

MINUTES OF THE
HOUSING AND HUMAN SERVICES COMMISSION
COMMUNITY DEVELOPMENT BLOCK GRANT / HOME SUBCOMMITTEE
Neighborhood Resources Department
[Virtually via Webex](#)

Phone: (415) 655-0001, Access Code: 2593-863-1313

Wednesday, February 16, 2022, at 6:00 p.m.

CALL TO ORDER / ROLL CALL

Subcommittee Chair Heather Mattisson called the meeting to order at 6:01 p.m.

Subcommittee Members present on Webex: Tony Alcala, Alexis Apodaca, Heather Mattisson, Leonard Navarrete, and Chad Wakefield.

Subcommittee Members absent: Julie Martin

Staff present: Riann Balch, Karin Bishop, Leah Powell, Tadd Wille, Raymond, Kelly Schwab, Stephen Erno, Amy Jacobson, and Monica Thompson.

Public Present: Linda Sawyer, Mary Yanno, Ruth Jones, and Brian Fox.

SCHEDULED/UNSCHEDULED PUBLIC APPEARANCES/CALL TO PUBLIC

Members of the audience may address any item not on the agenda. State Statute prohibits the Board or Commission from discussing an item that is not on the agenda, but the Board or Commission does listen to your concerns and has staff follow up on any questions you raise.

Subcommittee Chair Mattisson asked if any members of the public would like to speak. Chandler resident Linda Sawyer address 1158 W. Linda Lane, Chandler, AZ 85224, shared her concerns regarding the programs serving the homeless and low-income. She stated that the City should do its due diligence to assure residents are protected from the negative impacts these programs bring to neighborhoods, especially in zip codes 85224 and 85225. Ms. Sawyer said examples include people wandering in neighborhoods, people urinating, and discarded methadone syringes. She asked the City to be considerate of neighborhoods, their residents, and constituents.

ACTION AGENDA

1. Evaluation, discussion, and development of recommendations for funding for FY 2022-2023 CDBG and HOME Applications.

Subcommittee Chair Mattisson facilitated a discussion of each application and recommended allocations, including a contingency plan.

Subcommittee member Chad Wakefield excused himself from any discussion regarding the City of Chandler Housing and Redevelopment Division's Relocation Assistance application due to his declared conflict of interest.

Subcommittee members discussed each of the following CDBG and HOME applications, and made initial funding recommendations, including a contingency plan, to be presented to the Housing and Human Services Commission at the next regular meeting scheduled for Wednesday, March 2, 2022, at 6:00 p.m.

Community Development Block Grant (CDBG) Public Service and Fair Housing:

- City of Chandler Community Development and Resources Division (Client Services)
 - Recommendation: \$115,000
- City of Chandler Housing and Redevelopment Division (Public Housing Youth Program)
 - Recommendation: \$76,300
- Save the Family (Case Coordination and Homeless Housing)
 - Recommendation: \$22,500

CDBG Capital Projects, Housing, and Neighborhood Revitalization:

- City of Chandler Neighborhood Preservation Division (Code Enforcement in Low-Mod Neighborhoods)
 - Recommendation: \$150,000
- City of Chandler Housing and Redevelopment Division (Relocation Assistance)
 - Recommendation: \$260,908
- City of Chandler Housing and Redevelopment Division (Professional Services)
 - Recommendation: \$5,000
- City of Chandler Community Development and Resources Division (Homeowner Rehabilitation Operations)
 - Recommendation: \$150,000
- FSL Home Improvements (Chandler Emergency and Rehab Program)
 - Recommendation: \$395,000

HOME Investment Partnerships Program (HOME) Housing Activities:

- Affordable Rental Movement (ARM) of Save the Family (Affordable Rental Housing)
 - Recommendation: \$282,000
- City of Chandler Housing and Redevelopment Division (Tenant-Based Rental Assistance)
 - Recommendation: \$102,263

Subcommittee Chair Mattisson facilitated a discussion in developing a contingency plan for a potential increase or decrease in CDBG and HOME funding, as the formula grant funds have not been released by HUD.

Contingency Plan for CDBG:

Public Service and Fair Housing:

- a. If there is an increase or decrease in funds available for allocation, there would be no change in the initial funding recommendations for the CDBG Public Service and Fair Housing programs.

Capital Projects and Neighborhood Revitalization:

- a. If there is an increase in funds available for allocation, including any unanticipated funds, these funds will be applied to City of Chandler Neighborhood Preservation Division - Code Enforcement in Low-Mod Neighborhoods up to requested amount of \$167,370.
- b. If there are any additional funds available for allocation, including any unanticipated funds, these funds will be applied to the City of Chandler Housing and Redevelopment Division - Professional Services up to a total award of \$10,000.
- c. If there are any additional funds available for allocation, including any unanticipated funds, the remaining funds will be applied toward the City of Chandler Housing and Redevelopment Division - Relocation Assistance.
- d. If there is a decrease in funds available for allocation, a reduction of funds will be applied proportionately across City of Chandler Neighborhood Preservation Division – Code Enforcement in Low-Mod Neighborhoods; City of Chandler Community Development and Resources Division – Homeowner Rehabilitation Operations; and FSL Home Improvements – Chandler Emergency and Rehab Program. No reduction in funds will be applied to the three Public Services Activities; City of Chandler Housing and Redevelopment Division – Relocation Assistance; or City of Chandler Housing and Redevelopment Division – Professional Services.

Contingency Plan for HOME:

Housing Activities:

- a. If there is an increase in funds available for allocation, including any unanticipated funds, these funds will be applied to the City of Chandler Housing and Redevelopment Division – Tenant-Based Rental Assistance.
- b. If there is a decrease in funds available for allocation, a reduction of funds will be applied to City of Chandler Housing and Redevelopment Division – Tenant-Based Rental Assistance.

Motion: Subcommittee member Alexis Apodaca made a motion to approve initial funding recommendations as stated, including the contingency plans, for FY 2022-2023 CDBG and HOME Applications. Subcommittee member Tony Alcala seconded the motion.

Discussion: No discussion.

Results: The motion was approved 5-0.

Subcommittee member Wakefield abstained from voting on the City of Chandler Housing and Redevelopment Division Relocation Assistance and Professional Services applications.

MEMBERS COMMENTS / ANNOUNCEMENTS

None.

CALENDAR

2. HHSC meeting is scheduled for Wednesday, March 2, 2022, at 6:00 p.m.

INFORMATION ITEMS

None.

ADJOURN

The meeting adjourned at 7:30 p.m.

Dated: March 8, 2022

Heather Mattisson
Subcommittee Chair Heather Mattisson

Monica Thompson
Recording Secretary Monica Thompson