

**MINUTES
REGULAR MEETING OF THE
CANYON LAKE CITY COUNCIL
Canyon Lake City Hall
31516 Railroad Canyon Road
Canyon Lake, CA 92587
Tuesday, September 23, 2025**

Closed Session – 5:00 p.m.

CALL TO ORDER

Mayor Terry called the meeting to order at 5:00 p.m.

ROLL CALL

Present: Mayor Pro Tem Castillo, Council Member Smith, Council Member Steeber,
Council Member Welty and Mayor Terry.

Absent: None.

PUBLIC COMMENTS

There were no public comments.

CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
Significant Exposure - Pursuant to Government Code Section 54956.9(d)(2):
Claimant: M. Borja
2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION - Pursuant to Government
Code Section 54957:
Title: City Manager

The City Council entered Closed Session at 5:00 p.m.

Open Session – 6:30 p.m.

CALL TO ORDER

Mayor Terry called the meeting to order at 6:30 p.m.

INVOCATION

The Invocation was led by Council Member Smith.

FLAG SALUTE

The Flag Salute was led by Ryan Moore.

ROLL CALL

Present: Mayor Pro Tem Castillo, Council Member Smith, Council Member Steeber, Council Member Welty and Mayor Terry.

Absent: None.

CLOSED SESSION REPORT

City Attorney Graham stated that no reportable action was taken.

CEREMONIAL MATTERS

Mayor Terry and the City Council presented a City Tile to retired Riverside County Sheriff's Captain Jim Rayls.

City Manager Brown announced Jim Rayls as the new police chief for the Canyon Lake Police Department.

PRESENTATIONS

Director Darcy Burke provided an update on behalf of the Elsinore Valley Municipal Water District.

Board Vice-President Jeff Bill provided an update on behalf of the Canyon Lake Property Owner's Association.

President Johnny Pineda provided an update on behalf of the Canyon Lake Chamber of Commerce.

Fire Chief LaTendresse provided an update on fire statistics.

Mayor Terry provided a non-profit spotlight on behalf of the Oak Grove Center.

PUBLIC COMMENT

Donna Richie thanked the City Council for spotlighting non-profit organizations. She congratulated Mr. Rayls on his retirement and thanked him for all he has done for the community.

CONSENT CALENDAR

Council Member Steeber pulled Item No. 6 for further consideration.

Motion and second by Council Member Smith/Council Member Welty to approve Consent Calendar Items 1-5 and 7-10.

Motion carried 5-0, with Mayor Pro Tem Castillo, Council Member Smith, Council Member Steeber, Council Member Welty and Mayor Terry voting aye.

- (1) Waive Full Reading, Read all Ordinances by Title Only
- (2) Approve Claims and Demands of the City

Action taken: The City Council adopted Resolution No. 2025-39 Approving Claims and Demands of the City.

- (3) Approval of City Council Minutes

Action taken: The City Council approved the Minutes of the City Council Meeting of August 13, 2025.

- (4) Second Reading and Adoption of Ordinance 256 - An Ordinance of the City Council of the City of Canyon Lake, California, Amending Title 3, Chapter 3.36 (Grading and Planning Fees) of the Canyon Lake Municipal Code

Action taken: The City Council adopted Ordinance 256 - An Ordinance of the City Council of the City of Canyon Lake, California, Amending Title 3, Chapter 3.36 (Grading and Planning Fees) of the Canyon Lake Municipal Code.

- (5) Second Reading and Adoption of Ordinance No. 257 - An Ordinance of the City Council of the City of Canyon Lake, California, Approving an Amendment to the Canyon Lake Municipal Code, Title 9: Planning and Zoning, Section 9.1 Uses Permitted

Action taken: The City Council adopted Ordinance No. 257 - An Ordinance of the City Council of the City of Canyon Lake, California, Approving and Amendment to the Canyon Lake Municipal Code, Title 9: Planning and Zoning, Section 9.1 Uses Permitted.

(7) Second Reading and Adoption of Ordinance No. 260 - An Ordinance of the City Council of the City of Canyon Lake, California, Formally Establishing the Canyon Lake Police Department, Declaring the City's Intent to Participate in the California Peace Officer Standards and Training (POST) Program, Accepting Penal Code Requirements, and Authorizing Necessary Implementation Actions

Action taken: The City Council adopted Ordinance No. 260 - An Ordinance of the City Council of the City of Canyon Lake, California, to Formally Establishing the Canyon Lake Police Department, Declaring the City's Intent to Participate in the California Peace Officer Standards and Training (POST) Program, Accepting Penal Code Requirements, and Authorizing Necessary Implementation Actions.

(8) Second Reading and Adoption of Ordinance 261 - An Ordinance of the City Council of the City of Canyon Lake, California, Adding Title 5, Business Regulations, Chapter 5.30 (Commercial Filming) to the Canyon Lake Municipal Code

Action taken: The City Council adopted Ordinance No. 261 - An Ordinance of the City Council of the City of Canyon Lake, California, Adding Title 5, Business Regulations, Chapter 5.30 (Commercial Filming) to the Canyon Lake Municipal Code.

(9) Adopt a Resolution Approving a Budget Adjustment in the Amount of \$11,750 for the Battle of the Cities Golf Tournament

Action taken: The City Council adopted Resolution No. 2025-41 approving a budget adjustment of \$11,750 for the Battle of the Cities Golf Tournament.

