

SAFETY

STARTS WITH YOU



Safety Program Recap

Human Resources - Safety & Occupational
Health

Fiscal Year 21/22



Tony Dominguez, Safety Coordinator
Public Safety, General Gov't,
Community Services



Christine Jarosik, Medical Leave Coordinator
Community Svcs, Development Svcs, Fire
Department, Management Svcs, Public Works &
Utilities



Becky Soter, Safety Coordinator
Public Works & Utilities, Development
Services



Nichole Bombard, Medical Leave Coordinator
General Gov't, Police Department

Safety & Occupational Health Team



Executive Safety Steering Committee

City-wide Safety Committee

Promoting a culture of safety
through education,
encouragement, and
engagement to prevent
accidents and injuries among
our employees



Hazardous Waste Operations and Emergency Response Training

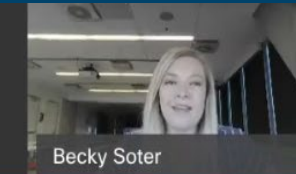
- 4 presenters- Safety, Environmental Management and Stormwater Pollution Prevention
- Recorded 11 presentations and converted everything into digital format.
- Merged content into a computer-based training which employees were enrolled in via LEAF.
- 8 Hour Refresher- 129 employees trained
- 40 Hour initial training - 8 employee trained



2021 HazWOpER 8 Hour Refresher Course Outline

Becky Soter - Xt. 2374
Beth Chepelsky - Xt. 2365
Traci Tenkely - Xt. 2356

- Self paced CBT course. You may complete it earlier than or later than 8 hours. Credit is for 8 hours regardless.
- Course will remain "open" from April 12, 2021 – May 14, 2021. You will need to complete the course before it closes on May 14, 2021.
- Will review topics via power points and videos. Tests will be given to students for review of topics. Please make sure your speakers or headphones are working so you can hear what is being said.
- There will not be any books handed out this year. Instead, you will be receiving a PDF document with all power point presentations, handouts and charts that would normally receive. Please feel free to print these off so you can write notes on them.
- LEAF is cloud based and therefore can be accessed pretty much anywhere on any smart device.
 - (chandleraz.sabacloud.com) Username and password are the same you use to log into the City computer.
 - Please discuss with your supervisor if you intend on completing this course at home, and you are not currently working from home, as this is not to be done to receive overtime pay.



2021 HazWOpER 8 Hour Refresher Course Outline

Becky Soter - Xt. 2374
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- Laws, Regulations and Hazard Communication Program
 - Review of Safety Data Sheets and Pictograms
- Recognizing and Identifying Hazardous Materials
- Fundamentals of Toxicology
- Emergency Response (Planning, Response, Post Response Procedures)
- Stormwater Pollution Prevention
- Confined Spaces
- Lock out – Tag Out
- Personal Protective Equipment

