

**MINUTES
REGULAR MEETING OF THE
CANYON LAKE CITY COUNCIL
Canyon Lake City Hall
31516 Railroad Canyon Road
Canyon Lake, CA 92587
Wednesday, August 5, 2026**

CLOSED SESSION - 5:00 p.m.

CALL TO ORDER

Mayor Smith called the meeting to order at 5:00 p.m.

ROLL CALL

Present: Mayor Pro Tem Castillo; Council Member Steeber (via teleconference); Council Member Terry; Council Member Welty; Mayor Smith

Absent: None

PUBLIC COMMENTS

There were no public comments.

CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL - Existing Litigation Pursuant to Government Code Section 54956.9(d)(1) Name of Case: Miguel Borja v. City of Canyon Lake, et al. Court and Case Number: Riverside County Superior Court, Case No. CVME260867
2. CONFERENCE WITH LEGAL COUNSEL - Initiation of Litigation Pursuant to Government Code Section 54956.9(d)(4): One (1) case
3. CONFERENCE WITH LEGAL COUNSEL - Anticipated Litigation, Significant Exposure Pursuant to Government Code Section 54956.9(d): One (1) case
4. PUBLIC EMPLOYEE PERFORMANCE EVALUATION - Pursuant to Government Code Section 54957: Title: City Manager

The City Council entered Closed Session at 5:00 p.m.

OPEN SESSION - 6:30 p.m.

INVOCATION

The Invocation was led by Chaplain John Gammon.

FLAG SALUTE

Council Member Terry's grandkids, William and Zachary, led the Flag Salute.

CALL TO ORDER

Mayor Smith called the meeting to order at 6:38 p.m.

ROLL CALL

Present: Mayor Pro Tem Castillo; Council Member Steeber (via teleconference); Council Member Terry; Council Member Welty; Mayor Smith

Absent: None

CLOSED SESSION REPORT

City Attorney Pacifico reported that litigation direction was given on item 1 by a vote of 5-0. There was no other reportable action.

CITY COUNCIL AND COMMITTEE REPORTS / COMMENTS

Council Member Welty reported on Northwest Mosquito and Vector Control and a meeting at Mt. San Jacinto College, where a new Superintendent/President was announced.

Council Member Terry congratulated Chief Rayls and City leadership on the Canyon Lake Police Department Open House. He reported on the WRCOG General Assembly, housing and permitting in California, his participation on an Economic Development Ad Hoc Committee at the invitation of EVMWD Director Darcy Burke, and congratulated Monica Lyons on her WRCOG recognition.

Mayor Pro Tem Castillo wished students well returning to school, commented on the Canyon Lake Police Department Open House and community relationships with first responders, and encouraged residents to review the e-bike ordinance and subscribe to the City Manager's newsletter.

Council Member Steeber reported on the WRCOG General Assembly, an SCE Advisory Panel meeting regarding utility rates, and an Independent Cities Association panel on municipal public safety departments. He congratulated the Canyon Lake Police Department and welcomed students back to school.

Mayor Smith commented on the Canyon Lake Police Department Open House and recognized Chief Rayls and City Manager Brown for their leadership. He announced the August 22, 2026 Summer Bash, reported that LESJWA allocated \$200,000 for Canyon Lake water quality improvements, and encouraged attendance at Coffee with the Mayor.

CEREMONIAL MATTERS

Mayor Smith recognized former Council Member Jennifer Dain for her contributions to the establishment of the Canyon Lake Police Department.

Council Member Welty introduced the Canyon Lake Quilters who recognized Jack Wamsley.

PRESENTATIONS

Darcy Burke provided an update on behalf of the Elsinore Valley Municipal Water District.

Vice President Lainie Cooney provided an update on behalf of the Canyon Lake Property Owner's Association.

President Johnny Pineda and Vice President/Director of Events Rick Tobin provided an update on behalf of the Canyon Lake Chamber of Commerce.

Council Member Terry introduced the non-profit spotlight on behalf of Habitat for Humanity.

CONSENT CALENDAR (this was moved before public comment)

Motion by Mayor Pro Tem Castillo, second by Mayor Smith to approve Consent Calendar Items 1-13.

AYE: Mayor Pro Tem Castillo, Council Member Steeber, Council Member Terry, Council Member Welty, Mayor Smith

5 - 0 Carried - Unanimously

1. Approve Claims and Demands of the City

Action taken: The City Council adopted Resolution No. 2026-35 Approving Claims and Demands of the City.

