



CITY COUNCIL AGENDA

City of Canyon Lake, California

Tuesday, April 14, 2026
Closed Session Meeting at 3:30 P.M.
Regular Meeting at 5:30 P.M.

City Hall Council Chambers
31516 Railroad Canyon Road
Canyon Lake, CA 92587

CITY COUNCIL MEMBERS:

Mayor Jeremy Smith
Mayor Pro Tem Kasey Castillo
Council Member Joshua Steeber
Council Member Mark Terry
Council Member Dale Welty

Public Comment: Any person wishing to address the City Council on any matter within the jurisdiction of the City, whether or not it appears on this agenda, is asked to complete a speaker card and provide it to the City Clerk prior to the start of public comment. The City Council has adopted a time limit of three (3) minutes per person. Comments on specific agenda items will be heard when the item is called. Please note that if you are addressing the City Council on items NOT on the agenda, the Brown Act does not allow discussion of such items. Therefore, the City Council may only do the following: refer the matter to staff, ask for additional information or request a report back, or give a very limited factual response. Electronic comments may be submitted to cityclerk@canyonlakeca.gov. Comments submitted electronically will be provided to the City Council and included in the official record but will not be read aloud during the meeting.

CEQA Notice: Unless stated otherwise on the agenda, every item on the agenda is exempt from CEQA Guidelines sections 15060(c), 15061(b)(3), 15273, 15378, 15301, 15323 and/or Public Resources Code section 21065.

Council Agendas: The designated office for inspection of records is the Office of the City Clerk, Canyon Lake City Hall, 31516 Railroad Canyon Road, Canyon Lake, CA 92587. Complete agenda packets are available for public review at City Hall during normal business hours and on the City's website at www.canyonlakeca.gov.

ADA Notice: In compliance with the Americans with Disability Act, if you need special assistance to participate in this meeting or if you need agenda documents provided in an alternate format, please contact the City Clerk's Office at (951) 244-2955 at least 48 hours prior to the meeting to ensure that reasonable arrangements can be made.

CLOSED SESSION

CALL TO ORDER

ROLL CALL

Castillo, Steeber, Terry, Welty, Smith

PUBLIC COMMENT (3 MINUTES)

Members of the public wishing to address the City Council on any matter listed on the Closed Session agenda are asked to complete a speaker card and provide it to the City Clerk prior to the start of public comment. Comments are limited to Closed Session items only. Each speaker is allowed (3) minutes to speak.

DISCUSSION ITEMS

1. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION - Initiation of litigation pursuant to Government Code Section 54956.9(d)(4): Number of potential cases: 1
2. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION - Initiation of litigation pursuant to Government Code Section 54956.9(d)(2): Number of potential cases: 2
3. PUBLIC EMPLOYEE PERFORMANCE EVALUATION - Pursuant to Government Code Section 54957: Title: City Manager

REGULAR SESSION

INVOCATION

CALL TO ORDER

FLAG SALUTE

ROLL CALL

Castillo, Steeber, Terry, Welty, Smith

CLOSED SESSION REPORT

CITY COUNCIL AND COMMITTEE REPORTS / COMMENTS

CEREMONIAL MATTERS

Student Leadership Recognition: Kileigh Wilcox and Alannah Thomas

PRESENTATIONS

Elsinore Valley Municipal Water District

Canyon Lake Property Owners Association

Canyon Lake Chamber of Commerce

Non-Profit Spotlight

PUBLIC COMMENT (3 MINUTES)

Members of the public wishing to address the City Council on any matter within the City's jurisdiction are asked to complete a speaker card and provide it to the City Clerk prior to the start of public comment. Comments on specific agenda items will be heard when the item is called. Comments on Consent Calendar items will be heard prior to the City Council's consideration of that calendar. Each speaker is allowed (3) minutes to speak.

CONSENT CALENDAR

All items listed on the Consent Calendar are considered to be routine in nature and may be enacted in one motion. Individual items may be removed by a Council Member for separate discussion immediately after the adoption of the balance of the Consent Calendar. All ordinance titles are deemed to be read in their entirety and further reading waived on any ordinance listed on the Consent Calendar.

1. Approve Claims and Demands of the City

Recommendation:

Adopt Resolution No. 2026-14 Approving Claims and Demands of the City.

2. Approval of City Council Meeting Minutes

Recommendation:

Approve the minutes of the March 11 and March 17, 2026, City Council meetings.

3. Adopt a Resolution Approving a Budget Allocation of \$16,782.50 from PEG Funds for the Purchase of Hybrid Meeting Equipment

Recommendation:

Adopt Resolution No. 2026-15 approving a budget allocation of \$16,782.50 from Public, Educational, and Government Access (PEG) funds for the purchase of a Crestron Automate VX system for hybrid public meetings.

4. Consideration of a PSEC Use Agreement with the County of Riverside for Public Safety Enterprise Communication System (PSEC) Radio Services

Recommendation:

Approve the PSEC Use Agreement between the City of Canyon Lake and the County of Riverside for use of the Public Safety Enterprise Communication System (PSEC) and authorize the City Manager to execute the Agreement.

PULLED CONSENT CALENDAR ITEMS

Items removed from the Consent Calendar for separate discussion will be considered at this time.

PUBLIC HEARINGS

5. Introduction And First Reading Of Ordinance No. 274 - An Ordinance Of The City Council of the City of Canyon Lake, California, Repealing Ordinance No. 252 and Adding Chapter 3.48 (Transportation Uniform Mitigation Fee Program) to Title 3 (Revenue and Finance) of the Canyon Lake Municipal Code Relating to the Western Riverside County Transportation Uniform Mitigation Fee Program and Establishing Annual Construction Cost Index Adjustments; and Adoption of a Resolution Establishing the Updated TUMF Fee Schedule

Recommendation:

(1) Open the public hearing and take public testimony; (2) waive full reading and introduce by title only Ordinance No. 274 An Ordinance Of The City Council of the City of Canyon Lake, California, Repealing Ordinance No. 252 and Adding Chapter 3.48 (Transportation Uniform Mitigation Fee Program) to Title 3 (Revenue and Finance) of the Canyon Lake Municipal Code Relating to the Western Riverside County Transportation Uniform Mitigation Fee Program and Establishing Annual Construction Cost Index Adjustments; and (3) adopt Resolution No. 2026-16 to establish the updated TUMF fee schedule for residential and non-residential development within the City, reflecting the fees set forth in the WRCOG 2024 Nexus Study, and ensuring that fee collection is consistent with the TUMF Administrative Plan and applicable state law.

BUSINESS ITEMS

6. Presentation and Discussion of the Draft Fiscal Year 2026-27 Budget

Recommendation:

Review and discuss the City's Draft Fiscal Year 2026-27 Budget.

7. Introduction and First Reading of Ordinance No. 275 - An Ordinance Of The City Council Of The City Of Canyon Lake, California, Amending Chapter 11.25 (Special Events) of the Canyon Lake Municipal Code to Clarify Special Event Permit Requirements and Exemptions; and Adoption of a Resolution Eliminating Certain Permit Fees

Recommendation:

(1) Waive full reading and introduce by title only Ordinance No. 275 - An Ordinance Of The City Council Of The City Of Canyon Lake, California, Amending Chapter 11.25 (Special Events) of the Canyon Lake Municipal Code to Clarify Special Event Permit Requirements and Exemptions; and (2) adopt Resolution No. 2026-17 eliminating certain Special Event permit fees.

8. Adoption of Urgency Ordinance No. 276 - An Urgency Ordinance of the City Council of the City of Canyon Lake, California, Amending Section 9.25.050 of the Canyon Lake Municipal Code to Add Subsection 9.25.050(b)(4), Authorizing a Business Otherwise Eligible for a Monument Sign to Erect a Second Wall Sign in Lieu of Such Monument Sign; and (2) Introduction and First Reading of Ordinance No. 277 - An Ordinance of the City Council of the City of Canyon Lake, California, Amending Section 9.25.050 of the Canyon Lake Municipal Code to Add Subsection 9.25.050(b)(4), Authorizing a Business Otherwise Eligible for a Monument Sign to Erect a Second Wall Sign in Lieu of Such Monument Sign

Recommendation:

(1) Adopt Urgency Ordinance No. 276 - An Urgency Ordinance of the City Council of the City of Canyon Lake, California, Amending Section 9.25.050 of the Canyon Lake Municipal Code to Add Subsection 9.25.050(b)(4), Authorizing a Business Otherwise Eligible for a Monument Sign to Erect a Second Wall Sign in Lieu of Such Monument Sign; and (2) introduce and read by title only Ordinance No. 277 - An Ordinance of the City Council of the City of Canyon Lake, California, Amending Section 9.25.050 of the Canyon Lake Municipal Code to Add Subsection 9.25.050(b)(4), Authorizing a Business Otherwise Eligible for a Monument Sign to Erect a Second Wall Sign in Lieu of Such Monument Sign.

CITY MANAGER COMMENTS

ANNOUNCEMENTS

The next regular City Council meeting will be held on May 13, 2026.

ADJOURNMENT

AFFIDAVIT OF POSTING: I, Sheryl L. Garcia, City Clerk of the City of Canyon Lake, California, do hereby declare that the foregoing agenda was posted as of the date noted below, at least seventy-two (72) hours prior to the meeting per Government Code 54954.2, and as required by Resolution 2019-42.

Sheryl L. Garcia, MMC, CPM

City Clerk

Dated: April 9, 2026



CITY COUNCIL STAFF REPORT

TO: Honorable Mayor and Members of the City Council
FROM: Arron Brown, City Manager
BY: Elizabeth Luna, Accounting Specialist
DATE: 04/14/2026
SUBJECT: Approve Claims and Demands of the City

Recommendation:

Adopt Resolution No. 2026-14 Approving Claims and Demands of the City.

Background/Analysis:

All claims and demands are reported and summarized for review and approval by the City Council on a routine basis at each City Council meeting. The attached claims represent the paid claims and demands since the City Council meeting of March 11, 2026.

Fiscal Impact Yes/No: No

Additional Fiscal Information:

All claims and demands are paid from appropriated funds or authorized resources of the City and have been recorded in accordance with the City's policies.

Attachments:

- 1 - Resolution
- 2 - Claims and Demands March 2026

RESOLUTION NO. 2026-14

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE, CALIFORNIA, ALLOWING CERTAIN CLAIMS AND DEMANDS AS SET FORTH IN EXHIBIT A

WHEREAS, Exhibit A was presented at the regular meeting of the City Council on April 14, 2026, at which all present, were given an opportunity to comment.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CANYON LAKE DOES RESOLVE AS FOLLOWS:

Section 1. The above recitals are true and correct and are incorporated herein by reference.

Section 2. Demands are approved as shown on the Demand/Warrant Register of April 14th, in the amount of \$1,701,481.51 as follows:

Payroll Earnings (Direct Deposit)	\$157,430.53	(For Month of March)
Payroll Processing Fees	\$393.65	(For Month of March)
Payroll Taxes - Employer & Employee	\$43,319.98	(For Month of March)
Payroll CS	\$795.04	(For Month of March)
On-line Retirement	\$16,101.96	(For Month of March)
On-line Health	\$34,840.09	(For Month of March)
Nationwide Deferred Comp.	\$7,691.47	(For Month of March)
General	\$1,440,908.79	(For Month of March)
Total	\$1,701,481.51	

Section 3. The provisions of this Resolution are severable and if any provision, clause, sentence, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstances, such illegality, invalidity, unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, sections, words or parts thereof of the Resolution or their applicability to other persons or circumstances.

Section 4. That the City Clerk shall certify to the adoption of this Resolution and that the same shall be in full force and effect.

Section 5. This Resolution shall take effect immediately upon its adoption.

PASSED, APPROVED AND ADOPTED this 14th day of April 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Jeremy Smith, Mayor

ATTEST & CERTIFIED:

I, Sheryl Garcia, City Clerk of the City of Canyon Lake, hereby attest to the Mayor's signature above and certify that the City Council duly adopted this Resolution as recorded in the vote tally stated herein.

Sheryl L. Garcia, MMC, CPM
City Clerk

City of Canyon Lake
Invoices Selected for Payment - COUNCIL CHECK REPORT

Vendor ID	Invoice Description	Cash Required
2 Hot Uniforms	Fire Station Patches	1,359.38
ABI	Fire Station Background Checks for Isas, Stidman & Belus	401.85
ABILA	Accounting Software 2/1/26-2/28/26	674.01
Aguirre	Maintenance Work & Debris Removal for Rental - 31542 RRCR	1,950.00
Allstar Fire	Fire Station Turnout Boots for Rehberg	429.06
Amazon	Fire Station Supplies	94.35
	Fire Station Pub Ed Supplies	41.21
AMERICAN FORENSIC	Sheriff's Blood Draw, 1/23/2026	75.00
Andy's Glass & Window	Fire Station Replacement Windows 50% Deposit	4,304.20
Berg	EMS Subscription Mailings, 3/3/2026	5,924.43
BIO-TOX	Blood Analysis, 1/22/2026	169.00
Cintas	Fire Station Weekly Mat Service, 2/24/2026	49.08
CL FIREFIGHTERS	Firefighter's Union Dues Check Date 2/27/2026	415.44
Clark Pest	Pest Control for Fire Station Storage Units, 2/13/26	99.00
	Fire Station Pest Control March 2026	89.00
Cole Huber	Attorney Services/General December 2025	9,102.00
	Attorney Services/Human Resources Dec 2025	2,529.80
Concentra	Medical Exam for Cataldi	232.00
Control Pump	Landscape Booster Station Report February 2026	442.37
Corelogic	Database for Code Enforcement January 2026	202.58
CORT	Police Dept. Office Furniture	8,047.45
	Police Dept. Office Furniture	2,718.74
Creative Industries Media	HSIP RRCR Project Drone Filming	250.00
CTAI	Landscape Maintenance Fee for Medians & Parkways Feb 2026	5,014.00
	Landscape for Fire Station February 2026	263.00
Curtis	Fire Station Annual Maintenance Hurst Tools	1,414.00
Daily Dispatch	Fire Station FF/PM Advertisement	575.00
DATA TICKET	Code Enforcement Processing January 2026	329.00
	Miscellaneous Fees on Invoices January 2026	100.00
	Monthly Parking Fees January 2026	100.00
	EMS Response Fee January 2026	100.00
Decker, Sean	Reserve Stipend for February 2026	200.00
Delgado	Janitorial Services for February 2026	1,819.20
Design Path	Final Payment for Pre-Approved ADU Plans	3,750.00
DOJ	Fingerprints for January 2026	96.00
	Sheriff's Blood Analysis December 2025	35.00
Edwards	Reserve Stipend for February 2026	100.00
EMWD	Refund for Overpayment on Sept UUT Fees	3,186.07
Enterprise Fleet	City Vehicle Fleet Maintenance 1/7/26-2/28/26	65.04
FRIDAY FLYER	Ordinance No. 268 Second Reading	47.50

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City of Canyon Lake
Invoices Selected for Payment - COUNCIL CHECK REPORT

Vendor ID	Invoice Description	Cash Required
	Ordinance No. 266 Second Reading	52.50
	Ordinance No. 269 Second Reading	46.25
	Ordinance No. 271 First Reading	48.75
	Public Hearing Notice Amending Chapter 4.20	76.25
Hernandez, Oscar	Reserve Stipends for February 2026	200.00
HINDERLITER	Economic Development Services-Quarter 1 2025	550.00
IAFC	Fire Station Annual Membership for Fire Chiefs	263.33
John Hancock	EE & ER Contributions Check Date 2/13/2026	7,103.82
	EE & ER Contributions Check Date 2/27/2026	7,103.82
Life-Assist	Fire Station Medical Supplies	125.50
Luke Jackson	Reserve Stipend for February 2026	100.00
Lundberg	Reserve Stipend for February 2026	100.00
Motorola	Police Department Radios for Police Vehicles	56,911.31
New Pig	Fire Station Absorbant for Emergency Response	713.02
NFPA	Fire Station NFPA Membership Renewal	152.99
Pacific Commercial Property	Emergency Same Day Tree Removal 20-25 FT	3,675.00
PERMA	Q3 FY2025-26 Liability Trust Account Deposit	1,600.00
PORAC	PORAC Quarter FFA Dues (Assn ID: 3288)	90.00
PORAC RMT	PORAC Contributions for February 2026	600.00
PZL, Inc.	Planning Services for February 2026	5,740.00
Ramsey Backflow	Fire Station Annual Backflow Valve Testing	100.00
RapidFire	City Hall Annual 5lb Extinguisher Inspection	146.50
	Rental-31542 RRCR Annual Extinguisher Inspection	126.00
RingCentral Inc.	Police Dept. Non-Emergency Line & Fax Line	99.82
Ritchie	Essay Contest Advertisement from 2/27/26-4/9/26	450.00
riv Co Exec	Sheltering Costs for 4th Quarter Apr-Jun 2026	12,630.00
Riv Co Sheriff Dept Lake Elsinore	Sheriff's Contract Law 12/11/25-1/7/26	164,123.05
Riv Co TLMA	SLF - June 2025 Costs	1,505.71
	SLF - August 2025 Costs	463.69
	SLF - December 2025 Costs	1,622.97
Round Up	City Vehicle & Fire Station Fuel (Oct 2024-Dec 2025)	1,251.71
Saxe-Clifford	Police Chief Psychological Evaluation	450.00
SCE Company	Reimbursement for Duplicate Sponsorship Payment	1,250.00
SDRMA	Dental and Vision Insurance April 2026	2,308.90
STAPLES	City Hall and Admin Office Supplies	280.86
SUN BADGE	Fire Station Badge for Rehberg	158.35
The Code	Plan Check Services 1/1/26-1/30/26	13,744.35
The Thomsen Company, Inc.	Survey Staking New Median Barrier HSIP Project	1,776.50
ULINE	Fire Station Equipment for Engines	117.56
Van Scoyoc	Lobbyist Services for January 2026	1,000.00
VC3, Inc	IT Remote and Onsite Support February 2026	286.61

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City of Canyon Lake
Invoices Selected for Payment - COUNCIL CHECK REPORT

Vendor ID	Invoice Description	Cash Required
Willdan	Water Quality Services thru 1/30/26	1,425.75
Willdan FS	Technology Use Fee Study Services Through Dec 31, 2025	540.00
Report Total		<u>347,904.63</u>

City of Canyon Lake
Invoices Selected for Payment - COUNCIL CHECK REPORT

Vendor ID	Invoice Description	Cash Required
ABILA	Accounting Software 3/1/26-3/31/26	674.01
Aguirre	Move-Out Maintenance & Paint for Rental-31542 RRCR	1,475.00
Allied Products Corp.	Memorial Day Flag Order	4,368.00
AMERICAN FORENSIC	Sheriff's Blood Draw, 2/24/2026	225.00
American Legal	February 2026 S-16 Editing	892.72
	February 2026 S-16 Online Code Editing	82.89
BIO-TOX	Blood Analysis, 2/20/26	245.00
	Blood Anaylsis, 2/20/26	245.00
CL FIREFIGHTERS	Firefighter's Union Dues Check Date 3/13/2026	415.44
Clark Pest	Pest Control for Rental 31542 RRCR - March 2026	260.00
Corelogic	Database for Code Enforcement February 2026	164.66
Embroidery	City Shirts for Building Dept-David	200.10
Enterprise Fleet	City Fleet Vehicle Maintenance 3/1/26-3/31/26	36.00
GREENHALGH	Retiree Health Insurance April 2026	319.29
ICG	CL-003 Railroad Canyon Road HSIP Project January 2026	37,757.50
	CL-001 General Engineering Services January 2026	765.00
Nate Volk	Council Broadcasting Meeting, March 11, 2026	500.00
Ninyo & Moore	Geotech Services for HSIP RRCR Project through Jan 2026	4,527.00
RCA	MSHCP Fees Collected February 2026	4,486.00
US Bank	See Credit Card Review, 2/6/26	314.72
Van Scoyoc	Lobbyist Services for February 2026	1,000.00
VC3, Inc	Microsoft 365 & Office Extra Files Services March 2026	1,393.80
Verizon Wireless Services	Sheriff's CL Open Case Periodic Location Updates, 2/26/26	150.00
Report Total		60,497.13

City of Canyon Lake
Invoices Selected for Payment - COUNCIL CHECK REPORT

Vendor ID	Invoice Description	Cash Required
ALL AMERICAN ASPHALT	RRCR HSIP Safety Improvement CL-003 Progress Pymt 4	852,233.58
All State Propane	Fire Station Propane	193.24
Amazon	Fire Station Headlights for Fuel Truck	35.29
	Fire Station Batteries for SCBA Apparatus	124.43
	Fire Station Lights	43.09
Cintas	Fire Station Weekly Mat Service, 3/3/2026	49.08
	Fire Station Weekly Mat Service, 3/10/2026	49.08
	Fire Station Weekly Mat Service, 3/17/2026	49.08
CL PROPERTY OWNERS	Firehouse Note Payment 27	9,359.57
Clark Pest	Fire Station Combination Service Upgrade	50.00
Cole Huber	Attorney Services/General January 2026	9,102.00
	Attorney Services/Beck v. City of Canyon Lake Jan 2026	1,139.80
Concentra	Fire Station Medical Exam for Isas	515.00
	Physical Exam for Accounting Specialist-Yadira	232.00
CTAI	Landscape for Fire Station March 2026	263.00
	Landscape Maintenance Fee for Medians & Parkways Mar 26	5,014.00
Curtis	Fire Station Forcible Entry Tool for Engine	263.53
DATA TICKET	Monthly Parking Fees February 2026	100.00
	Code Enforcement Processing February 2026	100.00
	EMS Response Fee February 2026	100.00
	Miscellaneous Fees on Invoices February 2026	100.00
Delgado	Janitorial Services March 2026	1,819.20
HINDERLITER	Contract Services-Sales Tax (January-March 2026)	1,425.26
Inland Fleet	Fire Station Biannual Service E-201	4,528.95
John Hancock	EE & ER Contributions Check Date 3/13/2026	7,103.82
Kings III of America, LLC	Elevator Phone 4/1/26-6/30/26	232.50
Mohr Power Solar	Refund for Business License-Contractors License Expired	164.00
Nikki's	Fire Station Flags for Engines	81.87
PARS	Monthly Administrative Fees Ending January 2026	400.00
Pereda	Mileage Reimbursement for 2026 CSMFO Conference	84.69
RAMS	Accounting Services for January 2026	14,085.64
Riv Co Fire	Dispatch Services FY 25/26 Quarter 2	38,752.59
Riv Co TLMA	SLF - January 2026 Costs	2,497.37
State of CA	Annual Elevator Inspections Fees	675.00
Swiss Electrical Company	New Panel G For Rental Building-31542 RRCR	4,999.00
Teleflex	Fire Station Medical Supplies	398.68
The Code	Plan Check Services 2/1/26-2/28/26	3,380.76
Thomas, S	Refund for Duplicate EMS Subscription Payment	309.00

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City of Canyon Lake
Invoices Selected for Payment - COUNCIL CHECK REPORT

<u>Vendor ID</u>	<u>Invoice Description</u>	<u>Cash Required</u>
Union Battery Disposal	Fire Station Battery Disposal	813.00
US Bank	See Credit Card Review, 3/6/26	377.12
Willdan	Water Quality Services thru 2/27/26	3,213.50
Willdan FS	Technology User Fee Study Services through Feb 28, 2026	270.00
Yesco	50% Deposit Digital Sign Removal, Retrofit, & Maintenance	41,685.98
Report Total		<u>1,006,413.70</u>

City of Canyon Lake
 Check/Voucher Register - Checks Prior Month
 From 3/1/2026 Through 3/31/2026

Check Number	Vendor Name	Effective Date	Check Amount
EFT 1749	Aflac	3/2/2026	648.22
EFT 1750	Standard Insurance Company	3/2/2026	27.90
EFT 1751	Standard Insurance Company	3/2/2026	139.31
EFT 1752	Standard Insurance Company	3/2/2026	295.10
EFT 1753	Standard Insurance Company	3/2/2026	128.50
EFT 1754	Standard Insurance Company	3/2/2026	26.39
EFT 1755	Standard Insurance Company	3/2/2026	160.43
EFT 1756	Standard Insurance Company	3/2/2026	9.30
EFT 1757	Standard Insurance Company	3/2/2026	9.30
EFT 1758	SOUTHERN CALIFORNIA EDISON	3/2/2026	290.86
EFT 1759	SOUTHERN CALIFORNIA EDISON	3/2/2026	1,307.37
EFT 1760	SOUTHERN CALIFORNIA EDISON	3/2/2026	323.54
EFT 1761	SOUTHERN CALIFORNIA EDISON	3/2/2026	576.20
EFT 1762	SOUTHERN CALIFORNIA EDISON	3/2/2026	797.78
EFT 1763	SOUTHERN CALIFORNIA EDISON	3/2/2026	14.59
EFT 1764	SOUTHERN CALIFORNIA EDISON	3/2/2026	14.59
EFT 1765	SOUTHERN CALIFORNIA EDISON	3/2/2026	17.33
EFT 1766	SOUTHERN CALIFORNIA EDISON	3/2/2026	14.59
EFT 1767	SOUTHERN CALIFORNIA EDISON	3/2/2026	23.16
EFT 1768	SOUTHERN CALIFORNIA EDISON	3/2/2026	438.71
EFT 1769	Cintas	3/2/2026	57.37
EFT 1770	SC Fuels	3/2/2026	584.38
EFT 1771	SC Fuels	3/2/2026	80.55
EFT 1772	Cintas	3/4/2026	57.37
EFT 1773	Charter Communications	3/5/2026	294.47
EFT 1774	Pitney Bowes Bank Inc. Purchase Po	3/5/2026	603.75
EFT 1775	Pitney Bowes Global Financial Servi	3/5/2026	175.02
EFT 1776	Cintas	3/5/2026	57.37
EFT 1777	Cintas	3/5/2026	57.37
EFT 1778	Amazon Capital Services	3/5/2026	1,097.75
EFT 1779	SC Fuels	3/10/2026	103.77
EFT 1780	SC Fuels	3/10/2026	472.15
EFT 1781	Elan	3/16/2026	8,775.82
EFT 1782	SOUTHERN CALIFORNIA EDISON	3/16/2026	154.00
EFT 1783	Charter Communications	3/16/2026	6.33
EFT 1784	Cintas	3/16/2026	57.37
EFT 1785	SOUTHERN CALIFORNIA EDISON	3/16/2026	602.33
EFT 1786	SOUTHERN CALIFORNIA EDISON	3/16/2026	288.52
EFT 1787	Toshiba America Business Solutions	3/17/2026	238.58
EFT 1788	Toshiba America Business Solutions	3/17/2026	57.71
EFT 1789	ELSINORE VALLEY MUNI WATE	3/19/2026	122.16
EFT 1790	ELSINORE VALLEY MUNI WATE	3/19/2026	105.96
EFT 1791	ELSINORE VALLEY MUNI WATE	3/19/2026	352.42
EFT 1792	ELSINORE VALLEY MUNI WATE	3/19/2026	875.97
EFT 1793	ELSINORE VALLEY MUNI WATE	3/19/2026	250.43
EFT 1794	The Gas Company	3/19/2026	166.08
EFT 1795	The Gas Company	3/19/2026	273.88
EFT 1796	SC Fuels	3/20/2026	589.40

City of Canyon Lake
 Check/Voucher Register - Checks Prior Month
 From 3/1/2026 Through 3/31/2026

EFT 1797	SC Fuels	3/20/2026	61.27
EFT 1798	Bankcard Center	3/20/2026	299.00
EFT 1799	Bankcard Center	3/20/2026	405.85
EFT 1800	Bankcard Center	3/20/2026	1,577.93
EFT 1801	Toshiba Financial Services	3/25/2026	120.83
EFT 1802	Toshiba Financial Services	3/25/2026	742.04
EFT 1803	CR&R	3/25/2026	223.18
EFT 1804	CR&R	3/25/2026	62.91
EFT 1805	SC Fuels	3/30/2026	654.44
EFT 1806	SC Fuels	3/30/2026	124.43
Report Total			26,093.33



CITY COUNCIL STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Arron Brown, City Manager

BY: Sheryl Garcia, Administrative Services Director/City Clerk

DATE: 04/14/2026

SUBJECT: Approval of City Council Meeting Minutes

Recommendation:

Approve the minutes of the March 11 and March 17, 2026, City Council meetings.

Background/Analysis:

Minutes of City Council meetings are prepared by the City Clerk to serve as the official record of City Council actions. City Council approval of the minutes ensures the accuracy of the record before they are entered into the City's permanent archives.

Fiscal Impact Yes/No: No

Attachments:

- 1 - 3-11-26 Minutes
- 2 - 3-17-26 Minutes

**MINUTES
REGULAR MEETING OF THE
CANYON LAKE CITY COUNCIL
Canyon Lake City Hall
31516 Railroad Canyon Road
Canyon Lake, CA 92587
Wednesday, March 11, 2026**

Closed Session – 5:00 p.m.

CALL TO ORDER

Mayor Smith called the meeting to order at 5:00 p.m.

ROLL CALL

Present: Mayor Pro Tem Castillo, Council Member Steeber, Council Member Terry, and Mayor Smith.

Absent: Council Member Welty.

PUBLIC COMMENTS

There were no public comments

CLOSED SESSION

City Attorney Pacifico requested that one item be added to the closed session agenda – significant exposure to litigation, one claim. City Attorney Pacifico noted that the item was brought to staff's attention after the posting of the City Council agenda. A roll call vote was taken, and the item was added by a vote of 4-0.

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION - Pursuant to Government Code Section 54957: Title: City Manager

The City Council entered Closed Session at 5:00 p.m.

Open Session – 6:30 p.m.

CALL TO ORDER

Mayor Smith called the meeting to order at 6:30 p.m.

