



CITY OF CANYON LAKE

City Hall

31516 Railroad Canyon Road
Canyon Lake, CA 92587

www.canyonlakeca.gov

Mayor Dale Welty
Mayor Pro Tem Mark Terry
Council Member Kasey Castillo
Council Member Jennifer Dain
Council Member Jeremy Smith

AGENDA

Regular Meeting of the Canyon Lake City Council
Wednesday, December 11, 2024

Closed Session 4:30 P.M.

Open Session 6:30 P.M.

City Hall Council Chambers – 31516 Railroad Canyon Road, Canyon Lake, CA 92587

CLOSED SESSION

CLOSED SESSION CALLED TO ORDER

ROLL CALL

Castillo, Dain, Smith, Terry, Welty

PUBLIC COMMENT

LIMIT 3 MINUTES

Any person wishing to address the City Council on any matter within the jurisdiction of the City, whether or not it appears on this agenda, is asked to complete a "Speaker Request Form" available on the back counter. The completed form is to be submitted to the City Clerk prior to an individual being heard by the City Council. The City Council has adopted a time limitation of three (3) minutes per person. If you are commenting on the agenda item, your comments will be heard at the time that particular item is scheduled on the agenda. Please note that if you are addressing the City Council on items NOT on the agenda, the Brown Act does not allow discussion of such items. Therefore, the City Council may only do the following: refer the matter to staff, ask for additional information or request a report back, or give a very limited factual response.

Members of the public may submit comments electronically by sending an email to cityclerk@canyonlakeca.gov. Comments submitted electronically will be provided to the City Council and included in the official record but will not be read aloud during the meeting.

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION - Pursuant to Government Code Section 54957
Title: City Manager
2. THREAT TO PUBLIC SERVICES OR FACILITIES - Pursuant to Government Code Section 54957
Consultation with: City Manager
3. CONFERENCE WITH LEGAL COUNSEL - INITIATION OF LITIGATION - Pursuant to Government Code Section 54956.9(d)(4)
Number of Cases: Two (2)
4. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION - Pursuant to Government Code Section 54956.9(d)(1)
Carlo P. Moreno v. City of Canyon Lake, et al., Riverside Superior Court Case No. CVME2400897

OPEN SESSION

OPEN SESSION CALLED TO ORDER

INVOCATION

FLAG SALUTE

ROLL CALL

Castillo, Dain, Smith, Terry, Welty

CLOSED SESSION REPORT

CEREMONIAL MATTERS *Presentations, Awards, Proclamations*

Citizen of the Month
Student of the Month

COMMUNITY REPORTS

LIMIT 3 MINUTES

Elsinore Valley Municipal Water District
Canyon Lake Property Owners Association
Canyon Lake Chamber of Commerce
Lake Elsinore Unified School District

PUBLIC SAFETY UPDATES

City of Canyon Lake Code Enforcement
Riverside County Sheriff's Department
City of Canyon Lake Fire Department

PUBLIC COMMENT

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COMMITTEE AND COUNCIL REPORTS/COMMENTS

CONSENT CALENDAR

All items listed on the Consent Calendar are considered to be routine matters, status reports or documents covering previous City Council action. The items listed on the Consent Calendar may be enacted in one motion. With the concurrence of the City Council, a Council Member may request that an item be removed for further discussion. Staff recommends approval of all items.

(1) **Waive Full Reading, Read all Ordinances by Title Only**

(2) **Approve Claims and Demands of the City**

Recommendation: Adopt Resolution No. 2024-48 Approving Claims and Demands of the City.

(3) **Approval of City Council Minutes**

Recommendation: Approve the Minutes of the City Council Meeting of November 11, 2024.

(4) **Second Reading and Adoption of Ordinance No. 250 - An Ordinance of the City Council of the City of Canyon Lake, California, Amending Title 12 Vehicles and Traffic of the Canyon Lake Municipal Code to Add Chapter 12.60 Relating to Extralegal Load Permits and Fees**

Recommendation: Conduct second reading and adopt Ordinance No. 250 - An Ordinance of the City Council of the City of Canyon Lake, California, Amending Title 12 Vehicles and Traffic of the Canyon Lake Municipal Code to Add Chapter 12.60 Relating to Extralegal Load Permits and Fees.

(5) **Adopt a Resolution Acknowledging Receipt of the Fire Chief's Report Regarding Compliance with the Annual Inspection of Certain Occupancies Pursuant to Sections 13146.2 and 13146.3 of the California Health and Safety Code**

Recommendation: Adopt Resolution No. 2024-49 Acknowledging Receipt of the Fire Chief's Report Regarding Compliance with the Annual Inspection of Certain Occupancies Pursuant to Section 13146.2 and 13146.3 of the California Health and Safety Code.

(6) **Adopt a Resolution Approving a Budget Adjustment for the City's Technology Infrastructure Updates and Fire Station Kitchen Remodel Project**

Recommendation: Adopt Resolution No. 2024-50, approving the use of a portion of the \$820,105 Fiscal Year 2023-24 excess of Revenues over Expenditures and Transfers Out based on the Fiscal Year 2023-24 Draft Audited Financial Statements for the City's Technology Infrastructure update and Fire Station Kitchen Remodel.

PULLED CONSENT CALENDAR ITEMS

PUBLIC HEARINGS

CERTIFICATION OF ELECTION RESULTS AND SWEARING IN

(7) **Adopt a Resolution Certifying the Results of the November 5, 2024, City of Canyon Lake General Municipal Election**

Recommendation: Adopt Resolution No. 2024-51 certifying the results of the November 5, 2024, City of Canyon Lake General Municipal Election.

BUSINESS ITEMS

(8) **Selection of Mayor and Mayor Pro Tem**

Recommendation: Conduct nominations and select a Mayor and Mayor Pro Tem to serve for 2025.

(9) **Appointment of Council Members to Standing and Ad Hoc Committees for 2025**

Recommendation: Review the current list of standing and ad hoc committees and authorize the Mayor to dissolve, establish and make appointments to serve for 2025.

(10) **Appointment of Council Members to Regional Agencies for 2025**

Recommendation: Review the current list of regional agency assignments and authorize the Mayor to appoint City Council delegates and alternates to serve for 2025.

CITY MANAGER COMMENTS

ANNOUNCEMENTS

The next regular City Council meeting will be held on January 8, 2025.

ADJOURNMENT

ATTENTION RESIDENTS:

Unless stated otherwise on the agenda, every item on the agenda is exempt from CEQA Guidelines Sections 15060(c), 15061(b)(3), 15273, 15378, 15301, 15323 and/or Public Resource Code Section 21065. Supporting documents, including staff reports, are available for review at City Hall in the City Clerk's Office or on the City's website at www.canyonlakeca.gov once the agenda has been publicly posted. Any written material relating to an item on this agenda submitted to the City Council after distribution of the agenda packet will be available for public inspection in the City Clerk's Office during normal business hours. In addition, such writings or documents will be made available for public review at the respective public meeting. It is the intention of the City of Canyon Lake to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or participant at this meeting, you will need special assistance beyond what is normally provided, the City of Canyon Lake will attempt to accommodate you in every reasonable manner. Please contact the City Clerk's office at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

AFFIDAVIT OF POSTING: I, Sheryl L. Garcia, City Clerk of the City of Canyon Lake, California, do hereby declare that the foregoing agenda was posted on December 5, 2024, at least seventy-two (72) hours prior to the meeting per Government Code 54954.2, and as required by Resolution 2019-42 of the Canyon Lake City Council.

Sheryl L. Garcia, MMC, CPM
City Clerk



STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Arron Brown, City Manager

BY: Elizabeth Luna, Executive Assistant and Accounting Technician I

DATE: December 11, 2024

SUBJECT: Approve Claims and Demands of the City

Recommendation

Adopt Resolution No. 2024-48 approving Claims and Demands of the City.

Background

All claims and demands are reported and summarized for review and approval by the City Council on a routine basis at each City Council meeting. The attached claims represent the paid claims and demands since the City Council meeting of November 13, 2024.

Fiscal Impact

All claims and demands are paid from appropriated funds or authorized resources of the City and have been recorded in accordance with the City's policies.

Attachments

1. Resolution No. 2024-48

ATTACHMENT 1

RESOLUTION NO. 2024-48

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE, CALIFORNIA, ALLOWING CERTAIN CLAIMS AND DEMANDS AS SET FORTH IN EXHIBIT A

WHEREAS, the Finance & Planning Committee of the City of Canyon Lake reviewed Exhibit A at their regularly scheduled meeting on December 11, 2024; and

WHEREAS, Exhibit A was presented at the regular meeting of the City Council on December 11, 2024, at which all present, were given an opportunity to comment.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CANYON LAKE DOES HEREBY RESOLVE AS FOLLOWS:

Demands are approved as shown on the Demand\Warrant Register of December 11th, in the amount of \$815,326.37 as follows:

Payroll Earnings (Direct Deposit)	\$ 162,271.90	(For Month of November)
Payroll Processing Fees	\$ 360.40	(For Month of November)
Payroll Taxes - Employer & Employee	\$ 48,069.37	(For Month of November)
Payroll CLFAD	\$ 830.88	(For Month of November)
Payroll CS	\$ 795.04	(For Month of November)
On-line Retirement	\$ 14,538.75	(For Month of November)
On-line Health	\$ 28,920.33	(For Month of November)
Nationwide Deferred Comp.	\$ 9,775.85	(For Month of November)
General	\$ 549,763.85	
TOTAL	<u>\$ 815,326.37</u>	

PASSED, APPROVED AND ADOPTED this 11th day of December 2024.

Dale Welty, Mayor

ATTEST:

Sheryl L. Garcia, MMC, CPM
City Clerk

City of Canyon Lake
Invoices Selected for Payment - COUNCIL CHECK REPORT

Vendor ID	Invoice Description	Cash Required
ABILA	Accounting Software 12/1/24-12/31/24	220.10
	Accounting Software (Microix) 12/1/24-12/31/24	385.39
All State Propane	Fire Station Propane	262.28
Amazon	Fire Station Medical Locks	14.75
America Eagles Trophies	Fire Station Plaque	106.58
Apmp	Band for Veterans Day Event-Remaining Balance	1,875.00
Brianna Hemsley	Per Diem for 2024 MMASC Conference-Hemsley	230.00
CA Dept of Tax and Fee Admin	Diesel Fuel Tax #245-963712 Period Ending 9/30/2024	70.00
Cabrera	Reserve Stipend for October 2024	150.00
California PPE	Fire Station Brush Coat Alterations-Roberts	49.50
Clark Pest	Pest Control for 31526 RRCR Admin	60.00
	Fire Station Pest Control	85.00
	Pest Control For Rental 31542 RRCR	250.00
	Pest Control (Rat Bait) for Rental 31542 RRCR	300.00
Co of Riv EMD	Quarterly Emergency Services July-Sept 2024	6,250.00
CPS	HR Consulting Services 8/4/24 to 9/28/24	655.00
Creative Industries Media	2024 Pumpkin Bash Video Production	625.00
CTAI	Landscape for Fire Station October 2024	263.00
	Railroad Canyon Landscape Project-Applied 124 Ton of Mulch	33,446.00
Dain	Auto Allowance November 2024-Dain	100.00
Design Path	Pre-Approved ADU Plans & Information-Remaining Balance	10,000.00
Forensic	Forensic Elder Abuse Exam, 10/17/2024	1,400.00
FRIDAY FLYER	PH Notice Transpo Permit, 11/13/24	44.10
Gorter	Reimbursement for Parademic License-Gorter	300.00
ICG	CL-001 General Engineering Services 9/1/24-9/30/24	2,956.25
	CL-003 Railroad Canyon Road HSIP Project 9/1/24-9/30/24	9,396.25
Insight Comm	Commission for Rental-31542 RRCR #7	293.04
	Commission for Rental-31542 RRCR #3	337.44
	Commission for Rental 31542 RRCR #3	1,087.80
	Commission for Rental-31542 RRCR #5	1,944.72
	Commission for Rental-31542 RRCR #8	996.78
	Commission for Rental-31520 RRCR #1	400.71
Jeremy Smith	Auto Allowance November 2024-Smith	100.00
John Hancock	Fire Station PARS EE & ER Contributions Check Date 10/25/24	6,193.42
Kasey Castillo	Auto Allowance November 2024-Castillo	100.00
Longobardo	Reserve Stipend for October 2024	50.00
Lowe	Canyon Lake Council Chamber Renovation Progress Payment #7	28,126.65

