENERAL          |
| 28815        | 2/8/2023               | Nathan Smith                          | Final Vacation Cash Out Paycheck        | 322.16       | 10        | GENERAL          |
| Total 28815  | 2/8/2023               |                                       |                                         | 2,547.37     |           |                  |
| 28817        |                        |                                       |                                         | 0.00         |           |                  |
| 28817        | 2/7/2023               | 2 Hot Uniforms, Inc. 2 Hot Activewear | EMB Logo & Name Embroidery              | 34.80        | 10        | GENERAL          |
| Total 28817  |                        |                                       |                                         | 34.80        |           |                  |
| 28818        | 2/7/2023               | Applicant Background Information      | Background Check for Donahue & Hill     | 144.90       | 10        | GENERAL          |
| Total 28818  | 2/7/2023               |                                       |                                         | 144.90       |           |                  |
| 28819        | 2/7/2023               | Abila                                 | Accounting Software 2/1/2023-2/28/2023  | 190.46       | 10        | GENERAL          |
| Total 28819  | 2/7/2023               |                                       |                                         | 190.46       |           |                  |
| 28820        | 2/7/2023               | Amazon Capital Services               | Hardwood Moving Dolly for Fire Station  | 44.66        | 10        | GENERAL          |
| 28820        | 2/7/2023               | Amazon Capital Services               | Laminator & Supplies for Fire Station   | 202.76       | 10        | GENERAL          |
| 28820        | 2/7/2023               | Amazon Capital Services               | Office Supplies for Fire Station        | 34.79        | 10        | GENERAL          |
| Total 28820  | 2/7/2023               |                                       |                                         | 282.21       |           |                  |

**City of Canyon Lake**  
Check/Voucher Register - Council Report - Expenditures  
From 2/1/2023 Through 2/28/2023

| Check Number | Matching Document Date | Vendor Name                  | Transaction Description                      | Check Amount | Fund Code | Fund Short Title |
|--------------|------------------------|------------------------------|----------------------------------------------|--------------|-----------|------------------|
| 28821        | 2/7/2023               | AMERICAN FORENSIC NURSES INC | Sheriff's Blood Draw 1/11/2023               | 133.70       | 10        | GENERAL          |
| 28821        | 2/7/2023               | AMERICAN FORENSIC NURSES INC | Sheriff's Blood Draw 1/5/2023                | 66.85        | 10        | GENERAL          |
| Total 28821  | 2/7/2023               |                              |                                              | 200.55       |           |                  |
| 28822        | 2/7/2023               | Bankcard Center              | See Credit Card Review 0025                  | 152.69       | 10        | GENERAL          |
| Total 28822  | 2/7/2023               |                              |                                              | 152.69       |           |                  |
| 28823        | 2/7/2023               | Bankcard Center              | See Credit Card Review 0041                  | 754.33       | 10        | GENERAL          |
| Total 28823  | 2/7/2023               |                              |                                              | 754.33       |           |                  |
| 28824        | 2/7/2023               | Bankcard Center              | See Credit Card Review 0058                  | 1,979.58     | 10        | GENERAL          |
| Total 28824  | 2/7/2023               |                              |                                              | 1,979.58     |           |                  |
| 28825        | 2/7/2023               | Bankcard Center              | See Credit Card Review 0066                  | 109.95       | 10        | GENERAL          |
| Total 28825  | 2/7/2023               |                              |                                              | 109.95       |           |                  |
| 28826        | 2/7/2023               | Bankcard Center              | See Credit Card Review 0776                  | 530.13       | 10        | GENERAL          |
| Total 28826  | 2/7/2023               |                              |                                              | 530.13       |           |                  |
| 28827        | 2/7/2023               | Bankcard Center              | See Credit Card Review 3081                  | 1,613.91     | 10        | GENERAL          |
| Total 28827  | 2/7/2023               |                              |                                              | 1,613.91     |           |                  |
| 28828        | 2/7/2023               | Bill Blankenship             | Economic Development Consulting January 2023 | 3,330.00     | 10        | GENERAL          |
| Total 28828  | 2/7/2023               |                              |                                              | 3,330.00     |           |                  |

**City of Canyon Lake**  
Check/Voucher Register - Council Report - Expenditures  
From 2/1/2023 Through 2/28/2023

| Check Number | Matching Document Date | Vendor Name                               | Transaction Description                                     | Check Amount | Fund Code | Fund Short Title |
|--------------|------------------------|-------------------------------------------|-------------------------------------------------------------|--------------|-----------|------------------|
| 28829        | 2/7/2023               | Brennan Calley                            | Reserve Stipend for January 2023                            | 50.00        | 10        | GENERAL          |
| Total 28829  | 2/7/2023               |                                           |                                                             | 50.00        |           |                  |
| 28830        | 2/7/2023               | California Building Standards Commission  | Permit Valuation October through December 2022              | 221.40       | 10        | GENERAL          |
| Total 28830  | 2/7/2023               |                                           |                                                             | 221.40       |           |                  |
| 28831        | 2/7/2023               | CANYON LAKE PEST CONTROL, Steven E. Young | Monthly General Pest Control Fire Station December 2022     | 45.00        | 10        | GENERAL          |
| 28831        | 2/7/2023               | CANYON LAKE PEST CONTROL, Steven E. Young | Monthly Rodent Bait for Fire Station December 2022          | 20.00        | 10        | GENERAL          |
| Total 28831  | 2/7/2023               |                                           |                                                             | 65.00        |           |                  |
| 28832        | 2/7/2023               | County of Riverside EMD                   | Annual Emergency Services Coordinator July 1- June 30, 2024 | 6,250.00     | 10        | GENERAL          |
| Total 28832  | 2/7/2023               |                                           |                                                             | 6,250.00     |           |                  |
| 28833        | 2/7/2023               | Cole Huber LLP                            | Attorney Services/ General November 2023                    | 7,215.00     | 10        | GENERAL          |
| 28833        | 2/7/2023               | Cole Huber LLP                            | Attorney Services/Code Enforcement November 2023            | 1,221.14     | 10        | GENERAL          |
| 28833        | 2/7/2023               | Cole Huber LLP                            | Attorney Services/Code Enforcement October 2022             | 340.00       | 10        | GENERAL          |
| 28833        | 2/7/2023               | Cole Huber LLP                            | Attorney Services/Eminent Domain November 2023              | 682.60       | 10        | GENERAL          |
| 28833        | 2/7/2023               | Cole Huber LLP                            | Attorney Services/Eminent Domain October 2023               | 3,415.50     | 10        | GENERAL          |
| 28833        | 2/7/2023               | Cole Huber LLP                            | Attorney Services/General October 2022                      | 7,015.00     | 10        | GENERAL          |
| Total 28833  | 2/7/2023               |                                           |                                                             | 19,889.24    |           |                  |

**City of Canyon Lake**  
Check/Voucher Register - Council Report - Expenditures  
From 2/1/2023 Through 2/28/2023

| Check Number | Matching Document Date | Vendor Name             | Transaction Description                            | Check Amount | Fund Code | Fund Short Title |
|--------------|------------------------|-------------------------|----------------------------------------------------|--------------|-----------|------------------|
| 28834        | 2/7/2023               | Control Pump            | Landscape for Booster Station January 2023         | 375.00       | 20        | GAS TAX          |
| Total 28834  | 2/7/2023               |                         |                                                    | 375.00       |           |                  |
| 28835        | 2/7/2023               | Cory Willis             | Reimbursement for EMT Live Scan-Willis             | 59.00        | 10        | GENERAL          |
| Total 28835  | 2/7/2023               |                         |                                                    | 59.00        |           |                  |
| 28836        | 2/7/2023               | CPS HR Consulting       | HR Consulting Services 2/27/22 to 3/26/22          | 286.25       | 10        | GENERAL          |
| 28836        | 2/7/2023               | CPS HR Consulting       | HR Consulting Services 8/28/22 to 12/31/22         | 315.00       | 10        | GENERAL          |
| Total 28836  | 2/7/2023               |                         |                                                    | 601.25       |           |                  |
| 28837        | 2/7/2023               | CTAI Pacific Greenscape | Landscape Maint Fee for Fire Station November 2022 | 250.00       | 10        | GENERAL          |
| 28837        | 2/7/2023               | CTAI Pacific Greenscape | Maintenance of Palm Trees for Fire Station         | 950.00       | 10        | GENERAL          |
| Total 28837  | 2/7/2023               |                         |                                                    | 1,200.00     |           |                  |
| 28838        | 2/7/2023               | L.N. Curtis and Sons    | Rubber Firefighting Boots                          | 226.36       | 10        | GENERAL          |
| Total 28838  | 2/7/2023               |                         |                                                    | 226.36       |           |                  |
| 28839        | 2/7/2023               | Jennifer Dain           | Auto Allowance February 2023-Dain                  | 100.00       | 10        | GENERAL          |
| Total 28839  | 2/7/2023               |                         |                                                    | 100.00       |           |                  |
| 28840        | 2/7/2023               | DATA TICKET             | Parking Monthly Fee November 2022 (October)        | 100.00       | 10        | GENERAL          |
| Total 28840  | 2/7/2023               |                         |                                                    | 100.00       |           |                  |

**City of Canyon Lake**  
Check/Voucher Register - Council Report - Expenditures  
From 2/1/2023 Through 2/28/2023

| Check Number | Matching Document Date | Vendor Name                                 | Transaction Description                                      | Check Amount | Fund Code | Fund Short Title |
|--------------|------------------------|---------------------------------------------|--------------------------------------------------------------|--------------|-----------|------------------|
| 28841        | 2/7/2023               | DEPARTMENT OF CONSERVATION                  | Strong Motion Instrumentation & Seismic Hazard Oct-Dec 2022  | 558.05       | 10        | GENERAL          |
| Total 28841  | 2/7/2023               |                                             |                                                              | 558.05       |           |                  |
| 28842        | 2/7/2023               | Fireams Academy                             | Code Enforcement Taser Training/Tear Gas Certificate-Jenifer | 98.10        | 10        | GENERAL          |
| Total 28842  | 2/7/2023               |                                             |                                                              | 98.10        |           |                  |
| 28843        | 2/7/2023               | Jake Stouffer                               | Reseve Stipend for January 2023                              | 100.00       | 10        | GENERAL          |
| Total 28843  | 2/7/2023               |                                             |                                                              | 100.00       |           |                  |
| 28844        | 2/7/2023               | Jeremy Smith                                | Auto Allowance February 2023-Smith                           | 100.00       | 10        | GENERAL          |
| Total 28844  | 2/7/2023               |                                             |                                                              | 100.00       |           |                  |
| 28845        | 2/7/2023               | John Hancock USA                            | EE & ER Contributions for Semi-Monthly Check Date 1/31/2023  | 1,284.88     | 10        | GENERAL          |
| Total 28845  | 2/7/2023               |                                             |                                                              | 1,284.88     |           |                  |
| 28846        | 2/7/2023               | John Hancock USA                            | EE & ER Contributions for Bi-Weekly Check 2/3/2023           | 3,585.06     | 10        | GENERAL          |
| Total 28846  | 2/7/2023               |                                             |                                                              | 3,585.06     |           |                  |
| 28847        | 2/7/2023               | Johnson Controls JCI Security Solutions LLC | Refund for Business License Overpayment                      | 9.00         | 10        | GENERAL          |
| Total 28847  | 2/7/2023               |                                             |                                                              | 9.00         |           |                  |

**City of Canyon Lake**  
Check/Voucher Register - Council Report - Expenditures  
From 2/1/2023 Through 2/28/2023

| Check Number | Matching Document Date | Vendor Name         | Transaction Description                        | Check Amount | Fund Code | Fund Short Title |
|--------------|------------------------|---------------------|------------------------------------------------|--------------|-----------|------------------|
| 28848        | 2/7/2023               | Jonathan Sasse      | Reserve Stipend for January 2023               | 50.00        | 10        | GENERAL          |
| Total 28848  | 2/7/2023               |                     |                                                | 50.00        |           |                  |
| 28849        | 2/7/2023               | Jones Mayer         | Mileage Reimbursement Hearing Officer-Cannabis | 60.48        | 10        | GENERAL          |
| Total 28849  | 2/7/2023               |                     |                                                | 60.48        |           |                  |
| 28850        | 2/7/2023               | Kasey Castillo      | Auto Allowance February 2023-Castillo          | 100.00       | 10        | GENERAL          |
| Total 28850  | 2/7/2023               |                     |                                                | 100.00       |           |                  |
| 28851        | 2/7/2023               | Pieter Koopman      | Reserve Stipend for January 2023               | 100.00       | 10        | GENERAL          |
| Total 28851  | 2/7/2023               |                     |                                                | 100.00       |           |                  |
| 28852        | 2/7/2023               | Matt Luksch         | Reserve Stipend for January 2023               | 100.00       | 10        | GENERAL          |
| Total 28852  | 2/7/2023               |                     |                                                | 100.00       |           |                  |
| 28853        | 2/7/2023               | Mark Terry          | Auto Allowance February 2023-Terry             | 100.00       | 10        | GENERAL          |
| Total 28853  | 2/7/2023               |                     |                                                | 100.00       |           |                  |
| 28854        | 2/7/2023               | Morgan Suit         | Reserve Stipend for January 2023               | 100.00       | 10        | GENERAL          |
| Total 28854  | 2/7/2023               |                     |                                                | 100.00       |           |                  |
| 28855        | 2/7/2023               | New Pig Corporation | Spill Kit for Diesel Fuel                      | 829.60       | 10        | GENERAL          |
| Total 28855  | 2/7/2023               |                     |                                                | 829.60       |           |                  |

**City of Canyon Lake**  
Check/Voucher Register - Council Report - Expenditures  
From 2/1/2023 Through 2/28/2023

| Check Number   | Matching Document Date | Vendor Name                                     | Transaction Description                                       | Check Amount | Fund Code | Fund Short Title |
|----------------|------------------------|-------------------------------------------------|---------------------------------------------------------------|--------------|-----------|------------------|
| 28856          | 2/7/2023               | OnSolve, LLC                                    | CodeRed Standard Renewal<br>3/24/23 to 3/23/2024              | 8,796.60     | 10        | GENERAL          |
| Total<br>28856 | 2/7/2023               |                                                 |                                                               | 8,796.60     |           |                  |
| 28857          | 2/7/2023               | PV Maintenance Inc.                             | Street & Facility<br>Maintenance Services<br>1/1/23-1/31/23   | 4,312.89     | 20        | GAS TAX          |
| 28857          | 2/7/2023               | PV Maintenance Inc.                             | Street & Facility<br>Maintenance Services<br>11/1/22-11/30/22 | 3,040.66     | 20        | GAS TAX          |
| Total<br>28857 | 2/7/2023               |                                                 |                                                               | 7,353.55     |           |                  |
| 28858          | 2/7/2023               | PZL, Inc.                                       | Planning Services for January<br>2023                         | 4,590.00     | 10        | GENERAL          |
| Total<br>28858 | 2/7/2023               |                                                 |                                                               | 4,590.00     |           |                  |
| 28859          | 2/7/2023               | Riverside County Sheriff<br>Dept. Lake Elsinore | Sheriff's Contract Law<br>10/20/22-11/16/22                   | 142,376.62   | 10        | GENERAL          |
| Total<br>28859 | 2/7/2023               |                                                 |                                                               | 142,376.62   |           |                  |
| 28860          | 2/7/2023               | COUNTY OF<br>RIVERSIDE-TLMA                     | SLF - Dec 23 Costs                                            | 5,300.98     | 20        | GAS TAX          |
| Total<br>28860 | 2/7/2023               |                                                 |                                                               | 5,300.98     |           |                  |
| 28861          | 2/7/2023               | James Sanchez                                   | Reserve Stipend for January<br>2023                           | 100.00       | 10        | GENERAL          |
| Total<br>28861 | 2/7/2023               |                                                 |                                                               | 100.00       |           |                  |
| 28862          | 2/7/2023               | Sean Rivello                                    | Reserve Stipend for January<br>2023                           | 100.00       | 10        | GENERAL          |
| Total<br>28862 | 2/7/2023               |                                                 |                                                               | 100.00       |           |                  |

**City of Canyon Lake**  
Check/Voucher Register - Council Report - Expenditures  
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| Check Number | Matching Document Date | Vendor Name                                  | Transaction Description                                | Check Amount | Fund Code | Fund Short Title |
|--------------|------------------------|----------------------------------------------|--------------------------------------------------------|--------------|-----------|------------------|
| 28863        | 2/7/2023               | Shuster Advisory Group                       | Quarter 4 Advisory Fee<br>10/1/22-12/31/22             | 750.00       | 10        | GENERAL          |
| Total 28863  | 2/7/2023               |                                              |                                                        | 750.00       |           |                  |
| 28864        | 2/7/2023               | Southern California Fire Prevention Officers | SoCal Fire Prevention Officers Membership              | 65.00        | 10        | GENERAL          |
| Total 28864  | 2/7/2023               |                                              |                                                        | 65.00        |           |                  |
| 28865        | 2/7/2023               | South Coast Emergency Vehicle Services       | Serviced Engine 1                                      | 3,005.28     | 10        | GENERAL          |
| Total 28865  | 2/7/2023               |                                              |                                                        | 3,005.28     |           |                  |
| 28866        | 2/7/2023               | STAPLES                                      | Office Supplies for City Admin                         | 561.14       | 10        | GENERAL          |
| Total 28866  | 2/7/2023               |                                              |                                                        | 561.14       |           |                  |
| 28867        | 2/7/2023               | Syntech Group                                | Microsoft Subscriptions & Programs 1/1/23-1/31/23      | 1,359.00     | 10        | GENERAL          |
| 28867        | 2/7/2023               | Syntech Group                                | Monthly IT Services 1/1/23-1/31/23                     | 2,500.00     | 10        | GENERAL          |
| Total 28867  | 2/7/2023               |                                              |                                                        | 3,859.00     |           |                  |
| 28868        | 2/7/2023               | The Gas Company                              | Gas Charges for City Hall 12/30/22-1/30/23             | 513.35       | 10        | GENERAL          |
| 28868        | 2/7/2023               | The Gas Company                              | Gas Charges for 31520 Railroad Cyn Rd 12/30/22-1/30/23 | 135.85       | 60        | ENTERPR... FUND  |
| Total 28868  | 2/7/2023               |                                              |                                                        | 649.20       |           |                  |
| 28869        | 2/7/2023               | Charter Communications                       | Digital Converter for City Hall 1/22/23-2/21/23        | 5.54         | 10        | GENERAL          |
| Total 28869  | 2/7/2023               |                                              |                                                        | 5.54         |           |                  |

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| Check Number | Matching Document Date | Vendor Name                           | Transaction Description                             | Check Amount | Fund Code | Fund Short Title |
|--------------|------------------------|---------------------------------------|-----------------------------------------------------|--------------|-----------|------------------|
| 28870        | 2/7/2023               | Toshiba America Business Solutions    | Admin B/W & Color Copies 12/26/22- 1/25/2023        | 290.62       | 10        | GENERAL          |
| 28870        | 2/7/2023               | Toshiba America Business Solutions    | B/W & Color Copies for Fire Station                 | 79.89        | 10        | GENERAL          |
| Total 28870  | 2/7/2023               |                                       |                                                     | 370.51       |           |                  |
| 28871        | 2/7/2023               | Dale Welty                            | Auto Allowance February 2023-Welty                  | 100.00       | 10        | GENERAL          |
| Total 28871  | 2/7/2023               |                                       |                                                     | 100.00       |           |                  |
| 28872        | 2/7/2023               | Willdan Financial Services            | Citywide User Fee and Rate Study through 12/31/2022 | 2,362.00     | 10        | GENERAL          |
| Total 28872  | 2/7/2023               |                                       |                                                     | 2,362.00     |           |                  |
| 28873        | 2/7/2023               | Zach Michel                           | Reserve Stipend for January 2023                    | 150.00       | 10        | GENERAL          |
| Total 28873  | 2/7/2023               |                                       |                                                     | 150.00       |           |                  |
| 28874        | 2/22/2023              | 2 Hot Uniforms, Inc. 2 Hot Activewear | Fire Fighter Uniforms -Sasse                        | 1,750.66     | 10        | GENERAL          |
| Total 28874  | 2/22/2023              |                                       |                                                     | 1,750.66     |           |                  |
| 28875        | 2/22/2023              | Allstar Fire Equipment, Inc.          | Fire Fighter Turnouts and Bunker Boots              | 777.05       | 10        | GENERAL          |
| Total 28875  | 2/22/2023              |                                       |                                                     | 777.05       |           |                  |
| 28876        | 2/22/2023              | Amazon Capital Services               | Fire Station Office Supplies                        | 232.82       | 10        | GENERAL          |
| Total 28876  | 2/22/2023              |                                       |                                                     | 232.82       |           |                  |
| 28877        | 2/22/2023              | AMP GLOBAL LLC                        | Rent for March 2023-31516 Railraod Canyon Rd.       | 2,834.00     | 10        | GENERAL          |

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| Check Number | Matching Document Date | Vendor Name                      | Transaction Description                                      | Check Amount | Fund Code | Fund Short Title |
|--------------|------------------------|----------------------------------|--------------------------------------------------------------|--------------|-----------|------------------|
| Total 28877  | 2/22/2023              |                                  |                                                              | 2,834.00     |           |                  |
| 28878        | 2/22/2023              | AMP GLOBAL LLC                   | Rent for March 2023-31526 Railroad Canyon Rd., Suite 4       | 430.00       | 10        | GENERAL          |
| Total 28878  | 2/22/2023              |                                  |                                                              | 430.00       |           |                  |
| 28879        | 2/22/2023              | ANIMAL FRIENDS OF THE VALLEYS    | Animal Control Services Month of January 2023                | 3,500.00     | 10        | GENERAL          |
| Total 28879  | 2/22/2023              |                                  |                                                              | 3,500.00     |           |                  |
| 28880        | 2/22/2023              | Atlas Planning Solutions         | CL Safety Element Update January 2023                        | 1,867.50     | 10        | GENERAL          |
| Total 28880  | 2/22/2023              |                                  |                                                              | 1,867.50     |           |                  |
| 28881        | 2/22/2023              | Brianna Hemsley                  | Reimbursement for Printing Annual Report at Staples          | 121.67       | 10        | GENERAL          |
| Total 28881  | 2/22/2023              |                                  |                                                              | 121.67       |           |                  |
| 28882        | 2/22/2023              | California State Fire Protection | 5lb Extinguisher Inspection-31526 Railroad Cyn Rd. 2/9       | 56.00        | 10        | GENERAL          |
| 28882        | 2/22/2023              | California State Fire Protection | 5lb. Extinguisher Service Call-31516 Railraod Canyon Rd. 2/9 | 152.00       | 10        | GENERAL          |
| 28882        | 2/22/2023              | California State Fire Protection | 5lb. Extinguisher Service Call-31520 Railraod Canyon Rd. 2/9 | 81.00        | 60        | ENTERPR... FUND  |
| Total 28882  | 2/22/2023              |                                  |                                                              | 289.00       |           |                  |
| 28883        | 2/22/2023              | C.L.CHAMBER OF COMMERCE          | Organizational Sponsorship 2/1/23 - 1/31/24                  | 5,000.00     | 10        | GENERAL          |
| Total 28883  | 2/22/2023              |                                  |                                                              | 5,000.00     |           |                  |

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|--------------|------------------------|-------------------------------------------|----------------------------------------------------------|--------------|-----------|------------------|
| 28884        | 2/22/2023              | CANYON LAKE PEST CONTROL, Steven E. Young | Bi-Monthly Pest Service for City Hall                    | 60.00        | 10        | GENERAL          |
| Total 28884  | 2/22/2023              |                                           |                                                          | 60.00        |           |                  |
| 28885        | 2/22/2023              | Occupational Health Centers of California | Reserve Physical - Hill                                  | 189.00       | 10        | GENERAL          |
| Total 28885  | 2/22/2023              |                                           |                                                          | 189.00       |           |                  |
| 28886        | 2/22/2023              | Corelogic Information Solutions, INC.     | Database For Code Enforcement January 2023               | 144.90       | 10        | GENERAL          |
| Total 28886  | 2/22/2023              |                                           |                                                          | 144.90       |           |                  |
| 28887        | 2/22/2023              | Cory Willis                               | Mileage Reimbursement for Fire Class                     | 49.25        | 10        | GENERAL          |
| Total 28887  | 2/22/2023              |                                           |                                                          | 49.25        |           |                  |
| 28888        | 2/22/2023              | CR&R                                      | Trash Services for Rental Bldg. February 2023            | 185.33       | 60        | ENTERPR... FUND  |
| Total 28888  | 2/22/2023              |                                           |                                                          | 185.33       |           |                  |
| 28889        | 2/22/2023              | CR&R                                      | Refuse Collections FY 2022-23 PY Sec SP1                 | 31,089.28    | 50        | AGENCY           |
| Total 28889  | 2/22/2023              |                                           |                                                          | 31,089.28    |           |                  |
| 28890        | 2/22/2023              | CTAI Pacific Greenscape                   | Landscape Maint Fee for Medians & Parkways February 2023 | 4,775.00     | 20        | GAS TAX          |
| Total 28890  | 2/22/2023              |                                           |                                                          | 4,775.00     |           |                  |
| 28891        | 2/22/2023              | Nicole Dailey                             | Consulting Services 2/1/23 - 2/28/23                     | 8,000.00     | 10        | GENERAL          |

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| Check Number | Matching Document Date | Vendor Name                  | Transaction Description                                  | Check Amount | Fund Code | Fund Short Title |
|--------------|------------------------|------------------------------|----------------------------------------------------------|--------------|-----------|------------------|
| Total 28891  | 2/22/2023              |                              |                                                          | 8,000.00     |           |                  |
| 28892        | 2/22/2023              | DATA TICKET                  | Code Enforcement Citation Processing January 2023        | 119.00       | 10        | GENERAL          |
| 28892        | 2/22/2023              | DATA TICKET                  | Monthly EMS Response Fee January 2023                    | 100.00       | 10        | GENERAL          |
| 28892        | 2/22/2023              | DATA TICKET                  | Parking Monthly Fee January 2023                         | 100.00       | 10        | GENERAL          |
| Total 28892  | 2/22/2023              |                              |                                                          | 319.00       |           |                  |
| 28893        | 2/22/2023              | Delgado Janitorial Services  | Janitorial Services February 2023                        | 1,124.50     | 10        | GENERAL          |
| 28893        | 2/22/2023              | Delgado Janitorial Services  | Janitorial Services for January 2023                     | 1,124.50     | 10        | GENERAL          |
| 28893        | 2/22/2023              | Delgado Janitorial Services  | Janitorial Services February 2023                        | 56.00        | 60        | ENTERPR... FUND  |
| 28893        | 2/22/2023              | Delgado Janitorial Services  | Janitorial Services for January 2023                     | 56.00        | 60        | ENTERPR... FUND  |
| Total 28893  | 2/22/2023              |                              |                                                          | 2,361.00     |           |                  |
| 28894        | 2/22/2023              | STATE OF CA DEPT. OF JUSTICE | Fingerprints for January 2023                            | 64.00        | 10        | GENERAL          |
| Total 28894  | 2/22/2023              |                              |                                                          | 64.00        |           |                  |
| 28895        | 2/22/2023              | Downs Energy                 | Fuel for Fire 1 and 2 and Red Dye for Fire 1             | 624.25       | 10        | GENERAL          |
| Total 28895  | 2/22/2023              |                              |                                                          | 624.25       |           |                  |
| 28896        | 2/22/2023              | GovInvest, Inc.              | Pension Module - Annual Subscription Fee 1/15/23-1/14/24 | 2,100.00     | 10        | GENERAL          |
| Total 28896  | 2/22/2023              |                              |                                                          | 2,100.00     |           |                  |

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|--------------|------------------------|------------------------------|-------------------------------------------------------------|--------------|-----------|------------------|
| 28897        | 2/22/2023              | NANCY GREENHALGH             | Retiree Health Insurance March 2023                         | 148.68       | 10        | GENERAL          |
| Total 28897  | 2/22/2023              |                              |                                                             | 148.68       |           |                  |
| 28898        | 2/22/2023              | JARCO ROOFING AND SOLAR      | Roof Repair -City Hall                                      | 895.00       | 10        | GENERAL          |
| Total 28898  | 2/22/2023              |                              |                                                             | 895.00       |           |                  |
| 28899        | 2/22/2023              | John Hancock USA             | EE & ER Contributions for Semi-Monthly Check Date 2/15/2023 | 1,284.88     | 10        | GENERAL          |
| Total 28899  | 2/22/2023              |                              |                                                             | 1,284.88     |           |                  |
| 28900        | 2/22/2023              | John Hancock USA             | EE & ER Contributions for Bi-Weekly Check Date 2/17/2023    | 3,610.06     | 10        | GENERAL          |
| Total 28900  | 2/22/2023              |                              |                                                             | 3,610.06     |           |                  |
| 28901        | 2/22/2023              | Kidder Mathews of California | Appraisal For Canyon Lake Fire Station                      | 4,750.00     | 10        | GENERAL          |
| Total 28901  | 2/22/2023              |                              |                                                             | 4,750.00     |           |                  |
| 28902        | 2/22/2023              | Kings III of America, LLC    | Elevator Phone 1/1/2023-3/31/2023                           | 153.18       | 10        | GENERAL          |
| Total 28902  | 2/22/2023              |                              |                                                             | 153.18       |           |                  |
| 28903        | 2/22/2023              | League of California Cities  | Membership Dues for Calender Year 2023                      | 6,546.00     | 10        | GENERAL          |
| Total 28903  | 2/22/2023              |                              |                                                             | 6,546.00     |           |                  |

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|--------------|------------------------|---------------------------------------------|-----------------------------------------------------------|--------------|-----------|------------------|
| 28904        | 2/22/2023              | Chris Mann                                  | Reimb. for Hotel Room for Annual League of CA Cities Conf | 540.86       | 10        | GENERAL          |
| Total 28904  | 2/22/2023              |                                             |                                                           | 540.86       |           |                  |
| 28905        | 2/22/2023              | Michael Jones                               | Project Cancelled-Reimbursement for Partial Fees          | 855.06       | 10        | GENERAL          |
| Total 28905  | 2/22/2023              |                                             |                                                           | 855.06       |           |                  |
| 28906        | 2/22/2023              | NFPA                                        | NFPA Subscription Renewal                                 | 1,552.50     | 10        | GENERAL          |
| Total 28906  | 2/22/2023              |                                             |                                                           | 1,552.50     |           |                  |
| 28907        | 2/22/2023              | OES Office Furniture                        | Fire Station Lateral File Cabinet                         | 537.67       | 10        | GENERAL          |
| Total 28907  | 2/22/2023              |                                             |                                                           | 537.67       |           |                  |
| 28908        | 2/22/2023              | PARS                                        | Monthly Administrative Fee Ending December 2022           | 400.00       | 10        | GENERAL          |
| Total 28908  | 2/22/2023              |                                             |                                                           | 400.00       |           |                  |
| 28909        | 2/22/2023              | Public Entity Risk Management Authority     | FY 2022-2023 Q3 Workers' Comp Premium                     | 32,490.75    | 10        | GENERAL          |
| Total 28909  | 2/22/2023              |                                             |                                                           | 32,490.75    |           |                  |
| 28910        | 2/22/2023              | Pitney Bowes Global Financial Services, LLC | Lease Meter Dec 13, 2022-March 12, 2023                   | 147.94       | 10        | GENERAL          |
| Total 28910  | 2/22/2023              |                                             |                                                           | 147.94       |           |                  |
| 28911        | 2/22/2023              | PNC Equipment Finance, LLC                  | Engine 1 Lease Payment 3/26/22-3/25/23                    | 84,151.24    | 10        | GENERAL          |

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|--------------|------------------------|--------------------------------------------|---------------------------------------------------------|--------------|-----------|------------------|
| 28911        | 2/22/2023              | PNC Equipment Finance, LLC                 | Patrol 1 Lease Payment 3/26/22-3/25/23                  | 41,050.68    | 10        | GENERAL          |
| Total 28911  | 2/22/2023              |                                            |                                                         | 125,201.92   |           |                  |
| 28912        | 2/22/2023              | Rogers, Anderson, Malody & Scott, LLP      | Accounting Services for January 2023                    | 6,750.00     | 10        | GENERAL          |
| Total 28912  | 2/22/2023              |                                            |                                                         | 6,750.00     |           |                  |
| 28913        | 2/22/2023              | County Executive Office                    | Sheltering Costs for 3rd Quarter Jan-March 2023         | 18,228.00    | 10        | GENERAL          |
| Total 28913  | 2/22/2023              |                                            |                                                         | 18,228.00    |           |                  |
| 28914        | 2/22/2023              | Special District Risk Management Authority | Dental and Vision Insurance March 2023                  | 1,484.13     | 10        | GENERAL          |
| Total 28914  | 2/22/2023              |                                            |                                                         | 1,484.13     |           |                  |
| 28915        | 2/22/2023              | Dan Sitar                                  | Annual CQI Plan Update Meeting, Drafting and Submission | 1,000.00     | 10        | GENERAL          |
| Total 28915  | 2/22/2023              |                                            |                                                         | 1,000.00     |           |                  |
| 28916        | 2/22/2023              | Syntech Group                              | Firewall Renewal                                        | 1,071.00     | 10        | GENERAL          |
| 28916        | 2/22/2023              | Syntech Group                              | Monthly IT Services 2/1/23 - 2/28/23                    | 2,625.00     | 10        | GENERAL          |
| Total 28916  | 2/22/2023              |                                            |                                                         | 3,696.00     |           |                  |
| 28917        | 2/22/2023              | The Code Group, Inc.                       | Plan Check Services for 1/1/23 - 1/28/23                | 4,734.73     | 10        | GENERAL          |
| 28917        | 2/22/2023              | The Code Group, Inc.                       | Staffing Services Jan 1, 2023 through Jan 28, 2023      | 2,200.00     | 10        | GENERAL          |
| Total 28917  | 2/22/2023              |                                            |                                                         | 6,934.73     |           |                  |

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|--------------|------------------------|------------------------------------|-------------------------------------------------------|--------------|-----------|------------------|
| 28918        | 2/22/2023              | Charter Communications             | Fire Station Internet Service<br>2/10/23 - 3/9/23     | 298.80       | 10        | GENERAL          |
| Total 28918  | 2/22/2023              |                                    |                                                       | 298.80       |           |                  |
| 28919        | 2/22/2023              | Toshiba Financial Services         | Monthly Copier Lease for Admin & City Hall March 2023 | 799.32       | 10        | GENERAL          |
| 28919        | 2/22/2023              | Toshiba Financial Services         | Monthly Copier Lease for Fire Station March 2023      | 120.83       | 10        | GENERAL          |
| Total 28919  | 2/22/2023              |                                    |                                                       | 920.15       |           |                  |
| 28920        | 2/22/2023              | Toshiba America Business Solutions | Refill Staple Type T                                  | 113.14       | 10        | GENERAL          |
| Total 28920  | 2/22/2023              |                                    |                                                       | 113.14       |           |                  |
| 28921        | 2/22/2023              | TRI LAKE CONSULTANTS, INC.         | CL-001 General Engineering Services 6/1/22 -6/30/22   | 1,260.00     | 20        | GAS TAX          |
| Total 28921  | 2/22/2023              |                                    |                                                       | 1,260.00     |           |                  |
| 28922        | 2/22/2023              | TRI LAKE CONSULTANTS, INC.         | CL-001 General Engineering Services 12/1/22-12/31/22  | 1,925.00     | 20        | GAS TAX          |
| Total 28922  | 2/22/2023              |                                    |                                                       | 1,925.00     |           |                  |
| 28923        | 2/22/2023              | U. S. Bank                         | See Credit Card Review                                | 2,439.80     | 10        | GENERAL          |
| Total 28923  | 2/22/2023              |                                    |                                                       | 2,439.80     |           |                  |
| 28924        | 2/22/2023              | Willdan                            | Water Quality Services thru 1/27/23                   | 6,202.00     | 10        | GENERAL          |
| Total 28924  | 2/22/2023              |                                    |                                                       | 6,202.00     |           |                  |
| EFT 679      |                        | SOUTHERN CALIFORNIA EDISON         | Electricity for City Hall 12/15/22 to 1/12/23         | 609.44       | 10        | GENERAL          |

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|---------------|------------------------|----------------------------|---------------------------------------------------------|--------------|-----------|------------------|
| Total EFT 679 |                        |                            |                                                         | 609.44       |           |                  |
| EFT 680       |                        | SOUTHERN CALIFORNIA EDISON | Electricity for Traffic Signals 12/15/22 to 1/12/23     | 250.47       | 20        | GAS TAX          |
| Total EFT 680 |                        |                            |                                                         | 250.47       |           |                  |
| EFT 681       |                        | SOUTHERN CALIFORNIA EDISON | Electricity for Fire Station 12/15/22 to 1/12/23        | 620.01       | 10        | GENERAL          |
| Total EFT 681 |                        |                            |                                                         | 620.01       |           |                  |
| EFT 682       |                        | SOUTHERN CALIFORNIA EDISON | Electricity for Traffic Signals 12/20/22 to 1/19/23     | 10.85        | 20        | GAS TAX          |
| Total EFT 682 |                        |                            |                                                         | 10.85        |           |                  |
| EFT 683       |                        | SOUTHERN CALIFORNIA EDISON | Electricity for 31540/31542 RRCR 12/15/22 to 1/12/23    | 556.95       | 60        | ENTERPR... FUND  |
| Total EFT 683 |                        |                            |                                                         | 556.95       |           |                  |
| EFT 684       |                        | SOUTHERN CALIFORNIA EDISON | Electricity for 31526 RRCR, Suite 3 12/20/23 to 1/19/23 | 52.95        | 10        | GENERAL          |
| Total EFT 684 |                        |                            |                                                         | 52.95        |           |                  |
| EFT 685       |                        | SOUTHERN CALIFORNIA EDISON | Electricity for 31520 RRCR Suite D, 12/20/22 to 1/19/23 | 14.26        | 60        | ENTERPR... FUND  |
| Total EFT 685 |                        |                            |                                                         | 14.26        |           |                  |
| EFT 686       |                        | SOUTHERN CALIFORNIA EDISON | Electricity for Admin 31526 RRCR 12/20/22 to 1/19/23    | 207.29       | 10        | GENERAL          |
| Total EFT 686 |                        |                            |                                                         | 207.29       |           |                  |

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|---------------|------------------------|--------------------------------|-----------------------------------------------------|--------------|-----------|------------------|
| EFT 687       |                        | SOUTHERN CALIFORNIA EDISON     | Electricity for Veterans Park 12/20/22 to 1/19/23   | 64.10        | 10        | GENERAL          |
| Total EFT 687 |                        |                                |                                                     | 64.10        |           |                  |
| EFT 688       |                        | SOUTHERN CALIFORNIA EDISON     | Electricity for Traffic Signals 12/29/22 to 1/29/23 | 429.39       | 20        | GAS TAX          |
| Total EFT 688 |                        |                                |                                                     | 429.39       |           |                  |
| EFT 689       |                        | SOUTHERN CALIFORNIA EDISON     | Electricity for Traffic Lights 12/21/22 to 1/22/23  | 89.74        | 20        | GAS TAX          |
| Total EFT 689 |                        |                                |                                                     | 89.74        |           |                  |
| EFT 690       |                        | Sparkletts                     | Drinking Water for City Hall & Admin February 2023  | 82.94        | 10        | GENERAL          |
| Total EFT 690 |                        |                                |                                                     | 82.94        |           |                  |
| EFT 691       |                        | SOUTHERN CALIFORNIA EDISON     | Electricity for Pump Station 1/9/23 to 2/7/23       | 86.77        | 20        | GAS TAX          |
| Total EFT 691 |                        |                                |                                                     | 86.77        |           |                  |
| EFT 692       |                        | ELSINORE VALLEY MUNI WATER DIS | Water for Rental 31542 RRCR 12/25/22 to 1/25/23     | 84.95        | 60        | ENTERPR... FUND  |
| Total EFT 692 |                        |                                |                                                     | 84.95        |           |                  |
| EFT 693       |                        | ELSINORE VALLEY MUNI WATER DIS | Water for Rental 31520 RRCR 12/25/22 to 1/25/23     | 69.13        | 60        | ENTERPR... FUND  |
| Total EFT 693 |                        |                                |                                                     | 69.13        |           |                  |
| EFT 694       |                        | ELSINORE VALLEY MUNI WATER DIS | Water for City Hall 12/25/22 to 1/25/23             | 100.57       | 10        | GENERAL          |

**City of Canyon Lake**  
Check/Voucher Register - Council Report - Expenditures  
From 2/1/2023 Through 2/28/2023

| Check Number  | Matching Document Date | Vendor Name                    | Transaction Description                    | Check Amount | Fund Code | Fund Short Title |
|---------------|------------------------|--------------------------------|--------------------------------------------|--------------|-----------|------------------|
| Total EFT 694 |                        |                                |                                            | 100.57       |           |                  |
| EFT 695       |                        | ELSINORE VALLEY MUNI WATER DIS | Water for Fire Station 12/28/22 to 1/28/23 | 179.95       | 10        | GENERAL          |
| Total EFT 695 |                        |                                |                                            | 179.95       |           |                  |
| EFT 696       |                        | ELSINORE VALLEY MUNI WATER DIS | Water for Irrigation 12/28/22 to 1/28/23   | 364.07       | 20        | GAS TAX          |
| Total EFT 696 |                        |                                |                                            | 364.07       |           |                  |
| Report Total  |                        |                                |                                            | 532,998.75   |           |                  |

City of Canyon Lake  
Invoices Selected for Payment - COUNCIL CHECK REPORT

| Vendor ID    | Invoice Description                     | Cash Required |
|--------------|-----------------------------------------|---------------|
| Myers D      | Final Reg. Paycheck 1/29/23 to 2/10//23 | 2,116.49      |
|              | Final Vacation Cash Out Paycheck        | 1,199.75      |
| Smith, N     | Final Reg. Pay Check 1/29/23 to 2/8/23  | 2,225.21      |
|              | Final Vacation Cash Out Paycheck        | 322.16        |
| Report Total |                                         | 5,863.61      |

