

RESOLUTION NO. 2026-26

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE, CALIFORNIA, ADOPTING A REMOTE PARTICIPATION AND TECHNOLOGY DISRUPTION POLICY PURSUANT TO GOVERNMENT CODE SECTION 54953.4

WHEREAS, Government Code section 54953.4, added by Senate Bill 707 (2025), requires local agencies to provide real-time remote public participation at meetings of the legislative body no later than July 1, 2026; and

WHEREAS, Government Code section 54953.4 further requires the City Council to adopt a policy addressing disruptions to the technology that may prevent remote public participation; and

WHEREAS, the City Council desires to adopt a Remote Participation and Technology Disruption Policy in advance of the July 1, 2026, deadline to ensure compliance with state law.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CANYON LAKE DOES RESOLVE AS FOLLOWS:

Section 1. The above recitals are true and correct and are incorporated herein by reference.

Section 2. The City Council hereby Remote Participation and Technology Disruption Policy, attached hereto as Exhibit “A”.

Section 3. The provisions of this Resolution are severable and if any provision, clause, sentence, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstances, such illegality, invalidity, unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, sections, words or parts thereof of the Resolution or their applicability to other persons or circumstances.

Section 4. That the City Clerk shall certify to the adoption of this Resolution and that the same shall be in full force and effect.

Section 5. This Resolution shall take effect immediately upon its adoption.

PASSED, APPROVED AND ADOPTED this 13th day of May 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Jeremy Smith, Mayor

ATTEST & CERTIFIED:

I, Sheryl Garcia, City Clerk of the City of Canyon Lake, hereby attest to the mayor's signature above and certify that the City Council duly adopted this Resolution as recorded in the vote tally stated herein.

Sheryl L. Garcia, MMC, CPM
City Clerk

EXHIBIT "A"

Remote Participation and Technology Disruption Policy

[to be attached]



Remote Participation and Technology Disruption Policy

Policy Information

Policy Number:	
Adoption Date:	5/13/2026
Effective Date:	7/1/2026
Lead Department:	City Manager

Revision/Amendment History

Date	Action (Adopted / Amended / Rescinded)	Resolution # / Approval	Notes
5/13/2026	Adopted	R-2026-	—

City of Canyon Lake

Remote Participation and Technology Disruption Policy

1. Intent And Purpose

This Policy is adopted to implement Government Code section 54953.4, as added by Senate Bill 707, which requires eligible legislative bodies to provide real-time remote public access to meetings through two-way telephonic or audiovisual services and to adopt procedures addressing disruptions to such services.

2. Applicability

This Policy applies to all meetings of the City Council and any other legislative body of the City that qualifies as an “eligible legislative body” under Government Code section 54953.4(e)(2).

3. Remote Participation Requirement

All open and public meetings shall include an opportunity for members of the public to attend via a two-way telephonic service or a two-way audiovisual platform, except where adequate telephonic or internet service is not operational at the meeting location. If such service is operational for only a portion of the meeting, remote participation shall be provided for that portion of the meeting.

4. Platform Requirements

If the City provides a two-way audiovisual platform, the City shall:

- a. Provide a call-in option; and
- b. Activate any automatic captioning function available on the platform during the meeting.

If a two-way audiovisual platform is not provided, the City shall provide a two-way telephonic service.

5. Public Comment Via Remote Access

Members of the public participating remotely shall be provided an opportunity to provide public comment in real time, consistent with Government Code section 54954.3, and shall be afforded the same time allotment as members of the public attending in person.

6. Required Disruption Policy

Pursuant to Government Code section 54953.4(b)(1)(A)(i)(I)(ib)(Ia), the City shall maintain a policy addressing disruptions to telephonic or internet-based services occurring during meetings, including procedures for recessing and reconvening meetings and efforts to restore such services.

For purposes of this Policy, a “disruption” means a disruption of telephonic or internet service within the City’s control that prevents members of the public from attending or observing the meeting via the two-way telephonic service or two-way audiovisual platform. A “disruption” does not include technical difficulties experienced by individual members of the public that are unrelated to the City’s systems or service providers, including issues with personal devices, software, internet connectivity, or cellular service.

7. Procedure Upon Disruption

If a disruption of telephonic or internet service occurs during a meeting that prevents members of the public from attending or observing the meeting via the two-way telephonic service or two-way audiovisual platform, the following procedures shall apply:

A. Recess and Restoration Efforts

- i. The legislative body shall recess the open session of the meeting; and
- ii. The City shall make a good faith effort to restore telephonic or internet service.

B. Minimum Recess Period

The legislative body shall not reconvene the open session of the meeting until at least one (1) hour has elapsed following the disruption, or telephonic or internet service has been restored, whichever occurs earlier.

The legislative body may meet in closed session during the period of disruption, as permitted by law.

C. Reconvening Without Restoration

If telephonic or internet service has not been restored upon reconvening the open session, the legislative body shall adopt, by rollcall vote, a finding that:

- i. Good faith efforts to restore telephonic or internet service have been made in accordance with this Policy; and
- ii. The public interest in continuing the meeting outweighs the public interest in remote public access.

8. Exceptions To Remote Participation Requirements

The remote participation requirements set forth in this Policy shall not apply to meetings held for any of the following purposes:

- Attending a judicial or administrative proceeding to which the City is a party;
- Inspecting real or personal property where discussion is limited to that property;
- Meeting with federal or state officials regarding legislative or regulatory issues;
- Meeting at or near a City-owned facility regarding that facility;
- Emergency meetings pursuant to Government Code section 54956.5.

9. Administration

The City Manager or designee is authorized to implement administrative procedures necessary to carry out this Policy, including procedures for restoring telephonic or internet service during a disruption.

10. Severability

If any provision of this Policy is held invalid or unenforceable, such invalidity shall not affect the remaining provisions, which shall remain in full force and effect.

11. Interpretation

This Policy shall be interpreted in a manner consistent with Government Code section 54953.4, as it may be amended from time to time, including any legislative extension, modification, or repeal of the current sunset date. The intent of this Policy is to ensure compliance with applicable law while maintaining public access to meetings and establishing procedures for addressing disruptions to telephonic or internet-based services.

12. Savings Clause

This Policy is intended to supplement and implement Government Code section 54953.4 and shall not be interpreted to conflict with, limit, or supersede any other provision of the Ralph M. Brown Act, including any other teleconferencing provisions set forth in Government Code section 54953 or related statutes. In the event of any conflict between this Policy and the Brown Act, the Brown Act shall control.

13. Adoption

This Remote Participation and Technology Disruption Policy was adopted by the City Council of the City of Canyon Lake at a noticed public meeting held in open session and was not adopted on the consent calendar.