

Meeting Minutes

City Council Work Session

August 26, 2021 | 4:00 p.m.
Council Chambers Conference Room
88 E. Chicago St., Chandler, AZ



Call to Order

The meeting was called to order by Mayor Kevin Hartke at 4:02 p.m.

Roll Call

Council Attendance

Mayor Kevin Hartke
*Vice Mayor Mark Stewart
Councilmember OD Harris
Councilmember Terry Roe
Councilmember René Lopez
Councilmember Christine Ellis
Councilmember Orlando

Appointee Attendance

Josh Wright, City Manager
Dawn Lang, Deputy City Manager/CFO
Kelly Schwab, City Attorney
Dana DeLong, City Clerk

*Vice Mayor Stewart arrived at 4:52 p.m.

Staff in Attendance

Breena Meng, Assistant City Attorney
Cori Harris, Mayor and Council Communications Manager
Leah Powell, Neighborhood Resources Director
Riann Balch, Community Resources Manager
Ryan Peters, Governmental Relations and Policy Manager
Alexis Apodaca, Governmental Relations Coordinator

Discussion

1. Update on Strategies to Address Homelessness.

MAYOR HARTKE called for a staff presentation.

JOSHUA WRIGHT, City Manager, said this presentation would provide information on how the City is addressing homelessness currently and new programs coming online. There has been regional conversations about homelessness that staff wanted Council to be aware of. Staff would be asking for feedback on some new ideas as well.

LEAH POWELL, Neighborhood Resources Director, presented the following presentation.

- Agenda
 - Status of Homelessness
 - Chandler's Programs
 - New Initiatives
 - Regional Activities
 - Challenges and Opportunities

RIANN BALCH, Community Resources Manager, continued the presentation.

- Status of Homelessness in Maricopa County
- Homelessness In Maricopa County
 - May 2021
 - Individuals 2,979
 - Families/Households 102
 - Total Unsheltered 3,081
 - Sheltered & Unsheltered 6,369
 - Anticipated Net Change – Next 12 Months
 - Individuals 599
 - Families/Households 18
 - Total Unsheltered 617
 - Sheltered & Unsheltered 986
 - Predicted May 2022 w/o Additional Assistance
 - Individuals 3,578
 - Families/Households 120
 - Total Unsheltered 3,698
 - Sheltered & Unsheltered 7,355
 - Source: MAG

MAYOR HARTKE asked about sheltered and unsheltered and how those numbers are determined.

MS. BALCH said the City has programs serving those who are unsheltered like the Chandler Connect Program. Currently, there are 60 persons enrolled today in the outreach program. They are enrolled all over the county in outreach programs and that is how that number is determined

MAYOR HARTKE said that is a collaboration in every city and asked if every city participates.

MS. BALCH said not all municipalities have outreach programs and Gilbert and Scottsdale just added an outreach program. There are federal and municipal programs so there is some overlap. Ms. Balch

said the system that people are entered into deduplicates if someone is enrolled in more than one program, so they are counted once.

MAYOR HARTKE said this was a minimum number and it could be higher.

MS. BALCH said yes, these are people are actually enrolled. In street programs, it takes a long time to get someone enrolled because we have to have their permission to enter their data.

MAYOR HARTKE said in Chandler there are 60 but there may be 75 or 80.

MS. BALCH said today there are 60 people enrolled and year to date we have served 76 people. Last year, we served 189 people. Ms. Balch said they calculate and average the delta between people coming in and out of the program to create their estimated numbers. Ms. Balch said we also know there is going to be a surge in evictions. The US Census has done a household poll and the responses have show that in week 32 of the survey that 20% feel they are going to be facing eviction in the next two months. ASU is also doing research and are coming to similar conclusions. Ms. Balch said they know it is coming but has not been added into the calculation.

COUNCILMEMBER LOPEZ asked in what way there is validation of duplicates.

MS. BALCH said the information system is very complex and it finds duplicates in multiple ways with different data points.

COUNCILMEMBER LOPEZ asked if we have tried to track people in other ways.

MS. BALCH said they are getting better at the service of outreach and the navigators are trained to build those relationships to get them in the system.

COUNCILMEMBER ELLIS said there may be a group of people with a mental illness who do not want to be in the system and asked what would happen then.