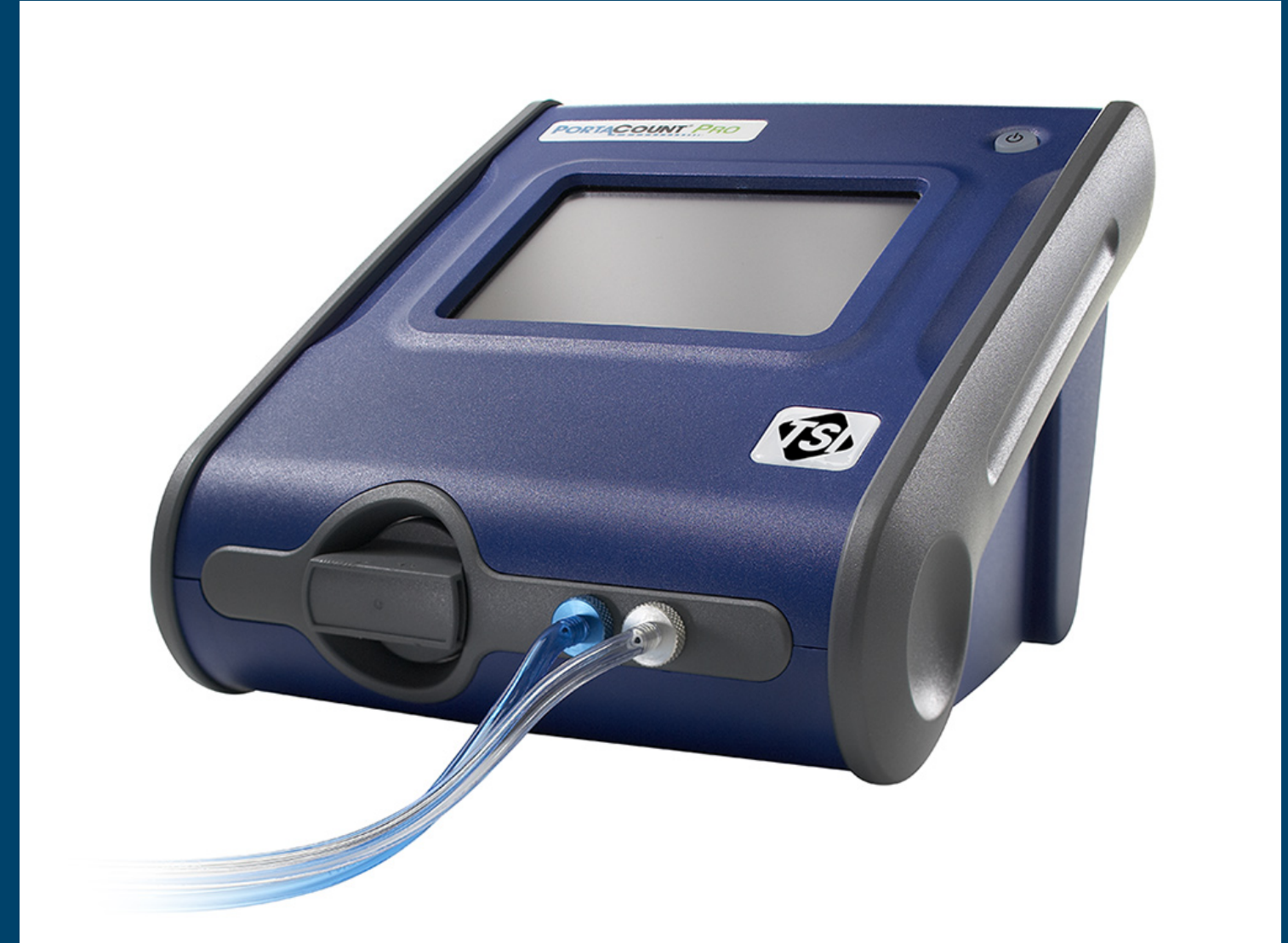
Emergency Action Plan

- Drills conducted annually throughout all City facilities.
- Continued training of employee Emergency Action Coordinators (EACs)
- Written Emergency Action Plans for each City facility being audited and revised after drills and debriefs.
- Audits of evacuation effectiveness performed in conjunction with Fire and Police Departments



Respirator Fit Testing

- 70 employees with exposure potential tested in Fiscal Year 20/21
- Expect to test 72 in Fiscal Year 21/22



