

**MINUTES  
SPECIAL MEETING OF THE  
CANYON LAKE CITY COUNCIL  
Canyon Lake City Hall  
31516 Railroad Canyon Road  
Canyon Lake, CA 92587  
Thursday, October 2, 2025**

**Closed Session – 4:00 p.m.**

**CALL TO ORDER**

Mayor Terry called the meeting to order at 4:00 p.m.

**ROLL CALL**

Present: Mayor Pro Tem Castillo, Council Member Smith, Council Member Steeber,  
Council Member Welty and Mayor Terry.

Absent: None.

**PUBLIC COMMENTS**

There were no public comments.

**CLOSED SESSION**

- (1) CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION, Pursuant to Government Code Section 54956.9(d)(2)  
Significant Exposure to Litigation, One case
- (2) PUBLIC EMPLOYEE PERFORMANCE EVALUATION - Pursuant to Government Code Section 54957  
Title: City Manager

The City Council entered Closed Session at 4:00 p.m.

## **Open Session – 4:30 p.m.**

### **CALL TO ORDER**

Mayor Terry called the meeting to order at 4:30 p.m.

### **FLAG SALUTE**

The Flag Salute was led by Council Member Steeber.

### **ROLL CALL**

Present: Mayor Pro Tem Castillo, Council Member Smith, Council Member Steeber, Council Member Welty and Mayor Terry.

Absent: None.

### **CLOSED SESSION REPORT**

City Attorney Graham stated that no reportable action was taken.

### **PUBLIC COMMENT**

There was no public comment.

### **BUSINESS ITEMS**

(1) Adopt Urgency Ordinance No. 264 - An Urgency Ordinance of the City Council of the City of Canyon Lake, California, Amending Ordinance No. 260 to Appoint the Chief of Police as the Administrative Head of the Police Department; and (2) Introduction and First Reading of Ordinance No. 265 - An Ordinance of the City Council of the City of Canyon Lake, California, Amending Ordinance No. 260 to Appoint the Chief of Police as the Administrative Head of the Police Department

City Manager Brown provided a presentation.

There were no public comments.

Motion and second by Council Member Smith/Council Member Steeber to: (1) adopt Urgency Ordinance No. 264 - An Urgency Ordinance of the City Council of the City of Canyon Lake, California, Amending Ordinance No. 260 to Appoint the Chief of Police as the Administrative Head of the Police Department; and (2) introduce Ordinance No. 265 - An Ordinance of the City Council of the City of Canyon Lake, California, Amending Ordinance No. 260 to Appoint the Chief of Police as the Administrative Head of the Police Department.

Motion carried 5-0, with Mayor Pro Tem Castillo, Council Member Smith, Council Member Steeber, Council Member Welty and Mayor Terry voting aye.

(2) Recess and Travel to the 2025 State of the City Address

At 4:35 p.m., Mayor Terry recessed the Special City Council meeting and the City Council traveled to the 2025 State of the City Address located at 5:00 p.m., Canyon Lake Lodge, 22200 Canyon Club Drive, Canyon Lake, CA 92587.

(3) Presentation of the 2025 State of the City Address

The City Council presented the 2025 State of the City Address.

**ADJOURNMENT**

At 7:13 p.m., Mayor Terry adjourned the meeting.

Respectfully submitted,

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Sheryl L. Garcia, MMC, CPM  
City Clerk