

**MINUTES
REGULAR MEETING OF THE
CANYON LAKE CITY COUNCIL
Canyon Lake City Hall
31516 Railroad Canyon Road
Canyon Lake, CA 92587
Wednesday, May 13, 2026**

Closed Session - 5:30 p.m.

CALL TO ORDER

Mayor Smith called the meeting to order at 5:30 p.m.

ROLL CALL

Present: Mayor Pro Tem Castillo, Council Member Steeber, Council Member Terry, Council Member Welty and Mayor Smith.

Absent: None.

PUBLIC COMMENTS

There were no public comments.

CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION - Significant Exposure to Litigation Pursuant to Paragraph (2) of Subdivision (d) of Section 54956.9: Number of Cases (3)

The City Council entered Closed Session at 5:30 p.m.

Open Session - 6:30 p.m.

INVOCATION

The Invocation was led by Larry Smith.

FLAG SALUTE

Mayor Smith's daughters, Kennedy and Reagan, led the Flag Salute.

CALL TO ORDER

Mayor Smith called the meeting to order at 6:30 p.m.

ROLL CALL

Present: Mayor Pro Tem Castillo; Council Member Steeber; Council Member Terry; Council Member Welty; Mayor Smith

Absent: None

CLOSED SESSION REPORT

City Attorney Pacifico reported that there was no reportable action.

CEREMONIAL MATTERS

Mayor Pro Tem Castillo and Council Member Steeber presented a certificate to the 2026 Essay Scholarship winner Carissa Ronchetti.

Deputy Chief Andrew Elia administered the Oath of Office to Chief Rayls, officially swearing him in as the City of Canyon Lake's Chief of Police.

At 7:01 p.m., Mayor Smith called a recess.

CONSENT CALENDAR

Motion by Mayor Pro Tem Castillo, second by Council Member Terry to approve Consent Calendar Items 1-8.

AYE: Mayor Pro Tem Castillo, Council Member Steeber, Council Member Terry, Council Member Welty, Mayor Smith

5 - 0 Carried - Unanimously

1. Approve Claims and Demands of the City

Action taken: The City Council adopted Resolution No. 2026-19 Approving Claims and Demands of the City.

2. Approval of City Council Meeting Minutes

Action taken: The City Council approved the minutes of the April 14 and April 28, 2026, City Council meeting.

3. Second Reading and Adoption of Ordinance No. 274 - An Ordinance Of The City Council of the City of Canyon Lake, California, Repealing Ordinance No. 252 and Adding Chapter 3.48 (Transportation Uniform Mitigation Fee Program) to Title 3 (Revenue and Finance) of the Canyon Lake Municipal Code Relating to the Western Riverside County Transportation Uniform Mitigation Fee Program and Establishing Annual Construction Cost Index Adjustments

Action taken: The City Council adopted Ordinance No. 274 - An Ordinance Of The City Council of the City of Canyon Lake, California, Repealing Ordinance No. 252 and Adding Chapter 3.48 (Transportation Uniform Mitigation Fee Program) to Title 3 (Revenue and Finance) of the Canyon Lake Municipal Code Relating to the Western Riverside County Transportation Uniform Mitigation Fee Program and Establishing Annual Construction Cost Index Adjustments.

4. Second Reading and Adoption of Ordinance No. 275 - An Ordinance of the City Council of the City of Canyon Lake, California, Amending Chapter 11.25 (Special Events) of the Canyon Lake Municipal Code to Clarify Special Event Permit Requirements and Exemptions; and Adoption of a Resolution Eliminating Certain Permit Fees

Action taken: The City Council adopted Ordinance No. 275 - An Ordinance of the City Council of the City of Canyon Lake, California, Amending Chapter 11.25 (Special Events) of the Canyon Lake Municipal Code to Clarify Special Event Permit Requirements and Exemptions; and Adoption of a Resolution Eliminating Certain Permit Fees.

5. Second Reading and Adoption of Ordinance No. 277 - An Ordinance of the City Council of the City of Canyon Lake, California, Amending Section 9.25.050 of the Canyon Lake Municipal Code to Add Subsection 9.25.050(b)(4), Authorizing a Business Otherwise Eligible for a Monument Sign to Erect a Second Wall Sign in Lieu of Such Monument Sign

Action taken: The City Council adopted Ordinance No. 277 - An Ordinance of the City Council of the City of Canyon Lake, California, Amending Section 9.25.050 of the Canyon Lake Municipal Code to Add Subsection 9.25.050(b)(4), Authorizing a Business Otherwise Eligible for a Monument Sign to Erect a Second Wall Sign in Lieu of Such Monument Sign.

6. Receive and File the Quarterly Investment Report for the Period Ending March 31, 2026

Action taken: The City Council received and filed the Quarterly Investment Report for the Period ending March 31, 2026.

7. Adopt a Resolution Approving CPI and Pass-Through Adjustments to Solid Waste Rates Consistent with Government Code Section 53756

Action taken: The City Council adopted Resolution No. 2026-20 approving CPI and pass-through adjustments to solid waste rates consistent with Government Code Section 53756.