INVOCATION

The Invocation was led by Mayor Smith.

FLAG SALUTE

Harold Larson led the Flag Salute.

ROLL CALL

Present: Mayor Pro Tem Castillo, Council Member Steeber, Council Member Terry, and Mayor Smith.

Absent: Council Member Welty.

CLOSED SESSION REPORT

City Attorney Pacifico reported that there was no reportable action on Item 1.

City Attorney Pacifico reported that one item was added to the closed session agenda and settlement direction was given by consensus.

CEREMONIAL MATTERS

Council Member Steeber recognized Heaven Hewitt as Student of the Month.

Council Member Terry recognized Logan Stuart for achieving the rank of Eagle Scout.

Mayor Smith recognized the Canyon Lake Quilters who presented a quilt to Harold Larson.

CITY COUNCIL AND COMMITTEE REPORTS / COMMENTS

Council Member Steeber highlighted the Student of the Month program and noted the upcoming LEUSD articulation and state policy meetings.

Council Member Terry reported on attending Conversations at the Country Club and encouraged community participation in the monthly meetings. Council Member Steeber also highlighted recent business engagement efforts, including the Business Spotlight and new local additions like Fitness 33.

Mayor Pro Tem Castillo shared a positive visit to Sipz Bar and recommended it as a family-friendly destination for the community. Mayor Pro Tem Castillo also congratulated Terry Jarvis in his new role on the POA Board.

Mayor Smith congratulated Terry Jarvis and Bill Van Vleet on their work with the POA. Mayor Smith also provided updates on regional and local initiatives, including Measure A discussions, business outreach efforts, and recognized recent community appointments and encouraged participation in upcoming community meetings.

PRESENTATIONS

Director Darcy Burke provided an update on behalf of the Elsinore Valley Municipal Water District.

Board Vice President Jeff Bill provided an update provided an update on behalf of the Canyon Lake Property Owner's Association.

President Johnny Pineda provided on behalf of the Canyon Lake Chamber of Commerce.

Council Member Terry introduced the non-profit spotlight on behalf of MilVet organization.

PUBLIC COMMENT

Ron Wilbur expressed concerns regarding the proposed Meadowbrook development and its potential impact on the lake's integrity. He also shared that Save Our Lakes, Inc. is in the process of becoming a nonprofit to advocate for protecting the lake from the proposed development.

CONSENT CALENDAR

Council Member Steeber pulled Item No. 3 for further discussion

Motion and second by Council Member Terry/Mayor Pro Tem Castillo to approve Consent Calendar Items 1, 2 and 4.

Motion carried 4-0 with Mayor Pro Tem Castillo, Council Member Steeber, Council Member Terry, and Mayor Smith voting aye.

1. Approve Claims and Demands of the City

Action taken: The City Council adopted Resolution No. 2026-12 Approving Claims and Demands of the City.

2. Approval of City Council Meeting Minutes

Action taken: The City Council approved the minutes of the February 17, 2026, City Council meeting.

4. Consideration of an Agreement for Municipal Services with the City of Lake Elsinore for Public Works Services

Action taken: The City Council approved the Agreement for Municipal Services Agreement with the City of Lake Elsinore on a form approved by the City Attorney and authorized the City Manager to execute all documents necessary to effectuate the transaction

PULLED CONSENT CALENDAR ITEMS

3. Consideration of Amendment No. 2 and Amendment No. 3 to the Professional Services Agreement with Interwest Consulting Group for Design Services for the Railroad Canyon Road Corridor Safety Improvements Project for a Combined Total of \$173,175

Council Member Steeber pulled this item for further discussion.

There were no public comments.

City Manager Brown provided a presentation on the background of the Railroad Canyon Road Corridor Safety Improvements Project and the presented amendments.

Motion and second by Council Member Steeber/Mayor Pro Tem Castillo to approve Consent Calendar Item 3.

Motion carried 4-0 with Mayor Pro Tem Castillo, Council Member Steeber, Council Member Terry, and Mayor Smith voting aye.

PUBLIC HEARINGS

5. Second Reading and Adoption of Ordinance No. 271 - An Ordinance of the City Council of the City of Canyon Lake, California, an Amendment to the Canyon Lake Municipal Code, Chapter 4.20: Commercial Cannabis Businesses, Section 4.20.250, Location And Design of Cannabis Businesses

Mayor Smith opened the public hearing at 7:38 p.m.

City Attorney Pacifico provided a presentation.

There was no public testimony.

Mayor Smith closed the public hearing at 7:39 p.m.

Motion and second by Council Member Terry/Council Member Steeber to adopt Ordinance No. 271 - An Ordinance of the City Council of the City of Canyon Lake, California, an Amendment to the Canyon Lake Municipal Code, Chapter 4.20: Commercial Cannabis Businesses, Section 4.20.250, Location And Design of Cannabis Businesses.

Motion carried 4-0 with Mayor Pro Tem Castillo, Council Member Steeber, Council Member Terry, and Mayor Smith voting aye.

BUSINESS ITEMS

6. Discussion and Direction Regarding the Proposed Crescent Gardens Cemetery Project in the Meadowbrook Area of the County of Riverside

Mayor Smith provided a presentation.

Darcy Burke spoke on this item and noted the negative impact on water quality and public health.

Terry Jarvis thanked City Officials for their efforts regarding the cemetery proposal and expressed concerns about environmental impacts, emphasizing the need to comply with applicable laws due to the project's location in a sensitive watershed area.

City Attorney Pacifico suggested to the City Council that Staff prepare a request for an EIR for the Mayor's signature and submit it to the County Planning Commission in advance of the April 1 hearing.

Motion and second by Mayor Smith/Mayor Pro Tem Castillo to direct staff to prepare a request for an EIR for the Mayor's signature and submit it to the County Planning Commission in advance of the April 1 hearing.

Motion carried 4-0 with Mayor Pro Tem Castillo, Council Member Steeber, Council Member Terry, and Mayor Smith voting aye.

The Mayor requested that Item 8 be considered at this time.

The City Council took a brief recess.

8. (1) Introduction of Urgency Ordinance No. 272 - An Urgency Ordinance of the City Council of the City of Canyon Lake, California, Pursuant to California Government Code Section 65858 Establishing a Forty-Five (45) Day Moratorium on the Establishment or Expansion of Beauty Establishments Within the City of Canyon Lake; and (2) Direct the City Clerk to Place an Extension of the Moratorium on the Agenda for the Next Regular Meeting of the City Council

City Attorney Pacifico provided a presentation.

The City Council discussed studying neighboring jurisdictions, the number of property owners in the Towne Center and limiting new brick-and-mortar beauty establishments.

Mayor Smith noted that Council Member Welty expressed his support for the moratorium.

City Attorney Pacifico stated that the 45-day moratorium period would allow time for research, stakeholder outreach, and development of potential policy options, including a possible extension. He also noted that the City Council has discretion regarding the duration and potential extension of the moratorium, including consideration at a regular or special meeting.

Gus Leichti spoke in opposition to the moratorium.

Donna Ritchie expressed support for the moratorium.

Kamri spoke in opposition to the moratorium.

City Attorney Pacifico recommended amendments to the proposed ordinance to clarify that expansion is based on permitted square footage of existing facilities, not business size; allow existing businesses to transfer within the Towne Center and continue operations; and limit the moratorium to new business establishments only.

Motion and second by Mayor Smith/Mayor Pro Tem Castillo to adopt Urgency Ordinance No. 272 - An Urgency Ordinance of the City Council of the City of Canyon Lake, California, Pursuant to California Government Code Section 65858 Establishing a Forty-Five (45) Day Moratorium on the Establishment or Expansion of Beauty Establishments Within the City of Canyon Lake, with the Amendments Recommended by the City Attorney; and (2) Direct the City Clerk to Place an Extension of the Moratorium on the Agenda for the Next Regular Meeting of the City Council.

Amber Gatin commented that each chair requires its own business license and questioned how vacancies would be filled.

Motion failed 3-1 with Mayor Pro Tem Castillo, Council Member Terry, and Mayor Smith voting aye and Council Member Steeber voting nay.

7. (1) Consideration of Acceptance of the Grant-Funded Fire Department Water Training Trailer; and (2) Adopt Resolution No. 2026-13 Approving the Reimbursement Agreement with the Elsinore Valley Municipal Water District

Fire Chief LaTendresse provided a presentation.

There were no public comments.

Motion and second by Council Member Terry/Council Member Steeber to accept the Grant-Funded Fire Department Water Training Trailer and Adopt Resolution No. 2026-13 Approving the Reimbursement Agreement with the Elsinore Valley Municipal Water District

Motion carried 4-0 with Mayor Pro Tem Castillo, Council Member Steeber, Council Member Terry, and Mayor Smith voting aye.

9. Discussion and Direction Regarding Potential Amendments to the Special Events Ordinance (Municipal Code Section 11.25)

City Manager Brown Provided a presentation.

There were no public comments.

Motion and second by Council Member Steeber/Mayor Smith to direct Staff to prepare a revised ordinance for introduction and first reading at the April City Council meeting.

Motion carried 4-0 with Mayor Pro Tem Castillo, Council Member Steeber, Council Member Terry, and Mayor Smith voting aye.

10. Discussion and Direction Regarding a Proposed Amendment to the Monument Sign Advertising Policy for New Business Promotional Advertising

City Manager Brown provided a presentation.

Motion and second by Mayor Smith/Council Member Terry to direct Staff to amend the Monument Sign Advertising Policy to allow newly licensed businesses to receive complimentary advertising for 60 days from the date of business license approval or issuance of a COO.

Motion carried 4-0 with Mayor Pro Tem Castillo, Council Member Steeber, Council Member Terry, and Mayor Smith voting aye.

ANNOUNCEMENTS

Mayor Smith announced that the next regular City Council Meeting will be held on April 14, 2026.

ADJOURNMENT

At 9:56 p.m., Mayor Smith adjourned the meeting.

Respectfully submitted,

Sheryl L. Garcia, MMC, CPM
City Clerk

**MINUTES
SPECIAL MEETING OF THE
CANYON LAKE CITY COUNCIL
Canyon Lake City Hall
31516 Railroad Canyon Road
Canyon Lake, CA 92587
Tuesday, March 17, 2026**

Open Session – 6:00 p.m.

CALL TO ORDER

Mayor Smith called the meeting to order at 6:00 p.m.

ROLL CALL

Present: Mayor Pro Tem Castillo, Council Member Steeber, Council Member Terry, Council Member Welty and Mayor Smith.

Absent: None.

INVOCATION

The Invocation was led by Council Member Terry.

FLAG SALUTE

Tony Schwartzman led the Flag Salute.

PUBLIC COMMENT

Renee Griffiths noted that Council Member Welty's support for the moratorium was shared privately and not provided to the full City Council or entered into the public record before the March 11 City Council meeting. She asked the City Attorney to clarify whether this complies with the Brown Act.

City Attorney Pacifico responded that a Council Member may submit a statement to be read aloud, similar to a member of the public, and that direct communication with the full City Council outside the meeting would have been inappropriate. He offered to discuss the matter further after the meeting.

BUSINESS ITEMS

1. (1) Introduction of Urgency Ordinance No. 273 - An Urgency Ordinance of the City Council of the City of Canyon Lake, California, Pursuant to California Government Code Section 65858 Establishing a Forty-Five (45) Day Moratorium on the Establishment or Expansion of Beauty Establishments Within the City of Canyon Lake

Council Member Steeber objected to the meeting as a violation of Rosenberg's Rules. He noted concerns regarding integrity and fairness and requested that his objection be entered into the record.

City Attorney Pacifico pointed to the City's adopted rules of procedure and noted that this item is not a motion to reconsider and is not a violation of the Brown Act. With regard to this action being discriminatory, City Attorney Pacifico noted the ordinance is legally permissible if supported by a rational basis.

Council Member Steeber suggested that the City Council was revisiting the item and read a portion of Rosenberg's Rules into the record. City Attorney Pacifico reiterated that the process is contained in the City's adopted rules of procedure, there is no motion to reconsider on the floor and no reason not to proceed. He further stated that the City Council, as part of the motion to adopt the proposed ordinance, can add a precautionary measure to suspend any rules related to reconsideration.

City Manager Brown provided a presentation.

Alex Cook spoke in opposition to the moratorium.

Gus Leichti submitted a petition to the City Clerk in opposition to the proposed moratorium and spoke in opposition.

Renee Griffiths spoke in opposition to the moratorium.

Patricia Strong spoke in opposition to the moratorium.

Rose spoke in opposition to the moratorium.

Amy spoke in opposition to the moratorium.

Sarah Danylo spoke in opposition to the moratorium.

Kamri spoke in opposition to the moratorium.

Vanessa Escobar spoke in opposition to the moratorium.

Alicia McCarthy spoke in opposition to the moratorium.

Anna Belk spoke in opposition to the moratorium.

Tony Schwarzman spoke in opposition to the moratorium.

Amber spoke in opposition to the moratorium.

The City Council discussed the timing for bringing back a study on the matter.

The item died for lack of a motion.

ADJOURNMENT

At 8:58 p.m., Mayor Smith adjourned the meeting.

Respectfully submitted,

Sheryl L. Garcia, MMC, CPM
City Clerk



CITY COUNCIL STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Arron Brown, City Manager

BY: Sheryl Garcia, Administrative Services Director/City Clerk

DATE: 04/14/2026

SUBJECT: Adopt a Resolution Approving a Budget Allocation of \$16,782.50 from PEG Funds for the Purchase of Hybrid Meeting Equipment

Recommendation:

Adopt Resolution No. 2026-15 approving a budget allocation of \$16,782.50 from Public, Educational, and Government Access (PEG) funds for the purchase of a Crestron Automate VX system for hybrid public meetings.

Background/Analysis:

Recent amendments to the Brown Act under SB 707 require the City to provide expanded public access to meetings through hybrid participation options beginning July 1, 2026. These requirements include real-time, two-way telephonic or audiovisual access, publicly posted remote access information, and the ability for remote participants to provide live public comment.

The City's existing audiovisual infrastructure does not support fully integrated, two-way communication between in-person and remote participants. To address this, the City intends to purchase a Crestron Automate VX system, which provides automated speaker tracking, integrated audio management, and real-time two-way audiovisual capabilities to support compliant hybrid meetings. The total cost of the system, including installation, is \$16,782.50, which is within the City Manager's spending authority.

Fiscal Impact Yes/No: Yes

Dollar Amount Requested: \$16,782.50

Additional Fiscal Information:

This action allocates \$16,782.50 from Public, Educational, and Government Access (PEG) funds (23-000-8034), which is the appropriate funding source as it is designated for capital improvements that enhance public access to government programming and meetings. There is no impact to the General Fund.

Attachments:

1 - Resolution

RESOLUTION NO. 2026-15

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE, CALIFORNIA, APPROVING A BUDGET ALLOCATION OF \$16,782.50 FROM PUBLIC, EDUCATIONAL, AND GOVERNMENT ACCESS (PEG) FUNDS FOR THE PURCHASE OF HYBRID MEETING EQUIPMENT

WHEREAS, recent amendments to the Brown Act under Senate Bill 707 require the City to provide expanded public access to meetings through hybrid participation options beginning July 1, 2026; and

WHEREAS, the City’s existing audiovisual infrastructure does not support fully integrated, two-way communication between in-person and remote participants; and

WHEREAS, the intends to purchase a Crestron Automate VX system to support compliant hybrid public meetings, including automated speaker tracking, integrated audio management, and real-time two-way audiovisual capabilities; and

WHEREAS, the total cost of the system, including installation, is \$16,782.50 and is within the City Manager’s spending authority; and

WHEREAS, Public, Educational, and Government Access (PEG) funds are designated for capital improvements that enhance public access to government programming and meetings and are the appropriate funding source for this expenditure, with no impact to the General Fund.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF CANYON LAKE DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. The above recitals are true and correct and are incorporated herein by reference.

Section 2. The City Council approves a budget allocation in the amount of \$16,782.50 from Public, Educational, and Government Access (PEG) funds (23-000-8034) to allocate the cost of the Crestron Automate VX system for hybrid public meetings.

Section 3. The provisions of this Resolution are severable and if any provision, clause, sentence, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstances, such illegality, invalidity, unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, sections, words or parts thereof of the Resolution or their applicability to other persons or circumstances.

Section 4. That the City Clerk shall certify to the adoption of this Resolution and that the same shall be in full force and effect.

Section 5. This Resolution shall take effect immediately upon its adoption.

PASSED, APPROVED AND ADOPTED this 14th day of April 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Jeremy Smith, Mayor

ATTEST & CERTIFIED:

I, Sheryl Garcia, City Clerk of the City of Canyon Lake, hereby attest to the Mayor's signature above and certify that the City Council duly adopted this Resolution as recorded in the vote tally stated herein.

Sheryl L. Garcia, MMC, CPM
City Clerk



CITY COUNCIL STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Arron Brown, City Manager

BY: Jim Rayls, Chief of Police

DATE: 04/14/2026

SUBJECT: Consideration of a PSEC Use Agreement with the County of Riverside for Public Safety Enterprise Communication System (PSEC) Radio Services

Recommendation:

Approve the PSEC Use Agreement between the City of Canyon Lake and the County of Riverside for use of the Public Safety Enterprise Communication System (PSEC) and authorize the City Manager to execute the Agreement.

Background/Analysis:

The City of Canyon Lake is preparing for the City's Police Department to become operational and must establish the necessary public safety radio communications to support police services and interagency communication with other public safety agencies within Riverside County. The County of Riverside Public Safety Enterprise Communication System (PSEC) is the regional public safety radio communication system used by law enforcement, fire, and other public safety agencies throughout Riverside County. Participation in the PSEC system will allow the City to communicate with these agencies.

The County of Riverside owns, operates, and maintains the PSEC system and is the sole entity authorized to provide access to and licensing for use of the system. Accordingly, participation in the County's PSEC system is the only feasible option at this time for the City to obtain access to a regional public safety radio communication system.

Under the proposed Agreement, the County grants the City a limited license to access and use the PSEC system for City radio communications. The Agreement term runs through June 30, 2031, with an option for a five-year renewal. The County will maintain the radio system infrastructure, and the City will pay monthly subscriber fees based on the number of radios using the system.

Approval of this Agreement will allow the City to establish the communication infrastructure necessary for the City's Police Department operations and communication with other regional public safety agencies.

Fiscal Impact Yes/No: Yes

Additional Fiscal Information:

The Agreement requires the City to pay monthly subscriber fees based on the number of radios utilizing the system. The City will initially participate with twenty-four (24) City-owned subscriber units, all classified as Full Time users. These costs estimated at \$65,000 will be included in the City's annual operating budget for communications and public safety operations.

Attachments:
1 - Agreement



PSEC Use Agreement for
Full Time and/or Emergency Radio Use with
City of Canyon Lake

PSEC USE AGREEMENT FOR Full Time and/or EMERGENCY RADIO USE

This PSEC Use Agreement for Full Time and/or Emergency Radio Use (“Agreement”) is made and entered into as of July 1, 2026 by and between the County of Riverside, a political subdivision of the State of California (“COUNTY”), and the City of Canyon Lake (“AGENCY”), collectively referred to herein as the “Parties.”

RECITALS

WHEREAS, COUNTY operates, manages and maintains the Public Safety Enterprise Communication System (“PSEC System”) and all infrastructure equipment utilized to support “subscribers” on the PSEC System; Maintenance of subscriber equipment i.e. consoles, handheld radios, mobile radios, cellular devices are not part of the subscriber monthly rate. If AGENCY chooses to utilize PSEC for maintenance, AGENCY will be required to enter into a separate agreement; and

WHEREAS, AGENCY desires to use the PSEC System, in compliance with the terms of this Agreement and without hindering the functionality or operation of the PSEC System; and

WHEREAS, COUNTY is willing to grant AGENCY a limited license to access and use the PSEC System;

NOW THEREFORE, for good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, COUNTY and AGENCY agree as follows:

I. Use Granted

Subject to and conditioned on AGENCY’s payment of the fees and compliance and performance in accordance with the terms and conditions of this Agreement, COUNTY grants to AGENCY and AGENCY hereby accepts a limited, nonexclusive, nontransferable, and non-assignable license (mobile or portable radios or dispatch console or cellular device) to access and use, solely during the terms, as defined in Exhibit C, Statement of Work, which is attached and incorporated herein by this reference, the PSEC System, at COUNTY’s sole and absolute discretion. Subject to COUNTY’s approval, AGENCY may choose to add additional subscribers to the system. Additional subscribers may impact the system’s capacity thereby requiring the system to be expanded. Any system expansion costs incurred to support the additional subscribers will be billed to the AGENCY.

The County of Riverside Board of Supervisors (the “Board”) retains ultimate legal and financial authority over the PSEC System; however, the Board, through the PSEC Charter, has delegated administrative, operational, and financial control to the PSEC Steering Committee. The PSEC Steering Committee provides governance and financial accountability. AGENCY agrees and acknowledges that AGENCY shall always comply with the terms of this Agreement and never hinder the functionality or operation of the PSEC System. Users of the PSEC System will abide by the direction/guidance provided by the PSEC Steering Committee, provided such direction does not conflict with the AGENCY’S operational requirements or applicable law.

Supervision over the provision of COUNTY services, the standards of performance, and other matters incident to the performance of such services, shall remain with the COUNTY at all times. The full PSEC Governance Charter is available upon request.

II. Period of Performance

The term of this Agreement shall commence upon execution by both Parties and expire on June 30, 2031 (the “Initial Term”), unless earlier terminated. This Agreement may be renewed in writing in one (1) five-year increment (“Renewal Term”) upon mutual written agreement of both parties and is subject to approval by the COUNTY’s Board of Supervisors. The rates payable by AGENCY during a Renewal Term are defined in Section III of this Agreement.

III. Payment

PSEC System rates shall be reviewed and approved annually by the Board, with changes taking effect automatically on July 1 of each year. On July 1 of every year, the rates for PSEC System use and maintenance under this Agreement shall automatically adjust based upon these new rates, in accordance with Riverside County PSEC Rate Guide, which is attached as Exhibit A of this Agreement and incorporated herein by this reference.

COUNTY shall invoice AGENCY each month for AGENCY’s use of the PSEC System. Payment shall be due on the first day of each calendar month during the term of this Agreement. In the event AGENCY fails to make its monthly payment within thirty (30) days after the due date, a non-refundable late fee of three hundred dollars (\$300.00) shall apply, unless such failure is due to a good faith dispute regarding the invoice amount.

IV. Termination

Termination by COUNTY: COUNTY may terminate this Agreement without cause upon one hundred eighty (180) days written notice served upon AGENCY stating the extent and effective date of termination. Further, COUNTY shall have the right to immediately terminate this Agreement if AGENCY: files for voluntary or involuntary bankruptcy for the adjudication of Agency as a debtor; makes a general assignment, or AGENCY’s interest hereunder is assigned involuntarily or by operation of law, for the benefit of creditors; fails to comply with the terms of this Agreement; or fails to comply with applicable law. AGENCY shall have thirty (30) days to cure any default, to the satisfaction of COUNTY, AGENCY’s breach or default under this Agreement after written notice from the COUNTY.

Termination by AGENCY: This Agreement may be terminated by AGENCY without cause, provided that AGENCY has given at least ninety (90) days’ prior written notice. Upon expiration or termination of this Agreement, all rights, licenses, consents and authorizations granted by COUNTY to AGENCY shall immediately terminate, and COUNTY may disable all access to the PSEC System.

PSEC FULL TIME and/or EMERGENCY USER AGREEMENT: City of Canyon Lake

V. Restrictions

The Use granted herein is for AGENCY, and AGENCY only. AGENCY shall not permit any other individual or entity access to or use of the license except as expressly permitted in this Agreement. Specifically, AGENCY shall not:

- A. Enter into a separate agreement that provides any third-party access to the PSEC Radio System;
- B. Rent, lease, lend, sell, sublicense, assign, distribute, publish, transfer, or make available in any manner or form any part of this license, or access to and/or use of the PSEC System;
- C. Access or use the PSEC System in any manner, or for any purpose that infringes, misappropriates or otherwise violates any intellectual property right or other right of any third party (including by any unauthorized access to, misappropriation, use, alteration, destruction or disclosure of any information obtained through the PSEC System), or that violates any applicable law;
- D. Bypass any security device or protection used to access the PSEC System, or access the PSEC System through any means other than by valid access credentials;
- E. Damage, destroy, disrupt, disable, impair, interfere with or otherwise impede or harm in any manner the PSEC System, including but not limited to, interference with the COUNTY's access to or use of the PSEC System;
- F. Use any other Cloud-Based System other than Motorola Critical Connect; and/or
- G. Otherwise access or use the Services beyond the scope of the authorization granted under Section I of this Agreement.

VI. Indemnification

AGENCY shall indemnify and hold harmless the County of Riverside, its Agencies, Districts, Special Districts and Departments, their respective directors, officers, PSEC Steering Committee, Board of Supervisors, elected and appointed officials, employees, agents, and representatives (individually and collectively hereinafter referred to as "Indemnitees") from any liability, action, claim, or damage whatsoever, based or asserted upon any access and/or use of the PSEC System by AGENCY, its officers, employees, subcontractors, agents, or representatives arising out of or in any way relating to this Agreement, including but not limited to property damage, bodily injury, death, infringement of intellectual property rights, misuse of the cloud based applications, or any other element of any kind or nature. AGENCY shall defend the Indemnitees at its sole expense including all costs and fees (including, but not limited, to attorney fees, cost of investigation, defense and settlements or awards) in any claim or action based upon such acts, omissions, or services. With respect to any action or claim subject to indemnification herein by AGENCY, AGENCY shall, at its sole cost, have the right to use counsel of its own choice and shall have the right to adjust, settle,

or compromise any such action or claim without the prior consent of the County of Riverside; provided, however, that any such adjustment, settlement or compromise in no manner whatsoever limits or circumscribes AGENCY's indemnification to Indemnitees as set forth herein.

VII. Coverage Performance

The PSEC System provides extensive and robust coverage across Riverside County. However, due to the nature of radio systems (i.e. variation in geography, location in relation to PSEC radio sites, time dependent obstructions, radio performance and many other factors) coverage shall not be guaranteed for every location within the County. Coverage performance also cannot be guaranteed within buildings. AGENCY must perform radio tests of the system to verify their coverage needs prior to onboarding onto the system. By onboarding onto the PSEC System, AGENCY chooses to accept the PSEC Radio System coverage as-is. If coverage expansion is requested by the AGENCY, any associated costs will be at the AGENCY's expense.

AGENCY subscribers using cellular devices on the Critical Connect System are subject to cellular coverage provided by a third-party cellular network provider. PSEC is not responsible for the coverage area or any outage due to the third-party cellular coverage.

VIII. Critical Connect System

The Critical Connect System is a cloud-based application, WAVE Mobile Communicator, provided by Motorola Solutions which turns your cellular device into a broadband push-to-talk device to communicate with other users of the PSEC System. The Critical Connect System is dependent on the user's third-party cellular network connection and coverage is not guaranteed by PSEC.

PSEC does not recommend Critical Connect as the only form of communications for AGENCY and does not recommend Critical Connect for field level responders.

IX. Cloud Based Applications

Motorola Critical Connect is the only Cloud Based Application approved to be used on the PSEC System. Any attempt to interface PSEC talkgroups to a Cloud Based application without PSEC's approval will be in violation of this Agreement and subject to action including, but not limited to, inhibiting radios and/or devices.

Cloud Based Applications outside of Motorola Critical Connect must be submitted to PSEC in writing for review and final approval by the PSEC Steering Committee, in its sole and absolute discretion.

A request for such applications must be submitted to the PSEC Manager, include justification, number of devices, and number of talk groups.

Devices using Cloud Based Applications must be protected by Mobile Device Management through the AGENCY and have Multi Factor authentication (“MFA”).

If approved, PSEC System Administration will serve as a liaison between Cloud Based Application and the agency requesting LTE talkgroups upon approval of their request.

If approved, AGENCY shall be responsible for any initial and ongoing licensing costs for LTE talkgroups, devices, and service.

PSEC System Administration reserves the right to deactivate any/all LTE "on network" talkgroups without notice and makes no claim of coverage or availability, in its sole and absolute discretion.

X. Miscellaneous

- A. Nothing in this Agreement shall be construed to create a partnership, joint venture, or agency relationship between the Parties.
- B. County’s Representative: COUNTY appoints its Executive Office delegate on the PSEC Steering Committee and the PSEC Steering Committee Chair as its authorized representatives to administer this Agreement.
- C. Notices: Notices required or given by either party shall be to the following:

<u>COUNTY:</u> County of Riverside, PSEC Trish Byrd, PSEC Manager 7195 Alessandro Blvd. Riverside, CA 92506 (951) 955-1086	<u>AGENCY:</u> City of Canyon Lake Jim Rayls, Chief of Police 31516 Railroad Canyon Rd Canyon Lake, CA 92587 (951) 329-7235
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- D. AGENCY shall not delegate or assign any interest in this Agreement, whether by operation of law or otherwise, without the prior written consent of COUNTY. Any attempt to delegate or assign any interest herein shall be deemed void and of no force or effect.

