

Meeting Minutes

Airport Commission

Study Session

June 8, 2022, | 6:30 p.m.
Chandler City Hall
2nd Floor, Training Room B
175 S. Arizona, Chandler, AZ



Call to Order

The meeting was called to order by Chairman Hawley at 6:31 p.m.

Roll Call

Commission Attendance

Chairman Christopher Hawley
Vice Chairman Charles McCorkle
Commissioner Robert Bozelli
Commissioner Chad Wakefield
Commissioner Leo Jurgens

Staff Attendance

Ryan Reeves, Airport Manager
Diana Alonzo, Management Assistant

Absent

Commissioner David Sperling

Others in Attendance

Rosemary Rosales, Sr. Assistant City Attorney

Scheduled and Unscheduled Public Appearances

CHAIRMAN HAWLEY asked if there were any members of the public that would like to address the committee on any items not on the agenda.

None.

Discussion

1. Discuss and Review Airport Commission Bylaws

MS. ROSALES, Sr. Assistant City Attorney, revised the changes previously suggested. She apologized because there was a glitch in the system and asked Commissioners to look at the version that was provided by staff. The first change was done to update the Section numbers to 2-22.5, as this was a Council change.

COMMISSIONER BOZELLI suggested changing the title from Bylaws to Rules and Procedures.

CHAIRMAN HAWLEY stated that it should remain titled Bylaws.

Section 3 Powers and Duties-

The Airport Commission Shall Advise the City Council regarding:

- The maintenance and operation of the airport and its environs.
- Rules, regulations, and minimum operating standards under this chapter.
- Proposals for development at the airport and the airpark.
- Fees imposed by the City in connection with the Airport and the airpark.
- Leases of City property at the airport which require Council approval.
- Land use policies at and surrounding the airport.
- The future role of the airport as part of the State-wide air transportation system.
- Safety matters under the jurisdiction of the airport.
- Such other matters as the City Council may direct and shall perform such other duties as imposed by this chapter.

VICE CHAIRMAN MCCORKLE suggested adding National Plan of Integrated Airport Systems (NPIAS) to **Section 3 G.**

COMMISSIONER JURGENS suggested updating the header from 2016 to the current of 2022 for the date.

MS. ROSALES stated that in **Section 3 I.** a space between “as imposed” was added.

Article III

Section 1 Commission Members and **Section 3 Officers and Staff**- the Sections were updated to 2-22.5.

Section 3 B. Staff- was updated to reflect Airport Manager instead of Airport Administrator.

Article IV Meetings

Section 2 Study Session Meetings – Manager was updated from Administrator and the last two sentences were removed.

Section 6 Conduct of Meetings

C. Attendance- Electronically was added to follow attendance. Commissioners may attend a meeting *electronically* in place of by telephone.

"If a quorum is not present in person or electronically the meeting must be adjourned" was added to the section.

Commissioners will provide the Secretary with a minimum of three (3) hours prior notice of their intent to attend a meeting *electronically and by which means i.e., phone or computer* was added to the section.

D. Agenda Order – CHAIRMAN HAWLEY asked to change *who* back from *whom*.

E. Consent Motion - The *Chair* was added in place of Commission in the first sentence.

G. Public Comment – Anyone speaking in-person may state their *name* and *whether they reside in Chandler* replaced a resident having to give their full address. This prevents including the residents' address into any public document and needing to be blacked out for privacy reasons.

K. Procedure- *Unless otherwise inconsistent with these bylaws* was removed.

The conduct of all Commission meetings shall be governed by *open meeting law pursuant to ARS § 38-431* was added.

Section 7 Records – Manager replaced Administrator.

A. Files - Manager replaced Administrator.

B. Retention- *Manager* replaced Administrator.

Calendar

The next Regular Airport Commission Meeting will be held immediately after the Study Session, in the Chandler City Hall, 175 S. Arizona Ave., Chandler, AZ.

Adjourn

The meeting was adjourned at 7:02 p.m.

Ryan Reeves, Secretary

Christopher Hawley, Chairman