

Museum Foundation Regular Meeting

August 15, 2022 | 5:30 p.m.

Chandler Museum, Saguaro Room
300 S. Chandler Village Dr., Chandler, AZ
or Webex 1-602-666-0783
Code: 2593-720-5315 Password: CMF081522



Board Members

Barbara Meyerson, Chair
Joan Clark, Vice-Chair
Maris Thomas, Treasurer
Brenda Abney
Calvenea Malloy
Jacki Ryan
Joshua Askey
Martin Sepulveda
Michelle Reid
Tom Escobedo

Pursuant to Resolution No. 4464 of the City of Chandler and to A.R.S. § 38-431.02, notice is hereby given to the members of the Museum Foundation and to the general public that the Museum Foundation will hold a REGULAR MEETING open to the public on Monday, August 15, 2022, at 5:30 p.m., at the Chandler Museum, Saguaro Room, 300 S. Chandler Village Dr., Chandler, AZ, or virtually via Webex, or by calling phone #1-602-666-0783, access code: 2593-720-5315.

Persons with disabilities may request a reasonable modification or communication aids and services by contacting the City Clerk's office at (480) 782-2181(711 via AZRS). Please make requests in advance as it affords the City time to accommodate the request.

Agendas are available in the Office of the City Clerk, 175 S. Arizona Avenue.

Museum Foundation

Regular Meeting Agenda - August 15, 2022

Call to Order/Roll Call

Scheduled/Unscheduled Public Appearances

Members of the audience may address any item not on the agenda. State Statute prohibits the Board or Commission from discussing an item that is not on the agenda, but the Board or Commission does listen to your concerns and has staff follow up on any questions you raise.

Consent Agenda

Items listed on the Consent Agenda may be enacted by one motion and one vote. If a discussion is required by members of the Board or Commission, the item will be removed from the Consent Agenda for discussion and determination will be made if the item will be considered separately.

1. **June 2022 Museum Foundation Board Minutes**
Move Museum Foundation Board approve the minutes of the Museum Foundation Regular Meeting of June 20, 2022.

Action Agenda

2. **Approve 2023 Museum Foundation Board Meeting Dates**
Move Museum Foundation approve 2023 Museum Foundation Board Meeting Dates.
3. **Approve 2023 Museum Foundation Executive Subcommittee Meeting Dates**
Move Museum Foundation approve 2023 Museum Foundation Executive Subcommittee Meeting Dates.
4. **Approve Retreat Facilitator**
Move Museum Foundation approve Retreat Facilitator.
5. **Approve Food & Drink Sales for Sunday, October 23, 2022, Event at the Chandler Museum**
Move Museum Foundation approve Food & Drink Sales for Sunday, October 23, 2022, Event at the Chandler Museum.
6. **Approve Decision for November 2022 Board Meeting**
Move Museum Foundation approve Decision for November 2022 Board Meeting.

Briefing

7. State Forty Eight Foundation Annual Fundraising Event, November 5, 2022
8. Arizona Historical Records Advisory Board (AHRAB) Grant
9. Financial Update
10. Strategic Planning Subcommittee
11. City Update

Member Comments/Announcements

Calendar

12. Next Meeting is **September 19, 2022**, at 5:30 p.m.

Information Items

13. Upcoming Subcommittee Meetings:
 - Museum Foundation Executive Subcommittee Meeting, September 6, 2022, at 5:30 p.m.
14. Current Exhibitions:
 - In the Fields of the North; June 14, 2022 - August 28, 2022
 - Bittersweet Harvest: The Bracero Program, 1942-1964; June 14, 2022 - August 28, 2022, in the Price Gallery
15. Upcoming Exhibitions:
 - Thrift Style; September 6, 2022 - November 27, 2022
 - Sign of the Times, The Great Political Poster, 1844-2012; December 15, 2022 - January 19, 2023
 - Working America; January 31, 2023 - May 21, 2023
 - 1968: A Folsom Redemption; June 20, 2023 - August 13, 2023

Adjourn



Museum Foundation Cultural Development Memo No.

Date: 08/15/2022

To: Museum Foundation

From: Anna Camino, Management Assistant

Subject: Consent Agenda

Items listed on the Consent Agenda may be enacted by one motion and one vote. If a discussion is required by members of the Board or Commission, the item will be removed from the Consent Agenda for discussion and determination will be made if the item will be considered separately.