- E. Any waiver by COUNTY of any breach of any one or more of the terms of this Agreement shall not be construed to be a waiver of any subsequent or other breach of the same or of any other term of this Agreement. Failure on the part of COUNTY to require exact, full, and complete compliance with any terms of this Agreement shall not be construed as in any manner changing the terms or preventing COUNTY from enforcement of the terms of this Agreement.
- F. AGENCY shall comply with all applicable Federal, State, and local laws and regulations. AGENCY will comply with all applicable COUNTY policies and procedures. In the event there is a conflict between the various laws or regulations that may apply, the AGENCY shall comply with the more restrictive law or regulation.
- G. This Agreement shall be governed by the laws of the State of California. Any legal action related to the performance or interpretation of this Agreement shall be filed only in the Superior Court of the State of California located in Riverside, California, and the Parties waive any provision of law providing for a change of venue to another location. In the event any provision in this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force without being impaired or invalidated in any way.
- H. This Agreement, including any attachments or exhibits, constitutes the entire agreement of the Parties with respect to its subject matter and supersedes all prior and contemporaneous representations, proposals, discussions and communications, whether oral or in writing. This Agreement may be changed or modified only by a written amendment signed by authorized representatives of both Parties.
- I. For Critical Connect System users, Critical Connect is a cloud-based application that turns a cellular device into a broadband push to talk device that can communicate with others on the PSEC system. AGENCY is responsible for any agreements with third-party cellular network provider and all associated costs for the cellular services provided by that agreement. For Critical Connect System users, an additional license with Motorola for the cellular device is required. AGENCY is responsible for setting up a child account with Motorola for AGENCY. AGENCY will be invoiced directly by Motorola Solutions, PSEC is not responsible for these costs

XI. Maintenance

County will maintain all PSEC infrastructure. Maintenance of any additional equipment including but not limited to AGENCY's consoles and subscriber equipment will be covered in Exhibit B Support and Maintenance, attached hereto and incorporated herein by this reference. All maintenance and repair of cellular devices will be the responsibility of the AGENCY.

XII. Electronic/Digital Signatures

This Agreement may be executed in any number of counterparts, each of which will be an original, but all of which together will constitute one instrument. Each party of this Agreement agrees to the use of electronic signatures, such as digital signatures that meet the requirements of the California Uniform Electronic Transactions Act (“CUETA”) Cal. Civ. Code §§ 1633.1 to 1633.17), for executing this Agreement. The Parties further agree that the electronic signatures of the Parties included in this Agreement are intended to authenticate this writing and to have the same force and effect as manual signatures. Electronic signature means an electronic sound, symbol, or process attached to or logically associated with an electronic record and executed or adopted by a person with the intent to sign the electronic record pursuant to the CUETA as amended from time to time. The CUETA authorizes use of an electronic signature for transactions and contracts among parties in California, including a government agency. Digital signature means an electronic identifier, created by computer, intended by the party using it to have the same force and effect as the use of a manual signature, and shall be reasonably relied upon by the parties. For purposes of this section, a digital signature is a type of "electronic signature" as defined in subdivision (h) of Section 1633.2 of the Civil Code.

[Remainder of Page Intentionally Blank]

[Signatures on Following Page]

IN WITNESS WHEREOF, the Parties hereto have caused their duly authorized representatives to execute this Agreement.

COUNTY:
COUNTY OF RIVERSIDE

AGENCY:
City of Canyon Lake

By: _____
Name:
Title:

By: _____
Name: Arron Brown
Title: City Manager

Dated: _____

Dated: _____

By: _____
Name: Chris Wagner
Title: PSEC Chair

Dated: _____

APPROVED AS TO FORM
Minh C. Tran
County Counsel

By: _____
Kristine B. Valdez
Supervising Deputy County Counsel

EXHIBIT A
PSEC BOARD APPROVED RATES

The published rate guide reflects a cost of \$121.76 for each full time user and \$24.35 for each emergency radio user for Fiscal year 25/26.

	<i>DEFINITION</i>	<i>FY 24/25 RATE</i>	<i>FY 25/26 RATE</i>	<i>UNIT</i>
Subscriber				
Device - Emergency radio	Monthly charges for the base consolette, consoles, mobile, portable radio unit and critical connect device	\$25.40	\$24.35	Per Device per Month
Device - Holiday radio	Monthly charges for the base consolette, consoles, mobile, portable radio unit and critical connect device	Refer to Use Agreement	Refer to Use Agreement	Per Device per Month
Device - Communication device	Monthly charges for the base consolette, consoles, mobile, portable radio unit and critical connect device	\$126.99	\$121.76	Per Device per Month
Technician				
Technician Expert Time - REG (during business hours)	Technician Expert time (REG) to cover work done outside of PSEC Use Agreement	\$80.78	\$82.14	Per Hour
Technician Expert Time - OT (after business hours)	Technician Expert Overtime to cover work done outside of PSEC Use Agreement	\$84.33	\$86.00	Per Hour
Microwave and Site				
Rack	Set rate for monthly full rack mount charge	\$567.46	\$590.87	Per Month
Half Rack	Set rate for monthly half rack mount charge	\$283.73	\$295.44	Per Month
Floor Space	Set rate for monthly square footage charge excluding rack space	\$567.46	\$590.87	Per Month
Antenna Mounted Lower	Set rate for monthly LMR antenna lower	\$300.00	\$342.56	Position of the antenna per month
Antenna Mounted Middle	Set rate for monthly LMR antenna middle	\$600.00	\$685.11	Position of the antenna per month
Antenna Mounted Top	Set rate for monthly LMR antenna top	\$900.00	\$1,027.67	Position of the antenna per month
Microwave Connection	Monthly charge per connection for microwave transmission	\$336.37	\$339.68	Per Month
Application Fee	Application fee for FCC licensing or for permits	Actual Cost	Actual Cost	Per application
Technology Engineering				
Engineering Expert Time - REG (during business hours)	Engineering Expert Time (REG) to cover work done outside of PSEC Use Agreement	\$127.19	\$138.57	Per Hour
Engineering Expert Time - OT (after business hours)	Engineering Expert Overtime to cover work done outside of PSEC Use Agreement	\$135.68	\$149.70	Per Hour

EXHIBIT B
SUPPORT AND MAINTENANCE

1. COUNTY maintenance and support of AGENCY's fleet of subscriber equipment will include the services listed below as part of the monthly subscriber rate paid to the COUNTY. AGENCY is responsible for scheduling all maintenance and for transporting radios to PSEC facility.

Radios/Consoles

- Firmware/Software upgrades mandated by COUNTY
- County initiated codeplug updates*

Any radio or console repairs not covered by a separate subscriber (consoles/radios) maintenance agreement with PSEC, will be billed at the Board Approved Rate. If parts are needed as part of the repair, all parts will be billable.

Any AGENCY driven changes, including console configuration files (ELT)/codeplug modifications, will be billed on a time & material basis per Board approved rates. Items not listed as covered under this Agreement will be subject to additional cost on a time and material basis per Board approved rates.

2. Any changes to ELT/code plugs shall be reviewed by COUNTY to ensure no adverse impact on the overall system.
3. AGENCY and COUNTY will coordinate all firmware and software upgrades of subscribers (portable, mobile or consoles) prior to AGENCY action. AGENCY is responsible for ensuring that all console and subscriber equipment firmware and software version remains compatible with the current and future PSEC System release versions. Any upgrades and/or replacement of console or subscriber equipment to maintain compatibility with the PSEC System is the sole responsibility of the AGENCY.
4. For users of the Critical Connect System, COUNTY will notify AGENCY if an update to the Wave Mobile Communicator Application is available, AGENCY will be responsible to update the WAVE Mobile Communicator Application on cellular device when an update is available.
5. Encryption key may be changed by COUNTY when required.

6. If radio is lost or stolen, and AGENCY chooses to deactivate the radio, contact can be made 24x7 to PSEC's on-call technicians. On-call contact information is distributed to all PSEC customers on a weekly basis.
7. For users of the Critical Connect System, AGENCY is responsible for immediately notifying PSEC if a cellular device is lost or stolen.
8. For users of the Critical Connect System, the device is tied to a phone number, AGENCY is responsible for notifying PSEC within five (5) days if the phone number is transferred to a new user.
9. The COUNTY utilizes over-the-air tools to evaluate whether radios operating on the system are doing so within their factory rated specifications. Subscribers that operate outside of the factory specification tolerance can cause interference and degrade audio quality performance on the radio system. The COUNTY will notify the AGENCY of radios that are performing outside of their factory rated specifications and the AGENCY will be required to have radio serviced with their service provider prior to impacting the system or system users. If a subscriber piece of equipment is determined to be detrimental to the system or other PSEC user(s) the equipment will be removed and or deactivated from the system.
10. AGENCY must maintain an updated record of subscriber/Console firmware and software changes.

11. PSEC Facility Maintenance Operations

Subscriber repair covered under a separate agreement will be provided during normal business hours at one of the three PSEC radio shops. Drop off service for portable and mobile radios is available during normal business hours on appointment basis only. Radio shop contact information is listed below.

- **7195 Alessandro Blvd., Riverside, CA 92506**
 - (951) 955-3644
- **82695 Dr. Carreon Blvd., Indio, CA 92201**
 - (760) 863-8999
- **249 N. Spring Street, Blythe, CA 92225**
 - (760) 921-5087 or (760) 921-5079

Normal business hours are: Mon - Thurs 7:00 a.m. to 4:30 p.m. and Friday 7:00 a.m. to 3:30 p.m. excluding holidays. PSEC does have 24x7 maintenance technicians available for emergency repairs.

Contact can be made to PSEC's on-call technicians. On-call contact information is distributed to all PSEC customers on a weekly basis.

12. COUNTY does not keep cache spares. AGENCY should have spares in the event equipment cannot be repaired in shop and may need to be shipped back and/or there is a prolonged waiting period for factory repair. Cache spares will be billed at the emergency rate.

13. ADDITIONAL EQUIPMENT PURCHASES AND FEES

Additional equipment purchases are considered any equipment purchases/orders/added after the signing of the Agreement.

Additional equipment purchases, the initial mandatory setup fee and future AGENCY requested changes (i.e. ELT/code Plug changes driven by the Agency) are not included in the monthly subscriber rate and will be invoiced separately.

All radios purchased will require an Advanced System Key (ASK) feature. This includes Motorola, Harris, EF Johnson and any others.

- All radios purchased to operate on PSEC System must have hardware system key enabled and COUNTY will be the keeper of that key.
- All radio types and/or manufacturers must be pre-approved to come on the PSEC System by COUNTY prior to purchase.

For Critical Connect System users, all cellular device purchases, Critical Connect System license and costs for associated service contracts with cellular network providers are the responsibility of the AGENCY and are not included in the monthly subscriber rate.

14. APPROVED EQUIPMENT as of January 1, 2026:

The following equipment has been approved by COUNTY for use on the PSEC Radio System:

- Motorola MCC7500/E Console (Revision 23.13.3)
- Motorola AXS Console (Revision 3.5.2)
- Motorola APX Console (Firmware 36.40.00)
- Motorola APX Series 4000 Portables (Firmware 36.40.00)
- Motorola APX Series 6000 Mobiles and Portables (Firmware 36.40.00)
- Motorola APX Series 7000 Mobiles and Portables (Firmware 36.40.00 End of Life)
- Motorola APX Series 8000 Portables and Mobiles (Firmware 36.40.00)
- Motorola APX Series Next Portable (Firearm R09.40)
- Motorola APX N Series – Firmware 6 or higher

- Harris XL-45 (Firmware Version R20B14)
- Harris XL-95 (Firmware Version R20B14)
- Harris XL-145 (Firmware Version R20B14)
- Harris XL-200 (Firmware Version R20B14)
- Harris Unity (Firmware version-XGPRO6T02_XG100P)
- Kenwood VP 6430 Firmware 8.46.18.93
- Kenwood VP5430 Firmware 8.46.18.93
- Kenwood NX5400 Firmware 8.34.16
- Kenwood VP 900 Firmware 8.34.16
- Kenwood VP 8000 Firmware 8.46.18.87
- Kenwood VM 8000 Firmware 8.46.18.87

All equipment to be used on the PSEC System MUST be pre-approved by COUNTY prior to operation on the System.

Although the COUNTY has evaluated the provided list of approved subscribers for System compatibility, the COUNTY is not responsible for any issues encountered by AGENCY with these subscribers that are deemed to be a manufacturer issue.

It is the responsibility of the AGENCY to test manufacturer subscribers, not included on the approved list, and obtain assurance from the manufacturer that their subscribers can operate on the PSEC Radio System per the AGENCY's and COUNTY's requirements. AGENCY may request the COUNTY to test other manufacturer's equipment to be used on the PSEC Radio System, depending on the level of testing required these services may be billed at the Board approved rates.

15. CALL OUTS

- COUNTY shall provide 24-hour service support for COUNTY maintained and operated infrastructure related issues and equipment.
- AGENCY owned infrastructure issues and equipment are the responsibility of the AGENCY. After-hours call out radio repair service that is not covered by a separate agreement for single subscriber issues must be deemed an emergency and will be billed at the Board approved rate.
- If AGENCY has a need for after-hours radio repair service, that service will be billed at a time and material rate in accordance within EXHIBIT A "PSEC BOARD APPROVED RATES".

16. SPECIAL PROVISIONS

- If AGENCY wants to program their own radios, it must sign the Advanced System Key (ASK) agreement.
- AGENCY does not have the authority to program radio subscriber equipment for other agencies, including Federal agencies, without previous authorization from PSEC.

This Agreement only authorizes devices that are APCO P25 Phase II TDMA (time division multiple access) compliant. FDMA (frequency division multiple access) radios are not authorized on the PSEC Radio System.

EXHIBIT C
STATEMENT OF WORK

This Statement of Work between the AGENCY and COUNTY describes the duties of each of the Parties.

The AGENCY is requesting to join the PSEC Radio System as a Full Time and/or Emergency user with a total of 24 AGENCY owned subscribers (24 Full Time and 0 Emergency).

An Emergency Radio for a Full Time User is defined as a radio that is programmed for full-time use, and the radio permissions are active on the PSEC network but is only used in the event of an emergency or disaster. The purpose of the emergency radio for a Full Time User is to allow for the AGENCY to have a radio quickly available to them in the event of an emergency or disaster. As an emergency user, the AGENCY shall not use the system for day-to-day operations. PSEC will periodically assess the AGENCY's use of the system. Should PSEC, in its sole and absolute discretion, determine that the AGENCY has used the PSEC System for non-Emergency Communications, the AGENCY will be subject to the full-time user rate of the given fiscal year. Non-Emergency Communications for the Full Time User would be defined as if the radio is being used to monitor the PSEC system daily, (dispatch back up radio would be an exception), or more than ten (10) Push to talks per month.

If AGENCY uses the Emergency Radio for an incident, they must notify PSEC via email at PSECaccounting@riversidesheriff.org immediately. Billing changes will be effective date of email notification.

To remove the radio completely from billing the radio would need to be brought to PSEC and have the programmed removed, and the ID would be removed from the PSEC system.

The AGENCY's area of operation will be covered by the Southwest Simulcast cells. The coverage provided by the PSEC Radio System is "as-is". This Agreement does not provide any coverage guarantees. It is the responsibility of the AGENCY to test their area of operation and determine if it meets their needs prior to joining the PSEC Radio System. For the Critical Connect System, coverage is dependent upon the user's third-party cellular network connection and coverage, capacity and uptime is not guaranteed by PSEC.

COUNTY will develop the fleet map, review vendor created codeplug, and activate the IDs on the network for AGENCY. These costs are listed in the Cost Estimate Table in EXHIBIT A. "PSEC BOARD APPROVED RATES" of this Agreement.

Talkgroups

AGENCY will follow the COUNTY'S naming convention for talkgroup development. COUNTY will work in conjunction with AGENCY to develop the talkgroup structure for the AGENCY. COUNTY and AGENCY will jointly design and develop radio personalities for use on the PSEC System.

AGENCY represents by entering into this Agreement, that all their equipment conforms to the specifications of the PSEC System and AGENCY will abide by all programming guidelines set forth in this Agreement. All subscriber equipment on the PSEC System must support system key technology that will allow only authorized persons to program subscriber radios on the system.

County Responsibilities:

- COUNTY will hold the license for all master system key technologies and will provide child keys to AGENCY for radio programming.
- All subscribers (mobile, portable, and consolette) Logical Identification Numbers (LID) are defined and issued by the COUNTY. LID numbers are the intellectual property of the COUNTY and must be surrendered at termination of this Agreement.
- COUNTY will engrave all portables and mobiles with PSEC Trunked radio unit IDs.

Agency Responsibilities:

- AGENCY agrees that all their equipment conforms to the specifications of the PSEC System and will abide by all programming guidelines set forth.
- All subscriber equipment on the PSEC System must support Advanced System Key technology that will allow only authorized persons to program subscriber radios on the system.
- AGENCY is solely responsible for procuring all equipment and services related to implementing their dispatch centers.



CITY COUNCIL STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Arron Brown, City Manager

BY: Ruby Manzano, Community Development Manager

DATE: 04/14/2026

SUBJECT: Introduction And First Reading Of Ordinance No. 274 - An Ordinance Of The City Council of the City of Canyon Lake, California, Repealing Ordinance No. 252 and Adding Chapter 3.48 (Transportation Uniform Mitigation Fee Program) to Title 3 (Revenue and Finance) of the Canyon Lake Municipal Code Relating to the Western Riverside County Transportation Uniform Mitigation Fee Program and Establishing Annual Construction Cost Index Adjustments; and Adoption of a Resolution Establishing the Updated TUMF Fee Schedule

Recommendation:

(1) Open the public hearing and take public testimony; (2) waive full reading and introduce by title only Ordinance No. 274 An Ordinance Of The City Council of the City of Canyon Lake, California, Repealing Ordinance No. 252 and Adding Chapter 3.48 (Transportation Uniform Mitigation Fee Program) to Title 3 (Revenue and Finance) of the Canyon Lake Municipal Code Relating to the Western Riverside County Transportation Uniform Mitigation Fee Program and Establishing Annual Construction Cost Index Adjustments; and (3) adopt Resolution No. 2026-16 to establish the updated TUMF fee schedule for residential and non-residential development within the City, reflecting the fees set forth in the WRCOG 2024 Nexus Study, and ensuring that fee collection is consistent with the TUMF Administrative Plan and applicable state law.

Background/Analysis:

The City of Canyon Lake participates in the Western Riverside County TUMF Program, administered by the Western Riverside Council of Governments (WRCOG), which funds transportation improvements needed to mitigate cumulative traffic impacts of new development in Western Riverside County.

The most recent update to the TUMF Nexus Study and Administrative Plan was completed in September 2024. Following this update, the WRCOG Executive Committee recommended that member agencies amend their ordinances to reflect changes in the TUMF network and updated construction costs. The City previously adopted Ordinance No. 252, on April 9, 2025, to implement these changes; however, it was adopted as an uncodified ordinance.

Ordinance No. 274 will repeal Ordinance No. 252 and add Chapter 3.48 to the Canyon Lake Municipal Code, formally establishing the City's participation in the TUMF Program and providing for annual CCI adjustments. The ordinance also clarifies residential land use definitions to ensure consistency with current development patterns, state housing law, and WRCOG TUMF land use classifications.

Ordinance No. 274 updates the TUMF fee schedule for new development, as follows:

- \$12,705 per single-family residential unit 1,800 square feet or less

- \$14,292 per single-family residential unit between 1,801 and 2,300 square feet
- \$15,881 per single-family residential unit between 2,301 and 2,700 square feet
- \$19,851 per single-family residential unit greater than 2,700 square feet
- \$8,021 per multi-family residential unit
- \$2.39 per square foot of an industrial project
- \$7.92 per square foot of a retail commercial project
- \$5.02 per square foot of a service commercial project
- \$2.51 per square foot of Class A and B office

Fiscal Impact Yes/No: No

Additional Fiscal Information:

There is no fiscal impact associated with adopting the Resolution. If the City does not adopt the WRCOG approved fee schedule and continues its current rates, it would be responsible for remitting the difference to WRCOG for applicable new development. Adopting the CCI adjustment, including future automatic updates, maintains consistency with the TUMF Program and avoids potential financial exposure from fee discrepancies.

Attachments:

- 1 - Ordinance
- 2 - Resolution

ORDINANCE NO. 274

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE, CALIFORNIA, REPEALING ORDINANCE NO. 252 AND ADDING CHAPTER 3.48 (TRANSPORTATION UNIFORM MITIGATION FEE PROGRAM) TO TITLE 3 (REVENUE AND FINANCE) OF THE CANYON LAKE MUNICIPAL CODE RELATING TO THE WESTERN RIVERSIDE COUNTY TRANSPORTATION UNIFORM MITIGATION FEE PROGRAM AND ESTABLISHING ANNUAL CONSTRUCTION COST INDEX ADJUSTMENTS

WHEREAS, the City of Canyon Lake is a member agency of the Western Riverside Council of Governments (“WRCOG”), a joint powers agency comprised of the County of Riverside and 18 cities located in Western Riverside County; and

WHEREAS, acting in concert, the WRCOG member agencies developed a plan whereby the shortfall in funds needed to enlarge the capacity of the Regional System of Highways and Arterials in Western Riverside County (the “Regional System”) could be made up in part by a Transportation Uniform Mitigation Fee (“TUMF”) on future residential, commercial, and industrial development; and

WHEREAS, the TUMF Program is supported by nexus studies prepared pursuant to Government Code sections 66000 *et seq.* (the Mitigation Fee Act), which demonstrate a reasonable relationship between new development and the need for regional transportation improvements; and

WHEREAS, the City previously adopted ordinances participating in the TUMF Program and authorizing the collection of the TUMF on new development within the City; and

WHEREAS, the WRCOG Executive Committee periodically updates the TUMF Nexus Study and Administrative Plan to reflect updated land use assumptions, transportation improvements, and construction costs; and

WHEREAS, the most recent update, in September 2024, the WRCOG Executive Committee reviewed the 2024 Nexus Study and TUMF Program and recommended TUMF member agencies amend their applicable TUMF ordinances to reflect changes in the TUMF network and the cost of construction in order to update the TUMF Program; and

WHEREAS, on April 9, 2025, the City Council approved the Western Riverside County Transportation Uniform Mitigation Fee Program Ordinance of 2024 (“Ordinance No. 252”), which amended and superseded prior TUMF ordinances to update the City’s participation in the WRCOG TUMF Program consistent with the 2024 Nexus Study; and

WHEREAS, Ordinance No. 252 was adopted as an uncodified ordinance and the City Council now desires to repeal Ordinance No. 252 and codify the City’s participation in the TUMF Program into the Canyon Lake Municipal Code, including provisions for annual Construction Cost Index (“CCI”) adjustments; and

WHEREAS, the TUMF Administrative Plan calls for a CCI adjustment to be brought forth to the WRCOG Executive Committee on an annual basis; and

WHEREAS, on December 1, 2025, the WRCOG Executive Committee approved the implementation of an automatic CCI adjustment for all TUMF land uses tied to the September indices of the National Association of Realtors and Engineering News Record with a cap at 5% of any annual adjustments; and

WHEREAS, an automatic CCI adjustment ensures that fee levels keep pace with increases in cost of constructing transportation projects and avoids large increases at comprehensive TUMF Nexus Study updates; and

WHEREAS, this approach also allows for consistency and predictability for the TUMF Program, while ensuring that the fair share principles under AB 1600 are satisfied; and

WHEREAS, the City Council desires to provide for automatic inflationary adjustments to the TUMF to reflect changes in construction costs over time, without modifying the underlying fee nexus, land use assumptions, or fee methodology; and

WHEREAS, in codifying the City's participation in the TUMF Program into the Municipal Code, the City Council also finds it appropriate to clarify and update certain definitions related to residential land uses to ensure consistency with current development patterns, state housing law, and WRCOG TUMF land use classifications.

THE CITY COUNCIL OF THE CITY OF CANYON LAKE, CALIFORNIA, DOES ORDAIN AS FOLLOWS:

Section 1. **Incorporation.** The above recitals are all true and correct and are incorporated herein by this reference.

Section 2. **CEQA.** The adoption of this Ordinance is not subject to the California Environmental Quality Act because the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment.

Section 3. **Repeal of Ordinance No. 252.** Ordinance No. 252, adopted April 9, 2025, relating to the City's participation in the Western Riverside County Transportation Uniform Mitigation Fee (TUMF) Program, is hereby repealed in its entirety. The provisions of Chapter 3.48 of the Canyon Lake Municipal Code, as adopted by this Ordinance, shall supersede and replace Ordinance No. 252.

Section 4. **Effect of Repeal of Ordinance No. 252.** The repeal of Ordinance No. 252 shall not affect any TUMF obligation, fee calculation, credit agreement, reimbursement agreement, appeal, enforcement action, administrative determination, pending application, approval, or vested right existing or accrued prior to the effective date of this Ordinance. All such matters shall remain valid and enforceable and shall continue to be administered in accordance with Chapter 3.48 of the Canyon Lake Municipal Code and the TUMF Program.

Section 5. Municipal Code Amendment. TITLE 3, REVENUE AND FINANCE, CHAPTER 3.48 TRANSPORTATION UNIFORM MITIGATION FEE PROGRAM is hereby added to read as follows:

CHAPTER 3.48 TRANSPORTATION UNIFORM MITIGATION FEE PROGRAM

- 3.48.010 Participation in Transportation Uniform Mitigation Fee Program.
- 3.48.020 Definitions.
- 3.48.030 Establishment of the Transportation Uniform Mitigation Fee.
- 3.48.040 Exemptions.
- 3.48.050 Annual Construction Cost Index Adjustment.
- 3.48.060 Reimbursements.
- 3.48.070 Procedures for Levy, Collection and Disposition of Fees.
- 3.48.080 TUMF Administrator.

3.48.010 Participation.

]The City participates in the Western Riverside County Transportation Uniform Mitigation Fee (“TUMF”) Program administered by the Western Riverside Council of Governments (“WRCOG”). The purpose of the TUMF is to fund transportation improvements to the Regional System of Highways and Arterials in Western Riverside County that are necessary to mitigate the cumulative traffic impacts of new development. The TUMF shall apply to all new development within the City, unless otherwise exempt pursuant to this Chapter or the TUMF Administrative Plan.

3.48.020 Definitions.

For the purpose of this Chapter, the following words, terms and phrases shall have the following meanings:

- a. *Class ‘A’ Office* means an office building that is typically characterized by high quality design, use of high end building materials, state of the art technology for voice and data, on-site support services/maintenance, and often includes full service ancillary uses such as, but not limited to a bank, restaurant/office coffee shop, health club, printing shop, and reserved parking. The minimum requirements of an office building classified as Class ‘A’ Office shall be as follows: (i) minimum of three stories (exception will be made for March JPA, where height requirements exist); (ii) minimum of 10,000 square feet per floor; (iii) steel frame construction; (iv) central, interior lobby; and (v) access to suites shall be from inside the building unless the building is located in a central business district with major foot traffic, in which case the first floor may be accessed from the street to provide entrances/ exits for commercial uses within the building.
- b. *Class ‘B’ Office* means an office building that is typically characterized by high quality design, use of high end building materials, state of the art technology for voice and data, on-site support services/maintenance, and often includes full service ancillary uses such as, but not limited to a bank, restaurant/office coffee shop, health club, printing shop, and reserved parking. The minimum requirements of an office building classified as Class ‘B’

Office shall be as follows: (i) minimum of two stories; (ii) minimum of 15,000 square feet per floor; (iii) steel frame, concrete or masonry shell construction; (iv) central, interior lobby; and (v) access to suites shall be from inside the building unless the building is located in a central business district with major foot traffic, in which case the first floor may be accessed from the street to provide entrances/exits for commercial uses within the building.

- c. *Development Project or Project* means any project undertaken for the purposes of development, including the issuance of a permit for construction.
- d. *Gross Acreage* means the total property area as shown on a land division of a map of record or described through a recorded legal description of the property. This area shall be bound by road rights of way and property lines.
- e. *Habitable Structure* means any structure or part thereof where persons reside, congregate or work and which is legally occupied in whole or part in accordance with applicable building codes, and state and local laws.
- f. *Industrial Project* means any development project that proposes any industrial or manufacturing use allowed in the following zoning classifications: I-P, M-S-C, M-M, M-H, M-R, M-R-A, A-1, A-P, A-2, A-D, W-E, or SP with one of the aforementioned zones used as the base zone.
- g. *Low Income Residential Housing* means Residential Affordable Units: (A) for rental housing, the units shall be made available, rented and restricted to “lower income households” (as defined in Health and Safety Code Section 50079.5) at an “affordable rent” (as defined in Health and Safety Code Section 50053),). Affordable units that are rental housing shall be made available, rented, and restricted to lower income households at an affordable rent for a period of at least fifty-five (55) years after the issuance of a certificate of occupancy for new residential development. and (B) for for-sale housing, the units shall be sold to “persons or families of low or moderate income” (as defined in Health and Safety Code Section 50093) at a purchase price that will not cause the purchaser’s monthly housing cost to exceed “affordable housing cost (as defined in Health and Safety Code Section 50052.5) Affordable units that are for- sale housing units shall be restricted to ownership by persons and families of low or moderate income for at least forty-five (45) years after the issuance of a certificate of occupancy for the new residential development.
- h. *Multi-Family Residential Unit* means a residential dwelling unit that is physically attached to one or more other dwelling units by a shared wall, floor, ceiling, roof, or structural foundation, regardless of the lot or parcel configuration, ownership structure, or type of subdivision (including condominium subdivisions). Multi-family residential units include, but are not limited to, duplexes, townhomes, apartments, and condominiums with attached units. As outlined in the Chapter, accessory dwelling units (ADUs) and junior accessory dwelling units (JADUs), as defined by state law, are exempt from TUMF and shall not be counted in determining residential land use classification.
- i. *Non-Residential Unit* means retail commercial, service commercial and industrial development, which is designed primarily for non-dwelling use, but shall include hotels and motels.
- j. *Recognized Financing District* means a Financing District as defined in the TUMF Administrative Plan as may be amended from time to time.

