



Governor Katie Hobbs

State of Arizona Department of Homeland Security



Interim Director
Susan Dzbanko

September 20, 2023

Fire Chief Tom Dwiggin
Chandler Fire Department
PO Box 4008
Chandler, AZ 85244-4008

Subject: FFY 2023 Homeland Security Grant Program Award
Subrecipient Agreement Number: **230201-01**
Project Title: **Chandler Fire CERT Sustainment 2023**

Dear Fire Chief Tom Dwiggin,

The application that your agency submitted to the Arizona Department of Homeland Security (AZDOHS) for consideration under the Homeland Security Grant Program has been awarded. The project titled "**Chandler Fire CERT Sustainment 2023**" has been **fully funded** under the 2023 State Homeland Security Grant Program for **\$9,000**. The grant performance period is **October 1, 2023 to September 30, 2024**. This grant program is part of the U.S. Department of Homeland Security Grant Program and specifically is awarded under CFDA #97.067 (Catalog of Federal Domestic Assistance). The FFY 2023 federal award date as indicated in the U.S. DHS award package is 9/01/2023 with a total amount of funding of \$25,997,500.00. The Federal Award Identification Number is EMW-2023-SS-00018-S01.

To access your award documentation:

Log-in to the AZDOHS portal at <https://azdohs.gov/user>. A username and password was provided to you/your staff during the application phase. If you no longer have your username/password, please contact your Strategic Planner for assistance. Be advised all applications submitted on behalf of your organization, as well as associated award information, will be viewable and accessible by all authorized users associated with your organization.

To establish acceptance of the award, please follow these instructions:

The following action items must be downloaded, completed, signed and returned to AZDOHS. Specific information regarding the mode of submission for the following requirements is located in the portal:

1. Project Administration Page - Print and sign one original Project Administration Page.
2. Two Subrecipient Agreements - Print and sign two original Subrecipient Agreements, completing section 51.
3. Environmental and Historic Preservation (EHP) required documentation, if applicable.

These items must be completed and on file at AZDOHS in order for your agency to be eligible for reimbursement. **If all documentation listed in numbers 1, 2, and 3 (if applicable), above is not signed and received by AZDOHS on or before January 31, 2024, this award is rescinded and the funds will be reallocated.**



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This letter does **not** serve as authorization to obligate or begin spending funds toward this award. Obligations and expenditures cannot take place until October 1, 2023. If your project requires an Environmental and Historic Preservation (EHP) review, this must be completed, submitted and approved by FEMA/AZDOHS prior to any obligation/expenditure of funds. **If your award has been designated an EHP B and you obligate funds prior to receiving the EHP Approval from FEMA you will not be reimbursed.** Additionally, all actions associated with this project must be completed, invoiced and received by the end of the period of performance. Reimbursements are limited to approved quantities and funding thresholds. You will not be reimbursed for quantities in excess of what you have been authorized to purchase. AZDOHS reserves the right to request additional documentation at any time.

If you should have any questions, please do not hesitate to contact your Strategic Planner.

Congratulations on your Homeland Security Grant Program award.

Sincerely,

A handwritten signature in black ink, appearing to read "Susan Dzbanko".

Susan Dzbanko
Interim Director