City of Canyon Lake  
Invoices Selected for Payment - COUNCIL CHECK REPORT

| Vendor ID         | Invoice Description                                          | Cash Required |
|-------------------|--------------------------------------------------------------|---------------|
| 2 Hot Uniforms    | EMB Logo & Name Embroidery                                   | 34.80         |
| ABI               | Background Check for Donahue & Hill                          | 144.90        |
| ABILA             | Accounting Software 2/1/2023-2/28/2023                       | 190.46        |
| Amazon            | Laminator & Supplies for Fire Station                        | 202.76        |
|                   | Hardwood Moving Dolly for Fire Station                       | 44.66         |
|                   | Office Supplies for Fire Station                             | 34.79         |
| AMERICAN FORENSIC | Sheriff's Blood Draw 1/5/2023                                | 66.85         |
|                   | Sheriff's Blood Draw 1/11/2023                               | 133.70        |
| Bankcard          | See Credit Card Review 0066                                  | 109.95        |
|                   | See Credit Card Review 0776                                  | 530.13        |
|                   | See Credit Card Review 0058                                  | 1,979.58      |
|                   | See Credit Card Review 0025                                  | 152.69        |
|                   | See Credit Card Review 3081                                  | 1,613.91      |
|                   | See Credit Card Review 0041                                  | 754.33        |
| Bill Blankenship  | Economic Development Consulting January 2023                 | 3,330.00      |
| Calley            | Reserve Stipend for January 2023                             | 50.00         |
| CBSC              | Permit Valuation October through December 2022               | 221.40        |
| CL PEST           | Monthly Rodent Bait for Fire Station December 2022           | 20.00         |
|                   | Monthly General Pest Control Fire Station December 2022      | 45.00         |
| Co of Riv EMD     | Annual Emergency Services Coordinator July 1-June 30, 2024   | 6,250.00      |
| Cole Huber        | Attorney Services/ General November 2023                     | 7,215.00      |
|                   | Attorney Services/Code Enforcement November 2023             | 1,221.14      |
|                   | Attorney Services/Code Enforcement October 2022              | 340.00        |
|                   | Attorney Services/Eminent Domain October 2023                | 3,415.50      |
|                   | Attorney Services/General October 2022                       | 7,015.00      |
|                   | Attorney Services/Eminent Domain November 2023               | 682.60        |
| Control Pump      | Landscape for Booster Station January 2023                   | 375.00        |
| Cory Willis       | Reimbursement for EMT Live Scan-Willis                       | 59.00         |
| CPS               | HR Consulting Services 2/27/22 to 3/26/22                    | 286.25        |
|                   | HR Consulting Services 8/28/22 to 12/31/22                   | 315.00        |
| CTAI              | Landscape Maint Fee for Fire Station November 2022           | 250.00        |
|                   | Maintenance of Palm Trees for Fire Station                   | 950.00        |
| Curtis            | Rubber Firefighting Boots                                    | 226.36        |
| Dain              | Auto Allowance February 2023-Dain                            | 100.00        |
| DATA TICKET       | Parking Monthly Fee November 2022 (October)                  | 100.00        |
| DEPT OF CONSER    | Strong Motion Instrumentation & Seismic Hazard Oct-Dec 2022  | 558.05        |
| Firearms Academy  | Code Enforcement Taser Training/Tear Gas Certificate-Jenifer | 98.10         |
| Jake Stouffer     | Reseve Stipend for January 2023                              | 100.00        |
| Jeremy Smith      | Auto Allowance February 2023-Smith                           | 100.00        |
| John Hancock      | EE & ER Contributions for Bi-Weekly Check 2/3/2023           | 3,585.06      |

Date: 2/8/23

02:24:50 PM

03/08/2023 City Council Agenda

Page: 1

City of Canyon Lake  
Invoices Selected for Payment - COUNCIL CHECK REPORT

| Vendor ID                         | Invoice Description                                         | Cash Required |
|-----------------------------------|-------------------------------------------------------------|---------------|
|                                   | EE & ER Contributions for Semi-Monthly Check Date 1/31/2023 | 1,284.88      |
| Johnson Security Solutions        | Refund for Business License Overpayment                     | 9.00          |
| Jonathan Sasse                    | Reserve Stipend for January 2023                            | 50.00         |
| Jones Mayer                       | Mileage Reimbursement Hearing Officer-Cannabis              | 60.48         |
| Kasey Castillo                    | Auto Allowance February 2023-Castillo                       | 100.00        |
| Koopman                           | Reserve Stipend for January 2023                            | 100.00        |
| Luksch                            | Reserve Stipend for January 2023                            | 100.00        |
| Mark Terry                        | Auto Allowance February 2023-Terry                          | 100.00        |
| Morgan Suit                       | Reserve Stipend for January 2023                            | 100.00        |
| New Pig                           | Spill Kit for Diesel Fuel                                   | 829.60        |
| Onsolve                           | CodeRed Standard Renewal 3/24/23 to 3/23/2024               | 8,796.60      |
| PVM                               | Street & Facility Maintenance Services 11/1/22-11/30/22     | 3,040.66      |
|                                   | Street & Facility Maintenance Services 1/1/23-1/31/23       | 4,312.89      |
| PZL, Inc.                         | Planning Services for January 2023                          | 4,590.00      |
| Riv Co Sheriff Dept Lake Elsinore | Sheriff's Contract Law 10/20/22-11/16/22                    | 142,376.62    |
| Riv Co TLMA                       | SLF - Dec 23 Costs                                          | 5,300.98      |
| SanchezJ                          | Reserve Stipend for January 2023                            | 100.00        |
| Sean Rivello                      | Reserve Stipend for January 2023                            | 100.00        |
| Shuster                           | Quarter 4 Advisory Fee 10/1/22-12/31/22                     | 750.00        |
| SoCal Fire Prevention Officers    | SoCal Fire Prevention Officers Membership                   | 65.00         |
| South Coast Emergency             | Serviced Engine 1                                           | 3,005.28      |
| STAPLES                           | Office Supplies for City Admin                              | 561.14        |
| Syntech                           | Microsoft Subscriptions & Programs 1/1/23-1/31/23           | 1,359.00      |
|                                   | Monthly IT Services 1/1/23-1/31/23                          | 2,500.00      |
| The Gas Co                        | Gas Charges for City Hall 12/30/22-1/30/23                  | 513.35        |
|                                   | Gas Charges for 31520 Railroad Cyn Rd 12/30/22-1/30/23      | 135.85        |
| Time Warner                       | Digital Converter for City Hall 1/22/23-2/21/23             | 5.54          |
| Toshiba Business Solutions, USA   | Admin B/W & Color Copies 12/26/22- 1/25/2023                | 290.62        |
|                                   | B/W & Color Copies for Fire Station                         | 79.89         |
| Welty                             | Auto Allowance February 2023-Welty                          | 100.00        |
| Willdan FS                        | Citywide User Fee and Rate Study through 12/31/2022         | 2,362.00      |
| Zach Michel                       | Reserve Stipend for January 2023                            | 150.00        |
| Report Total                      |                                                             | 226,131.35    |

City of Canyon Lake  
Invoices Selected for Payment - COUNCIL CHECK REPORT

| Vendor ID                        | Invoice Description                                          | Cash Required |
|----------------------------------|--------------------------------------------------------------|---------------|
| 2 Hot Uniforms                   | Fire Fighter Uniforms -Sasse                                 | 1,750.66      |
| Allstar Fire                     | Fire Fighter Turnouts and Bunker Boots                       | 777.05        |
| Amazon                           | Fire Station Office Supplies                                 | 232.82        |
| AMP                              | Rent for March 2023-31526 Railroad Canyon Rd., Suite 4       | 430.00        |
|                                  | Rent for March 2023-31516 Railraod Canyon Rd.                | 2,834.00      |
| ANIMAL FRIENDS                   | Animal Control Services Month of January 2023                | 3,500.00      |
| Atlas                            | CL Safety Element Update January 2023                        | 1,867.50      |
| Brianna Hemsley                  | Reimbursement for Printing Annual Report at Staples          | 121.67        |
| California State Fire Protection | 5lb Extinguisher Inspection-31526 Railroad Cyn Rd. 2/9       | 56.00         |
|                                  | 5lb. Extinguisher Service Call-31520 Railraod Canyon Rd. 2/9 | 81.00         |
|                                  | 5lb. Extinguisher Service Call-31516 Railraod Canyon Rd. 2/9 | 152.00        |
| CL CHAMBER                       | Organizational Sponsorship 2/1/23 - 1/31/24                  | 5,000.00      |
| CL PEST                          | Bi-Monthly Pest Service for City Hall                        | 60.00         |
| Concentra                        | Reserve Physical - Hill                                      | 189.00        |
| Corelogic                        | Database For Code Enforcement January 2023                   | 144.90        |
| Cory Willis                      | Mileage Reimbursement for Fire Class                         | 49.25         |
| CR&R                             | Refuse Collections FY 2022-23 PY Sec SP1                     | 31,089.28     |
|                                  | Trash Services for Rental Bldg. February 2023                | 185.33        |
| CTAI                             | Landscape Maint Fee for Medians & Parkways February 2023     | 4,775.00      |
| Dailey Strategies                | Consulting Services 2/1/23 - 2/28/23                         | 8,000.00      |
| DATA TICKET                      | Parking Monthly Fee January 2023                             | 100.00        |
|                                  | Monthly EMS Response Fee January 2023                        | 100.00        |
|                                  | Code Enforcement Citation Processing January 2023            | 119.00        |
| Delgado                          | Janitorial Services February 2023                            | 1,124.50      |
|                                  | Janitorial Services February 2023                            | 56.00         |
|                                  | Janitorial Services for January 2023                         | 1,124.50      |
|                                  | Janitorial Services for January 2023                         | 56.00         |
| DOJ                              | Fingerprints for January 2023                                | 64.00         |
| Downs                            | Fuel for Fire 1 and 2 and Red Dye for Fire 1                 | 624.25        |
| GOVINVEST                        | Pension Module - Annual Subscription Fee 1/15/23-1/14/24     | 2,100.00      |
| GREENHALGH                       | Retiree Health Insurance March 2023                          | 148.68        |
| JARCO                            | Roof Repair -City Hall                                       | 895.00        |
| John Hancock                     | EE & ER Contributions for Bi-Weekly Check Date 2/17/2023     | 3,610.06      |
|                                  | EE & ER Contributions for Semi-Monthly Check Date 2/15/2023  | 1,284.88      |
| Kidder Mathews                   | Appraisal For Canyon Lake Fire Station                       | 4,750.00      |

City of Canyon Lake  
Invoices Selected for Payment - COUNCIL CHECK REPORT

| Vendor ID                           | Invoice Description                                       | Cash Required |
|-------------------------------------|-----------------------------------------------------------|---------------|
| Kings III of America, LLC           | Elevator Phone 1/1/2023-3/31/2023                         | 153.18        |
| LCC, Riv. Co. Div.                  | Membership Dues for Calender Year 2023                    | 6,546.00      |
| MANN                                | Reimb. for Hotel Room for Annual League of CA Cities Conf | 540.86        |
| Michael Jones                       | Project Cancelled-Reimbursement for Partial Fees          | 855.06        |
| National Fire Protection Associatio | NFPA Subscription Renewal                                 | 1,552.50      |
| OES Office Furniture                | Fire Station Lateral File Cabinet                         | 537.67        |
| PARS                                | Monthly Administrative Fee Ending December 2022           | 400.00        |
| PERMA                               | FY 2022-2023 Q3 Workers' Comp Premium                     | 32,490.75     |
| Pitney Bowes                        | Lease Meter Dec 13, 2022- March 12, 2023                  | 147.94        |
| PNC Equipment                       | Engine 1 Lease Payment 3/26/22-3/25/23                    | 84,151.24     |
|                                     | Patrol 1 Lease Payment 3/26/22-3/25/23                    | 41,050.68     |
| RAMS                                | Accounting Services for January 2023                      | 6,750.00      |
| riv Co Exec                         | Sheltering Costs for 3rd Quarter Jan-March 2023           | 18,228.00     |
| SDRMA                               | Dental and Vision Insurance March 2023                    | 1,484.13      |
| Sitar                               | Annual CQI Plan Update Meeting, Drafting and Submission   | 1,000.00      |
| Syntech                             | Firewall Renewal                                          | 1,071.00      |
|                                     | Monthly IT Services 2/1/23 - 2/28/23                      | 2,625.00      |
| The Code                            | Staffing Services Jan 1, 2023 through Jan 28, 2023        | 2,200.00      |
|                                     | Plan Check Services for 1/1/23 - 1/28/23                  | 4,734.73      |
| Time Warner                         | Fire Station Internet Service 2/10/23 - 3/9/23            | 298.80        |
| Toshiba                             | Monthly Copier Lease for Admin & City Hall March 2023     | 799.32        |
|                                     | Monthly Copier Lease for Fire Station March 2023          | 120.83        |
| Toshiba Business Solutions, USA     | Refill Staple Type T                                      | 113.14        |
| TRI LAKE                            | CL-001 General Engineering Services 6/1/22 -6/30/22       | 1,260.00      |
|                                     | CL-001 General Engineering Services 12/1/22-12/31/22      | 1,925.00      |
| US Bank                             | See Credit Card Review                                    | 2,439.80      |
| Willdan                             | Water Quality Services thru 1/27/23                       | 6,202.00      |
| Report Total                        |                                                           | 297,129.96    |

*cm*

City of Canyon Lake (Default)  
31516 Railroad Canyon Rd  
Canyon Lake, CA 92587-9400  
United States

## Payroll Recap & Funding

### Semi-Monthly Regular 02/15/2023

Pay Date: 02/15/2023

#### Payroll Overview

|                  |                                 |
|------------------|---------------------------------|
| Payroll          | Semi-Monthly Regular 02/15/2023 |
| Pay Date         | 02/15/2023                      |
| # Employees      | 16                              |
| # Paid Employees | 16                              |
| # Regular        | 16                              |
| # Pay Periods    | 1                               |

#### Employee Payments

|                                       | #  | EE's | \$ Amount              |
|---------------------------------------|----|------|------------------------|
| Direct Deposits Debited               | 21 | 16   | 42,557.55 <sup>D</sup> |
| <b>Total</b>                          |    |      | <b>42,557.55</b>       |
| (D) CBIZ HCM Admin Debit              |    |      | <b>-42,557.55</b>      |
| Your Remaining Bank Account Liability |    |      | <b>0.00</b>            |
| Vouchers Printed                      | 0  |      |                        |
| Vouchers Suppressed                   | 0  |      |                        |

#### Taxes

|                              | EIN        | EE's | \$ Amount             |
|------------------------------|------------|------|-----------------------|
| FIT/EE                       | 33-0449143 | 15   | 6,297.23 <sup>D</sup> |
| MEDI/ER                      | 33-0449143 | 16   | 842.05 <sup>D</sup>   |
| MEDI/EE                      | 33-0449143 | 16   | 842.05 <sup>D</sup>   |
| SIT:CA/EE                    | 499-0481-6 | 15   | 2,380.13 <sup>D</sup> |
| SUTA_SC:CA/ER (0.10%)        | 499-0481-6 | 8    | 10.60 <sup>D</sup>    |
| SDI:CA/EE                    | 499-0481-6 | 16   | 522.64 <sup>D</sup>   |
| SUTA:CA/ER (2.00%)           | 499-0481-6 | 8    | 212.09 <sup>D</sup>   |
| <b>Total</b>                 |            |      | <b>11,106.79</b>      |
| (D) CBIZ HCM Admin Debit     |            |      | <b>-11,106.79</b>     |
| Your Remaining Tax Liability |            |      | <b>0.00</b>           |

#### Vendor Liabilities

|                                 | EE's | \$ Amount           |
|---------------------------------|------|---------------------|
| AZ Child Support                | 1    | 120.50 <sup>D</sup> |
| <b>Total</b>                    |      | <b>120.50</b>       |
| (D) CBIZ HCM Admin Debit        |      | <b>-120.50</b>      |
| Your Remaining Vendor Liability |      | <b>0.00</b>         |

#### Billing

|                      |               |
|----------------------|---------------|
| Invoice Total        | <b>53.55</b>  |
| CBIZ HCM Admin Debit | <b>-53.55</b> |
| Amount Due           | <b>0.00</b>   |

#### Total

|                              |                   |
|------------------------------|-------------------|
| Total                        | <b>53,838.39</b>  |
| CBIZ HCM Admin Debit         | <b>-53,838.39</b> |
| Total of Your Responsibility | <b>0.00</b>       |

#### Recap

| CBIZ HCM Admin Debi | Date       | Bank Account # | \$ Amount        |
|---------------------|------------|----------------|------------------|
| Billing             | 02/14/2023 | xxxxx5402      | 53.55            |
| Vendor Payment      | 02/15/2023 | xxxxx5402      | 120.50           |
| Tax Payment         | 02/14/2023 | xxxxx5402      | 11,106.79        |
| Empl. Dir. Dep. SPA | 02/14/2023 | xxxxx5402      | 42,557.55        |
| <b>Total Debits</b> |            |                | <b>53,838.39</b> |

#### Cash Requirements: xxxxx5402

|                     | \$ Amount        |
|---------------------|------------------|
| Billing             | 53.55            |
| Vendor Payment      | 120.50           |
| Tax Payment         | 11,106.79        |
| Empl. Dir. Dep. SPA | 42,557.55        |
| <b>Total</b>        | <b>53,838.39</b> |

#### General Ledger Summary

|                         | Debit/Exp.       | Credit/Liab.     |
|-------------------------|------------------|------------------|
| Earning                 | 57,841.29        |                  |
| ER Deduction            | 5,085.34         |                  |
| ER Tax (Offset)         | 1,064.74         |                  |
| Vendor Payment          | 120.50           |                  |
| Invoice Service         | 53.55            |                  |
| Invoice                 | 53.55            | 53.55            |
| Invoice Service         |                  | 53.55            |
| Vendor Payment (Offset) |                  | 120.50           |
| ER Tax                  |                  | 1,064.74         |
| ER Deduction (Offset)   |                  | 5,085.34         |
| Deduction               |                  | 5,241.69         |
| Tax                     |                  | 10,042.05        |
| Direct Deposit          |                  | 42,557.55        |
|                         | <b>64,218.97</b> | <b>64,218.97</b> |

#### Comparison To Last Pay Period - Gross Wages

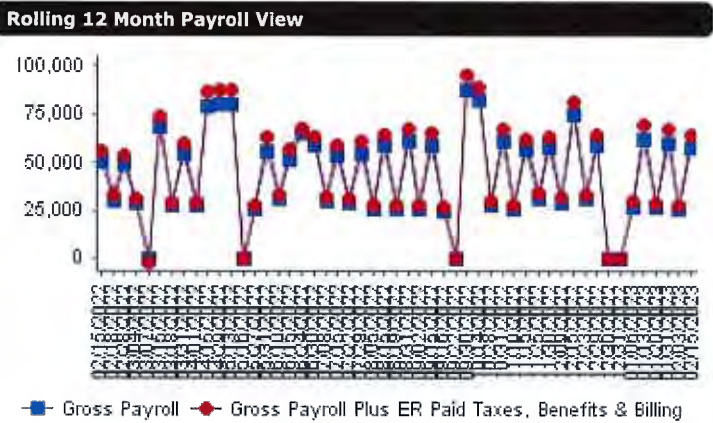


Grouped By: None  
Sorted By: None  
Filtered By: None

CentrallyHR  
Phone: 540-345-6600  
City of Canyon Lake



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Generated By: Kayla Renee Mallin  
Page 1 of 2



| Miguel Borja Default - #102 |       |       |          |         |           |           |        |          |        | Pay Date: 02/15/2023 (02/01 - 02/15) |                |          |          | Type: Regular, Category: Regular, Pay Statement #: ??? (1) |          |           |  |
|-----------------------------|-------|-------|----------|---------|-----------|-----------|--------|----------|--------|--------------------------------------|----------------|----------|----------|------------------------------------------------------------|----------|-----------|--|
| Pay Typ                     | Hrs   | Rate  | Amt      | YTD Hrs | YTD Amt   | Deduction | EE Amt | EE YTD   | ER Amt | ER YTD                               | Taxes          | Amt      | YTD Amt  | Net Pay                                                    | Amt      | YTD Amt   |  |
| 12SCO                       | -     | -     | 472.54   | -       | 1,417.62  | PTXCLA    | 364.58 | 1,093.74 | 537.50 | 1,612.50                             | FIT            | 642.88   | 1,928.64 | Checking (7318                                             | 150.00   | 450.00    |  |
| ADIMLV                      | -     | -     | -        | 19.00   | 1,401.94  |           |        |          |        |                                      | MEDI           | 82.37    | 247.12   | Checking (6836                                             | 4,159.76 | 12,479.25 |  |
| HOL                         | -     | -     | -        | 09.50   | 600.97    |           |        |          |        |                                      | SIT:CA         | 230.16   | 690.48   | <b>Totals:</b>                                             | 4,309.76 | 12,929.25 |  |
| SAL                         | -     | -     | 4,006.39 | -       | 12,620.14 |           |        |          |        |                                      | SDI:CA         | 51.12    | 153.36   |                                                            |          |           |  |
| Sick                        | 19.00 | 63.26 | 1,201.94 | 19.00   | 1,201.94  |           |        |          |        |                                      | <b>Totals:</b> | 1,006.53 | 3,019.62 |                                                            |          |           |  |
| <b>Totals:</b>              | 19.00 |       | 5,680.87 | 47.50   | 17,042.61 |           |        |          |        |                                      |                |          |          |                                                            |          |           |  |

| Dawn Edefield Default - #104 |       |       |          |         |          |           |        |          |        |        |         |        |          |                | Pay Date: 02/15/2023 (02/01 - 02/15) |          |  |  |  |  |  |  |  |  | Type: Regular, Category: Regular, Pay Statement #: ??? (1) |  |  |  |  |
|------------------------------|-------|-------|----------|---------|----------|-----------|--------|----------|--------|--------|---------|--------|----------|----------------|--------------------------------------|----------|--|--|--|--|--|--|--|--|------------------------------------------------------------|--|--|--|--|
| Pay Typ                      | Hrs   | Rate  | Amt      | YTD Hrs | YTD Amt  | Deduction | EE Amt | EE YTD   | ER Amt | ER YTD | Taxes   | Amt    | YTD Amt  | Net Pay        | Amt                                  | YTD Amt  |  |  |  |  |  |  |  |  |                                                            |  |  |  |  |
| HOL                          | -     | -     | -        | 09.50   | 307.90   | 457B      | 50.00  | 150.00   | 50.00  | 149.26 | FIT     | 198.04 | 594.11   | Checking (0780 | 2,047.28                             | 6,188.43 |  |  |  |  |  |  |  |  |                                                            |  |  |  |  |
| REG                          | 85.50 | 32.41 | 2,771.06 | 232.50  | 7,535.33 | AFL Post  | 26.26  | 26.26    | -      | -      | MEDI    | 39.24  | 117.73   |                |                                      |          |  |  |  |  |  |  |  |  |                                                            |  |  |  |  |
| Sick                         | -     | -     | -        | 14.50   | 469.95   | HLTH      | 114.27 | 342.81   | -      | -      | SIT:CA  | 84.56  | 259.62   |                |                                      |          |  |  |  |  |  |  |  |  |                                                            |  |  |  |  |
| Totals:                      | 85.50 |       | 2,771.06 | 256.50  | 8,313.18 | PTXPEP    | 187.05 | 561.14   | 207.00 | 621.00 | SDI:CA  | 24.36  | 73.08    |                |                                      |          |  |  |  |  |  |  |  |  |                                                            |  |  |  |  |
| Totals:                      |       |       |          |         |          |           | 377.58 | 1,080.21 | 257.00 | 770.26 | Totals: | 346.20 | 1,044.54 |                |                                      |          |  |  |  |  |  |  |  |  |                                                            |  |  |  |  |

| Pay Date: 02/15/2023 (02/01 - 02/15) |       |       |          |         |          |           |        |        |        | Type: Regular, Category: Regular, Pay Statement #: ??? (1) |        |       |         |                |        |          |
|--------------------------------------|-------|-------|----------|---------|----------|-----------|--------|--------|--------|------------------------------------------------------------|--------|-------|---------|----------------|--------|----------|
| Pay Typ                              | Hrs   | Rate  | Amt      | YTD Hrs | YTD Amt  | Deduction | EE Amt | EE YTD | ER Amt | ER YTD                                                     | Taxes  | Amt   | YTD Amt | Net Pay        | Amt    | YTD Amt  |
| REG                                  | 45.00 | 24.81 | 1,116.45 | 129.00  | 3,200.49 | 457B      | 83.73  | 240.03 | -      | -                                                          | - FIT  | 41.61 | 111.05  | Checking (4708 | 951.56 | 2,737.26 |
|                                      |       |       |          |         |          |           |        |        |        |                                                            | MEDI   | 16.19 | 46.41   |                |        |          |
|                                      |       |       |          |         |          |           |        |        |        |                                                            | SIT:CA | 13.32 | 36.94   |                |        |          |
|                                      |       |       |          |         |          |           |        |        |        |                                                            | SDI:CA | 10.04 | 28.80   |                |        |          |
| Totals:                              |       |       |          |         |          |           |        |        |        |                                                            |        | 81.16 | 223.20  |                |        |          |

| Pay Date: 02/15/2023 (02/01 - 02/15) |  |  |         |  |       |      |          |         |          | Type: Regular, Category: Regular, Pay Statement #: ??? (1) |        |        |        |        |        |       |         |              |        |          |
|--------------------------------------|--|--|---------|--|-------|------|----------|---------|----------|------------------------------------------------------------|--------|--------|--------|--------|--------|-------|---------|--------------|--------|----------|
| Jennifer Glenn Default - #128        |  |  | Pay Typ |  | Hrs   | Rate | Amt      | YTD Hrs | YTD Amt  | Deduction                                                  | EE Amt | EE YTD | ER Amt | ER YTD | Taxes  | Amt   | YTD Amt | Net Pay      | Amt    | YTD Amt  |
| REG                                  |  |  | 34.00   |  | 32.41 |      | 1,101.94 | 102.00  | 3,305.82 | PTXPEP                                                     | 74.38  | 223.14 | 82.31  | 246.93 | FIT    | 16.09 | 48.27   | Chase (8211) | 985.58 | 2,956.73 |
|                                      |  |  |         |  |       |      |          |         |          |                                                            |        |        |        |        | MEDI   | 15.97 | 47.93   |              |        |          |
|                                      |  |  |         |  |       |      |          |         |          |                                                            |        |        |        |        | SIT:CA | -     | -       |              |        |          |
|                                      |  |  |         |  |       |      |          |         |          |                                                            |        |        |        |        | SDI:CA | 9.92  | 29.75   |              |        |          |
| Totals:                              |  |  |         |  |       |      |          |         |          |                                                            |        |        |        |        |        | 41.98 | 125.95  |              |        |          |

| Pay Date: 02/15/2023 (02/01 - 02/15) |       |       |          |         |           |           |        |          |        | Type: Regular, Category: Regular, Pay Statement #: ??? (1) |        |         |         |          |          |
|--------------------------------------|-------|-------|----------|---------|-----------|-----------|--------|----------|--------|------------------------------------------------------------|--------|---------|---------|----------|----------|
| William Gorham Default - #1032       |       |       |          |         |           |           |        |          |        |                                                            |        |         |         |          |          |
| Pay Type                             | Hrs   | Rate  | Amt      | YTD Hrs | YTD Amt   | Deduction | EE Amt | EE YTD   | ER Amt | ER YTD                                                     | Taxes  | YTD Amt | Net Pay | Amt      | YTD Amt  |
| HOL                                  | -     | -     | -        | 09.50   | 445.27    | 457B      | 200.00 | 600.00   | -      | -                                                          | FIT    | 68.99   | 206.97  | 3,068.03 | 9,204.11 |
| SAL                                  | -     | -     | 3,413.48 | -       | 10,240.44 | HLTH      | 127.55 | 382.65   | -      | -                                                          | MEDI   | 54.11   | 162.31  | -        | -        |
| Sick                                 | 09.50 | 46.87 | 445.27   | 09.50   | 445.27    | PTXPEP    | 260.47 | 781.41   | 288.25 | 864.75                                                     | SIT:CA | 46.02   | 138.06  | -        | -        |
| VAC                                  | -     | -     | -        | 09.50   | 445.27    |           | 588.02 | 1,764.06 | 288.25 | 864.75                                                     | SDI:CA | 33.58   | 100.74  | -        | -        |
|                                      |       |       |          |         |           | Totals:   |        |          |        |                                                            |        |         |         |          |          |
| More--                               |       |       |          |         |           |           |        |          |        |                                                            |        |         |         |          |          |

--More--

City of Canyon Lake (Default)  
31516 Railroad Canyon Rd  
Canyon Lake, CA 92587-9400  
United States

**Payroll Register (By Pay Statements)**  
Register Alpha Last Name

Payroll: Semi-Monthly Regular 02/15/2023  
Payroll Status: Open

| Pay Date: 02/15/2023 (02/01 - 02/15) |       |      |          |         |           |           |        |        |        | Type: Regular, Category: Regular, Pay Statement #: ??? (1) |       |        |         |
|--------------------------------------|-------|------|----------|---------|-----------|-----------|--------|--------|--------|------------------------------------------------------------|-------|--------|---------|
| Pay Typ                              | Hrs   | Rate | Amt      | YTD Hrs | YTD Amt   | Deduction | EE Amt | EE YTD | ER Amt | ER YTD                                                     | Taxes | Amt    | YTD Amt |
| Totals:                              | 09.50 |      | 3,858.75 | 28.50   | 11,576.25 |           |        |        |        |                                                            |       | 202.70 | 608.08  |

| Pay Date: 02/15/2023 (02/01 - 02/15) |     |      |          |         |           |           |        |          |        | Type: Regular, Category: Regular, Pay Statement #: ??? (1) |        |        |          |
|--------------------------------------|-----|------|----------|---------|-----------|-----------|--------|----------|--------|------------------------------------------------------------|--------|--------|----------|
| Pay Typ                              | Hrs | Rate | Amt      | YTD Hrs | YTD Amt   | Deduction | EE Amt | EE YTD   | ER Amt | ER YTD                                                     | Taxes  | Amt    | YTD Amt  |
| HOL                                  | -   | -    | -        | 09.50   | 450.59    | HLTH      | 79.59  | 238.77   | -      | -                                                          | FIT    | 611.06 | 1,833.18 |
| SAL                                  | -   | -    | 3,904.71 | -       | 10,362.36 | PTXPEP    | 283.57 | 790.71   | 291.68 | 875.04                                                     | MEDI   | 55.46  | 166.39   |
| Sick                                 | -   | -    | -        | 09.50   | 450.59    | Totals:   | 343.16 | 1,029.48 | 291.68 | 875.04                                                     | SIT:CA | 243.37 | 730.11   |
| FLOAT                                | -   | -    | -        | 09.50   | 450.59    |           |        |          |        |                                                            | SDI:CA | 34.43  | 103.29   |
| Totals:                              | -   | -    | 3,904.71 | 28.50   | 11,714.13 |           |        |          |        |                                                            |        | 944.32 | 2,832.97 |

| Pay Date: 02/15/2023 (02/01 - 02/15) |     |      |          |         |          |           |        |        |        | Type: Regular, Category: Regular, Pay Statement #: ??? (1) |        |        |          |
|--------------------------------------|-----|------|----------|---------|----------|-----------|--------|--------|--------|------------------------------------------------------------|--------|--------|----------|
| Pay Typ                              | Hrs | Rate | Amt      | YTD Hrs | YTD Amt  | Deduction | EE Amt | EE YTD | ER Amt | ER YTD                                                     | Taxes  | Amt    | YTD Amt  |
| HOL                                  | -   | -    | -        | 09.50   | 312.46   | PTXPEP    | 182.81 | 548.43 | 202.31 | 606.93                                                     | FIT    | 233.14 | 699.42   |
| SAL                                  | -   | -    | 2,708.33 | -       | 7,812.53 |           |        |        |        |                                                            | MEDI   | 39.27  | 117.81   |
| Totals:                              | -   | -    | 2,708.33 | 09.50   | 8,124.99 |           |        |        |        |                                                            | SIT:CA | 93.87  | 281.61   |
|                                      |     |      |          |         |          |           |        |        |        |                                                            | SDI:CA | 24.37  | 73.12    |
|                                      |     |      |          |         |          |           |        |        |        |                                                            |        | 390.65 | 1,171.96 |

| Pay Date: 02/15/2023 (02/01 - 02/15) |       |       |          |         |          |           |        |        |        | Type: Regular, Category: Regular, Pay Statement #: ??? (1) |        |         |          |
|--------------------------------------|-------|-------|----------|---------|----------|-----------|--------|--------|--------|------------------------------------------------------------|--------|---------|----------|
| Pay Typ                              | Hrs   | Rate  | Amt      | YTD Hrs | YTD Amt  | Deduction | EE Amt | EE YTD | ER Amt | ER YTD                                                     | Taxes  | Amt     | YTD Amt  |
| 125CO                                | -     | -     | 100.13   | -       | 300.39   | CS        | 120.50 | 361.50 | -      | -                                                          | FIT    | 196.13  | 633.28   |
| HOL                                  | -     | -     | -        | 19.00   | 586.54   | PTXPEP    | 158.36 | 494.88 | 175.26 | 547.68                                                     | MEDI   | 35.47   | 110.66   |
| REG                                  | 76.00 | 30.87 | 2,346.12 | 218.50  | 6,745.10 | Totals:   | 278.86 | 856.38 | 175.26 | 547.68                                                     | SIT:CA | 69.06   | 228.73   |
| Totals:                              | 76.00 |       | 2,446.25 | 237.50  | 7,632.03 |           |        |        |        |                                                            | SDI:CA | 22.02   | 68.69    |
|                                      |       |       |          |         |          |           |        |        |        |                                                            |        | 322.68  | 1,041.36 |
|                                      |       |       |          |         |          |           |        |        |        |                                                            |        | Totals: | 1,844.71 |
|                                      |       |       |          |         |          |           |        |        |        |                                                            |        |         | 5,734.29 |

| Pay Date: 02/15/2023 (02/01 - 02/15) |       |      |          |         |           |             |        |          |        | Type: Regular, Category: Regular, Pay Statement #: ??? (1) |        |        |          |
|--------------------------------------|-------|------|----------|---------|-----------|-------------|--------|----------|--------|------------------------------------------------------------|--------|--------|----------|
| Pay Typ                              | Hrs   | Rate | Amt      | YTD Hrs | YTD Amt   | Deduction   | EE Amt | EE YTD   | ER Amt | ER YTD                                                     | Taxes  | Amt    | YTD Amt  |
| 125CO                                | -     | -    | 125.00   | -       | 375.00    | Life Insura | 41.55  | 373.95   | -      | -                                                          | FIT    | 393.76 | 1,181.28 |
| ELECTR                               | -     | -    | 75.00    | -       | 225.00    | PARS        | 355.80 | 1,067.40 | 355.80 | 1,067.40                                                   | MEDI   | 71.69  | 215.07   |
| HOL                                  | -     | -    | -        | 09.50   | 547.39    | Totals:     | 397.35 | 1,441.35 | 355.80 | 1,067.40                                                   | SIT:CA | 298.41 | 895.23   |
| SAL                                  | 82.33 | -    | 4,744.05 | 227.99  | 13,137.37 |             |        |          |        |                                                            | SDI:CA | 44.50  | 131.49   |
| FLOAT                                | -     | -    | -        | 09.50   | 547.39    |             |        |          |        |                                                            |        | 806.36 | 2,425.07 |
| Totals:                              | 82.33 |      | 4,944.05 | 246.99  | 14,832.15 |             |        |          |        |                                                            |        |        |          |

Sorted By: Last, First Name Ascending  
Filtered By: Employee Filter, All Employees

CentrallyHR  
Phone: 540-345-6600



Generated: 02/19/2023 11:35a  
Generated By: Kayla Renee Malin  
Page 2 of 4

Payroll: Semi-Monthly Regular 02/15/2023  
Payroll Status: Open

City of Canyon Lake (Default)  
31516 Railroad Canyon Rd  
Canyon Lake, CA 92587-9400  
United States

| Mindy LaTendresse Default - #123 |       |       |          | Pay Date: 02/15/2023 (02/01 - 02/15) |          |           |        |        |        | Type: Regular, Category: Regular, Pay Statement #: ??? (1) |         |       |         |         |                |         |          |
|----------------------------------|-------|-------|----------|--------------------------------------|----------|-----------|--------|--------|--------|------------------------------------------------------------|---------|-------|---------|---------|----------------|---------|----------|
| Pay Typ                          | Hrs   | Rate  | Amt      | YTD Hrs                              | YTD Amt  | Deduction | EE Amt | EE YTD | ER Amt | ER YTD                                                     | Taxes   | Amt   | YTD Amt | Net Pay | Amt            | YTD Amt |          |
| REG                              | 45.00 | 24.61 | 1,107.45 | 130.00                               | 3,199.30 | AFL Post  | 66.33  | 198.99 | -      | -                                                          | - FIT   | -     | -       | -       | Checking (4475 | 933.44  | 2,690.98 |
|                                  |       |       |          |                                      |          | FTXPEP    | 74.75  | 215.95 | 82.73  | 238.99                                                     | MED1    | 16.06 | 46.39   |         |                |         |          |
|                                  |       |       |          |                                      |          | Totals:   | 141.08 | 414.94 | 82.73  | 238.99                                                     | SD1:CA  | 6.91  | 18.20   |         |                |         |          |
|                                  |       |       |          |                                      |          |           |        |        |        |                                                            | SD1:CA  | 9.96  | 28.79   |         |                |         |          |
|                                  |       |       |          |                                      |          |           |        |        |        |                                                            | Totals: | 32.93 | 93.38   |         |                |         |          |

| Kayla Malin Default - #117 |       |       |          | Pay Date: 02/15/2023 (02/01 - 02/15) |           |             |        |          |        | Type: Regular, Category: Regular, Pay Statement #: ??? (1) |        |        |          |          |          |          |
|----------------------------|-------|-------|----------|--------------------------------------|-----------|-------------|--------|----------|--------|------------------------------------------------------------|--------|--------|----------|----------|----------|----------|
| Pay Typ                    | Hrs   | Rate  | Amt      | YTD Hrs                              | YTD Amt   | Deduction   | EE Amt | EE YTD   | ER Amt | ER YTD                                                     | Taxes  | Amt    | YTD Amt  | Net Pay  | Amt      | YTD Amt  |
| HOL                        | -     | -     | -        | 09.50                                | 408.69    | Life insura | 3.18   | 15.90    | -      | -                                                          | -      | 383.44 | 1,150.32 | Checking | 100.00   | 250.00   |
| SAL                        | -     | -     | 3,369.59 | -                                    | 9,506.49  | HLTH        | 93.87  | 281.61   | -      | -                                                          | -      | 49.99  | 149.98   | Checking | 2,483.82 | 7,495.09 |
| Sick                       | 03.50 | 43.02 | 150.57   | 15.50                                | 666.81    | PTXPEP      | 239.06 | 717.18   | 264.56 | 793.68                                                     | SIT:CA | 157.28 | 471.84   | Totals:  | 2,583.82 | 7,745.09 |
| Vac                        | 00.50 | 43.02 | 21.51    | 01.00                                | 43.02     | Totals:     | 336.11 | 1,014.69 | 264.56 | 793.68                                                     | SDI:CA | 31.03  | 93.09    |          |          |          |
| Totals:                    | 04.00 |       | 3,541.67 | 26.00                                | 10,625.01 |             |        |          |        |                                                            |        | 621.74 | 1,865.23 |          |          |          |

| Christopher Mann    Default - #111 |     |      |          |         |           | Pay Date: 02/15/2023 (02/01 - 02/15) |        |          |          |          |         |          | Type: Regular, Category: Regular, Pay Statement #: ??? (1) |                |          |           |
|------------------------------------|-----|------|----------|---------|-----------|--------------------------------------|--------|----------|----------|----------|---------|----------|------------------------------------------------------------|----------------|----------|-----------|
| Pay Typ                            | Hrs | Rate | Amt      | YTD Hrs | YTD Amt   | Deduction                            | EE Amt | EE YTD   | ER Amt   | ER YTD   | Taxes   | Amt      | YTD Amt                                                    | Net Pay        | Amt      | YTD Amt   |
| 125CO                              | -   | -    | 122.90   | -       | 388.70    | 457B                                 | 312.50 | 937.50   | 625.00   | 1,875.00 | FIT     | 1,539.00 | 4,617.00                                                   | Checking (2284 | 5,546.12 | 16,613.67 |
| Auto                               | -   | -    | 300.00   | -       | 900.00    | Life insuranc                        | 12.35  | 61.76    | -        | -        | (MEDI   | 137.12   | 411.35                                                     |                |          |           |
| ELECTR                             | -   | -    | 75.00    | -       | 225.00    | PTXPEP                               | 562.59 | 1,687.50 | 622.50   | 1,867.50 | SIT:CA  | 636.53   | 1,909.59                                                   |                |          |           |
| HOL                                | -   | -    | -        | 09.50   | 961.59    | Totals:                              | 887.35 | 2,686.76 | 1,247.50 | 3,742.50 | SDI:CA  | 85.11    | 255.32                                                     |                |          |           |
| SAL                                | -   | -    | 8,333.33 | -       | 24,038.40 |                                      |        |          |          |          |         | 2,397.76 | 7,193.26                                                   |                |          |           |
| Totals:                            | -   | -    | 8,831.23 | 09.50   | 26,493.69 |                                      |        |          |          |          | Totals: |          |                                                            |                |          |           |

| Rubi Manzano Default - #98 |     |      |          |         |           |           |        |        |        | Pay Date: 02/15/2023 (02/01 - 02/15) |         |        |          | Type: Regular, Category: Regular, Pay Statement #: ??? (1) |          |          |  |
|----------------------------|-----|------|----------|---------|-----------|-----------|--------|--------|--------|--------------------------------------|---------|--------|----------|------------------------------------------------------------|----------|----------|--|
| Pay Type                   | Hrs | Rate | Amt      | YTD Hrs | YTD Amt   | Deduction | EE Amt | EE YTD | ER Amt | ER YTD                               | Taxes   | Amt    | YTD Amt  | Net Pay                                                    | Amt      | YTD Amt  |  |
| 17500                      | -   | -    | 499.58   | -       | 1,498.74  | PTXPEP    | 221.48 | 664.44 | 245.11 | 735.33                               | FIT     | 334.79 | 1,004.37 | Checking (1397                                             | 3,037.52 | 9,112.59 |  |
| HOL                        | -   | -    | -        | 09.50   | 378.58    |           |        |        |        |                                      | MEDI    | 54.83  | 164.47   |                                                            |          |          |  |
| SAL                        | -   | -    | 3,281.25 | -       | 9,086.59  |           |        |        |        |                                      | SIT:CA  | 294.54 | 294.54   |                                                            |          |          |  |
| Sick                       | -   | -    | -        | 09.50   | 378.58    |           |        |        |        |                                      | SDI:CA  | 34.03  | 102.08   |                                                            |          |          |  |
| Totals:                    | -   | -    | 3,780.83 | 19.00   | 11,342.49 |           |        |        |        |                                      | Totals: | 521.83 | 1,565.46 |                                                            |          |          |  |

| Elizabeth Pereda Default - #1031 |       |       |          |         |          |           |        |        |        | Pay Date: 02/15/2023 (02/01 - 02/15) |       |        |         | Type: Regular, Category: Regular, Pay Statement #: ??? (1) |          |          |  |
|----------------------------------|-------|-------|----------|---------|----------|-----------|--------|--------|--------|--------------------------------------|-------|--------|---------|------------------------------------------------------------|----------|----------|--|
| Pay Typ                          | Hrs   | Rate  | Amt      | YTD Hrs | YTD Amt  | Deduction | EE Amt | EE YTD | ER Amt | ER YTD                               | Taxes | Amt    | YTD Amt | Net Pay                                                    | Amt      | YTD Amt  |  |
| HOL                              | -     | -     | -        | 09.50   | 277.69   | HLTH      | 93.87  | 281.61 | -      | -                                    | -     | 109.64 | 328.93  | Bank of Americ                                             | 2,052.88 | 6,157.58 |  |
| REG                              | 85.50 | 29.23 | 2,499.17 | 237.50  | 6,942.13 | PTYPEP    | 168.69 | 506.08 | 186.69 | 560.06                               | MEDI  | 34.88  | 104.63  |                                                            |          |          |  |
| Sick                             | -     | -     | -        | 09.50   | 277.69   | Totals:   | 262.56 | 787.69 | 186.69 | 560.06                               | ST:CA | 17.57  | 53.74   |                                                            |          |          |  |
| Totals:                          | 85.50 |       | 2,499.17 | 256.50  | 7,497.51 |           |        |        |        |                                      | SD:CA | 21.64  | 64.94   |                                                            |          |          |  |
| More--                           |       |       |          |         |          |           |        |        |        |                                      |       |        |         |                                                            |          |          |  |