- k. *Residential Dwelling Unit* means a building or portion thereof used by one (1) family and containing but one (1) kitchen, which is designed primarily for residential occupancy including single-family and multi-family dwellings. “Residential Dwelling Unit” shall not include hotels or motels.
- l. *Retail Commercial Project* means any development project that proposes any retail commercial activity use not defined as a service commercial project allowed in the following zoning classifications: R-1, R-R, R-R-O, R- 1-A, R-A, R-2, R-2-A, R-3, R-3-A, R-T, R-T-R, R-4, R-5, R-6, C-1/C-P, C-T, C-P-S, C-R, C-O, R-V-C, C-V, W-2, R-D, N-A, W-2-M, W-1, or SP with one of the aforementioned zones used as the base zone, which can include any eating/dining facility residing on the retail commercial development premises.
- m. *Service Commercial Project* means any development project that is predominately dedicated to business activities associated with professional or administrative services, and typically consists of corporate offices, financial institutions, legal, and medical offices eating/dining facilities, and other uses related to personal or professional services.
- n. *Single Family Residential Unit* means a residential dwelling unit that is physically detached from any other dwelling unit, sharing no common wall, floor, ceiling, roof, or structural foundation with another dwelling unit, regardless of the lot or parcel configuration, ownership structure, or type of subdivision (including condominium subdivisions). As outlined in the Chapter, accessory dwelling units (ADUs) and junior accessory dwelling units (JADUs), as defined by state law, are exempt from TUMF and shall not be counted in determining residential land use classification.
- o. *TUMF Participating Jurisdiction* means a jurisdiction in Western Riverside County which has adopted and implemented an ordinance authorizing participation in the TUMF Program and complies with all regulations established in the TUMF Administrative Plan, as adopted and amended from time to time by the WRCOG.
- p. *Disabled Veteran* means any veteran who is retired or is in process of medical retirement from military service who is or was severely injured in a theatre of combat operations and has or received a letter of eligibility for the Veterans Administration Specially Adapted Housing (SAH) Grant Program.
- q. *Government/public buildings, public schools, and public facilities* means any owned and operated facilities by a government entity in accordance with Section 3.48.040 of this Chapter. A new development that is subject to a long-term lease with a government agency for government/public buildings, public schools, and public facilities shall apply only if all of the following conditions are met:
 - i. The new development being constructed is subject to a long-term lease with a government agency.
 - ii. The project shall have a deed restriction placed on the property that limits the use of the government/public facility for the term of the lease, including all extension options, for a period of not less than 20 years. Any change in the use of the facility by the government shall trigger the payment of the TUMF in effect at the time the change is made.
 - iii. No less than ninety percent of the total square footage of the building is leased to the government agency during the term of deed restriction the long term and any extensions thereof.
 - iv. The new development is constructed at prevailing wage rates.

- v. A copy of the lease is provided to the applicable jurisdiction and to WRCOG.
- vi. Based on the facts and circumstances WRCOG determines that the intent of the lease is to provide for long-term government use, and not to evade payment of TUMF.
- r. *Non-profit Organization* means an organization operated exclusively for exempt purposes set forth in section 501(c)(3) of the Internal Revenue Code, and none of its earnings may inure to any private shareholder or individual. In addition, it may not be an action organization, i.e., it may not attempt to influence legislation as a substantial part of its activities, and it may not participate in any campaign activity for or against political candidates. For the purposes of the TUMF Program, the non-profit may be a 501(c)(3) charitable organization as defined by the Internal Revenue Service.
- s. *Long-Term Lease* as used in the TUMF Program, a “long-term lease” shall mean a lease with a term of no less than twenty years.
- t. *Mixed-Use Development* as used in the TUMF Program, means Developments with the following criteria: (1) three or more significant revenue-producing uses, and (2) significant physical and functional integration of project components.
- u. *Guest Dwellings and Detached Second Units* according to the State of California legal definition as following: (1) Complies with the State of California Department of Housing and Community Development *Accessory Dwelling Unit Handbook* and (2) Are ministerially approved by each jurisdiction’s local codes.
- v. *TUMF Administrative Plan* means that the TUMF Administration Plan adopted by the WRCOG Executive Committee on May 5, 2003, as amended, setting forth detailed administration procedures and requirements for the TUMF program.

3.48.030 Establishment of the Transportation Uniform Mitigation Fee.

- a. Adoption of TUMF Schedule. The City Council shall adopt an applicable TUMF schedule by resolution, which may be amended from time to time.
- b. Fee Calculation. The fees shall be calculated by WRCOG according to the calculation methodology fee set forth in the WRCOG TUMF Fee Calculation Handbook adopted July 14, 2003, as amended from time to time. In addition to the data in the Fee Calculation Handbook, WRCOG Staff may consider the following items when establishing the appropriate fee calculation methodology:
 - i. Underlying zoning of the site
 - ii. Land-use classifications in the latest Nexus Study
 - iii. Project specific traffic studies
 - iv. Latest Standardized reference manuals such as the Institute of Traffic Engineers Trip Generation Manual
 - v. Previous TUMF calculations for similar uses
 - vi. WRCOG staff shall approve final draft credit/reimbursement agreement prior to execution
 - vii. WRCOG shall have final determination regarding the appropriate methodology to calculate the fee based on the information provided by the local agency. In case of a conflict between the applicant, WRCOG, and/or the local agency regarding the fee calculation methodology, the dispute resolution process in the TUMF Administrative Plan will apply.

- c. Fee Adjustment. The fee schedule may be periodically reviewed and adjusted by the WRCOG Executive Committee, and the City Council may amend the applicable fee schedule by resolution. The fees may be increased or decreased to reflect changes in actual or estimated costs of the Regional System, including, but not limited to, debt service, lease payments, and construction costs. Adjustments to the fee schedule may also reflect changes in the transportation facilities required to be constructed, changes in estimated revenues, and the availability or lack of other funding sources for Regional System improvements. The WRCOG shall periodically review the TUMF Program, but no less than every four (4) years, in accordance with the TUMF Administrative Plan.
- d. Credit. Regional System improvements may be credited toward the TUMF in accordance with the TUMF Administrative Plan and the following:

Regional Tier

- i. Arterial Credits: If a developer constructs arterial improvements identified on the Regional System, the developer shall receive credit for all costs associated with the arterial component based on approved Nexus Study for the Regional System effective at the time the credit agreement is entered into. WRCOG staff must pre-approve any credit agreements that deviate from the standard WRCOG approved format.
- ii. Other Credits: In special circumstances, when a developer constructs off-site improvements such as an interchange, bridge, or railroad grade separation, credits shall be determined by WRCOG and the City in consultation with the developer. All such credits must have prior written approval from WRCOG.
- iii. The amount of the development fee credit shall not exceed the maximum amount determined by the Nexus Study for the Regional System at the time the credit agreement is entered into or actual costs, whichever is less.

Local Tier

- i. The local jurisdictions shall compare facilities in local fee programs against the Regional System and eliminate any overlap in its local fee program except where there is a Recognized Financing District has been established.
- ii. If there is a Recognized Financing District established, the local agency may credit that portion of the facility identified in both programs against the TUMF in accordance with the TUMF Administrative Plan.

3.48.040 Exemptions.

The following types of new development shall be exempt from the provisions of this Chapter and in TUMF Administrative Plan:

- (1) Low-income residential housing is described in Section 3.48.020 Definitions, and in the TUMF Administrative Plan.
- (2) Government/public buildings, public schools, and public facilities as described in Section 3.48.020 Definitions and in the TUMF Administrative Plan, and airports that are public use airports and are appropriately permitted by Caltrans or another state agency.
- (3) Development Projects which are the subject of a Public Facilities Development Agreement entered into pursuant to Government Code section

65864 *et seq*, prior to the effective date of the ordinance imposing the TUMF, where the imposition of new fees are expressly prohibited, provided that if the term of such a Development Agreement is extended by amendment or by any other manner after the effective date of TUMF ordinance, the TUMF shall be imposed.

- (4) The rehabilitation and/or reconstruction of any habitable structure in use on or after January 1, 2000, provided that the same or fewer traffic trips are generated as a result thereof.
- (5) Guest Dwellings and Detached Second Units as described in Section 3.48.020 Definitions, and in the Administrative Plan.
- (6) Kennels and Catteries established in connection with an existing single family residential unit.
- (7) Any sanctuary, or other activity under the same roof of a church or other house of worship that is not revenue generating and is eligible for a property tax exemption (excluding concert venues, coffee/snack shops, bookstores, for-profit pre-school day-cares, etc., which would be assessed TUMF.)
- (8) Any nonprofit corporation or nonprofit organization offering and conducting full-time day school at the elementary, middle school or high school level for students between the ages of five and eighteen years.
- (9) New single-family homes, constructed by non-profit organizations, specially adapted and designed for maximum freedom of movement and independent living for qualified Disabled Veterans.
- (10) Other uses may be exempt as determined by the WRCOG Executive Committee as further defined in the TUMF Administrative Plan.

3.48.050 Annual Construction Cost Index Adjustment.

Beginning July 1, 2026, and annually thereafter, the TUMF shall be automatically adjusted to reflect changes in construction costs.

- a. The annual adjustment shall be calculated by WRCOG based on a blended Construction Cost Index derived from: (1) the National Association of Realtors – Median Sales Price of Existing Single-Family Homes, and (2) the Engineering News-Record (ENR) Construction Cost Index, using the September values of each index from the prior calendar year.
- b. The percentage adjustment applied to the TUMF shall equal the annual percentage change in the blended index; provided, however, that in no event shall the annual adjustment exceed five percent (5%), whether positive or negative.
- c. The calculated adjustment shall be implemented on July 1 of the year following index calculation.
- d. If either referenced index is discontinued or materially altered, WRCOG shall apply a comparable, industry-recognized index that most closely reflects regional transportation construction costs.

3.48.060 Reimbursements.

Should the developer construct Regional System improvements in excess of the TUMF fee obligation, the developer may be reimbursed based on actual costs or the approved Nexus Study effective at the time the agreement was entered into, whichever is less. Reimbursements shall be enacted through an agreement between the developer and the City, contingent on funds being available and approved by WRCOG. In all cases, however, reimbursements under such special agreements must coincide with construction of the transportation improvements as scheduled in the five-year Zone Transportation Improvement Program's adopted annually by WRCOG.

3.48.070 Procedures for Levy, Collection and Disposition of Fees.

- a. Authority. The City Manager, or his/her designee, is hereby authorized to provide WRCOG with development project specifics for the calculation of TUMF in a manner consistent with the TUMF Administrative Plan.
- b. Payment and Collection. Payment of the fees shall be as follows:
 - i. All fees collected hereunder shall be collected by WRCOG for deposit, investment, accounting and expenditure in accordance with the provisions of this Chapter, TUMF Administrative Plan, and the Mitigation Fee Act.
 - ii. The fees shall be paid at the time a certificate of occupancy is issued for the Development Project or upon final inspection, whichever comes first (the "Payment Date"). However, this section should not be construed to prevent payment of the fees prior to issuance of an occupancy permit or final inspection. Fees may be paid at the issuance of a building permit, and the fee payment shall be calculated based on the fee in effect at that time, provided the developer tenders the full amount of his/her TUMF obligation. If the developer makes only a partial payment prior to the Payment Date, the amount of the fee due shall be based on the TUMF fee schedule in place on the Payment Date. The fees shall be calculated according to the fee schedule set forth in the Ordinance and the calculation methodology set forth in the Fee Calculation Handbook adopted July 14, 2003, as amended from time to time.
 - iii. The fees required to be paid shall be the fee amounts in effect at the time of payment is due. The City shall not enter into a development agreement which freezes future adjustments of the TUMF.
 - iv. If all or part of any development project is sold prior to payment of the fee, the property shall continue to be subject to the requirement for payment of the fee. The obligation to pay the fee shall run with the land and be binding on all the successors in interest to the property.
 - v. Fees shall not be waived.
- c. Issuance of Certificate of Occupancy. The City shall not issue a certificate of occupancy for any Development Project until WRCOG has provided written evidence that it has collected the fee.
- d. Appeals. Appeals shall be filed with WRCOG in accordance with the provisions of the TUMF Administrative Plan. Appealable issues shall be the application of the fee, application of credits, application of reimbursement, application of the legal action stay and application of exemption.

- e. Reports to WRCOG. The City Manager, or his/her designee, shall prepare and deliver to the Executive Director of WRCOG, periodic reports as will be established under Section 3.48.080 of this Chapter.

3.48.080 TUMF Administrator.

- a. WRCOG is hereby appointed as the Administrator of the TUMF Program. WRCOG is hereby authorized to collect all fees generated from the TUMF within the City, and to invest, account for and expend such fees in accordance with the provisions of this Chapter and the Mitigation Fee Act. The detailed administrative procedures concerning the implementation of this Chapter shall be contained in the TUMF Administrative Plan. Furthermore, the TUMF Administrator shall use the Fee Calculation Handbook adopted July 14, 2003, as amended from time to time, for the purpose of calculating a developer's TUMF obligation. In addition to detailing the methodology for calculating all TUMF obligations of different categories of new development, the purpose of the Fee Calculation Handbook is to clarify for the TUMF Administrator, where necessary, the definition and calculation methodology for uses not clearly defined in the respective TUMF ordinances.
- b. WRCOG shall expend only that amount of the funds generated by the TUMF for staff support, audit, administrative expenses, and contract services that are necessary and reasonable to carry out its responsibilities and in no case shall the funds expended for salaries and benefits exceed two percent (2%) of the revenue raised by the TUMF Program. The TUMF Administrative Plan further outlines the fiscal responsibilities and limitations of the Administrator.

Section 6. Clerical Errors. The City Council directs the City Clerk to correct any clerical errors found in this Ordinance, including, but not limited to, typographical errors, irregular numbering, and incorrect section references.

Section 7. Severability. Should any section, subsection, clause, or provision of this Ordinance for any reason be held to be invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the validity or constitutionality of the remaining portions of this Ordinance; it being hereby expressly declared that this Ordinance, and each section, subsection, sentence, clause, and phrase hereof would have been prepared, proposed, approved, and ratified irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared invalid, unenforceable, or unconstitutional.

Section 8. Effective Date. This Ordinance shall take effect and be in force thirty (30) days from passage and adoption.

Section 9. Publication. The City Clerk shall cause the Ordinance or a summary thereof to be published in accordance with state law.

PASSED, APPROVED, AND ADOPTED this ____ day of _____, 2026, by the following vote:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

Jeremy Smith, Mayor

ATTEST & CERTIFIED:

I, Sheryl Garcia, City Clerk of the City of Canyon Lake, hereby attest to the Mayor’s signature above and certify that the City Council duly adopted this Ordinance as recorded in the vote tally stated herein.

Sheryl L. Garcia, MMC, CPM
City Clerk

APPROVED AS TO FORM:

Steven Graham Pacifico, City Attorney

RESOLUTION NO. 2026-16

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE, CALIFORNIA, AMENDING THE APPLICABLE TRANSPORTATION UNIFORM MITIGATION FEE (TUMF) APPLICABLE TO ALL DEVELOPMENTS IN THE CITY OF CANYON LAKE

WHEREAS, the City of Canyon Lake (“City”) is a member agency of the Western Riverside Council of Governments (“WRCOG”), a joint powers agency comprised of the County of Riverside and eighteen cities located in Western Riverside County; and

WHEREAS, the member agencies of WRCOG recognized that there was insufficient funding to address the impacts of new development on the regional system of highways and arterials in Western Riverside County (the “Regional System”); and

WHEREAS, in order to address this shortfall, the member agencies formulated a plan whereby a transportation mitigation fee would be assessed on new development and would be used to fund the necessary improvements for the Regional System; and

WHEREAS, WRCOG, with the assistance of TUMF Participating Jurisdictions, prepared an updated nexus study entitled “Transportation Uniform Mitigation Fee Nexus Study: 2024 Update” (“2024 Nexus Study”) pursuant to California Government Code sections 66000 et seq. (the Mitigation Fee Act), for the purpose of updating the fees; and

WHEREAS, in September 2024, the WRCOG Executive Committee reviewed the 2024 Nexus Study and TUMF Program and recommended TUMF Participating Jurisdictions amend their applicable TUMF ordinances to reflect changes in the TUMF network and the cost of construction in order to update the TUMF Program; and

WHEREAS, consistent with its previous findings made in the adoption of Ordinance No. 252, the City Council has been informed and advised, and hereby finds, that if the capacity of the Regional System is not enlarged and unless development contributes to the cost of improving the Regional System, the result will be substantial traffic congestion in all parts of Western Riverside County, with unacceptable Levels of Service. Furthermore, the failure to mitigate growing traffic impacts on the Regional System will substantially impair the ability of public safety services (police and fire) to respond and, thus, adversely affect the public health, safety and welfare. Therefore, continuation of a TUMF Program is essential; and

WHEREAS, the City Council finds and determines that there is a reasonable and rational relationship between the use of the TUMF and the type of development projects on which the fees are imposed because the fees will be used to construct the transportation improvements that are necessary for the safety, health, and welfare of the residential and non-residential users of the development in which the TUMF will be levied; and

WHEREAS, the City Council finds and determines that there is a reasonable and rational relationship between the need for the improvements to the Regional System and the type of

development projects on which the TUMF is imposed because it will be necessary for the residential and non-residential users of such projects to have access to the Regional system. Such development will benefit from the Regional System improvements and the burden of such developments will be mitigated in part by payment of the TUMF; and

WHEREAS, the City Council finds and determines that the cost estimates set forth in the new 2024 Nexus Study are reasonable cost estimates for constructing the Regional System improvements and the facilities that compromise the Regional System, and that the amount of the TUMF expected to be generated by new development will not exceed the total fair share cost to such development; and

WHEREAS, the fees collected pursuant to the TUMF Ordinance shall be used to help pay for the design, planning, construction of and real property acquisition for the Regional System improvements and its facilities as identified in the 2024 Nexus Study. The need for the improvements and facilities is related to new development because such development results in additional traffic and creates the demand for the improvements;

WHEREAS, by notice duly given and published, the City Council set the time and place for a public hearing on the 2024 Nexus Study and the fees proposed thereunder and at least ten (10) days prior to this hearing, the City Council made the 2024 Nexus Study available to the public; and

WHEREAS, at the time and place set for the hearing, the City Council duly considered data and information provided by the public relative to the cost of the improvements and facilities for which the fees are proposed and all other comments, whether written or oral, submitted prior to the conclusion of the hearing; and

WHEREAS, Section 3.48.030 of the Canyon Lake Municipal Code authorizes periodic review and adjustment to the applicable TUMF in accordance with any adjustments made by the WRCOG Executive Committee; and

WHEREAS, Section 3.48.050 of the Canyon Lake Municipal Code implements an annual automatic construction cost index (“CCI”) adjustment to the TUMF; and

WHEREAS, the purpose of the Resolution is to implement the initial automatic CCI adjustment as provided for in Section 3.48.050 of the Canyon Lake Municipal Code; and

WHEREAS, further CCI increases shall be automatically implemented pursuant to Section 3.48.050 of the Canyon Lake Municipal Code; and

WHEREAS, the automatic CCI adjustment implemented by this Resolution is inflationary only and does not modify the underlying fee nexus, land use assumptions, improvement program, or proportionality findings previously adopted by the City; and

WHEREAS, the fees collected pursuant to this Resolution shall be used to finance the public facilities described or identified in the Nexus Study; and

WHEREAS, the levying of TUMF has been reviewed by the City Council and staff in accordance with the California Environmental Quality Act (“CEQA”) and the CEQA Guidelines and it has been determined that the adoption of this Resolution is exempt from CEQA pursuant to Section 15061(b)(3) of the CEQA Guidelines.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF CANYON LAKE DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. The above recitals are true and correct and are incorporated herein by reference. In addition, the City Council re-adopts the findings contained in Ordinance No. 274 in support of the adjusted TUMF contained herein.

Section 2. In accordance with Section 3.48.030(a) and 3.48.050 of the Canyon Lake Municipal Code, there is hereby adopted the following fee schedule implementing the initial CCI adjustment for the TUMF which replaces the fee schedule set forth in Sections 2 and 3 of Resolution No. 2025-13 in its entirety as of March 12, 2025, shall go into effect upon the Effective Date set forth in Section 6, below:

A. There is hereby adopted the following TUMF schedule:

- (1) \$12,705 per single family residential unit 1,800 square feet or less
- (2) \$14,292 per single family residential unit between 1,801 and 2,300 square feet
- (3) \$15,881 per single family residential unit between 2,301 and 2,700 square feet
- (4) \$19,851 per single family residential unit greater than 2,700 square feet
- (5) \$8,021 per multi-family residential unit
- (6) \$2.39 per square foot of an industrial project
- (7) \$7.92 per square foot of a retail commercial project
- (8) \$5.02 per square foot of a service commercial project
- (9) \$2.51 per square foot of a service Class A and B Office

Section 3. The City Council hereby finds that in accordance with the California Environmental Quality Act (“CEQA”) and the CEQA Guidelines the adoption of this Resolution is exempt from CEQA pursuant to Section 15061(b)(3) of the CEQA Guidelines.

Section 4. The provisions of this Resolution are severable and if any provision, clause, sentence, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstances, such illegality, invalidity, unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, sections, words or parts thereof of the Resolution or their applicability to other persons or circumstances.

Section 5. That the City Clerk shall certify to the adoption of this Resolution and that the same shall be in full force and effect.

Section 6. This Resolution shall take effect on July 1, 2026.

PASSED, APPROVED AND ADOPTED this 14th day of April 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Jeremy Smith, Mayor

ATTEST & CERTIFIED:

I, Sheryl Garcia, City Clerk of the City of Canyon Lake, hereby attest to the Mayor's signature above and certify that the City Council duly adopted this Resolution as recorded in the vote tally stated herein.

Sheryl L. Garcia, MMC, CPM
City Clerk



CITY COUNCIL STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Arron Brown, City Manager

BY: Arron Brown, City Manager

DATE: 04/14/2026

SUBJECT: Presentation and Discussion of the Draft Fiscal Year 2026-27 Budget

Recommendation:

Review and discuss the City's Draft Fiscal Year 2026-27 Budget.

Background/Analysis:

The attached Proposed Draft Budget for Fiscal Year 2026-27 is presented to the City Council for review and approval.

The Proposed General Fund revenues are \$9,202,730, which is an increase of \$419,080 over the previous Fiscal Year budget. Estimated General Fund expenditures are \$9,313,052, an increase of \$688,703 over the previous Fiscal Year Budget. The Proposed Budget reflects General Fund Expenditures over Revenues of \$110,322 for Fiscal Year 2026-27, however, this includes \$130,000 in the use of Restricted Reserves for Equipment Replacement for equipment for the new fire engine which was previously approved by the City Council.

The major changes from the City's Fiscal Year 2025-26 Budget are as follows:

- An increase in tax revenues of \$246,890 with the largest projected increase in Property Tax, Property Tax Fire, and Property Tax VLF due to higher assessed valuations and an increase in actual revenues received in FY 2025-26.
- An increase in Construction/Building Permit Fee revenues of \$178,240 based on the Fiscal Year 2025-26 actual revenues received, new commercial cannabis projections and new fees.
- An increase in Miscellaneous revenue of \$51,700 based on the Fiscal Year 2025-26 actual revenue received as well as projected reimbursements for Police and Fire services as well as an administrative reimbursement for the management of the City's owned commercial property.
- The draft budget for staff salaries for non-sworn positions includes a cost-of-living increase of 3.00% and a planned merit increase of 5.00%, where applicable. It also includes a proposed new position for \$102,440 which will be partially funded by the City's Rental Fund. In addition, it includes the elimination of the Code Enforcement Division and the three full-time and one part-time positions.
- The City Council's budget decreased by (\$1,940). This includes a decrease in promotion and advertising of \$11,000 offset by small increases in other line items.
- The City Manager's Department budget increased by \$37,581. The increase includes an increase in salaries and wages of \$26,831 and \$12,000 in professional services.

- The Community Development Department decreased by (\$39,357). The decrease is due to a change in salary and benefits of (\$86,057) offset by an increase in professional and specialized services of \$38,250 for software and IT support.
- The City Clerk's Division budget increased by \$81,615. The increase includes an increase in salaries and benefits of \$29,655 for a proposed change in a staff position, and an increase of \$45,000 for the upcoming municipal election.
- The Finance Division budget decreased by (\$80,942). This includes a decrease of (\$67,417) in salaries and benefits which is the result of moving the Administrative Services Senior Analyst position to the newly created Human Resources Division, offset by the new Accounting Specialist position. Additional reductions include other items moved to the Human Resources Division.
- For Fiscal Year 2026-27, the City established the proposed new Human Resources Division. This is necessary due to the increase in the number of employees added with the City's Fire and Police Departments, and the complex issues involved. The Administrative Services Senior Analyst position has been moved from the Finance Division as well as some of the human resources portions of that budget.
- The Planning Division budget decreased by (\$27,800), which includes a decrease for General Plan services of (\$30,000) offset by an increase of \$2,200 in the regular planning costs.
- The Building & Safety Division budget increased by \$94,798. The increase is due to the proposed new position with salary and benefits of \$102,437, which will be partially funded by the City's Rental Fund.
- The Law Enforcement budget decreased by (\$1,947,120) due to the City's proposed new Municipal Police Department. The proposed budget reflects only one month of the Contract Law Enforcement services provided by Riverside County Sheriff.
- The FY 2026-27 Budget includes the new City Municipal Police Department, which includes projected salary and benefits of \$1,757,325, Operation and Maintenance costs of \$636,930 offset by CalCOPS revenues of \$210,000. The City is also saving costs as the Code Enforcement Division was eliminated with a small amount of those costs being transferred to the Police Department. The FY 2025-26 Code Enforcement costs were \$401,896.
- The Fire Department Budget increased by \$333,785, of which \$133,902 is related to salary and benefit increases and \$27,883 in operations. Salary increases are based on the agreed-upon 3.5% increase and, where applicable, 5.00% Step Increases.
- The Emergency Preparedness Division budget decreased by (\$36,000) representing \$30,000 for the contract with Riverside County for EMD services and \$5,000 for CERT training with Riverside County.
- The Public Works Administration Division decreased by (\$10,000) which represents \$5,000 for on-call maintenance services and \$5,000 for Interwest Consulting Group services.
- The NPDES Division Budget increased by \$5,200 due to the increased costs for the LE/CL TMDL agreement.
- The Code Enforcement Division decreased by (\$401,896), as the Division was discontinued.
- The Building & Facilities Maintenance Division increased by \$342,343. Most of the increase is an increase of \$317,970 in insurance costs, due to the rising costs of liability insurance and the new Municipal Police Department. Additional increases are due to the additional space occupied by the Police Department for utilities and maintenance costs.

City Staff are looking for feedback at this meeting and any direction given by the City Council will be incorporated into a final Budget, which will be presented to the City Council for adoption at the May 13, 2026, City Council meeting.

Fiscal Impact Yes/No: No

Additional Fiscal Information:

There is no fiscal impact associated with the discussion of the draft budget.

