

**PARKS AND RECREATION BOARD  
REGULAR MEETING MINUTES  
September 6, 2022**

**1. CALL TO ORDER/ROLL CALL**

**Chairman Dykstra** called the meeting to order on Tuesday, September 6, 2022, at 5:00 p.m.

**a. Roll Call**

**Members in Attendance:**

Chairman Melanie Dykstra  
Vice-Chairman Tim Johnson  
Boardmember Cenalmar-Bruquetas  
Boardmember Shawn Hsu  
Boardmember Jegadesan Krishnamurthy  
Boardmember James Montgomery

**Members Absent:**

Boardmember John David

**Staff Members Present:**

John Sefton, Community Services Director  
Mickey Ohland, Community Services Planning Manager  
Jeffrey Larsen, Parks Operations and Maintenance Manager  
Erika Berry, Recreation Superintendent  
Rebecca Kuiper, Recreation Superintendent  
Rosemary Rosales, Sr. Assistant City Attorney  
Victoria Roedig, City Records Management Coordinator

**Others Present**

Jane Poston,

**Vice-Chairman Tim Johnson** introduced himself and shared his background and interest in serving on the Parks and Recreation Board.

**Boardmember Cenalmar-Bruquetas** introduced herself and shared her background and interest in serving on the Parks and Recreation Board.

**Chairman Melanie Dykstra** introduced herself and shared her background and interest in serving on Parks and Recreation Board.

**Boardmember Jegadesan Krishnamurthy** introduced himself and shared his background and interest in serving on the Parks and Recreation Board.

**Boardmember James Montgomery** introduced himself and shared his background and interest in serving on the Parks and Recreation Board.

**Boardmember Shawn Hsu** introduced himself and shared his background and interest in serving on the Parks and Recreation Board.

## **2. APPROVAL OF MINUTES**

**Chairman Dykstra** requested approval of the minutes for the May 3, 2022, Parks and Recreation Board meeting. **Vice-Chair Johnson** made the motion to approve the minutes. **Boardmember Krishnamurthy** seconded the motion with the modified changes.

The minutes were approved 6-0 by **all Boardmembers** present.

## **3. ACTION ITEMS**

### **a. Recommend Amendments to Chapter 31 Community Services**

Mr. John Sefton, Community Services Director included a packet and introduced Ms. Rosemary Rosales, Sr. Assistant City Attorney along with Ms. Victoria Roedig, City Records Management Coordinator to conducted training on Open Meeting Law, Conflicts of Interest and Public Records. Ms. Rosemary Rosales explained that 4 years ago Chapter 31 prohibitions were inadvertently changed from civil to criminal. The law offices want to change it back to civil offenses. The proposed changes made from Legal perspective are to include:

- Changing the Fireworks definition
- Adding the Penalty Section, which will make this all civil. It will only be criminal if they are habitual offenders

Mr. John Sefton mentioned that in the next two weeks from tonight if the Board would like to add additional feedback, please do. Staff will be reviewing Chapter 31 as well. We will bring this back in the October's Meeting.

**Chairman Dykstra** asked what was the premises behind the 317b, the definition of structure? Ms. Rosemary Rosales responded part of the reason this has been added is the definition of tent wasn't inclusive enough, and our new Assistant City Manager suggested the new definition, he got it from Washington which is where he was originally from.

**Boardmember Shawn Hsu** asked if the city Community Center or Senior Center is considered a Park? Mr. John Sefton responded by defining all Park and Facilities.

**Boardmember Tim Johnson** asked if right now does the Community Services Director has the ability to enforce these things? Ms. Rosemary Rosales responded that the Community Services Director is handling the permit, administrative part of it. The day-to-day enforcement of some of these prohibitions are for the Park Rangers and Police Officers. Legal will take a look at the language of enforcement.

