

**MINUTES  
REGULAR MEETING OF THE  
CANYON LAKE CITY COUNCIL  
Canyon Lake City Hall  
31516 Railroad Canyon Road  
Canyon Lake, CA 92587  
Wednesday, April 14, 2026**

**Closed Session – 3:30 p.m.**

**CALL TO ORDER**

Mayor Smith called the meeting to order at 3:33 p.m.

**ROLL CALL**

Present: Mayor Pro Tem Castillo, Council Member Steeber, Council Member Terry, Council Member Welty and Mayor Smith.

Absent: None.

**PUBLIC COMMENTS**

There were no public comments.

**CLOSED SESSION**

1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION - Initiation of litigation pursuant to Government Code Section 54956.9(d)(4):  
Number of potential cases: 1
2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION - Initiation of litigation pursuant to Government Code Section 54956.9(d)(2):  
Number of potential cases: 2
3. PUBLIC EMPLOYEE PERFORMANCE EVALUATION - Pursuant to Government Code Section 54957: Title: City Manager

The City Council entered Closed Session at 3:33 p.m.

## **Open Session – 5:30 p.m.**

### **INVOCATION**

The Invocation was led by Mayor Smith.

### **CALL TO ORDER**

Mayor Smith called the meeting to order at 5:32 p.m.

### **FLAG SALUTE**

Council Member Terry led the Flag Salute.

### **ROLL CALL**

Present: Mayor Pro Tem Castillo, Council Member Steeber, Council Member Terry, Council Member Welty and Mayor Smith.

Absent: None.

### **CLOSED SESSION REPORT**

Deputy City Attorney Nashed made a clarification for the record before reporting out of closed session. She noted that the descriptions of items 1 and 2 inadvertently contained some minor clerical errors. The agenda was noted as sufficient, but identifying those errors was to ensure a clear and accurate record.

Deputy City Attorney Nashed reported that direction was given by consensus on Items 1 and 2.

Deputy City Attorney Nashed reported that there was no reportable action on Item 3.

### **CITY COUNCIL AND COMMITTEE REPORTS / COMMENTS**

Council Member Welty presented regional statistics from the Southern California Association of Governments (SCAG).

Council Member Mark Terry recognized the Interim Executive Director, Chris Gray, from WRCOG.

Council Member Steeber highlighted the LEUSD Articulation Meeting, the Student of the Month program, local events, and wished all moms happy early Mother's Day.

Mayor Pro Tem Castillo shared positive feedback about the LEUSD Articulation meeting and was grateful to her colleagues for the important work everyone is doing.

Mayor Smith discussed the cemetery public hearing that took place on April 1, 2026, and thanked everyone who attended. Mayor Smith also noted National Day of Prayer is May 7.

### **CEREMONIAL MATTERS**

Council Member Terry presented certificates recognizing Kileigh Wilcox and Alannah Thomas for their student leadership achievement.

### **PRESENTATIONS**

Board Vice President Jeff Bill provided an update on behalf of the Canyon Lake Property Owner's Association.

President Johnny Pineda and Vice President/Director of Events Rick Tobin provided an update on behalf of the Canyon Lake Chamber of Commerce.

Council Member Steeber introduced the non-profit spotlight on behalf of Michelle's Place.

### **PUBLIC COMMENT**

Renne Griffiths commented on pay disparities between firefighters, police officers, and code enforcement.

Donna Ritchie commented that the National Day of Prayer Event is on May 7, 2026.

### **CONSENT CALENDAR**

Council Member Steeber pulled Item No. 1 for further discussion.

Motion and second by Council Member Terry/Mayor Pro Tem Castillo to approve Consent Calendar Items 2, 3 and 4.

Motion carried 5-0 with Mayor Pro Tem Castillo, Council Member Steeber, Council Member Terry, Council Member Welty and Mayor Smith voting aye.

2. Approval of City Council Meeting Minutes

Action taken: The City Council approved the minutes of the March 11 and March 17, 2026, City Council meeting.

3. Adopt a Resolution Approving a Budget Allocation of \$16,782.50 from PEG Funds for the Purchase of Hybrid Meeting Equipment

Action taken: The City Council adopted Resolution No. 2026-15 approving a budget allocation of \$16,782.50 from Public, Educational, and Government Access (PEG) funds for the purchase of a Crestron Automate VX system for hybrid public meetings.

4. Consideration of a PSEC Use Agreement with the County of Riverside for Public Safety Enterprise Communication System (PSEC) Radio Services

Action taken: The City Council approved the PSEC Use Agreement between the City of Canyon Lake and the County of Riverside.

### **PULLED CONSENT CALENDAR ITEMS**

1. Approve Claims and Demands of the City

Council Member Steeber pulled this item for further discussion.

Council Member Steeber expressed concern regarding a \$450 advertising expenditure included in the Claims and Demands and noted his preference that the funds be allocated toward the essay contest scholarship, while supporting advertising without compensation.

Mayor Pro Tem Castillo directed that her discretionary funds be allocated to cover advertising fees.

Further discussion occurred regarding the additional staff time associated with requests by individual Council Members to limit advertising with specific outlets, including Donna Ritchie and the Canyon Lake Insider.

At 6:42 p.m., City Manager Brown requested a recess to closed session.

The meeting reconvened at 7:02 p.m.

Motion and second by Council Member Terry/Council Member Welty to approve Consent Calendar Item 1.

Motion carried 4-0 with Mayor Pro Tem Castillo, Council Member Terry, Council Member Welty, and Mayor Smith voting aye, and Council Member Steeber abstained.

