

MINUTES
HOUSING AND HUMAN SERVICES COMMISSION
Neighborhood Resources Department
235 South Arizona Avenue, Chandler, AZ 85225
Wednesday, September 14, 2022, 6:00 p.m.

CALL TO ORDER / ROLL CALL

Chair Tony Alcala called the meeting to order at 6:00 p.m.

Commissioners present: Tony Alcala, Cecilia Hermosillo, Cynthia Hardy, Greg Rodriquez, Jeff Reynolds, Karen Tepper, Lisa Loring, and Ryan Magel.

Commissioners absent: Heather Mattisson (excused), Julie Martin (excused), and David Gonzalez (unexcused).

Staff present: Riann Balch, Community Resources Manager, Karin Bishop, Community Development & Resources Supervisor, Dylan Raymond, Community Resources Coordinator, Dawn Gingerich, Assistant City Attorney, and Monica Thompson, Community Development Coordinator.

Public present: None.

SCHEDULED/UNSCHEDULED PUBLIC APPEARANCES/CALL TO PUBLIC

Members of the audience may address any item not on the agenda. State Statute prohibits the Board or Commission from discussing an item that is not on the agenda, but the Board or Commission does listen to your concerns and has staff follow up on any questions you raise.

None.

CONSENT AGENDA

Items listed on the Consent Agenda may be enacted by one motion and one vote. If a discussion is required by members of the Board or Commission, the item will be removed from the Consent Agenda for discussion and determination will be made if the item will be considered separately.

1. Minutes of the August 10, 2022, HHSC Meeting Minutes.

Motion: Commissioner Jeff Reynolds made a motion to approve the August 10, 2022, HHSC Meeting Minutes. Commissioner Ryan Magel seconded the motion.

Discussion: None.

Results: The motion was approved 8-0.

PUBLIC HEARING

2. Program Year (PY) 2021-2022 Consolidated Annual Performance and Evaluation Report (CAPER).

Chair Alcala opened the public hearing for Program Year 2021-2022 Consolidated Annual Performance and Evaluation Report at 6:06 p.m. Chair Alcala called on Community Development

and Resources Supervisor Karin Bishop to provide an overview of the Program Year (PY) 2021-2022 Consolidated Annual Performance and Evaluation Report (CAPER).

Ms. Bishop reported that each year the City of Chandler is required to evaluate the programs funded by the United States Department of Housing and Urban Development (HUD) and publish the results in a CAPER regarding its performance. She explained that the purpose of the report is to measure the City of Chandler's success in meeting the priority needs, goals, and strategies described in the City's 2020-2025 Five-Year Consolidated Plan. Ms. Bishop advised that the City of Chandler is required to conduct a 15-day public comment period and one public hearing as part of the process for creating and submitting the CAPER to HUD.

Ms. Bishop reminded Commissioners that the City of Chandler also receives federal HOME Investment Partnerships (HOME) Program funding that is administered by HUD through the Maricopa HOME Consortium. Accomplishments for the HOME Program are included in the Maricopa HOME Consortium's CAPER. Ms. Bishop explained that the City provides information about its performance in expending HOME funds to Maricopa County, which then reports these HOME performance measurements to HUD in their CAPER.

Ms. Bishop provided an update on the progress and outcomes achieved with the federal Community Development Block Grant (CDBG), Community Development Block Grant-Coronavirus (CDBG-CV), and HOME Investment Partnerships Program funds.

- Housing Stability

Ms. Bishop reported that CDBG and HOME funds were utilized to provide housing stability with the following programs:

- 31 homeowners received assistance through the Housing Rehabilitation Program
- 1 unit was acquired and rehabilitated by the Affordable Rental Movement (A.R.M.) of Save the Family for affordable rental housing in Chandler
- 36 households who were previously experiencing homelessness received Tenant-Based Rental Assistance (TBRA) and supportive services

Ms. Bishop also reported on the income level of households served by these programs:

- Housing Rehabilitation Program (CDBG)
 - Extremely Low-Income: 10
 - Low-Income: 7
 - Moderate-Income: 14
 - TBRA and A.R.M. of Save the Family (HOME)
 - Extremely Low-Income: 36
 - Low-Income: 0
 - Moderate-Income: 1
 - Family Self-Sufficiency and Homeownership
- Ms. Bishop reported that the City's Public Housing Authority offers the Family Self-Sufficiency (FSS) program.
- FSS program participants (11 Public Housing and 15 Housing Choice Voucher recipients) saved for a future home purchase
- Public Services

Ms. Bishop reported that CDBG funds were utilized to support the following direct services:

- 238 youth residing in public housing participated in youth programs

- 36 residents participated in fair housing training or called the hotline
- 16 individuals experiencing homelessness received emergency shelter and transitional housing services
- 334 individuals experiencing homelessness connected with shelter and support services

Ms. Bishop reported that CDBG-CV funds were also utilized to support direct services assisting Chandler residents in need and those impacted by the Coronavirus.

