

Meeting Minutes

Board of Adjustment

Regular Meeting

November 8, 2023 | 6:00 p.m.
Chandler City Council Chambers
88 E. Chicago St., Chandler, AZ



Call to Order

The meeting was called to order by Board Member Henderson at 6:04 p.m.

Roll Call

Board Member Attendance

Chairman Ryan
Vice Chair Henderson
Board Member Ramirez
Board Member Vazquez Houston
Board Member Phillips

Staff Attendance

David de la Torre, Planning Manager
Harley Mehlhorn, City Planner
Mika Liburd, Associate Planner
Thomas Allen, Assistant City Attorney
Julie San Miguel, Clerk

Absent

Board Member Ouellette
Board Member Wakefield

Pledge of Allegiance

The Pledge of Allegiance was led by Board Member Henderson.

Scheduled and Unscheduled Public Appearances

Members of the audience may address any item not on the agenda. State Statute prohibits the Board or Commission from discussing an item that is not on the agenda, but the Board or Commission does listen to your concerns and has staff follow up on any questions you raise.

Consent Agenda and Discussion

1. Regular Meeting Minutes of December 14, 2022, Board of Adjustment

Move Board of Adjustment approve Board of Adjustment Regular Meeting Minutes of December 14, 2022.

BOARD MEMBER HENDERSON confirmed there were no questions or comment from the Board Members regarding this item.

Consent Agenda Motion and Vote

BOARD MEMBER RYAN moved to approve the Consent Agenda of the November 8, 2022, Board of Adjustment Regular Meeting; Seconded by BOARD MEMBER PHILLIPS.

Motion carried unanimously (5-0).

Action Agenda Item No. 2 and Discussion

2. Election of Officers

Move Board of Adjustment elect a Chair and Vice Chair of the Board of Adjustment.

THOMAS ALLEN, ASSISTANT CITY ATTORNEY explained that the Board is free to nominate or have discussion about who would like to serve as Chair and Vice Chair. He further stated the motion can be two separate motions for Chair and Vice Chair or it could be done in one.

BOARD MEMBER HENDERSON asked if there were any nominations or if someone would like to serve as Chair or Vice Chair.

Action Agenda Item No. 2 Motion and Vote

BOARD MEMBER PHILLIPS moved to elect Board Member Ryan as Chair; Seconded by BOARD MEMBER HENDERSON.

Motion carried unanimously (5-0).

BOARD MEMBER RYAN moved to elect Board Member Henderson as Vice Chair; Seconded by BOARD MEMBER RAMIREZ.

Motion carried unanimously (5-0).

Action Agenda Item No. 3 and Discussion

3. PLH23-0054 BERGLUND RESIDENCE

Request variance from Zoning Ordinance to allow encroachment into the required side setbacks on property located at 2310 E Folley St, generally located south of Frye Road and approximately ¼ mile east of Cooper Road.

CHAIR RYAN announced the Applicant has requested the meeting be continued to a later date when more Board Members could be present.

THOMAS ALLEN, ASSISTANT CITY ATTORNEY recommended the Board make a formal motion regarding Item No. 3 and the Applicant's request.

Action Agenda Item No. 3 Motion and Vote

VICE CHAIR HENDERSON moved to continue PLH23-0054 BERGLUND RESIDENCE; Seconded by BOARD MEMBER RAMIREZ.

Motion carried unanimously (5-0).

CHAIR RYAN announced the motion to continue was granted and Item No. 3 will be continued to the next meeting of the Board of Adjustment.

Member Comments/Announcements

None.

Calendar

Meetings will be scheduled as needed and are held the second Wednesday of the month at 6:00 p.m., unless advertised differently.

Adjourn

The meeting was adjourned at 6:11 p.m.



Kevin Mayo, Secretary

Chairman Ryan