--More--

Sorted By: Last, First Name Ascending  
Filtered By: Employee Filter: All Employees

**CentrallyHR**  
**Phone: 540-345-6600**

Century HR

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Generated By: Kayla Renee Malin  
Page 3 of 4

City of Canyon Lake (Default)  
31516 Railroad Canyon Rd  
Canyon Lake, CA 92587-9400  
United States

## Payroll Register (By Pay Statements) Register Alpha Last Name

Payroll: Semi-Monthly Regular 02/15/2023  
Payroll Status: Open

Elizabeth Pereda Default - #1031

| Pay Date: 02/15/2023 (02/01 - 02/15) |     |      |     |         |         |           |        |        |        | Type: Regular, Category: Regular, Pay Statement #: ??? (1) |       |        |         |
|--------------------------------------|-----|------|-----|---------|---------|-----------|--------|--------|--------|------------------------------------------------------------|-------|--------|---------|
| Pay Typ                              | Hrs | Rate | Amt | YTD Hrs | YTD Amt | Deduction | EE Amt | EE YTD | ER Amt | ER YTD                                                     | Taxes | Amt    | YTD Amt |
| Totals:                              |     |      |     |         |         |           |        |        |        |                                                            |       | 183.73 | 552.24  |

Michael Samuels Default - #1002

| Pay Date: 02/15/2023 (02/01 - 02/15) |       |      |          |         |           |           |        |        |        | Type: Regular, Category: Regular, Pay Statement #: ??? (1) |        |          |          |
|--------------------------------------|-------|------|----------|---------|-----------|-----------|--------|--------|--------|------------------------------------------------------------|--------|----------|----------|
| Pay Typ                              | Hrs   | Rate | Amt      | YTD Hrs | YTD Amt   | Deduction | EE Amt | EE YTD | ER Amt | ER YTD                                                     | Taxes  | Amt      | YTD Amt  |
| 125CO                                | -     | -    | 125.00   | -       | 375.00    | PARS      | 286.64 | 859.92 | 286.64 | 859.92                                                     | FIT    | 1,049.28 | 3,147.84 |
| ELECTR                               | -     | -    | 75.00    | -       | 225.00    |           |        |        |        |                                                            | MEDI   | 58.31    | 174.95   |
| HOL                                  | -     | -    | -        | 09.50   | 440.99    |           |        |        |        |                                                            | SIT:CA | 211.15   | 633.45   |
| SAL                                  | 82.33 | -    | 3,821.91 | 237.49  | 11,024.74 |           |        |        |        |                                                            | SDI:CA | 36.20    | 108.59   |
| Totals:                              | 82.33 |      | 4,021.91 | 246.99  | 12,065.73 |           |        |        |        |                                                            |        | 1,354.94 | 4,064.83 |

Ana Sauseda Default - #108

| Pay Date: 02/15/2023 (02/01 - 02/15) |     |      |          |         |           |           |        |          |        | Type: Regular, Category: Regular, Pay Statement #: ??? (1) |        |        |          |
|--------------------------------------|-----|------|----------|---------|-----------|-----------|--------|----------|--------|------------------------------------------------------------|--------|--------|----------|
| Pay Typ                              | Hrs | Rate | Amt      | YTD Hrs | YTD Amt   | Deduction | EE Amt | EE YTD   | ER Amt | ER YTD                                                     | Taxes  | Amt    | YTD Amt  |
| 125CO                                | -   | -    | 526.62   | -       | 1,579.86  | 457B      | 66.00  | 198.00   | 66.00  | 198.00                                                     | FIT    | 479.38 | 1,438.14 |
| HOL                                  | -   | -    | -        | 09.50   | 576.94    | PTXCLA    | 350.00 | 1,050.00 | 516.00 | 1,548.00                                                   | MEDI   | 81.09  | 243.28   |
| SAL                                  | -   | -    | 5,000.00 | -       | 13,755.02 | Totals:   | 416.00 | 1,248.00 | 582.00 | 1,746.00                                                   | SIT:CA | 173.74 | 521.22   |
| Sick                                 | -   | -    | -        | 01.50   | 91.10     |           |        |          |        |                                                            | SDI:CA | 50.33  | 151.00   |
| FLOAT                                | -   | -    | -        | 09.50   | 576.94    |           |        |          |        |                                                            |        |        |          |
| Totals:                              | -   |      | 5,526.62 | 20.50   | 16,579.86 |           |        |          |        |                                                            |        | 784.54 | 2,353.64 |

### Report Total

# of EE's - 16 / # of Statements - 16

| Pay Typ | Hrs    | Amt       | YTD Hrs  | YTD Amt    | Deduction    | EE Amt   | EE YTD    | ER Amt   | ER YTD    | Taxes       | Amt       | YTD Amt   | Net Pay        | Amt       | YTD Amt    |
|---------|--------|-----------|----------|------------|--------------|----------|-----------|----------|-----------|-------------|-----------|-----------|----------------|-----------|------------|
| 125CO   | -      | 1,971.77  | -        | 5,915.31   | 457B         | 712.23   | 2,125.53  | 741.00   | 2,222.26  | FIT         | 6,297.23  | 18,922.80 | Direct Deposit | 42,557.55 | 127,411.19 |
| ADMLV   | -      | -         | 19.00    | 1,201.94   | Life Insuran | 57.08    | 451.61    | -        | -         | MEDI        | 842.05    | 2,526.48  |                |           |            |
| Auto    | -      | 300.00    | -        | 900.00     | AFL Post     | 92.59    | 225.25    | -        | -         | SIT:CA      | 2,380.13  | 7,163.36  |                |           |            |
| ELECTR  | -      | 225.00    | -        | 675.00     | CS           | 120.50   | 361.50    | -        | -         | SDI:CA      | 522.64    | 1,568.15  |                |           |            |
| HOL     | -      | -         | 133.00   | 6,295.60   | HLTH         | 509.15   | 1,527.45  | -        | -         |             |           | 30,180.79 |                |           |            |
| REG     | 371.00 | 10,942.19 | 1049.50  | 30,928.17  | PARS         | 642.44   | 1,927.32  | 642.44   | 1,927.32  | MEDI        | 842.05    | 2,526.48  |                |           |            |
| SAL     | 164.66 | 42,583.04 | 465.48   | 121,584.08 | PTXCLA       | 714.58   | 2,143.74  | 1,053.50 | 3,160.50  | SUTA_SC:CA  | 10.60     | 100.70    |                |           |            |
| Sick    | 32.00  | 1,797.78  | 88.50    | 3,981.93   | PTXPEP       | 2,393.12 | 7,190.86  | 2,648.40 | 7,957.89  | SUTA:CA     | 212.09    | 2,014.13  |                |           |            |
| FLOAT   | -      | -         | 28.50    | 1,574.92   | Totals:      | 5,241.69 | 15,953.26 | 5,085.34 | 15,267.97 | ER Totals:  | 1,064.74  | 4,641.31  |                |           |            |
| Vac     | 00.50  | 21.51     | 10.50    | 488.29     |              |          |           |          |           | All Totals: | 11,106.79 | 34,822.10 |                |           |            |
| Totals: | 568.16 | 57,841.29 | 1,794.48 | 173,545.24 |              |          |           |          |           |             |           |           |                |           |            |

2-17-23  
Date

Chris Mann, City Manager

Sorted By: Last, First Name Ascending  
Filtered By: Employee Filter: All Employees

CentrallyHR  
Phone: 540-345-6600



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Generated By: Kayla Renee Malin  
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City of Canyon Lake (Default)  
31516 Railroad Canyon Rd  
Canyon Lake, CA 92587-9400  
United States

## Payroll Recap & Funding

### Semi-Monthly Regular 02/28/2023

Pay Date: 02/28/2023

#### Payroll Overview

|                           |                                 |
|---------------------------|---------------------------------|
| Payroll                   | Semi-Monthly Regular 02/28/2023 |
| Pay Date                  | 02/28/2023                      |
| # Employees               | 22                              |
| # Paid Employees          | 22                              |
| # Pay Statements          | 23                              |
| # Regular                 | 23                              |
| # Pay Periods             | 1                               |
| EE's Paid More Than Once  | 1                               |
| Base Compensation Changes | 1                               |
| New Hires                 | 1                               |

#### Employee Payments

|                                       | #  | EE's | \$ Amount              |
|---------------------------------------|----|------|------------------------|
| Direct Deposits Debited               | 28 | 22   | 64,147.84 <sup>D</sup> |
| <b>Total</b>                          |    |      | <b>64,147.84</b>       |
| (D) CBIZ HCM Admin Debit              |    |      | <b>-64,147.84</b>      |
| Your Remaining Bank Account Liability |    |      | <b>0.00</b>            |
| Vouchers Printed                      | 0  |      |                        |
| Vouchers Suppressed                   | 0  |      |                        |

#### Taxes

|                              | EIN        | EE's | \$ Amount              |
|------------------------------|------------|------|------------------------|
| FIT/EE                       | 33-0449143 | 17   | 17,717.00 <sup>D</sup> |
| MEDI/ER                      | 33-0449143 | 22   | 1,392.59 <sup>D</sup>  |
| MEDI/EE                      | 33-0449143 | 22   | 1,392.59 <sup>D</sup>  |
| SIT:CA/EE                    | 499-0481-6 | 14   | 6,369.53 <sup>D</sup>  |
| SUTA_SC:CA/ER (0.10%)        | 499-0481-6 | 9    | 7.27 <sup>D</sup>      |
| SDI:CA/EE                    | 499-0481-6 | 22   | 864.38 <sup>D</sup>    |
| SUTA:CA/ER (2.00%)           | 499-0481-6 | 9    | 145.47 <sup>D</sup>    |
| <b>Total</b>                 |            |      | <b>27,888.83</b>       |
| (D) CBIZ HCM Admin Debit     |            |      | <b>-27,888.83</b>      |
| Your Remaining Tax Liability |            |      | <b>0.00</b>            |

#### Vendor Liabilities

|                                 | EE's | \$ Amount           |
|---------------------------------|------|---------------------|
| AZ Child Support                | 1    | 120.50 <sup>D</sup> |
| <b>Total</b>                    |      | <b>120.50</b>       |
| (D) CBIZ HCM Admin Debit        |      | <b>-120.50</b>      |
| Your Remaining Vendor Liability |      | <b>0.00</b>         |

#### Billing

|                      |               |
|----------------------|---------------|
| Invoice Total        | <b>73.50</b>  |
| CBIZ HCM Admin Debit | <b>-73.50</b> |
| Amount Due           | <b>0.00</b>   |

#### Total

|                              |                   |
|------------------------------|-------------------|
| Total                        | <b>92,230.67</b>  |
| CBIZ HCM Admin Debit         | <b>-92,230.67</b> |
| Total of Your Responsibility | <b>0.00</b>       |

#### Recap

| CBIZ HCM Admin Debi | Date       | Bank Account # | \$ Amount        |
|---------------------|------------|----------------|------------------|
| Billing             | 02/27/2023 | xxxxx5402      | 73.50            |
| Vendor Payment      | 02/28/2023 | xxxxx5402      | 120.50           |
| Tax Payment         | 02/27/2023 | xxxxx5402      | 27,888.83        |
| Empl. Dir. Dep. SPA | 02/24/2023 | xxxxx5402      | 64,147.84        |
| <b>Total Debits</b> |            |                | <b>92,230.67</b> |

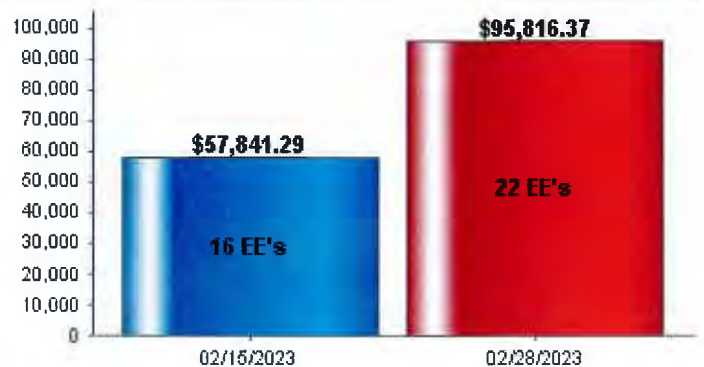
#### Cash Requirements: xxxxx5402

|                     | \$ Amount        |
|---------------------|------------------|
| Billing             | 73.50            |
| Vendor Payment      | 120.50           |
| Tax Payment         | 27,888.83        |
| Empl. Dir. Dep. SPA | 64,147.84        |
| <b>Total</b>        | <b>92,230.67</b> |

#### General Ledger Summary

|                         | Debit/Exp.        | Credit/Liab.      |
|-------------------------|-------------------|-------------------|
| Earning                 | 95,816.37         |                   |
| ER Deduction            | 5,201.54          |                   |
| ER Tax (Offset)         | 1,545.33          |                   |
| Vendor Payment          | 120.50            |                   |
| Invoice Service         | 73.50             |                   |
| Invoice                 | 73.50             |                   |
| Invoice                 |                   | 73.50             |
| Invoice Service         |                   | 73.50             |
| Vendor Payment (Offset) |                   | 120.50            |
| ER Tax                  |                   | 1,545.33          |
| ER Deduction (Offset)   |                   | 5,201.54          |
| Deduction               |                   | 5,325.03          |
| Tax                     |                   | 26,343.50         |
| Direct Deposit          |                   | 64,147.84         |
|                         | <b>102,830.74</b> | <b>102,830.74</b> |

#### Comparison To Last Pay Period - Gross Wages



Grouped By: None  
Sorted By: None  
Filtered By: None

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City of Canyon Lake



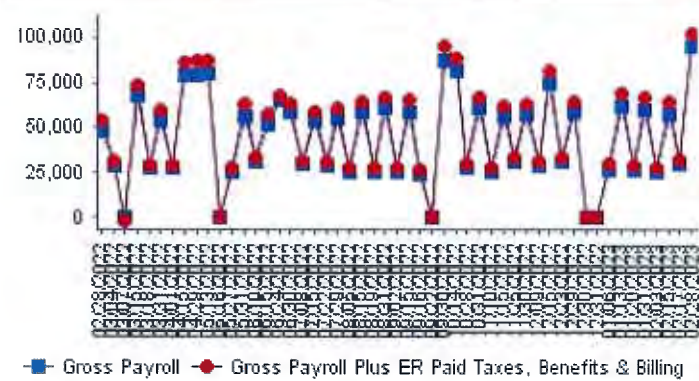
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City of Canyon Lake (Default)  
31516 Railroad Canyon Rd  
Canyon Lake, CA 92587-9400  
United States

**Payroll Recap & Funding**  
**Semi-Monthly Regular 02/28/2023**

Pay Date: 02/28/2023

**Rolling 12 Month Payroll View**



City of Canyon Lake (Default)  
31516 Railroad Canyon Rd  
Canyon Lake, CA 92587-9400  
United States

## Payroll Register (by Pay Statements) Register Alpha Last Name

Payroll: Semi-Monthly, Regular 02/28/2023  
Payroll Status: Open

03/08/2023 City Council Agenda

| Pay Date: 02/28/2023 (02/16 - 02/28) |       |       |          |         |           |           |        |          |        | Type: Regular, Category: Regular, Pay Statement #: 777 (1) |         |          |          |                |          |           |
|--------------------------------------|-------|-------|----------|---------|-----------|-----------|--------|----------|--------|------------------------------------------------------------|---------|----------|----------|----------------|----------|-----------|
| Pay Typ                              | Hrs   | Rate  | Amt      | YTD Hrs | YTD Amt   | Deduction | EE Amt | EE YTD   | ER Amt | ER YTD                                                     | Taxes   | Amt      | YTD Amt  | Net Pay        | Amt      | YTD Amt   |
| REG                                  | 09.50 | 63.26 | 600.97   | 19.00   | 1,201.94  | PTXCLA    | 364.58 | 1,458.32 | 537.50 | 2,150.00                                                   | FIT     | 642.88   | 2,571.52 | Checking (7318 | 150.00   | 600.00    |
| SICK                                 | -     | -     | -        | -       | -         | -         | -      | -        | -      | -                                                          | MEDI    | 82.37    | 329.49   | Checking (6836 | 4,159.75 | 16,639.00 |
| TOTAL                                | 09.50 | -     | 4,607.36 | 19.00   | 17,227.50 | -         | -      | -        | -      | -                                                          | SIT:CA  | 230.16   | 920.64   | Totals:        | 4,309.75 | 17,239.00 |
| TOTAL                                | 09.50 | -     | 5,680.87 | 19.00   | 1,201.94  | -         | -      | -        | -      | -                                                          | SDI:CA  | 51.13    | 204.51   | Totals:        | 1,006.54 | 4,026.16  |
| TOTALS                               | 09.50 | -     | 5,680.87 | 57.00   | 22,723.48 | -         | -      | -        | -      | -                                                          | Totals: | 1,006.54 | 4,026.16 | Totals:        | 4,309.75 | 17,239.00 |

| Pay Date: 02/28/2023 (02/16 - 02/28) |     |      |        |         |         |           |        |               |        | Type: Monthly Regular, Pay Stmt. #: ??? (1) |        |      |         |         |        |         |  |
|--------------------------------------|-----|------|--------|---------|---------|-----------|--------|---------------|--------|---------------------------------------------|--------|------|---------|---------|--------|---------|--|
| Pay Typ                              | Hrs | Rate | Amt    | YTD Hrs | YTD Amt | Deduction | EE Amt | EE YTD        | ER Amt | ER YTD                                      | Taxes  | Amt  | YTD Amt | Net Pay | Amt    | YTD Amt |  |
| SAL                                  | -   | -    | 300.00 | -       | 600.00  |           |        | No Deductions |        |                                             | FIT    | -    | -       | -       | 292.95 | 585.90  |  |
|                                      |     |      |        |         |         |           |        |               |        |                                             | MEDI   | 4.35 | 8.70    |         |        |         |  |
|                                      |     |      |        |         |         |           |        |               |        |                                             | SIT:CA | -    | -       |         |        |         |  |
|                                      |     |      |        |         |         |           |        |               |        |                                             | SDI:CA | 2.70 | 5.40    |         |        |         |  |
| Totals:                              |     |      |        |         |         |           |        |               |        |                                             |        | 7.05 | 14.10   |         |        |         |  |

| Pay Date: 02/28/2023 (02/16 - 02/28) |     |      |        |         |         |           |        |               |        | Type: Monthly Regular, Pay Stmt. #: ??? (1) |        |      |         |         |                |         |        |  |
|--------------------------------------|-----|------|--------|---------|---------|-----------|--------|---------------|--------|---------------------------------------------|--------|------|---------|---------|----------------|---------|--------|--|
| Jennifer Dain Default - #121         |     |      |        |         |         |           |        |               |        |                                             |        |      |         |         |                |         |        |  |
| Pay Typ                              | Hrs | Rate | Amt    | YTD Hrs | YTD Amt | Deduction | EE Amt | EE YTD        | ER Amt | ER YTD                                      | Taxes  | Amt  | YTD Amt | Net Pay | Amt            | YTD Amt |        |  |
| SAL                                  | -   | -    | 300.00 | -       | 600.00  |           |        | No Deductions |        |                                             | FIT    | -    | -       | -       | Checking (0347 | 292.95  | 585.90 |  |
|                                      |     |      |        |         |         |           |        |               |        |                                             | MEDI   | 4.35 | 8.70    |         |                |         |        |  |
|                                      |     |      |        |         |         |           |        |               |        |                                             | SIT:CA | -    | -       |         |                |         |        |  |
|                                      |     |      |        |         |         |           |        |               |        |                                             | SDI:CA | 2.70 | 5.40    |         |                |         |        |  |
| Totals:                              |     |      |        |         |         |           |        |               |        |                                             |        | 7.05 | 14.10   |         |                |         |        |  |

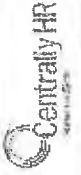
| Pay Date: 02/28/2023 (02/16 - 02/28) |       |       |          |         |           |           |        |          |        | Type: Regular, Category: Regular, Pay Statement #: ??? (1) |         |        |          |                |          |          |
|--------------------------------------|-------|-------|----------|---------|-----------|-----------|--------|----------|--------|------------------------------------------------------------|---------|--------|----------|----------------|----------|----------|
| Dawn Ecclefield Default - #104       |       |       |          |         |           |           |        |          |        |                                                            |         |        |          |                |          |          |
| Pay Typ                              | Hrs   | Rate  | Amt      | YTD Hrs | YTD Amt   | Deduction | EE Amt | EE YTD   | ER Amt | ER YTD                                                     | Taxes   | Amt    | YTD Amt  | Net Pay        | Amt      | YTD Amt  |
| HOL                                  | 09.50 | 32.41 | 307.90   | 19.00   | 615.80    | 457B      | 50.00  | 200.00   | 43.11  | 192.37                                                     | FIT     | 129.13 | 723.24   | Checking (0780 | 1,594.89 | 7,783.32 |
| REG                                  | 55.50 | 32.41 | 1,798.76 | 288.00  | 9,334.09  | AFL Post  | 26.26  | 52.52    | -      | -                                                          | MEDI    | 30.22  | 147.95   |                |          |          |
| Sick                                 | 01.50 | 32.41 | 48.62    | 16.00   | 518.57    | HLTH      | 114.27 | 457.08   | -      | -                                                          | SIT:CA  | 46.28  | 305.90   |                |          |          |
| Totals:                              | 66.50 |       | 2,155.28 | 323.00  | 10,468.46 | PTXPEP    | 145.48 | 706.62   | 161.00 | 782.00                                                     | SDI:CA  | 18.75  | 91.83    |                |          |          |
| Totals:                              |       |       |          |         |           |           | 336.01 | 1,416.22 | 204.11 | 974.37                                                     | Totals: | 224.38 | 1,268.92 |                |          |          |

| Pay Date: 02/28/2023 (02/16 - 02/28) |       |       |        |         |          |           |        |        |        | Type: Regular, Category: Regular, Pay Statement #: ??? (1) |        |        |          |                |
|--------------------------------------|-------|-------|--------|---------|----------|-----------|--------|--------|--------|------------------------------------------------------------|--------|--------|----------|----------------|
| Erin Enriquez Default - #114         |       |       |        |         |          |           |        |        |        |                                                            |        |        |          |                |
| Pay Typ                              | Hrs   | Rate  | Amt    | YTD Hrs | YTD Amt  | Deduction | EE Amt | EE YTD | ER Amt | ER YTD                                                     | Taxes  | Amt    | YTD Amt  | Net Pay        |
| REG                                  | 30.00 | 24.81 | 744.30 | 159.00  | 3,944.79 | 457B      | 55.82  | 295.85 | -      | -                                                          | FIT    | 7.18   | 118.23   | Checking (4708 |
|                                      |       |       |        |         |          |           |        |        |        |                                                            | MEDI   | 10.79  | 57.20    |                |
|                                      |       |       |        |         |          |           |        |        |        |                                                            | SIT:CA | -      | 36.94    |                |
|                                      |       |       |        |         |          |           |        |        |        |                                                            | SDI:CA | 6.70   | 35.50    |                |
|                                      |       |       |        |         |          |           |        |        |        |                                                            |        | 663.81 |          |                |
|                                      |       |       |        |         |          |           |        |        |        |                                                            |        |        | 3,401.07 |                |

More--

Sorted By: Last, First Name Ascending  
Filtered By: Employee Filter: All Employees

CentrallyHR  
Phone: 540-345-6600



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Generated By: Kayla Renee Mallin  
Page 1 of 6

City of Canyon Lake (Default)  
31516 Railroad Canyon Rd  
Canyon Lake, CA 92587-9400  
United States

Payroll Register (by Pay Statements)  
Register Alpha Last Name

Payroll: Semi-Monthly  
Payroll Status: Open

9/28/2023

| Pay Date: 02/28/2023 (02/16 - 02/28)                       |     |      |     |         |         |           |        |        |        |
|------------------------------------------------------------|-----|------|-----|---------|---------|-----------|--------|--------|--------|
| Pay Typ                                                    | Hrs | Rate | Amt | YTD Hrs | YTD Amt | Deduction | EE Amt | EE YTD | ER Amt |
| Type: Regular, Category: Regular, Pay Statement #: ??? (1) |     |      |     |         |         |           |        |        |        |
| Totals:                                                    |     |      |     |         |         |           |        |        |        |

City of Canyon Lake

| Pay Date: 02/28/2023 (02/16 - 02/28)                       |     |      |     |         |         |           |        |        |        |
|------------------------------------------------------------|-----|------|-----|---------|---------|-----------|--------|--------|--------|
| Pay Typ                                                    | Hrs | Rate | Amt | YTD Hrs | YTD Amt | Deduction | EE Amt | EE YTD | ER Amt |
| Type: Regular, Category: Regular, Pay Statement #: ??? (1) |     |      |     |         |         |           |        |        |        |
| Totals:                                                    |     |      |     |         |         |           |        |        |        |

| Pay Date: 02/28/2023 (02/16 - 02/28)                       |     |      |     |         |         |           |        |        |        |
|------------------------------------------------------------|-----|------|-----|---------|---------|-----------|--------|--------|--------|
| Pay Typ                                                    | Hrs | Rate | Amt | YTD Hrs | YTD Amt | Deduction | EE Amt | EE YTD | ER Amt |
| Type: Regular, Category: Regular, Pay Statement #: ??? (1) |     |      |     |         |         |           |        |        |        |
| Totals:                                                    |     |      |     |         |         |           |        |        |        |

| Pay Date: 02/28/2023 (02/16 - 02/28)                       |     |      |     |         |         |           |        |        |        |
|------------------------------------------------------------|-----|------|-----|---------|---------|-----------|--------|--------|--------|
| Pay Typ                                                    | Hrs | Rate | Amt | YTD Hrs | YTD Amt | Deduction | EE Amt | EE YTD | ER Amt |
| Type: Regular, Category: Regular, Pay Statement #: ??? (1) |     |      |     |         |         |           |        |        |        |
| Totals:                                                    |     |      |     |         |         |           |        |        |        |

| Pay Date: 02/28/2023 (02/16 - 02/28)                       |     |      |     |         |         |           |        |        |        |
|------------------------------------------------------------|-----|------|-----|---------|---------|-----------|--------|--------|--------|
| Pay Typ                                                    | Hrs | Rate | Amt | YTD Hrs | YTD Amt | Deduction | EE Amt | EE YTD | ER Amt |
| Type: Regular, Category: Regular, Pay Statement #: ??? (1) |     |      |     |         |         |           |        |        |        |
| Totals:                                                    |     |      |     |         |         |           |        |        |        |

| Pay Date: 02/28/2023 (02/16 - 02/28)                       |       |       |          |         |           |           |         |        |          |
|------------------------------------------------------------|-------|-------|----------|---------|-----------|-----------|---------|--------|----------|
| Type: Regular, Category: Regular, Pay Statement #: 777 (1) |       |       |          |         |           |           |         |        |          |
| Pay Typ                                                    | Hrs   | Rate  | Amt      | YTD Hrs | YTD Amt   | Deduction | EE Amt  | ER Amt | ER YTD   |
| HOL                                                        | 09.50 | 32.89 | 312.46   | 19.00   | 624.92    | PTXPEP    | 182.81  | 202.31 | 809.24   |
| SAL                                                        | -     | -     | 2,395.87 | -       | 10,208.40 |           |         |        |          |
| Totals:                                                    | 09.50 |       | 2,708.33 | 19.00   | 10,833.32 |           |         |        |          |
|                                                            |       |       |          |         |           |           | Totals: | 390.66 | 1,562.62 |

| Pay Date: 02/28/2023 (02/16 - 02/28)                       |       |       |          |         |           |           |         |          |          |
|------------------------------------------------------------|-------|-------|----------|---------|-----------|-----------|---------|----------|----------|
| Type: Regular, Category: Regular, Pay Statement #: 777 (1) |       |       |          |         |           |           |         |          |          |
| Pay Typ                                                    | Hrs   | Rate  | Amt      | YTD Hrs | YTD Amt   | Deduction | EE Amt  | ER Amt   | ER YTD   |
| 125CO                                                      | -     | -     | 100.13   | -       | 400.52    | CS        | 120.50  | -        | -        |
| HOL                                                        | 09.50 | 30.87 | 293.27   | 28.50   | 879.81    | PTXPEP    | 158.36  | 175.26   | 722.94   |
| REG                                                        | 57.00 | 30.87 | 1,759.59 | 275.50  | 8,504.69  | Totals:   | 278.86  | 1,135.24 | 722.94   |
| Sick                                                       | 09.50 | 30.87 | 293.27   | 09.50   | 293.27    |           |         |          |          |
| Totals:                                                    | 76.00 |       | 2,446.26 | 313.50  | 10,078.29 |           |         |          |          |
|                                                            |       |       |          |         |           |           | Totals: | 322.68   | 1,364.04 |

| Pay Date: 02/28/2023 (02/16 - 02/28)                       |       |       |          |         |           |             |         |          |          |
|------------------------------------------------------------|-------|-------|----------|---------|-----------|-------------|---------|----------|----------|
| Type: Regular, Category: Regular, Pay Statement #: 777 (1) |       |       |          |         |           |             |         |          |          |
| Pay Typ                                                    | Hrs   | Rate  | Amt      | YTD Hrs | YTD Amt   | Deduction   | EE Amt  | ER Amt   | ER YTD   |
| 125CO                                                      | -     | -     | 125.00   | -       | 500.00    | Life Insura | 41.55   | 415.50   | -        |
| ELECTR                                                     | -     | -     | 75.00    | -       | 300.00    | PARS        | 355.80  | 1,423.20 | 1,423.20 |
| HOL                                                        | 09.50 | 57.62 | 547.39   | 19.00   | 1,094.78  | Totals:     | 397.35  | 1,838.70 | 1,423.20 |
| SAL                                                        | 72.83 | -     | 4,196.66 | 300.82  | 17,334.03 |             |         |          |          |
| FLOAT                                                      | -     | -     | -        | 09.50   | 547.39    |             |         |          |          |
| Totals:                                                    | 82.33 |       | 4,944.05 | 329.32  | 19,776.20 |             |         |          |          |
|                                                            |       |       |          |         |           |             | Totals: | 808.35   | 3,233.42 |

| Pay Date: 02/28/2023 (02/16 - 02/28)                       |       |       |        |         |          |           |         |        |        |
|------------------------------------------------------------|-------|-------|--------|---------|----------|-----------|---------|--------|--------|
| Type: Regular, Category: Regular, Pay Statement #: 777 (1) |       |       |        |         |          |           |         |        |        |
| Pay Typ                                                    | Hrs   | Rate  | Amt    | YTD Hrs | YTD Amt  | Deduction | EE Amt  | ER Amt | ER YTD |
| REG                                                        | 30.00 | 24.61 | 738.30 | 160.00  | 3,937.60 | AFL Post  | 66.33   | 265.32 | -      |
|                                                            |       |       |        |         |          | PTXPEP    | 49.84   | 265.79 | 294.14 |
| Totals:                                                    |       |       |        |         |          |           | 116.17  | 531.11 | 294.14 |
|                                                            |       |       |        |         |          |           | Totals: | 55.15  | 294.14 |
|                                                            |       |       |        |         |          |           |         | 55.15  | 294.14 |
|                                                            |       |       |        |         |          |           |         |        | SDI:CA |
|                                                            |       |       |        |         |          |           |         |        | SDI:CA |
|                                                            |       |       |        |         |          |           |         |        | SDI:CA |
|                                                            |       |       |        |         |          |           | Totals: | 17.36  | 110.74 |

| Pay Date: 02/28/2023 (02/16 - 02/28)                       |       |       |          |         |           |             |         |          |          |
|------------------------------------------------------------|-------|-------|----------|---------|-----------|-------------|---------|----------|----------|
| Type: Regular, Category: Regular, Pay Statement #: 777 (1) |       |       |          |         |           |             |         |          |          |
| Pay Typ                                                    | Hrs   | Rate  | Amt      | YTD Hrs | YTD Amt   | Deduction   | EE Amt  | ER Amt   | ER YTD   |
| HOL                                                        | 09.50 | 43.02 | 408.69   | 19.00   | 817.38    | Life Insura | 3.18    | 19.08    | -        |
| SAL                                                        | -     | -     | 3,132.98 | -       | 12,639.47 | HLTH        | 93.87   | 375.48   | -        |
| Sick                                                       | -     | -     | -        | 15.50   | 666.81    | PTXPEP      | 239.06  | 956.24   | 1,058.24 |
| Vac                                                        | -     | -     | -        | 01.00   | 43.02     |             | 336.11  | 1,350.80 | 1,058.24 |
| Totals:                                                    |       |       |          |         |           |             |         |          |          |
|                                                            |       |       |          |         |           |             | Totals: | 31.03    | 124.12   |

City of Canyon Lake (Default)  
31516 Railroad Canyon Rd  
Canyon Lake, CA 92587-9400  
United States

Payroll: Semi-Monthly, Regular 02/28/2023  
Payroll Status: Open

| Pay Date: 02/28/2023 (02/16 - 02/28) |       |      |          |         |           |           |        |        |        | Type: Regular, Category: Regular, Pay Statement #: ??? (1) |       |        |          |         |     |         |
|--------------------------------------|-------|------|----------|---------|-----------|-----------|--------|--------|--------|------------------------------------------------------------|-------|--------|----------|---------|-----|---------|
| Kayla Malin Default - #117           |       |      |          |         |           |           |        |        |        |                                                            |       |        |          |         |     |         |
| Pay Type                             | Hrs   | Rate | Amt      | YTD Hrs | YTD Amt   | Deduction | EE Amt | EE YTD | ER Amt | ER YTD                                                     | Taxes | Amt    | YTD Amt  | Net Pay | Amt | YTD Amt |
| Totals:                              | 09.50 |      | 3,541.67 | 35.50   | 14,166.68 |           |        |        |        |                                                            |       | 621.74 | 2,486.97 |         |     |         |

| Pay Date: 02/28/2023 (02/16 - 02/28) |       |        |          |         |           |             |        |          |          | Type: Regular, Category: Regular, Pay Statement #: ??? (1) |        |          |          |                |          |           |
|--------------------------------------|-------|--------|----------|---------|-----------|-------------|--------|----------|----------|------------------------------------------------------------|--------|----------|----------|----------------|----------|-----------|
| Pay Type                             | Hrs   | Rate   | Amt      | YTD Hrs | YTD Amt   | Deduction   | EE Amt | EE YTD   | ER Amt   | ER YTD                                                     | Taxes  | Amt      | YTD Amt  | Net Pay        | Amt      | YTD Amt   |
| 25CO                                 | -     | -      | 122.90   | -       | 491.60    | 457B        | 312.50 | 1,250.00 | 625.00   | 2,500.00                                                   | FIT    | 1,539.00 | 6,156.00 | Checking (2284 | 5,546.14 | 22,159.81 |
| Auto                                 | -     | -      | 300.00   | -       | 1,200.00  | Life Insura | 12.35  | 74.11    | -        | -                                                          | MEDI   | 137.11   | 548.46   |                |          |           |
| Electr                               | -     | -      | 75.00    | -       | 300.00    | PTXREP      | 562.50 | 2,250.00 | 622.50   | 2,490.00                                                   | STT:CA | 636.53   | 2,546.12 |                |          |           |
| HOL                                  | 09.50 | 101.22 | 961.59   | 19.00   | 1,923.18  | Totals:     | 887.35 | 3,574.11 | 1,247.50 | 4,990.00                                                   | SDI:CA | 85.10    | 340.42   |                |          |           |
| SAL                                  | -     | -      | 7,371.74 | -       | 31,410.14 |             |        |          |          |                                                            |        |          |          |                |          |           |
| Totals:                              | 09.50 |        | 8,831.23 | 19.00   | 35,324.92 |             |        |          |          |                                                            |        | Totals:  | 2,397.74 | 9,591.00       |          |           |

[illegible]

| Rubi Manzano Default - #98 |       |       |          |         |           |           |        |        |        | Pay Date: 02/28/2023 (02/16 - 02/28) |        |         |          | Type: Regular, Category: Regular, Pay Statement #: 777 (1) |          |           |  |
|----------------------------|-------|-------|----------|---------|-----------|-----------|--------|--------|--------|--------------------------------------|--------|---------|----------|------------------------------------------------------------|----------|-----------|--|
| Pay Typ                    | Hrs   | Rate  | Amt      | YTD Hrs | YTD Amt   | Deduction | EE Amt | EE YTD | ER Amt | ER YTD                               | Taxes  | Amt     | YTD Amt  | Net Pay                                                    | Amt      | YTD Amt   |  |
| 125CO                      | -     | -     | 499.58   | -       | 1,998.32  | PTX:PEP   | 221.48 | 885.92 | 245.11 | 980.44                               | FIT    | 334.79  | 1,339.16 | Checking (1397)                                            | 3,037.53 | 12,150.12 |  |
| HOL                        | 09.50 | 39.85 | 378.58   | 19.00   | 757.16    |           |        |        |        |                                      | MEDI   | 54.82   | 219.29   |                                                            |          |           |  |
| SAL                        | -     | -     | 2,145.52 | -       | 11,232.11 |           |        |        |        |                                      | SIT:CA | 98.18   | 392.72   |                                                            |          |           |  |
| Sick                       | -     | -     | -        | 09.50   | 378.58    |           |        |        |        |                                      | SDI:CA | 34.03   | 136.11   |                                                            |          |           |  |
| Vac                        | 19.00 | 39.85 | 757.15   | 19.00   | 757.15    |           |        |        |        |                                      |        |         |          |                                                            |          |           |  |
| Totals:                    | 28.50 |       | 3,780.83 | 47.50   | 15,123.32 |           |        |        |        |                                      |        | Totals: | 521.82   | 2,087.28                                                   |          |           |  |

| Elizabeth Pereda Default - #1031 |       |       |          |         |          |           |        |          |        | Pay Date: 02/28/2023 (02/16 - 02/28) |        |         |         |                | Type: Regular, Category: Regular, Pay Statement #: ??? (1) |          |  |  |  |
|----------------------------------|-------|-------|----------|---------|----------|-----------|--------|----------|--------|--------------------------------------|--------|---------|---------|----------------|------------------------------------------------------------|----------|--|--|--|
| Pay Typ                          | Hrs   | Rate  | Amt      | YTD Hrs | YTD Amt  | Deduction | EE Amt | EE YTD   | ER Amt | ER YTD                               | Taxes  | Amt     | YTD Amt | Net Pay        | Amt                                                        | YTD Amt  |  |  |  |
| HOL                              | 09.50 | 29.23 | 277.69   | 19.00   | 555.38   | HLTH      | 93.87  | 375.48   | -      | -                                    | FIT    | 47.50   | 376.43  | Bank of Americ | 1,621.57                                                   | 7,779.15 |  |  |  |
| REG                              | 57.00 | 29.23 | 1,666.11 | 294.50  | 8,608.24 | PTXPEP    | 131.21 | 637.29   | 145.20 | 705.26                               | MEDI   | 26.82   | 131.45  |                |                                                            |          |  |  |  |
| Sick                             | -     | -     | -        | 09.50   | 277.69   | Totals:   | 225.08 | 1,012.77 | 145.20 | 705.26                               | SIT:CA | 6.18    | 59.92   |                |                                                            |          |  |  |  |
| Totals:                          | 66.50 |       | 1,943.80 | 323.00  | 9,441.31 |           |        |          |        |                                      | SDI:CA | 16.65   | 81.59   |                |                                                            |          |  |  |  |
|                                  |       |       |          |         |          |           |        |          |        |                                      |        | Totals: | 97.15   | 649.39         |                                                            |          |  |  |  |

City of Canyon Lake (Default)  
31516 Railroad Canyon Rd  
Canyon Lake, CA 92587-9400  
United States

