



City Clerk Document No. _____

City Council Meeting Date: October 19, 2023

**AMENDMENT TO CITY OF CHANDLER AGREEMENT
CITY-WIDE BUILDING AND FACILITY MAINTENANCE AND REPAIR SERVICES
CITY OF CHANDLER AGREEMENT NO. BF2-912-4485**

THIS AMENDMENT NO. 1 (Amendment No. 1) is made and entered into by and between the City of Chandler, an Arizona municipal corporation (City), and Crawford Mechanical Services LLC, an Arizona limited liability company, (Contractor), (City and Contractor may individually be referred to as Party and collectively referred to as Parties) and made _____, 20____ (Effective Date).

RECITALS

WHEREAS, City Council approved the award of multiple Agreements for city-wide building and facility maintenance and repair services (Agreement); and

WHEREAS, the term of the Agreement was September 1, 2022 through August 31, 2023, with the option of up to four (4) one-year extensions; and

WHEREAS, the City wishes to extend the term of the multiple Agreements for city-wide building and facility maintenance and repair services in an amount not to exceed \$4,240,000 for the extension term; and

WHEREAS, the Parties wish to exercise the first option through this Amendment No. 1 to extend the Agreement for one year.

AGREEMENT

NOW THEREFORE, the Parties agree as follows:

1. The recitals are accurate and are incorporated and made a part of the Agreement by this reference.
2. Section III, Period of Service is amended to read as follows: The term of the Agreement is extended for a one-year period September 1, 2023 through August 31, 2024.
3. Section IV, Payment of Compensation and Fees is amended to read as follows: The City will pay the Contractor the per unit cost set forth in Revised Exhibit B of the original Agreement, attached to and made a part of this Amendment No. 1. Total payments made to the Contractor during the term of this Amendment No. 1 will not exceed \$4,240,000.
4. All other terms and conditions of the Agreement remain unchanged and in full force and effect. If a conflict or ambiguity arises between this Amendment No. 1 and the Agreement, the terms and conditions in this Amendment No. 1 prevail and control.

IN WITNESS WHEREOF, the Parties have entered into this Amendment on the Effective Date.

FOR THE CITY

By: _____

Its: _____

FOR THE CONTRACTOR

By: Dan Krueger

Its: Director of Sales & Business Development

APPROVED AS TO FORM:

By: _____

City Attorney

JMB

ATTEST:

By: _____

City Clerk



August 25, 2023

This letter is to inform you that on September 15, 2023, our service rates will increase as noted below. The rates shown are for those locations within the Phoenix Metropolitan area.

While the service and construction industries are experiencing continued increases in labor costs due to demand and expertise, we want to assure you that efficiency and quality are among our top priorities. Our productivity rate and use of advanced technology have allowed us to pass along the least amount of this increase as possible out of respect for our valued relationship.

Of course, we will honor all existing planned maintenance agreements. Please use this as a notification that your rates will change upon renewal.

For any inquiries, suggestions, or concerns regarding the increase or our services, do not hesitate to call 480-722-1267 or email CrawfordSupport@cmsaz.com. Thank you for your continuing support.

\$105.00	Regular Hours: M- F, 7:00am- 4:00pm
\$157.50	Overtime Hours: M- F, 4:01pm- 6:59am and Saturday (4-hour minimum, port to port)
\$210.00	Double Time Hours: Sunday and Holidays (4-hour minimum, port to port)

Sincerely,

A handwritten signature in black ink, appearing to read "Bryan Crawford", is written over a light gray circular background.

Bryan Crawford
Managing Member

EXHIBIT B TO AGREEMENT
PRICING

A.	Trade (Fill in): HVAC Service Technician	Journey Level/Supervisory	Apprentice	Laborer
	Regular Hours - Sat & After Hours (4hr min, port to port)	\$105.00	\$98.00	n/a
	After Hours	\$157.50	\$147.00	n/a
	Emergency Response Regular Hours	\$157.50	\$147.00	n/a
	Emergency Response After Hours - Sunday & Holidays (4hr min, port to port)	\$210.00	\$196.00	n/a
B.	Trade (Fill in): Special Projects and Construction	Journey Level/Supervisory	Apprentice	Laborer
	Regular Hours	\$85.00	n/a	n/a
	After Hours (Sat & After Hours)	\$127.50	n/a	n/a
	Emergency Response Regular Hours	\$127.50	n/a	n/a
	Emergency Response After Hours - Sunday & Holidays	\$170.00	n/a	n/a
C.	Trade (Fill in): Electrician and Welders	Journey Level/Supervisory	Apprentice	Laborer
	Regular Hours	\$105.00	n/a	n/a
	After Hours (Sat & After Hours)	\$157.50	n/a	n/a
	Emergency Response Regular Hours	\$157.50	n/a	n/a
	Emergency Response After Hours - Sunday & Holidays	\$210.00	n/a	n/a