Proposed Motion:

Move Museum Foundation Board approve the minutes of the Museum Foundation Regular Meeting of June 20, 2022.

Attachments

June Meeting Minutes



MINUTES OF THE
CHANDLER MUSEUM FOUNDATION BOARD
CHANDLER MUSEUM, SAGUARO ROOM, 300 S. CHANDLER VILLAGE DRIVE,
CHANDLER, AZ, OR VIRTUALLY VIA WEBEX
PHONE # 1-602-666-0783, MEETING #2596 850 6672
MONDAY, JUNE 20, 2022, AT 5:30 P.M.

PRESENT: Barbara Meyerson, Brenda Abney, Calvenea Malloy, Joan Clark, Joshua Askey, Maris Thomas, Michelle Reid, and Tom Escobedo

ABSENT: Jacki Ryan and Martin Sepulveda

STAFF: Anna Camino, Jody Crago, Kim Moyers, Michelle Mac Lennan, and Tiffani Egnor

GUESTS: None.

CALL TO ORDER: The meeting was called to order at 5:33 p.m. by Tom Escobedo, at the Chandler Museum, Saguaro Room, 300 S. Chandler Village Drive in Chandler, AZ, and virtually via WebEx, Phone #1-602-666-0783, Meeting #2596 850 6672.

SCHEDULE/UNSCHEDULED PUBLIC APPEARANCES/CALL TO THE PUBLIC: None.

CONSENT AGENDA

- a. Approve meeting minutes of May 16, 2022
 - Joan Clark made a motion to approve the meeting minutes from May 16, 2022.
 - Maris Thomas seconded the motion. The motion was unanimously approved. The minutes were approved as written.

ACTION AGENDA

- a. Election of Officers
 - Tom Escobedo presented the slate of officers for the Executive Subcommittee to the Museum Foundation Board Members.

- No other nominations were received from the floor.
 - Calvenea Malloy made the motion to approve the Museum Foundation Executive Subcommittee Officers as voted in. Michelle Reid seconded the motion. The motion was approved.
 - The election of officers are as follows:
 - Barbara Meyerson–Chair, 7–0, with Barbara Meyerson abstaining.
 - Joan Clark–Vice Chair, 7–1.
 - Maris Thomas–Treasurer, 8–0.
- b. Approve FY2022-23 Budget
- Brenda Abney made a motion to approve the FY2022-23 Budget for the Museum Foundation Board.
 - Joan Clark seconded the motion. The motion was unanimously approved.
 - Maris Thomas requested the format be updated to show totals at the bottom of each section, instead of at the top. This will be changed in the final version.
- c. Approve Retreat Facilitator and Associated Fee
- Joan Clark made a motion to table this item to the next board meeting, which will be August 15, 2022.
 - Barbara Meyerson seconded the motion. The motion was unanimously approved.
 - More information on this topic is discussed in Briefing Items, under the Strategic Planning Subcommittee Update section.

BRIEFING ITEMS

- a. Commitment to Actively Participate in Board Retreat
- The board retreat will not be a lecture-type retreat. The plan is for board members to be actively participating in the retreat.
 - This will be an opportunity for board members to engage and work together to plan the future for the Museum Foundation Board.
 - Once a date for the board retreat is identified, board members are encouraged to work on their schedules so they can attend the retreat in person.
 - The discussion has been for this be a one-day retreat and that it will be held sometime this winter.
 - Send any comments or questions to Jody Crago.

b. Financial Update

- Jody Crago reviewed the Financials through May 31, 2022.
- The total assets are \$307,980.20 and include monies donated by the Chandler Historical Society.
- Maris Thomas inquired if upcoming exhibits can be presented to the board 6-9 months in advance so the board can view what is coming and use funds to enhance the exhibits.
 - Jody Crago responded he will bring a presentation of upcoming exhibits to the August board meeting. if there are funds and/or resources available to enhance the exhibition.

c. Strategic Planning Subcommittee Update

- The Strategic Planning Subcommittee had to reschedule the June meeting to Friday, June 17, 2022. Due to this, more time is needed to prepare questions and schedule virtual interviews for candidates.
- Six resumes have been received and reviewed by the subcommittee.
 - Joshua Askey asked if the subcommittee is still accepting resumes.
 - Additional resumes can be sent to Jody Crago.
- The interviews will be recorded and available for board members to view.

d. City Update

- Jody Crago provided several City updates.
- Buildings & Facilities and the Collections Coordinator have been working to have better temperature and humidity control for exhibits, which have artifacts.
- The parking lot has been resurfaced.
- The air conditioner unit has been replaced.
- Tumbleweed Ranch Master Plan is progressing. Public meetings will begin in the fall. Museum Foundation Board Members will receive invitations to these meetings.
- Museum programs have been redesigned. Thanks to all the educators who worked on this. All programs are doing well.
- The museum survey results have been received. They will be brought forward to a future board meeting, possibly the September meeting.