## Payroll Register (by Pay Statements) Register Alpha Last Name

Payroll: Semi-Monthly Regular 02/28/2023  
Payroll Status: Open

03/08/2023 City Council Agenda

### Michael Samuels Default - #1002

| Pay Date: 02/28/2023 (02/16 - 02/28) |       |       |          |         |           |           |        |          |        | Type: Regular, Category: Regular, Pay Statement #: ??? (1) |        |          |          |
|--------------------------------------|-------|-------|----------|---------|-----------|-----------|--------|----------|--------|------------------------------------------------------------|--------|----------|----------|
| Pay Typ                              | Hrs   | Rate  | Amt      | YTD Hrs | YTD Amt   | Deduction | EE Amt | EE YTD   | ER Amt | ER YTD                                                     | Taxes  | YTD Amt  | Net Pay  |
| 125CO                                | -     | -     | 125.00   | -       | 500.00    | PARS      | 286.64 | 1,146.56 | 286.64 | 1,146.56                                                   | FIT    | 4,197.12 | 2,380.32 |
| ELECTR                               | -     | -     | 75.00    | -       | 300.00    |           |        |          |        |                                                            | MEDI   | 233.27   |          |
| HOL                                  | 09.50 | 46.42 | 440.99   | 19.00   | 881.98    |           |        |          |        |                                                            | SIT:CA | 844.60   |          |
| SAL                                  | 72.83 | -     | 3,380.92 | 310.32  | 14,405.66 |           |        |          |        |                                                            | SDI:CA | 144.79   |          |
| Totals:                              | 82.33 |       | 4,021.91 | 329.32  | 16,087.64 |           |        |          |        |                                                            |        | 5,419.78 |          |

### Ana Sauseda Default - #108

| Pay Date: 02/28/2023 (02/16 - 02/28) |       |       |          |         |           |           |        |          |        | Type: Regular, Category: Regular, Pay Statement #: ??? (1) |        |          |          |
|--------------------------------------|-------|-------|----------|---------|-----------|-----------|--------|----------|--------|------------------------------------------------------------|--------|----------|----------|
| Pay Typ                              | Hrs   | Rate  | Amt      | YTD Hrs | YTD Amt   | Deduction | EE Amt | EE YTD   | ER Amt | ER YTD                                                     | Taxes  | YTD Amt  | Net Pay  |
| 125CO                                | -     | -     | 526.62   | -       | 2,106.48  | 457B      | 66.00  | 264.00   | 66.00  | 264.00                                                     | FIT    | 1,917.52 | 4,326.08 |
| HOL                                  | 09.50 | 60.73 | 576.94   | 19.00   | 1,153.88  | PTXCLA    | 350.00 | 1,400.00 | 516.00 | 2,064.00                                                   | MEDI   | 324.37   |          |
| SAL                                  | -     | -     | 4,423.06 | -       | 18,178.08 | Totals:   | 416.00 | 1,664.00 | 582.00 | 2,328.00                                                   | SIT:CA | 694.96   |          |
| Sick                                 | -     | -     | -        | 01.50   | 91.10     |           |        |          |        |                                                            | SDI:CA | 201.33   |          |
| FLOAT                                | -     | -     | -        | 09.50   | 576.94    |           |        |          |        |                                                            |        | 3,138.18 |          |
| Totals:                              | 09.50 |       | 5,526.62 | 30.00   | 22,106.48 |           |        |          |        |                                                            |        |          |          |

### Jeremy Smith Default - #109

| Pay Date: 02/28/2023 (02/16 - 02/28) |     |      |        |         |         |           |        |               |        | Type: Monthly Regular, Pay Stmt #: ??? (1) |        |         |         |
|--------------------------------------|-----|------|--------|---------|---------|-----------|--------|---------------|--------|--------------------------------------------|--------|---------|---------|
| Pay Typ                              | Hrs | Rate | Amt    | YTD Hrs | YTD Amt | Deduction | EE Amt | EE YTD        | ER Amt | ER YTD                                     | Taxes  | YTD Amt | Net Pay |
| SAL                                  | -   | -    | 300.00 | -       | 600.00  |           |        | No Deductions |        |                                            | FIT    | -       | 292.95  |
|                                      |     |      |        |         |         |           |        |               |        |                                            | MEDI   | 8.70    |         |
|                                      |     |      |        |         |         |           |        |               |        |                                            | SIT:CA | -       |         |
|                                      |     |      |        |         |         |           |        |               |        |                                            | SDI:CA | 5.40    |         |
| Totals:                              |     |      |        |         |         |           |        |               |        |                                            |        | 14.10   |         |

### Mark Terry Default - #1033

| Pay Date: 02/28/2023 (02/16 - 02/28) |     |      |        |         |         |           |        |               |        | Type: Regular, Category: Regular, Pay Statement #: ??? (1) |        |         |         |
|--------------------------------------|-----|------|--------|---------|---------|-----------|--------|---------------|--------|------------------------------------------------------------|--------|---------|---------|
| Pay Typ                              | Hrs | Rate | Amt    | YTD Hrs | YTD Amt | Deduction | EE Amt | EE YTD        | ER Amt | ER YTD                                                     | Taxes  | YTD Amt | Net Pay |
| SAL                                  | -   | -    | 300.00 | -       | 600.00  |           |        | No Deductions |        |                                                            | FIT    | -       | 292.95  |
|                                      |     |      |        |         |         |           |        |               |        |                                                            | MEDI   | 8.70    |         |
|                                      |     |      |        |         |         |           |        |               |        |                                                            | SIT:CA | -       |         |
|                                      |     |      |        |         |         |           |        |               |        |                                                            | SDI:CA | 5.40    |         |
| Totals:                              |     |      |        |         |         |           |        |               |        |                                                            |        | 14.10   |         |

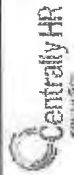
### Dale Welty Default - #118

| Pay Date: 02/28/2023 (02/16 - 02/28) |     |      |        |         |         |           |        |               |        | Type: Monthly Regular, Pay Stmt #: ??? (1) |        |         |         |
|--------------------------------------|-----|------|--------|---------|---------|-----------|--------|---------------|--------|--------------------------------------------|--------|---------|---------|
| Pay Typ                              | Hrs | Rate | Amt    | YTD Hrs | YTD Amt | Deduction | EE Amt | EE YTD        | ER Amt | ER YTD                                     | Taxes  | YTD Amt | Net Pay |
| SAL                                  | -   | -    | 300.00 | -       | 600.00  |           |        | No Deductions |        |                                            | FIT    | 60.00   | 262.95  |
|                                      |     |      |        |         |         |           |        |               |        |                                            | MEDI   | 8.70    |         |
|                                      |     |      |        |         |         |           |        |               |        |                                            | SIT:CA | -       |         |
|                                      |     |      |        |         |         |           |        |               |        |                                            | SDI:CA | 5.40    |         |
| Totals:                              |     |      |        |         |         |           |        |               |        |                                            |        | 74.10   |         |

More--

Sorted By: Last, First Name Ascending  
Filtered By: Employee Filter: All Employees

CentrallyHR  
Phone: 540-345-6600



Generated: 02/23/2023 01:18p  
Generated By: Kayla Renee Mallin  
Page 5 of 6

United States

Type: Monthly Regular, Pay Stmt. #: ??? (1)

Pay Date: 02/28/2023 (02/16 - 02/28)

Male Welty Default - #118

[illegible][illegible]

2-23-23  
Date

Chris Mann, City Manager

City of Canyon Lake (Default)  
31516 Railroad Canyon Rd  
Canyon Lake, CA 92587-9400  
United States

## Payroll Recap & Funding

### Bi-Weekly Regular 02/03/2023

Pay Date: 02/03/2023

#### Payroll Overview

Payroll Bi-Weekly Regular 02/03/2023  
Pay Date 02/03/2023  
# Employees 9  
# Paid Employees 9  
# Regular 9  
# Pay Periods 1

#### Recap

| CBIZ HCM Admin Debi | Date       | Bank Account # | \$ Amount        |
|---------------------|------------|----------------|------------------|
| Billing             | 02/02/2023 | xxxxx5402      | 53.55            |
| Vendor Payment      | 02/03/2023 | xxxxx5402      | 304.61           |
| Tax Payment         | 02/02/2023 | xxxxx5402      | 4,706.51         |
| Empl. Dir. Dep. SPA | 02/02/2023 | xxxxx5402      | 18,124.04        |
| <b>Total Debits</b> |            |                | <b>23,188.71</b> |

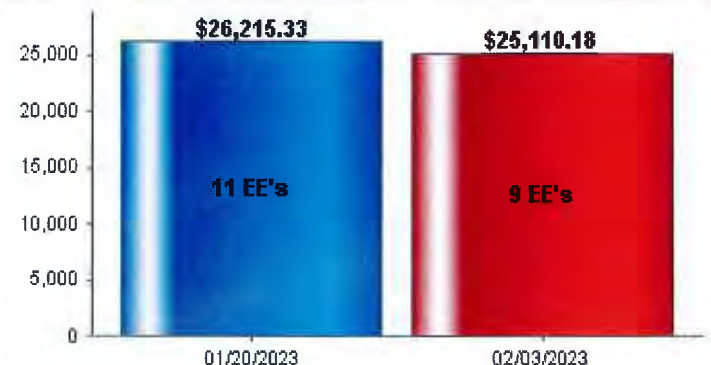
#### Cash Requirements: xxxxx5402

|                     | \$ Amount        |
|---------------------|------------------|
| Billing             | 53.55            |
| Vendor Payment      | 304.61           |
| Tax Payment         | 4,706.51         |
| Empl. Dir. Dep. SPA | 18,124.04        |
| <b>Total</b>        | <b>23,188.71</b> |

#### General Ledger Summary

|                         | Debit/Exp.       | Credit/Liab.     |
|-------------------------|------------------|------------------|
| Earning                 | 25,110.18        |                  |
| ER Deduction            | 1,792.53         |                  |
| ER Tax (Offset)         | 639.91           |                  |
| Vendor Payment          | 304.61           |                  |
| Invoice Service         | 53.55            |                  |
| Invoice                 |                  | 53.55            |
| Invoice Service         |                  | 53.55            |
| Vendor Payment (Offset) |                  | 304.61           |
| ER Tax                  |                  | 639.91           |
| ER Deduction (Offset)   |                  | 1,792.53         |
| Deduction               |                  | 2,919.54         |
| Tax                     |                  | 4,066.60         |
| Direct Deposit          |                  | 18,124.04        |
|                         | <b>27,954.33</b> | <b>27,954.33</b> |

#### Comparison To Last Pay Period - Gross Wages



#### Employee Payments

|                                       | #  | EE's | \$ Amount              |
|---------------------------------------|----|------|------------------------|
| Direct Deposits Debited               | 10 | 9    | 18,124.04 <sup>D</sup> |
| <b>Total</b>                          |    |      | <b>18,124.04</b>       |
| (D) CBIZ HCM Admin Debit              |    |      | <b>-18,124.04</b>      |
| Your Remaining Bank Account Liability |    |      | <b>0.00</b>            |
| Vouchers Printed                      | 0  |      |                        |
| Vouchers Suppressed                   | 0  |      |                        |

#### Taxes

|                              | EIN        | EE's | \$ Amount             |
|------------------------------|------------|------|-----------------------|
| FIT/EE                       | 33-0449143 | 9    | 2,667.34 <sup>D</sup> |
| MEDI/ER                      | 33-0449143 | 9    | 356.07 <sup>D</sup>   |
| MEDI/EE                      | 33-0449143 | 9    | 356.07 <sup>D</sup>   |
| SIT:CA/EE                    | 499-0481-6 | 9    | 822.18 <sup>D</sup>   |
| SUTA_SC:CA/ER (0.10%)        | 499-0481-6 | 8    | 13.51 <sup>D</sup>    |
| SDI:CA/EE                    | 499-0481-6 | 9    | 221.01 <sup>D</sup>   |
| SUTA:CA/ER (2.00%)           | 499-0481-6 | 8    | 270.33 <sup>D</sup>   |
| <b>Total</b>                 |            |      | <b>4,706.51</b>       |
| (D) CBIZ HCM Admin Debit     |            |      | <b>-4,706.51</b>      |
| Your Remaining Tax Liability |            |      | <b>0.00</b>           |

#### Vendor Liabilities

|                                     | EE's | \$ Amount           |
|-------------------------------------|------|---------------------|
| California Child Support Electronic | 1    | 304.61 <sup>D</sup> |
| <b>Total</b>                        |      | <b>304.61</b>       |
| (D) CBIZ HCM Admin Debit            |      | <b>-304.61</b>      |
| Your Remaining Vendor Liability     |      | <b>0.00</b>         |

#### Billing

|                      |        |
|----------------------|--------|
| Invoice Total        | 53.55  |
| CBIZ HCM Admin Debit | -53.55 |
| Amount Due           | 0.00   |

#### Total

|                              |            |
|------------------------------|------------|
| Total                        | 23,188.71  |
| CBIZ HCM Admin Debit         | -23,188.71 |
| Total of Your Responsibility | 0.00       |

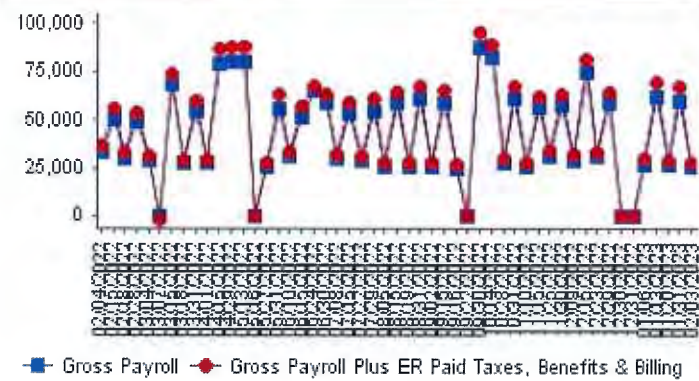
Grouped By: None  
Sorted By: None  
Filtered By: None

CentrallyHR  
Phone: 540-345-6600  
City of Canyon Lake



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Generated By: Kayla Renee Malin  
Page 1 of 2

Rolling 12 Month Payroll View



City of Canyon Lake (Default)  
31516 Railroad Canyon Rd  
Canyon Lake, CA 92587-9400  
United States

## Payroll Register (Employee Pay Statements) Register Alpha Last Name

Payroll: Bi-Week

02/03/2023  
Jill Status: Open

03/08/2023

### Christopher Bratt Default - #1009

| Pay Date: 02/03/2023 (01/15 - 01/28) |        |       |          |         |          |             |        |        |        | Type: Regular, Category: Regular, Pay Statement #: ??? (1) |          |         |          |
|--------------------------------------|--------|-------|----------|---------|----------|-------------|--------|--------|--------|------------------------------------------------------------|----------|---------|----------|
| Pay Typ                              | Hrs    | Rate  | Amt      | YTD Hrs | YTD Amt  | Deduction   | EE Amt | EE YTD | ER Amt | ER YTD                                                     | Taxes    | YTD Amt | Net Pay  |
| 255CO                                | -      | -     | 115.38   | -       | 346.14   | 457B        | 125.00 | 375.00 | -      | -                                                          | - FIT    | 306.09  | 918.03   |
| FLSA                                 | 03.00  | 19.74 | 59.23    | 09.00   | 177.69   | Life Insura | 5.90   | 42.80  | -      | -                                                          | - MEDI   | 34.59   | 103.75   |
| REG                                  | 112.00 | 19.74 | 2,211.20 | 336.00  | 6,633.60 | HLTH        | -      | 2.06   | -      | -                                                          | - SIT:CA | 68.26   | 204.65   |
| Totals:                              | 115.00 | -     | 2,385.81 | 345.00  | 7,157.43 | PARS        | 170.28 | 510.84 | 170.28 | 510.84                                                     | SDI:CA   | 21.47   | 64.40    |
| Totals:                              |        |       |          |         |          |             | 301.18 | 930.70 | 170.28 | 510.84                                                     |          | 430.41  | 1,290.83 |

### Nathaniel Garcia Default - #1011

| Pay Date: 02/03/2023 (01/15 - 01/28) |        |       |          |         |          |           |        |        |        | Type: Regular, Category: Regular, Pay Statement #: ??? (1) |        |         |          |
|--------------------------------------|--------|-------|----------|---------|----------|-----------|--------|--------|--------|------------------------------------------------------------|--------|---------|----------|
| Pay Typ                              | Hrs    | Rate  | Amt      | YTD Hrs | YTD Amt  | Deduction | EE Amt | EE YTD | ER Amt | ER YTD                                                     | Taxes  | YTD Amt | Net Pay  |
| 125CO                                | -      | -     | 115.38   | -       | 346.14   | 457B      | 26.22  | 78.66  | -      | -                                                          | - FIT  | 405.97  | 1,217.91 |
| FLSA                                 | 03.00  | 22.80 | 68.40    | 09.00   | 205.20   | AFL Post  | 46.53  | 139.59 | -      | -                                                          | - MEDI | 39.70   | 119.08   |
| REG                                  | 112.00 | 22.80 | 2,553.60 | 336.00  | 7,660.80 | PARS      | 196.65 | 589.95 | 196.65 | 589.95                                                     | SIT:CA | 102.78  | 306.34   |
| Totals:                              | 115.00 | -     | 2,737.38 | 345.00  | 8,212.14 | Totals:   | 269.40 | 808.20 | 196.65 | 589.95                                                     | SDI:CA | 24.64   | 73.91    |
| Totals:                              |        |       |          |         |          |           |        |        |        |                                                            |        | 573.09  | 1,719.24 |

### Brennain Gorter Default - #1005

| Pay Date: 02/03/2023 (01/15 - 01/28) |        |       |          |         |          |           |        |        |        | Type: Regular, Category: Regular, Pay Statement #: ??? (1) |          |         |          |
|--------------------------------------|--------|-------|----------|---------|----------|-----------|--------|--------|--------|------------------------------------------------------------|----------|---------|----------|
| Pay Typ                              | Hrs    | Rate  | Amt      | YTD Hrs | YTD Amt  | Deduction | EE Amt | EE YTD | ER Amt | ER YTD                                                     | Taxes    | YTD Amt | Net Pay  |
| FLSA                                 | 03.00  | 26.33 | 78.99    | 09.00   | 236.97   | PARS      | 227.10 | 681.30 | 227.10 | 681.30                                                     | - FIT    | 318.51  | 1,064.15 |
| OT                                   | -      | -     | -        | 12.50   | 493.69   | -         | -      | -      | -      | -                                                          | - MEDI   | 43.90   | 138.87   |
| REG                                  | 112.00 | 26.33 | 2,948.96 | 288.00  | 7,583.04 | -         | -      | -      | -      | -                                                          | - SIT:CA | 124.77  | 424.82   |
| Sick                                 | -      | -     | -        | 48.00   | 1,263.84 | -         | -      | -      | -      | -                                                          | - SDI:CA | 27.25   | 86.20    |
| Totals:                              | 115.00 | -     | 3,027.95 | 357.50  | 9,577.54 | Totals:   |        |        |        |                                                            |          | 514.43  | 1,714.04 |

### Matthew Green Default - #1010

| Pay Date: 02/03/2023 (01/15 - 01/28) |        |       |          |         |          |             |        |          |        | Type: Regular, Category: Regular, Pay Statement #: ??? (1) |        |         |         |
|--------------------------------------|--------|-------|----------|---------|----------|-------------|--------|----------|--------|------------------------------------------------------------|--------|---------|---------|
| Pay Typ                              | Hrs    | Rate  | Amt      | YTD Hrs | YTD Amt  | Deduction   | EE Amt | EE YTD   | ER Amt | ER YTD                                                     | Taxes  | YTD Amt | Net Pay |
| FLSA                                 | 03.00  | 22.80 | 68.40    | 09.00   | 205.20   | Life Insura | 5.90   | 53.10    | -      | -                                                          | - FIT  | 179.39  | 540.22  |
| OT                                   | -      | -     | -        | 00.50   | 17.10    | HLTH        | 327.21 | 981.63   | -      | -                                                          | - MEDI | 33.27   | 100.07  |
| REG                                  | 88.00  | 22.80 | 2,006.40 | 312.00  | 7,113.60 | PARS        | 196.65 | 589.95   | 196.65 | 589.95                                                     | SIT:CA | 62.84   | 189.65  |
| Vac                                  | 24.00  | 22.80 | 547.20   | 24.00   | 547.20   | Totals:     | 529.76 | 1,624.68 | 196.65 | 589.95                                                     | SDI:CA | 20.65   | 62.11   |
| Totals:                              | 115.00 | -     | 2,622.00 | 345.50  | 7,883.10 | Totals:     |        |          |        |                                                            |        | 296.15  | 892.05  |

### Damon Myers Default - #1030

| Pay Date: 02/03/2023 (01/15 - 01/28) |        |       |          |         |          |           |        |        |        | Type: Regular, Category: Regular, Pay Statement #: ??? (1) |        |         |         |
|--------------------------------------|--------|-------|----------|---------|----------|-----------|--------|--------|--------|------------------------------------------------------------|--------|---------|---------|
| Pay Typ                              | Hrs    | Rate  | Amt      | YTD Hrs | YTD Amt  | Deduction | EE Amt | EE YTD | ER Amt | ER YTD                                                     | Taxes  | YTD Amt | Net Pay |
| FLSA                                 | 03.00  | 19.74 | 59.22    | 09.00   | 177.66   | 457B      | 50.00  | 150.00 | -      | -                                                          | - FIT  | 60.98   | 182.94  |
| REG                                  | 112.00 | 19.74 | 2,210.88 | 330.00  | 6,514.20 | PARS      | 170.26 | 510.78 | 170.26 | 510.78                                                     | MEDI   | 32.92   | 98.75   |
| Sick                                 | -      | -     | -        | 06.00   | 118.44   | Totals:   | 220.26 | 660.78 | 170.26 | 510.78                                                     | SIT:CA | 27.74   | 83.22   |
| Totals:                              | 115.00 | -     | 2,270.10 | 345.00  | 6,810.30 | Totals:   |        |        |        |                                                            | SDI:CA | 20.43   | 61.29   |
| Totals:                              |        |       |          |         |          |           |        |        |        |                                                            |        | 142.07  | 426.20  |

Sorted By: Last, First Name Ascending  
Filtered By: Employee Filter: All Employees

CentrallyHR  
Phone: 640-345-6600



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Page 1 of 3

City of Calaveras Lake (Default)  
31516 Railroad Canyon Rd  
Canyon Lake, CA 92587-9400  
United States

Payroll Register (By Pay Statements)  
Register Alpha Last Name

Payroll: Bi-Week  
02/03/2023  
Status: Open

3/8/2023

Timothy O'Marra Default - #1006

| Pay Date: 02/03/2023 (01/15 - 01/28) |        |       |          |         |           |             |        |          |        | Type: Regular, Category: Regular, Pay Statement #: ??? (1) |          |                |          |
|--------------------------------------|--------|-------|----------|---------|-----------|-------------|--------|----------|--------|------------------------------------------------------------|----------|----------------|----------|
| Pay Typ                              | Hrs    | Rate  | Amt      | YTD Hrs | YTD Amt   | Deduction   | EE Amt | EE YTD   | ER Amt | ER YTD                                                     | Taxes    | Net Pay        | YTD Amt  |
| FLSA                                 | 03.00  | 27.65 | 82.95    | 09.00   | 248.85    | Life Insura | 10.05  | 90.45    | -      | -                                                          | - FIT    | Checking (7461 | 1,208.92 |
| OT                                   | 24.00  | 35.99 | 863.64   | 72.00   | 2,854.44  | CS          | 304.61 | 913.83   | -      | -                                                          | - MEDI   | 169.90         | 55.36    |
| REG                                  | 112.00 | 27.65 | 3,096.80 | 336.00  | 9,290.40  | HLTH        | 225.59 | 676.77   | -      | -                                                          | - SIT:CA | 356.05         | 101.97   |
| Totals:                              | 139.00 |       | 4,043.39 | 417.00  | 12,393.69 | PARS        | 238.48 | 715.44   | 238.48 | 715.44                                                     | SDI:CA   | 105.45         | 34.36    |
| Totals:                              |        |       |          |         |           |             | 778.73 | 2,396.49 | 238.48 | 715.44                                                     |          | 1,840.32       | 560.87   |

Humberto Sanchez Default - #1004

| Pay Date: 02/03/2023 (01/15 - 01/28) |        |       |          |         |          |           |        |        |        | Type: Regular, Category: Regular, Pay Statement #: ??? (1) |        |                |          |
|--------------------------------------|--------|-------|----------|---------|----------|-----------|--------|--------|--------|------------------------------------------------------------|--------|----------------|----------|
| Pay Typ                              | Hrs    | Rate  | Amt      | YTD Hrs | YTD Amt  | Deduction | EE Amt | EE YTD | ER Amt | ER YTD                                                     | Taxes  | Net Pay        | YTD Amt  |
| 125CO                                | -      | -     | 115.38   | -       | 346.14   | PARS      | 206.48 | 619.44 | 206.48 | 619.44                                                     | FIT    | Checking (0482 | 1,274.01 |
| FLSA                                 | 03.00  | 23.94 | 71.82    | 09.00   | 215.46   |           |        |        |        |                                                            | MEDI   | 124.78         | 41.59    |
| REG                                  | 112.00 | 23.94 | 2,681.28 | 336.00  | 8,043.84 |           |        |        |        |                                                            | SIT:CA | 445.83         | 148.61   |
| Totals:                              | 115.00 |       | 2,868.48 | 345.00  | 8,605.44 |           |        |        |        |                                                            | SDI:CA | 77.46          | 25.82    |
| Totals:                              |        |       |          |         |          |           |        |        |        |                                                            |        | 1,922.08       | 640.89   |

Nathan Smith Default - #1019

| Pay Date: 02/03/2023 (01/15 - 01/28) |        |       |          |         |          |           |        |        |        | Type: Regular, Category: Regular, Pay Statement #: ??? (1) |        |                |         |
|--------------------------------------|--------|-------|----------|---------|----------|-----------|--------|--------|--------|------------------------------------------------------------|--------|----------------|---------|
| Pay Typ                              | Hrs    | Rate  | Amt      | YTD Hrs | YTD Amt  | Deduction | EE Amt | EE YTD | ER Amt | ER YTD                                                     | Taxes  | Net Pay        | YTD Amt |
| FLSA                                 | 03.00  | 19.74 | 59.23    | 09.00   | 177.69   | PARS      | 170.28 | 510.84 | 170.28 | 510.84                                                     | FIT    | Checking (7118 | 982.24  |
| OT                                   | -      | -     | -        | 06.00   | 177.69   |           |        |        |        |                                                            | MEDI   | 101.34         | 32.92   |
| REG                                  | 112.00 | 19.74 | 2,211.20 | 336.00  | 6,633.60 |           |        |        |        |                                                            | SIT:CA | 219.75         | 68.90   |
| Totals:                              | 115.00 |       | 2,270.43 | 351.00  | 6,988.98 |           |        |        |        |                                                            | SDI:CA | 62.90          | 20.43   |
| Totals:                              |        |       |          |         |          |           |        |        |        |                                                            |        | 1,366.23       | 435.45  |

Cory Willis Default - #1008

| Pay Date: 02/03/2023 (01/15 - 01/28) |        |       |          |         |          |           |        |        |        | Type: Regular, Category: Regular, Pay Statement #: ??? (1) |        |                |         |
|--------------------------------------|--------|-------|----------|---------|----------|-----------|--------|--------|--------|------------------------------------------------------------|--------|----------------|---------|
| Pay Typ                              | Hrs    | Rate  | Amt      | YTD Hrs | YTD Amt  | Deduction | EE Amt | EE YTD | ER Amt | ER YTD                                                     | Taxes  | Net Pay        | YTD Amt |
| FLSA                                 | 03.00  | 25.08 | 75.25    | 09.00   | 225.75   | PARS      | 216.35 | 649.05 | 216.35 | 649.05                                                     | FIT    | Checking (4024 | 872.19  |
| OT                                   | -      | -     | -        | 00.50   | 18.81    |           |        |        |        |                                                            | MEDI   | 125.75         | 41.82   |
| REG                                  | 112.00 | 25.08 | 2,809.39 | 336.00  | 8,428.17 |           |        |        |        |                                                            | SIT:CA | 350.59         | 116.31  |
| Totals:                              | 115.00 |       | 2,884.64 | 345.50  | 8,672.73 |           |        |        |        |                                                            | SDI:CA | 78.05          | 25.96   |
| Totals:                              |        |       |          |         |          |           |        |        |        |                                                            |        | 1,426.58       | 473.44  |

Report Total

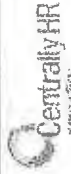
# of EE's - 9 / # of Statements - 9

| Pay Typ | Hrs   | Rate   | Amt   | YTD Hrs  | YTD Amt      | Deduction | EE Amt | EE YTD | ER Amt | ER YTD | Taxes  | Net Pay        | YTD Amt  |
|---------|-------|--------|-------|----------|--------------|-----------|--------|--------|--------|--------|--------|----------------|----------|
| 125CO   | -     | 346.14 | -     | -        | 1,038.42     | 4578      | 201.22 | 603.66 | -      | -      | - FIT  | Direct Deposit | 8,260.61 |
| FLSA    | 27.00 | 623.49 | 81.00 | 1,870.47 | Life Insuran | 21.85     | 186.35 | -      | -      | -      | MEDI   | 1,082.29       | 356.07   |
| OT      | 24.00 | 863.64 | 91.50 | 3,561.73 | AFL Post     | 46.53     | 139.59 | -      | -      | -      | SIT:CA | 2,582.90       | 822.18   |
| Totals: |       |        |       |          |              |           |        |        |        |        |        |                |          |

More--

Sorted By: Last, First Name Ascending  
Filtered By: Employee Filter: All Employees

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Phone: 540-345-6600



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Page 2 of 3

City of Canyon Lake (Default)  
31516 Railroad Canyon Rd  
Canyon Lake, CA 92587-9400  
United States

Payroll Register (by Pay Statements)  
Register Alpha Last Name

Payroll: Bi-Week  
02/03/2023  
Status: Open

03/08/2023 City Council Agenda

Report Total

# of EE's - 9 / # of Statements - 9

| Pay Typ | Hrs     | Amt       | YTD Hrs | YTD Amt   | Deduction | EE Amt   | EE YTD   | ER Amt   | ER YTD   | Taxes       | Amt      | YTD Amt   | Net Pay | Amt | YTD Amt |
|---------|---------|-----------|---------|-----------|-----------|----------|----------|----------|----------|-------------|----------|-----------|---------|-----|---------|
| REG     | 984.00  | 22,729.71 | 2946.00 | 67,901.25 | CS        | 304.61   | 913.83   | -        | -        | - SDI: CA   | 221.01   | 671.77    |         |     |         |
| Sick    | -       | -         | 54.00   | 1,382.28  | HLTH      | 552.80   | 1,660.46 | -        | -        |             | 4,066.60 | 12,597.57 |         |     |         |
| Vac     | 24.00   | 547.20    | 24.00   | 547.20    | PARS      | 1,792.53 | 5,377.59 | 1,792.53 | 5,377.59 | MEDI        | 356.07   | 1,082.29  |         |     |         |
| Totals: | 1059.00 | 25,110.18 | 3196.50 | 76,301.35 | Totals:   | 2,919.54 | 8,881.48 | 1,792.53 | 5,377.59 | SUTA_SC: CA | 13.51    | 62.69     |         |     |         |
|         |         |           |         |           |           |          |          |          |          | SUTA: CA    | 270.33   | 1,771.23  |         |     |         |
|         |         |           |         |           |           |          |          |          |          | ER Totals:  | 639.91   | 2,916.21  |         |     |         |
|         |         |           |         |           |           |          |          |          |          | All Totals: | 4,706.51 | 15,513.78 |         |     |         |

*Chris Mann, City Manager*

*2-6-23*

*Date*

City of Canyon Lake (Default)  
31516 Railroad Canyon Rd  
Canyon Lake, CA 92587-9400  
United States

## Payroll Recap & Funding

### Bi-Weekly Regular 02/17/2023

Pay Date: 02/17/2023

#### Payroll Overview

|                           |                              |
|---------------------------|------------------------------|
| Payroll                   | Bi-Weekly Regular 02/17/2023 |
| Pay Date                  | 02/17/2023                   |
| # Employees               | 11                           |
| # Paid Employees          | 11                           |
| # Pay Statements          | 13                           |
| # Regular                 | 9                            |
| # Manual                  | 4                            |
| # Pay Periods             | 1                            |
| EE's Paid More Than Once  | 2                            |
| Base Compensation Changes | 1                            |
| Terminations              | 2                            |

#### Employee Payments

|                                       | # | EE's | \$ Amount              |
|---------------------------------------|---|------|------------------------|
| Checks                                | 4 | 2    | 5,863.61               |
| Direct Deposits Debited               | 9 | 9    | 16,012.21 <sup>D</sup> |
| <b>Total</b>                          |   |      | <b>21,875.82</b>       |
| (D) CBIZ HCM Admin Debit              |   |      | <b>-16,012.21</b>      |
| Your Remaining Bank Account Liability |   |      | <b>5,863.61</b>        |
| Vouchers Printed                      | 0 |      |                        |
| Vouchers Suppressed                   | 0 |      |                        |

#### Taxes

|                              | EIN        | EE's | \$ Amount             |
|------------------------------|------------|------|-----------------------|
| FIT/EE                       | 33-0449143 | 9    | 3,135.60 <sup>D</sup> |
| MEDI/ER                      | 33-0449143 | 11   | 422.81 <sup>D</sup>   |
| MEDI/EE                      | 33-0449143 | 11   | 422.81 <sup>D</sup>   |
| SIT:CA/EE                    | 499-0481-6 | 9    | 1,011.93 <sup>D</sup> |
| SUTA_SC:CA/ER (0.10%)        | 499-0481-6 | 5    | 1.25 <sup>D</sup>     |
| SDI:CA/EE                    | 499-0481-6 | 11   | 262.45 <sup>D</sup>   |
| SUTA:CA/ER (2.00%)           | 499-0481-6 | 5    | 25.11 <sup>D</sup>    |
| <b>Total</b>                 |            |      | <b>5,281.96</b>       |
| (D) CBIZ HCM Admin Debit     |            |      | <b>-5,281.96</b>      |
| Your Remaining Tax Liability |            |      | <b>0.00</b>           |

#### Vendor Liabilities

|                                     | EE's | \$ Amount           |
|-------------------------------------|------|---------------------|
| California Child Support Electronic | 1    | 304.61 <sup>D</sup> |
| <b>Total</b>                        |      | <b>304.61</b>       |
| (D) CBIZ HCM Admin Debit            |      | <b>-304.61</b>      |
| Your Remaining Vendor Liability     |      | <b>0.00</b>         |

#### Billing

|                      |        |
|----------------------|--------|
| Invoice Total        | 53.55  |
| CBIZ HCM Admin Debit | -53.55 |
| Amount Due           | 0.00   |

#### Total

|                              |            |
|------------------------------|------------|
| Total                        | 27,515.94  |
| CBIZ HCM Admin Debit         | -21,652.33 |
| Total of Your Responsibility | 5,863.61   |

#### Recap

| CBIZ HCM Admin Debi | Date       | Bank Account # | \$ Amount        |
|---------------------|------------|----------------|------------------|
| Billing             | 02/16/2023 | xxxxx5402      | 53.55            |
| Vendor Payment      | 02/17/2023 | xxxxx5402      | 304.61           |
| Tax Payment         | 02/16/2023 | xxxxx5402      | 5,281.96         |
| Empl. Dir. Dep. SPA | 02/16/2023 | xxxxx5402      | 16,012.21        |
| <b>Total Debits</b> |            |                | <b>21,652.33</b> |

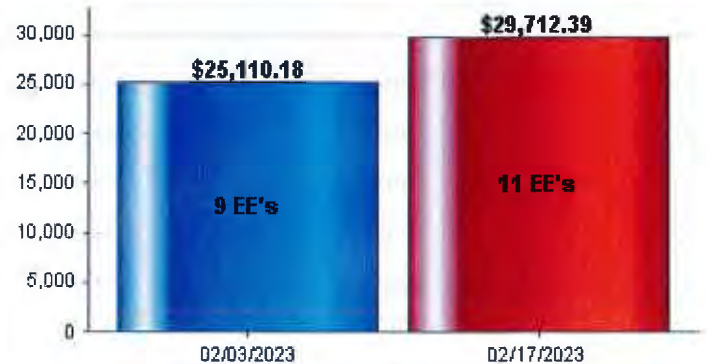
#### Cash Requirements: xxxxx5402

|                     | \$ Amount        |
|---------------------|------------------|
| Billing             | 53.55            |
| Vendor Payment      | 304.61           |
| Tax Payment         | 5,281.96         |
| Empl. Checks        | 5,863.61         |
| Empl. Dir. Dep. SPA | 16,012.21        |
| <b>Total</b>        | <b>27,515.94</b> |

#### General Ledger Summary

|                         | Debit/Exp.       | Credit/Liab.     |
|-------------------------|------------------|------------------|
| Earning                 | 29,712.39        |                  |
| ER Deduction            | 1,841.24         |                  |
| ER Tax (Offset)         | 449.17           |                  |
| Vendor Payment          | 304.61           |                  |
| Invoice                 | 53.55            |                  |
| Invoice Service         | 53.55            |                  |
| Invoice Service         |                  | 53.55            |
| Invoice                 |                  | 53.55            |
| Vendor Payment (Offset) |                  | 304.61           |
| ER Tax                  |                  | 449.17           |
| ER Deduction (Offset)   |                  | 1,841.24         |
| Deduction               |                  | 3,003.78         |
| Tax                     |                  | 4,832.79         |
| Check                   |                  | 5,863.61         |
| Direct Deposit          |                  | 16,012.21        |
|                         | <b>32,414.51</b> | <b>32,414.51</b> |

#### Comparison To Last Pay Period - Gross Wages



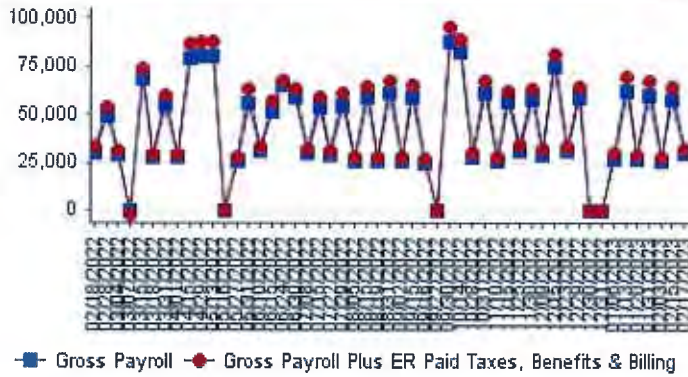
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Filtered By: None

CentrallyHR  
Phone: 540-345-6600  
City of Canyon Lake



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Generated By: Kayla Renee Malin  
Page 1 of 2

**Rolling 12 Month Payroll View**



City of Canyon Lake (Default)  
31516 Railroad Canyon Rd  
Canyon Lake, CA 92587-9400  
United States

Payroll Register (by Pay Statements)  
Register Alpha Last Name

Payroll: Bi-Weekly, Regular 02/17/2023  
Payroll Status: Open

03/08/2023 City Council Agenda

| Pay Date: 02/17/2023 (01/29 - 02/11)                       |        |       |          |         |          |             |        |          |        |        |         |
|------------------------------------------------------------|--------|-------|----------|---------|----------|-------------|--------|----------|--------|--------|---------|
| Type: Regular, Category: Regular, Pay Statement #: ??? (1) |        |       |          |         |          |             |        |          |        |        |         |
| Pay Typ                                                    | Hrs    | Rate  | Amt      | YTD Hrs | YTD Amt  | Deduction   | EE Amt | EE YTD   | ER Amt | ER YTD | Taxes   |
| 125CO                                                      | -      | -     | 115.38   | -       | 461.52   | 457B        | 125.00 | 500.00   | -      | -      | FIT     |
| FLSA                                                       | 03.00  | 19.74 | 59.22    | 12.00   | 236.91   | Life Insura | 5.90   | 48.70    | -      | -      | MEDI    |
| REG                                                        | 88.00  | 19.74 | 1,737.12 | 424.00  | 8,370.72 | HLTH        | -      | 2.06     | -      | -      | SIT:CA  |
| Sick                                                       | 34.00  | 19.74 | 473.76   | 24.00   | 473.76   | PARS        | 170.26 | 681.10   | 170.26 | 681.10 | SDI:CA  |
| Totals:                                                    | 115.00 |       | 2,385.48 | 460.00  | 9,542.91 | Totals:     | 301.16 | 1,231.86 | 170.26 | 681.10 | Totals: |
|                                                            |        |       |          |         |          |             |        |          |        |        |         |

| Pay Date: 02/17/2023 (01/29 - 02/11)                       |        |       |          |         |           |           |        |          |        |        |        |
|------------------------------------------------------------|--------|-------|----------|---------|-----------|-----------|--------|----------|--------|--------|--------|
| Type: Regular, Category: Regular, Pay Statement #: ??? (1) |        |       |          |         |           |           |        |          |        |        |        |
| Pay Typ                                                    | Hrs    | Rate  | Amt      | YTD Hrs | YTD Amt   | Deduction | EE Amt | EE YTD   | ER Amt | ER YTD | Taxes  |
| 125CO                                                      | -      | -     | 115.38   | -       | 461.52    | 457B      | 36.22  | 104.88   | -      | -      | FIT    |
| FLSA                                                       | 03.00  | 22.80 | 68.40    | 12.00   | 273.60    | AFL Post  | 46.53  | 186.12   | -      | -      | MEDI   |
| REG                                                        | 112.00 | 22.80 | 2,553.60 | 448.00  | 10,214.40 | PARS      | 196.65 | 786.60   | 196.65 | 786.60 | SIT:CA |
| Totals:                                                    | 115.00 |       | 2,737.38 | 460.00  | 10,949.52 | Totals:   | 269.40 | 1,077.60 | 196.65 | 786.60 | SDI:CA |
|                                                            |        |       |          |         |           |           |        |          |        |        |        |

| Pay Date: 02/17/2023 (01/29 - 02/11)                       |        |       |          |         |           |           |        |        |        |        |        |
|------------------------------------------------------------|--------|-------|----------|---------|-----------|-----------|--------|--------|--------|--------|--------|
| Type: Regular, Category: Regular, Pay Statement #: ??? (1) |        |       |          |         |           |           |        |        |        |        |        |
| Pay Typ                                                    | Hrs    | Rate  | Amt      | YTD Hrs | YTD Amt   | Deduction | EE Amt | EE YTD | ER Amt | ER YTD | Taxes  |
| FLSA                                                       | 03.00  | 26.33 | 78.99    | 12.00   | 315.96    | PARS      | 227.10 | 908.40 | 227.10 | 908.40 | FIT    |
| OT                                                         | 05.00  | 39.50 | 197.48   | 17.50   | 691.17    |           |        |        |        |        | MEDI   |
| REG                                                        | 112.00 | 26.33 | 2,948.96 | 400.00  | 10,532.00 |           |        |        |        |        | SIT:CA |
| Sick                                                       | -      | -     | -        | 48.00   | 1,263.84  |           |        |        |        |        | SDI:CA |
| Totals:                                                    | 120.00 |       | 3,225.43 | 477.50  | 12,802.97 | Totals:   |        |        |        |        |        |
|                                                            |        |       |          |         |           |           |        |        |        |        |        |

| Pay Date: 02/17/2023 (01/29 - 02/11)                       |       |       |        |         |          |           |        |        |        |        |         |
|------------------------------------------------------------|-------|-------|--------|---------|----------|-----------|--------|--------|--------|--------|---------|
| Type: Regular, Category: Regular, Pay Statement #: ??? (1) |       |       |        |         |          |           |        |        |        |        |         |
| Pay Typ                                                    | Hrs   | Rate  | Amt    | YTD Hrs | YTD Amt  | Deduction | EE Amt | EE YTD | ER Amt | ER YTD | Taxes   |
| REG                                                        | 22.00 | 21.94 | 482.68 | 66.00   | 1,448.04 | 457B      | 36.20  | 36.20  | -      | -      | FIT     |
|                                                            |       |       |        |         |          | PARS      | -      | -      | 36.20  | 36.20  | MEDI    |
| Totals:                                                    |       |       |        |         |          | Totals:   | 36.20  | 36.20  | 36.20  | 36.20  | SIT:CA  |
|                                                            |       |       |        |         |          |           |        |        |        |        | SDI:CA  |
|                                                            |       |       |        |         |          |           |        |        |        |        | Totals: |
|                                                            |       |       |        |         |          |           |        |        |        |        |         |

| Pay Date: 02/17/2023 (01/29 - 02/11)                       |        |       |          |         |           |             |        |          |        |        |        |
|------------------------------------------------------------|--------|-------|----------|---------|-----------|-------------|--------|----------|--------|--------|--------|
| Type: Regular, Category: Regular, Pay Statement #: ??? (1) |        |       |          |         |           |             |        |          |        |        |        |
| Pay Typ                                                    | Hrs    | Rate  | Amt      | YTD Hrs | YTD Amt   | Deduction   | EE Amt | EE YTD   | ER Amt | ER YTD | Taxes  |
| FLSA                                                       | 03.00  | 22.80 | 68.40    | 12.00   | 273.60    | Life Insura | 5.90   | 59.00    | -      | -      | FIT    |
| OT                                                         | 21.00  | 34.20 | 718.20   | 21.50   | 735.30    | HLTH        | 327.21 | 1,308.84 | -      | -      | MEDI   |
| REG                                                        | 112.00 | 22.80 | 2,553.60 | 424.00  | 9,667.20  | PARS        | 196.65 | 786.60   | 196.65 | 786.60 | SIT:CA |
| Vac                                                        | -      | -     | -        | 24.00   | 547.20    |             |        |          |        |        | SDI:CA |
| Totals:                                                    | 136.00 |       | 3,340.20 | 481.50  | 11,223.30 | Totals:     | 529.76 | 2,154.44 | 196.65 | 786.60 |        |
|                                                            |        |       |          |         |           |             |        |          |        |        |        |