Date: 11/7/24
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City of Canyon Lake
Invoices Selected for Payment - COUNCIL CHECK REPORT

Vendor ID	Invoice Description	Cash Required
	Repairs to Interior Walls & Ceiling-31542 RRCR #3	3,500.00
Mark Terry	Auto Allowance November 2024-Terry	100.00
MedPro Disposal	Fire Station Medical Waste Disposal-18 Gallons	225.00
MMASC	2024 MMASC Conference Registration-Hemsley	650.00
Moore R	Reimbursement for Parademic License-Moore	300.00
Nicole Jaffe	Refund for Unused Plan Check Fees #20220567	380.02
PORAC RMT	PORAC Contributions for October 2024	900.00
ProForce Law	Code Enforcement Laser	1,598.21
PZL, Inc.	Planning Services for October 2024	6,210.00
RAMS	Accounting Services for September 2024	8,782.79
Ritchie	Canyon Lake Insider Ad for Veterans Day 10/21/24-11/10/24	225.00
Riv Co Sheriff Dept Lake Elsinore	Sheriff's Contract Law 8/22/24-9/18/24	145,086.97
Riv Co TLMA	SLF - Sept 24 Costs	705.29
	SLF - Aug 24 Costs	1,592.02
SanchezJ	Reserve Stipend for October 2024	100.00
SDRMA	Dental and Vision Insurance December 2024	2,050.96
Showboss	Veterans Day Flyover 2024-Remaining Balance	2,750.00
STAPLES	Office Supplies Admin & City Hall	1,201.27
	Office Supplies Admin & City Hall	302.91
SunRun	Refund for Unused Permit Fees #20230625 & #20230674	322.03
Syntech	Microsoft Subscriptions & Programs 10/1/24-10/31/24	1,573.00
The Shredders	City Clerk Shredding Services	161.00
US Bank	See Credit Card Review	5,973.80
Walter Mitchell	Refund for Permit #20240399-EVMWD Denied Retaining Wall	4,190.00
Welty	Auto Allowance November 2024-Welty	100.00
Willdan	Water Quality Services thru 9/27/24	6,603.51
WRCOG	WRCOG Member Dues 7/1/24-6/30/25 FY24/25	1,682.21
Report Total		306,390.75

City of Canyon Lake
Invoices Selected for Payment - COUNCIL CHECK REPORT

<u>Vendor ID</u>	<u>Invoice Description</u>	<u>Cash Required</u>
Canyon Shades	Final Payment-Council Chambers & Ante Chambers Roller Shades	1,925.82
Freedom Floors	Installation of Commercial Glue Carpet-31542 RRCR #3	4,900.36
SCAQMD	SCAQMD Generator Permit for City Hall	3,785.55
Sound Space Furniture	Final Payment-Furniture for New Council Chamber	25,500.00
Report Total		<u>36,111.73</u>

City of Canyon Lake
Invoices Selected for Payment - COUNCIL CHECK REPORT

<u>Vendor ID</u>	<u>Invoice Description</u>	<u>Cash Required</u>
Sound Space Furniture	Change Order for New Council Chamber-Credenza	<u>5,100.00</u>
Report Total		<u>5,100.00</u>

City of Canyon Lake
Invoices Selected for Payment - COUNCIL CHECK REPORT

Vendor ID	Invoice Description	Cash Required
2 Hot Uniforms	Fire Station Uniform Items	13.05
	Fire Station Uniform Name Plate for Reserve	15.23
	Fire Station Annual Uniform Distribution	730.75
Amazon	Fire Station Supplies	71.74
	Fire Station Supplies	609.04
	Fire Station Office Supplies	71.71
	Fire Station Radiator Fluid	77.52
	Fire Station Repair Supplies	38.74
	Fire Station Smoke Detectors	220.16
	Fire Station Equipment for Engines	38.76
American Legal	Internet Renewal Period: 12/11/2024-12/11/2025 (ALS)	300.00
AMP	Rent for December 2024-31526 Railroad Cyn Rd., Suite 5	2,919.00
	Rent For December 2024-31526 Railroad Cyn Rd., Suite 4	443.00
Audacy Operations	Final Payment-2024 Pumpkin Bash Radio Entertainment	500.00
Bound Tree	Fire Station Medical Supplies	669.60
Brianna Hemsley	Reimbursement for Mileage to 2024 MMASC Conference	223.78
CL MERCHANTS	2024 Assessments for Lots 40,41,42,50, 51, & 52	7,364.00
	2024 Assessments for Lots 40,41,42,50, 51, & 52	14,728.00
CL PROPERTY OWNERS	Firehouse Note Payment 11	9,359.57
Clark Pest	Fire Station Monthly Pest Control	85.00
	Pest Control for Storage Units	95.00
	Pest Control for Rental-31542 Railroad Canyon Road	250.00
Cole Huber	Attorney Services/Nuisance Abatement September 2024	1,734.40
	Attorney Services/General September 2024	8,880.00
Control Pump	Landscape Booster Monitor Station Report October 2024	401.25
Corelogic	Database for Code Enforcement October 2024	178.28
Costco	Fire Station Costco Membership Renewal for 000111942273518	130.00
Curtis	Fire Station Replacement Hose for E-201 Airport Fire	341.92
DATA TICKET	Code Enforcement Processing October 2024	247.00
	Monthly Parking Fees October 2024	100.00
	Monthly EMS Response Fee October 2024	100.00
Gorter	Reimbursement for Fuel Mountain Fire for E-201-Gorter	267.99
GREENHALGH	Retiree Health Insurance December 2024	184.72
ICG	CL-001 General Engineering Services 10/1/24-10/31/24	3,240.00

Date: 11/21/24
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City of Canyon Lake
Invoices Selected for Payment - COUNCIL CHECK REPORT

Vendor ID	Invoice Description	Cash Required
	CL-003 Railroad Canyon Road -HSIP Project 10/1/24-10/31/24	15,755.00
John Hancock	Fire Station PARS EE & ER Contributions Check 11/8/2024	5,998.44
Johnson Equipment	Fire Station Repairs to C-1 Charging System	145.79
Kings III of America, LLC	Elevator Phone 10/1/2024-12/31/2024	195.00
LaTendresse	Reimbursement for Food for Interview Panel	38.90
	Reimbursement for Refreshments for Interview Panel	24.00
	Reimbursement for Returned Postage on EMS Supplies	6.20
Law Office of Carol Kellog	Reimbursement for EMS Response Fee-Duplicate Payment	1,356.00
Lawrence	Fire Station Apparatus Door/Gate Planned Maintenance	1,036.00
Life-Assist	Fire Station Medical Supplies	116.33
	Fire Station Medical Supplies	95.90
	Fire Station Medical Supplies Credit	(66.65)
Lowe	Canyon Lake Council Chamber Renovation Payment #7	57,318.25
	Canyon Lake Council Chamber Additional Work Order #1	3,446.00
	Canyon Lake Council Chamber Additional Work Order #2	18,394.52
Lunar Appliance	Fire Station Ice Machine Repairs	139.95
MMASC	MMASC Membership Renewal- Jessica	125.00
Nate Volk	Video Broadcasting Meeting, November 13, 2024	350.00
PARS	Monthly Administrative Fees Ending September 2024	400.00
Party Pals	Ice Skating Rink for Winter Wonderland-50% Deposit	4,100.00
Pitney Bowes	Pitney Bowes Meter Lease 9/13/24-12/12/24	175.02
Pitney Bowes - Purchase Power	Refill Meter, 10/30/2024	603.75
RC Window Films	Removal of Existing Film in Council Chambers Windows	465.75
	Council Chambers Film Materials and Installation	1,738.80
Ritchie	Turkey Drive Advertisement 11/7/2024 through 11/20/24	150.00
Scholars Discount Card	Canyon Lake Advantage Card Program	900.00
Stryder Transportation	Shuttle Transportation for City Staff Christmas Party	900.00
	Shuttle Transportation for Winter Wonderland 12/5/2024	900.00
Syntech	Microsoft Subscriptions & Programs 11/1/24-11/30/24	1,633.97
	Monthly IT Support 11/1/24-11/30/24	2,957.50

Date: 11/21/24
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City of Canyon Lake
Invoices Selected for Payment - COUNCIL CHECK REPORT

Vendor ID	Invoice Description	Cash Required
The Code	Plan Check Services 10/1/24-10/31/24	733.50
The Murder Mystery	Murder Mystery Entertainment for Staff Holiday Party- 50%	649.50
Time Warner	Internet for Fire Station 11/10/24-12/9/24	312.42
WRCOG	FY 24/25 Solid Waste Cooperation Dues (AB939 EAR)	4,720.98
Report Total		180,445.03

City of Canyon Lake
 Check/Voucher Register - Checks Prior Month
 From 11/1/2024 Through 11/30/2024

Check Number	Vendor Name	Effective Date	Check Amount
EFT 1094	Principal Life Insurance Company	11/1/2024	531.93
EFT 1095	Aflac	11/1/2024	793.92
EFT 1096	SOUTHERN CALIFORNIA EDISON	11/4/2024	1,286.98
EFT 1097	SOUTHERN CALIFORNIA EDISON	11/4/2024	225.43
EFT 1098	SOUTHERN CALIFORNIA EDISON	11/4/2024	676.24
EFT 1099	SOUTHERN CALIFORNIA EDISON	11/30/2024	125.79
EFT 1100	SOUTHERN CALIFORNIA EDISON	11/4/2024	18.62
EFT 1101	SOUTHERN CALIFORNIA EDISON	11/4/2024	213.59
EFT 1102	SOUTHERN CALIFORNIA EDISON	11/4/2024	137.15
EFT 1103	SOUTHERN CALIFORNIA EDISON	11/4/2024	410.29
EFT 1104	SOUTHERN CALIFORNIA EDISON	11/4/2024	15.45
EFT 1105	SOUTHERN CALIFORNIA EDISON	11/4/2024	43.95
EFT 1106	Bankcard Center	11/14/2024	6,078.19
EFT 1107	Bankcard Center	11/14/2024	1,734.79
EFT 1108	Bankcard Center	11/14/2024	20.00
EFT 1109	Bankcard Center	11/14/2024	2,657.53
EFT 1110	Bankcard Center	11/14/2024	2,427.82
EFT 1112	The Gas Company	11/18/2024	19.79
EFT 1113	Charter Communications	11/18/2024	5.35
EFT 1114	Sparkletts	11/18/2024	128.90
EFT 1115	ELSINORE VALLEY MUNI WATE	11/18/2024	105.10
EFT 1116	ELSINORE VALLEY MUNI WATE	11/18/2024	98.06
EFT 1117	ELSINORE VALLEY MUNI WATE	11/18/2024	155.66
EFT 1118	ELSINORE VALLEY MUNI WATE	11/18/2024	276.43
EFT 1119	ELSINORE VALLEY MUNI WATE	11/18/2024	954.37
EFT 1120	Toshiba America Business Solutions	11/19/2024	55.71
EFT 1121	Toshiba America Business Solutions	11/19/2024	564.90
EFT 1122	SOUTHERN CALIFORNIA EDISON	11/25/2024	252.45
EFT 1123	Toshiba Financial Services	11/25/2024	120.83
EFT 1124	Toshiba Financial Services	11/25/2024	852.65
EFT 1125	CR&R	11/25/2024	209.26
EFT 1126	Principal Life Insurance Company	11/29/2024	519.21
Report Total			21,716.34