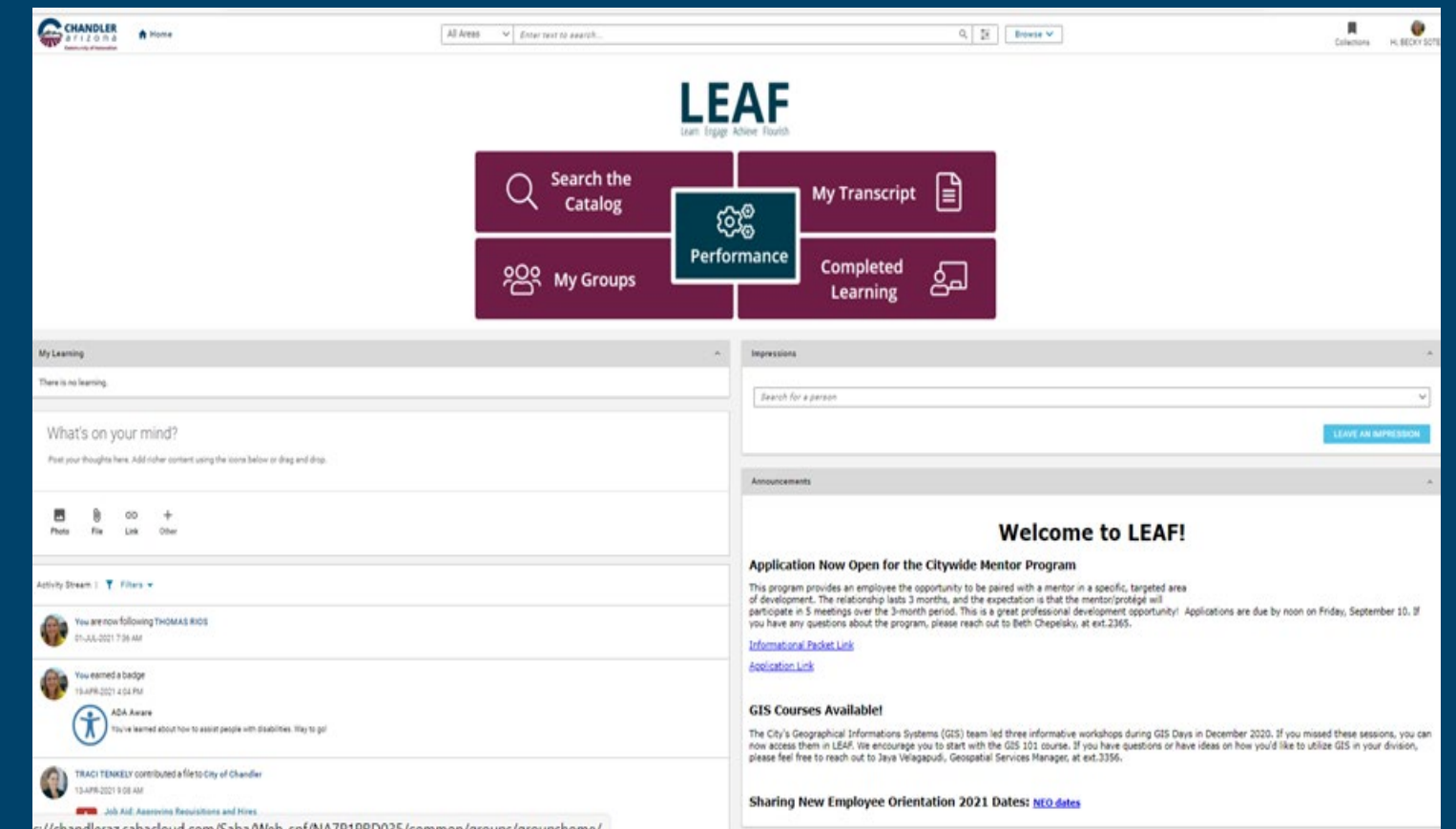
FY 2020 - 2021	New Employee Safety Training	8hr HazWOpER Refresher	Bloodborne Pathogens Exposure Control	Respiratory Protection	Hazard Communication / GHS / Labeling	Hearing Conservation	CDL Supervisor	ForkLift	[PPE] Personal Protective Equipment	Electrical Safety	CDL Employee	Heat Stress Prevention
Number of Classes	14	1	15	6	10	4	1	2	15	2	2	15
Total Employees Contacted	244	129	307	159	210	89	6	13	227	196	8	232
Total Hours of Training	732	1032	153	80	105	44	6	26	113	98	6	116

FY 2020 – 2021	Musculo-skeletal Injury Prevention and Ergonomics	NFPA 70E: 2021 Refresher	Driver Safety	Defensive Driving / 15 Passenger Vehicle	Workplace Violence Prevention Training	Ladder Safety Training	Lifting Techniques and Back Safety	Boom Lift and Scissor Lift (3 hours)	Skid Steer Training and Evaluation	Fire Extinguisher Use	Return to Service - COVID-19 Prevention	Differences Between Cold, Flu and COVID-19	Blood Pressure and Stroke Prevention
Number of Classes	2	1	6	2	11	1	1	1	4	1	1	5	10
Total Employees Contacted	185	2	596	9	87	194	9	7	44	10	8	1498	181
Total Hours of Training	93	2	298	19	176	97	4	21	176	5	4	749	91

Total Number of Classes Conducted	219
Total Number of Employees Trained	4650
Total Number of Training Hours	6585
Total Number of Ergonomic Contacts	39
Total Number of Safety Inspections	19
Total Number of Respirator Fit Tests	70

FY 20 – 21 Training Completed

- Virtual safety training was integrated into the training techniques used by Safety Coordinators in order to continue training staff on required and applicable safety subjects.
- Virtual meetings were achieved by utilizing conference and training rooms which were upgraded with large monitors and equipment compatible with Webex. This method was also used to train newly hired employees in the City's monthly New Employee Safety Training.
- By partnering with the City's Organizational Development, virtual learning was achieved by using the City's online learning system, LEAF. Employees could access safety content on City issued laptops or mobile devices as well as personal devices regardless of their physical locations.