Sorted By: Last, First Name Ascending  
Filtered By: Employee Filter: All Employees

CentrallyHR  
Phone: 440-345-6600



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Page 1 of 4

City of Canyon Lake (Default)  
31516 Railroad Canyon Rd  
Canyon Lake, CA 92587-9400  
United States

Payroll Register (by Pay Statements)  
Register Alpha Last Name

Payroll: Bi-Weekly  
02/17/2023  
Payroll Status: Open

02/08/2023 City Council Agenda

| Ryan Moore Default - #1015 |       |       |        |         |         |           |        |        |        | Pay Date: 02/17/2023 (01/29 - 02/11) |        |         |         | Type: Regular, Category: Regular, Pay Statement #: 777 (1) |        |         |  |
|----------------------------|-------|-------|--------|---------|---------|-----------|--------|--------|--------|--------------------------------------|--------|---------|---------|------------------------------------------------------------|--------|---------|--|
| Pay Type                   | Hrs   | Rate  | Amt    | YTD Hrs | YTD Amt | Deduction | EE Amt | EE YTD | ER Amt | ER YTD                               | Taxes  | Amt     | YTD Amt | Net Pay                                                    | Amt    | YTD Amt |  |
| REG                        | 24.00 | 19.74 | 473.76 | 48.00   | 947.59  | 457B      | 35.53  | 35.53  | -      | -                                    | FIT    | -       | -       | Checking (7953                                             | 427.09 | 899.79  |  |
|                            |       |       |        |         |         |           |        |        |        |                                      | MEDI   | 6.87    | 13.74   |                                                            |        |         |  |
|                            |       |       |        |         |         |           |        |        |        |                                      | SIT:CA | -       | -       |                                                            |        |         |  |
|                            |       |       |        |         |         |           |        |        |        |                                      | SDI:CA | 4.27    | 8.53    |                                                            |        |         |  |
|                            |       |       |        |         |         |           |        |        |        |                                      |        | Totals: | 11.14   | 22.27                                                      |        |         |  |

| Pay Date: 02/17/2023 (01/29 - 02/11) |        |       |          |         |          |           |        |        |        | Type: Manual, Category: Manual, Pay Statement #: 50002 (1) |         |        |         |               |          |          |
|--------------------------------------|--------|-------|----------|---------|----------|-----------|--------|--------|--------|------------------------------------------------------------|---------|--------|---------|---------------|----------|----------|
| Damon Myers Default - #1030          |        |       |          |         |          |           |        |        |        |                                                            |         |        |         |               |          |          |
| Pay Type                             | Hrs    | Rate  | Amt      | YTD Hrs | YTD Amt  | Deduction | EE Amt | EE YTD | ER Amt | ER YTD                                                     | Taxes   | Amt    | YTD Amt | Net Pay       | Amt      | YTD Amt  |
| FLSA                                 | 03.00  | 19.74 | 59.22    | 12.00   | 236.88   | 457B      | 50.00  | 200.00 | -      | -                                                          | FIT     | 91.18  | 274.12  | Check         | 2,116.49 | 2,116.49 |
| OT                                   | 08.50  | 29.61 | 251.69   | 08.50   | 251.69   | PARS      | 170.26 | 681.04 | 170.26 | 681.04                                                     | MEDI    | 36.57  | 135.32  | Damon Myers ( | -        | 1,500.00 |
| REG                                  | 112.00 | 19.74 | 2,210.88 | 442.00  | 8,725.08 | Totals:   | 220.26 | 881.04 | 170.26 | 681.04                                                     | SIT:CA  | 34.59  | 117.81  | Damon Myers ( | -        | 4,223.32 |
| Sick                                 | -      | -     | -        | 06.00   | 118.44   |           |        |        |        |                                                            | SDI:CA  | 22.70  | 83.99   | Totals:       | 2,116.49 | 7,839.81 |
| Totals:                              | 123.50 |       | 2,521.79 | 468.50  | 9,332.09 |           |        |        |        |                                                            | Totals: | 185.04 | 611.24  |               |          |          |

| Pay Date: 02/17/2023 (01/29 - 02/11) |       |       |          |         |           |           |        |        |        |        |         |       | Type: Manual 2, Pay Stmt. #: 50003 (2) |               |          |          |
|--------------------------------------|-------|-------|----------|---------|-----------|-----------|--------|--------|--------|--------|---------|-------|----------------------------------------|---------------|----------|----------|
| Pay Type                             | Hrs   | Rate  | Amt      | YTD Hrs | YTD Amt   | Deduction | EE Amt | EE YTD | ER Amt | ER YTD | Taxes   | Amt   | YTD Amt                                | Net Pay       | Amt      | YTD Amt  |
| FLSA                                 | -     | -     | -        | 12.00   | 236.88    | 457B      | -      | 200.00 | -      | -      | FIT     | -     | 274.12                                 | Check         | 1,199.75 | 3,316.24 |
| OT                                   | -     | -     | -        | 08.50   | 251.69    | PARS      | -      | 681.04 | -      | 681.04 | MEDI    | 17.81 | 153.13                                 | Damon Myers ( | -        | 1,500.00 |
| REG                                  | -     | -     | -        | 442.00  | 8,725.08  | Totals:   | -      | 881.04 | -      | 681.04 | SIT:CA  | -     | 117.81                                 | Damon Myers ( | -        | 4,223.32 |
| Sick                                 | -     | -     | -        | 06.00   | 118.44    |           | -      |        | -      |        | SDI:CA  | 11.06 | 95.05                                  | Totals:       | 1,199.75 | 9,039.56 |
| Vac                                  | 62.24 | 19.74 | 1,228.62 | 62.24   | 1,228.62  |           |        |        |        |        | Totals: | 28.87 | 640.11                                 |               |          |          |
| Totals:                              | 62.24 |       | 1,228.62 | 530.74  | 10,560.71 |           |        |        |        |        |         |       |                                        |               |          |          |

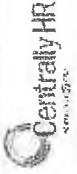
| Timothy O'Warra Default - #1006 |        |       |          |         |           |             |        |          |        | Pay Date: 02/17/2023 (01/29 - 02/11) |        |         |          | Type: Regular, Category: Regular, Pay Statement #: ??? (1) |          |  |  |
|---------------------------------|--------|-------|----------|---------|-----------|-------------|--------|----------|--------|--------------------------------------|--------|---------|----------|------------------------------------------------------------|----------|--|--|
| Pay Type                        | Hrs    | Rate  | Amt      | YTD Hrs | YTD Amt   | Deduction   | EE Amt | EE YTD   | ER Amt | ER YTD                               | Taxes  | YTD Amt | Net Pay  | Amt                                                        | YTD Amt  |  |  |
| FLSA                            | 03.00  | 27.65 | 82.95    | 12.00   | 331.80    | Life insura | 10.05  | 100.50   | -      | -                                    | FIT    | 217.80  | 1,426.72 | Checking (7461                                             | 2,072.83 |  |  |
| OT                              | -      | -     | -        | 72.00   | 2,854.44  | CS          | 304.61 | 1,218.44 | -      | -                                    | MEDI   | 42.83   | 212.73   |                                                            |          |  |  |
| REG                             | 112.00 | 27.65 | 3,096.80 | 448.00  | 12,387.20 | HLTH        | 225.59 | 902.36   | -      | -                                    | SIT:CA | 40.97   | 397.02   |                                                            |          |  |  |
| Totals:                         | 115.00 |       | 3,179.75 | 532.00  | 15,573.44 | PARS        | 238.48 | 953.92   | 238.48 | 953.92                               | SDI:CA | 26.59   | 132.04   |                                                            |          |  |  |
| Totals:                         |        |       |          |         |           |             |        |          |        |                                      |        | 328.19  | 2,168.51 |                                                            |          |  |  |

| Humberto Sanchez Default - #1004 |        |       |          |         |           |           |        |        |        | Pay Date: 02/17/2023 (01/29 - 02/11) |        |         |          | Type: Regular, Category: Regular, Pay Statement #: 777 (1) |          |  |  |
|----------------------------------|--------|-------|----------|---------|-----------|-----------|--------|--------|--------|--------------------------------------|--------|---------|----------|------------------------------------------------------------|----------|--|--|
| Pay Type                         | Hrs    | Rate  | Amt      | YTD Hrs | YTD Amt   | Deduction | EE Amt | EE YTD | ER Amt | ER YTD                               | Taxes  | YTD Amt | Net Pay  | Amt                                                        | YTD Amt  |  |  |
| 25CO                             | -      | -     | 115.38   | -       | 461.52    | PARS      | 206.48 | 825.92 | 206.48 | 825.92                               | FIT    | 435.44  | 1,709.45 | Checking (0482                                             | 2,094.27 |  |  |
| FLSA                             | 03.00  | 23.94 | 71.82    | 12.00   | 287.28    |           |        |        |        |                                      | MEDI   | 42.89   | 167.67   |                                                            | 8,158.19 |  |  |
| OT                               | 02.50  | 35.91 | 89.78    | 02.50   | 89.78     |           |        |        |        |                                      | SIT:CA | 152.56  | 598.39   |                                                            |          |  |  |
| REG                              | 112.00 | 23.94 | 2,681.28 | 448.00  | 10,725.12 |           |        |        |        |                                      | SDI:CA | 26.62   | 104.08   |                                                            |          |  |  |
|                                  |        |       |          |         |           |           |        |        |        |                                      |        |         |          |                                                            |          |  |  |

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Filtered By: Employee Filter: All Employees

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Page 2 of 4

City of Canyon Lake (Default)  
31516 Railroad Canyon Rd  
Canyon Lake, CA 92587-9400  
United States

Payroll Register (by Pay Statements)  
Register Alpha Last Name

Payroll: Bi-Weekly, Calendar 02/17/2023  
Payroll Status: Open

Pay Date: 02/17/2023 (01/29 - 02/11)

| Type: Regular, Category: Regular, Pay Statement #: ??? (1) |        |      |          |         |           |           |        |        |        |
|------------------------------------------------------------|--------|------|----------|---------|-----------|-----------|--------|--------|--------|
| Pay Type                                                   | Hrs    | Rate | Amt      | YTD Hrs | YTD Amt   | Deduction | EE Amt | EE YTD | ER Amt |
| Totals:                                                    | 117.50 |      | 2,958.26 | 462.50  | 11,563.70 |           |        |        |        |

Pay Date: 02/17/2023 (01/29 - 02/11)

| Type: Manual, Category: Manual, Pay Statement #: 50004 (1) |        |       |          |         |           |           |        |        |        |
|------------------------------------------------------------|--------|-------|----------|---------|-----------|-----------|--------|--------|--------|
| Pay Type                                                   | Hrs    | Rate  | Amt      | YTD Hrs | YTD Amt   | Deduction | EE Amt | EE YTD | ER Amt |
| FLSA                                                       | 03.00  | 19.74 | 59.22    | 12.00   | 236.91    | PARS      | 182.84 | 693.68 | 182.84 |
| OT                                                         | 24.00  | 29.61 | 710.64   | 30.00   | 888.33    |           |        |        |        |
| REG                                                        | 112.00 | 19.74 | 2,210.88 | 448.00  | 8,844.48  |           |        |        |        |
| Vac                                                        | 08.50  | 19.74 | 167.79   | 08.50   | 167.79    |           |        |        |        |
| Totals:                                                    | 147.50 |       | 3,148.53 | 498.50  | 10,137.51 |           |        |        |        |

Pay Date: 02/17/2023 (01/29 - 02/11)

| Type: Manual 2, Pay Stmt. #: 50005 (2) |       |       |        |         |           |           |        |        |        |
|----------------------------------------|-------|-------|--------|---------|-----------|-----------|--------|--------|--------|
| Pay Type                               | Hrs   | Rate  | Amt    | YTD Hrs | YTD Amt   | Deduction | EE Amt | EE YTD | ER Amt |
| FLSA                                   | -     | -     | -      | 12.00   | 236.91    | PARS      | -      | 693.68 | -      |
| OT                                     | -     | -     | -      | 30.00   | 888.33    |           |        |        |        |
| REG                                    | -     | -     | -      | 448.00  | 8,844.48  |           |        |        |        |
| Vac                                    | 17.08 | 19.74 | 337.16 | 25.58   | 504.95    |           |        |        |        |
| Totals:                                | 17.08 |       | 337.16 | 515.58  | 10,474.67 |           |        |        |        |

Pay Date: 02/17/2023 (01/29 - 02/11)

| Type: Regular, Category: Regular, Pay Statement #: ??? (1) |        |       |          |         |           |           |        |        |        |
|------------------------------------------------------------|--------|-------|----------|---------|-----------|-----------|--------|--------|--------|
| Pay Type                                                   | Hrs    | Rate  | Amt      | YTD Hrs | YTD Amt   | Deduction | EE Amt | EE YTD | ER Amt |
| FLSA                                                       | 03.00  | 25.08 | 75.24    | 12.00   | 300.99    | PARS      | 216.32 | 865.37 | 216.32 |
| OT                                                         | 21.50  | 37.63 | 809.15   | 22.00   | 827.96    |           |        |        |        |
| REG                                                        | 112.00 | 25.08 | 2,808.96 | 448.00  | 11,237.13 |           |        |        |        |
| Totals:                                                    | 136.50 |       | 3,693.35 | 482.00  | 12,366.08 |           |        |        |        |

Report Total

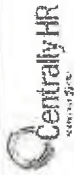
# of EE's - 11 / # of Statements - 13

| Pay Type | Hrs     | Amt       | YTD Hrs | YTD Amt    | Deduction    | EE Amt   | EE YTD    | ER Amt   | ER YTD   | Taxes       | YTD Amt  | Net Pay   | Amt       | YTD Amt   |
|----------|---------|-----------|---------|------------|--------------|----------|-----------|----------|----------|-------------|----------|-----------|-----------|-----------|
| 125CO    | -       | 346.14    | -       | 1,384.56   | 4578         | 272.95   | 876.61    | -        | -        | - FIT       | 3,135.60 | 11,396.21 | 16,012.21 | 72,239.88 |
| FLSA     | 27.00   | 623.46    | 108.00  | 2,493.93   | Life Insuran | 21.85    | 208.20    | -        | -        | - MEDI      | 422.81   | 1,525.97  | 5,863.61  | 5,863.61  |
| OT       | 82.50   | 2,776.94  | 174.00  | 6,338.67   | AFL Post     | 46.53    | 186.12    | -        | -        | - SIT:CA    | 1,011.93 | 3,594.83  | 21,875.82 | 76,103.49 |
| REG      | 1030.00 | 23,758.52 | 4044.00 | 93,098.96  | CS           | 304.61   | 1,218.44  | -        | -        | - SDI:CA    | 262.45   | 947.17    |           |           |
| Sick     | 24.00   | 473.76    | 78.00   | 1,856.04   | HLTH         | 552.80   | 2,213.26  | -        | -        | Totals:     | 4,832.79 | 17,464.18 |           |           |
| Vac      | 87.82   | 1,733.57  | 111.82  | 2,280.77   | PARS         | 1,805.04 | 7,182.63  | 1,841.24 | 7,218.83 | MEDI        | 422.81   | 1,525.97  |           |           |
| Totals:  | 1251.32 | 29,712.39 | 4515.82 | 107,452.93 | Totals:      | 3,003.78 | 11,985.26 | 1,841.24 | 7,218.83 | SUTA, SC&CA | 1.25     | 65.38     |           |           |

More--

Sorted By: Last, First Name Ascending  
Filtered By: Employee Filter, All Employees

CentrallyHR  
Phone: 540-345-6600



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Page 3 of 4

City of Canyon Lake (Default)  
31516 Railroad Canyon Rd  
Canyon Lake, CA 92587-9400  
United States

Payroll Register (by Pay Statements)  
Register Alpha Last Name

Payroll: Bi-Weekly  
Payroll Status: Open

03/08/2023 City Council Agenda

| Report Total                          |     |         |         |         |           |         |        |         |        |
|---------------------------------------|-----|---------|---------|---------|-----------|---------|--------|---------|--------|
| # of EE's - 11 / # of Statements - 13 |     |         |         |         |           |         |        |         |        |
| Pay Typ                               | Hrs | Amt     | YTD Hrs | YTD Amt | Deduction | EE Amt  | EE YTD | ER Amt  | ER YTD |
| Taxes                                 |     |         |         |         |           |         |        |         |        |
| SUTA-CA                               |     |         |         |         |           |         |        |         |        |
| ER Totals:                            |     |         |         |         |           |         |        |         |        |
| All Totals:                           |     |         |         |         |           |         |        |         |        |
|                                       |     | YTD Amt |         | Net Pay |           | YTD Amt |        | YTD Amt |        |
|                                       |     | YTD Amt |         | YTD Amt |           | YTD Amt |        | YTD Amt |        |
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|                                       |     | YTD Amt |         | YTD Amt |           | YTD Amt |        | YTD Amt |        |
|                                       |     | YTD Amt |         | YTD Amt |           | YTD Amt |        | YTD Amt |        |
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## Credit Card Review



**California Bank & Trust Statement dated 1/28/23**

| <u>ITEM #</u> | <u>CREDITOR</u> | <u>DESCRIPTION</u> | <u>AMOUNT</u>    | <u>ACCOUNT</u> |
|---------------|-----------------|--------------------|------------------|----------------|
| 1             | USPS            | Postage            | \$ 9.00          | 10-421-6210    |
| 2             | Apple Store     | iPad Replacement   | \$ 521.13        | 10-421-6210    |
|               |                 |                    | <u>\$ 530.13</u> |                |

Account Breakdown

|                                           |             |                  |
|-------------------------------------------|-------------|------------------|
| Fire Department Office Expense & Supplies | 10-421-6210 | \$ 530.13        |
|                                           |             | <u>\$ 530.13</u> |

Check Figure \$

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as directed by  
the Finance Committee*

**California Bank & Trust Statement dated 1/28/23**

| <u>ITEM #</u> | <u>CREDITOR</u> | <u>DESCRIPTION</u>                         | <u>AMOUNT</u>    | <u>ACCOUNT</u> |
|---------------|-----------------|--------------------------------------------|------------------|----------------|
| 1             | Tommy's Express | Monthly car wash subscription January 2023 | \$ 43.98         | 10-310-6415    |
| 2             | Tommy's Express | Monthly car wash subscription January 2023 | \$ 21.99         | 10-360-6415    |
| 3             | Tommy's Express | Monthly car wash subscription January 2023 | \$ 43.98         | 10-520-6415    |
| 4             |                 |                                            |                  |                |
|               |                 |                                            | <u>\$ 109.95</u> |                |

**Account Breakdown**

|                                       |             |                  |
|---------------------------------------|-------------|------------------|
| City Manager Vehicle Maintenance      | 10-310-6415 | \$ 21.99         |
| Building & Safety Vehicle Maintenance | 10-360-6415 | \$ 43.98         |
| Vehicle Maintenance                   | 10-520-6415 | \$ 43.98         |
|                                       |             | <u>\$ 109.95</u> |

Check Figure \$ -

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***California Bank & Trust Statement dated 1/28/23***

| <u>ITEM #</u> | <u>CREDITOR</u>     | <u>DESCRIPTION</u>                                       | <u>AMOUNT</u>    | <u>ACCOUNT</u> |
|---------------|---------------------|----------------------------------------------------------|------------------|----------------|
| 1             | Melody Thai Cuisine | Working Lunch w/Mike Borja                               | \$ 59.60         | 10-310-6510    |
| 2             | Red Robin           | Working Lunch w/Mike Borja & Ana Sausedo                 | \$ 53.76         | 10-310-6510    |
| 3             | The Canyon Cowboy   | Working Lunch (CLFD) w/ Brennain Gorter & Chico Gonzalez | \$ 39.33         | 10-310-6510    |
|               |                     |                                                          | <u>\$ 152.69</u> |                |

**Account Breakdown**

|                                   |             |                  |
|-----------------------------------|-------------|------------------|
| Conference/Meeting/Travel Expense | 10-310-6510 | \$ 152.69        |
|                                   |             | <u>\$ 152.69</u> |

Check Figure \$ -

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**California Bank & Trust Statement dated 1/28/23**

| <u>ITEM #</u> | <u>CREDITOR</u>              | <u>DESCRIPTION</u>                               | <u>AMOUNT</u>      | <u>ACCOUNT</u> |
|---------------|------------------------------|--------------------------------------------------|--------------------|----------------|
| 1             | Etsy                         | Office Supplies                                  | \$ 32.31           | 10-310-6210    |
| 2             | City Clerks Association      | City Clerk Recruitment                           | \$ 200.00          | 10-320-6220    |
| 3             | Costco                       | Office Supplies-Council Photos                   | \$ 9.64            | 10-310-6210    |
| 4             | Finch                        | City Clerk working Lunch- Canyon Lake & Wildomar | \$ 65.00           | 10-320-6220    |
| 5             | Panera Bread                 | Closed Session Meal                              | \$ 109.12          | 10-100-6225    |
| 6             | Michael Stores               | Office Supplies                                  | \$ 47.84           | 10-310-6210    |
| 7             | Calcities                    | Refund for Councilman Terry-New Council academy  | \$ (550.00)        | 10-100-6510    |
| 8             | The Ribbon Retreat Wholesale | Canyon Lake Ribbon                               | \$ 1,700.00        | 10-320-6220    |
|               |                              |                                                  | <b>\$ 1,613.91</b> |                |

Account Breakdown

|                                |             |                    |
|--------------------------------|-------------|--------------------|
| City Council Meeting Expense   | 10-100-6225 | \$ 109.12          |
| Council Meeting/Travel Expense | 10-100-6510 | \$ (550.00)        |
| City Manager Office Expense    | 10-310-6210 | \$ 89.79           |
| City Clerk Dept Expense        | 10-320-6220 | \$ 1,965.00        |
|                                |             | <b>\$ 1,613.91</b> |

Check Figure \$ -

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**California Bank & Trust Statement dated 1/28/23**

| <u>ITEM #</u> | <u>CREDITOR</u>          | <u>DESCRIPTION</u>                    | <u>AMOUNT</u>      | <u>ACCOUNT</u> |
|---------------|--------------------------|---------------------------------------|--------------------|----------------|
| 1             | Border Tire Magnolia     | Tire Repair/Replace on E-1            | \$ 12.93           | 10-421-6410    |
| 2             | Border Tire Magnolia     | Tire Repair/Replace on E-1            | \$ 870.84          | 10-421-6410    |
| 3             | Costco                   | Office Supplies for Fire Station      | \$ 257.86          | 10-421-6210    |
| 4             | Costco                   | Laundry Supplies                      | \$ 21.74           | 10-421-6220    |
| 5             | Costco                   | Annual Subscription                   | \$ 120.00          | 10-421-6610    |
| 6             | Border Tire Magnolia     | Credit for Tire Repair/Replace on E-1 | \$ (12.93)         | 10-421-6410    |
| 7             | Apple.com                | Monthly icloud Storage                | \$ 2.99            | 10-421-6310    |
| 8             | Cal True Value           | Ice Machine Repairs                   | \$ 10.84           | 10-550-8018    |
| 9             | That's Great News        | Wall Plaque: First Year               | \$ 373.35          | 10-421-6220    |
| 10            | Dalesio Inc.             | Plaque                                | \$ 231.96          | 10-421-6220    |
| 11            | Tommys Express           | Carwash                               | \$ 15.00           | 10-421-6415    |
| 12            | SoCal FPO FirePrevention | Residential Sprinklers 101 Course     | \$ 75.00           | 10-421-6710    |
|               |                          |                                       | <b>\$ 1,979.58</b> |                |

Account Breakdown

|                                                    |             |                    |
|----------------------------------------------------|-------------|--------------------|
| Fire Department Fleet & Equipment Maintenance      | 10-421-6410 | \$ 870.84          |
| Fire Department Office Expense & Supplies          | 10-421-6210 | \$ 257.86          |
| Fire Department Departmental Expense               | 10-421-6220 | \$ 627.05          |
| Fire Department Communications                     | 10-421-6310 | \$ 2.99            |
| Fire Department Professional/Specialized Services  | 10-421-6610 | \$ 120.00          |
| Fire Department Training & Education               | 10-421-6710 | \$ 75.00           |
| Vehicle Maintenance                                | 10-421-6415 | \$ 15.00           |
| Building & Facilities Maint. Fire Station Upgrades | 10-550-8018 | \$ 10.84           |
|                                                    |             | <b>\$ 1,979.58</b> |

Check Figure \$

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*Copies for City Council  
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US BANK Statement dated 2/6/2023

| ITEM # | CREDITOR          | DESCRIPTION                               | AMOUNT      | ACCOUNT     |
|--------|-------------------|-------------------------------------------|-------------|-------------|
| 1      | Downs Energy      | Fuel for C-1                              | \$ 550.66   | 10-421-6425 |
| 2      | Adobe             | Adobe-Prorated Charge for Brandon Hubbard | \$ 15.48    | 10-360-6220 |
| 3      | NeoGav            | City Clerk Position Post                  | \$ 199.00   | 10-320-6520 |
| 4      | Adobe             | Photography Plan (20GB)                   | \$ 9.99     | 10-310-6220 |
| 5      | Ario Technologies | Security Cameras City Hall                | \$ 9.99     | 10-550-6610 |
| 6      | Downs Energy      | Fire Station Fuel                         | \$ 71.90    | 10-421-6425 |
| 7      | GoDaddy.com       | Domain Renewal                            | \$ 61.32    | 10-310-6610 |
| 8      | Amazon            | Headphones                                | \$ 10.86    | 10-310-6210 |
| 9      | GoDaddy.com       | Domain Renewal                            | \$ 143.96   | 10-310-6610 |
| 10     | Amazon            | Wireless Microphone                       | \$ 355.34   | 10-310-6210 |
| 11     | Ario Technologies | Security Cameras Admin Office             | \$ 14.39    | 10-550-6610 |
| 12     | Downs Energy      | Fuel for C-1                              | \$ 604.40   | 10-421-6425 |
| 13     | Adobe             | Acrobat Subscription                      | \$ 143.94   | A           |
| 14     | Boat Tests        | California Boat Course and Exam           | \$ 29.99    | 10-520-6710 |
| 15     | Frontier.com      | Internet for City Hall & Admin Office     | \$ 202.99   | 10-550-6320 |
| 16     | Adobe             | Monthly Subscription-Mann                 | \$ 14.99    | 10-310-6210 |
| 17     | Zoom US           | Monthly Subscription Virtual Meetings     | \$ 15.58    | 10-310-6310 |
| 18     | Amazon            | Election Certificate Refund               | \$ (65.58)  | 10-320-6220 |
|        |                   |                                           | \$ 2,439.80 |             |

Account Breakdown

|                                                         |             |
|---------------------------------------------------------|-------------|
| City Manager Office Expense                             | \$ 381.19   |
| City Manager Communication                              | \$ 15.58    |
| City Manager Dept. Expense                              | \$ 9.99     |
| Professional/Specialized Services                       | \$ 245.28   |
| City Clerk Departmental Expense                         | \$ (541.59) |
| City Clerk Dues                                         | \$ 199.00   |
| Building Dept Expense                                   | \$ 39.47    |
| Finance Office Expense and Supplies                     | \$ 23.99    |
| Fire Department Fuel & Lubricants                       | \$ 1,236.96 |
| Fire Department Expense                                 | \$ 71.97    |
| Code Enforcement Training                               | \$ 29.99    |
| Building & Facilities Utilities                         | \$ 202.99   |
| Building & Facilities Professional/Specialized Services | \$ 74.98    |
|                                                         | \$ 2,439.80 |

Check Figure \$

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Name: City of Canyon Lake

CalPERS ID: 3813045770

 Payment Request Acceptance**Your request for payment has been accepted**

- **To generate the employer payment report, please click the print button.** [Print](#)
- If you need to contact us with questions regarding this payment, please have your Payment Confirmation Number for faster access.
- Your payment will reflect as paid in myCalPERS if your payroll has successfully posted. Once your payment is processed any credits will roll over to the same type of receivable in the next month, after your payroll has been processed.
- Your payment may take longer to post, depending upon your Financial Institution.

 Payment Setup Total**Total Payment Amount: \$200.00** Payment Summary

| Payment Confirmation Number | Payment Authorization Date | Receivable ID   | Receivable Description                      | Payment Method | Payment Account Nickname     | Selected Payment Amount |
|-----------------------------|----------------------------|-----------------|---------------------------------------------|----------------|------------------------------|-------------------------|
| 1002294964                  | 02/01/2023                 | 100000017068522 | Admin Fee - Late Payroll Reporting, CalPERS | EFT - Debit    | Citizens Business Bank -5402 | \$200.00                |

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Build: v10.6 Baseline: 230118\_152341\_v10.6\_Int.3063 UID: 318

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Home Profile Reporting Payroll Schedule Out-of-Class Validation Member Requests Health Reconciliation Retirement Appointr

Name: City of Canyon Lake

CalPERS ID: 3813045770

#### Payment Request Acceptance

Your request for payment has been accepted

- To generate the employer payment report, please click the print button. Print
- If you need to contact us with questions regarding this payment, please have your Payment Confirmation Number for faster access.
- Your payment will reflect as paid in myCalPERS if your payroll has successfully posted. Once your payment is processed any credits will roll over to the same type of receivable in the next month, after your payroll has been processed.
- Your payment may take longer to post, depending upon your Financial Institution.

#### Payment Setup Total

Total Payment Amount: \$6,809.60

#### Payment Summary

| Payment Confirmation Number | Payment Authorization Date | Receivable ID   | Receivable Description                                                 | Payment Method | Payment Account Nickname     | Selected Payment Amount |
|-----------------------------|----------------------------|-----------------|------------------------------------------------------------------------|----------------|------------------------------|-------------------------|
| 1002304407                  | 02/14/2023                 | 100000017051633 | Employer Contribution, PEPRA, 26189, CalPERS, 02/01/2023 - 02/15/2023  | EFT - Debit    | Citizens Business Bank -5402 | \$5,041.52              |
| 1002304408                  | 02/14/2023                 | 100000017051596 | Employer Contribution, Classic, 1684, CalPERS, 02/01/2023 - 02/15/2023 | EFT - Debit    | Citizens Business Bank -5402 | \$1,768.08              |

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Home Profile Reporting **Payment Information** Employment Other Information

Manage Reports **Billing and Payments** Payroll Schedule Out-of-Class Validation Member Requests Health Reconciliation Retirement Appointr

**Participant Name:** Sheryl Lynn Garcia **CalPERS ID:** 4231884226

**Payment Request Acceptance**

**Your request for payment has been accepted**

- **To generate the employer payment report, please click the print button.** Print
- If you need to contact us with questions regarding this payment, please have your Payment Confirmation Number for faster access.
- Your payment will reflect as paid in myCalPERS if your payroll has successfully posted. Once your payment is processed any credits will roll over to the same type of receivable in the next month, after your payroll has been processed.
- Your payment may take longer to post, depending upon your Financial Institution.

**Payment Setup Total**

**Total Payment Amount:** \$7,043.93

**Payment Summary**

| Payment Confirmation Number | Payment Authorization Date | Receivable ID   | Receivable Description                                                 | Payment Method | Payment Account Nickname     | Selected Payment Amount |
|-----------------------------|----------------------------|-----------------|------------------------------------------------------------------------|----------------|------------------------------|-------------------------|
| 1002310594                  | 02/28/2023                 | 100000017051649 | Employer Contribution, PEPRA, 26189, CalPERS, 02/16/2023 - 02/28/2023  | EFT - Debit    | Citizens Business Bank -5402 | \$5,275.85              |
| 1002310595                  | 02/28/2023                 | 100000017051615 | Employer Contribution, Classic, 1684, CalPERS, 02/16/2023 - 02/28/2023 | EFT - Debit    | Citizens Business Bank -5402 | \$1,768.08              |

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Build: v10.6.0.a Baseline: 230130\_151901\_v10.6\_Int.4432 **UID: 318**

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Name: City of Canyon Lake

CalPERS ID: 3813045770

 Payment Request Acceptance**Your request for payment has been accepted**

- **To generate the employer payment report, please click the print button.** Print
- If you need to contact us with questions regarding this payment, please have your Payment Confirmation Number for faster access.
- Your payment will reflect as paid in myCalPERS if your payroll has successfully posted. Once your payment is processed any credits will roll over to the same type of receivable in the next month, after your payroll has been processed.
- Your payment may take longer to post, depending upon your Financial Institution.

 Payment Setup Total**Total Payment Amount: \$5,971.04** Payment Summary

| Payment Confirmation Number | Payment Authorization Date | Receivable ID   | Receivable Description       | Payment Method | Payment Account Nickname     | Selected Payment Amount |
|-----------------------------|----------------------------|-----------------|------------------------------|----------------|------------------------------|-------------------------|
| 1002295679                  | 02/02/2023                 | 100000017058348 | Health PA Billing - Non-PERS | EFT - Debit    | Citizens Business Bank -5402 | \$5,971.04              |

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CM

Home Profile **Reporting** Person Information Education Other OrganizationsManage Reports **Billing and Payments** Payroll Schedule Out-of-Class Validation Member Requests Health Reconciliation Retirement Appointr

Name: City of Canyon Lake

CalPERS ID: 3813045770

 Payment Request Acceptance**Your request for payment has been accepted**

- **To generate the employer payment report, please click the print button.** Print
- If you need to contact us with questions regarding this payment, please have your Payment Confirmation Number for faster access.
- Your payment will reflect as paid in myCalPERS if your payroll has successfully posted. Once your payment is processed any credits will roll over to the same type of receivable in the next month, after your payroll has been processed.
- Your payment may take longer to post, depending upon your Financial Institution.

 Payment Setup Total**Total Payment Amount: \$12,388.31** Payment Summary

| Payment Confirmation Number | Payment Authorization Date | Receivable ID   | Receivable Description   | Payment Method | Payment Account Nickname     | Selected Payment Amount |
|-----------------------------|----------------------------|-----------------|--------------------------|----------------|------------------------------|-------------------------|
| 1002295515                  | 02/02/2023                 | 100000017058337 | Health PA Billing - PERS | EFT - Debit    | Citizens Business Bank -5402 | \$12,388.31             |

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## Transaction Log



### One Time Payment Confirmation for 1164655-10001

**Transaction Submitted Date:**

02/27/2023

**Transaction Submitted By:**

CANYONLAKE90

**Status:**Complete

**Pending Reason:**None

**Payment Amount:**\$369.47

**Bank Account:**XXXXX5402

Feedback

## Pending Transactions



## **Online Billing Electronic Payment Confirmation**

**Hello CITY OF CANYON LAKE**

Your payment has been submitted and will be applied to your Aflac invoice when received.

**Account number:** KWK51  
**Invoice number:** 467943  
**Billing Period:** January  
**Amount Billed:** 640.44  
**Payment Date:** 02/08/2023  
**Payment amount:** 640.44  
**Bank Account Type:** Checking  
**Bank Routing Number:** XXXXX4149  
**Bank Account Number:** XXXXX5402

We appreciate your business

Thank you  
Aflac

**IF YOU HAVE ANY QUESTIONS ABOUT YOUR STATEMENT,  
PLEASE E-MAIL [onlineServices@aflac.com](mailto:onlineServices@aflac.com) OR CALL 1-800-99-AFLAC(1-800-992-3522).**

| Participant's Last<br>Name, First Name<br>and Initial | Pay Period<br>End Date | Wages              | Employer<br>Contribution      | Employee<br>Contribution |
|-------------------------------------------------------|------------------------|--------------------|-------------------------------|--------------------------|
| LaTendresse, Jeff                                     | 1/31/2023              | 4,744.05           | 355.80                        | 355.80                   |
| Samuels, Michael                                      | 1/31/2023              | 3,821.91           | 286.64                        | 286.64                   |
| <b>Total Participants</b>                             | <b>Totals</b>          | <b>\$ 8,565.96</b> | <b>\$ 642.44</b>              | <b>\$ 642.44</b>         |
|                                                       |                        |                    | <b>Total Contributions \$</b> | <b>1,284.88</b>          |

Check Date:  
1/31/2023

*CM*

Participant's Last  
Name, First Name  
and Initial

03/08/2023 City Council Agenda

|                    | Pay Period<br>End Date | Wages    | Employer<br>Contribution | Employee<br>Contribution |
|--------------------|------------------------|----------|--------------------------|--------------------------|
| Bratt, Christopher | 2/3/2023               | 2,270.43 | 170.28                   | 170.28                   |
| Garcia, Nathaniel  | 2/3/2023               | 2,622.00 | 196.65                   | 196.65                   |
| Gorter, Brennain   | 2/3/2023               | 3,027.95 | 227.10                   | 227.10                   |
| Green, Matthew     | 2/3/2023               | 2,622.00 | 196.65                   | 196.65                   |
| Myers, Damon       | 2/3/2023               | 2,270.10 | 170.26                   | 170.26                   |
| O'Marra, Timothy   | 2/3/2023               | 3,179.75 | 238.48                   | 238.48                   |
| Sanchez, Humberto  | 2/3/2023               | 2,753.10 | 206.48                   | 206.48                   |
| Smith, Nathan      | 2/3/2023               | 2,270.43 | 170.28                   | 170.28                   |
| Willis, Cory       | 2/3/2023               | 2,884.64 | 216.35                   | 216.35                   |

|               |           |                  |           |                 |           |                 |
|---------------|-----------|------------------|-----------|-----------------|-----------|-----------------|
| <b>Totals</b> | <b>\$</b> | <b>23,900.40</b> | <b>\$</b> | <b>1,792.53</b> | <b>\$</b> | <b>1,792.53</b> |
|---------------|-----------|------------------|-----------|-----------------|-----------|-----------------|

**Total Participants**      **9**

**Total Contributions \$ 3,585.06**

2/3/2023

Check Date:  
City of Canyon Lake

| Participant's Last<br>Name, First Name<br>and Initial | Pay Period<br>End Date | Wages                                  | Employer<br>Contribution | Employee<br>Contribution |
|-------------------------------------------------------|------------------------|----------------------------------------|--------------------------|--------------------------|
| LaTendresse, Jeff                                     | 2/15/2023              | 4,744.05                               | 355.80                   | 355.80                   |
| Samuels, Michael                                      | 2/15/2023              | 3,821.91                               | 286.64                   | 286.64                   |
| <b>Total Participants</b>                             | <b>2</b>               | <b>\$ 8,565.96</b>                     | <b>\$ 642.44</b>         | <b>\$ 642.44</b>         |
|                                                       |                        | <b>Total Contributions \$ 1,284.88</b> |                          |                          |

Check Date:  
2/15/2023

*CM*

Participant's Last

Name, First Name

and Initial

Pay Period

End Date

Wages

Employer

Contribution

Employee

Contribution

|                    |           |          |        |        |
|--------------------|-----------|----------|--------|--------|
| Bratt, Christopher | 2/17/2023 | 2,270.12 | 170.26 | 170.26 |
| Garcia, Nathaniel  | 2/17/2023 | 2,622.00 | 196.65 | 196.65 |
| Gorter, Brennain   | 2/17/2023 | 3,027.95 | 227.10 | 227.10 |
| Green, Matthew     | 2/17/2023 | 2,622.00 | 196.65 | 196.65 |
| Myers, Damon       | 2/17/2023 | 2,270.10 | 170.26 | 170.26 |
| O'Marra, Timothy   | 2/17/2023 | 3,179.75 | 238.48 | 238.48 |
| Sanchez, Humberto  | 2/17/2023 | 2,753.10 | 206.48 | 206.48 |
| Smith, Nathan      | 2/17/2023 | 2,437.89 | 182.84 | 182.84 |
| Willis, Cory       | 2/17/2023 | 2,884.20 | 216.32 | 216.32 |

|               |           |                  |           |                 |           |                 |
|---------------|-----------|------------------|-----------|-----------------|-----------|-----------------|
| <b>Totals</b> | <b>\$</b> | <b>24,067.11</b> | <b>\$</b> | <b>1,805.03</b> | <b>\$</b> | <b>1,805.03</b> |
|---------------|-----------|------------------|-----------|-----------------|-----------|-----------------|

**Total Participants** 9

**Total Contributions \$ 3,610.07**

2/17/2023

Check Date:  
City of Canyon Lake

*CM*

| Participant's Last<br>Name, First Name<br>and Initial | Pay Period<br>End Date | Wages                      | Employer<br>Contribution | Employee<br>Contribution |
|-------------------------------------------------------|------------------------|----------------------------|--------------------------|--------------------------|
| LaTendresse, Jeff                                     | 2/28/2023              | 4,744.05                   | 355.80                   | 355.80                   |
| Samuels, Michael                                      | 2/28/2023              | 3,821.91                   | 286.64                   | 286.64                   |
| <b>Total Participants</b>                             | <b>2</b>               | <b>\$ 8,565.96</b>         | <b>\$ 642.44</b>         | <b>\$ 642.44</b>         |
|                                                       |                        | <b>Total Contributions</b> | <b>\$</b>                | <b>1,284.88</b>          |

Check Date:  
2/28/2023



Contact us at 1-877-496-1630 or NRSPlan@nationwide.com.