Credit Card Review

California Bank & Trust Statement dated 10/28/24

<u>ITEM #</u>	<u>CREDITOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT</u>
1	Best Buys	TV's for Council Chambers	\$ 588.69	40-000-8006
2	Westin Hotels	2024 League of Cal Cities Hotel- Terry	\$ 555.41	10-100-6510
3	Westin Hotels	2024 League of Cal Cities Hotel- Smith	\$ 555.41	10-100-6510
4	Westin Hotels	2024 League of Cal Cities Hotel-Welty	\$ 555.41	10-100-6510
5	League of California Cities	City Managers Conference	\$ 775.00	10-310-6510
6	Islands Long Beach, CA	2024 League of Cal Cities Lunch- Smith & Terry	\$ 56.43	10-100-6510
7	Westin Hotels	2024 League of Cal Cities Hotel-Brown	\$ 605.42	10-310-6510
8	League of California Cities	Cal Cities Division Meeting, Brown	\$ 60.00	10-310-6510
9	The Home Depot	Refrigerator for City Hall Expansion	\$ 270.56	40-000-8006
10	Best Buy	Graphic Card for PC	\$ 280.13	10-310-6210
11	Dell Bus Online	Computers for City Hall Expansion	\$ 860.93	40-000-8006
12	Westin Hotels	2024 League of Cal Cities Parking-Terry	\$ 38.00	10-100-6510
13	Dell Bus Online	Computers for City Hall Expansion	\$ 1,410.45	40-000-8006
14	Hit Print	Ribbon Cutting Supplies-Council Chamber Project	\$ 21.75	10-310-6210
15	Westin Hotels	2024 League of Cal Cities Hotel Credit-Terry	\$ (277.70)	10-100-6510
16	Westin Hotels	2024 League of Cal Cities Hotel Credit-Welty	\$ (277.70)	10-100-6510
			<u>\$ 6,078.19</u>	

Account Breakdown

Council Meeting/Travel Expense	10-100-6510	\$ 1,205.26
City Manager Office Expense	10-310-6210	\$ 301.88
Conference/Meeting/Travel Expense	10-310-6510	\$ 1,440.42
City Hall Expansion	40-000-8006	\$ 3,130.63
		<u>\$ 6,078.19</u>

Check Figure \$ -

*Copies for City Council
as directed by
the Finance Committee*

California Bank & Trust Statement dated 10/28/24

<u>ITEM #</u>	<u>CREDITOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT</u>
1	Canyon Lake Country Club	POA/City/EVMWD Roundtable	\$ 132.85	10-100-6510
2	Apple.com	Monthly iCloud Storage (August)	\$ 0.99	10-421-6310
3	Stater Brothers	Juice for EVOCTraining	\$ 15.18	10-421-6710
4	Dunkin Donuts	Coffee for EVOCTraining	\$ 71.97	10-421-6710
5	Costco	Fire Station Supplies	\$ 253.09	A \$173.13 10-421-6220 \$ 79.96 10-310-6210
6	Dunkin Donuts	Coffee for EVOCTraining	\$ 71.97	10-421-6710
7	Forestry Suppliers	Weather Kits for Engines	\$ 789.94	10-421-8017
8	Stater Brothers	Food for Training	\$ 76.94	10-421-6710
9	Municipal Management Asso	Annual Membership Dues	\$ 125.00	10-421-6520
10	Starbucks	Coffee for Training	\$ 66.00	10-421-6710
11	Stater Brothers	Food for Training	\$ 16.08	10-421-6710
12	Starbucks	Coffee for Training	\$ 44.00	10-421-6710
13	Tisoy Curryative	Meal at Pumpkin Bash	\$ 22.71	10-100-6831
14	Mariscos La Poblana	Staff Meal at Pumpkin Bash	\$ 48.07	10-100-6831
			<u>\$ 1,734.79</u>	

Account Breakdown

Council Meeting/Travel Expense	10-100-6510	\$ 132.85
City Council Events	10-100-6831	\$ 70.78
City Manager Office Expense	10-310-6210	\$ 79.96
Fire Department Expense	10-421-6220	\$173.13
Fire Department Communications	10-421-6310	\$ 0.99
Fire Department Membership/Dues/Publications	10-421-6520	\$ 125.00
Fire Department Training & Education	10-421-6710	\$ 362.14
Fire Department Fire & Life Saving Equipment	10-421-8017	\$ 789.94
		<u>\$ 1,734.79</u>

Check Figure \$ -

*Copies for City Council
as directed by
the Finance Committee*

California Bank & Trust Statement dated 10/28/24

<u>ITEM #</u>	<u>CREDITOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT</u>
1	Tommy's Express	Car Wash - C-1	\$ 20.00	10-421-6410
			<u>\$ 20.00</u>	

Account Breakdown

Fire Station Fleet & Equipment Maintenance	10-421-6410	\$ 20.00
		<u>\$ 20.00</u>
		\$ -

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California Bank & Trust Statement dated 10/28/24

ITEM #	CREDITOR	DESCRIPTION	AMOUNT	ACCOUNT
1	Micheals Stores	Supplies	\$ 30.93	10-310-6210
2	A's Pizza Canyon Lake, CA	Staff Lunch	\$ 110.00	10-310-6210
3	A Better Party and Design	2024 State of the City Supplies	\$ 243.60	10-100-6831 project #103
4	Amazon Prime	Prime Membership Fee	\$ 16.15	10-310-6210
5	Amazon	Refund for Table Skirt - 2024 State of the City	\$ (86.19)	10-100-6831 project #103
6	Amazon	Refund for Table Skirt - 2024 State of the City	\$ (86.19)	10-100-6831 project #103
7	Roadpost	Satellite Phones	\$ 66.95	10-425-6310
8	SQ Blooms by the Creative	Centerpieces for 2024 State of the City & 9/11 Wreath	\$ 1,577.87	A \$1,377.87 10-100-6831 Project 103 \$ 200.00 10-100-6831 Project 106
9	Verizon Wireless	Cell Phones (City Hall & Fire Station)	\$ 368.83	A \$51.51 10-360-6310 \$ 162.51 10-421-6310 \$ 154.81 10-520-6310
10	Verizon Wireless	Ipads & Sim Card Devices	\$ 216.30	A \$14.83 10-360-6310 \$ 120.76 10-421-6310 \$ 47.86 10-520-6310 \$32.85 10-550-6320
11	Amazon	Office Supplies	\$ 145.44	10-310-6210
12	Amazon	Office Supplies	\$ 34.46	10-310-6210
13	Amazon Prime	Halloween Party Supplies	\$ 19.38	10-310-6210
			<u>\$ 2,657.53</u>	

Account Breakdown

City Council City Events	10-100-6831 Project 103	\$ 1,449.09
City Council City Events	10-100-6831 Project 106	\$ 200.00
City Manager Office Expense	10-310-6210	\$356.36
Building Dept Communications	10-360-6310	\$66.34
Fire Department Communications	10-421-6310	\$283.27
Emergency Preparedness Communications	10-425-6310	\$ 66.95
Code Enforcement Communications	10-520-6310	\$ 202.67
Building & Facilities Utilities	10-550-6320	\$32.85
		<u>\$ 2,657.53</u>

Check Figure \$ -

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California Bank & Trust Statement dated 10/28/24

<u>ITEM #</u>	<u>CREDITOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT</u>
1	Amazon	Chairs for City Hall Expansion	\$ 260.54	40-000-8006
2	Amazon	Turn the Ship Around Books	\$ 241.60	10-310-6710
3	Amazon	Office Supplies	\$ 60.56	10-310-6210
4	Displays2Go	Wall Name Tags for Council	\$ 169.94	10-100-6220
5	Pack Wrap & Post Canyon Lake, CA	Overnight Package for City Clerk	\$ 30.45	10-320-6220
6	Amazon	The Fred Factor Book	\$ 858.00	10-310-6210
7	Amazon	City Hall Cabinet Knobs	\$ 61.84	40-000-8006
8	Amazon	City Clerk Supplies	\$ 25.11	10-320-6220
9	Amazon	Chairs for City Hall Expansion	\$ 524.79	40-000-8006
10	Amazon	Monitor for City Hall Expansion	\$ 138.66	40-000-8006
11	Amazon	Credit for City Hall Expansion	\$ (62.17)	40-000-8006
12	A's Pizza Canyon Lake, CA	Staff Meal for 2024 Pumpkin Bash	\$ 118.50	10-100-6831
			\$ 2,427.82	

Account Breakdown

City Council Dept. Expense	10-100-6220	\$ 169.94
City Council City Events	10-100-6831	\$ 118.50
City Manager Office Expense	10-310-6210	\$ 918.56
City Manager Training & Education	10-310-6710	\$ 241.60
City Clerk Departmental Expense	10-320-6220	\$ 55.56
City Hall Expansion	40-000-8006	\$ 923.66
		\$ 2,427.82

Check Figure \$ -

*Copies for City Council
as directed by
the Finance Committee*

**MINUTES
REGULAR MEETING OF THE
CANYON LAKE CITY COUNCIL
Wednesday, November 13, 2024**

**Closed Session – 5:30 p.m.
City Hall Administration Building
31526 Railroad Canyon Road, Suite 5
Canyon Lake, CA 92587**

CALL TO ORDER

Mayor Welty called the meeting to order at 5:30 p.m.

ROLL CALL

Present: Council Member Castillo, Council Member Dain, Council Member Smith,
Mayor Pro Tem Terry and Mayor Welty.

Absent: None.

PUBLIC COMMENTS

There were no public comments.

CLOSED SESSION

PUBLIC EMPLOYEE PERFORMANCE EVALUATION - Pursuant to Government Code
Section 54957

Title: City Manager

The City Council entered Closed Session at 5:30 p.m.

**Open Session – 6:30 p.m.
City Hall Council Chamber
31516 Railroad Canyon Road
Canyon Lake, CA 92587**

CALL OPEN SESSION TO ORDER

Mayor Welty called the meeting to order at 6:30 p.m.

INVOCATION

Council Member Smith called for a moment of silence in honor of the men, women and children affected by the recent hurricanes.

The Invocation was led by Council Member Smith.

FLAG SALUTE

The Flag Salute was led by Darcy Burke.

ROLL CALL

Present: Council Member Castillo, Council Member Dain, Council Member Smith, Mayor Pro Tem Terry and Mayor Welty.

Absent: None.

CLOSED SESSION REPORT

City Attorney Graham stated there were no items to report.

CEREMONIAL MATTERS

Mayor Welty recognized Valerie Montgomery as Citizen of the Month.

Council Member Dain recognized Keylee Rae Stoltenberg as Student of the Month.

COMMUNITY REPORTS

Director Darcy Burke provided an update on behalf of the Elsinore Valley Municipal Water District.

Jeff Bill provided an update on behalf of Canyon Lake's Property Owners Association.

President John Grande provided an update on behalf of the Chamber of Commerce.

Director of Operations James Judziewicz provided an update on behalf of the Lake Elsinore Unified School District.

PUBLIC SAFETY UPDATE

Code Enforcement Supervisor Manzano provided an update on code enforcement statistics.

Fire Chief LaTendresse provided an update on fire statistics.

PUBLIC COMMENT

There were no public comments.

COMMITTEE AND COUNCIL REPORTS/COMMENTS

Council Member Dain thanked everyone who attended the City's Pumpkin Bash event. She stated she attended the Michelle's Place Walk of Hope and contributed as a judge at the Car Show and Parade of Frights.

Mayor Pro Tem Terry spoke about the Turkey Drive taking place on November 21, 2024, from 2 p.m.- 4 p.m. and noted he attended Coffee at the Country Club event where they discussed having more opportunities for the public to speak to the leadership of the region.

Council Member Smith spoke about his experience as Chair of the Riverside Transit Agency. He noted that the Riverside County Transportation Commission had been awarded \$4.5 million for the new Metrolink Mobility Hub. He congratulated Mayor Welty, Mayor Pro Tem Terry and Council Member elect Josh Steeber as incoming Council Members. He stated he attended the State of the County.

Council Member Castillo thanked City staff and the community for coming out to the City's first annual Pumpkin Bash and Veteran's Day Event. She reminded the community to come out to Winter Wonderland. She stated that Yard Fresh is having a blanket drive for Animal Friends of the Valley which will be in the same location and time as the Turkey Drive. She thanked LEUSD Trustee Vanderpool for being an amazing advocate for Lake Elsinore Unified School District.

Mayor Welty spoke about his experience with the Riverside Transit Agency Bus Ride Challenge which was a comfortable and safe ride. He noted he attended the opening of the Holland Bridge in Menifee and attended the Northwest Vector Control strategic planning meeting. He further stated he attended the recent SCAG meeting and participated in the Michelle's Place Walk of Hope.

CONSENT CALENDAR

Council Member Dain pulled Item 6 for further discussion.

Motion and second by Mayor Pro Tem Terry/Council Member Smith to approve Consent Calendar Items 1-5.

Motion carried 5-0, with Council Member Castillo, Council Member Dain, Council Member Smith, Mayor Pro Tem Terry, and Mayor Welty voting aye.

(1) Waive Full Reading, Read all Ordinances by Title Only

(2) Approve Claims and Demands of the City

Action Taken: The City Council adopted Resolution No. 2024-43 Approving Claims and Demands of the City.

