

Meeting Minutes

Airport Commission

Regular Meeting

November 8, 2023, | 6:30 p.m.
Chandler Airport Terminal
2380 S. Stinson Way, Chandler, AZ



Call to Order

The meeting was called to order by Chairman Hawley at 6:30 p.m.

Roll Call

Commission Attendance

Chairman Christopher Hawley
Vice Chairman Charles McCorkle
Commissioner Cecil Orozco
Commissioner Mark Mount
Commissioner Robert Ehlbeck

Staff Attendance

Ryan Reeves, Airport Manager
Scott Rinkenberger, Airport Ops Manager
Diana Alonzo, Management Assistant

Absent

Commissioner Chad Wakefield
Commissioner Mark Riesterer

Others in Attendance

Scheduled and Unscheduled Public Appearances

CHAIRMAN HAWLEY asked if there were any members of the public that would like to address the committee on any items not on the agenda.

None.

Approval of Minutes and Discussion

Move Airport Commission to approve the Regular Meeting Minutes of Wednesday, September 13, 2023.

1. September 2023 Regular Meeting Minutes

Move to approve the Regular Meeting Minutes of September 13, 2023

Consent Agenda Motion and Vote

It was moved by COMMISSIONER OROZCO and seconded by VICE CHAIRMAN MCCORKLE to approve the Regular Meeting Minutes of the September 13, 2023.

Motion carried unanimously (5-0).

Approve CY-2024 Meeting Schedule

2. COMMISSIONER OROZCO motioned to accept CY-2024 Meeting schedule. It was seconded by COMMISSIONER MOUNT.

Motion carried unanimously (5-0).

VICE CHAIRMAN MCCORKLE motioned for Airport staff to investigate new meeting start time for Airport Commission Meetings. The motion was seconded by COMMISSIONER MOUNT.

Motion carried unanimously (5-0).

Briefing

3. Business Strategic Plan Update by Jeff Kohlmann

MR. JEFF KOHLMANN with AMCG gave a presentation on the Chandler Municipal Airport Business Strategic Plan.

VICE CHAIRMAN MCCORKLE asked if they could receive copies on the reports that have been finalized like the financial analysis report, the September report, etc.

CHAIRMAN HAWLEY stated that the reports might be included with the Chandler Municipal Airport SWOT Analysis Survey.

MR. REEVES responded that they should've received the September report, but he will send it over again. The SWOT Analysis has a PDF that you can view before completing the survey.

MR. KOHLMANN stated that the financial analysis has not been completed yet, they plan on completing by the end of the year. Once it is finalized, the Airport Commissioners will receive a copy.

4. Monthly Operations Report

MR. REEVES presented the Monthly Operations Report for September and October 2023.

COMMISSIONER EHLBECK asked if a glider passing through and not landing counted as an operation.

MR. REEVES responded that it counts if it gets close enough to the runway through their ADSB tracking, but the Tower would not count the operation as landing and takeoff cycles.

VICE CHAIRMAN MCCROKLE asked who the departures were between 1am- 5am.

MR. REEVES responded that most charters would land around 5am to reposition. The base operators keep the 7am-5pm operations time. The flights in the middle of night tend to be law enforcement and medical flights.

COMMISSIONER EHLBECK asked when it comes to change in operations, does staff see any impact from the damage in Falcon Field operations, like repositions.

MR. REEVES responded that Mesa managed to get the field back up and running fairly quickly. Staff noticed some impact 24-48 hours after the Falcon Field was damaged.

VICE CHAIRMAN MCCROKLE asked if there was an increase in aircraft maintenance to help Falcon Field.

MR. REEVES responded that it was hard to say. The providers at Falcon Field have been taking care of the aircraft that needed maintenance.

3. Monthly Noise Report

MR. RINKENBERGER gave an overview of the monthly noise report for September and October 2023.

In September 2023, seven (7) households made twelve (12) reports regarding aircraft activity. Two (2) households made five (5) noise complaints. One (1) household made one (1) report of low-flying aircraft. Three (3) households made five (5) reports of concerns over aircraft traffic activity. One (1) household made one (1) report of other aircraft activity. Two (2) of the seven (7) households were new complaints.