## FastPay

### Payroll detail payment submission

|                      |                        |
|----------------------|------------------------|
| Plan name            | CITY OF CANYON LAKE    |
| Plan number          | 0035273001             |
| Pay Center           | CITY OF CANYON LAKE    |
| Submission date      | 02-01-2023             |
| Submission time      | 1:43:01 PM             |
| Pay date             | 02-03-2023             |
| Payment amount       | \$201.22               |
| Debit ACH account    | Citizens Business Bank |
| Bank routing number  | *****4149              |
| Bank account number  | *****5402              |
| Debit account type   | Checking               |
| Debit ACH draft date | 02-03-2023             |

[+] Feedback

CM



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## FastPay

### Payroll detail payment submission

|                      |                        |
|----------------------|------------------------|
| Plan name            | CITY OF CANYON LAKE    |
| Plan number          | 0035273001             |
| Pay Center           | CITY OF CANYON LAKE    |
| Submission date      | 02-14-2023             |
| Submission time      | 3:13:23 PM             |
| Pay date             | 02-15-2023             |
| Payment amount       | \$1,369.50             |
| Debit ACH account    | Citizens Business Bank |
| Bank routing number  | *****4149              |
| Bank account number  | *****5402              |
| Debit account type   | Checking               |
| Debit ACH draft date | 02-16-2023             |

[+] Feedback

CM



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## FastPay

### Payroll detail payment submission

|                      |                          |
|----------------------|--------------------------|
| Plan name            | CITY OF CANYON LAKE OBRA |
| Plan number          | 0035273002               |
| Pay Center           | CITY OF CANYON LAKE OBRA |
| Submission date      | 02-14-2023               |
| Submission time      | 3:14:20 PM               |
| Pay date             | 02-15-2023               |
| Payment amount       | \$83.73                  |
| Debit ACH account    | Citizens Business Bank   |
| Bank routing number  | *****4149                |
| Bank account number  | *****5402                |
| Debit account type   | Checking                 |
| Debit ACH draft date | 02-16-2023               |

CM

[+] Feedback



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## FastPay

### Payroll detail payment submission

|                      |                        |
|----------------------|------------------------|
| Plan name            | CITY OF CANYON LAKE    |
| Plan number          | 0035273001             |
| Pay Center           | CITY OF CANYON LAKE    |
| Submission date      | 02-15-2023             |
| Submission time      | 3:04:10 PM             |
| Pay date             | 02-17-2023             |
| Payment amount       | \$201.22               |
| Debit ACH account    | Citizens Business Bank |
| Bank routing number  | *****4149              |
| Bank account number  | *****5402              |
| Debit account type   | Checking               |
| Debit ACH draft date | 02-17-2023             |

CM

[+] Feedback



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## FastPay

### Payroll detail payment submission

[+] Feedback

|                      |                          |
|----------------------|--------------------------|
| Plan name            | CITY OF CANYON LAKE OBRA |
| Plan number          | 0035273002               |
| Pay Center           | CITY OF CANYON LAKE OBRA |
| Submission date      | 02-15-2023               |
| Submission time      | 3:05:53 PM               |
| Pay date             | 02-17-2023               |
| Payment amount       | \$71.73                  |
| Debit ACH account    | Citizens Business Bank   |
| Bank routing number  | ****4149                 |
| Bank account number  | ****5402                 |
| Debit account type   | Checking                 |
| Debit ACH draft date | 02-17-2023               |

*FW*



Contact us at 1-877-496-1630 or NRSPlan@nationwide.com.

## FastPay

### Payroll detail payment submission

|                      |                        |
|----------------------|------------------------|
| Plan name            | CITY OF CANYON LAKE    |
| Plan number          | 0035273001             |
| Pay Center           | CITY OF CANYON LAKE    |
| Submission date      | 02-23-2023             |
| Submission time      | 4:28:54 PM             |
| Pay date             | 02-28-2023             |
| Payment amount       | \$1,369.50             |
| Debit ACH account    | Citizens Business Bank |
| Bank routing number  | ****4149               |
| Bank account number  | ****5402               |
| Debit account type   | Checking               |
| Debit ACH draft date | 02-28-2023             |

CM

[+] Feedback



Contact us at 1-877-496-1630 or [NRSPan@nationwide.com](mailto:NRSPan@nationwide.com).

## FastPay

### Payroll detail payment submission

|                      |                          |
|----------------------|--------------------------|
| Plan name            | CITY OF CANYON LAKE OBRA |
| Plan number          | 0035273002               |
| Pay Center           | CITY OF CANYON LAKE OBRA |
| Submission date      | 02-23-2023               |
| Submission time      | 4:30:08 PM               |
| Pay date             | 02-28-2023               |
| Payment amount       | \$55.82                  |
| Debit ACH account    | Citizens Business Bank   |
| Bank routing number  | *****4149                |
| Bank account number  | *****5402                |
| Debit account type   | Checking                 |
| Debit ACH draft date | 02-28-2023               |

[+] Feedback

CM

## Investment Reports



# CITIZENSTRUST™

000000074

San Jose, California, CA 95129-2541

Return Service Requested

000000074 MCBBI000011123532367 01 000000 54 005

RECEIVED

FEB 9 2023

BY: \_\_\_\_\_



CITY OF CANYON LAKE  
31516 RAILROAD CANYON RD  
CANYON LAKE CA 92587

STATEMENT FOR THE PERIOD FROM 12/01/2022 TO 12/31/2022  
ACCOUNT 1035003119

THIS IS YOUR REPORT OF INVESTMENTS AND TRANSACTIONS FOR THE PERIOD. INCLUDED  
IN THE REPORT ARE

\* PORTFOLIO: SUMMARY GRAPHICAL DISPLAY WITH MARKET VALUE & PERCENT

\* ACTIVITY SUMMARY: MARKET VALUE WITH TRANSACTION SUMMARY

\* PORTFOLIO STATEMENT: A LISTING OF COST AND MARKET VALUE OF ASSETS  
HELD IN THE PORTFOLIO

COST BASIS APPLICABLE FOR CALCULATING CAPITAL GAINS AND LOSSES.  
MARKET VALUE IS THE CURRENT VALUE OF EACH ASSET FOR MOST STOCKS AND BONDS.  
MARKETS ARE THE CLOSING PRICES ON THE LAST TRADING DAY OF THE PERIOD.

\* TRANSACTION STATEMENT: A COMPLETE LISTING FOR THE PERIOD GROUPED BY  
TRANSACTION TYPE.

\* DISCLOSURES: CITIZENS BUSINESS BANK MAY RECEIVE RESEARCH AND OTHER BENEFITS  
FROM BROKER DEALERS WHICH MAY BE CONSIDERED COMPENSATION TO US. UPON REQUEST  
WE WILL DISCLOSE DETAILS OF ANY COMPENSATION RECEIVED.

\* TO TRUST BENEFICIARIES: UNDER SECTION 17200 OF CALIFORNIA PROBATE CODE,  
YOU MAY PETITION THE COURT TO OBTAIN A COURT REVIEW OF THE ACCOUNT AND  
THE ACTS OF THE TRUSTEE. CLAIMS AGAINST THE TRUSTEE FOR BREACH OF TRUST  
MUST BE MADE WITHIN THREE YEARS FROM THE DATE OF RECEIPT OF AN ACCOUNTING  
OR OTHER REPORT DISCLOSING FACTS GIVING RISE TO THE CLAIM.



## Account Statement

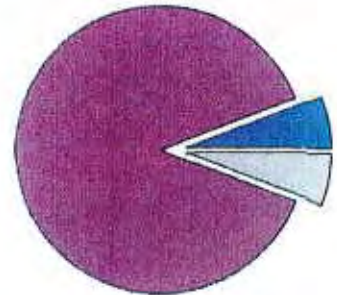
Account Number: **1035003119**  
 December 01, 2022 To December 31, 2022

**CITY OF CANYON LAKE**  
**31516 RAILROAD CANYON RD**  
**CANYON LAKE, CA 92587**

Account Name: **(PLEGED) CITY OF CANYON LAKE  
 CITIZENS BUSINESS BANK**  
 Account Number: **1035003119**  
 Your Relationship  
 Manager Is: **STEVEN SPARE**  
 Phone: **909-483-4390**

### Investment Portfolio Summary

| Market Value As Of                                                                                                    | 12/01/2022          | 12/31/2022          | % Of Account  |
|-----------------------------------------------------------------------------------------------------------------------|---------------------|---------------------|---------------|
|  <b>CASH &amp; CASH EQUIVALENTS</b> | 153,276.05          | 153,589.60          | 5.9%          |
|  <b>FIXED INCOME</b>               | 2,286,151.57        | 2,289,985.78        | 88.3%         |
|  <b>MISCELLANEOUS</b>              | 149,520.00          | 149,827.50          | 5.8%          |
| <b>Total</b>                                                                                                          | <b>2,588,947.62</b> | <b>2,593,402.88</b> | <b>100.0%</b> |



### Activity Summary

|                               | This Period         | Year To Date        | Realized Capital Gains / Losses |              |
|-------------------------------|---------------------|---------------------|---------------------------------|--------------|
|                               |                     |                     | This Period                     | Year To Date |
| <b>Beginning Market Value</b> | <b>2,588,947.62</b> | <b>2,759,518.95</b> |                                 |              |
| Income                        | 740.57              | 26,668.74           | Long Term                       | 0.00         |
| Asset Activity                | 0.00                | 51,285.00           |                                 | 22.00        |
| Fees                          | 427.02              | 5,272.48            | <b>Total Gains / Losses</b>     | <b>0.00</b>  |
| Cash Management               | 313.55              | 72,681.26           |                                 | <b>22.00</b> |
| Change In Market Value        | 4,455.26            | 166,116.07          |                                 |              |
| <b>Ending Market Value</b>    | <b>2,593,402.88</b> | <b>2,593,402.88</b> |                                 |              |



## Account Statement

Page 2

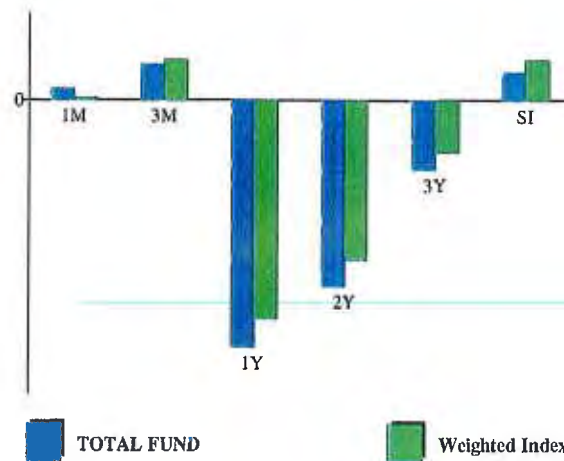
Account Number: 1035003119

December 01, 2022 To December 31, 2022

### Performance Summary - Total Returns

|                                  | Market Value | 1<br>Month | 3<br>Months | 1<br>Year | 2<br>Years | 3<br>Years | Since<br>Inception<br>03/01/2010 |
|----------------------------------|--------------|------------|-------------|-----------|------------|------------|----------------------------------|
| TOTAL FUND                       | 2,601,834    | 0.25       | 0.84        | 5.84-     | 4.40-      | 1.62-      | 0.64                             |
| Return On Indexes<br>Gov Bench 2 |              | 0.04       | 0.94        | 5.15-     | 3.77-      | 1.22-      | 0.94                             |

### Return Comparison



PAST RESULTS ARE NOT INDICATIVE OF FUTURE INVESTMENT RESULTS. FUND DATA IS ON A TRADE DATE BASIS. PERFORMANCE RESULTS ARE GROSS OF MANAGEMENT FEES. RETURNS FOR PERIODS LONGER THAN ONE YEAR ARE ANNUALIZED. MARKET VALUE DOES NOT INCLUDE ACCRUED INCOME.

## Account Statement

Page 3

Account Number: 1035003119

December 01, 2022 To December 31, 2022

## Portfolio Statement

| Quantity                           | Description                                                                         | Market Value | Cost Basis |
|------------------------------------|-------------------------------------------------------------------------------------|--------------|------------|
| <b>Cash &amp; Cash Equivalents</b> |                                                                                     |              |            |
| Cash Equivalents                   |                                                                                     |              |            |
| Unclassified                       |                                                                                     |              |            |
| 153,589.600                        | 09248U700<br>BLACKROCK BLF LIQUIDITY FEDFUND<br>#0081                               | 153,589.60   | 153,589.60 |
|                                    | Total Unclassified                                                                  | 153,589.60   | 153,589.60 |
| Total                              | Cash Equivalents                                                                    | 153,589.60   | 153,589.60 |
| Total                              | Cash & Cash Equivalents                                                             | 153,589.60   | 153,589.60 |
| <b>Fixed Income</b>                |                                                                                     |              |            |
| Taxable                            |                                                                                     |              |            |
| 34,722.220                         | 3130AJRE1<br>FEDERAL HOME LOAN BANK DTD<br>6/24/2020 CALL .75 %<br>06/24/2025-2020  | 31,596.53    | 34,722.22  |
| 50,000.000                         | 3130AJSY6<br>FEDERAL HOME LOAN BANK DTD<br>7/15/2020 CALL .68 %<br>07/15/2025-2022  | 45,345.50    | 48,884.72  |
| 100,000.000                        | 3130AKMR4<br>FEDERAL HOME LOAN BANK DTD<br>01/15/21 CALL .33 %<br>01/15/2025-2021   | 91,303.00    | 99,910.00  |
| 150,000.000                        | 3130AL5X8<br>FEDERAL HOME LOAN DTD 2/24/2021<br>CALL .65 % 02/24/2026-2021          | 133,291.50   | 150,000.00 |
| 150,000.000                        | 3130ALEK6<br>FEDERAL HOME LOAN BANK DTD<br>02/26/21 CALL .78 %<br>02/26/2026-2021   | 133,828.50   | 150,000.00 |
| 100,000.000                        | 3130AMT85<br>FEDERAL HOME LOAN BANK DTD<br>6/28/2021 CALL .4 %<br>06/28/2024-2021   | 93,529.00    | 100,000.00 |
| 100,000.000                        | 3130ANCF5<br>FEDERAL HOME LOAN BANK DTD<br>8/12/2021 CALL 1 %<br>05/12/2026-2021    | 89,306.00    | 100,000.00 |
| 100,000.000                        | 3130ANJT8<br>FEDERAL HOME LOAN BANK DTD<br>8/26/2021 CALL .9 %<br>08/26/2026-2021   | 88,210.00    | 99,925.00  |
| 150,000.000                        | 3130ANND8<br>FEDERAL HOME LOAN BANK DTD<br>8/26/2021 CALL 1.05 %<br>08/26/2026-2021 | 133,050.00   | 150,000.00 |
| 50,000.000                         | 3130APLB9<br>FEDERAL HOME LOAN BANK DTD<br>10/28/2021 CALL .85 %<br>10/28/2024-2022 | 46,647.00    | 50,000.00  |



# Account Statement

Page 4

Account Number: 1035003119

December 01, 2022 To December 31, 2022

## Portfolio Statement ( Continued )

| Quantity      | Description                                                                         | Market Value | Cost Basis   |
|---------------|-------------------------------------------------------------------------------------|--------------|--------------|
| Taxable       |                                                                                     |              |              |
| 100,000.000   | 3130AQ2H5<br>FEDERAL HOME LOAN BANK DTD<br>11/30/2021 CALL 1.05%<br>11/25/2024-2022 | 93,251.00    | 99,985.00    |
| 105,000.000   | 3133EEG79<br>FEDERAL FARM CREDIT BANK DTD<br>05/07/2015 2.15% 09/07/2023            | 103,188.75   | 106,873.49   |
| 100,000.000   | 3133EMAM4<br>FEDERAL FARM BANK DTD 09/21/2020<br>.25% 09/21/2023-2022               | 96,648.00    | 99,925.00    |
| 100,000.000   | 3133EMU91<br>FEDERAL FARM CREDIT BANK DTD<br>7/21/21 CALL .74%<br>07/21/2025-2021   | 90,887.00    | 100,000.00   |
| 100,000.000   | 3134GWMY9<br>FREDDIE MAC DTD 08/19/2020 CALL<br>.625% 08/19/2025-2021               | 90,489.00    | 100,000.00   |
| 100,000.000   | 3134GWVJ2<br>FREDDIE MAC DTD 9/30/2020 CALL<br>.4% 09/30/2024-2021                  | 92,666.00    | 100,000.00   |
| 100,000.000   | 3134GWVN3<br>FREDDIE MAC DTD 09/30/2020 CALL<br>.6% 09/30/2025-2021                 | 90,081.00    | 100,000.00   |
| 200,000.000   | 3135G06A6<br>FANNIE MAE DTD 10/20/2020 CALL<br>.58% 10/20/2025-2021                 | 178,748.00   | 200,000.00   |
| 100,000.000   | 3135G06M0<br>FANNIE MAE DTD 12/16/2020 CALL<br>.5% 12/16/2024-2021                  | 92,094.00    | 100,000.00   |
| 100,000.000   | 3135GA3W9<br>FANNIE MAE .6% 11/25/2025-2022                                         | 89,580.00    | 100,000.00   |
| 200,000.000   | 3136G46A6<br>FANNIE MAE DTD 10/27/2020 CALL<br>.3% 10/27/2023-2021                  | 192,314.00   | 200,000.00   |
| 200,000.000   | 880591ER9<br>TENN VALLEY AUTHORITY DTD<br>09/29/14 2.875% 09/15/2024                | 193,932.00   | 204,515.38   |
| Total         | Taxable                                                                             | 2,289,985.78 | 2,494,740.81 |
| Total         | Fixed Income                                                                        | 2,289,985.78 | 2,494,740.81 |
| Miscellaneous |                                                                                     |              |              |
| Corp Bond-sma |                                                                                     |              |              |
| Taxable Bonds |                                                                                     |              |              |
| 150,000.000   | 24422ERT8<br>JOHN DEERE CAPITAL CORP DTD<br>06/26/12 2.8% 01/27/2023                | 149,827.50   | 158,469.00   |
| Total         | Taxable Bonds                                                                       | 149,827.50   | 158,469.00   |
| Total         | Corp Bond-sma                                                                       | 149,827.50   | 158,469.00   |

## Account Statement

Page 5

Account Number: 1035003119

December 01, 2022 To December 31, 2022

### Portfolio Statement ( Continued )

| Quantity                    | Description                                                                            | Market Value        | Cost Basis          |
|-----------------------------|----------------------------------------------------------------------------------------|---------------------|---------------------|
| Miscellaneous Sundry Assets |                                                                                        |                     |                     |
| Documents                   |                                                                                        |                     |                     |
| 1.000                       | DOC199647<br>INVESTMENT MANAGEMENT AGREEMENT<br>CITY OF CANYON LAKE A/C#<br>1035003119 | 0.00                | 0.00                |
|                             | Total Documents                                                                        | 0.00                | 0.00                |
| Total                       | Miscellaneous Sundry Assets                                                            | 0.00                | 0.00                |
| Total                       | Miscellaneous                                                                          | 149,827.50          | 158,469.00          |
| <b>Grand Total Assets</b>   |                                                                                        | <b>2,593,402.88</b> | <b>2,806,799.41</b> |

### Account Activity Summary

|                                     | Total Cash | Cost Basis<br>Excluding Cash | Market Value<br>Including Cash |
|-------------------------------------|------------|------------------------------|--------------------------------|
| <b>Balances Beginning Of Period</b> | 0.00       | 2,806,485.86                 | 2,595,801.74                   |
| Prior Accruals                      |            |                              | 6,854.12-                      |
| Unrealized Appreciation This Period |            |                              | 4,455.26                       |
| Current Accruals                    |            |                              | 8,511.95                       |
| Cash Management                     | 313.55-    | 313.55                       | 313.55-                        |
| Fees                                | 427.02-    | 0.00                         | 427.02-                        |
| Income                              | 740.57     | 0.00                         | 740.57                         |
| Realized Gain/loss                  |            |                              | 0.00                           |
| Non Cash Asset Changes              |            |                              |                                |
| <b>Balances End Of Period</b>       | 0.00       | 2,806,799.41                 | 2,601,914.83                   |

### Transaction Statement

| Date                | Quantity | Description                                                        | Transaction<br>Type | Cash          | Cost Basis   |
|---------------------|----------|--------------------------------------------------------------------|---------------------|---------------|--------------|
| 12/01/22            |          | Beginning Balance                                                  |                     | 0.00          | 2,806,485.86 |
| <b>Income</b>       |          |                                                                    |                     |               |              |
| Interest            |          |                                                                    |                     |               |              |
| 12/01/22            |          | 09248U700<br>BLACKROCK BLF LIQUIDITY FEDFUND<br>#0081              | INTEREST RCVD       | 160.36        |              |
| 12/16/22            |          | 3135G06M0<br>FANNIE MAE DTD 12/16/2020 CALL<br>.5% 12/16/2024-2021 | INTEREST RCVD       | 250.00        |              |
| 12/27/22            |          | 3130AJRE1<br>FEDERAL HOME LOAN BANK DTD<br>6/24/2020 CALL .75%     | INTEREST RCVD       | 130.21        |              |
| 12/28/22            |          | 3130AMT85<br>FEDERAL HOME LOAN BANK DTD<br>6/28/2021 CALL .4%      | INTEREST RCVD       | 200.00        |              |
|                     |          | 06/28/2024-2021                                                    |                     |               |              |
| Total Interest      |          |                                                                    |                     | 740.57        | 0.00         |
| <b>Total Income</b> |          |                                                                    |                     | <b>740.57</b> | <b>0.00</b>  |

## Account Statement

Page 6

Account Number: 1035003119

December 01, 2022 To December 31, 2022

### Transaction Statement ( Continued )

| Date                         | Quantity | Description                                                                   | Transaction Type | Cash    | Cost Basis   |
|------------------------------|----------|-------------------------------------------------------------------------------|------------------|---------|--------------|
| <b>Fees</b>                  |          |                                                                               |                  |         |              |
| 12/28/22                     |          | MANAGEMENT FEES CITIZENS<br>BUSINESS BANK<br>FOR THE PERIOD ENDING 12/20/2022 | DISBURSEMENT     | 427.02- |              |
| <b>Total Fees</b>            |          |                                                                               |                  | 427.02- | 0.00         |
| <b>Cash Management</b>       |          |                                                                               |                  |         |              |
| 12/31/22                     | 313.550  | 09248U700<br>NET CASH MANAGEMENT                                              | NET CASH MGMT    | 313.55- | 313.55       |
| <b>Total Cash Management</b> |          |                                                                               |                  | 313.55- | 313.55       |
| 12/31/22                     |          | <b>Ending Balance</b>                                                         |                  | 0.00    | 2,806,799.41 |

Account Number: 1035003119  
December 01, 2022 To December 31, 2022

### Disclosure

CitizensTrust may receive research and other benefits from Brokers/Dealers which may be considered compensation. Upon request, we will disclose details of any compensation received. We have added an additional benchmark to your performance insert. Call for details.

### Market Perspective

AS OF OCTOBER 2022, FOR THOSE ACCOUNTS INVESTED IN FIXED INCOME MUTUAL FUNDS THE FIXED INCOME INDEX WAS CHANGED FROM THE BLOOMBERG INTERMEDIATE AGGREGATE BACK TO THE BLOOMBERG U.S. AGGREGATE RETROACTIVELY. THE CHANGE WAS MADE TO BETTER ALIGN THE BENCHMARK WITH THE INVESTMENT MODEL.



# CITIZENSTRUST™

PO Box 2549

Rancho Cucamonga, CA 91729-2549

Return Service Requested

000000032 MCB1000020223649691 01 000000 32 004



CITY OF CANYON LAKE  
31516 RAILROAD CANYON RD  
CANYON LAKE CA 92587

RECEIVED

FEB 21 2023

BY: \_\_\_\_\_

STATEMENT FOR THE PERIOD FROM 01/01/2023 TO 01/31/2023  
ACCOUNT 1035003119

THIS IS YOUR REPORT OF INVESTMENTS AND TRANSACTIONS FOR THE PERIOD. INCLUDED  
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\* TRANSACTION STATEMENT: A COMPLETE LISTING FOR THE PERIOD GROUPED BY  
TRANSACTION TYPE.

\* DISCLOSURES: CITIZENS BUSINESS BANK MAY RECEIVE RESEARCH AND OTHER BENEFITS  
FROM BROKER DEALERS WHICH MAY BE CONSIDERED COMPENSATION TO US. UPON REQUEST  
WE WILL DISCLOSE DETAILS OF ANY COMPENSATION RECEIVED.

\* TO TRUST BENEFICIARIES: UNDER SECTION 17200 OF CALIFORNIA PROBATE CODE,  
YOU MAY PETITION THE COURT TO OBTAIN A COURT REVIEW OF THE ACCOUNT AND  
THE ACTS OF THE TRUSTEE. CLAIMS AGAINST THE TRUSTEE FOR BREACH OF TRUST  
MUST BE MADE WITHIN THREE YEARS FROM THE DATE OF RECEIPT OF AN ACCOUNTING  
OR OTHER REPORT DISCLOSING FACTS GIVING RISE TO THE CLAIM.



# CITIZENSTRUST™

PO Box 2549  
Rancho Cucamonga, CA 91729-2549  
Return Service Requested

## Account Statement

Account Number: **1035003119**  
January 01, 2023 To January 31, 2023

CITY OF CANYON LAKE  
31516 RAILROAD CANYON RD  
CANYON LAKE, CA 92587

Account Name: **(PLEDGED) CITY OF CANYON LAKE  
CITIZENS BUSINESS BANK**  
Account Number: **1035003119**  
Your Relationship  
Manager Is: **STEVEN SPARE**  
Phone: **909-483-4390**

### Investment Portfolio Summary

| Market Value As Of                                                                                         | 01/01/2023          | 01/31/2023          | % Of Account  |
|------------------------------------------------------------------------------------------------------------|---------------------|---------------------|---------------|
|  CASH & CASH EQUIVALENTS | 153,589.60          | 306,448.34          | 11.7%         |
|  FIXED INCOME           | 2,289,985.78        | 2,310,157.64        | 88.3%         |
| MISCELLANEOUS                                                                                              | 149,827.50          | 0.00                | 0.0%          |
| <b>Total</b>                                                                                               | <b>2,593,402.88</b> | <b>2,616,605.98</b> | <b>100.0%</b> |



### Activity Summary

|                        | This Period  | Year To Date | Realized Capital Gains / Losses |                  |
|------------------------|--------------|--------------|---------------------------------|------------------|
|                        |              |              | This Period                     | Year To Date     |
| Beginning Market Value | 2,593,402.88 | 2,593,402.88 |                                 |                  |
| Income                 | 3,302.52     | 3,302.52     | Long Term                       | 8,469.00-        |
| Asset Activity         | 150,000.00   | 150,000.00   |                                 | 8,469.00-        |
| Fees                   | 443.78-      | 443.78-      | <b>Total Gains / Losses</b>     | <b>8,469.00-</b> |
| Cash Management        | 152,858.74-  | 152,858.74-  |                                 |                  |
| Change In Market Value | 23,203.10    | 23,203.10    |                                 |                  |
| Ending Market Value    | 2,616,605.98 | 2,616,605.98 |                                 |                  |



## Account Statement

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Account Number: **1035003119**

January 01, 2023 To January 31, 2023

### Portfolio Statement

| Quantity                           | Description                                                                        | Market Value      | Cost Basis        |
|------------------------------------|------------------------------------------------------------------------------------|-------------------|-------------------|
| <b>Cash &amp; Cash Equivalents</b> |                                                                                    |                   |                   |
| Cash Equivalents                   |                                                                                    |                   |                   |
| Unclassified                       |                                                                                    |                   |                   |
| 306,448.340                        | 09248U700<br>BLACKROCK BLF LIQUIDITY FEDFUND<br>#0081                              | 306,448.34        | 306,448.34        |
|                                    | Total Unclassified                                                                 | 306,448.34        | 306,448.34        |
| Total                              | Cash Equivalents                                                                   | 306,448.34        | 306,448.34        |
| <b>Total</b>                       | <b>Cash &amp; Cash Equivalents</b>                                                 | <b>306,448.34</b> | <b>306,448.34</b> |
| <b>Fixed Income</b>                |                                                                                    |                   |                   |
| Taxable                            |                                                                                    |                   |                   |
| 34,722.220                         | 3130AJRE1<br>FEDERAL HOME LOAN BANK DTD<br>6/24/2020 CALL .75%<br>06/24/2025-2020  | 31,951.39         | 34,722.22         |
| 50,000.000                         | 3130AJSY6<br>FEDERAL HOME LOAN BANK DTD<br>7/15/2020 CALL .68%<br>07/15/2025-2022  | 45,857.50         | 49,068.58         |
| 100,000.000                        | 3130AKMR4<br>FEDERAL HOME LOAN BANK DTD<br>01/15/21 CALL .33%<br>01/15/2025-2021   | 92,324.00         | 99,910.00         |
| 150,000.000                        | 3130AL5X8<br>FEDERAL HOME LOAN DTD 2/24/2021<br>CALL .65% 02/24/2026-2021          | 134,592.00        | 150,000.00        |
| 150,000.000                        | 3130ALEK6<br>FEDERAL HOME LOAN BANK DTD<br>02/26/21 CALL .78%<br>02/26/2026-2021   | 135,120.00        | 150,000.00        |
| 100,000.000                        | 3130AMT85<br>FEDERAL HOME LOAN BANK DTD<br>6/28/2021 CALL .4%<br>06/28/2024-2021   | 94,194.00         | 100,000.00        |
| 100,000.000                        | 3130ANCF5<br>FEDERAL HOME LOAN BANK DTD<br>8/12/2021 CALL 1%<br>05/12/2026-2021    | 90,314.00         | 100,000.00        |
| 100,000.000                        | 3130ANJT8<br>FEDERAL HOME LOAN BANK DTD<br>8/26/2021 CALL .9%<br>08/26/2026-2021   | 89,303.00         | 99,925.00         |
| 150,000.000                        | 3130ANND8<br>FEDERAL HOME LOAN BANK DTD<br>8/26/2021 CALL 1.05%<br>08/26/2026-2021 | 134,682.00        | 150,000.00        |
| 50,000.000                         | 3130APLB9<br>FEDERAL HOME LOAN BANK DTD<br>10/28/2021 CALL .85%<br>10/28/2024-2022 | 46,928.50         | 50,000.00         |

### Portfolio Statement ( Continued )

| Quantity    | Description                                                                         | Market Value | Cost Basis   |
|-------------|-------------------------------------------------------------------------------------|--------------|--------------|
| Taxable     |                                                                                     |              |              |
| 100,000.000 | 3130AQ2H5<br>FEDERAL HOME LOAN BANK DTD<br>11/30/2021 CALL 1.05%<br>11/25/2024-2022 | 94,030.00    | 99,985.00    |
| 105,000.000 | 3133EEG79<br>FEDERAL FARM CREDIT BANK DTD<br>05/07/2015 2.15% 09/07/2023            | 103,346.25   | 106,873.49   |
| 100,000.000 | 3133EMAM4<br>FEDERAL FARM BANK DTD 09/21/2020<br>.25% 09/21/2023-2022               | 97,110.00    | 99,925.00    |
| 100,000.000 | 3133EMU91<br>FEDERAL FARM CREDIT BANK DTD<br>7/21/21 CALL .74%<br>07/21/2025-2021   | 91,811.00    | 100,000.00   |
| 100,000.000 | 3134GWMY9<br>FREDDIE MAC DTD 08/19/2020 CALL<br>.625% 08/19/2025-2021               | 91,363.00    | 100,000.00   |
| 100,000.000 | 3134GWVJ2<br>FREDDIE MAC DTD 9/30/2020 CALL<br>.4% 09/30/2024-2021                  | 93,350.00    | 100,000.00   |
| 100,000.000 | 3134GWVN3<br>FREDDIE MAC DTD 09/30/2020 CALL<br>.6% 09/30/2025-2021                 | 91,001.00    | 100,000.00   |
| 200,000.000 | 3135G06A6<br>FANNIE MAE DTD 10/20/2020 CALL<br>.58% 10/20/2025-2021                 | 181,612.00   | 200,000.00   |
| 100,000.000 | 3135G06M0<br>FANNIE MAE DTD 12/16/2020 CALL<br>.5% 12/16/2024-2021                  | 92,936.00    | 100,000.00   |
| 100,000.000 | 3135GA3W9<br>FANNIE MAE .6% 11/25/2025-2022                                         | 90,370.00    | 100,000.00   |
| 200,000.000 | 3136G46A6<br>FANNIE MAE DTD 10/27/2020 CALL<br>.3% 10/27/2023-2021                  | 193,326.00   | 200,000.00   |
| 200,000.000 | 880591ER9<br>TENN VALLEY AUTHORITY DTD<br>09/29/14 2.875% 09/15/2024                | 194,636.00   | 204,515.38   |
| Total       | Taxable                                                                             | 2,310,157.64 | 2,494,924.67 |
| Total       | Fixed Income                                                                        | 2,310,157.64 | 2,494,924.67 |

#### Miscellaneous

#### Miscellaneous Sundry Assets Documents



|                 |                                                                                        |      |      |
|-----------------|----------------------------------------------------------------------------------------|------|------|
| 1.000           | DOC199647<br>INVESTMENT MANAGEMENT AGREEMENT<br>CITY OF CANYON LAKE A/C#<br>1035003119 | 0.00 | 0.00 |
| Total Documents |                                                                                        | 0.00 | 0.00 |
| Total           | Miscellaneous Sundry Assets                                                            | 0.00 | 0.00 |

## Account Statement

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Account Number: **1035003119**

January 01, 2023 To January 31, 2023

### Portfolio Statement ( Continued )

| Quantity                  | Description          | Market Value        | Cost Basis          |
|---------------------------|----------------------|---------------------|---------------------|
| Miscellaneous             |                      |                     |                     |
| <b>Total</b>              | <b>Miscellaneous</b> | <b>0.00</b>         | <b>0.00</b>         |
| <b>Grand Total Assets</b> |                      | <b>2,616,605.98</b> | <b>2,801,373.01</b> |

### Account Activity Summary

|                                     | Total Cash  | Cost Basis<br>Excluding Cash | Market Value<br>Including Cash |
|-------------------------------------|-------------|------------------------------|--------------------------------|
| <b>Balances Beginning Of Period</b> | 0.00        | 2,806,799.41                 | 2,601,914.83                   |
| Prior Accruals                      |             |                              | 8,511.95-                      |
| Unrealized Appreciation This Period |             |                              | 31,672.10                      |
| Current Accruals                    |             |                              | 8,354.38                       |
| Asset Activity                      | 150,000.00  | 158,469.00-                  | 150,000.00                     |
| Cash Management                     | 152,858.74- | 152,858.74                   | 152,858.74-                    |
| Fees                                | 443.78-     | 0.00                         | 443.78-                        |
| Income                              | 3,302.52    | 183.86                       | 3,302.52                       |
| Realized Gain/loss                  |             |                              | 8,469.00-                      |
| Non Cash Asset Changes              |             |                              |                                |
| <b>Balances End Of Period</b>       | 0.00        | 2,801,373.01                 | 2,624,960.36                   |

### Transaction Statement

| Date                  | Quantity | Description                                                                             | Transaction<br>Type | Cash            | Cost Basis          |
|-----------------------|----------|-----------------------------------------------------------------------------------------|---------------------|-----------------|---------------------|
| 01/01/23              |          | <b>Beginning Balance</b>                                                                |                     | <b>0.00</b>     | <b>2,806,799.41</b> |
| <b>Income</b>         |          |                                                                                         |                     |                 |                     |
| Interest              |          |                                                                                         |                     |                 |                     |
| 01/03/23              |          | 09248U700<br>BLACKROCK BLF LIQUIDITY FEDFUND<br>#0081                                   | INTEREST RCVD       | 497.52          |                     |
| 01/17/23              |          | 3130AJSY6<br>FEDERAL HOME LOAN BANK DTD<br>7/15/2020 CALL .68%                          | INTEREST RCVD       | 170.00          |                     |
| 01/17/23              |          | 07/15/2025-2022<br>3130AKMR4<br>FEDERAL HOME LOAN BANK DTD<br>01/15/21 CALL .33%        | INTEREST RCVD       | 165.00          |                     |
| 01/23/23              |          | 01/15/2025-2021<br>3133EMU91<br>FEDERAL FARM CREDIT BANK DTD<br>7/21/21 CALL .74%       | INTEREST RCVD       | 370.00          |                     |
| 01/27/23              |          | 07/21/2025-2021<br>24422ERT8<br>JOHN DEERE CAPITAL CORP DTD<br>06/26/12 2.8% 01/27/2023 | INTEREST RCVD       | 2,100.00        |                     |
| <b>Total Interest</b> |          |                                                                                         |                     | <b>3,302.52</b> | <b>0.00</b>         |

### Transaction Statement ( Continued )

| Date                         | Quantity    | Description                                                                       | Transaction Type | Cash        | Cost Basis   |
|------------------------------|-------------|-----------------------------------------------------------------------------------|------------------|-------------|--------------|
| <b>Accretion</b>             |             |                                                                                   |                  |             |              |
| 01/17/23                     |             | 3130AJSY6<br>FEDERAL HOME LOAN BANK DTD<br>7/15/2020 CALL .68%<br>07/15/2025-2022 | ACCRETION        |             | 183.86       |
| Total Accretion              |             |                                                                                   |                  | 0.00        | 183.86       |
| <b>Total Income</b>          |             |                                                                                   |                  | 3,302.52    | 183.86       |
| <b>Asset Activity</b>        |             |                                                                                   |                  |             |              |
| <b>Maturities</b>            |             |                                                                                   |                  |             |              |
| 01/27/23                     | 150,000.00- | 24422ERT8<br>JOHN DEERE CAPITAL CORP DTD<br>06/26/12 2.8% 01/27/2023              | MATURITY         | 150,000.00  | 158,469.00-  |
| Total Maturities             |             |                                                                                   |                  | 150,000.00  | 158,469.00-  |
| <b>Total Asset Activity</b>  |             |                                                                                   |                  | 150,000.00  | 158,469.00-  |
| <b>Fees</b>                  |             |                                                                                   |                  |             |              |
| 01/27/23                     |             | MANAGEMENT FEES CITIZENS<br>BUSINESS BANK<br>FOR THE PERIOD ENDING 01/20/2023     | DISBURSEMENT     | 443.78-     |              |
| <b>Total Fees</b>            |             |                                                                                   |                  | 443.78-     | 0.00         |
| <b>Cash Management</b>       |             |                                                                                   |                  |             |              |
| 01/31/23                     | 152,858.740 | 09248U700<br>NET CASH MANAGEMENT                                                  | NET CASH MGMT.   | 152,858.74- | 152,858.74   |
| <b>Total Cash Management</b> |             |                                                                                   |                  | 152,858.74- | 152,858.74   |
| 01/31/23                     |             | Ending Balance                                                                    |                  | 0.00        | 2,801,373.01 |



## Account Statement

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Account Number: **1035003119**

January 01, 2023 To January 31, 2023

### Disclosure

CitizensTrust may receive research and other benefits from Brokers/Dealers which may be considered compensation. Upon request, we will disclose details of any compensation received. We have added an additional benchmark to your performance insert. Call for details.

### Market Perspective

AS OF OCTOBER 2022, FOR THOSE ACCOUNTS INVESTED IN FIXED INCOME MUTUAL FUNDS THE FIXED INCOME INDEX WAS CHANGED FROM THE BLOOMBERG INTERMEDIATE AGGREGATE BACK TO THE BLOOMBERG U.S. AGGREGATE RETROACTIVELY. THE CHANGE WAS MADE TO BETTER ALIGN THE BENCHMARK WITH THE INVESTMENT MODEL.



**MINUTES  
SPECIAL MEETING OF THE  
CANYON LAKE CITY COUNCIL  
Wednesday, February 8, 2023**

**OPEN SESSION 2:00 PM**

**CALL TO ORDER**

Mayor Smith called the meeting to order at 2:04 p.m.

**ROLL CALL**

The following were present for this Special Meeting:

- Councilmember Castillo
- Councilmember Dain
- Councilmember Terry
- Mayor Pro Tem Welty
- Mayor Smith
- City Manager Chris Mann
- City Clerk Ana Sauseda
- Incoming City Manager Nicole Dailey
- Administrative Services Director Mike Borja
- Management Analyst Cory Gorham

**PUBLIC COMMENT**

There were no comments.

**AB 1234 ETHICS TRAINING**

- MANDATORY BI-ANNUAL TRAINING AS REQUIRED BY ASSEMBLY BILL 1234

Presentation by City Attorney Graham.

**ADJOURNMENT**

The meeting was adjourned at 3:55 p.m.

Respectfully submitted,

---

Ana V. Sauseda, CMC  
City Clerk

**DRAFT**



**MINUTES  
REGULAR MEETING OF THE  
CANYON LAKE CITY COUNCIL  
Wednesday, February 8, 2023**

**Closed Session – 5:00 p.m.  
City Hall Administration Building  
31526 Railroad Canyon Road, Suite 5  
Canyon Lake, CA 92587**

**CALL TO ORDER**

Mayor Smith called the meeting to order at 5:00 p.m.

**ROLL CALL**

Present: Councilmember Castillo, Councilmember Dain, Councilmember Terry,  
Mayor Pro Tem Welty and Mayor Smith.