Attachments:

1 - Proposed Budget

**City of Canyon Lake
Revenue Summary by Fund
Fiscal Year 2026-27**

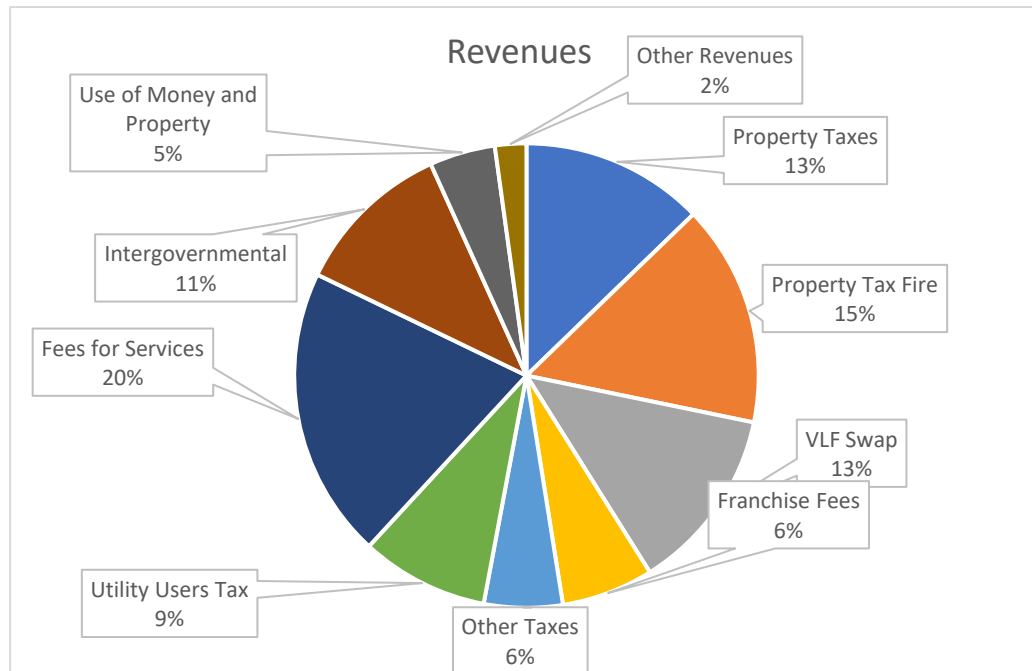
Fund Type & Name	Actual Revenue 2023-24	Actual Revenue 2024-25	Budgeted Revenue 2025-26	Proposed Revenue 2026-27
GENERAL FUND				
General Fund	\$ 9,104,637	\$ 9,179,341	\$ 8,783,650	\$ 9,202,730
SPECIAL REVENUE FUNDS				
Gas Tax	638,928	664,232	624,050	650,600
Measure A	330,754	338,253	307,000	310,000
AQMD Trust	16,846	17,031	15,900	16,300
Law Enforcement Grants	186,159	194,663	202,500	210,000
Miscellaneous Grants (ARPA)	1,560,984	154,731	-	-
TOTAL SPECIAL REVENUE	\$ 2,733,671	\$ 1,368,910	\$ 1,149,450	\$ 1,186,900
ENTERPRISE FUND				
Rental Fund	\$ 84,003	\$ 116,823	\$ 254,315	\$ 277,000
CAPITAL IMPROVEMENT FUND				
Capital Projects	\$ -	\$ -	\$ 1,229,806	\$ -
TOTAL	\$ 11,922,311	\$ 10,665,074	\$ 11,417,221	\$ 10,666,630

**City of Canyon Lake
Revenue Sources by Type
Fiscal Year 2026-27**

Fund Type & Name	Actual Revenue 2023-24	Actual Revenue 2024-25	Budgeted Revenue 2025-26	Proposed Revenue 2026-27
GENERAL FUND				
Property Taxes	\$ 1,170,257	\$ 1,202,490	\$ 1,275,250	\$ 1,362,040
Property Taxes Fire	1,451,624	1,489,817	1,585,900	1,650,000
VLF Swap	1,201,066	1,254,342	1,317,100	1,370,000
Sales Tax	423,227	405,285	406,400	434,000
Utility Users Tax	954,656	1,365,858	952,500	950,000
Franchise Fees	658,981	667,655	696,100	682,800
Other Taxes	160,500	162,202	156,000	149,550
Fees for Services	1,851,383	1,958,841	1,987,100	2,165,340
Intergovernmental	244,814	213,499	26,000	26,000
Use of Money and Property	274,557	268,208	200,000	180,000
Fines and Forfeitures	10,951	11,255	15,000	15,000
Other Revenues	702,621	155,531	166,300	218,000
Transfers In		24,358		
Total General Fund	\$ 9,104,637	\$ 9,179,341	\$ 8,783,650	\$ 9,202,730
SPECIAL REVENUE FUNDS				
Gas Tax				
Intergovernmental Revenue	\$ 594,680	\$ 619,159	\$ 609,050	\$ 640,600
Use of Money and Property	44,248	45,073	15,000	10,000
Measure A				
Intergovernmental Revenue	284,590	281,427	285,000	290,000
Use of Money and Property	46,164	56,826	22,000	20,000
AQMD Trust				
Intergovernmental Revenue	14,775	14,222	14,800	14,900
Use of Money and Property	2,071	2,809	1,100	1,400
Law Enforcement Grants				
Intergovernmental Revenue	186,159	194,663	202,500	210,000
Miscellaneous Grants Fund				
Intergovernmental Revenue	1,560,984	154,731	-	-
Total Special Revenue	\$ 2,733,671	\$ 1,368,910	\$ 1,149,450	\$ 1,186,900

**City of Canyon Lake
Revenue Sources by Type
Fiscal Year 2025-26**

Fund Type & Name	Actual Revenue 2023-24	Actual Revenue 2024-25	Budgeted Revenue 2025-26	Adopted Revenue 2026-27
ENTERPRISE FUND				
Rental Fund				
Use of Money and Property	\$ 84,003	\$ 116,823	\$ 254,315	\$ 277,000
Contributions	-	-	-	-
Total Enterprise	\$ 84,003	\$ 116,823	\$ 254,315	\$ 277,000
CAPITAL IMPROVEMENT FUND				
Capital Projects				
Intergovernmental Revenue	\$ -	\$ -	\$ 1,229,806	\$ -
Transfers In	-	-	-	-
Total Capital Projects	\$ -	\$ -	\$ 1,229,806	\$ -
TOTAL	\$ 11,922,311	\$ 10,665,074	\$ 11,417,221	\$ 10,666,630



**City of Canyon Lake
Fiscal Year 2026-27**

General Fund Revenue Detail

Code	Description	Actual 2023-24	Actual 2024-25	Budget 2025-26	Proposed 2026-27
Taxes					
4020	Base Property Tax (S)	\$ 1,034,516	\$ 1,077,407	\$ 1,140,050	\$ 1,211,540
4030	Base Property Tax (U)	51,829	58,015	58,200	69,200
4032	Property Tax Fire	1,451,624	1,489,817	1,585,900	1,650,000
4040	Homeowner-S Exemption Reimb	7,817	7,702	8,900	9,200
4050	Real Property Transfer Tax	83,548	96,521	84,000	102,000
4060	Property Tax-Py (S)	19,968	20,417	19,600	19,600
4070	Property Tax -Py (U)	1,525	91	2,500	2,500
4080	Property Tax 2345/Cur/Sup	37,350	29,244	31,000	35,000
4090	Property Tax 2345/Py/Sup	17,252	9,614	15,000	15,000
4705	Property Tax Vlf Swap	1,201,066	1,254,342	1,317,100	1,370,000
4100	Sales & Use Tax	423,227	405,285	406,400	434,000
4130	Utility Users Tax	954,656	1,365,858	952,500	950,000
4150	Franchise Fee - Cable Tv	117,025	103,800	128,000	100,000
4160	Transient Lodging Tax	76,952	65,681	72,000	47,550
4170	Edison Franchise Fee	159,055	160,188	165,000	165,000
4180	Refuse Disposal Franchise Fee	379,838	401,488	400,000	415,000
4190	So. Cal Gas Franchise Fee	3,063	2,179	3,100	2,800
	Subtotal Taxes	\$ 6,020,311	\$ 6,547,649	\$ 6,389,250	\$ 6,598,390
Licenses, Permits & Fees					
4200	Construction/Bldg Permit Fee	\$ 496,642	\$ 463,302	\$ 455,000	\$ 455,000
4201	CBSC Green Fees	897	1,043	1,200	1,200
4202	SMIP Fees	2,311	2,486	3,000	2,800
4220	Site Plan Review	9,854	23,398	15,000	17,500
4231	Grading Fees	33,012	26,547	20,000	23,000
4250	Encroachment Fees	1,294	4,343	2,000	2,000
4420	Fire Plan Check Permits	11,185	5,786	10,000	5,000
4786	Cable Access Fee	23,529	20,892	22,000	17,500
4787	AMR System Enhancement Fee	13,875	13,264	20,900	5,000
4798	Stormwater Fees	9,108	12,678	10,000	8,000
4450	Foreclosure Fees	1,282	942	2,000	1,500
4400	Business License Fee	58,842	64,108	69,000	72,000
4405	EMS Subscription Program	815,872	1,283,740	1,300,000	1,300,000
4406	Commercial Cannabis	335,828	2,250	-	120,000
4410	Residential Rental Registration	21,843	11,577	40,000	26,000
4415	Fire Life Safety Inspection Program	1,565	5,994	2,000	5,000
4416	Defensible Space Inspection	-	-	-	7,840
	Tech Enhancement Fee	-	-	-	72,000
4794	Rental Inspection Fees	14,444	16,491	15,000	24,000
	Subtotal Licenses, Permits & Fees	\$ 1,851,383	\$ 1,958,841	\$ 1,987,100	\$ 2,165,340
Use of Money & Property					
4900	Interest Income	\$ 274,557	\$ 268,208	\$ 200,000	\$ 180,000
	Subtotal Use of Money & Property	\$ 274,557	\$ 268,208	\$ 200,000	\$ 180,000
Intergovernmental					
4700	Motor Vehicle License Fee	\$ 13,673	\$ 17,439	\$ 18,000	\$ 18,000
4578	OTS Grant	-	32,915	-	-
4596	AVA Funds	12,641	5,335	8,000	8,000
4784	Strike Team Reimbursement	-	157,810	-	-
4593	Grant Revenues LEAP SB 2	218,500	-	-	-
	Subtotal Intergovernmental	\$ 244,814	\$ 213,499	\$ 26,000	\$ 26,000
Fines & Forfeitures					
4600	Court, Vehicle & Parking Fees	\$ 10,951	\$ 11,255	\$ 15,000	\$ 15,000
Other Income					
4790	Miscellaneous	\$ 129,618	\$ 77,473	\$ 142,000	\$ 115,000
4791	Insurance Reimbursements	42,329	48,951	24,300	-
	Administrative Reimbursement	-	-	-	85,000
4799	Fire Department Reimbursements	-	-	-	8,000
	Police Departments Reimbursements	-	-	-	10,000
5010	Proceeds from Long-term Debt	530,474	29,107	-	-
4796	Military Banner Program	200	-	-	-
		\$ 702,621	\$ 155,531	\$ 166,300	\$ 218,000
5900	Transfers In	\$ -	\$ 24,358	\$ -	\$ -
	TOTAL REVENUE	\$ 9,104,637	\$ 9,179,341	\$ 8,783,650	\$ 9,202,730

**City of Canyon Lake
Fiscal Year 2026-27**

General Fund Expenditure Detail

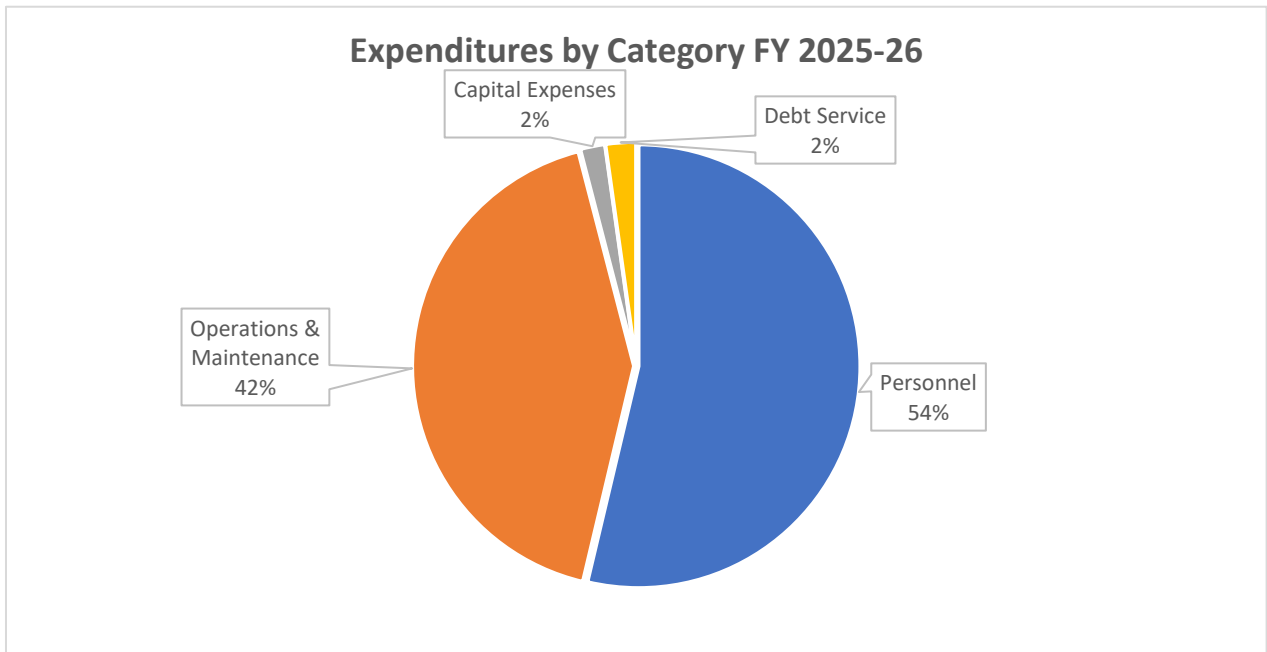
Department/Division	Actual 2023-24	Actual 2024-25	Budget 2025-26	Proposed 2026-27
City Council				
Personnel	\$ 18,686	\$ 46,206	\$ 66,012	\$ 66,009
Operations & Maintenance	198,610	192,964	63,600	61,660
City Attorney				
Operations & Maintenance	186,567	472,597	159,224	144,685
City Manager				
Personnel	680,671	800,915	462,205	489,036
Operations & Maintenance	277,627	198,391	33,950	44,700
Community Development				
Personnel	-	-	340,217	356,597
Operations & Maintenance	-	-	276,582	323,282
City Clerk				
Personnel	180,309	218,816	204,893	234,548
Operations & Maintenance	36,517	100,539	102,050	154,010
Finance				
Personnel	217,106	217,755	255,781	188,364
Operations & Maintenance	181,347	233,209	231,845	218,320
Human Resources				
Personnel	-	-	-	159,313
Operations & Maintenance	-	-	-	15,160
Planning				
Operations & Maintenance	152,944	86,821	162,800	135,000
Building & Safety				
Personnel	230,005	261,808	254,723	257,334
Operations & Maintenance	105,509	132,474	161,500	151,250
Law Enforcement				
Operations & Maintenance	645,365	1,810,468	2,111,890	169,770
Capital Outlay	6,192	5,000	5,000	-
City Police Department				
Personnel	-	-	-	1,757,325
Operations & Maintenance	-	-	-	426,930
City Fire Department				
Personnel	1,515,897	1,768,461	1,724,502	1,864,404
Operations & Maintenance	516,798	474,617	582,267	610,150
Capital Outlay	30,642	50,224	-	166,000
Emergency Preparedness				
Operations & Maintenance	27,058	27,352	45,000	9,000
Animal Control				
Operations & Maintenance	166,784	133,873	126,350	120,600
Public Works				
Operations & Maintenance	18,345	16,218	30,000	20,000
NPDES				
Operations & Maintenance	130,200	190,282	159,200	164,400
Code Enforcement				
Personnel	360,946	389,576	379,396	-
Operations & Maintenance	24,939	65,764	22,500	-
Building & Facilities Maintenance				
Operations & Maintenance	534,620	524,783	524,546	876,875
Debt Service	56,157	129,880	112,316	112,330
Capital Outlay	499,999	557,323	26,000	16,000
Transfers Out	1,284,692	57,000	-	-
TOTAL EXPENDITURES	\$ 8,284,532	\$ 9,163,316	\$ 8,624,349	\$ 9,313,052

**City of Canyon Lake
Expenditure Summary by Fund
Fiscal Year 2026-27**

Fund Type & Name	Actual 2023-24	Actual 2024-25	Budget 2025-26	Proposed 2026-27
GENERAL FUND				
General Fund	\$ 8,284,532	\$ 9,163,316	\$ 8,624,349	\$ 9,313,052
SPECIAL REVENUE FUNDS				
Gas Tax	\$ 1,311,691	\$ 161,521	\$ 250,500	\$ 204,800
Measure A	362,710	44,185	76,150	-
AQMD Trust	-	-	-	-
Law Enforcement Grants	160,000	224,000	204,000	210,000
Miscellaneous Grants	1,560,984	170,549	-	-
TOTAL SPECIAL REVENUE	\$ 3,395,385	\$ 600,255	\$ 530,650	\$ 414,800
ENTERPRISE FUND				
Rental	\$ 75,820	\$ 162,858	\$ 265,044	\$ 276,750
CAPITAL IMPROVEMENT FUND				
Capital Projects	\$ -	\$ 1,416,047	\$ 1,368,806	\$ -
TOTAL	\$ 11,755,737	\$ 11,342,476	\$ 10,788,849	\$ 10,004,602

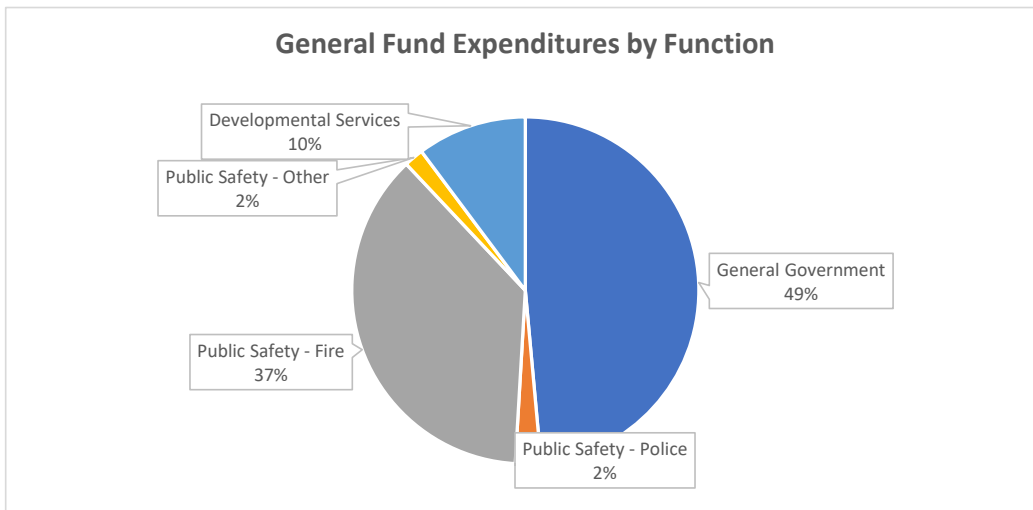
**City of Canyon Lake
Expenditure Summary by Category
Fiscal Year 2026-27**

CATEGORY/TYPE	Actual 2023-24	Actual 2024-25	Budget 2025-26	Proposed 2026-27
Personnel	\$ 3,203,620	\$ 3,703,537	\$ 3,687,729	\$ 5,372,930
Operations & Maintenance	6,095,135	5,264,857	5,380,417	4,227,042
Capital Expenses	1,116,133	2,159,754	1,475,956	182,000
Debt Service	56,157	157,328	244,747	222,630
Transfers Out	1,284,692	57,000	-	-
TOTAL	\$ 11,755,737	\$ 11,342,476	\$ 10,788,849	\$ 10,004,602



**City of Canyon Lake
General Fund Budget Expenditure Summary
Fiscal Year 2026-27**

Department/Division		Personnel	O & M	Capital	Debt Service	Total
GENERAL GOVERNMENT						
100	City Council	\$ 66,009	\$ 61,660	\$ -	\$ -	\$ 127,669
200	City Attorney	-	144,685	-	-	144,685
310	City Manager	489,036	44,700	-	-	533,736
311	Community Development	356,597	323,282	-	-	679,879
320	City Clerk	234,548	154,010	-	-	388,558
330	Finance	188,364	218,320	-	-	406,684
340	Human Resources	159,313	15,160	-	-	174,473
550	Building & Fac Maint	-	876,875	16,000	112,330	1,005,205
SUBTOTAL		\$ 1,493,867	\$ 1,838,692	\$ 16,000	\$ 112,330	\$ 3,460,889
DEVELOPMENT SERVICES						
350	Planning	\$ -	\$ 135,000	\$ -	\$ -	\$ 135,000
360	Building and Safety	257,334	151,250	-	-	408,584
510	Public Works Administration	-	20,000	-	-	20,000
515	NPDES	-	164,400	-	-	164,400
520	Code Enforcement	-	-	-	-	-
SUBTOTAL		\$ 257,334	\$ 470,650	\$ -	\$ -	\$ 727,984
PUBLIC SAFETY						
410	Law Enforcement	\$ -	\$ 169,770	\$ -	\$ -	\$ 169,770
416	City Police Department	1,757,325	426,930	-	-	2,184,255
421	City Fire Department	1,864,404	610,150	166,000	-	2,640,554
425	Emergency Preparedness	-	9,000	-	-	9,000
430	Animal Control	-	120,600	-	-	120,600
SUBTOTAL		\$ 3,621,729	\$ 1,336,450	\$ 166,000	\$ -	\$ 5,124,179
Transfers Out		\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL		\$ 5,372,930	\$ 3,645,792	\$ 182,000	\$ 112,330	\$ 9,313,052



**City of Canyon Lake
Fund Balance Summary
Fiscal Year 2026-27**

Fund Type & Name	Estimated Available Balance 06/30/26	+	Estimated Revenues 2026-27	=	Funds Available 2026-27	-	Budgeted Appropriations 2026-27	=	Estimated Available Balance 06/30/27
GENERAL FUND									
General Fund	\$ 7,300,030		\$ 9,202,730 *		\$ 16,502,760		\$ 9,313,052 *		\$ 7,189,708
SPECIAL REVENUE FUNDS									
Gas Tax	\$ 1,855,020		\$ 650,600		\$ 2,505,620		\$ 204,800		\$ 2,300,820
Measure A	1,931,394		310,000		2,241,394		-		2,241,394
AQMD Trust	102,936		16,300		119,236		-		119,236
Law Enforcement Grants	3,835		210,000		213,835		210,000		3,835
Miscellaneous grants	-		-		-		-		-
TOTAL SPECIAL REVENUE	\$ 3,893,185		\$ 1,186,900		\$ 5,080,085		\$ 414,800		\$ 4,665,285
ENTERPRISE FUND									
Rental	\$ 342,726		\$ 277,000		\$ 619,726		\$ 276,750		\$ 342,976
CAPITAL IMPROVEMENT FUND									
Capital Projects	\$ 65,262		\$ -		\$ 65,262		\$ -		\$ 65,262
TOTAL	\$ 11,601,203		\$ 10,666,630		\$ 22,267,833		\$ 10,004,602		\$ 12,263,231

* The adopted General Fund Budget anticipates revenues over expenditures of
Add back amount for the new Fire Truck Equipment from Restricted Reserves
Budgeted Revenues over Expenditures

\$ (110,322)
\$ 130,000
\$ 19,678

Rental Fund Budgeted Revenues over Expenses

\$ 250

**City of Canyon Lake
Budget Summary
Fiscal Year 2026-27**

<u>General Government</u>		<u>City Council - 100</u>			
Function - Department		Department - Code			
Object Acct #		Actual 2023-24	Actual 2024-25	Budget 2025-26	Proposed 2026-27
PERSONNEL COSTS					
6010	Salaries and Wages	\$ 18,000	\$ 43,613	\$ 63,000	\$ 63,000
6080	Benefits	686	2,593	3,012	3,009
	Personnel Total:	\$ 18,686	\$ 46,206	\$ 66,012	\$ 66,009
OPERATIONS & MAINTENANCE COSTS					
6220	Departmental Expense	\$ 14,901	\$ 6,731	\$ 2,300	\$ 4,000
6225	Council Meeting Expense	6,762	6,952	12,000	14,000
6510	Conference/Meeting/Travel Exp	16,067	4,976	17,100	20,300
6520	Membership/Dues/Publications	8,584	14,324	15,950	18,110
6610	Professional/Specialized Services	32,270	-	-	-
6830	Promotion and Advertising	26,894	8,142	16,250	5,250
6831	City Events	93,132	151,839	-	-
	O & M Total:	\$ 198,610	\$ 192,964	\$ 63,600	\$ 61,660
CAPITAL COSTS					
	None	\$ -	\$ -	\$ -	\$ -
<u>DIVISION SUMMARY</u>					
	Personnel	\$ 18,686	\$ 46,206	\$ 66,012	\$ 66,009
	Operations & Maintenance	198,610	192,964	63,600	61,660
	Capital	-	-	-	-
		\$ 217,296	\$ 239,170	\$ 129,612	\$ 127,669

**City of Canyon Lake
Budget Detail
Fiscal Year 2026-27**

General Government		City Council - 100	
Function - Department		Department - Code	
Object		Budget	Proposed
Acct #	Description and Justification	2025-26	2026-27
6010	Salaries and Wages	\$ 63,000	\$ 63,000
	City Council Members (5)		
6080	Benefits	3,012	3,009
	Medicare/SUTA		
Personnel Total:		\$ 66,012	\$ 66,009
6220	Departmental Expense	\$ 2,300	\$ 4,000
6225	Council Meeting Expense	12,000	14,000
	Meeting Taping	\$ 7,500	
	Closed Session Meals	\$ 5,000	
	Presentation Materials	\$ 1,500	
6510	Conference/Meeting/Travel Exp	17,100	20,300
6520	Membership/Dues/Publications	15,950	18,110
	League of CA Cities	\$ 7,500	
	Riverside Division	\$ 100	
	SCAG	\$ 1,220	
	WRCOG	\$ 3,110	
	WRCOG Solid Waste	\$ 4,800	
	LAFCO	\$ 1,000	
	2-1-1 Riverside County	\$ 380	
6830	Promotion and Advertising	16,250	5,250
	Chamber of Commerce	\$ 1,000	
	City Attire	\$ 750	
	Trauma Intervention Program	\$ 1,500	
	Youth in Government	\$ 2,000	
	Community Benefit Funds	\$ -	
6831	City Events	-	-
O & M Total:		\$ 63,600	\$ 61,660

**City of Canyon Lake
Budget Summary
Fiscal Year 2026-27**

<u>General Government</u>		<u>City Attorney - 200</u>			
Function - Department		Department - Code			
Object Acct #		Actual 2023-24	Actual 2024-25	Budget 2025-26	Proposed 2026-27
	PERSONNEL COSTS				
	None	\$ -	\$ -	\$ -	\$ -
	OPERATIONS & MAINTENANCE COSTS				
6610	Professional/Specialized Services	\$ 186,567	\$ 136,602	\$ 159,224	\$ 144,685
6930	Settlement	-	335,995	-	-
	O & M Total:	\$ 186,567	\$ 472,597	\$ 159,224	\$ 144,685
	CAPITAL COSTS				
	None	\$ -	\$ -	\$ -	\$ -
	<u>DIVISION SUMMARY</u>				
	Personnel	\$ -	\$ -	\$ -	\$ -
	Operations & Maintenance	186,567	472,597	159,224	144,685
	Capital	-	-	-	-
		\$ 186,567	\$ 472,597	\$ 159,224	\$ 144,685

City of Canyon Lake
Budget Detail
Fiscal Year 2026-27

General Government		City Attorney - 200	
Function - Department		Department - Code	
Object		Budget	Proposed
Acct #	Description and Justification	2025-26	2026-27
	None	\$ -	\$ -
	Personnel Total:	\$ -	\$ -
6610	Professional/Specialized Services	\$ 159,224	\$ 144,685
	Attorney services	\$ 114,685	
	Litigation	\$ 15,000	
	Human Resources	\$ 10,000	
	Code Enforcement	\$ 5,000	
	O & M Total:	\$ 159,224	\$ 144,685
	None	\$ -	\$ -
	Capital Total:	\$ -	\$ -

**City of Canyon Lake
Budget Summary
Fiscal Year 2026-27**

General Government		City Manager - 310			
Function - Department		Department - Code			
Object Acct #		Actual 2023-24	Actual 2024-25	Budget 2025-26	Proposed 2026-27
PERSONNEL COSTS					
6010	Salaries and Wages (See next Page)	\$ 546,370	\$ 636,587	\$ 355,426	\$ 377,638
6080	Benefits	134,301	164,328	106,779	111,398
	Personnel Total:	\$ 680,671	\$ 800,915	\$ 462,205	\$ 489,036
OPERATIONS & MAINTENANCE COSTS					
6210	Office Expense and Supplies	\$ 29,535	\$ 50,163	\$ -	\$ -
6220	Departmental Expense	6,982	4,015	5,500	5,500
6310	Communications	27,382	119	1,000	1,000
6415	Fleet Maintenance	3,621	23,814	-	-
6425	Fuels & Lubricants	1,162	1,775	-	-
6440	Mileage Reimbursement	-	-	500	150
6510	Conference/Meeting/Travel Exp	10,615	15,748	18,950	22,050
6520	Membership/Dues/Publications	7,422	5,784	4,000	4,000
6610	Professional/Specialized Services	167,947	73,231	-	12,000
6710	Training and Education	5	342	2,000	-
6245	Tuition Reimbursement	-	-	2,000	-
6855	Contingency	22,956	23,400	-	-
6856	Facilities Maintenance/CIP Contingency	-	-	-	-
	O & M Total:	\$ 277,627	\$ 198,391	\$ 33,950	\$ 44,700
CAPITAL COSTS					
		\$ -	\$ -	\$ -	\$ -
		-	-	-	-
	Capital Total:	\$ -	\$ -	\$ -	\$ -
DIVISION SUMMARY					
	Personnel	\$ 680,671	\$ 800,915	\$ 462,205	\$ 489,036
	Operations & Maintenance	277,627	198,391	33,950	44,700
	Capital	-	-	-	-
		\$ 958,298	\$ 999,306	\$ 496,155	\$ 533,736

**City of Canyon Lake
Budget Detail
Fiscal Year 2026-27**

General Government		City Manager - 310	
Function - Department		Department - Code	
Object		Budget	Proposed
Acct #	Description and Justification	2025-26	2026-27
6010	Salaries and Wages	\$ 355,426	\$ 377,638
	City Manager	\$ 279,774	
	Executive Asst to the City Manager	\$ 97,864	
6080	Benefits	106,779	111,398
	Health/PERS/Medicare/SUTA/Deferred Comp/Auto/Life Ins.		
Personnel Total:		\$ 462,205	\$ 489,036
6210	Office Expense and Supplies	\$ -	\$ -
6220	Departmental Expense	5,500	5,500
6310	Communications	1,000	1,000
	Equipment	\$ 1,000	
6440	Mileage Reimbursement	500	150
6510	Conference/Meeting/Travel Exp	18,950	22,050
6520	Membership/Dues/Publications	4,000	4,000
	ICMA/CCMF/MMASC/League	\$ 4,000	
6610	Professional/Specialized Services	-	12,000
6710	Training and Education	2,000	
6245	Tuition Reimbursement	2,000	-
6855	Contingency		
6856	Facilities Maintenance/CIP Contingency	-	-
O & M Total:		\$ 33,950	\$ 44,700
8000	Capital Outlay	\$ -	\$ -
Capital Total:		\$ -	\$ -