(10) Adopt a Resolution Approving the List of Projects for Fiscal Year 2025-2026 Funded by SB 1: the Road Repair and Accountability Act of 2017

Action taken: The City Council adopted Resolution No. 2025-40 approving the Fiscal Year 2025-2026 project list for Senate Bill 1 (Road Repair and Accountability Act of 2017) Road Maintenance and Rehabilitation Account (RMRA) funding

PULLED CONSENT CALENDAR ITEMS

Council Member Steeber pulled this item for further consideration.

(6) Second Reading and Adoption of Ordinance No. 258 - An Ordinance of the City Council of the City of Canyon Lake, California, to Repeal and Replace Title 3 (Revenue and Finance), Chapter 3.08 (Purchases) of the Canyon Lake Municipal Code

Council Member Steeber stated he was comfortable with the \$50,000 signing threshold for the City Manager.

Motion and second by Council Member Smith/Council Member Welty to adopt Ordinance No. 258 - An Ordinance of the City Council of the City of Canyon Lake, California, to Repeal and Replace Title 3 (Revenue and Finance), Chapter 3.08 (Purchases) of the Canyon Lake Municipal Code.

Motion carried 4-1, with Mayor Pro Tem Castillo, Council Member Smith, Council Member Welty and Mayor Terry voting aye and Council Member Steeber voting no.

PUBLIC HEARINGS

None.

BUSINESS ITEMS

(11) Designation of a Voting Delegate and Alternate(s) for the League of California Cities 2025 Annual Conference and Expo Annual Business Meeting

City Clerk Garcia provided a presentation.

There were no public comments.

Motion and second by Council Member Smith/Mayor Pro Tem Castillo to designate Council Member Welty as the voting delegate and Council Member Steeber as the alternate for the League of California Cities 2025 Annual Conference and Expo Annual Business Meeting.

Motion carried 5-0, with Mayor Pro Tem Castillo, Council Member Smith, Council Member Steeber, Council Member Welty and Mayor Terry voting aye.

(12) Introduction and First Reading of Ordinance No. 263 - An Ordinance of the City Council of the City of Canyon Lake, California, Repealing Sections 3.26.090 (Water Users' Tax) and 3.26.100 (Sewer Users' Tax) of the Canyon Lake Municipal Code

City Attorney Graham provided a presentation.

There were no public comments.

Motion and second by Mayor Pro Tem Castillo/Council Member Smith to waive full reading and introduce by title only Ordinance No. 263 – An Ordinance of the City Council of the City of Canyon Lake, California, Repealing Sections 3.26.090 (Water Users' Tax) and 3.26.100 (Sewer Users' Tax) of the Canyon Lake Municipal Code.

Motion carried 5-0, with Mayor Pro Tem Castillo, Council Member Smith, Council Member Steeber, Council Member Welty and Mayor Terry voting aye.

COMMITTEE AND COUNCIL REPORTS/COMMENTS

Council Member Smith reported that Riverside Transit Agency (RTA) ridership has increased and that the agency is investing in new EV charging stations. He noted that the RCTC carpool lane sticker program will be discontinued as of January 1. He also shared that the master agreement with the 91 and 241 toll roads has been approved, with plans to expand lanes and extend the FasTrak system down Interstate 15 beginning next year. Council Member Smith commended the success of the September 11 ceremony and recognized Council Member Steeber, the Mayor, and the Fire Department for their efforts.

Council Member Welty noted that T-NOW held a meeting in Canyon Lake and it was a great opportunity to discuss the Railroad Canyon Road HSIP project. He announced that the Western Riverside County Regional Conservation Authority (RCA) is reviewing and updating its plan to address current development challenges and encouraged collaboration with the RCA to make land more developable.

Mayor Pro Tem Castillo announced that the Pumpkin Bash will take place on October 23 and expressed gratitude for the opportunity to live in Canyon Lake and be part of the City's ongoing progress.

Council Member Steeber stated that it was an honor to participate in the September 11 ceremony. He shared that the Student of the Month program has resumed and that City Manager Brown will join him next month. He also attended the 75th Anniversary celebration for EVMWD and reported that Harborfest was a great success.

Mayor Terry announced that "Coffee at the Country Club" will be held soon and encouraged residents to join and stay informed. He noted that the State of the City event will take place on October 2 and the Battle of the Cities golf tournament will follow on October 3, featuring 19 teams this year compared to six last year. He attended the Wild Blush Luxe ribbon cutting and highlighted Sunday Funday golf which drew over 100 golfers. Finally, he spoke at the Charlie Kirk Vigil at Holiday Harbor, attended by over 500 people, which was a beautiful and fitting community gathering.

CITY MANAGER COMMENTS

City Manager Brown stated that the Merchants Association recently met to discuss ways to enhance the Towne Center, including improving vegetation maintenance, addressing conditions at Veterans Park, and reviewing traffic flow issues related to new tenants. He thanked his fellow directors for their efforts and strategic vision.

He also announced that the Pumpkin Bash is approaching and noted that last year's event was a great success. This year's event will include additional safety measures, such as a shuttle service, and even more attractions than before. He stated that preparations for the State of the City event are underway.

ANNOUNCEMENTS

Mayor Terry announced that the next regular City Council meeting will be held on November 12, 2025.

ADJOURNMENT

At 8:01 p.m., Mayor Terry adjourned the meeting.

Respectfully submitted,

Sheryl L. Garcia, MMC, CPM
City Clerk