MS. BALCH said they send out behaviorally trained people to work with them. Ms. Balch said there is a specific navigator who is incredible and usually is able to get them into the system the first try.

COUNCILMEMBER ELLIS clarified they are talking about Chandler unlike other cities like Phoenix where we seem homeless on the street often and overflow into other cities. Councilmember Ellis asked how Chandler handles those situations.

MS. BALCH said they are still able to get them into the system and they system tracks where they go as they are enrolled.

MS. BALCH continued the presentation.

- Cost of Homelessness

COUNCILMEMBER LOPEZ asked when talking about the cost of homelessness how do they determine it costs \$38,000 for someone to be unsheltered but cost half to shelter them.

MS. BALCH said it factors in the cost for an officer to interact with a person or hospital stays or library staff and adds up everything like that. Ms. Balch said when people are provided housing and a case manager to provide support services to keep them stable.

COUNCILMEMBER LOPEZ asked if people tend to start working after that time and begin to reduce the cost to the City.

MS. BALCH said it depends on the person. Some people may not be employable for a variety, but they can get set up with services to go to the doctor and stay healthy, apply for social security, and stay safe in a housing unit. Some people go back to work and are get out of the system, they just needed some assistance.

MS. BALCH continued the presentation.

- Housing Stability
- Housing Stability Services
 - Fiscal Year 2020-2021:
 - 20 emergency home repairs
 - Average age – 61years old
 - Average household size – 1.9
 - Average median income – 38.30%
 - * Outcomes impacted by COVID-19
 - Fiscal Year 2020-2021
 - 35% Low Income
 - 40% Very Low Income
 - 25% Moderate Income
 - Fiscal Year 2021-2022 to Date
 - 4 Emergency Home Repairs
 - 5 Exterior improvement loans
 - 2 ADA home modifications
 - 15 active inquiries/applications

COUNCILMEMBER HARRIS asked what was considered an emergency repair.

MS. BALCH said this is a federal program so there is a process to make the repairs, but it may be things like replacing an AC, water leaks, or pipe bursts; usually items related to health and safety.

MS. BALCH continued the presentation.

- On-Going Eviction Prevention

- The City of Chandler annually allocates funds to our Community Action Program (CAP) to assist with rental and utility assistance.
- Fiscal Year 2020-2021
 - AZCEND (CAP)
 - Funding \$178,500
 - Households Served \$4,214
 - Salvation Army Rental Assistance
 - Funding \$15,000
 - Households Served 240
- Federal Eviction Prevention
- Federal Emergency Rent and Utility Assistance Program (ERA)
 - Received just under \$14 million to assist Chandler residents
 - ERA Program administered by CAP Agency (AZCEND)
 - Eligible residents may receive rent, utilities and arrears up to 18 months
 - Need must be related to COVID-19
 - Must be 80% Area Median Income (AIM) or below based on household size
 - *One-time funds to address COVID-19 Emergency
- Federal ERA Outcomes
 - Assisted through August 14, 2021
 - Housing
 - Households Served 524
 - Total Expenditures \$3,878,378
 - Average Expenditure Per Household \$7,397
 - Utilities
 - Households Served 435
 - Total Expenditures \$488,027
 - Average Expenditure Per Household \$1,121
 - Water
 - Households Served 89
 - Total Expenditures \$63,623
 - Average Expenditure Per Household \$715
 - Source: AZCEND Community Action Program (CAP)

MAYOR HARTKE said he had heard there is a lot of money related to this area being left on the table.

MS. BALCH said the narrative right now is that the money is not being spent fast enough and that there is a lot being left on the table. Ms. Balch said there are a lot of things people need to do to get the money. Ms. Balch said in Maricopa County, we are at 65% because we have excellent infrastructure to get the funds out. The national rate is 11% and Arizona is at 6% not including Maricopa County. Ms. Balch said there are a lot of innovative solutions in Maricopa County that people from around the country are starting to look at. There is a lot of money yet to be spent but we have until 2025 to spend it but it may be gone within the year but there is still a need.

COUNCILMEMBER LOPEZ clarified that the distribution of the funds must be COVID-19 related.

MS. BALCH said yes.

COUNCILMEMBER LOPEZ asked if there would still COVID-19 related issues into 2025.

MS. BALCH said the financial impact of having lost stability and as the situation changes, they are predicting a much longer-term need than just two years. There are deadlines to spend right now but they are starting to extend deadlines because there is need moving forward. Once a crisis happens there tends to be a snowball effect and it is hard to get out of.