Absent:

**PUBLIC COMMENTS**

There were no public comments.

**CLOSED SESSION**

- A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS – Pursuant to  
Section 54956.8  
Property: APN 349-290-008  
Agency Negotiator: City Manager  
Negotiating Parties: Jim Kipp  
Under Negotiation: Price and Terms of Payment
- B. CONFERENCE WITH REAL PROPERTY NEGOTIATORS – Pursuant to  
Section 54956.8  
Property: 28730 Vacation Dr., Canyon Lake, CA 92587  
Agency Negotiator: City Manager  
Negotiating Parties: Canyon Lake Property Owners Association  
Under Negotiation: Price and Terms of Payment
- C. CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION –  
Pursuant to Section 54956.9 (d)(4) – 1 case
- D. CONFERENCE WITH LABOR NEGOTIATORS – PUBLIC EMPLOYEE  
APPOINTMENT - Pursuant to Government Code Section 54957.6  
Agency Designated Representatives: City Council  
Unrepresented Employee: City Attorney

**DRAFT**

E. CONFERENCE WITH LABOR NEGOTIATORS – PUBLIC EMPLOYEE  
APPOINTMENT - Pursuant to Government Code Section 54957.6  
Agency Designated Representatives: City Council  
Unrepresented Employee: City Manager

The City Council entered Closed Session at 5:00 p.m.

**Open Session – 6:30 p.m.  
City Hall Council Chamber  
31516 Railroad Canyon Road  
Canyon Lake, CA 92587**

**CALL OPEN SESSION TO ORDER**

Mayor Smith called the meeting to order at 6:30 p.m.

Councilmember Dain called for a moment of silence in honor of fallen Deputy Darnell Calhoun.

Mayor Pro Tem Dale Welty presented a proclamation in remembrance of Deputy Darnell Calhoun.

Councilmember Terry presented a proclamation in remembrance of Deputy Isaiah Cordero.

**INVOCATION**

Invocation was led by Mayor Smith.

**FLAG SALUTE**

Flag Salute was led by County Supervisor Karen Spiegel.

**ROLL CALL**

Present: Councilmember Castillo, Councilmember Dain, Councilmember Terry,  
Mayor Pro Tem Welty, and Mayor Smith

Absent:

**CLOSED SESSION REPORT**

City Attorney Steven Graham stated there was no reportable action.

## **APPROVAL OF THE CITY COUNCIL AGENDA**

**Motion and second by Councilmember Castillo/Mayor Pro Tem Welty to approve the agenda.**

**Motion carried 5-0, with Councilmember Castillo, Councilmember Dain, Councilmember Terry, Mayor Pro Tem Welty, and Mayor Smith voting aye.**

## **CEREMONIAL MATTERS** *Presentations, Awards, Proclamations*

- Citizen of the Month

Councilmember Terry recognized Nick Lawrence as citizen of the month for February.

- Presentation – Outgoing City Manager

The following presented to Outgoing City Manager Chris Mann in person:

- Riverside County Supervisor Karen Spiegel
- Elsinore Valley Municipal Water District Director Darcy Burke & General Manager Greg Thomas
- Western Riverside Council of Governments Deputy Executive Director Chris Gray
- Representatives from Senator Seyarto & Assemblyman Essayli's offices
- Captain James Rayls
- Chief Jeff LaTendresse
- Canyon Lake Property Owners Association President Renee Griffiths

The following agencies were not available to attend the meeting but sent certificates of recognition for City Manager Mann:

- Congressman Ken Calvert
- City of Temecula
- City of Wildomar
- PERMA
- City of Murrieta

Mayor Smith asked each Councilmember to say a few words about Chris. City Clerk Sauseda also said a few words on behalf of City staff.

Mayor Smith asked the entire staff to join him at the dais as he and the rest of the City Council, presented Chris with a plaque on behalf of the City.

Chris addressed the City Council, staff and public. He thanked everyone from the bottom of his heart and expressed how much he would miss every single person in the room.

Mayor Smith called for a recess at 7:13 p.m.

The meeting reconvened at 7:24 p.m.

## **COMMUNITY REPORTS**

- Elsinore Valley Municipal Water District Update

Director Darcy Burke gave an update on behalf of Elsinore Valley Municipal Water District Update.

- Canyon Lake Property Owners Association Update

President Renee Griffiths gave an update on behalf of the Canyon Lake Property Owners Association.

- Chamber of Commerce Update

President John Grande gave an update on behalf of the Chamber of Commerce.

## **PUBLIC SAFETY UPDATE**

### ❖ Sheriff

Lieutenant Edwards gave an update on the statistics and answered questions from the Council.

### ❖ Code Enforcement

Ruby Manzano, Code Enforcement Supervisor, gave an update on the statistics and answered questions from the Council.

### ❖ Fire

Chief Jeff LaTendresse gave an update on the statistics and answered questions from the Council.

## **PUBLIC COMMENT**

There were no public comments.

## **CONSENT CALENDAR**

- (1) Waive Full Reading, Read all Ordinances by Title Only
- (2) Resolution - Adoption of Resolution No. 2023-05 Approving Claims and Demands of the City
- (3) Minutes - Approval of City Council Minutes
  - January 11, 2023 – Regular City Council Meeting
  - January 11, 2023 – Special City Council Meeting
- (4) Agreement - Approval of Amended Legal Services Agreement with Cole Huber LLP for City Attorney Services

**Motion and second by Councilmembers Castillo/Dain to approve the consent calendar.**

**Motion carried 5-0, with Councilmember Castillo, Councilmember Dain, Councilmember Terry, Mayor Pro Tem Welty, and Mayor Smith voting aye.**

### **PULLED CONSENT CALENDAR ITEMS**

### **BUSINESS ITEMS**

- (5) Resolution - Approval of Purchase and Sale Agreement with Canyon Lake Property Owners Association – Fire Station No. 1, for property located at 28730 Vacation Drive, Canyon Lake, CA

Presentation by staff.

The following members of the public spoke:

- Darcy Burke

**Motion and second by Mayor Pro Tem Welty/Councilmember Terry to approve Item 5.**

**Motion carried 5-0, with Councilmember Castillo, Councilmember Dain, Councilmember Terry, Mayor Pro Tem Welty, and Mayor Smith voting aye.**

- (6) Mid-Year Budget - Review of the Fiscal Year 2022-23 Mid-Year Budget Review, Projections, and Approval of Proposed Budget Adjustments

Presentation by Finance Director Terry Shea.

There were no public comments.

**Motion and second by Councilmembers Castillo/Dain to approve Item 6.**

**Motion carried 5-0, with Councilmember Castillo, Councilmember Dain, Councilmember Terry, Mayor Pro Tem Welty, and Mayor Smith voting aye.**

- (7) Resolution - Adoption of Resolution No. 2023-06, Authorizing Healthcare Benefits for City Council Members and Approving a Budget Adjustment for City Council Members Health, Dental and Vision Care Insurance Costs

Presentation by Finance Director Terry Shea.

There were no public comments.

**Motion and second by Councilmember Terry/Mayor Smith to adopt Resolution No. 2023-06.**

**Motion carried 5-0, with Councilmember Castillo, Councilmember Dain, Councilmember Terry, Mayor Pro Tem Welty, and Mayor Smith voting aye.**

**DRAFT**

(8) Ordinance

Adopt an exemption finding the proposed Zoning Ordinance amendment is exempt from the California Environmental Quality Act (CEQA) pursuant to Section 21080.17 of the California Public Resources Code; and

Adoption of Urgency Ordinance No. 229, An Ordinance of the City Council of the City of Canyon Lake, California, Amending the City's Zoning Code Regulating Accessory Dwelling Units and Junior Accessory Dwelling Units to Ensure Consistency with State Regulations; and

Introduction and First Reading of Ordinance No. 233, An Ordinance of the City Council of the City of Canyon Lake, California, Amending the City's Zoning Code Regulating Accessory Dwelling Units and Junior Accessory Dwelling Units to Ensure Consistency with State Regulations

Presentation by City Planner Jim Morrissey.

There were no public comments.

**Motion and second by Mayor Smith/Councilmember Dain to approve Item 8 as recommended by staff.**

**Motion carried 5-0, with Councilmember Castillo, Councilmember Dain, Councilmember Terry, Mayor Pro Tem Welty, and Mayor Smith voting aye.**

(9) Ordinance

Adopt an exemption finding the proposed action is exempt from environmental review consistent with CEQA Guidelines Section 15061 (b)(3); and

Approve the Introduction and First Reading of Ordinance No. 230, An Ordinance of the City Council of the City of Canyon Lake, California, Adding Chapter 8.03 to the Canyon Lake Municipal Code Regulating Docks

Presentation by City Attorney Graham.

There were no public comments.

Mayor Smith appointed Mayor Pro Tem Dale Welty and Councilmember Mark Terry to an ad hoc committee that will work with the Canyon Lake Property Owners Association and Elsinore Valley Municipal Water District on drafting a new ordinance.

**Motion and second by Mayor Smith/Councilmember Castillo to table this Ordinance and direct staff to bring back an extension of the moratorium.**

**Motion carried 5-0, with Councilmember Castillo, Councilmember Dain, Councilmember Terry, Mayor Pro Tem Welty, and Mayor Smith voting aye.**

**DRAFT**

- (10) Discussion - Authorization for Mayor Smith to Attend the Urban Water Institute's Spring Conference

Presentation by City Clerk Sauseda.

There were no public comments.

**Motion and second by Councilmembers Castillo/Dain to approve Item 10.**

**Motion carried 5-0, with Councilmember Castillo, Councilmember Dain, Councilmember Terry, Mayor Pro Tem Welty, and Mayor Smith voting aye.**

- (11) Discussion - Southwest Riverside County Women's Elected Leaders Collaborative

Presentation by City Clerk Sauseda.

There were no public comments.

**Motion and second by Councilmembers Castillo/Dain to approve Item 11.**

**Motion carried 5-0, with Councilmember Castillo, Councilmember Dain, Councilmember Terry, Mayor Pro Tem Welty, and Mayor Smith voting aye.**

- (12) Resolution/Ordinance - Adoption of Resolution No. 2023-07, Amending the Canyon Lake Citywide Fee Schedule in Relation to Special Event Permits; Adoption of Urgency Ordinance No. 231, Amending Chapter 11.25 Section 11.25.030 of the Canyon Lake Municipal Code Related to Special Events Permits and Appeal Processing; and Approving the Introduction and First Reading of Ordinance No. 232, Amending Chapter 11.25 Section 11.25.030 of the Canyon Lake Municipal Code Related to Special Events Permits and Appeal Processing

Presentation by City Clerk Sauseda.

There were no public comments.

**Motion and second by Councilmember Castillo/Mayor Smith to set the fee at \$20 and to approve the items as recommended by staff.**

**Motion carried 5-0, with Councilmember Castillo, Councilmember Dain, Councilmember Terry, Mayor Pro Tem Welty, and Mayor Smith voting aye.**

- (13) Report - Orally Report a Summary of Compensation and Approve Employment Agreement Appointing Nicole Dailey City Manager, effective March 1, 2023, and Setting Compensation and Other Terms of Employment

Presentation by City Attorney Graham.

There were no public comments.

**Motion and second by Mayor Smith/ Mayor Pro Tem Welty to receive the report and approve the Employment Agreement with Nicole Dailey.**

**Motion carried 5-0, with Councilmember Castillo, Councilmember Dain, Councilmember Terry, Mayor Pro Tem Welty, and Mayor Smith voting aye.**

### **CITY MANAGER COMMENTS**

City Manager Mann acknowledged Riverside County Auditor Controller Ben Benoit who was in attendance.

### **COMMITTEE AND COUNCIL REPORTS/COMMENTS**

- **MAYOR PRO TEM WELTY**

Mayor Pro Tem Welty congratulated Nicole Dailey on her appointment to the City Manager position.

- **COUNCILMEMBER DAIN**

Councilmember Dain discussed attending the RCA meeting and gave an update on the poppy flower situation in Lake Elsinore. She expressed how excited she was for Nicole to start as City Manager but very sad to see Chris go.

- **COUNCILMEMBER CASTILLO**

Councilmember Castillo welcomed Nicole to the team and said one last goodbye to Chris.

- **COUNCILMEMBER TERRY**

Councilmember Terry attended his orientation with the Western Riverside Council of Governments and attended his first meeting with them. He welcomed Nicole to the team. Lastly, he thanked Chris again for all his work and for saving the City of Canyon Lake.

- **MAYOR SMITH**

Mayor Smith allowed Nicole Dailey to speak during his Council comments as she was not given the opportunity to speak during the approval of her agreement. She thanked the Council for giving her the opportunity.

### **ANNOUNCEMENTS**

Mayor Smith announced that the next City Council meeting would take place on Wednesday, March 8, 2023, at 5:00 p.m. for closed session and 6:30 p.m. for open session.

### **ADJOURNMENT**

Mayor Smith adjourned the meeting at 9:30 p.m.

Respectfully submitted,

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Ana V. Sauseda, CMC  
City Clerk



ORDINANCE NO. 232

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE, CALIFORNIA, AMENDING CHAPTER 11.25 SECTION 11.25.030 OF THE CANYON LAKE MUNICIPAL CODE RELATED TO SPECIAL EVENTS PERMITS AND APPEAL PROCESSING**

**THE CITY COUNCIL OF THE CITY OF CANYON LAKE DOES ORDAIN AS FOLLOWS:**

**Section 1. MUNICIPAL CODE AMENDMENT.**

Section 11.25.030 of the Canyon Lake Municipal Code is hereby amended to read as follows:

“(a) All applications for special events permits shall be filed with the City at least 30 days before the scheduled event date. The City Manager or his/her designee shall either approve or deny the application within ten days of the date the complete application is filed. The City Manager shall state in writing the reasons for the appeal and the applicant’s appeal rights. The applicant shall thereafter have five days to file an appeal with the City Council or its designated subcommittee in the event of denial. The appeal hearing shall occur within five days after receipt thereof. All appeals shall be in writing and list all grounds upon which the appeal is based. The City Council, by resolution, may set appropriate fees for the filing of applications or appeals. If the City does not act to approve or deny the application within the 20-day period, it shall be deemed approved.

(b) Notwithstanding subsection (a) above, the City Manager may approve an application for a special event filed at least 24 hours in advance of the event where (1) the City Manager finds good cause to grant a waiver to the 30-day application requirement or (2) the application meets the requirements for Special Event Permit – Minor and can be reasonably expected to attract no more than 100 attendees. The City Manager may promulgate such rules and regulations as may be necessary to effectuate the purposes of this subsection.”

**Section 2. SEVERABILITY.** If any section, sentence, clause or phrase of this Ordinance or the application thereof to any entity, person or circumstance is held for any reason to be invalid or unconstitutional, such invalidity or unconstitutionality shall not affect other provisions or applications of this Ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this Ordinance are severable. The City Council hereby declares that it would have adopted this Ordinance and each section, sentence, clause or phrase thereof, irrespective of the fact that any one or more section, subsections, sentences, clauses or phrases be declared invalid or unconstitutional.

**Section 3. EFFECTIVE DATE.** This Ordinance shall become effective thirty (30) days following its adoption.

**Section 4. PUBLICATION AND POSTING.** The Mayor shall sign this Ordinance and the City Clerk shall certify as to the adoption and shall cause the ordinance or a summary thereof to be published in accordance with state law.

**PASSED APPROVED AND ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Jeremy Smith, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Ana V. Sauseda, CMC  
City Clerk

\_\_\_\_\_  
Steven Graham, City Attorney

ORDINANCE NO. 233

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE, CALIFORNIA, AMENDING THE CITY'S ZONING CODE REGULATING ACCESSORY DWELLING UNITS AND JUNIOR ACCESSORY DWELLING UNITS TO ENSURE CONSISTENCY WITH STATE REGULATIONS; AND FINDING THE ACTION TO BE EXEMPT FROM CEQA**

**WHEREAS**, the City of Canyon Lake, California ("City") is a municipal corporation, duly organized under the constitution and law of the State of California; and

**WHEREAS**, the Planning and Zoning Laws authorizes cities to act by ordinance to provide for the creation and regulation of accessory dwelling units and junior accessory dwelling units; and

**WHEREAS**, in recent years, the California Legislature has approved, and the Governor has signed into law, several bills that, among other things, amended Government Code sections 65852.2 and 65852.22 to impose new limits on local authority to regulate accessory dwelling units and junior accessory dwelling units; and

**WHEREAS**, in 2022, the California Legislature approved, and Governor Gavin Newsome signed new housing laws including Assembly Bill (AB 2221) and Senate Bill 897 (SB 897) that further amend Government Code sections 65852.2 and 65852.22; and

**WHEREAS**, on January 1, 2023, AB 2221 and SB 897 went into effect and if the City's accessory unit ordinance does not comply with the requirements imposed by both AB 2221 and SB 897, the City's entire existing accessory dwelling unit ordinance becomes null and void until a compliant ordinance is adopted; and

**WHEREAS**, the City desires to amend its local regulatory scheme for the construction of accessory dwelling units and junior accessory dwelling units to comply with the amended provisions of Government Code sections 65852.2 and 65852.22; and

**WHEREAS**, the City is in the process of studying and formulating regulations for the approval of accessory dwelling units and junior accessory dwelling units without basing solely on the default statutory standards, without local regulations governing height, setback, landscape, and architectural review, among other things, would threaten the character of existing neighborhoods, and negatively impact property values, personal privacy, and fire safety. These threats to public safety, health, and welfare justify adoption of this ordinance as an urgency ordinance to be effective immediately upon adoption by a four-fifths vote of the City Council; and

**WHEREAS**, this urgency ordinance is exempt from review under the California Environmental Quality Act (CEQA; California Public Resources Code Section 2100, et seq.) and CEQA regulations (Title 14, California Code of Regulations Section 15000, et seq.) pursuant to Government Code Sections 65852.2 of the Government Code, which is California's accessory dwelling unit law and which also regulates junior accessory dwelling units, as defined by section

65852.22. Therefore, the proposed ordinance is statutorily exempt from CEQA in that the proposed ordinance implements the State’s accessory dwelling unit law.

**WHEREAS**, to protect the public safety, health, and welfare, the City Council may adopt this Ordinance as an urgency measure in accordance with Government Code Section 36937, subdivision (b).

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CANYON LAKE DOES HEREBY ORDAIN AS FOLLOWS:**

**SECTION 1.** The recitals above are each incorporated by reference and adopted as findings by the City Council.

**SECTION 2.** Under the California Public Resources Code section 21080.17, the California Environmental Quality Act (“CEQA”) does not apply to the adoption of an ordinance by a city or county implementing the provisions of section 65852.2 of the Government Code, which is California’s accessory dwelling unit law, and which also regulates junior accessory dwelling units, as defined by section 65852.22. Therefore, the proposed ordinance implements the State’s accessory dwelling unit law.

**SECTION 3.** Section 9.32 of the City of Canyon Lake Municipal Code is hereby amended as provided in Exhibit “A”, attached hereto and incorporated herein by reference.

**SECTION 4.** Notice of Determination: The Planning Division of the Community Development Department is hereby directed to file a Notice of Determination with the County Clerk of the County of Riverside within five (5) working days of final project approval certifying the City’s compliance with the California Environmental Quality Act in approving the Project.

**SECTION 5.** Severability: If any provision of this ordinance or its application to any person or circumstance is held to be invalid, such invalidity has no effect on the other provisions or applications of the ordinance that can be given effect without the invalid provision or application, and to this extent, the provisions of this resolution are severable. The City Council declares that it would have adopted this resolution irrespective of the invalidity of any portion thereof.

**SECTION 6.** Notice of Adoption. The City Clerk shall either: (a) have this ordinance published in a newspaper of general circulation within 15 days after its adoption or (b) have a summary of this ordinance published twice in a newspaper of general circulation, within 15 days after its adoption.

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**SECTION 7.** The City Clerk shall submit a copy of this ordinance to the Department of Housing and Community Development within 60 days after adoption.

**PASSED, APPROVED AND ADOPTED** this \_\_\_\_ of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Jeremy Smith, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Ana V. Sauseda, CMC  
City Clerk

\_\_\_\_\_  
Steven Graham, City Attorney

Exhibit “A”  
Amendments to Municipal Code  
(follows this page)

## CHAPTER 9.32: ACCESSORY DWELLING UNITS

### Section

- 9.32.010 Definitions.
- 9.32.020 General provisions.
- 9.32.030 Permitted zones.
- 9.32.040 On-site parking.
- 9.32.050 On-site parking, exceptions.
- 9.32.060 Parking location.
- 9.32.070 Square footage.
- 9.32.080 Height.
- 9.32.090 Setback.
- 9.32.100 Design and development standards.
- 9.32.110 Multifamily zones.
- 9.32.120 Junior ADU standards.
- 9.32.130 Short-term rentals.
- 9.32.140 Conveyance.

### 9.32.010 Definitions.

(a) "Accessory dwelling unit (ADU)" means a residential dwelling unit that is either attached, detached or incorporated within an existing legally constructed structure, which provides complete independent living facilities for one or more persons. It shall include permanent provisions for living, sleeping, eating, cooking, and sanitation on the same parcel as the single-family dwelling is situated. An accessory dwelling unit also includes the following: (1) an efficiency unit, as defined in Section 17.958.1 of Health and Safety Code; and (2) a manufactured home, as defined in Section 18007 of the Health and Safety Code.

(b) "Junior accessory dwelling unit (junior ADU)" means a residential dwelling unit that is no more than 500 square feet in size and contained entirely within an existing single-family structure. A junior accessory dwelling unit may include separate sanitation facilities or may share sanitation facilities with the existing structure.

(c) "Efficiency unit," as defined in Section 17.958.1 of the Health and Safety Code, may be permitted for occupancy by no more than two persons and shall not be less than 150

square feet in size. The efficiency unit shall have a bathroom facility and a partial kitchen, with a kitchen sink, cooking appliance, and refrigerator.

(d) Collectively, ADUs and junior ADUs may be referred to in this Chapter as accessory dwelling units.

(Ord. 197, passed 3-4-2020)

#### 9.32.020 General provisions.

Unless otherwise preempted by state law, the design and construction of all newly constructed accessory dwelling units shall comply with all applicable building, housing, zoning and site development standards of this Chapter, including but not limited to standards regarding setbacks, floor area ratio standards, height, and lot coverage. Applicants shall also comply with all applicable fee and charge requirements, and other applicable zoning requirements. Applications deemed complete for accessory dwelling units shall be approved ministerially, with the applicable 60-day review period consistent with state law, and shall be approved or denied without additional permits, discretionary reviews, or hearings, within 60 days after receipt of a complete application.

(Ord. 197, passed 3-4-2020)

- (a) Denial. If an application for an ADU or junior ADU is denied, a full set of comments and a list of items that are defective or deficient shall be returned to the applicant with the denial and shall include a description of how the application can be remedied. No application shall be denied solely due to the correction of nonconforming zoning conditions, building code violations, or unpermitted structures that do not present a threat to public health and safety and are unrelated to the construction of accessory dwelling units. Notwithstanding the foregoing, any approvals granted under this section shall not constitute authorization for construction of the violation, or waiver of or estoppel against any future enforcement action.
- (b) Delay. Applicants may request to delay the 60-day approval period, in which case the 60-day time period is tolled for the period of the requested delay.

#### 9.32.030 Permitted zones.

Accessory dwelling units shall be a permitted use within the City's single-family and multiple-family residential zones.

(Ord. 197, passed 3-4-2020)

#### 9.32.040 On-site parking.

(a) Required parking for accessory dwelling units shall not exceed one parking space per accessory dwelling unit or per bedroom, whichever is less.

(b) When an existing garage, carport, or covered parking structure is demolished in conjunction with the construction of an accessory dwelling unit or is converted into an accessory dwelling unit, replacement parking for the primary dwelling unit shall not be required.

(c) When required, on-site parking can be covered, uncovered, tandem or provided through the use of a mechanical automobile parking lift. Tandem parking as defined in this division means that two or more automobiles are parked in a driveway or in any other location on a lot, lined up behind one another.

(Ord. 197, passed 3-4-2020)

#### 9.32.050 On-site parking, exceptions.

Notwithstanding the parking development standards for accessory dwelling units, accessory dwelling units that meet the following State provisions (consistent with AB 68, AB 881, and SB 13) shall not be required to provide on-site parking if:

(a) The accessory dwelling unit is located within one-half mile walking distance of "public transit" within the meaning of Government Code Section 65852.2;

(b) The accessory dwelling unit is located within an architecturally and historic significant historic district;

(c) The accessory dwelling unit is part of the existing primary dwelling unit or an existing accessory structure;

(d) When on-street parking permits are required but not offered to the occupant of the accessory dwelling unit; or

(e) When there is a car share vehicle located within one block of the accessory dwelling unit.

(Ord. 197, passed 3-4-2020)

#### 9.32.060 Parking location.

The parking provided on-site can be tandem and in an existing driveway or within any existing setback area, unless specific findings are made that parking in setback areas or tandem parking is not feasible based upon specific site, topographical or fire and life safety conditions. When a designated parking area is provided and is not located in the driveway

as tandem, the parking space must meet the minimum required turning radius and backup distance as noted in the Municipal Code.

(Ord. 197, passed 3-4-2020)

#### 9.32.070 Square footage.

(a) All new accessory dwelling units and additions to existing and permitted accessory dwelling units are exempt from compliance with the Floor Area Ratio (FAR), lot coverage, open space, or minimum lot size requirements noted in the Municipal Code unless otherwise specified herein.

(b) All new detached accessory dwelling units shall not exceed 1,200 square feet.

(c) When an accessory dwelling unit is attached to the existing primary dwelling unit, the maximum allowed size of that accessory dwelling unit shall be no more than 50% of the main dwelling size, ~~or 850 or 1,000 square feet based on number of bedrooms as noted in preceding Subsection (b), whichever is less.~~ provided such requirement does not restrict an accessory dwelling unit size to less than the standard of at least 850 square feet or at least 1,000 square feet for accessory dwelling units with more than one bedroom.

(d) When a balcony, porch or patio is provided in conjunction with an accessory dwelling unit, if said structure is covered, it shall count towards the total accessory dwelling unit square footage allowance.

(e) The Building Division will determine what is considered a landing or a balcony, porch or patio for the purposes of square footage requirements.

(f) If a cover such as a porch or similar type structure is provided over the main entrance of the accessory dwelling unit, and is supported by posts, 25 square feet of the said cover will not count towards the maximum allowable square footage of the accessory dwelling unit.

(g) Accessory dwelling units may include an expansion of not more than 150 square feet beyond the same physical dimensions as the existing accessory structure. An expansion beyond the physical dimensions of the existing accessory structure shall be limited to accommodating ingress and egress.

(Ord. 197, passed 3-4-2020)

#### 9.32.080 Height.

(a) All new accessory dwelling units, attached to the main dwelling unit must comply with the height and setback requirements, ~~allowing up to 16 feet. herein, shall be subject to the maximum height requirements that apply to the primary dwelling in the underlying zoning district, but in no event shall exceed 25 feet in height.~~

(b) When an accessory dwelling unit is constructed on top of a detached garage, accessory structure, or above another accessory dwelling unit when applicable under this

Code, the maximum top of plate height cannot exceed 16 feet. ~~20 feet as measured from grade level and the maximum height to any architectural features must not exceed 23 feet as measured from grade level.~~

(c) All new detached accessory dwelling units, not constructed on top of a detached garage or accessory structure shall be no more than one (1) story with a maximum top of plate height of 12 feet as measured from grade level and a maximum height of 17 feet to any architectural features.

(d) When an accessory dwelling unit is constructed on top of a garage or accessory structure, the accessory dwelling unit cannot touch grade level, except through support posts. The bottom of the finished floor of the accessory dwelling unit must be above the top of plate of the garage or accessory structure.

(e) Notwithstanding subsection (c) herein, a detached accessory dwelling unit created on a lot within one-half mile walking distance of a major transit stop or a high quality transit corridor, as those terms are defined in Section 21155 of the Public Resources Code, may be entitled to 18 feet and up to 2 additional feet in height (for a maximum of 20 feet) if necessary to accommodate a roof pitch on the accessory dwelling unit that is aligned with the roof pitch of the primary dwelling unit.

(Ord. 197, passed 3-4-2020)

#### 9.32.090 Setback.

(a) Unless otherwise provided in this Chapter, any new accessory dwelling units must have a minimum setback of four feet to the rear property line and four feet to the side-yard property line with the exception that accessory dwelling units on top of a garage shall maintain a minimum five feet setback from side and rear property lines.

(b) Any new accessory dwelling unit cannot be located closer to the front property line than the prevailing front yard setback for a single family residential zoned lot or minimum required front setback for a multifamily residential zoned lot. An exception to this requirement would be to allow the conversion of existing legal nonconforming building footprint of the main structure or attached accessory structure into an accessory dwelling unit within the main structure that is located within the front yard setback.

(c) When a garage or other accessory structure exists and is legally permitted with City building permits, the existing legal nonconforming setback of the garage or other accessory structure can be maintained. The required minimum four foot rear and side yard setbacks shall still apply to all added space that goes beyond the existing building footprint and/or building envelope of the garage or other accessory structure.

(d) New accessory dwelling units must maintain a five-foot separation from building face to building face, and a four foot separation from eave to eave of any adjacent structure.

(e) No accessory dwelling unit may be located in a way that would prohibit access to a designated parking area or impede safe ingress and egress from a required side, rear, or front setback.

(f) No setback shall be required when an accessory dwelling unit is constructed in the same location and to the same dimensions as an existing legal structure that is converted into an accessory dwelling unit or to a portion of an accessory dwelling unit, even when that structure has been demolished.

(g) When a balcony, porch or patio is provided in conjunction with the accessory dwelling unit and is seven inches above grade level, the balcony, porch or patio must be setback from the rear and side property lines a minimum of four feet.

(h) When a staircase or landing is provided for a new or existing second story accessory dwelling unit, whether attached or detached to the primary dwelling unit, that staircase or landing must provide a minimum four foot setback to the rear and side property line.

(i) If an accessory dwelling unit is under or equal to 800 square feet, front setback requirements cannot prevent an accessory dwelling unit from being built.

(Ord. 197, passed 3-4-2020)

#### 9.32.100 Design and development standards.

(a) The exterior design of the accessory dwelling unit shall match that of the main dwelling in terms of building forms, materials, colors, exterior finishes, roof forms and style of doors and windows. The structure(s) shall retain the appearance of a single-family dwelling, and the accessory dwelling unit shall be integrated into the design of the existing primary dwelling unit on the property or as determined by the City Planner or his/her designee.

(b) The design of an attached accessory dwelling unit shall be compatible with the architectural design of the primary dwelling unit in order to ensure long term compatibility regardless of whether the use of the accessory dwelling unit is continued or terminated. If a separate entrance is provided, it shall be located on the side or rear of the structure and whenever possible located toward interior yard areas. The additional entrance is prohibited from being located on the front of the primary dwelling unit. The second entrance shall be well lit and free of concealment from landscaping to assure safe entrance and exit by the occupants.

(c) All accessory dwelling unit facade elevations visible from any public right of way must provide entries, windows, or other architectural features compatible with the existing primary dwelling unit.

(d) When a garage is converted into an accessory dwelling unit, the garage door must be removed and replaced with windows, door, or other design treatments that are consistent with the overall architectural design of the structure and the primary dwelling unit.

(e) The design and construction of each accessory dwelling unit shall conform to all applicable provisions of the City Municipal Code and other adopted regulations. The accessory dwelling unit shall comply with all provisions of the Code pertaining to the adequacy of water, sewer, electrical, drainage, and fire and emergency services to the property on which the accessory dwelling unit will be located as well as all applicable codes pertaining to building, fire, health, and/or safety. Under no circumstances shall the construction of an accessory dwelling unit trigger a requirement for fire sprinklers to be installed in the existing primary dwelling.

(f) The main entrance of a detached ADU must face the same direction as the main entrance for the primary dwelling unit or face the side property lines, whichever is more compatible to the neighborhood character as determined by the City Planner. An ADU entrance proposed to face an alley or rear property line is subject to review and approval by the City Planner.

(Ord. 197, passed 3-4-2020)

#### 9.32.110 Multifamily zones.

All of the provisions of this section shall apply to accessory dwelling units in the Multifamily Zones unless otherwise stated in the following:

(a) ~~No more than two accessory dwelling units can be constructed on a Multifamily zoned lot or on a lot with multiple family dwelling. These accessory dwelling units must be detached from the primary structure and may be attached or detached from each other.~~ Two detached accessory dwelling units with a four-foot rear and side yard setback, and a maximum height set forth in Government Code Section 65852.2 (c)(2)(D), may be constructed despite limits on lot coverage, floor area ratio, open space, front setback, and minimum lot size.

(b) Accessory dwelling units may be created within a multifamily dwelling structure in areas not used as livable space, such as storage rooms, boiler rooms, passageways, attics, basements, common areas or garages, so long as the converted space complies with state building standards for dwellings. The number of accessory dwelling units so created shall be up to 25% of the existing multifamily dwelling units in the multifamily dwelling structure.

(Ord. 197, passed 3-4-2020)

(c) In new multifamily housing, builders can concurrently propose to build new accessory dwelling units.

#### 9.32.120 Junior ADU standards.

All of the provisions of this section shall apply to a junior ADU unless otherwise stated in the following:

- (a) A junior ADU is limited to 500 square feet.
- (b) One junior ADU is allowed per residentially zoned lot that includes an existing or proposed single-family dwelling unit structure.
- (c) A deed restriction must be recorded and will run with the land prohibiting the sale of the junior ADU separate from the sale of the single-family residence, including a statement that the deed restriction may be enforced against future purchasers.
- (d) The deed restriction must include the size and attributes of the junior ADU that conforms to this Section.
- (e) The junior ADU must be constructed within the existing walls of the single-family residence.
- (f) The junior ADU must include a separate entrance from the main entrance to the single-family residence and an interior entry to the main living area. A second interior doorway may be provided for sound attenuation.
- (g) The junior ADU must include an efficiency kitchen, which shall include all the following:
  - (1) A cooking facility with appliances.
  - (2) A food preparation counter and storage cabinets that are of reasonable size in relation to the size of the Junior ADU.
- (h) Additional parking may not be required as a condition to grant a permit for a junior ADU.
- (i) An inspection, including the imposition of a fee for that inspection to determine whether the junior ADU is in compliance with applicable building standards may be required at any time after the junior ADU has been built.
- (j) For the purposes of any fire or life protection ordinance or regulation, a junior ADU shall not be considered a separate or new dwelling unit. This Section shall not preclude the City from adopting an ordinance or regulation relating to fire and life protection requirements within a single-family residence that contains a junior ADU so long as the ordinance or regulation applies uniformly to all single-family residences within the zone regardless of whether the single-family residence includes a junior ADU or not.
- (k) For the purposes of providing service for water, sewer, or power, including a connection fee, a junior ADU shall not be considered a separate or new dwelling unit.
- (l) A junior ADU requires owner-occupancy as follows: The owner shall reside in either the remaining portion of the single-family residence or the newly created junior ADU. This provision does not apply if the owner is a governmental entity, land trust or housing organization. The property owner shall enter into a restrictive covenant memorializing this restriction with the City that applies to the owner and all successors in interest, in a form acceptable to the City Attorney that will be recorded on the subject property.

(Ord. 197, passed 3-4-2020)

#### 9.32.130 Short-term rentals.

Unless otherwise provided for in the Canyon Lake Municipal Code, accessory dwelling units, which are rented, shall be rented for terms longer than 30 days.

(Ord. 197, passed 3-4-2020)

#### 9.32.140 Conveyance.

Any accessory dwelling unit may be rented separate from the primary residence, but may not be sold or otherwise conveyed separate from the primary residence.

(Ord. 197, passed 3-4-2020)





## ITEM NO. 6

# STAFF REPORT

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Nicole Dailey, City Manager

**BY:** Mike A. Borja, Administrative Services Director

**DATE:** March 8, 2023

**SUBJECT:** Adoption of Resolution No. 2023-09, Appointing the City Manager and City Treasurer, including the Adoption of Resolution 2023-10 and Resolution 2023-11 for the City's Banking and Investment Accounts

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### **Recommendation**

That the City Council:

1. Adopt Resolution No. 2023-09, appointing the City Manager and City Treasurer; and
2. Adopt Resolution No. 2023-10; updating authorized account signatories and authorizing investment of monies in the Local Agency Investment Fund (LAIF); and
3. Adopt Resolution No. 2023-11 for signatories of the city's banking and investment accounts.

### **Background**

On February 8, 2023, the Canyon Lake City Council approved an employment agreement appointing Nicole Dailey as the City Manager effective March 1, 2023. The City Manager also serves as the City Treasurer and must be appointed by resolution in addition to the approval of the employment agreement.

The City must also update the signatories on its business banking account and its Local Agency Investment Fund (LAIF) investment accounts.

Staff recommends that the City Council adopt all three resolutions finalizing the appointment of Nicole Dailey as the City Manager/City Treasurer.

### **Fiscal Impact**

None

### **Attachments**

1. Resolution 2023-09
2. Resolution 2023-10
3. Resolution 2023-11

## **ATTACHMENT 1**



**RESOLUTION NO. 2023-09**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE, CALIFORNIA, APPOINTING NICOLE DAILEY AS THE CITY MANAGER AND CITY TREASURER**

**WHEREAS**, the term of the contract with Christopher F. Mann expired on February 28, 2023; and

**WHEREAS**, the City Council at its regular meeting held on February 8, 2023, approved an employment agreement with Nicole Dailey to serve as City Manager and City Treasurer, effective March 1, 2023; and

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CANYON LAKE DOES HEREBY RESOLVE AS FOLLOWS:**

**Section 1.** Each of the above recitals and true and correct and are adopted by the City Council of the City of Canyon Lake.

**Section 2.** That effective March 1, 2023, the City Council appoints Nicole Dailey as the City Manager and City Treasurer.

**Section 3.** This resolution shall take effect immediately.

**PASSED, APPROVED AND ADOPTED** this 8<sup>th</sup> day of March, 2023.

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Jeremy Smith, Mayor

ATTEST:

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Ana V. Sauseda, CMC  
City Clerk



## **ATTACHMENT 2**



**RESOLUTION NO. 2023-10**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE, CALIFORNIA, UPDATING AUTHORIZED ACCOUNT SIGNATORIES AND AUTHORIZING INVESTMENT OF MONIES IN THE LOCAL AGENCY INVESTMENT FUND (LAIF)**

**WHEREAS**, the Local Agency Investment Fund is established in the State Treasury under Government Code section 16429.1 et. seq. for the deposit of money of a local agency for purposes of investment by the State Treasurer; and

**WHEREAS**, the City Council hereby finds that the deposit and withdrawal of money in the Local Agency Investment Fund in accordance with Government Code section 16429.1 et. seq. for the purpose of investment as provided therein is in the best interests of the City of Canyon Lake; and

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CANYON LAKE DOES HEREBY RESOLVE AS FOLLOWS:**

**Section 1.** The following City of Canyon Lake officers holding the title(s) specified herein below or their successors in office are each hereby authorized to order the deposit or withdrawal of monies in the Local Agency Investment Fund and may execute and deliver any and all documents necessary or advisable in order to effectuate the purposes of this resolution and the transactions contemplated hereby:

\_\_\_\_\_  
Nicole Dailey

\_\_\_\_\_  
Terry Shea

\_\_\_\_\_  
City Manager

\_\_\_\_\_  
Finance Director

\_\_\_\_\_  
(SIGNATURE)

\_\_\_\_\_  
(SIGNATURE)

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**Section 2.** This resolution shall remain in full force and effect until rescinded by the City Council by resolution and a copy of the resolution rescinding this resolution is filed with the State Treasurer's Office.

**Section 3.** This resolution shall take effect immediately.

**PASSED, APPROVED AND ADOPTED** this 8<sup>th</sup> day of March, 2023.

---

Jeremy Smith, Mayor

ATTEST:

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Ana V. Sauseda, CMC  
City Clerk

## **ATTACHMENT 3**



**RESOLUTION NO. 2023-11**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE, CALIFORNIA, UPDATING AUTHORIZED ACCOUNT SIGNATORIES FOR CITIZEN'S BUSINESS BANK**

**WHEREAS**, the City Council of the City of Canyon Lake must update the account signatories for its business banking account.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CANYON LAKE DOES HEREBY RESOLVE AS FOLLOWS:**

**Section 1.** APPROVAL OF BANKING AGREEMENT. The City of Canyon Lake authorizes the following signatories to transact business on behalf of the City and authorizes the City Manager to take any and all actions necessary to carry out this action.

**Section 2.** This resolution shall take effect immediately.

\_\_\_\_\_  
Jeremy Smith, Mayor

\_\_\_\_\_  
Dale Welty, Mayor Pro Tem

\_\_\_\_\_  
Kasey Castillo, Councilmember

\_\_\_\_\_  
Jennifer Dain, Councilmember

\_\_\_\_\_  
Mark Terry, Councilmember

\_\_\_\_\_  
Nicole Dailey, City Manager

**PASSED, APPROVED AND ADOPTED** this 8th day of March, 2023.

\_\_\_\_\_  
Jeremy Smith, Mayor

ATTEST:

\_\_\_\_\_  
Ana V. Sauseda, CMC  
City Clerk





## ITEM NO. 7

# STAFF REPORT

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Nicole Dailey, City Manager

**DATE:** March 8, 2023

**SUBJECT:** Adoption of Interim Urgency Ordinance No. 234, an Urgency Ordinance of the City Council of the City of Canyon Lake, California, Extending the Provisions of Ordinance 219, Requiring a Moratorium on the Use, Construction, Establishment or Operation of Structures Upon Water Within the City of Canyon Lake

---

### **Recommendation**

That the City Council adopt Interim Urgency Ordinance No. 234, extending an interim measure imposing a moratorium on the use, construction, establishment or operation of structures upon water in Canyon Lake for an additional twelve (12) months.

### **Background**

The City of Canyon Lake has received reports of potential structures, including two story hybrid dock/deck structures, which may result in the following:

- Interference with the use and enjoyment of Canyon Lake by adjacent landowners.
- Loud, unnecessary and unusual noises, which disturb the peace and quiet of neighborhoods and cause discomfort and annoyance to residents of those neighborhoods.
- Risk of serious injury or death resulting from inadequately designed/engineered structures intended for assembly uses.