In October 2023, nine (9) households made fourteen (14) reports regarding aircraft activity. Six (6) households made seven (7) noise complaints. Three (3) households made seven (7) reports of concern over aircraft traffic activity. Two (2) of the nine (9) were new complaints.

CHAIRMAN HAWLEY asked where the plane that was intercepted by the F-16 came from.

MR. RINKENBERGER responded that it was based at Stellar.

COMMISSIONER EHLBECK asked what type of aircraft the inverted aircraft was.

MR. RINKENBERGER responded that it was an airport tenant flying an Extra aircraft.

COMMISSIONER OROZCO stated that he wanted to thank Mr. Rinkenberger for his diplomatic response to the public and information that is provided.

4. Monthly Origins and Destinations Report

MR. REEVES gave a report for September 2023 for "Top 20" filed IFR flight plans for commercial operators into and from the Chandler Municipal Airport. There were 180 flights for the month of September 2023. There were two (2) repositioning flights from CHD representing 963 gallons of fuel burn enroute. Total flights to and from CHD represent 24,128 gallons of fuel burn.

MR. REEVES gave a report for October 2023 for "Top 20" filed IFR flight plans for commercial operators into and from the Chandler Municipal Airport. There were 204 flights for the month of October 2023. There were three (3) repositioning flights from CHD representing 1,053 gallons of fuel burn enroute. Total flights to and from CHD represent 32,099 gallons of fuel burn.

COMMISSIONER MOUNT asked what the full load on a Learjet 45 is.

MR. REEVES requested clarification regarding weight or passengers.

COMMISSIONER MOUNT asked what their passenger load is typically.

MR. REEVES responded that on a Learjet 45, you can typically see 4-6 passengers. It is a small cabin jet, normally it is four (4) passengers not including the crew.

COMMISSIONER OROZCO asked if the Learjet 45 are predominantly fractional operators.

MR. REEVES responded that they are a based-tenant. Fractional operators typically no longer operate Learjet 45s, tending toward smaller charter operations. MR. REEVES also stated that he believes all these Learjet 45 in question are Southwest Aircraft Charter operations.

COMMISSIONER MOUNT asked who flies the Bonanza.

MR. REEVES responded that they have several doctors (medical, dental and vision) that fly from Chandler to other communities within the state and several businesses that work around the southwest.

COMMISSIONER OROZCO asked with the recent hotels being built around the airport, is there any association with the crews using these and putting money back into the community.

MR. REEVES responded that it is something he is watching, but it is too new to tell. MR. REEVES also stated that the FBO and the mayor are aware of the new hotels and actively tracking their effects,

5. Monthly Construction Report

MR. RINKENBERGER gave an overview of the Construction Report.

Capital Projects- Design Phase:

Airport Operations Garage: This is a city funded project at \$1 million. The programming and conceptual layout in for final comments.

Airport Fuel Tank Relocation: This is a city funded project at \$610,000. The design for a new above ground tank is underway. The plans are 60% finalized.

Automated Weather Observation System (AWOS) Replacement: The FAA is funding the equipment replacement for \$200,000. The FAA environmental clearance has been received. The project is to go out for bid in late 2023 or early 2024.

Runway End Identifier Light (REIL) Installation Runway 4L-22R- (North Runway)- This is FAA funded for equipment replacement for \$110,000.

Runway 4R-22L Rehabilitation (South Runway)- Awaiting FAA grant for \$350,000 for design. The survey and Geotech have been completed.

Taxiway B Improvements- Phase 1- ADOT grant for \$2,035,000 has been approved.

Capital Projects- Construction Phase:

The Wildlife Hazard Perimeter Fence: This is 100% ADOT funding at \$1,107,500. The contract with Diamond Ridge Development Corporation is for \$796,813 has been approved. The final completion date is scheduled for 12/1/23.

Maintenance Projects:

Ramp/Apron Painting: Staff is planning on repainting the transient parking with lead-in lines.

VICE CHAIRMAN MCCORKLE asked if on the boxes by the fence are to let the coyotes in or out.

MR. RINKENBERGER responded that it is an escape box.