COUNCILMEMBER ROE asked about mortgage assistance.

MS. BALCH said we did not receive the mortgage assistance directly but would be rolling it out to municipalities in October.

COUNCILMEMBER HARRIS asked about the mortgage programs such as a forbearance.

MS. BALCH said she was not familiar with the program, but it may be offered with the bank. Ms. Balch said they have not received details on the program yet.

MS. BALCH continued the presentation.

- Homeless Services
- Navigation and Client Services
 - Peer-based outreach services
 - Connection to housing, health care and supportive services
 - Coordination with public safety and other City departments
 - Liaisons to Chandler businesses and residents
 - Funded by GF, CDBG, CDBG-CV, ARP, CARES
- History of Homeless Navigation Services
 - Began contracting services in 2014
 - Utilized several local agencies
 - Challenges:
 - Hours in Chandler
 - Lack of access to data and outcomes
 - High turnover
 - Lack of connection to City departments
 - Hired first City temp community navigator February 2020
 - First FTE community navigator supervisor July 2021
- Navigation and Client Services Outcomes
 - Fiscal Year 2020-2021
 - Housing Outcomes: 82% Positive Exits
 - Households Served: 183

- Single Individuals: 176
- Persons in Families with Children: 17
- Veterans: 9 (Singles & families)
- Diverted 18
- Permanent Housing 23
- Shelter 50
- Institutional Setting 8
- Other Exit 22
- Heat Relief Center
 - Partnership with Chandler Salvation Army
 - Open weekdays in Summer, 9am – 5 pm, and excessive heat warning days
 - Respite, food/water, navigation services, Wi-Fi, pet friendly
 - Funded by ARP

COUNCILMEMBER ORLANDO said all of this has been addressed as positive but asked if there are people who repeatedly come into the system.

MS. BALCH said that is a number staff is trying to get. There are repeats but it is a low number. There are a few residents who have been housed several times and they keep coming back and one reason is that it is hard to find housing in Chandler with the income guidelines. They are placed outside of the community, but they want to be in Chandler because this is where their family and friends are.

COUNCILMEMBER ORLANDO said these numbers are just those that they have been given permission to hold. Councilmember Orlando asked how many are out there that do not give permission.

MS. BALCH said she did not have a clear answer because most of the people in Chandler have given their information. Ms. Balch said there is only one that she could think of that does not want housing, but they help him in other ways.

COUNCILMEMBER ORLANDO asked where someone goes after 5 p.m.

MS. BALCH said if they are in the iHelp program then they could go to AZCEND or the Opendoor program.

MS. BALCH continued the presentation.

- Heat Relief Outcomes
 - Fiscal Year 2020-2021
 - 97 unduplicated clients
 - 35 days of service
 - 346 client visits
 - 1,360 total service

COUNCILMEMBER ROE said they have the shower bus and asked if they would be getting a new one.

MS. BALCH said the shower trailer is AZCEND's old trailer and they are working on purchasing a new trailer for Salvation Army and AZCEND. Ms. Balch said showers are very important for those experiencing homelessness.

MAYOR HARTKE said the shower trailer is a former fire hazmat trailer.

COUNCILMEMBER ELLIS asked how much they cost.

MS. BALCH said about \$50,000.

MS. BALCH continued the presentation.

- Operation Opendoor
 - Began as an immediate response to COVID-19
 - Utilize hotel rooms for non-congregate shelter
 - Provide food and navigation services
 - Exit to permanent housing
 - Funded by CDBG-CV, CARES, ARP
- Operation Opendoor Outcomes
 - Fiscal Year 2020-2021: 89% Positive Exits
 - Average Length of Stay: 59 days
 - Total bed nights: 4,527 Days
 - Average Cost Per Client: \$4,731
 - Diverted 13
 - Shelter 17
 - Permanent Housing 76
 - Institutional Setting 2
 - Other 13

COUNCILMEMBER LOPEZ asked if we get too much clustering and asked if they want it to be more distributed.

MS. BALCH said she likes having multiple hotels because different hotels have different things which allow everyone to be accommodated and meet their needs. Ms. Balch said they started the program with fulltime security for a year and there were no security calls related to their clients. There were lots of calls, but they were about the other guests in the hotel. Ms. Balch said their clients are receiving services every day and it is going really well.

