



MINUTES OF THE NEIGHBORHOOD ADVISORY COMMITTEE OF THE CITY OF CHANDLER, ARIZONA, held on Tuesday, August 9, 2022, at 6:00 p.m., Neighborhood Resources Office, 235 S Arizona Ave., Chandler, Arizona.

Members Present

Vernon Stewart; Vice Chair, Brian Fox; Committee Member, Peter Cwik; Committee Member, Jen Felker; Committee Member, Robin Jackson; Committee Member

Members Absent

Amber Hutchinson; Chair (Excused), Eshé Pickett; Committee Member (Excused)

Staff Present

Leah Powell; Neighborhood Resources Director, Priscilla Quintana; Neighborhood Programs Administrator, Guy Jaques; Neighborhood Preservation Supervisor, Rosa Berrelleza; Neighborhood Services Sr. Mgmt. Analyst, Phillip Hubbard; Code Enforcement Supervisor, Tawna Mower; Neighborhood Preservation Sr. Admin Assistant, Cassandra Medina; Code Inspector, Tawn Kao; Assistant City Attorney, Scott Miller; IT Project Manager, Kate Bichoff; Tolemi Director of Client Services

1. CALL TO ORDER / ROLL CALL

Quorum was established, and the meeting was called to order at 6:03 p.m.

2. Approval of Minutes

a. Minutes of June, 2022

Motion made by **Committee Member Cwik** to approve the Neighborhood Advisory Committee (NAC) minutes of June 14, 2022. Motion seconded by **Committee Member Felker**.

Motion approved by all (5-0)

3. SCHEDULED/UNSCHEDULED PUBLIC APPEARANCES/CALL TO PUBLIC

(Members of the audience may address any item not on the agenda. State Statute prohibits the NAC from discussing an item, not on the agenda, but the NAC does listen to your concerns and has staff to follow up on any questions you raise.)

- a.** Introduction of new Code Inspector, Cassandra Medina. Cassandra shares that she was born and raised in Tucson, joined the Navy at 21 years old and then decided to move to Tempe where she was a Code Inspector for 7 months. Excited to now be working for the City of Chandler, as it is a great City with a lot of opportunity!
- b.** Introduction of new Neighborhood Advisory Committee Member, Robin Jackson. Robin shares that she just finished the City of Chandler's Civic Program, where

she met Priscilla Quintana, who told her about the Neighborhood Advisory Committee. This interested Robin so she was very interested when she noticed online that there was an open position on the Neighborhood Advisory Committee.

4. **ACTION AGENDA**

a. **Committee Chair and Vice Chair Election**

Motion made by **Committee Member Cox** to approve Peter Cwik as the new Neighborhood Advisory Committee Chair. Motion seconded by **Committee Member Felker**. **Motion approved by all (5-0)**

Motion made by **Committee Member Cwik** to approve Jen Felker as the new Neighborhood Advisory Committee Vice Chair. Motion seconded by **Committee Member Fox**. **Motion approved by all (5-0)**

5. **BRIEFING ITEMS**

a. **Kate Bichoff; Director of Client Services for Tolemi, Building Blocks Demonstration and Scott Miller; IT Project Manager**

Leah introduces Kate and Scott Miller, as well as Rosa Berrelleza who has collaborated with them on the Building Blocks project. States has been super excited for this program, which has been in the works for about 6 years. Had some additional funds in our IT Dept and have been able to finally bring it to fruition. Thinks we will be amazed with this software's capabilities and thanks the team for all their work on this.

Kate shares that Tolemi is a Boston Based IT Company with a mission of helping global governments build sustainable data. They work with cities across the United States. Cities are "data rich" and much data is collected for many different city entities, all valuable data. The Building Blocks program helps figure out how to utilize all this data to help establish thriving neighborhoods by gathering all the data into one place, from city entities, county entities, etc. Data is refreshed/updated every night. Does not just help "collect" the data but helps expand the use of that data. Many cities use Building Blocks to manage risk, manage time and increase compliance. Neighborhood Resources will utilize to better understand the impact on the city, impact of the owners of the properties, identifying areas of opportunity for programs and so on, as well as scoping out long- term strategy. Additionally, Building Blocks is a major time saver, more efficient as everything is in one place versus many different programs or applications. Kate gives a demo of the Building Blocks Program. Really a "one stop shop" for property information. Kate asks if there are any questions.

Committee Member Cwik asks if this program is going to be available to Police and Fire Dispatchers? Leah Powell answers that this information will be presented to the

Directors next week, in hopes that these, and other, departments will come onboard.

Committee Member Stewart asks who the main users of this program will be? Leah Powell answers that as of now will be just Neighborhood Resources, but again, hoping that Police, Fire, Permitting and others will come on board. Also states that this program will be particularly helpful to our Code Enforcement Team as a "one stop" shop, instead of having 10 tabs open and going back and forth between many different programs.