- 219 individuals experiencing homelessness and at higher risk of contracting coronavirus connected with shelter and support services
- 31 individuals impacted by the coronavirus pandemic and at-risk of homelessness received rent and utility assistance

Commissioner Reynolds asked if the 250 individuals reported to be served with CDBG-CV funds were directly impacted by Coronavirus. Community Resources Manager Riann Balch explained that both persons who were negatively impacted and persons at-risk of being negatively impacted by the Coronavirus were eligible for services.

Commissioner Karen Tepper asked how much CDBG-CV funding was awarded to the City. Ms. Balch reported that the City received CDBG-CV funding in two tranches; in the first tranche, the City received \$849,415, and in the third tranche, it received \$1,568,885.

Ms. Bishop continued the presentation. CDBG funding also supported the following activities.

- Capital Projects
 - Provided renovations to meet recommended ADA compliance improvements at Vida (previously East Mini) Park, benefitting 8,240 individuals
 - Rehabilitation of three Community Living Homes, which support 12 individuals with intellectual and developmental disabilities (IDD). Improved the accessibility of the kitchens to better meet the needs of the individuals living in the home and allow them to participate in meal preparation.
- Neighborhood Revitalization
 - Improved neighborhood conditions through code enforcement activities in CDBG-eligible areas including over:
 - 46,622 property inspections
 - 2,208 violations
 - 1,457 notices issued

Ms. Bishop stated that the comment period began on Monday, August 29, 2022, and concludes on Thursday, September 15, 2022. She said public comments received at tonight's public hearing and during the comment period via mail, phone, or email at community.development@chandleraz.gov will be included in the CAPER and submitted to HUD on or before September 28, 2022. She stated that the CAPER must be submitted to HUD within 90 days of the completion of each program year. Ms. Bishop advised that the draft of the CAPER can be found on the City of Chandler website and that a hardcopy of the report is available for review at the Neighborhood Resources office.

Ms. Bishop stated that on September 22, 2022, staff will request the Mayor and Council's approval of the CAPER and seek authorization to submit the report to HUD on or before the due date of September 28, 2022.

There were no comments from the public. Chair Alcala closed the Public Hearing at 6:31 p.m.

ACTION

3. Program Year (PY) 2021-2022 Consolidated Annual Performance and Evaluation Report (CAPER).

Motion: Commissioner Reynolds made a motion to approve Program Year (PY) 2021-2022 Consolidated Annual Performance and Evaluation Report (CAPER). Commissioner Cecilia Hermosillo seconded the motion.

Discussion: None.

Results: Motion passed 8-0.

DISCUSSION

4. Commission Photos.

Chair Alcala reminded Commissioners that this item was tabled from the last Housing and Human Services Commission meeting. Ms. Bishop explained that staff would like to capture photos of the Commission that would include individual and group photos. Chair Alcala asked staff to book the City photographer for the November 9th Housing and Human Services Commission meeting.

5. Agency Tours.

Community Resources Coordinator Dylan Raymond provided an update on the Fiscal Year 2022-23 agency tours. Twenty-five agency tours will be held in person from October through December. Commissioner Cynthia Hardy asked if Commissioners could attend all of the scheduled tours. Ms. Balch explained that each scheduled tour is limited to only five Commissioners and one staff member, in an effort to not disrupt the services provided by the agency. Mr. Raymond explained that agency tours are an opportunity to build relationships with funded organizations. He informed the Commission that he would provide dates and times for the agency tours at a later date.

MEMBERS COMMENTS / ANNOUNCEMENTS

Chair Alcala congratulated Commissioner Tepper for being recognized as one of the Most Influential Women in Arizona Business for 2022. He explained that Commissioner Tepper was selected among more than 1,500 women considered for this recognition.

Commissioner Reynolds announced the upcoming For Our City Day event to be held on Saturday, October 22, 2022. He reported that there are 51 community service projects identified to support

the Pepperwood neighborhood. He encouraged Commissioners to participate in the event and to register as a volunteer at ForOurCityChandler.org.

Ms. Balch also shared with the Commission that the City of Chandler partnered with other municipalities in submitting a grant for an additional 10 million dollars to support the City's housing stability services.

CALENDAR

6. HHSC Meeting Wednesday, October 12, 2022, at 6:00 p.m.
7. HHSC Meeting Wednesday, November 9, 2022, at 6:00 p.m.
8. HHSC Meeting Wednesday, December 14, 2022, at 6:00 p.m.

INFORMATION ITEMS

ADJOURN

The meeting adjourned at 6:57 p.m.

Dated: _____

Chair Tony Alcala

Recording Secretary Monica Thompson