MEMBERS COMMENTS/ANNOUNCEMENTS

Tiffani Egnor will send to the board members a link for anyone who is interested in ordering a Chandler Museum Foundation shirt. She will coordinate the orders.

Tom Escobedo mentioned that neither he nor Martin Sepulveda have gotten any negative feedback on the letters sent two months to the Chandler Historical Society (CHS) members explaining to them of the transition from the CHS to the Chandler Museum Foundation.

Thank you notes from the Museum Foundation Board will be sent to the Chandler Historic Society Members soon. A Celebration Event will be held in the fall/winter timeframe.

This was the first in-person meeting for some board members. Introductions from all board members and City staff were shared.

There is still one opening for a board member. If you know anyone who is interested, have them submit an application.

The Podcast Live speaker series with Intel is still available online and can be viewed at: <https://www.youtube.com/watch?v=kRU8G64NrN0> This podcast reviews Intel's impact on the Chandler community and vice versa.

Jody Crago asked the board members to consider some options regarding November board meetings. The November board meeting for this year and next year fall on the week of Thanksgiving. In the August board meeting, the board will be reviewing and approving the 2023 meeting dates for the Museum Foundation Board and the Museum Executive Subcommittee. Changes to the meeting dates can be amended at the August meeting. Below are some options to consider.

- ❖ Cancel the November board meetings going forward.
- ❖ Leave "as is."
- ❖ Move the November meeting to the week before so it would be on the second Monday of the month, but this can be an issue if that Monday is the City-Observed Holiday for Veteran's Day, which it will be next year (Monday, 11/13/23 is the City Holiday).

The eAgenda is a new process for this board. City staff distributed a guideline showing step-by-step how to view the eAgenda and any attachments.

CALENDAR

- a. Next meeting will be **Monday, August 15, 2022**, at 5:30 p.m. Meeting format will be hybrid (in-person at the Museum or virtually/calling in via WebEx).

ADJOURN

With no other business to discuss, Brenda Abney made a motion to adjourn the meeting. Joan Clark seconded the motion. The motion was unanimously approved. The meeting adjourned at 6:27 p.m.

Tom Escobedo, Chair

Jody Crago, Staff Liaison



Museum Foundation Cultural Development Memo No.

Date: 08/15/2022
To: Museum Foundation
From: Anna Camino, Management Assistant
Subject: **Approve 2023 Museum Foundation Board Meeting Dates**

Proposed Motion:

Move Museum Foundation approve 2023 Museum Foundation Board Meeting Dates.

Attachments

2023 CMF Board Meeting Dates



**2023 Meeting Schedule
Museum Foundation Board
Approved XX-XX-XXXX
Jody Crago, x2873**

Day of Week	Date	Time	Location: Bldg. Name/Conf. Room Name/Street Address	Type of Mtg: Study/Regular/ Retreat
Tuesday	Jan. 17, 2023	5:30 p.m.	Museum/Saguaro Rm & Webex 300 S. Chandler Village Drive	Regular
Tuesday	Feb. 21, 2023	5:30 p.m.	Museum/Saguaro Rm & Webex 300 S. Chandler Village Drive	Regular
Monday	Mar. 20, 2023	5:30 p.m.	Museum/Saguaro Rm & Webex 300 S. Chandler Village Drive	Regular
Monday	Apr. 17, 2023	5:30 p.m.	Museum/Saguaro Rm & Webex 300 S. Chandler Village Drive	Regular
Monday	May 15, 2023	5:30 p.m.	Museum/Saguaro Rm & Webex 300 S. Chandler Village Drive	Regular
Monday	June 19, 2023	5:30 p.m.	Museum/Saguaro Rm & Webex 300 S. Chandler Village Drive	Regular
			NO JULY MEETING	
Monday	Aug. 21, 2023	5:30 p.m.	Museum/Saguaro Rm & Webex 300 S. Chandler Village Drive	Regular

Monday	Sept. 18, 2023	5:30 p.m.	Museum/Saguaro Rm & Webex 300 S. Chandler Village Drive	Regular
Monday	Oct. 16, 2023	5:30 p.m.	Museum/Saguaro Rm & Webex 300 S. Chandler Village Drive	Regular
Monday	Nov. 20, 2023	5:30 p.m.	Museum/Saguaro Rm & Webex 300 S. Chandler Village Drive	Regular
Monday	Dec. 11, 2023	5:30 p.m.	Museum/Saguaro Rm & Webex 300 S. Chandler Village Drive	Regular

Notes/Additional Information:

Meetings are the 3rd Monday of the month. If that Monday is a holiday, the board meeting is the next day (Tuesday).