Committee Member Fox asks if this will enable the City to better go after those who are being negligible with their properties? Also asks if this will ultimately bring down the costs of all the other programs, or if the benefit is more of a time saver? Leah Powell responds that yes, will help Code to hold property owners responsible, as the history and so much more information is all in one place. However, all cases will still be entered and maintained in the current Code Case system, GoGov. Will also be able to get a more comprehensive look at neighborhoods that are being considered for For Our City Day and other City events/programs. Leah states that in the past it has been difficult to collect data. Now, with this, will be much easier to track, compile, etc. Goes on to say that the Building Blocks program will not be replacing any of the existing programs, as it collects information from all the current programs and compiles it into one place. However, it is a significant time saver.

Committee Member Cwik asks what is the back end, how is the information fed into the Building Blocks program? Kate Bichoff answers that it utilizes Tolemi Proprietary programs.

Committee Co-Chair Stewart asks what is the accuracy of the information? Leah Powell answers that, with it being updated each night, it is highly accurate. Kate Bichoff also answers that the data is not being "created" just acquired/pooled and updated every night, keeping a high level of accuracy. Also has a predictive nature, harnessing and creating insight.

Committee Member Fox asks if there are any examples of a City Police Department that is utilizing the Building Blocks program right now? Kate Bichoff answers that, yes, in New York State, though the use varies by city/state based on how they want to utilize and organize the data they want to have available.

Committee Member Fox asks if uses predictive algorithms to send the information to the Police and Fire Departments? States that he thinks sometimes predictive software can have issues with accuracy. Kate Bichoff answers that primarily is used as a situational tool, not so much predictive. Not being used by these types of departments to establish crime algorithms.

Committee Co-Chair Stewart asks if there will be a way to track those that build onto their property and don't get a permit, will this be tracked at all? How do you find out? Guy Jaques answers that some of these types of cases are tracked through Code complaints, some go directly to Development Services. Code would open a case and follow up to determine if a permit was acquired, etc. Leah Powell reiterates that this information will be downloaded from the Code Case program, GoGov, into Building Blocks each night, so the most up to date and accurate information is there for the "snapshot" of the property info in Building Blocks. Guy Jaques states that this is very a useful tool for Code Inspectors.

Committee Member Fox states that he thinks this sounds and looks awesome program, stating that he hopes there will be a way to go after the problem landlords/slum lords and keep them accountable. Leah Powell reminds the committee that there is no Rental Code in the City of Chandler so we do have limitations and can only enforce areas of the property that we can see from public right of ways, such as the front yard and side yard. Also, can only enforce items on the exterior of the property. Guy Jaques states, yes, exterior only and the Arizona Landlord Tenant Act applies for anything on the interior.

Kate Bichoff thanks the committee for their time and reminds that if have any further questions they are welcome to reach out to her. Everyone thanks Kate Bichoff and Scott Miller for their presentation.

b. Neighborhood Programs Updates – Priscilla Quintana, Neighborhood Programs Administrator

Priscilla Quintana shares that we are officially in our busiest season, Fall. Events are lining up and are all part of the Neighborhood Advisory Committee Initiatives.

Envision – Are working with Galveston neighborhood and Amberwood South neighborhood. Galveston Elementary invited us to their Back-to-School Meet and Greet Night. We took a team and engaged with over 400 residents, children, students, parents, grandparents, staff, etc. Fire, police and Envision had booths at this event. For the Amberwood South area, Sirrine Elementary also invited us to their Meet and Greet. Again over 400 residents, same set up with Fire, Police and Envision booths. Hoping to go back to both next year with the Neighborhood Advisory Committee also joining. We will continue our efforts with Envision and plan to host a fall event in Galveston.

Mayor Neighborhood Excellence Award- Nominations are now open and will close August 21st. These awards are for those neighborhoods who participated in GAIN last year. GAIN is hosted by the Police Department and supported by

Neighborhood Programs. The Neighborhood Advisory Committee will be invited, as always, to the upcoming tour with Mayor and Council. Usually there are block parties going on. We had a total of 27 neighborhoods that participated last year, and a few of the Neighborhood Advisory Committee members attended. Would really like to have all the Neighborhood Advisory Committee members there on October 15 this year. Voting will go from 8/23/22-9/9/22. There will be a People's Choice Award and a Mayor's Choice Award. The winners will receive grant monies. GAIN kick off is 9/17/22 and there will be raffle prizes, etc. Hope that everyone can attend to get to know the residents, etc. More info to come.

Committee Member Cwik asks how to submit a nomination? Priscilla Quintana states that the nomination form is on Chandleraz.gov, under Neighborhood Excellence Awards. You can upload photos and enter brief text regarding why the neighborhood deserves the recognition for last year's GAIN.

Committee Member Fox asks how to become involved in GAIN this year. Priscilla Quintana answers that if want to host this year, please come to the GAIN Kick Off, register the neighborhood, carry out the GAIN event for the neighborhood, and then next year you would be eligible to be nominated for an award. Gain Kick Off will go over all the resources available and items to sign up for when planning the GAIN party for your neighborhood. **Council Member Cwik** states that he participated with his neighborhood last year. They do a "lottery" of sorts, enabling organizations to choose what type of time slot and resource they can plan to have at their neighborhood event (police cars, fire trucks, etc.).