**City of Canyon Lake
Budget Summary
Fiscal Year 2026-27**

<u>General Government</u>		<u>Community Development - 311</u>			
Function - Department		Department - Code			
Object Acct #		Actual 2023-24	Actual 2024-25	Budget 2025-26	Proposed 2026-27
PERSONNEL COSTS					
6010	Salaries and Wages	\$ -	\$ -	\$ 271,255	\$ 278,418
6080	Benefits	-	-	68,962	78,179
	Personnel Total:	\$ -	\$ -	\$ 340,217	\$ 356,597
OPERATIONS & MAINTENANCE COSTS					
6210	Office Expense and Supplies	\$ -	\$ -	\$ 18,000	\$ -
6220	Departmental Expense	-	-	24,832	43,432
6415	Fleet Maintenance	-	-	8,000	5,400
6425	Fuels & Lubricants	-	-	7,000	5,500
6440	Mileage Reimbursement	-	-	500	250
6510	Conference/Meeting/Travel Exp	-	-	2,000	3,000
6610	Professional/Specialized Services	-	-	63,650	101,900
6710	Training and Education	-	-	1,000	-
6245	Tuition Reimbursement	-	-	2,500	2,500
6831	City Events	-	-	149,100	161,300
	O & M Total:	\$ -	\$ -	\$ 276,582	\$ 323,282
CAPITAL COSTS					
	None	\$ -	\$ -	\$ -	\$ -
<u>DIVISION SUMMARY</u>					
	Personnel	\$ -	\$ -	\$ 340,217	\$ 356,597
	Operations & Maintenance	-	-	276,582	323,282
	Capital	-	-	-	-
		\$ -	\$ -	\$ 616,799	\$ 679,879

**City of Canyon Lake
Budget Detail
Fiscal Year 2026-27**

General Government		Community Development - 311	
Function - Department		Department - Code	
Object		Budget	Proposed
Acct #	Description and Justification	2025-26	2026-27
6010	Salaries and Wages	\$ 271,255	\$ 278,418
	Community Development Manager	\$ 103,100	
	Community Engmt Coordinator	\$ 72,414	
	PT Business License Technician	\$ 29,693	
	New Position	\$ 73,211	
6080	Benefits	68,962	78,179
	Health/PERS/Medicare/SUTA/Deferred Comp/Auto/Life Ins.		
Personnel Total:		\$ 340,217	\$ 356,597
6210	Office Expense and Supplies	\$ 18,000	\$ -
6220	Departmental Expense	24,832	43,432
	Microsoft Subscriptions	\$ 21,600	
	Adobe Pro Subscriptions	\$ 3,832	
	Office Expense & Supplies	\$ 18,000	
6415	Fleet Maintenance	8,000	5,400
6425	Fuels & Lubricants	7,000	5,500
6440	Mileage Reimbursement	500	250
6510	Conference/Meeting/Travel Exp	2,000	3,000
6610	Professional/Specialized Services	63,650	101,900
	Support Services IT	\$ 69,600	
	IworQ	\$ 32,300	
6710	Training and Education	1,000	-
6245	Tuition Reimbursement	2,500	2,500
6831	City Events	149,100	161,300
	State of the City	\$ 35,350	
	Veterans Day Celebration	\$ 1,500	
	CLFD Open House	\$ 6,000	
	9/11 Event	\$ 500	
	Memorial Day Event	\$ 7,000	
	National Night Out	\$ 1,500	
	Pumpkin Bash	\$ 55,000	
	Employee Christmas Party	\$ 2,500	
	Video Production-State of the City	\$ 25,000	
	Video Production-Pumpkin Bash	\$ 10,000	
	Video Production-Other	\$ 3,000	
	City Golf Championship	\$ 11,250	
	Community Cleanup	\$ 1,700	
	Donuts with Santa	\$ 1,000	
O & M Total:		\$ 276,582	\$ 323,282

**City of Canyon Lake
Budget Summary
Fiscal Year 2026-27**

General Government		City Clerk - 320			
Function - Division		Division - Code			
Object Acct #		Actual 2023-24	Actual 2024-25	Budget 2025-26	Proposed 2026-27
PERSONNEL COSTS					
6010	Salaries and Wages	\$ 154,505	\$ 186,526	\$ 164,061	\$ 189,017
6080	Benefits	25,804	32,290	40,832	45,531
	Personnel Total:	\$ 180,309	\$ 218,816	\$ 204,893	\$ 234,548
OPERATIONS & MAINTENANCE COSTS					
6210	Office Expense and Supplies	\$ 719	\$ 1,080	\$ 500	\$ -
6220	Departmental Expense	9,341	18,902	19,000	20,000
6240	Printing	1,332	887	10,000	8,000
6245	Tuition Reimbursement	-	-	2,500	-
6330	Rental and Leases	-	-	16,300	15,000
6510	Conference/Meeting/Travel Exp	750	-	2,000	6,500
6511	Military Banner Expense	103	-	-	-
6520	Membership/Dues/Publications	250	474	2,250	6,410
6610	Professional/Specialized Services	24,022	79,196	46,500	98,100
6710	Training and Education	-	-	3,000	-
	O & M Total:	\$ 36,517	\$ 100,539	\$ 102,050	\$ 154,010
CAPITAL COSTS					
		\$ -	\$ -	\$ -	\$ -
	Capital Total:	\$ -	\$ -	\$ -	\$ -
<u>DIVISION SUMMARY</u>					
	Personnel	\$ 180,309	\$ 218,816	\$ 204,893	\$ 234,548
	Operations & Maintenance	36,517	100,539	102,050	154,010
	Capital	-	-	-	-
		\$ 216,826	\$ 319,355	\$ 306,943	\$ 388,558

**City of Canyon Lake
Budget Detail
Fiscal Year 2026-27**

General Government		City Clerk - 320	
Function - Division		Division - Code	
Object		Budget	Proposed
Acct #	Description and Justification	2025-26	2026-27
6010	Salaries and Wages	\$ 164,061	\$ 189,017
	Admin. Services Direct/City Clerk		\$ 189,017
6080	Benefits	40,832	45,531
	Health/PERS/Medicare/SUTA/Life Ins.		
Personnel Total:		\$ 204,893	\$ 234,548
6210	Office Expense and Supplies	\$ 500	\$ -
	Postage		\$ -
6220	Departmental Expense	19,000	20,000
	Records Management & Retention		\$ 8,000
	Mailing (Yearly EMS Hearing)		\$ 6,000
	Miscellaneous		\$ 5,500
	Postage		\$ 500
6240	Public Notices	10,000	8,000
6245	Tuition Reimbursement	2,500	-
6330	Rental and Leases	16,300	15,000
	Copy Costs		\$ 6,000
	Copier Lease		\$ 9,000
6510	Conference/Meeting/Travel Exp	2,000	6,500
6520	Membership/Dues/Publications	2,250	6,410
	Notary		\$ 250
	IIMC		\$ 200
	Elections Code, Muni Law Book		\$ 3,000
	CMCA		\$ 500
	Miscellaneous		\$ -
	SHRM		\$ 300
	Archival & Election Supplies		\$ 2,000
	CSMFO		\$ 160
6610	Professional/Specialized Services	46,500	98,100
	Harris & Associates		\$ 8,000
	Imaging Annual Renewal		\$ 11,000
	American Legal Publishing		\$ 5,500
	Agenda Management Software		\$ 8,000
	Public Records Portal		\$ 9,500
	Records Retention Update		\$ 600
	Annual Website/Domain		\$ 7,500
	Miscellaneous Software		\$ 3,000
	2026 Municipal Election		\$ 45,000
6710	Training and Education	3,000	-
O & M Total:		\$ 102,050	\$ 154,010
		\$ -	\$ -
Capital Total:		\$ -	\$ -

**City of Canyon Lake
Budget Summary
Fiscal Year 2026-27**

General Government		Finance - 330			
Function - Division		Division - Code			
Object Acct #		Actual 2023-24	Actual 2024-25	Budget 2025-26	Proposed 2026-27
PERSONNEL COSTS					
6010	Salaries and Wages	\$ 159,267	\$ 153,139	\$ 182,341	\$ 147,983
6080	Benefits	57,839	64,616	73,440	40,381
	Personnel Total:	\$ 217,106	\$ 217,755	\$ 255,781	\$ 188,364
OPERATIONS & MAINTENANCE COSTS					
6210	Office Expense and Supplies	\$ 1,553	\$ 1,259	\$ 740	\$ -
6220	Departmental Expense	36,115	45,195	63,600	71,140
6245	Tuition Reimbursement	-	-	5,000	-
6440	Mileage Reimbursement	-	-	205	250
6520	Membership/Dues/Publications	780	125	830	120
6530	Software	2,497	5,749	7,640	10,500
6610	Professional/Specialized Services	117,170	149,040	126,650	112,210
6612	Annual Audit Expense	19,000	24,950	20,500	21,500
6710	Training and Education	4,232	6,891	6,680	2,600
	O & M Total:	\$ 181,347	\$ 233,209	\$ 231,845	\$ 218,320
CAPITAL COSTS					
		\$ -	\$ -	\$ -	\$ -
	Capital Total:	\$ -	\$ -	\$ -	\$ -
DIVISION SUMMARY					
	Personnel	\$ 217,106	\$ 217,755	\$ 255,781	\$ 188,364
	Operations & Maintenance	181,347	233,209	231,845	218,320
	Capital	-	-	-	-
		\$ 398,453	\$ 450,964	\$ 487,626	\$ 406,684

**City of Canyon Lake
Budget Detail
Fiscal Year 2026-27**

General Government		Finance - 330	
Function - Division		Division - Code	
Object		Budget	Proposed
Acct #	Description and Justification	2025-26	2026-27
6010	Salaries and Wages	\$ 182,341	\$ 147,983
	Accounting Specialist	\$ 68,587	
	Accounting Specialist	\$ 79,396	
6080	Benefits	73,440	40,381
	Retiree Medical	\$ 4,100	
	Benefits	\$ 36,281	
	Health/PERS/Medicare/SUTA/Life Ins.		
Personnel Total:		\$ 255,781	\$ 188,364
6210	Office Expense and Supplies	\$ 740	\$ -
	Checks and Miscellaneous items	\$ 740	
6220	Departmental Expense	63,600	71,140
	PERS Unfunded Liability	\$ 66,000	
	PERS Actuarial Fee	\$ 500	
	Data Ticket/Revenue Experts	\$ 1,300	
	Bank Fees/Checks/Supplies	\$ 3,340	
6440	Mileage Reimbursement	205	250
6520	Membership/Dues/Publications	830	120
	CSMFO	\$ 120	
6530	Software	7,640	10,500
	Abila MIP Licensing Online	\$ 10,500	
6610	Professional/Specialized Services	126,650	112,210
	Contract Accounting Firm	\$ 16,000	
	HDL Sales Tax Consultant	\$ 5,710	
	GASB 75 Actuarial	\$ 1,500	
	Advisory Services	\$ 3,200	
	Payroll Service	\$ 12,000	
	HDL Property Tax Consultant	\$ 13,800	
	Contract Acct Firm-Payroll & Related	\$ 60,000	
6612	Annual Audit Expense	20,500	21,500
6510	Conference/Meeting/Travel Exp	6,680	2,600
6245	Tuition Reimbursement	5,000	-
O & M Total:		\$ 231,845	\$ 218,320
		\$ -	\$ -
Capital Total:		\$ -	\$ -

**City of Canyon Lake
Budget Summary
Fiscal Year 2026-27**

General Government
Function - Division

Human Resources - 340
Division - Code

Object Acct #	Actual 2023-24	Actual 2024-25	Budget 2025-26	Proposed 2026-27
PERSONNEL COSTS				
6010 Salaries and Wages	\$ -	\$ -	\$ -	\$ 116,847
6080 Benefits	-	-	-	42,466
Personnel Total:	\$ -	\$ -	\$ -	\$ 159,313
OPERATIONS & MAINTENANCE COSTS				
6220 Departmental Expense	-	-	-	800
6245 Tuition Reimbursement	-	-	-	2,500
6440 Mileage Reimbursement	-	-	-	100
6520 Membership/Dues/Publications	-	-	-	760
6610 Professional/Specialized Services	-	-	-	6,800
6510 Conference/Meeting/Travel Exp	-	-	-	4,200
O & M Total:	\$ -	\$ -	\$ -	\$ 15,160
CAPITAL COSTS				
	\$ -	\$ -	\$ -	\$ -
Capital Total:	\$ -	\$ -	\$ -	\$ -
<u>DIVISION SUMMARY</u>				
Personnel	\$ -	\$ -	\$ -	\$ 159,313
Operations & Maintenance	-	-	-	15,160
Capital	-	-	-	-
	\$ -	\$ -	\$ -	\$ 174,473

City of Canyon Lake
Budget Detail
Fiscal Year 2026-27

<u>General Government</u>		<u>Human Resources - 340</u>	
Function - Division		Division - Code	
Object		Budget	Proposed
Acct #	Description and Justification	2025-26	2026-27
6010	Salaries and Wages		\$ 116,847
	Administrative Services Senior Analyst	\$ 116,847	
6080	Benefits		42,466
	Benefits	\$ 42,466	
	Health/PERS/Medicare/SUTA/Life Ins.		
Personnel Total:		\$ -	\$ 159,313
6220	Departmental Expense		800
	Miscellaneous Supplies	\$ 800	
6440	Mileage Reimbursement		100
6520	Membership/Dues/Publications		760
	MMASC	\$ 125	
	CSMFO	\$ 155	
	SRHM	\$ 300	
	GFOA	\$ 180	
6610	Professional/Specialized Services		6,800
	NeoGov-Recruitment System	\$ 5,200	
	SDRMA-EAP Program	\$ 1,600	
6612	Annual Audit Expense		
6510	Conference/Meeting/Travel Exp		4,200
	SHRM Conference	\$ 3,200	
	Training	\$ 1,000	
6245	Tuition Reimbursement		2,500
O & M Total:		\$ -	\$ 15,160
		\$ -	\$ -
Capital Total:		\$ -	\$ -

City of Canyon Lake
Budget Summary
Fiscal Year 2026-27

<u>Development Services</u>		<u>Planning - 350</u>			
Function - Division		Division - Code			
Object Acct #		Actual 2023-24	Actual 2024-25	Budget 2025-26	Proposed 2026-27
PERSONNEL COSTS					
6010	Salaries and Wages	\$ -	\$ -	\$ -	\$ -
6080	Benefits	-	-	-	-
	Personnel Total:	\$ -	\$ -	\$ -	\$ -
OPERATIONS & MAINTENANCE COSTS					
6616	Regular Planning Services	\$ 51,000	\$ 61,358	\$ 72,800	\$ 75,000
6619	General Plan Services	101,944	25,463	90,000	60,000
	O & M Total:	\$ 152,944	\$ 86,821	\$ 162,800	\$ 135,000
CAPITAL COSTS					
	None	\$ -	\$ -	\$ -	\$ -
<u>DIVISION SUMMARY</u>					
	Personnel	\$ -	\$ -	\$ -	\$ -
	Operations & Maintenance	152,944	86,821	162,800	135,000
	Capital	-	-	-	-
		\$ 152,944	\$ 86,821	\$ 162,800	\$ 135,000

City of Canyon Lake
Budget Detail
Fiscal Year 2026-27

Development Services		Planning - 350	
Function - Division		Division - Code	
Object		Budget	Proposed
Acct #	Description and Justification	2025-26	2026-27
6010	Salaries and Wages	\$ -	\$ -
	Planning Tech	\$ -	\$ -
6080	Benefits	-	-
	Medicare, SUI, WC	\$ -	\$ -
Personnel Total:		\$ -	\$ -
6616	Regular Planning Services	\$ 72,800	\$ 75,000
	Contract City Planner	\$ 75,000	
6619	General Plan Services	90,000	60,000
O & M Total:		\$ 162,800	\$ 135,000
None			
Capital Total:		\$ -	\$ -

**City of Canyon Lake
Budget Summary
Fiscal Year 2026-27**

Development Services		Building & Safety - 360			
Function - Division		Division - Code			
Object Acct #		Actual 2023-24	Actual 2024-25	Budget 2025-26	Proposed 2026-27
PERSONNEL COSTS					
6010	Salaries and Wages	\$ 177,869	\$ 217,765	\$ 201,178	\$ 212,044
6080	Benefits	52,136	44,043	53,545	45,290
	Personnel Total:	\$ 230,005	\$ 261,808	\$ 254,723	\$ 257,334
OPERATIONS & MAINTENANCE COSTS					
6210	Office Expense and Supplies	\$ 646	\$ 78	\$ 1,000	\$ -
6220	Departmental Expenses	6,671	3,208	2,000	4,000
6310	Communications	832	774	-	-
6415	Fleet Maintenance	314	377	-	-
6425	Fuels & Lubricants	977	1,856	-	-
6440	Mileage Reimbursements	-	-	500	250
6520	Membership/Dues/Publications	125	125	1,500	3,000
6610	Professional/Specialized Services	95,402	125,192	150,000	140,000
6510	Conference/Meeting/Travel Exp	542	864	1,500	1,500
6245	Tuition Reimbursement	-	-	5,000	2,500
	O & M Total:	\$ 105,509	\$ 132,474	\$ 161,500	\$ 151,250
CAPITAL COSTS					
	None	\$ -	\$ -	\$ -	\$ -
<u>DIVISION SUMMARY</u>					
	Personnel	\$ 230,005	\$ 261,808	\$ 254,723	\$ 257,334
	Operations & Maintenance	105,509	132,474	161,500	151,250
	Capital	-	-	-	-
		\$ 335,514	\$ 394,282	\$ 416,223	\$ 408,584

**City of Canyon Lake
Budget Detail
Fiscal Year 2026-27**

Development Services		Building & Safety - 360	
Function - Division		Division - Code	
Object		Budget	Proposed
Acct #	Description and Justification	2025-26	2026-27
6010	Salaries & Wages	\$ 201,178	\$ 212,044
	Deputy Building Official/Sr. Inspector	\$ 122,689	
	Building Permit Technician II	\$ 89,355	
	Building Permit Technician I	\$ -	
6080	Benefits	53,545	45,290
	Health/PERS/Medicare/SUTA/Life Ins.	\$ 45,290	
Personnel Total:		\$ 254,723	\$ 257,334
6210	Office Expense and Supplies	\$ 1,000	\$ -
	Miscellaneous	\$ 1,000	
6220	Departmental Expense	2,000	4,000
	Printing	\$ 1,000	
	Miscellaneous	\$ 3,000	
6310	Communications	-	-
6415	Fleet Maintenance	-	-
6425	Fuels & Lubricants	-	-
6440	Mileage Reimbursement	500	250
6520	Membership/Dues/Publications	1,500	3,000
	State Building Officials	\$ 3,000	
6610	Professional/Specialized Services	150,000	140,000
	VCA Code	\$ 140,000	
6510	Conference/Meeting/Travel Exp	1,500	1,500
6245	Tuition Reimbursement	5,000	2,500
O & M Total:		\$ 161,500	151,250
None		\$ -	\$ -
Capital Total:		\$ -	\$ -

**City of Canyon Lake
Budget Summary
Fiscal Year 2026-27**

Public Safety - Police
Function - Department

Law Enforcement - 410
Department - Code

Object Acct #	Actual 2023-24	Actual 2024-25	Budget 2025-26	Proposed 2026-27
PERSONNEL COSTS				
None	\$ -	\$ -	\$ -	\$ -
OPERATIONS & MAINTENANCE COSTS				
6335 Facility Rate	\$ 25,817	\$ 27,581	\$ 29,000	\$ 2,420
6410 Vehicle & Equip Maint/Support	-	-	3,000	-
6610 Professional/Specialized Services	590,347	1,755,041	2,052,390	165,000
6845 Booking Fees	7,741	5,532	7,500	600
6850 Cal ID	11,056	10,949	11,000	1,000
6861 County RMS System	10,404	11,365	9,000	750
O & M Total:	\$ 645,365	\$ 1,810,468	\$ 2,111,890	\$ 169,770
CAPITAL COSTS				
8000 ALPR Cameras	\$ 6,192	\$ 5,000	\$ 5,000	\$ -
Capital Total:	\$ 6,192	\$ 5,000	\$ 5,000	\$ -
<u>DIVISION SUMMARY</u>				
Personnel	\$ -	\$ -	\$ -	\$ -
Operations & Maintenance	645,365	1,810,468	2,111,890	169,770
Capital	6,192	5,000	5,000	-
	\$ 651,557	\$ 1,815,468	\$ 2,116,890	\$ 169,770

**City of Canyon Lake
Budget Detail
Fiscal Year 2026-27**

Public Safety - Police		Law Enforcement - 410	
Function - Department		Department - Code	
Object		Budget	Proposed
Acct #	Description and Justification	2025-26	2026-27
	None	\$ -	\$ -
	Personnel Total:	\$ -	\$ -
6335	Facility Rate	\$ 29,000	\$ 2,420
6410	Vehicle & Equip Maint/Support	3,000	-
6610	Professional/Specialized Services	2,052,390	165,000
	Police Services (total)	\$ 160,000	
6620	Extra Duty - Events	\$ 5,000	
6845	Booking Fees	7,500	600
6846	Blood/Alcohol Analysis	\$ 600	
6850	Cal ID	11,000	1,000
6861	County RMS System	9,000	750
	O & M Total:	\$ 2,111,890	\$ 169,770
8000	ALPR Cameras	\$ 5,000	\$ -
	Capital Total:	\$ 5,000	\$ -

= Amount of Law Enforcement costs charged to the Police Grants Fund.

**City of Canyon Lake
Budget Summary
Fiscal Year 2026-27**

Public Safety - Police		City Police Department - 416			
Function - Department		Department - Code			
Object	Actual	Actual	Budget	Proposed	
Acct #	2023-24	2024-25	2025-26	2026-27	
PERSONNEL COSTS					
6030	Salaries PD Management	\$ -	\$ -	\$ -	\$ 262,981
6031	Salaries PD CSO's	-	-	-	288,118
6033	Salaries PD Officers	-	-	-	706,738
6034	Salaries PD Officers OT	-	-	-	20,000
6035	Salaries PD Officers FSLA	-	-	-	-
6091	Benefits PD Mgmt	-	-	-	8,130
6092	Benefits PD Officers	-	-	-	13,407
6080	Benefits PD CSO's	-	-	-	31,470
6093	Benefits PD Health Ins Mgmt	-	-	-	41,827
6094	Benefits PD Health Ins Officers	-	-	-	176,000
6095	Benefits PD PARS Mgmt	-	-	-	39,447
6096	Benefits PD PARS Officers	-	-	-	53,005
6097	Benefits PD Health Ins CSO's	-	-	-	116,202
6090	Benefits Workers Compensation	-	-	-	-
	Personnel Total:	\$ -	\$ -	\$ -	\$ 1,757,325
OPERATIONS & MAINTENANCE COSTS					
6220	Departmental Expense	-	-	-	49,530
6222	Emergency Response Equip	-	-	-	10,000
6232	Printing	-	-	-	5,000
6310	Communications	-	-	-	5,400
6325	Repairs and Maintenance	-	-	-	2,000
6330	Rents & Leases	-	-	-	149,820
6410	Fleet & Equipment Maint	-	-	-	21,300
6425	Fuels & Lubricants	-	-	-	9,000
6520	Membership/Dues/Publications	-	-	-	2,000
6530	Software	-	-	-	4,000
6610	Professional/Specialized Services	-	-	-	336,080
6631	Explorer Program	-	-	-	2,800
6710	Training & Education	-	-	-	15,000
6845	Booking Fees	-	-	-	14,000
6850	Cal ID	-	-	-	11,000
	CalCOPS Offset	-	-	-	(210,000)
6841	Claim Payments Workers Comp	-	-	-	-
	O & M Total:	\$ -	\$ -	\$ -	\$ 426,930
CAPITAL OUTLAY					
8000	Capital Outlay	\$ -	\$ -	\$ -	\$ -
	Capital Total:	\$ -	\$ -	\$ -	\$ -
<u>DIVISION SUMMARY</u>					
	Personnel	\$ -	\$ -	\$ -	\$ 1,757,325
	Operations & Maintenance	-	-	-	426,930
	Capital	-	-	-	-
		\$ -	\$ -	\$ -	\$ 2,184,255

**City of Canyon Lake
Budget Detail
Fiscal Year 2026-27**

Public Safety - Police		City Police Department - 416	
Function - Department		Department - Code	
Object		Budget	Proposed
Acct #	Description and Justification	2025-26	2026-27
Salaries and Wages			
6030	Salaries PD Management	\$ -	\$ 262,981
6031	Salaries PD CSO's	-	288,118
6033	Salaries PD Officers	-	706,738
6034	Salaries PD Officers OT	-	20,000
6035	Salaries PD Officers FSLA	-	
6091	Benefits PD Mgmt	-	8,130
6092	Benefits PD Officers	-	13,407
6080	Benefits PD CSO's	-	31,470
6093	Benefits PD Health Ins Mgmt	-	41,827
6094	Benefits PD Health Ins Officers	-	176,000
6095	Benefits PD PARS Mgmt	-	39,447
6096	Benefits PD PARS Officers	-	53,005
6097	Benefits PD Health Ins CSO's	-	116,202
6090	Benefits Workers Compensation	-	-
Personnel Total:		\$ -	\$ 1,757,325
6220	Departmental Expense	-	\$ 49,530
6222	Uniforms	-	10,000
6232	Police Equipment	-	5,000
6310	Communications	-	5,400
6325	Repairs & Maintenance	-	2,000
6330	Rents & Leases	-	149,820
	Vehicles	\$ 144,820	
	Copier Lease	\$ 5,000	
6410	Fleet & Equipment Maintenance	-	21,300
6425	Fuels & Lubricants	-	9,000
6520	Membership/Dues/Publications	-	2,000
6530	Software	-	4,000
6610	Professional/Specialized Services	-	336,080
	Crime Scene Cleaning	\$ 5,000	
	Polygraph INV	\$ 5,000	
	Dispatch-City of Hemet	\$ 232,380	
	Security Alarm	\$ 3,000	
	Background Investigations/Medical	\$ 10,000	
	Medical Arrests	\$ 10,000	
	PSEC/Radio	\$ 65,000	
	Corelogic/Real Quest	\$ 2,500	
	Data Ticket	\$ 3,200	
6631	Explorer Program		2,800
6710	Training & Education	-	15,000
6845	Booking Fees	-	14,000
	Booking Fees	\$ 7,000	
	Laboratory	\$ 7,000	
6850	Cal ID	-	11,000
	CalCOPS Offset	-	(210,000)
O & M Total:		\$ -	\$ 426,930
8000	Capital Outlay	\$ -	\$ -
Capital Total:		\$ -	\$ -

**City of Canyon Lake
Budget Summary
Fiscal Year 2026-27**

Public Safety - Fire		City Fire Department - 421			
Function - Department		Department - Code			
Object Acct #		Actual 2023-24	Actual 2024-25	Budget 2025-26	Proposed 2026-27
PERSONNEL COSTS					
6020	Salaries FD Management	\$ 321,044	\$ 370,761	\$ 320,804	\$ 350,135
6023	Salaries FD Firefighters	705,492	808,498	822,383	833,647
6024	Salaries FD Firefighters OT	148,264	220,558	182,471	204,284
6025	Salaries FD Firefighters FSLA	17,149	20,588	21,629	22,330
6026	Reserve Firefighter Stipends	11,000	7,300	20,000	20,000
6027	Salaries FD Part-Time	-	-	-	42,358
6081	Benefits FD Management	32,777	49,848	25,228	37,953
6083	PORAC	4,505	9,921	-	-
6086	Benefits FD FF	47,928	36,319	33,289	34,668
6087	Benefits Health Insurance FD	108,326	116,111	155,107	167,968
6088	Benefits PARS Firefighters	85,153	111,022	103,641	106,997
6089	Benefits PARS FD Management	34,259	17,535	39,950	44,064
6090	Benefits Workers Compensation	-	-	-	-
	Personnel Total:	\$ 1,515,897	\$ 1,768,461	\$ 1,724,502	\$ 1,864,404
OPERATIONS & MAINTENANCE COSTS					
6210	Office Expens & Supplies	\$ 4,402	\$ 4,100	\$ 5,050	\$ -
6220	Departmental Expense	9,772	8,982	11,315	17,150
6231	Emergency Response Equip	44,451	50,689	56,815	63,080
6240	Printing	1,097	837	1,500	1,500
6310	Communications	3,198	2,861	2,904	2,910
6330	Rents & Leases	125,214	125,214	125,215	125,220
6410	Fleet & Equipment Maint	63,909	65,136	71,500	76,900
6425	Fuels & Lubricants	17,564	15,761	23,112	23,200
6440	Mileage Reimbursment	119	565	2,000	2,000
6450	EMS Enhancement Funds	11,766	7,998	20,900	23,100
6455	CalRecycle Grant Exp	-	3,829	2,000	2,000
6510	Conference/Meeting/Travel	3,094	2,083	8,800	8,800
6520	Membership/Dues/Publications	1,589	1,148	2,300	3,350
6530	Software	14,117	7,574	18,400	18,400
6610	Professional/Specialized Services	135,979	145,841	187,456	202,540
6710	Training & Education	14,814	22,663	33,000	32,000
6245	Tuition Reimbursement	-	-	10,000	8,000
6841	Claim Payments Workers Comp	65,713	9,336	-	-
	O & M Total:	\$ 516,798	\$ 474,617	\$ 582,267	\$ 610,150
STARTUP COSTS					
8017	Fire & Life Saving Equipment	\$ 12,846	\$ 50,224	\$ -	\$ 36,000
8017	Equipment for New Engine *	-	-	-	130,000
8018	Station Upgrades	17,796	-	-	-
	Capital Total:	\$ 30,642	\$ 50,224	\$ -	\$ 166,000
DIVISION SUMMARY					
	Personnel	\$ 1,515,897	\$ 1,768,461	\$ 1,724,502	\$ 1,864,404
	Operations & Maintenance	516,798	474,617	582,267	610,150
	Capital	30,642	50,224	-	166,000
		\$ 2,063,337	\$ 2,293,302	\$ 2,306,769	\$ 2,640,554