#### 4. BRIEFING/DISCUSSION

- a. Mrs. Erika Berry, Recreation Superintendent, updated the **Board** on Recreation Division Updates, these include:
- Tumbleweed Recreation expansion Project
  - Tennis Center Locker Room are currently being remodeled
  - Summer Programs were very successful with over 1,200 campers in Camp Challenge and Youth Camp, and over 1,600 participants in regular classes
  - 63 teens participated in the Leader in Training Program
  - Aquatics had over 146,000 visitors across all the centers and 6,100 participants in swim lessons
  - First Senior Prom held this summer, over 40 people attended.

**Chairman Dykstra** asked if at some point the **Board** could see comparative report from last summer to this summer or what changes from last summer to this summer. Ms. Erika Berry responded by saying she can have the information for next summer, clarifying the comparison would be of summer FY 18/19 and FY 22/23.

**Boardmember Shawn Hsu** asked when Tumbleweed would resume to its original hours of operation like it was prior to COVID. Ms. Erika Berry responded

prior to COVID we were already considering reducing the hours to Tumbleweed due to the last hour of participation we really were not getting people coming in. Same thing with the Community Center and not having people participate in classes that last hour. Staff will revisit facility operational hours.

**Chairman Dykstra** asked to have in the future review of policy outline is for fees/charges, cancellations, and understanding how it works across the board. Ms. Erka Berry responded we just finished up our fee study, we need to go through all of it and that information will be coming to the **Board**.

**Boardmember Jim Montgomery** asked for clarification on how class offerings were determined and structured and suggested the structure be changed to be more flexible.

b. Mr. Jeffrey Larsen, Parks Operations and Maintenance Manager, updated the **Board** on Parks Maintenance updates, these include:

- Vacant positions: 7 vacancies, 6 hired.
- Urban Forester – Started 8/1
- Storm Damage
- Paseo Trail Monsoon Storm Damage
- Volunteer: For Our Park Day
- Shawnee Dog Park Renovation: Completed
- Nozomi Dog Park Renovation: Closed 8/22 for 6 weeks

**Boardmember Shawn Hsu** asked about a leak in the gym at Tumbleweed Recreation Center, this was discovered last week due to the monsoons. An email was sent to Abel and wanted to know if there was an update. Ms. Erika Berry responded that Abel did submit a work request.

**Chairman Dykstra** asked who does the parking lots to the facilities and pools? Mr. John Sefton responded that our team is going in and doing an internal assessment, leadership is aware, and this is a project that we are working on with Public Works and Buildings and Facilities.

c. Mr. Mickey Ohland, Community Services Planning Manager, updated the **Board** on Park Developments updates, these include:

- Homestead North Park
- Tumbleweed Baseball/Softball Complex
- Snedigar Park – Converting one field to synthetic turf
- Brooks Crossing Park

**Chairman Dykstra** asked if the Board can be included on being invited to the next public meeting for Brooks Crossing Park. Mr. Mickey Ohland responded that he will make sure that the **Board** receives invites.

**Boardmember Shawn Hsu** asked if any assessment has been done on artificial turf due to chemicals? Mr. Mickey Ohland responded we have not yet, what we are doing is in the next couple of weeks we have meetings with different manufacturers, and we will start asking all the questions to determine which manufacturer fits our city the best.

## 5. MEMBER COMMENTS/ANNOUNCEMENTS

a. **Chairman Dykstra** asked Ms. Erika Berry could look at the APRA memberships benefits since the **Board** are all members of the APRA, and this way we know that everyone can have access to their benefits. Ms. Erika Berry responded by asking if everyone has received an email from APRA and will investigate and make sure everyone gets the information.

b. **Boardmember Shawn Hsu** responded that this meeting was very informative.

## 6. CALENDAR ITEMS

a. Next meeting will be October 4, 2022, at 5:00 p.m. at Tumbleweed Recreation Center, Cotton Room North, 745 E. Germann Rd. Chandler, AZ 85286

## 7. ADJOURNMENT

With no further items, **Chairman Dykstra** requested a motion to adjourn the meeting at 7:16 p.m. **Vice-Chair Johnson** made the motion to adjourn the meeting. **Boardmember Hsu** seconded the motion.

The adjournment was approved 6-0 by **all Boardmembers** present.

  
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Melanie Dykstra, Chairman

  
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Mickey Ohland, Community  
Services Planning Manager