Mayors HOA Roundtable- This year are ready to be back in person. Will take place on 9/13/22 from 5:00-7:00 p.m., in lieu of the Neighborhood Advisory Committee meeting that night, at Tumbleweed Recreation Center. Please come early to help greet residents, etc. The information and conversations will be specifically about Chandler HOAs. Hoping to have Code Enforcement there, as well. A light dinner will be served.

HOA Academy- We just completed our most recent HOA Academy in May. We will plan to do next in the Spring of 2023, hosted again by Mulcahy Law Firm.

Golden Neighbors- 9/20/22 is the next Golden Neighbors event, with a morning time TBD. This is the 3rd Golden Neighbors event, helping to supply elderly residents with resources to stretch their fixed income by partnering with non-profits, etc.

For this next event, Salvation Army is partnering with Golden Neighbors for the Silver Bell program, similar to the Christmas Angel program. We will also be inviting Oak Street Health, as they have shared so much vital information with

our senior citizens and have more to share. In December, we will be hosting a dinner to have the gifts for the seniors presented to them, etc. Additional information for the next event will be coming soon.

For Our City Day – This major event is right around the corner. Some of Neighborhood Advisory Committee members have attended the planning meetings. This year, the event will be held on 10/22/22 in the Pepperwood neighborhood. We have received 67 surveys back, 36 of which are senior citizens requesting paint, gravel, or a service project of some sort. There were 10 veterans who returned surveys. Waste Management is sponsoring again, over \$18,000 dollars last year. This year they will again be donating the Port-a-Johns, roll offs and large dumpsters. We are still working to secure paint vendor, as Sherwin Williams will not be able to participate in this capacity this year. We will be meeting with Home Depot next week to secure donations from them. In the next couple of weeks, will be contacting the homeowners to let them know their project has been accepted and will be included in For Our City Day. The City Manager, Josh Wright, is again encouraging all departments to participate. This is our 12th year. There will be a Touch a Truck type area, and a Job Fair, which is a great resource for the residents. Ask that all Neighborhood Advisory Committee members please spread the word and attend the Celebration in the Park on that day.

Committee Member Cwik asks if the Neighborhood Advisory Committee will have a shade structure for their table at the Celebration in the Park this year? Priscilla Quintana answers yes, definitely!

On 8/15/22 there will be a Sign-Up Genius link, for anyone interested in attending the tour of the neighborhood. Will need a minimum of 5 people if want to utilize the city bus for the tour. Will email the link to everyone who has attended the planning mtgs, as well as all the Neighborhood Advisory Committee members.

After the tour is completed, registration will open on 8/23/22 for volunteers to select their For Our City Day projects. Another Sign Up Genius Link will also go out with pictures, scope of work, # of volunteers recommendations and shirt link for volunteers' t-shirts, etc. There will be a lot of For Our City info coming out in the next couple of weeks. Priscilla asks committee members to let her know if they have any questions.

Priscilla Quintana lets the committee know that Adrianna Erickson is no longer with Neighborhood Programs, she is now with DEI. Interviews for the Neighborhood Enhancement Coordinator will take place next week though and we are excited to get our new team member helping with all these projects.

Priscilla shares the new volunteer video.

c. Neighborhood Preservation Updates – Leah Powell, Neighborhood Resources Director

Leah Powell states that this has been a busy time for Neighborhood Preservation. We do like to do yearly statistics around this time, as we have closed out the previous fiscal year and started a new fiscal year. Would like to go over the yearly stats for the 2021/22 year, turns time over to Rosa Berrelleza.

Rosa Berrelleza states that we have annual goals, (get goals from Rosa – 4 goals?) This annual report provides information and highlights accomplishments for the year This report is for 21/22, goes over each item on the annual report, pointing out what the goal was and where we fell for that goal. Example: Goal of responding to cases within 2 days, our goal is 85% and we were at 83%!

Rosa Berrelleza asks if any questions, there are none. Leah Powell thanks staff again for all their hard work and dedication.

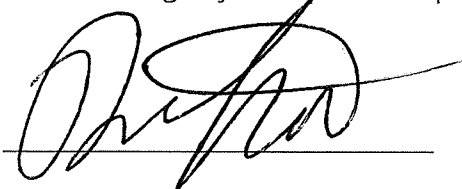
d. Member Comments/Announcements

No Announcements.

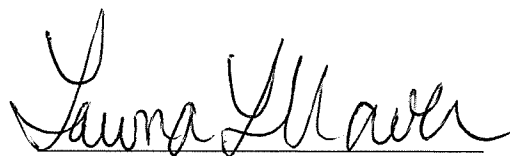
Upcoming events- The next Neighborhood Advisory Committee meeting will be held September 13, 2022, Tumbleweed Recreation Center, 745 E. Germann Rd. Chandler, AZ 85286, at 6:00 p.m. Priscilla asks committee to please plan to come early to greet people.

6. ADJOURNMENT

Meeting adjourned at 7:23 p.m.

A handwritten signature in black ink, appearing to read 'Peter Cwik', written over a horizontal line.

Peter Cwik, Chair

A handwritten signature in black ink, appearing to read 'Tawna Mower', written over a horizontal line.

Tawna Mower, Recording Secretary