There is no board meeting in July.

The December meeting is on the 2nd Monday of the month.

Until further notice, Museum Foundation Board Meetings are offered as hybrid meetings (in person and virtual option).



Museum Foundation Cultural Development Memo No.

Date: 08/15/2022
To: Museum Foundation
From: Anna Camino, Management Assistant
Subject: Approve 2023 Museum Foundation Executive Subcommittee Meeting Dates

Proposed Motion:

Move Museum Foundation approve 2023 Museum Foundation Executive Subcommittee Meeting Dates.

Attachments

2023 CMF Exec Subcommittee Meeting Dates



2023 Meeting Schedule
Museum Foundation Executive Subcommittee
Approved XX-XX-XXXX
Jody Crago, x2873

Day of Week	Date	Time	Location: Bldg. Name/Conf. Room Name/Street Address	Type of Mtg: Study/Regular/ Retreat
Tuesday	Jan. 3, 2023	5:30 p.m.	Chandler Museum/Saguaro Rm 300 S. Chandler Village Drive	Regular
Monday	Feb. 6, 2023	5:30 p.m.	Chandler Museum/Saguaro Rm 300 S. Chandler Village Drive	Regular
Monday	March 6, 2023	5:30 p.m.	Chandler Museum/Saguaro Rm 300 S. Chandler Village Drive	Regular
Monday	April 3, 2023	5:30 p.m.	Chandler Museum/Saguaro Rm 300 S. Chandler Village Drive	Regular
Monday	May 1, 2023	5:30 p.m.	Chandler Museum/Saguaro Rm 300 S. Chandler Village Drive	Regular
Monday	June 5, 2023	5:30 p.m.	Chandler Museum/Saguaro Rm 300 S. Chandler Village Drive	Regular
			NO JULY MEETING	
Monday	Aug. 7, 2023	5:30 p.m.	Chandler Museum/Saguaro Rm 300 S. Chandler Village Drive	Regular

Tuesday	Sept. 5, 2023	5:30 p.m.	Chandler Museum/Saguaro Rm 300 S. Chandler Village Drive	Regular
Monday	Oct. 2, 2023	5:30 p.m.	Chandler Museum/Saguaro Rm 300 S. Chandler Village Drive	Regular
Monday	Nov. 6, 2023	5:30 p.m.	Chandler Museum/Saguaro Rm 300 S. Chandler Village Drive	Regular
Monday	Nov. 27, 2023	5:30 p.m.	Chandler Museum/Saguaro Rm 300 S. Chandler Village Drive	Regular

Notes/Additional Information:

Meetings are on the first Monday of the month. If that Monday is a holiday, the meeting is the next day (Tuesday).

Until further notice, Museum Foundation Executive Subcommittee Meetings are in-person meetings and held at the Chandler Museum, Saguaro Room, 300 S. Chandler Village Drive in Chandler, AZ.



Museum Foundation Cultural Development Memo No.

Date: 08/15/2022
To: Museum Foundation
From: Anna Camino, Management Assistant
Subject: Approve Retreat Facilitator

Proposed Motion:

Move Museum Foundation approve Retreat Facilitator.



Museum Foundation Cultural Development Memo No.

Date: 08/15/2022
To: Museum Foundation
From: Anna Camino, Management Assistant
Subject: Approve Food & Drink Sales for Sunday, October 23, 2022, Event at the Chandler Museum

Proposed Motion:

Move Museum Foundation approve Food & Drink Sales for Sunday, October 23, 2022, Event at the Chandler Museum.



Museum Foundation Cultural Development Memo No.

Date: 08/15/2022
To: Museum Foundation
From: Anna Camino, Management Assistant
Subject: Approve Decision for November 2022 Board Meeting

Proposed Motion:

Move Museum Foundation approve Decision for November 2022 Board Meeting.