COUNCILMEMBER LOPEZ said some are looking at purchasing hotels and that may have unintended consequences.

MS. BALCH said cities are looking at it to see what it would be like for a long-term plan. Ms. Balch said some are looking at taking a rundown property, using it as a shelter, and then converting it into affordable housing in the future.

COUNCILMEMBER ORLANDO said he has heard of these programs around the country that seems to be working well.

MS. BALCH said yes, some are doing mixed income as well.

MS. BALCH continued the presentation.

- Emergency Shelter and Transitional Housing
 - Annual GF Allocations
 - I-HELP for single individuals
 - Emergency Shelter for families
 - Domestic Violence Shelter
 - One-Time AZ CARES and ARP Funds
 - Rapid Rehousing for families
- Emergency Shelter and Transitional Housing Outcomes
 - Fiscal Year 2020-2021:
 - 386 Persons Served
 - I-HELP for Single individuals – 144 individuals
 - Emergency Shelter for families – 14 families
 - Rapid Rehousing for families – 75 individuals
 - Domestic Violence Shelter – 153 individuals
 - Child 147
 - Adult 206
 - Youth 29
 - Elderly 8

COUNCILMEMBER HARRIS asked what was meant by no programs supporting the elderly.

MS. BALCH said this is in the shelter category. There are no shelters except one that cater to an older population. Ms. Balch said people may need help getting up off the floor, take care of their own health needs, and there is no place to store medications. Ms. Balch said our system is not designed for older adults and it is something they are looking at regionally to bring on new programs that would be available to them.

COUNCILMEMBER HARRIS asked what the hotel rates would be.

MS. BALCH said they vary by property, but the average is \$60 a day.

MAYOR HARTKE said iHelp is cheap comparatively because this is a congregate gathering. Mayor Hartke said there are some elderly who are in the iHelp program but they are healthy so this is more an expression of need based on age.

COUNCILMEMBER LOPEZ asked if a better term would be ADA or special needs.

MS. BALCH said it is harder once their needs become greater as they become older.

COUNCILMEMBER LOPEZ said someone may be in a wheelchair but not be older.

MS. BALCH said they want to change their programs to get there.

COUNCILMEMBER ELLIS said they are talking about level of care and someone would not be able to use this. Councilmember Ellis said having a bridge with assisted living that have beds available would be a big help. Councilmember Ellis said there are a lot of requirements if they start offering additional care and this partnership would be easier to do that.

MS. BALCH said as a region they are discussing the need and what it would need to look like to meet the temporary need for shelter before getting them into housing. Ms. Balch said there is a temporary shelter being done in the west valley and staff would see how that turns out.

MS. BALCH continued the presentation.

- Tenant Based Rental Assistance (TBRA)
 - Provides temporary subsidy and intensive case management with goal of obtaining stability and transitioning to independence.
 - Serves 25 households experiencing homelessness at any given time
 - Supported by HOME and CDBG funds
- Tenant Based Rental Assistance (TBRA)
 - Fiscal Year 2020-2021: 50 individuals in 36 households Served
 - Disabled 44%
 - Veterans 16%
 - Victim of Domestic Violence 2%
 - Severely Mental Illness (SMI) 5%
 - Female Head of Household 33%
- Investment in Homelessness FY 2020-2021
 - Navigation and Client Services \$919,387
 - Operation Opendoor \$903,000
 - Emergency Shelter \$135,000
 - TBRA/RRH \$550,000
 - Annual Rent and Utilities \$277,500
 - Housing Stability \$384,500
 - Federal Eviction Prevention \$14,070,962
 - Total Expenditures \$17,240,349

COUNCILMEMBER LOPEZ asked if the federal eviction prevention was one-time dollars.

MS. BALCH said yes.

MS. BALCH continued the presentation.

- Source Funding
 - General Fund \$602,500
 - CDBG \$143,000
 - CDBG-CV \$770,387
 - Home \$200,000
 - AZ CARES \$475,000
 - ARP \$816,000
 - ERA \$14,233,462
 - Total Expenditures \$17,240,349
- New Initiatives
- Enhanced Mental Health Court
 - New pilot project approved in FY 2021 Budget Process
 - Will provide residents experiencing homelessness an opportunity to engage in services in lieu of maximum sentencing
 - Full-time court navigation will provide intensive support services and report back to court
 - *One-time General Fund Decision Package

COUNCILMEMBER ORLANDO asked how many people are served.