* - From Equipment Replacement Reserve

**City of Canyon Lake
Budget Detail
Fiscal Year 2026-27**

Public Safety - Fire		City Fire Department - 421	
Function - Department		Department - Code	
Object		Budget	Proposed
Acct #	Description and Justification	2025-26	2026-27
Salaries and Wages (See detail schedule)			
6020	Salaries FD Management	\$ 320,804	\$ 350,135
6023	Salaries FD Firefighters	822,383	833,647
6024	Salaries FD Firefighters OT	182,471	204,284
6025	Salaries FD Firefighters FSLA	21,629	22,330
6026	Reserve Firefighter Stipends	20,000	20,000
6027	Salaries FD Part-Time		42,358
6081	Benefits FD Management	25,228	37,953
6086	Benefits FD Firefighters	33,289	34,668
6087	Benefits Health Insurance FD	155,107	167,968
6088	Benefits PARS Fire Fighters	103,641	106,997
6089	Benefits PARS FD Management	39,950	44,064
Personnel Total:		\$ 1,724,502	\$ 1,864,404
6210	Office Expense & Supplies	\$ 5,050	\$ -
6220	Departmental Expense	11,315	17,150
6231	Emergency Response Equipment	56,815	63,080
6240	Printing	1,500	1,500
6310	Communications	2,904	2,910
6330	Rents & Leases	125,215	125,220
	Type I Engine Lease	\$ 84,155	
	Type VI Engine Lease	\$ 41,065	
6410	Fleet & Equipment Maintenance	71,500	76,900
6425	Fuels & Lubricants	23,112	23,200
6440	Mileage Reimbursement	2,000	2,000
6450	EMS Enhancement Funds	20,900	23,100
6455	CalRecycle Grant Exp	2,000	2,000
6510	Conference/Meeting/Travel	8,800	8,800
6520	Membership/Dues/Publications	2,300	3,350
6530	Software	18,400	18,400
	Lexipol Policy Computer Application	\$ 6,600	
	Training Computer Module	\$ 5,000	
	Fire Prevention Computer Mod	\$ 3,300	
	Slate Staffing	\$ 3,000	
	Fire Simulation Software	\$ 500	
6610	Professional/Specialized Services	187,456	202,540
	Public Education Supplies	\$ 6,500	
	IworQ Fire Prevention Software	\$ 1,221	
	Dispatch Riverside County	\$ 170,000	
	MDC Annual Rents	\$ 7,500	
	Background Investigations/Medica	\$ 11,000	
	Annual SCBA Fit Testing	\$ 1,000	
	Other Items	\$ 5,319	
6710	Training & Education	33,000	32,000
	Training Supplies	\$ 13,000	
	Certifications	\$ 7,000	
	Outside Instructors	\$ 12,000	
6245	Tuition Reimbursement	10,000	8,000
O & M Total:		\$ 582,267	\$ 610,150
8017	Fire & Life Saving Equipment	\$ -	\$ 166,000
Capital Total:		\$ -	\$ 166,000

**City of Canyon Lake
Budget Summary
Fiscal 2026-27**

Public Safety - Emergency Preparedness
Function - Division

Emergency Preparedness - 425
Division - Code

Object Acct #	Actual 2023-24	Actual 2024-25	Budget 2025-26	Proposed 2026-27
PERSONNEL COSTS				
None	\$ -	\$ -	\$ -	\$ -
OPERATIONS & MAINTENANCE COSTS				
6215 EOC Equipment/Supplies	\$ -	\$ -	\$ 4,000	\$ 4,000
6220 Departmental Expense	1,792	1,538	5,000	5,000
6310 Communications	201	814	1,000	-
6610 Professional/Specialized Service	25,065	25,000	35,000	-
O & M Total:	\$ 27,058	\$ 27,352	\$ 45,000	\$ 9,000
CAPITAL COSTS				
None	\$ -	\$ -	\$ -	\$ -
<u>DIVISION SUMMARY</u>				
Personnel	\$ -	\$ -	\$ -	\$ -
Operations & Maintenance	27,058	27,352	45,000	9,000
Capital	-	-	-	-
	\$ 27,058	\$ 27,352	\$ 45,000	\$ 9,000

**City of Canyon Lake
Budget Detail
Fiscal Year 2026-27**

Public Safety - Emergency Preparedness		Emergency Preparedness - 425	
Function - Division		Division - Code	
Object Acct #	Description and Justification	Budget 2025-26	Proposed 2026-27
	None	\$ -	\$ -
Personnel Total:		\$ -	\$ -
6215	EOC Equipment/Supplies	\$ 4,000	\$ 4,000
6220	Departmental Expense		
	Supplies	\$ 2,500	5,000
	Tools & Equipment	\$ 2,500	5,000
6310	Communications (Emergency Management EOC)	1,000	-
	Satellite Phones	\$ -	
6610	Professional/Specialized Services	35,000	-
	EMD Contract (County)	\$ -	
	CERT Training (County)	\$ -	
O & M Total:		\$ 45,000	\$ 9,000
	None	\$ -	\$ -
Capital Total:		\$ -	\$ -

**City of Canyon Lake
Budget Summary
Fiscal Year 2026-27**

Public Safety - Animal Control
Function - Division

Animal Control - 430
Division - Code

Object Acct #	Actual 2023-24	Actual 2024-25	Budget 2025-26	Proposed 2026-27
PERSONNEL COSTS				
None	\$ -	\$ -	\$ -	\$ -
OPERATIONS & MAINTENANCE COSTS				
6610 Professional/Specialized Services	\$ 127,962	\$ 115,889	\$ 103,050	\$ 101,600
6900 Debt Service	38,822	17,984	23,300	19,000
O & M Total:	\$ 166,784	\$ 133,873	\$ 126,350	\$ 120,600
CAPITAL COSTS				
None	\$ -	\$ -	\$ -	\$ -
<u>DIVISION SUMMARY</u>				
Personnel	\$ -	\$ -	\$ -	\$ -
Operations & Maintenance	166,784	133,873	126,350	120,600
Capital	-	-	-	-
	\$ 166,784	\$ 133,873	\$ 126,350	\$ 120,600

City of Canyon Lake
Budget Detail
Fiscal Year 2026-27

Public Safety - Animal Control		Animal Control - 430	
Function - Division		Division - Code	
Object		Budget	Proposed
Acct #	Description and Justification	2025-26	2026-27
	None	\$ -	\$ -
	Personnel Total:	\$ -	\$ -
	OPERATIONS & MAINTENANCE COSTS		
6610	Professional/Specialized Services	\$ 103,050	\$ 101,600
	Animal Control	\$ 45,600	
	County Sheltering Services	\$ 56,000	
6900	Interest Expense	23,300	19,000
	Debt Service	\$ 15,000	
	Audit/Fiscal Agent/Admin	\$ 4,000	
	O & M Total:	\$ 126,350	\$ 120,600
	None	\$ -	\$ -
	Capital Total:	\$ -	\$ -

City of Canyon Lake
Budget Summary
Fiscal Year 2026-27

<u>Development Services</u>		<u>Public Works Administration - 510</u>			
Function - Division		Division - Code			
Object Acct #		Actual 2023-24	Actual 2024-25	Budget 2025-26	Proposed 2026-27
	PERSONNEL COSTS				
6010	Salaries and Wages	\$ -	\$ -	\$ -	\$ -
6080	Benefits	-	-	-	-
	Personnel Total:	\$ -	\$ -	\$ -	\$ -
	OPERATIONS & MAINTENANCE COSTS				
6610	Professional/Specialized Services	\$ 18,345	\$ 16,218	\$ 30,000	\$ 20,000
	O & M Total:	\$ 18,345	\$ 16,218	\$ 30,000	\$ 20,000
	CAPITAL COSTS				
	None	\$ -	\$ -	\$ -	\$ -
	<u>DIVISION SUMMARY</u>				
	Personnel	\$ -	\$ -	\$ -	\$ -
	Operations & Maintenance	18,345	16,218	30,000	20,000
	Capital	-	-	-	-
		\$ 18,345	\$ 16,218	\$ 30,000	\$ 20,000

City of Canyon Lake
Budget Detail
Fiscal Year 2026-27

<u>Development Services</u>		<u>Public Works Administration - 510</u>	
Function - Division		Division - Code	
Object		Budget	Proposed
Acct #	Description and Justification	2025-26	2026-27
6015	Salaries and Wages	\$ -	\$ -
6080	Benefits	-	-
Personnel Total:		\$ -	\$ -
6610	Professional/Specialized Services	\$ 30,000	\$ 20,000
	On Call Maintenance	\$ 10,000	
	Interwest Consulting Group	\$ 10,000	
O & M Total:		\$ 30,000	\$ 20,000
	None	\$ -	\$ -
Capital Total:		\$ -	\$ -

City of Canyon Lake
Budget Summary
Fiscal Year 2026-27

Development Services		NPDES - 515			
Function - Division		Division - Code			
Object Acct #		Actual 2023-24	Actual 2024-25	Budget 2024-25	Proposed 2026-27
PERSONNEL COSTS					
6015	Salaries and Wages	\$ -	\$ -	\$ -	\$ -
6080	Benefits	-	-	-	-
	Personnel Total:	\$ -	\$ -	\$ -	\$ -
OPERATIONS & MAINTENANCE COSTS					
6456	Calrecycle SB1383 OWR1	\$ -	\$ 20,554	\$ -	\$ -
6457	Calrecycle SB1383 OWR4	-	45,314		
6520	Membership/Dues/Publications	70,200	70,372	99,200	104,400
6610	Professional/Specialized Services	60,000	54,042	60,000	60,000
	O & M Total:	\$ 130,200	\$ 190,282	\$ 159,200	\$ 164,400
CAPITAL COSTS					
	None	\$ -	\$ -	\$ -	\$ -
<u>DIVISION SUMMARY</u>					
	Personnel	\$ -	\$ -	\$ -	\$ -
	Operations & Maintenance	130,200	190,282	159,200	164,400
	Capital	-	-	-	-
		\$ 130,200	\$ 190,282	\$ 159,200	\$ 164,400

**City of Canyon Lake
Budget Detail
Fiscal Year 2026-27**

Development Services		NPDES - 515	
Function - Division		Division - Code	
Object		Budget	Proposed
Acct #	Description and Justification	2025-26	2026-27
6015	Salaries and Wages	\$ -	\$ -
6080	Benefits	-	-
Personnel Total:		\$ -	\$ -
6520	Membership/Dues/Publications	\$ 99,200	\$ 104,400
	NPDES MS4 Permit Fee	\$ 11,000	
	LE/CL TMDL	\$ 48,900	
	San Jacinto River Watershed Council	\$ 1,000	
	LESJWA	\$ 20,000	
	SAR NPDES Program Share	\$ 3,500	
	WMP Cost Share	\$ 20,000	
6610	Professional/Specialized Services	60,000	60,000
	Consultant for NPDES	\$ 60,000	
O & M Total:		\$ 159,200	\$ 164,400
	None	\$ -	\$ -
Capital Total:		\$ -	\$ -

**City of Canyon Lake
Budget Summary
Fiscal Year 2026-27**

<u>Development Services</u>		<u>Code Enforcement - 520</u>			
Function - Division		Division - Code			
Object Acct #		Actual 2023-24	Actual 2024-25	Budget 2025-26	Proposed 2026-27
PERSONNEL COSTS					
6015	Salaries and Wages	\$ 290,883	\$ 318,268	\$ 293,161	\$ -
6080	Benefits	70,063	71,308	86,235	-
	Personnel Total:	\$ 360,946	\$ 389,576	\$ 379,396	\$ -
OPERATIONS & MAINTENANCE COSTS					
6210	Office Expense and Supplies	\$ 940	\$ 139	\$ 1,500	\$ -
6220	Department Expense	14,896	12,805	10,700	-
6310	Communications	2,430	2,242	3,000	-
6415	Fleet Maintenance	1,671	2,760	-	-
6425	Fuels and Lubricants	2,416	2,196	-	-
6520	Membership/Dues/Publications	300	200	800	-
6610	Professional/Specialized Services	1,896	17,611	2,500	-
6710	Training and Education	390	160	1,500	-
6245	Tuition Reimbursement	-	-	2,500	-
6842	Claims Payment-Liability	-	27,651	-	-
	O & M Total:	\$ 24,939	\$ 65,764	\$ 22,500	\$ -
CAPITAL COSTS					
8001	Vehicles	-	-	-	-
	Capital Total:	\$ -	\$ -	\$ -	\$ -
<u>DIVISION SUMMARY</u>					
	Personnel	\$ 360,946	\$ 389,576	\$ 379,396	\$ -
	Operations & Maintenance	24,939	65,764	22,500	-
	Capital	-	-	-	-
		\$ 385,885	\$ 455,340	\$ 401,896	\$ -

City of Canyon Lake
Budget Detail
Fiscal Year 2026-27

<u>Development Services</u>		<u>Code Enforcement - 520</u>	
Function - Division		Division - Code	
Object		Budget	Proposed
Acct #	Description and Justification	2025-26	2026-27
6015	Salaries and Wages	\$ 293,161	\$ -
	Code Enforcement Officer	\$ -	-
	Code Enforcement Officer	\$ -	-
	Code Enforcement Supervisor	\$ -	-
	Part-Time Business License Tech	\$ -	-
6080	Benefits	86,235	-
	Health/PERS/Medicare/SUTA/Deferred Comp/Life Ins.		
Personnel Total:		\$ 379,396	\$ -
6210	Office Expense and Supplies	\$ 1,500	\$ -
6220	Departmental Expense	10,700	-
	Miscellaneous	\$ -	-
	Data Ticket/Revenue Experts	\$ -	-
	Printing	\$ -	-
	Equipment	\$ -	-
	Uniforms	\$ -	-
	BLM Cleanup	\$ -	-
6310	Communications	3,000	-
6415	Fleet Maintenance	-	-
6425	Fuels and Lubricants	-	-
6520	Membership/Dues/Publications	800	-
	Memberships	\$ -	-
6610	Professional/Specialized Services	2,500	-
	Corelogic/Real Quest	\$ -	-
6710	Training and Education	1,500	-
6245	Tuition Reimbursement	2,500	-
O & M Total:		\$ 22,500	\$ -
8001	Vehicles	\$ -	\$ -
Capital Total:		\$ -	\$ -

**City of Canyon Lake
Budget Summary
Fiscal Year 2026-27**

General Government		Building and Facilities Maint - 550			
Function - Division		Division - Code			
Object Acct #		Actual 2023-24	Actual 2024-25	Budget 2025-26	Proposed 2026-27
PERSONNEL COSTS					
	None	\$ -	\$ -	\$ -	\$ -
OPERATIONS & MAINTENANCE COSTS					
6320	Utilities	\$ 57,653	\$ 59,598	\$ 59,046	\$ 71,105
6330	Rentals & Leases	113,485	74,143	1,200	700
6520	Membership/Dues/Publications	-	14,847	11,200	12,000
6610	Professional/Specialized Services	67,637	85,707	73,870	95,870
6840	Liability Property Ins & Deductible	295,845	290,488	379,230	697,200
	O & M Total:	\$ 534,620	\$ 524,783	\$ 524,546	\$ 876,875
CAPITAL COSTS					
8007	Furniture & Equipment	\$ 5,452	\$ 104,079	\$ 11,500	\$ 6,000
8014	Building Improvements	-	-	4,500	-
8015	City Hall Acquisition	-	400,000	-	-
8030	Fire Station Purchase	490,000	-	-	-
8018	Fire Station Upgrades	4,547	53,244	10,000	10,000
	Capital Total:	\$ 499,999	\$ 557,323	\$ 26,000	\$ 16,000
DEBT SERVICE					
6900	Interest Expense	\$ 12,983	\$ 22,330	\$ 17,254	\$ 11,900
6910	Principal Expense	43,174	107,550	95,062	100,430
	Debt Service Total:	\$ 56,157	\$ 129,880	\$ 112,316	\$ 112,330
<u>DIVISION SUMMARY</u>					
	Personnel	\$ -	\$ -	\$ -	\$ -
	Operations & Maintenance	534,620	524,783	524,546	876,875
	Capital	499,999	557,323	26,000	16,000
	Debt Service	56,157	129,880	112,316	112,330
		\$ 1,090,776	\$ 1,211,986	\$ 662,862	\$ 1,005,205

**City of Canyon Lake
Budget Detail
Fiscal Year 2026-27**

General Government		Building and Facilities Maint - 550	
Function - Division		Division - Code	
Acct #	Description and Justification	Budget 2025-26	Proposed 2026-27
6320	Utilities	\$ 59,046	\$ 71,105
	Electric	\$ 33,000	
	Gas	\$ 1,300	
	Water	\$ 7,600	
	Ring Central Telephone	\$ 11,100	
	Elevator Phone	\$ 620	
	Internet/Cable	\$ 10,185	
	Propane	\$ 3,000	
	Other	\$ 4,300	
6330	Rentals and Leases		
	Postage Meter Lease	\$ 700	1,200
	Tree Lease	\$ -	700
6520	Membership/Dues/Publications	11,200	12,000
	Merchants Association	\$ 12,000	
6610	Professional/Specialized Services	73,870	95,870
	Pest Control	\$ 3,680	
	Security	\$ 6,000	
	HVAC Maintenance	\$ 11,900	
	Janitorial	\$ 29,400	
	Elevator service	\$ 6,020	
	Maintenance & Repairs	\$ 5,000	
	Fire Station Maintenance	\$ 15,000	
	Fire Dept Landscaping	\$ 6,000	
	Other Items	\$ 12,870	
6840	Liability Property Ins & Deductible	379,230	697,200
	General Liability Premium	\$ 493,919	
	Property Premium	\$ 28,628	
	Cyber	\$ 3,141	
	ADWRP	\$ 158	
	Crime Bond	\$ 1,622	
	ERMA	\$ 28,338	
	APD	\$ 13,817	
	Deadly Weapons	\$ 157	
	Workers Compensation Deposit	\$ 127,420	
O & M Total:		\$ 524,546	\$ 876,875
6900	Interest Expense (POA Loan)	\$ 17,254	\$ 11,900
6910	Principal Expense (POA Loan)	95,062	100,430
Debt Service Total:		\$ 112,316	\$ 112,330
8007	Furniture & Equipment	\$ 11,500	\$ 6,000
	Building Improvements	4,500	-
8018	Fire Station Upgrades	10,000	10,000
Capital Total:		\$ 26,000	\$ 16,000

**City of Canyon Lake
Budget Summary
Fiscal Year 2026-27**

Public Works - Streets Function - Department		Gas Tax - Fund 20 Fund - Code			
Object Acct #		Actual 2023-24	Actual 2024-25	Budget 2025-26	Proposed 2026-27
PROGRAM REVENUES					
4840	Gas Tax 2103	\$ 100,691	\$ 105,769	\$ 100,650	\$ 108,200
4850	Gas Tax 2105	67,150	68,783	70,400	72,300
4860	Gas Tax 2106	47,299	48,813	48,700	50,100
4870	Gas Tax 2107	90,893	90,977	96,100	96,700
4875	Gas Tax 2107.5	3,000	3,000	3,000	3,000
4876	Road Maintenance Rehab	285,647	301,817	290,200	310,300
4900	Interest Income	44,248	45,073	15,000	10,000
Program Revenue Total		\$ 638,928	\$ 664,232	\$ 624,050	\$ 650,600
OPERATIONS & MAINTENANCE COSTS					
6610	Professional and Specialized Services	\$ 182,718	\$ 14,288	\$ 65,000	\$ 35,000
6320	Utilities	2,134	3,361	3,000	4,000
6720	Landscape Maintenance	145,525	80,644	92,500	85,000
6721	Street Maintenance	28,902	20,874	36,000	24,800
6722	Signal and Sign Maintenance	31,353	29,240	37,000	37,000
6724	Street Tree Trimming	-	-	5,000	5,000
6723	Reclaimed Water (RRCR)	10,931	13,114	12,000	14,000
8030	Right of Way Acquisition	910,128	-	-	-
O & M Total:		\$ 1,311,691	\$ 161,521	\$ 250,500	\$ 204,800
CAPITAL COSTS					
8108	RR Canyon Rd Safety Improvements	\$ -	\$ -	\$ -	\$ -
8000	Capital Outlay	-	-	-	-
Capital Total:		\$ -	\$ -	\$ -	\$ -
<u>DIVISION SUMMARY</u>					
Total Revenue		\$ 638,928	\$ 664,232	\$ 624,050	\$ 650,600
Personnel		\$ -	\$ -	\$ -	\$ -
Operations & Maintenance		1,311,691	161,521	250,500	204,800
Capital		-	-	-	-
Total Expenditures		\$ 1,311,691	\$ 161,521	\$ 250,500	\$ 204,800
Surplus/Shortfall		\$ (672,763)	\$ 502,711	\$ 373,550	\$ 445,800
Estimated Available Reserves					\$ 2,300,820

**City of Canyon Lake
Budget Summary
Fiscal Year 2026-27**

Public Works - Streets		Measure A - Fund 21			
Function - Department		Fund - Code			
Object Acct #		Actual 2023-24	Actual 2024-25	Budget 2025-26	Proposed 2026-27
PROGRAM REVENUES					
4550	Measure A Fees	\$ 284,590	\$ 281,427	\$ 285,000	\$ 290,000
4790	Miscellaneous Income	-	-		
4900	Interest Income	46,164	56,826	22,000	20,000
	Program Revenue Total	\$ 330,754	\$ 338,253	\$ 307,000	\$ 310,000
PERSONNEL COSTS					
	None	\$ -	\$ -	\$ -	\$ -
OPERATIONS & MAINTENANCE COSTS					
6955	Interest Expense	\$ -	\$ -	\$ -	\$ -
6960	Principal Expense (RCTC advance)	-	-	-	-
6610	Professional Services	-	-	-	-
	O & M Total:	\$ -	\$ -	\$ -	\$ -
CAPITAL COSTS					
8108	RR Canyon Rd Safety Improvements	\$ 210	\$ 44,185	\$ 76,150	
8109	RR Canyon Rd Painting Improvements	362,500	-	-	-
	Capital Total:	\$ 362,710	\$ 44,185	\$ 76,150	\$ -
<u>DIVISION SUMMARY</u>					
	Total Revenue	\$ 330,754	\$ 338,253	\$ 307,000	\$ 310,000
	Personnel	\$ -	\$ -	\$ -	\$ -
	Operations & Maintenance	-	-	-	-
	Capital	362,710	44,185	76,150	-
	Total Expenditures	\$ 362,710	\$ 44,185	\$ 76,150	\$ -
	Surplus/Shortfall	\$ (31,956)	\$ 294,068	\$ 230,850	\$ 310,000
	Estimated Available Reserves				\$ 2,241,394

City of Canyon Lake
Budget Summary
Fiscal Year 2026-27

General Government Function - Department		AQMD - Fund 25 Fund - Code			
Object Acct #		Actual 2023-24	Actual 2024-25	Budget 2025-26	Proposed 2026-27
	PROGRAM REVENUES				
4580	SCAQMD Fees	\$ 14,775	\$ 14,222	\$ 14,800	\$ 14,900
4900	Interest Income	2,071	2,809	1,100	1,400
	Program Revenue Total	\$ 16,846	\$ 17,031	\$ 15,900	\$ 16,300
	PERSONNEL COSTS				
	None	\$ -	\$ -	\$ -	\$ -
	OPERATIONS & MAINTENANCE COSTS				
	Public Works				
	None	\$ -	\$ -	\$ -	\$ -
	O & M Total:	\$ -	\$ -	\$ -	\$ -
	CAPITAL COSTS				
8000	Capital Outlay	\$ -	\$ -	\$ -	\$ -
	Vehicle	-	-	-	-
	Capital Total:	\$ -	\$ -	\$ -	\$ -
	<u>DIVISION SUMMARY</u>				
	Total Revenue	\$ 16,846	\$ 17,031	\$ 15,900	\$ 16,300
	Personnel	\$ -	\$ -	\$ -	\$ -
	Operations & Maintenance	-	-	-	-
	Capital	-	-	-	-
	Total Expenditures	\$ -	\$ -	\$ -	\$ -
	Surplus/Shortfall	\$ 16,846	\$ 17,031	\$ 15,900	\$ 16,300
	Estimated Available Reserves				\$ 119,236

**City of Canyon Lake
Budget Summary
Fiscal Year 2026-27**

Public Safety - Police Function - Department		Law Enforcement Grants - Fund 26 Fund - Code			
Object Acct #		Actual 2023-24	Actual 2024-25	Budget 2025-26	Proposed 2026-27
PROGRAM REVENUES					
4575	CAL COPS Revenue	\$ 186,159	\$ 194,663	\$ 202,500	\$ 210,000
4900	Interest Income	-	-	-	-
	Program Revenue Total	\$ 186,159	\$ 194,663	\$ 202,500	\$ 210,000
PERSONNEL COSTS					
414	PERSONNEL COSTS				
6010	Salaries and Wages	\$ -	\$ -	\$ -	\$ -
6080	Benefits	-	-	-	-
	Personnel Total:	\$ -	\$ -	\$ -	\$ -
OPERATIONS & MAINTENANCE COSTS					
414	OPERATIONS & MAINTENANCE COSTS				
6610	Professional/Specialized Services	\$ 160,000	\$ 224,000	\$ 204,000	\$ 210,000
	O & M Total:	\$ 160,000	\$ 224,000	\$ 204,000	\$ 210,000
CAPITAL COSTS					
8000	Capital Outlay	\$ -	\$ -	\$ -	\$ -
	Capital Total:	\$ -	\$ -	\$ -	\$ -
<u>DIVISION SUMMARY</u>					
	Total Revenue	\$ 186,159	\$ 194,663	\$ 202,500	\$ 210,000
	Personnel	\$ -	\$ -	\$ -	\$ -
	Operations & Maintenance	160,000	224,000	204,000	210,000
	Capital	-	-	-	-
	Total Expenditures	\$ 160,000	\$ 224,000	\$ 204,000	\$ 210,000
	Surplus/Shortfall	\$ 26,159	\$ (29,337)	\$ (1,500)	\$ -
	Estimated Available Reserves				\$ 3,835

**City of Canyon Lake
Budget Summary
Fiscal Year 2026-27**

General Government Function - Department		Miscellaneous Grants - Fund 27 Fund - Code			
Object Acct #		Actual 2023-24	Actual 2024-25	Budget 2025-26	Proposed 2026-27
	PROGRAM REVENUES				
4599	American Rescue Plan	\$ 1,560,984	\$ 154,731	\$ -	\$ -
	Program Revenue Total	\$ 1,560,984	\$ 154,731	\$ -	\$ -
	OPERATIONS & MAINTENANCE COSTS				
Var	Amounts Listed Below	\$ 1,344,394	\$ 140,574	\$ -	\$ -
	O & M Total:	\$ 1,344,394	\$ 140,574	\$ -	\$ -
	CAPITAL COSTS				
Var	Amounts Listed Below	\$ 216,590	\$ 29,975	\$ -	\$ -
	Total:	\$ 216,590	\$ 29,975	\$ -	\$ -
	Total Revenue	\$ 1,560,984	\$ 154,731	\$ -	\$ -
	Personnel	\$ -	\$ -	\$ -	\$ -
	Operations & Maintenance	1,344,394	140,574	-	-
	Capital	216,590	29,975	-	-
	Total Expenditures	\$ 1,560,984	\$ 170,549	\$ -	\$ -
	Surplus/Shortfall	\$ -	\$ (15,818)	\$ -	\$ -
	Estimated Available Reserves				\$ -

American Rescue Plan Act			
Acct #		FY 2024-25	Total
7000	City Hall Renovation	\$ 15,818	\$ -
7001	Fire Station Upgrades/Equipment	9,209	-
7002	Repairs - 31542 Railroad Canyon Road	-	-
7006	New Code Enforcement Vehicle	-	-
7010	Community E-Gift Card Program	900	-
7012	Junior Lifeguard Program Bus Rental	-	-
7016	Law Enforcement Services Riverside County Sheriff	139,674	-
7020	Small Business Support	-	-
7021	Fire Chief Bonus	-	-
7022	Fire Station Architectural Design	4,948	-
	Total ARPA Expenditures	\$ 170,549	\$ -

**City of Canyon Lake
Budget Summary
Fiscal Year 2026-27**

Capital Projects Function - Department		Capital Projects - Fund 40 Fund - Code			
Object Acct #		Actual 2023-24	Actual 2024-25	Budget 2025-26	Proposed 2026-27
PROGRAM REVENUES					
4590	Grant Revenues HSIP	\$ -	\$ -	\$ 1,207,980	\$ -
4585	CDBG Grant	-	-	21,826	-
5901	Transfer from General Fund	1,284,692	-	-	-
	Program Revenue Total	\$ 1,284,692	\$ -	\$ 1,229,806	\$ -
CAPITAL COSTS					
8000	Capital Outlay	\$ -	\$ 31,345	\$ -	\$ -
8108	RR Canyon Rd Safety (HSIP)	-	2,065	1,207,980	-
8023	ADA Project	-	-	21,826	-
8006	City Hall Expansion	-	1,307,637	-	-
8031	City Hall Generator	-	75,000	-	-
8017	Fire and Life Saving Equipment	-	-	139,000	-
	Capital Costs Total:	\$ -	\$ 1,416,047	\$ 1,368,806	\$ -
<u>DIVISION SUMMARY</u>					
	Total Revenue	\$ 1,284,692	\$ -	\$ 1,229,806	\$ -
	Personnel	\$ -	\$ -	\$ -	\$ -
	Operations & Maintenance	-	-	-	-
	Capital	-	1,416,047	1,368,806	-
	Total Expenditures	\$ -	\$ 1,416,047	\$ 1,368,806	\$ -
	Surplus/Shortfall	\$ 1,284,692	\$ (1,416,047)	\$ (139,000)	\$ -
	Estimated Available Reserves				\$ 65,262