On April 6, 2022 regular meeting, the City Council adopted Urgency Ordinance No. 219 which took immediate effect for forty-five (45) days and prohibited the construction and use of structures upon the water of Canyon Lake, with the exception of structures/facilities owned and operated by the Elsinore Valley Municipal Water District, and boat docks (with certain height/use restrictions) while the City Manager studies their operation and prepares a recommendation. At the May 11, 2022 meeting, the City Council adopted Urgency Ordinance No. 220, which extended the moratorium for 10 months, 15 days, for a total moratorium length of one year. The moratorium is set to expire on April 5, 2023.

### **Discussion**

At the February 8, 2023, meeting, the City Council directed staff to bring a one-year extension of the moratorium forward at the March 8, 2023 meeting to give City staff further time to study a potential regulatory ordinance and give an opportunity for additional discussions with stakeholders including Elsinore Valley Municipal Water District (EVMWD) and Canyon Lake Property Owners Association (CLPOA).

To assist in these efforts, at this meeting Mayor Smith appointed Mayor Pro Tem Dale Welty and Councilmember Mark Terry to serve on an ad hoc committee that will work with staff, the CLPOA and EVMWD on drafting a new ordinance.

The proposed extension is for a period of twelve (12) months until April 5, 2024, or until the City Council adopts an ordinance addressing the issues raised by the City addressed within this ordinance, whichever comes first.

### **Fiscal Impact**

None

### **Attachments**

1. Urgency Ordinance No. 234
2. Urgency Ordinance No. 219

## **ATTACHMENT 1**



## **ORDINANCE NO. 234**

### **AN INTERIM URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE, CALIFORNIA, EXTENDING THE PROVISIONS OF ORDINANCE 219, REQUIRING A MORATORIUM ON THE USE, CONSTRUCTION, ESTABLISHMENT OR OPERATION OF STRUCTURES UPON WATER WITHIN THE CITY OF CANYON LAKE**

**WHEREAS**, Pursuant to Article XI, section 7, of the California Constitution, the City of Canyon Lake (“City”) has the police power to adopt and enforce ordinances to regulate the use of land within its jurisdictional boundaries, to the extent such regulations are not in conflict with the general laws of the State of California; and

**WHEREAS**, Government Code Section 65858 expressly authorizes the City Council, to protect public health, safety and welfare, to adopt an interim urgency ordinance prohibiting a use that is in conflict with a contemplated general plan, specific plan, or zoning proposal that the legislative body, planning commission or the planning department is considering or studying or intends to study within a reasonable time, provided that the urgency measure shall require a four-fifths vote of the legislative body for adoption, and shall be of no further force and effect 45 days from its date of adoption, unless duly extended; and

**WHEREAS**, Government Code Sections 36934 and 36937 expressly authorize the City Council to enact urgency ordinances, which take effect immediately upon introduction, for the immediate preservation of the public peace, health, or safety, containing a declaration of the facts constituting the urgency, and which must be passed by a four-fifths vote of the City Council; and

**WHEREAS**, on April 6, 2022, the City Council adopted Urgency Ordinance No. 219, establishing a 45-day moratorium on the use, construction, establishment and/or operation of structures other than boat docks upon the water would pose a current and immediate threat to public health, safety, or welfare within the City of Canyon Lake (the “Moratorium”); and

**WHEREAS**, on May 11, 2022, the City Council adopted Urgency Ordinance No. 220, extending the Moratorium for an additional 10 months 15 days; and

**WHEREAS**, the Moratorium will expire on April 5, 2023, unless extended pursuant to Government Code Section 65858, which authorizes the City Council, after notice pursuant to Government Code Section 65090 and a public hearing, to adopt an ordinance extending the Moratorium for 12 months, upon approval by a four-fifths vote, and upon making the same findings required for initial adoption of the Moratorium; and

**WHEREAS**, the City Council has additional concerns regarding structures on the water of Canyon Lake may be incompatible with the use and enjoyment of Canyon Lake and the City Council believes that careful consideration and thorough study of potential regulations is required; and

**WHEREAS**, to address community concerns regarding the planned proliferation of structures upon the water, it is necessary for the City Council study the potential impacts such uses may have on the public health, safety and welfare; and

**WHEREAS**, the City intends to update the Canyon Lake Municipal Code to further address the potential side effects of such structures upon the water to avoid detrimental impact upon the City, not being addressed by the City's current zoning regulations; and

**WHEREAS**, based on the foregoing and those matters determined at the meeting at which this Ordinance is introduced and adopted, the City Council finds the use, construction, establishment and/or operation of structures upon the water would pose a current and immediate threat to the public health, safety or welfare, and that a temporary moratorium is thus necessary; and

**WHEREAS**, this Ordinance is an interim urgency ordinance adopted pursuant to the authority granted to the City by Government Code Section 65858 and is for the immediate preservation of the public health, safety and welfare. The facts constituting the urgency are:

1. The City is concerned with the public nuisance caused by structures upon the water, involving the following:
  - a. Interference with neighboring landowners' access, use, and enjoyment of Canyon Lake.
  - b. Uses and occupancy of such structures, which may pose a public health and safety risk, in addition to noise, lights, and contamination of the water of Canyon Lake.
2. The City Council desires to investigate and study the impacts of such structures; and
3. Absent the adoption of this Ordinance, the use, construction, establishment or operation of such structures may pose a serious threat to public health and safety, introducing incompatible land uses to existing neighborhoods or in close proximity thereto; and
4. Absent the adoption of this Ordinance, the number and location of such structures upon the water may increase the burden upon City services; and
5. As a result, it is necessary to extend for one year the existing moratorium on the use, construction, establishment and/or operation of such structures o in the City, pending completion of the City's study of the potential impacts; and
6. In addition, it is necessary to prohibit, as a public nuisance, the use of any such structure for the duration of this Ordinance, or any extension thereof; and

**WHEREAS**, the City Council wishes to extend the Moratorium for a period of twelve (12) months until April 5, 2024, or until the City Council adopts an ordinance addressing the issues raised by the City addressed within this ordinance, whichever comes first; and

**WHEREAS**, the City Council determines, by at least a four-fifths (4/5) vote, that the extension of the moratorium is a matter of City-wide importance, is a reasonable and necessary measure designed for the immediate preservation and protection of the public health, safety or welfare of the community, and is in accord with the public purposes and provisions of applicable State and local laws and requirements.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CANYON LAKE DOES ORDAIN AS FOLLOWS:**

**Section 1. CEQA.**

The City Council finds that this Ordinance is not subject to the California Environmental Quality Act (CEQA) pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly; and it prevents changes in the environment pending the completion of the contemplated municipal code review.

**Section 2. INCORPORATION.**

The recitals and statements of fact set forth in the preamble to this Ordinance are true and correct, constitute a substantive part of this Ordinance, and are incorporated herein by this reference. Based on those facts, the City Council finds, determines and declares that this Ordinance is necessary as an emergency measure for the immediate preservation of the public peace, health or safety pursuant to, and as authorized by, Section 65858(a) of the California Government Code. Accordingly, this Ordinance shall become effective immediately upon adoption.

**Section 3. DIRECTION; DEFINITION.**

It is necessary to extend for twelve (12) months, the moratorium on the use, construction, establishment and/or operation of new Structures upon water in Canyon Lake pending completion of the City's study of the potential impacts and regulation of such structures, and possible amendments to the City's zoning ordinance and related provisions of the Canyon Lake Municipal Code to ensure that adequate development standards and implementation regulations are in effect prior to permitting such structures within the City of Canyon Lake. To that end, the City Manager is directed to analyze the appropriateness of structures upon the water of Canyon Lake within the City limits of the City of Canyon Lake, including but not limited to, the desirability of structures upon the water of Canyon Lake, the appropriateness and effectiveness of separation requirements from adjacent sensitive land uses, and the extent of adequate development standards and regulatory controls, should such structures be deemed appropriate.

For purposes of this Ordinance, "Structures upon water in Canyon Lake" shall mean any building, equipment, facility or any other type of structure erected, placed, located or maintained beyond the water line of the Canyon Lake reservoir.

Structures upon water in Canyon Lake does not include facilities owned and operated by the Elsinore Valley Municipal Water District for the production, generation, storage, or transmission of water, which are generally exempt from the building and zoning codes of the City pursuant to Government Code Section 53091.

Structures upon water in Canyon Lake does not include boat docks, so long as such boat docks are constructed and used solely for the storage, mooring, and embarkation upon watercraft, as well as the following requirements:

1. Walking surfaces, benches, guard rails, equipment lockers or other structures incident to the use of a boat dock shall not exceed a height of six feet above the surface of the water upon which such structures are placed or erected.
2. Boat lifts adjacent to a boat dock are not prohibited so long as no part of the boat lift structure, except boat guides, shall not exceed a height of eight feet, measured from the surface of the water.
3. Shade canopies for a boat dock are not prohibited so long as shade is the sole use and purpose of the canopy and such structures do not exceed a height of fourteen feet, measured from the surface of the water.

#### **Section 4. MORATORIUM EXTENDED.**

In accordance with the authority granted to the City of Canyon Lake by California Government Code Section 65858 and for the reasons set forth herein above and Urgency Ordinance No. 220, the moratorium established by Ordinance No. 219 is hereby extended for an additional twelve (12) months and no approvals may be made or issued by the City, its officers or employees of any applications for a use permit, variance, building permit, business license or any other applicable entitlement or permit, for the use of any land within the City or the construction, establishment or operation of a Structure upon water in Canyon Lake. For the period of this Ordinance, or any extension thereof, a Structure upon water in Canyon Lake shall be considered a prohibited use in any zoning district of the City and neither the City Council nor City staff shall approve any use permit, license, certificate of occupancy, zoning code or general plan amendment authorizing the use of any land within the City as a Structure upon water in Canyon Lake.

#### **Section 5. PROHIBITION.**

No person shall commence, construct, establish, or operate any Structure upon water in Canyon Lake, as defined in this Ordinance, within the City limits of the City of Canyon Lake during the period this Ordinance is in effect.

**Section 6. VIOLATION A PUBLIC NUSIANCE.**

The construction, establishment or operation of any Structure upon water in Canyon Lake, as defined in this Ordinance, within the City limits of the City of Canyon Lake during the period this Ordinance is in effect is declared to be a public nuisance and poses a current and immediate threat to the public health, safety and welfare. No property in any zone of the City is to be used for purposes of a Structure upon water in Canyon Lake during the period this Ordinance is in effect. The use of any property for such purpose shall be a public nuisance. A violation of this Ordinance shall be and is hereby declared to be contrary to the public interest and shall, at the discretion of the City, create a cause of action for injunctive relief as well as any other available civil remedies. Additionally, any person that violates this Ordinance may be subject to the City's applicable administrative remedies.

**Section 7. SEVERABILITY.**

The City Council of the City of Canyon Lake hereby declares that should any section, paragraph, sentence, phrase, term or word of this Ordinance be declared for any reason to be invalid; it is the intent of the City Council that it would have adopted all other portions of this Ordinance independent of the elimination here from of any such portion as may be declared invalid. If any section, subdivision, paragraph, sentence, clause or phrase of this Ordinance is for any reason held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have passed this Ordinance, and each section, subdivision, paragraph, sentence, clause, and phrase thereof, irrespective of the fact that anyone (or more) section, subdivision, paragraph, sentence, clause or phrase had been declared invalid or unconstitutional.

**Section 8. REPORT.**

The City Manager is authorized and directed to prepare the report required by paragraph (d) of California Government Code Section 65858 describing the measures taken to alleviate the condition which led to adoption of this Ordinance for presentation to the City Council no later than ten (10) days prior to the expiration of this Ordinance.

**Section 9. EFFECTIVE DATE; FOUR-FIFTHS VOTE REQUIRED.**

This Ordinance shall become effective immediately upon adoption if adopted by at least a four-fifths (4/5) vote of the total members of the City Council and shall be in effect for forty-five (45) days from the date of adoption, unless extended by the City Council as provided in California Government Code Section 65858.

**Section 10. PUBLICATION.**

The City Clerk shall certify to the passage of this Ordinance and shall cause this Ordinance or a summary thereof to be printed once within fifteen (15) days after its adoption in a newspaper of general circulation, published and circulated in the City of Canyon Lake.

**PASSED APPROVED AND ADOPTED** this 8<sup>th</sup> day of March, 2023.

---

Jeremy Smith, Mayor

ATTEST:

APPROVED AS TO FORM:

---

Ana V. Sauseda, CMC  
City Clerk

---

Steven Graham, City Attorney

## **ATTACHMENT 2**



## **ORDINANCE NO. 219**

### **AN URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE, CALIFORNIA, ADOPTING AN INTERIM MEASURE IMPOSING A MORATORIUM ON THE USE, CONSTRUCTION, ESTABLISHMENT OR OPERATION OF STRUCTURES UPON WATER WITHIN THE CITY OF CANYON LAKE**

**WHEREAS**, pursuant to the City of Canyon Lake's police power, the City Council of the City of Canyon Lake ("City Council") has the authority to enact and enforce ordinances and regulations for the public peace, morals and welfare of the City and its residents; and

**WHEREAS**, California Government Code Section 65858 provides that, without following the procedures otherwise required prior to the adoption of a zoning ordinance and for the purpose of protecting the public safety, health and welfare, the City Council may adopt, as an urgency measure, an interim ordinance prohibiting any uses which may be in conflict with "a contemplated general plan, specific plan, or zoning proposal that the City Council, planning commission or the planning department is considering or studying or intends to study within a reasonable time"; and

**WHEREAS**, the City Council is concerned that structures other than boat docks may be incompatible with the use and enjoyment of Canyon Lake and the City Council believes that careful consideration and thorough study of potential regulations is required; and

**WHEREAS**, to address community concerns regarding the planned proliferation of structures other than boat docks upon the water, it is necessary for the City Council study the potential impacts such uses may have on the public health, safety and welfare; and

**WHEREAS**, based on the foregoing and those matters determined at the meeting at which this Ordinance is introduced and adopted, the City Council finds the use, construction, establishment and/or operation of structures other than boat docks upon the water would pose a current and immediate threat to the public health, safety or welfare, and that a temporary moratorium is thus necessary; and

**WHEREAS**, this Ordinance is an interim urgency ordinance adopted pursuant to the authority granted to the City by Government Code Section 65858 and is for the immediate preservation of the public health, safety and welfare. The facts constituting the urgency are:

1. The City is concerned with the public nuisance caused by structures other than boat docks upon the water, involving the following:
  - a. Interference with neighboring landowners' access, use, and enjoyment of Canyon Lake.
  - b. Uses and occupancy of structures other than boat docks, which may pose a public health and safety risk, in addition to noise, lights, and contamination of the water of Canyon Lake.

2. The City Council desires to investigate and study the impacts of structures other than docks over the water; and
3. Absent the adoption of this Ordinance, the use, construction, establishment or operation of structures other than docks over the water in the City may pose a serious threat to public health and safety, introducing incompatible land uses to existing neighborhoods or in close proximity thereto; and
4. Absent the adoption of this Ordinance, the number and location of structures other than boat docks upon the water may increase the burden upon City services; and
5. As a result, it is necessary to establish a temporary, forty-five (45) day moratorium on the use, construction, establishment and/or operation of structures other than docks upon the water in Canyon Lake in the City, pending completion of the City's study of the potential impacts; and
6. In addition, it is necessary to prohibit, as a public nuisance, the use of any structure other than a boat dock upon the water of Canyon Lake for the duration of this Ordinance, or any extension thereof; and

**WHEREAS**, the City Council determines, by at least a four-fifths (4/5) vote, that this urgency ordinance is a matter of City-wide importance, is a reasonable and necessary measure designed for the immediate preservation and protection of the public health, safety or welfare of the community, and is in accord with the public purposes and provisions of applicable State and local laws and requirements.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CANYON LAKE DOES ORDAIN AS FOLLOWS:**

**Section 1. CEQA.**

The City Council finds that this Ordinance is not subject to the California Environmental Quality Act (CEQA) pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly; and it prevents changes in the environment pending the completion of the contemplated municipal code review.

**Section 2. INCORPORATION.**

The recitals and statements of fact set forth in the preamble to this Ordinance are true and correct, constitute a substantive part of this Ordinance, and are incorporated herein by this reference. Based on those facts, the City Council finds, determines and declares that this Ordinance is necessary as an emergency measure for the immediate preservation of the public peace, health or safety

pursuant to, and as authorized by, Section 65858(a) of the California Government Code. Accordingly, this Ordinance shall become effective immediately upon adoption.

### **Section 3. DIRECTION; DEFINITION.**

It is necessary to establish a temporary, forty-five (45) day moratorium on the use, construction, establishment and/or operation of new Structures upon water in Canyon Lake pending completion of the City's study of the potential impacts and regulation of such structures, and possible amendments to the City's zoning ordinance and related provisions of the Canyon Lake Municipal Code to ensure that adequate development standards and implementation regulations are in effect prior to permitting such structures within the City of Canyon Lake. To that end, the City Manager is directed to analyze the appropriateness of structures upon the water of Canyon Lake within the City limits of the City of Canyon Lake, including but not limited to, the desirability of structures upon the water of Canyon Lake, the appropriateness and effectiveness of separation requirements from adjacent sensitive land uses, and the extent of adequate development standards and regulatory controls, should such structures be deemed appropriate.

For purposes of this Ordinance, "Structures upon water in Canyon Lake" shall mean any building, equipment, facility or any other type of structure erected, placed, located or maintained beyond the water line of the Canyon Lake reservoir.

Structures upon water in Canyon Lake does not include facilities owned and operated by the Elsinore Valley Municipal Water District for the production, generation, storage, or transmission of water, which are generally exempt from the building and zoning codes of the City pursuant to Government Code Section 53091.

Structures upon water in Canyon Lake does not include boat docks, so long as such boat docks are constructed and used solely for the storage, mooring, and embarkation upon watercraft, as well as the following requirements:

1. Walking surfaces, benches, guard rails, equipment lockers or other structures incident to the use of a boat dock shall not exceed a height of six feet above the surface of the water upon which such structures are placed or erected.
2. Boat lifts adjacent to a boat dock are not prohibited so long as no part of the boat lift structure, except boat guides, shall not exceed a height of eight feet, measured from the surface of the water.
3. Shade canopies for a boat dock are not prohibited so long as shade is the sole use and purpose of the canopy and such structures do not exceed a height of fourteen feet, measured from the surface of the water.

### **Section 4. MORATORIUM ESTABLISHED.**

In accordance with the authority granted to the City of Canyon Lake by California Government Code Section 65858 and for the reasons set forth herein above, commencing as of the effective date of this Ordinance and continuing thereafter for a period of forty-five (45) days, no approvals

may be made or issued by the City, its officers or employees of any applications for a use permit, variance, building permit, business license or any other applicable entitlement or permit, for the use of any land within the City or the construction, establishment or operation of a Structure upon water in Canyon Lake. For the period of this Ordinance, or any extension thereof, a Structure upon water in Canyon Lake shall be considered a prohibited use in any zoning district of the City and neither the City Council nor City staff shall approve any use permit, license, certificate of occupancy, zoning code or general plan amendment authorizing the use of any land within the City as a Structure upon water in Canyon Lake.

#### **Section 5. PROHIBITION.**

No person shall commence, construct, establish, or operate any Structure upon water in Canyon Lake, as defined in this Ordinance, within the City limits of the City of Canyon Lake during the period this Ordinance is in effect.

#### **Section 6. VIOLATION A PUBLIC NUSIANCE.**

The construction, establishment or operation of any Structure upon water in Canyon Lake, as defined in this Ordinance, within the City limits of the City of Canyon Lake during the period this Ordinance is in effect is declared to be a public nuisance and poses a current and immediate threat to the public health, safety and welfare. No property in any zone of the City is to be used for purposes of a Structure upon water in Canyon Lake during the period this Ordinance is in effect. The use of any property for such purpose shall be a public nuisance. A violation of this Ordinance shall be and is hereby declared to be contrary to the public interest and shall, at the discretion of the City, create a cause of action for injunctive relief as well as any other available civil remedies. Additionally, any person that violates this Ordinance may be subject to the City's applicable administrative remedies.

#### **Section 7. SEVERABILITY.**

The City Council of the City of Canyon Lake hereby declares that should any section, paragraph, sentence, phrase, term or word of this Ordinance be declared for any reason to be invalid; it is the intent of the City Council that it would have adopted all other portions of this Ordinance independent of the elimination here from of any such portion as may be declared invalid. If any section, subdivision, paragraph, sentence, clause or phrase of this Ordinance is for any reason held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have passed this Ordinance, and each section, subdivision, paragraph, sentence, clause, and phrase thereof, irrespective of the fact that anyone (or more) section, subdivision, paragraph, sentence, clause or phrase had been declared invalid or unconstitutional.

#### **Section 8. REPORT.**

The City Manager is authorized and directed to prepare the report required by paragraph (d) of California Government Code Section 65858 describing the measures taken to alleviate the condition which led to adoption of this Ordinance for presentation to the City Council no later than ten (10) days prior to the expiration of this Ordinance.

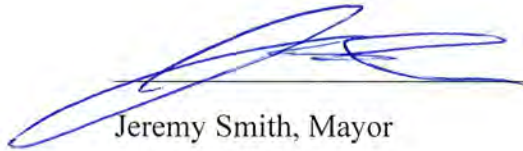
**Section 9. EFFECTIVE DATE; FOUR-FIFTHS VOTE REQUIRED.**

This Ordinance shall become effective immediately upon adoption if adopted by at least a four-fifths (4/5) vote of the total members of the City Council and shall be in effect for forty-five (45) days from the date of adoption, unless extended by the City Council as provided in California Government Code Section 65858.

**Section 10. PUBLICATION.**

The City Clerk shall certify to the passage of this Ordinance and shall cause this Ordinance or a summary thereof to be printed once within fifteen (15) days after its adoption in a newspaper of general circulation, published and circulated in the City of Canyon Lake.

**PASSED APPROVED AND ADOPTED** this 6th day of April, 2022.

  
\_\_\_\_\_  
Jeremy Smith, Mayor

ATTEST:

  
\_\_\_\_\_

Ana V. Sauseda, CMC  
City Clerk

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Steven Graham, City Attorney

State of California  
County of Riverside ) ss  
City of Canyon Lake )

#### CERTIFICATION

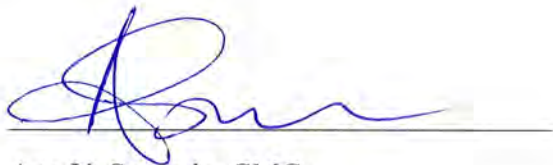
I, ANA V. SAUSEDA, City Clerk of the City of Canyon Lake, California, DO HEREBY CERTIFY, that the foregoing is a full, true, and correct copy of Urgency Ordinance No. 219, adopted by the City Council of the City of Canyon Lake, California, at a regular meeting held on the 6th day of April, 2022, by the following vote:

AYES: Councilmember Castillo, Councilmember Dain, Mayor Pro Tem Greene,  
Councilmember Welty, Mayor Smith

NOES:

ABSTAIN:

ABSENT:



Ana V. Sauseda, CMC  
City Clerk



## ITEM NO. 8

# STAFF REPORT

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Nicole Dailey, City Manager

**DATE:** March 8, 2023

**SUBJECT:** Update Regarding the Purchase and Sale Agreement with Canyon Lake Property Owners Association for Fire Station No. 1 located at 28730 Vacation Drive, Canyon Lake, CA

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### **Recommendation**

Receive and file.

### **Background and Discussion**

On February 8, 2023, the City Council approved proceeding with a Purchase and Sale Agreement with the Canyon Lake Property Owners Association to purchase a portion of the property located at 28730 Vacation Drive, Canyon Lake CA (Assessor Parcel Number 353-101-002), more commonly known as Fire Station No. 1. The City Council also authorized the City Manager to execute all documents necessary to complete the purchase.

At this meeting, staff will provide an oral update to City Council on the status of the purchase and sale agreement, any updates, and next steps as part of completing this purchase.

### **Fiscal Impact**

None

### **Attachments**

None





## **STAFF REPORT**

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Nicole Dailey, City Manager

**DATE:** March 8, 2023

**SUBJECT:** Establish and Appoint a Public Safety Ad Hoc Committee

---

### **Recommendation**

To establish and appoint two city council members to a Public Safety Ad Hoc Committee.

### **Background**

Amidst recent interest from the community related to various public safety topics in the City of Canyon Lake, Mayor Jeremy Smith has requested that the City Council establish a Public Safety Ad Hoc Committee.

The purpose of the Ad Hoc Committee would be to explore and discuss public safety related initiatives and opportunities within the City of Canyon Lake as needed.

### **Discussion**

Ad Hoc Committees are an effective way to facilitate key discussions by allowing Council Members to actively participate in the research, study and development of proposed recommendations and programs related to a specific purpose.

The proposed Public Safety Ad Hoc Subcommittee will include two Council Members and City staff. The subcommittee will meet as needed to discuss any issues associated with public safety services and programs. Areas of discussion could include fire services, law enforcement, animal control, building and safety codes, and related special programs and projects.

### **Fiscal Impact**

None

### **Attachments**

None





## **STAFF REPORT**

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Nicole Dailey, City Manager

**BY:** Jim Morrissey, City Planner

**DATE:** March 8, 2023

**SUBJECT:** Establishing the appropriate process for determining Public Convenience and Necessity when a business wishes to obtain or transfer a License through the Department of Alcoholic Beverage Control (ABC)

---

### **Recommendation**

That the City Council designate the City Manager or his/her designee to make the determinations of Public Convenience or Necessity for persons or premises applying for an ABC license.

### **Background**

The Department of Alcoholic Beverage Control (ABC) has contacted us (see attached) regarding the process the City wishes to use for the review of future applications involving the sale of alcohol products. Jurisdictions may be concerned about the number of such outlets in particular locations and, as such, may want to weigh in and control the desirability of such uses when they are proposed.

### **Discussion**

ABC has presented three options to the City:

1. The City Council will make determinations of Public Convenience or Necessity (PCN) for persons/premises applying for an ABC license;
2. The City Council can designate the appropriate official or body to make the determinations of Public Convenience or Necessity, or;
3. The City Council declines to make determinations of Public Convenience or Necessity. In this instance ABC will make the determination.

Staff recommends proceeding with option 2 to maintain local control over ABC licenses while preventing unnecessary delays that would be required under option 1.

### **Fiscal Impact**

None

### **Attachments**

1. January 25, 2023, Letter from Department of Alcoholic Beverage Control

## **ATTACHMENT 1**



## DEPARTMENT OF ALCOHOLIC BEVERAGE CONTROL

3737 Main Street, Ste 900  
Riverside, CA 92501  
(951) 782-4400

RECEIVED

JAN 30 2023

BY: \_\_\_\_\_  
Date: January 25, 2023

Canyon Lake Planning Department  
31516 Railroad Canyon Lake  
Canyon Lake, CA 92587

RE: Public Convenience or Necessity  
23958.4 CA Business & Professions Code  
Designation of Subordinate Officer or Body

To Whom It May Concern:

Pursuant to Section 23958 of the California Business and Professions Code (BPC), the Department of Alcoholic Beverage Control (ABC) shall deny an application for a license if issuance would result in or add to an undue concentration of licenses. Section 23958.4 BPC defines what constitutes an "undue concentration" of ABC licenses.

Section 23958.4 further states, with respect to certain license types, e.g., off-sale (types 20,21), public premises (types 42,48), and certain club-type licenses (types 50,51,57), the Department may issue said licenses if the local governing body, or its designated subordinate officer or body, determines that issuance of the license would serve a public convenience or necessity (PCN).

In accordance with the above, the Department of Alcoholic Beverage Control (ABC) is requesting that the local governing body for each jurisdiction complete the applicable section below. With this information the Department will be able to assist our customers with the Public Convenience or Necessity (PCN) process, including but not limited to, which entity to contact for a PCN determination. Please complete one of the below sections and return to the Department of Alcoholic Beverage Control (ABC) so our records may be updated with current information.

- ☐ The City Council or Board of Supervisors of the City/County of \_\_\_\_\_ will make determinations of Public Convenience or Necessity (PCN) for persons/premises applying for an ABC license.
  - ☐ The City Council or Board of Supervisors of the City/County of \_\_\_\_\_ has designated the following subordinate officer or body to make determinations of Public Convenience or Necessity (PCN) for persons/premises applying for an ABC license.
- \_\_\_\_\_

- ☐ The City/County of \_\_\_\_\_ has declined to make determinations of Public Convenience or Necessity (PCN) for persons/premises applying for an ABC license. Under this circumstance, determinations for Public Convenience or Necessity (PCN) will revert to the Department of Alcoholic Beverage Control (ABC).

Pursuant to Section 23958.4 BPC, if the local governing body, or its designated subordinate officer or body, does not make a determination of Public Convenience or Necessity (PCN) within a period of 90 days, then the authority to make the determination will revert to the Department of Alcoholic Beverage Control (ABC).

Please contact us if you have any questions or concerns.

Sincerely,

A handwritten signature in blue ink, appearing to read 'R. Zaharia', followed by a horizontal line.

Roxana Zaharia  
Licensing Manager

Enclosure: 23958 & 23958.4 B.P.

## **Business & Profession Code § 23958**

Upon receipt of an application for a license or for a transfer of a license and the applicable fee, the department shall make a thorough investigation to determine whether the applicant and the premises for which a license is applied qualify for a license and whether the provisions of this division have been complied with, and shall investigate all matters connected therewith which may affect the public welfare and morals. The department shall deny an application for a license or for a transfer of a license if either the applicant or the premises for which a license is applied do not qualify for a license under this division.

The department further shall deny an application for a license if issuance of that license would tend to create a law enforcement problem, or if issuance would result in or add to an undue concentration of licenses, except as provided in Section 23958.4.

### **Business & Profession Code § 23958.4**

(a) For purposes of Section 23958, “undue concentration” means the case in which the applicant premises for an original or premises-to-premises transfer of any retail license are located in an area where any of the following conditions exist:

(1) The applicant premises are located in a crime reporting district that has a 20 percent greater number of reported crimes, as defined in subdivision (c), than the average number of reported crimes as determined from all crime reporting districts within the jurisdiction of the local law enforcement agency.

(2) As to on-sale retail license applications, the ratio of on-sale retail licenses to population in the census tract or census division in which the applicant premises are located exceeds the ratio of on-sale retail licenses to population in the county in which the applicant premises are located.

(3) As to off-sale retail license applications, the ratio of off-sale retail licenses to population in the census tract or census division in which the applicant premises are located exceeds the ratio of off-sale retail licenses to population in the county in which the applicant premises are located.

(b) Notwithstanding Section 23958, the department may issue a license as follows:

(1) With respect to a nonretail license, a retail on-sale bona fide eating place license, a retail license issued for a hotel, motel, or other lodging establishment, as defined in subdivision (b) of Section 25503.16, a retail license issued in conjunction with a beer manufacturer’s license, or a winegrower’s license, if the applicant shows that public convenience or necessity would be served by the issuance.

(2) With respect to any other license, if the local governing body of the area in which the applicant premises are located, or its designated subordinate officer or body, determines within 90 days of notification of a completed application that public convenience or necessity would be served by the issuance. The 90-day period shall commence upon receipt by the local governing body of (A) notification by the department of an application for licensure, or (B) a completed application according to local requirements, if any, whichever is later.

If the local governing body, or its designated subordinate officer or body, does not make a determination within the 90-day period, then the department may issue a license if the applicant shows the department that public convenience or necessity would be served by the issuance. In making its determination, the department shall not attribute any weight to the failure of the local governing body, or its designated

subordinate officer or body, to make a determination regarding public convenience or necessity within the 90-day period.

(c) For purposes of this section, the following definitions shall apply:

(1) "Reporting districts" means geographical areas within the boundaries of a single governmental entity (city or the unincorporated area of a county) that are identified by the local law enforcement agency in the compilation and maintenance of statistical information on reported crimes and arrests.

(2) "Reported crimes" means the most recent yearly compilation by the local law enforcement agency of reported offenses of criminal homicide, forcible rape, robbery, aggravated assault, burglary, larceny, theft, and motor vehicle theft, combined with all arrests for other crimes, both felonies and misdemeanors, except traffic citations.

(3) "Population within the census tract or census division" means the population as determined by the most recent United States decennial or special census. The population determination shall not operate to prevent an applicant from establishing that an increase of resident population has occurred within the census tract or census division.

(4) "Population in the county" shall be determined by the annual population estimate for California counties published by the Population Research Unit of the Department of Finance.

(5) "Retail licenses" shall include the following:

(A) Off-sale retail licenses: Type 20 (off-sale beer and wine) and Type 21 (off-sale general).

(B) On-sale retail licenses: All retail on-sale licenses, except Type 43 (on-sale beer and wine for train), Type 44 (on-sale beer and wine for fishing party boat), Type 45 (on-sale beer and wine for boat), Type 46 (on-sale beer and wine for airplane), Type 53 (on-sale general for train and sleeping car), Type 54 (on-sale general for boat), Type 55 (on-sale general for airplane), Type 56 (on-sale general for vessels of more than 1,000 tons burden), and Type 62 (on-sale general bona fide public eating place intermittent dockside license for vessels of more than 15,000 tons displacement).

(6) A "premises-to-premises transfer" refers to each license being separate and distinct, and transferable upon approval of the department.

(d) For purposes of this section, the number of retail licenses in the county shall be established by the department on an annual basis.

(e) The enactment of this section shall not affect any existing rights of any holder of a retail license issued before April 29, 1992, whose premises were destroyed or rendered unusable as a result of the civil disturbances occurring in Los Angeles from April 29 to May 2, 1992, to reopen and operate those licensed premises.

(f) This section shall not apply if the premises have been licensed and operated with the same type license within 90 days of the application.



## **STAFF REPORT**

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Nicole Dailey, City Manager

**DATE:** March 8, 2023

**SUBJECT:** Determine Proposed Fees for Emergency Medical Services Subscription Program for the 2023-2024 Fiscal Year

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### **Recommendation**

Approve the proposed fee schedule for the Emergency Medical Services Subscription Program for the 2023/2024 Fiscal Year.

### **Background**

On November 6, 2019, the City Council adopted Ordinance No. 187, adding Chapter 3.44 to the Canyon Lake Municipal Code, and establishing an Emergency Medical Services Subscription Program (EMS Program).

The EMS Program is voluntary. This program includes both an Emergency Medical Services Subscription Program Fee (“EMS Subscription Fee”) and Emergency Medical Services Response Fee (“EMS Response Fee”). The EMS Subscription Fee is collected on the property tax roll in the same manner as other City services, such as residential solid waste collection charges. The EMS Response Fee is charged per call for any person receiving Emergency Medical Services within the City of Canyon Lake who is not covered by an EMS Subscription.

For residential households, a subscription to the EMS Program covers all members, guests, and invitees of the subscriber’s household regardless of location where the Emergency Medical Services are rendered within the City. In the case of businesses, the business owner, employees, customers, guests, and invitees of the subscribing business, regardless of the location where the Emergency Medical Services are rendered within the City. Those who are subscribed or covered by a subscription to the program are exempt from an EMS Response Fee if an Emergency Medical Services call is made on their behalf.

Upon establishing the program, in March 2020, the City Manager conducted a fee analysis to determine the cost of providing Emergency Medical Services on a “per call” basis. Additionally, the City Manager calculated an EMS Subscription Fee at a flat monthly rate per residence or business. On June 3, 2020, the City Council set initial EMS Response Fee for full cost recovery at \$1,483 per call and the EMS Subscription Fee at \$192 per year.

At the time of establishing this program and as noted in Section 3.44.050, the City shall establish the fees by a resolution of the City Council and may be adjusted periodically by the City Council in the same manner. Since March 2020, the City's EMS Subscription Fee and EMS Response Fee have remained the same.

### **Discussion**

Last year, the City retained Willdan Financial Services to conduct a Comprehensive Citywide User Fee and Rate Study. On December 14, 2022, the City Council adopted a resolution establishing and adopting updated development processing fees and other city rates, charges, and user fees for various governmental services based on this study. At this time, the City Council continued the discussion on the EMS Subscription Fee and EMS Response Fee to a future meeting as determined by the City Manager.

Overall, the purpose of the fee study was to confirm existing fees and at the same time increase fees where needed to keep in line with the current cost of doing business. Fees, charges, and rates must be reasonable, fair, and equitable in nature and proportionately representative of the costs incurred by the City.

Below are the proposed EMS Program fees based on the User Fee Study and 100% cost recovery for each of the following fees:

| <b>Fee Type</b>             | <b>Current<br/>2022/2023 Rate</b> | <b>User Fee Study<br/>2023/2024 Rate</b> | <b>Difference</b> |
|-----------------------------|-----------------------------------|------------------------------------------|-------------------|
| <b>EMS Response Fee</b>     | \$1,483 per call                  | \$1,356 per call                         | Decrease of \$127 |
| <b>EMS Subscription Fee</b> | \$192 per year                    | \$247 per year                           | Increase of \$55  |

Staff is requesting direction on the suggested fee schedule for the EMS Program for future approval at a public hearing to be held at the regular City Council meeting on June 14, 2023. Upon approval of a proposed fee schedule, staff will proceed with updating and distributing the attached public notice, in accordance with Section 3.44.030 (c)(4) of the Canyon Lake Municipal Code, to all residents and businesses within the City by March 15, 2023. As described in the notices, all current subscribers will continue to be enrolled in the program for the upcoming fiscal year, i.e., July 1, 2023 through June 30, 2024.

Over the next 90 days, residents are encouraged to opt-out or opt-in to the EMS Subscription Program as stated in the notice. Any person who is not subscribed and/or has opt-ed out in the past will not be charged unless they subscribe by providing written notice to the City Clerk of their desire to opt-in to participate in the EMS Program.

### **Fiscal Impact**

None

### **Attachments**

1. Draft Notice of Public Hearing (Prop 218 Notice)

## **ATTACHMENT 1**



**CITY OF CANYON LAKE**  
**NOTICE OF PUBLIC HEARING**

**PUBLIC HEARING ON**  
**EMERGENCY MEDICAL SERVICES SUBSCRIPTION PROGRAM**

**NOTICE IS HEREBY GIVEN THAT** pursuant to Chapter 3.44 of the Canyon Lake Municipal Code the City Council will conduct a public hearing at its regularly scheduled meeting on June 14, 2023, at 6:30 p.m. or as soon thereafter as it may be heard. The meeting will take place in the City Council Chamber at City Hall, located at 31516 Railroad Canyon Road, Canyon Lake, CA 92587.

The City Council will consider the adoption of a resolution establishing the EMS Subscription Fee and EMS Response Fee pursuant to Canyon Lake Municipal Code Chapter 3.44 for the upcoming fiscal year (July 1, 2023 through June 30, 2024). A written report describing the EMS Program Fees is on file in the Office of the City Clerk. The report describes the real property for each person who has declined to participate in the EMS Subscription Program and for which delinquent EMS Response Fees existed after April 1. The report contains prospective EMS Subscription Fees and charges which may be placed on the tax rolls for residential and nonresidential property.

For residential households, the subscription to the EMS Subscription Program covers all members, guests, and invitees of the subscriber's household, or in the case of businesses, the business owner, employees, customers, guests, and invitees of the subscribing business ("Covered Persons"), regardless of the location where the Emergency Medical Services are rendered within the City. The existing EMS Program Fees to be considered by the City Council at the above-noticed public hearing are set forth in Exhibit "A" to this notice.

**THE EMS SUBSCRIPTION PROGRAM FEES (INCREASED/DECREASED/NOT  
INCREASED) FOR THIS FISCAL YEAR**

At the public hearing described above, the City Council will receive any objections to the EMS Program Fees and will make such revisions or corrections to the report as the City Council determines appropriate.

**PARTICIPATION IN THE EMS SUBSCRIPTION PROGRAM IS VOLUNTARY**

All persons currently subscribed will continue to be subscribed for the upcoming fiscal year (July 1, 2023 through June 30, 2024) unless the subscriber terminates their subscription by providing written notice to the City Clerk. For those subscribed, the EMS Subscription Fee will be collected on the property tax roll in the same manner as other City services, such as residential solid waste

collection charges. All persons who have declined to participate or have previously terminated their subscriptions will not be subscribed unless they provide written notice to the City Clerk of their desire to participate, or Opt-In, in the EMS Subscription Program.

**IF YOU ARE CURRENTLY SUBSCRIBED AND WOULD LIKE TO DECLINE TO PARTICIPATE IN THE EMS SUBSCRIPTION PROGRAM GOING FORWARD**, please send via US Mail or personally delivery a notice that you decline to participate to:

City of Canyon Lake  
Office of the City Clerk  
31516 Railroad Canyon Road  
Canyon Lake, CA 92587

Any current subscriber declining to participate in the EMS Subscription Program for the upcoming fiscal year should send written notice to the City Clerk no later than June 14, 2023, and include the following:

1. The name of the subscriber and their interest in the property (e.g., owner or tenant), and
2. Identification of the property by either assessor's parcel number or street address, and
3. A statement declining participation ("I/we decline to participate in the EMS Subscription Program" will suffice), and
4. An original signature of the subscriber.

**INQUIRIES:** For any and all information pertaining to the proceedings, including relating to protests, objections, if you would like to decline to participate in the EMS Subscription Program, to check your household's subscription status, or for more information about the proposed fees, including the method of calculation, contact the City Clerk at (951) 244-8547 or [sgarcia@canyonlakeca.gov](mailto:sgarcia@canyonlakeca.gov).

/s/

Sheryl L. Garcia, MMC, CPM  
City Clerk

**EXHIBIT A**  
**EXISTING EMERGENCY MEDICAL SERVICES SUBSCRIPTION PROGRAM FEES**  
**EFFECTIVE JULY 1, 2023**

EMS Subscription Fee and EMS Response Fee (increased, decreased or remain unchanged) from the previous year.

For residents who are currently **ENROLLED** in the program, the fee will continue to be collected on the property tax roll in the same manner as other City services, such as residential solid waste collection charges, at the following rate:

|                      |       |
|----------------------|-------|
| EMS Subscription Fee |       |
| Annual Fee:          | \$TBD |

For residents who have **OPTED-OUT** of the program, the annual fee listed above will not be charged. However, if emergency medical services are then provided by the Canyon Lake Fire Department or by any other first responder agency, you will receive an invoice from the City at the following rate each time services are provided:

|                  |       |
|------------------|-------|
| EMS Response Fee |       |
| Per Call Rate:   | \$TBD |

\* To avoid receiving an invoice in the amount of \$TBD each time you call 9-1-1 for emergency medical services, make sure that you are enrolled in the EMS Subscription Program by reaching out to the City Clerk's office prior to June 14, 2023. Contact the City Clerk at (951) 244-8547 or [sgarcia@canyonlakeca.gov](mailto:sgarcia@canyonlakeca.gov). Those who have previously Opted-Out may also Opt-In at this time.