MS. BALCH said it has not started yet. It would be once a month and see if they need to increase or decrease that.

KELLY SCHWAB, City Attorney, said they do currently have a mental health court but that is for the severely mentally ill and this would be for different people.

MS. BALCH said at the mental health court, there has to be a diagnosis with mandated services with a case manager. This new court would be for those who did not have a formal diagnosis due to addiction.

MS. BALCH continued the presentation.

- Emergency Housing Vouchers
 - Funds available through the America Rescue Plan (ARP)
 - Chandler received 28 federal vouchers
 - Serves households experiencing homelessness meeting specific criteria
 - Partnership between PHA's and Regional Coordination Entry Systems
 - Program funded through 2030

MAYOR HARTKE said we have 28 vouchers, but it could serve multiple people if someone moves out.

MS. BALCH said yes.

MS. BALCH continued the presentation.

- Enhanced Navigation and Client Services
 - 4 additional grant-funded temporary navigators
 - 2 federally funded temporary housing locators
 - 2 federally funded housing stability specialists
 - Veteran specific partnership with Operation Shockwave
 - Expand Change-up Campaign

VICE MAYOR STEWART said he has seen signage in other cities about panhandlers and asked if that was something that could be done.

MS. BALCH said they could not put signs in ADOT properties and would continue to pursue that avenue. Right now, signs are on City property, but staff is hoping to expand that. Ms. Balch said they do social media and bus shelter ads, but they would like to get the signage visible.

VICE MAYOR STEWART asked if they could have a conversation with ADOT again.

MR. WRIGHT said in the past they were extremely unwilling because it is not regulatory traffic signage.

MAYOR HARTKE asked if other cities have other practices.

MR. WRIGHT said the best immediate opportunity is in the City's own rights of way and continue the conversation.

VICE MAYOR STEWART asked who ADOT reports to.

MR. WRIGHT said the Governor appoints the director of ADOT.

MS. BALCH continued the presentation.

- Regional Activities
- Regional Initiatives
 - Fall 2020 MAG facilitated comprehensive research on local strategies and national best practices to address homelessness
 - May 2021 Regional Strategies Portfolio approved by MAG Regional Council
 - Fall 2021 MAG request to meet with City officials to discuss implementations of Regional Action Plan
 - December 2021 Regional Action Plan presented to Regional Council for approval
 - *All request for Chandler resources will come back to Chandler City Council for approval
- Portfolio Categories and Strategies
 - Homelessness Diversion and Prevention

- Housing Options
- Coordination
- Services
- Temporary Housing

MS. POWELL continued the presentation.

- Challenges and Opportunities
- Current Challenges
 - Legal constraints (Martin v. Boise)
 - Availability of accessible shelter
 - Staffing
 - Transportation
 - Storage of personal property
 - Sustainable solutions
 - It's not illegal to be homeless

COUNCILMEMBER LOPEZ clarified we cannot tell them to leave if they do not have anywhere to go.

MS. SCHWAB said there are legal challenges with being homeless that are unique. If we want to move them from public property we have to have a place for them to go.

COUNCILMEMBER LOPEZ said a park has regulations surrounding it and asked if this meant that people could then just camp at a park and we could not tell them to leave because there are not enough shelters.

MS. SCHWAB said pretty much unless they are interfering. Just being in the park after hours, we cannot trespass them if they have no where to go. In LA they are spending millions of dollars to address them homeless encampments that are popping up in different places because they do not have adequate shelter. Ms. Schwab said if they have personal belongings, we cannot throw it away because they leave it somewhere and we have to store it.

COUNCILMEMBER LOPEZ asked if it is abandoned.

MS. SCHWAB said if it is left somewhere, and we know that someone is coming back then it is not truly abandoned. Ms. Schwab said homelessness is not illegal.

COUNCILMEMBER LOPEZ said he understood there needs to be a different view when looking at the homelessness issue. Councilmember Lopez asked if this only applied to public property.

MS. SCHWAB said only public property.

VICE MAYOR STEWART asked what the consequences are for collecting somebody's belongings.

MAYOR HARTKE said they store people's belongings like when it is left at Folley Park, they just cannot throw it away.