8. Consideration of a 10-Year Agreement with AXON Enterprises, Inc. for Police Department Equipment

Action taken: The City Council approved a 10-Year Agreement with AXON Enterprises, Inc. for Police Department Equipment.

PULLED CONSENT CALENDAR ITEMS

None.

PRESENTATIONS

Mayor Smith provided an update on behalf of the Elsinore Valley Municipal Water District.

Board Director Jeff Bill provided an update on behalf of the Canyon Lake Property Owner's Association.

President Johnny Pineda and Vice President/Director of Events Rick Tobin provided an update on behalf of the Canyon Lake Chamber of Commerce.

Council Member Terry introduced the non-profit spotlight on behalf of Options for Autism.

PUBLIC COMMENT

Ron Peria spoke on behalf of Lake Elsinore Unified School District regarding the District's Portrait of a Graduate initiative.

Renee Griffiths commented on the March 11 and March 14 meeting minutes.

Tim O'Marra provided information on a proposed citizen initiative for a one percent sales tax dedicated to public safety.

Following public comment, Mayor Smith requested that Item 11, regarding the Proposed Budget, be heard at this time.

11. Consideration of Adoption of the Fiscal Year 2026-2027 Budget and Related Actions

City Manager Brown provided a presentation.

City Attorney Pacifico spoke on public record request history and noted that the City Clerk and the City Manager are available to assist residents in focusing their requests.

Renee Griffiths commented on public records requests and related legal costs.

Conversations ensued among Council Members and staff regarding the FY 2026–27 Budget, staff workload, public records requests, ongoing City projects, and the City's commitment to transparency. Council Members acknowledged staff's efforts and accomplishments in advancing City initiatives.

Motion by Mayor Smith, second by Council Member Terry to (1) Adopt Resolution No. 2026-23, approving the budget, appropriating revenue and establishing the appropriations limit for Fiscal Year 2026-2027; (2) adopt Resolution No. 2026-24 and Resolution No. 2026-25 approving Updated Salary and Wage Schedules for Non-Safety and Safety Employees; (3) approve job descriptions for the Assistant City Manager, Administrative Assistant, Facilities Maintenance and Building Inspector and Records Clerk; (4) authorize the City Manager to execute contracts per the budget and Municipal Code; and (5) approve a new fund for the Public, Educational, and Government Access (PEG) funds.

AYE: Mayor Pro Tem Castillo, Council Member Steeber, Council Member Terry, Council Member Welty, Mayor Smith

5 - 0 Carried - Unanimously

PUBLIC HEARINGS

9. Consideration of a Resolution Adopting a Fee Schedule for Law Enforcement Services

Mayor Smith opened the public hearing at 8:19 p.m.

City Manager Brown provided a presentation.

There was no public testimony.

Mayor Smith closed the public hearing at 8:21 p.m.

Motion by Mayor Pro Tem Castilo, second by Council Member Welty to adopt Resolution No. 2026-21 establishing a fee schedule for law enforcement services.

AYE: Mayor Pro Tem Castillo, Council Member Steeber, Council Member Terry, Council Member Welty, Mayor Smith

5 - 0 Carried - Unanimously

10. Adoption of a Resolution Establishing a Technology User Fee of 8% Applied to Applicable Fee-Based Services Based on the Technology User Fee Study Prepared by Willdan Financial Services, to Partially Recover Costs of Citywide Technology Infrastructure and Services.

Mayor Smith opened the public hearing at 8:22 p.m.

City Manager Brown and Community Development Manager Manzano provided a presentation.

There was no public testimony.

Mayor Smith closed the public hearing at 8:27 p.m.

Motion by Mayor Pro Tem Castilo, second by Council Member Welty to adopt Resolution No. 2026-22, establishing a Technology User Fee of 8% applied to applicable fee-based services to partially recover the City's cost of providing citywide technology infrastructure, systems, and support services.

AYE: Mayor Pro Tem Castillo, Council Member Steeber, Council Member Terry, Council Member Welty, Mayor Smith

5 - 0 Carried - Unanimously

BUSINESS ITEMS

- 12. Consideration of a Remote Participation and Technology Disruption Policy Pursuant to Senate Bill 707 (Government Code § 54953.4)

City Attorney Pacifico provided a presentation.

There were no public comments.

Motion by Mayor Smith, second by Council Member Steeber to Adopt Resolution No. 2026-26 approving the SB 707 Remote Participation and Technology Disruption Policy.

AYE: Mayor Pro Tem Castillo, Council Member Steeber, Council Member Terry, Council Member Welty, Mayor Smith

5 - 0 Carried - Unanimously

CITY MANAGER COMMENTS

City Manager Brown thanked the City Council and City staff for their work, noting their ability to serve in multiple roles, and commented that approval of the budget would allow the City to continue operating efficiently.

CITY COUNCIL AND COMMITTEE REPORTS / COMMENTS

Comments were not provided by City Council and the item was continued to the next City Council meeting.

ANNOUNCEMENTS

The next regular City Council meeting will be held on June 10, 2026.

ADJOURNMENT

At 8:35 p.m., Mayor Smith adjourned the meeting.

Respectfully submitted,

Sheryl L. Garcia, MMC, CPM
City Clerk