

# Museum Foundation

## Regular Meeting

September 19, 2022 | 5:30 p.m.

Chandler Museum, Saguaro Room  
300 S. Chandler Village Dr., Chandler, AZ  
or Webex 1-602-666-0783  
Code 2598 885 2889 Password CMF091922



### Board Members

Barbara Meyerson, Chair  
Joan Clark, Vice-Chair  
Maris Thomas, Treasurer  
Brenda Abney  
Calvenea Malloy  
Jacki Ryan  
Joshua Askey  
Martin Sepulveda  
Michelle Reid  
Tom Escobedo

Pursuant to Resolution No. 4464 of the City of Chandler and to A.R.S. § 38-431.02, notice is hereby given to the members of the Museum Foundation and to the general public that the Museum Foundation will hold a REGULAR MEETING open to the public on Monday, September 19, 2022, at 5:30 p.m., at the Chandler Museum, Saguaro Room, 300 S. Chandler Village Dr., Chandler, AZ, or virtually via Webex, or by calling phone 1-602-666-0783, access code: 2598-885-2889.

Persons with disabilities may request a reasonable modification or communication aids and services by contacting the City Clerk's office at (480) 782-2181(711 via AZRS). Please make requests in advance as it affords the City time to accommodate the request.

Agendas are available in the Office of the City Clerk, 175 S. Arizona Avenue.

# **Museum Foundation**

## **Regular Meeting Agenda - September 19, 2022**

### **Call to Order/Roll Call**

### **Scheduled/Unscheduled Public Appearances**

Members of the audience may address any item not on the agenda. State Statute prohibits the Board or Commission from discussing an item that is not on the agenda, but the Board or Commission does listen to your concerns and has staff follow up on any questions you raise.

### **Consent Agenda**

Items listed on the Consent Agenda may be enacted by one motion and one vote. If a discussion is required by members of the Board or Commission, the item will be removed from the Consent Agenda for discussion and determination will be made if the item will be considered separately.

1. **August 2022 Museum Foundation Board Minutes**

Move Museum Foundation Board approve the minutes of the Museum Foundation Regular Meeting of August 15, 2022.

### **Action Agenda**

2. **Approve Remaining 2022 Museum Foundation Meeting Options**

Move Museum Foundation Board approve remaining Museum Foundation Meeting options.

3. **Recommend Date for Recognition Event for the Chandler Historical Society**

Move Museum Foundation approve recommendation date for the Recognition Event for the Chandler Historical Society.

### **Briefing**

4. Executive Subcommittee Update

5. Strategic Planning Subcommittee Update

6. Museum Survey Results

7. Financial Update

8. Foundation Board Moment: Museum Board Documents

9. City Update

## Discussion

## Member Comments/Announcements

## Calendar

10. Next Meeting is **October 17, 2022**, at 5:30 p.m.

## Information Items

11. Upcoming Subcommittee Meetings:

- Museum Foundation Executive Subcommittee Meeting, October 3, 2022, at 5:30 p.m.

12. Current Exhibitions:

- Thrift Style; September 6, 2022 - November 27, 2022

13. Upcoming Exhibitions:

- Sign of the Times, The Great Political Poster, 1844-2012; December 15, 2022 - January 19, 2023
- Working America; January 31, 2023 - May 21, 2023
- 1968: A Folsom Redemption; June 20, 2023 - August 13, 2023
- Aliento a Tequila; September 5, 2023 - October 22, 2023

## Adjourn

**Museum Foundation      Cultural Development      Memo No.**

**Date:** 09/19/2022  
**To:** Museum Foundation  
**From:** Anna Camino, Management Assistant  
**Subject:** **Consent Agenda**

Items listed on the Consent Agenda may be enacted by one motion and one vote. If a discussion is required by members of the Board or Commission, the item will be removed from the Consent Agenda for discussion and determination will be made if the item will be considered separately.

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**Proposed Motion:**

Move Museum Foundation Board approve the minutes of the Museum Foundation Regular Meeting of August 15, 2022.

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**Attachments**

August Meeting Minutes



MINUTES OF THE  
CHANDLER MUSEUM FOUNDATION BOARD  
CHANDLER MUSEUM, SAGUARO ROOM, 300 S. CHANDLER VILLAGE DRIVE,  
CHANDLER, AZ, OR VIRTUALLY VIA WEBEX  
PHONE # 1-602-666-0783, MEETING #2593 720 5315  
MONDAY, AUGUST 15, AT 5:30 P.M.