MS. SCHWAB said when it is put in police storage it is inventoried. There are challenges with finding someone who has the time to do the inventory and it may not be items someone wants to go through.

VICE MAYOR STEWART asked what the consequences are to being unfriendly to the situation.

MS. SCHWAB said the consequences are what is happening in Phoenix. The Department of Justice is investigating them and depending on the results they may be imposed penalties. In LA, the Department of Justice has imposed penalties and LA is now spending millions of dollars to build shelters for the homeless. There are real financial consequences. It may not be on one single individual but if an advocacy group gets a hold of it then that is the risk. There are many challenges, and the courts are going to be more generous to the homeless in light of the increased numbers due to COVID-19.

COUNCILMEMBER ROE said he wanted innovative ideas to be accommodating and help people who need it and combat the issue. It is not desirable for a community to have homelessness such as what is being seen in California and New York. Councilmember Roe said he wanted to see solutions not continuous handouts.

COUNCILMEMBER HARRIS said trying to solve this problem is frustrating because it is hard to get a handle on it due to its complexity. Councilmember Harris said they need to educate people about the programs the City has to stop giving money to panhandlers and then educate those experiencing homelessness about the programs to help them.

COUNCILMEMBER ROE said he has asked for signs for six years and it is still poorly addressed. Councilmember Roe said LA has 50,000 homeless people because it is desirable for them to camp there. Councilmember Roe said that would happen if Chandler were encouraging it.

COUNCILMEMBER ORLANDO said they are not encouraging it. The homeless population is a variety of people with different circumstances. Councilmember Orlando said homeless people are not coming here, they live all over. Councilmember Orlando said the City is doing a lot and there is still more to be done. The concern is going to be when some of the funding runs out the situation may be worse. LA has a large population so naturally they are going to have a larger homeless population. Councilmember Orlando liked a regional approach so they can find a collaborative solution. It is going to be worse for a while, but they need to find a way to fix it.

MAYOR HARTKE said they have been touted as the fastest growing county for the last three or four years and a lot of people are going into jobs and some people are here and did not make it. Mayor Hartke said in some cases there are people who have grown up here and lost their job and are now on the streets.

MS. POWELL continued the presentation.

- Current Opportunities
 - Contract with private security for downtown parking garages
 - Continue to explore alternative options to address homelessness in public spaces
 - Secure funding to continue Operation Open Door past February 2022
 - Secure funding to expand Operation Open Door and continue Rapid Re-Housing for families
 - Explore opportunities to make expanded navigation services permanent
 - Secure appropriate space and funding to continue Heat Relief Services
 - Evaluate regional options
 - Expand visibility of Change up campaign
- Questions

COUNCILMEMBER ORLANDO said we need to get the word out there and asked what could be done to get information about the Change-up campaign.

MS. SCHWAB said one of the reasons they cannot remove someone on the corner with a sign is that it is their right to stand on the sidewalk.

MR. WRIGHT said they would continue the conversation with ADOT.

VICE MAYOR STEWART said the Neighborhood Resources Department is doing phenomenal to help people who need help. They are moving out of the situation and getting to the next level. Vice Mayor Stewart said he did not want to have encampments in the parks and was willing to take that chance in court.

MAYOR HARTKE said he was not willing to take that chance especially as the court rulings have been clear.

COUNCILMEMBER ELLIS said she was thankful for what staff has done and it is working in Chandler. Councilmember Ellis said Council needs to support staff and get people off the streets. When people are hurting and sick, they will find a place to be and staff needs to do what they do best and help with.

MAYOR HARTKE said there were mixed feelings around the table and encouraged staff to continue to navigate that.

COUNCILMEMBER LOPEZ said they were doing a great job and there has been an increase in homelessness for some time separate from COVID-19. Councilmember Lopez said when State's legalize recreational marijuana there is a massive uptick of homelessness and it would be interesting to see if that is a cause of homelessness in the State.

Adjourn

The meeting was adjourned at 5:52 p.m.

ATTEST: _____
City Clerk

Mayor

Approval Date of Minutes: September 20, 2021

Certification

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Work Session of the City Council of Chandler, Arizona, held on the 26th day of August 2021. I further certify that the meeting was duly called and held and that a quorum was present.

DATED this _____ day of September, 2021.

City Clerk