Safety Training – Staying Connected

January- Musculoskeletal Injury Prevention
(Proper Lifting, Carrying and Handling)

February- Electrical Safety

March- Hazard Communication/Hazwoper
(Wellness: National Nutrition Month!)

April- Heat Stress Prevention

May- #Wateryoudoing – Water Safety and Drowning
Prevention Month

June- Wellness: Blood Pressure Awareness and Stroke
Prevention

July- Workplace Violence Prevention

August- Bloodborne Pathogens Exposure Control

September- Respiratory Protection + Citywide Fit
Testing

October- Hearing Protection & Conservation

November- Cold and Flu Prevention

December- Driver Safety

2021 Training Calendar

- Safety and Occupational Health Team continue to monitor CDC guidelines.

- The team continues to address questions daily, monitor positive cases and pending test results, schedule testing for employees, and ensuring personal protective equipment replenished with fresh stock from Central Supply.

- The City’s “COVID-19 Update” Intranet page is updated to reflect any changes made by the City Manager or guidance made by the CDC.

- Employee protocols are updated as CDC guidelines are updated and posted on the City’s Intranet for all employees to view in an effort to mitigate the impact of COVID-19.

COVID-19

Chanweb.
Team Chandler's Home Page

Departments ▾ News and Info ▾ Contact Info & Committees ▾

Coronavirus

COVID-19 (Coronavirus) Update

City is monitoring Coronavirus developments

The City of Chandler continues to monitor, prepare and mitigate the impact of COVID-19. There are three objectives guiding our planning activities:

- Be a conduit of information for employees and residents
- Help prevent the spread of the virus within Team Chandler and mitigate the community impacts of the virus
- Deliver essential services and excellent customer service to residents and businesses

Employees should be informed through official sources and rely on the facts, not rumors. We will share information with City of Chandler employees through this webpage and on the [chandleraz.gov/COVID19](#) web page for the general public, and through the COVID-19 hotline at **480-782-2999**.