(3) Approval of City Council Minutes

Action Taken: The City Council approved the Minutes of the City Council meetings of October 3, 2024, and October 9, 2024.

(4) Adopt a Resolution Setting the Regular City Council Meeting Schedule for Calendar Year 2025

Action Taken: The City Council adopted Resolution No. 2024-44 setting the regular City Council meeting schedule for calendar year 2025.

(5) Orally Report a Summary of Compensation and Approve Amended and Restated Employment Agreement with Arron Brown as City Manager Amending Compensation and Other Terms of Employment and Adopt a Resolution Amending the City's Salary and Wage Schedule for the Position of City Manager

Action Taken: The City Council received the oral report of a Summary of Compensation and Approve the Amended and Restated Employment Agreement with Arron Brown as City Manager and adopted Resolution No. 2024-45 amending the City's Salary and Wage Schedule for the position of City Manager.

PULLED CONSENT CALENDAR ITEMS

(6) Adopt a Resolution Amending the City's Salary and Wage Schedule to Include the New Position of Part-Time Battalion Chief

Council Member Dain requested a report on this item.

Motion and second by Council Member Smith/Council Member Castillo to adopt Resolution No. 2024-46 amending the City's Salary and Wage Schedule to establish a new position of Part-Time Battalion Chief in the Fire Department.

Motion carried 5-0, with Council Member Castillo, Council Member Dain, Council Member Smith, Mayor Pro Tem Terry, and Mayor Welty voting aye.

PUBLIC HEARINGS

(7) (1) Adopt Urgency Ordinance No. 249 - An Urgency Ordinance of the City Council of the City of Canyon Lake, California, Amending Title 12 Vehicles and Traffic of the Canyon Lake Municipal Code to Add Chapter 12.60 Relating to Extralegal Load Permits and Fees; (2) Adopt Resolution No. 2024-47 Establishing New Fees For Extralegal Load Transportation Permits; and (3) Introduction and First Reading of Ordinance No. 250 - An Ordinance of the City Council of the City of Canyon Lake, California, Amending Title 12 Vehicles and Traffic of the Canyon Lake Municipal Code to Add Chapter 12.60 Relating to Extralegal Load Permits and Fees

Mayor Welty opened the public hearing at 7:35 p.m.

Administrative Services Director Borja provided a presentation.

There was no public testimony.

Mayor Welty announced the public hearing closed at 7:50 p.m.

Motion and second by Council Member Smith/Council Member Castillo to: (1) adopt Urgency Ordinance No. 249 - An Urgency Ordinance of the City Council of the City of Canyon Lake, California, Amending Title 12 Vehicles and Traffic of the Canyon Lake Municipal Code to Add Chapter 12.60 Relating to Extralegal Load Permits and Fees; (2) adopt Resolution No. 2024-47 Establishing New Fees For Extralegal Load Transportation Permits; and (3) introduce and read by title only Ordinance No. 250 - An Ordinance of the City Council of the City of Canyon Lake, California, Amending Title 12 Vehicles and Traffic of the Canyon Lake Municipal Code to Add Chapter 12.60 Relating to Extralegal Load Permits and Fees.

Motion carried 5-0, with Council Member Castillo, Council Member Dain, Council Member Smith, Mayor Pro Tem Terry, and Mayor Welty voting aye.

BUSINESS ITEMS

(8) Presentation on the City's Inaugural Pumpkin Bash Event

Senior Administrative Assistant Gonzales provided a presentation.

There were no public comments.

The City Council received and filed the presentation.

CITY MANAGER COMMENTS

City Manager Brown stated he attended his first traffic court appointment for golf carts and will be following through with that process. He noted the City was working on a shuttle service for residents attending Winter Wonderland and spoke about purchasing turkeys for the Turkey Drive.

ANNOUNCEMENTS

Mayor Welty announced that the next regular City Council meeting will be held on Wednesday, December 11, 2024.

ADJOURNMENT

At 8:03 p.m., Mayor Welty adjourned the meeting.

Respectfully submitted,

Sheryl L. Garcia, MMC, CPM
City Clerk



STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Arron Brown, City Manager

BY: Mike Borja, Administrative Services Director

DATE: November 13, 2024

SUBJECT: Second Reading and Adoption of Ordinance No. 250 - An Ordinance of the City Council of the City of Canyon Lake, California, Amending Title 12 Vehicles and Traffic of the Canyon Lake Municipal Code to Add Chapter 12.60 Relating to Extralegal Load Permits and Fees

Recommendation

Conduct second reading and adopt Ordinance No. 250 - An Ordinance of the City Council of the City of Canyon Lake, California, Amending Title 12 Vehicles and Traffic of the Canyon Lake Municipal Code to Add Chapter 12.60 Relating to Extralegal Load Permits and Fees.

Background

At the November 13, 2024, City Council meeting, the City Council approved Urgency Ordinance No. 249 related to extralegal load permits, adopted Resolution No, 2024-47 setting forth transportation permit fees and approved the first reading of Ordinance No. 250 related to extralegal load permits and fees. The adoption of Urgency Ordinance No. 249 provided the City with a structured approach to effectively regulate and manage these loads.

Discussion

The City of Canyon Lake, like other cities in California, faces infrastructure and safety challenges related to the transport of oversized and overweight vehicles (“Extralegal Loads”) on City streets. California Vehicle Code Sections 320.5 and 35795(b)(1) authorize municipalities to regulate and permit these Extralegal Loads to protect public infrastructure and maintain traffic safety. Adoption of Ordinance No. 250 will allow the City to permit and monitor Extralegal Loads, supporting safe transit within City limits while minimizing wear on City streets and ensuring public safety.

The movement of Extralegal Loads within City boundaries presents unique challenges related to infrastructure longevity, public safety, and traffic flow. Without proper regulation, these loads can lead to premature deterioration of City streets, increased maintenance costs, and potential safety hazards to the community.

Fiscal Impact

The Ordinance allows the City to recover costs associated with the administration and enforcement of the permit process through established fees. By recouping expenses, the City can ensure that the costs of processing, managing, and overseeing Extralegal Loads are not borne by the general public but are allocated accordingly.

Attachments

1. Ordinance No. 250

ATTACHMENT 1

ORDINANCE NO. 250

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE, CALIFORNIA, AMENDING TITLE 12 VEHICLES AND TRAFFIC OF THE CANYON LAKE MUNICIPAL CODE TO ADD CHAPTER 12.60 RELATING TO EXTRALEGAL LOAD PERMITS AND FEES

WHEREAS, the City of Canyon Lake (“City”) is a municipal corporation duly organized under the laws of the State of California, with the authority to regulate the use of its streets within its jurisdictional boundaries; and

WHEREAS, California Vehicle Code Section 320.5 authorizes local agencies to issue extralegal load permits for vehicles or loads that exceed the size, weight, or load limits prescribed in the California Vehicle Code; and

WHEREAS, the movement of oversize or overweight vehicles and loads on City streets poses potential risks to public safety, infrastructure, and traffic flow, necessitating proper oversight and permitting by the City; and

WHEREAS, California Vehicle Code Section 35795(b)(1) further authorizes cities to charge fees for the issuance of extralegal load permits in order to recover the costs associated with the processing, review, and administration of such permits; and

WHEREAS, the City Council determines that it is necessary to add Chapter 12.60 to promote the safe and efficient movement of oversized and overweight vehicles on City streets while protecting public infrastructure and minimizing adverse impacts on the community.

THE CITY COUNCIL OF THE CITY OF CANYON LAKE DOES ORDAIN AS FOLLOWS:

Section 1. **Incorporation.** The above recitals are all true and correct and are incorporated herein by this reference.

Section 2. **CEQA Exemption.** The adoption of this Ordinance is not subject to review under the California Environmental Quality Act (“CEQA”) pursuant to CEQA Guidelines Section 15301, subdivision (b)(3) because there is no possibility the activity in question may have a significant effect on the environment.

Section 3. **Municipal Code Amendment – Chapter 12.60.** Chapter 12.60 of the Canyon Lake Municipal Code is hereby added to read as provided in the attached Exhibit “A”.

Section 4. **Clerical Errors.** The City Council directs the City Clerk to correct any clerical errors found in this Ordinance including, but not limited to, typographical errors, irregular numbering and incorrect section references.

Section 5. **Severability.** Should any section, subsection, clause, or provision of this Ordinance for any reason be held to be invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the validity or constitutionality of the remaining portions of this

Ordinance; it being hereby expressly declared that this Ordinance, and each section, subsection, sentence, clause, and phrase hereof would have been prepared, proposed, approved, and ratified irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared invalid, unenforceable, or unconstitutional.

Section 6. **Effective Date.** In accordance with California Government Code section 36937, this Ordinance shall take effect and be in force thirty (30) days from passage and adoption.

Section 7. **Publication.** The Mayor shall sign this Ordinance and the City Clerk shall certify as to the adoption and shall cause the ordinance or a summary thereof to be published in accordance with state law.

PASSED APPROVED AND ADOPTED this 11th day of December 2024.

Dale Welty, Mayor

ATTEST:

APPROVED AS TO FORM:

Sheryl Garcia, MMC, CPM
City Clerk

Steven Graham, City Attorney

EXHIBIT “A”

**Chapter 12.60
Extralegal Load Permits and Fees**

12.60.010 Extralegal Load Permit Required.

Any vehicle with an “extralegal load,” as the term is defined by California Vehicle Code Section 320.5, which cannot be reasonably reduced in size or weight so that it can be legally transported without a permit as provided by California Vehicle Code Section 35780, must obtain a transportation permit from the City Engineer.

12.60.020 Transportation Permit Issuance.

- (a) The transportation permit may be issued to each vehicle either on an annual or single-trip basis.
- (b) Permit holders shall obey any and all reporting requirements and restrictions adopted by the City.
- (c) Annual transportation permits are limited to qualified companies whose business is to move commercial loads that would routinely exceed the maximum weight, height, width, or length restrictions in the California Vehicle Code.

12.060.030 Fees.

Fees for the transportation permit shall be set by resolution by the City Council. Additional fees, for special City services necessitated by the permitted transport, shall be paid by the permit holder. Examples of special services include, but are not limited to, police inspection, police transport, tree trimming, overhead wire and fixture removal, and engineering services. Department heads shall determine the actual cost for each service provided. The fees shall be collected from the permit holder at the time the permit is issued.

12.060.040 Violation—Penalties.

It is unlawful to violate any section of this chapter. Unless state law specifies a different and greater penalty, violations of this chapter shall be punishable as infractions and subject to the following fine schedule:

First violation- \$100

Second violation within one year-\$200

Third violation within one year- \$500

Plus: The weight table fine as specified in the California Vehicle Code.



STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Arron Brown, City Manager

BY: Jeff LaTendresse, Fire Chief

DATE: December 11, 2024

SUBJECT: Adoption of a Resolution Acknowledging Receipt of a Report made by the Fire Chief of the Canyon Lake Fire Department Regarding Compliance with the Annual Inspection of Certain Occupancies Pursuant to Section 13146.2 and 13146.3 of the California Health and Safety Code

Recommendation

Adopt Resolution No. 2024-49 acknowledging receipt of a report made by the Fire Chief of the Canyon Lake Fire Department regarding compliance with the annual inspection of certain occupancies pursuant to Section 13146.2 and 13146.3 of the California Health and Safety Code.

Background

In 2018, California Health and Safety Code Section 13146.4 was added and became effective January 1, 2019. Section 13146.4 requires all fire departments that provide fire protection services to report annually to their administering authority on their compliance with Health and Safety Code Section 13146.2 and 13146.3. Section 13146.2 and 13146.3 require annual inspections of every building used as a public or private school, hotel, motel, lodging house, apartment house, and certain residential care facilities for compliance with building and fire standards.

Fiscal Impact

None.

