



MEMORANDUM

Airport Agenda Item 2

Date: November 8, 2023

To: Chandler Airport Commission

From: Ryan Reeves, Airport Manager

Subject: Agenda Item 2 - CY2024 CHANDLER AIRPORT COMMISSION REGULAR MEETING SCHEDULE

RECOMMENDATION: Staff recommends the Chandler Airport Commission ("Commission") approve a Calendar Year (CY) 2024 Regular Meeting Schedule as presented.

BACKGROUND/DISCUSSION: Per the Bylaws, the Commission meets monthly on the second Wednesday and is scheduled for 12 regular meetings per calendar year. Traditionally, the Commission does not meet for one meeting in either July or August. Per the Bylaws, the Chair can cancel a regular meeting if there are no action agenda items to be heard no later than seven (7) days prior to the scheduled meeting date.

Each year the City Clerk requests the Commission's regular meeting schedule for the upcoming calendar year. Therefore, staff recommends formal approval of the following regular meeting dates for CY2024:

- January 10, 2024
- February 14, 2024
- March 13, 2024
- April 10, 2024
- May 8, 2024
- June 12, 2024
- July 10, 2024
- August 14, 2024
- September 11, 2024
- October 9, 2024
- November 13, 2024
- December 11, 2024

PROPOSED MOTION: Move to approve the Calendar Year (CY) 2024 Chandler Airport Commission Regular Meeting Schedule as presented.

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Location

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