Certificate Of Completion

Envelope Id: 252EF58B890F49A49716E44F39B12964

Status: Sent

Subject: Complete with DocuSign: 4485 Amendment 1 Edit- Crawford Mechanical.pdf, 4485 Amendment 1 - Craw...

EDMS Application: CC-AGRMTS

Source Envelope:

Document Pages: 4

Signatures: 1

Envelope Originator:

Certificate Pages: 5

Initials: 0

Saranna Davidson

AutoNav: Enabled

PO Box 4008

Enveloped Stamping: Enabled

Chandler, 85244

Time Zone: (UTC-07:00) Arizona

Saranna.Davidson@chandleraz.gov

IP Address: 198.241.2.1

Record Tracking

Status: Original

Holder: Saranna Davidson

Location: DocuSign

10/5/2023 | 12:55 PM

Saranna.Davidson@chandleraz.gov

Security Appliance Status: Connected

Pool: StateLocal

Storage Appliance Status: Connected

Pool: City of Chandler

Location: DocuSign

Signer Events**Signature****Timestamp**

Dan Krueger

Dan Krueger

Sent: 10/5/2023 | 01:09 PM

dan@cmsaz.com

Viewed: 10/5/2023 | 01:23 PM

Director of Sales & Business Development

Signed: 10/9/2023 | 08:36 AM

Security Level: Email, Account Authentication
(None)

Signature Adoption: Pre-selected Style

Using IP Address: 68.99.238.32

Electronic Record and Signature Disclosure:

Accepted: 10/5/2023 | 01:23 PM

ID: 95ce006a-ab6f-414c-8f39-8192ef9e741d

Victoria Roedig

victoria.roedig@chandleraz.gov

Security Level: Email, Account Authentication
(None)**Electronic Record and Signature Disclosure:**

Accepted: 5/12/2021 | 04:29 PM

ID: e8bc7d1d-9904-45bf-a2f0-f2704816bee9

Daniel Brown

Daniel.Brown@chandleraz.gov

Security Level: Email, Account Authentication
(None)**Electronic Record and Signature Disclosure:**

Accepted: 7/1/2021 | 08:17 AM

ID: 563d172a-e614-4b9b-b2a1-61a0afc8280a

Kevin Hartke

kevin.hartke@chandleraz.gov

Security Level: Email, Account Authentication
(None)**Electronic Record and Signature Disclosure:**

Accepted: 6/28/2021 | 11:17 AM

ID: 2531f230-027c-41f7-9166-1189df6a8c8f

Dana DeLong

Dana.DeLong@chandleraz.gov

Security Level: Email, Account Authentication
(None)**Electronic Record and Signature Disclosure:**

Signer Events	Signature	Timestamp
Accepted: 6/28/2021 01:03 PM ID: e796186e-c533-4a41-978c-34d69e29778a		
In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Victoria Roedig victoria.roedig@chandleraz.gov Carahsoft OBO City of Chandler Security Level: Email, Account Authentication (None)		Sent: 10/9/2023 08:36 AM
Electronic Record and Signature Disclosure: Accepted: 5/12/2021 04:29 PM ID: e8bc7d1d-9904-45bf-a2f0-f2704816bee9		
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Security Level: Email, Account Authentication (None)		
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	10/5/2023 01:09 PM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, City of Chandler (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.15 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact City of Chandler:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: esignature@chandleraz.gov

To advise City of Chandler of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at esignature@chandleraz.gov and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from City of Chandler

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to esignature@chandleraz.gov and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with City of Chandler

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to esignature@chandleraz.gov and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify City of Chandler as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by City of Chandler during the course of your relationship with City of Chandler.