2. Approval of City Council Meeting Minutes

Action taken: The City Council approved the minutes of the June 10, 2026, City Council meeting.

3. Receive and File the Monthly Public Records Request Report

Action taken: The City Council received and filed the monthly Public Records Request Report.

4. Second Reading and Adoption of Ordinance No. 278 Regulating Nitrous Oxide, Ordinance No. 279 Regulating Kratom Products and Ordinance No. 280 Regulating Drug Paraphernalia

Action taken: The City Council adopted Ordinance No. 278 - An Ordinance of the City Council of the City of Canyon Lake, California, Adding Chapter 11.91 to the Canyon Lake Municipal Code Regarding the Regulation of Nitrous Oxide; Ordinance No. 279 - An Ordinance of the City Council of the City of Canyon Lake, California, Adding Chapter 11.92 to the Canyon Lake Municipal Code Regulating the Sale and Distribution of Kratom Products; and Ordinance No. 280 - An Ordinance of the City Council of the City of Canyon Lake, California, Adding Chapter 11.93 to the Canyon Lake Municipal Code Regarding the Regulation of Drug Paraphernalia.

5. Second Reading and Adoption of Ordinance No. 281 - An Ordinance of the City Council of the City of Canyon Lake, California, Adding Chapter 14.03 of the Canyon Lake Municipal Code Regulating the Operation of Electric Bicycles, Electric Motorcycles, and Other Regulated Mobility Devices

Action taken: The City Council adopted Ordinance No. 281 - An Ordinance of the City Council of the City of Canyon Lake, California, Adding Chapter 14.03 of the Canyon Lake Municipal Code Regulating the Operation of Electric Bicycles, Electric Motorcycles, and Other Regulated Mobility Devices.

6. Second Reading and Adoption of Ordinance No. 282 - An Ordinance of the City Council of the City of Canyon Lake, California, Repealing and Replacing Chapter 9.32 (Accessory Dwelling Units) of the Canyon Lake Municipal Code to bring the City's Accessory Dwelling Unit Ordinance into Compliance with Current State ADU Law

Action taken: The City Council adopted Ordinance No. 282 - An Ordinance of the City Council of the City of Canyon Lake, California, Repealing and Replacing Chapter 9.32 (Accessory Dwelling Units) of the Canyon Lake Municipal Code to bring the City's Accessory Dwelling Unit Ordinance into Compliance with Current State ADU Law.

7. Approve the Appointment of the City's Alternate to the Lake Elsinore San Jacinto Watersheds Authority

Action taken: The City Council approved the appointment of Council Member Welty as the City's alternate to the Lake Elsinore San Jacinto Watersheds Authority.

8. Receive and File the Quarterly Investment Report for the Quarter Ended June 30, 2026

Action taken: The City Council received and filed the Quarterly Investment Report for the Period ending June 30, 2026.

9. Consideration of a Resolution Authorizing the City Manager to Enter into a Lease/Purchase Agreement with PNC Equipment Finance, LLC, for a New Type I Fire Engine in the Amount of \$1,136,301.95

Mayor Pro Tem Castillo requested clarification on the item. Chief stated the resolution finalizes the interest rate, payment, and 10-year lease term for the fire engine, expected in May 2027. City Manager Brown stated the item was brought back at the bank's request due to its 90-day resolution expiration policy.

Action taken: The City Council adopted Resolution No. 2026-36 authorizing the City Manager to enter into a Lease/Purchase Agreement with PNC Equipment Finance, LLC, for a new Type I structural fire engine in the amount of \$1,136,301.95.

10. Consideration of a Resolution Authorizing the City's Participation in the County of Riverside Urban County Program for Federal Fiscal Years 2027-2028, 2028-2029, 2029-2030 and Approving the Execution of a Cooperation Agreement with the County

Action taken: The City Council adopted Resolution No. 2026-37 authorizing the City's participation in the County of Riverside Urban County Program for Federal Fiscal Years 2027-2028, 2028-2029, and 2029-2030, approving the Cooperation Agreement between the County of Riverside and the City of Canyon Lake, and authorizing the City Manager to execute the agreement on the City's behalf.

11. Consideration of a Resolution Adopting the City's Amended Conflict of Interest Code

Action taken: The City Council adopted Resolution No. 2026-38 rescinding Resolution No. 2024-39 and adopting the City's amended Conflict of Interest Code.