Attachments

1. Resolution No. 2024-49
2. California Health and Safety Code Section 13146.2 to Section 13146.4
3. 2024 Canyon Lake Fire Department State Mandated Inspection Report

ATTACHMENT 1

RESOLUTION NO. 2024-49

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE, CALIFORNIA, ACKNOWLEDGING RECEIPT OF A REPORT MADE BY THE FIRE CHIEF OF THE CANYON LAKE FIRE DEPARTMENT REGARDING COMPLIANCE WITH THE ANNUAL INSPECTION OF CERTAIN OCCUPANCIES PURSUANT TO SECTIONS 13146.2 AND 13146.3 OF THE CALIFORNIA HEALTH AND SAFETY CODE

WHEREAS, on September 27, 2018, the Governor signed into law Senate Bill No. 1205 (Chapter 854) adding Sections 14146.2 and 14146.3 to the California Health and Safety Code, which became effective on January 1, 2019; and

WHEREAS, California Health and Safety Code Safety Code Section 13146.4 requires all fire departments, including the Canyon Lake Fire Department, that provide fire protection services to report annually to its administering authority on its compliance with Health and Safety Code Sections 13146.2 and 13146.3; and

WHEREAS, California Health and Safety Code Sections 13146.2 and 13146.3 requires all fire departments, including the Canyon Lake Fire Department, that provide fire protection services to perform annual inspections in every building used as a public or private school, hotel, motel, lodging house, apartment house, and certain residential care facilities for compliance with building standards, as provided; and

WHEREAS, The City of Canyon Lake Fire Department has prepared an annual report titled “2024 Canyon Lake Fire Department State Mandated Inspection Report” and dated December 2, 2024, on compliance with the statutory requirement to perform certain annual inspections as required under California Health and Safety Code Sections 13146.2 and 13146.3; and

WHEREAS, Senate Bill No. 1205 requires administering authorities to acknowledge receipt of annual reports on the compliance with the requirement to perform annual inspections.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF CANYON LAKE DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. The above recitals are true and correct and are incorporated herein by reference.

Section 2. Educational Group E occupancies, for the purposes of this Resolution, are generally those public and private schools, used by more than six persons at any one time for educational purposes through the 12th grade. The Canyon Lake Fire Department completed 100% of the annual inspections of the identified Group E buildings, structures, and/or facilities in the City of Canyon Lake.

Section 3. Residential Group R occupancies, for the purposes of this Resolution, are generally those occupancies containing sleeping units, and include hotels, motels, apartments (three units or more), etc., as well as other residential occupancies (including a number of residential area facilities). These residential care facilities have a number of different sub-classifications, and they may contain residents or clients that have a range of needs, including those related to custodial care, mobility

impairments, cognitive disabilities, etc. The residents may also be non-ambulatory or bedridden. The Canyon Lake Fire Department completed 100% of the annual inspections of the identified Group R occupancies, buildings, structures, and /or facilities in the City of Canyon Lake.

Section 4. The provisions of this Resolution are severable and if any provision, clause, sentence, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstances, such illegality, invalidity, unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, sections, words or parts thereof of the Resolution or their applicability to other persons or circumstances.

Section 5. That the City Clerk shall certify to the adoption of this Resolution and that the same shall be in full force and effect.

Section 6. This Resolution shall take effect immediately upon its adoption.

PASSED, APPROVED AND ADOPTED this 11th day of December 2024.

Dale Welty, Mayor

ATTEST:

Sheryl L. Garcia, MMC, CPM
City Clerk

ATTACHMENT 2

licensed pursuant to Section 1596.80, in order to coordinate a consistent interpretation and application of the regulations among local fire enforcement agencies.

(Amended by Stats. 1989, Ch. 993, Sec. 5.)

13145. The State Fire Marshal, the chief of any city, county, or city and county fire department or district providing fire protection services, or a Designated Campus Fire Marshal, and their authorized representatives, shall enforce in their respective areas building standards relating to fire and panic safety adopted by the State Fire Marshal and published in the California Building Standards Code and other regulations that have been formally adopted by the State Fire Marshal for the prevention of fire or for the protection of life and property against fire or panic.

(Amended by Stats. 2010, Ch. 370, Sec. 2. (AB 2021) Effective January 1, 2011.)

13146. (a) The responsibility for enforcement of building standards adopted by the State Fire Marshal and published in the California Building Standards Code relating to fire and panic safety and other regulations of the State Fire Marshal shall be as follows:

(1) The city, county, or city and county with jurisdiction in the area affected by the standard or regulation shall delegate the enforcement of the building standards relating to fire and panic safety and other regulations of the State Fire Marshal as they relate to R-3 dwellings, as described in Section 310.5 of Part 2 of the California Building Standards Code, to either of the following:

(A) The chief of the fire authority of the city, county, or city and county, or the chief's authorized representative.

(B) The chief building official of the city, county, or city and county, or the official's authorized representative.

(2) The chief of any city, county, or city and county fire department or of any fire protection district, and their authorized representatives, shall enforce within its jurisdiction the building standards and other regulations of the State Fire Marshal, except those described in paragraph (1) or (4).

(3) The State Fire Marshal shall have authority to enforce the building standards and other regulations of the State Fire Marshal in areas outside of corporate cities and districts providing fire protection services.

(4) The State Fire Marshal shall have authority to enforce the building standards and other regulations of the State Fire Marshal in corporate cities and districts providing fire protection services upon request of the chief fire official or the governing body.

(5) The State Fire Marshal shall enforce the building standards and other regulations of the State Fire Marshal on all University of California campuses and properties administered or occupied by the University of California and on all California State University campuses and properties administered or occupied by the California State University. For each university campus or property the State Fire Marshal may delegate that responsibility to the person of the State Fire Marshal's choice who shall be known as the Designated Campus Fire Marshal.

(b) A fee may be charged pursuant to the enforcement authority of this section but shall not exceed the estimated reasonable cost of providing the service for which the fee is charged, pursuant to Section 66014 of the Government Code.

(Amended by Stats. 2019, Ch. 31, Sec. 7. (SB 85) Effective June 27, 2019.)

13146.1. (a) Notwithstanding Section 13146, the State Fire Marshal, or the State Fire Marshal's authorized representative, shall inspect every jail or place of detention for persons charged with or convicted of a crime, unless the chief of any city, county, or city and county fire department or fire protection district, or that chief's authorized representative, indicates in writing to the State Fire Marshal, by June 30 of each applicable year pursuant to subdivision (b), that inspections of jails or places of detention, therein, shall be conducted by the chief, or the chief's authorized representative, and submits the reports as required in subdivision (c).

(b) The inspections shall be made at least once every two years for the purpose of enforcing the regulations adopted by the State Fire Marshal, pursuant to Section 13143, and the minimum standards pertaining to fire and life safety adopted by the Board of State and Community Corrections, pursuant to Section 6030 of the Penal Code.

(c) Reports of the inspections shall be submitted to the official in charge of the facility, the local governing body, the State Fire Marshal, and the Board of Corrections within 30 days of the inspections.

(d) The State Fire Marshal, or the State Fire Marshal's authorized representative, who performs an inspection pursuant to subdivision (a) may charge and collect a fee for the inspection from the local government. Any fee collected pursuant to this subdivision shall be in an amount, as determined by the State Fire Marshal, sufficient to pay the costs of that inspection or those related fire and life safety activities.

(Amended by Stats. 2019, Ch. 31, Sec. 8. (SB 85) Effective June 27, 2019.)

13146.2. (a) Every city, county, or city and county fire department or district providing fire protection services required by Sections 13145 and 13146 to enforce building standards adopted by the State Fire Marshal and other regulations of the State Fire Marshal shall, annually, inspect all structures subject to subdivision (b) of Section 17921, except dwellings, for compliance with building standards and other regulations of the State Fire Marshal.

(b) A city, county, or city and county fire department or district providing fire protection services that inspects a structure pursuant to subdivision (a) may charge and collect a fee for the inspection from the owner of the structure in an amount, as determined by the city, county, or city and county fire department or district providing fire protection services, sufficient to pay the costs of that inspection.

(c) A city, county, or city and county fire department or district providing fire protection services that provides related fire and life safety activities for structures subject to subdivision (b) of Section 17921, such as plan review, construction consulting, fire watch, and investigation, may charge and collect a fee from the owner of the structure in an amount, as determined by the city, county, city and county, or district, sufficient to pay the costs of those related fire and life safety activities.

(d) The State Fire Marshal, or the State Fire Marshal's authorized representative, who inspects a structure subject to subdivision (b) of Section 17921, except dwellings, for compliance with building standards and other regulations of the State Fire Marshal, may charge and collect a fee for the inspection from the owner of the structure. The State Fire Marshal may also charge and collect a fee from the owner of the structure for related fire and life safety activities, such as plan review, construction consulting, fire watch, and investigation. Any fee collected pursuant to this subdivision shall be in an amount, as determined by the State Fire Marshal, sufficient to pay the costs of that inspection or those related fire and life safety activities.

(Amended by Stats. 2019, Ch. 31, Sec. 9. (SB 85) Effective June 27, 2019.)

13146.3. (a) A city, county, or city and county fire department or district providing fire protection services shall inspect every building used as a public or private school within its jurisdiction, for the purpose of enforcing regulations promulgated pursuant to Section 13143, not less than once each year. The State Fire Marshal and the State Fire Marshal's authorized representatives shall make these inspections not less than once each year in areas outside of corporate cities and districts providing fire protection services.

(b) A city, county, or city and county fire department or district that, or the State Fire Marshal or the State Fire Marshal's authorized representative who, inspects a structure pursuant to subdivision (a) may charge and collect a fee for the inspection in an amount sufficient to pay the costs of that inspection.

(Amended by Stats. 2019, Ch. 31, Sec. 10. (SB 85) Effective June 27, 2019.)

13146.4. (a) Every city or county fire department, city and county fire department, or district required to perform an annual inspection pursuant to Sections 13146.2 and 13146.3 shall report annually to its administering authority on its compliance with Sections 13146.2 and 13146.3.

(b) The report made pursuant to subdivision (a) shall occur when the administering authority discusses its annual budget, or at another time determined by the administering authority.

(c) The administering authority shall acknowledge receipt of the report made pursuant to subdivision (a) in a resolution or a similar formal document.

(d) For purposes of this section, "administering authority" means a city council, county board of supervisors, or district board, as the case may be.

(Added by Stats. 2018, Ch. 854, Sec. 1. (SB 1205) Effective January 1, 2019.)

13146.5. The provisions of Sections 13145, 13146 and 13146.3 shall, so far as practicable, be carried out at the local level by persons who are regular full-time members of a regularly organized fire department of a city, county, or district providing fire protection services, and shall not be carried out by other persons pursuant to Section 34004 of the Government Code.

(Amended by Stats. 1980, Ch. 118.)

ATTACHMENT 3



CANYON LAKE FIRE DEPARTMENT

MEMORANDUM

DATE: December 2, 2024

TO: City Council

THROUGH: Arron Brown, City Manager

FROM: Jeff LaTendresse

SUBJECT: 2024 Canyon Lake Fire Department State Mandated Inspections Report

Health and Safety Code Section 13146.4 was created by Senate Bill 1205 in 2018. The new section requires the Canyon Lake Fire Department to report the completion rates of state mandated annual inspections.

The state already required annual fire department inspections for all Educational (E), Residential (R-1 and R-2), transient multi-family and non-transient multifamily occupancies in compliance with Health and Safety Code Section 13146.2 and 13146.3. This includes all public and private schools, apartments, condominiums, hotels, and motels. Last year nine properties were identified and inspected by the Canyon Lake Fire Department that meet the State mandate and the same nine were inspected this year. All have received their initial inspections and staff is working on any remaining follow-up items.

Additionally, the Fire Department initiated our commercial inspection program in March of this year and so far we have completed an additional 96 inspections in the Towne Center. There are a few remaining inspections in the Towne Center, East Port, and POA properties that still need to be inspected.

The new code section requires that the completion report be presented to the City Council annually by the Canyon Lake Fire Department.

Canyon Lake Fire Department 2024 State Mandated Inspection Report December 2, 2024 Total Occupancy Inspections Required: 9		
Occupancy Type	Total # of Occupancies	Inspected in 2024
Group E (Schools)	1	1
Group R-1 (Hotels)	1	1
Group R-2 (Apts./Condos)	7	7
Total E, R-1, and R-3	9	9



STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Arron Brown, City Manager

BY: Terry Shea, Finance Director

DATE: December 11, 2024

SUBJECT: Adopt a Resolution Approving a Budget Adjustment for the City's Technology Infrastructure Updates and Fire Station Kitchen Remodel Project

Recommendation

Adopt Resolution No. 2024-50, approving the use of a portion of the \$820,105 Fiscal Year 2023-24 excess of Revenues over Expenditures and Transfers Out based on the Fiscal Year 2023-24 Draft Audited Financial Statements for the City's Technology Infrastructure update and Fire Station Kitchen Remodel.