VICE CHAIRMAN MCCORKLE added he noticed the other side of the fence did not have the animal escape box.

MR. REEVES responded that there is one on the northern fence line.

COMMISSIONER MOUNT asked how many incursions occur in a year.

MR. REEVES responded that in the four (4) years that he has been with CHD, it was a weekly call from the Tower regarding coyote incursions into the movement areas. Now that the barrier is up, no incursions have been reported.

CHAIRMAN HAWLEY stated that he would like to suggest for the repainted transient spaces to actually spell out transient not just have a "T." CHAIRMAN HAWLEY also asked about the status on having Wi-Fi being throughout the airport.

MR. REEVES responded that it has already been assigned to the city's I.T. department and fiber optics is also being installed to the Tower. The idea is to use city funding and take care of it internally.

Information Items

7. Manager's Report

MR. REEVES shared the current waitlist for open tiedowns, covered t-shades and t-hangars. Leasing violations continue to be addressed and the hangar waitlist has been moving with more frequency.

CHAIRMAN HAWLEY stated that this is good information to attract more development at the airport to meet the demand.

VICE CHAIRMAN MCCORKLE asked what the average wait time for a hangar is.

MR. REEVES responded that the wait time for hangars is about twelve (12) years, and tiedowns are about twelve (12) months. Tenants have ninety (90) calendar days from the date they assign the lease to provide proof aircraft ownership. If proof is not provided, the lease is terminated.

VICE CHAIRMAN MCCORKLE asked if it is the same wait time for t-shades.

MR. REEVES responded that t-shades is about 8-10 years. Staff has gone through the entire waitlist to verify that people wish to continue to be on the waiting list.

COMMISSIONER OROZCO asked if there was FAA money attached to address the waitlist for hangars and tiedowns.

MR. REEVES responded that AOPA over the last several months has been making a public effort to with their governmental affairs liaison, requesting that the FAA dedicate grant funding to address this problem. Addressing hangar problems does not score high with FAA grant funding, like operational infrastructure, movement areas and ramps.

COMMISSIONER OROZCO stated that there are major corporations in Chandler, they can go out and find an engineer or an executive that they want to bring into the CHD community. Also stating that those corporations may be losing employees because they can't be accommodated. This is truly concerning.

MR. REEVES stated that having staff look into the waitlist is the first step to addressing the problem. The second step is to cross reference how many people are on other airport waitlists.

MR. REEVES also presented a fuel report to the Commissioners. From January through June, 18,000 gallons of fuel were sold. For FY 24, July through now, they have already sold more than 18,000 gallons.

MR. REEVES also gave an overview of the AZAA Fall Conference. MR. REEVES also shared that he was part of a panel giving his input on advance air mobility.

MR. REEVES and MR. RINKENBERGER also attended the NBAA Conference in Las Vegas.

Member Comments/Announcements

VICE CHAIRMAN MCCORKLE shared that he has been driving around the airport and it looks great. He wants to thank airport staff for all their efforts and for working so hard. VICE CHAIRMAN MCCORKLE also wanted to wish everyone a Happy Thanksgiving.

CHAIRMAN HAWLEY thanked MR. REEVES for being invited to the Airport Association, it was very educational and interesting for him. CHAIRMAN HAWLEY also stated that it would be great for CHD to have a booth at the next NBAA conference.

COMMISSIONER OROZCO asked if the open house for Airport Day is still happening on January 20, 2024.

MR. REEVES confirmed the date.

COMMISSIONER OROZCO stated that EAA would like to help during the event. Also stated that there was success in last year's State Legislature and would like to be part of that again.

Calendar

The next regular Airport Commission meeting will be held on Wednesday, December 13, 2023, at 6:30 p.m., in the Chandler Airport Terminal, 2380 S. Stinson Way.

Adjourn

The meeting was adjourned at 8:08 p.m.

A stylized, cursive signature in black ink, appearing to read 'Ryan Reeves', written over a horizontal line.

Ryan Reeves, Secretary

A stylized, cursive signature in blue ink, appearing to read 'Christopher M. Hawley', written over a horizontal line.

Christopher Hawley, Chairman