12. Consideration of a Professional Services Agreement with Animal Friends of the Valleys, Inc. for Animal Control Services

Action taken: The City Council approved a Professional Services Agreement with Animal Friends of the Valleys, Inc. for animal control services in an amount not to exceed \$43,050 annually and authorized the City Manager to execute the Agreement on a form acceptable to the City Attorney.

13. Consideration of a Resolution Approving Fiscal Year 2025-26 to Fiscal Year 2026-27 Expenditure Carryover Requests

Mayor Smith requested that this item be addressed and asked for clarification on the carryover items. City Manager Brown explained that carryovers consist of items or projects not yet completed, with previously allocated funds carried forward into the new fiscal year. He noted that City Council approval is required to move these funds from the previous fiscal year to the new fiscal year.

Action taken: The City Council adopted Resolution No. 2026-41 authorizing the carryover of Fiscal Year 2025-26 appropriations into Fiscal Year 2026-27 for the Police and Fire Departments.

PULLED CONSENT CALENDAR ITEMS

None.

PUBLIC COMMENT

Daniel Kitt of Cal Fire commented on the Canyon Lake Fire Department's staffing, retention, compensation, response capabilities, and potential staffing alternatives.

Rita Benland provided information regarding services available through Riverside County and local churches.

Tim O'Marra spoke in support of the citizens' initiative for a 1% sales and use tax to support public safety and requested Council endorsement.

Ryan Sherman thanked the Council for its actions regarding kratom and nitrous oxide.

Steven McIntosh thanked the Council for its actions regarding kratom and nitrous oxide.

Dan Gibbs commented on the kratom ordinance, including its provisions and enforcement, and requested prohibition for all ages.

Suzan Eppard expressed concerns regarding the safety of kratom.

Kelli McCann requested consideration of a complete kratom ban in place of the proposed ordinance.

Ali Sonsuddin thanked the Council for passing the kratom ordinance.

PUBLIC HEARINGS

None.

BUSINESS ITEMS

14. Consideration of Resolutions Certifying the Initiative Petition entitled "Canyon Lake Public Safety and Emergency Response Protection Measure" and Calling a General Municipal Election and Requesting Consolidation with the County of Riverside for the Initiative

City Clerk Garcia provided a presentation.

Tim O'Marra commented that the citizens' initiative included the proposed use of funds for public safety and staffing a second fire engine.

Council Member Steeber inquired about the administrative fee charged by the California Department of Tax and Fee Administration. City Manager Brown explained that an administrative fee is assessed for processing the tax. Council Member Steeber asked about the amount of the fee, and the City Attorney stated that it is relatively nominal and that staff would provide the Council Member with additional information.

Motion by Mayor Pro Tem Castillo, second by Mayor Smith to adopt Resolution Nos. 2026-39 and 2026-40 certifying the sufficiency of the initiative petition entitled "Canyon Lake Public Safety and Emergency Response Protection Measure" and calling a General Municipal Election for the Initiative on November 3, 2026, requesting that the County of Riverside provide election administration services and taking all actions required by the California Elections Code.

AYE: Mayor Pro Tem Castillo, Council Member Steeber, Council Member Terry, Council Member Welty, Mayor Smith

5 - 0 Carried - Unanimously

15. Designation of a Voting Delegate and Alternate(s) for the League of California Cities 2026 Annual Conference and Expo Annual Business Meeting

City Clerk Garcia provided a presentation.

There were no public comments.

The City Council designated Council Member Welty as the voting delegate and Mayor Smith as the alternate for the League of California Cities 2026 Annual Conference and Expo Annual Business Meeting.

AYE: Mayor Pro Tem Castillo, Council Member Steeber, Council Member Terry, Council Member Welty, Mayor Smith

5 - 0 Carried - Unanimously

CITY MANAGER COMMENTS

City Manager Brown addressed social media comments regarding the City's ISO rating, clarifying that the City's rating has not decreased and that the City was provided with actions to maintain its current rating; reported that a restaurant will make a significant investment in City-owned units, consistent with the Council's economic development vision; and thanked staff and the Chamber for their work on the Canyon Lake Police Department Open House.

ANNOUNCEMENTS

The next regular City Council meeting will be held on September 9, 2026.

ADJOURNMENT

At 8:36 p.m., City Manager Brown adjourned the meeting in honor of Lynette Gibson.

Respectfully submitted,

Sheryl L. Garcia, MMC, CPM
City Clerk