Background

On June 14, 2023. The City Council Adopted a Revised Fund Balance Policy. Included in the Policy is the following reserves:

- A. The “**Emergency Reserve**” for unanticipated emergencies/or unforeseen major unavoidable expenditures; and,
- B. The “**Contingency Reserve**” for needs during economic downturns, and in cases of unforeseen sudden revenue loss; and,
- C. The “**Vehicle & Equipment Replacement Reserve**” for future vehicle and equipment replacements; and,
- D. The “**Surplus Reserve**” for monies set aside above the appropriated expenditures and the percentages set for the Emergency and Contingency Reserves.

The Emergency Reserve is set on June 30 each year at 10% of the upcoming fiscal year's General Fund expenditure budget. The Contingency Reserve is set on June 30 each year at 5% of the upcoming fiscal year's General Fund expenditure budget. The Vehicle & Equipment Replacement Reserve will be funded on annual basis based on the Vehicle Replacement Schedule. For the Surplus Reserve the goal is to increase the Reserve to 85% of the upcoming fiscal year's General Fund expenditure budget.

Based on the Fiscal Year 2023-24 Draft Audited Financial Statements the Fund Balance for the General Fund is \$7,233,903, of which \$195,735 is nonspendable. For Fiscal Year 2023-24 the General Fund added \$820,105 to the General Fund Fund Balance. The Fiscal Year 2024-25 General Fund Budgeted expenditures are \$8,266,348, which would set the Emergence Reserve at \$826,635, the Contingency Reserve at \$413,317 and based on the Equipment Replacement schedule we are reserving \$215,190 for the Equipment Replacement Reserve. This leaves the Surplus Reserve at \$5,583,026 which is 67.54% of the upcoming fiscal year's General Fund budgeted expenditures.

Discussion

During the current fiscal year City Staff determined certain needed items have come up or were taken out of the Fiscal Year 2024-25 Budget before adoption. Staff would like to use a portion of the \$820,105 of the Fiscal Year 2023-24 revenues over expenditures and transfers out to fund these additional items.

City's Technology Infrastructure

After discovering a trend of numerous outages and equipment failures the City Manager and Administrative Services Director began a full inventory and analysis of the City's technology infrastructure. The City has three distinct areas of technology that need replacement or improvement: Network and Security, Computers, and Cabling. The total cost for all three areas is \$57,000.

Network and Security

Numerous devices, including the City's switches have reached the end of life and end of support period for the equipment. Some of the switch equipment was put in as a temporary fix using retail equipment instead of professional/enterprise equipment. Additionally, the management of these devices has changed from multiple Managed Service Providers (MSP) without documentation or administration information being provided to the City. In a recent outage no documentation was available to the City and when staff got involved the failed devices were found to have firmware more than 7 years old. This was the second outage of the devices and the MSP was required to update the firmware and this resolved the frequent outage issue on a key network portion allowing the administrative offices to remain connected to City Hall.

Computers

Most of the computers were purchased in bulk in early 2019 and they are now in excess of 5 years old. We are seeing failures in these computers and there is a need to replace them. The anticipated lifespan of these computers are 3-5 years, and we will replace them with computers that have a life expectancy of 5 years. Additionally, we will split them to try and avoid replacing all at once each replacement cycle. The computers will be placed on a technology refresh cycle with an expectation of replacing them every 5 years.

Cabling

While Construction of Phase 2 will provide modern cabling to the new areas of City Hall, the older areas of City Hall have been cabled to random areas and look to be done in a temporary fashion with no termination on a punch panel and no documentation of the area terminated.

We will need to run cabling to the AV room where all of Phase 2 will be installed so we can have all of City Hall on the same termination point and switching equipment.

Fire Station Kitchen Remodel

One of the remaining rooms at the Fire Station that has not been remodeled is the kitchen. Funding will be provided to complete a kitchen remodel project that includes flooring, painting, cabinets, electrical and lighting upgrades, countertops and replacing/relocating the water heater to provide additional room. Most of the work on the project will be completed by firefighters when not on shift duty to maximize the funding and eliminate the need for outsourcing. The estimated cost for the improvements is \$50,000.

Fiscal Impact

For the City's Technology Infrastructure \$57,000 Account Number 10-550-8010 Computer Upgrades.

For the Fire Station Kitchen Remodel \$50,000 Account Number 10-550-8018 Station Upgrades.

If approved the Fiscal Year 2023-24 Surplus Reserve would be 66.24%.

Attachments

1. Resolution No. 2024-50

ATTACHMENT 1

RESOLUTION NO. 2024-50

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE,
CALIFORNIA, AMENDING ITS FISCAL YEAR 2024-25 BUDGET**

WHEREAS, the budget for fiscal year 2024-25 of the City of Canyon Lake has been adopted by the City Council in its original form, and said budget will need to be amended at times to fulfill the goals of the City; and

WHEREAS, in Fiscal Year 2023-24, the City’s General Fund had revenues over expenditures and transfers out of \$820,105 as per the City’s Draft Financial Statements; and

WHEREAS, City staff have determined needs for Technology Infrastructure Updates for \$57,000 and for the Fire Station Kitchen Remodel Project for \$50,000 and would like to allocate \$107,000 of the aforementioned surplus for these two projects.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CANYON LAKE
RESOLVES AS FOLLOWS:**

- Section 1.** The above recitals are true and correct and are incorporated herein by reference.
- Section 2.** The City Council authorizes a budget adjustment in the amount of \$57,000 for the City’s Technology Infrastructure Improvements, which includes network and security improvements, new computers, and cabling account number 10-550-8010 Computer Upgrades.
- Section 3.** The City Council authorizes a budget adjustment in the amount of \$50,000 for the Fire Station Kitchen Remodel Project account number 10-550-8018 Station Upgrades.
- Section 4.** The provisions of this Resolution are severable and if any provision, clause, sentence, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstances, such illegality, invalidity, unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, sections, words or parts thereof of the Resolution or their applicability to other persons or circumstances.
- Section 5.** That the City Clerk shall certify to the adoption of this Resolution and that the same shall be in full force and effect.

Section 6. This Resolution shall take effect immediately upon its adoption.

PASSED, APPROVED AND ADOPTED this 11th day of December 2024.

Dale Welty, Mayor

ATTEST:

Sheryl L. Garcia, MMC, CPM
City Clerk



STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Arron Brown, City Manager

BY: Sheryl Garcia, City Clerk

DATE: December 11, 2024

SUBJECT: Adopt a Resolution Certifying the Results of the November 5, 2024, City of Canyon Lake General Municipal Election

Recommendation

Adopt Resolution No. 2024-51 certifying the results of the November 5, 2024, City of Canyon Lake General Municipal Election.

Background/Discussion

On November 5, 2024, the City held its general municipal election to elect three (3) Members of the City Council for full terms of 4 years and to consider Measure Z, the “City of Canyon Lake Public Safety Funding Ordinance”.

The election was held and conducted, votes were cast, received and canvassed and returns made and declared in the time, form and manner as required under State law. The County of Riverside Registrar of Voters (“County ROV”) has canvassed the returns and certified the election results.

Upon completion of the canvass and prior to the installation of new officers, the City Council is required to adopt a resolution reciting the fact of the election, declaring elected the persons for whom the highest number of votes were cast for each office and declaring the vote for the measure voted upon (Measure Z). A resolution declaring the results of the election and setting forth the votes cast is attached hereto.

Based on a tally of the votes the following individuals have been elected to the City Council for full terms of four years: Mark Terry, Dale Welty and Joshua Steeber. A majority of the voters voting on Measure Z did not vote in favor of it, the measure was not carried and shall not be deemed adopted and ratified.

Fiscal Impact

\$50,000 was included in the Fiscal Year 2024/2025 budget to conduct the November 5, 2024, election. Final election costs will be known once the County of Riverside has presented the City with an invoice for services rendered.

Attachments

1. Resolution No. 2024-51

ATTACHMENT 1

RESOLUTION NO. 2024-51

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE, CALIFORNIA, RECITING THE FACT OF THE GENERAL MUNICIPAL ELECTION HELD ON NOVEMBER 5, 2024, DECLARING THE RESULT AND SUCH OTHER MATTERS AS PROVIDED BY LAW

WHEREAS, a general municipal election was held and conducted in the City of Canyon Lake, California, on Tuesday, November 5, 2024, as required by law; and

WHEREAS, notice of the election was given in time, form and manner as provided by law; that voting precincts were properly established; that election officers were appointed and that in all respects the election was held and conducted and the votes were cast, received and canvassed and the returns made and declared in time, form and manner as required by the provisions of the Elections Code of the State of California for the holding of elections in general law cities; and

WHEREAS, pursuant to Resolution No. 2024-19 adopted by the City Council on June 12, 2024, and Resolution No. 2024-34 adopted by the City Council on July 31, 2024, the County of Riverside Registrar of Voters (“County ROV”) canvassed the returns of the election and has certified the results, which were received and are attached and made a part hereof as “Exhibit A”.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CANYON LAKE DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. That the names of persons voted for at the election for Member of the City Council were as follows: Mark Terry, Dale Welty and Joshua Steeber.

Section 2. That the total number of votes cast for candidates for City Council are as follows:

Canyon Lake City Council (Vote for 3)

Precincts Reported: 4 of 4 (100.00%)

		Total	
Times Cast		6,958 / 8,351	83.32%
Candidate	Party	Total	
Dale Welty		3,453	35.14%
Joshua Steeber		3,231	32.88%
Mark Terry		3,143	31.98%
Total Votes		9,827	

Section 3. That the measure voted upon at the election is as follows:

City of Canyon Lake Public Safety Funding Ordinance; to provide funding that may only be used for police, fire, 911 response, and other public safety services, shall a measure restricting the use of already existing utility users taxes on water and sewer services and emergency medical service subscription/response fees as well as establishing a 0.75% transactions and use (sales) tax and a 6% retail cannabis tax, providing approximately \$855,000 annually until ended by voters, be adopted?	YES
	NO

Section 4. That the total number of votes cast for and against Measure Z are as follows:

Measure Z - City of Canyon Lake Public Safety Funding Ordinance (Vote for 1)

Precincts Reported: 4 of 4 (100.00%)

		Total	
Times Cast		6,928 / 8,351	82.96%
Candidate	Party	Total	
NO		3,253	50.19%
YES		3,228	49.81%
Total Votes		6,481	

Section 5. The City Council does declare and determine that Mark Terry, Dale Welty and Joshua Steeber were elected as Members of the City Council for the full term of four years.

Section 6. That as a result of the election, a majority of the voters voting on Measure Z did not vote in favor of it, and that the measure was not carried, and shall not be deemed adopted and ratified.

Section 7. The City Clerk shall enter on the records of the City Council of the City, a statement of the result of the election, showing: (1) the whole number of ballots cast in the City; (2) the names of the persons voted for; (3) the measure voted upon; (4) for what office each person was voted for; and (5) the total number of votes given to each person, and for and against Measure Z.

Section 8. The City Clerk shall immediately make and deliver to each of the persons so elected a Certificate of Election signed by the City Clerk and authenticated and shall cause to be administered to each person elected the Oath of Office prescribed in the Constitution of the State of California and shall have them subscribe to it and file it in the Office of the City Clerk. Each and all of the persons so elected shall then be inducted into the respective office to which they have been elected.

Section 9. The provisions of this Resolution are severable and if any provision, clause, sentence, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstances, such illegality, invalidity, unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, sections, words or parts thereof of the Resolution or their applicability to other persons or circumstances.

Section 10. That the City Clerk shall certify to the adoption of this Resolution and that the same shall be in full force and effect.

Section 11. This Resolution shall take effect immediately upon its adoption.

PASSED, APPROVED AND ADOPTED this 11th day of December 2024.

Dale Welty, Mayor

ATTEST:

Sheryl L. Garcia, MMC, CPM
City Clerk

EXHIBIT "A"

Art Tinoco
Registrar of Voters



Registrar of Voters



Your Voice Every Vote Our Future

Matthew Ceballos
Assistant Registrar of Voters

CERTIFICATE OF REGISTRAR OF VOTERS TO THE RESULTS OF THE CANVASS OF ELECTION RETURNS

State of California)
) ss.
County of Riverside)

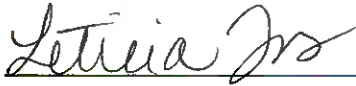
I, **ART TINOCO**, Registrar of Voters of said County, do hereby certify that, in pursuance of the provisions of Sections 15301, 15372, and 15374 of the California Elections Code, and the resolution adopted by the City Council, I did canvass the returns of the votes cast on November 5, 2024, as part of the General Election in the

CITY OF CANYON LAKE

and I further certify that the statement of votes cast, to which this certificate is attached, shows the whole number of votes for each candidate for elective office and for and against each measure at said election, in said City, and in each precinct therein, and that the totals as shown for each candidate and measure are full, true, and correct.