Mayor Smith requested that Item 8 be considered at this time.

8. Adoption of Urgency Ordinance No. 276 - An Urgency Ordinance of the City Council of the City of Canyon Lake, California, Amending Section 9.25.050 of the Canyon Lake Municipal Code to Add Subsection 9.25.050(b)(4), Authorizing a Business Otherwise Eligible for a Monument Sign to Erect a Second Wall Sign in Lieu of Such Monument Sign; and (2) Introduction and First Reading of Ordinance No. 277 - An Ordinance of the City Council of the City of Canyon Lake, California, Amending Section 9.25.050 of the Canyon Lake Municipal Code to Add Subsection 9.25.050(b)(4), Authorizing a Business Otherwise Eligible for a Monument Sign to Erect a Second Wall Sign in Lieu of Such Monument Sign

City Manager Brown provided a presentation.

There were no public comments.

Motion and second by Mayor Pro Tem Castillo/Mayor Smith to adopt Urgency Ordinance No. 276 - An Urgency Ordinance of the City Council of the City of Canyon Lake, California, Amending Section 9.25.050 of the Canyon Lake Municipal Code to Add Subsection 9.25.050(b) (4), Authorizing a Business Otherwise Eligible for a Monument Sign to Erect a Second Wall Sign in Lieu of Such Monument Sign; and (2) Introduction and First Reading of Ordinance No. 277 - An Ordinance of the City Council of the City of Canyon Lake, California, Amending Section 9.25.050 of the Canyon Lake Municipal Code to Add Subsection 9.25.050(b)(4), Authorizing a Business Otherwise Eligible for a Monument Sign to Erect a Second Wall Sign in Lieu of Such Monument Sign.

Motion carried 5-0 with Mayor Pro Tem Castillo, Council Member Steeber, Council Member Terry, Council Member Welty and Mayor Smith voting aye.

### **PUBLIC HEARINGS**

5. Introduction And First Reading Of Ordinance No. 274 - An Ordinance Of The City Council of the City of Canyon Lake, California, Repealing Ordinance No. 252 and Adding Chapter 3.48 (Transportation Uniform Mitigation Fee Program) to Title 3 (Revenue and Finance) of the Canyon Lake Municipal Code Relating to the Western Riverside County Transportation Uniform Mitigation Fee Program and Establishing Annual Construction Cost Index Adjustments; and Adoption of a Resolution Establishing the Updated TUMF Fee Schedule

Mayor Smith opened the public hearing at 7:05 p.m.

City Manager Brown provided a presentation.

There was no public testimony.

Mayor Smith closed the public hearing at 7:06 p.m.

Motion and second by Mayor Pro Tem Castillo/Council Member Steeber to adopt Ordinance No. 274 - An Ordinance Of The City Council of the City of Canyon Lake, California, Repealing Ordinance No. 252 and Adding Chapter 3.48 (Transportation Uniform Mitigation Fee Program) to Title 3 (Revenue and Finance) of the Canyon Lake Municipal Code Relating to the Western Riverside County Transportation Uniform Mitigation Fee Program and Establishing Annual Construction Cost Index Adjustments; and Adoption of a Resolution Establishing the Updated TUMF Fee Schedule.

Motion carried 5-0 with Mayor Pro Tem Castillo, Council Member Steeber, Council Member Terry, Council Member Welty and Mayor Smith voting aye.

## **BUSINESS ITEMS**

### 6. Presentation and Discussion of the Draft Fiscal Year 2026-27 Budget

City Manager Brown provided a presentation.

Contracted Municipal Finance Services Representative Terry Shea provided a presentation.

Renne Griffiths expressed concern regarding the City's budget, specifically noting increases in event-related expenditures.

Discussion ensued regarding the City's budgeting and financial position. City Manager Brown explained the special event budgeting process, noting expenditures are fully budgeted with anticipated offsetting sponsorship revenues.

Council Member Steeber inquired about the City's credit rating and requested a copy of the reserve policy.

Motion and second by Mayor Smith/Council Member Terry to present the budget at the next City Council meeting in its current form, with minor spelling and grammatical corrections.

Motion carried 5-0 with Mayor Pro Tem Castillo, Council Member Steeber, Council Member Terry, Council Member Welty and Mayor Smith voting aye.

### 7. Introduction and First Reading of Ordinance No. 275 - An Ordinance Of The City Council Of The City Of Canyon Lake, California, Amending Chapter 11.25 (Special Events) of the Canyon Lake Municipal Code to Clarify Special Event Permit Requirements and Exemptions; and Adoption of a Resolution Eliminating Certain Permit Fees

City Manager Brown provided a presentation.

There were no public comments.

Motion and second by Council Member Welty/Council Member Steeber to adopt Ordinance No. 275 - An Ordinance Of The City Council Of The City Of Canyon Lake, California, Amending Chapter 11.25 (Special Events) of the Canyon Lake Municipal Code to Clarify Special Event Permit Requirements and Exemptions; and Adoption of a Resolution Eliminating Certain Permit Fees.

Motion carried 5-0 with Mayor Pro Tem Castillo, Council Member Steeber, Council Member Terry, Council Member Welty and Mayor Smith voting aye.

**CITY MANAGER COMMENTS**

None.

**ANNOUNCEMENTS**

Mayor Smith announced that the next regular City Council Meeting will be held on May 13, 2026.

**ADJOURNMENT**

At 8:00 p.m., Mayor Smith adjourned the meeting.

Respectfully submitted,

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Sheryl L. Garcia, MMC, CPM  
City Clerk