PRESENT: Barbara Meyerson, Calvenea Malloy, Jacki Ryan, Joan Clark, Joshua Askey, Maris Thomas, Martin Sepulveda, Michelle Reid, and Tom Escobedo

ABSENT: Brenda Abney

STAFF: Anna Camino, Jody Crago, and Michelle Mac Lennan

GUESTS: None.

CALL TO ORDER: The meeting was called to order at 5:30 p.m. by Barbara Meyerson at the Chandler Museum, Saguaro Room, 300 S. Chandler Village Drive in Chandler, AZ, and virtually via WebEx, Phone #1-602-666-0783, Meeting #2593 720 5315.

SCHEDULE/UNSCHEDULED PUBLIC APPEARANCES/CALL TO THE PUBLIC: None.

On behalf of the Chandler Museum Foundation Board, Barbara Meyerson thanked Tom Escobedo for his guidance and leadership as the Board Chair for the past two years. Tom was the first Chair of the recently formed Museum Foundation Board.

Barbara Meyerson then turned the meeting over to Maris Thomas, who presented Tom Escobedo with several tokens of appreciation from the board.

Tom Escobedo thanked the board members and shared it is now time for the new Executive Subcommittee Members to bring the Museum Foundation Board to the next level.

## CONSENT AGENDA

- a. Approve meeting minutes of June 20, 2022
  - Joan Clark made a motion to approve the meeting minutes from June 20, 2022.
  - Calvenea Malloy seconded the motion. The motion was unanimously approved. The minutes were approved with one correction.

## ACTION AGENDA

- a. Approve 2023 Museum Foundation Board Meeting Dates
  - Joan Clark made the motion to approve the 2023 Museum Foundation Board Dates.
  - Calvenea Malloy seconded the motion. The motion was unanimously approved.
- b. Approve 2023 Museum Foundation Executive Subcommittee Dates
  - Maris Thomas made a motion to approve the 2023 Museum Foundation Executive Subcommittee Dates.
  - Calvenea Malloy seconded the motion. The motion was unanimously approved.
- c. Approve Retreat Facilitator
  - Jody Crago informed the board members that the interviews for the Retreat Facilitator have been completed. The interviews were recorded and available for the board members to view.
  - The recommendation from the Strategic Planning Subcommittee to be the Retreat Facilitator is Maureen Robinson.
  - Maureen Robinson lives in California and is a well-known and published author of several books on nonprofit boards and organizations.
  - Calvenea Malloy made a motion to approve Maureen Robinson to be the Retreat Facilitator for the Museum Foundation's first Board Retreat.
  - Michelle Reid seconded the motion. The motion was unanimously approved.
  - Martin Sepulveda asked if there were any parameters on the consultation fee. Jody Crago responded no parameters have yet been set, and research on the current market will be reviewed. Additionally, travel and accommodations will be included in the offer.
    - Martin Sepulveda made a motion to deputize Joan Clark and Jody Crago to begin negotiations with Maureen Robinson for a board retreat facilitator agreement.

- Calvenea Malloy seconded the motion. The motion was unanimously approved.
    - The agreement will not be authorized until it is approved by the full board.
  - Tom Escobedo asked if the retreat is going to be more than one day in length. Jody Crago responded the plan is to have the board retreat be one day in length, with the possibility of a follow-up session to review how the goals are proceeding, etc.
- d. Approve Food & Drink Sales for Event on Sunday, October 23, 2022, at the Chandler Museum.
- Jody Crago informed the board of an upcoming event at the Chandler Museum to help promote an upcoming exhibition.
  - The Museum will be hosting a traveling exhibition titled, “Thrift Style,” which explores the reuse of feed sacks to make clothing and other household items during the Great Depression and WWII.
  - A one-day event, “Market at the Museum: Reduce, Reuse, Recycle” will be held on Sunday, October 23, 2022, from 1:00 p.m. – 5:00 p.m. During this event, local artists and vendors, whose work/products align with the exhibit’s themes of creative resourcefulness and reducing waste with upcycling, will be present.
  - Museum staff has presented this event to the Special Events Committee, which has approved for the event to take place.
  - There will not be any food vendors at the event. Museum staff is requesting the Museum Foundation Board approve the sale of factory-sealed food and beverages. Items selected will be shelf-stable and can be used for a future event for any objects not sold.
  - Maris Thomas made a motion to approve food and drink sales for the “Market at the Museum” event on October 23, 2022.
  - Calvenea Malloy seconded the motion. The motion was unanimously approved.
- e. Approve Decision for November 2022 Board Meeting.
- Maris Thomas made a motion to table this topic and defer it for further discussion by the Executive Subcommittee at the subcommittee’s September 6, 2022, meeting.
  - Martin Sepulveda seconded the motion. The motion was unanimously approved.