**City of Canyon Lake
Budget Summary
Fiscal Year 2026-27**

**Enterprise Fund - Rental
Function - 31542 Railroad Canyon Road**

**Rental - Fund 60
Dept - Code 560**

Object Acct #	Actual 2023-24	Actual 2024-25	Budget 2025-26	Proposed 2026-27
REVENUES				
4698 Rental Income	\$ 84,003	\$ 104,387	\$ 108,315	\$ 115,000
Revenue Total	\$ 84,003	\$ 104,387	\$ 108,315	\$ 115,000
OPERATING EXPENDITURES				
6210 Office Expense & Supplies	\$ 195	\$ 526	\$ 250	\$ 250
6320 Utilities	12,941	16,565	14,000	12,000
6325 Repairs & Maintenance	330	7,432	20,000	10,000
6326 Assessments	-	29,586	11,400	12,000
6328 Property Taxes	7,751	-	3,100	-
6610 Professional & Specialized Services	1,084	6,763	2,000	2,000
6856 Facility Maintenance	-	-	-	2,000
6900 Interest Expense	18,419	16,374	14,761	14,240
6910 Principal Expense	-	-	13,059	13,580
7002 Repairs 31542 RR Canyon RD	35,100	-	-	-
General Fund Administrative Reimb	-	-	-	46,000
Expenditure Total:	\$ 75,820	\$ 77,246	\$ 78,570	\$ 112,070
CAPITAL COSTS				
8014 Building Improvements	-	57,000	-	-
	\$ -	\$ 57,000	\$ -	\$ -
<u>DIVISION SUMMARY</u>				
Total Revenue	\$ 84,003	\$ 104,387	\$ 108,315	\$ 115,000
Personnel	\$ -	\$ -	\$ -	\$ -
Operations & Maintenance	75,820	77,246	78,570	112,070
Capital	-	57,000	-	-
Total Expenditures	\$ 75,820	\$ 134,246	\$ 78,570	\$ 112,070
Surplus/Shortfall	\$ 8,183	\$ (29,859)	\$ 29,745	\$ 2,930
Estimated Available Reserves				\$ 342,976

**City of Canyon Lake
Budget Summary
Fiscal Year 2026-27**

**Enterprise Fund - Rental
Function - 31600 Railroad Canyon Road**

**Rental - Fund 60
Dept - Code 580**

Object Acct #	Actual 2023-24	Actual 2024-25	Budget 2025-26	Proposed 2026-27
REVENUES				
4698 Rental Income	\$ -	\$ 12,436	\$ 102,000	\$ 102,000
Revenue Total	\$ -	\$ 12,436	\$ 102,000	\$ 102,000
OPERATING EXPENDITURES				
6210 Office Expense & Supplies	\$ -	\$ -	\$ 500	\$ 200
6320 Utilities	-	368	6,000	4,000
6325 Repairs & Maintenance	-	7,889	7,000	6,000
6328 Property Taxes	-	1,767	-	-
6326 Assessments	-	7,514	5,700	12,000
6900 Interest Expense	-	11,074	56,487	55,450
6910 Principal Expense	-	-	25,987	27,030
General Fund Administrative Reimb	-	-	-	6,000
Expenditure Total:	\$ -	\$ 28,612	\$ 101,674	\$ 110,680
CAPITAL COSTS				
Building Improvements	\$ -	\$ -	\$ -	\$ -
<u>DIVISION SUMMARY</u>				
Total Revenue	\$ -	\$ 12,436	\$ 102,000	\$ 102,000
Personnel	\$ -	\$ -	\$ -	\$ -
Operations & Maintenance	-	28,612	101,674	110,680
Capital	-	-	-	-
Total Expenditures	\$ -	\$ 28,612	\$ 101,674	\$ 110,680
Surplus/Shortfall	\$ -	\$ (16,176)	\$ 326	\$ (8,680)
Estimated Available Reserves				\$ -

City of Canyon Lake
Budget Summary
Fiscal Year 2026-27

General Government	Rental - Fund 60
Function - Advertising Sign	Dept - Code 585

Object Acct #		Actual 2023-24	Actual 2024-25	Budget 2025-26	Proposed 2026-27
	REVENUES				
4698	Rental Income	\$ -	\$ -	\$ 44,000	\$ 60,000
	OPERATIONS & MAINTENANCE COSTS				
6320	Utilities	\$ -	\$ -	\$ 4,800	\$ 10,000
6325	Repairs & Maintenance	-	-	80,000	6,000
6530	Software	-	-	-	5,000
	General Fund Administrative Reimb	-	-	-	33,000
	O & M Total:	\$ -	\$ -	\$ 84,800	\$ 54,000
	TRANSFERS IN (OUT)			-	-
9000	Transfers In (Out)	\$ -	\$ -	\$ 100,000	\$ -
	<u>DIVISION SUMMARY</u>				
	Rental Income	\$ -	\$ -	\$ 44,000	\$ 60,000
	Operations & Maintenance	-	-	(84,800)	(54,000)
	Transfers In (Out)	-	-	100,000	-
		\$ -	\$ -	\$ 59,200	\$ 6,000



CITY COUNCIL STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Arron Brown, City Manager

BY: Ruby Manzano, Community Development Manager

DATE: 04/14/2026

SUBJECT: Introduction and First Reading of Ordinance No. 275 - An Ordinance Of The City Council Of The City Of Canyon Lake, California, Amending Chapter 11.25 (Special Events) of the Canyon Lake Municipal Code to Clarify Special Event Permit Requirements and Exemptions; and Adoption of a Resolution Eliminating Certain Permit Fees

Recommendation:

(1) Waive full reading and introduce by title only Ordinance No. 275 - An Ordinance Of The City Council Of The City Of Canyon Lake, California, Amending Chapter 11.25 (Special Events) of the Canyon Lake Municipal Code to Clarify Special Event Permit Requirements and Exemptions; and (2) adopt Resolution No. 2026-17 eliminating certain Special Event permit fees.

Background/Analysis:

Chapter 11.25 of the Canyon Lake Municipal Code establishes regulations governing special events within the City, including permit requirements designed to protect public health, safety and welfare. The ordinance provides a framework for evaluating events based on size, location, and potential impacts to surrounding neighborhoods and City services.

At the March City Council meeting, staff presented proposed amendments to the Special Events Ordinance and received direction from the City Council to proceed with preparation of formal ordinance language. The proposed amendments are intended to clarify event classifications, eliminate redundancies, and improve overall usability based on administrative experience.

The proposed ordinance includes several key updates:

- **Increased Event Threshold:** The definition of a Special Event has been revised to increase the attendance threshold from events with 50 or more persons to events with 100 or more persons. This change ensures that permit requirements focus on events that have significant impacts on traffic, public safety, and City services. Smaller gatherings will continue to be regulated under existing municipal code provisions.
- **Exemptions:** Certain activities are exempt from permit requirements, including funeral processions, governmental activities, and private residential gatherings that are incidental and accessory to residential use. Exempt residential gatherings must remain private, not to be conducted for commercial purposes, and comply with applicable provisions of the Municipal Code, including zoning, noise, parking, and public safety requirements.
- **Coordination with Other Regulations:** The ordinance clarifies that the issuance of a Special Event Permit does not exempt an applicant from compliance with other applicable municipal permits, licenses, or code requirements.

Elimination of Certain Permit Fees: As part of updates to the City's Special Events program, staff recommends removing specific permit categories and their associated fees from the adopted fee schedule.

The fees are:

- Minor Permit Fee -- \$21.
- Tier 1A "Private Event at Home" Permit Fee -- \$68

These changes are reflected in the attached resolution. There is no anticipated fiscal impact associated with this item, and it will not affect overall cost recovery.

Following the First Reading, the ordinance will be scheduled for second reading and adoption at the May City Council Meeting.

Fiscal Impact Yes/No: No

Additional Fiscal Information:

The proposed elimination of certain Special Event permit fees is not expected to impact overall cost recovery.

Attachments:

- 1 - Ordinance
- 2 - Resolution

ORDINANCE NO. 275

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE, CALIFORNIA, AMENDING CHAPTER 11.25 (SPECIAL EVENTS) OF THE CANYON LAKE MUNICIPAL CODE TO CLARIFY SPECIAL EVENT PERMIT REQUIREMENTS AND EXEMPTIONS

WHEREAS, Chapter 11.25 of the Canyon Lake Municipal Code establishes regulations governing special events within the City, including permitting requirements intended to protect the public health, safety, and welfare; and

WHEREAS, the City Council has reviewed the existing definition of “special events,” which currently applies to activities attracting 50 or more persons, and finds that increasing this threshold to 100 or more persons better reflects the level of activity warranting municipal oversight; and

WHEREAS, the City Council finds that certain activities should be exempt from the Special Event Permit requirements, including funeral processions, governmental activities conducted within the scope of official duties, and private residential gatherings that are incidental and accessory to residential use and not conducted for commercial purposes, because such activities generally do not constitute organized public events requiring City event permitting and are more appropriately regulated through other provisions of the Canyon Lake Municipal Code, including zoning, noise, parking, and public safety regulations; and

WHEREAS, the City Council further finds that clarification is needed to ensure that the issuance of a special event permit does not supersede or exempt any person from compliance with other applicable provisions of the Canyon Lake Municipal Code, including but not limited to zoning, noise, public safety, and business licensing requirements; and

WHEREAS, the City Council desires to amend Chapter 11.25 of the Canyon Lake Municipal Code to promote clarity, consistency, and effective enforcement.

THE CITY COUNCIL OF THE CITY OF CANYON LAKE, CALIFORNIA, DOES ORDAIN AS FOLLOWS:

Section 1. **Incorporation.** The above recitals are all true and correct and are incorporated herein by this reference.

Section 2. **CEQA.** The adoption of this Ordinance is not subject to the California Environmental Quality Act because the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment.

Section 3. **Municipal Code Amendment.**

3.1 Section 11.25.010 of the Canyon Lake Municipal Code shall be amended to read as follows:

11.25.010 Special Events Permit.

The purpose of this Chapter is to provide for the regulation of special events on public and certain private property to ensure the health and safety of the public, the protection of property, and the efficient transition of traffic, while protecting the constitutional rights of all persons to free speech and assembly.

(a) No person shall conduct, manage, or sponsor a Special Event, as defined herein, without first obtaining a Special Event Permit from the City Manager or their designee. This requirement applies to events held on public property (including streets, parks, and sidewalks) and events on private property, including Canyon Lake Property Owners Association property, that meet the criteria in subsection (b).

(b) As used in this Chapter, “Special Event” means any assembly, congregation, attraction, display, parade, race, entertainment, demonstration, carnival, bazaar, circus, rodeo, or other traveling show, fair, “party house,” festival, food faire, cookoff, dance, concert, party, or performance, block party or any other planned occurrence which is reasonably expected to involve 100 or more persons (including participants and spectators).

(c) This permit requirement shall not apply to:

- (i) Funeral processions;
- (ii) Activities conducted by a governmental agency within the scope of its official functions;
- (iii) Gatherings conducted on residential property that are incidental and accessory to the primary residential use of the property, provided that: (A) the gathering is private in nature and not open or advertised to the general public; (B) the gathering is not conducted for commercial purposes, including but not limited to charging admission, fees, whether directly or indirectly, or being promoted, marketed, or made available through any website, platform, or other medium for the purpose of hosting events in exchange for compensation; (C) the residential property is not rented, leased, licensed, or otherwise used as an event venue; and (D) the gathering otherwise complies with all applicable provisions of this Code, including but not limited to zoning, noise, parking, and public safety requirements.

(d) This permit requirement shall not supersede any other temporary outdoor event permit, business license, or other permit required by City Code. The City shall coordinate the processing of multiple permits to the extent feasible.

3.2 Section 11.25.090 of the Canyon Lake Municipal Code shall be amended to read as follows:

11.25.090 Compliance with Other Laws; Conflicts.

The issuance of a special event permit pursuant to this Chapter shall not supersede, replace, or eliminate the requirement to obtain or comply with any other applicable permit, license, or approval or requirement imposed by this Code or other applicable laws. All such permits, licenses, and approvals shall be obtained and complied with independently, and, to the extent possible, coordinated by the City. Where any provision of this Chapter imposes a standard or requirement that differs from any other applicable permit, license, or approval or requirement imposed by this Code or other applicable laws, the provision which is more specific to the nature of the Special Event shall control. In all other instances, the provision that imposes the more restrictive standard for the protection of public health and safety shall govern.

Section 4. Clerical Errors. The City Council directs the City Clerk to correct any clerical errors found in this Ordinance, including, but not limited to, typographical errors, irregular numbering, and incorrect section references.

Section 5. Severability. Should any section, subsection, clause, or provision of this Ordinance for any reason be held to be invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the validity or constitutionality of the remaining portions of this Ordinance; it being hereby expressly declared that this Ordinance, and each section, subsection, sentence, clause, and phrase hereof would have been prepared, proposed, approved, and ratified irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared invalid, unenforceable, or unconstitutional.

Section 6. Effective Date. This Ordinance shall take effect and be in force thirty (30) days from passage and adoption.

Section 7. Publication. The City Clerk shall cause the Ordinance or a summary thereof to be published in accordance with state law.

PASSED, APPROVED, AND ADOPTED this ____ day of _____, 2026, by the following vote:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

Jeremy Smith, Mayor

ATTEST & CERTIFIED:

I, Sheryl Garcia, City Clerk of the City of Canyon Lake, hereby attest to the Mayor's signature above and certify that the City Council duly adopted this Ordinance as recorded in the vote tally stated herein.

Sheryl L. Garcia, MMC, CPM
City Clerk

APPROVED AS TO FORM:

Steven Graham Pacifico, City Attorney

RESOLUTION NO. 2026-17

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE, CALIFORNIA, ELIMINATING CERTAIN SPECIAL EVENT PERMIT FEES FROM THE FEE SCHEDULE IN CONNECTION WITH THE PROPOSED AMENDMENTS TO CHAPTER 11.25

WHEREAS, Chapter 11.25 of the Canyon Lake Municipal Code establishes regulations governing special events within the City, including permit requirements intended to protect the public health, safety, and welfare; and

WHEREAS, the City Council is considering amendments to Chapter 11.25 to clarify event classifications, increase the threshold for permit requirements, and exempt certain private residential gatherings from needing a special event permit; and

WHEREAS, certain Special Event permit categories correspond to activities that would be exempt or no longer require permits under the proposed amendments; and

WHEREAS, as part of these updates, certain Special Event permit categories in the City's adopted fee schedule are proposed to be eliminated; and

WHEREAS, staff has evaluated the removal of these fees and determined that there will be no fiscal impact and that the City's overall cost recovery will not be affected; and

WHEREAS, the City Council finds that eliminating these fees will improve clarity and efficiency in the administration of the City's Special Events program.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CANYON LAKE DOES RESOLVE AS FOLLOWS:

- Section 1.** The above recitals are true and correct and are incorporated herein by reference.
- Section 2.** The City Council hereby approves the proposed elimination of the Special Event Permit Fees as set forth in Exhibit A, attached hereto and incorporated herein by this reference.
- Section 3.** The City's adopted fee schedule shall be updated accordingly to reflect the removal of the fees identified in Exhibit A, effective upon the effective date of the amendments to Chapter 11.25 of the Canyon Lake Municipal Code.

Section 4. The provisions of this Resolution are severable and if any provision, clause, sentence, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstances, such illegality, invalidity, unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, sections, words or parts thereof of the Resolution or their applicability to other persons or circumstances.

Section 5. That the City Clerk shall certify to the adoption of this Resolution and that the same shall be in full force and effect.

Section 6. This Resolution shall take effect concurrently with the effective date of the amendments to Chapter 11.25 of the Canyon Lake Municipal Code

PASSED, APPROVED AND ADOPTED this 14th day of April 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Jeremy Smith, Mayor

ATTEST & CERTIFIED:

I, Sheryl Garcia, City Clerk of the City of Canyon Lake, hereby attest to the Mayor's signature above and certify that the City Council duly adopted this Resolution as recorded in the vote tally stated herein.

Sheryl L. Garcia, MMC, CPM
City Clerk

EXHIBIT "A"

ELIMINATION OF SPECIAL EVENT PERMIT FEES AND LINE ITEMS

#	Description	Unit	Current Fee Amount
7	Special Event Permit – Minor (50–100 attendees)	cost for service per activity	\$21.00
7.1	Special Event Permit – Tier 1 Option A (50–299 attendees)	cost for service per activity	\$68.00



CITY COUNCIL STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Arron Brown, City Manager

BY: Steven Graham, City Attorney

DATE: 04/14/2026

SUBJECT: Adoption of Urgency Ordinance No. 276 - An Urgency Ordinance of the City Council of the City of Canyon Lake, California, Amending Section 9.25.050 of the Canyon Lake Municipal Code to Add Subsection 9.25.050(b)(4), Authorizing a Business Otherwise Eligible for a Monument Sign to Erect a Second Wall Sign in Lieu of Such Monument Sign; and (2) Introduction and First Reading of Ordinance No. 277 - An Ordinance of the City Council of the City of Canyon Lake, California, Amending Section 9.25.050 of the Canyon Lake Municipal Code to Add Subsection 9.25.050(b)(4), Authorizing a Business Otherwise Eligible for a Monument Sign to Erect a Second Wall Sign in Lieu of Such Monument Sign

Recommendation:

(1) Adopt Urgency Ordinance No. 276 - An Urgency Ordinance of the City Council of the City of Canyon Lake, California, Amending Section 9.25.050 of the Canyon Lake Municipal Code to Add Subsection 9.25.050(b)(4), Authorizing a Business Otherwise Eligible for a Monument Sign to Erect a Second Wall Sign in Lieu of Such Monument Sign; and (2) introduce and read by title only Ordinance No. 277 - An Ordinance of the City Council of the City of Canyon Lake, California, Amending Section 9.25.050 of the Canyon Lake Municipal Code to Add Subsection 9.25.050(b)(4), Authorizing a Business Otherwise Eligible for a Monument Sign to Erect a Second Wall Sign in Lieu of Such Monument Sign.

Background/Analysis:

The Canyon Lake Municipal Code currently allows each business in a nonresidential area to have one attached sign and one freestanding monument sign per street frontage, subject to applicable development standards. In certain commercial locations, monument signs located near the public right-of-way can create site constraints, including visibility issues, pedestrian circulation conflicts, utility conflicts, landscaping conflicts, and maintenance concerns. In some cases, monument signs may also require placement in constrained areas adjacent to drive aisles, sidewalks, or landscaped areas.

The proposed ordinance would amend Section 9.25.050 of the Canyon Lake Municipal Code by adding subsection (b)(4) to allow a single-use business that is otherwise eligible for a monument sign to elect to forgo the monument sign and instead install a second wall or fascia sign. The additional wall or fascia sign would replace the ability of the business to establish a monument sign otherwise permitted for that frontage. The wall sign would still be required to comply with applicable wall sign development standards and would be reviewed through the City's sign permit process to ensure that the sign does not create traffic safety issues and complies with applicable building, fire, and electrical requirements.

This amendment is intended to provide flexibility for businesses while reducing the need for additional freestanding sign structures near the public right-of-way and in constrained site areas. Allowing a second wall sign in lieu of a monument sign will reduce potential conflicts related to pedestrian circulation,

vehicle visibility, utilities, and landscaping while still allowing adequate business identification.

The Urgency Ordinance is identical to the proposed regular Ordinance, except that it would become effective immediately if adopted by a four-fifths vote of the City Council. The urgency Ordinance would allow the City to implement this flexibility immediately and avoid unnecessary monument sign construction or permitting in locations where a wall sign would be a safer or more appropriate option. In parallel, a regular version of the Ordinance is also being introduced to provide continuity and reinforce the urgency measure through the standard legislative process, consistent with best practices.

Fiscal Impact Yes/No: No

Attachments:

- 1 - Urgency Ordinance
- 2 - Ordinance

URGENCY ORDINANCE NO. 276

AN URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE, CALIFORNIA, AMENDING SECTION 9.25.050 OF THE CANYON LAKE MUNICIPAL CODE TO ADD SUBSECTION 9.25.050(b)(4), AUTHORIZING A BUSINESS OTHERWISE ELIGIBLE FOR A MONUMENT SIGN TO ERECT A SECOND WALL SIGN IN LIEU OF SUCH MONUMENT SIGN

WHEREAS, the City of Canyon Lake regulates signs in Chapter 9.25 of the Canyon Lake Municipal Code; and

WHEREAS, Section 9.25.050(b) presently provides that each business in a nonresidential area may have one attached sign and one freestanding sign per street frontage, subject to applicable development standards; and

WHEREAS, on certain developed commercial sites, a monument sign located at or near the public right-of-way may create or exacerbate visibility, access, utility, maintenance, landscaping, or pedestrian circulation conflicts, or may require encroachment into constrained areas adjacent to the public right-of-way; and

WHEREAS, allowing a qualified business to elect a second wall sign in lieu of a monument sign can provide business identification while reducing the need for additional freestanding sign structures, foundations, and encroachments near pedestrian and vehicular travel paths; and

WHEREAS, the City Council finds that immediate effectiveness of this Ordinance is necessary to preserve the public peace, health, and safety by allowing safer sign placement options without delay and by avoiding the unnecessary construction or permitting of monument signs in constrained locations while permanent signage applications are pending or under consideration; and

WHEREAS, the City Council further finds that adoption of this Ordinance is exempt from the California Environmental Quality Act (“CEQA”) pursuant to CEQA Guidelines section 15061(b)(3) because it can be seen with certainty that the Ordinance will not have a significant effect on the environment.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CANYON LAKE, CALIFORNIA, DOES ORDAIN AS FOLLOWS:

Section 1. **Recitals.** The foregoing recitals are true and correct and are incorporated herein by this reference. The City Council expressly finds that the facts set forth in the recitals constitute the facts establishing the urgency for adoption of this Ordinance.

Section 2. **CEQA.** The City Council finds that this Ordinance is exempt from CEQA pursuant to CEQA Guidelines section 15061(b)(3) because it can be seen with certainty that there is no possibility that adoption of this Ordinance may have a significant effect on the environment.

Section 3. Municipal Code Amendment. Section 9.25.050(b)(4) is hereby added to the Canyon Lake Municipal Code to read in full as follows:

“(4) Alternative Second Wall Sign in Lieu of Monument Sign.

Notwithstanding subsections (b)(1) through (b)(3) of this Section, or any other provision of this Code to the contrary, a single-use business in a nonresidential area that is otherwise eligible to erect a monument sign for a street frontage pursuant to subsection (b)(3) may elect to forgo one such monument sign and instead erect one additional wall or fascia sign on the building occupied by that business, subject to the following:

(A) The additional wall or fascia sign authorized by this subsection shall be in lieu of, and not in addition to, the monument sign otherwise permitted for the applicable street frontage.

(B) A business that elects to utilize this subsection shall not erect the monument sign otherwise allowed for the street frontage for which the election is made.

(C) The additional wall or fascia sign authorized by this subsection may be approved notwithstanding the aggregate sign area provisions of subsection (b)(1), the limitation of one attached sign in subsection (b)(2), and the monument-sign provisions of subsection (b)(3), but shall otherwise comply with the wall or fascia sign development standards in subsection (b)(2), including the maximum sign area and height limitations applicable to wall or fascia signs.

(D) The additional wall or fascia sign may be placed on any building frontage occupied by the business, as approved through the sign permit process, provided the sign does not create a traffic safety hazard and otherwise complies with applicable Building Code, Fire Code, and electrical requirements.

(E) The applicant shall identify in the sign permit application the street frontage for which the monument sign entitlement is being relinquished in exchange for the additional wall or fascia sign authorized by this subsection.

(F) Nothing in this subsection shall be construed to authorize more than two attached signs for a single-use business, unless additional signage is separately approved through a comprehensive sign program or other discretionary approval authorized by this Code.”

Section 4. Clerical Errors. The City Council directs the City Clerk to correct any clerical errors found in this Ordinance, including, but not limited to, typographical errors, irregular numbering, and incorrect section references.

Section 5. Severability. Should any section, subsection, clause, or provision of this Ordinance for any reason be held to be invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the validity or constitutionality of the remaining portions of this Ordinance; it being hereby expressly declared that this Ordinance, and each section, subsection, sentence, clause, and phrase hereof would have been prepared, proposed, approved, and ratified irrespective of the fact

that any one or more sections, subsections, sentences, clauses, or phrases be declared invalid, unenforceable, or unconstitutional.

Section 6. Effective Date. This Ordinance is adopted as an urgency ordinance for the immediate preservation of the public peace, health, and safety and shall take effect immediately upon its adoption by at least a four-fifths vote of the City Council.

Section 7. Publication. The City Clerk shall cause the Ordinance or a summary thereof to be published in accordance with state law.

PASSED, APPROVED, AND ADOPTED this 14th day of April 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Jeremy Smith, Mayor

ATTEST & CERTIFIED:

I, Sheryl Garcia, City Clerk of the City of Canyon Lake, hereby attest to the Mayor's signature above and certify that the City Council duly adopted this Ordinance as recorded in the vote tally stated herein.

Sheryl L. Garcia, MMC, CPM
City Clerk

APPROVED AS TO FORM:

Steven Pacifico, City Attorney

ORDINANCE NO. 277

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE, CALIFORNIA, AMENDING SECTION 9.25.050 OF THE CANYON LAKE MUNICIPAL CODE TO ADD SUBSECTION 9.25.050(b)(4), AUTHORIZING A BUSINESS OTHERWISE ELIGIBLE FOR A MONUMENT SIGN TO ERECT A SECOND WALL SIGN IN LIEU OF SUCH MONUMENT SIGN

WHEREAS, the City of Canyon Lake regulates signs in Chapter 9.25 of the Canyon Lake Municipal Code; and

WHEREAS, Section 9.25.050(b) presently provides that each business in a nonresidential area may have one attached sign and one freestanding sign per street frontage, subject to applicable development standards; and

WHEREAS, on certain developed commercial sites, a monument sign located at or near the public right-of-way may create or exacerbate visibility, access, utility, maintenance, landscaping, or pedestrian circulation conflicts, or may require encroachment into constrained areas adjacent to the public right-of-way; and

WHEREAS, allowing a qualified business to elect a second wall sign in lieu of a monument sign can provide business identification while reducing the need for additional freestanding sign structures, foundations, and encroachments near pedestrian and vehicular travel paths; and

WHEREAS, the City Council finds that adoption of this Ordinance is exempt from the California Environmental Quality Act (“CEQA”) pursuant to CEQA Guidelines section 15061(b)(3) because it can be seen with certainty that the Ordinance will not have a significant effect on the environment.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CANYON LAKE, CALIFORNIA, DOES ORDAIN AS FOLLOWS:

Section 1. **Recitals.** The foregoing recitals are true and correct and are incorporated herein by this reference. The City Council expressly finds that the facts set forth in the recitals constitute the facts establishing the urgency for adoption of this Ordinance.

Section 2. **CEQA.** The City Council finds that this Ordinance is exempt from CEQA pursuant to CEQA Guidelines section 15061(b)(3) because it can be seen with certainty that there is no possibility that adoption of this Ordinance may have a significant effect on the environment.

Section 3. Municipal Code Amendment. Section 9.25.050(b)(4) is hereby added to the Canyon Lake Municipal Code to read in full as follows:

“(4) Alternative Second Wall Sign in Lieu of Monument Sign.

Notwithstanding subsections (b)(1) through (b)(3) of this Section, or any other provision of this Code to the contrary, a single-use business in a nonresidential area that is otherwise eligible to erect a monument sign for a street frontage pursuant to subsection (b)(3) may elect to forgo one such monument sign and instead erect one additional wall or fascia sign on the building occupied by that business, subject to the following:

(A) The additional wall or fascia sign authorized by this subsection shall be in lieu of, and not in addition to, the monument sign otherwise permitted for the applicable street frontage.

(B) A business that elects to utilize this subsection shall not erect the monument sign otherwise allowed for the street frontage for which the election is made.

(C) The additional wall or fascia sign authorized by this subsection may be approved notwithstanding the aggregate sign area provisions of subsection (b)(1), the limitation of one attached sign in subsection (b)(2), and the monument-sign provisions of subsection (b)(3), but shall otherwise comply with the wall or fascia sign development standards in subsection (b)(2), including the maximum sign area and height limitations applicable to wall or fascia signs.

(D) The additional wall or fascia sign may be placed on any building frontage occupied by the business, as approved through the sign permit process, provided the sign does not create a traffic safety hazard and otherwise complies with applicable Building Code, Fire Code, and electrical requirements.

(E) The applicant shall identify in the sign permit application the street frontage for which the monument sign entitlement is being relinquished in exchange for the additional wall or fascia sign authorized by this subsection.

(F) Nothing in this subsection shall be construed to authorize more than two attached signs for a single-use business, unless additional signage is separately approved through a comprehensive sign program or other discretionary approval authorized by this Code.”

Section 4. Clerical Errors. The City Council directs the City Clerk to correct any clerical errors found in this Ordinance, including, but not limited to, typographical errors, irregular numbering, and incorrect section references.

Section 5. Severability. Should any section, subsection, clause, or provision of this Ordinance for any reason be held to be invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the validity or constitutionality of the remaining portions of this Ordinance; it being hereby expressly declared that this Ordinance, and each section, subsection, sentence, clause, and phrase hereof would have been prepared, proposed, approved, and ratified irrespective of the fact

that any one or more sections, subsections, sentences, clauses, or phrases be declared invalid, unenforceable, or unconstitutional.

Section 6. Effective Date. This Ordinance shall take effect and be in force thirty (30) days from passage and adoption.

Section 7. Publication. The City Clerk shall cause the Ordinance or a summary thereof to be published in accordance with state law.

PASSED, APPROVED, AND ADOPTED this ____ day of _____ 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Jeremy Smith, Mayor

ATTEST & CERTIFIED:

I, Sheryl Garcia, City Clerk of the City of Canyon Lake, hereby attest to the Mayor's signature above and certify that the City Council duly adopted this Ordinance as recorded in the vote tally stated herein.

Sheryl L. Garcia, MMC, CPM
City Clerk

APPROVED AS TO FORM:

Steven Pacifico, City Attorney