Dated this 5th day of December 2024

ART TINOCO
Registrar of Voters



Leticia Flores
Chief Deputy Registrar of Voters



1 Canyon Lake City Council							
					1	1	1
		Registered Voters	Voters Cast	Turnout (%)	Mark Terry	Dale Welty	Joshua Steeber
270005	Total	1186	979	82.55 %	486	522	476
270011	Total	4370	3627	83.00 %	1589	1815	1648
270013	Total	2007	1729	86.15 %	807	868	827
270017	Total	788	623	79.06 %	261	248	280
CALIFORNIA	Total	8351	6958	83.32 %	3143	3453	3231
270005	Total	1186	979	82.55 %	486	522	476
270011	Total	4370	3627	83.00 %	1589	1815	1648
270013	Total	2007	1729	86.15 %	807	868	827
270017	Total	788	623	79.06 %	261	248	280
41st Congressional District	Total	8351	6958	83.32 %	3143	3453	3231
270005	Total	1186	979	82.55 %	486	522	476
270011	Total	4370	3627	83.00 %	1589	1815	1648
270013	Total	2007	1729	86.15 %	807	868	827
270017	Total	788	623	79.06 %	261	248	280
32nd Senatorial District (Por. Org, SB, SD)	Total	8351	6958	83.32 %	3143	3453	3231
270005	Total	1186	979	82.55 %	486	522	476
270011	Total	4370	3627	83.00 %	1589	1815	1648
270013	Total	2007	1729	86.15 %	807	868	827
270017	Total	788	623	79.06 %	261	248	280
63rd Assembly District	Total	8351	6958	83.32 %	3143	3453	3231
270005	Total	1186	979	82.55 %	486	522	476
270011	Total	4370	3627	83.00 %	1589	1815	1648
270013	Total	2007	1729	86.15 %	807	868	827
270017	Total	788	623	79.06 %	261	248	280
St Bd of Equalization 4 (Por. SB, SD, Org and Imp)	Total	8351	6958	83.32 %	3143	3453	3231
270005	Total	1186	979	82.55 %	486	522	476
270011	Total	4370	3627	83.00 %	1589	1815	1648
270013	Total	2007	1729	86.15 %	807	868	827
270017	Total	788	623	79.06 %	261	248	280
Riverside County	Total	8351	6958	83.32 %	3143	3453	3231
270005	Total	1186	979	82.55 %	486	522	476
270011	Total	4370	3627	83.00 %	1589	1815	1648
270013	Total	2007	1729	86.15 %	807	868	827

1 Canyon Lake City Council							
					1	1	1
		Registered Voters	Voters Cast	Turnout (%)	Mark Terry	Dale Welby	Joshua Steeber
270017	Total	788	623	79.06 %	261	248	280
Unincorporated - County Board of Education Districts sub-district	Total	8351	6958	83.32 %	3143	3453	3231
270005	Total	1186	979	82.55 %	486	522	476
270011	Total	4370	3627	83.00 %	1589	1815	1648
270013	Total	2007	1729	86.15 %	807	868	827
270017	Total	788	623	79.06 %	261	248	280
Unincorporated - Community College Districts	Total	8351	6958	83.32 %	3143	3453	3231
270005	Total	1186	979	82.55 %	486	522	476
270011	Total	4370	3627	83.00 %	1589	1815	1648
270013	Total	2007	1729	86.15 %	807	868	827
270017	Total	788	623	79.06 %	261	248	280
Unincorporated - Community College Districts sub-district	Total	8351	6958	83.32 %	3143	3453	3231
270005	Total	1186	979	82.55 %	486	522	476
270011	Total	4370	3627	83.00 %	1589	1815	1648
270013	Total	2007	1729	86.15 %	807	868	827
270017	Total	788	623	79.06 %	261	248	280
Lake Elsinore Unified School District	Total	8351	6958	83.32 %	3143	3453	3231
270005	Total	1186	979	82.55 %	486	522	476
270011	Total	4370	3627	83.00 %	1589	1815	1648
270013	Total	2007	1729	86.15 %	807	868	827
270017	Total	788	623	79.06 %	261	248	280
Lake Elsinore Unified School District TA 2	Total	8351	6958	83.32 %	3143	3453	3231
270005	Total	1186	979	82.55 %	486	522	476
270011	Total	4370	3627	83.00 %	1589	1815	1648
270013	Total	2007	1729	86.15 %	807	868	827
270017	Total	788	623	79.06 %	261	248	280
Unincorporated - Union High School Districts sub-district	Total	8351	6958	83.32 %	3143	3453	3231
270005	Total	1186	979	82.55 %	486	522	476
270011	Total	4370	3627	83.00 %	1589	1815	1648

1 Canyon Lake City Council							
					1	1	1
		Registered Voters	Voters Cast	Turnout (%)	Mark Terry	Dale Welby	Joshua Steeber
270013	Total	2007	1729	86.15 %	807	868	827
270017	Total	788	623	79.06 %	261	248	280
Unincorporated - Elementary School Districts	Total	8351	6958	83.32 %	3143	3453	3231
270005	Total	1186	979	82.55 %	486	522	476
270011	Total	4370	3627	83.00 %	1589	1815	1648
270013	Total	2007	1729	86.15 %	807	868	827
270017	Total	788	623	79.06 %	261	248	280
Unincorporated - Elementary School Districts sub-district	Total	8351	6958	83.32 %	3143	3453	3231
270005	Total	1186	979	82.55 %	486	522	476
270011	Total	4370	3627	83.00 %	1589	1815	1648
270013	Total	2007	1729	86.15 %	807	868	827
270017	Total	788	623	79.06 %	261	248	280
2nd Supervisorial District	Total	8351	6958	83.32 %	3143	3453	3231
270005	Total	1186	979	82.55 %	486	522	476
270011	Total	4370	3627	83.00 %	1589	1815	1648
270013	Total	2007	1729	86.15 %	807	868	827
270017	Total	788	623	79.06 %	261	248	280
City of Canyon Lake	Total	8351	6958	83.32 %	3143	3453	3231
270005	Total	1186	979	82.55 %	486	522	476
270011	Total	4370	3627	83.00 %	1589	1815	1648
270013	Total	2007	1729	86.15 %	807	868	827
270017	Total	788	623	79.06 %	261	248	280
Unincorporated - Cities sub-district	Total	8351	6958	83.32 %	3143	3453	3231
270005	Total	1186	979	82.55 %	486	522	476
270011	Total	4370	3627	83.00 %	1589	1815	1648
270013	Total	2007	1729	86.15 %	807	868	827
270017	Total	788	623	79.06 %	261	248	280
Unincorporated - Unincorporated	Total	8351	6958	83.32 %	3143	3453	3231
270005	Total	1186	979	82.55 %	486	522	476
270011	Total	4370	3627	83.00 %	1589	1815	1648
270013	Total	2007	1729	86.15 %	807	868	827

1 Canyon Lake City Council							
					1	1	1
		Registered Voters	Voters Cast	Turnout (%)	Mark Terry	Dale Welby	Joshua Steeber
270017	Total	788	623	79.06 %	261	248	280
Unincorporated - Health Care Districts	Total	8351	6958	83.32 %	3143	3453	3231
270005	Total	1186	979	82.55 %	486	522	476
270011	Total	4370	3627	83.00 %	1589	1815	1648
270013	Total	2007	1729	86.15 %	807	868	827
270017	Total	788	623	79.06 %	261	248	280
Unincorporated - Health Care Districts sub-district	Total	8351	6958	83.32 %	3143	3453	3231
270005	Total	1186	979	82.55 %	486	522	476
270011	Total	4370	3627	83.00 %	1589	1815	1648
270013	Total	2007	1729	86.15 %	807	868	827
270017	Total	788	623	79.06 %	261	248	280
Unincorporated - Recreation & Parks Districts	Total	8351	6958	83.32 %	3143	3453	3231
270005	Total	1186	979	82.55 %	486	522	476
270011	Total	4370	3627	83.00 %	1589	1815	1648
270013	Total	2007	1729	86.15 %	807	868	827
270017	Total	788	623	79.06 %	261	248	280
Unincorporated - Recreation & Parks Districts sub-district	Total	8351	6958	83.32 %	3143	3453	3231
270005	Total	1186	979	82.55 %	486	522	476
270011	Total	4370	3627	83.00 %	1589	1815	1648
270013	Total	2007	1729	86.15 %	807	868	827
270017	Total	788	623	79.06 %	261	248	280
Unincorporated - Irrigation Districts	Total	8351	6958	83.32 %	3143	3453	3231
270005	Total	1186	979	82.55 %	486	522	476
270011	Total	4370	3627	83.00 %	1589	1815	1648
270013	Total	2007	1729	86.15 %	807	868	827
270017	Total	788	623	79.06 %	261	248	280
Unincorporated - Sanitary Districts sub-district	Total	8351	6958	83.32 %	3143	3453	3231
270005	Total	1186	979	82.55 %	486	522	476
270011	Total	4370	3627	83.00 %	1589	1815	1648
270013	Total	2007	1729	86.15 %	807	868	827

1 Canyon Lake City Council							
					1	1	1
		Registered Voters	Voters Cast	Turnout (%)	Mark Terry	Dale Welby	Joshua Steeber
270017	Total	788	623	79.06 %	261	248	280
Unincorporated - Water Agencies sub-district	Total	8351	6958	83.32 %	3143	3453	3231
270005	Total	1186	979	82.55 %	486	522	476
270011	Total	4370	3627	83.00 %	1589	1815	1648
270013	Total	2007	1729	86.15 %	807	868	827
270017	Total	788	623	79.06 %	261	248	280
Unincorporated - County Water Districts	Total	8351	6958	83.32 %	3143	3453	3231
270005	Total	1186	979	82.55 %	486	522	476
270011	Total	4370	3627	83.00 %	1589	1815	1648
270013	Total	2007	1729	86.15 %	807	868	827
270017	Total	788	623	79.06 %	261	248	280
Unincorporated - County Water Districts sub-district	Total	8351	6958	83.32 %	3143	3453	3231
270005	Total	1186	979	82.55 %	486	522	476
270011	Total	4370	3627	83.00 %	1589	1815	1648
270013	Total	2007	1729	86.15 %	807	868	827
270017	Total	788	623	79.06 %	261	248	280
Unincorporated - Municipal Water Districts sub-district	Total	8351	6958	83.32 %	3143	3453	3231
270005	Total	1186	979	82.55 %	486	522	476
270011	Total	4370	3627	83.00 %	1589	1815	1648
270013	Total	2007	1729	86.15 %	807	868	827
270017	Total	788	623	79.06 %	261	248	280
Unincorporated - California Water Districts	Total	8351	6958	83.32 %	3143	3453	3231
Contest Total		8351	6958	83.32 %	3143	3453	3231

*** Indicates vote data was suppressed due to voter privacy settings.

1 Measure Z - City of Canyon Lake Public Safety Funding Ordinance						
					1	1
		Registered Voters	Voters Cast	Turnout (%)	YES	NO
270005	Total	1186	973	82.04 %	485	441
270011	Total	4370	3608	82.56 %	1683	1701
270013	Total	2007	1728	86.10 %	763	838
270017	Total	788	619	78.55 %	297	273
CALIFORNIA	Total	8351	6928	82.96 %	3228	3253
270005	Total	1186	973	82.04 %	485	441
270011	Total	4370	3608	82.56 %	1683	1701
270013	Total	2007	1728	86.10 %	763	838
270017	Total	788	619	78.55 %	297	273
41st Congressional District	Total	8351	6928	82.96 %	3228	3253
270005	Total	1186	973	82.04 %	485	441
270011	Total	4370	3608	82.56 %	1683	1701
270013	Total	2007	1728	86.10 %	763	838
270017	Total	788	619	78.55 %	297	273
32nd Senatorial District (Por. Org, SB, SD)	Total	8351	6928	82.96 %	3228	3253
270005	Total	1186	973	82.04 %	485	441
270011	Total	4370	3608	82.56 %	1683	1701
270013	Total	2007	1728	86.10 %	763	838
270017	Total	788	619	78.55 %	297	273
63rd Assembly District	Total	8351	6928	82.96 %	3228	3253
270005	Total	1186	973	82.04 %	485	441
270011	Total	4370	3608	82.56 %	1683	1701
270013	Total	2007	1728	86.10 %	763	838
270017	Total	788	619	78.55 %	297	273
St Bd of Equalization 4 (Por. SB, SD, Org and Imp)	Total	8351	6928	82.96 %	3228	3253
270005	Total	1186	973	82.04 %	485	441
270011	Total	4370	3608	82.56 %	1683	1701
270013	Total	2007	1728	86.10 %	763	838
270017	Total	788	619	78.55 %	297	273
Riverside County	Total	8351	6928	82.96 %	3228	3253
270005	Total	1186	973	82.04 %	485	441
270011	Total	4370	3608	82.56 %	1683	1701
270013	Total	2007	1728	86.10 %	763	838