Links

Health Agencies

Arizona Department of Health Services

Maricopa County Public Health

Centers for Disease Control and Prevention

World Health Organization

FEMA

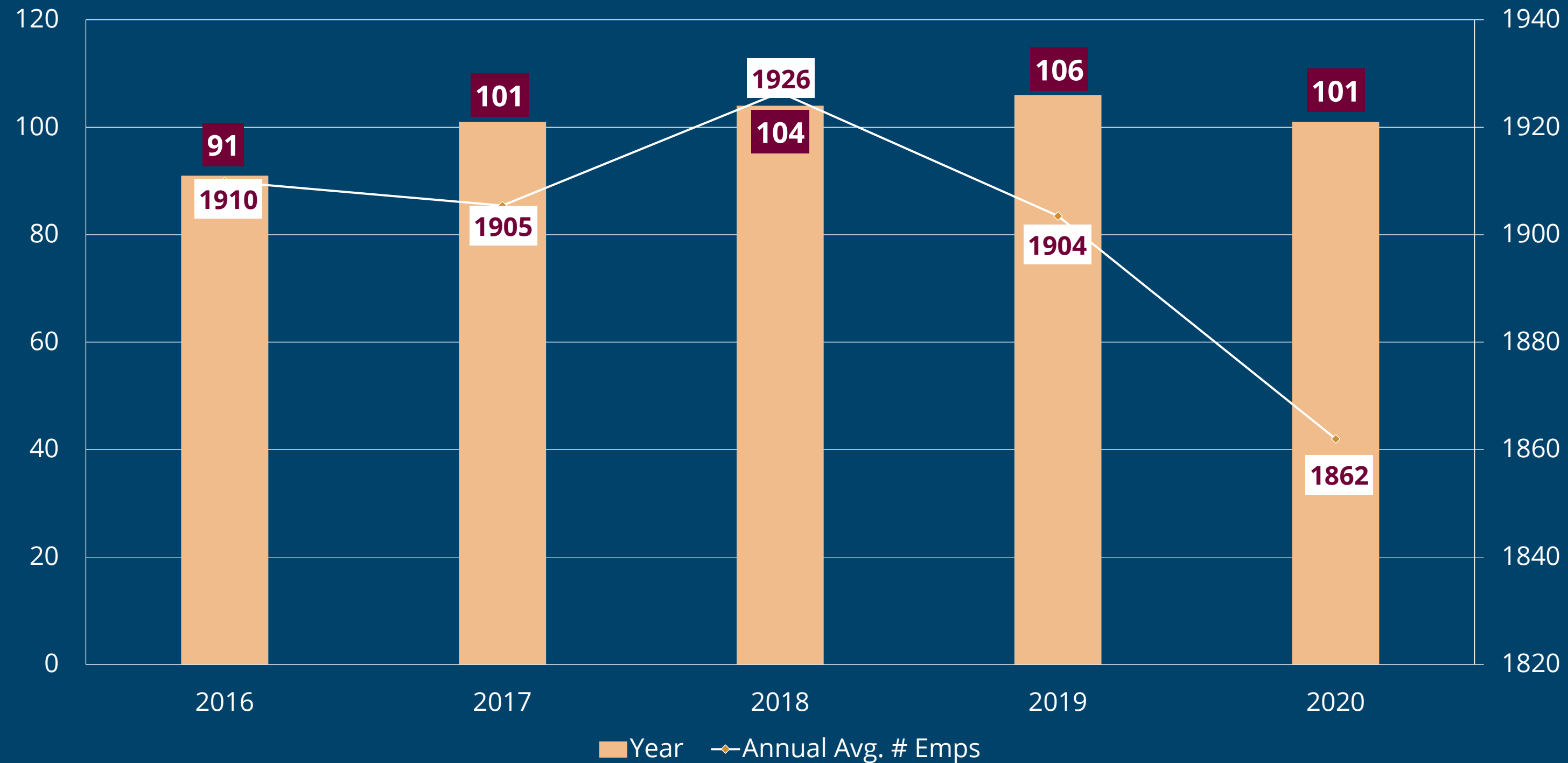


EMPLOYEE COVID-19 PROTOCOLS	
Updated 07/28/2021	
Print on 8.5 x 14 for best results	
Employee Covid-19 Protocols For all Employees Regardless of Vaccination Status*	
*Protocols may vary for Public Safety Personnel	
Who do I notify if I have symptoms, test positive, or have been exposed to COVID-19?	Notify your supervisor immediately. Your supervisor will coordinate with you and Human Resources regarding the next steps based on the situation. DO NOT report to work if you are exhibiting symptoms of COVID-19.
How is an exposure or close contact defined?	Contact within 6 feet of an infected person for a cumulative total of 15 minutes or more over a 24-hour period starting from 2 days before illness onset (or, for asymptomatic patients, 2 days prior to test specimen collection).
What are COVID-19 symptoms? (This is not an exhaustive list.)	Fever or chills; Cough; Shortness of breath or difficulty breathing; Fatigue; Muscle or body aches; Headache; New loss of taste or smell; Sore throat; Congestion or runny nose; Nausea or vomiting; Diarrhea. In some instances, people infected with COVID-19 have no symptoms or symptoms are so mild they don't feel sick.
When should I get tested?	The CDC recommends if you've been around someone who has Covid-19, you should get tested 3-5 days after your exposure, even if you don't have symptoms. You should also wear a mask indoors in public for 14 days following exposure or until your test result is negative. You should isolate for 10 days if your test result is positive.
When can I come back to work?	If you receive a positive test result, you must isolate until it has been at least 10 days since your symptoms appeared, and 24 hours since your last fever without the use of fever-reducing medications, and your other symptoms have improved. If you were exposed to someone with COVID-19 you must wear a face mask when you are within 6 feet of other people and self-monitor for any new symptoms.
If I test positive will I be required to produce a negative test before I am able to return to work?	No, Arizona Department of Health Administration does not recommend a test-based strategy to discontinue isolation. If you previously tested positive for COVID-19 and you remain asymptomatic after recovery, retesting is not recommended within 3 months after the date of symptom onset for the initial COVID-19 infection.
Am I able to telework if I feel well enough prior to being symptom free?	Work with your Supervisor/Department Director on the availability of teleworking based on your position and job functions. If telework is feasible, the Department Director may approve the assignment in accordance with the Telework Administrative Regulation (CM-44). A copy of the signed telework agreement should be kept by the supervisor & employee.