- An update by the Executive Subcommittee will be reported to the full board at the Museum Foundation Board Meeting to be held on Monday, September 19, 2022.

## BRIEFING

### a. State 48 Annual Fundraising Event, November 5, 2022

- The State 48 Foundation is moving its Annual Fundraising Event from Phoenix to the Chandler Museum. It will be held on Saturday, November 5, 2022.
- The nonprofit will be making a presentation to the City's Special Events Subcommittee for approval.

### b. Arizona Historical Records Advisory Board (AHRAB) Grant

- The Arizona Historical Records Advisory Board (AHRAB) is a central advisory board for historical records planning and for national historical publications and records commission-funded projects developed and carried out in Arizona.
- The AHRAB grant provides funding to assist organizations finding resources to care for records.
- The Museum Foundation applied for this grant, and it has been awarded \$1,615.91.

### c. Financial Update

- Maris Thomas reviewed various financial documents. She is grateful for the City's assistance with the recordkeeping, creating the financial reports, etc.
- The Museum Foundation Financial Status is doing very well, thanks to the donations from the Chandler Historical Society. Plans for a celebration to take place this Fall will begin soon.

### d. Strategic Planning Subcommittee Update

- There is currently no update from the Strategic Planning Subcommittee.

### e. City Update

- Jody Crago provided several City updates.
- Tiffani Egnor is being recognized at the City Council's Executive Session for her 10-year tenure with the City of Chandler. Jody Crago shared with the board what he wrote in honor of Tiffani's recognition.
- Buildings & Facilities continues to work on HVAC issues that continue to occur at the Museum's air conditioning units.



- Buildings & Facilities and Safety are currently replacing the courtyard gate. The new gate will have a crash bar for easy exit during an emergency. This project will be completed soon.
- Buildings & Facilities and Nate Meyers continue to work on the humidification of the exhibition space.
- The City Manager brought up the idea of having the Museum van wrapped. Museum staff worked with a vendor to have this completed. Various views of Dr. AJ Chandler and Chandler sites are now memorialized on the Museum van.
- Dr. AJ Chandler's vehicle has been moved to the Chandler Fashion Center Mall. It is located near the food court, left of the Crayola Experience. The vehicle will be there until at least November. Discussion of having it staged there in a more permanent setting is being entertained between mall management and Museum staff.
- Chandler Historical Kiosk and the Sports Hall of Fame Kiosk are currently being worked on and should be up and running soon.
- Earlier this summer, some of the public art fins were damaged. Peter Bugg has partnered with an engineer to study how the fins can be made stronger to prevent future damage to them.

#### MEMBERS COMMENTS/ANNOUNCEMENTS

Barbara Meyerson asked Michelle Mac Lennan to share with the board on the upcoming Holiday Party the Arts Commission and the Cultural Foundation are planning. Michelle Mac Lennan communicated that the commission and board are looking to host a holiday party in lieu of the Arts Commission's December Meeting. The holiday celebration will be held on Tuesday, December 13<sup>th</sup>, from 5:00 p.m. – 7:00 p.m. The Museum Foundation Board has been invited to join the Arts Commission and the Cultural Foundation at the Holiday Celebration. More details will follow.

Barbara Meyerson thanked the board members for their confidence in electing her as Chair. She welcomes any ideas from board members.

#### CALENDAR

- a. Next meeting will be **Monday, September 19, 2022**, at 5:30 p.m. Meeting format will be hybrid (in-person at the Museum or virtually/calling in via WebEx).

## ADJOURN

With no other business to discuss, Maris Thomas made a motion to adjourn the meeting. Joan Clark seconded the motion. The motion was unanimously approved. The meeting adjourned at 6:36 p.m.

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Barbara Meyerson, Chair

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Jody Crago, Staff Liaison



**Museum Foundation      Cultural Development    Memo No.**

**Date:** 09/19/2022  
**To:** Museum Foundation  
**From:** Anna Camino, Management Assistant  
**Subject:** Action Agenda

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**Proposed Motion:**

Move Museum Foundation Board approve remaining Museum Foundation Meeting options.

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**Museum Foundation      Cultural Development    Memo No.**

**Date:**     09/19/2022  
**To:**       Museum Foundation  
**From:**   Anna Camino, Management Assistant  
**Subject:** **Recommend Date for Recognition Event for the Chandler Historical Society**

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**Proposed Motion:**

Move Museum Foundation approve recommendation date for the Recognition Event for the Chandler Historical Society.

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