**1 Measure Z - City of Canyon Lake
Public Safety Funding Ordinance**

					1	1
		Registered Voters	Voters Cast	Turnout (%)	YES	NO
270017	Total	788	619	78.55 %	297	273
Unincorporated - County Board of Education Districts sub-district	Total	8351	6928	82.96 %	3228	3253
270005	Total	1186	973	82.04 %	485	441
270011	Total	4370	3608	82.56 %	1683	1701
270013	Total	2007	1728	86.10 %	763	838
270017	Total	788	619	78.55 %	297	273
Unincorporated - Community College Districts	Total	8351	6928	82.96 %	3228	3253
270005	Total	1186	973	82.04 %	485	441
270011	Total	4370	3608	82.56 %	1683	1701
270013	Total	2007	1728	86.10 %	763	838
270017	Total	788	619	78.55 %	297	273
Unincorporated - Community College Districts sub-district	Total	8351	6928	82.96 %	3228	3253
270005	Total	1186	973	82.04 %	485	441
270011	Total	4370	3608	82.56 %	1683	1701
270013	Total	2007	1728	86.10 %	763	838
270017	Total	788	619	78.55 %	297	273
Lake Elsinore Unified School District	Total	8351	6928	82.96 %	3228	3253
270005	Total	1186	973	82.04 %	485	441
270011	Total	4370	3608	82.56 %	1683	1701
270013	Total	2007	1728	86.10 %	763	838
270017	Total	788	619	78.55 %	297	273
Lake Elsinore Unified School District TA 2	Total	8351	6928	82.96 %	3228	3253
270005	Total	1186	973	82.04 %	485	441
270011	Total	4370	3608	82.56 %	1683	1701
270013	Total	2007	1728	86.10 %	763	838
270017	Total	788	619	78.55 %	297	273
Unincorporated - Union High School Districts sub-district	Total	8351	6928	82.96 %	3228	3253
270005	Total	1186	973	82.04 %	485	441
270011	Total	4370	3608	82.56 %	1683	1701

1 Measure Z - City of Canyon Lake Public Safety Funding Ordinance							
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		Registered Voters	Voters Cast	Turnout (%)	YES	NO	
270013	Total	2007	1728	86.10 %	763	838	
270017	Total	788	619	78.55 %	297	273	
Unincorporated - Elementary School Districts		Total	8351	6928	82.96 %	3228	3253
270005	Total	1186	973	82.04 %	485	441	
270011	Total	4370	3608	82.56 %	1683	1701	
270013	Total	2007	1728	86.10 %	763	838	
270017	Total	788	619	78.55 %	297	273	
Unincorporated - Elementary School Districts sub-district		Total	8351	6928	82.96 %	3228	3253
270005	Total	1186	973	82.04 %	485	441	
270011	Total	4370	3608	82.56 %	1683	1701	
270013	Total	2007	1728	86.10 %	763	838	
270017	Total	788	619	78.55 %	297	273	
2nd Supervisorial District		Total	8351	6928	82.96 %	3228	3253
270005	Total	1186	973	82.04 %	485	441	
270011	Total	4370	3608	82.56 %	1683	1701	
270013	Total	2007	1728	86.10 %	763	838	
270017	Total	788	619	78.55 %	297	273	
City of Canyon Lake		Total	8351	6928	82.96 %	3228	3253
270005	Total	1186	973	82.04 %	485	441	
270011	Total	4370	3608	82.56 %	1683	1701	
270013	Total	2007	1728	86.10 %	763	838	
270017	Total	788	619	78.55 %	297	273	
Unincorporated - Cities sub- district		Total	8351	6928	82.96 %	3228	3253
270005	Total	1186	973	82.04 %	485	441	
270011	Total	4370	3608	82.56 %	1683	1701	
270013	Total	2007	1728	86.10 %	763	838	
270017	Total	788	619	78.55 %	297	273	
Unincorporated - Unincorporated		Total	8351	6928	82.96 %	3228	3253
270005	Total	1186	973	82.04 %	485	441	
270011	Total	4370	3608	82.56 %	1683	1701	
270013	Total	2007	1728	86.10 %	763	838	

**1 Measure Z - City of Canyon Lake
Public Safety Funding Ordinance**

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		Registered Voters	Voters Cast	Turnout (%)	YES	NO	
270017	Total	788	619	78.55 %	297	273	
Unincorporated - Health Care Districts		Total	8351	6928	82.96 %	3228	3253
270005	Total	1186	973	82.04 %	485	441	
270011	Total	4370	3608	82.56 %	1683	1701	
270013	Total	2007	1728	86.10 %	763	838	
270017	Total	788	619	78.55 %	297	273	
Unincorporated - Health Care Districts sub-district		Total	8351	6928	82.96 %	3228	3253
270005	Total	1186	973	82.04 %	485	441	
270011	Total	4370	3608	82.56 %	1683	1701	
270013	Total	2007	1728	86.10 %	763	838	
270017	Total	788	619	78.55 %	297	273	
Unincorporated - Recreation & Parks Districts		Total	8351	6928	82.96 %	3228	3253
270005	Total	1186	973	82.04 %	485	441	
270011	Total	4370	3608	82.56 %	1683	1701	
270013	Total	2007	1728	86.10 %	763	838	
270017	Total	788	619	78.55 %	297	273	
Unincorporated - Recreation & Parks Districts sub-district		Total	8351	6928	82.96 %	3228	3253
270005	Total	1186	973	82.04 %	485	441	
270011	Total	4370	3608	82.56 %	1683	1701	
270013	Total	2007	1728	86.10 %	763	838	
270017	Total	788	619	78.55 %	297	273	
Unincorporated - Irrigation Districts		Total	8351	6928	82.96 %	3228	3253
270005	Total	1186	973	82.04 %	485	441	
270011	Total	4370	3608	82.56 %	1683	1701	
270013	Total	2007	1728	86.10 %	763	838	
270017	Total	788	619	78.55 %	297	273	
Unincorporated - Sanitary Districts sub-district		Total	8351	6928	82.96 %	3228	3253
270005	Total	1186	973	82.04 %	485	441	
270011	Total	4370	3608	82.56 %	1683	1701	
270013	Total	2007	1728	86.10 %	763	838	

**1 Measure Z - City of Canyon Lake
 Public Safety Funding Ordinance**

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		Registered Voters	Voters Cast	Turnout (%)	YES	NO
270017	Total	788	619	78.55 %	297	273
Unincorporated - Water Agencies sub-district	Total	8351	6928	82.96 %	3228	3253
270005	Total	1186	973	82.04 %	485	441
270011	Total	4370	3608	82.56 %	1683	1701
270013	Total	2007	1728	86.10 %	763	838
270017	Total	788	619	78.55 %	297	273
Unincorporated - County Water Districts	Total	8351	6928	82.96 %	3228	3253
270005	Total	1186	973	82.04 %	485	441
270011	Total	4370	3608	82.56 %	1683	1701
270013	Total	2007	1728	86.10 %	763	838
270017	Total	788	619	78.55 %	297	273
Unincorporated - County Water Districts sub-district	Total	8351	6928	82.96 %	3228	3253
270005	Total	1186	973	82.04 %	485	441
270011	Total	4370	3608	82.56 %	1683	1701
270013	Total	2007	1728	86.10 %	763	838
270017	Total	788	619	78.55 %	297	273
Unincorporated - Municipal Water Districts sub-district	Total	8351	6928	82.96 %	3228	3253
270005	Total	1186	973	82.04 %	485	441
270011	Total	4370	3608	82.56 %	1683	1701
270013	Total	2007	1728	86.10 %	763	838
270017	Total	788	619	78.55 %	297	273
Unincorporated - California Water Districts	Total	8351	6928	82.96 %	3228	3253
Contest Total		8351	6928	82.96 %	3228	3253

*** Indicates vote data was suppressed due to voter privacy settings.



STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Arron Brown, City Manager

BY: Sheryl Garcia, City Clerk

DATE: December 11, 2024

SUBJECT: Selection of Mayor and Mayor Pro Tem

Recommendation

Conduct nominations and select a Mayor and Mayor Pro Tem to serve for 2025.

Background/Discussion

Pursuant to Government Code section 36802 and Resolution No. 2019-42, the City Council meets after each general municipal election and chooses one member as to serve mayor and one member to serve as mayor pro tem for the coming year. Each selection is made by three or more affirmative votes, and a failure to achieve such total of affirmative votes is deemed a selection of the incumbent(s) to remain in office. Each person selected serves until a successor is chosen (at any time) by three or more affirmative votes.

Fiscal Impact

None.

Attachments

None.



STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Arron Brown, City Manager

BY: Sheryl Garcia, City Clerk

DATE: December 11, 2024

SUBJECT: Appointment of Council Members to Standing and Ad Hoc Committees for 2025

Recommendation

Review the current list of standing and ad hoc committees and authorize the Mayor to dissolve, establish and make appointments to serve for 2025.

Background/Discussion

Each year following the reorganization of the City Council, the incoming Mayor and Council Members review the list of standing and ad hoc committees to ensure the existing committees align with City Council priorities. The Mayor and City Council may dissolve existing committees and establish new committees, as necessary. The list of current and proposed committees and members is shown below:

COMMITTEE NAME	TYPE	CURRENT MEMBERS
Finance and Planning	Standing	Dain, Terry
Public Safety	Ad Hoc	Castillo, Smith
LEUSD Articulation	Ad Hoc	Castillo, Dain
Canyon Lake POA Articulation	Ad Hoc	Smith, Welty
Economic Development	Ad Hoc	Terry, Welty
Community Engagement	Ad Hoc	Castillo, Dain

Fiscal Impact

None.

Attachments

None.



STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Arron Brown, City Manager

BY: Sheryl Garcia, City Clerk

DATE: December 11, 2024

SUBJECT: Appointment of Council Members to Regional Agencies for 2025

Recommendation

Review the current list of regional agency assignments and authorize the Mayor to appoint City Council delegates and alternates to serve for 2025.

Background

Each year following the reorganization of the City Council, the incoming Mayor and Council Members review the list of regional agency assignments to determine if any changes or additions are appropriate and to make appointments for the upcoming calendar year. Current appointments are shown below.

ORGANIZATION	CURRENT REPRESENTATIVES
City Selection Committee (County of Riverside)	Welty *Delegate must be the Mayor
Lake Elsinore San Jacinto Watersheds Authority (LESJWA)	Welty (Delegate) Castillo (Alternate)
Northwest Mosquito & Vector Control District (NWMVCD)	Welty (Delegate) Smith (Alternate)
Riverside County Transportation Commission (RCTC)	Smith (Delegate) Dain (Alternate)
Riverside Transit Agency (RTA)	Smith (Delegate) Welty (Alternate)
Southern California Association of Governments Transportation Committee (SCAG)	Smith (Delegate)
Southwest Communities Finance Authority (SCFA) JPA (Animal Friends of the Valley)	Dain (Delegate) Terry (Alternate)
Western Riverside Council of Governments (WRCOG) Executive Committee	Terry (Delegate)

ORGANIZATION	CURRENT REPRESENTATIVES
	Welty (Alternate)
Western Riverside County Regional Conservation Authority (RCA)	Terry (Delegate) Welty (Alternate)

Following the City Council’s selection of representatives, the City Clerk will notify the various agencies of any changes and update the Fair Political Practices Commission (FPPC) Form 806 (Agency Report of Public Official Appointments), which is available on the City’s website.

Fiscal Impact

None.

Attachments

None.