COVID-19 impact on the City of Chandler employees

- 1181 employees have tested for COVID-19 as of August 27, 2021
- There have been 389 positive test results – 381 have returned to work
- The cost for testing to the Workers' Compensation Trust Fund for work related exposures is \$70,043 as of August 28, 2021

OSHA Recordable Injuries



Commercial Driver License

- New Hire Training
- Random Drug Testing
- Enact Changes in federal standards to maintain compliance

Ergonomics

- Employees may request an ergonomic assessment to be completed at their workstation.
- At times new equipment may be needed/ordered. Other times, adjustments to existing workstations and education helps with the issues.

Hands Only CPR, Stop the Bleed Training and AED Refresher

- Partnering with Chandler Fire to conduct hands on training for employees every two years.

- Bloodborne Pathogen Exposure Prevention

- Hearing Conservation (including annual audiograms)

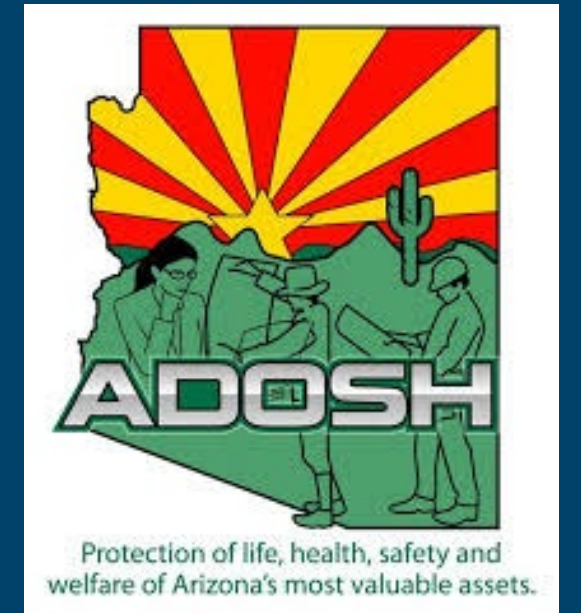
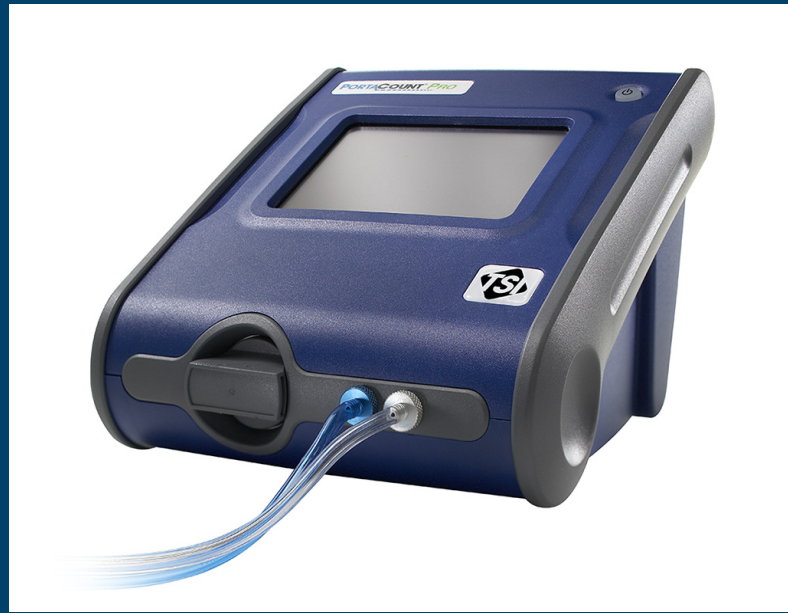
- Prescription Safety Eyewear Program

- Safety Footwear Program

- Confined Space entry support

- Fire Extinguisher Training

Additional Safety/Occupational Health Programs



Ongoing Initiatives